



Morton College

Public Regular Board Meeting

Wednesday, April 26, 2023, 11:00 AM



MORTON COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 527
COOK COUNTY, ILLINOIS
Agenda for the Regular Meeting
Wednesday, April 26, 2023

Agenda for the Regular Meeting of the Morton College Board of Trustees of Illinois Community College District No. 527, Cook County, to be held at 11:00 AM on Wednesday, April 26, 2023, in the Building E, 3801 S. Central Avenue, Cicero, IL 60804.

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Citizen Comments

5. Recognition

5.1. Novice Nationals Forensic Tournament, Speech and Debate Team

5.2. Skyway Art Festival

5.3. Skyway STEM

5.4. Student Awards at Illinois Community College Juried Exhibition Competition

5.5. Student Trustee, Osvaldo Perez

6. Reports

6.1. ICCTA - ACCT

6.2. Student Trustee, Osvaldo Perez

6.3. Out-of-State Travel Report - Information Only

7. President's Report

7.1. Capital Improvements

7.1.1. Athletic Complex Renovation, DKA

7.2. Finance Review

7.3. Paramedic Program

8. Consent Agenda

Approval of the consent agenda, items may be removed from the consent agenda at the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the Board.

8.1. Approval of the Minutes of the Special Meeting of the Board held on February 28, 2023, and the Regular Meeting of the Board held on March 29, 2023.

- 8.2. Approval and ratification of accounts payable and payroll for the month of March 2023, in the amount of \$4,700,453.00, and budget transfers, in the amount of \$174,939.00.
- 8.3. Approval of the Monthly Budget Report for fiscal year to date ending in March 2023.
- 8.4. Approval of the Treasurer's Report for March 2023.
- 8.5. Approval of the renewal of the annual membership with the Association of Title IX Administrators (ATIXA), in the amount of \$4,999.00, effective April 1, 2023, to March 31, 2024.
- 8.6. Approval of the membership with the National College Testing Association, in the amount of \$500.00.
- 8.7. Approval of the membership with West Central Municipal Conference, in the amount of \$1,950.00.
- 8.8. Approval of the Morton College investment guidelines for fy24.
- 8.9. Approval of the purchase of four Cisco Catalysts 9300 from Nobletec, LLC, to sustain the cameras, Access Point, and support the new equipment in the IT Department, in the amount of \$47,849.69, funded by the HEERF grant.
- 8.10. Approval of the purchase of 50 iPads from Apple Inc., for the CNA Program, in the amount of \$26,000.00.
- 8.11. Approval of the purchase of 25 all-in-one computers and 25 monitors from CDW to update technology in classroom 320B, in the amount of \$37,456.25, funded by the HEERF grant.
- 8.12. Approval of the purchase of 50 Surface Pro Laptops from Microsoft for the Nursing Program, in the amount of \$33,451.50.
- 8.13. Approval of the lowest responsible bidder for phase 1 of the Culinary Arts Program facility renovation project to Reed Construction, in the amount of \$1,931,000.00.
- 8.14. Approval of the benefits package for eligible employees for fy24.
- 8.15. Approval of the list of Designated Depositories of excess funds for fy24.
- 8.16. Approval of the Compensation Report for the adjunct faculty members teaching English 101, 102, 086, 071, 076, 151, and 152, for the Fall 2023 semester, in the amount of \$5,762.10.
- 8.17. Approval of Building Services of America, LLC., as a single source provider for cleaning supplies, in the amount of \$25,000.00.
- 8.18. Approval of the renewal of the clinical affiliation agreement with The British Home for Retired Men & Women, for Health Sciences.
- 8.19. Approval of the memorandum of understanding with the Morton Arboretum.
- 8.20. Approval of the partnership agreement with Cicero District 99 for the ActUp Theatre Camp Program for young learners within the district from 4th to 8th grade.
- 8.21. Approval of the sabbatical leave request by Dr. Maria Romero Yuste, Spanish Faculty, for the Fall 2023 semester.
- 8.22. Approval to establish the following ad hoc committees of the Board, in accordance with Board Policy 1.5.7: Governance/HLC, Academic Programs/Nursing, and Physical Plant/Athletics/Campus Police.
- 8.23. Approval of Facility Use Permits

8.23.1. Peace Officers Memorial Foundation of Cook County, southeast parking lot, 8:00 a.m. - 10:30 a.m., May 10, 2023, at no cost.

8.23.2. Berwyn Recreation, soccer fields, 10:00 a.m. - 8:00 p.m. April 30 to August 31, 2023, at no cost.

8.23.3. Lyons Elementary School District 103, Edison School 5th Grade Farewell, JPAC Theatre, May 23, 2023, at no cost.

8.23.4. Latino Youth High School, Graduation Ceremony, JPAC Theatre, June 8, 2023, at no cost.

8.24. Approval of Full-Time Employment

8.24.1. Cara Bonick, Director of Physical Therapy Program, \$95,000.00, effective July 1, 2023.

8.24.2. Adam Bradley, Assistant Director of Facilities and Operations, \$80,000.00, effective April 27, 2023.

8.25. Approval of Part-Time Employment

8.25.1. Cara Huff, STEAMers Camp Instructor, \$50/hr., effective June 26, 2023.

8.25.2. Agustin Alamo, STEAMers Summer Camp Counselor, \$18.00/hr., effective June 26, 2023.

8.25.3. Alyssa Marmolejo, STEAMers Summer Camp Counselor, \$18/hr., effective June 26, 2023.

8.26. Approval of New Job Descriptions

8.26.1. Paramedic Program Director

8.26.2. Adjunct Instructor, Paramedic

8.26.3. Clinical Coordinator for Paramedic

8.26.4. Student Aide, Adult, and Career Technical Education

8.27. Approval of Updated Job Descriptions

8.27.1. Data Support Specialist

8.27.2. Vice President of Institutional Advancement and Innovation

8.28. Approval of Terminations

8.28.1. Daniel Smith, Campus Police Officer (Part-Time), effective March 27, 2023.

9. Adjournment

Special Meeting of the Board
on Wednesday, May 3, 2023, at 11:00 a.m.,
In the JPAC Theatre

Trustee Board Material for APRIL

April 5th

Clothesline Project- students had the ability to write a message on plain shirts with paint, regarding sexual assault awareness month.

(Over 10 students made shirts)

April 12th

Sexual Wellness- Corazon community service reps came and did a presentation on what to consider when being sexually active and how to be sexually active safely.

April 13th

Wacky Trikes, Drug and Alcohol Awareness- outside of the student commons there was a course that students were able to drive through while riding a tricycle and wearing goggles that gave the perception of what it would feel like while driving under the influence. Recourses were also provided for students with facts regarding alcohol and drug usage.

(63 Students Attended)



MORTON COLLEGE
Minutes for the Special Meeting of the Board of Trustees
Tuesday, February 28, 2023

1. Call to Order

The Special Meeting of the Board of Trustees was called to order by Board Chair, Frances Reitz at 9:24 a.m. in person at the Morton College STEM Center, located at 3801 South, Central Ave, Cicero, IL.

2. Roll Call

Present:

Frances F. Reitz, Trustee
Anthony Martinucci, Trustee
Jose Collazo, Trustee
Oscar Montiel, Trustee (via Zoom)
Charles Hernandez, Trustee
Susan Grazzini, Trustee

Trustee Martinucci made a motion to connect with Trustee Montiel via Zoom.

Trustee Grazzini seconded the motion.

Ayes: Trustees, Grazzini, Collazo, Martinucci, Reitz

Nays: None Absent: None

Trustee Montiel was connected via Zoom.

Also Present:

HLC Evaluation Team 2023

Team Chair, Dr. Kristal H. Thraikill, Vice Chancellor for the Academic Affairs University of Arkansas, Mena, AR.

Dr. Julia M Deisler, Interim Dean, School of Trades, Advanced Technology, and Sustainability and Business Professional Studies, and Education, Santa Fe Community College, Santa Fe, NM
Damian M Von Frank, Instructor of Economics & Social Sciences, Northwood Technical College, Rice Lake, WI.

Dr. Steven Erickson, Interim Vice President of Institutional Effectiveness and Technology Solutions Minnesota State Community and Technical College, Fergus Falls, MN.

Robert A. Spohr, Vice President of Academic Affairs, Montcalm Community College, Sidney, MI.

3. Citizen Comments

None

4. New Business

4.1. Discussion with HLC Peer Review Team

Trustee Martinucci made a motion to begin the discussion with HLC Peer Review Team.

Trustee Collazo seconded the motion.

Ayes: Trustees, Grazzini, Collazo, Martinucci, Reitz

Nays: None Absent: None

Trustee Montiel was connected via Zoom.

HLC Team Chair:

I'm from the University of Arkansas, Rich Mountain - a small rural community college in western Arkansas, about 10 miles from Oklahoma. We serve approximately 604 students and it is a small residential campus. (*HLC Team Members Introduced Themselves and Institutions Represented*)

HLC Team Chair

The reason that we are here today is a 4th year mid-cycle review. We are not looking for anything in particular. It is an across-the-board broad spectrum. This is a review before the reaffirmation of accreditation several years from now. So that is not the purpose of this visit. It is based on what you submitted to us in your institutional HLC Assurance Argument, telling us this is how we are doing in terms of our own self-evaluation. Then we come in and what we do through discussion with various groups is to see if there's something that was not presented in the evidence. Because what happens with the Assurance Argument is the institution provides documents, documentation that here is what you say that you do and there is a limited word count.

You can't elaborate on everything in the Assurance Argument. There is a limited word count and then documents are attached as evidence that support what you say you do in the five criteria. And, so, we come in as an evaluation team and we might discover that you are a little fuzzy on this or that. So that's why we talk to everyone. And it may be in some areas more than others because the HLC consistently looks at assessment of student learning, for example, as a high priority. But we look at everything. So, from talking to senior staff and administrators based on the org chart, we talk about everything just to ensure that everything is in alignment. And so that's our purpose today. And, in the past, there were some issues related to the Board, in particular, that the HLC had a particular focus.

And as part of this review, there was a particular report that was included in the Assurance Argument report, an Embedded Report, describing how you have fixed some issues that were found to be concerns previously.

None of the members of this team were involved in previous assessment. So, this is a fresh evaluation. We need to just talk to you about a few issues as we would talk with you anyway as part of the overall review, but I'll focus on that later. So, can I find out how long each of you has served in this capacity as a trustee? (Trustees introduced themselves and how many years on the board)

HLC Team Chair:

So, one of the things that HLC has looked at previously and you now have on your website is board training and there has been an issue in the past. So, I would like to know what is your perception right now? What is your role as a trustee and what do you feel you should be doing for the institution?

Trustee Reitz:

I personally feel that my heart is in this school. My whole goal is to better educate people in our district, make the quality of life better for families and students, be it anyone to come on campus and have a better life experience. Right now, I think we're in a good place for new people that have come on board. There's a couple of individuals here, new people. Unfortunately, the pandemic made it difficult with us trying to meet, talk, communicate and respond. So, that was pretty hard coming out of that. We were able to have a retreat with our Illinois Community College Trustees Association. And that was in April. We sat down and discussed things and we talked about our goals and initiatives and things that we are supposed to be doing as board members.

Also, the State of Illinois incorporated training that's required for trustees. So, that was very important and it is informative training. We go further to educate ourselves, more training, something new, these things are always evolving and changing. In November, my goal as chair was to have a retreat (twice a year - one in the fall and spring) for continuous training and coming out of the pandemic. So, we were not able to have the retreat last November and then there was some illnesses. Unfortunately, our trustee that resigned lost her husband and her 16-year old grandson over the past year. She really had a rough time last year.

The other thing is I'm happy that the HLC is here. We're moving forward and it's a process for everybody.

Trustee Collazo:

I attended here out of high school and met my wife here as well. They keep talking about Morton and I feel proud of it because I feel that it has come a long way. Education for the kids. I see graduation. I see all this happening here. We've been doing a great job.

Trustee Grazzini

I also graduated from the Morton College nursing program. My daughter also graduated from the Morton College Nursing School and I had five children and all five but one at one time attended Morton College. And I very proud to be a board member. I think this community needs Morton College. We have a very diverse community and what I would like to see in the future, I'd like to see us expand some of our programs.

Trustee Martinucci:

My daughter is on the basketball team here and they've been very successful.

Like I said, I could not be prouder of what has taken place here. It is one of many that could give you a sense of pride. I know right now we're working on the ball fields is the next thing. And since then I think we're very proud of what we accomplished and looks like there's going to be even more moving forward.

I deal with the high school. My daughter goes to school here. Proud of fact that she goes to school here and very proud of everything that we've accomplished. I would agree hundred percent with what both trustees have said - definitely heading in the right direction. I think there's a lot that has been accomplished. It just gives you a great feeling when you're here. to see our talk. Our basketball team, as we are ranked right now first in the nation. And that's all important because it gives our community a

sense of pride and everybody kind of rallies around the college. We have done a great job on social media, promoting it and every place I go that somebody says, "wow" you guys are building this, you guys have done this.

And I think we've done a great job of getting the word out - come to Morton College. Frankly, a lot of our kids need to come, they can't afford to go to a four-year college. And I see it all the time. Kids on the basketball team and I got four that are playing on the match team and two or three of them I know are already off for a four year. And I know its sports but that small percentage of it, they've been very successful.

When we first started, compared to what our auditorium looks like, the fitness center open free to every resident. Before, everything looked back in the seventies.

Trustee Hernandez:

I probably would never have gone to college if it was not for Morton College. Probably went to work, did something else but I never would have gone to college. When I went to Morton College we were meeting in the high school, store fronts, things like that. So, when I came back in the years after Illinois University, I worked in the police department. So, I have a very, very soft spot for law enforcement. I completed 45 years.

Before I became a trustee, two or three, four years ago, a group of retired guys would meet for breakfast on a regular basis. Retired public servants and one particular one that was a trustee and he had a passion for our children and for our youth and for the community. In the four years we met for breakfast, I watched Joe Belcaster, become sick, he was diagnosed with a terminal disease and toward the end, Mr. Belcaster was on oxygen and very weak. One time, he grabbed me and said, would you consider replacing me on the Morton College Board of Trustees?

Trustee Montiel (via Zoom)

Let me just introduce myself. My name's Oscar. I don't have a chance to meet everyone in person today. I appreciate you coming out. My role at the college, for me, it's fairly simple. I work in the nonprofit sector. I serve youth of the community. So, my organization is a boys and girls club of Cicero, associated with Boys and Girls Clubs of America. So we provide afterschool services for youth and I've been in this profession for over 15 years. So, I've always had the pleasure of serving youth, younger youth through grade school, through high school, helping them pursue their dreams, their education and professions. And for me the opportunity to be on the board was an opportunity to help bridge the gap of young adolescent to adults for a lot of these youth to pursue higher education. And, so, a lot of what I do is help motivate youth and get them in a place to succeed. But, being on the board now is allowing me to not only do that but to be able to make decisions for a community college and provide them with the best type of education and facilities that we can. So, for me, improving the college at every capacity, so that the kids of our community have the best because I do believe that our kids, our youth deserve the best in the community.

