



Financial Aid Office

## 2022-23 Financial Aid Rights and Responsibilities

Student's Legal Name \_\_\_\_\_

Student ID Number \_\_\_\_\_ Phone \_\_\_\_\_

### A. Please read and initial each statement:

- \_\_\_\_\_ 1. I understand the term "financial aid" includes state and federal funds including but not limited to: Monetary Award Program (MAP), Pell, Supplemental Education Opportunity Grant (SEOG), Federal Direct Loans, some military benefits, scholarships, and employer assistance.
- \_\_\_\_\_ 2. If my financial aid does not completely cover my tuition bill or I am ineligible for financial aid, I am responsible for making payment immediately to the Cashier's Office. I understand I am responsible for dropping my classes if I choose not to attend Morton College.
- \_\_\_\_\_ 3. Morton College may request additional documentation to determine my eligibility. Until all requested documents have been submitted, reviewed, and verified, financial aid will not be credited to my student account, and I will not be allowed a book voucher if eligible. Additional documentation may be requested at any time even after I am initially awarded.
- \_\_\_\_\_ 4. I understand I must meet all the guidelines to receive financial aid. This includes maintaining a 2.0 cumulative grade point average (GPA), completing 67 percent of the total attempted course hours, and completing my program within the 150 percent maximum timeframe to complete my degree/certificate. I can review the complete SAP policy at [www.morton.edu](http://www.morton.edu) or in the current college catalog.
- \_\_\_\_\_ 5. I understand I cannot owe on any federal or state financial aid program or be in default on a student loan and receive financial aid.
- \_\_\_\_\_ 6. I understand that not all classes or programs are eligible for financial aid. Only classes applicable to my program will be used in calculating my financial aid enrollment. To view a complete list of programs eligible for financial aid, visit [www.morton.edu](http://www.morton.edu).
- \_\_\_\_\_ 7. All financial aid recipients must be enrolled in an eligible degree or certificate program at Morton College. Guest or visiting students are not financial aid eligible. Financial aid will not pay for courses I do not attend and classes that are not required for my program at Morton College. Courses not successfully completed may result in the return of financial aid.
- \_\_\_\_\_ 8. It is my responsibility to review the college catalog, schedule, and financial aid guide for guidelines and regulations pertaining to the financial aid award/process and important college dates. **For example: appeal and book voucher deadline dates.**
- \_\_\_\_\_ 9. Financial aid must be earned and is based on the amount of time I am enrolled each semester. I must begin attendance in my courses to earn the aid. If I stop attending and fail to drop the course(s), I may be reported as "Non-Attending" which can reduce my financial aid.
- \_\_\_\_\_ 10. If at any time my enrollment drops below 6 credit hours prior to Federal Direct Loan disbursement, the loan will be cancelled, and I will be responsible for any remaining balance.
- \_\_\_\_\_ 11. I give authorization for electronic communications and email correspondences using the contact information provided on my student account.
- \_\_\_\_\_ 12. If I am over-awarded, future financial aid disbursements may be reduced to resolve the over-payment.

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- \_\_\_\_\_ 13. Morton College's refund policy related to student withdrawal states that to receive a tuition refund, it is the student's responsibility to officially drop courses in the Registration Office/online within the refund period for the course. Please see the Office of Admissions and Records for more information on dropping a class.
- \_\_\_\_\_ 14. I authorize Morton College to apply my financial aid to my tuition, fees, books, supplies, meal plan, and childcare bill and understand I am responsible for any outstanding balance.
- \_\_\_\_\_ 15. Students receiving Title IV (Federal Pell Grant, Federal SEOG, and Federal Direct Loans) and who withdraw from all their classes (officially or unofficially) will be subject to Morton College's refund policy and the federal policy regarding the possible return of the Title IV funds awarded to the student. Only classes successfully completed will be covered by financial aid.
- \_\_\_\_\_ 16. Students are limited to 30 credit hours attempted for remedial and prerequisite courses. This includes developmental and remedial courses.
- \_\_\_\_\_ 17. You have 30 days from the end of the semester to dispute a grade or attendance reported by faculty.
- \_\_\_\_\_ 18. I understand that I must be registered by the Pell Recalculation Date (PDR) to have all my eligible courses counted in my enrollment status. Any courses registered after (PDR) will not be considered in my enrollment status and I may be financially liable for any added courses.
- \_\_\_\_\_ 19. I must reapply for financial aid each school year (Oct. 1<sup>st</sup>), and I cannot receive financial aid from two schools during the same semester.
- \_\_\_\_\_ 20. It is my responsibility to notify the Financial Aid Office if I attend more than one school during the award year to prevent overpayment.
- \_\_\_\_\_ 21. I understand I must report all financial aid received from external sources to the Financial Aid Office. I also understand that such assistance may affect my financial aid eligibility.
- \_\_\_\_\_ 22. I understand that based on federal law, I am allowed six years of Pell Grant eligibility. I may view how much Pell eligibility I have used by visiting [nslds.gov](https://nslds.gov).
- \_\_\_\_\_ 23. The Financial Aid Office may request additional documentation at any time even after I am initially awarded.
- \_\_\_\_\_ 24. I understand that when determining eligibility for federal Title IV funds (Pell Grants, SEOG, Direct Loans, Federal Work-Study), once I have passed a class (received a grade of "D" or higher) that I may only retake it one more time and have it count toward my financial aid enrollment hours. Regardless of the grade received for the additional repeat, I understand that the class cannot count again toward Title IV aid eligibility.
- \_\_\_\_\_ 25. I understand that if I have a bachelor's degree, I am not eligible for the Federal Pell Grant. I may only be eligible for student loans and/or scholarships if enrolled in a certificate or Associate in Applied Science program.
- \_\_\_\_\_ 27. I understand if I attend full time (12 credits or more) Fall and Spring semester, I must enroll in 6 credits or more to be eligible for Summer Pell funds. This is called Year-Round Pell (YRP) eligibility. To view more information on YRP, visit [www.morton.edu](http://www.morton.edu).
- \_\_\_\_\_ 28. I understand I am responsible for regularly checking my Morton College email account and Financial Aid Self-service portal for important information updates regarding my financial aid.

### **Certifications and Signatures**

**Federal Warning:** Any person who knowingly makes a false statement or misrepresentation on all forms submitted shall be subject to a fine up to \$10,000 or imprisonment of up to five years or both under provisions of the U.S. Code.

I declare under penalty of perjury that all information reported on this form and all the information reported on the 2022-2023 Free Application for Federal Student Aid which will be used to qualify for state and federal student aid is true, complete, and accurate.

*I certify that I have read and understand all items on this form and all information provided for my financial aid is true and correct.*

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_