



Morton College

Public Regular Board Meeting

Wednesday, September 28, 2022, 11:00 AM



MORTON COLLEGE

COMMUNITY COLLEGE DISTRICT NO. 527 COOK COUNTY, ILLINOIS Agenda for the Regular Meeting Wednesday, September 28, 2022

Agenda for the Regular Meeting of the Morton College Board of Trustees of Illinois Community College District No. 527, Cook County, to be held at 11:00 AM on Wednesday, September 28, 2022, in the Jedlicka Performing Arts Center, 3801 S. Central Avenue, Cicero, IL 60804.

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Citizen Comments

5. Reports

5.1. ICCTA - ACCT

5.2. Student Member - Osvaldo Perez

6. President's Report

6.1. Finance Review

7. Consent Agenda

7.1. Approval of the Minutes of the Special Meeting held on July 7, 2022, Special Board Meeting held on August 11, 2022, Special Board Meeting held on August 15, 2022, Regular Board Meeting, and Public Hearing of the fy23 Budget held on August 24, 2022.

7.2. Approval and ratification of accounts payable and payroll for the month of August 2022, in the amount of \$4,336,257.00, and budget transfers, in the amount of \$0.

7.3. Approval of the Monthly Budget Report for fiscal year to date ending in August 2022.

7.4. Approval of the Treasurer's Report for August 2022.

7.5. Approval of the American Association of Community Colleges, AACC continued membership, in the amount of \$6,461.00.

7.6. Approval of the employment status of Tenure and Non-Tenure instructors for the academic year 2022-2023.

7.7. Approval of the out-of-state travel for the women's basketball team to Lawrence, Kansas, from October 14-15, 2022, with the approximate cost of \$7,500.00.

7.8. Approval of the out-of-state travel for the women's basketball team to Phoenix, Arizona, from November 9-13, 2022, with the approximate cost of \$10,000.00.

7.9. Approval of the out-of-state travel of five students and two advisors to the Hispanic Association of College and Universities, HACU 36th Annual Conference, in San Diego, CA, October 6-11, 2022, with the approximate cost of \$14,284.00.

- 7.10. Approval of the changes in Curriculum.
- 7.11. Approval of the renewal of the resolution adopting an affiliation agreement with Renewal Rehab, LLC.
- 7.12. Approval the American Association for Paralegal Education, AAFPE membership, in the amount of \$519.75.
- 7.13. Approval of the Illinois Council of Community College Presidents, ICCCP membership, in the amount of \$4,250.00.
- 7.14. Approval of the NJCAA Men's Region IV membership, in the amount of \$3,550.00.
- 7.15. Approval of the NJCAA Women's Region IV membership, in the amount of \$3,200.00.
- 7.16. Approval of the agreement with Robert Half International, Inc., to provide accounting services, in the amount not to exceed \$45,000.00.
- 7.17. Approval of the 10% temporary work assignment for Suzanna Raigoza, to help with grant accountant duties, \$1,950, effective August 16 through October 31, 2022.
- 7.18. Approval of the Overload Employment Report for fall semester 2022, in the amount of \$335,632.84, pending additional class cancelations and/or additions.
- 7.19. Approval of the lane change, new salary per the Collective Bargaining Agreement (CBA), for Lisa Mathelier in the Adult Education Department, effective August 22, 2022.
- 7.20. Approval of the lane change, new salary per the Collective Bargaining Agreement (CBA), for Meredith Watkins, in the Nursing Department, effective August 22, 2022.
- 7.21. Approval of the out-of state travel of the Board Trustees, Susan Grazzini and Frances Reitz, to attend the 53rd ACCT Leadership Congress in New York, NY, October 26-29, 2022, with the approximate cost of \$7,900.00.
- 7.22. Approval of the following Facility Use Permit
 - 7.22.1. OTHRAM, Inc., JPAC Theater, November 7, 2022, from 8 AM to 2 PM, at no cost.
 - 7.22.2. Real Estate Institute REI, Saturday, October 22, 2022, from 8 AM -5 PM, at no cost.
- 7.23. Approval of New Job Descriptions
 - 7.23.1. Public Safety Cadet Student Aide
 - 7.23.2. Theater Student Aide
 - 7.23.3. Theater Tech Student Aide
 - 7.23.4. Human Resources Student Aide
- 7.24. Approval of Updated Job Descriptions
 - 7.24.1. Project Care and Adult Education Liaison
 - 7.24.2. HVAC Technician
 - 7.24.3. Peer Tutor Student Aide
- 7.25. Approval of Full-Time Employment
 - 7.25.1. Angelica Alvarado, Admission and Records Clerk I, effective October 3, 2022.

7.25.2. Gabriela Mata, Director of College Community Experience, \$85,001.00, effective October 3, 2022.

7.25.3. Raul Martinez, HVAC Mechanic, \$70,402.97, effective October 3, 2022.

7.25.4. Adam Bradley, Maintenance Foreman, \$65,000.00, effective October 3, 2022.

7.25.5. Brandie Windham, Dean of Liberal Arts and Sciences & Director of Guided Pathways, \$108,000.00, effective September 29, 2022.

7.25.6. Sandra Salas, Student Counselor, effective October 3, 2022.

7.26. Approval of Part-Time Employment

7.26.1. Nathan Garza, Multimedia Student Aide, \$12.00 per hr, effective August 29, 2022.

7.26.2. Cheyenne Harris, Peer Tutor, \$12.00 per hr, effective August 29, 2022.

7.26.3. Gustavo Cortiñas Fouilloux, Humanities Adjunct Instructor, effective September 6, 2022.

7.26.4. Christian Lezama Cardoso, Fitness Center Student Aide, \$12.00 per hr, effective September 12, 2022.

7.26.5. Mauricio Guerrero Bucio, One Stop Center Specialist, effective October 3, 2022.

7.26.6. Miguel Mercado, Multimedia Student Aide, \$12.00 per hr, effective September 12, 2022.

7.26.7. Irene Velazquez, Library Student Aide, \$12.00 per hr, effective September 12, 2022.

7.26.8. Jacqueline Alvarez, Library Student Aide, \$12.00 per hr, effective September 12, 2022.

7.26.9. Paolo Zavala, Fitness Center Specialist, effective October 3, 2022.

7.26.10. Matheus M. Santos, Institutional Advancement Student Aide, \$12.00 per hr, effective September 13, 2022.

7.26.11. Joao V. Rosito, Institutional Advancement Student Aide, \$12.00 per hr, effective September 13, 2022.

7.26.12. Dayanara Diaz, Panther Pantry Service Aide, effective October 3, 2022.

7.26.13. Landon Barber, Sociology Adjunct Instructor, effective September 14, 2022.

7.26.14. Jacelyn Zamora, Dean of Students' Office Student Aide, \$12.00 per hr, effective October 3, 2022.

7.26.15. Vivian Velazquez, One Stop Center Specialist, effective September 19, 2022.

7.26.16. Patricia Haro, One Stop Center Specialist, effective September 19, 2022.

7.26.17. Tiffany Becerra, One Stop Center Specialist, effective September 19, 2022.

7.26.18. Lincoln Pinto, Business Tutor, effective October 3, 2022.

7.27. Approval of Resignations

7.27.1. Manuel Becerra, Fitness Center Specialist, effective October 1, 2022.

7.27.2. Angel Rivas, Custodian, effective September 25, 2022.

7.27.3. Christian Erickson, Sociology Adjunct Instructor, effective August 26, 2022.

7.27.4. Rodolfo Yanez, Student Success Coach, effective September 21, 2022.

7.28. Approval of Terminations

7.28.1. Miguel Gutierrez, Peer Tutor, effective September 12, 2022.

7.28.2. Emily Erazo, Peer Tutor, effective September 12, 2022.

8. Closed Session

Approval to adjourn to Closed Session to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of Morton College pursuant to 5 ILCS 120/2(c)(1) and collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules or one or more classes of employees pursuant to 5 ILCS 120/2(c)(2).

9. Adjournment

**Student Activities Office
Student Involvement Fair****August 31st**

The Student Activities Office hosted its Student Involvement Fair on September 31st outside In front of the student coms. The (SIF) is an opportunity for clubs, organizations and interested groups to recruit new members and share with the student body, staff and faculty what they are on campus and to find new ways to collaborate with others. This year there was a DJ as well as snacks and street sign customizer and a camera 360.

Student Services Workshop**September 8th****Student Services**

A workshop informing students about all services available to students like the transportation options available to them as well as informing students about the student emergency fund.

Rise Act/FAFSA workshop September 7th, 14th, 21st, 28th**Financial Aid**

Workshop to help students complete the Rise application as well as FAFSA application. As well as inform them of what is needed for the applications for the upcoming year.

**The Little Village Mexican Independence
Parade****September 11th****Institutional Advancement**

Morton College was a part of the parade showing our diversity as well as love towards the hispanic culture.

September 14th**MUSIC GROUP**

An event to celebrate Mexican Independence featuring "Cuerdas Clasicas String Ensemble" and "The Lira Singers" Event Started at 7pm. Snacks were provided. Event hosted by (JPAC)

September 15th**Institutional Advancement****Latino Thought Maker****Danny Trejo**

An event which starts at 5:15 with snacks and at 6:30pm officially starts where Rick Najera asks Danny Trejo hard hitting questions. Partnership with the Hope scholarship any funds being collected will be going towards the Hope Scholarship

September 26th-27th

Dress For Success Pop-up Career Closet

Career Services

ACCESS TO PROFESSIONAL CLOTHING AT NO COST FOR STUDENTS AND ALUMNI.

Scholarships:

ILLCF Scholarship | Deadline: September 16, 2022

CCP- Shelby Bulut Scholarship Application | Deadline: September 30, 2022

CCP - YVONNE CISCO Scholarship | Deadline: September 30, 2022

Hispanic Business Network Scholarship | Deadline: October 3, 2022

Hope Scholarship | Deadline: October 16, 2022



MORTON COLLEGE

Minutes for the Special Board Meeting

Thursday, July 7, 2022

The regular Board meeting was called to order by Board Chair, Frances Reitz at 11:04 AM on Thursday, July 7, 2022 on the Innovation Suite, 221-B.

1. Call to Order

The regular Board meeting was called to order by Board Chair, Frances Reitz at 11:04 AM on Monday, February 28, 2022 at the JPAC Theater.

2. Pledge of Allegiance

Attendees recited the Pledge of Allegiance

3. Roll Call

Present:

Ivan Tejeda, Student Trustee
Frances F. Reitz, Trustee
Anthony Martinucci, Trustee
Susan Banks, Trustee (attended virtually)
Jose Collazo, Trustee,
Susan Grazzini, Trustee
Charles Hernandez, Trustee
Oscar Montiel, Trustee

Also Present:

Dr. Stan Fields, President
Edward Wong, Attorney, Del Galdo Law Group, LLC

Trustee Martinucci made a motion to connect Trustee Montiel via Zoom.

Trustee Collazo seconded the motion

Ayes: Trustees, Reitz, Martinucci, Collazo, Banks, Grazzini, Hernandez, Student Advisory Tejeda.

Nays: None

Absent: None

4. Citizen Comments - None

5. Recognition

5.1. Student Trustee Ivan Tejeda

Gabriela Mata, Director of Student Services thanked Student Trustee Ivan Tejeda for his service for the past year. An award was presented to Ivan.

5.2. Jason Nichols, Illinois Skyway Collegiate Conference Women's Coach of the Year

Blanca Jara, Vice President of Institutional Advancement recognized Jason Nichols, Athletic Director for his hard work with the women's basketball team during the past season.

5.3. Nick Hryhorczuk, Learn Ultra Ambassadors from Anthology

Dr. Nick Hryhorczuk, Academic Director of Online Learning, was highlighted at the Annual Conference. He talked about his experience at the conference. He and other colleagues presented their experience implementing a new Blackboard system. At the conference, Dr. Hryhorczuk team was excited to share how they implemented innovative and accessible programming for Morton College faculty, students, and the community

6. Reports

6.1. ICCTA – ACCT – None

6.2. Student Member - Ivan Tejeda

Student Member Ivan Tejeda gave his monthly report on February's student activities around campus.

7. President's Report

7.1. Finance Review

Mireya Perez, Chief Financial Officer/Treasurer, provided an overview of June 2022 finances, including the Operating Fund, Revenues and Expenditures, and Education Fund Expenditures. A PowerPoint presentation with the reports' totals was projected for the community present during the meeting and included on the board packet.

7.2. Athletic Eligibility

Jason Nichols provided an overview of the athletics success progress report.

8. Consent Agenda

Trustee Martinucci made a motion to establish the Consent Agenda, which includes agenda items 8.1 to 8.36.4, as listed below.

Trustee Collazo seconded the motion

Ayes: Trustees, Reitz, Martinucci, Collazo, Banks, Grazzini, Hernandez, Montiel, Student Advisory Tejeda.

Nays: None Absent: None

Trustee Reitz asked to table action item 8.31. Approval of fy23 non-union compensation and employment agreements, as submitted.

Trustee Hernandez asked why agreements on the BoardBook materials were redacted.

Reitz stated that she was unclear why the agreements on BoardBook material had the file name "redacted." She also said that she was unaware of this and asked attorney Wong to address the trustees.

Attorney Wong said he needed time to review the "redacted agreements." He stated that he had not reviewed them. Dr. Fields explained that the "redacted agreements" file referred to the fact that Human Resources had to block the Administrator's home address.

Mireya Perez, CFO, informed the trustees the agreements were provided via email to Jim Cecil on June 16, 2022, additionally last year's agreements template was the same one used to create the new ones.

Trustee Reitz called a Special Meeting on the coming week. She stated attorney Wong and herself needed to review the administrator's redacted fy23 agreements.

Trustee Reitz made a motion to table agenda items 8.31. as listed below.

Trustee Hernandez seconded the motion

Ayes: Trustees, Reitz, Martinucci, Collazo, Banks, Grazzini, Hernandez, Montiel, Student Advisory Tejeda.

Nays: None Absent: None

Trustee Martinucci made a motion to approve the Consent Agenda, which includes agenda items 8.1 to 8.36.4, as listed below.

Trustee Reitz seconded the motion

Ayes: Trustees, Reitz, Martinucci, Collazo, Banks, Grazzini, Hernandez, Montiel, Student Advisory Tejeda.

Nays: None Absent: None

8.1. Approval of the Minutes of the Regular Board Meeting held on May 25, 2022.

8.2. Approval and Ratification of Accounts Payable and Payroll for the month of May 2022, in the amount of \$3,396,591.00, and Budget Transfers, in the amount of \$324,117.00.

8.3. Approval of the Monthly Budget Report for fiscal year to date ending in May 2022.

8.4. Approval of the Treasurer's Report for May 2022.

8.5. Approval of the continued membership with Illinois Community College Online (ILCCO) for fy23, in the amount of \$500.00.

8.6. Approval of the continued membership with the Illinois Consortium for International Studies and Programs (ICISP) for fy23, in the amount of \$750.00.

8.7. Approval of the annual membership with Illinois Green Economy Network (IGEN), for fy23, in the amount of \$10,000.00.

8.8. Approval of the continued membership with the National Council for State Authorization Reciprocity Agreements (NC-SARA), for fy23, in the amount of \$2,000.00.

8.9. Approval of the continued membership with the Illinois Community College Trustees Association ICCTA, for fy23, in the amount of \$5,570.00 (1st payment).

8.10. Approval of the renewal of the clinical affiliation agreement with Ann & Robert H. Lurie Children's Hospital of Chicago for Health Science clinicals.

8.11. Approval of the Master's educational affiliation agreement with Northwestern Memorial Healthcare.

8.12. Approval of the ICCB RAMP Reports

8.13. Approval of the Independent Contract Agreement with Aaron Moore as Head Women's Softball Coach, \$20,000.00 effective August 1, 2022, to July 31, 2023, and Athletic Complex/Maintenance Services, \$30,000.00, effective September 1, 2022, to August 1, 2023.

8.14. Approval of the Independent Contract Agreement with Jason Nichols as Head Women's Basketball Coach, \$38,000.00, effective July 1, 2022, to June 30, 2023.

8.15. Approval of the Independent Contract Agreement with Nick Radenkovich as Head Men's Basketball Coach, \$26,000.00, and Head Men's/Women's Golf Coach, \$10,000.00, effective July 1, 2022, to June 30, 2023.

8.16. Approval of the out-of-state travel of Mike Jonas, HVA instructor to attend the Train-the-Trainer, Trane Residential Equipment at Gateway Technical College, Kenosha, Wisconsin, from July 18th to July 22, 2022, at the approximate cost of \$2,100.88.

8.17. Approval of the renewal of the partnership agreement with All-Pro Driving School, LLC (ALL PRO) for fy23, in the total amount not to exceed \$75,000.00 paid from the student registration fees.

8.18. Approval of Twin Supplies, LTD., for lighting at the soccer field project, in the amount of \$49, 858.62.

8.19. Approval of Twin Supplies, LTD., High-Efficiency Lighting as a representative for the Com-Ed Lighting Program, in the amount of \$128,939.80.

8.20. Approval of the public display of the Tentative Annual Budget for fy23 and the accompanying Public Notice.

8.21. Approval of the Overload Employment Report for Summer semester 2022, in the amount of \$378,328.00, pending additional class cancellations and/or additions.

8.22. Approval of the Adjunct Faculty Assignment/Employment Report for the Summer 2022 semester, in the amount of \$113,883.57.

8.23. Approval of the Differential Pay Report for Faculty, in the amount of \$12,269.07, pending additional class cancellations and/or additions.

8.24. Approval of the purchase from KI to replace the furniture for the Athletic Locker Rooms and Nutrition Center, in the amount of \$34,135.00.

8.25. Approval of Briggs Paving to seal coat of the campus parking lots, in the amount of \$48,265.00.

8.26. Approval of Briggs Paving to seal coat soccer field parking lot, in the amount of \$5,980.00

8.27. Approval of the Max Sports rental facility for the athletic teams from November 2021 to April 2022, in the amount of \$34,760.00

8.28. Approval of the 10% temporary work assignment for Suzanna Raigoza, to help with all the grant accountant duties, \$1,950.00, effective May 16 through August 15, 2022.

8.29. Approval of the lane change, new salary per the Collective Bargaining Agreement (CBA), for Bryant Manning, for the English Department, effective August 18, 2022.

8.30. Approval of the following Facility Use Permits

8.30.1. City of Berwyn Recreation Department, Soccer Field, July 17th, 24th, 31st & August 7, 2022, at no cost.

8.31. Approval of fy23 non-union compensation and employment agreements, as submitted.

8.32. New Job Descriptions

8.32.1. Early Childhood Support Specialist - Part-Time

8.33. Updated Job Descriptions

8.33.1. Special Events and Program Manager

8.33.2. Dean of Liberal Arts and Science & Director of Guided Pathways Administrator

8.33.3. Associate Director of Library Services

8.34. Approval of Full-Time Employment

8.34.1. Hernan Alonso, Adult Education Data & Enrollment Specialist, effective July 1, 2022.

8.34.2. Nathan Riemer, Faculty Sociology, effective August 18, 2022.

8.34.3. Samantha Chesters, Faculty English, effective August 18, 2022.

8.34.4. Nicholas Loudon, Faculty Physical Sciences, effective August 18, 2022.

8.34.5. Juan G. Corona Rodriguez, Custodial, \$15.10 per hr, effective July 5, 2022.

8.34.6. Manuel Jimenez, Custodial, \$15.10 per hr, effective July 5, 2022.

8.34.7. Samuel Gamino, Student Services Liaison, effective July 5, 2022

8.35. Approval of Part-Time Employment

8.35.1. Isabel Cervantes, Adjunct Instructor Community, and Continuing Education, effective September 1, 2022.

8.35.2. Michael A. Wolff, Corporal, Part-Time \$32/hr, effective July 5, 2022

8.36. Approval of Resignations

8.36.1. Patricia Soto, Service Aide - AECPO, effective June 2, 2022.

8.36.2. Christine Kubelka, Faculty Nursing, effective June 5, 2022.

8.36.3. Dave Roselund, Faculty Adult Education ABE/ASE, effective June 30, 2022.

8.36.4. Crystal Shannon, Adjunct Instructor PTA, effective June 1, 2022.

9. Adjournment

Trustee Martinucci made a motion to adjourn the Special Meeting of the Board.

Ayes: Trustees, Reitz, Martinucci, Collazo, Banks, Grazzini, Hernandez, Montiel, Student Advisory Tejada.

Nays: None

Absent: None

The meeting was adjourned at 11:18 AM

Frances Reitz
Board Chair

Jose Collazo
Board Secretary



MORTON COLLEGE

Minutes for the Special Board Meeting

Thursday, August 11, 2022 at 11 AM

1. Call to Order

The Special Board Meeting was called to order by Board Chair Frances Reitz at 11:10 AM on Thursday, August 11, 2022, at the JPAC Theater.

2. Pledge of Allegiance

Attendees recited the Pledge of Allegiance.

3. New Business

3.1. The Board exercising its rights under Section 6.5 of President Dr. Stanley Fields' 2021-2025 employment agreement.

Trustee Reitz stated that the Board was going to recess. After 50 minutes of a closed session, Trustee Reitz noted that the Board would continue to discuss Dr. Fields's employment agreement. She called for a Special Board Meeting to be held the following week.

4. Adjournment

Trustee Reitz made the motion to adjourn the Special Board Meeting.

All were in favor.

The meeting was adjourned at 12:08 PM.

Frances Reitz
Board Chair

Jose Collazo
Board Secretary



MORTON COLLEGE
Minutes of the Special Meeting

Monday, August 15, 2022

1. Call to Order

The Special Board meeting was called to order by Board Chair, Frances Reitz at 11:08 AM on Monday, August 15, 2022, in the Innovation Suite, 221-B.

2. Pledge of Allegiance

Attendees recited the Pledge of Allegiance

3. Roll Call

Present:

Frances F. Reitz, Trustee
Anthony Martinucci, Trustee (attended virtually)
Jose Collazo, Trustee
Susan Banks, Trustee
Susan Grazzini, Trustee
Charles Hernandez, Trustee
Oscar Montiel, Trustee

Absent:

None

Also Present:

Dr. Stan Fields, President
Edward Wong, Attorney, Del Galdo Law Group, LLC

Trustee Montiel made a motion to connect Trustee Montiel via Zoom.

Trustee Collazo seconded the motion

Ayes: Trustees, Reitz, Martinucci, Collazo, Banks, Grazzini, Hernandez, Student Advisory
Tejeda.

Nays: None

Absent: None

4. New Business

4.1. The Board's approval of Waiver and Release from President Agreement and Irrevocable Resignation agreement from Dr. Stanley Fields.

4.2. The Board exercising its rights under Section 6.5 of President Dr. Stanley Fields' 2021-2025 employment agreement.

5. Closed Session

A. Motion to convene closed session meeting for the purpose of discussing the following matters:

(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or their representatives, or deliberations concerning salary schedule for one or more classes of employees. [5 ILCS 120/2(c)(1)]

6. Additional Action Items for Issues Discussed in Closed Session Meeting, If Necessary.

A. Motion to approve Waiver and Release From President Agreement and Irrevocable Resignation agreement for Dr. Stanley Fields.

Trustee Reitz made a motion to connect Trustee Montiel via Zoom.

Trustee Grazzini seconded the motion

Ayes: Trustees, Reitz, Martinucci, Collazo, Banks, Grazzini, Hernandez.

Nays: None Absent: None

B. Motion to approve the Board exercising its rights under Section 6.5 of President Dr. Stanley Fields' 2021-2025 employment agreement

7. 7. Adjournment of Open Session Meeting

Trustee Collazo made a motion to adjourned the Special Meeting of the Board.

Trustee Montiel seconded the motion

Ayes: Trustees, Reitz, Martinucci, Collazo, Banks, Grazzini, Hernandez, Montiel.

Nays: None Absent: None

The meeting was adjourned at 11:11 AM

8. 8. Citizen Comments

None

Frances Reitz
Board Chair

Jose Collazo
Board Secretary



MORTON COLLEGE

Minutes of the Regular Meeting

Wednesday, August 24, 2022

1. Call to Order

A Regular Meeting of the Board of Trustees of Morton College was held right after the Public Hearing of the Annual Budget fy23 on Wednesday, August 24, 2022, beginning at 11:07 AM in person at the Morton College Jedlicka Performing Arts Center, located at 3801 South Central Ave, Cicero, Illinois.

2. Pledge of Allegiance

Attendees recited the Pledge of Allegiance

3. Swearing in of Student Member, Osvaldo Perez

Attorney Edward Wong administered the Oath of Office to Osvaldo Perez as the newest Student Advisory Member of the Board.

4. Roll Call

Present:

Frances F. Reitz, Trustee
Anthony Martinucci, Trustee
Jose Collazo, Trustee
Susan Grazzini, Trustee
Charles Hernandez, Trustee
Oscar Montiel, Trustee
Osbaldo Perez, Student Advisory

Absent: Susan Banks, Trustee

Also Present:

Dr. Stan Fields, President
Edward Wong, Attorney, Del Galdo Law Group, LLC

5. Citizen Comments

None

6. Recognition

None

7. Reports

7.1. ICCTA – ACCT

None

8. President's Report

8.1. Finance Review

Mireya Perez, Chief Financial Officer/Treasurer, presented the FY23 Final Budget. Mireya reported that the Education Fund and Operations and Maintenance Fund is what she calls the Operating Fund make up about 50% of the total budget. She also reported that the three major sources of revenue are property taxes, state grants, and tuition and fees. Property taxes make up 29% of the fy23 budget, state grants make up 32% and tuition and fees make up 38% of the total revenue. Percentages are very similar to fy22, with an overall increase in revenue of 8%. The expenses by program are, Instruction, having the highest percentage at 37%, followed by Institutional Support at 20%, Student Services at 10% and Operation & Maintenance at 10%. Salaries and benefits continue to be the highest expenses category for the Operating Fund, making up 60% of expenditures.

8.2. Athletic Eligibility

Jason Nichols, Athletics Director, talked about new strategies that his department will implement to keep track of the student athletes' academic progress.

9. Approval of the resolution adopting the Annual Budget for fy23, beginning July 1, 2022, and ending June 30, 2023, of the Illinois Community College District No. 527.

Trustee Martinucci made a motion to approve the Annual Budget for fy23.

Trustee Collazo seconded the motion

Ayes: Collazo, Grazzini, Martinucci, Montiel, Reitz, and Student Advisory Perez.

Nays: None Absent: Trustee Banks

"Trustee Hernandez voted "pass."

10. Closed Session

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or their representatives, or deliberations concerning salary schedule for one or more classes of employees. [5 ILCS 120/2(c)(1)]

Trustee Martinucci made a motion to convene in closed session at 11:19 AM

Trustee Grazzini seconded the motion

Ayes: Trustees, Collazo, Grazzini, Hernandez, Martinucci, Montiel, Reitz, and Student Advisory Perez.

Nays: None Absent: Trustee Banks

Motion Carried

Trustee Reitz made a motion to re-convene the meeting at 12:06 PM

Trustee Marinucci seconded the motion

Ayes: Trustees, Collazo, Grazzini, Hernandez, Martinucci, Montiel, Reitz, and Student Advisory Perez.

Nays: None Absent: Trustee Banks

Motion carried

11. Consent Agenda.

Trustee Hernandez asked about agenda item 11.18. Approval of the purchase of a new vehicle. He asked the reason behind the college having to purchase a new vehicle. President Fields stated that the purchase for the new vehicle is for the use of the Maintenance Department.

Trustee Martinucci made a motion to establish the Consent Agenda, which includes Agenda items 11.1 to 11.33.2, as listed below.

Trustee Grazzini seconded the motion

Ayes: Trustees, Collazo, Grazzini, Martinucci, Montiel, Reitz, and Student Advisory Perez.

Nays: None Absent: Trustee Banks

Trustee Hernandez voted "pass".

Motion Carried

Trustee Reitz asked for a motion to approve the Consent Agenda with the terms and amendments discussed and agreed upon during closed session.

Trustee Reitz made a motion to approve the Consent Agenda, which includes Agenda items 7.1 to 7.31.1, as listed below.

Trustee Martinucci seconded the motion

Ayes: Trustees, Collazo, Grazzini, Martinucci, Montiel, Reitz, and Student Advisory Perez.

Nays: None Absent: Trustee Banks

Trustee Hernandez voted "pass".

Motion Carried

11.1. Approval and Ratification of Accounts Payable and Payroll for the month of July 2022, in the amount of \$4,951,748.00, and Budget Transfers, in the amount of \$0.00.

11.2. Approval and Ratification of Accounts Payable and Payroll for the month of June 2022, in the amount of \$3,679,445.00, and Budget Transfers, in the amount of \$160,045.

11.3. Approval of the Monthly Budget Report for fiscal year to date ending in July 2022.

11.4. Approval of the Monthly Budget Report for fiscal year to date ending in June 2022.

11.5. Approval of the Treasurer's Report for June 2022.

11.6. Approval of the Treasurer's Report for July 2022.

11.7. Approval of the renewal of the affiliation agreement with Chamberlain University for precepting Health Science students.

- 11.8. Approval of the renewal of the National Junior College Athletic Association NJCAA membership, in the amount of \$3,600.00.
- 11.9. Approval of the renewal of the National Junior College Athletic Association NJCAA coaches membership, in the amount of \$1,328.00.
- 11.10. Approval of the Differential Pay Report for Faculty for the summer 2022 semester, in the amount of \$12,269.07, pending additional class cancellations and/or additions.
- 11.11. Approval of the Addendum to the Adjunct Faculty Assignment/Employment Report for the summer 2022 semester, in the amount of \$116,999.85, pending additional class cancellations and/or additions.
- 11.12. Approval of the Addendum Faculty Overload Report for the summer 2022 semester, in the amount of \$448,821.12.
- 11.13. Approval of the Compensation Report for Adjunct Faculty teaching English 101, 102, 086, 088, 071, 076, 151, and 152, for summer 2022, in the amount of \$1,294.26.
- 11.14. Approval of the purchase of the online educational solution from Assessment Technologies Institute ATI, for Health Science students, in the amount of \$32,417.00.
- 11.15. Approval of an intergovernmental agreement with the Village of Stickney for a Law Enforcement Internship Program.
- 11.16. Approval of the Records Disposal Certificate submitted to the Local Records Commission to shred backlogged files from Financial Aid.
- 11.17. Approval of the purchase of Trane equipment for the HVAC Program, in the amount of \$32,641.19.
- 11.18. Approval of the purchase of a new vehicle from Golf Mill Chevrolet, in the amount of \$33,055.24.
- 11.19. Approval of the donation/transfer of title for two vehicles from Ford Co. for its continued use in the Automotive Technology Program.
- 11.20. Approval of the Physical Therapy Assistant PTA affiliation agreement with Loyola University Medical Center.
- 11.21. Approval of the 10% temporary work assignment of Michelle Herrera, to take temporary responsibility as Associate Dean of Student Services (Michael Brown), effective June 21, 2022 to September 7, 2022.
- 11.22. Approval of the temporary job duties for Carolyn Markel, to complete administrative duties and provide training/consultation as Director of Adult Ed/CTE Grants.
- 11.23. Approval of the Independent Consultant Agreement with DD's Operations, LLC, and Facilities/Maintenance Department, \$35.00 per hr, effective July 1, 2022 to June 30, 2023.
- 11.24. Approval of the out-of-state- athletic travel for the women's softball team to Byron Center, Michigan, from September 23 - 24, 2022, with the approximate cost of \$900.00.
- 11.25. Approval of the out-of-state athletic travel for the women's volleyball team to Tampa, Florida, from September 7-11, 2022, with the approximate cost of \$11,843.71.
- 11.26. Approval of fy23 non-union compensation and employment agreements, as submitted.
- 11.27. Approval of the salary increases for the Classified Staff Excluded employees for fy23.
- 11.28. Approval of the following Facility Use Permit
- 11.28.1. AlphaBet Soup Productions, JPAC Theater, Oct 25-28,2022, Dec 25-28, 2022, Jan 10-18, 2023, April 3-7, 2023 & May 3-5, 2023, from 10 AM to 1 PM, at no cost.
 - 11.28.2. Berwyn Development Corporation, Room 327C, Oct. 7, 14, & 21, 2022, from 8:30 AM to 5:30 PM, at no cost.
 - 11.28.3. Real Estate Institute, Room 106-C, Saturdays and Sundays, August 1 to December 18, 2022, from 8 AM to 5 PM, at no cost.
- 11.29. Updated Job Descriptions

- 11.29.1. Administrative Assistant for Duplications (Part-Time & Evenings).
- 11.30. Approval of Full-Time Employment
 - 11.30.1. Perla Santoyo, Special Events and Program Manager, \$50,000.00, effective August 29, 2022.
 - 11.30.2. Erika Alonso, Data Support Specialist for the Adult & Career Technical Educational Department, \$48,219.17, effective September 13, 2022.
 - 11.30.3. Jienica Samonte, Grant Accountant for the Business Office, \$62,000.00, effective August 29, 2022.
 - 11.30.4. Carolyn Markel, Adult Education Faculty, effective August 18, 2022.
- 11.31. Approval of Part-Time Employment
 - 11.31.1. Betzy Marquez, Student Aide for Institutional Advancement, \$12.00 per hr, effective August 25, 2022.
 - 11.31.2. Marisol Hernandez, Student Aide for Institutional Advancement, \$12.00 per hr, effective August 25, 2022.
 - 11.31.3. Alyssa Jeanbaptiste, Student Aide for Fitness Center, \$12.00 per hr, effective August 12, 2022.
 - 11.31.4. Lizbeth Herrera, Student Aide for Fitness Center, \$12.00 per hr, effective August 12, 2022.
 - 11.31.5. Gianine Boado, Student Aide, Fitness Center, \$12.00 per hr, effective August 12, 2022.
 - 11.31.6. Lissete Diaz, Part-Time Cashier, effective August 24, 2022.
 - 11.31.7. John Kiser, Adjunct Instructor for Physical Ed., effective August 18, 2022.
 - 11.31.8. Lauren Pearson, Adjunct Instructor for Chemistry, effective August 18, 2022.
 - 11.31.9. Lincoln Pinto, Adjunct Instructor for Business, effective August 18, 2022.
 - 11.31.10. Norah Owens, Adjunct Instructor for Psychology, effective August 18, 2022.
 - 11.31.11. Richard Niezgoda, Adjunct Instructor for Biology, effective August 18, 2022.
 - 11.31.12. Zachary Stelmach, Adjunct Instructor for Biology, effective August 18, 2022.
 - 11.31.13. Jaeda Mort, Adjunct Instructor for Theater, effective September 6, 2022.
 - 11.31.14. Frank Marcello, Adjunct Instructor for Business Program, effective August 24, 2022.
 - 11.31.15. George Martinez, Fitness Center Specialist, effective September 1, 2022.
 - 11.31.16. Peter Coccaro, Adjunct Instructor for Automotive Technology, effective August 23, 2022.
 - 11.31.17. Jazmine S. Jimenez, Peer Tutor, \$12.00 per hr, effective September 6, 2022.
- 11.32. Approval of Resignations
 - 11.32.1. Yadira Nungaray, Service Aide for Child Learning Center, effective June 1, 2022.
 - 11.32.2. Desteny Herrera, Service Aide for Panther Pantry, effective August 12, 2022.
 - 11.32.3. Rebeka Tovar, Fitness Center Specialist Part-Time, effective July 31, 2022.
 - 11.32.4. Christine Garbe, Faculty Nursing, effective August 15, 2022.
 - 11.32.5. Luis Vazquez, Police Officer Part-Time, effective July 15, 2022.
 - 11.32.6. Sandra Bish, Project Administrator, effective July 28, 2022.
 - 11.32.7. Lacey Deloera, Adjunct Nursing, effective August 24, 2022.
 - 11.32.8. Manuel Becerra, Fitness Center Specialist, effective September 16, 2022.
- 11.33. Approval of Terminations
 - 11.33.1. Laura Valdez, COVID Tester, effective July 14, 2022.
 - 11.33.2. Jessica Molinar, COVID Tester, effective July 31, 2022.

12. Adjournment

Trustee Martinucci moved to adjourn the Regular Meeting of the Board.
Trustee Collazo seconded the motion.
All were in favor. Motion carried

The meeting was adjourned at 12:15 PM

Frances Reitz
Board Chair

Jose Collazo
Board Secretary



MORTON COLLEGE

Minutes for the Public Hearing Annual Budget for fy23 (July 1, 2022 - June 30, 2023)

Wednesday, August 24, 2022

1. Call to Order

A Public Hearing - Annual Budget for fy23 (July 1, 2022 - June 30, 2023) of the Morton Community College District No. 527, Cook County, was held at 11:01 AM on Wednesday, August 24, 2022, at the Jedlicka Performing Arts Center, 3801 S. Central Avenue, Cicero, IL 60804.

2. Roll Call

Present:

Frances F. Reitz, Trustee
Anthony Martinucci, Trustee
Jose Collazo, Trustee
Susan Grazinni, Trustee
Charles, Hernandez, Trustee
Oscar, Montiel, Trustee

Absent: Susan Banks, Trustee

Also Present:

Dr. Stan Fields, President
Edward Wong, Attorney, Del Galdo Law Group, LLC

3. Public Hearing Budget for fy23, of the Illinois Community College District No. 527, as submitted.

Trustee Chair Frances Reitz, read the public hearing notice and stated that the budget was available for public inspection at the college from July 11 to August 19, 2022, and was published in the Berwyn Suburban Life on July 7, 2022, which was at least 30 days from the public hearing. She submitted a copy of the Certificate of Publication.

4. Public Comment Regarding fy23 (July 1, 2022 - June 30, 2023), of Illinois Community College District No. 527.

None

5. Adjournment

Trustee Martinucci moved to adjourn the Public Hearing Annual Budget for fy23.
Trustee Collazo seconded the motion.
All were in favor. Motion carried
The meeting was adjourned at 11:06 AM

Frances Reitz, Chair Board

Jose Collazo, Secretary Board

From: [Mireya Perez](#)
To: [Board Materials](#)
Subject: Fw: Action Item 8.1 for 9/28/2022 Board Meeting
Date: Thursday, September 15, 2022 7:45:33 PM
Attachments: [Board AS Totals 8.31.22.pdf](#)
[Check Register 8.31.22.pdf](#)
[Over 10k Aug 2022.pdf](#)
[Outlook-fqd3kdb1.png](#)

Thank you,



Mireya Perez
Chief Financial Officer/Treasurer

P: (708) 656-8000, Ext. 2289
E: mireya.perez@morton.edu

www.morton.edu



From: Suzanna Raigoza <Suzanna.Raigoza@morton.edu>
Sent: Thursday, September 15, 2022 4:12 PM
To: Mireya Perez <mireya.perez@morton.edu>
Subject: Action Item 8.1 for 9/28/2022 Board Meeting

Propose Action: THAT THE BOARD APPROVE AND RATIFY ACCOUNTS PAYABLE AND PAYROLL FOR THE MONTH OF AUGUST 2022 IN THE AMOUNT OF \$4,336,257 AND BUDGET TRANSFERS IN THE AMOUNT OF \$0 AS SUBMITTED.

Rationale: [Required by Chapter 110, ACT 805, Section 3-27 of the Illinois Compiled Statutes]

Attachments: Resolution, Accounts Payable and Payroll Records

Thank you,

Suzanna Raigoza
Senior Accountant

BE IT HEREBY RESOLVED THAT accounts payable and payrolls for the month of August 2022, be approved and/or ratified in the amount of \$4,336,257 as listed on the attached sheet and supported by vouchers, invoices, purchase orders, and payroll registers, made available and referred to as necessary, and summarized as follows:

Current Funds (01),

Cash Disbursements - Monthly	08/31/2022	2,058,883
Payroll	08/15/2022	766,655
Payroll	08/31/2022	791,280
Student Refunds	08/31/2022	<u>673,089</u>
		4,289,907

O&M Restricted Fund (03)

Cash Disbursements - Monthly	08/31/2022	<u>46,350</u>
TOTAL ALL FUNDS		<u><u>\$4,336,257</u></u>

AND BE IT FURTHER RESOLVED THAT budget transfers in the amount of \$0 be approved as outlined on the attached Journal No. 0 entry dates attached hereto.

AND BE IT FURTHER RESOLVED THAT the treasurer of Morton College is hereby authorized and directed to make payments as listed and/or summarized above.

PASSED this 28th day of September by the Board of Trustees, Morton College, Community College District no. 527, Cicero, Illinois.

