



MORTON COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 527
Minutes for the Regular Meeting
Wednesday, January 25, 2023

APPROVED

1. Call to Order

The Regular Meeting of the Board of Trustees of Morton College was held on Wednesday, January 25, 2023, beginning at 11:04 a.m., in person at the Morton College Jedlicka Performing Arts Center, located at 3801 South, Central Ave, Cicero, IL.

2. Pledge of Allegiance

Attendees recited the Pledge of Allegiance.

3. Roll Call

Present:

Frances F. Reitz, Trustee
Anthony Martinucci, Trustee
Jose Collazo, Trustee
Susan Grazzini, Trustee
Oscar Montiel, Trustee
Charles Hernandez, Trustee
Osvaldo Perez, Student Trustee

Absent:

Susan Banks, Trustee

Also Present:

Dr. Stan Fields, President
Edward Wong, Attorney, Del Galdo Law Group, LLC

4. Citizen Comments

Jeffrey Molfetta, a first-year student at Morton College, had a petition for the Administration and The Board of Trustees requesting to refrain from having school in session on days of Federal or State election dates and a ballot drop box to be installed

on Campus. Trustee Hernandez suggested taking the petition to the Cook County Board of Election to designate a drop box.

5. Recognitions

5.1. Men's Soccer, NJCAA Division II, National Runner Up.

5.2. Men's Cross Country, NJCAA Division II National Qualifier.

Blanca Jara, Executive Vice President of Institutional Advancement, introduced Jason Nichols, Athletic Director to recognize the Men's Cross Country and Men's Soccer athletic students who did a great job winning the Region IV Skyway Championship and NJCAA D-2 national runner-up in Tucson, Arizona. Jason also recognized Juan Franco, Men's Soccer Coach for his fantastic job. He reported that the soccer team had a 3.2 GPA overall.

Marisol Velazquez, Associate Provost and Vice President of Student Services, talked about the New Student Union and the Hawthorne Collaboration Suite, which has conference rooms and collaboration spaces for staff and faculty, and the updated Library and Learning Center with computers and study rooms for students to use.

6. Report

6.1. ICCTA – ACCT

Trustee Reitz talked about the ICCTA /ACCT conference attended by Trustees, Hernandez, Grazzini, and Reitz on December 2022. She reported that the Board would be working with an ACCT representative in the coming months.

The student trustee, Osvaldo Perez gave his monthly report on the student activities during Welcome Week.

7. President's Report

7.1. Finance Review

Mireya Perez reported that Forvis, LLP, completed the Annual External Audit. Mireya introduced Director Kimberly Marshall, who reported on the institution's reports and reported a clean audit for fy22.

8. Consent Agenda

Trustee Martinucci made a motion to establish the Consent Agenda, which includes agenda items 8.1 to 8.33.8, as listed below.

Trustee Grazzini seconded the motion.
Ayes: Trustees, Grazzini, Collazo, Martinucci, Montiel, Reitz
Nays: None Absent: Trustees Banks
Trustee Hernandez abstained from voting.
Motion carried.

Trustee Martinucci made a motion to approve the Consent Agenda.
Trustee Grazzini seconded the motion.
Ayes: Trustees, Grazzini, Collazo, Martinucci, Montiel, Reitz
Nays: None Absent: Trustees Banks
Trustee Hernandez abstained from voting.
Motion carried.

- 8.1. Approval of the Minutes of the Regular Board Meeting held on December 14, 2022.
- 8.2. Approval and ratification of accounts payable and payroll for the month of December 2022, in the amount of \$3,015,412.00, and budget transfers, in the amount of \$177,499.00.
- 8.3. Approval of the Monthly Budget Report for fiscal year to date ending in December 2022.
- 8.4. Approval of the Treasurer's Report for December 2022.
- 8.5. Approval of the Comprehensive Annual Financial Report for fy22, and the accompanying communication prepared by Forvis, LLP Auditors.
- 8.6. Approval of the Paralegal Internship Agreement with the Law Office of Chistine Contreras.
- 8.7. Approval of the City Wide Maintenance Janitorial Service to clean, disinfect and deodorize Building E, for fy23, for an amount not to exceed \$48,617.00, funded by the HEERF grant.
- 8.8. Approval of the Watermarks Insights, LLC., a three-year contract for the curriculum management system, in the amount of \$45,045.00.
- 8.9. Approval of the purchase of Apple iPads for the 1:1 Program, in the amount of \$39,000.00, funded by the REMOTE grant.
- 8.10. Approval of the out-of-state travel of Stan Fields, College President, to attend the NSBA 2023 Annual Conference and Exposition in Orlando, Florida, April 1 - 3, 2023, at an approximate cost of \$3,410.00.
- 8.11. Approval of the out-of-state travel of the women's softball team to Tampa, Florida, from March 18 - 25, 2023, at an approximate cost of \$18,700.00.
- 8.12. Approval of the out-of-state travel of the women's softball team to Charlotte, North Carolina, from February 16 - 19, 2023, at an approximate cost of \$12,800.00.

