



MORTON COLLEGE

Minutes of the Regular Meeting

Wednesday, August 24, 2022

APPROVED

1. Call to Order

A Regular Meeting of the Board of Trustees of Morton College was held right after the Public Hearing of the Annual Budget fy23 on Wednesday, August 24, 2022, beginning at 11:07 AM in person at the Morton College Jedlicka Performing Arts Center, located at 3801 South Central Ave, Cicero, Illinois.

2. Pledge of Allegiance

Attendees recited the Pledge of Allegiance

3. Swearing in of Student Member, Osvaldo Perez

Attorney Edward Wong administered the Oath of Office to Osvaldo Perez as the newest Student Advisory Member of the Board.

4. Roll Call

Present:

Frances F. Reitz, Trustee
Anthony Martinucci, Trustee
Jose Collazo, Trustee
Susan Grazzini, Trustee
Charles Hernandez, Trustee
Oscar Montiel, Trustee
Osbaldo Perez, Student Advisory

Absent: Susan Banks, Trustee

Also Present:

Dr. Stan Fields, President
Edward Wong, Attorney, Del Galdo Law Group, LLC

5. Citizen Comments

None

6. Recognition

None

7. Reports

- 7.1. ICCTA – ACCT
None

8. President's Report

8.1. Finance Review

Mireya Perez, Chief Financial Officer/Treasurer, presented the FY23 Final Budget. Mireya reported that the Education Fund and Operations and Maintenance Fund is what she calls the Operating Fund make up about 50% of the total budget. She also reported that the three major sources of revenue are property taxes, state grants, and tuition and fees. Property taxes make up 29% of the fy23 budget, state grants make up 32% and tuition and fees make up 38% of the total revenue. Percentages are very similar to fy22, with an overall increase in revenue of 8%. The expenses by program are, Instruction, having the highest percentage at 37%, followed by Institutional Support at 20%, Student Services at 10% and Operation & Maintenance at 10%. Salaries and benefits continue to be the highest expenses category for the Operating Fund, making up 60% of expenditures.

8.2. Athletic Eligibility

Jason Nichols, Athletics Director, talked about new strategies that his department will implement to keep track of the student athletes' academic progress.

9. Approval of the resolution adopting the Annual Budget for fy23, beginning July 1, 2022, and ending June 30, 2023, of the Illinois Community College District No. 527.

Trustee Martinucci made a motion to approve the Annual Budget for fy23.
Trustee Collazo seconded the motion
Ayes: Collazo, Grazzini, Martinucci, Montiel, Reitz, and Student Advisory Perez.
Nays: None Absent: Trustee Banks
"Trustee Hernandez voted "pass."

10. Closed Session

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or their representatives, or deliberations concerning salary schedule for one or more classes of employees. [5 ILCS 120/2(c)(1)]

Trustee Martinucci made a motion to convene in closed session at 11:19 AM
Trustee Grazzini seconded the motion
Ayes: Trustees, Collazo, Grazzini, Hernandez, Martinucci, Montiel, Reitz, and Student Advisory Perez.
Nays: None Absent: Trustee Banks
Motion Carried

Trustee Reitz made a motion to re-convene the meeting at 12:06 PM

Trustee Marinucci seconded the motion

Ayes: Trustees, Collazo, Grazzini, Hernandez, Martinucci, Montiel, Reitz, and Student Advisory Perez.

Nays: None Absent: Trustee Banks

Motion carried

11. Consent Agenda.

Trustee Hernandez asked about agenda item 11.18. Approval of the purchase of a new vehicle. He asked the reason behind the college having to purchase a new vehicle. President Fields stated that the purchase for the new vehicle is for the use of the Maintenance Department.

Trustee Martinucci made a motion to establish the Consent Agenda, which includes Agenda items 11.1 to 11.33.2, as listed below.

Trustee Grazzini seconded the motion

Ayes: Trustees, Collazo, Grazzini, Martinucci, Montiel, Reitz, and Student Advisory Perez.

Nays: None Absent: Trustee Banks

Trustee Hernandez voted "pass".

Motion Carried

Trustee Reitz asked for a motion to approve the Consent Agenda with the terms and amendments discussed and agreed upon during closed session.

Trustee Reitz made a motion to approve the Consent Agenda, which includes Agenda items 7.1 to 7.31.1, as listed below.