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0106806	08/03/22	Recon	0198694	ePromos Promotional Prod	V0165184	06/30/22	B0004780	561.25		561.25
					V0165185	06/30/22	B0004780	373.42		373.42
					V0165186	06/30/22	B0004780	186.05		186.05
					V0165187	06/30/22	B0004780	398.47		398.47
					V0165188	06/30/22	B0004780	530.67		530.67
								2,049.86		2,049.86
0106807	08/03/22	Recon	0155715	Technology Management Re	V0165189	06/30/22	B0004009	1,141.05		1,141.05
					V0165190	06/30/22	B0004009	1,141.05		1,141.05
								2,282.10		2,282.10
0106808	08/04/22	Recon	0200282	Victor M. Albanil Beltra	V0165161	08/01/22		530.00		530.00
					V0165162	08/01/22		40.00		40.00
								570.00		570.00
0106809	08/04/22	Outst	0215020	Aquinas College	V0165165	08/01/22		300.00		300.00
								300.00		300.00
0106810	08/04/22	Recon	0210003	Blue Cross Blue Shield o	V0165128	07/27/22		8,668.96		8,668.96
								8,668.96		8,668.96
0106811	08/04/22	Recon	0076654	Mr. Adam H. Bradley	V0165171	08/02/22		83.99		83.99
								83.99		83.99
0106812	08/04/22	Recon	0000924	Mr. Craig F. Casey	V0165152	07/28/22		29.23		29.23
					V0165153	06/30/22		167.70		167.70
								196.93		196.93
0106813	08/04/22	Recon	0192108	Ms. Laurie Cashman	V0165160	08/01/22		377.41		377.41
								377.41		377.41
0106814	08/04/22	Recon	0199086	Mr. Joseph Feulner	V0164945	07/25/22		15.49		15.49
								15.49		15.49
0106815	08/04/22	Void	0178521	Mara F. Galeno						
0106816	08/04/22	Recon	0193606	Mr. Francisco Hernandez	V0165159	08/01/22		139.95		139.95
								139.95		139.95
0106817	08/04/22	Recon	0212397	Nick Hryhorczuk	V0165179	07/31/22		1,332.66		1,332.66

09 Sep 2022
10:00

ACCOUNTS PAYABLE CHECK REGISTER
Period 08/01/2022 - 08/31/2022

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Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								1,332.66		1,332.66
0106818	08/04/22	Recon	0193312	Kyra Leigh	V0165154	07/28/22		880.00		880.00
								880.00		880.00
0106819	08/04/22	Recon	0198650	Ms. Carla McKenzie	V0165178	07/31/22		1,589.48		1,589.48
								1,589.48		1,589.48
0106820	08/04/22	Recon	0215015	Nicky Avalo Studios, LLC	V0164978	07/26/22		725.00		725.00
								725.00		725.00
0106821	08/04/22	Recon	0163631	Daniel Reyes	V0164948	07/25/22		14.67		14.67
								14.67		14.67
0106822	08/04/22	Recon	0209667	Robert L. Salas	V0165156	07/28/22		336.00		336.00
								336.00		336.00
0106823	08/04/22	Outst	0012629	Trinity Christian Colleg	V0165166	08/01/22		380.00		380.00
								380.00		380.00
0106824	08/04/22	Recon	0001820	United States Postal Ser	V0164996	07/27/22		2,500.00		2,500.00
								2,500.00		2,500.00
0106838	08/10/22	Recon	0213970	Osbaldo Gomez	V0165259	08/09/22		972.00		972.00
								972.00		972.00
0106839	08/11/22	Recon	0200282	Victor M. Albanil Beltra	V0165250	08/08/22		540.00		540.00
								540.00		540.00
0106840	08/11/22	Recon	0208811	Stephen Dowjotas	V0165243	08/08/22		900.00		900.00
								900.00		900.00
0106841	08/11/22	Recon	0000931	Mr. Juan M. Franco	V0165256	08/09/22		960.00		960.00
								960.00		960.00
0106842	08/11/22	Recon	0178521	Mara F. Galeno	V0164886	07/20/22		816.00		816.00
					V0165155	07/28/22		1,040.00		1,040.00
								1,856.00		1,856.00

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ACCOUNTS PAYABLE CHECK REGISTER
Period 08/01/2022 - 08/31/2022

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Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0106843	08/11/22	Recon	0040272	Ms Beth A. Gilmartin	V0165222	08/04/22		122.62		122.62
								122.62		122.62
0106844	08/11/22	Outst	0001078	Joliet Junior College	V0165239	08/08/22		650.00		650.00
								650.00		650.00
0106845	08/11/22	Recon	0055604	Ana L. Valdez	V0165238	08/08/22		1,201.95		1,201.95
					V0165289	08/10/22		739.62		739.62
								1,941.57		1,941.57
0106853	08/15/22	Recon	0177469	Bright Start College Sav	V0165298	08/15/22		100.00		100.00
								100.00		100.00
0106854	08/15/22	Outst	0001422	CCCTU-Cope Fund	V0165299	08/15/22		109.00		109.00
								109.00		109.00
0106855	08/15/22	Recon	0001374	College & University Cre	V0165301	08/15/22		200.00		200.00
								200.00		200.00
0106856	08/15/22	Recon	0001371	Colonial Life & Accident	V0165302	08/15/22		12.00		12.00
								12.00		12.00
0106857	08/15/22	Recon	0191845	Metropolitan Alliance of	V0165303	08/15/22		197.50		197.50
								197.50		197.50
0106858	08/15/22	Recon	0213771	Midland Credit Managemen	V0165304	08/15/22		293.39		293.39
								293.39		293.39
0106859	08/15/22	Outst	0101061	Morton College Faculty	V0165300	08/15/22		2.78		2.78
								2.78		2.78
0106860	08/15/22	Outst	0001372	Morton College Teachers	V0165306	08/15/22		1,686.61		1,686.61
								1,686.61		1,686.61
0106861	08/15/22	Outst	0001372	Morton College Teachers	V0165305	08/15/22		2,524.37		2,524.37
								2,524.37		2,524.37
0106862	08/15/22	Recon	0001513	SEIU Local 73 Cope	V0165308	08/15/22		38.00		38.00

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ACCOUNTS PAYABLE CHECK REGISTER
Period 08/01/2022 - 08/31/2022

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Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								38.00		38.00
0106863	08/15/22	Recon	0001373	Service Employees Intl U	V0165309	08/15/22		350.09		350.09
								350.09		350.09
0106864	08/15/22	Recon	0001563	State Disbursement Unit	V0165310	08/15/22		50.00		50.00
					V0165311	08/15/22		961.71		961.71
								1,011.71		1,011.71
0106865	08/15/22	Recon	0190089	3OE Solutions	V0165318	08/11/22	B0004819	4,333.00		4,333.00
								4,333.00		4,333.00
0106866	08/15/22	Recon	0013221	4IMPRINT	V0165416	08/13/22	P0011905	1,129.34		1,129.34
					V0165448	08/15/22	P0011958	996.51		996.51
					V0165456	08/15/22	P0011906	489.60		489.60
								2,615.45		2,615.45
0106867	08/15/22	Recon	0169531	A.N.S., Inc.	V0165370	08/13/22	B0004785	91.28		91.28
								91.28		91.28
0106868	08/15/22	Recon	0209709	Accurate Employment Scre	V0165393	08/13/22	B0004730	316.85		316.85
								316.85		316.85
0106869	08/15/22	Recon	0196815	Advance Auto Parts	V0165344	08/12/22	B0004788	427.19		427.19
					V0165345	08/12/22	B0004788	16.04-		-16.04
					V0165394	08/13/22	B0004788	11.56		11.56
					V0165395	08/13/22	B0004788	4.74		4.74
								427.45		427.45
0106870	08/15/22	Outst	0190802	All-Types Elevators Inc	V0165357	08/12/22	B0004672	548.00		548.00
								548.00		548.00
0106871	08/15/22	Recon	0188188	Amazon Capital Services	V0165320	08/11/22		549.65-		-549.65
					V0165367	08/13/22	B0004787	21.54		21.54
					V0165368	08/13/22	B0004787	31.99		31.99
					V0165369	08/13/22	B0004787	119.71		119.71
					V0165399	08/13/22	P0011931	89.56		89.56
					V0165400	08/13/22	P0011962	70.42-		-70.42
					V0165401	08/13/22	P0011962	618.22		618.22
					V0165402	08/13/22	B0004757	459.98		459.98
					V0165403	08/13/22	B0004757	659.92		659.92
					V0165404	08/13/22	B0004787	48.99		48.99

09 Sep 2022
10:00

ACCOUNTS PAYABLE CHECK REGISTER
Period 08/01/2022 - 08/31/2022

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Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
					V0165405	08/13/22	B0004772	108.77		108.77
					V0165406	08/13/22	B0004734	1,660.38		1,660.38
					V0165407	08/13/22	B0004757	259.80		259.80
					V0165408	08/13/22	B0004773	105.34		105.34
					V0165409	08/13/22	B0004761	106.33		106.33
					V0165410	08/13/22	B0004773	289.99		289.99
					V0165411	08/13/22	B0004812	92.83		92.83
					V0165412	08/13/22	B0004779	173.85		173.85
					V0165413	08/13/22	B0004787	144.28		144.28
					V0165415	08/13/22	B0004756	6.98		6.98
					V0165427	08/15/22		251.03-		-251.03
					V0165431	08/15/22	B0004830	15.98		15.98
					V0165443	08/15/22	P0012020	359.98		359.98
								4,503.32		4,503.32
0106872	08/15/22	Recon	0001490	Arc One Electric	V0165373	08/13/22	B0004781	470.00		470.00
								470.00		470.00
0106873	08/15/22	Recon	0000973	AT&T	V0165347	08/12/22	B0004679	2,852.40		2,852.40
								2,852.40		2,852.40
0106874	08/15/22	Recon	0000973	AT&T	V0165339	08/12/22	B0004679	928.02		928.02
								928.02		928.02
0106875	08/15/22	Recon	0000973	AT&T	V0165340	08/12/22	B0004679	923.37		923.37
								923.37		923.37
0106876	08/15/22	Recon	0001953	AT&T Mobility	V0165360	08/13/22	B0004722	2,102.00		2,102.00
								2,102.00		2,102.00
0106877	08/15/22	Recon	0196421	Balloons by Tommy	V0165449	08/15/22	P0012010	927.00		927.00
								927.00		927.00
0106878	08/15/22	Recon	0211963	Beat the Streets Chicago	V0165437	08/15/22	P0012006	1,000.00		1,000.00
								1,000.00		1,000.00
0106879	08/15/22	Recon	0166207	BSA	V0165396	08/13/22	B0004666	2,867.95		2,867.95
								2,867.95		2,867.95
0106880	08/15/22	Recon	0001923	CARLI	V0165429	08/15/22	P0011978	72,083.45		72,083.45
								72,083.45		72,083.45

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0106881	08/15/22	Recon	0001593	CDW-Government, Inc	V0165422	08/13/22	P0011925	1,616.60		1,616.60
								1,616.60		1,616.60
0106882	08/15/22	Recon	0152735	Cengage Learning/Gale	V0165266	08/09/22	P0011966	300.00		300.00
								300.00		300.00
0106883	08/15/22	Recon	0001195	Cintas Corporation	V0165375	08/13/22	B0004724	231.92		231.92
					V0165376	08/13/22	B0004690	203.00		203.00
								434.92		434.92
0106884	08/15/22	Recon	0001195	Cintas Corporation	V0165319	08/11/22	B0004689	217.32		217.32
					V0165354	08/12/22	B0004689	217.32		217.32
					V0165398	08/13/22	B0004689	217.32		217.32
								651.96		651.96
0106885	08/15/22	Recon	0001485	Citibank, N.A.	V0165433	08/15/22	P0011967	1,268.84		1,268.84
					V0165434	08/15/22		16.60		-16.60
								1,252.24		1,252.24
0106886	08/15/22	Recon	0169016	Clear Channel Outdoor	V0165348	08/12/22	B0004718	750.00		750.00
					V0165349	08/12/22	B0004718	1,275.00		1,275.00
								2,025.00		2,025.00
0106887	08/15/22	Recon	0201853	Club Automation, LLC	V0165374	08/13/22	B0004737	908.68		908.68
								908.68		908.68
0106888	08/15/22	Recon	0001752	Comcast	V0165346	08/12/22	B0004698	191.34		191.34
								191.34		191.34
0106889	08/15/22	Recon	0209459	Cornerstone Government A	V0165251	06/30/22		14,000.00		14,000.00
					V0165252	06/30/22		14,000.00		14,000.00
					V0165253	06/30/22		14,000.00		14,000.00
					V0165254	06/30/22		14,000.00		14,000.00
					V0165255	06/30/22		14,000.00		14,000.00
					V0165286	06/30/22		14,000.00		14,000.00
								84,000.00		84,000.00
0106890	08/15/22	Recon	0001676	Del Galdo Law Group, LLC	V0165244	06/30/22		2,716.75		2,716.75
					V0165314	08/11/22	B0004825	739.20		739.20
					V0165315	08/11/22	B0004825	9,603.75		9,603.75

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					V0165316	08/11/22	B0004825	3,279.00		3,279.00
								16,338.70		16,338.70
0106891	08/15/22	Recon	0000989	Dick Blick	V0165382	08/13/22	B0004801	853.08		853.08
					V0165383	08/13/22	B0004791	584.89		584.89
					V0165384	08/13/22	B0004794	716.38		716.38
					V0165385	08/13/22	B0004793	782.70		782.70
					V0165386	08/13/22	B0004796	433.70		433.70
					V0165387	08/13/22	B0004795	522.06		522.06
					V0165388	08/13/22	B0004800	779.02		779.02
					V0165389	08/13/22	B0004792	702.28		702.28
					V0165390	08/13/22	B0004798	814.70		814.70
					V0165391	08/13/22	B0004797	204.93		204.93
								6,393.74		6,393.74
0106892	08/15/22	Recon	0208992	Direct Energy Business	V0165335	08/11/22	B0004713	2,884.90		2,884.90
								2,884.90		2,884.90
0106893	08/15/22	Recon	0001333	Direct Fitness Solutions	V0165435	08/15/22	P0012000	130.00		130.00
								130.00		130.00
0106894	08/15/22	Recon	0209578	DisposAll Waste Services	V0165356	08/12/22	B0004714	275.00		275.00
								275.00		275.00
0106895	08/15/22	Recon	0182724	Dyopath LLC	V0165381	08/13/22	B0004669	8,137.50		8,137.50
								8,137.50		8,137.50
0106896	08/15/22	Recon	0001508	EBSCO	V0165430	08/15/22	P0011965	1,043.21		1,043.21
								1,043.21		1,043.21
0106897	08/15/22	Recon	0197452	ExamSoft Worldwide, Inc.	V0165442	08/15/22	P0011975	13,617.60		13,617.60
								13,617.60		13,617.60
0106898	08/15/22	Recon	0001029	Fed Ex	V0165267	08/09/22	B0004750	10.66		10.66
								10.66		10.66
0106899	08/15/22	Recon	0001034	Flinn Scientific Inc	V0165440	08/15/22	P0011985	16.95		16.95
					V0165441	08/15/22	P0011985	42.00		42.00
								58.95		58.95

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0106900	08/15/22	Recon	0209160	Flowers for Dreams	V0165423	08/13/22	P0011959	1,535.00		1,535.00
								1,535.00		1,535.00
0106901	08/15/22	Recon	0205565	Game One	V0165271	08/09/22	B0004774	4,894.50		4,894.50
					V0165272	08/09/22	B0004763	3,621.24		3,621.24
					V0165273	08/09/22	B0004674	1,492.83		1,492.83
					V0165274	08/09/22	B0004674	90.60		90.60
					V0165275	08/09/22	B0004674	105.19		105.19
					V0165276	08/09/22	B0004674	851.75		851.75
					V0165278	08/09/22	B0004674	772.28		772.28
					V0165279	08/09/22	B0004674	1,096.32		1,096.32
					V0165280	08/09/22	B0004674	84.10		84.10
					V0165281	08/09/22	B0004674	1,352.06		1,352.06
					V0165282	08/09/22	B0004739	630.52		630.52
					V0165283	08/09/22	B0004674	574.56		574.56
					V0165285	08/09/22	B0004676	2,302.82		2,302.82
					V0165397	08/13/22	B0004776	155.50		155.50
								18,024.27		18,024.27
0106902	08/15/22	Outst	0215041	Great Lakes User Group	V0165432	08/15/22	P0011969	75.00		75.00
								75.00		75.00
0106903	08/15/22	Recon	0161549	Heartland Business Syste	V0165323	08/11/22	B0004808	202.50		202.50
					V0165324	08/11/22	B0004807	4,802.55		4,802.55
					V0165327	08/11/22	B0004808	168.75		168.75
								5,173.80		5,173.80
0106904	08/15/22	Recon	0210378	Hinckley Springs	V0165379	08/13/22	B0004814	50.39		50.39
								50.39		50.39
0106905	08/15/22	Void	0153548	ICCCAO			B0004814			
0106906	08/15/22	Recon	0001068	ILLCO, Inc.	V0165380	08/13/22	B0004684	85.14		85.14
								85.14		85.14
0106907	08/15/22	Recon	0001647	Iron Mountain	V0165361	08/13/22	B0004659	696.78		696.78
								696.78		696.78
0106908	08/15/22	Recon	0001775	Jostens	V0165321	08/11/22	B0004782	21.72		21.72
					V0165330	08/11/22	B0004782	9.71		9.71
					V0165331	08/11/22	B0004782	21.72		21.72
					V0165371	08/13/22	B0004782	972.43		972.43
					V0165372	08/13/22	B0004782	1,262.09		1,262.09

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					V0165451	08/15/22	P0011990	1,304.17		1,304.17
					V0165452	08/15/22	P0011991	808.57		808.57
					V0165454	08/15/22	P0011992	27.75		27.75
					V0165455	08/15/22	P0011993	42.72		42.72
								4,470.88		4,470.88
0106909	08/15/22	Recon	0002233	Konica Minolta Premier F	V0165332	08/11/22	B0004662	125.17		125.17
								125.17		125.17
0106910	08/15/22	Recon	0002233	Konica Minolta Premier F	V0165333	08/11/22	B0004662	2,897.00		2,897.00
								2,897.00		2,897.00
0106911	08/15/22	Recon	0002233	Konica Minolta Premier F	V0165334	08/11/22	B0004662	451.00		451.00
								451.00		451.00
0106912	08/15/22	Recon	0001559	Krueger International In	V0165325	08/11/22	B0004802	6,228.40		6,228.40
					V0165326	08/11/22	B0004802	52,597.00		52,597.00
								58,825.40		58,825.40
0106913	08/15/22	Recon	0188162	Lake County Press	V0165350	08/12/22	B0004767	905.00		905.00
					V0165351	08/12/22	B0004767	350.00		350.00
					V0165352	08/12/22	B0004767	24,508.80		24,508.80
								25,763.80		25,763.80
0106914	08/15/22	Recon	0001673	M.L. Plumbing LLC.	V0165297	08/11/22	B0004828	1,000.00		1,000.00
								1,000.00		1,000.00
0106915	08/15/22	Recon	0187728	Marquee Event Rentals	V0165457	08/15/22	P0012034	59.04		59.04
								59.04		59.04
0106916	08/15/22	Recon	0001763	Mecor, Inc.	V0165343	08/12/22	B0004699	456.02		456.02
								456.02		456.02
0106917	08/15/22	Recon	0194501	Michael Kautz Carpets &	V0165365	08/13/22	B0004762	2,200.00		2,200.00
								2,200.00		2,200.00
0106918	08/15/22	Recon	0214397	MMNTM, LLC	V0165450	08/15/22	P0011989	3,130.50		3,130.50
								3,130.50		3,130.50

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0106919	08/15/22	Recon	0176689	Jessica Molinar	V0165296	08/11/22	B0004833	520.00		520.00
								520.00		520.00
0106920	08/15/22	Recon	0001159	Napa Chicago/South Harle	V0165269	08/09/22	B0004688	140.44		140.44
								140.44		140.44
0106921	08/15/22	Recon	0208924	Nicor Gas	V0165362	08/13/22	B0004712	2,147.53		2,147.53
								2,147.53		2,147.53
0106922	08/15/22	Recon	0002406	Paisans Pizza	V0165417	08/13/22	P0011968	391.50		391.50
					V0165418	08/13/22	P0011972	125.49		125.49
					V0165419	08/13/22	P0011973	391.91		391.91
					V0165436	08/15/22	P0011999	253.00		253.00
					V0165438	08/15/22	P0011979	13.00		13.00
								1,174.90		1,174.90
0106923	08/15/22	Recon	0001835	Ray O'Herron Co. of Oakb	V0165353	08/12/22	B0004733	144.97		144.97
								144.97		144.97
0106924	08/15/22	Recon	0183893	REACH	V0165439	08/15/22	P0011986	3,900.00		3,900.00
								3,900.00		3,900.00
0106925	08/15/22	Recon	0212345	REX Electric and Technol	V0165322	08/11/22	B0004816	58,337.10		58,337.10
								58,337.10		58,337.10
0106926	08/15/22	Recon	0001967	Shaw Media	V0165377	08/13/22	B0004784	88.94		88.94
					V0165392	08/13/22	B0004661	1,598.00		1,598.00
								1,686.94		1,686.94
0106927	08/15/22	Recon	0001156	Smithereen Exterminating	V0165363	08/13/22	B0004687	186.00		186.00
								186.00		186.00
0106928	08/15/22	Recon	0157227	Staples Advantage	V0165341	08/12/22	B0004665	48.45		48.45
					V0165342	08/12/22	B0004665	21.56		21.56
					V0165424	08/13/22	P0011960	468.00		468.00
					V0165425	08/13/22	P0011927	829.89		829.89
								1,367.90		1,367.90
0106929	08/15/22	Recon	0215093	Starship Inc	V0165445	08/15/22	P0012029	4,000.00		4,000.00
								4,000.00		4,000.00

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0106930	08/15/22	Void	0002889	Suburban Door Check & Lo						
0106931	08/15/22	Recon	0187642	Trane U.S. Inc	V0165364	08/13/22	B0004771	14,057.89		14,057.89
					V0165366	08/13/22	B0004771	173.43		173.43
								14,231.32		14,231.32
0106932	08/15/22	Recon	0000974	Verizon Wireless	V0165358	08/12/22	B0004680	29.00		29.00
								29.00		29.00
0106933	08/15/22	Recon	0213619	View Transit, LLC	V0165378	08/13/22	B0004765	2,000.00		2,000.00
								2,000.00		2,000.00
0106934	08/15/22	Recon	0166312	Wells Fargo Equiptment F	V0165428	08/15/22	B0004766	1,248.00		1,248.00
								1,248.00		1,248.00
0106935	08/19/22	Recon	0156097	ACI Payments, Inc.	V0165495	08/16/22		4,749.31		4,749.31
								4,749.31		4,749.31
0106936	08/19/22	Recon	0000995	Bureau Water/Sewer Town	V0165462	08/15/22		198.10		198.10
					V0165463	08/15/22		556.19		556.19
					V0165464	08/15/22		198.10		198.10
					V0165465	08/15/22		198.10		198.10
					V0165466	08/15/22		198.10		198.10
					V0165467	08/15/22		198.10		198.10
					V0167196	08/18/22		850.44		850.44
								2,397.13		2,397.13
0106937	08/19/22	Recon	0000794	Ms. Janet M. Crockett	V0165461	08/15/22		121.25		121.25
								121.25		121.25
0106938	08/19/22	Recon	0208811	Stephen Dowjotas	V0165471	08/16/22		160.00		160.00
								160.00		160.00
0106939	08/19/22	Recon	0208811	Stephen Dowjotas	V0165472	08/16/22		800.00		800.00
								800.00		800.00
0106940	08/19/22	Outst	0208811	Stephen Dowjotas	V0165473	08/16/22		160.00		160.00
								160.00		160.00

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0106941	08/19/22	Outst	0202383	Flexible Benefit Service	V0165227	08/08/22		385.00		385.00
								385.00		385.00
0106942	08/19/22	Outst	0193664	Mr. Joseph Florio	V0165288	08/10/22		500.00		500.00
								500.00		500.00
0106943	08/19/22	Recon	0000931	Mr. Juan M. Franco	V0165481	08/16/22		320.00		320.00
								320.00		320.00
0106944	08/19/22	Recon	0197670	Mrs. Leslie Graham	V0165468	08/15/22		40.02		40.02
								40.02		40.02
0106945	08/19/22	Outst	0207766	Massachusetts Mutual Lif	V0165292	08/10/22		2,069.26		2,069.26
								2,069.26		2,069.26
0106946	08/19/22	Recon	0186014	Jason S. Monaco	V0165224	08/08/22		39.11		39.11
								39.11		39.11
0106947	08/19/22	Outst	0209668	Nikolas Radenkovich	V0165478	08/16/22		50.00		50.00
								50.00		50.00
0106948	08/19/22	Outst	0209668	Nikolas Radenkovich	V0165479	08/16/22		50.00		50.00
								50.00		50.00
0106949	08/19/22	Recon	0055604	Ana L. Valdez	V0165469	08/15/22		16.60		16.60
								16.60		16.60
0107316	08/19/22	Outst	0188213	First Midwest Bank	V0165257	08/09/22		28.00-		-28.00
					V0167202	08/19/22	P0012048	159.99		159.99
					V0167204	08/19/22	B0004813	10.52		10.52
					V0167206	06/30/22	P0011855	179.49		179.49
					V0167207	08/19/22	P0012003	20.00		20.00
					V0167208	08/19/22	B0004813	690.00		690.00
					V0167209	08/19/22	B0004835	7.15		7.15
					V0167210	08/19/22	P0011910	178.20		178.20
					V0167211	08/19/22	P0011995	221.50		221.50
					V0167212	08/19/22	P0011994	717.66		717.66
					V0167213	08/19/22	P0011988	2,016.00		2,016.00
					V0167214	08/19/22	P0011987	2,442.69		2,442.69
					V0167215	08/19/22	B0004813	115.00		115.00
					V0167216	08/19/22	P0011998	3,250.00		3,250.00

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					V0167217	08/19/22	P0012038	464.80		464.80
					V0167218	08/19/22	P0011936	1,144.40		1,144.40
					V0167219	08/19/22	P0012042	239.99		239.99
					V0167220	08/19/22	P0011916	268.52		268.52
					V0167221	08/19/22	P0012042	200.48		200.48
					V0167222	08/19/22	B0004735	0.10		0.10
					V0167223	08/19/22	P0011922	283.73		283.73
					V0167224	08/19/22	B0004818	150.00		150.00
					V0167225	08/19/22	P0012004	25.00		25.00
					V0167226	08/19/22	B0004813	75.00		75.00
					V0167227	08/19/22	P0012042	571.35		571.35
					V0167228	08/19/22	P0011892	2,101.87		2,101.87
					V0167229	08/19/22	P0012009	784.62		784.62
					V0167230	08/19/22	P0012042	4,363.68		4,363.68
					V0167231	08/19/22	P0012035	539.68		539.68
					V0167232	08/19/22	P0012002	226.49		226.49
					V0167233	08/19/22	P0011997	325.00		325.00
					V0167234	08/19/22	P0011996	325.00		325.00
					V0167235	08/19/22	P0012042	2,324.70		2,324.70
					V0167236	08/19/22	P0012007	95.00		95.00
					V0167237	08/19/22	P0012014	2,689.04		2,689.04
								27,178.65		27,178.65
0107317	08/22/22	Recon	0209534	Lara Kramer	V0165492	08/16/22		50.00		50.00
								50.00		50.00
0107318	08/23/22	Recon	0205866	Party People Entertainme	V0167443	08/23/22	P0012075	3,800.00		3,800.00
								3,800.00		3,800.00
0107319	08/26/22	Outst	0024766	Miriam V. Andablo	V0167431	08/23/22		70.00		70.00
								70.00		70.00
0107320	08/26/22	Recon	0161110	Ethan C. Bontly	V0167439	08/23/22		120.00		120.00
								120.00		120.00
0107321	08/26/22	Outst	0159110	Chicago Transit Authorit	V0167193	08/17/22		200.00		200.00
								200.00		200.00
0107322	08/26/22	Outst	0208811	Stephen Dowjotas	V0167430	08/23/22		239.52		239.52
								239.52		239.52
0107323	08/26/22	Outst	0000931	Mr. Juan M. Franco	V0167434	08/23/22		657.64		657.64
								657.64		657.64

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0107324	08/26/22	Outst	0000931	Mr. Juan M. Franco	V0167432	08/23/22		320.00		320.00
								320.00		320.00
0107325	08/26/22	Outst	0000931	Mr. Juan M. Franco	V0167433	08/23/22		320.00		320.00
								320.00		320.00
0107326	08/26/22	Outst	0040272	Ms Beth A. Gilmartin	V0167201	08/19/22		99.99		99.99
								99.99		99.99
0107327	08/26/22	Outst	0215223	Sebastian Heretyk	V0167441	08/23/22		120.00		120.00
								120.00		120.00
0107328	08/26/22	Recon	0205567	Ms. Courtney O'Brien	V0165480	08/16/22		141.46		141.46
								141.46		141.46
0107329	08/26/22	Recon	0166708	Kerilyn O'Donnell	V0167438	08/23/22		120.00		120.00
								120.00		120.00
0107330	08/26/22	Outst	0002823	Miguel Panduro Jr	V0167437	08/23/22		160.00		160.00
								160.00		160.00
0107331	08/26/22	Outst	0173301	Antonio M. Samaniego	V0167444	08/23/22		50.00		50.00
								50.00		50.00
0107332	08/26/22	Recon	0000907	Mr. Luis E. Sanchez	V0167294	08/22/22		107.38		107.38
								107.38		107.38
0107333	08/26/22	Outst	0215224	Kiran Sandiford	V0167442	08/23/22		120.00		120.00
								120.00		120.00
0107334	08/26/22	Outst	0215349	Teresa Guerrero	V0167453	08/24/22		1,100.00		1,100.00
								1,100.00		1,100.00
0107335	08/26/22	Outst	0122566	Meredith A. Watkins	V0165497	08/17/22		43.94		43.94
								43.94		43.94
0107336	08/26/22	Recon	0158266	Mr. Christopher J. Wido	V0167427	08/23/22		1,584.97		1,584.97

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								1,584.97		1,584.97
0107337	08/26/22	Recon	0210206	Tomas Zarco	V0167440	08/23/22		160.00		160.00
								160.00		160.00
0107380	08/31/22	Outst	0177469	Bright Start College Sav	V0167749	08/31/22		100.00		100.00
								100.00		100.00
0107381	08/31/22	Outst	0001422	CCCTU-Cope Fund	V0167750	08/31/22		110.00		110.00
								110.00		110.00
0107382	08/31/22	Outst	0001374	College & University Cre	V0167752	08/31/22		200.00		200.00
								200.00		200.00
0107383	08/31/22	Outst	0001371	Colonial Life & Accident	V0167753	08/31/22		12.00		12.00
								12.00		12.00
0107384	08/31/22	Outst	0001380	Illinois Dept of Revenue	V0167764	08/31/22		297.86		297.86
								297.86		297.86
0107385	08/31/22	Outst	0160763	Illinois Education Assoc	V0167754	08/31/22		1,739.60		1,739.60
								1,739.60		1,739.60
0107386	08/31/22	Outst	0191845	Metropolitan Alliance of	V0167755	08/31/22		212.00		212.00
								212.00		212.00
0107387	08/31/22	Outst	0213771	Midland Credit Managemen	V0167756	08/31/22		293.39		293.39
								293.39		293.39
0107388	08/31/22	Outst	0101061	Morton College Faculty	V0167751	08/31/22		88.96		88.96
								88.96		88.96
0107389	08/31/22	Outst	0001372	Morton College Teachers	V0167758	08/31/22		1,686.61		1,686.61
								1,686.61		1,686.61
0107390	08/31/22	Outst	0001372	Morton College Teachers	V0167757	08/31/22		3,010.46		3,010.46
								3,010.46		3,010.46

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0107391	08/31/22	Outst	0001513	SEIU Local 73 Cope	V0167760	08/31/22		38.00		38.00
								38.00		38.00
0107392	08/31/22	Outst	0001373	Service Employees Intl U	V0167761	08/31/22		350.09		350.09
								350.09		350.09
0107393	08/31/22	Outst	0001563	State Disbursement Unit	V0167762	08/31/22		50.00		50.00
					V0167763	08/31/22		961.71		961.71
								1,011.71		1,011.71
0107394	08/31/22	Outst	0013221	4IMPRINT	V0167672	08/30/22	B0004805	352.12		352.12
					V0167680	08/30/22	B0004806	4,140.00		4,140.00
								4,492.12		4,492.12
0107395	08/31/22	Outst	0001466	5 Star Interpreting	V0167284	08/19/22	P0012055	3,696.00		3,696.00
								3,696.00		3,696.00
0107396	08/31/22	Outst	0196815	Advance Auto Parts	V0167613	08/30/22	B0004859	6.29		6.29
								6.29		6.29
0107397	08/31/22	Outst	0200282	Victor M. Albanil Beltra	V0167278	08/19/22	P0012054	180.00		180.00
								180.00		180.00
0107398	08/31/22	Outst	0002490	All About Education	V0167746	08/31/22	P0012076	400.00		400.00
								400.00		400.00
0107399	08/31/22	Outst	0188188	Amazon Capital Services	V0167243	08/19/22	B0004783	4,198.00		4,198.00
					V0167244	08/19/22	P0011971	91.96		91.96
					V0167245	08/19/22	B0004826	460.24		460.24
					V0167246	08/19/22	B0004834	121.89		121.89
					V0167247	08/19/22	B0004734	63.92		63.92
					V0167248	08/19/22	B0004826	50.34		50.34
					V0167249	08/19/22	B0004786	49.00		49.00
					V0167250	08/19/22	B0004786	259.98		259.98
					V0167281	08/19/22	P0012001	171.55		171.55
					V0167282	08/19/22	P0012044	545.35		545.35
					V0167599	08/30/22	B0004876	3,655.39		3,655.39
					V0167600	08/30/22	B0004876	735.10		735.10
					V0167601	08/30/22	B0004876	200.70		200.70
					V0167602	08/30/22	B0004757	877.99		877.99
					V0167603	08/30/22	B0004757	222.27		222.27
					V0167604	08/30/22	B0004757	444.54		444.54

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					V0167605	08/30/22	B0004865	26.00		26.00
					V0167606	08/30/22	B0004787	124.66		124.66
					V0167607	08/30/22	B0004847	28.98		28.98
					V0167608	08/30/22	B0004846	173.21		173.21
					V0167609	08/30/22	B0004842	489.21		489.21
					V0167610	08/30/22	B0004875	21.99		21.99
					V0167611	08/30/22	B0004875	283.86		283.86
					V0167614	08/30/22		252.86-		-252.86
					V0167728	08/31/22	P0011942	92.21		92.21
					V0167731	08/31/22	P0012074	5,287.11		5,287.11
					V0167732	08/31/22	P0011977	748.75		748.75
					V0167733	08/31/22	P0011984	237.19		237.19
					V0167734	08/31/22	P0011950	1,634.90		1,634.90
					V0167738	08/31/22	P0011974	195.94		195.94
					V0167739	08/31/22	P0012069	78.99		78.99
								21,318.36		21,318.36
0107400	08/31/22	Outst	0000977	Apple, Inc.	V0167633	08/30/22	B0004861	5,880.00		5,880.00
					V0167634	08/30/22	B0004862	2,940.00		2,940.00
					V0167645	08/30/22	B0004852	2,392.00		2,392.00
								11,212.00		11,212.00
0107401	08/31/22	Outst	0209512	The Art Institute of Chi	V0167737	08/31/22	P0012056	5,000.00		5,000.00
								5,000.00		5,000.00
0107402	08/31/22	Outst	0198820	Asure Software	V0167269	08/19/22	B0004728	131.99		131.99
								131.99		131.99
0107403	08/31/22	Outst	0002062	Automotive Video Inc	V0167736	08/31/22	P0012039	1,120.00		1,120.00
								1,120.00		1,120.00
0107404	08/31/22	Outst	0001401	AZ Commercial	V0167239	08/19/22	B0004841	29.34		29.34
					V0167688	08/30/22	B0004841	54.97		54.97
					V0167689	08/30/22	B0004841	16.36		16.36
								100.67		100.67
0107405	08/31/22	Outst	0196421	Balloons by Tommy	V0167276	08/19/22	P0012053	823.00		823.00
								823.00		823.00
0107406	08/31/22	Outst	0214691	Bee Liner Lean Services	V0167685	08/30/22	B0004851	182,007.90		182,007.90
								182,007.90		182,007.90

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0107407	08/31/22	Outst	0001206	BSN Sports	V0167657	08/30/22	B0004760	559.04		559.04
								559.04		559.04
0107408	08/31/22	Outst	0001075	Cengage Learning	V0167701	08/30/22	P0011894	5,444.52		5,444.52
								5,444.52		5,444.52
0107409	08/31/22	Outst	0001713	Cicero Landscape Inc.	V0167273	08/19/22	B0004696	2,600.00		2,600.00
								2,600.00		2,600.00
0107410	08/31/22	Outst	0001195	Cintas Corporation	V0167647	08/30/22	B0004690	144.13		144.13
					V0167648	08/30/22	B0004724	70.33		70.33
								214.46		214.46
0107411	08/31/22	Outst	0001195	Cintas Corporation	V0167262	08/19/22	B0004689	217.32		217.32
					V0167663	08/30/22	B0004689	217.32		217.32
								434.64		434.64
0107412	08/31/22	Outst	0211877	City Wide Facility Solut	V0167253	08/19/22	B0004755	3,795.00		3,795.00
								3,795.00		3,795.00
0107413	08/31/22	Outst	0214348	Cynthia Clark	V0167581	08/30/22	P0012102	3,000.00		3,000.00
								3,000.00		3,000.00
0107414	08/31/22	Outst	0203674	ClassCalc	V0167730	08/31/22	P0012082	2,500.00		2,500.00
								2,500.00		2,500.00
0107415	08/31/22	Outst	0169016	Clear Channel Outdoor	V0167649	08/30/22	B0004718	1,700.00		1,700.00
					V0167650	08/30/22	B0004718	1,000.00		1,000.00
					V0167651	08/30/22	B0004718	1,750.00		1,750.00
					V0167652	08/30/22	B0004718	450.00		450.00
					V0167653	08/30/22	B0004718	875.00		875.00
					V0167654	08/30/22	B0004718	112.50		112.50
								5,887.50		5,887.50
0107416	08/31/22	Outst	0204997	Clinical Pattern Recogni	V0167697	08/30/22	P0012066	169.00		169.00
								169.00		169.00
0107417	08/31/22	Outst	0001752	Comcast	V0167616	08/30/22	B0004660	174.85		174.85
					V0167617	08/30/22	B0004768	71.44		71.44
					V0167618	08/30/22	B0004660	6.30		6.30

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								252.59		252.59
0107418	08/31/22	Outst	0001013	ComEd	V0167615	08/30/22	B0004746	349.44		349.44
								349.44		349.44
0107419	08/31/22	Outst	0007779	CUPA-HR	V0167741	08/31/22	P0012094	1,140.00		1,140.00
								1,140.00		1,140.00
0107420	08/31/22	Outst	0212349	Del's Moving Inc	V0167596	08/30/22	P0012112	950.00		950.00
					V0167597	08/30/22	P0012113	950.00		950.00
								1,900.00		1,900.00
0107421	08/31/22	Outst	0001019	Demco Inc	V0167679	08/30/22	B0004827	65.24		65.24
								65.24		65.24
0107422	08/31/22	Outst	0000989	Dick Blick	V0167241	08/19/22	B0004824	263.76		263.76
					V0167242	08/19/22	B0004824	682.15		682.15
					V0167254	08/19/22	B0004799	517.44		517.44
					V0167258	08/19/22	B0004839	646.38		646.38
					V0167659	08/30/22	B0004791	115.62		115.62
					V0167660	08/30/22	B0004794	118.74		118.74
								2,344.09		2,344.09
0107423	08/31/22	Outst	0001549	Discount School Supply	V0167768	08/31/22	P0012047	159.98		159.98
								159.98		159.98
0107424	08/31/22	Outst	0209578	DisposAll Waste Services	V0167656	08/30/22	B0004714	450.00		450.00
					V0167662	08/30/22	B0004714	989.00		989.00
					V0167671	08/30/22	B0004714	510.00		510.00
								1,949.00		1,949.00
0107425	08/31/22	Outst	0174366	DuSable Museum	V0167726	08/31/22	P0012123	235.00		235.00
								235.00		235.00
0107426	08/31/22	Outst	0155859	Everything But the Mime,	V0167277	08/19/22	P0012027	3,150.00		3,150.00
								3,150.00		3,150.00
0107427	08/31/22	Outst	0212760	F.E. Moran, Inc.	V0167646	08/30/22	B0004850	327,452.89		327,452.89
					V0167687	08/30/22	B0004850	45,956.25		45,956.25
								373,409.14		373,409.14

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0107439	08/31/22	Outst	0001381	Home Depot/GECHF	V0167268	08/19/22	B0004693	230.93		230.93
					V0167642	08/30/22	B0004853	29.52		29.52
					V0167643	08/30/22	B0004853	550.00		550.00
					V0167644	08/30/22	B0004853	24.68		24.68
								835.13		835.13
0107440	08/31/22	Outst	0201903	Hudl	V0167708	08/30/22	P0012107	2,549.00		2,549.00
								2,549.00		2,549.00
0107441	08/31/22	Outst	0153548	ICCCAO	V0165447	08/15/22	P0012030	50.00		50.00
								50.00		50.00
0107442	08/31/22	Outst	0195156	iHeartMedia	V0167703	08/30/22	P0012071	6,050.00		6,050.00
								6,050.00		6,050.00
0107443	08/31/22	Outst	0002445	ITHAKA	V0167695	08/30/22	P0012046	875.00		875.00
								875.00		875.00
0107444	08/31/22	Outst	0001030	JC Licht, LLC	V0167274	08/19/22	B0004682	35.24		35.24
					V0167683	08/30/22	B0004682	15.09		15.09
					V0167684	08/30/22	B0004682	8.98		8.98
								59.31		59.31
0107445	08/31/22	Outst	0001775	Jostens	V0167626	08/30/22	B0004863	12.60-		-12.60
					V0167628	08/30/22	B0004863	21.72		21.72
					V0167630	08/30/22	B0004863	29.13		29.13
					V0167631	08/30/22	B0004863	80.00		80.00
					V0167632	08/30/22	B0004863	9.25		9.25
					V0167677	08/30/22	B0004863	86.88		86.88
					V0167678	08/30/22	B0004863	9.71		9.71
					V0167717	08/31/22	B0004863	23.95-		-23.95
					V0167719	08/31/22	B0004863	20.69-		-20.69
								179.45		179.45
0107446	08/31/22	Outst	0213750	JourneyEd.com, Inc	V0167740	08/31/22	P0012068	126.00		126.00
								126.00		126.00
0107447	08/31/22	Outst	0208915	Keep It Moving Media LLC	V0167725	08/31/22	P0012122	600.00		600.00
								600.00		600.00

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0107448	08/31/22	Outst	0001890	Konica Minolta Bus Solut	V0167624	08/30/22	B0004845	159,236.00		159,236.00
					V0167637	08/30/22	B0004856	27.45		27.45
					V0167638	08/30/22	B0004856	1.34		1.34
					V0167639	08/30/22	B0004856	1.51		1.51
					V0167640	08/30/22	B0004855	3,377.49		3,377.49
					V0167666	08/30/22	B0004856	1,659.93		1,659.93
								164,303.72		164,303.72
0107449	08/31/22	Outst	0002233	Konica Minolta Premier F	V0167667	08/30/22	B0004662	777.63		777.63
								777.63		777.63
0107450	08/31/22	Outst	0002233	Konica Minolta Premier F	V0167668	08/30/22	B0004662	654.91		654.91
								654.91		654.91
0107451	08/31/22	Outst	0002233	Konica Minolta Premier F	V0167669	08/30/22	B0004662	332.61		332.61
								332.61		332.61
0107452	08/31/22	Outst	0001559	Krueger International In	V0167676	08/30/22	B0004844	35,786.90		35,786.90
					V0167681	08/30/22	B0004843	30,820.00		30,820.00
					V0167682	08/30/22	B0004802	5,339.68		5,339.68
					V0167690	08/30/22	B0004843	67,183.86		67,183.86
					V0167691	08/30/22	B0004844	3,490.70		3,490.70
					V0167692	08/30/22	B0004843	10,357.82		10,357.82
					V0167693	08/30/22	B0004843	21,159.54		21,159.54
								174,138.50		174,138.50
0107453	08/31/22	Outst	0001273	Lawson Products Inc	V0167240	08/19/22	B0004840	110.48		110.48
								110.48		110.48
0107454	08/31/22	Outst	0205148	Lembke & Sons, Inc.	V0167712	08/30/22	B0004709	16.99		16.99
					V0167713	08/30/22	P0012118	140.17		140.17
								157.16		157.16
0107455	08/31/22	Outst	0007791	Linda Caputi Inc	V0167590	08/30/22	P0012065	2,200.00		2,200.00
					V0167591	08/30/22	P0011964	1,859.70		1,859.70
								4,059.70		4,059.70
0107456	08/31/22	Outst	0189530	Little Village Chamber o	V0167598	08/30/22	P0012116	4,000.00		4,000.00
								4,000.00		4,000.00
0107457	08/31/22	Outst	0215222	Makrame Green LLC	V0167702	08/30/22	P0012070	1,305.00		1,305.00

