



IN-DISTRICT EMPLOYMENT VERIFICATION FORM

OFFICE OF ADMISSIONS & RECORDS

3801 SOUTH CENTRAL AVENUE CICERO, ILLINOIS 60804 708-656-8000

An employee of profit and nonprofit business or agencies located in Berwyn, Cicero, Forest View, Lyons, McCook and Stickney may enroll by this contract at Morton College at the \$108.00* tuition rate plus fees with written approval of his/her employer. **Please consult with our website for the most up to date tuition rate.*

The following information must be provided and certified by the employer on company letterhead:

- Employer Name
- Employer Address
- Employer Business Phone
- Supervisor Name
- Title of Supervisor
- Supervisor Signature
- Employee Name and Position
- Date of Employment
- Works at least 35 hours per week

The employer/employee contract is valid for one (1) semester. An employee must submit this form or most current check stub each term at time of registration to qualify for in-district tuition rate.

Misrepresentation or falsification of this certification may result in student's dismissal from college or subject the student to College disciplinary action.

EMPLOYEE NAME: _____

STUDENT ID #: _____

To be eligible for the in-district tuition rate, this form along with employer letter or most current check stub must be presented at the time initial registration for the semester.