Trustee Martinucci seconded the motion

Ayes: Trustees, Collazo, Grazzini, Martinucci, Montiel, Reitz, and Student Advisory Perez.

Nays: None Absent: Trustee Banks

Trustee Hernandez voted "pass".

Motion Carried

11.1. Approval and Ratification of Accounts Payable and Payroll for the month of July 2022, in the amount of \$4,951,748.00, and Budget Transfers, in the amount of \$0.00.

11.2. Approval and Ratification of Accounts Payable and Payroll for the month of June 2022, in the amount of \$3,679,445.00, and Budget Transfers, in the amount of \$160,045.

11.3. Approval of the Monthly Budget Report for fiscal year to date ending in July 2022.

11.4. Approval of the Monthly Budget Report for fiscal year to date ending in June 2022.

11.5. Approval of the Treasurer's Report for June 2022.

11.6. Approval of the Treasurer's Report for July 2022.

11.7. Approval of the renewal of the affiliation agreement with Chamberlain University for precepting Health Science students.

- 11.8. Approval of the renewal of the National Junior College Athletic Association NJCAA membership, in the amount of \$3,600.00.
- 11.9. Approval of the renewal of the National Junior College Athletic Association NJCAA coaches membership, in the amount of \$1,328.00.
- 11.10. Approval of the Differential Pay Report for Faculty for the summer 2022 semester, in the amount of \$12,269.07, pending additional class cancellations and/or additions.
- 11.11. Approval of the Addendum to the Adjunct Faculty Assignment/Employment Report for the summer 2022 semester, in the amount of \$116,999.85, pending additional class cancellations and/or additions.
- 11.12. Approval of the Addendum Faculty Overload Report for the summer 2022 semester, in the amount of \$448,821.12.
- 11.13. Approval of the Compensation Report for Adjunct Faculty teaching English 101, 102, 086, 088, 071, 076, 151, and 152, for summer 2022, in the amount of \$1,294.26.
- 11.14. Approval of the purchase of the online educational solution from Assessment Technologies Institute ATI, for Health Science students, in the amount of \$32,417.00.
- 11.15. Approval of an intergovernmental agreement with the Village of Stickney for a Law Enforcement Internship Program.
- 11.16. Approval of the Records Disposal Certificate submitted to the Local Records Commission to shred backlogged files from Financial Aid.
- 11.17. Approval of the purchase of Trane equipment for the HVAC Program, in the amount of \$32,641.19.
- 11.18. Approval of the purchase of a new vehicle from Golf Mill Chevrolet, in the amount of \$33,055.24.
- 11.19. Approval of the donation/transfer of title for two vehicles from Ford Co. for its continued use in the Automotive Technology Program.
- 11.20. Approval of the Physical Therapy Assistant PTA affiliation agreement with Loyola University Medical Center.
- 11.21. Approval of the 10% temporary work assignment of Michelle Herrera, to take temporary responsibility as Associate Dean of Student Services (Michael Brown), effective June 21, 2022 to September 7, 2022.
- 11.22. Approval of the temporary job duties for Carolyn Markel, to complete administrative duties and provide training/consultation as Director of Adult Ed/CTE Grants.
- 11.23. Approval of the Independent Consultant Agreement with DD's Operations, LLC, and Facilities/Maintenance Department, \$35.00 per hr, effective July 1, 2022 to June 30, 2023.
- 11.24. Approval of the out-of-state- athletic travel for the women's softball team to Byron Center, Michigan, from September 23 - 24, 2022, with the approximate cost of \$900.00.
- 11.25. Approval of the out-of-state athletic travel for the women's volleyball team to Tampa, Florida, from September 7-11, 2022, with the approximate cost of \$11,843.71.
- 11.26. Approval of fy23 non-union compensation and employment agreements, as submitted.
- 11.27. Approval of the salary increases for the Classified Staff Excluded employees for fy23.
- 11.28. Approval of the following Facility Use Permit
 - 11.28.1. AlphaBet Soup Productions, JPAC Theater, Oct 25-28,2022, Dec 25-28, 2022, Jan 10-18, 2023, April 3-7, 2023 & May 3-5, 2023, from 10 AM to 1 PM, at no cost.
 - 11.28.2. Berwyn Development Corporation, Room 327C, Oct. 7, 14, & 21, 2022, from 8:30 AM to 5:30 PM, at no cost.
 - 11.28.3. Real Estate Institute, Room 106-C, Saturdays and Sundays, August 1 to December 18, 2022, from 8 AM to 5 PM, at no cost.
- 11.29. Updated Job Descriptions