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ACCOUNTS PAYABLE CHECK REGISTER
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Bank Code: 01 General Checking
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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								1,305.00		1,305.00
0107458	08/31/22	Void	0001419	Medline Industries Inc						
0107459	08/31/22	Outst	0215255	Meltwater News US Inc	V0167727	08/31/22	P0012089	10,000.00		10,000.00
								10,000.00		10,000.00
0107460	08/31/22	Outst	0194501	Michael Kautz Carpets &	V0167686	08/30/22	B0004708	94,995.00		94,995.00
								94,995.00		94,995.00
0107461	08/31/22	Outst	0153782	Mobile Air Conditioning	V0167745	08/31/22	P0012103	140.00		140.00
								140.00		140.00
0107462	08/31/22	Outst	0208924	Nicor Gas	V0167767	08/31/22	B0004712	2,072.05		2,072.05
								2,072.05		2,072.05
0107463	08/31/22	Outst	0211148	NJCAA Coaches Associatio	V0167720	08/31/22	P0012120	1,328.00		1,328.00
								1,328.00		1,328.00
0107464	08/31/22	Outst	0207780	P.W. Leopard Inc.	V0167275	08/19/22	P0011909	2,341.50		2,341.50
								2,341.50		2,341.50
0107465	08/31/22	Outst	0002406	Paisans Pizza	V0167279	08/19/22	P0012052	44.25		44.25
					V0167696	08/30/22	P0012057	3,150.00		3,150.00
					V0167704	08/30/22	P0012073	202.00		202.00
					V0167705	08/30/22	P0012077	800.00		800.00
					V0167729	08/31/22	P0012098	109.00		109.00
					V0167742	08/31/22	P0012115	99.44		99.44
								4,404.69		4,404.69
0107466	08/31/22	Outst	0214798	Paleteria Azteca #2	V0167710	08/30/22	P0012110	674.00		674.00
								674.00		674.00
0107467	08/31/22	Outst	0191643	Positive Promotions, Inc	V0167287	08/19/22	P0011983	762.94		762.94
								762.94		762.94
0107468	08/31/22	Outst	0214249	PYT Sports, Inc	V0167709	08/30/22	P0012108	4,938.25		4,938.25
								4,938.25		4,938.25
0107469	08/31/22	Outst	0201778	Quality Logo Products, I	V0167743	08/31/22	P0011897	958.75		958.75

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ACCOUNTS PAYABLE CHECK REGISTER
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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								958.75		958.75
0107470	08/31/22	Outst	0206685	Rainmakers Irrigation &	V0167721	08/31/22	P0012121	100.00		100.00
								100.00		100.00
0107471	08/31/22	Outst	0001835	Ray O'Herron Co. of Oakb	V0167267	08/19/22	B0004733	78.98		78.98
								78.98		78.98
0107472	08/31/22	Outst	0212345	REX Electric and Technol	V0167256	08/19/22	B0004816	58,150.80		58,150.80
								58,150.80		58,150.80
0107473	08/31/22	Outst	0170874	S/P2	V0167744	08/31/22	P0012104	349.00		349.00
								349.00		349.00
0107474	08/31/22	Outst	0208071	Signature Transportation	V0167711	08/30/22	P0012117	1,255.63		1,255.63
								1,255.63		1,255.63
0107475	08/31/22	Outst	0168276	SmartDeploy	V0167285	08/19/22	P0012016	300.00		300.00
								300.00		300.00
0107476	08/31/22	Outst	0001157	Snap-On Industrial	V0167769	08/31/22	B0004751	5,689.77		5,689.77
								5,689.77		5,689.77
0107477	08/31/22	Outst	0157227	Staples Advantage	V0167673	08/30/22	B0004858	173.29		173.29
								173.29		173.29
0107478	08/31/22	Outst	0215093	Starship Inc	V0167286	08/19/22	P0012058	400.00		400.00
								400.00		400.00
0107479	08/31/22	Outst	0001165	Swank Motion Pictures In	V0167694	08/30/22	P0012041	780.00		780.00
								780.00		780.00
0107480	08/31/22	Outst	0210806	Synergy Sports	V0167714	08/30/22	P0012119	1,000.00		1,000.00
					V0167715	08/30/22	P0012119	1,000.00		1,000.00
								2,000.00		2,000.00
0107481	08/31/22	Outst	0205661	Teamworks Innovations, I	V0167707	08/30/22	P0012106	6,222.72		6,222.72
								6,222.72		6,222.72

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0107482	08/31/22	Outst	0000974	Verizon Wireless	V0167675	08/30/22	B0004680	29.00		29.00
								29.00		29.00
0107483	08/31/22	Outst	0001406	Wex Bank	V0167263	08/19/22	B0004744	510.62		510.62
					V0167264	08/19/22	B0004694	1,216.57		1,216.57
					V0167265	08/19/22	B0004731	544.10		544.10
								2,271.29		2,271.29
0107484	08/31/22	Outst	0177607	YBP Library Services	V0167272	08/19/22	B0004747	320.00		320.00
					V0167664	08/30/22	B0004747	52.67		52.67
								372.67		372.67
0107485	08/31/22	Outst	0001419	Medline Industries Inc	V0167619	08/30/22	B0004860	5.55		5.55
					V0167620	08/30/22	B0004860	19.82		19.82
					V0167621	08/30/22	B0004860	57.88		57.88
					V0167622	08/30/22	B0004860	26.85		26.85
					V0167623	08/30/22	B0004860	980.00		980.00
								1,090.10		1,090.10
E0015724	08/03/22	Outst	0162406	Mrs. Irina V. Cline	V0165157	07/01/22		71.48		71.48
								71.48		71.48
E0015725	08/03/22	Outst	0206670	Deuntae A. Coleman, JR	V0165150	07/28/22		250.00		250.00
								250.00		250.00
E0015726	08/03/22	Outst	0000938	Ms. Xiaoling Gan	V0165169	08/01/22		1,398.08		1,398.08
					V0165170	08/01/22		124.00		124.00
								1,522.08		1,522.08
E0015727	08/03/22	Outst	0000841	Mrs. Michelle C. Herrera	V0164980	07/27/22		65.95		65.95
								65.95		65.95
E0015728	08/03/22	Outst	0002697	Dr. Keith McLaughlin	V0165175	08/02/22		1,302.44		1,302.44
								1,302.44		1,302.44
E0015729	08/03/22	Outst	0199309	Jason Nichols	V0165164	08/01/22		710.00		710.00
					V0165167	08/01/22		5,000.00		5,000.00
								5,710.00		5,710.00
E0015730	08/03/22	Outst	0190102	Ms. Brandie N. Windham	V0165005	07/27/22		2,614.00		2,614.00

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
					V0165180	08/02/22		301.20		301.20
								2,915.20		2,915.20
E0015731	08/03/22	Outst	0212851	Get Moore Softball	V0165168	08/01/22		1,650.00		1,650.00
								1,650.00		1,650.00
E0015739	08/10/22	Outst	0079155	Dr. Stanley S. Fields	V0165173	08/02/22		147.67		147.67
					V0165258	08/09/22		129.19		129.19
								276.86		276.86
E0015740	08/10/22	Outst	0000841	Mrs. Michelle C. Herrera	V0165223	08/04/22		304.04		304.04
								304.04		304.04
E0015741	08/10/22	Outst	0002876	Ms Evelyn Jaquez	V0165130	07/28/22		271.85		271.85
								271.85		271.85
E0015742	08/10/22	Outst	0206101	Kevin W. McManaman	V0165235	08/08/22		2,500.00		2,500.00
								2,500.00		2,500.00
E0015743	08/10/22	Outst	0199309	Jason Nichols	V0165241	08/08/22		458.85		458.85
								458.85		458.85
E0015744	08/10/22	Outst	0209668	Nikolas Radenkovich	V0165236	08/08/22		5,000.00		5,000.00
								5,000.00		5,000.00
E0015745	08/10/22	Outst	0209211	Mr. Chris Rathunde	V0165149	07/28/22		26.95		26.95
								26.95		26.95
E0015746	08/10/22	Outst	0191610	Julissa D. Rodriguez	V0165240	08/08/22		75.00		75.00
								75.00		75.00
E0015747	08/10/22	Outst	0000808	Ms. Marisol Velazquez	V0165268	08/09/22		961.20		961.20
								961.20		961.20
E0015748	08/10/22	Outst	0212851	Get Moore Softball	V0165237	08/08/22		79.00		79.00
								79.00		79.00
E0015750	08/11/22	Outst	0001161	State Univ Retirement Sy	V0165312	08/15/22		74,854.04		74,854.04

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								74,854.04		74,854.04
E0015751	08/11/22	Outst	0209135	Omni Financial Group, In	V0165307	08/15/22		8,741.10		8,741.10
								8,741.10		8,741.10
E0015752	08/11/22	Outst	0208914	Janice Marshall	V0165270	08/09/22	B0004823	3,000.00		3,000.00
								3,000.00		3,000.00
E0015753	08/11/22	Outst	0207194	DD's Operations LLC	V0165295	08/11/22	B0004832	1,225.00		1,225.00
								1,225.00		1,225.00
E0015754	08/15/22	Outst	0209950	Creativity Lives Here	V0165337	08/12/22	P0012036	950.00		950.00
								950.00		950.00
E0016394	08/18/22	Outst	0209905	Teresa L. Alderman	V0165475	08/16/22		2,000.00		2,000.00
					V0165489	06/30/22		500.00		500.00
								2,500.00		2,500.00
E0016395	08/18/22	Outst	0024766	Miriam V. Andablo	V0165483	08/16/22		3,500.00		3,500.00
					V0165485	08/16/22		518.24		518.24
								4,018.24		4,018.24
E0016396	08/18/22	Outst	0159466	Ms. Isabel Cervantes	V0165336	08/11/22		107.29		107.29
								107.29		107.29
E0016397	08/18/22	Outst	0200047	Ms. Carissa Davis	V0165293	08/10/22		961.00		961.00
								961.00		961.00
E0016398	08/18/22	Outst	0208811	Stephen Dowjotas	V0165476	08/16/22		4,250.00		4,250.00
								4,250.00		4,250.00
E0016399	08/18/22	Outst	0212397	Nick Hryhorczuk	V0165177	06/09/22		204.75		204.75
								204.75		204.75
E0016400	08/18/22	Outst	0017224	Ms Gabriela Mata	V0165287	08/10/22		3,153.46		3,153.46
								3,153.46		3,153.46
E0016401	08/18/22	Outst	0211634	Elisa McKinley	V0165486	08/16/22		5,500.00		5,500.00
								5,500.00		5,500.00

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0016402	08/18/22	Outst	0002697	Dr. Keith McLaughlin	V0167194	08/17/22		227.31		227.31
								227.31		227.31
E0016403	08/18/22	Outst	0206101	Kevin W. McManaman	V0165484	08/16/22		280.80		280.80
								280.80		280.80
E0016404	08/18/22	Outst	0199309	Jason Nichols	V0165482	08/16/22		8,000.00		8,000.00
					V0165487	08/16/22		547.00		547.00
								8,547.00		8,547.00
E0016405	08/18/22	Outst	0000748	Ms. Diana C. Rodriguez	V0165446	08/15/22		425.00		425.00
								425.00		425.00
E0016406	08/18/22	Outst	0201801	Michael R. Traversa	V0165488	08/16/22		220.00		220.00
								220.00		220.00
E0016407	08/18/22	Outst	0212851	Get Moore Softball	V0165477	08/16/22		2,500.00		2,500.00
								2,500.00		2,500.00
E0016408	08/25/22	Outst	0202517	Mr. Diego U. Aleman Sant	V0165460	08/15/22		549.38		549.38
								549.38		549.38
E0016409	08/25/22	Outst	0214784	Jeffrey Bambule	V0167448	08/24/22		250.00		250.00
								250.00		250.00
E0016410	08/25/22	Outst	0165694	Dr. Sara E. Helmus	V0165496	08/16/22		998.70		998.70
					V0167197	08/18/22		537.64		537.64
								1,536.34		1,536.34
E0016411	08/25/22	Outst	0000841	Mrs. Michelle C. Herrera	V0165355	08/12/22		47.30		47.30
								47.30		47.30
E0016412	08/25/22	Outst	0165341	Mrs. Jennifer Klementzos	V0165494	08/16/22		39.42		39.42
								39.42		39.42
E0016413	08/25/22	Outst	0017224	Ms Gabriela Mata	V0163954	06/27/22		1,238.37		1,238.37
								1,238.37		1,238.37

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0016414	08/25/22	Outst	0197664	Ms. Claudia Mosqueda	V0165493	08/16/22		269.89		269.89
								269.89		269.89
E0016415	08/25/22	Outst	0199309	Jason Nichols	V0167429	08/23/22		1,636.20		1,636.20
								1,636.20		1,636.20
E0016416	08/25/22	Outst	0205374	Mr. Itri Papanikolla	V0167255	08/19/22		825.00		825.00
								825.00		825.00
E0016417	08/25/22	Outst	0176638	Monica Sanchez-Torres	V0167451	08/24/22		2,681.00		2,681.00
								2,681.00		2,681.00
E0016418	08/25/22	Outst	0212851	Get Moore Softball	V0167428	08/23/22		41.88		41.88
								41.88		41.88
E0016474	08/30/22	Outst	0208914	Janice Marshall	V0167583	08/30/22	B0004848	5,000.00		5,000.00
								5,000.00		5,000.00
E0016475	08/30/22	Outst	0176689	Jessica Molinar	V0167587	08/30/22	B0004833	1,660.00		1,660.00
								1,660.00		1,660.00
E0016476	08/30/22	Outst	0209950	Creativity Lives Here	V0167584	08/30/22	P0012092	950.00		950.00
					V0167585	08/30/22	P0012091	950.00		950.00
								1,900.00		1,900.00
E0016477	08/30/22	Outst	0207194	DD's Operations LLC	V0167588	08/30/22	B0004869	735.00		735.00
								735.00		735.00
E0016478	08/30/22	Outst	0209062	Latinologues Inc	V0167582	08/30/22	P0012095	20,000.00		20,000.00
								20,000.00		20,000.00
E0016479	08/31/22	Outst	0209135	Omni Financial Group, In	V0167759	08/31/22		8,768.87		8,768.87
								8,768.87		8,768.87
E0016480	08/31/22	Outst	0001161	State Univ Retirement Sy	V0167765	08/31/22		75,875.78		75,875.78
								75,875.78		75,875.78
								=====	=====	=====
								2,105,233.27		2,105,233.27

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01 General Checking	01-0000-00000-230000000	General : Accounts Payable	2,105,233.27	0.00
	01-0000-00000-110000000	General : Cash	0.00	2,105,233.27
			-----	-----
			2,105,233.27	2,105,233.27

**Morton College
Over 10K Report
August 2022**

Vendor Name	Check Date	Check Number	Board Approved Date	Amount	Item Description Line 1
Amazon Capital Services	8/15/2022	0106871	EXEMPT	\$4,503.32	2 air pods to raffle
Amazon Capital Services	8/31/2022	0107399	EXEMPT	\$21,318.36	Art Class Supply
Apple, Inc.	8/31/2022	0107400	EXEMPT	\$11,212.00	iPad
Bee Liner Lean Services	8/31/2022	0107406	4/27/2022	\$182,007.90	App 3 Biology Lab Renovation
CARLI	8/15/2022	0106880	5/25/2022	\$72,083.45	CARLI databases renewal
Cornerstone Government Affairs, Inc.	8/15/2022	0106889	3/23/2022	\$84,000.00	April 2021 Services
Del Galdo Law Group, LLC	8/15/2022	0106890	8/25/2021	\$16,338.70	Attoreny Services
ExamSoft Worldwide, Inc.	8/15/2022	0106897	EXEMPT	\$13,617.60	ExamSoft
F.E. Moran, Inc.	8/31/2022	0107427	1/26/2022	\$373,409.14	App 3
Forward Space LLC	8/31/2022	0107432	2/28/2022	\$38,039.09	One Stop Center Furniture
Freepoint Energy Solutions, LLC.	8/31/2022	0107433	11/18/2020	\$32,686.42	energy Services
Game One	8/15/2022	0106901	7/22/2020	\$18,024.27	Backpack giveaway Tshirts
Game One	8/31/2022	0107434	7/22/2020	\$8,434.51	2 grey jogger & Shipping
Jason Nichols	8/3/2022	E0015729	7/7/2022	\$5,000.00	SBB Head Coach Stipend
Jason Nichols	8/3/2022	E0015729	EXEMPT	\$710.00	Golf Outing
Jason Nichols	8/10/2022	E0015743	EXEMPT	\$458.85	Airfare
Jason Nichols	8/18/2022	E0016404	7/7/2022	\$8,000.00	WBB Coaching Stipend
Jason Nichols	8/18/2022	E0016404	EXEMPT	\$547.00	Golf Outing/Meeting
Jason Nichols	8/25/2022	E0016415	EXEMPT	\$1,636.20	Golf Outing Donation
Konica Minolta Bus Solut	8/31/2022	0107448	3/23/2022	\$164,303.72	HP Eliteone 800
Krueger International Inc	8/15/2022	0106912	2/28/2022	\$58,825.40	One Stop Furniture
Krueger International Inc	8/31/2022	0107452	2/28/2022	\$174,138.50	One Stop Furniture
Latinologues Inc	8/30/2022	E0016478	5/25/2022	\$20,000.00	September LTM
Meltwater News US Inc	8/31/2022	0107459	EXEMPT	\$10,000.00	Media Relations platform
Michael Kautz Carpets & Flooring	8/15/2022	0106917	EXEMPT	\$2,200.00	Cleaning carpets
Michael Kautz Carpets & Flooring	8/31/2022	0107460	4/27/2022	\$94,995.00	App 2 Replacement wall base project
Old National Bank	8/19/2022	0107316	EXEMPT	\$27,178.65	Alumni event
Omni Financial Group, Inc.	8/11/2022	E0015751	4/28/2021	\$8,741.10	Payroll Deductions
Omni Financial Group, Inc.	8/31/2022	E0016479	4/28/2021	\$8,768.87	Payroll Deductions
REX Electric and Technologies, LLC	8/15/2022	0106925	12/15/2021	\$58,337.10	App 2 Security & Access Control Project
REX Electric and Technologies, LLC	8/31/2022	0107472	12/15/2021	\$58,150.80	App 3 Remodeling of 13 classrooms
State Univ Retirement Systems	8/11/2022	E0015750	EXEMPT	\$74,854.04	Payroll Deductions
State Univ Retirement Systems	8/31/2022	E0016480	EXEMPT	\$75,875.78	Payroll Deductions
Trane U.S. Inc	8/15/2022	0106931	EXEMPT	\$14,231.32	Heater
Total Paid				1,742,627.09	

From: [Mireya Perez](#)
To: [Board Materials](#)
Subject: Board action - Monthly Budget Report August 2022
Date: Friday, September 23, 2022 10:11:03 AM
Attachments: [MC - Aug 2022 Monthly Budget Report.pdf](#)
[Outlook-ef4xbysj.png](#)

Proposed Action: THAT THE MONTHLY BUDGET REPORT FOR FISCAL YEAR TO DATE ENDING AUGUST 2022 BE RECEIVED AND APPROVED AS SUBMITTED.

Rationale: [Please refer to attached Monthly Budget Report.]

Attachments: Monthly Budget Report

Thank you,



Mireya Perez
Chief Financial Officer/Treasurer

P: (708) 656-8000, Ext. 2289
E: mireya.perez@morton.edu

www.morton.edu



Morton Community College
FY23 Budget Report
For 2 Month Ending August 31, 2022



**Morton Community College
Budget Report Summary
August 31, 2022**

16%

<u>Funds</u>	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<u>Education Fund</u>				
Revenue	\$ 8,438,775	\$ 30,138,668	28.0%	\$ 21,699,893
Expenditures	(3,555,652)	(30,138,668)	11.8%	(26,583,016)
Net	\$ 4,883,123	\$ -		\$ (4,883,123)
<u>Operations & Maintenance Fund</u>				
Revenue	\$ 297,800	\$ 3,170,275	9.4%	\$ 2,872,475
Expenditures	(352,924)	(3,170,275)	11.1%	(2,817,351)
Net	\$ (55,124)	\$ -		\$ 55,124
<u>Restricted Purpose Fund</u>				
Revenue	\$ 64,886	\$ 24,339,694	0.3%	\$ 24,274,808
Expenditures	(2,107,188)	(21,182,598)	9.9%	(19,075,410)
Net	\$ (2,042,302)	\$ 3,157,096		\$ 5,199,398
<u>Audit Fund</u>				
Revenue	\$ 12,927	\$ 77,355	16.7%	\$ 64,428
Expenditures	-	(87,300)	0.0%	(87,300)
Net	\$ 12,927	\$ (9,945)		\$ (22,872)
<u>Liability, Protection & Settlement Fund</u>				
Revenue	\$ 142,925	\$ 847,810	16.9%	\$ 704,885
Expenditures	(308,795)	(924,500)	33.4%	(615,705)
Net	\$ (165,870)	\$ (76,690)		\$ 89,180
<u>General Bond Obligation Fund</u>				
Revenue	\$ 159,033	\$ 682,710	23.3%	\$ 523,677
Expenditures	-	(641,575)	0.0%	(641,575)
Net	\$ 159,033	\$ 41,135		\$ (117,898)
<u>Operations & Maintenance (Restricted) Fund</u>				
Revenue	\$ 1,612	\$ 5,853,967	0.0%	\$ 5,852,355
Expenditures	(109,709)	(5,853,967)	1.9%	(5,744,258)
Net	\$ (108,097)	\$ -		\$ 108,097
<u>All Funds</u>				
Revenue	\$ 9,117,958	\$ 65,110,479	14.0%	\$ 55,992,521
Expenditures	(6,434,268)	(61,998,883)	10.4%	\$ (55,564,615)
Net	\$ 2,683,690	\$ 3,111,596		\$ 427,906

EDUCATION FUND REVENUE
August 31, 2022

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
LOCAL GOVERNMENT				
Property taxes	\$ 1,372,757	\$ 8,030,388	17.1%	\$ 6,657,631
Total Local Government	<u>\$ 1,372,757</u>	<u>\$ 8,030,388</u>		<u>\$ 6,657,631</u>
CORPORATE PERSONAL PROPERTY TAXES	\$ 37,800	\$ 1,950,000	1.9%	\$ 1,912,200
SURS HEALTH - ON BEHALF PAYMENTS	\$ -	\$ -	0.0%	\$ -
STATE GOVERNMENT				
ICCB credit hour grants	\$ 497,516	\$ 2,553,397	19.5%	\$ 2,055,881
ICCB equalization grants	832,115	4,342,690	19.2%	3,510,575
CTE formula grant	120,418	185,995	64.7%	65,577
Total State Government	<u>\$ 1,450,049</u>	<u>\$ 7,082,082</u>		<u>\$ 5,632,033</u>
STUDENT TUITION AND FEES				
Tuition	\$ 4,576,214	\$ 10,563,595	43.3%	\$ 5,987,381
Fees	965,667	2,150,903	44.9%	1,185,236
Total Tuition and Fees	<u>\$ 5,541,881</u>	<u>\$ 12,714,498</u>		<u>\$ 7,172,617</u>
MISCELLANEOUS				
Sales and service fees	\$ 7,266	\$ 271,700	2.7%	\$ 264,434
Investment revenue	29,022	60,000	48.4%	30,978
Nongovernmental gifts & scholarships	-	30,000	0.0%	30,000
Total Other Sources	<u>\$ 36,288</u>	<u>\$ 361,700</u>		<u>\$ 325,412</u>
Total Revenue	<u>\$ 8,438,775</u>	<u>\$ 30,138,668</u>	<u>28.0%</u>	\$ 21,699,893
Transfers in	<u>\$ -</u>	<u>\$ -</u>	<u>0.0%</u>	<u>\$ -</u>
Total Revenue and Transfers in	<u>\$ 8,438,775</u>	<u>\$ 30,138,668</u>	28.0%	<u>\$ 21,699,893</u>

EDUCATION FUND EXPENDITURES

August 31, 2022

	Actual	Budget	%	Budget Remaining
EXPENDITURES				
By Program:				
Instruction				
Salaries	\$ 820,307	\$ 9,014,438	9.1%	\$ 8,194,131
Employee benefits	143,587	885,141	16.2%	741,554
Contractual services	46,689	363,750	12.8%	317,061
Material and supplies	47,329	724,950	6.5%	677,621
Conferences and meetings	6,660	63,600	10.5%	56,940
Total Instruction	<u>1,064,572</u>	<u>11,051,879</u>	<u>9.6%</u>	<u>9,987,307</u>
Academic Support				
Salaries	137,444	1,356,614	10.1%	1,219,170
Employee benefits	23,146	204,681	11.3%	181,535
Contractual services	129,186	408,000	31.7%	278,814
Material and supplies	68,351	348,280	19.6%	279,929
Conferences and meetings	5,371	26,100	20.6%	20,729
Fixed charges	12,168	90,000	13.5%	77,832
Other Expenditures	-	1,000	0.0%	1,000
Total Academic Support	<u>375,666</u>	<u>2,434,675</u>	<u>15.4%</u>	<u>2,059,009</u>
Student Services				
Salaries	324,861	2,407,059	13.5%	2,082,198
Employee benefits	54,796	301,147	18.2%	246,351
Contractual services	27,135	280,500	9.7%	253,365
Material and supplies	24,024	175,638	13.7%	151,614
Conferences and meetings	20,830	89,750	23.2%	68,920
Fixed charges	-	21,500	0.0%	21,500
Total Student Services	<u>451,646</u>	<u>3,275,594</u>	<u>13.8%</u>	<u>2,823,948</u>
Public Service/Continuing Education				
Salaries	42,731	160,646	26.6%	117,915
Employee benefits	6,488	22,127	29.3%	15,639
Contractual services	7,275	122,500	5.9%	115,225
Material and supplies	1,133	27,200	4.2%	26,067
Conferences and meetings	392	10,350	3.8%	9,958
Other tuition/fee waiver	1,362	5,000	27.2%	3,638
Total Public Service/Continuing Education	<u>59,381</u>	<u>347,823</u>	<u>17.1%</u>	<u>288,442</u>
Auxiliary Services				
Salaries	35,205	300,589	11.7%	265,384
Employee benefits	8,800	54,788	16.1%	45,988
Contractual services	111,310	480,000	23.2%	368,690
Material and supplies	40,727	592,000	6.9%	551,273
Conferences and meetings	29,652	280,000	10.6%	250,348
Fixed charges	1,090	40,000	2.7%	38,910
Total Auxiliary Services	<u>226,784</u>	<u>1,747,377</u>	<u>13.0%</u>	<u>1,520,593</u>

EDUCATION FUND EXPENDITURES
August 31, 2022

	Actual	Budget	%	Budget Remaining
EXPENDITURES				
Institutional Support				
Salaries	\$ 312,008	\$ 2,968,518	10.5%	\$ 2,656,510
Employee benefits	83,758	599,752	14.0%	515,994
Contractual services	611,785	1,754,500	34.9%	1,142,715
Material and supplies	78,000	890,250	8.8%	812,250
Conferences and meetings	23,321	232,800	10.0%	209,479
Fixed charges	-	1,500	0.0%	1,500
Other	9,636	140,000	6.9%	130,364
Total Institutional Support	<u>1,118,508</u>	<u>6,587,320</u>	<u>17.0%</u>	<u>5,468,812</u>
Scholarships, Student Grants & Waivers				
Student grants and scholarships	<u>259,094</u>	<u>1,529,000</u>	<u>16.9%</u>	<u>1,269,906</u>
Total Scholarships, Student Grants & Waivers	<u>259,094</u>	<u>1,529,000</u>	<u>16.9%</u>	<u>1,269,906</u>
Contingencies				
	-	225,000	0.0%	225,000
Total Expenditures	<u>\$ 3,555,651</u>	<u>\$ 27,198,668</u>	<u>13.1%</u>	<u>\$ 23,643,017</u>
Transfers out	-	3,000,000	0.0%	3,000,000
Total Expenditures and Transfers out	<u>\$3,555,651</u>	<u>\$ 30,198,668</u>	<u>11.8%</u>	<u>\$ 26,643,017</u>

OPERATION & MAINTENANCE FUND REVENUE AND EXPENDITURES
August 31, 2022

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
LOCAL GOVERNMENT				
Property taxes	<u>\$ 260,000</u>	<u>\$ 1,561,275</u>	<u>16.7%</u>	<u>\$ 1,301,275</u>
CORPORATE PERSONAL PROPERTY TAXES	<u>37,800</u>	<u>1,000,000</u>	<u>3.8%</u>	<u>962,200</u>
STATE GOVERNMENT				
ICCB equalization grants	<u>-</u>	<u>650,000</u>	<u>0.0%</u>	<u>650,000</u>
STUDENT FEES				
Fees	<u>-</u>	<u>-</u>	<u>0.0%</u>	<u>0</u>
Total Student Fees	<u>-</u>	<u>0</u>	<u>0.0%</u>	<u>0</u>
MISCELLANEOUS				
Sales and service fees	<u>-</u>	<u>5,000</u>	<u>0.0%</u>	<u>5,000</u>
Facilities	<u>-</u>	<u>14,000</u>	<u>0.0%</u>	<u>14,000</u>
Investment revenue	<u>-</u>	<u>10,000</u>	<u>0.0%</u>	<u>10,000</u>
Total Miscellaneous	<u>-</u>	<u>29,000</u>	<u>0.0%</u>	<u>29,000</u>
Transfers in	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenue	<u>\$ 297,800</u>	<u>\$ 2,590,275</u>	<u>11.5%</u>	<u>\$ 2,292,475</u>
EXPENDITURES				
By Program:				
Operations and Maintenance of Plant				
Salaries	<u>\$195,103</u>	<u>\$1,386,021</u>	<u>14.1%</u>	<u>\$1,190,918</u>
Employee benefits	<u>25,676</u>	<u>159,254</u>	<u>16.1%</u>	<u>133,578</u>
Contractual services	<u>37,498</u>	<u>553,000</u>	<u>6.8%</u>	<u>515,502</u>
Material and supplies	<u>9,348</u>	<u>195,500</u>	<u>4.8%</u>	<u>186,152</u>
Conferences and meetings	<u>-</u>	<u>6,500</u>	<u>0.0%</u>	<u>6,500</u>
Utilities	<u>85,298</u>	<u>810,000</u>	<u>10.5%</u>	<u>724,702</u>
Capital outlay	<u>-</u>	<u>50,000</u>	<u>0.0%</u>	<u>50,000</u>
Other	<u>-</u>	<u>10,000</u>	<u>0.0%</u>	<u>10,000</u>
Total Operations and Maintenance of Plant	<u>352,923</u>	<u>3,170,275</u>	<u>11.1%</u>	<u>2,817,352</u>
Total Expenditures	<u>\$ 352,923</u>	<u>\$ 3,170,275</u>	<u>11.1%</u>	<u>\$ 2,817,352</u>

RESTRICTED PURPOSE FUND REVENUE
August 31, 2022

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
STATE GOVERNMENT				
ICCB - adult education	6,604	\$964,325	0.7%	957,721
ISBE grant revenue- other	-	261,362	0.0%	261,362
Other Sources	26,477	3,774,376	0.7%	3,747,899
Total State Government	<u>33,081.00</u>	<u>5,000,063</u>	<u>0.7%</u>	<u>4,966,982</u>
FEDERAL GOVERNMENT				
ICCB - adult education	-	418,245	0.0%	418,245
Department of education	31,805	18,900,763	0.2%	18,868,958
Other	-	20,623	0.0%	20,623
Total Federal Government	<u>31,805</u>	<u>19,339,631</u>	<u>0.2%</u>	<u>18,889,581</u>
Total Revenue	<u>\$ 64,886</u>	<u>\$ 24,339,694</u>	<u>0.3%</u>	<u>\$ 23,856,563</u>

RESTRICTED PURPOSE FUND EXPENDITURES
August 31, 2022

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<u>EXPENDITURES</u>				
By Program:				
Instruction				
Salaries	\$ 173,002	\$ 1,246,003	13.9%	\$ 1,073,001
Employee benefits	22,809	2,074,740	1.1%	2,051,931
Contractual services	13,091	88,910	14.7%	75,819
Material and supplies	26,839	243,575	11.0%	216,736
Conferences and meetings	-	24,250	0.0%	24,250
Other Fixed Charges	-	9,551	0.0%	9,551
Student grants and scholarships	-	10,500	0.0%	10,500
Total Instruction	<u>235,741</u>	<u>3,697,529</u>	<u>6.4%</u>	<u>3,461,788</u>
Academic Support				
Salaries	-	17,500	0.0%	17,500
Employee benefits	-	250,000	0.0%	250,000
Material and supplies	-	2,000	0.0%	2,000
Conferences and meetings	-	2,000	0.0%	2,000
Other Fixed Charges	-	1,720	0.0%	1,720
Total Academic Support	<u>-</u>	<u>273,220</u>	<u>0.0%</u>	<u>273,220</u>
Student Services				
Salaries	76,976	614,061	12.5%	537,085
Employee benefits	21,155	494,442	4.3%	473,287
Other Contract Services	10,573	326,405	3.2%	315,832
Material and supplies	10,140	823,882	1.2%	813,742
Conferences and meetings	1,198	116,746	1.0%	115,548
Fixed charges	-	100	0.0%	100
Student grants and scholarships	-	-	0.0%	-
Total Student Services	<u>120,042</u>	<u>2,375,636</u>	<u>5.1%</u>	<u>2,255,594</u>
Public Service/Continuing Education				
Salaries	35,741	206,814	17.3%	171,073
Employee benefits	7,807	116,200	6.7%	108,393
Contractual services	400	3,000	13.3%	2,600
Material and supplies	373	10,738	3.5%	10,365
Conferences and meetings	-	22,610	0.0%	22,610
Total Public Service/Continuing Education	<u>44,321</u>	<u>359,362</u>	<u>12.3%</u>	<u>315,041</u>

RESTRICTED PURPOSE FUND REVENUE AND EXPENDITURES
August 31, 2022

	Actual	Budget	%	Budget Remaining
Auxiliary Services				
Employee benefits	\$ -	\$ 125,000	0.0%	\$ 125,000
Total Auxiliary Services	-	125,000	0.0%	125,000
Operations and Maintenance of Plant				
Employee benefits	-	450,000	0.0%	450,000
Total Operation and Maintenance of Plant	-	450,000	0.0%	450,000
Institutional Support				
Salaries	3,089	30,000	10.3%	26,911
Employee benefits	518	400,000	0.1%	399,482
Contractual services	20,759	311,942	6.7%	291,183
Materials and supplies	403,961	1,940,457	20.8%	1,536,496
Other Fixed Charges	-	100,000	0.0%	100,000
Capital Outlay	850,654	2,546,121	33.4%	1,695,467
Student grants and waivers	94,388	100,000	94.4%	5,612
Total Institutional Support	1,373,369	5,428,520	25.3%	4,055,151
Scholarships, Student Grants & Waivers				
Salaries	1,437	131,529	1.1%	130,092
Student grants and scholarships	332,278	11,498,898	2.9%	11,166,620
Total Scholarships, Student Grants & Waivers	333,715	11,630,427	2.9%	11,296,712
Total Expenditures	\$ 2,107,188	\$ 24,339,694	8.7%	\$ 22,232,506

AUDIT FUND REVENUE AND EXPENDITURES
August 31, 2022

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<u>REVENUE</u>				
<u>LOCAL GOVERNMENT</u>				
Property taxes	\$ 12,927	\$ 77,305	16.7%	\$ 64,378
<u>MISCELLANEOUS</u>				
Investment revenue	-	50	0.0%	50
<u>Total Revenue</u>	<u>\$ 12,927</u>	<u>\$ 77,355</u>	<u>16.7%</u>	<u>\$ 64,428</u>
<u>Transfers in</u>	-	-	0.0%	-
<u>Total Revenue and Transfers in</u>	<u>\$ 12,927</u>	<u>\$ 77,355</u>	<u>16.7%</u>	<u>\$ 64,428</u>
<u>EXPENDITURES</u>				
<u>By Program:</u>				
<u>Institutional Support</u>				
Contractual services	-	87,300	0.0%	87,300
<u>Total Expenditures</u>	<u>\$ -</u>	<u>\$ 87,300</u>	<u>0.0%</u>	<u>\$ 87,300</u>

LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE AND EXPENDITURES
August 31, 2022

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<u>REVENUE</u>				
<u>LOCAL GOVERNMENT</u>				
Property taxes	\$ 142,925	\$ 847,710	16.9%	\$ 704,785
MISCELLANEOUS				
Investment revenue	-	100	0.0%	100
Total Revenue	<u>\$ 142,925</u>	<u>\$ 847,810</u>	<u>16.9%</u>	<u>\$ 704,885</u>
<u>EXPENDITURES</u>				
<u>By Program:</u>				
Instruction				
Employee benefits	-	135,000	0.0%	135,000
Total Instruction	<u>-</u>	<u>135,000</u>	<u>0.0%</u>	<u>135,000</u>
Academic Support				
Employee benefits	-	16,500	0.0%	16,500
Student Services				
Employee benefits	-	24,500	0.0%	24,500
Total Academic Support	<u>-</u>	<u>24,500</u>	<u>0.0%</u>	<u>24,500</u>
Public Service/Continuing Education				
Employee benefits	-	8,000	0.0%	8,000
Auxiliary Services				
Employee benefits	-	4,500	0.0%	4,500
Operations and Maintenance of Plant				
Salaries	-	70,000	0.0%	70,000
Employee benefits	-	21,000	0.0%	21,000
Total Operations and Maintenance of Plant	<u>-</u>	<u>91,000</u>	<u>0.0%</u>	<u>91,000</u>
Institutional Support				
Employee benefits	(10,090)	70,000	-14.4%	80,090
Contractual services	13,622	220,000	6.2%	206,378
Other Fixed Charges	305,263	355,000	86.0%	49,737
Total Institutional Support	<u>308,795</u>	<u>645,000</u>	<u>47.9%</u>	<u>336,205</u>
Total Expenditures	<u>\$ 308,795</u>	<u>\$ 924,500</u>	<u>33.4%</u>	<u>\$ 615,705</u>

GENERAL BOND OBLIGATION FUND REVENUE AND EXPENDITURES
August 31, 2022

	Actual	Budget	%	Budget Remaining
<u>REVENUE</u>				
<u>LOCAL GOVERNMENT</u>				
Property taxes	\$ 159,033	\$ 682,610	23.3%	\$ 523,577
<u>MISCELLANEOUS</u>				
Investment revenue	-	100	0.0%	100
Total Revenue	159,033	682,710	23.3%	523,677
<u>EXPENDITURES</u>				
By Program:				
Institutional Support				
Fixed charges	-	641,575	0.0%	641,575
<u>TRANSFERS OUT</u>	-	-	0.0%	-
<u>Total Expenditures</u>	\$ -	\$ 641,575	0.0%	\$ 641,575

OPERATIONS & MAINTENANCE (RESTRICTED) FUND REVENUE AND EXPENDITURES

August 31, 2022

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<u>REVENUE</u>				
STATE GOVERNMENT				
Capital Development Board	-	2,853,967	0.0%	2,853,967
Total	-	2,853,967	0.0%	2,853,967
OTHER SOURCES				
Bonds		-	0.0%	-
Investment Interest	1,612	-	0.0%	(1,612)
Total	1,612	-	#DIV/0!	(1,612)
TRANSFERS IN	\$ -	\$ 3,000,000	0.0%	\$ 3,000,000
<u>Total Revenue and Transfers in</u>	<u>\$ 1,612</u>	<u>\$ 5,853,967</u>	<u>0.0%</u>	<u>\$ 5,852,355</u>
<u>EXPENDITURES</u>				
By Program:				
Operations and Maintenance of Plant				
Contractual services	-	1,965,500	0.0%	1,965,500
Capital outlay	109,709	3,888,467	2.8%	3,778,758
Total Operation and Maintenance of Plant	109,709	5,853,967	1.9%	5,744,258
Total Expenditures	\$ 109,709	\$ 5,853,967	1.9%	\$ 5,744,258

Morton College Treasurer's Report

Month Ending: August 2022

<i>Institution</i>	<i>Purchased</i>	<i>Principal</i>	<i>Rate</i>	<i>Type</i>	<i>Maturity</i>
<i>The Illinois Funds, Springfield</i>	1-May-06	\$10,703,804.24	0.0100%	TIF Prime Fund	31-Aug-22
<i>Old National Bank</i>	11-Mar-20	\$ 251,597.11	1.0940%	CD	31-Aug-22
<i>Old National Bank</i>	11-Mar-20	\$ 251,597.11	1.0940%	CD	31-Aug-22
	Sum	<u>\$11,206,998.46</u>			
<i>Grand Total</i>		\$ 11,206,998.46			



American Association of Community Colleges
 One Dupont Circle, NW, Suite 700, Washington, DC, 20036, USA
 Phone: (202) 728-0200 Fax: (202) 833-2467

ANNUAL DUES NOTICE

Date: 14-Sep-2022
 Ship-To: 000000002146-0

Order Number: 1000178227
 Order Date: 13-Sep-2022

Morton College
 Attn: Stanley Fields
 President
 3801 South Central Avenue
 Cicero, IL 60804

Product	Fulfill Status	Status	Qty	Unit Price	Unit Discount	Coupon	Adjustment	Total
AACC/INST_MBR-AACC - Institutional Member 01-Jan-2023 to 31-Dec-2023	Active	Proforma	1	6,386.00	0.00	0.00	0.00	6,386.00
AACC/PRES_ACADEMY-AACC - Presidents Academy Fee 01-Jan-2023 to 31-Dec-2023	Active	Proforma	1	75.00	0.00	0.00	0.00	75.00
Shipping:								0.00
Total :								6,461.00
Paid To Date								0.00
Current Amount Due :								6,461.00

Please detach the lower portion and return it with your payment. Thank you.

Customer: 000000002146-0 Morton College
 Order No.: 1000178227

Balance Due(USD): 6,461.00

Federal Tax ID: 53 0196569

Amount: _____

Send payments to: American Association of Community Colleges
 PO Box 75263
 Philadelphia, PA 19171

PROPOSED ACTION: That the Board approve the employment status of Tenure and Non-Tenure instructors for academic year 2022-2023.

RATIONALE: Required by Board Policy 3.1 and Chapter 110, Act 805, Section 3B-2 and 3 of the Illinois Compiled Statute.] Approving the continued employment of non-tenured instructors reaffirms the initial employment decision and is generally recognized as a good practice since tenure is awarded at the conclusion of an instructor's probation must also occur on a timely basis within the provisions of state statute.