HLC Team Chair:

Thank you. So, are there problems, are your thoughts on what the conflict might be? Is there really or has that been resolved.

Trustee Reitz:

First, if anybody else wants to jump in. When we had our retreats in April of 2022 with the ICCTA, I believe the consensus was the trustees were kind of out of the loop of certain things that were reported because the board agendas and the consent agendas, the meetings did become very short. A lot of things were on consent agenda and that's basically what we communicated to Jim Red. And prior to that, also we met with Rick Legon. That was there prior. One of the issues, the board is not here to micromanage. Our responsibility is board policy, oversee the policy and oversee the hiring of the president and let the president run the day-to-day operations of the college.

However, there are certain items that were raised and a couple other interests who I assume not present, but certain things that were on the consent agenda that were not discussed in detail. There was a purchase of property that created a new soccer field and something like that is something big. We've had very poor facilities here for athletics and wanted to, the Trustees brought that up with the meeting that we weren't aware of but we didn't know the college was purchasing it and responsible for it and it told not a consent agenda. So that was the consensus that I felt coming out of that meeting was that we need to change the agenda where it's more of a discussion driven, where there's more opportunity for discussion and things so the trustees can hear instead of just getting everything jammed through. So, that was one issue and we were planning on having a retreat to discuss with Rick Legon and that was to focus on changing up the agenda even with said that was one of the issues is to change the agenda where it was more discussing more reports, strategic planning, finance, things like that going before the meeting. We have a special close session if needed but our meetings have pretty much shortened to under ten minutes long. I think that's the main issue that I feel we need to change.

HLC Team Chair

Alright, let me back up this a little bit. And, so, going back and looking at what was presented previously in other reviews by the HLC and they are determined that are some issues with the Board and part of it was training about the roles and responsibilities. And so again we've read and understand that you had trainings and that kind of thing. So, from just looking at the past, it appears that there was a lot of board interaction with previous administration that for whatever reason did not work out and there was a lot of turn over within the president's office. Could you explain to me what we've been on our time SO'S so helpful that you've been a long time.

Could you tell me, let's go back because I want to show that contract if possible prior. So if you could tell me what happened before when there was all of that turnover and there was intervention from HLC.

Trustee Reitz

We've had a little bit of turnover on the board of trustees, also Sue Banks just resigned recently. We had Trustee Belcaster sadly passed away. Prior to that we had also, I don't know if I'm missing anyone else and Frank Aguilar, oh Trustee Cundari, She also resigned. So, this standing stems from prior to Dr. Fields coming on board, he's, he's been president six years. So, when he first came on we did have retreats with board members and basically the path that we were on prior to MS arrival was retreats, training, talking about board goals, board evaluation, assessing your performance, talking to the president about his goals the following year, how did we think how the president was doing things, like that.

We were in a good path. And then what happened was some trustee were a little bit too vocal about things and possibly just giving too much input. And I believe the president that were here, we had a couple of them, Leslie Navarro, President Knight, Dr. Grove. So, there was a transition and I think with the new state law that says we're supposed to be trained now on one, three and five years having the

board stay on focused with training and going over evaluations, having someone here from ICCTA, having some continuous training as we have new board members coming on the board knowing what your mission is, what your obligation is to the constituents you run for this board. Cause I didn't answer for myself and I would imagine everyone on board agrees. We love this community, we love our district love students here. We're all products of the student evolving.

Probably the majority of us are lifelong residents and I believe everyone's heart is to try help educate students and create a better life for them. And I think some trustees maybe in the past took that more as a opportunity to just maybe, possibly micromanage. And that's not what a trustee's role is. We're here to sit back and oversee everything that the president does, create policy, review that and be to constituents and serve the community and just letting administration run the school. And I think we all have that focus now. We realize we're here elected to serve constituents. It's not to run the school as part of the community. It's very difficult cause we live in the community. People want to come and tell you things, right and employee. And so they see us at the grocery store and say things and so I mean that's pretty common in community colleges.

HLC Team Chair:

So it sounds like that you've had some issues in the past and that was recognized in the past and so on and then you kind of revise that role and then now we've got Dr. Fields in here and so if you're not micromanaging and you've backed up a little bit and revise that role, you had training and all of that, what happened? Because it sounds to me like a pendulum shift that you had all kinds of things going on here and then you said then we got down to 10 meetings. What happened? How did you go from here to here? You just stepped back from completely as trustees. Tell me what happened.

Trustee Reitz:

I think the main thing that happened was when we were put on notice, that was a very scary place to be. Think that we could lose our accreditation and it's because of a board governance issue that just did not sit well with trustees and that we could be put on notice and lose our accreditation, the board evidence issues and everyone needs to sit down and read board policies, just go on and get training, educate yourself, you're going to be elected to this board and serve as a trustee

Then the pandemic happened. So, we had that the where everyone did take a step back, everything was zooming, people weren't coming to athletic events on campus. And yet the pendulum did swing the other way because we realized we're focused on what it is for the school to be run by the president. But right now, I think it needs to be reassessed again through meetings, having retreats a couple times a year and talking about what is the issue that's going on here, how do we change up the agenda, how do we get more reports where there's more information shared. So for sure again, just a five minute meeting. The two reps that we talked with said that's very unusual.

HLC Team Chair

And we've heard that, I don't call it, I want to say zealous participation and then we've swung back to we've got a 10 minute meeting and it's kind of a hands off and that doesn't work either.

You said that right? And so now we're trying to pull it back the other way. So what would you like to see happen with administration right now if it's you're not getting enough information, what's missing? What information would you like to have?

Trustee Reitz:

Well I think to go back to way the way the event was before where there was reports, where there was administration that were given assessment of what's going on, let's talk about student outcomes. Our enrollments have been decreasing. What are we doing to increase enrollment on campus, the students that register for school and then dropout, what's the completion rate? Let's see what's happening as far as getting students who sign up onsite registration, talking about getting know completion rates.

I think that would be important. We have a nursing program talking about the nursing program kind of change, our physical therapy, occupational, different things like that just to give a report to the board, what's going on. So, I think it needs to swing back if we could trust that's on this board. No, we're not clear to start a debate as a board meeting happens and micromanage, we're here to listen. So, when the people in the community do stop us at Jewel or at the library or the fitness center or something like that, thank you for your question, I'll to pass along to the board chair, the president. A lot of people are a little bit nervous about safety, especially with crime in the city of Chicago.

We didn't have a police chief for a period of time here and the previous police chief made a presentation to the board trustees. This was months ago, months and months ago. And it was quite worrisome. You're worried and then all of a sudden now they have the police chief resign. There's a, we trust while our students are safe, they are being educated.

Trustee Martinucci:

We've been beat up pretty good by the HLC. There was one time in particular, I'll never forget it, our HLC liaison came to a board meeting – Linnea_ and it was in the old board room and it was a great speech and I know from my standpoint and I'm going to make it short but it was in front of everybody in the meeting, and it was a, so when you say the pendulum, I believe from the trustees that they went there. And it was like that's why it hit us right the head. It was like we're not going to lose our accreditation because we hired a president and it definitely swung that way. But there was a time it was getting serious that and when she came and spoke that time and it set us straight.

I don't question for actually, oh we're going to sit and listen to 20 minutes during our coordinated presentations whether that's good or bad but we see what's going. So yeah, I think you hit it right out of that from wherever you're looking at that it was definitely, it was like and that's it. And then the pandemic hit and it was basically remote meetings for a year and a half and we talked about fiscal responsibility.

HLC Team Chair:

You approve a 66 million budget and that's kind of a big, big ticket on agenda. So definitely looking all of that as trustees being responsible for that approval is so important. If I were board member, I would want to know but that's not micromanagement. That is making sure you're informed and understand the 66 million dollar budget and having some questions about where it's going and how it was achieved to even build that way.

Trustee Martinucci:

And the one thing I think what sometimes people understand out there and vote on things have been done before that planning period, get the pre-agenda. Fran goes over the pre-agenda meeting and if she has questions she, so five, six days before the meeting of things are iron out, take off the budget, take off the agenda at that point it is adjusted.

So, that happens behind closed doors. I know I was the board chair for a short couple of years but I know exactly what is going on. But that's done at that time. So, I think it's all really going over most of this and we if we have a question to call up and ask for and chair ask responsibility.

HLC Team Chair:

That's something you're supposed to be doing as you're going to your retreats and say okay you're absolutely supposed to be. So you mentioned decreasing enrollment and completion rates being obviously important completion rates. Sure. But this decreasing enrollment, what was your role in looking at capital projects? Cause there's been a lot of money spent in the last few years and so if you've got increasing enrollment, how does a capital project fit into that?

Trustee Martinucci:

Well I don't, I dunno if decreasing if it was just during Covid.

Everyone knows the pandemic was an disaster, right? I think we were compared everybody else, right? I think we were bouncing back up there pretty good and that pandemic hurt that. But I think, so one of the reasons to do all of these project is to get, I'm sure you walked through the one shop and all that. So I think that was done with those funds and everything so that we were able to.

HLC Team Chair:

So, I mentioned capital projects in particular because it's a lot of money, it's a huge in and a huge investment in infrastructure for faculty and students. Absolutely. So what is the process if you're wanting a capital project, how does that process work?

Trustee Hernandez:

Make the capital project accessible to a community. Not only would a project enhance the lives and the education for students that participate here. I think the eyes of the community when they see something nice for their kids, I don't think you're going to get no, when I took the position as trustee, I didn't take it for personnel matters. I did it for the school. They have property to enhance the community.

HLC Chair:

No doubt. Nice buildings, more attractive for students for whenever they come through. You mentioned yourself in 72, it wasn't that. So trying to attract students that have a lot of options, you definitely want the facility to reflect the quality up here.

Trustee Collazo:

A couple years ago, a couple us got stuck in an elevator, you remember? We expect for figure out, getting things right with the buildings now and it's way different than it was and that is good news.

HLC Team Chair:

So, I guess what I'm asking in terms of capital projects and how did that flow for you? I guess that's not phrasing that question very well.

Trustee Reitz:

I mean take us back to on April 22 when decision came up with purchasing or not purchasing, basically getting the soccer fields donated from the Town of Cicero. That was when we came out of that meeting that we had was to have a part of a presentation at the board meeting.

Have the architect present to the board what the plans are, show us a drawing of the plant. This is what the college administration envisions because we are in charge of the budget. Where's the money coming from? How much funded and do you pay with federal grants, whatever. That was a big issue. Another issue was sitting in some of the meetings and voting on closing the bookstore and that's going to be a culinary program, whatever, start doing the culinary and there is a big culinary program in the high school. So that was a practical, it was raised. Why isn't this presented to the board that this is what we intend to do, close the bookstore and make it a culinary program. And I think that's where a couple of trustees were becoming vocal saying why are we finding out about this? Why can't this have been presented to the board? What is going on?

What do you envision happening? Is creating a culinary program here at the college a good idea? And I think that's where it should be talked about at a board meeting.

HLC Team Chair:

So that didn't happen, so it didn't happen? So, that's part of this pendulum swing. In fact, that's what brought me back to saying, hey too much before now and now what's happening? So, you're kind of swinging back that way and saying that the soccer field and the culinary program, wait a second, we need to slow down. Okay, so that makes sense. So capital projects definitely coming to you but you're saying that there's a snag there. Okay. So, it's my understanding and it was on the website that the president is resigning.

We found it interesting yesterday that no one on the staff mentioned it, nobody said anything because usually that's something if they have an issue with somebody they will talk about it. And I was like, oh that's just nature of people. That's what they do. But we didn't hear anything. And so looking and discovering that, oh okay, that he's resigning, would you share with me how you ended up there with him wanting to resign and nobody said anything. Was this a request or was this something that he volunteered or do?

Trustee Reitz

I would have to say that coming out of the pandemic, having meetings, there was discussion there. There's been some talking between trustees, the president, wanting to get more of a sit down one-on-one with the president and the board, asking what are your goals? What's going on here? Goals being completed. I believe that there was a little bit of friction and some trustees were not happy with it. I would walk out a meeting and have a couple of one-on-ones with the trustees. President was a little bit

uncomfortable and Dr. Fields submitted his resignation and explaining on resigning and he's supposed to resign in May. And then just for on June, November, I dunno if anyone else has any input

HLC Team Chair:

So, do you know if the decision was personal or?

Trustee Reitz:

I am not sure why he resigned, maybe he wanted to retire and move back to Arkansas. Was it personal animosity or friction with the board? It seems to be both.

And, also any discussion with Brad Ebersol, the ACCT rep, was supposed to run retreat last November. I know Sue Banks did get to talk to him and basically his interpretation was if there's not mutual respect and there's not trust and a good mix between the CEO and the board, if it's not fixable, not prepared to fix it, then it's best to move on. And I think, I don't know when, Keith, do you know what Dr. Fields submitted his recommendation?

Dr. McLaughlin:

I am not sure, you will need to look at the information on the website or boardbook.

HLC Team Chair:

It was August. It's on the website. Yeah. And so with that animosity, that's the reason, because I mean it's not unusual for a president to fulfill what they think they were meant to do at an institution and move on to another location is pretty common. But you had this issue before with administration and then there were things that got you on a magnifying glass with HLC and then there was hands off and then you come back saying hey now we need more information. Did the animosity come from that saying Hey we need more information than what we're getting now Or was it, I mean because that's one of the things that the board needs to do is that when you're looking at fiscal responsibility, you definitely have a role and a responsibility to ask him. Right?

Well would his resigning solve your problem?

Trustee Reitz:

I think I we had another issue that caused a lot of stress for the board, behind the campus there's 13 acres. It was a big project that took place. There was a previous vice president years ago. You assume you were on the board and know what was happening. Yes, I was. And so it was coming into a special closed meeting and the vice president at that time was put on paid administrative leave and then was eventually terminated. And I think when that happened, some of the trustees and speaking for myself, how could something like this happen, assuming we have a vice president and big part going on and all of sudden the vice president is on an administrative leave and then terminated.

That wasn't good to hear that. So, there was a couple other situations that happened where an HR director was terminated, showed up at board meeting, spoke publicly and really said some alarming things.

HLC Team Chair:

And when was that?

Trustee Reitz:

I don't know Probably three years ago. So, that definitely was alarming that the HR director before the board said some things like that.

HLC Team Chair:

Is this resignation something you requested or something that you wanted?

Trustee Reitz:

I felt, and I'm speaking for myself that if the board would sit down and have retreats twice a year, have the president attend, talk to the president and talk with the board, talk about your goals, have one on one, have more of the president and the board members talking about his role, our role, communication, what we're supposed to be, the perfect relationship between college president and the board of trustees. That it was fixable and that just that never materialized. We had one sit down in the very beginning of Dr. Fields's arrival on campus where I thought it went pretty well. And because he was not involved in higher ed prior to coming on board, one of the trustees that no longer on the board had recommended going out there and meeting out the college's residents and so on and so forth, learning more about higher education. And then it was like there was no communication after that.

So, the path forward to right now? I personally think things going on campus look terrific but let's focus on what our goal is as trustees. Like, we're responsible for the overall finances of the college. There should be better communication so there has been some friction and is the resignation surprise?