- 8.13. Approval of the out-of-state travel of the baseball team to Vincennes, Indiana, from February 24 - 26, 2023, at an approximate cost of \$8,096.00.
- 8.14. Approval of the out-of-state travel of the women's wrestling team to Des Moines, Iowa, from February 3 - 4, 2023, at an approximate cost of \$740.00.
- 8.15. Approval of the out-of-state travel of the baseball team to Amarillo, Texas, from March 2 - 6, 2023, at an approximate cost of \$26,600.00
- 8.16. Approval of a 10% temporary salary increase for Suzanna Raigoza, Senior Accountant, to assist with responsibilities of the Grant Accountant position, effective November 1, 2022 to January 31, 2023.
- 8.17. Approval of a 10% temporary salary increase for Clara Martinez, to assist with responsibilities of the Simulation Coordinator position, effective January 1, to February 28, 2023.
- 8.18. Approval of a 10% temporary salary increase for Anayeli Fuentes, Human Resources Generalist, to assist with responsibilities of the HR Coordinator position, effective February 1, to April 30, 2023.
- 8.19. Approval of a 10% temporary salary increase for Liliana Raygoza, Human Resources Support Specialist, to assist with responsibilities of the HR Coordinator position, effective February 1, to April 30, 2023.
- 8.20. Approval of a 10% temporary salary increase for Michelle Herrera, Associate Dean of Academic Services, to assist with responsibilities of the Associate Dean of Student Services position, effective December 12, 2022 to March 12, 2023.
- 8.21. Approval of Building Services of America, LLC., as single source for cleaning supplies, in the amount of \$40,000.00.
- 8.22. Approval of the renewal of the Organization for Associate Degree Nursing membership, in the amount of \$595.00.
- 8.23. Approval of the appointment of Marisol Campos-Garcia as the Interim Director of Student Activities, \$64,000.00, effective January 26, 2023, to June 30, 2023.
- 8.24. Approval of the Demonica Kemper Architect fees for the Hawthone athletic fields fence replacement, culinary arts lab renovations, Building F renovations, Tutoring Center renovations, sliding glass doors project, in the amount of \$313,860.00
- 8.25. Approval of the Flood's Royal Flush to supply a three-unit port-a-potty trailer rental due to construction in building E, in the amount of \$49,000.00, expense will be reimbursed by the Capital Development Board.
- 8.26. Approval of the Cicero Consolidated Police Dispatch Agreement for dispatch services subject to a final, binding agreement, effective May 2, 2023, in the amount of \$179,632.00.
- 8.27. Approval of Bee Liner Lean Services for the sliding glass doors project, in the amount of \$197,000.00.

8.28. Approval of Tim's Glass & Mirror to replace the glass in the Tutoring Center and hallways, in the amount of \$42,177.92

8.29. Approval of the resolution adopting a master educational affiliation agreement with Athletico Management, LLC for Health Science clinicals.

8.30. Approval of the following Facility Use Permits

8.30.1. Berwyn South School District 100, Freedom Middle School 8th grade Promotion Ceremony, Gymnasium, May 31, 2023, at no cost.

8.30.2. Berwyn South School District 100, Heritage Middle School 8th grade Promotion Ceremony, Gymnasium, June 1, 2023, at no cost.

8.30.3. Berwyn South School District 100, Freedom & Heritage Middle Schools Band Festival, JPAC Theatre, March 18, 2023, at no cost.

8.31. Approval of Full-Time Employment

8.31.1. Thomas Tate, Campus Chief of Police, \$115,000.00, effective February 1, 2023.

8.31.2. Raul Chavez, Network and Computer Systems Analyst, \$82,000.00, effective February 6, 2023.

8.32. Approval of Part-Time Employment

8.32.1. Jacqueline Sanchez Diaz, Student Aide, Music Department, \$13.00 per hr, effective January 17, 2023.

8.32.2. Esteban Ceballos, Student Aide, Music Department, \$13.00 per hr, effective January 17, 2023.

8.32.3. Justin Aranda, Student Aide, Music Department, \$13.00 per hr, effective January 17, 2023.

8.32.4. Sarah Stricker, Early Childhood Support Specialist, \$22.00 per hr, effective January 30, 2023.

8.32.5. Luz Maria Silva, Early Childhood Support Specialist, \$22.00 per hr, effective January 30, 2023.

8.32.6. Samantha Rojas, Student Aide, Theatre, \$13.00 per hr, effective January 23, 2023.

8.32.7. Thera Lambert, Adjunct Faculty, Business Management/Accounting Department, effective January 30, 2023.

8.32.8. Ryan Barnett, Adjunct Faculty, Biology, effective January 12, 2023.

8.32.9. Michele Mohr, Adjunct Faculty, English, effective January 12, 2023.

8.32.10. Fabio Pibiri, Adjunct Faculty, Biology, effective January 12, 2023.

8.32.11. Caleb Arndt, Student Aide, Fitness Center, \$13.00 per hr, effective January 23, 2023.

8.32.12. Katie Valdez, Service Aide, Adult Education, Community Programming & Outreach, \$14.23 per hr, effective January 30, 2023.

8.33. Approval of Resignations

8.33.1. Itri Papanikolla, Educational, Retention, Tutor Specialist, effective November 9, 2023.

8.33.2. Kaileen Magana, Student Aide, Student Activities Office, effective December 8, 2022.

8.33.3. Olga Arias, Adjunct Faculty, English, effective December 19, 2022.

8.33.4. Diana Rodriguez, Student Success Coach, effective January 17, 2023.

8.33.5. Paul Gomez, Part-Time Police Officer, effective January 12, 2023.

8.33.6. Ivan Saucedo, Spirit Store Manager, effective January 27, 2023.

8.33.7. Alysa Jeanbaptiste, Student Aide, Fitness Center, effective December 2, 2022.

8.33.8. Gianine Boado, Student Aide, Fitness Center, effective January 12, 2023.

9. **Adjournment**

Trustee Martinucci made a motion to adjourn the Regular Meeting of the Board.

Trustee Collazo seconded the motion.

Ayes: Trustees, Grazzini, Collazo, Hernandez, Martinucci, Montiel, Reitz

Nays: None Absent: Trustees Banks

The Regular meeting adjourned at 11:21 a.m.

/s/ Frances Reitz
Board Chair

/s/ Jose Collazo
Board Secretary