COST ANALYSIS: N/A

ATTACHEMENTS: Recommended Employment Status

RECOMMENDED EMPLOYMENT STATUS

NON-TENURED INSTRUCTORS

- **Recommended for Tenure Employment**

<u>Instructor</u>	<u>Discipline</u>	<u>Employment Began</u>
Martino, Shannon	Humanities	Spring 2020
Dharwadkar, Mihar	Mathematics	Spring 2020

- **Recommended for Three-year Tenure Process**

<u>Instructor</u>	<u>Discipline</u>	<u>Employment Began</u>
Avila, Malisa	Nursing	Spring 2020
Young, Cynthia	Nursing	Spring 2020

- **Recommended for Continued Tenure Track** – Spring 2023 to Fall 2023

<u>Instructor</u>	<u>Discipline</u>	<u>Employment Began</u>
Hernandez, Francisco	Nursing	Spring 2021
Gilmartin, Beth	PTA	Spring 2022

PROPOSED ACTION:

Board approval for Women's Basketball out of state travel to Lawrence, Kansas October 14, 2022 through October 15, 2022.

RATIONALE:

As required by the National Junior College Athletic Association (NJCAA) to allow our girls to compete against the players and teams in the Country. This trip also allows the girls exposure they need to be recruited by Division 1, 2, 3 and NAIA Schools after completing 2 years of Education at Morton College.

COST ANALYSIS:

*Hotel Rooms: \$1,200.00
Airfare: \$4,500.00
Vehicles: \$600.00
Meals: \$1,200.00*

ATTACHMENT:

None

PROPOSED ACTION:

Board approval for Women's Basketball out of state travel to Phoenix, Arizona November 9, 2022 through November 13, 2022.

RATIONALE:

As required by the National Junior College Athletic Association (NJCAA) to allow our girls to compete against the players and teams in the Country. This trip also allows the girls exposure they need to be recruited by Division 1, 2, 3 and NAIA Schools after completing 2 years of Education at Morton College.

COST ANALYSIS:

*Hotel Rooms: \$2,500.00
Airline Flights: \$4,500.00
Vehicle Rentals: \$1,000.00
Meals: \$2,000.00*

ATTACHMENT:

None

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVE OFF-CAMPUS EXCURSION OF FIVE STUDENTS AND TWO EMPLOYEES TO SAN DIEGO, CALIFORNIA FOR THE HACU 36TH ANNUAL CONFERENCE ON OCTOBER 6, 2022 TO OCTOBER 11, 2022.

RATIONALE

To provide a unique professional development experience for students and offer the opportunity to attend a conference out-of-state to meet and network with students and administrators from institutions across the country. To obtain new information and ideas to implement at Morton College to address student needs based on best practices.

COST ANALYSIS:

\$14,284.00

HACU 36th Annual Conference | Oct. 7 - 10, 2022

Target trip budget **\$14,284.00**

Total cost of the trip **\$14,284.00**

You're over budget by **\$0.00**

Item	Description	Cost	Qty	Amount	Notes
Transportation	Flights and Lyft	\$904.00	1	\$904.00	
Hotel - Students	Manchester Grand Hyatt	\$0.00	5	\$0.00	
Hotel - Advisors	Manchester Grand Hyatt	\$1,445.00	2	\$2,890.00	
Meals	Each attendee @ \$30 per day	\$210.00	6	\$1,260.00	
Registration - Students	Includes conference cost, flights, and hotel	\$1,500.00	5	\$7,500.00	
Registration - Advisors	Conference cost	\$865.00	2	\$1,730.00	
Total				\$14,284.00	

MORTON COLLEGE BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVE CHANGES IN CURRICULUM AS SUBMITTED

RATIONALE: [Required by Board Policy 7.1 and Chapter 110, ACT 805, Section 2-12 of the Illinois Community College Act]

As a result of curriculum committee review, we are recommending the approval of:

1. Change the prerequisite ENG 102 to ENG 101 for ENG 215, ENG 216, and ENG 218
2. New Curriculum- LPN certificate

COST ANALYSIS: N/A

ATTACHMENTS: Disposition Sheet – September 6, 2022

September Disposition Sheet

Item#	Agenda Item	No Action Necessary	Approved as Presented	Details or Approved w/ Modification	Vetoed	Tabled	Effective Date
I.	Course Modifications - ENG 215, 216 & 218		X	Request to change prerequisite from ENG 102 to ENG 101 for ENG 215, 216, and 218 Vote Passed – Approved Conditionally. Requires proof of modifications to form			Fall 2023
II.	Adult Ed, Community Programming and Outreach	X					
III.	LAW 201, 104 AAS LEE New Course			Request to merge Police Ops 1 & 2 and create new course for traffic code and accident reconstruction. revise forms and determine curriculum options.		X	
IV.	Health Sciences- New curriculum LPN certificate		X	New Curriculum - LPN Certificate			Fall 2023

PROPOSED ACTION:

THAT THE BOARD APPROVE A RENEWED RESOLUTION APPROVING AND ADOPTING A MASTER EDUCATIONAL AFFILIATION AGREEMENT BETWEEN MORTON COLLEGE DISTRICT 527 AND RENEWAL REHAB, LLC.

RATIONALE:

CAPTE and the State of Illinois require all PTA students to complete a certain amount of clinical education hours in order to graduate and obtain licensure. The more clinical affiliates that we have the more opportunity we have for our students to fulfill these requirements.

[Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 805, Section 3-26 of the *Illinois Compiled Statutes*]

COST ANALYSIS:

\$ 0.00

ATTACHMENT:

Resolution
Affiliation Agreement

**A RESOLUTION APPROVING AND ADOPTING
AN AFFILIATION AGREEMENT
BETWEEN
MORTON COLLEGE
AND
RENWAL REHAB, LLC.**

WHEREAS, Morton College, Community College District No. 527 (“Morton”) is a public agency of the State of Illinois; and

WHEREAS, Morton is created under the provisions of the laws of the State of Illinois and is now operating under the provisions of the Public Community College Act of the State of Illinois (110 ILCS 805/1-1 et seq.) (the “Act”), as supplemented and amended; and

WHEREAS, Morton’s Physical Therapy Assistant Program (“Program”) has a clinical component; and

WHEREAS, each student enrolled in the Program must complete the clinical component in order to graduate from the Program; and

WHEREAS, Renewal Rehab, LLC. (“Renewal”) is a provider of contract physical, occupational and speech therapy services within skilled nursing facilities that is able to provide students a clinical setting to satisfy the clinical component of the Program; and

WHEREAS, Morton desires to enter into the affiliation agreement with Renewal to provide Morton students a clinical setting to satisfy the clinical component of the Program (and said Agreement is attached hereto as Exhibit A and is hereinafter referred to as the “Agreement”); and

WHEREAS, Renewal desires to enter into the Agreement with Morton to provide students with a clinical setting so they can satisfy the clinical component of the Program; and

WHEREAS, based on the foregoing, the Board of Trustees of Community College District No. 527 (the “Board”) has determined that it is in the best interests of Morton to enter

into the Agreement;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Community College District No. 527 that:

Section 1. Incorporation of Preambles.

The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true, and correct and do hereby incorporate them into this Resolution by reference.

Section 2. Purpose.

The purpose of this Resolution is to authorize the President or his designee to enter into the Agreement with Renwal, and to further authorize the President or his designee to take all steps necessary to carry out the terms of the Agreement and to ratify any steps taken to effectuate those goals.

Section 3. Authorization.

The Board hereby authorizes and directs the President or his designee to enter into and approve the Agreement in accordance with its terms, or any modification thereof, and to ratify any and all previous action taken to effectuate the intent of this Resolution. The Board authorizes and directs the President or his designee to execute the applicable Agreement, with such insertions, omissions and changes as shall be approved by the President and the Attorney, and the Board further authorizes the President or his designee to execute any and all additional documentation that may be necessary to carry out the intent of this Resolution. The President or his designee is hereby authorized and directed to execute the Agreement and any and all such other documents as may be necessary to carry out and effectuate the purpose of this Resolution.

Section 4. Headings.

The headings of the articles, sections, paragraphs, and sub-paragraphs of this Resolution

are inserted solely for the convenience of reference and form no substantive part of this Resolution nor should they be used in any interpretation or construction of any substantive provision of this Resolution.

Section 5. Severability.

The provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

Section 6. Superseder.

All code provisions, ordinances, resolutions, rules, and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

Section 7. Effective Date.

This Resolution shall be effective and in full force September 28, 2022.

Passed by a vote of ___ ayes and ___ nays at a Regular Meeting of the Board of Trustees held this 28th day of September, 2022.

Chair, Board of Trustees
Illinois Community College District No. 527

Attest:

Secretary, Board of Trustees
Illinois Community College District No. 527

EXHIBIT A

Standard Clinical Affiliation Agreement

PHYSICAL THERAPIST ASSISTANT PROGRAM

(Revised December 2021)

This agreement is designed for use as a standardized form. Parties should call one another's attention to any specific changes made or proposed to be made to the template, to ensure an accurate, common understanding of their agreement.

AFFILIATION AGREEMENT

BETWEEN MORTON COLLEGE AND Renewal Rehab LLC

THIS AFFILIATION AGREEMENT (the “**Agreement**”) is entered into this 1st day of January, 2023, by and between Renewal Rehab LLC. (“**Facility**”) and Morton Community College District No. 527 (“**School**”). (For convenience, the Facility and School are sometimes hereinafter referred to individually as a “**Party**” and collectively as the “**Parties**”).

WHEREAS, the School desires to utilize various Facility sites (**Exhibit A**) that may be available for the purpose of providing practical learning and clinical experiences (“Clinical Program”) (see **Exhibit B** for a list of programs and **Exhibit C** for program-specific requirements) for students of the School; and

WHEREAS, the Facility desires to enter into this cooperative educational agreement with the School for the purpose of providing practical learning and clinical experience for the programs set forth in **Exhibit B** in connection with students of the School.

NOW, THEREFORE, it is understood and agreed upon by the Parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. **Provision of foundational curriculum to students.** The School shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the School’s curriculum.
2. **Student professional liability insurance.** The School shall require students participating in the practicum to maintain and, the School shall provide proof to the Facility, of professional liability insurance policy of at least One Million Dollars (\$1,000,000.00) per occurrence or claim and Three Million Dollars (\$3,000,000.00) in the aggregate covering the acts of such student while participating in the Clinical Program at the Facility. Certificates of insurance evidencing coverage as specified above must be produced prior to student participation in the Clinical Program.
3. **General Liability.** Subject to applicable state law, neither Party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other Party. Where Worker’s Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.
4. **Student Health Insurance.** The School shall require students participating in the Clinical Program to maintain comprehensive health insurance.
5. **Designation of liaison to Facility; communications relating to clinical placements.** The School will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The assignments to be undertaken by the students participating in the educational program will be mutually arranged and

a regular exchange of information will be maintained by on-site visits when practical, and by letter or telephone in other instances.

The School shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

6. **Evidence of student certifications, vaccinations, etc.** Where applicable, the School shall provide evidence that each student has met all requirements of CPR certification, and OSHA compliance for prevention of transmission of blood borne pathogens and TB.
7. **Criminal background check and drug screen compliance.** Where applicable, a criminal background check and drug screen, as specified in **Exhibit C**, and as required by and acceptable to the Facility, are required of each placed student prior to participation in the clinical rotation. It is the School's responsibility to ensure that the background check and drug screening have been completed and that students with unacceptable results will not participate at sites where students with such results are forbidden by Facility policy.
8. **School notices to students.** The School shall notify each student prior to his/her arrival at the Facility that he/she is required to:
 - (a) Follow the administrative policies, standards, and practices of the Facility.
 - (b) Obtain medical care at his/her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.
 - (c) Provide his/her own transportation and living arrangements.
 - (d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.
 - (e) Conform to the standards and practices established by the School while at the Facility.
 - (f) Obtain prior written approval of the Facility and the School before publishing any material relating to the clinical learning experience.
 - (g) Meet the personal, ethical and professional standards required of employees of the Facility and consistent with the applicable professional Code of Ethics and the applicable standards of relevant accrediting or regulatory bodies.

B. FACILITY RESPONSIBILITIES:

1. **Provision of facilities for supervised clinical experiences.** Subject to the provisions of Section C.2 of this Agreement, the Facility agrees to make the appropriate facilities available to the School in order to provide supervised clinical experiences to students. Such facilities shall include an environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures and applicable laws. The Facility shall provide faculty and students with an orientation to the Facility.

2. **Facility rules applicable to students during clinical assignments.** Students are to remain subject to the authority, policies, and regulations imposed by the School and, during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to following the administrative policies, standards, and practices of the Facility.
3. **Patient care.** While at the Facility, students are not to replace the Facility staff, and are not to render service except as identified for educational value and delineated in the jointly planned educational experiences. Any such direct contact between a student and a patient shall be under the proximate supervision of a member of the staff of the Facility. The Facility shall at all times remain responsible for patient care.
4. **Emergency treatment of students.** Emergency outpatient treatment will be available to students while in the hospital for clinical training in case of accident or illness. In case of emergency at a non-hospital site, standard procedure will be followed. It is the student's responsibility to bear the cost of the emergency treatment.
5. **Designation of liaison to School; communications relating to clinical placements.** The Facility shall designate a liaison responsible for coordinating the clinical placements. That person shall maintain contact with the School's designated liaison person to assure mutual participation in and surveillance of the Clinical Program. The Facility shall notify the School in writing of any change or proposed change of the person(s) responsible for coordinating the clinical placements.
6. **Identity and credentials of Facility supervising personnel.** The Facility shall designate and submit in writing to the School, the name and professional and academic credentials of the individual(s) overseeing student(s) experiences.
7. **School tour of Facility.** The Facility shall, on reasonable request and subject to legal restrictions regarding patient health information, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by representatives of the School and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.
8. **Provision of relevant Facility policies.** The Facility shall provide the student(s) and the School the Facility's administrative policies, standards and practices relevant to the clinical placement.
9. **FERPA compliance.** The Facility shall comply with the applicable provisions of the Family Educational Rights and Privacy Act of 1974, *20 USC 1232 (g)*, otherwise known as FERPA and the Buckley Amendment, and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the School's students who train at the Facility pursuant to this Agreement.

C. OTHER RESPONSIBILITIES:

1. **Compliance with patient privacy laws.** The School agrees to abide by and require that its faculty and students abide by all applicable state and federal laws, rules and regulations regarding patient privacy, including but not limited to, the Standards for Privacy of Individually Identifiable Health Information as required under the Health Insurance Portability and Accountability Act (HIPAA). Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of

patient information and the use of all such information. The Parties will notify one another if there are known breaches of this confidentiality. If during the term of this Agreement, the Department of Health and Human Services, Office of Civil Rights or any other empowered federal or state agency, court or administrative tribunal determines that the School or any other educational institution similar to the School is a Business Associate ("Business Associate"), as described in the federal privacy regulations, the School shall, upon a date mutually agreed to by the Parties, abide by the conditions and requirements stated in **Exhibit D** through the remainder of the term of this Agreement.

2. **Determination of instructional period.** The course of instruction will cover a period of time as arranged between the School and the Facility. The beginning dates and length of experience shall be mutually agreed upon by the School and the Facility.
3. **Determination of number of participating students.** The number of students eligible to participate in the clinical placement will be determined and may be changed by mutual agreement of the Parties. Notwithstanding the foregoing, the Facility and the School agree and understand that the availability of clinical placements at the Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, the Facility may reduce the number of students eligible to participate in the Clinical Program with prior notice to the School and adequate time for the School to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the School who are similarly displaced from other clinical affiliates of the School to the extent that clinical space is available at the Facility.
4. **Evaluation of students' clinical experiences.** Evaluation of the clinical learning experiences of the students will be accomplished jointly by the School and the Facility. Appropriate School and Facility staff will communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.
5. **Removal of students.**
 - (a) The School has the right to remove a student from the Clinical Program. The School shall notify the Facility of such removal in writing.
 - (b) The Facility may immediately remove any student participating in the Clinical Program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its patients, staff members, visitors, or operations. In such event, the Facility shall notify the School in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the School in writing of the reasons for the removal and shall consult with the School before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for three (3) years, to commence on January 1st, 2023 and terminate on December 31, 2025, unless earlier terminated by either Party under the terms of this Agreement. Either Party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students of the School who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions set forth herein.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability.** Subject to applicable state law, neither Party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other Party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.
2. **Additional insurance coverage.** Any additional applicable insurance coverage requirements shall be set out by the Parties in **Exhibit C** to this agreement.
3. **Indemnification.** Each Party to the Agreement will indemnify and hold the other harmless from and against all claims, demands, costs, expense, liabilities and losses, including reasonable attorney's fees, that may arise against the other as a consequence of any and all wrongful or negligent acts or omissions by such Party, its employees, agents or contractors or any failure of such Party to act in performance of its duties and obligations under this Agreement. The provisions of this Section shall survive termination of this Agreement.
4. **Qualifications of School faculty.** The School represents that relevant faculty members are appropriately certified and/or licensed. The School will provide the Facility with copies of evidence of certifications or licensures upon request.
5. **Assignment of Agreement.** This Agreement may not be assigned without the prior written consent of the other Party, which will not be unreasonably withheld.
6. **Excluded Providers.** Each Party represents that neither it nor any of its employees and agents is excluded as a provider under Medicare or Medicaid or under any other federal or state health care program.
7. **Entire Agreement.** This Agreement supersedes any and all other agreements, either oral or written, between the Parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the Parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the Parties.
8. **Severability.** If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue to be valid and enforceable to the fullest extent permitted by law.
9. **Non-Discrimination.** The Parties hereto shall abide by the requirements of *Executive Order 11246*, *42 U.S.C. Section 2000d* and the regulations thereto, as may be amended from time to time, the Illinois Human Rights Act, and the Rules and Regulations of the Illinois Department of Human Rights. There shall be no unlawful discrimination or treatment because of race, color, religion, sex, national origin, age, order of protection status, marital status, ancestry, military status, unfavorable discharge from military service, sexual orientation or physical or mental disability in the employment, training, or promotion of students or personnel engaged in the performance of this Agreement.

10. **Employment status.** School students, employees or agents under this Agreement shall not in any way be considered an employee or agent of the Facility nor shall any such student or employee or agent of the School be entitled to any fringe benefits, Worker's Compensation, disability benefits or other rights normally afforded to employees of the Facility.
11. **Notice to Parties.** Any notice, demand or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the Party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either Party may request, in the case of the School, by notifying the Facility, and in the case of the Facility, by notifying the School:

If to the Facility:

Renewal Rehab LLC.
7358 N Lincoln Ave
Suite 160
Lincolnwood, IL 60712

With a Copy to:

If to the School:

Office of the President
Morton College
3801 S. Central Avenue
Cicero, IL 60804-4398
Facsimile: (708) 656-0719

and to:

Morton College PTA Program
3801 S. Central Avenue
Cicero, IL 60804-4398
Attention: Dr. Alison Gehrke, PT, DPT
Program Director
Facsimile: (708) 656-8031

With a Copy to:

The School Legal Counsel at:
Del Galdo Law Group, LLC
1441 S. Harlem Avenue
Berwyn, IL 60402
Telephone: 708-656-7000
Facsimile: 708-656-7001

or to such other addresses as the parties may specify in writing from time to time.

12. **Governing Law.** This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.
13. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.
14. **No Third-Party Beneficiaries.** This Agreement shall inure exclusively to the benefit of and be binding upon the Parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the Parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.
15. **Agreement binding on parties successors and assigns.** This Agreement shall be binding upon the School and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.
16. **Captions for reference only.** The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

Renewal Rehab LLC

Safu Patel
Printed Name: Sarfaraz Patel
Title: VP of Billing and Project Management
Date: September 01, 2022

MORTON COLLEGE:

Printed Name: _____
Title: _____
Date: _____

Physical Therapist Assistant Program:

Printed Name: Alison Gehrke, PT, DPT
Title: Program Director
Date: _____

EXHIBIT A

NAME/LOCATION OF FACILITY SITES:

Renewal Rehab LLC

Various location

EXHIBIT B

LIST OF PROGRAMS:

Physical Therapist Assistant Program

EXHIBIT C

PROGRAM SPECIFIC REQUIREMENTS

(Each program shall have its own program specific requirement checklist)

Facility: Renewal Rehab LLC

School: Morton College

Program: Physical Therapy Assistant

Facility Requires: Please put a check in the box to indicate requirements.

Requirement	Yes	No
1. Verification that the student/s have met the requirements for Hepatitis B vaccination with proof of titer.	x	
2. Verification that student/s have met the requirements for the Rubella vaccination with proof of titer.	x	
3. Verification that student/s have met the requirements for the Rubeola (Measles) with proof of titer.	x	
4. Verification that student/s have met the requirements for the Mumps vaccination with proof of titer.	x	
5. Verification that student/s have met the requirements for the Varicella (Chicken pox) vaccination with proof of titer.	x	
6. Verification that student/s have met the requirements for Tetanus, Diphtheria, and Pertussis (Tdap) vaccination with proof of titer.	x	
7. Verification that the student/s have an annual TB screening with a QuantiFERON test.	x	
8. Verification that the student/s have a flu shot for the current flu season.	x	
9. Verification that students have an annual Physical Examination	x	
10. Verification that the student/s have a COVID-19 Vaccination with proof of vaccination. Other: or proof of weekly testing, which is responsibility of the student.	x	
11. Additional insurance coverage If yes, type of insurance and coverage required:		x
12. Other: Health requirements dependent on facility requirements. May vary.	x	

School Requires: Please put a check in the box to indicate requirements.

Requirement	Yes	No
1. Copy of relevant facility policies (paragraph B.8)	x	
2. Evidence of academic credentials, certifications and licensures of individual(s) overseeing student(s) experiences (paragraph B.6)	x	
3. Other		x

EXHIBIT D

Confidentiality of Protected Health Information

1. Definitions

The following definitions apply only to this Exhibit.

- a. **Business Associate.** "Business Associate" shall mean Morton College ("The School").
- b. **Facility.** "Facility" shall mean Renewal Rehab LLC (Facility").
- c. **Individual.** "Individual" shall refer to a patient and have all the same meaning as the term "individual" in *45 CFR §164.501* and shall include a person who qualifies as a personal representative in accordance with *45 CFR §164.502(g)*.
- d. **Privacy Rule.** "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at *45 CFR Part 160 and Part 164, Subparts A and E*.
- e. **Protected Health Information.** Protected Health Information ("PHI") shall have the same meaning as the term "PHI" in *45 CFR §164.501*, limited to the information created or received by Business Associate from or on behalf of Facility.
- f. **Required By Law.** "Required By Law" shall have the same meaning as the term "required by law" in *45 CFR §164.501*.
- g. **Secretary.** "Secretary" shall mean the Secretary of the Department of Health and Human Services or his designee.
- h. **Capital Terms.** All other capital terms referenced herein shall bear the meaning ascribed thereto in the Agreement.

2. Obligations of Business Associate

- a. The Business Associate agrees to not use or disclose PHI other than as permitted or required by the Agreement or as Required by Law.
- b. The Business Associate agrees to use appropriate safeguards to prevent use or disclosure of the PHI other than as provided for by the Agreement.
- c. The Business Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to the Business Associate of a use or disclosure of PHI by the Business Associate in violation of the requirements of the Agreement.
- d. The Business Associate agrees to report to the Facility any use or disclosure of the PHI not provided for by the Agreement of which it becomes aware.
- e. The Business Associate agrees to ensure that any agent, including a subcontractor, to whom it provides PHI received from, or created or received by the Business Associate on behalf of the Facility, agrees to the same restrictions and conditions that apply through this Agreement to the Business Associate with respect to such information.
- f. If the Business Associate obtains PHI in a Designated Record Set, the Business Associate shall provide access, at the request of the Facility, and in the mutually agreed time and manner, to any such PHI in a Designated Record Set, to the Facility or, as directed by the Facility, to an Individual in order to meet the requirements under *45 CFR §164.524*.

- g. If the Business Associate obtains PHI in a Designated Record Set, the Business Associate agrees to make any amendment(s) to PHI in a Designated Record Set that the Facility directs or agrees to pursuant to *45 CFR §164.526* at the request of the Facility or an Individual, and in the mutually agreed time and manner.
 - h. The Business Associate agrees to make internal practices, books, and records, including policies and procedures and PHI, relating to the use and disclosure of PHI received from, or created or received by the Business Associate on behalf of the Facility, available to the Facility or to the Secretary, in a mutually agreed time and manner or as designated by the Secretary, for purposes of the Secretary determining the Facility's compliance with the Privacy Rule.
 - i. The Business Associate agrees to document such disclosures of PHI and information related to such disclosures as would be required for the Facility to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with *45 CFR §164.528*.
 - j. The Business Associate agrees to provide to the Facility or an Individual, in a mutually agreed time and manner, PHI obtained in accordance with this Agreement, to permit the Facility to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with *45 CFR §164.528*.
3. **Permitted Uses and Disclosures by Business Associate.** Except as otherwise limited in the Agreement, the Business Associate may use or disclose PHI to perform functions related to the clinical portion of the Physical Therapist Assistant Program under the Affiliation Agreement, provided that such use or disclosure would not violate the Privacy Rule if done by the Facility or the minimum necessary policies and procedures of the Facility.
4. **Obligations of the Facility and Provisions for the Facility to Inform the Business Associate of Privacy Practices and Restrictions if Relevant to Business Arrangement**
- a. The Facility shall notify the Business Associate of any limitation(s) in its notice of privacy practices of the Facility in accordance with *45 CFR §164.520*, to the extent that such limitation may affect the Business Associate's use or disclosure of PHI.
 - b. The Facility shall notify the Business Associate of any changes in, or revocation of, permission by Individual to use or disclose PHI, to the extent that such changes may affect the Business Associate's use or disclosure of PHI.
 - c. The Facility shall notify the Business Associate of any restriction to the use or disclosure of PHI that the Facility has agreed to in accordance with *45 CFR §164.522*, to the extent that such restriction may affect the Business Associate's use or disclosure of PHI.
5. **Permissible Requests by the Facility.** The Facility shall not request the Business Associate to use or disclose PHI in any manner that would not be permissible under the Privacy Rule if done by the Facility.
6. **Term and Termination**
- a. **Term.** The obligations of this Attachment shall become effective, if at all, in accordance with the provisions set forth in Section C.1. of this Agreement, and shall continue until all PHI provided by the Facility to the Business Associate, or created or received by the Business Associate on behalf of the Facility, is destroyed or returned to the Facility. If it is infeasible to return or destroy PHI, all protections are extended to such PHI, in accordance with the termination provisions in this Section of the Attachment.

- b. **Termination for Cause.** Upon the Facility's knowledge of what it believes to be a material breach of this Attachment by the Business Associate, the Facility shall either:
 - (i) Provide an opportunity for the Business Associate to cure the alleged breach or end the alleged violation and terminate the Agreement if the Business Associate does not cure the alleged breach or end the violation within the time specified by and to the satisfaction of the Facility;
 - (ii) Immediately terminate the Agreement if the Business Associate has breached a material term of this Agreement and cure is not possible; or
 - (iii) If neither termination nor cure is feasible, the Facility shall report the violation to the Secretary.
 - c. Except as provided in Section 7 of this Attachment, upon termination of the Agreement, for any reason, the Business Associate shall return or destroy all PHI received from the Facility, or created or received by the Business Associate on behalf of the Facility. If the Business Associate destroys all or some of the PHI, the Business Associate shall deliver to the Facility an authorized and executed Affidavit, attesting to the facts of such destruction.. Business Associate shall retain no copies of the PHI. This subsection shall also apply to PHI that is in the possession of subcontractors or agents of the Business Associate
 - d. In the event that the Business Associate determines that returning or destroying the PHI is infeasible, the Business Associate shall provide to the Facility notification of the conditions that make return or destruction infeasible. Upon mutual agreement between the Business Associate and the Facility, that return or destruction of PHI is infeasible, the Business Associate shall extend the protections of this Attachment to such PHI and limit further uses and disclosures of such PHI to those purposes that make the return or destruction infeasible, for so long as the Business Associate maintains such PHI.
7. **Interpretation.** Any ambiguity in this Attachment shall be resolved to permit the Facility to comply with the Privacy Rule.

PROPOSED ACTION: That the Board approve the American Association for Paralegal Education (AAfPE) association membership in the amount of \$519.75.

RATIONALE: AAfPE is a standard professional organization that high quality paralegal programs join. Membership also allows educators to attend workshops, conferences, and meetings regarding updates to paralegal teaching technology, updates to technology in paralegal field, best teaching practices, curriculum discussions, textbook discussions, and evaluations. Additionally, AAfPE provides online job postings for students whose schools are members.

COST ANALYSIS: The membership costs \$519.75

ATTACHMENT: Invoice for American Association for Paralegal Education membership

American Association for Paralegal Education (AAfPE)
222 S. Westmonte Dr, Suite 111
Altamonte Springs, FL 32714
Phone 407-774-7880 * Fax 407-774-6440

INVOICE 4222



Morton College
3801 S. Central Avenue
Cicero, Illinois 60804
United States

Invoice # 4222
Invoice Date 09/01/2022
Invoice Due 12/31/2022

Amount Due	\$ 0.00
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Transactions

Description	Amount
Membership Renewal - Institution Org - Morton College - (through December 31, 2023) Andrew Pulaski	\$ 519.75

Payments

Description	Amount
Credit Card Payment - Mastercard 2559 on 09/02/2022	-\$ 519.75

Total Amount	\$ 519.75
Amount Paid	-\$ 519.75
Amount Due	\$ 0.00

AAfPE Tax ID Number: 61-1047512

** We do not accept purchase orders. Members paying by check are eligible for a 5% discount (Annual dues: \$495).



ILLINOIS COUNCIL
of Community College
PRESIDENTS

***DUES
INVOICE***

Morton College
Attn: Dr. Stan Fields
3801 South Central Ave
Cicero, IL 60804

Date: 6/23/2022
Invoice #: 85179
Terms: Due upon Receipt

Description	Amount
FY23 Illinois Council of Community College Presidents (ICCCP) Dues	4,250.00
Please make check payable to: Presidents Council and mail to: ICCCP c/o Stephanie Spann 401 E. Capitol Ave, Ste 200 Springfield, IL 62701-1711	Total \$4,250.00

PROPOSED ACTION:

Board approval for NJCAA Men's Region IV Membership Dues and Sport Fees.

RATIONALE:

This payment is required by NJCAA Region IV in order for Morton College to participate in Region IV Playoffs.

COST ANALYSIS:

\$3,550.00

ATTACHMENT:

NJCAA Men's Region IV Invoice

Men's Region IV Entry Fees and Deadline Dates 2022 – 2023

Membership dues and sport fees are due by October 1st, 2022.

Any member college that does not submit their entry fee for a sport prior to the deadline will be unable to participate. In the event there is a delay in your check because of business procedures, written confirmation followed by the check will be considered an official entry.

Please make check payable to:

NJCAA Region IV, NFP –Men's Sports (mail Entry Form with check)

Address: NJCAA Region IV, Attn: Bradley Unger 7400 Burning Tree Dr. McHenry, IL 60050

Name of College:			
College Address:			
	City:		Zip:
Athletic Director:		Phone#:	
		Cell#:	
		Email:	
Office Asst. Name:		Phone#:	
		Email:	

Name/Sport	Fee	Coach	Cell#	Email
Membership Dues	\$650	*Annual Region IV dues of \$650 must be paid in addition to each sport fee.		
Baseball	\$1,000			
Basketball	\$600			
Cross Country	\$250			
Golf	\$250			
Soccer	\$300			
Tennis	\$425			
Wrestling	\$500			
Total dues	\$3,550.00			

PROPOSED ACTION:

Board approval for NJCAA Women's Region IV Membership Dues and Sport Fees.

RATIONALE:

This payment is required by NJCAA Region IV in order for Morton College to participate in Region IV Playoffs.

COST ANALYSIS:

\$3,200.00

ATTACHMENT:

NJCAA Women's Region IV Invoice

Women's Region IV Entry Fees and Deadline Dates 2022 – 2023

Membership dues and sport fees are due by October 1st, 2022.

Any member college that does not submit their entry fee for a sport prior to the deadline will be unable to participate. In the event there is a delay in your check because of business procedures, written confirmation followed by the check will be considered an official entry.

Please make check payable to:

NJCAA Region IV, NFP – Women's Sports (mail Entry Form with check)

Address: NJCAA Region IV, Attn: Bradley Unger 7400 Burning Tree Dr. McHenry, IL 60050

Name of College:			
College Address:			
	City:		Zip:
Athletic Director:		Phone#:	
		Cell#:	
		Email:	
Office Asst. Name:		Phone#:	
		Email:	

Name/Sport	Fee	Coach	Cell#	Email
Membership Dues	\$650	*Annual Region IV dues of \$650 must be paid in addition to each sport fee.		
Basketball	\$600			
Cross Country	\$350			
Softball	\$450			
Golf	\$250			
Soccer	\$300			
Tennis	\$300			
Volleyball	\$600			
Total Dues	\$3,200.00			

PROPOSED ACTION: That the Board approve an agreement with Robert Half International Inc to provide accounting services in the amount not to exceed \$45,000, as submitted.

RATIONALE: Accounting services will be provided to cover the duties of the Grant Accountant. Individual will work 40 hours per week. She will assist with grant accountant duties as well as backup for payroll.

COST ANALYSIS: \$45,000

ATTACHMENT: ROBERT HALF AGREEMENT AND SOW

RH Customer Agreement

This RH Customer Agreement (the "Agreement") governs transactions by which you retain the services of Robert Half International Inc., doing business through its finance & accounting contract talent and administrative & customer support practice groups ("RH"), to assist Morton College ("you" or "your") in meeting its contract talent needs.

Part 1 - General

1.1 Definitions

"Professional" means the individual assigned to you by RH.

"Branch" means the RH branch located at the address identified under the Robert Half International Inc. signature line of this Agreement.

"Services" means the provision of services by the Professional to you.

1.2 Agreement Structure

Additional terms for the Services are included in Exhibit A, which are attached to this Agreement. RH also provides additional terms for Services in documents called "job arrangement letters" which are also part of this Agreement. All transactions under this Agreement will have a job arrangement letter, which will be sent to you when RH provides Services to you. In order to initiate Services, you will provide RH with notice (e.g., via telephone, e-mail, facsimile, or mail) describing the Services you need in reasonable detail. RH will promptly reply to such request and indicate whether RH will or will not provide the requested Services. If RH elects to provide the requested Services, RH will send you a job arrangement letter.

If there is a conflict among the terms in the various documents, those of this Agreement prevail over those of a job arrangement letter. You accept the terms in a job arrangement letter by your approval of the Professional's weekly timesheet or electronic time record.

Services become subject to this Agreement when RH accepts your order by 1) sending you a job arrangement letter, or 2) providing the Services.

1.3 Charges and Payment

Amounts are due and payable as RH specifies in Exhibit A, including the fees payable for directly hiring Professionals and the fees payable if a Professional works overtime, e.g., in excess of 40 hours per week. You agree to pay accordingly, including any late payment fee.

1.4 Changes to the Agreement Terms

For a change to be valid, both parties must sign it. Additional or different terms in any written communication from you (such as a purchase order) are void.

1.5 Limitation of Liability

Circumstances may arise where, because of a default on RH's part or other liability, you are entitled to recover damages from RH. Regardless of the basis on which you are entitled to claim damages from RH (including fundamental breach, negligence, misrepresentation, or other contract or tort claim), RH's liability, if any, will (in the aggregate for all claims, causes of action or damages) be limited to any actual direct damages up to an amount equal to the fees actually paid to RH for the Services that are the subject of the claim. It is understood that you are responsible for implementing and maintaining usual, customary and appropriate internal accounting procedures and controls, internal controls and other appropriate procedures and controls (including information technology, proprietary information, creative designs and trade secret safeguards) for your company and RH shall not be responsible for any losses, liabilities or claims arising from the lack of such controls or procedures.

Items for Which RH is Not Liable

Under no circumstances is RH liable for any special, incidental, exemplary, indirect, lost profits, or consequential damages (including, but not limited to, lost business, revenue, goodwill, or anticipated savings), even if informed of the possibility.

1.6 General Principles of Our Relationship

- a. Each party will maintain workers' compensation insurance and commercial liability insurance.
- b. RH will be responsible, to the extent applicable, for any workers' compensation insurance, federal, state and local withholding and unemployment taxes, social security, state disability insurance or other payroll charges for the Professionals.
- c. In the event that any provision of this Agreement is held to be invalid or unenforceable, the remaining provisions of this Agreement remain in full force and effect.

1.7 Agreement Term

This Agreement will continue for a period of one year after the last date listed below, unless terminated earlier. Either party may terminate this Agreement on thirty days' written notice to the other.

Either party may terminate this Agreement if the other does not comply with any of its terms, provided the one who is not complying is given written notice and reasonable time to comply.

Any terms of this Agreement which by their nature extend beyond the Agreement termination remain in effect until fulfilled, including the payment obligations set forth in Section 1.3 above, and apply to each party's respective successors and assignees.

1.8 Warranties

EXCEPT AS SET FORTH IN EXHIBIT A, RH MAKES NO EXPRESS OR IMPLIED WARRANTIES REGARDING THE SERVICES, INCLUDING, BUT NOT LIMITED TO, ANY WARRANTY OF QUALITY, PERFORMANCE, MERCHANTABILITY OR FITNESS FOR ANY PURPOSE.

Part 2 - Services

2.1 Pre-Assignment Screening

To the extent permitted by applicable law, RH will have a third party vendor: (a) perform a seven-year criminal background investigation for all (i) state felony convictions and pending charges, and (ii) state misdemeanor convictions and pending charges involving crimes of dishonesty or violence, in each county where Professional has resided or worked in the U.S. in the last seven years as stated on Professional's application; however, where such criminal background investigation is either impracticable, unavailable or would result in a delay of assignment (as determined by the third party vendor), the third party vendor will endeavor to complete a seven-year statewide criminal background investigation, if available; (b) perform a Social Security Number verification; and (c) perform a seven-year criminal background investigation by having the third party perform a search of its private database of U.S. national criminal records searching for felony convictions and misdemeanor convictions for crimes of dishonesty or violence. You understand and agree that the third-party vendor's database of U.S. national criminal records (i) is maintained by the third party vendor and not a governmental entity, (ii) is an incomplete aggregation of criminal records, and (iii) will not reveal or identify all criminal convictions. If you request a copy of the results of the foregoing checks (the "Report"), you agree to keep the Report strictly confidential and to use the Report for employment purposes only.

2.2 Scope of Assignment

You shall supervise Professionals providing services to you. You shall not permit or require Professionals (i) to perform services outside of the scope of Professional's assignment; (ii) to sign contracts or statements (including SEC documents); (iii) to make any management decisions; or (iv) to use computers, or other electronic devices, software or network equipment owned or licensed by Professional.

2.3 Cash Handling and Other Financial Transactions and Activities

If you permit or allow a Professional to sign, endorse, wire, transport or otherwise convey cash, securities, checks, or any negotiable instruments or valuables, or conduct financial transactions or other related activities, you accept sole responsibility for all claims, demands and liability that may arise from permitting these activities. You represent and warrant that to the extent you permit or allow a Professional to engage in the activities described in this paragraph, you will not permit or allow a Professional to handle more than (i) \$1,000 per day if you are a non-profit entity, or (ii) \$25,000 per day if you are a for-profit entity. Since RH is not a professional accounting firm, you agree that you will not permit or require Professional (a) to render an opinion on behalf of RH or on your behalf regarding financial statements; (b) to sign the name of RH on any document; or (c) to sign their own names on financial statements or tax returns.

2.4 Workplace Safety

It is understood that you have full responsibility for: (i) providing safe working conditions as required by law, including compliance with all public health and occupational safety regulations and guidelines applicable to your business, and (ii) ensuring that safety plans exist for, and safety related training is provided to, Professionals working on your premises. To ensure the safety of potentially vulnerable individuals on your premises, you agree not to permit the Professionals to have unsupervised or unmonitored contact with (a) minors or (b) adults who are under your care, custody or supervision because of mental health impairments. If any assignment under this Agreement is for work to be performed under a government contract or subcontract, you will notify RH immediately (1) of any obligations in the government contract or subcontract relating to wages, and (2) if RH is legally required to initiate E-Verify verification procedures for any Professional. RH reserves the right to re-assign any Professional.

2.5 Operation of Vehicle and Equipment

RH does not authorize Professionals to operate machinery (other than office machines) or vehicles. If you wish to permit Professionals to drive for business purposes, you accept sole responsibility for all liability, damages, injuries or other claims that may arise or be incurred as a result of such driving. If you require Professionals to drive a vehicle owned by you or your employee, you agree to maintain such vehicle in good working condition and maintain all necessary and appropriate insurance for the operation of such vehicle. Under no circumstances will you permit Professionals to: (i) make bank deposits, (ii) carry cash in excess of \$100, negotiable instruments or other valuables while driving, or (iii) carry passengers in the vehicle. It is agreed that you accept full responsibility for, and that RH does not maintain insurance to cover any injury, damage, or loss that may result from your failure to comply with the foregoing.

2.6 Remote Work

you may request that RH permit its Professionals to provide services to you remotely (i.e., from a location other than your or your customer's premises) using your or RH's laptop and/or other computer or telecommunications equipment (the "Equipment"). You acknowledge and agree that RH shall have no control over, and you shall be solely

responsible for, (i) the logical and physical performance, reliability and security of the Equipment or related devices, network accessibility and availability, software, services, tools and e-mail accounts (collectively, "Computer Systems") used by the Professional, and (ii) the security, integrity, and backing up of the data and other information stored therein or transmitted thereby. Moreover, you must not permit Professional to save or store any of your files or other data on the Computer Systems provided by RH (including, but not limited to, any virtual desktop infrastructure solution). You agree that RH shall not be liable for any loss, damage, expense, harm, business interruption or inconvenience resulting from the use of such Computer Systems.

2.7 Claims

RH will not be responsible for any claim related to the engagement, including, but not limited to, any Services performed during such engagement, unless you reported such claim in writing to RH within ninety (90) days after termination of the applicable assignment.

2.8 Confidentiality

The Professionals will execute any confidentiality agreement that you may require. You agree to be responsible for obtaining the Professional's signature. You agree to hold in confidence the identity of any Professional and the Professional's resume, social security number and other legally protected personal information, and you agree to implement and maintain reasonable security procedures and practices to protect such information from unauthorized access, use, modification or disclosure.

This Agreement is only applicable to, and the only Robert Half branch and practice groups obligated under this Agreement are, the finance & accounting contract talent and administrative & customer support practice groups of the Branch. This Agreement and its job arrangement letter(s) are the complete agreement regarding these transactions and replace any prior oral or written communications between the Branch and you regarding these transactions.