I'm not that surprised but I would've liked to work things out and better communicated to do things the right way and try to rebuild some trust and respect and communication. So that's where we're at now. And I know our board policy is when the current president leaves that the provost should step in. Yes, interim. And another thing we're supposed to talk about last November, what's the succession plan? Let's discuss with the board, what do we want to do ready to go with that meeting And then all of a sudden in two days it was cancel and I'm one seven so I need everyone here to sit down and discuss and talk about this.

HLC Team Chair:

Is it the general consensus of the board?

Trustee Hernandez:

I will reserve my comments for another time.

HLC Team Chair:

Well there's always a question mark. Having some conflict with a president and board is pretty common. Very common. Because you can have different goals. Slightly different agendas. Yeah, I mean it's slightly different. It's still keeping in mind that everyone's goals, which we can have different methods for getting to where you want to go. But a lot of different things that you can take into consideration that

impact that. And so trying to maneuver, that is always the challenge in any organization. And so now I guess if that is the resignation that he has submitted, has the board accepted it? Have you accept his resignation?

Trustee Reitz:

It was accepted. May? It was maybe before Christmas or something. No, I had November. I guess he tendered it. It said in August.

HLC Team Chair:

And, so, did you table that or did you accept it? Accepted it at that time? Okay, so now you have a daunting task of finding a new leader for the institution.

Trustee Reitz:

And that's where I feel like we're stuck because his resignation was accepted in August, then we were supposed to have this retreat to talk about it and then everything was canceled and it was canceled for lack of quorum. Okay. And then I was there planning the agenda back and right it was probably like a couple days. Okay, a couple of the trustees, one trustee, maybe had to go out town or something and maybe one other trustee was sick.

So, then we didn't in November and then we were going to hold the retreat in December. Basically I'm talking to Brad Ebersol, been on phone with him a couple times and zoom, saying listen, we got to get this done. I'm only one of seven and we to know a succession plan, what is its going to be? And he was giving us a couple of dates. April 13th is the date now that we locked in to talk about this. Is it going to happen? What's the succession plan? I'm just waiting for that date for us. And I asked, Brad if we don't have the full set of members of the board to come in, should we still continue? He said. And I said well the board policy states once the current president leaves, the provost will be interim, then we need to talk about interim president appointed as president, not interim. Does the board wish to do a nationwide serve, local whatever? But that has to be discussed with the board.

HLC Team Chair:

And it sounds like you've had some challenges. For sure. For sure. Okay. Well I appreciate your candor and what you perceive to be your problems previously, how you've worked through those. And so our remarks and how we write, like I said, will reflect that and, of course, no one's name will be used in any of that. There's nothing that's going to come on as being this one, that one, nothing like that. So moving forward, assuming you get together and figure out your succession plan following your policy, then you will have more conflict. Because that's the way it works. A little more conflict. But yeah, that's the nature of being on a board. But it sounds like you're all here because of the reasons why you served but your hearts appear to be the right place. Is there anything that anyone would like to ask?

Team Member:

What would you see is the biggest challenge moving forward?

Trustee Hernandez:

I agree - the enrollment. I would like to get more criminal justice programs, their safety program a little better than is now. And I also do like to see part of the problem to increase academically.

Trustee Grazzini:

So, I would like to see some collaboration with the elementary and high schools. I think culinary is an excellent program for this community. So basically that's what I to say.

Trustee Reitz:

There is an election in April. There are two trustees that are going to be running. Trustee Collazo. Congratulations. And there's another trustee coming on board. What I would like to see is again the collaboration with the board. Building a strong good relationship with the college president, having trust brought in respect, mutual respect, communication and just a sense of pride just to understand that we have a good, healthy, solid relationship with president of the college, the board just sleeping at night, knowing that everything is going to be okay as long as enrollment continues and kids are walking that graduation stage. I think we're getting to see that. Looking at the finance, making sure that the money is in places that it's needed.

Security it always a concern too. Just making sure that they're always staying on of this with what's going on in world, in the country, making sure you, our students are safe. That's what I would like to say. Just a better working relationship with the board and the CEO. And if it is we need to meet, talk about this. What's our succession plan is, why did Dr. Fields resign. So, is the relationship fixable or terrible? I don't know. That's something that we must get together and talk about. That's why I feel like right now that's good. Solid healthy relationship of mutual respect. The CEO and the board and if it is with the new president or regional president or Fields or whatever.

HLC Team Chair:

So, you would consider then rehiring?

Trustee Reitz:

Everything on the board, but at this point you decide we need to have a meeting.

HLC Team Chair:

I guess I'm asking is it not completely off the table?

Trustee Reitz:

I'm saying that it's not. So you have a campus that we're proud of, everything looks beautiful.

We were at a conference in December and we heard a presentation from a CEO and the board chair sitting next to each other talking about how positive and what a good relationship they had and how there's weekly email sent out. Personally, I just would like for a healthy, respectful, mutually relationship with the CEO and the board. And I need everybody to sit down, roll up our sleeves and figure this out.

Trustee Martinucci:

15 years in elementary education and I can agree with both of the other trustees. That's something that new now this going down to the elementary and I do agree with that but I definitely think enrollment because we have so many kids that need this place. But I agree, also involvement early on as has been said.

Trustee Collazo:

So, enrollment, and with college, working with the high school and I'm looking forward to resolving the issues with the president.

Trustee Montiel:

For me personally, I think just communication within the board. I think I'm speaking for the people on the board. We're all very strong minded people with our own opinions and we all have similar ideas of success and where we want to go with the college. But I guess our routes don't always line up on how to get there. So I think it's just a matter of really figuring out as a collective where we want to get. Because again, we all have similar ideas of where we want to go with the college and the end game. So I think sometimes we make clash on how to do that as a group. So just trying to find a way to better communicate with each other. Because again, at the end of the day we all have the same end goal.

HLC Team Member:

Last question - what's elevator pitch for Morgan College?

Trustee Hernandez:

Affordable. It's local.

Trustee Grazzini:

I basically would say that the same thing. I think faculty go above and beyond to help our student population and the community. So that would be my elevator pitch... plus cost. Cost and just about everything transferred I had children who went here and they went on but they had a very good education.

Trustee Reitz:

My main thing is to, and I again, plenty of conversations with people because I'm very involved with the community. Seniors get very involved with a lot of stuff. I see young people at Cinco de Mayo Festival and other festivals and it's like, you need to go on campus, make an appointment with a counselor, it is affordable. There's so much financial aid out there.

Trustee Martinucci:

Get on campus, get in the door and they will work it out and make it work. Your life can change. It is a beautiful place. Make an appointment and go see someone. They'll get started. But the pitch would be a little bit of both. This is very affordable. You're getting great education and we will make sure that everything is transferred to move on. They did an awesome job with they're boys that I've sat here all the time in the last few years and both here and on. We doing great job of getting into the next level

and also if think we done a great job in the community. Sometimes those seniors are coming up there and they just can't believe what is here. But we also did that. I think that this school is the right place to be. The people I talked to, even seniors, like I said before they graduated from here, they weren't going graduate from here so far, everything.

Trustee Montiel:

So< for me, I pitch education, flexibility and cost in that order education first because I think there's a stigma with a lot of young kids that believe or have in their heads that they won't receive an education as good as somewhere else. And for me, I really try to hammer down that at Morton College you can receive an education as good as you could get anywhere if not better. Flexibility. Because community college, a lot of people obviously come from the community, a little flexibility. We all know youth are somewhat indecisive. And to commit somewhere, whether it be out of stay a little longer drive or just in terms of cost could be a very costly mistake to make. Right? And if you do that at a community college, you have the luxury of figuring yourself out. And then cost is a big one. But I like to put it at the end because I don't like to say just because it's affordable, you know should come. But it is something that does help with everything. It gives you a lot of educational flexibility. I said to kind of dabble in certain things if you're not too certain where you're heading or what direction you're heading as an adult.

HLC Team Chair:

Okay, I have no questions. So, to finish up our comments, I want to commend you on your service. Some of you this is a really long time. Thank you. As a community college administrator myself, I thank you that you're committed to quality in that way. I wanted you to know that its time, from the time that we have spent here, that you have competent administration, that you have committed and knowledgeable faculty for. What was great yesterday was sitting at lunch with really, really articulate students who could tell us about the quality of the education and some of those kids if they aren't your ambassadors they should be. And that would say, here are all of these qualities that we love about Morton. And so they said a lot about what you do here. I mean the facilities are nice. No, no doubt we should, you had something that science so, but facilities are great but we'll run in this place is the outcomes that you're getting with your students. And they were very, very articulate yesterday about what's, what's going on around you that they really liked. So, thank you for your service.

Trustee Reitz:

We have no other comments. I just wanted to add, I think one other thing, and I know I had mentioned that Trustee Banks, former trustee that retired.

But there was a situation that I think when we talk about, or when you asked of what spurred what started, and I can recall because I was present at this meeting, it was probably a year and a half ago prior to Fields' resignation in August, there was a little bit of a banter and a board meeting publicly between the president and another trustee at this table. And it was a little bit unprofessional where the banter wasn't using their designated titles like doctor, trustee. And they have a couple times at the end of this one specific meeting, trustee Sue Banks and I were getting ready to leave and the president came up to both of us and stated that this incident, and I'm saying this was I think started everything. He said, this incident is going to be recorded to HLC and Trustee Banks was taken aback by it - how would you say something like that?

Why you're going to call up Linnea Stenson or whoever from HLC because there was a banter back and forth between the trustee and the president. And I know when that happened, she was so upset that something like that would be reported to HLC. And I think that's what started the whole domino effect of the lack of communication and trust and respect. And the only reason I'm saying this because that was the timeline on that you said? I would have to say it was probably her husband passing away in January of last year. So it would've been, she's still coming to the meetings. It would've been probably in the 21. Yeah, probably early 21. Maybe February, March. Yeah. But it was pretty embarrassing.

HLC Team Chair:

Well we know nothing about that. Well, what I'm saying is that that comment never made it as far as us.

Trustee Reitz:

But then when comes to the next board meeting, that is going on and animosity and some of the trustees and she not every out, but this can't happen. This is not normal how the president would do this to the board. And I think that's what started, well okay, well let's sit down and have some training and to have a retreat, let's talk to the present. Let's try build on this, resolve this. And then that never happened. And here, yeah, we got to continue.

5. Adjournment

Trustee Martinucci made a motion to adjourn the Regular Meeting of the Board.

Trustee Collazo seconded the motion.

Ayes: Trustees, Collazo, Grazzini, Martinucci, Montiel, Reitz,

Nays: None

Meeting adjourned

Thank you everyone. Thank you, guys. It was a pleasure meeting you.

Frances Reitz
Board Chair

Jose Collazo
Board Secretary



MORTON COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 527
Minutes for the Regular Board Meeting
Wednesday, March 29, 2023

1. Call to Order

The Regular Meeting of the Board of Trustees of Morton College was held on Wednesday, March 29, 2023, beginning at 11:05 a.m., at Morton College Jedlicka Performing Arts Center, located at 3801 South, Central Ave, Cicero, IL.

2. Pledge of Allegiance

Attendees recited the Pledge of Allegiance

3. Roll Call

Present:

Frances F. Reitz, Trustee
Anthony Martinucci, Trustee
Leonard Cannata, Trustee (arrived at 11:11 a.m.)
Jose Collazo, Trustee
Oscar Montiel, Trustee
Osvaldo Peres, Student Trustee

Absent:

Charles Hernandez, Trustee

Also, Present:

Dr. Stan Fields, Trustee
Michael Del Galdo, Attorney, Del Galdo Law Group, LLC

4. Citizen Comments – None

5. Recognition

6. Reports

6.1. ICCTA - ACCT

6.2. Out of State Travel Report - Information Only

7. President's Report

7.1. Finance Review

Mireya Perez, Chief Financial Officer / Treasurer, provided an overview of the institution's finances for February 2023. Mireya gave an update on the Operating Fund Revenues & Expenditures expenses, and lastly, the Education Fund Expenditures were presented to the Board.

7.2. Nursing Program

Laurie Cashman, Dean of Adult, Career, and Technical Education, introduced Lauren Caruso, Associate Dean of Nursing Programs. Trustee Grazzini asked questions about the program. Lauren discussed Nursing students' test data statistics and a follow-up plan for students scoring less than 80% on tests.

7.3. Campus Police

Mireya Perez introduced Dolores Temes, Executive Director of Cicero Consolidated Dispatched Services, to talk about some of the dispatch services offered. Some of the services will include monitoring traffic on police and fire radio frequencies, relaying information received by such means to personnel of the District employing voice, computer-aided dispatch, mobile data communications, monitoring communications from and between the District's respective on-duty personnel, and relay messages if necessary.

7.4. HLC

Dr. Keith McLaughlin, Provost and Executive Vice President, explained to the Board members that the college is still waiting for the report from the HLC Team of Evaluation that visited Morton College on February 27 and 28 to do a comprehensive review. He stated that information would be provided as soon as we received The HLC final report.

7.5. Facilities

Joseph Florio, Director of Campus Facilities, gave an overview of the facility's renovation.

Chair Reitz stated that there is ongoing communication between the trustees and Dr. Ebersol regarding rescheduling a Board retreat originally scheduled for November 2022. The Board will reschedule the retreat when they can commit to a date. She also stated that she wants to focus on the agenda items the Board intends to follow up on. Chair Reitz proceeded to appoint the following standing committees: Trustee Grazzini and Trustee Collazo were appointed to be part of the Nursing Committee; Trustee Martinucci and Trustee Montiel were appointed to be part of the Camus Facilities, Police Department, and Athletic Programs; and Trustee Hernandez was appointed as an alternate. Chair Reitz, appointed Trustee Cannata, and herself will be part of the Governance/HLC Committee. Chair Reitz stated that the appointed committees would give updates and contribute to the board meetings.

8. Approval of the renewal of the clinical affiliation agreement with the Cicero Health Department for Health Science clinicals.

Trustee Martinucci made a motion to approve the renewal of the clinical affiliation agreement with the Cicero Health Department for Health Science clinicals.

Trustee Collazo seconded the motion.

Ayes: Trustees, Cannata, Collazo, Martinucci, Montiel, Reitz, Osvaldo Perez, Student Trustee

Nays: None Abstain due to interest conflict: Trustee Grazzini Absent: Trustee Hernandez

Motion carried

9. Approval of the five-year intergovernmental agreement with the Town of Cicero for Dispatcher Services, in the amount of \$179,632.00 year 1, \$187,395 year 2, \$195,507.00 year 3, \$203,969.00 year 4, and \$212,800.00 year 5.

Trustee Martinucci made a motion to approve the five-year intergovernmental agreement with the Town of Cicero for Dispatcher Services, in the amount of \$179,632.00 year 1, \$187,395 year 2, \$195,507.00 year 3, \$203,969.00 year 4, and \$212,800.00 year 5.

Trustee Collazo seconded the motion.

Ayes: Trustees, Cannata, Collazo, Grazzini, Martinucci, Montiel, Osvaldo Perez, Student Trustee

Nays: None Abstain due to interest conflict: Trustee Reitz Absent: Trustee Hernandez

Motion carried

10. Consent Agenda

Trustee Martinucci made a motion to establish the Consent Agenda, which includes agenda items 10.1 to 10.28.1, as listed below.