- 11.29.1. Administrative Assistant for Duplications (Part-Time & Evenings).
- 11.30. Approval of Full-Time Employment
 - 11.30.1. Perla Santoyo, Special Events and Program Manager, \$50,000.00, effective August 29, 2022.
 - 11.30.2. Erika Alonso, Data Support Specialist for the Adult & Career Technical Educational Department, \$48,219.17, effective September 13, 2022.
 - 11.30.3. Jienica Samonte, Grant Accountant for the Business Office, \$62,000.00, effective August 29, 2022.
 - 11.30.4. Carolyn Markel, Adult Education Faculty, effective August 18, 2022.
- 11.31. Approval of Part-Time Employment
 - 11.31.1. Betzy Marquez, Student Aide for Institutional Advancement, \$12.00 per hr, effective August 25, 2022.
 - 11.31.2. Marisol Hernandez, Student Aide for Institutional Advancement, \$12.00 per hr, effective August 25, 2022.
 - 11.31.3. Alyssa Jeanbaptiste, Student Aide for Fitness Center, \$12.00 per hr, effective August 12, 2022.
 - 11.31.4. Lizbeth Herrera, Student Aide for Fitness Center, \$12.00 per hr, effective August 12, 2022.
 - 11.31.5. Gianine Boado, Student Aide, Fitness Center, \$12.00 per hr, effective August 12, 2022.
 - 11.31.6. Lissete Diaz, Part-Time Cashier, effective August 24, 2022.
 - 11.31.7. John Kiser, Adjunct Instructor for Physical Ed., effective August 18, 2022.
 - 11.31.8. Lauren Pearson, Adjunct Instructor for Chemistry, effective August 18, 2022.
 - 11.31.9. Lincoln Pinto, Adjunct Instructor for Business, effective August 18, 2022.
 - 11.31.10. Norah Owens, Adjunct Instructor for Psychology, effective August 18, 2022.
 - 11.31.11. Richard Niezgoda, Adjunct Instructor for Biology, effective August 18, 2022.
 - 11.31.12. Zachary Stelmach, Adjunct Instructor for Biology, effective August 18, 2022.
 - 11.31.13. Jaeda Mort, Adjunct Instructor for Theater, effective September 6, 2022.
 - 11.31.14. Frank Marcello, Adjunct Instructor for Business Program, effective August 24, 2022.
 - 11.31.15. George Martinez, Fitness Center Specialist, effective September 1, 2022.
 - 11.31.16. Peter Coccaro, Adjunct Instructor for Automotive Technology, effective August 23, 2022.
 - 11.31.17. Jazmine S. Jimenez, Peer Tutor, \$12.00 per hr, effective September 6, 2022.
- 11.32. Approval of Resignations
 - 11.32.1. Yadira Nungaray, Service Aide for Child Learning Center, effective June 1, 2022.
 - 11.32.2. Desteny Herrera, Service Aide for Panther Pantry, effective August 12, 2022.
 - 11.32.3. Rebeka Tovar, Fitness Center Specialist Part-Time, effective July 31, 2022.
 - 11.32.4. Christine Garbe, Faculty Nursing, effective August 15, 2022.
 - 11.32.5. Luis Vazquez, Police Officer Part-Time, effective July 15, 2022.
 - 11.32.6. Sandra Bish, Project Administrator, effective July 28, 2022.
 - 11.32.7. Lacey Deloera, Adjunct Nursing, effective August 24, 2022.
 - 11.32.8. Manuel Becerra, Fitness Center Specialist, effective September 16, 2022.
- 11.33. Approval of Terminations
 - 11.33.1. Laura Valdez, COVID Tester, effective July 14, 2022.
 - 11.33.2. Jessica Molinar, COVID Tester, effective July 31, 2022.

12. Adjournment

Trustee Martinucci moved to adjourn the Regular Meeting of the Board.
Trustee Collazo seconded the motion.
All were in favor. Motion carried

The meeting was adjourned at 12:15 PM

/s/ Frances Reitz
Board Chair

/s/ Jose Collazo
Board Secretary