By signing below, both parties agree to the terms of this Agreement. Once signed, 1) any reproduction of this Agreement or job arrangement letter(s) made by reliable means (for example, photocopy or facsimile) is considered an original and 2) all Services ordered under this Agreement are subject to it.

Agreed to:

Morton College

By Mireya Perez
Authorized Signature

Name (type or print): Mireya Perez

Date: 9/2/2022

Customer address:

Agreed to:

Robert Half International Inc.

By Michelle Reisdorf
Authorized Signature

Name (type or print): Michelle Reisdorf

Date: 9/2/2022

Branch address: 205 N. Michigan Ave., Suite 3301,
Chicago, IL 60601-5924

After signing, please return a copy of This Agreement to the RH "Branch address" shown above.

Exhibit A

Professionals are assigned to you under the following additional terms:

1. **Guarantee** - RH guarantees your satisfaction with the Services of the Professional by extending to you a one-day (8 hours) guarantee practice group (the "Guarantee Period"). If, for any reason, the Professional is not satisfactory to you, RH will not charge for the hours worked during the Guarantee Period, provided that you allow RH to replace the Professional. Unless RH is contacted by you before the end of the Guarantee Period, you agree that the Professional is satisfactory for the purposes of this guarantee.
2. **Bill Rates and Time Sheet** - Hourly rates for all assignments will be agreed on a case-by-case basis. Professional will present a time sheet or an electronic time record to you for verification and approval at the end of each week. RH will bill you bi-weekly for the total hours worked; RH's invoices are due upon receipt, including applicable sales and service taxes all of which are payable by you. In the event that RH's invoices are not paid by you when due, you agree to pay all of RH's costs of collection, including reasonable attorneys' fees, whether or not legal action is initiated. Additionally, RH may, at RH's option, charge interest on any overdue amounts at a rate of the lesser of 1½% per month or the highest rate allowed by applicable law from the date the amount first became due. RH may charge you a fee for the provision of equipment or technology, if you request that Professional use equipment or technology provided by RH. RH may also increase RH's rates to reflect increases in RH's cost of doing business, including costs associated with higher wages for workers and/or related taxes, benefits or other costs. RH will provide written or verbal notice of technology charges and/or increases in rates. Any increase in rates will be prospective, starting as of the effective date RH specifies.
3. **Overtime** - If applicable, overtime will be billed at 1.50 times the normal billing rate. Federal law defines overtime as hours in excess of 40 hours per week, state laws vary. If state law requires double time pay, the double time hours will be billed at 2.00 times the normal billing rate.
4. **Hiring the Professional** - After you evaluate the performance and potential of a Professional on the job, you may wish to employ this person directly. In such event, you agree to pay a conversion fee. The conversion fee is payable if you hire the Professional, regardless of the employment classification, on either a full-time, temporary (including temporary assignments through another agency) or consulting basis within twelve months after the last day of the assignment. You also agree to pay a conversion fee if the Professional is hired by (i) a subsidiary or other related company or business as a result of your referral of the Professional to that company or (ii) one of your customers as a result of the Professional providing services to that customer.

The conversion fee will be owed and invoiced upon your hiring of the Professional, and payment is due upon receipt of the invoice. The same calculation will be used if you convert the Professional on a part-time basis using the full-time equivalent salary.

The conversion fee will equal a percentage of the Professional's aggregate annual compensation, including bonuses:

Hours Billed and Paid	Conversion Rate
0 – 319 hours	25%
320 – 479 hours	20%
480 – 639 hours	40%
640 – 799 hours	60%
800+ hours	80%

Certificate Of Completion

Envelope Id: 774F8E531BDB46C18CB2175A600F4129

Status: Completed

Subject: Please DocuSign: Robert Half Agreement

Salesforce Company Number: 01340-000695-000

Salesforce Company Name: LCC-9165898- Morton College

Source Envelope:

Document Pages: 4

Signatures: 2

Envelope Originator:

Certificate Pages: 6

Initials: 0

Krystal Akons - RH Chicago

AutoNav: Enabled

2613 Camino Ramon

Envelopeld Stamping: Disabled

San Ramon, CA 34583

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

krystal.akons@roberthalf.com

IP Address: 104.1.101.36

Record Tracking

Status: Original

9/2/2022 8:32:51 AM

Holder: Krystal Akons - RH Chicago

krystal.akons@roberthalf.com

Location: DocuSign

Signer Events**Signature****Timestamp**

Michelle Reisdorf

Michelle.Reisdorf@roberthalf.com

District Director

Security Level: Email, Account Authentication
(None)

Sent: 9/2/2022 9:07:16 AM

Viewed: 9/2/2022 9:09:10 AM

Signed: 9/2/2022 9:09:19 AM

Signature Adoption: Pre-selected Style

Using IP Address: 73.247.76.28

Electronic Record and Signature Disclosure:

Accepted: 9/2/2022 9:09:10 AM

ID: ebb88c45-afce-49b3-8b5e-f0258b184515

Mireya Perez

mireya.perez@morton.edu

Security Level: Email, Account Authentication
(None)

Sent: 9/2/2022 9:09:20 AM

Viewed: 9/2/2022 9:11:57 AM

Signed: 9/2/2022 9:14:51 AM

Signature Adoption: Pre-selected Style

Using IP Address: 66.99.216.2

Electronic Record and Signature Disclosure:

Accepted: 9/2/2022 9:11:57 AM

ID: b455db89-ad0b-4f59-aa5f-9f0011a6b0b6

In Person Signer Events**Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp****Carbon Copy Events****Status****Timestamp**

Client Contracts

clientcontracts@roberthalf.com

Security Level: Email, Account Authentication
(None)**COPIED**

Sent: 9/2/2022 9:14:52 AM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	9/2/2022 9:07:16 AM
Certified Delivered	Security Checked	9/2/2022 9:11:57 AM
Signing Complete	Security Checked	9/2/2022 9:14:51 AM
Completed	Security Checked	9/2/2022 9:14:52 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

* S'il vous plaît noter canadienne-française apparaît après l'anglais

CONSUMER DISCLOSURE

From time to time, Robert Half (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents executed through the electronic signing system immediately after a signing session. At a later date you may request delivery of paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us later that you want to receive required notices and disclosures only in paper format. You must withdraw your consent to receive notices and disclosures electronically which is described below.

All notices and disclosures will be sent to you electronically

Until such time you withdraw your consent for electronic delivery of notices and disclosures we will provide electronic copies only of all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you.

How to contact Robert Half:

Please contact your recruiter or local branch for any of the following

- To advise Robert Half International of your new e-mail address
- To request paper copies from Robert Half

- To withdraw your consent with Robert Half

Acknowledging your access and consent to receive materials electronically

By checking the 'I agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC CONSUMER DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify Robert Half as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by Robert Half during the course of my relationship with you.

COMMUNICATION AU CONSOMMATEUR

De temps à autre, Robert Half (nous, notre ou Société) peut être obligé en vertu de la loi de vous fournir des avis ou des communications écrits. Vous trouverez ci-dessous les modalités de la mise à disposition de tels avis et de telles communications par voie électronique. Veuillez lire attentivement et rigoureusement les renseignements ci-dessous. Si vous êtes en mesure d'accéder électroniquement à ces documents comme bon vous semble et d'accepter ces modalités, veuillez confirmer votre entente en cliquant sur le bouton « J'accepte » situé au bas de ce document.

Obtention d'exemplaires sur support papier

Vous pouvez, à tout moment, nous demander un exemplaire de votre dossier sur support papier ou en version électronique que nous mettrons à votre disposition. Vous aurez la possibilité de télécharger les documents afin de les imprimer par le truchement du système de signature électronique immédiatement à la suite de la session de signature. Vous pourrez nous demander ultérieurement la livraison d'exemplaires sur support papier en suivant la procédure décrite ci-dessous.

Retrait de votre consentement

Si vous décidez de recevoir des avis et des communications de notre part par voie électronique, vous pouvez changer d'avis en tout temps et nous aviser ultérieurement que vous désirez recevoir des avis et des communications requis uniquement en format imprimé. Vous devez retirer votre consentement à recevoir des avis et des communications par voie électronique, selon la procédure décrite ci-dessous.

Tous les avis et toutes les communications vous seront envoyés par voie électronique.

Jusqu'à ce que vous retiriez votre consentement à recevoir électroniquement des avis et des communications, nous vous fournirons uniquement des exemplaires électroniques des avis, des communications, des autorisations, des accusés de réception et d'autres documents requis que nous sommes tenus de vous fournir ou de mettre à votre disposition dans le cadre de notre relation avec vous.

Comment communiquer avec Robert Half :

Veuillez communiquer avec votre recruteur ou votre succursale locale dans l'une des éventualités indiquées ci-dessous :

- Aviser Robert Half International de votre nouvelle adresse courriel
- Demander à Robert Half des exemplaires sur support papier
- Retirer votre consentement auprès de Robert Half

Accuser réception de votre consentement à recevoir électroniquement des documents et à y accéder

En cliquant sur la case « J'accepte », je confirme que :

- Je suis en mesure de lire le document « CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC CONSUMER DISCLOSURES » (CONSENTEMENT À LA RÉCEPTION DE COMMUNICATIONS AU CONSOMMATEUR PAR VOIE ÉLECTRONIQUE);
- Je suis en mesure d'imprimer les communications ou de les enregistrer ou de les envoyer à un endroit où je pourrai les imprimer afin d'y accéder et de les consulter ultérieurement;
- Jusqu'à ce que, ou à moins que j'en avise Robert Half, comme il est décrit précédemment, j'accepte de recevoir exclusivement par voie électronique l'ensemble des avis, des communications, des autorisations, des accusés de réception et d'autres documents que Robert Half est tenu de me fournir ou de mettre à ma disposition dans le cadre de ma relation avec vous.

STATEMENT OF WORK #1

Description of Services:

- Grant Accountant

Services Start Date: 09/06/2022

Supervisor:

Name: Mireya Perez

Email: mireya.perez@morton.edu

Vendor Account Representative:

Name: Lisa Mikolajewicz

Phone: 312-616-8367

Email: lisa.mikolajewicz@roberthalf.com

Vendor's Assigned Person:

Name:

Linda Garibay

Bill Rate:

\$56.00 per hour

Termination: Either party may terminate this SOW by giving written notice to the other party.

The parties hereby concur to this SOW.

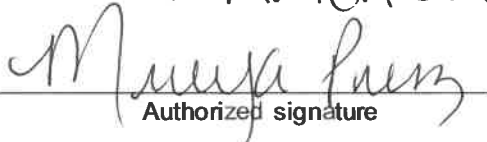
Agreed to:

~~HealthComp Holdings~~ Morton College.

Agreed to:

Robert Half International Inc. EOE

By


Authorized signature

By: Lisa Mikolajewicz

Authorized signature

Name (type or print):

Mireya Perez

Name (type or print):

Date:

8/31/22

Date: 8/31/2022

PROPOSED ACTION: THAT THE BOARD APPROVE A 10% TEMPORARY WORK ASSIGNMENT FOR SUZANNA RAIGOZA EFFECTIVE AUGUST 16TH THROUGH OCTOBER 31, 2022.

RATIONALE:

MS. RAIGOZA WILL HELP WILL ALL OF THE GRANT ACCOUNTANT DUTIES INCLUDING GRANT PAYMENT REQUESTS, GRANT REPORTING, PREPAIDS AND FIXED ASSETS MANAGEMENT. SHE WILL ALSO BE TRAINING THE NEW GRANT ACCOUNTANT DURING THE MONTH OF SEPT-OCT.

COST ANALYSIS: 10% OF SALARY = \$1,950

ATTACHMENT: NONE

MORTON COLLEGE BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVES THE OVERLOAD EMPLOYMENT REPORT FOR FALL SEMESTER 2022 IN THE AMOUNT OF \$335,632.84 AS SUBMITTED, PENDING ADDITIONAL CLASS CANCELLATIONS AND/OR ADDITIONS.

RATIONALE: [Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 805, Section 3-26 of the *Illinois Compiled Statutes*]

COST ANALYSIS: \$335,632.84 pending additional class cancellations and/or additions, which would subsequently be submitted for approval.

ATTACHMENTS: Full-Time Faculty Overload Employment Report – FALL 2022

2022 Fall Overall Overload Report

Faculty ID	Person Full Name	Section Name	Section Title	ECH	Overload Classes	Additional Overload	Assignment Paid Amount	Credits	Assignment Instructional Method	Section Start Date	Section End Date	Enrollment
0000770	Abrahamson, Maura	CSS-100-NR	College Study Seminar	3				3	LEC	8/22/2022	12/16/2022	22
0000770	Abrahamson, Maura	CSS-100-NR1	College Study Seminar		3		\$ 3,597.00	3	LEC	9/6/2022	12/16/2022	39
0000770	Abrahamson, Maura	GEG-105-1E	World Regional Geography	3				3	LEC	8/22/2022	12/14/2022	23
0000770	Abrahamson, Maura	GEG-105-2C	World Regional Geography	3				3	LEC	8/22/2022	12/14/2022	15
0000770	Abrahamson, Maura	GEG-105-NR	World Regional Geography	3				3	LEC	8/22/2022	12/16/2022	13
0000770	Abrahamson, Maura	GEG-107-1D	Intro to Human Geography	3				3	LEC	8/22/2022	12/12/2022	21
0000770	Abrahamson, Maura	PHI-125-NR	Wrld Religions in Global Conte		3		\$ 3,597.00	3	LEC	8/22/2022	12/16/2022	15
0000770	Abrahamson, Maura		Department Chair			4	\$ 4,796.00		OVL	9/1/2022	1/13/2023	
0000770	Abrahamson, Maura		Special Project - Course Dev			2	\$ 2,398.00		OVL	9/1/2022	1/13/2023	
				15	6	6	\$ 14,388.00					
0192221	Andrade, Jorge	BIO-102-42	Introduction to Biology	6				4	LEC/LAB	8/22/2022	12/14/2022	19
0192221	Andrade, Jorge	BIO-102-H1	Introduction to Biology	6				4	LEC/LAB	8/23/2022	12/13/2022	20
0192221	Andrade, Jorge	BIO-111-1L	Biology: a Systems Approach	3	4		\$ 4,200.00	5	LEC/LAB	8/23/2022	12/13/2022	11
0192221	Andrade, Jorge		Special Project - Lab Prep			2	\$ 2,100.00		OVL	9/1/2022	1/13/2023	
				15	4	2	\$ 6,300.00					
0200290	Ashraf, Asiyya	BIO-203-3H	Anatomy & Physiology I	3				4	LEC	8/23/2022	12/15/2022	19
0200290	Ashraf, Asiyya	BIO-212-1E	Microbiology	6				4	LEC/LAB	8/23/2022	12/13/2022	18
0200290	Ashraf, Asiyya	BIO-212-1L	Microbiology	6				4	LEC/LAB	8/23/2022	12/13/2022	18
0200290	Ashraf, Asiyya		Lab Prep			2	\$ 2,100.00		OVL	9/1/2022	1/13/2023	
0200290	Ashraf, Asiyya		BIO Lab Instr.		6.6		\$ 6,930.00		OVL	9/1/2022	1/13/2023	
				15	6.6	2	\$ 9,030.00					
0043535	Avila, Malisa	NUR-219-D1	Nursing Care of Adults II	1.5	0.25		\$ 287.00	5	LEC	10/18/2022	12/8/2022	5
0043535	Avila, Malisa	NUR-219-D2	Nursing Care of Adults II	1.5	0.25		\$ 287.00	5	LEC	10/18/2022	12/8/2022	5
0043535	Avila, Malisa	NUR 219 B2	Nursing Care of Adults II	4				5	CLN	8/24/2022	10/12/2022	4
0043535	Avila, Malisa	NUR 219 B3	Nursing Care of Adults II	4				5	CLN	8/26/2022	10/14/2022	5
0043535	Avila, Malisa	NUR 219 C3	Nursing Care of Adults II	4				5	CLN	10/19/2022	12/7/2022	6
				15	0.50		\$ 574.00					
0197414	Balek, Ludwig	CIS-132-1G	Introduction to Networking	4				3	LEC/LAB	8/24/2022	12/14/2022	10
0197414	Balek, Ludwig	CIS-133-H1	Open Source Operating Systems	5				3	LEC/LAB	8/29/2022	12/12/2022	8
0197414	Balek, Ludwig	CIS-180-1L	Computer Servicing-Hardware	5				3	LEC/LAB	8/24/2022	12/14/2022	13
0197414	Balek, Ludwig	CIS-181-1L	Computer Servicing-Operating S	1	3		\$ 3,306.00	3	LEC/LAB	8/29/2022	12/12/2022	11
				15	3		\$ 3,306.00					
0166671	Bonick, Cara	PHT-101-NR	Medical Terminology/Clinicians	2				2	LEC	8/22/2022	12/16/2022	15
0166671	Bonick, Cara	PHT-112-1G	Princ. of Prac. I: Intro to Pt	2				2	LEC	8/24/2022	12/14/2022	20
0166671	Bonick, Cara	PHT-114-1B	Fundamentals of Kinesiology I	6				4	LEC/LAB	8/23/2022	12/13/2022	19
0166671	Bonick, Cara	PHT-217-1B	Clinical Internship	3				3	LEC/LAB	8/22/2022	12/16/2022	17
0166671	Bonick, Cara		Program Chair	2		1	\$ 1,148.00		OVL	8/22/2022	12/16/2022	
0166671	Bonick, Cara		Special Project - ACCE			3	\$ 3,444.00		OVL	9/1/2022	1/13/2023	
				15		4	\$ 4,592.00					
0194871	Callon, Michael	ENG-088-2C	Basic Composition	3				3	LEC	8/22/2022	12/14/2022	24
0194871	Callon, Michael	ENG-101-3E	Rhetoric I	3				3	LEC	8/22/2022	12/14/2022	23
0194871	Callon, Michael	ENG-101-LE	Rhetoric I	3				3	LEC	8/30/2022	12/13/2022	23
0194871	Callon, Michael	ENG-102-6C	Rhetoric II	3				3	LEC	8/23/2022	12/13/2022	24
				12								

2022 Fall Overall Overload Report

Faculty ID	Person Full Name	Section Name	Section Title	ECH	Overload Classes	Additional Overload	Assignment Paid Amount	Credits	Assignment Instructional Method	Section Start Date	Section End Date	Enrollment
0200240	Cardona, Alicia	NUR-219-B1	Nursing Care of Adults II	1	0.16		\$ 183.68	5	LEC	8/23/2022	10/13/2022	5
0200240	Cardona, Alicia	NUR-219-B2	Nursing Care of Adults II	1	0.17		\$ 195.16	5	LEC	8/23/2022	10/13/2022	5
0200240	Cardona, Alicia	NUR-219-B3	Nursing Care of Adults II	1	0.17		\$ 195.16	5	LEC	8/23/2022	10/14/2022	6
0200240	Cardona, Alicia	NUR-219-B1	Nursing Care of Adults II	4				5	CLN	8/22/2022	10/10/2022	6
0200240	Cardona, Alicia	NUR 219 C2	Nursing Care of Adults II	4				5	CLN	10/24/2022	12/5/2022	5
0200240	Cardona, Alicia	NUR 219 D2	Nursing Care of Adults II	4				5	CLN	10/24/2022	12/5/2022	6
				15	0.50		\$ 574.00					
0000924	Casey, Craig	PHS-103-1E	Physical Science I	5				4	LEC/LAB	8/23/2022	12/15/2022	15
0000924	Casey, Craig	PHY-101-1B	General Physics I	7				5	LEC/LAB	8/22/2022	12/14/2022	10
0000924	Casey, Craig	PHY-105-1B	Physics I	3	4		\$ 4,592.00	5	LEC/LAB	8/23/2022	12/15/2022	10
0000924	Casey, Craig		Department Chair			4	\$ 4,592.00		OVL	9/1/2022	12/16/2022	
				15	4	4	\$ 9,184.00					
0000829	Casey, Robert	MAT-105-2F	College Algebra	2	2		\$ 2,296.00	4	LEC	8/22/2022	12/12/2022	29
0000829	Casey, Robert	MAT-110-1E	College Trig	3				3	LEC	8/23/2022	12/13/2022	20
0000829	Casey, Robert	MAT-201-1G	Calculus I	5				5	LEC	8/23/2022	12/13/2022	20
0000829	Casey, Robert	MAT-202-1H	Calculus II	5				5	LEC	8/22/2022	12/12/2022	15
				15	2		\$ 2,296.00					
0215007	Chesters, Samantha	ENG-102-1B	Rhetoric II	3				3	LEC	8/22/2022	12/12/2022	24
0215007	Chesters, Samantha	ENG-101-2D	Rhetoric I	3				3	LEC	8/22/2022	12/12/2022	24
0215007	Chesters, Samantha	ENG-101-4F	Rhetoric I	3				3	LEC	8/22/2022	12/12/2022	24
0215007	Chesters, Samantha	ENG-102-7F	Rhetoric II	3				3	LEC	8/23/2022	12/13/2022	24
				12								
0000794	Crockett, Janet	CHM-100-31	Fundamentals of Chemistry	6				4	LEC/LAB	8/22/2022	12/14/2022	23
0000794	Crockett, Janet	CHM-100-4C	Fundamentals of Chemistry	6				4	LEC/LAB	8/23/2022	12/13/2022	24
0000794	Crockett, Janet	CHM-105-1D	General Chemistry I	3	4		\$ 4,592.00	5	LEC/LAB	8/22/2022	12/12/2022	24
0000794	Crockett, Janet		Lab Prep			2	\$ 2,296.00		OVL	9/1/2022	1/13/2023	
				15	4	2	\$ 6,888.00					
0202678	Dharwadkar, Mihir	MAT-080-E1	Mathematics Fundamentals	0				3	LEC	9/20/2022	12/15/2022	14
0202678	Dharwadkar, Mihir	MAT-093-E1	Intensive Elementary Algebra		4		\$ 4,408.00	4	LEC	9/20/2022	12/13/2022	5
0202678	Dharwadkar, Mihir	MAT-080-E2	Mathematics Fundamentals	0				3	LEC	8/23/2022	12/13/2022	8
0202678	Dharwadkar, Mihir	MAT-093-E2	Intensive Elementary Algebra	4				4	LEC	8/23/2022	12/13/2022	7
0202678	Dharwadkar, Mihir	MAT-098-E2	Statistics Support	0				3	LEC	8/23/2022	12/13/2022	1
0202678	Dharwadkar, Mihir	MAT-080-E3	Mathematics Fundamentals	0				3	LEC	8/23/2022	12/15/2022	14
0202678	Dharwadkar, Mihir	MAT-093-E3	Intensive Elementary Algebra	4				4	LEC	8/23/2022	12/15/2022	2
0202678	Dharwadkar, Mihir	MAT-080-E4	Mathematics Fundamentals	0				3	LEC	9/19/2022	12/14/2022	10
0202678	Dharwadkar, Mihir	MAT-093-E4	Intensive Elementary Algebra	3	1		\$ 1,102.00	4	LEC	9/19/2022	12/14/2022	1
0202678	Dharwadkar, Mihir	MAT-080-E5	Mathematics Fundamentals	0				3	LEC	8/22/2022	12/14/2022	9
0202678	Dharwadkar, Mihir	MAT-093-E5	Intensive Elementary Algebra	4				4	LEC	8/22/2022	12/14/2022	5
0202678	Dharwadkar, Mihir	MAT-098-E5	Statistics Support	0				3	LEC	8/22/2022	12/14/2022	0
				15	5		\$ 5,510.00					
0000917	Dominguez, Carlos	MAT-097-CR5	Intermediate Algebra Support		3		\$ 3,444.00	3	LEC	8/22/2022	12/16/2022	4
0000917	Dominguez, Carlos	MAT-100-1L	Occupational Math	3				3	LEC	8/26/2022	12/16/2022	16
0000917	Dominguez, Carlos	MAT-102-NR	General Education Mathematics	4				4	LEC	8/22/2022	12/16/2022	15
0000917	Dominguez, Carlos	MAT-120-CR5	Math/Elem School Teachers I	4				4	LEC	8/23/2022	12/15/2022	15
0000917	Dominguez, Carlos	MAT-141-NR	Statistics	4				4	LEC	8/22/2022	12/16/2022	12

2022 Fall Overall Overload Report

Faculty ID	Person Full Name	Section Name	Section Title	ECH	Overload Classes	Additional Overload	Assignment Paid Amount	Credits	Assignment Instructional Method	Section Start Date	Section End Date	Enrollment
0000917	Dominguez, Carlos	MAT-181-1L	Discrete Mathematics		3		\$ 3,444.00	3	LEC	8/22/2022	12/14/2022	6
				15	6		\$ 6,888.00					
0195025	Edgar, Jason	SPE-101-1B	Principles of Public Speaking	3				3	LEC	8/22/2022	12/12/2022	22
0195025	Edgar, Jason	SPE-101-2C	Principles of Public Speaking	3				3	LEC	8/22/2022	12/14/2022	23
0195025	Edgar, Jason	SPE-101-3D	Principles of Public Speaking	3				3	LEC	8/22/2022	12/12/2022	23
0195025	Edgar, Jason	SPE-101-4E	Principles of Public Speaking	3				3	LEC	8/22/2022	12/14/2022	23
0195025	Edgar, Jason	SPE-101-5F	Principles of Public Speaking	3				3	LEC	8/22/2022	12/12/2022	23
0195025	Edgar, Jason	SPE-101-M2	Principles of Public Speaking		3		\$ 3,444.00	3	LEC	8/25/2022	12/15/2022	23
0195025	Edgar, Jason	SPE-101-NR	Principles of Public Speaking		3		\$ 3,444.00	3	LEC	8/22/2022	12/16/2022	23
				15	6		\$ 6,888.00					
0000828	Fabiyi, Edith	BUS-111-NR1	Principles of Business	3				3	LEC	8/22/2022	12/16/2022	18
0000828	Fabiyi, Edith	BUS-242-1C	Business Communications	3				3	LEC	8/29/2022	12/14/2022	22
0000828	Fabiyi, Edith	CDT-105-11	Cannabis Business Digital Med		3		\$ 3,444.00	2	LEC/LAB	8/25/2022	10/13/2022	5
0000828	Fabiyi, Edith	OMT-127-NR	Electronic Recordkeeping	3				3	LEC	8/29/2022	12/14/2022	10
0000828	Fabiyi, Edith	OMT-129-H2	The Digital Workplace	3				3	LEC	8/31/2022	12/14/2022	7
0000828	Fabiyi, Edith	OMT-140-H1	Office Orientation	3				3	LEC	8/31/2022	12/14/2022	10
0000828	Fabiyi, Edith	OMT-156-H1	Website Building & Analysis		3		\$ 3,444.00	3	LEC/LAB	8/27/2022	10/15/2022	5
				15	6		\$ 6,888.00					
0000935	Gatyas, Kenton	HIS-103-NR	Early Western Civilization	3				3	LEC	8/29/2022	12/16/2022	28
0000935	Gatyas, Kenton	HIS-104-NR	Modern Western Civilization	3				3	LEC	8/22/2022	12/16/2022	26
0000935	Gatyas, Kenton	HIS-105-1E	American History to 1865	3				3	LEC	8/23/2022	12/13/2022	29
0000935	Gatyas, Kenton	HIS-106-1F	American History From 1865	3				3	LEC	8/23/2022	12/13/2022	31
0000935	Gatyas, Kenton	PHI-126-NR	Introduction to Ethics	3				3	LEC	8/22/2022	12/16/2022	32
0000935	Gatyas, Kenton	PHI-201-NR	Philosophy		3		\$ 3,597.00	3	LEC	9/6/2022	12/16/2022	21
0000935	Gatyas, Kenton	POL-201-NR	U.S. Natl. Government		3		\$ 3,597.00	3	LEC	9/6/2022	12/16/2022	24
				15	6		\$ 7,194.00					
0000724	Gilligan, Brian	BUS-101-1D	Financial Accounting	3				3	LEC	8/22/2022	12/12/2022	36
0000724	Gilligan, Brian	BUS-101-2E	Financial Accounting	3				3	LEC	8/23/2022	12/13/2022	35
0000724	Gilligan, Brian	BUS-101-3G	Financial Accounting	3				3	LEC	8/22/2022	12/14/2022	19
0000724	Gilligan, Brian	BUS-102-1F	Managerial Accounting	3				3	LEC	8/22/2022	12/14/2022	7
0000724	Gilligan, Brian	BUS-201-1E	Cost Accounting	3				3	LEC	8/22/2022	12/14/2022	7
0000724	Gilligan, Brian		Department Chair			4	\$ 4,592.00		OVL	9/1/2022	1/13/2023	
				15		4	\$ 4,592.00					
0040272	Gilmartin, Beth	PHT-111-1C	Patient Mgt Basic Skills/Pta	3.5				2	LEC/LAB	8/25/2022	12/15/2022	10
0040272	Gilmartin, Beth	PHT-111-2C	Patient Mgt Basic Skills/Pta	3.5				2	LEC/LAB	8/25/2022	12/15/2022	10
0040272	Gilmartin, Beth	PHT-113-1C	Introduction to Disease	2				2	LEC	8/22/2022	12/12/2022	21
0040272	Gilmartin, Beth	PHT-218-1B	Cardio Pulmon & Integmnt Mgt	4				2	LEC/LAB	8/22/2022	12/13/2022	17
0040272	Gilmartin, Beth	PHT-219-1E	Special Pops: Peds & Geriatric	2				2	LEC/LAB	8/24/2022	12/14/2022	16
				15								
0157185	Grady, Myeisha	SPE-101-6C	Principles of Public Speaking	3				3	LEC	8/23/2022	12/13/2022	22
0157185	Grady, Myeisha	SPE-101-7E	Principles of Public Speaking	3				3	LEC	8/23/2022	12/13/2022	23
0157185	Grady, Myeisha	SPE-101-9F	Principles of Public Speaking	3				3	LEC	8/23/2022	12/13/2022	23
0157185	Grady, Myeisha	SPE-101-JH	Principles of Public Speaking	3				3	LEC	8/23/2022	12/15/2022	23
0157185	Grady, Myeisha	SPE-101-K2	Principles of Public Speaking	3				3	LEC	8/23/2022	12/13/2022	17
0157185	Grady, Myeisha	SPE-101-NR1	Principles of Public Speaking		3		\$ 3,150.00	3	LEC	8/22/2022	12/16/2022	23

2022 Fall Overall Overload Report

Faculty ID	Person Full Name	Section Name	Section Title	ECH	Overload Classes	Additional Overload	Assignment Paid Amount	Credits	Assignment Instructional Method	Section Start Date	Section End Date	Enrollment
0157185	Grady, Myeisha	SPE-101-NR2	Principles of Public Speaking		3		\$ 3,150.00	3	LEC	9/6/2022	12/16/2022	30
				15	6		\$ 6,300.00					
0189759	Green, Amy	NUR-107-A1	Foundations of Nursing Prac I	3				3	LAB	8/22/2022	10/12/2022	5
0189759	Green, Amy	NUR-108-A1	Foundations of Nursing Prac II	3				5	LAB	10/17/2022	12/7/2022	5
0189759	Green, Amy	NUR-108-B2	Foundations of Nursing Prac II		3		\$ 3,444.00	5	LAB	10/17/2022	12/7/2022	5
0189759	Green, Amy	NUR 202 C1	Foundations of Nursing Prac II	2.50				5	CLN	8/22/2022	10/12/2022	5
0189759	Green, Amy	NUR 219 A1	Nursing Care of Adults I	0.50				5	CLN	8/26/2022	10/14/2022	6
0189759	Green, Amy	NUR 219 A2	Nursing Care of Adults I	4.50				5	CLN/SIM	8/22/2022	10/12/2022	6
0189759	Green, Amy	NUR 219 A3	Nursing Care of Adults I	0.50				5	CLN	8/27/2022	10/15/2022	5
0189759	Green, Amy	NUR 219 B1	Nursing Care of Adults I	0.50				5	CLN	8/22/2022	10/10/2022	6
0189759	Green, Amy	NUR 219 B2	Nursing Care of Adults I	0.50				5	CLN	8/24/2022	10/12/2022	5
0189759	Green, Amy		Department Chair			4	\$ 4,592.00		OVL	9/1/2022	1/13/2023	
				15	3	4	\$ 8,036.00					
0000805	Halmon, Jamie	PEC-171-NR	Physical Fitness	2				1	LAB	8/22/2022	12/16/2022	20
0000805	Halmon, Jamie	PEH-101-NR	PERS-COMM HEALTH	3				3	LEC	8/22/2022	12/16/2022	25
0000805	Halmon, Jamie	PEH-102-1D	First Aid	2				2	LEC	8/22/2022	12/12/2022	24
0000805	Halmon, Jamie	PEH-102-2E	First Aid	2				2	LEC	8/22/2022	12/14/2022	23
0000805	Halmon, Jamie	PEH-103-1C	Nutrition	3				3	LEC	8/23/2022	12/13/2022	24
0000805	Halmon, Jamie	PEH-103-2F	Nutrition	3				3	LEC	8/23/2022	12/13/2022	25
0000805	Halmon, Jamie	PEH-103-NR	Nutrition		3		\$ 3,444.00	3	LEC	9/1/2022	12/16/2022	33
0000805	Halmon, Jamie	PEH-103-NR1	Nutrition		3		\$ 3,444.00	3	LEC	9/6/2022	12/16/2022	33
				15	6		\$ 6,888.00					
0165694	Helmus, Sara	CHM-100-1B	Fundamentals of Chemistry	6				4	LEC/LAB	8/22/2022	12/12/2022	25
0165694	Helmus, Sara	CHM-105-2E	General Chemistry I	7				5	LEC/LAB	8/22/2022	12/14/2022	19
0165694	Helmus, Sara	CSS-100-3C	College Study Seminar	2	1		\$ 1,148.00	3	LEC	8/23/2022	12/13/2022	32
0165694	Helmus, Sara		Lab Prep			2	\$ 2,296.00		OVL	9/1/2022	1/13/2023	
				15	1	2	\$ 3,444.00					
0053966	Hernandez, Erin	NUR 107 A3	Foundations of Nursing Prac I	3				3	Lab	8/22/2022	10/12/2022	6
0053966	Hernandez, Erin	NUR 107 B1	Foundations of Nursing Prac I	3				3	Lab	8/22/2022	10/12/2022	5
0053966	Hernandez, Erin	NUR 108 A3	Foundations of Nursing Prac II	3				5	Lab	10/17/2022	12/7/2022	6
0053966	Hernandez, Erin	NUR 108 B1	Foundations of Nursing Prac II	3				5	Lab	10/17/2022	12/7/2022	5
0053966	Hernandez, Erin	NUR 108 A1	Foundations of Nursing Prac II	0.50				5	Clinical	10/17/2022	12/7/2022	6
0053966	Hernandez, Erin	NUR 108 A2	Foundations of Nursing Prac II	0.50				5	Clinical	10/18/2022	12/6/2022	5
0053966	Hernandez, Erin	NUR 108 A3	Foundations of Nursing Prac II	0.50				5	Clinical	10/20/2022	12/8/2022	6
0053966	Hernandez, Erin	NUR 108 B1	Foundations of Nursing Prac II	0.50				5	Clinical	10/17/2022	12/7/2022	5
0053966	Hernandez, Erin	NUR 108 B2	Foundations of Nursing Prac II	0.50				5	Clinical	10/18/2022	12/6/2022	5
0053966	Hernandez, Erin	NUR 219 D1	Nursing Care of Adults II	0.50				5	Clinical	10/19/2022	12/7/2022	5
0053966	Hernandez, Erin	NUR 219 D2	Nursing Care of Adults II		0.50		\$ 525.00	5	Clinical	10/18/2022	12/8/2022	6
0053966	Hernandez, Erin		Special Project - ATI Faculty			2	\$ 2,100.00		OVL	9/1/2022	12/16/2022	
				15	0.50	2	\$ 2,625.00					
0193606	Hernandez, Francisco	NUR-105-B1	Basic Nursing Assistant Traini	2				7	LAB	8/25/2022	10/27/2022	4
0193606	Hernandez, Francisco	NUR 202 A1	Mental Health Nursing	2.50				4	CLN	10/19/2022	12/7/2022	6
0193606	Hernandez, Francisco	NUR 202 A2	Mental Health Nursing	2.50				4	CLN	10/19/2022	12/7/2022	6
0193606	Hernandez, Francisco	NUR 202 B3	Mental Health Nursing	2.50				4	CLN	10/24/2022	12/5/2022	5
0193606	Hernandez, Francisco	NUR 202 D1	Mental Health Nursing	2.50				4	CLN	8/24/2022	10/12/2022	5

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0193606	Hernandez, Francisco	NUR 202 D2	Mental Health Nursing	2.50				4	CLN	8/24/2022	10/12/2022	6
				14.50								
0159384	Herrmann, Julianne	NUR-219-A1	Nursing Care of Adults II	4				5	CLN	8/26/2022	10/14/2022	6
0159384	Herrmann, Julianne	NUR-219-A1	Nursing Care of Adults II	1	0.16		\$ 176.32	5	LEC	8/23/2022	10/13/2022	6
0159384	Herrmann, Julianne	NUR-219-A2	Nursing Care of Adults II	1	0.17		\$ 187.34	5	LEC	8/23/2022	10/13/2022	5
0159384	Herrmann, Julianne	NUR-219-A3	Nursing Care of Adults II	1	0.17		\$ 187.34	5	LEC	8/23/2022	10/13/2022	5
0159384	Herrmann, Julianne	NUR-219-C1	Nursing Care of Adults II	4				5	CLN	10/21/2022	12/9/2022	7
0159384	Herrmann, Julianne	NUR-219-D1	Nursing Care of Adults II	4				5	CLN	10/19/2022	12/7/2022	5
				15	0.50		\$ 551.00					
0002912	Imburgia, Joseph	PSY-101-1C	Intro to Psychology	3				3	LEC	8/22/2022	12/14/2022	28
0002912	Imburgia, Joseph	PSY-101-5B	Intro to Psychology	3				3	LEC	8/23/2022	12/15/2022	25
0002912	Imburgia, Joseph	PSY-101-8F	Intro to Psychology	3				3	LEC	8/23/2022	12/13/2022	28
0002912	Imburgia, Joseph	PSY-202-1E	Abnormal Psychology	3				3	LEC	8/22/2022	12/14/2022	26
0002912	Imburgia, Joseph	PSY-210-1E	Child Growth & Development	3				3	LEC	8/22/2022	12/12/2022	22
0002912	Imburgia, Joseph	PSY-215-3H	Life Span: Survey of Human Dev		3		\$ 3,597.00	3	LEC	8/23/2022	12/15/2022	12
				15	3		\$ 3,597.00					
0060105	Jonas, David	HVA-101-11	Basic Refrigeration	4				3	LEC/LAB	8/22/2022	12/12/2022	16
0060105	Jonas, David	HVA-102-11	Basic Heating & A/C	4				3	LEC/LAB	8/23/2022	12/13/2022	16
0060105	Jonas, David	HVA-105-11	Basic HVAC/R Controls	4				3	LEC/LAB	8/25/2022	12/15/2022	16
0060105	Jonas, David	HVA-110-11	Electricity for HVAC/R		4		\$ 4,408.00	3	LEC/LAB	8/24/2022	12/14/2022	16
0060105	Jonas, David	HVA-202-11	Heat Load Calc & Syst Design	3				3	LEC	8/26/2022	12/16/2022	11
0060105	Jonas, David		Program Chair			2	\$ 2,204.00		OVL	9/1/2022	1/13/2023	
				15	4	2	\$ 6,612.00					
0000870	Kasprowicz, Michael	ANT-101-1J	Intro to Anthropology	3				3	LEC	9/1/2022	12/15/2022	11
0000870	Kasprowicz, Michael	ANT-102-1F	Intro to Cul Anthropology	3				3	LEC	8/22/2022	12/12/2022	25
0000870	Kasprowicz, Michael	HIS-103-1D	Early Western Civilization	3				3	LEC	8/22/2022	12/12/2022	30
0000870	Kasprowicz, Michael	HIS-104-1E	Modern Western Civilization	3				3	LEC	8/22/2022	12/14/2022	28
0000870	Kasprowicz, Michael	HIS-106-22	American History From 1865	3				3	LEC	8/25/2022	12/15/2022	19
0000870	Kasprowicz, Michael	PHI-126-1C	Introduction to Ethics		3		\$ 3,597.00	3	LEC	8/22/2022	12/14/2022	25
				15	3		\$ 3,597.00					
0003157	Kelikian, Toul	NUR-202-A1	Mental Health Nursing	0.5				4	CLN	10/19/2022	12/7/2022	6
0003157	Kelikian, Toul	NUR-202-A2	Mental Health Nursing	0.5				4	CLN	10/19/2022	12/7/2022	5
0003157	Kelikian, Toul	NUR-202-A1	Mental Health Nursing	1				4	LEC	10/18/2022	12/10/2022	6
0003157	Kelikian, Toul	NUR-202-A2	Mental Health Nursing	1				4	LEC	10/18/2022	12/10/2022	5
0003157	Kelikian, Toul	NUR-202-A3	Mental Health Nursing	1				4	LEC	10/18/2022	12/8/2022	5
0003157	Kelikian, Toul	NUR-202-B1	Mental Health Nursing	1				4	LEC	10/18/2022	12/8/2022	6
0003157	Kelikian, Toul	NUR-202-B2	Mental Health Nursing	1				4	LEC	10/18/2022	12/8/2022	7
0003157	Kelikian, Toul	NUR-202-B3	Mental Health Nursing	1				4	LEC	10/18/2022	12/8/2022	7
0003157	Kelikian, Toul	NUR-202-B2	Mental Health Nursing	0.5				4	CLN	10/21/2022	12/9/2022	7
0003157	Kelikian, Toul	NUR-202-C1	Mental Health Nursing	0.5				4	CLN	8/22/2022	10/10/2022	5
0003157	Kelikian, Toul	NUR-202-C2	Mental Health Nursing	0.5				4	CLN	8/22/2022	10/10/2022	5
0003157	Kelikian, Toul	NUR-202-D1	Mental Health Nursing	0.5				4	CLN	8/24/2022	10/12/2022	5
0003157	Kelikian, Toul	NUR-202-C1	Mental Health Nursing	1				4	LEC	8/23/2022	10/13/2022	5
0003157	Kelikian, Toul	NUR-202-C2	Mental Health Nursing	1				4	LEC	8/23/2022	10/13/2022	5
0003157	Kelikian, Toul	NUR-202-C3	Mental Health Nursing	1				4	LEC	8/23/2022	10/13/2022	5