Trustee Grazzini seconded the motion.

Ayes: Trustees, Cannata, Collazo, Grazzini, Martinucci, Montiel, Reitz, Osvaldo Perez, Student Trustee

Nays: None Absent: Trustee Hernandez

Motion carried

Trustee Martinucci made a motion to approve the Consent Agenda

Trustee Montiel seconded the motion

Ayes: Trustees, Cannata, Collazo, Grazzini, Martinucci, Montiel, Reitz, Osvaldo Perez, Student Trustee

Nays: None Absent: Trustee Hernandez

Motion carried

10.1. Approval of the Minutes of the Regular Board Meeting held on February 22, 2023, and the Special Board Meeting held on March 7, 2023.

10.2. Approval and ratification of accounts payable and payroll for the month of February 2023, in the amount of \$3,846,979.00, and budget transfers in the amount of \$93,000.00.

10.3. Approval of the Monthly Budget Report for fiscal year to date ending in February 2023.

10.4. Approval of the Treasurer's Report for February 2023.

10.5. Approval of a sixty-month lease with Konica Minolta Premier for ten new copiers for the One-Stop-Center area, in the amount of \$35,710.87.

- 10.6. Approval of a three-year contract with NobleTec to monitor and safeguard the institution's system, in the amount of \$96,672.00 annually.
- 10.7. Approval of the continued membership with the Association of Governing Board of Universities and Colleges, effective April 1, 2023-March 21, 2024, in the amount of \$4,200.00.
- 10.8. Approval of the contract with Ferrilli to increase the institution's IT cybersecurity, in the amount of \$151,200.00 for 36 months.
- 10.9. Approval of a renewed resolution adopting an affiliation agreement with OSF Healthcare System, Ottawa Regional Hospital & Healthcare Center, Mendota Community Hospital, and OSF Multi-Specialty Group for Health Science clinicals.
- 10.10. Approval of the resolution adopting a master education affiliation agreement with Ivy Rehab Network, Inc., for Health Science clinicals.
- 10.11. Approval of the Ford Motor Company MLR License Agreement for automotive student service educational training.
- 10.12. Approval of the Farmer's Fridge statement of work/agreement to deliver and install a Farmer's Fridge in the student commons area, in the amount of \$0, unless the threshold of \$4,000.00 per month is not met.
- 10.13. Approval of out-of-state travel for Trustee Anthony Martinucci to attend the NJCAA DII National Women's Basketball Championship in Port Huron, MI, from March 21-26, 2023, at the approximate cost of \$2,100.00.
- 10.14. Approval of out-of-state travel for Trustee Anthony Martinucci to attend the IACBE 2023 Annual Conference and Assembly Meeting in Orlando, FL, from April 11-14, 2023, at the approximate cost of \$2,650.00.
- 10.15. Approval of the Differential Pay Report for Faculty, in the amount of \$28,148.17, pending additional class cancelations and/or additions.
- 10.16. Approval of the course fee changes effective Fall 2023.
- 10.17. Approval of the clinical affiliation agreement with The Rehabilitation Institute of Chicago d/b/a Shirley Ryan AbilityLab, for Health Science clinicals.
- 10.18. Approval of WebstaurantStore Plus annual membership, in the amount of \$1,188.00.
- 10.19. Approval for the lane change, new salary per the Collective Bargaining Agreement for Julianne Herrmann, Nursing Department, effective January 12, 2023.
- 10.20. Approval of a 10% temporary increase for Clara Martinez to assist with the responsibilities of the Simulation Coordinator position, effective March 1 - May 31, 2023.
- 10.21. Approval of the Settlement Agreement for Daniel Vasta, in the amount of \$8,500.00.
- 10.22. Approval of the purchase of a 2023 Chevrolet Tahoe for \$33,000.00, which includes a trade-in allowance of \$27,000.00.
- 10.23. Approval of Facility Use Permits
- 10.23.1. Berwyn South School District 100, Musical, JPAC theater, May 7 - 13, 2023, at no cost.

10.23.2. Illinois Storm Baseball, baseball and turf fields, March 4, 11, 18, 25 & April 1, 5, 7, 15, 19, 25, 2023, at no cost.

10.23.3. Pathway to Adventure Council, Boy Scouts of America, 1st floor of Building C, & Student Commons, Saturday, January 13, 2024, at no cost.

10.23.4. Corazon Community Services, parking lot, April 5,12,19, & 26, 2023, at no cost.

10.23.5. Ballet Folkloric Xochitl, JPAC theater & lobby, June 3, 2023, in the amount of \$1,000.00.

10.24. Approval of New Job Descriptions

10.24.1. Assistant Director of Campus Operations and Facilities.

10.25. Approval of Full-Time Employment

10.25.1. Andrea Cervantes, Senior Technical Support Specialist, effective April 3, 2023.

10.25.2. Joel Quezada, Help Desk and Technical Support Specialist, effective April 3, 2023.

10.26. Approval of Part-Time Employment

10.26.1. Refugio De La Torre, Custodian, effective April 2, 2023.

10.26.2. Gabriel Ribeiro Moreira, Student Aide, \$13.00 per hr., Student Ambassador, effective March 1, 2023.

10.26.3. Diego Dan Ri, Student Aide, Fitness Center, \$13.00 per hr., effective March 9, 2023.

10.26.4. Mariah Murillo, Student Aide, Fitness Center, \$13.00 per hr., effective March 15, 2023.

10.26.5. Matheus De Souza Santos, Student Aide, Student Ambassador, \$13.00 per hr., effective March 9, 2023.

10.26.6. Sibelle Nery Dias, Student Aide, Fitness Center, \$13.00 per hr., effective February 25, 2023.

10.26.7. Luis Victor Buriti, Student Aide, Fitness Center, \$13.00 per hr., effective February 25, 2023.

10.26.8. Cheryl Huff, STEAMers Camp Instructor, \$50.00 per hr., effective June 26-July 20, 2023.

10.26.9. Daniel Reyes, STEAMers Camp Instructor, \$50.00 per hr., effective June 26-July 20, 2023.

10.26.10. Alicia Garrett, STEAMers Camp Counselor, \$18.00 per hr., effective June 26-July 20, 2023.

10.27. Approval of Resignations

10.27.1. Luz Maria Silvia, ECE Support Specialist, effective March 20, 2023.

10.27.2. Tiffany Becerra, One Stop Center Specialist (Part-Time), effective March 20, 2023.

10.28. Approval of Terminations

10.28.1. Mark Boyajian, Campus Police Officer (Part-Time), effective, effective February 28, 2023.

11. Adjournment

Trustee Martinucci made a motion to adjourn the Regular Meeting of the Board.

Trustee Collazo seconded the motion.

Ayes: Trustees, Cannata, Collazo, Grazzini, Martinucci, Montiel, Reitz, Osvaldo Perez, Student Trustee

Nays: None Absent: Trustee Hernandez

The meeting was adjourned at 11:34 a.m.

Frances Reitz
Board Chair

Jose Collazo
Board Secretary

From: [Mireya Perez](#)
To: [Board Materials](#)
Subject: FW: Action Item 8.1 for 4/26/2023 Board Meeting
Date: Friday, April 14, 2023 11:02:41 AM
Attachments: [Board AS Totals 3.31.23.pdf](#)
[BT 3.31.23.pdf](#)
[Check Register 3.31.23.pdf](#)
[Over 10k Mar 2023.pdf](#)

Thank you,



Mireya Perez
Chief Financial Officer/Treasurer
P: (708) 656-8000, Ext. 2289
E: mireya.perez@morton.edu
www.morton.edu

From: Suzanna Raigoza <Suzanna.Raigoza@morton.edu>
Sent: Friday, April 14, 2023 10:57 AM
To: Mireya Perez <mireya.perez@morton.edu>
Subject: Action Item 8.1 for 4/26/2023 Board Meeting

Propose Action: THAT THE BOARD APPROVE AND RATIFY ACCOUNTS PAYABLE AND PAYROLL FOR THE MONTH OF MARCH 2023 IN THE AMOUNT OF \$4,700,453 AND BUDGET TRANSFERS IN THE AMOUNT OF \$174,939 AS SUBMITTED.

Rationale: [Required by Chapter 110, ACT 805, Section 3-27 of the Illinois Compiled Statutes]

Attachments: Resolution, Accounts Payable and Payroll Records

Thank you,

Suzanna Raigoza
Senior Accountant
Morton College
3801 S Central Ave
Cicero, IL 60804
P: 708-656-8000 ext 2305
F: 708-656-3194

BE IT HEREBY RESOLVED THAT accounts payable and payrolls for the month of March 2023, be approved and/or ratified in the amount of \$4,700,453 as listed on the attached sheet and supported by vouchers, invoices, purchase orders, and payroll registers, made available and referred to as necessary, and summarized as follows:

Current Funds (01),

Cash Disbursements - Monthly	03/31/2023	1,332,630
Payroll	03/15/2023	870,554
Payroll	03/31/2023	840,322
Student Refunds	03/31/2023	<u>993,827</u>
		4,037,333

O&M Restricted Fund (03)

Cash Disbursements - Monthly	03/31/2023	<u>663,120</u>
TOTAL ALL FUNDS		<u><u>\$4,700,453</u></u>

AND BE IT FURTHER RESOLVED THAT budget transfers in the amount of \$174,939 be approved as outlined on the attached Journal No. 1-9 entry dates attached hereto.

AND BE IT FURTHER RESOLVED THAT the treasurer of Morton College is hereby authorized and directed to make payments as listed and/or summarized above.

PASSED this 26th day of April by the Board of Trustees, Morton College, Community College District no. 527, Cicero, Illinois.

Morton College				
Budget Transfers				
March 2023				
	GL Account	Description	Debit	Credit
1	01-3090-30132-510600200	One Stop Student Services: Clerical-PT		5,000
	01-3090-30132-510800000	One Stop Student Services: Student Employees	5,000	
2	01-3010-30104-540600005	Admissions & Records: Memberships		1,600
	01-3010-30104-540200000	Admissions & Records: Printing	1,600	
3	01-0000-00000-600000000	General: Contingency		100,000
	01-6040-60202-550100020	Athletic Administration: Transportation	35,000	
	01-6040-60202-550900005	Athletic Administration: Lodging	15,000	
	01-6040-60202-550100015	Athletic Administration: Meal Money	20,000	
	01-6040-60202-540100205	Athletic Administration: Inst Equip < \$5,000	30,000	
4	06-1040-99254-590200000	PATH Grant: Student Grants/Schlr		15,000
	06-1040-99254-590100300	PATH Grant: Institutional Waiver	15,000	
5	01-3090-30132-540200000	One Stop Student Services: Printing		1,000
	01-3090-30132-540100100	One Stop Student Services: Office Supplies	1,000	
6	01-2080-20112-540100105	Dean Career & Technology: Office Equip < \$5,000		5,000
	01-2080-20112-530800000	Dean Career & Technology: Instr Serv Contracts	5,000	
7	01-8030-80116-540600005	Community Relations: Memberships		5,000
	01-8030-80116-550100005	Community Relations: Meeting Expense		5,000
	01-8030-80146-540100100	Development Campaigns: Office Supplies		2,450
	01-8030-80146-540600005	Development Campaigns: Memberships		5,000
	01-8030-80146-550100005	Development Campaigns: Meeting Expense		4,389
	01-8030-80148-540100100	Alumni Relations: Office Supplies		3,000
	01-8030-80148-550100005	Alumni Relations: Meeting Expense		3,000
	05-6030-60112-540800035	Store Inventory: School & Art Supplies		15,000
	05-6030-60112-540800025	Store Inventory: Clothing	15,000	
	01-8030-80148-530900000	Alumni Relations: Other Contract Services	27,839	
8	10-0000-95204-490000020	Skyway Art Fest: Misc Revenue		3,500
	10-0000-95204-590900000	Skyway Art Fest: Other Expenditures	3,500	
9	01-3060-30116-540200000	Student Activities: Printing		1,000
	01-3060-30116-550100005	Student Activities: Meeting Expense	1,000	
		Total Budget Transfers	174,939	174,939

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0112416	03/03/23	Recon	0001770	The Bank of New York	V0178524	03/01/23		535.00		535.00
								535.00		535.00
0112417	03/03/23	Recon	0000794	Ms. Janet M. Crockett	V0178308	02/23/23		448.15		448.15
								448.15		448.15
0112418	03/03/23	Recon	0000724	Dr. Brian R. Gilligan	V0177378	02/22/23		165.00		165.00
								165.00		165.00
0112419	03/03/23	Recon	0040272	Ms Beth A. Gilmartin	V0177379	02/23/23		390.00		390.00
								390.00		390.00
0112420	03/03/23	Recon	0207766	Massachusetts Mutual Lif	V0178529	03/01/23		3,504.38		3,504.38
								3,504.38		3,504.38
0112421	03/03/23	Recon	0206101	Kevin W. McManaman	V0178515	03/01/23		600.00		600.00
								600.00		600.00
0112422	03/03/23	Recon	0000925	Mr. Juan A. Rivera	V0177209	02/16/23		425.00		425.00
								425.00		425.00
0112423	03/03/23	Outst	0209695	Jonathan Rush	V0178514	03/01/23		270.00		270.00
								270.00		270.00
0112424	03/03/23	Recon	0001820	United States Postal Ser	V0178481	02/28/23		2,500.00		2,500.00
								2,500.00		2,500.00
0112425	03/03/23	Recon	0122566	Meredith A. Watkins	V0178315	02/24/23		2,229.55		2,229.55
								2,229.55		2,229.55
0112456	03/10/23	Outst	0218635	Eneld Ahmetaj	V0178568	03/07/23		140.00		140.00
								140.00		140.00
0112457	03/10/23	Outst	0173659	Mr. Scott Anderson	V0178576	03/07/23		140.00		140.00
								140.00		140.00
0112458	03/10/23	Recon	0159393	Don Baumgart	V0178561	03/07/23		420.00		420.00
								420.00		420.00

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0112459	03/10/23	Recon	0218190	Rasaan K. Booker	V0176577	02/03/23		250.00		250.00
								250.00		250.00
0112460	03/10/23	Recon	0075665	Emanueal J. Buckley	V0176585	02/03/23		500.00		500.00
								500.00		500.00
0112461	03/10/23	Recon	0159847	Craig Bunton	V0178584	03/08/23		140.00		140.00
								140.00		140.00
0112462	03/10/23	Recon	0000995	Bureau Water/Sewer Town	V0178590	03/09/23		385.75		385.75
					V0178591	03/09/23		1,229.01		1,229.01
					V0178592	03/09/23		198.10		198.10
					V0178593	03/09/23		198.10		198.10
					V0178594	03/09/23		198.10		198.10
					V0178595	03/09/23		198.10		198.10
								2,407.16		2,407.16
0112463	03/10/23	Recon	0192108	Ms. Laurie Cashman	V0178526	03/01/23		97.00		97.00
								97.00		97.00
0112464	03/10/23	Recon	0218676	George H. Courts	V0178585	03/08/23		140.00		140.00
								140.00		140.00
0112465	03/10/23	Recon	0001965	Michael Daniels	V0178572	03/07/23		140.00		140.00
								140.00		140.00
0112466	03/10/23	Recon	0162470	William B. DePue	V0178575	03/07/23		140.00		140.00
								140.00		140.00
0112467	03/10/23	Void	0200282	Diversiones Nenes Vargas						
0112468	03/10/23	Recon	0195025	Mr. Jason R. Edgar	V0178396	02/27/23		512.71		512.71
								512.71		512.71
0112469	03/10/23	Recon	0196796	Justin Fahy	V0178579	03/07/23		190.00		190.00
								190.00		190.00
0112470	03/10/23	Recon	0202361	Paul E. Frerking	V0178562	03/07/23		420.00		420.00
								420.00		420.00

