



# MORTON COLLEGE

Minutes for the Regular Meeting  
Wednesday, December 14, 2022

Approved

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## **1. Call to Order**

A Regular Meeting of the Budget of Trustees of Morton College was held on Wednesday, December 14, 2023, beginning at 11:03 AM in person at the Morton College Jedlicka Performing Arts Center, located at 3801 South Central Ave, Cicero, Illinois.

## **2. Pledge of Allegiance**

Attendees recited the Pledge of Allegiance

## **3. Roll Call**

### **Present:**

Frances F. Reitz, Trustee  
Anthony Martinucci, Trustee  
Susan Grazzini, Trustee  
Oscar Montiel, Trustee

### **Absent:**

Susan Banks, Trustee  
Jose Collazo, Trustee  
Charles Hernandez, Trustee

### **Also Present:**

Dr. Stan Fields, President  
Edward Wong, Attorney, Del Galdo Law Group, LLC

## **4. Citizen Comments** - None

## **5. Recognition**

5.1. Men's Soccer, NJCAA Division II, National Runner Up

## 5.2. Cross Country

### **6. Reports**

6.1. ICCTA – ACCT – Trustee Reitz commented on the Join Governance Training Institute held by the Illinois Community College Trustees Association/Association of Community College Trustees held at Triton Community College from November 30 to December 2, 2022.

6.2. Faculty Out of State Travel Report - Information Only

### **7. President's Report**

#### **7.1. Finance Review**

Mireya Perez, Chief Financial Officer/Treasurer, presented on the 2022 Tax Levy. She also reported the monthly Educational, Operations and Maintenance Funds updates.

### **8. Approval of the resolution authorizing the 2022 Tax Levy and certifying compliance with the Truth in Taxation Act, as submitted.**

Trustee Martinucci made a motion to approve the 2022 Tax Levy and certifying compliance with the Truth in Taxation Act as submitted

Trustee Montiel seconded the motion

Ayes: Trustees, Grazzini, Martinucci, Montiel, Reitz

Nays: None    Absent: Trustees Banks, Collazo, and Hernandez

### **9. Consent Agenda**

Trustee Martinucci made a motion to establish the Consent Agenda, which includes agenda items 9.1 to 9.42.2, as listed below

Trustee Montiel seconded the motion

Ayes: Trustees, Grazzini, Martinucci, Montiel, Reitz

Nays: None    Absent: Trustees Banks, Collazo, and Hernandez

Trustee Montiel made a motion to establish the Consent Agenda, as listed below

Trustee Grazzini seconded the motion

Ayes: Trustees, Grazzini, Martinucci, Montiel, Reitz

Nays: None    Absent: Trustees Banks, Collazo, and Hernandez

9.1. Approval of the Minutes of the Regular Board Meeting held on October 26, 2022, and the Special Board Meeting held on November 30, 2022.

9.2. Approval and Ratification of Accounts Payable and Payroll for the month of November 2022, in the amount of \$4,094,141.00, and a budget transfers, in the amount of \$64,800.00.

- 9.3. Approval and ratification of accounts payable and payroll for the month of October 2022, in the amount of \$3,405,191.00, and budget transfers, in the amount of \$887,158.00.
- 9.4. Approval of the Monthly Budget Report for fiscal year to date ending in October 2022.
- 9.5. Approval of the Monthly Budget Report for fiscal year to date ending in November 2022.
- 9.6. Approval of the Treasurer's Report for October 2022.
- 9.7. Approval of the Treasurer's Report for November 2022.
- 9.8. Approval of the renewal of the national institutional membership with the Hispanic Association of Colleges and Universities, in the amount of \$6,360.00.
- 9.9. Approval of the Paralegal Internship Agreement and Intern Addendum with the Del Galdo Law Group, LLC.
- 9.10. Approval of the 3-year Cadence Text Messaging System, in the amount of \$81,648.00, partially funded by HEERF grant.
- 9.11. Approval of the following Facility Use Permit
  - 9.11.1. Boy Scouts of America, Pathway to Adventure Council, January 14, 2022, at no cost.
  - 9.11.2. Illinois Council on Problem Gambling, January 13, 2023, at no cost.
- 9.12. Approval of the BoardBook Subscription to TASB, Inc., in the amount of \$4,000 for the period of 9/1/2022 to 8/31/2023.
- 9.13. Approval of the Calendar of Regular Board Meetings from January through December 2023.
- 9.14. Approval of the out-of-state travel of the men's cross country to Tallahassee, Florida, from November 10-13, 2022, at an approximate cost of \$6,399.00.
- 9.15. Approval of the out-of-state-travel of the men's wrestling team to Grand Rapids, Minnesota, from January 6 - 8, 2023, at an approximate cost of \$6,450.00
- 9.16. Approval of the out-of-state of the women's basketball team to Benton Harbor, Michigan, from January 6 -7, 2023, at an approximate cost of \$4,400.00
- 9.17. Approval of the out-of-state of the men's basketball team to Benton Harbor, Michigan, from January 6 - 7, 2023 at an approximate cost of \$4,400.00
- 9.18. Approval of the Independent Contract Agreement with Elisa McKinley as Head Athletic Trainer, \$5,500.00 per month, effective July 1, 2022 to June 30, 2023.
- 9.19. Approval of the updated three-year agreement with Mesirow Insurance Service, in the amount of \$50,000.00 annually, (approved on October 26, 2022, Regular Board Meeting.)
- 9.20. Approval of the Adjunct Assignment/Employment Report for Fall semester 2022, in the amount of \$610,600.00.