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0003157	Kelikian, Toula	NUR-202-D1	Mental Health Nursing	1.5				4	LEC	8/23/2022	10/13/2022	5
0003157	Kelikian, Toula	NUR-202-D2	Mental Health Nursing	1.5				4	LEC	8/23/2022	10/13/2022	5
				15								
0000833	Litwicki, Mark	ENG-101-NR3	Rhetoric I	3				3	LEC	9/6/2022	12/16/2022	23
0000833	Litwicki, Mark	ENG-102-NR3	Rhetoric II	3				3	LEC	8/22/2022	12/16/2022	23
0000833	Litwicki, Mark	ENG-102-NR4	Rhetoric II	3				3	LEC	8/21/2022	12/16/2022	24
0000833	Litwicki, Mark	ENG-151-NR	Creative Writing I	3				3	LEC	8/22/2022	12/16/2022	7
				12								
0215115	Loudon, Nicholas	CSS-100-ST	College Study Seminar	3				3	LEC	9/6/2022	12/15/2022	16
0215115	Loudon, Nicholas	PHS-101-2E	Astronomy	3				3	LEC	8/23/2022	12/15/2022	24
0215115	Loudon, Nicholas	PHS-103-21	Physical Science I	4	1		\$ 1,102.00	4	LEC/LAB	8/22/2022	12/14/2022	16
0215115	Loudon, Nicholas	PHY-100-1H	Fundamentals of Physics	5				3	LEC	8/22/2022	12/14/2022	24
				15	1		\$ 1,102.00					
0194869	Manning, Bryant	ENG-101-72	Rhetoric I	3				3	LEC	8/22/2022	12/12/2022	24
0194869	Manning, Bryant	ENG-101-J2	Rhetoric I	3				3	LEC	8/31/2022	12/14/2022	19
0194869	Manning, Bryant	ENG-101-OE	Reading & Writing II	3				3	LEC	8/23/2022	12/13/2022	24
0194869	Manning, Bryant		Department Chair	3		1	\$ 1,102.00		OVL	9/1/2022	12/16/2022	
				12		1	\$ 1,102.00					
0162050	Markussen, Prairie	ENG-088-CR3	Basic Composition	3				3	LEC	8/22/2022	12/12/2022	11
0162050	Markussen, Prairie	ENG-088-NR1	Basic Composition	3				3	LEC	8/22/2022	12/16/2022	18
0162050	Markussen, Prairie	ENG-101-CR3	Rhetoric I	3				3	LEC	8/22/2022	12/14/2022	16
0162050	Markussen, Prairie	ENG-101-NR4	Rhetoric I		3		\$ 3,306.00	3	LEC	8/29/2022	12/16/2022	16
0162050	Markussen, Prairie	ENG-102-3F	Rhetoric II	3				3	LEC	8/22/2022	12/12/2022	24
				12	3		\$ 3,306.00					
0183993	Martino, Shannon	ART-120-1J	Art Appreciation	3				3	LEC	8/23/2022	12/15/2022	24
0183993	Martino, Shannon	ART-125-1G	Art History I Prehistoric/Goth	3				3	LEC	8/22/2022	12/14/2022	24
0183993	Martino, Shannon	ART-127-1J	Art History III the Modern Wor	3				3	LEC	8/22/2022	12/14/2022	19
0183993	Martino, Shannon	ART-217-1C	Indigenous Art	3				3	LEC	8/22/2022	12/14/2022	15
0183993	Martino, Shannon	HUM-154-3H	Latin American Culture	3				3	LEC	8/23/2022	12/15/2022	28
				15								
0002467	Montgomery, Jered	HUM-150-1E	Humanities Through the Arts	3				3	LEC	8/22/2022	12/14/2022	26
0002467	Montgomery, Jered	HUM-150-2G	Humanities Through the Arts	3				3	LEC	8/22/2022	12/14/2022	31
0002467	Montgomery, Jered	HUM-150-3B	Humanities Through the Arts	3				3	LEC	8/23/2022	12/15/2022	30
0002467	Montgomery, Jered	MUS-100-1C	Music Appreciation	3				3	LEC	8/22/2022	12/14/2022	27
0002467	Montgomery, Jered	MUS-100-2E	Music Appreciation	3				3	LEC	8/22/2022	12/12/2022	28
0002467	Montgomery, Jered	MUS-108-NR	World Music Survey		3		\$ 3,150.00	3	LEC	8/22/2022	12/16/2022	26
0002467	Montgomery, Jered	MUS-108-NR1	World Music Survey		3		\$ 3,150.00	3	LEC	8/22/2022	12/16/2022	26
0002467	Montgomery, Jered	MUS-142-1R	Private Applied Brass Music Ma	0				2	LEC	8/26/2022	12/16/2022	1
				15	6		\$ 6,300.00					
0192112	Mulvey, Irene	NUR-105-A1	Basic Nursing Assistant Traini	5				7	LEC	8/22/2022	12/13/2022	12
0192112	Mulvey, Irene	NUR-105-A1	Basic Nursing Assistant Traini	2				7	LAB	8/25/2022	10/27/2022	12
0192112	Mulvey, Irene	NUR-105-B1	Basic Nursing Assistant Traini	5				7	LEC	8/23/2022	12/13/2022	7
0192112	Mulvey, Irene		Program Chair	3					OVL	8/22/2022	12/16/2022	
				15								
0000747	Paez, Elizabeth	MAT-097-CR1	Intermediate Algebra Support		3		\$ 3,444.00	3	LEC	8/22/2022	12/13/2022	25

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0000747	Paez, Elizabeth	MAT-097-CR2	Intermediate Algebra Support	3				3	LEC	8/22/2022	12/13/2022	25
0000747	Paez, Elizabeth	MAT-105-3G	College Algebra	4				4	LEC	8/22/2022	12/14/2022	25
0000747	Paez, Elizabeth	MAT-105-CR1	College Algebra	4				4	LEC	8/22/2022	12/12/2022	25
0000747	Paez, Elizabeth	MAT-105-CR2	College Algebra	4				4	LEC	8/22/2022	12/12/2022	25
0000747	Paez, Elizabeth	MAT-105-6B	College Algebra		4		\$ 4,592.00	4	LEC	9/19/2022	12/16/2022	25
				15	7		\$ 8,036.00					
0002913	Pearson, Dennis	BIO-152-1C	Anatomy & Physiology (therapie	7				5	LEC/LAB	8/22/2022	12/14/2022	16
0002913	Pearson, Dennis	BIO-204-1B	Anatomy & Physiology II	3				4	LEC	8/23/2022	12/15/2022	19
0002913	Pearson, Dennis	BIO-204-3F	Anatomy & Physiology II	3				4	LEC	8/23/2022	12/15/2022	15
0002913	Pearson, Dennis		BIO Lab Instr.		9.35		\$ 10,733.80		OVL	9/1/2022	1/13/2023	
0002913	Pearson, Dennis		Lab Prep	2								
				15	9.35		\$ 10,733.80					
0000820	Pencheva, Tsonka	ECE-101-1C	Observ & Assessment / Children	3				3	LEC	8/22/2022	12/14/2022	25
0000820	Pencheva, Tsonka	ECE-105-1F	Health & Nutrition for Child	3				3	LEC	8/22/2022	12/12/2022	22
0000820	Pencheva, Tsonka	ECE-110-1E	Intro to Early Childhood Ed	3				3	LEC	8/22/2022	12/14/2022	24
0000820	Pencheva, Tsonka	ECE-120-1D	Language Arts for Children	3				3	LEC	8/22/2022	12/12/2022	8
0000820	Pencheva, Tsonka	ECE-125-1G	The Exceptional Child	3				3	LEC	8/22/2022	12/14/2022	8
0000820	Pencheva, Tsonka	ECE-125-NR	The Exceptional Child		3		\$ 3,444.00	3	LEC	8/22/2022	12/16/2022	15
0000820	Pencheva, Tsonka	ECE-260-H1	ECE Internship		3		\$ 3,444.00	3	LEC/LAB	8/22/2022	12/12/2022	10
0000820	Pencheva, Tsonka		Program Chair			2	\$ 2,296.00		OVL	9/1/2022	1/13/2023	
0000820	Pencheva, Tsonka		Special Project			2	\$ 2,296.00		OVL	9/1/2022	1/13/2023	
				15	6	4	\$ 11,480.00					
0177526	Pierce, Tom	ENG-084-4C	Reading & Writing II	3				3	LEC	8/23/2022	12/13/2022	30
0177526	Pierce, Tom	ENG-088-3E	Basic Composition	3				3	LEC	8/22/2022	12/14/2022	24
0177526	Pierce, Tom	ENG-088-CR5	Basic Composition	3				3	LEC	8/23/2022	12/15/2022	11
0177526	Pierce, Tom	ENG-101-8B	Rhetoric I		3		\$ 3,597.00	3	LEC	8/27/2022	12/10/2022	24
0177526	Pierce, Tom	ENG-101-PB	Rhetoric I		3		\$ 3,597.00	3	LEC	8/30/2022	12/15/2022	25
0177526	Pierce, Tom	ENG-101-CR5	Rhetoric I	3				3	LEC	8/23/2022	12/13/2022	25
0177526	Pierce, Tom	ENG-101-NR1	Rhetoric I		3		\$ 3,597.00	3	LEC	8/22/2022	12/16/2022	25
				12	9		\$ 10,791.00					
0194866	Ploszaj, Randi	ENG-088-CR2	Basic Composition	3				3	LEC	8/22/2022	12/12/2022	10
0194866	Ploszaj, Randi	ENG-101-CR2	Rhetoric I	3				3	LEC	8/22/2022	12/14/2022	26
0194866	Ploszaj, Randi	ENG-101-NR2	Rhetoric I	3				3	LEC	8/22/2022	12/16/2022	24
0194866	Ploszaj, Randi	ENG-216-NR	American Literature II	3				3	LEC	8/22/2022	12/16/2022	7
				12								
0160605	Primm, Rebecca	ART-111-1F	Sculpture I	0				3	LAB	8/23/2022	12/15/2022	2
0160605	Primm, Rebecca	ART-113-1F	Ceramics I	6				3	X-listed	8/23/2022	12/15/2022	8
0160605	Primm, Rebecca	ART-130-1C	Introduction to Digital Art	6				3	LAB	8/22/2022	12/14/2022	12
0160605	Primm, Rebecca	ART-131-1F	Graphic Design I	3				3	LEC	8/22/2022	12/12/2022	6
0160605	Primm, Rebecca	ART-213-1F	Ceramics II	0				3	LAB	8/23/2022	12/15/2022	4
0160605	Primm, Rebecca	CDT-106-11	Cannabis Business Digital Des		3		\$ 3,444.00	2	LEC/LAB	10/27/2022	12/15/2022	4
0160605	Primm, Rebecca		Department Chair			4	\$ 4,592.00		OVL	9/1/2022	1/13/2023	
				15	3	4	\$ 8,036.00					
0195558	Pulaski, Andrew	LAW-202-1F	Juvenile Delinquency	3				3	LEC	8/23/2022	12/13/2022	17
0195558	Pulaski, Andrew	LAW-204-1L	Criminal Law	3				3	LEC	9/6/2022	12/15/2022	9

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Faculty ID	Person Full Name	Section Name	Section Title	ECH	Overload Classes	Additional Overload	Assignment Paid Amount	Credits	Assignment Instructional Method	Section Start Date	Section End Date	Enrollment
0195558	Pulaski, Andrew	LAW-205-1K	Criminal Law II	3				3	LEC	9/7/2022	12/14/2022	5
0195558	Pulaski, Andrew	LAW-207-11	Court Procedures and Evidence	3				3	LEC	9/7/2022	12/14/2022	6
0195558	Pulaski, Andrew	PLS-101-11	Intro to Paralegal Studies	3				3	LEC	9/12/2022	12/12/2022	4
0195558	Pulaski, Andrew		Special Project - Course Dev			3	\$ 3,597.00		OVL	9/12/2022	12/16/2022	
0195558	Pulaski, Andrew		Department Chair			4	\$ 4,796.00		OVL	9/1/2022	12/16/2022	
				15		7	\$ 8,393.00					
0215046	Rierner, Nathan	SOC-100-5C	Intro to Sociology	3				3	LEC	8/23/2022	12/13/2022	29
0215046	Rierner, Nathan	SOC-100-6E	Intro to Sociology	3				3	LEC	8/23/2022	12/13/2022	32
0215046	Rierner, Nathan	SOC-100-92	Intro to Sociology	3				3	LEC	8/24/2022	12/14/2022	29
0215046	Rierner, Nathan	SOC-100-NR	Intro to Sociology	3				3	LEC	8/22/2022	12/16/2022	32
0215046	Rierner, Nathan	SOC-102-1H	Social Problems	3				3	LEC	8/23/2022	12/15/2022	30
				15								
0056628	Roman, Daniel	ART-101-1C	2-D Fundamentals	3				3	LAB	8/22/2022	12/14/2022	15
0056628	Roman, Daniel	ART-103-1C	Drawing I	6				3	LAB	8/22/2022	12/12/2022	10
0056628	Roman, Daniel	ART-104-1C	Drawing II	0				3	X-listed	8/22/2022	12/12/2022	6
0056628	Roman, Daniel	ART-105-1F	Painting I	6				3	LAB	8/23/2022	12/13/2022	9
0056628	Roman, Daniel	ART-120-2F	Art Appreciation		3		\$ 3,444.00	3	LEC	8/22/2022	12/12/2022	14
0056628	Roman, Daniel	ART-205-1F	Painting II	0				3	X-listed	8/23/2022	12/13/2022	2
				15	3		\$ 3,444.00					
0165693	Romero Yuste, Maria	HUM-154-2C	Latin American Culture	3				3	LEC	8/23/2022	12/13/2022	31
0165693	Romero Yuste, Maria	HUM-154-NR	Latin American Culture		3		\$ 3,597.00	3	LEC	8/22/2022	12/16/2022	32
0165693	Romero Yuste, Maria	SPN-101-1G	Beginning Spanish I	4				4	LEC	8/23/2022	12/13/2022	8
0165693	Romero Yuste, Maria	SPN-102-1E	Beginning Spanish II	4				4	LEC	8/23/2022	12/13/2022	5
0165693	Romero Yuste, Maria	SPN-130-NR	Spanish for Heritage Speakers	4				4	LEC	8/22/2022	12/16/2022	18
				15	3		\$ 3,597.00					
0197705	Russo, Trisha	MAT-096-CR3	General Education Math Support		2		\$ 2,100.00	2	LEC	9/20/2022	12/13/2022	6
0197705	Russo, Trisha	MAT-097-CR4	Intermediate Algebra Support	3				3	LEC	8/22/2022	12/16/2022	15
0197705	Russo, Trisha	MAT-102-CR3	General Education Mathematics	1	3		\$ 3,150.00	4	LEC	9/20/2022	12/13/2022	7
0197705	Russo, Trisha	MAT-105-4K	College Algebra	4				4	LEC	8/23/2022	12/13/2022	25
0197705	Russo, Trisha	MAT-105-CR4	College Algebra	4				4	LEC	8/22/2022	12/14/2022	15
0197705	Russo, Trisha	MAT-110-NR	College Trig	3				3	LEC	8/22/2022	12/16/2022	15
0197705	Russo, Trisha		Special Project - ILC			7	\$ 7,350.00		OVL	9/1/2022	12/16/2022	
				15	5	7	\$ 12,600.00					
0197693	Sanchez, Alejandro	MAT-097-CR3	Intermediate Algebra Support	3				3	LEC	8/22/2022	12/12/2022	23
0197693	Sanchez, Alejandro	MAT-102-2F	General Education Mathematics	4				4	LEC	8/22/2022	12/12/2022	31
0197693	Sanchez, Alejandro	MAT-105-1D	College Algebra	4				4	LEC	8/22/2022	12/12/2022	24
0197693	Sanchez, Alejandro	MAT-105-CR3	College Algebra	4				4	LEC	8/22/2022	12/14/2022	23
0197693	Sanchez, Alejandro	MAT-105-NR	College Algebra		4		\$ 4,200.00	4	LEC	8/22/2022	12/16/2022	31
				15	4		\$ 4,200.00					
0000907	Sanchez, Luis	CAD-100-1B	Autocad Fundamentals	5				3	LEC/LAB	8/23/2022	12/15/2022	16
0000907	Sanchez, Luis	CAD-101-1D	Fundamentals of Drafting		5		\$ 5,740.00	3	LEC/LAB	8/23/2022	12/15/2022	17
0000907	Sanchez, Luis	CAD-102-1L	Descriptive Geometry	5				3	LEC/LAB	8/22/2022	12/14/2022	13
0000907	Sanchez, Luis	CAD-225-15	Industrial Applications	5				3	LEC/LAB	8/22/2022	12/12/2022	11
0000907	Sanchez, Luis	EGR-110-1L	Engineering Graphics I	0				3	X-listed	8/22/2022	12/14/2022	1
0000907	Sanchez, Luis		Program Chair			2	\$ 2,296.00		OVL	9/1/2022	1/13/2023	

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				15	5	2	\$ 8,036.00					
0002668	Sedaie, Behrooz	ECO-101-1C	Principles of Economics I	3				3	LEC	8/22/2022	12/14/2022	28
0002668	Sedaie, Behrooz	ECO-101-2E	Principles of Economics I	3				3	LEC	8/22/2022	12/14/2022	28
0002668	Sedaie, Behrooz	ECO-101-3F	Principles of Economics I	3				3	LEC	8/22/2022	12/12/2022	26
0002668	Sedaie, Behrooz	ECO-101-42	Principles of Economics I	3				3	LEC	8/23/2022	12/13/2022	17
0002668	Sedaie, Behrooz	ECO-102-12	Principles of Economics II	3				3	LEC	8/25/2022	12/15/2022	5
				15								
0000731	Seo, Kymberly	BIO-100-NR	Introducing Biology	3				3	LEC	8/22/2022	12/16/2022	20
0000731	Seo, Kymberly	BIO-100-NR1	Introducing Biology	3				3	LEC	8/22/2022	12/16/2022	20
0000731	Seo, Kymberly	BIO-204-NR	Anatomy & Physiology II	3				4	LEC	8/22/2022	12/16/2022	16
0000731	Seo, Kymberly		BIO Lab Instr.	4	9.20		\$ 11,030.80		OVL	8/22/2022	1/13/2023	
0000731	Seo, Kymberly		Lab Prep	2						9/1/2022	1/13/2023	
				15	9.20		\$ 11,030.80					
0197678	Skurski, Katherine	NUR 202 A3	Mental Health Nursing	2.5				4	CLN	10/21/2022	12/9/2022	5
0197678	Skurski, Katherine	NUR 202 B1	Mental Health Nursing	2.5				4	CLN	10/21/2022	12/9/2022	6
0197678	Skurski, Katherine	NUR 202 B2	Mental Health Nursing	2.5				4	CLN	10/24/2022	12/5/2022	6
0197678	Skurski, Katherine	NUR 202 C2	Mental Health Nursing	2.5				4	CLN	8/22/2022	10/10/2022	5
0197678	Skurski, Katherine	NUR 202 C3	Mental Health Nursing	2.5				4	CLN	8/22/2022	10/10/2022	6
0197678	Skurski, Katherine	NUR-219-C1	Nursing Care of Adults II	0.16	1		\$ 1,199.00	5	LEC	10/18/2022	12/8/2022	5
0197678	Skurski, Katherine	NUR-219-C2	Nursing Care of Adults II	1.17				5	LEC	10/18/2022	12/8/2022	5
0197678	Skurski, Katherine	NUR-219-C3	Nursing Care of Adults II	1.17				5	LEC	10/18/2022	12/8/2022	5
				15	1		\$ 1,199.00					
0003089	Sleeth, Bradley	GEL-101-1J	Physical Geology	6				4	LEC/LAB	8/22/2022	12/14/2022	18
0003089	Sleeth, Bradley	GEL-101-2B	Physical Geology		6		\$ 6,612.00	4	LEC/LAB	8/23/2022	12/15/2022	24
0003089	Sleeth, Bradley	PHS-101-3F	Astronomy	3				3	LEC	8/23/2022	12/13/2022	26
0003089	Sleeth, Bradley	PHS-101-NR	Astronomy	3				3	LEC	8/22/2022	12/16/2022	30
0003089	Sleeth, Bradley	PHS-101-NR1	Astronomy	3				3	LEC	8/22/2022	12/16/2022	28
0003089	Sleeth, Bradley		Lab Prep			2	\$ 2,204.00		OVL	9/1/2022	12/16/2022	
0003089	Sleeth, Bradley		Special Project - Mentoring/IGEN			5.54	\$ 6,105.08		OVL	9/1/2022	12/16/2022	
				15	6	7.54	\$ 14,921.08					
0000939	Sonnier, Celeste	ENG-088-CR6	Basic Composition	3				3	LEC	8/22/2022	12/12/2022	10
0000939	Sonnier, Celeste	ENG-101-92	Rhetoric I	3				3	LEC	8/23/2022	12/13/2022	22
0000939	Sonnier, Celeste	ENG-101-CR6	Rhetoric I	3				3	LEC	8/22/2022	12/14/2022	10
0000939	Sonnier, Celeste	ENG-102-NR1	Rhetoric II	3				3	LEC	8/22/2022	12/16/2022	24
				12								
0000943	Spaniol, Scott	MAT-141-H1	Statistics	4				4	LEC	8/23/2022	12/13/2022	29
0000943	Spaniol, Scott	MAT-141-H2	Statistics	4				4	LEC	8/23/2022	12/13/2022	28
0000943	Spaniol, Scott	MAT-141-H3	Statistics	2	2		\$ 2,296.00	4	LEC	8/23/2022	12/15/2022	29
0000943	Spaniol, Scott	MAT-201-NR	Calculus I	5				5	LEC	8/22/2022	12/16/2022	27
0000943	Spaniol, Scott	MAT-203-NR	Calculus III		4		\$ 4,592.00	4	LEC	9/19/2022	12/16/2022	6
0000943	Spaniol, Scott		Department Chair			4	\$ 4,592.00		OVL	9/1/2022	1/13/2023	
				15	6	4	\$ 11,480.00					
0160304	Stanukinas, Melissa	BIO-102-2F	Introduction to Biology	6				4	LEC/LAB	8/22/2022	12/12/2022	20
0160304	Stanukinas, Melissa	BIO-102-5F	Introduction to Biology	3				4	LAB	8/23/2022	12/13/2022	22
0160304	Stanukinas, Melissa	BIO-110-H1	Biology: a Cellular Approach	3	4		\$ 4,408.00	5	LEC/LAB	8/22/2022	12/14/2022	20

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0160304	Stanukinas, Melissa	BIO-150-NR	Heredity & Society	3				3	LEC	8/22/2022	12/16/2022	20
0160304	Stanukinas, Melissa		Lab Prep			2	\$ 2,204.00		OVL	9/1/2022	1/13/2023	
				15	4	2	\$ 6,612.00					
0000761	Styer, Audrey	CIS-102-1F	Career Essentials for CIS	3				3	LEC	8/23/2022	12/15/2022	15
0000761	Styer, Audrey	CIS-104-1K	CIS Fundamentals	3				3	LEC/LAB	8/25/2022	12/15/2022	16
0000761	Styer, Audrey	CPS-111-H2	Business Computer Systems	5				3	LEC/LAB	8/23/2022	12/13/2022	18
0000761	Styer, Audrey	CPS-111-H3	Business Computer Systems	4	1		\$ 1,199.00	3	LEC	8/23/2022	12/13/2022	21
0000761	Styer, Audrey	CPS-111-NR	Business Computer Systems		5		\$ 5,995.00	3	LEC/LAB	8/22/2022	12/16/2022	21
0000761	Styer, Audrey		Special Project - Curriculum Support			2	\$ 2,398.00		OVL	9/1/2022	12/16/2022	
				15	6	2	\$ 9,592.00					
0000897	Sykora, Donald	ATM-104-1C	Automotive Brakes	5				3	LEC/LAB	8/22/2022	12/14/2022	12
0000897	Sykora, Donald	ATM-120-1C	Intro to Automotive Tech.	5				3	LEC/LAB	8/23/2022	12/15/2022	16
0000897	Sykora, Donald	ATM-220-1C	Automotive Service I	0				3	X-listed	8/26/2022	12/16/2022	4
0000897	Sykora, Donald	ATM-221-1C	Automotive Service II	3	6		\$ 6,888.00	3	LAB	8/26/2022	12/16/2022	7
0000897	Sykora, Donald	ATM-299-1G	Diagnostic Tools & Techniques	2				2	LEC	8/23/2022	12/13/2022	7
0000897	Sykora, Donald		Program Chair			2	\$ 2,296.00		OVL	9/1/2022	1/13/2023	
				15	6	2	\$ 9,184.00					
0005802	Thompson, Juhelia	CSS-100-2H	College Study Seminar	3				3	LEC	8/23/2022	12/15/2022	23
0005802	Thompson, Juhelia	PSY-101-4J	Intro to Psychology	3				3	LEC	8/29/2022	12/14/2022	32
0005802	Thompson, Juhelia	PSY-101-9K	Intro to Psychology	3				3	LEC	8/23/2022	12/13/2022	31
0005802	Thompson, Juhelia	PSY-101-NR	Intro to Psychology	3				3	LEC	8/22/2022	12/16/2022	27
0005802	Thompson, Juhelia	PSY-215-2F	Life Span: Survey of Human Dev		3		\$ 3,306.00	3	LEC	8/30/2022	12/13/2022	10
0005802	Thompson, Juhelia	PSY-215-NR	Life Span: Survey of Human Dev	3				3	LEC	8/22/2022	12/16/2022	30
0005802	Thompson, Juhelia		Special Project - SCOER's Carli Grant			9.08	\$ 10,006.16		OVL	9/1/2022	12/16/2022	
				15	3	9.08	\$ 13,312.16					
0194864	Tomchek, Ryan	MAT-096-CR1	General Education Math Support	2				2	LEC	8/22/2022	12/12/2022	20
0194864	Tomchek, Ryan	MAT-102-1E	General Education Mathematics	4				4	LEC	8/22/2022	12/14/2022	25
0194864	Tomchek, Ryan	MAT-102-CR1	General Education Mathematics	4				4	LEC	8/22/2022	12/14/2022	20
0194864	Tomchek, Ryan	MAT-141-NR1	Statistics	4				4	LEC	9/19/2022	12/16/2022	14
0194864	Tomchek, Ryan	MAT-203-EC	Calculus III	1	3		\$ 3,306.00	4	LEC	8/22/2022	12/12/2022	5
0194864	Tomchek, Ryan		Special Project - AAPC Co-chair			2	\$ 2,204.00		OVL	9/1/2022	12/16/2022	
				15	3	2	\$ 5,510.00					
0000868	Walley, Cynthia	ATM-253-1L	Successful Career & Life Stra	0				2	LEC	8/22/2022	12/12/2022	1
0000868	Walley, Cynthia	BUS-253-1L	Successful Career & Life Stra		2		\$ 2,296.00	2	LEC	8/22/2022	12/12/2022	4
0000868	Walley, Cynthia	CAD-253-1L	Successful Career & Life Stra	0				2	LEC	8/22/2022	12/12/2022	4
0000868	Walley, Cynthia	CIS-253-1L	Successful Career & Life Strat	0				2	LEC	8/22/2022	12/12/2022	2
0000868	Walley, Cynthia	HVA-253-1L	Successful Career & Life Stra	0				2	LEC	8/22/2022	12/12/2022	2
0000868	Walley, Cynthia	OMT-253-1L	Successful Career & Life Stra	0				2	LEC	8/22/2022	12/12/2022	2
0000868	Walley, Cynthia	ATM-253-2D	Successful Career & Life Stra	0				2	LEC	8/24/2022	12/14/2022	0
0000868	Walley, Cynthia	BUS-253-2D	Successful Career & Life Stra	0				2	LEC	8/24/2022	12/14/2022	3
0000868	Walley, Cynthia	CAD-253-2D	Successful Career & Life Stra	0				2	LEC	8/24/2022	12/14/2022	0
0000868	Walley, Cynthia	CIS-253-2D	Successful Career & Life Stra		2		\$ 2,296.00	2	LEC	8/24/2022	12/14/2022	5
0000868	Walley, Cynthia	HVA-253-2D	Successful Career & Life Stra	0				2	LEC	8/24/2022	12/14/2022	1
0000868	Walley, Cynthia	OMT-253-2D	Successful Career & Life Stra	0				2	LEC	8/24/2022	12/14/2022	1
0000868	Walley, Cynthia	CPS-111-H1	Business Computer Systems	5				3	LEC/LAB	8/22/2022	12/16/2022	20

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0000868	Walley, Cynthia	CPS-111-NR1	Business Computer Systems	5				3	LEC/LAB	8/22/2022	12/16/2022	20
0000868	Walley, Cynthia	CPS-111-NR2	Business Computer Systems	5				3	LEC/LAB	8/22/2022	12/16/2022	20
0000868	Walley, Cynthia		Program Chair			2	\$ 2,296.00		OVL	9/1/2022	12/16/2022	
				15	4	2	\$ 6,888.00					
0122566	Watkins, Meredith	NUR-107-A1	Foundations of Nursing Prac I	0.83				3	LEC	8/22/2022	10/12/2022	5
0122566	Watkins, Meredith	NUR-107-A2	Foundations of Nursing Prac I	0.83				3	LEC	8/22/2022	10/12/2022	5
0122566	Watkins, Meredith	NUR-107-A3	Foundations of Nursing Prac I	0.84				3	LEC	8/22/2022	10/12/2022	5
0122566	Watkins, Meredith	NUR-107-B1	Foundations of Nursing Prac I	1.25				3	LEC	8/22/2022	10/12/2022	4
0122566	Watkins, Meredith	NUR-107-B2	Foundations of Nursing Prac I	1.25				3	LEC	8/22/2022	10/12/2022	5
0122566	Watkins, Meredith	NUR-108-A1	Foundations of Nursing Prac II	0.83				5	LEC	10/17/2022	12/7/2022	5
0122566	Watkins, Meredith	NUR-108-A2	Foundations of Nursing Prac II	0.83				5	LEC	10/17/2022	12/7/2022	5
0122566	Watkins, Meredith	NUR-108-A3	Foundations of Nursing Prac II	0.84				5	LEC	10/17/2022	12/8/2022	5
0122566	Watkins, Meredith	NUR-108-B1	Foundations of Nursing Prac II	1.25				5	LEC	10/17/2022	12/9/2022	4
0122566	Watkins, Meredith	NUR-108-B2	Foundations of Nursing Prac II	1.25				5	LEC	10/17/2022	12/9/2022	5
0122566	Watkins, Meredith	NUR-108-B1	Foundations of Nursing Prac II	2.5				5	CLN	10/18/2022	12/6/2022	4
0122566	Watkins, Meredith	NUR-108-B2	Foundations of Nursing Prac II	2.5				5	CLN	10/18/2022	12/6/2022	5
				15								
0000736	Wood, Robert	PSY-101-2D	Intro to Psychology	3				3	LEC	8/22/2022	12/12/2022	30
0000736	Wood, Robert	PSY-101-3G	Intro to Psychology	3				3	LEC	8/22/2022	12/14/2022	29
0000736	Wood, Robert	PSY-101-6C	Intro to Psychology	3				3	LEC	8/23/2022	12/13/2022	29
0000736	Wood, Robert	PSY-101-7E	Intro to Psychology	3				3	LEC	8/23/2022	12/13/2022	29
0000736	Wood, Robert	PSY-215-1F	Life Span: Survey of Human Dev	3				3	LEC	8/22/2022	12/12/2022	26
				15								
0200289	Young, Amanda	WEL-101-EC	Welding and Cutting Safety		1		\$ 1,102.00	1	LEC	9/13/2022	12/16/2022	5
0200289	Young, Amanda	WEL-101-NR	Welding and Cutting Safety	1				1	LEC	8/22/2022	12/16/2022	24
0200289	Young, Amanda	WEL-102-1K	Introduction to Welding Proce	4				3	LEC/LAB	8/22/2022	12/14/2022	10
0200289	Young, Amanda	WEL-111-1B	Basic Arc Welding/Cutting I	4				3	LEC/LAB	8/23/2022	10/13/2022	11
0200289	Young, Amanda	WEL-221-H1	Individual Assessment I		3		\$ 3,306.00	2	LEC/LAB	8/30/2022	10/13/2022	5
0200289	Young, Amanda	WEL-222-11	Individual Assessment II	4				2	LAB	10/25/2022	12/15/2022	3
0200289	Young, Amanda		Program Chair	2						8/22/2022	12/16/2022	
				15	4		\$ 4,408.00					
0170839	Young, Cynthia	NUR 108 A3	Foundations of Nursing Prac II	2.50				5	CLN	10/20/2022	12/8/2022	6
0170839	Young, Cynthia	NUR-110-A1	Clinical Judgement in Nursing	2				2	LEC	8/26/2022	12/9/2022	15
0170839	Young, Cynthia	NUR-110-B1	Clinical Judgement in Nursing	2				2	LEC	8/26/2022	12/9/2022	9
0170839	Young, Cynthia	NUR 202 A3	Mentral Health Nursing	0.50				4	CLN	10/21/2022	12/9/2022	5
0170839	Young, Cynthia	NUR 202 B2	Mentral Health Nursing	0.50				4	CLN	10/24/2022	12/5/2022	6
0170839	Young, Cynthia	NUR 202 B3	Mentral Health Nursing	0.50				4	CLN	10/24/2022	12/5/2022	5
0170839	Young, Cynthia	NUR 202 C3	Mentral Health Nursing	0.50				4	CLN	8/22/2022	10/10/2022	6
0170839	Young, Cynthia	NUR 202 D2	Mentral Health Nursing	0.50				4	CLN	8/24/2022	10/12/2022	6
0170839	Young, Cynthia	NUR 219 A3	Nursing Care of Adults II	4				5	CLN	8/27/2022	10/15/2022	5
0170839	Young, Cynthia	NUR 219 B3	Nursing Care of Adults II	0.50				5	CLN	8/26/2022	10/14/2022	5
0170839	Young, Cynthia	NUR 219 C1	Nursing Care of Adults II	0.50				5	CLN	10/21/2022	12/9/2022	7
0170839	Young, Cynthia	NUR 219 C2	Nursing Care of Adults II	0.50				5	CLN	10/24/2022	12/5/2022	5
0170839	Young, Cynthia	NUR 219 C3	Nursing Care of Adults II	0.50				5	CLN	10/19/2022	12/7/2022	6
				15								
0000813	Zukauskas, Karolis	ENG-088-CR4	Basic Composition	3				3	LEC	8/23/2022	12/13/2022	10

2022 Fall Overall Overload Report

Faculty ID	Person Full Name	Section Name	Section Title	ECH	Overload Classes	Additional Overload	Assignment Paid Amount	Credits	Assignment Instructional Method	Section Start Date	Section End Date	Enrollment
0000813	Zukauskas, Karolis	ENG-101-CR4	Rhetoric I	3				3	LEC	8/23/2022	12/13/2022	24
0000813	Zukauskas, Karolis	ENG-101-MF	Rhetoric II	3				3	LEC	8/23/2022	12/13/2022	23
0000813	Zukauskas, Karolis	ENG-102-NR2	Rhetoric II	3				3	LEC	8/22/2022	12/16/2022	20
0000813	Zukauskas, Karolis	HUM-153-NR	Survey of Film History		3		\$ 3,597.00	3	LEC	8/22/2022	12/16/2022	28
				12	3		\$ 3,597.00					
					206.15	Total	\$ 335,632.84					

2022 Fall Adjunct Stipend Report

Faculty ID	Person Full Name	Section Name	Section Title	Enrollment	Faculty Assignment Load	Assignment Paid Amount	Credits	Assignment Instructional Method	Section Start Date	Section End Date
0003069	Alexandru, Vica	MAT-097-CR6	Intermediate Algebra Support	9	3	\$ 3,233.94	3	LEC	9/21/2022	12/14/2022
0003069	Alexandru, Vica	MAT-105-CR6	College Algebra	9	4	\$ 4,311.92	4	LEC	9/21/2022	12/12/2022
0156009	Arias, Olga	ENG-088-6C	Basic Composition	24	3	\$ 3,233.94	3	LEC	8/23/2022	12/13/2022
0156009	Arias, Olga	ENG-102-5B	Rhetoric II	22	3	\$ 3,233.94	3	LEC	8/23/2022	12/15/2022
0215743	Barber, Landon	SOC-100-1B	Intro to Sociology	27	2.62	\$ 2,464.66	3	LEC	9/14/2022	12/12/2022
0215743	Barber, Landon	SOC-101-1C	The Family	30	2.62	\$ 2,464.66	3	LEC	9/14/2022	12/14/2022
0003082	Bondlow, Fred	BUS-202-12	Intermediate Accounting I	8	3	\$ 3,233.94	3	LEC	8/25/2022	12/15/2022
0210193	Booe, Laura	NUR-105-A1	Basic Nursing Assistant	16	3	\$ 2,822.13	7	CLN	11/3/2022	12/1/2022
0175368	Brink, Marilyn	ECE-140-1G	Nature, Art & the Young Child	4	1	\$ 940.71	1	LEC	10/13/2022	11/10/2022
0175368	Brink, Marilyn	ECE-230-11	Environment:nature Play in and	3	1	\$ 940.71	1	LEC	10/13/2022	11/10/2022
0000915	Bulat, Cheryl	ECE-105-NR	Health & Nutrition for Child	23	3	\$ 3,444.00	3	LEC	8/22/2022	12/16/2022
0000915	Bulat, Cheryl	ECE-160-NR	Curriculum Planning for Childr	14	3	\$ 3,444.00	3	LEC	8/22/2022	12/16/2022
0003095	Burns, David	CSS-100-1C	College Study Seminar	24	3	\$ 3,397.65	3	LEC	8/22/2022	12/14/2022
0003095	Burns, David	HUM-154-42	Latin American Culture	12	3	\$ 3,397.65	3	LEC	8/22/2022	12/12/2022
0191822	Buzruk, Anupama	BUS-101-32	Financial Accounting	25	3	\$ 2,939.79	3	LEC	8/23/2022	12/13/2022
0156441	Campbell, Dana	CHM-100-8B	Fundamentals of Chemistry	26	6	\$ 6,467.88	4	LEC/LAB	9/10/2022	12/10/2022
0156441	Campbell, Dana	CHM-105-3L	General Chemistry I	9	7	\$ 7,545.86	5	LEC/LAB	8/22/2022	12/12/2022
0085548	Chapp, Geanabelle	CDT-103-11	Medical Cannabis I	7	2	\$ 1,881.42	2	LEC	8/24/2022	10/12/2022
0085548	Chapp, Geanabelle	CDT-104-11	Medical Cannabis II	5	2	\$ 1,881.42	2	LEC	10/26/2022	12/14/2022
0209957	Chavira, Iris	PLS-104-11	Legal Research	5	3	\$ 2,964.99	3	LEC	9/7/2022	12/14/2022
0184815	Chiappetta, Joseph	EMT-101-21	Emergency Medical Technician	5	9	\$ 8,466.39	9	LEC/LAB	8/23/2022	12/15/2022
0003192	Cisneros, Sharon	BIO-100-11	Introducing Biology	18	3	\$ 3,233.94	3	LEC	8/23/2022	12/15/2022
0003192	Cisneros, Sharon	BUS-111-NR	Principles of Business	36	3	\$ 3,233.94	3	LEC	8/22/2022	12/16/2022
0215382	Coccaro, Peter	ATM-206-11	Steering and Suspension	16	5	\$ 4,507.50	3	LEC/LAB	9/12/2022	12/15/2022
0193047	Collins, Lorita	NUR-105-B1	Basic Nursing Assistant	9	3	\$ 2,939.79	3	CLN	11/5/2022	12/3/2022
0007800	Corral, Iris	ECE-110-NR	Intro to Early Childhood Ed	10	3	\$ 3,233.94	3	LEC	8/22/2022	12/16/2022
0007800	Corral, Iris	ECE-210-NR	Early Childhood Administration	10	3	\$ 3,233.94	3	LEC	8/22/2022	12/16/2022
0002933	Craig, Marilyn	SPE-101-8B	Principles of Public Speaking	22	3	\$ 2,892.69	3	LEC	8/27/2022	12/10/2022
0204185	DeDore, Sherie	PLS-102-11	Fundamental Legal Documents	4	3	\$ 2,704.50	3	LEC	9/6/2022	12/13/2022
0182919	Denson, Ryan	EMT-101-11	Emergency Medical Technician	7	9	\$ 9,231.30	9	LEC/LAB	8/23/2022	12/15/2022
0160009	Dillinger, Benjamin	MUS-106-NR	Trends Modern American Music	20	3	\$ 3,077.10	3	LEC	8/22/2022	12/16/2022
0160009	Dillinger, Benjamin	MUS-108-1F	World Music Survey	21	3	\$ 3,077.10	3	LEC	9/13/2022	12/15/2022
0160009	Dillinger, Benjamin	MUS-108-2E	World Music Survey	23	3	\$ 3,077.10	3	LEC	9/13/2022	12/13/2022
0160009	Dillinger, Benjamin	MUS-138-1R	Private Applied Strings Major	1	0	\$ -	2	LEC	8/26/2022	12/16/2022
0160009	Dillinger, Benjamin	MUS-139-1R	Private Applied Strings Non-Ma	1	0	\$ -	1	LEC	8/26/2022	12/16/2022
0210192	Domaracki, Suzanne	PHT-212-1C	Syst & Interv Ii: Neurology	6	4	\$ 3,762.84	3	LEC/LAB	8/22/2022	12/12/2022
0210192	Domaracki, Suzanne	PHT-212-2C	Syst & Interv II: Neurology	7	4	\$ 3,762.84	3	LEC/LAB	8/22/2022	12/13/2022
0205289	Dussman, Luke		Special Project - Course Dev.		1	\$ 988.33		OVL	9/1/2022	12/16/2022
0003181	Dutt, Eric	ENG-102-J2	Rhetoric II	13	3	\$ 3,233.94	3	LEC	8/23/2022	12/13/2022