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0112471	03/10/23	Recon	0214955	Mr. Samuel Gamino	V0178511	02/28/23		122.71		122.71
								122.71		122.71
0112472	03/10/23	Recon	0001360	John Garcia	V0178573	03/07/23		140.00		140.00
								140.00		140.00
0112473	03/10/23	Recon	0212851	Get Moore Softball	V0178555	03/07/23		7,700.00		7,700.00
								7,700.00		7,700.00
0112474	03/10/23	Outst	0162057	Johnny J. Jackson	V0178564	03/07/23		280.00		280.00
								280.00		280.00
0112475	03/10/23	Recon	0202660	Neal Jeffery	V0178570	03/07/23		140.00		140.00
								140.00		140.00
0112476	03/10/23	Recon	0161467	David P. King	V0178574	03/07/23		140.00		140.00
								140.00		140.00
0112477	03/10/23	Recon	0003327	Daniel E. Kusinski	V0178569	03/07/23		140.00		140.00
								140.00		140.00
0112478	03/10/23	Recon	0206101	Kevin W. McManaman	V0178556	03/07/23		600.00		600.00
								600.00		600.00
0112479	03/10/23	Recon	0001663	Pamela Oliver	V0178571	03/07/23		140.00		140.00
								140.00		140.00
0112480	03/10/23	Recon	0177526	Mr. Tom L. Pierce	V0178507	02/28/23		290.00		290.00
								290.00		290.00
0112481	03/10/23	Recon	0218636	Tyler Richards	V0178566	03/07/23		140.00		140.00
								140.00		140.00
0112482	03/10/23	Recon	0217227	Timothy S. Robinson	V0178565	03/07/23		140.00		140.00
								140.00		140.00
0112483	03/10/23	Recon	0215402	Debra Rodkin	V0176581	02/03/23		250.00		250.00

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								250.00		250.00
0112484	03/10/23	Recon	0001582	Dorran Stewart	V0178563	03/07/23		280.00		280.00
								280.00		280.00
0112485	03/10/23	Recon	0002396	John Szafraniec	V0178567	03/07/23		140.00		140.00
								140.00		140.00
0112486	03/10/23	Outst	0216753	Travis Thomas	V0178578	03/07/23		190.00		190.00
								190.00		190.00
0112487	03/10/23	Recon	0218192	Adrian Thornburg	V0176575	02/03/23		250.00		250.00
								250.00		250.00
0112488	03/10/23	Outst	0002057	Jennifer Washo	V0178577	03/07/23		190.00		190.00
								190.00		190.00
0112489	03/10/23	Outst	0158266	Mr. Christopher J. Wido	V0178557	03/07/23		495.00		495.00
								495.00		495.00
0112490	03/10/23	Outst	0158266	Mr. Christopher J. Wido	V0178558	03/07/23		495.00		495.00
								495.00		495.00
0112491	03/10/23	Outst	0158266	Mr. Christopher J. Wido	V0178559	03/07/23		495.00		495.00
								495.00		495.00
0112492	03/15/23	Recon	0177469	Bright Start College Sav	V0179874	03/15/23		100.00		100.00
								100.00		100.00
0112493	03/15/23	Outst	0001422	CCCTU-Cope Fund	V0179875	03/15/23		109.00		109.00
								109.00		109.00
0112494	03/15/23	Recon	0001374	College & University Cre	V0179877	03/15/23		200.00		200.00
								200.00		200.00
0112495	03/15/23	Recon	0001371	Colonial Life & Accident	V0179878	03/15/23		12.00		12.00
								12.00		12.00

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0112496	03/15/23	Outst	0160763	Illinois Education Assoc	V0179879	03/15/23		662.91		662.91
								662.91		662.91
0112497	03/15/23	Recon	0191845	Metropolitan Alliance of	V0179880	03/15/23		209.50		209.50
								209.50		209.50
0112498	03/15/23	Outst	0101061	Morton College Faculty	V0179876	03/15/23		93.13		93.13
								93.13		93.13
0112499	03/15/23	Outst	0001372	Morton College Teachers	V0179882	03/15/23		1,609.24		1,609.24
								1,609.24		1,609.24
0112500	03/15/23	Outst	0001372	Morton College Teachers	V0179881	03/15/23		3,125.88		3,125.88
								3,125.88		3,125.88
0112501	03/15/23	Outst	0001513	SEIU Local 73 Cope	V0179884	03/15/23		35.00		35.00
								35.00		35.00
0112502	03/15/23	Recon	0001373	Service Employees Intl U	V0179885	03/15/23		350.09		350.09
								350.09		350.09
0112503	03/15/23	Recon	0001563	State Disbursement Unit	V0179887	03/15/23		50.00		50.00
					V0179888	03/15/23		961.71		961.71
								1,011.71		1,011.71
0112504	03/15/23	Recon	0218573	Strategic Solutions Serv	V0179886	03/15/23		464.26		464.26
								464.26		464.26
0112505	03/15/23	Recon	0190089	3OE Solutions	V0178771	03/14/23	B0005082	4,333.00		4,333.00
								4,333.00		4,333.00
0112506	03/15/23	Recon	0209709	Accurate Employment Scre	V0178696	03/14/23	B0004730	3,023.50		3,023.50
								3,023.50		3,023.50
0112507	03/15/23	Recon	0194951	ACPA	V0178791	03/14/23	P0013056	950.00		950.00
								950.00		950.00
0112508	03/15/23	Recon	0206735	All Pro Truck Driving Sc	V0178812	03/14/23	P0013145	10,200.00		10,200.00

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								10,200.00		10,200.00
0112509	03/15/23	Recon	0190802	All-Types Elevators Inc	V0178702	03/14/23	B0004672	569.60		569.60
								569.60		569.60
0112510	03/15/23	Recon	0188188	Amazon Capital Services	V0178643	03/13/23	B0005018	32.94		32.94
					V0178644	03/13/23	B0005088	67.56		67.56
					V0178645	03/13/23	B0005162	227.92		227.92
					V0178646	03/13/23	B0005115	89.60		89.60
					V0178647	03/13/23	P0013088	727.96		727.96
					V0178648	03/13/23	B0004985	20.88		20.88
					V0178649	03/13/23	B0005155	39.77		39.77
					V0178650	03/13/23	B0005088	496.65		496.65
					V0178651	03/13/23	B0004787	135.34		135.34
					V0178652	03/13/23	B0005146	5.99		5.99
					V0178653	03/13/23	B0005173	818.94		818.94
					V0178654	03/13/23	B0005173	22.99		22.99
					V0178655	03/13/23	B0005146	771.17		771.17
					V0178689	03/14/23		29.90-		-29.90
					V0178796	03/14/23	P0013060	144.99		144.99
					V0178797	03/14/23	P0013052	14.90		14.90
					V0178798	03/14/23	P0013082	402.36		402.36
					V0178801	03/14/23	P0013084	25.98		25.98
					V0178802	03/14/23	P0013083	49.99		49.99
					V0179903	03/15/23	P0013071	193.44		193.44
					V0179905	03/15/23	P0012994	39.99		39.99
					V0179906	03/15/23	P0013125	132.39		132.39
					V0179907	03/15/23	P0013174	112.60		112.60
					V0179917	03/15/23	P0013031	896.59		896.59
					V0179927	03/15/23	P0013018	403.91		403.91
								5,844.95		5,844.95
0112511	03/15/23	Recon	0000977	Apple, Inc.	V0178641	03/13/23	B0005120	81.00		81.00
								81.00		81.00
0112512	03/15/23	Recon	0001490	Arc One Electric	V0178726	03/14/23	B0005158	1,310.75		1,310.75
								1,310.75		1,310.75
0112513	03/15/23	Recon	0199647	ASE Education Foundation	V0179928	03/15/23	P0013039	850.00		850.00
								850.00		850.00
0112514	03/15/23	Recon	0198820	Asure Software	V0178674	03/14/23	B0004728	131.99		131.99
								131.99		131.99

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0112515	03/15/23	Recon	0000973	AT&T	V0178678	03/14/23	B0005024	935.62		935.62
								935.62		935.62
0112516	03/15/23	Recon	0001953	AT&T Mobility	V0178681	03/14/23	B0004700	40.74		40.74
								40.74		40.74
0112517	03/15/23	Recon	0001953	AT&T Mobility	V0178642	03/13/23	B0004722	2,102.00		2,102.00
								2,102.00		2,102.00
0112518	03/15/23	Recon	0001401	AZ Commercial	V0178770	03/14/23	B0004841	10.14		10.14
								10.14		10.14
0112519	03/15/23	Recon	0200061	Believers	V0178815	03/14/23	P0013132	680.00		680.00
								680.00		680.00
0112520	03/15/23	Recon	0000995	Bureau Water/Sewer Town	V0178762	03/14/23	B0004924	198.10		198.10
								198.10		198.10
0112521	03/15/23	Recon	0206652	Cajan Laundry II, LLC	V0179890	03/15/23	P0013141	204.00		204.00
					V0179916	03/15/23	P0013147	95.50		95.50
								299.50		299.50
0112522	03/15/23	Recon	0218647	Career Development	V0178814	03/14/23	P0013129	150.00		150.00
								150.00		150.00
0112523	03/15/23	Recon	0000998	Carolina Biological Supp	V0179926	03/15/23	P0013085	930.73		930.73
								930.73		930.73
0112524	03/15/23	Recon	0001593	CDW Government LLC	V0178722	03/14/23	B0005175	1,207.00		1,207.00
					V0178806	03/14/23	P0013067	18,955.50		18,955.50
								20,162.50		20,162.50
0112525	03/15/23	Recon	0001195	Cintas Corporation	V0178756	03/14/23	B0004689	217.32		217.32
								217.32		217.32
0112526	03/15/23	Recon	0001195	Cintas Corporation	V0178712	03/14/23	B0004689	217.32		217.32
								217.32		217.32

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0112527	03/15/23	Recon	0211153	Cleared4 Inc	V0179872	03/15/23	B0004754	618.00		618.00
								618.00		618.00
0112528	03/15/23	Recon	0201853	Club Automation, LLC	V0178698	03/14/23	B0004737	1,192.55		1,192.55
								1,192.55		1,192.55
0112529	03/15/23	Recon	0001752	Comcast	V0179930	03/15/23	B0004698	251.69		251.69
								251.69		251.69
0112530	03/15/23	Recon	0001013	ComEd	V0178743	03/14/23	B0004716	6,946.76		6,946.76
								6,946.76		6,946.76
0112531	03/15/23	Recon	0001676	Del Galdo Law Group, LLC	V0178676	03/14/23	B0004825	6,532.50		6,532.50
					V0178677	03/14/23	B0004825	710.10		710.10
								7,242.60		7,242.60
0112532	03/15/23	Recon	0000989	Dick Blick	V0178724	03/14/23	B0005066	3.24		3.24
					V0178742	03/14/23	B0004839	427.80		427.80
					V0178755	03/14/23	B0005078	23.90		23.90
								454.94		454.94
0112533	03/15/23	Recon	0208992	Direct Energy Business	V0178738	03/14/23	B0004713	8,267.91		8,267.91
								8,267.91		8,267.91
0112534	03/15/23	Recon	0209578	DisposAll Waste Services	V0178735	03/14/23	B0004714	283.25		283.25
								283.25		283.25
0112535	03/15/23	Recon	0182724	Dyopath LLC	V0178745	03/14/23	B0005106	19,196.31		19,196.31
					V0179929	03/15/23	B0004669	8,137.50		8,137.50
								27,333.81		27,333.81
0112536	03/15/23	Recon	0002185	Ellucian Inc.	V0178805	03/14/23	P0013148	116.50		116.50
								116.50		116.50
0112537	03/15/23	Recon	0212760	F.E. Moran, Inc.	V0178749	03/14/23	B0004850	139,850.66		139,850.66
								139,850.66		139,850.66
0112538	03/15/23	Recon	0001033	Fisher Scientific Compan	V0178790	03/14/23	P0012956	88.73		88.73
					V0178807	03/14/23	P0013086	317.53		317.53

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								406.26		406.26
0112539	03/15/23	Recon	0001034	Flinn Scientific Inc	V0178782	03/14/23	P0013078	457.09		457.09
					V0178783	03/14/23	P0013081	33.00		33.00
								490.09		490.09
0112540	03/15/23	Recon	0196370	Follett Higher Education	V0178626	03/13/23		162,404.03		162,404.03
					V0178794	03/14/23	P0013080	1,790.98		1,790.98
								164,195.01		164,195.01
0112541	03/15/23	Recon	0205565	Game One	V0178684	03/14/23	B0005105	2,136.29		2,136.29
					V0178685	03/14/23	B0005105	1,126.66		1,126.66
					V0178727	03/14/23	B0005060	1,310.50		1,310.50
					V0178728	03/14/23	B0005060	4,865.44		4,865.44
					V0178729	03/14/23	B0005060	1,174.30		1,174.30
					V0178730	03/14/23	B0005060	92.64		92.64
					V0178731	03/14/23	B0004995	16,374.00		16,374.00
					V0178732	03/14/23	B0004998	14,525.00		14,525.00
					V0178733	03/14/23	B0004997	20,089.00		20,089.00
					V0178734	03/14/23	B0004996	16,374.00		16,374.00
					V0178739	03/14/23	B0005154	89.90		89.90
					V0178740	03/14/23	B0005154	8.99		8.99
					V0178741	03/14/23	B0005154	17.98		17.98
					V0178744	03/14/23	B0005154	4,630.15		4,630.15
					V0179873	03/15/23	B0005147	1,757.82		1,757.82
					V0179925	03/15/23	P0013190	100.80		100.80
								84,673.47		84,673.47
0112542	03/15/23	Recon	0001578	GW Berkheimer	V0179919	03/15/23	P0013030	64.80		64.80
					V0179920	03/15/23	P0013030	917.40		917.40
								982.20		982.20
0112543	03/15/23	Recon	0161549	Heartland Business Syste	V0178775	03/14/23	B0005015	262.50		262.50
								262.50		262.50
0112544	03/15/23	Recon	0205770	Henry Schein, Inc.	V0179921	03/15/23	P0013178	85.23		85.23
					V0179922	03/15/23	P0013178	69.47		69.47
								154.70		154.70
0112545	03/15/23	Recon	0001430	Higher Learning Commissi	V0178808	03/14/23	P0013142	1,025.00		1,025.00
								1,025.00		1,025.00
0112546	03/15/23	Recon	0210378	Hinckley Springs	V0178672	03/14/23	B0004814	47.94		47.94