- 9.21. Approval of the Addendum Faculty Overload Report for the fall 2022 semester, in the amount of \$380,574.22.
- 9.22. Approval of the Differential Pay Report for faculty, in the amount of \$16,146.88, as submitted, pending additional class cancelations and/or additions.
- 9.23. Approval of ATI Testing for the nursing student comprehensive review, in the amount of \$35,400.00, funded by HEERF grant.
- 9.24. Approval of the Institutional Membership in the Illinois Community College Trustees Association for fy23, in the amount of \$5,570.00 (2nd payment).
- 9.25. Approval of the continued annual membership with The League for Innovation, in the amount of \$855.00.
- 9.26. Approval of the Keith RN membership, in the amount of \$2,370.00, effective January 6, 2023.
- 9.27. Approval of the National League for Nursing Membership, in the amount of \$1,530.00
- 9.28. Approval of the continued annual membership with the Government Finance Officers Association, in the amount \$500.00.
- 9.29. Approval of the resolution adopting a master educational agreement with The Paint Center of Illinois for Health Science clinicals.
- 9.30. Approval of the lane change, new salary per the Collective Bargaining Agreement (CBA) for Irene Mulvey, Nursing Department, effective January 12, 2023.
- 9.31. Approval of the lane change, new salary per the Collective Bargaining Agreement (CBA) for Cynthia Young, Nursing Department, effective January 12, 2023.
- 9.32. Approval of the purchase of the UPS System from Nationwide Power, in the amount of \$44,436.60, funded by HEERF grant.
- 9.33. Approval of the donation of obsolete PC's to The Youth Technology Corporation/Morton High School.
- 9.34. Approval of the lowest responsible bidder for the Tutoring Center project to LoDestro Construction, in the amount of \$681,000.00, funded by STEM & HEERF grants.
- 9.35. Approval of the lowest responsible bidder for the Building F Renovation project to Reed Construction, in the amount of \$259,000.00. partially funded by CDB.
- 9.36. Approval of New Job Descriptions
  - 9.36.1. College Bridge Program Manager
  - 9.36.2. Student Aide, Radio Station
- 9.37. Approval of Updated Job Descriptions
  - 9.37.1. STEAMers Camp Instructor (Community Education)

9.37.2. Summer Camp Counselor (Temporary)

9.38. Approval of Full-Time Employment

9.38.1. Guillermo Gasca, Associate Director of Library Services, \$72,000.00, effective January 1, 2023.

9.38.2. Cristal Hernandez, One Stop Center Specialist, effective January 3, 2023.

9.39. Approval of Part-Time Employment

9.39.1. Mikayla Berquist, Student Aide, Fitness Center, \$12.00 per hr, effective November 5, 2022.

9.39.2. Xavier Neris, Student Aide, Fitness Center, \$12.00 per hr, effective November 7, 2022.

9.39.3. Benyamin Perez, Student Aide, Fitness Center, \$12.00 per hr, effective November 16, 2022.

9.39.4. Andreas Sanches, Student Aide, Art Department, \$12.00 per hr, effective November 22, 2022.

9.39.5. Kayla Pilgrim, Peer Tutor, \$12.00 per hr, effective November 18, 2022.

9.39.6. Laurie Contreras, Student Aide, Student Activities Office, \$12.00 per hr, effective November 28, 2022.

9.39.7. Esmeralda Ramirez, Student Aide, Student Activities Office, \$12.00 per hr, effective November 29, 2022.

9.39.8. Robert Salas, Student Aide, Theatre, \$12.00 per hr, effective December 7, 2022.

9.39.9. Bryant Gomez, Student Aide, Human Resources, \$12.00 per hr, December 12, 2022.

9.39.10. Vivian Velazquez, Administrative Assistant, Duplications, \$15.14 per hr, effective January 3, 2023.

9.39.11. Andrew Moy, Adjunct Instructor, PTA (Orth), effective January 12, 2023.

9.39.12. Clarisa Gomez, Student Aide, Dean's Office, \$12.00 per hr, effective December 8, 2022.

9.39.13. Stephanie Schmidt, Fitness Center Specialist, effective December 26, 2022.

9.39.14. Jenna Wengler, Writing Tutor, \$21.00 per hr, January 3, 2023.

9.39.15. Dragana Gole-Obradovic, Adjunct Instructor, English, effective January 12, 2023.

9.39.16. Jenna Wengler, Adjunct Instructor, English, effective January 13, 2023.

9.40. Approval of Resignation

9.40.1. Michael Brown, Associate Dean of Student Services, effective December 9, 2022.

9.41. Approval of Retirement

9.41.1. Armando Perez, Campus Police Officer, January 3, 2023.

9.42. Approval of Termination

9.42.1. Ricardo Whitehead, Social Media Manager, effective November 16, 2022.

9.42.2. Edwin Lopez, Campus Police Officer (Part-Time), effective December 7, 2022.

**10. Adjournment**

Trustee Montiel made a motion to adjourn the Regular Meeting of the Board at 11:09 AM.

Trustee Grazzini seconded the motion

Ayes: Trustees, Grazzini, Martinucci, Montiel, Reitz

Nays: None    Absent: Trustees Banks, Collazo, and Hernandez

/s/ Frances Reitz  
Board Chair

/s/ Jose Collazo  
Board Secretary