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0006121	Ebersold, Robert	BUS-111-1E	Principles of Business	25	3	\$ 2,822.13	3	LEC	8/22/2022	12/14/2022
0006121	Ebersold, Robert	ECO-102-2D	Principles of Economics II	18	3	\$ 2,822.13	3	LEC	8/22/2022	12/12/2022
0203102	Erickson, Christian	SOC-100-1B	Intro to Sociology	27	0.38	\$ 386.08	3	LEC	8/22/2022	8/26/2022
0203102	Erickson, Christian	SOC-101-1C	The Family	30	0.38	\$ 386.08	3	LEC	8/22/2022	8/26/2022
0003179	Eshafi, Nouri	ECE-120-8B	Language Arts for Children	8	3	\$ 3,314.76	3	LEC	8/27/2022	12/10/2022
0003210	Farina, Peter	BIO-203-6C	Anatomy & Physiology I	19	3	\$ 3,233.94	4	LEC	8/23/2022	12/13/2022
0003210	Farina, Peter	BIO-203-7E	Anatomy & Physiology I	9	3	\$ 3,233.94	4	LEC	8/30/2022	12/13/2022
0003210	Farina, Peter	BIO-204-2F	Anatomy & Physiology II	10	3	\$ 3,233.94	4	LEC	8/22/2022	12/12/2022
0162452	Foltz, Chris	FIR-100-11	Principles of Emergency Servic	4	3	\$ 3,233.94	3	LEC	9/12/2022	12/12/2022
0162452	Foltz, Chris	FIR-100-EC	Principles of Emergency Servic	4	3	\$ 3,233.94	3	LEC	9/12/2022	12/16/2022
0162452	Foltz, Chris	FIR-120-11	Hazardous Materials	7	3	\$ 3,233.94	3	LEC	8/30/2022	12/13/2022
0000938	Gan, Xiaoling	CIS-144-NR	Introduction to Python	15	5	\$ 5,128.50	3	LEC/LAB	8/22/2022	12/16/2022
0000938	Gan, Xiaoling	CPS-200-NR	C++ Programming	13	5	\$ 5,128.50	3	LEC/LAB	8/22/2022	12/16/2022
0156018	Glover, Brian	CAD-141-15	Autocad Productivity Essentia	4	5	\$ 5,193.80	3	LEC/LAB	8/23/2022	12/15/2022
0003110	Halm, James	SOC-100-3G	Intro to Sociology	28	3	\$ 3,397.65	3	LEC	8/22/2022	12/14/2022
0003110	Halm, James	SOC-100-4J	Intro to Sociology	20	3	\$ 3,397.65	3	LEC	8/22/2022	12/14/2022
0003110	Halm, James	SOC-100-NR1	Intro to Sociology	25	3	\$ 3,397.65	3	LEC	9/6/2022	12/16/2022
0177808	Harmon, Loretta	NUR-107-A2	Foundations of Nursing Prac I	5	3	\$ 3,077.10	3	LAB	8/22/2022	10/12/2022
0177808	Harmon, Loretta	NUR-107-B2	Foundations of Nursing Prac I	5	3	\$ 3,077.10	3	LAB	8/22/2022	10/12/2022
0177808	Harmon, Loretta	NUR-108-B1	Foundations of Nursing Prac II	5	2.50	\$ 2,564.25	5	CLN	10/18/2022	12/6/2022
0177808	Harmon, Loretta	NUR-108-B2	Foundations of Nursing Prac II	5	2.50	\$ 2,564.25	5	CLN	10/18/2022	12/6/2022
0003118	Hayward, James	CIS-103-NR	Introduction to Web Design	9	5	\$ 4,899.65	3	LEC/LAB	8/22/2022	12/16/2022
0003118	Hayward, James	CIS-159-NR	Adobe Photoshop	12	5	\$ 4,899.65	3	LEC/LAB	8/22/2022	12/16/2022
0003118	Hayward, James	CPS-122-NR	Multimedia Applications	6	5	\$ 4,899.65	3	LEC/LAB	8/22/2022	12/16/2022
0000841	Herrera, Michelle	CSS-100-EC	College Study Seminar	12	3	\$ 2,822.13	3	LEC	9/6/2022	12/13/2022
0003127	Hubacek, Scott	CIS-105-H1	Introduction to Progamming	14	5	\$ 4,507.50	3	LEC/LAB	9/10/2022	12/10/2022
0003136	Jenkins, Anthony	BIO-102-1B	Introduction to Biology	20	6	\$ 6,795.30	4	LEC/LAB	8/22/2022	12/12/2022
0200722	Jordan, Martinique	NUR-105-A1	Basic Nursing Assistant	16	3	\$ 2,822.13	7	CLN	11/3/2022	12/1/2022
0106675	Khalifeh, Khalaf	BIO-203-5G	Anatomy & Physiology I	14	3	\$ 3,232.86	4	LEC	8/22/2022	12/14/2022
0106675	Khalifeh, Khalaf	BIO-204-4L	Anatomy & Physiology II	9	3	\$ 3,232.86	4	LEC	8/23/2022	12/13/2022
0200721	Kilheeney, Heather	CHM-100-2F	Fundamentals of Chemistry	24	6	\$ 5,879.58	4	LEC/LAB	8/22/2022	12/12/2022
0178327	Kiser, John	PEH-102-3K	First Aid	16	2	\$ 1,881.42	2	LEC	8/22/2022	12/12/2022
0210208	Kloss, Robert	ENG-101-1B	Rhetoric I	24	3	\$ 2,822.13	3	LEC	8/22/2022	12/12/2022
0210208	Kloss, Robert	ENG-102-2C	Rhetoric II	22	3	\$ 2,822.13	3	LEC	8/22/2022	12/14/2022
0107914	Labno, David	MAT-080-E5	Mathematics Fundamentals	5	0	\$ -	3	X-listed	8/22/2022	12/14/2022
0107914	Labno, David	MAT-093-E5	Intensive Elementary Algebra	4	4	\$ 3,945.88	4	LEC	8/22/2022	12/14/2022
0107914	Labno, David	MAT-098-E5	Statistics Support	1	0	\$ -	3	X-listed	8/22/2022	12/14/2022
0003171	Lasorella, Dalan	CPS-111-H4	Business Computer Systems	22	5	\$ 5,524.60	3	LEC/LAB	8/25/2022	12/15/2022
0003171	Lasorella, Dalan	CPS-111-NR3	Business Computer Systems	9	5	\$ 5,524.60	3	LEC/LAB	10/24/2022	12/16/2022
0003176	Leven, Robert	BIO-203-43	Anatomy & Physiology I	18	3	\$ 3,397.65	4	LEC	8/22/2022	12/14/2022
0190139	Li, Jiarong	MAT-102-32	General Education Mathematics	23	4	\$ 3,919.72	4	LEC	9/20/2022	12/13/2022
0190139	Li, Jiarong	MAT-105-52	College Algebra	16	4	\$ 3,919.72	4	LEC	9/19/2022	12/14/2022

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0002926	Lopez, Beda	HCP-130-13	Medical Terminology	29	3	\$ 3,116.28	3	LEC	8/23/2022	12/13/2022
0002926	Lopez, Beda	HCP-130-3F	Medical Terminology	30	3	\$ 3,116.28	3	LEC	8/26/2022	12/16/2022
0002037	LoPresti, Joseph	ART-103-2L	Drawing I	12	6	\$ 6,795.30	3	LAB	8/23/2022	12/15/2022
0002037	LoPresti, Joseph	ART-120-NR	Art Appreciation	32	3	\$ 3,397.65	3	LEC	8/22/2022	12/16/2022
0027824	Lorgus, Richard	BUS-106-1C	Principles of Finance	15	3	\$ 3,233.94	3	LEC	8/23/2022	12/13/2022
0027824	Lorgus, Richard	BUS-106-22	Principles of Finance	10	3	\$ 3,233.94	3	LEC	8/23/2022	12/13/2022
0003100	Lyons, Kenneth	LAW-101-1B	Intro to Law Enforcement	21	3	\$ 3,233.94	3	LEC	8/23/2022	12/15/2022
0173996	Mallett, Klaudia	PSY-101-1B	Intro to Psychology	33	3	\$ 3,233.94	3	LEC	8/29/2022	12/12/2022
0173996	Mallett, Klaudia	PSY-215-5D	Life Span: Survey of Human Dev	11	3	\$ 3,233.94	3	LEC	8/29/2022	12/12/2022
0173996	Mallett, Klaudia	PSY-215-NR1	Life Span: Survey of Human Dev	25	3	\$ 3,233.94	3	LEC	9/6/2022	12/16/2022
0215013	Marcello, Frank	BUS-230-1E	Business Law and Contracts	14	3	\$ 2,964.99	3	LEC	8/22/2022	12/14/2022
0037631	Marquez, Carlos	CAD-127-1L	Solid Works Essentials	9	5	\$ 4,932.35	3	LEC/LAB	8/23/2022	12/15/2022
0167581	Martinez Jr, Salvador	ENG-086-1B	Reading & Writing III	16	3	\$ 3,233.94	3	LEC	8/22/2022	12/12/2022
0167581	Martinez Jr, Salvador	ENG-086-2C	Reading & Writing III	16	3	\$ 3,233.94	3	LEC	8/22/2022	12/14/2022
0167581	Martinez Jr, Salvador	ENG-086-3E	Reading & Writing III	19	3	\$ 3,233.94	3	LEC	8/22/2022	12/14/2022
0164639	Mazza, Anne	NUR-108-A2	Foundations of Nursing Prac II	5	3	\$ 2,939.79	5	LAB	10/17/2022	12/7/2022
0016851	Medina, Gabriel	CAD-137-8B	Revit MEP Fundamentals	13	5	\$ 3,025.00	3	LEC/LAB	8/27/2022	12/10/2022
0002885	Miculinic, Bonnie	HUM-150-52	Humanities Through the Arts	20	3	\$ 3,153.99	3	LEC	9/6/2022	12/13/2022
0210194	Miller, Joan	ENG-088-CR1	Basic Composition	10	3	\$ 2,822.13	3	LEC	8/22/2022	12/12/2022
0210194	Miller, Joan	ENG-101-CR1	Rhetoric I	19	3	\$ 2,822.13	3	LEC	8/22/2022	12/14/2022
0210194	Miller, Joan	ENG-102-4G	Rhetoric II	13	3	\$ 2,822.13	3	LEC	8/22/2022	12/14/2022
0062924	Montiel, Octavio	MUS-130-1R	Private Applied Piano Music Ma	1	0	\$ -	2	LEC	8/22/2022	12/16/2022
0062924	Montiel, Octavio	MUS-161-1R	Private Applied Piano Non-Majo	1	0	\$ -	1	LEC	8/26/2022	12/16/2022
0155712	Moreno, Benjamin	LAW-101-NR	Intro to Law Enforcement	8	3	\$ 3,397.65	3	LEC	8/22/2022	12/16/2022
0155712	Moreno, Benjamin	LAW-104-1E	Police Ops and Procedures I	15	3	\$ 3,397.65	3	LEC	8/23/2022	12/13/2022
0076708	Moreno, Berta	BUS-111-NR2	Principles of Business	18	3	\$ 3,077.10	3	LEC	8/22/2022	12/13/2022
0076708	Moreno, Berta	BUS-242-H1	Business Communications	8	3	\$ 3,077.10	3	LEC	8/25/2022	12/15/2022
0076708	Moreno, Berta	OMT-242-H1	Business Communications	2	0	\$ -	3	X-listed	8/25/2022	12/15/2022
0076708	Moreno, Berta	CDT-101-12	Medical Marijuana Operations	5	2	\$ 2,051.40	2	LEC	8/22/2022	10/10/2022
0215429	Mort, Jaeda	THR-110-1E	Introduction to Theatre	14	3	\$ 2,822.13	3	LEC	9/6/2022	12/13/2022
0215429	Mort, Jaeda	THR-125-1C	Fundamentals of Acting	14	3	\$ 2,822.13	3	LEC	9/6/2022	12/13/2022
0000862	Napoletano, Elizabeth	CIS-116-H1	Introduction to HTML Coding	16	5	\$ 4,932.35	3	LEC/LAB	8/24/2022	12/14/2022
0215247	Niezgoda, Richard	BIO-102-3H	Introduction to Biology	20	6	\$ 5,929.98	4	LEC/LAB	8/22/2022	12/12/2022
0215247	Niezgoda, Richard	BIO-102-5F	Introduction to Biology	20	3	\$ 2,964.99	4	LEC	8/23/2022	12/13/2022
0081992	O'Halloran, Denis	FIR-180-11	Fire Investigation I	7	0.38	\$ 384.64	3	LEC	8/24/2022	8/26/2022
0215245	Owens, Norah	PSY-101-I2	Intro to Psychology	28	3	\$ 2,964.99	3	LEC	8/23/2022	12/13/2022
0215245	Owens, Norah	PSY-215-42	Life Span: Survey of Human Dev	11	3	\$ 2,964.99	3	LEC	9/1/2022	12/15/2022
0003160	Perusich, James	ENG-086-62	Reading & Writing III	14	3	\$ 3,233.94	3	LEC	8/30/2022	12/13/2022
0003160	Perusich, James	ENG-086-7L	Reading & Writing III	14	3	\$ 3,233.94	3	LEC	8/30/2022	12/13/2022
0003160	Perusich, James	ENG-088-H2	Basic Composition	10	3	\$ 3,233.94	3	LEC	8/29/2022	12/14/2022
0112754	Petrauskas, Zachary	WEL-111-EC	Basic Arc Welding/Cutting I	5	4	\$ 3,606.00	3	LEC/LAB	9/13/2022	12/12/2022
0112754	Petrauskas, Zachary	WEL-112-1B	Basic Arc Welding/Cutting II	8	4	\$ 3,606.00	3	LEC/LAB	10/25/2022	12/15/2022

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0215248	Pinto, Lincoln	BUS-102-22	Managerial Accounting	7	3	\$ 2,822.13	3	LEC	8/24/2022	12/14/2022
0215248	Pinto, Lincoln	BUS-130-12	Quickbooks	10	2	\$ 1,881.42	2	LEC	10/26/2022	12/14/2022
0056934	Ramirez, Jennifer	ECE-100-NR	Early Child Growth & Developme	14	3	\$ 2,704.50	3	LEC	8/22/2022	12/16/2022
0056934	Ramirez, Jennifer	ECE-100-EC	Early Child Growth & Developme	17	3	\$ 2,704.50	3	LEC	9/6/2022	12/16/2022
0056934	Ramirez, Jennifer	ECE-207-1J	Creative Expression of Childre	7	3	\$ 2,704.50	3	LEC	8/24/2022	12/14/2022
0003172	Ritz, Jim	LAW-101-EC	Intro to Law Enforcement	8	3	\$ 3,233.94	3	LEC	9/6/2022	12/13/2022
0003172	Ritz, Jim	LAW-206-1B	Criminal Investigations	13	3	\$ 3,233.94	3	LEC	8/23/2022	12/15/2022
0003172	Ritz, Jim	LAW-210-1B	Cold Case Investigation	8	3	\$ 3,233.94	3	LEC	9/7/2022	12/12/2022
0000797	Ruiz, Ruben	OMT-102-NR	Keyboarding & Doc Formatting	15	3	\$ 3,233.94	2	LEC/LAB	8/29/2022	12/14/2022
0000797	Ruiz, Ruben	OMT-131-NR	Introduction to Windows	9	1	\$ 1,077.98	1	LEC	9/6/2022	10/14/2022
0000797	Ruiz, Ruben	OMT-206-15	Presentation Software Fundamen	7	1	\$ 1,077.98	1	LEC	8/30/2022	10/18/2022
0000797	Ruiz, Ruben	OMT-207-NR	Presentation Software Advanced	2	2	\$ 2,155.96	2	LEC	10/25/2022	12/13/2022
0000797	Ruiz, Ruben	OMT-210-11	Word Processing Fundamentals	7	1	\$ 1,077.98	1	LEC	8/30/2022	10/18/2022
0000797	Ruiz, Ruben	OMT-211-NR	Word Processing Software Adv	2	2	\$ 2,155.96	2	LEC	10/25/2022	12/13/2022
0000895	Rutka, Leonard	LAW-105-11	Intro to Corrections	11	3	\$ 3,233.94	3	LEC	8/24/2022	12/14/2022
0000895	Rutka, Leonard	LAW-201-1C	Police Ops and Procedures II	12	3	\$ 3,233.94	3	LEC	8/23/2022	12/13/2022
0005990	Salgado, Daniel	PHT-105-1B	Therapeutic Modalities I	20	1.50	\$ 2,265.11	1	LEC/LAB	10/19/2022	12/14/2022
0003149	Sassetti, James	LAW-102-11	Intro to Criminology	13	3	\$ 3,233.94	3	LEC	8/22/2022	12/12/2022
0003149	Sassetti, James	LAW-208-11	Police Organization and Admin	9	3	\$ 3,233.94	3	LEC	9/8/2022	12/15/2022
0192448	Schmidt, Michael	ENG-086-4C	Reading & Writing III	24	3	\$ 2,939.79	3	LEC	8/23/2022	12/13/2022
0192448	Schmidt, Michael	ENG-086-5F	Reading & Writing III	24	3	\$ 2,939.79	3	LEC	8/23/2022	12/13/2022
0192448	Schmidt, Michael	ENG-101-5B	Rhetoric I	24	3	\$ 2,939.79	3	LEC	8/23/2022	12/15/2022
0189751	Selvaggio, Nicole	ENG-084-1B	Reading & Writing II	21	3	\$ 3,077.10	3	LEC	8/22/2022	12/12/2022
0189751	Selvaggio, Nicole	ENG-088-1B	Basic Composition	16	3	\$ 3,077.10	3	LEC	8/29/2022	12/12/2022
0189751	Selvaggio, Nicole	ENG-101-6E	Rhetoric I	24	3	\$ 3,077.10	3	LEC	8/23/2022	12/15/2022
0194372	Skov, Erik	MUS-100-3F	Music Appreciation	22	3	\$ 3,077.10	3	LEC	8/23/2022	12/15/2022
0194372	Skov, Erik	MUS-100-5C	Music Appreciation	22	3	\$ 3,077.10	3	LEC	8/23/2022	12/15/2022
0194372	Skov, Erik	MUS-100-NR2	Music Appreciation	23	3	\$ 3,077.10	3	LEC	8/22/2022	12/16/2022
0194372	Skov, Erik	MUS-134-1R	Private Applied Guitar Music M	5	0	\$ -	2	LAB	8/26/2022	12/16/2022
0194372	Skov, Erik	MUS-135-1R	Private Applied Guitar Non-Maj	2	0	\$ -	1	LEC	8/26/2022	12/16/2022
0194372	Skov, Erik	MUS-164-1R	Private Applied Guitar Music M	1	0	\$ -	2	LEC	8/26/2022	12/16/2022
0003170	Smith, Duane	ATM-105-1C	Automatic Transmissions	16	8	\$ 8,310.08	4	LEC/LAB	8/23/2022	12/13/2022
0161559	Sosa, Michelle	PHT-219-1E	Special Pops: Peds & Geriatric	16	2	\$ 1,803.00	2	LEC/LAB	11/2/2022	12/14/2022
0213421	Stead, Ashley	CDT-102-11	Cannabis and the Law	4	2	\$ 1,976.66	2	LEC	10/24/2022	12/12/2022
0184165	Stefanski, Eric	ART-120-NR1	Art Appreciation	32	3	\$ 3,077.10	3	LEC	9/6/2022	12/16/2022
0184165	Stefanski, Eric	HUM-150-42	Humanities Through the Arts	25	3	\$ 3,077.10	3	LEC	8/25/2022	12/15/2022
0184165	Stefanski, Eric	HUM-150-NR	Humanities Through the Arts	32	3	\$ 3,077.10	3	LEC	10/24/2022	12/16/2022
0215242	Stelmack, Zachary	BIO-102-6J	Introduction to Biology	20	6	\$ 5,929.98	4	LEC/LAB	8/26/2022	12/16/2022
0003141	Stevens, Jane	ART-115-8B	Photography I	6	6	\$ 6,467.88	3	LAB	8/27/2022	12/10/2022
0003141	Stevens, Jane	ART-116-8B	Photography II	1	0	\$ -	3	X-listed	8/27/2022	12/10/2022
0003137	Stewart, Constance	MAT-080-E1	Mathematics Fundamentals	14	0	\$ -	3	X-listed	9/20/2022	12/13/2022
0003137	Stewart, Constance	MAT-093-E1	Intensive Elementary Algebra	5	4	\$ 4,311.92	4	LEC	9/20/2022	12/13/2022

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0003137	Stewart, Constance	MAT-080-E2	Mathematics Fundamentals	9	0	\$ -	3	X-listed	8/23/2022	12/13/2022
0003137	Stewart, Constance	MAT-093-E2	Intensive Elementary Algebra	7	4	\$ 4,311.92	4	LEC	8/23/2022	12/13/2022
0003137	Stewart, Constance	MAT-098-E2	Statistics Support	1	0	\$ -	3	X-listed	8/23/2022	12/13/2022
0190101	Sulack, Alexandra	MUS-100-NR	Music Appreciation	24	3	\$ 2,939.79	3	LEC	8/22/2022	12/16/2022
0190101	Sulack, Alexandra	MUS-100-NR3	Music Appreciation	26	3	\$ 2,939.79	3	LEC	10/24/2022	12/12/2022
0190101	Sulack, Alexandra	MUS-132-1R	Private Applied Voice Music Ma	1	0	\$ -	2	LAB	8/26/2022	12/16/2022
0190101	Sulack, Alexandra	MUS-163-1R	Priv. Applied Voice Music No-M	1	0	\$ -	1	LEC	8/26/2022	12/16/2022
0190101	Sulack, Alexandra	MUS-233-1R	Priv. Applied Voice Music No-M	1	0	\$ -	1	LEC	8/26/2022	12/16/2022
0003130	Sun, Yizhong	POL-201-1B	Us Natl Government	11	3	\$ 3,397.65	3	LEC	8/23/2022	12/15/2022
0189488	Swint, Ashley	BUS-107-1C	Principles of Marketing	13	3	\$ 3,077.10	3	LEC	8/22/2022	12/14/2022
0189488	Swint, Ashley	BUS-111-2F	Principles of Business	27	3	\$ 3,077.10	3	LEC	8/23/2022	12/13/2022
0189488	Swint, Ashley	BUS-111-EC	Principles of Business	25	3	\$ 3,077.10	3	LEC	9/6/2022	12/15/2022
0159232	Thelemaque, Cristina	BIO-152-2H	Anatomy & Physiology (therapie	15	4	\$ 4,530.20	5	LEC	8/22/2022	12/12/2022
0159232	Thelemaque, Cristina	BIO-203-2E	Anatomy & Physiology I	20	3	\$ 3,397.65	4	LEC	8/22/2022	12/14/2022
0028667	Tracy, Colette	BUS-208-1F	Principles of Management	13	3	\$ 2,822.13	3	LEC	8/22/2022	12/12/2022
0160493	Traver, David	PHI-125-1C	Wrld Religions in Global Conte	22	3	\$ 3,233.94	3	LEC	8/23/2022	12/13/2022
0160493	Traver, David	PHI-125-2E	Wrld Religions in Global Conte	25	3	\$ 3,233.94	3	LEC	8/23/2022	12/13/2022
0160493	Traver, David	PHI-201-1D	Philosophy	28	3	\$ 3,233.94	3	LEC	9/6/2022	12/13/2022
0198069	Tsang, Yukto	BIO-102-8B	Introduction to Biology	17	6	\$ 6,177.30	4	LEC/LAB	8/27/2022	12/10/2022
0003107	Vacek, Sarah	ECE-100-11	Early Child Growth & Developme	16	3	\$ 3,233.94	3	LEC	8/22/2022	12/12/2022
0003107	Vacek, Sarah	ECE-200-11	Play & Guidance of Children	6	3	\$ 3,233.94	3	LEC	8/23/2022	12/13/2022
0209956	Viar, David	WEL-111-21	Basic Arc Welding/Cutting I	9	4	\$ 3,606.00	3	LEC/LAB	8/22/2022	10/12/2022
0209956	Viar, David	WEL-212-11	Pipe Welding II	0	4	Pending enrol	3	LEC/LAB	10/25/2022	12/13/2022
0209956	Viar, David	WEL-112-21	Basic Arc Welding/Cutting II	6	2	\$ 1,803.00	3	LAB	10/24/2022	12/12/2022
0209956	Viar, David	WEL-112-21	Basic Arc Welding/Cutting II	6	2	\$ 1,803.00	3	LEC	10/24/2022	12/12/2022
0152888	Voight, William	LAW-203-11	Law Enforcement & Comm Relatic	9	3	\$ 3,077.10	3	LEC	8/23/2022	12/13/2022
0163956	Wiehle, Michael	BUS-230-NR	Business Law and Contracts	24	3	\$ 3,077.10	3	LEC	8/22/2022	12/16/2022
0209515	Wilks, Anitrese	PSY-101-NR2	Intro to Psychology	33	3	\$ 2,964.99	3	LEC	9/6/2022	12/16/2022
0190102	Windham, Brandie	MAT-102-4B	General Education Mathematics	22	4	\$ 4,200.00	4	LEC	9/19/2022	12/12/2022
0190102	Windham, Brandie	MAT-102-NR1	General Education Mathematics	19	4	\$ 4,200.00	4	LEC	9/20/2022	12/16/2022
0133829	Yaghoubi, Poupak	MAT-080-E3	Mathematics Fundamentals	12	0	\$ -	3	X-listed	8/23/2022	12/15/2022
0133829	Yaghoubi, Poupak	MAT-093-E3	Intensive Elementary Algebra	2	4	\$ 4,102.80	4	LEC	8/23/2022	12/15/2022
0133829	Yaghoubi, Poupak	MAT-080-E4	Mathematics Fundamentals	14	0	\$ -	3	X-listed	9/19/2022	12/14/2022
0133829	Yaghoubi, Poupak	MAT-093-E4	Intensive Elementary Algebra	5	4	\$ 4,102.80	4	LEC	9/19/2022	12/14/2022
0003086	Zick, Jennifer	ECE-101-NR	Observ & Assessment / Children	14	3	\$ 3,233.94	3	LEC	8/22/2022	12/16/2022
0003086	Zick, Jennifer	ECE-115-NR	Family, School & Community	24	3	\$ 3,233.94	3	LEC	8/22/2022	12/16/2022
					Total	\$ 610,561.65				

PROPOSED ACTION: THAT THE BOARD APPROVE LISA MATHELIER FOR A LANE CHANGE IN THE ADULT EDUCATION DEPARTMENT WITH AN EFFECTIVE START DATE OF AUGUST 22, 2022.

RATIONALE: Per the Faculty CBA – Section 4.9.3

COST ANALYSIS: New Salary per the CBA \$74,380

APPLICATION FOR LANE CHANGE

Per Board-Union Agreement, I am requesting a lane change from:

MA 12 to MA 24
Current Lane New Lane

(Please check)

- ☒ Effective - Fall Term
☐ Effective - Spring Term

☐ An official transcript reflecting an earned Doctorate degree has been forwarded to the President's Office for inclusion in my personnel file

☒ All completed documentation, including applicable transcripts, for PGCs has been approved by appropriate Dean and the Provost and is on file with the Office of the Provost

Lisa Mathelier Lisa Mathelier 9/2/2022
Faculty: Printed Name Signature Date

APPROVED FOR LANE CHANGE:

Laurie T. Cashman Laurie J. Cashman 9/6/22
Dean: Printed Name Signature Date

Mansol Velazquez Mansol Velazquez 9/7/22
Provost: Printed Name Signature Date

Stan Fields [Signature] 9.8.22
President: Printed Name Signature Date

Date sent to HR for processing: _____ Date processed by HR: _____

PROPOSED ACTION: THAT THE BOARD APPROVE MEREDITH WATKINS FOR A LANE CHANGE FOR THE NURSING DEPARTMENT WITH AN EFFECTIVE START DATE OF AUGUST 22, 2022.

RATIONALE: Per the Faculty CBA – Section 4.9.3

COST ANALYSIS: New Salary per the CBA \$69,974.

APPLICATION FOR LANE CHANGE

Per Board-Union Agreement, I am requesting a lane change from:

MA to MA+12
Current Lane New Lane

(Please check)

- ☒ Effective - Fall Term
☐ Effective - Spring Term

☐ An official transcript reflecting an earned Doctorate degree has been forwarded to the President's Office for inclusion in my personnel file

☐ All completed documentation, including applicable transcripts, for PGCs has been approved by appropriate Dean and the Provost and is on file with the Office of the Provost

Meredith Watkins M Watkins
Faculty: Printed Name Signature Date

APPROVED FOR LANE CHANGE:

Laurie Cashman Laurie J. Cashman 9/13/22
Dean: Printed Name Signature Date

Kath M. Loughlin M. Loughlin 9/14/22
Provost: Printed Name Signature Date

Stan Fields Stan Fields 9.19.22
President: Printed Name Signature Date

Date sent to HR for processing: _____ Date processed by HR: _____

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: Approval of the out-of-state of Board Trustees Susan Grazzini and Frances Reitz, , to attend the 53rd ACCT Leadership Congress, New York, NY, October 26-29, 2022, with the approximate cost of \$7,900.00

RATIONALE

To provide a unique professional development experience for Board Trustees.

COST ANALYSIS:

\$7,900.00

ATTACHMENTS:

ANNUAL CONFERENCE BUDGET SHEET

53RD Annual ACCT Leadership Congress | Oct. 26-29, 202

Total cost of the trip

\$7,900.00

You're over budget by

(\$7,900.00)

Item	Description	Cost	Qty	Amount	Notes
Transportation	Flights and transp	\$550.00	2	\$1,100.00	
Hotel - Grazzini	NY Marriot Marquis	\$399.00	5	\$1,995.00	
Hotel - Reitz	NY Marriot Maquis	\$399.00	5	\$1,995.00	
Meals	Each attendee @ \$76.00 per day	\$380.00	2	\$760.00	
Registration -Grazinni	Conference cost	\$1,025.00	1	\$1,025.00	
Registration - Reitz	Conference cost	\$1,025.00	1	\$1,025.00	
Total				\$7,900.00	

PROPOSED ACTION: *THAT THE BOARD APPROVE THE FACILITY USE APPLICATION FOR OTHRAM, INC. TO CONDUCT HALF-DAY TRAINING FOR REGIONAL LAW ENFORCEMENT ABOUT FORENSIC GENETIC GENEALOGY TECHNOLOGY AND ITS PRACTICAL APPLICATION IN SOLVING CASEWORK ON NOVEMBER 7, 2022 FROM 8:00 A.M. TO 2:00 P.M.*

RATIONALE: *[Required by Board Policy 5.3.1 and Chapter 110, Act 805, Section 3.27.1 of the Illinois Compiled Statutes]
Morton College will support our community partner organization and provide space for Othram, Inc.*

COST ANALYSIS: *No cost to Morton College.*

ATTACHMENT: *Facility Use Application*

MORTON COLLEGE CAMPUS FACILITIES RENTAL AND USE PROCEDURE

The purpose of this procedure is to set forth the rules and regulations under which College sponsored and other eligible groups may utilize campus facilities. The Director of Physical Plant in accordance with the provisions of Board of Trustee Policy No. 5.8, shall administer the procedure. Use of Buildings by Organizations and Societies and the rules and regulations set forth herein.

1. The use of campus facilities by College students and for College sponsored activities shall have priority over all other requests for use by outside groups. Because of this priority, many requests for campus facility use, even though desirable, may of necessity be denied or granted on a limited basis.
2. Campus facilities will be made available, subject to the above limitations, to bona fide community groups which are headquartered in or derive the greatest number of their members from within the boundaries of Illinois Community College District No. 527 or other educational or governmental institutions.
3. Use of the campus facilities shall be limited to educational, cultural, and recreational activities.
4. Use of campus facilities shall not be granted which will be injurious to the buildings, grounds, or equipment.
5. Users shall be required to sign a Hold Harmless Agreement prior to using campus facilities. By signing that agreement, users shall consent to save, hold harmless and indemnify the College, Board of Trustees, staff, students, agents and/or associates from all damages, claims, legal fees or any other losses arising from the use of campus facilities.
6. Users shall be required to file a certificate of insurance with the College indicating that the user has secured a fully paid policy of insurance, in an amount deemed adequate to indemnify the College, Board of Trustees, staff, students, agents and/or associates against all liabilities, personal injuries and property damage claims or losses which user may cause or incur as a result of the utilization of campus facilities. In all policies of insurance, the College, Board of Trustees, staff, students, agents and/or associates shall be named as additional insured.
7. The College reserves the right to revoke any authority previously granted for the use of facilities at any time it deems such action is in the best interest of the College without

prior notice to users. No authorization for campus facility use granted hereunder shall be deemed to be a contract or a lease between the College and the user.

8. Fees for the use of campus facilities shall be charged as follows:
 - A.) College sponsored activities shall incur no charges.
 - B.) Hourly rental fees shall be charged to outside users in accordance with the Rental Fee Schedule which is attached hereto and made a part hereof. Charges shall be based on the actual number of hours of use. They shall include a one-half hour period both prior to and following the scheduled use to allow for opening, closing, and securing of the facility. Rental fees are charged to recover costs of utilities and to pay for normal cleaning and security. Additional fees shall be charged for use of equipment in accordance with the attached Rental Fee Schedule. When, in the judgment of the Director of Physical Plant, additional security, supervisory custodial, or special equipment operators are required, the actual cost of such labor shall be charged to the user. Usually, labor rates for full time personnel shall be one and one-half their normal rate. Holiday utilization of personnel shall be double their normal labor rates. All damages shall be billed at cost to repair or replace.
 - C.) Long term regular users, such as other colleges or educational institutions who wish to utilize campus facilities to offer extension courses, may be granted use of the facilities by the President. When such use is granted under this long-term use, facility and equipment rates shall be one-half of the regular fees. All other fees will remain the same.
 - D.) Fees associated with facilities usage may be waived by the President of the College for community groups as defined in section 2 which conduct or sponsor activities aimed at improving and/or enhancing the community and/or its citizens. Requests for a waiver of fees must be submitted to the Director of Physical Plant in writing with a rationale for the exemption.
9. Users shall complete a Facility Use Permit Application and submit it to the college no less than forty-five (45) days prior to the date for which the facility is being requested.
10. All users shall adhere to rules listed below. Failure to comply may result in cancellation of Facility Use Permit.
 - A.) The presence or use of alcoholic beverages and/or controlled substances on school property is strictly prohibited.
 - B.) There shall be no physical attachments to the buildings or grounds without prior permission of the Director of Physical Plant. The use of stakes or

posts pounded, dug, or otherwise inserted into the asphalt or concrete surfaces shall be strictly prohibited.

- C.) Smoking is not permitted within the campus. Disposal of the remains of smoking materials on any floor or other surface may result in the cancellation of the immediate use and future requests for campus facility use.
- D.) Users serving refreshments during their meeting shall furnish all necessary consumable supplies and shall be responsible for placing all evidence of food, beverages and supplies in appropriate waste containers provided by the College.
- E.) Heating controls shall be regulated by College personnel only.
- F.) Fire exits and doorways must be kept clear and hallways passable at all times.
- G.) Access to any portion of the campus facilities other than those authorized on the permit is prohibited.
- H.) An employee of the College must be present within a building at all times during its use.
- I.) Keys to any building or any portion of a facility within a building shall not be given to any user.
- J.) Continued use of facilities by an organization shall be contingent upon its compliance with all applicable rules and regulations.
- K.) Failure to pay rental fees prior to the date of use may result in cancellation of the immediate use and future requests for campus facility use.
- L.) All checks for fees shall be made payable to Morton College, 3801 South Central Avenue, Cicero, Illinois 60804. They must be received in the Physical Plant Office no later than one week prior to the date requested.
- M.) Users shall provide adequate competent adult supervision of the activity at all times during use of facilities.
- N.) College equipment, furniture or materials shall not be rearranged or removed from its normal location without written permission granted when the request for use is approved.

- O.) Any piece of equipment that is purchased for the use of the College by outside groups or individuals, becomes the property of the College to ensure the control of the equipment by the administration.
 - P.) College equipment or equipment purchased for and donated to the College by an outside user shall not be removed from the campus facility.
 - Q.) Equipment, furniture, or materials belonging to users shall not be brought into the campus facility without prior written permission. Requests for such permission shall be made at the time the Facility Use Permit is applied for.
 - R.) Equipment, furniture or materials brought onto the premises with permission must be removed from the campus facility when the use is concluded. The items, which may remain, are those that will not interfere with normal college operations, when storage facilities are available. Authorization to store materials or equipment may be revoked at the convenience of the College.
 - S.) There shall be no solicitation of students or staff members without prior approval.
 - T.) No literature with respect to any proposed utilization of campus facilities shall be posted or distributed without prior approval.
 - U.) Any use of pyrotechnics, i.e. smoke, fire, flame, or spark producing devices are strictly prohibited on campus inside and outside of buildings. Use of such devices will only be allowed with the explicit written permission of the Director of Physical Plant, authorized agent from the Town of Cicero's Fire Department, and the State Fire Marshall. Any such uses, if permitted, shall adhere to all local town ordinances and state laws.
11. College owned equipment, furniture, or materials would not be available for off campus use by individuals or organizations. Exceptions may be granted to individuals or organizations approved for use of facilities for a specific event part of which must take place off campus.

MORTON COLLEGE

Facility Use Permit Application

This form must be completed and returned no less than forty-five (45) days prior to the date for which the facility is requested. Confirmation will be made in writing.

Date: September 8, 2022

Name of Organization: Othram, Inc.

Address: 2829 Technology Forest Blvd, Ste 100 | The Woodlands, TX 77381

Street

City

Zip Code

Telephone: 832-906-4247

Person to Contact: Jessica Ashbrook -
jashbrook@othram.com;
917.597.6884

Date(s) Requested: November 7, 2022

Time Requested: From: 8:00am

To: 2:00pm

(Include one-half hour before and one-half hour after scheduled event).

Facility Requested: Theatre

Purpose of Use: Half-Day training for regional law enforcement about forensic genetic
genealogy technology and its practical application in solving casework.

Expected Attendance: 50-100

Equipment Requested: Projection Screen, Mic (preferably 2 lapel mics but 1 will do, Podium, WiFi, trash cans,
4' (or whatever size) table & chair

Extent to which refreshments, if any, are to be served: Continental breakfast, water, coffee, juice in lobby
(will use campus caterer when provided information)

**I (we) agree to comply with all rules and regulations set forth in the Morton College
Campus Facilities Rental and Use Procedure.**

Authorized Signature:



Organization Title:

Chief Commercial Officer

Please send this form to: **Director of Physical Plant
Morton College
3801 S. Central Ave.
Cicero, Illinois 60804
(708) 656-8000, Ext. 2221 Fax (708) 656-7679**

Date

**Stan Fields
President**

Date

**MORTON COLLEGE
HOLD HARMLESS AGREEMENT
WAIVER AND RELEASE OF ALL CLAIMS**

This form must be completed and returned with the Facility Use Permit Application together with a copy of your Certificate of Insurance.

ORGANIZATION:

Othram, Inc.

ADDRESS:

2829 Technology Forest Blvd, Ste 100 | The Woodlands, TX 77381

TELEPHONE:

832-906-4247

DATE (S) OF UTILIZATION:

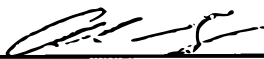
November 7, 2022

The undersigned shall assume responsibility for and defend at its own expense all claims for personal injury, including but not limited to medical expenses, property damage, and any other type of claim arising for such use; and the undersigned further agrees to pay all costs for losses or damages to Morton College owned land, buildings and equipment. It is further understood that in consideration for being permitted to utilize the facilities of Morton College, I do for myself, my heirs, executors, administrators, assigns, and the organization I represent, hereby release and forever discharge Morton College, its trustees, officers, agents, employees, servants and officials, of and from any and every claim or in equity arising from or by reason of any bodily injury or personal injuries known or unknown, death or property damage resulting or to result from any accident which may occur as a result of this facility utilization.

This release contains the entire agreement between the parties hereto and the terms of this release are contractual and not a mere recital.

I have carefully read the foregoing release and know the contents thereof and sign this release as my own free act.

Authorized Signature:



Organization Title:

Chief Commercial Officer

Date:

September 12, 2022

Morton College Rental Fees

***Minimum charge of \$10.00 an hour for administrative and processing costs will apply to ALL groups in addition to the following fee schedule.**

AREA/SPACE	CAPACITY	HOURLY RATE		HOURLY RATE
		For-Profit		Non-Profit
CLASSROOM	15-30	\$15.00		\$11.25
CONFERENCE ROOM	12	\$12.00		\$9.00
LARGE LECTURE HALL	125	\$35.00		\$26.25
SMALL LECTURE HALL	75	\$35.00		\$26.95
CAFETERIA	300	\$100.00	1ST HR	\$75.00
		\$40.00	thereafter	\$30.00
GYMNASIUM	500-1000	\$100.00	1ST HR	\$75.00
		\$35.00	thereafter	\$30.00
UPPER GYMNASIUM	350	\$100.00	1ST HR	\$75.00
		\$50.00	thereafter	\$30.50
CORRIDOR/LOBBIES		\$25.00		\$18.75
OUTDOOR STAGE AREA	400	\$50.00		\$37.50
ATHLETIC FIELD		\$25.00	PER DAY	\$18.75
PARKING LOT	750	Cost to be arranged		
EQUIPMENT USE		NOTE: Hourly RATE/DAILY		HOURLY RATE
		For-Profit		Non-Profit
Piano		\$50.00		\$35.00
Overhead Projector	+Operators Cost	\$25.00		\$15.00
Microphone	+Operators Cost	\$15.00		\$10.00
TV/DVD	+Operators Cost	\$40.00		\$35.00
Folding Chair	Use/Set-up	.75		.50
Stage Lighting Controls	+Operators Cost	\$50.00		\$35.00
Scoreboard Gymnasium	+Operators Cost	\$50.00		\$35.00

Folding Table	Use/Set-up	\$10.00	\$5.00
Other AV Equipment	Cost to be arranged		

An Additional CHARGE will be applied for any college CUSTODIAL/CAMPUS POLICE related costs. A discount may be applicable for reuse.

Theatre Rental	\$1000.00 per day (weekends)
(340 person capacity).	\$800.00 per day (week days)

This fee does not include lights/sound and extra staff.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/15/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, Inc. 11550 Fuqua Street Suite 205 Houston TX 77034	CONTACT NAME: Amanda Plummer PHONE (A/C, No, Ext): 281-674-1420 FAX (A/C, No): 281-674-1460 E-MAIL ADDRESS: certrequests@ajg.com
INSURED Othram, Inc 2829 Technology Forest Blvd, Ste 100 The Woodlands TX 77381	INSURER(S) AFFORDING COVERAGE INSURER A: Hartford Casualty Insurance Company INSURER B: Underwriters at Lloyd's, London INSURER C: BCS Insurance Company INSURER D: INSURER E: INSURER F:

License#: BR-724491
OTHRINC-01**COVERAGES****CERTIFICATE NUMBER:** 260039255**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			CSIAHG00138-00	1/14/2022	1/14/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ Included \$
B	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			CSIAHG00138-00	1/14/2022	1/14/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	61WECAM2P44	6/22/2022	6/22/2023	<input checked="" type="checkbox"/> PER STATUTE E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	Professional Liability			CSIAHG00138-00	1/14/2022	1/14/2023	EACH CLAIM/AGGREGATE \$1M/\$3M
C	Cyber Liability			RPSP50225544M	1/14/2022	1/14/2023	EACH CLAIM/AGGREGATE \$1M/\$1M

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)Professional Liability Retroactive Date: 1/14/2022
Cyber Liability Retroactive Date: Full Prior ActsCertificate holder is included as Additional Insured on the General Liability policy, as per endorsement #CSI PL 000 0076.
Re: Event Held in Morton College Theater by Othram, Inc. on 11/7/2022 from 8 am to 2 pm**CERTIFICATE HOLDER****CANCELLATION**Morton College
3801 S Central Ave
Cicero IL 60804

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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PROPOSED ACTION: *THAT THE BOARD APPROVE THE FACILTY USE APPLICATION FOR REAL ESTATE INSTITUTE 10/22/2022, SATURDAY 8:00AM-5PM AT NO COST.*

RATIONALE: *[Required by Board Policy 5.3.1 and Chapter 110, Act 805, Section 3.27.1 of the Illinois Compiled Statutes]
Morton College will support our community partner organization and provide space for Real Estate Institute.*

COST ANALYSIS: *No cost to Morton College.*

ATTACHMENT: *Facility Use Application*

MORTON COLLEGE CAMPUS FACILITIES RENTAL AND USE PROCEDURE

The purpose of this procedure is to set forth the rules and regulations under which College sponsored and other eligible groups may utilize campus facilities. The Director of Physical Plant in accordance with the provisions of Board of Trustee Policy No. 5.8, shall administer the procedure. Use of Buildings by Organizations and Societies and the rules and regulations set forth herein.