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								47.94		47.94
0112547	03/15/23	Outst	0218680	Hispanic Business Networ	V0178804	03/14/23	P0013161	1,000.00		1,000.00
								1,000.00		1,000.00
0112548	03/15/23	Recon	0001381	Home Depot/GECF	V0178660	03/14/23	B0005169	141.30		141.30
					V0178661	03/14/23	B0005169	186.76		-186.76
					V0178662	03/14/23	B0005169	133.40		-133.40
					V0178663	03/14/23	B0005169	232.50		232.50
					V0178664	03/14/23	B0005169	497.18		497.18
								550.82		550.82
0112549	03/15/23	Recon	0001068	ILLCO, Inc.	V0178658	03/14/23	B0004684	166.00		166.00
					V0178688	03/14/23	B0004684	377.59		377.59
					V0178711	03/14/23	B0004684	131.36		131.36
								674.95		674.95
0112550	03/15/23	Recon	0001647	Iron Mountain	V0178768	03/14/23	B0004659	643.27		643.27
								643.27		643.27
0112551	03/15/23	Recon	0205187	Jameshaldermandotcom	V0178781	03/14/23	P0013137	210.00		210.00
								210.00		210.00
0112552	03/15/23	Recon	0193931	Johnson Controls Inc	V0178746	03/14/23	B0005166	1,207.02		1,207.02
								1,207.02		1,207.02
0112553	03/15/23	Recon	0001775	Jostens	V0178680	03/14/23	B0004897	21.72		21.72
					V0179914	03/15/23	P0013180	196.34		196.34
								218.06		218.06
0112554	03/15/23	Recon	0001890	Konica Minolta Bus Solut	V0178758	03/14/23	B0005055	102.00		102.00
					V0178759	03/14/23	B0005055	102.00		102.00
					V0178760	03/14/23	B0005055	102.00		102.00
					V0178761	03/14/23	B0005055	102.00		102.00
								408.00		408.00
0112555	03/15/23	Recon	0002233	Konica Minolta Premier F	V0178776	03/14/23	B0004662	451.00		451.00
								451.00		451.00
0112556	03/15/23	Recon	0002233	Konica Minolta Premier F	V0178764	03/14/23	B0004662	2,897.00		2,897.00
								2,897.00		2,897.00

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0112557	03/15/23	Outst	0002233	Konica Minolta Premier F	V0178767	03/14/23	B0004662	125.17		125.17
								125.17		125.17
0112558	03/15/23	Recon	0001559	Krueger International In	V0178778	03/14/23	B0005178	2,439.84		2,439.84
					V0178787	03/14/23	B0005178	1,812.32		1,812.32
								4,252.16		4,252.16
0112559	03/15/23	Recon	0188162	Lake County Press	V0178667	03/14/23	B0005016	378.00		378.00
					V0178669	03/14/23	B0005016	223.00		223.00
					V0178772	03/14/23	B0005016	225.00		225.00
					V0178773	03/14/23	B0005016	436.00		436.00
					V0178774	03/14/23	B0005016	523.00		523.00
								1,785.00		1,785.00
0112560	03/15/23	Recon	0001082	Lakeshore Learning Mater	V0179904	03/15/23	P0013064	582.96		582.96
								582.96		582.96
0112561	03/15/23	Outst	0205148	Lembke & Sons, Inc.	V0178683	03/14/23	B0004709	19.97		19.97
								19.97		19.97
0112562	03/15/23	Recon	0001866	Lightcast	V0179895	03/15/23	P0013113	7,000.00		7,000.00
								7,000.00		7,000.00
0112563	03/15/23	Recon	0200688	The Lincoln Electric Com	V0178788	03/14/23	P0012961	980.00		980.00
								980.00		980.00
0112564	03/15/23	Recon	0204562	Lo Destro Construction C	V0178753	03/14/23	B0005157	155,647.80		155,647.80
								155,647.80		155,647.80
0112565	03/15/23	Recon	0187728	Marquee Event Rentals	V0178816	03/14/23	P0013140	3,206.61		3,206.61
					V0179923	03/15/23	P0013183	247.15		247.15
								3,453.76		3,453.76
0112566	03/15/23	Recon	0003320	Matco Tools	V0178789	03/14/23	P0013016	920.79		920.79
								920.79		920.79
0112567	03/15/23	Recon	0001299	McMaster-Carr	V0178792	03/14/23	P0013038	884.68		884.68
								884.68		884.68

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0112568	03/15/23	Outst	0001289	Menards	V0178704	03/14/23	B0004692	72.33		72.33
					V0178757	03/14/23	B0004692	65.45		65.45
							137.78		137.78	
0112569	03/15/23	Recon	0218664	My Craft Collective LLC	V0179891	03/15/23	P0013102	450.00		450.00
							450.00		450.00	
0112570	03/15/23	Recon	0156243	Nasco Healthcare Inc	V0178795	03/14/23	P0012718	395.35		395.35
							395.35		395.35	
0112571	03/15/23	Recon	0163503	NCMPR	V0179870	03/15/23	B0005179	50.00		50.00
					V0179871	03/15/23	B0005180	850.00		850.00
							900.00		900.00	
0112572	03/15/23	Recon	0208924	Nicor Gas	V0178763	03/14/23	B0004712	4,431.08		4,431.08
							4,431.08		4,431.08	
0112573	03/15/23	Recon	0217543	NobleTec, LLC	V0178803	03/14/23	P0013127	1,003.00		1,003.00
					V0179918	03/15/23	P0013144	1,593.00		1,593.00
							2,596.00		2,596.00	
0112574	03/15/23	Outst	0002406	Paisans Pizza	V0178692	03/14/23		250.00-		-250.00
					V0178693	03/14/23		250.00-		-250.00
					V0178703	03/14/23		17.00-		-17.00
					V0178809	03/14/23	P0013124	434.00		434.00
					V0178810	03/14/23	P0013154	61.00		61.00
					V0178811	03/14/23	P0013146	134.50		134.50
					V0178813	03/14/23	P0013126	635.00		635.00
					V0179893	03/15/23	P0013118	57.50		57.50
					V0179894	03/15/23	P0013118	84.00		84.00
					V0179898	03/15/23	P0013092	35.98		35.98
					V0179899	03/15/23	P0013104	15.00		15.00
					V0179900	03/15/23	P0013077	33.00		33.00
					V0179908	03/15/23	P0013157	417.00		417.00
					V0179909	03/15/23	P0013158	38.00		38.00
					V0179910	03/15/23	P0013159	95.00		95.00
V0179911	03/15/23	P0013160	30.00		30.00					
V0179912	03/15/23	P0013163	110.00		110.00					
V0179913	03/15/23	P0013176	900.00		900.00					
				2,562.98		2,562.98				
0112575	03/15/23	Recon	0217317	Panera, LLC	V0178659	03/14/23	B0005167	746.95		746.95
					V0178784	03/14/23	P0013068	1,299.03		1,299.03

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					V0178785	03/14/23	P0013070	463.83		463.83
								2,509.81		2,509.81
0112576	03/15/23	Recon	0191643	Positive Promotions, Inc	V0178780	03/14/23	P0013012	882.43		882.43
								882.43		882.43
0112577	03/15/23	Outst	0218648	Qs Restaurant and Pizzer	V0179924	03/15/23	P0013188	3,400.00		3,400.00
								3,400.00		3,400.00
0112578	03/15/23	Recon	0201778	Quality Logo Products, I	V0178786	03/14/23	P0012298	555.10		555.10
								555.10		555.10
0112579	03/15/23	Recon	0218709	Michelle Ramirez	V0179915	03/15/23	P0013167	524.25		524.25
								524.25		524.25
0112580	03/15/23	Outst	0001293	Randall Industries	V0179901	03/15/23	P0013087	425.00		425.00
					V0179902	03/15/23	P0013087	1,871.76		1,871.76
								2,296.76		2,296.76
0112581	03/15/23	Recon	0001835	Ray O'Herron Co. of Oakb	V0178737	03/14/23	B0004733	81.98		81.98
								81.98		81.98
0112582	03/15/23	Recon	0218188	Reed Construction	V0178747	03/14/23	B0005165	62,037.00		62,037.00
								62,037.00		62,037.00
0112583	03/15/23	Recon	0215512	Robert Half	V0178699	03/14/23	B0004933	2,450.00		2,450.00
								2,450.00		2,450.00
0112584	03/15/23	Recon	0214950	Mr. Juan G. Rodriguez	V0178665	03/14/23	B0005135	1,496.00		1,496.00
								1,496.00		1,496.00
0112585	03/15/23	Recon	0001742	Scout Electric Supply Co	V0178715	03/14/23	B0004697	10.75		10.75
								10.75		10.75
0112586	03/15/23	Recon	0001967	Shaw Media	V0178713	03/14/23	B0004661	1,199.00		1,199.00
					V0178725	03/14/23	B0004784	754.20		754.20
								1,953.20		1,953.20

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0112587	03/15/23	Recon	0001156	Smithereen Exterminating	V0178736	03/14/23	B0004687	186.00		186.00
								186.00		186.00
0112588	03/15/23	Recon	0218708	Jalyne Strong	V0178640	03/13/23	P0013168	625.00		625.00
								625.00		625.00
0112589	03/15/23	Recon	0187642	Trane U.S. Inc	V0178673	03/14/23	B0004771	8,082.95		8,082.95
								8,082.95		8,082.95
0112590	03/15/23	Recon	0001274	University of Illinois S	V0179896	03/15/23	P0013114	200.00		200.00
								200.00		200.00
0112591	03/15/23	Recon	0001174	Veritiv Operating Compan	V0178679	03/14/23	B0005119	2,336.00		2,336.00
								2,336.00		2,336.00
0112592	03/15/23	Recon	0166312	Wells Fargo Equipment F	V0178657	03/14/23	B0005087	1,248.00		1,248.00
								1,248.00		1,248.00
0112593	03/15/23	Recon	0177607	YBP Library Services	V0178686	03/14/23	B0005129	322.90		322.90
								322.90		322.90
0112594	03/15/23	Recon	0001953	AT&T Mobility	V0179933	03/15/23	B0004722	144.96		144.96
					V0179934	03/15/23	B0005029	84.28		84.28
					V0179935	03/15/23	B0004722	144.96		144.96
					V0179936	03/15/23	B0005029	84.36		84.36
					V0179937	03/15/23	B0004722	144.96		144.96
					V0179938	03/15/23	B0005029	84.36		84.36
								687.88		687.88
0112595	03/15/23	Recon	0155715	Technology Management Re	V0179932	03/15/23	B0004664	1,141.05		1,141.05
								1,141.05		1,141.05
0112596	03/17/23	Recon	0002595	Joelle Beranek	V0178751	03/14/23		437.02		437.02
								437.02		437.02
0112597	03/17/23	Recon	0218727	Rebecca Bluder	V0178719	03/14/23		500.00		500.00
								500.00		500.00
0112598	03/17/23	Recon	0076654	Mr. Adam H. Bradley	V0178750	03/14/23		38.50		38.50

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								38.50		38.50
0112599	03/17/23	Recon	0003233	Ms. Mary A. DeRose	V0179947	03/16/23		100.00		100.00
								100.00		100.00
0112600	03/17/23	Void	0160009	Mr. Benjamin B. Dillinge						
0112601	03/17/23	Recon	0156884	Rebecca Farrell	V0179869	03/15/23		75.00		75.00
								75.00		75.00
0112602	03/17/23	Void	0214955	Mr. Samuel Gamino						
0112603	03/17/23	Outst	0202436	Nathan E. Garza	V0178709	03/14/23		25.00		25.00
								25.00		25.00
0112604	03/17/23	Outst	0201592	Mr. Stuart Gavin	V0179949	03/16/23		100.00		100.00
								100.00		100.00
0112605	03/17/23	Recon	0216713	Irma C. Gualpa	V0178752	03/14/23		500.00		500.00
								500.00		500.00
0112606	03/17/23	Outst	0218777	JK Moore & Associates	V0179948	03/16/23		2,000.00		2,000.00
								2,000.00		2,000.00
0112607	03/17/23	Recon	0001226	Raymond W Konrath	V0178682	03/14/23		210.00		210.00
								210.00		210.00
0112608	03/17/23	Outst	0211767	Thomas P. Lentine	V0178697	03/14/23		700.00		700.00
								700.00		700.00
0112609	03/17/23	Recon	0208089	Steven Lessman	V0178716	03/14/23		100.00		100.00
								100.00		100.00
0112610	03/17/23	Recon	0207766	Massachusetts Mutual Lif	V0178817	03/14/23		1,779.56		1,779.56
								1,779.56		1,779.56
0112611	03/17/23	Recon	0206101	Kevin W. McManaman	V0179897	03/15/23		8,500.00		8,500.00
								8,500.00		8,500.00

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0112612	03/17/23	Recon	0218608	Giana Moreno	V0178608	03/10/23		250.00		250.00
								250.00		250.00
0112613	03/17/23	Recon	0218765	Erika Ochoa	V0179940	03/16/23		125.00		125.00
								125.00		125.00
0112614	03/17/23	Recon	0195901	Ariana A. Patino	V0178754	03/14/23		500.00		500.00
								500.00		500.00
0112615	03/17/23	Outst	0042279	Bella E. Ramos	V0178718	03/14/23		210.00		210.00
								210.00		210.00
0112616	03/17/23	Outst	0217916	David Robare	V0178710	03/14/23		180.00		180.00
								180.00		180.00
0112617	03/17/23	Recon	0213284	Kim F. Robare	V0178717	03/14/23		30.00		30.00
								30.00		30.00
0112618	03/17/23	Recon	0218779	Jessica Schmidt	V0179950	03/16/23		150.00		150.00
								150.00		150.00
0112619	03/17/23	Recon	0194372	Mr. Erik A. Skov	V0179945	03/16/23		150.00		150.00
								150.00		150.00
0112620	03/17/23	Recon	0218637	Joseph P. Spagnolo	V0178671	03/14/23		1,000.00		1,000.00
								1,000.00		1,000.00
0112621	03/17/23	Recon	0217612	Stephanie M. Suerth	V0178707	03/14/23		100.00		100.00
								100.00		100.00
0112622	03/17/23	Recon	0024465	David E. Tencza	V0178617	03/13/23		1,250.00		1,250.00
								1,250.00		1,250.00
0112623	03/17/23	Outst	0158266	Mr. Christopher J. Wido	V0178668	03/14/23		495.00		495.00
								495.00		495.00
0113033	03/24/23	Recon	0156097	ACI Payments, Inc.	V0180054	03/21/23		530.69		530.69
								530.69		530.69