1. The use of campus facilities by College students and for College sponsored activities shall have priority over all other requests for use by outside groups. Because of this priority, many requests for campus facility use, even though desirable, may of necessity be denied or granted on a limited basis.
2. Campus facilities will be made available, subject to the above limitations, to bona fide community groups which are headquartered in or derive the greatest number of their members from within the boundaries of Illinois Community College District No. 527 or other educational or governmental institutions.
3. Use of the campus facilities shall be limited to educational, cultural, and recreational activities.
4. Use of campus facilities shall not be granted which will be injurious to the buildings, grounds, or equipment.
5. Users shall be required to sign a Hold Harmless Agreement prior to using campus facilities. By signing that agreement, users shall consent to save, hold harmless and indemnify the College, Board of Trustees, staff, students, agents and/or associates from all damages, claims, legal fees or any other losses arising from the use of campus facilities.
6. Users shall be required to file a certificate of insurance with the College indicating that the user has secured a fully paid policy of insurance, in an amount deemed adequate to indemnify the College, Board of Trustees, staff, students, agents and/or associates against all liabilities, personal injuries and property damage claims or losses which user may cause or incur as a result of the utilization of campus facilities. In all policies of insurance, the College, Board of Trustees, staff, students, agents and/or associates shall be named as additional insured.
7. The College reserves the right to revoke any authority previously granted for the use of facilities at any time it deems such action is in the best interest of the College without

prior notice to users. No authorization for campus facility use granted hereunder shall be deemed to be a contract or a lease between the College and the user.

8. Fees for the use of campus facilities shall be charged as follows:
 - A.) College sponsored activities shall incur no charges.
 - B.) Hourly rental fees shall be charged to outside users in accordance with the Rental Fee Schedule which is attached hereto and made a part hereof. Charges shall be based on the actual number of hours of use. They shall include a one-half hour period both prior to and following the scheduled use to allow for opening, closing, and securing of the facility. Rental fees are charged to recover costs of utilities and to pay for normal cleaning and security. Additional fees shall be charged for use of equipment in accordance with the attached Rental Fee Schedule. When, in the judgment of the Director of Physical Plant, additional security, supervisory custodial, or special equipment operators are required, the actual cost of such labor shall be charged to the user. Usually, labor rates for full time personnel shall be one and one-half their normal rate. Holiday utilization of personnel shall be double their normal labor rates. All damages shall be billed at cost to repair or replace.
 - C.) Long term regular users, such as other colleges or educational institutions who wish to utilize campus facilities to offer extension courses, may be granted use of the facilities by the President. When such use is granted under this long-term use, facility and equipment rates shall be one-half of the regular fees. All other fees will remain the same.
 - D.) Fees associated with facilities usage may be waived by the President of the College for community groups as defined in section 2 which conduct or sponsor activities aimed at improving and/or enhancing the community and/or its citizens. Requests for a waiver of fees must be submitted to the Director of Physical Plant in writing with a rationale for the exemption.
9. Users shall complete a Facility Use Permit Application and submit it to the college no less than forty-five (45) days prior to the date for which the facility is being requested.
10. All users shall adhere to rules listed below. Failure to comply may result in cancellation of Facility Use Permit.
 - A.) The presence or use of alcoholic beverages and/or controlled substances on school property is strictly prohibited.
 - B.) There shall be no physical attachments to the buildings or grounds without prior permission of the Director of Physical Plant. The use of stakes or

posts pounded, dug, or otherwise inserted into the asphalt or concrete surfaces shall be strictly prohibited.

- C.) Smoking is not permitted within the campus. Disposal of the remains of smoking materials on any floor or other surface may result in the cancellation of the immediate use and future requests for campus facility use.
- D.) Users serving refreshments during their meeting shall furnish all necessary consumable supplies and shall be responsible for placing all evidence of food, beverages and supplies in appropriate waste containers provided by the College.
- E.) Heating controls shall be regulated by College personnel only.
- F.) Fire exits and doorways must be kept clear and hallways passable at all times.
- G.) Access to any portion of the campus facilities other than those authorized on the permit is prohibited.
- H.) An employee of the College must be present within a building at all times during its use.
- I.) Keys to any building or any portion of a facility within a building shall not be given to any user.
- J.) Continued use of facilities by an organization shall be contingent upon its compliance with all applicable rules and regulations.
- K.) Failure to pay rental fees prior to the date of use may result in cancellation of the immediate use and future requests for campus facility use.
- L.) All checks for fees shall be made payable to Morton College, 3801 South Central Avenue, Cicero, Illinois 60804. They must be received in the Physical Plant Office no later than one week prior to the date requested.
- M.) Users shall provide adequate competent adult supervision of the activity at all times during use of facilities.
- N.) College equipment, furniture or materials shall not be rearranged or removed from its normal location without written permission granted when the request for use is approved.

- O.) Any piece of equipment that is purchased for the use of the College by outside groups or individuals, becomes the property of the College to ensure the control of the equipment by the administration.
 - P.) College equipment or equipment purchased for and donated to the College by an outside user shall not be removed from the campus facility.
 - Q.) Equipment, furniture, or materials belonging to users shall not be brought into the campus facility without prior written permission. Requests for such permission shall be made at the time the Facility Use Permit is applied for.
 - R.) Equipment, furniture or materials brought onto the premises with permission must be removed from the campus facility when the use is concluded. The items, which may remain, are those that will not interfere with normal college operations, when storage facilities are available. Authorization to store materials or equipment may be revoked at the convenience of the College.
 - S.) There shall be no solicitation of students or staff members without prior approval.
 - T.) No literature with respect to any proposed utilization of campus facilities shall be posted or distributed without prior approval.
 - U.) Any use of pyrotechnics, i.e. smoke, fire, flame, or spark producing devices are strictly prohibited on campus inside and outside of buildings. Use of such devices will only be allowed with the explicit written permission of the Director of Physical Plant, authorized agent from the Town of Cicero's Fire Department, and the State Fire Marshall. Any such uses, if permitted, shall adhere to all local town ordinances and state laws.
11. College owned equipment, furniture, or materials would not be available for off campus use by individuals or organizations. Exceptions may be granted to individuals or organizations approved for use of facilities for a specific event part of which must take place off campus.

MORTON COLLEGE
Facility Use Permit Application

This form must be completed and returned no less than forty-five (45) days prior to the date for which the facility is requested. Confirmation will be made in writing.

Date: September 8, 2022

Name of Organization: Real Estate Institute

Address: 6203 W. Howard Street, Niles IL 60714

Street

City

Zip Code

Telephone: 800-995-1700

Person to Contact: Liz Ryan (847-423-5017)

Date(s) Requested: October 22nd (Note: This request is for a 2nd room on October 22nd)

Time Requested: From: 8:00 a.m. To: 12:00 p.m.

(Include one-half hour before and one-half hour after scheduled event).

Facility Requested: 3801 South Central Avenue

Purpose of Use: Instruct Illinois Real Estate Pre-License Courses

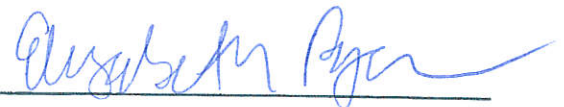
Expected Attendance: 50 students

Equipment Requested: Audio & Visual Equipment

Extent to which refreshments, if any, are to be served: N/A

I (we) agree to comply with all rules and regulations set forth in the Morton College Campus Facilities Rental and Use Procedure.

Authorized Signature: _____



Organization Title: _____

Real Estate Institute / Events Manager

Please send this form to: **Director of Physical Plant
Morton College
3801 S. Central Ave.
Cicero, Illinois 60804
(708) 656-8000, Ext. 2221 Fax (708) 656-7679**

Date

Stan Fields
President

Date

**MORTON COLLEGE
HOLD HARMLESS AGREEMENT
WAIVER AND RELEASE OF ALL CLAIMS**

This form must be completed and returned with the Facility Use Permit Application together with a copy of your Certificate of Insurance.

ORGANIZATION: Professional License Education Company LLC
dba Real Estate Institute

ADDRESS: 6203 W. Howard Street, Niles IL 60714

TELEPHONE: 800-995-1700

DATE (S) OF UTILIZATION:

The undersigned shall assume responsibility for and defend at its own expense all claims for personal injury, including but not limited to medical expenses, property damage, and any other type of claim arising for such use; and the undersigned further agrees to pay all costs for losses or damages to Morton College owned land, buildings and equipment. It is further understood that in consideration for being permitted to utilize the facilities of Morton College, I do for myself, my heirs, executors, administrators, assigns, and the organization I represent, hereby release and forever discharge Morton College, its trustees, officers, agents, employees, servants and officials, of and from any and every claim or in equity arising from or by reason of any bodily injury or personal injuries known or unknown, death or property damage resulting or to result from any accident which may occur as a result of this facility utilization.

This release contains the entire agreement between the parties hereto and the terms of this release are contractual and not a mere recital.

I have carefully read the foregoing release and know the contents thereof and sign this release as my own free act.

Authorized Signature:



Organization Title:

Real Estate Institute / Events Manager

Date:

9/8/2022

Morton College Rental Fees

*Minimum charge of \$10.00 an hour for administrative and processing costs will apply to ALL groups in addition to the following fee schedule.

AREA/SPACE	CAPACITY	HOURLY RATE		HOURLY RATE
		For-Profit		Non-Profit
CLASSROOM	15-30	\$15.00		\$11.25
CONFERENCE ROOM	12	\$12.00		\$9.00
LARGE LECTURE HALL	125	\$35.00		\$26.25
SMALL LECTURE HALL	75	\$35.00		\$26.95
CAFETERIA	300	\$100.00	1 ST HR	\$75.00
		\$40.00	thereafter	\$30.00
GYMNASIUM	500-1000	\$100.00	1 ST HR	\$75.00
		\$35.00	thereafter	\$30.00
UPPER GYMNASIUM	350	\$100.00	1 ST HR	\$75.00
		\$50.00	thereafter	\$30.50
CORRIDOR/LOBBIES		\$25.00		\$18.75
OUTDOOR STAGE AREA	400	\$50.00		\$37.50
ATHLETIC FIELD		\$25.00	PER DAY	\$18.75
PARKING LOT	750	Cost to be arranged		
EQUIPMENT USE	NOTE: Hourly RATE/DAILY		HOURLY RATE	
		For-Profit		Non-Profit
Piano		\$50.00		\$35.00
Overhead Projector	+Operators Cost	\$25.00		\$15.00
Microphone	+Operators Cost	\$15.00		\$10.00
TV/DVD	+Operators Cost	\$40.00		\$35.00
Folding Chair	Use/Set-up	.75		.50
Stage Lighting Controls	+Operators Cost	\$50.00		\$35.00
Scoreboard Gymnasium	+Operators Cost	\$50.00		\$35.00

Folding Table	Use/Set-up	\$10.00	\$5.00
Other AV Equipment	Cost to be arranged		

An Additional CHARGE will be applied for any college CUSTODIAL/CAMPUS POLICE related costs. A discount may be applicable for reuse.

Theatre Rental	\$1000.00 per day (weekends)
(340 person capacity).	\$800.00 per day (week days)

This fee does not include lights/sound and extra staff.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/31/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Broussard and Associates, Inc. 5339 Main Street Spring Hill TN 37174		CONTACT NAME: Kim Broussard PHONE (A/C No. Ext): (615) 417-3567 E-MAIL ADDRESS: kim@brouagent.com FAX (A/C No): (615) 528-9427	
INSURED Professional License Education Company LLC 6203 W Howard St Niles IL 60714		INSURER(S) AFFORDING COVERAGE INSURER A: CITIZENS INS CO OF AMER INSURER B: HANOVER AMER INS CO INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 31534 36064	

COVERAGES	CERTIFICATE NUMBER:	REVISION NUMBER:
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.		

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	x		OB5H503309	02/20/2022	02/20/2023	EACH OCCURRENCE \$ 2,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$						
	MED EXP (Any one person) \$ 10,000						
	PERSONAL & ADV INJURY \$ 2,000,000						
							GENERAL AGGREGATE \$ 4,000,000
							PRODUCTS - COMP/OP AGG \$ 4,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			OB5H503309	02/20/2022	02/20/2023	EACH OCCURRENCE \$ 2,000,000
							AGGREGATE \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WZ5H503074	02/20/2022	02/20/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
	E.L. EACH ACCIDENT \$ 1,000,000						
	E.L. DISEASE - EA EMPLOYEE \$ 1,000,000						
	E.L. DISEASE - POLICY LIMIT \$ 1,000,000						


DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Those usual to the insured's operations. Morton College, Board of Trustees, staff, agents, students and agents and/or associates are Additional Insured per the Business Liability Coverage.

CERTIFICATE HOLDER

Morton College 3801 S Central Ave Cicero IL 60804

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
AUTHORIZED REPRESENTATIVE 

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Morton College

Job Description

Job Title: Student Aide - Public Safety Cadet

Funding: ☐ Non-Work Study/Institutional
☒ Federal Work Study

Reports to and Evaluated by: Lieutenant & Sergeant of Campus Safety

Required Qualifications: Applicant must be a current Morton College student carrying 6 credits hours in the Fall and Spring. One credit in the Summer. Good academic standing with a minimum GPA of a 2.0.

Must be able to demonstrate the Morton College core values of compassion, fairness, respect, responsibility, tolerance, and truth

Must possess honesty, integrity, and good judgment. Display cultural competence and emotional intelligence. Have excellent communication skills, customer service, and a professional appearance. Proficient computer, written, and telecommunication skills. Be vigilant, calm under stress and use good decision skills.

Desirable Qualifications: We seek people interested in developing a sound foundation in the Law Enforcement field. Have the ability to learn new skills that include good surveillance, listening, and documentation. Be capable of working with a camera monitoring and business phone system: strong problem-solving skills, empathy, and drive. Bilingual Spanish or other languages are a plus.

Job Summary: A Cadet will take an oath to assist in the daily operations and functions of the police department. This will include the safety and security of the campus and sports complex. To conduct themselves to a higher standard outlined through policy and rules of conduct. Support the college's goals and objectives through a professional attitude and appearance.

Essential Job Functions

- Ensure the safety of the campus through high visibility, surveillance, and proper risk management.
- Guide and answer questions for college patrons needing assistance through good customer service.
- Monitor and utilize a telecommunication two-way radio system properly and effectively communicate.

- Provide emergency first aid services.
- Support and assist uniformed officers in enforcement of Morton College regulations and applicable State of Illinois statutes as authorized by law.
- Support and assist uniformed officers by collecting, preserving, and safeguarding evidence.
- Manage confidential intelligence information.
- Provide assistance, security, and participate in college events.
- Attend and participate in all department meetings and trainings as assigned.
- Act as an ambassador of Morton College.

Other Duties:

- Wear an assigned uniform.
- Other duties as assigned.

Work Environment:

- Duties are performed indoors and outdoors.

Physical Demands:

- Must be able to conduct a constant foot patrol, stand for an extended period, and lift over 50 pounds.
- Have the ability to conduct a buddy rescue assist.

Position Unit:

- ☐ Administration - Exempt
- ☐ Professional Staff - Exempt
- ☐ Faculty, Local 1600, A.F.T.
- ☐ Adjunct Faculty, IEA-NEA
- ☐ Classified Staff - Excluded
- ☐ Classified Staff, Local 1600, A.F.T.
- ☐ Classified Staff - Campus Safety, Local 73, SEIU, AFL-CIO
- ☐ Classified Staff - Service Employees, Local 73, SEIU, AFL-CIO
- ☐ Classified Staff - Part-Time, Local 1600, A.F.T
- ☐ Classified Staff - Part-Time, Non-Union
- ☒ Student Aide

Employee signature below verifies that the employee has received and read the requirement, essential functions, duties of the position, and the conditions of employment for grant-funded positions.

Employee_____ **Date**_____



Morton College Job Description

Job Title:	Student Aide- (Theatre – Theatre /Box Office)
Funding:	<input type="checkbox"/> Non Work Study/Institutional <input checked="" type="checkbox"/> Federal Work Study
Reports to:	Associate Dean – Performing Arts Center
Required Qualifications:	<p>Applicant must be a current Morton College student carrying 6 credits hours in the Fall and Spring. One credit in the Summer. Good academic standing with a minimum GPA of a 2.0.</p> <p>Must be able to demonstrate the Morton College core values of compassion, fairness, respect, responsibility, tolerance and truth.</p>
Job Summary:	<p>Assisting The Student Aide will assist with general operations needs of the Theatre department. This would include in all aspects of the theater production, clerical work, and other office duties as assigned. -and administration. Have great administrative skills.</p>
Specific Job Duties:	<ul style="list-style-type: none">Assist in all aspects of the theaterAssist in <u>the</u> box office and <u>contribute to the</u> -productions <u>of Theatre programs. in theater</u><u>Assist with advertising, publications, and social media assignments. Create Advertising and handle Social Media</u><u>Assist in clerical duties.</u>Assist in all events <u>held</u> in theater <u>as needed.</u>To perform other duties as assigned.To perform other duties as assigned
Work Environment:	<p>Work is generally performed in the theater environment and within an office environment, with standard office equipment available.</p> <ul style="list-style-type: none">Work is performed in the theater environment as well as office

Commented [AF1]: This is not a job function

**Physical
Demands:**

- Must be able to sit or stand for long periods of time.
- Must be able to lift up to 25 lbs.
- Must be able to do work above the stage.



Morton College

Job Description

Job Title: Student Aide ~~-(Theatre / - Theatre/Shop Tech)~~

Funding: ☐ Non Work Study/Institutional
☒ Federal Work Study

Reports to: Technical Director/Production Manager

Required Qualifications: Applicant must be a current Morton College student carrying 6 credits hours in the Fall and Spring. One credit in the Summer. Good academic standing with a minimum GPA of a 2.0.

Must be able to demonstrate the Morton College core values of compassion, fairness, respect, responsibility, tolerance and truth.

Job Summary: The Student Aide will assist with the construction of various scenic elements associated with the Theatre productions. The Student Aide also assists with the lighting and sound needs of the department. in all aspects of the Technical theater production.

Specific Job Duties:

- Assist the Technical Director and Production Manager in all aspects of set construction. This may include but is not limited to carpentry, metalworking/fabrication, and props constructions.
- Assist in the scene shop with sScenic dDesign (i.e., scene painting).
- Assist in Lighting dDesign. This may include participating in the hang and focus of lightning instruments.
- Asist with setup of theatrical audio equipment and maintenance of various equipment.
- To perform other duties as assigned

Work Environment:

- ~~Work is generally performed in a shop environment~~
~~Work is performed in the and~~ theater environment. ~~as well as office.~~

**Physical
Demands:**

- Must be able to sit or stand for long periods of time
- ~~Must be~~ able to lift up to 25 lbs.
- ~~Ability to~~ use power tools
~~Must be able to do~~ and work above the stage.



Morton College

Job Description

Job Title: Student Aide - Human Resources

Funding: ☐ Non Work Study/Institutional
☒ Federal Work Study

Reports to: Director of Human Resources

Required Qualifications: Applicant must be a current Morton College student carrying 6 credits hours in the Fall and Spring. One credit in the Summer. Good academic standing with a minimum GPA of a 2.0.

Must be able to demonstrate the Morton College core values of compassion, fairness, respect, responsibility, tolerance and truth.

Job Summary: The Student Aide will assist with the day-to-day operations of the Human Resources (HR) office. The duties include general office work, photocopies, filing, data-entry, assisting students and staff, and other duties assigned.

Specific Job Duties:

- ~~• Handle administrative duties including sorting, copying, mailing, filing, faxing, scanning and related general office responsibilities~~
- Provide general office and clerical-administrative support services to the HR for the department including but not limited to filing, faxing, photocopying, scanning, and data entry. by creating new forms, google-docs, and PDF fillable forms
- ~~• Assist with posting positions in PeopleAdmin as needed.~~
- ~~• Provide support on various projects and assignments as needed.~~
- ~~• Assist with events hosted by HR.~~
- ~~• Exercise discretion in the handling of confidential records and knowledge. Ability to maintain confidentiality~~
- ~~• Provide assistance and information and greet faculty, staff, and other to all visitors entering the office.~~
- ~~• Appropriately apply established policies and procedures with escalation to applicable HR team member. employees~~
- ~~• Perform other duties as assigned.~~

**Work
Environment:**

Work is generally performed within an office environment, with standard office equipment available.

**Physical
Demands:**

Position requires prolonged sitting, with occasional walking, bending and/or stooping. Some lifting of approximately 15-20lbs.



Morton College

Job Description

Job Title:	<u>Academic Support Specialist (Part-time, 28 hrs. /wk.) Project Care and Adult Education Liaison</u>
Range:	<u>Range-G</u>
Grant-Funded:	Secretary of State (<u>Project Care</u>), <u>ECE, Perkins</u> , and AEFL Grants, 100%
Reports to and Evaluated by:	<u>Director of Transitions and Special Programs</u> <u>Associate Dean for Strategic Initiatives, Adult, Career & Technical Education</u>
Required Qualifications:	<p>Bachelor's<u>Associate</u> degree, preferably with a major in Education, Linguistics, Reading or a plus 2 years of <u>related field work</u> <u>experience in program coordination. Experience in recruiting, interviewing, supervising, and training volunteers.</u> Experience working with LEP and/or literacy learners (both native and non-native speakers), in particular educationally disadvantaged adults from diverse backgrounds. Excellent interpersonal and communication skills. Computer skills in Microsoft Word. Ability to work and think independently.</p> <p>Must be able to demonstrate the Morton College core values of compassion, fairness, respect, responsibility, tolerance and truth.</p>
Desirable Qualifications:	<p><u>Bachelor's degree, preferably with a major in Education, Business, or a related field.</u> Knowledge and experience with learner assessment and advising. Bilingual Spanish/English, both written and oral skills. Experience working with <u>grants grant writing and coordination.</u> Well-organized and self-motivated. Ability to implement policies and procedures. Working knowledge and experience with volunteer and student data management systems (SOS and ICCB Funded Programs only). <u>Community Outreach experience is a plus.</u></p>
Job Summary:	<p>Implement and coordinate tutoring program for adult students. <u>The Project Care and Adult Education Liaison oversees the day-to-day operations of the Adult Volunteer Literacy Program. The Liaison will assist with data collection, data analysis, and report writing for various grants within the Adult, Career and Technical Education (ACTE) Department, as well as submission, budget preparation, compliance, and monitoring of</u></p>

the Project Care budget. The Liaison will also serve as the point of contact for adult students in need of an accommodation to initiate the referral process and maintaining record of the referral outcome.

Essential Job Functions

Program Coordination

- Recruit, retain and support volunteers and staff involved in the ~~tutoring~~Adult Volunteer Literacy program.
- Schedule and participate in tutor workshop presentations and in-services.
- Market tutoring services to students in the community and those enrolled in adult education classes.
- Complete intake forms and pre-testing of all tutoring ~~adult~~ students, including those in small group and classroom tutoring ~~situations~~settings.
- Match students with appropriate learning opportunities including other college programs, making referrals to other staff when necessary.
- Match tutors with adult students. This can be done in a variety of settings such as one-to-one, small group, classroom and drop-in or open labs.
- Conduct semi-annual post-testing of all adult tutoring students, regardless of their match status, if needed must travel to off campus sites to conduct these post-testing activities.
- Coordinate tutor and student recognition program.
- Support the Adult, Career and Technical Education (ACTE) department in the development and implementation of program evaluation processes, forms and focus groups.

Grant Management

- Maintain program database for grant reporting. This includes students and volunteer records such as volunteer hours, student test scores (both pre- and post-testing), and demographic information.
- Assist ~~Program Director~~ with data collection, reports, and grant writing for ECE Incumbent worker grant as well as limited reporting for other Illinois Community College Board grants for ACTE grants including, but not limited to: Adult Education, Adult Volunteer Literacy, Perkins, PATH Grant, and other grants to be acquired.
- ~~Conduct semi-annual post-testing of all tutoring students, regardless of their match status.~~
- ~~Coordinate tutor and student recognition program.~~

- ~~• Work in cooperation~~ Assist with supervisor to develop and implement database maintenance of grant budgets for program evaluation processes, forms specific to ensure smooth operation and programming.

Other

- Assist with outreach to community partners (i.e., West 40) in addition with on and focus groupsoff campus event coordination within the Adult, Career and Technical Education (ACTE) department.
- Serve as point of contact for adult students in need of an accommodation, initiate the referral process and document the progress, in addition to maintaining record of the disposition/outcome.
- Familiarize with state and federal guidelines concerning students with special needs and develop a comprehensive list (print and digital) of social, community, governmental, and other agency referral information for student dissemination.
- ~~Provide evening coverage for the Adult Education department-~~
- Provide and assistance to instructors when needed.
- Provide help, information, and guidance to students as needed.
- Log instructor, classroom, and student issues that occur and share information with supervisor and/or dean as appropriate.

Other Duties:

- Perform other duties as assigned.

Work Environment:

Typical office environment

Physical Demands:

Prolonged sitting, some lifting up to 20 lbs. Some standing, stooping and bending.

Position Unit:

- ☐ Administration - Exempt
- ☐ Professional Staff - Exempt
- ☐ Faculty, Local 1600, A.F.T.
- ☐ Adjunct Faculty, IEA-NEA
- ☒ ☐ Classified Staff - Excluded
- ☐ Classified Staff, Local 1600, A.F.T.
- ☐ Classified Staff - Campus Safety, Local 73, SEIU, AFL-CIO
- ☐ Classified Staff - Service Employees, Local 73, SEIU, AFL-CIO

- ☒ ☐ Classified Staff - Part-Time, Local 1600, A.F.T
☐ Classified Staff - Part-Time, Non-Union

Employee signature below verifies that the employee has received and read the requirement, essential functions, duties of the position, and the conditions of employment for grant-funded positions.

Employee _____ Date _____



Morton College

Job Description

Job Title: HVAC Mechanic

Range: NA

Grant-Funded: NA

Reports to and Evaluated by: Director of Campus Operations and Facilities

Required Qualifications: High school diploma or GED. Technical training and 2 years of HVAC related experience. Ability to perform installation, maintenance and repair of HVAC equipment and environmental control systems. Working knowledge of ventilation and refrigeration theory. Working knowledge of practices, methods, materials, and equipment used in the maintenance and repair of ventilation, air conditioning and environmental control equipment. Working knowledge of electricity. Working knowledge of the design and operation of compressors.

Must be able to demonstrate the Morton College core values of compassion, fairness, respect, responsibility, tolerance and truth.

Desirable Qualifications: Two-year technical degree and 5 years related HVAC experience. Ability to troubleshoot and repair complex HVAC problems and determine parts needed and work procedures. -Analyze HVAC system requirements and recommend new systems or modifications. Able to communicate in Spanish.

Job Summary: The HVAC Mechanic maintains, repairs, modifies, replaces, installs, and performs routine and preventive maintenance on a wide variety of light to heavy-duty heating, ventilation, air conditioning equipment for existing facilities and those under renovation. Inspects installations of HVAC equipment installed by others. Routine and preventive maintenance includes operating, cleaning, inspecting, troubleshooting, adjusting, tightening, replacing, lubricating, reporting problems, etc. on the equipment. Reads, understands, and interprets blueprints, drawings, floor plans, schedules and manufacturers operating and/or maintenance specifications as related to electrical, mechanical HVAC and special equipment. May be called upon to assist other maintenance personnel in completion of work assignments.

~~Maintain, adjust, overhaul and repair all heating, ventilation, and air conditioning equipment. The HVAC Mechanic is responsible to develop and follow a preventative routine maintenance schedule in addition to being on call HVAC service 24 hours, 7 days a week for responding to HVAC emergencies.~~

Essential Job Functions

- Install, maintain, and repair ventilation and air conditioning systems and equipment.
- Perform routine and preventative maintenance, this includes but limited to operating, cleaning, inspecting, troubleshooting, adjusting, tightening, replacing, lubricating, reporting problems, etc. on the equipment.
- Check daily equipment by physical inspection as well as building automation system.
- Diagnose electrical and mechanical faults for HVAC systems and replacing faulty thermostats, wiring and controls.
- Develop and follow preventative maintenance schedule in addition to maintaining a log.
- Troubleshoot and repair electrical control circuits, using electrical test devices.
- Troubleshoot HVAC systems, evaluate solutions, and perform appropriate repairs. In emergency and urgent situations, take immediate steps to contain the problem and to restore the system to good operating order.
- Operate, adjust, install, and maintain computerized energy management and control systems for electronic, direct digital and pneumatic control systems for HVAC equipment and other similar type equipment.
- Ensure proper care in the safe use and maintenance of vehicles, tools, and equipment necessary to perform all tasks.
- Read, understand, and interpret construction and equipment related documents (such as drawings, manuals, and procedures).
- Perform daily tasks safely and follow safe work practices.
- Respond to after hours and emergency call-ins as needed.
- Perform other installations and repairs as required, including general maintenance throughout the campus.

- ~~Replace faulty thermostats, wiring, and controls.~~
- ~~Clean, lubricate and service ventilation, air conditioning, and environmental control equipment.~~
- ~~Form metal sheeting into duct.~~
- ~~Connect and install piping and duct.~~
- Remove and replace joints or lengths of pipe and duct work in duct distribution system.
- ~~Adjust and balance distribution system to achieve maximum energy efficiency.~~
- Collaborate with contractors and service technicians as needed.

Other Duties: • Perform all other duties as assigned by the Director of Campus Operations and Facilities.

Work Environment: College Campus, indoors and outdoors.

Physical Demands: Required to stand and walk for long periods of time. A lot of stooping and bending. Ability to lift up to 50 lbs. Ability to hold and pull up to 50 lbs. Able to go up and down stairs over and over for long periods of time.

Position Unit:

- ☐ Administration - Exempt
- ☐ Professional Staff - Exempt
- ☐ Faculty, Local 1600, A.F.T.
- ☐ Adjunct Faculty, IEA-NEA
- ☐ Classified Staff - Excluded
- ☐ Classified Staff, Local 1600, A.F.T.
- ☐ Classified Staff - Campus Safety, Local 73, SEIU, AFL-CIO
- ☒ Classified Staff - Service Employees, Local 73, SEIU, AFL-CIO
- ☐ Classified Staff - Part-Time, Local 1600, A.F.T
- ☐ Classified Staff - Part-Time, Non-Union

Employee signature below verifies that the employee has received and read the requirement, essential functions, duties of the position, and the conditions of employment for grant-funded positions.

Employee_____ **Date**_____



Morton College

Job Description

Job Title:	<u>Student Aide -</u> Peer Tutor (Part-time, 5-10 hrs. /wk.)
Range:<u>Funding:</u>	<input checked="" type="checkbox"/> <u>Non-Work Study/Institutional</u> <input checked="" type="checkbox"/> <u>Federal Work Study</u> Classified Excluded
Grant-Funded:	N/A
Reports to and Evaluated by::	Tutoring Center Director
Required Qualifications:	<p>Must be a current Morton College student. Good academic standing with a minimum GPA of a 2.0 and with a minimum of a "B" in the class to be tutored or facilitated.</p> <p>Must be able to demonstrate the Morton College core values of compassion, fairness, respect, responsibility, tolerance and truth.</p>
Desirable Qualifications:	Tutoring experience. Bilingual English/Spanish preferred.
Job Summary:	The Peer tutor is a student who will work closely with the course instructor and under Tutoring Center supervision to tutor students one-on-one and facilitate group sessions both in the classroom setting and in the Tutoring Center. Peer tutors will attend class and model classroom engagement and participation, study/notetaking skills, work ethic, and time management. Peer tutors will record activities for communication to the instructor and Tutoring Center personnel. The duties and responsibilities may change as the needs of the college arise.
Essential Job Functions	<ul style="list-style-type: none">• Tutor one-on-one and facilitate group discussions in the classroom and Tutoring Center.• Demonstrate excellent student work ethic and habits.• Document activities.• Perform other activities as assigned by the Tutoring Center Director.
Other Duties:	<ul style="list-style-type: none">• Perform other duties as assigned
Work Environment:	Classroom and office environment

Physical Demands: Prolonged sitting, Some lifting up to 20 lbs. Some standing, stooping and bending.

Position Unit:

- ☐ Administration - Exempt
- ☐ Professional Staff - Exempt
- ☐ Faculty, Local 1600, A.F.T.
- ☐ Adjunct Faculty, IEA-NEA
- ☐ Classified Staff - Excluded
- ☐ Classified Staff, Local 1600, A.F.T.
- ☐ Classified Staff - Campus Safety, Local 73, SEIU, AFL-CIO
- ☐ Classified Staff - Service Employees, Local 73, SEIU, AFL-CIO
- ☐ Classified Staff - Part-Time, Local 1600, A.F.T
- ☒ ☒ Classified Staff - Part-Time, Non-Union
- ☒ Student Aide

Employee signature below verifies that the employee has received and read the requirement, essential functions, duties of the position, and the conditions of employment for grant-funded positions.

Employee _____ **Date** _____

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION:

THAT THE BOARD APPROVE ANGELICA ALVARADO AS A NEW ADMISSIONS and RECORD CLERK I FOR THE ONE STOP STUDENT CENTER WITH AN EFFECTIVE START DATE OF 10.3.22

RATIONALE

The purpose of this position is to support to the Office of Admissions and Records, process official transcript request, provide support at college-wide events and to support student, faculty and staff with OAR needs.

COST ANALYSIS:

\$42,786.00

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION:

That the Board approve the hire of Gabriela Mata for the Director of College Community Experience.

RATIONALE:

To fill the vacancy in new position of Director of College Community Experience.

The following individual is recommended for hire for the position:

- Gabriela Mata start date of 10/03/2022

COST ANALYSIS: \$85,001

ATTACHEMENTS:

N/A

PROPOSED ACTION: That the board approve the salary increase for the HVAC Mechanic, Raul Martinez, effective 10-3-22

RATIONALE: The HVAC Mechanic job description has been revised with added responsibilities to best meet the needs of the College.

COST ANALYSIS: Annual salary: \$70,402.97

ATTACHMENT:

PROPOSED ACTION: That the board approve the promotion for Adam Bradley to Maintenance Foreman, effective 10-3-22

RATIONALE: To assist in the day-to-day operations, for the needs of the college

COST ANALYSIS: Salary \$65,000

ATTACHMENT:

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION:

That the Board approve the salary increase of Brandie Windham, Dean of Liberal Arts and Sciences & Director of Guided Pathways effective 09/29/2022.

RATIONALE:

The job description of the Dean of Arts & Sciences has been updated to the Dean of Liberal Arts and Sciences & Director of Guided Pathways. The added responsibilities are the functions needed for the Guided Pathways Initiative.

COST ANALYSIS: \$108,000 annually

ATTACHEMENTS:

N/A

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVE SANDRA SALAS AS A NEW COUNSELOR FOR THE STUDENT SERVICES DEPARTMENT WITH AN EFFECTIVE START DATE OF OCTOBER 3, 2022.

RATIONALE

Additional Counselor is needed to meet the needs of the students.

COST ANALYSIS:

\$71,568.00

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVE Nathan Garza AS A NEW Student Aide – Multi-Media FOR THE MultiMedia/IT Department WITH AN EFFECTIVE START DATE OF 8-29-2022

RATIONALE

To work in the Multi-Media Department and learn about MC's values and culture

COST ANALYSIS:

\$12.00 per hour

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THE BOARD HIRE CHEYENNE R. HARRIS AS A PEER TUTOR WITH A START DATE OF SEPTEMBER 6, 2022.

RATIONALE: CHEYENNE R. HARRIS POSSESSES ALL THE QUALIFICATIONS OF A PEER TUTOR. THE POSITION WILL BE FUNDED BY THE MC SUCCESS GRANT

COST ANALYSIS: Rate of \$12 per hour

ATTACHMENTS: N/A

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: That the Board Approve Gustavo Cortiñas Fouilloux as a new Adjunct Instructor for the Humanities Department with an effective start date of 09/06/2022.

RATIONALE

This position is to replace a former adjunct instructor who recently resigned for a full-time position elsewhere.

COST ANALYSIS:

\$940.71/ ECH

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVE Christian Lozama AS A NEW Student Aide FOR THE Fitness Center WITH AN EFFECTIVE START DATE OF 9/11/2022

RATIONALE

To provide sufficient coverage in our Fitness and Nutrition Centers as we expand our hours of operation

COST ANALYSIS:

\$12/hour

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION:

THAT THE BOARD APPROVE MAURICIO GUERRERO BUCIO Service Aide Academic Advising Part Time WITH AN EFFECTIVE START DATE OF 10.3.22

RATIONALE

The purpose of this position is to support the Advisor Clerk in assisting students at the Advising Front Desk.

COST ANALYSIS:

\$15.13 per hour / 28 hours per week

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVE Miguel Mercado AS A NEW Multi-Media Student Aide FOR THE Multi-Media/IT Department WITH AN EFFECTIVE START DATE OF 9-12-2022

RATIONALE

Learning about MC's beliefs and community through the work of the Audio/Visual Department. To learn and grow as a student.

COST ANALYSIS:

\$12.00 per hour

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVE IRENE VELAZQUEZ AS A NEW STUDENT AIDE FOR THE LIBRARY WITH AN EFFECTIVE START DATE OF 9/12/2022.

RATIONALE

To support the librarians with daily operations of the college library by performing routine library duties such as checking material in and out, locating and shelving items, and assisting patrons with routine library usage.

COST ANALYSIS:

12.00/Hourly (FWS)

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVE JACQUELINE ALVAREZ LEANOS AS A NEW STUDENT AIDE FOR THE LIBRARY WITH AN EFFECTIVE START DATE OF 9/12/2022.

RATIONALE

To support the librarians with daily operations of the college library by performing routine library duties such as checking material in and out, locating and shelving items, and assisting patrons with routine library usage.

COST ANALYSIS:

12.00/Hourly (FWS)

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVE Paolo Zavala AS A NEW Fitness Center Specialist FOR THE Fitness Center WITH AN EFFECTIVE START DATE OF 10/3/2022

RATIONALE

To provide sufficient coverage in our Fitness and Nutrition Centers as we expand our hours of operation

COST ANALYSIS:

\$16.63/hour

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVE MATHEUS M. SANTOS AS A NEW STUDENT AIDE FOR THE INSTITUTIONAL ADVANCEMENT DEPARTMENT WITH AN EFFECTIVE START DATE OF AUGUST 25, 2022.

RATIONALE

TO SUPPORT THE INSTITUTIONAL ADVANCEMENT EFFORTS IN COMMUNITY OUTREACH, SOCIAL MEDIA ENGAGEMENTS, SPIRIT STORE AND ADDITIONAL DUTIES AS ASSIGNED.

COST ANALYSIS:

\$12 HOURLY

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVE JOAO ROSITO AS A NEW STUDENT AIDE FOR THE INSTITUTIONAL ADVANCEMENT DEPARTMENT WITH AN EFFECTIVE START DATE OF AUGUST 25, 2022.

RATIONALE

TO SUPPORT THE INSTITUTIONAL ADVANCEMENT EFFORTS IN COMMUNITY OUTREACH, SOCIAL MEDIA ENGAGEMENTS, SPIRIT STORE AND ADDITIONAL DUTIES AS ASSIGNED.

COST ANALYSIS:

\$12 HOURLY

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVE DAYANARA DIAZ AS A NEW SERVICE AIDE PANTHER PANTRY FOR THE STUDENT ACTIVITIES OFFICE WITH AN EFFECTIVE START DATE OF 10/03/22.

RATIONALE

To support the daily operations of the food pantry by performing day-to-day tasks, assist with placing food orders, assist with planning large events related to the food pantry, maintain accurate records, manage food and supply inventory, strengthen partnership with the Greater Chicago Food Depository, and create new services or resources to help address food insecurity experienced by Morton College students and community.

COST ANALYSIS:

\$15.13/Hourly

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVE LANDON BARBER AS A NEW ADJUNCT INSTRUCTOR FOR THE SOCIOLOGY WITH AN EFFECTIVE START DATE OF SEPTEMBER 14,2022.

RATIONALE: THIS HIRE WILL REPLACE A RECENT ADJUNCT FACULTY RESIGNATION AND SUPPORT THE NEED FOR ADJUNCT FACULTY IN THE SOCIOLOGY DEPARTMENT.

COST ANALYSIS: \$940.71 PER ECH

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION:

That the Board approve the hire of Jocelyn Zamora for the Student Aide – Dean of Students Office position.

RATIONALE:

To fill the vacancy in position of Student Aide – Dean of Students Office position.

The following individual is recommended for hire for the position:

- Jocelyn Zamora start date of 10/03/2022

COST ANALYSIS:

FWS Student Aide.

ATTACHEMENTS:

N/A

MORTON COLLEGE BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

PROPOSED ACTION:

That the Board approve the following title changes for the following employees effective September 19, 2022.

- Angelica Alvarado from Service Aide - Admissions & Records to One Stop Center Specialist (Evening, Part-Time)
- Vivian Velazquez from Service Aide - Financial Aid to One Stop Center Specialist (Part-Time)
- Patricia Haro from Advisor Clerk I to One Stop Center Specialist
- Tiffany Becerra from Service Aide – Academic Advising (Evening, Part-Time) to One Stop Center Specialist (Evening, Part-Time)

RATIONALE:

The job descriptions were revised due to reorganization as the result of the creation of the One-Stop Center.

COST ANALYSIS: N/A

ATTACHEMENTS:

N/A

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVE LINCOLN PINTO AS A NEW PART TIME BUSINESS TUTOR FOR THE TUTORING CENTER WITH AN EFFECTIVE START DATE OF OCTOBER 3, 2022.

RATIONALE

THERE IS A HIGH DEMAND FOR A BUSINESS TUTOR TO SUPPORT STUDENTS IN ACCOUNTING, BUSINESS, AND ECONOMICS.

COST ANALYSIS:

\$21 PER HR