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0113034	03/24/23	Outst	0192221	Mr. Jorge Andrade	V0178587	03/08/23		67.01		67.01
								67.01		67.01
0113035	03/24/23	Outst	0203959	Ms. Rebecca Angevine	V0180073	03/21/23		80.05		80.05
								80.05		80.05
0113036	03/24/23	Outst	0210003	Blue Cross Blue Shield o	V0180050	03/20/23		8,894.21		8,894.21
					V0180077	03/21/23		8,955.12		8,955.12
								17,849.33		17,849.33
0113037	03/24/23	Outst	0194232	Evelin Contreras	V0179953	03/17/23		250.00		250.00
								250.00		250.00
0113038	03/24/23	Recon	0195025	Mr. Jason R. Edgar	V0179954	03/17/23		556.00		556.00
								556.00		556.00
0113039	03/24/23	Recon	0214955	Mr. Samuel Gamino	V0178610	03/10/23		51.60		51.60
								51.60		51.60
0113040	03/24/23	Recon	0218945	Tomas Garcia	V0180134	03/24/23		200.00		200.00
								200.00		200.00
0113041	03/24/23	Outst	0201592	Mr. Stuart Gavin	V0180135	03/24/23		50.00		50.00
								50.00		50.00
0113042	03/24/23	Outst	0212851	Get Moore Softball	V0180069	03/21/23		300.00		300.00
								300.00		300.00
0113043	03/24/23	Recon	0000724	Dr. Brian R. Gilligan	V0180108	03/22/23		270.00		270.00
								270.00		270.00
0113044	03/24/23	Recon	0178290	Elvis Guzman	V0180053	03/21/23		500.00		500.00
								500.00		500.00
0113045	03/24/23	Outst	0218786	In Motion Counseling PLL	V0180096	03/22/23		250.00		250.00
								250.00		250.00

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0113046	03/24/23	Outst	0166877	Mr. Seth J. Kress	V0179946	03/16/23		125.00		125.00
								125.00		125.00
0113047	03/24/23	Outst	0183993	Dr. Shannon Martino	V0178625	03/13/23		210.00		210.00
								210.00		210.00
0113048	03/24/23	Recon	0001779	Daniel Meziere	V0180071	03/21/23		150.00		150.00
								150.00		150.00
0113049	03/24/23	Outst	0189933	Mr. Roberto B. Olvera	V0180030	03/17/23		133.86		133.86
								133.86		133.86
0113050	03/24/23	Outst	0002913	Dr. Dennis M. Pearson	V0178720	03/14/23		228.83		228.83
								228.83		228.83
0113051	03/24/23	Recon	0197705	Ms. Trisha D. Russo	V0176973	02/14/23		134.36		134.36
								134.36		134.36
0113052	03/24/23	Outst	0194864	Mr. Ryan M. Tomchek	V0179952	03/17/23		122.72		122.72
								122.72		122.72
0113053	03/24/23	Outst	0216247	Todd Weber	V0180070	03/21/23		150.00		150.00
								150.00		150.00
0113054	03/24/23	Outst	0158266	Mr. Christopher J. Wido	V0180065	03/21/23		495.00		495.00
								495.00		495.00
0113055	03/24/23	Outst	0158266	Mr. Christopher J. Wido	V0180066	03/21/23		495.00		495.00
								495.00		495.00
0113056	03/24/23	Outst	0158266	Mr. Christopher J. Wido	V0180067	03/21/23		495.00		495.00
								495.00		495.00
0113057	03/24/23	Outst	0158266	Mr. Christopher J. Wido	V0180068	03/21/23		495.00		495.00
								495.00		495.00
0113058	03/24/23	Outst	0190102	Ms. Brandie N. Windham	V0180080	03/22/23		37.69		37.69
								37.69		37.69

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0113073	03/31/23	Outst	0160009	Mr. Benjamin B. Dillinge	V0179944	03/16/23		150.00		150.00
								150.00		150.00
0113074	03/31/23	Outst	0200282	Victor M. Albanil Beltra	V0178588	03/08/23		130.00		130.00
								130.00		130.00
0113075	03/31/23	Outst	0218629	Wesley Gathings	V0180165	03/28/23		1,095.10		1,095.10
								1,095.10		1,095.10
0113076	03/31/23	Outst	0212851	Get Moore Softball	V0180169	03/28/23		285.00		285.00
								285.00		285.00
0113077	03/31/23	Outst	0212851	Get Moore Softball	V0180170	03/28/23		285.00		285.00
								285.00		285.00
0113078	03/31/23	Outst	0000724	Dr. Brian R. Gilligan	V0180175	03/28/23		244.00		244.00
								244.00		244.00
0113079	03/31/23	Outst	0218785	Sergio P. Gomez	V0180157	03/27/23		500.00		500.00
								500.00		500.00
0113080	03/31/23	Outst	0218805	Anthony Gumushian	V0180133	03/24/23		265.85		265.85
								265.85		265.85
0113081	03/31/23	Outst	0168466	Ms. Patricia Haro	V0180178	03/28/23		425.00		425.00
								425.00		425.00
0113082	03/31/23	Outst	0061134	Mrs. Jennifer R. Iniquez	V0180047	03/20/23		3,117.95		3,117.95
								3,117.95		3,117.95
0113083	03/31/23	Outst	0208852	Robert L. Jones Jr	V0180171	03/28/23		160.00		160.00
								160.00		160.00
0113084	03/31/23	Outst	0218784	Nora M. Lloyd	V0180156	03/27/23		200.00		200.00
								200.00		200.00
0113085	03/31/23	Outst	0000955	Mr. Raul I. Martinez	V0180176	03/28/23		39.98		39.98

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					V0180177	03/28/23		19.99		19.99
								59.97		59.97
0113086	03/31/23	Outst	0077638	Desiree Salgado	V0180010	03/17/23		75.00		75.00
								75.00		75.00
0113087	03/31/23	Outst	0003141	Ms. Jane Stevens	V0180159	03/27/23		131.79		131.79
					V0180160	03/28/23		88.61		88.61
								220.40		220.40
0113088	03/31/23	Outst	0217318	Michele Stuttz	V0180158	03/27/23		500.00		500.00
								500.00		500.00
0113089	03/31/23	Outst	0217612	Stephanie M. Suerth	V0180172	03/28/23		160.00		160.00
								160.00		160.00
0113090	03/31/23	Outst	0158266	Mr. Christopher J. Wido	V0180167	03/28/23		495.00		495.00
								495.00		495.00
0113091	03/31/23	Outst	0158266	Mr. Christopher J. Wido	V0180168	03/28/23		495.00		495.00
								495.00		495.00
0113092	03/31/23	Outst	0177469	Bright Start College Sav	V0180382	03/31/23		100.00		100.00
								100.00		100.00
0113093	03/31/23	Outst	0001422	CCCTU-Cope Fund	V0180383	03/31/23		109.00		109.00
								109.00		109.00
0113094	03/31/23	Outst	0001374	College & University Cre	V0180385	03/31/23		200.00		200.00
								200.00		200.00
0113095	03/31/23	Outst	0001371	Colonial Life & Accident	V0180386	03/31/23		12.00		12.00
								12.00		12.00
0113096	03/31/23	Outst	0160763	Illinois Education Assoc	V0180387	03/31/23		43.75		43.75
								43.75		43.75
0113097	03/31/23	Outst	0191845	Metropolitan Alliance of	V0180388	03/31/23		183.00		183.00

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								183.00		183.00
0113098	03/31/23	Outst	0101061	Morton College Faculty	V0180384	03/31/23		93.13		93.13
								93.13		93.13
0113099	03/31/23	Outst	0001372	Morton College Teachers	V0180390	03/31/23		1,672.88		1,672.88
								1,672.88		1,672.88
0113100	03/31/23	Outst	0001372	Morton College Teachers	V0180389	03/31/23		3,125.88		3,125.88
								3,125.88		3,125.88
0113101	03/31/23	Outst	0001513	SEIU Local 73 Cope	V0180392	03/31/23		35.00		35.00
								35.00		35.00
0113102	03/31/23	Outst	0001373	Service Employees Intl U	V0180393	03/31/23		350.09		350.09
								350.09		350.09
0113103	03/31/23	Outst	0001563	State Disbursement Unit	V0180395	03/31/23		50.00		50.00
					V0180396	03/31/23		961.71		961.71
								1,011.71		1,011.71
0113104	03/31/23	Outst	0218573	Strategic Solutions Serv	V0180394	03/31/23		536.20		536.20
								536.20		536.20
0113105	03/31/23	Outst	0202280	4AllPromos LLC	V0180346	03/30/23	P0013155	3,958.71		3,958.71
								3,958.71		3,958.71
0113106	03/31/23	Outst	0013221	4IMPRINT	V0180369	03/30/23	P0013066	962.79		962.79
								962.79		962.79
0113107	03/31/23	Outst	0206735	All Pro Truck Driving Sc	V0180414	03/31/23	P0013274	7,247.50		7,247.50
					V0180415	03/31/23	P0013257	3,612.50		3,612.50
								10,860.00		10,860.00
0113108	03/31/23	Outst	0214174	Almas Garden Floral Cout	V0180354	03/30/23	P0013284	540.00		540.00
								540.00		540.00
0113109	03/31/23	Outst	0188188	Amazon Capital Services	V0180210	03/30/23	B0005213	352.79		352.79
					V0180211	03/30/23	B0005213	59.97		59.97

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					V0180215	03/30/23	B0005203	281.40		281.40
					V0180216	03/30/23	B0005168	148.99		148.99
					V0180217	03/30/23	B0005091	71.99		71.99
					V0180218	03/30/23	B0005170	305.53		305.53
					V0180219	03/30/23	B0005176	3,908.01		3,908.01
					V0180220	03/30/23	B0005168	505.42		505.42
					V0180221	03/30/23	B0005091	52.57		52.57
					V0180222	03/30/23	B0005183	258.15		258.15
					V0180223	03/30/23	B0005203	65.94		65.94
					V0180224	03/30/23	B0005193	66.45		66.45
					V0180225	03/30/23	B0005212	141.03		141.03
					V0180226	03/30/23	B0005212	240.45		240.45
					V0180227	03/30/23	B0005194	850.90		850.90
					V0180228	03/30/23	B0004886	215.91		215.91
					V0180229	03/30/23	B0004787	78.99		78.99
					V0180230	03/30/23	B0004787	64.40		64.40
					V0180231	03/30/23	B0005115	258.98		258.98
					V0180232	03/30/23	B0005203	128.79		128.79
					V0180233	03/30/23	B0005204	124.98		124.98
					V0180234	03/30/23	B0004773	31.98		31.98
					V0180268	03/30/23	B0004773	90.70		90.70
					V0180332	03/30/23	P0013096	896.20		896.20
					V0180333	03/30/23	P0013099	0.83-		-0.83
					V0180334	03/30/23	P0013099	1.41-		-1.41
					V0180335	03/30/23	P0013099	0.61-		-0.61
					V0180336	03/30/23	P0013099	0.03-		-0.03
					V0180337	03/30/23	P0013099	0.08-		-0.08
					V0180338	03/30/23	P0013099	2.34-		-2.34
					V0180339	03/30/23	P0013099	0.69-		-0.69
					V0180340	03/30/23	P0013099	288.74		288.74
					V0180341	03/30/23	P0013116	166.68		166.68
					V0180342	03/30/23	P0013149	138.41		138.41
					V0180343	03/30/23	P0013152	627.99		627.99
					V0180344	03/30/23	P0013165	232.57		232.57
					V0180362	03/30/23	P0013101	174.90		174.90
					V0180363	03/30/23	P0013269	412.72		412.72
					V0180364	03/30/23	P0013259	37.94		37.94
					V0180413	03/31/23	P0013250	231.01		231.01
					V0180419	03/31/23	P0013153	897.00		897.00
					V0180420	03/31/23	P0013236	399.00		399.00
					V0180421	03/31/23	B0005168	563.87		563.87
					V0180422	03/31/23	B0005168	399.99		399.99
					V0180425	03/31/23	B0005221	136.46		136.46
								13,901.81		13,901.81
0113110	03/31/23	Outst	0000971	American Red Cross	V0180352	03/30/23	P0013282	1,215.00		1,215.00
								1,215.00		1,215.00

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0113111	03/31/23	Outst	0002154	Apperson	V0180316	03/30/23	P0013187	266.10		266.10
								266.10		266.10
0113112	03/31/23	Outst	0001490	Arc One Electric	V0180326	03/30/23	P0013240	1,160.00		1,160.00
								1,160.00		1,160.00
0113113	03/31/23	Outst	0156646	ATI Nursing Education	V0180329	03/30/23	P0013215	328.00		328.00
								328.00		328.00
0113114	03/31/23	Outst	0196421	Balloons by Tommy	V0180367	03/30/23	P0013254	586.00		586.00
								586.00		586.00
0113115	03/31/23	Outst	0214691	Bee Liner Lean Services	V0180207	03/30/23	B0005218	46,635.00		46,635.00
					V0180208	03/30/23	B0005217	18,250.00		18,250.00
								64,885.00		64,885.00
0113116	03/31/23	Outst	0166207	BSA	V0180310	03/30/23	B0005114	3,871.28		3,871.28
								3,871.28		3,871.28
0113117	03/31/23	Outst	0202171	Carroll Seating Company,	V0180361	03/30/23	P0012671	5,133.00		5,133.00
								5,133.00		5,133.00
0113118	03/31/23	Outst	0001593	CDW Government LLC	V0180315	03/30/23	P0013128	4,349.64		4,349.64
					V0180379	03/30/23	P0012635	108.84		108.84
					V0180416	03/31/23	P0013067	1,992.95		1,992.95
								6,451.43		6,451.43
0113119	03/31/23	Outst	0001075	Cengage Learning	V0180347	03/30/23	P0012834	306.00		306.00
					V0180348	03/30/23	P0012834	34.00		34.00
								340.00		340.00
0113120	03/31/23	Outst	0001556	Ceramic Supply Chicago	V0177055	02/14/23	P0012553	590.00		590.00
								590.00		590.00
0113121	03/31/23	Outst	0218729	Chicago Elevator & Lift,	V0180255	03/30/23	B0005189	1,195.00		1,195.00
					V0180256	03/30/23	B0005189	965.00		965.00
								2,160.00		2,160.00
0113122	03/31/23	Outst	0001195	Cintas Corporation	V0180244	03/30/23	B0004689	212.06		212.06

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					V0180248	03/30/23	B0004724	236.24		236.24
								448.30		448.30
0113123	03/31/23	Outst	0001195	Cintas Corporation	V0180206	03/30/23	B0004689	217.32		217.32
					V0180251	03/30/23	B0004689	217.32		217.32
					V0180312	03/30/23	B0004689	217.32		217.32
								651.96		651.96
0113124	03/31/23	Outst	0218950	City Chevrolet of Graysl	V0180281	03/30/23	B0005222	33,000.00		33,000.00
								33,000.00		33,000.00
0113125	03/31/23	Outst	0211877	City Wide Facility Solut	V0180235	03/30/23	B0005110	3,984.75		3,984.75
								3,984.75		3,984.75
0113126	03/31/23	Outst	0211153	Cleared4 Inc	V0180285	03/30/23	B0004754	639.02		639.02
					V0180286	03/30/23	B0004754	50.22		50.22
					V0180287	03/30/23	B0004754	50.12		50.12
								739.36		739.36
0113127	03/31/23	Outst	0210965	Coldtub LLC	V0180358	03/30/23	P0013288	615.05		615.05
								615.05		615.05
0113128	03/31/23	Outst	0001752	Comcast	V0180296	03/30/23	B0004660	304.85		304.85
					V0180297	03/30/23	B0004660	6.30		6.30
					V0180298	03/30/23	B0004768	78.79		78.79
								389.94		389.94
0113129	03/31/23	Outst	0001013	ComEd	V0180212	03/30/23	B0004716	14,906.78		14,906.78
								14,906.78		14,906.78
0113130	03/31/23	Outst	0001013	ComEd	V0180283	03/30/23	B0004746	663.73		663.73
								663.73		663.73
0113131	03/31/23	Outst	0209459	Cornerstone Government A	V0180236	03/30/23	B0004729	14,000.00		14,000.00
								14,000.00		14,000.00
0113132	03/31/23	Outst	0212349	Del's Moving Inc	V0180328	03/30/23	P0013206	950.00		950.00
								950.00		950.00

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0113133	03/31/23	Outst	0001711	Demonica Kemper Architec	V0180276	03/30/23	B0005208	9,787.18		9,787.18
					V0180277	03/30/23	B0005208	4,579.00		4,579.00
					V0180278	03/30/23	B0005208	54,317.69		54,317.69
					V0180279	03/30/23	B0005208	4,200.00		4,200.00
					V0180280	03/30/23	B0005208	2,628.79		2,628.79
								75,512.66		75,512.66
0113134	03/31/23	Outst	0000989	Dick Blick	V0180243	03/30/23	B0005079	83.80		83.80
					V0180265	03/30/23	B0005079	17.28		17.28
								101.08		101.08
0113135	03/31/23	Outst	0209578	DisposAll Waste Services	V0180257	03/30/23	B0004714	381.10		381.10
					V0180258	03/30/23	B0004714	523.62		523.62
					V0180269	03/30/23	B0004714	497.07		497.07
								1,401.79		1,401.79
0113136	03/31/23	Outst	0001240	Enterprise Leasing Compa	V0180360	03/30/23	P0013290	295.88		295.88
								295.88		295.88
0113137	03/31/23	Outst	0198694	ePromos Promotional Prod	V0180203	03/30/23	B0005163	5,844.12		5,844.12
					V0180204	03/30/23	B0005164	3,598.52		3,598.52
								9,442.64		9,442.64
0113138	03/31/23	Outst	0001029	Fed Ex	V0180290	03/30/23	B0004750	8.47		8.47
					V0180306	03/30/23	B0004750	31.32		31.32
								39.79		39.79
0113139	03/31/23	Outst	0218755	Finish It Fastpitch LLC	V0180368	03/30/23	P0013267	600.00		600.00
								600.00		600.00
0113140	03/31/23	Outst	0001033	Fisher Scientific Compan	V0180317	03/30/23	P0013123	167.10		167.10
					V0180318	03/30/23	P0012953	61.55		61.55
					V0180319	03/30/23	P0013086	60.73		60.73
					V0180320	03/30/23	P0013123	291.08		291.08
					V0180321	03/30/23	P0013123	285.26		285.26
					V0180322	03/30/23	P0013123	288.67		288.67
					V0180323	03/30/23	P0013123	166.82		166.82
					V0180324	03/30/23	P0013207	117.76		117.76
								1,438.97		1,438.97
0113141	03/31/23	Outst	0001034	Flinn Scientific Inc	V0180327	03/30/23	P0013208	491.93		491.93
								491.93		491.93

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0113142	03/31/23	Outst	0212859	Floods Royal Flush Inc	V0180237	03/30/23	B0005095	6,500.00		6,500.00
								6,500.00		6,500.00
0113143	03/31/23	Outst	0001037	Fox Valley Fire & Safety	V0180259	03/30/23	B0004723	466.00		466.00
								466.00		466.00
0113144	03/31/23	Outst	0202852	Freepoint Energy Solutio	V0180252	03/30/23	B0004738	24,994.96		24,994.96
								24,994.96		24,994.96
0113145	03/31/23	Outst	0205565	Game One	V0180213	03/30/23	B0005197	631.09		631.09
					V0180214	03/30/23	B0005197	1,240.50		1,240.50
					V0180247	03/30/23	B0005154	1,277.18		1,277.18
					V0180266	03/30/23	B0005172	709.78		709.78
					V0180359	03/30/23	P0013289	485.91		485.91
								4,344.46		4,344.46
0113146	03/31/23	Outst	0205972	Gas Plus DBA Buddy Bear	V0180308	03/30/23	B0004741	71.96		71.96
								71.96		71.96
0113147	03/31/23	Outst	0213945	GTSimulators by Global T	V0180378	03/30/23	P0013106	333.00		333.00
								333.00		333.00
0113148	03/31/23	Outst	0001381	Home Depot/GEFCF	V0180299	03/30/23	B0005169	22.94		22.94
					V0180300	03/30/23	B0005169	145.44		145.44
					V0180301	03/30/23	B0004693	139.00		139.00
					V0180302	03/30/23	B0005169	180.99		180.99
					V0180303	03/30/23	B0005169	514.12		514.12
					V0180304	03/30/23	B0005169	57.30		57.30
								1,059.79		1,059.79
0113149	03/31/23	Outst	0219006	ICCDC	V0180357	03/30/23	P0013287	200.00		200.00
								200.00		200.00
0113150	03/31/23	Outst	0001848	Jack Phelan Chevrolet	V0180241	03/30/23	B0005182	1,696.29		1,696.29
					V0180284	03/30/23	B0005200	56.42		56.42
								1,752.71		1,752.71
0113151	03/31/23	Outst	0001775	Jostens	V0180249	03/30/23	B0004897	21.72		21.72
					V0180250	03/30/23	B0004897	21.72		21.72
					V0180309	03/30/23	B0004863	100.98		100.98

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								144.42		144.42
0113152	03/31/23	Outst	0002233	Konica Minolta Premier F	V0180291	03/30/23	B0004662	193.47		193.47
								193.47		193.47
0113153	03/31/23	Outst	0002233	Konica Minolta Premier F	V0180292	03/30/23	B0004662	332.61		332.61
								332.61		332.61
0113154	03/31/23	Outst	0002233	Konica Minolta Premier F	V0180294	03/30/23	B0004662	777.63		777.63
								777.63		777.63
0113155	03/31/23	Outst	0002233	Konica Minolta Premier F	V0180295	03/30/23	B0004662	654.91		654.91
								654.91		654.91
0113156	03/31/23	Outst	0001559	Krueger International In	V0180195	03/30/23	B0004964	6,343.68		6,343.68
								6,343.68		6,343.68
0113157	03/31/23	Outst	0218806	Lee N Eddies	V0180314	03/30/23	P0013252	643.08		643.08
								643.08		643.08
0113158	03/31/23	Outst	0204562	Lo Destro Construction C	V0180288	03/30/23	B0005157	104,527.70		104,527.70
								104,527.70		104,527.70
0113159	03/31/23	Outst	0187728	Marquee Event Rentals	V0180282	03/30/23	B0005220	3,508.18		3,508.18
								3,508.18		3,508.18
0113160	03/31/23	Outst	0001089	McGraw-Hill Global Educa	V0180349	03/30/23	P0013294	299.39		299.39
								299.39		299.39
0113161	03/31/23	Outst	0001289	Menards	V0180311	03/30/23	B0004692	34.41		34.41
					V0180423	03/31/23	B0004692	53.45		53.45
					V0180424	03/31/23	B0004692	40.90		40.90
								128.76		128.76
0113162	03/31/23	Outst	0194501	Michael Kautz Carpets &	V0180242	03/30/23	B0005184	14,440.00		14,440.00
					V0180253	03/30/23	B0005186	935.00		935.00
					V0180254	03/30/23	B0005187	470.89		470.89
					V0180350	03/30/23	P0013273	11,715.00		11,715.00
								27,560.89		27,560.89

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0113163	03/31/23	Outst	0163503	NCMPR	V0180380	03/30/23	P0013242	850.00		850.00
								850.00		850.00
0113164	03/31/23	Outst	0208924	Nicor Gas	V0180401	03/31/23	B0004712	3,705.65		3,705.65
								3,705.65		3,705.65
0113165	03/31/23	Outst	0001122	Office Depot	V0180402	03/31/23	P0013211	143.57		143.57
					V0180417	03/31/23	P0013105	861.56		861.56
								1,005.13		1,005.13
0113166	03/31/23	Outst	0002406	Paisans Pizza	V0180330	03/30/23	P0013193	211.38		211.38
					V0180345	03/30/23	P0013156	56.25		56.25
					V0180355	03/30/23	P0013286	2,155.00		2,155.00
					V0180356	03/30/23	P0013286	2,273.00		2,273.00
					V0180366	03/30/23	P0013270	63.12		63.12
					V0180372	03/30/23	P0013233	78.97		78.97
					V0180374	03/30/23	P0013234	73.50		73.50
					V0180376	03/30/23	P0013228	15.00		15.00
								4,926.22		4,926.22
0113167	03/31/23	Outst	0217317	Panera, LLC	V0180205	03/30/23	B0005206	169.70		169.70
								169.70		169.70
0113168	03/31/23	Outst	0214950	Mr. Juan G. Rodriguez	V0180201	03/30/23	B0005135	1,377.00		1,377.00
								1,377.00		1,377.00
0113169	03/31/23	Outst	0196722	Sense Media LLC	V0180381	03/30/23	P0013214	2,907.75		2,907.75
								2,907.75		2,907.75
0113170	03/31/23	Outst	0182899	Sherwin Williams	V0180264	03/30/23	B0004705	84.86		84.86
								84.86		84.86
0113171	03/31/23	Outst	0208071	Signature Transportation	V0180353	03/30/23	P0013283	4,200.00		4,200.00
								4,200.00		4,200.00
0113172	03/31/23	Outst	0155761	Sportsfields, Inc.	V0180351	03/30/23	P0013278	13,150.00		13,150.00
								13,150.00		13,150.00
0113173	03/31/23	Outst	0157227	Staples Advantage	V0180245	03/30/23	B0005210	30.09		30.09
					V0180246	03/30/23	B0005210	311.92		311.92

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					V0180260	03/30/23	B0005211	72.61		72.61
					V0180261	03/30/23	B0005211	34.99		34.99
					V0180262	03/30/23	B0005210	23.49		23.49
					V0180270	03/30/23	B0005051	58.36		58.36
					V0180271	03/30/23	B0005051	86.08		86.08
					V0180272	03/30/23	B0005051	85.49		85.49
					V0180273	03/30/23	B0005051	29.49		29.49
					V0180275	03/30/23	B0005051	64.59		64.59
					V0180370	03/30/23	P0013249	9.99		9.99
					V0180371	03/30/23	P0013249	54.99		54.99
					V0180377	03/30/23	P0013202	35.07		35.07
								897.16		897.16
0113174	03/31/23	Outst	0204774	Stonhard	V0180263	03/30/23	B0005216	3,300.00		3,300.00
								3,300.00		3,300.00
0113175	03/31/23	Outst	0200518	Support Warehouse Limite	V0180408	03/31/23	P0012939	206.00		206.00
								206.00		206.00
0113176	03/31/23	Outst	0155715	Technology Management Re	V0180410	03/31/23	B0004664	1,141.05		1,141.05
					V0180411	03/31/23	B0004664	1,141.05		1,141.05
								2,282.10		2,282.10
0113177	03/31/23	Outst	0199533	Tim's Glass and Mirror	V0180267	03/30/23	B0005196	43,682.92		43,682.92
								43,682.92		43,682.92
0113178	03/31/23	Outst	0193721	TimeClock Plus	V0180412	03/31/23	B0004727	9.45		9.45
								9.45		9.45
0113179	03/31/23	Outst	0219020	James Tolf	V0180400	03/31/23	P0013272	1,026.50		1,026.50
								1,026.50		1,026.50
0113180	03/31/23	Outst	0187642	Trane U.S. Inc	V0180202	03/30/23	B0004879	1,405.56		1,405.56
								1,405.56		1,405.56
0113181	03/31/23	Outst	0211532	Tri-Electronics, Inc.	V0180240	03/30/23	B0004815	175,373.28		175,373.28
								175,373.28		175,373.28
0113182	03/31/23	Outst	0199033	Watermark Insights, LLC	V0180365	03/30/23	P0013268	19,100.00		19,100.00
								19,100.00		19,100.00

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0113183	03/31/23	Outst	0001824	Waukegan Roofing Co., In	V0180307	03/30/23	B0004732	1,325.00		1,325.00
								1,325.00		1,325.00
0113184	03/31/23	Outst	0001406	Wex Bank	V0180403	03/31/23	B0005111	1,057.41		1,057.41
					V0180404	03/31/23	B0004731	133.22		133.22
					V0180405	03/31/23	B0004694	748.55		748.55
					V0180406	03/31/23	B0005089	989.54		989.54
								2,928.72		2,928.72
0113185	03/31/23	Outst	0169532	Wilpen Environmental Ser	V0180375	03/30/23	P0013205	1,460.00		1,460.00
								1,460.00		1,460.00
0113186	03/31/23	Outst	0218957	Wyebot, Inc	V0180407	03/31/23	B0005207	4,530.00		4,530.00
								4,530.00		4,530.00
0113187	03/31/23	Outst	0177607	YBP Library Services	V0180238	03/30/23	B0005129	39.03		39.03
					V0180239	03/30/23	B0005129	157.31		157.31
					V0180313	03/30/23	B0005129	207.06		207.06
								403.40		403.40
E0019790	03/02/23	Outst	0111441	Ms Jazmyne J. Alzate	V0177227	02/21/23		425.00		425.00
								425.00		425.00
E0019791	03/02/23	Outst	0182499	Mrs. Mary J. Buongiorno	V0178314	02/24/23		62.62		62.62
								62.62		62.62
E0019792	03/02/23	Outst	0002990	Ms Carolina Castillo	V0176855	02/09/23		90.50		90.50
								90.50		90.50
E0019793	03/02/23	Outst	0162406	Mrs. Irina V. Cline	V0176950	02/14/23		3,984.90		3,984.90
								3,984.90		3,984.90
E0019794	03/02/23	Outst	0079155	Dr. Stanley S. Fields	V0177268	02/22/23		154.49		154.49
								154.49		154.49
E0019795	03/02/23	Outst	0165694	Dr. Sara E. Helmus	V0176853	02/09/23		1,244.97		1,244.97
								1,244.97		1,244.97
E0019796	03/02/23	Outst	0107686	Mrs. Blanca E. Jara	V0178508	02/28/23		43.00		43.00

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					V0178509	02/28/23		87.28		87.28
								130.28		130.28
E0019797	03/02/23	Outst	0000004	Mr. Micheal A. Kott	V0178316	02/24/23		570.85		570.85
					V0178527	03/01/23		92.68		92.68
								663.53		663.53
E0019798	03/02/23	Outst	0023364	Nichole Melka	V0178516	03/01/23		84.00		84.00
								84.00		84.00
E0019799	03/02/23	Outst	0199309	Jason Nichols	V0178523	03/01/23		131.00		131.00
								131.00		131.00
E0019800	03/02/23	Outst	0168430	Mrs. Carolina Saldana-Hu	V0177074	02/14/23		425.00		425.00
								425.00		425.00
E0019801	03/02/23	Outst	0199500	Ms. Kristen Shimko	V0178313	02/24/23		212.36		212.36
								212.36		212.36
E0019802	03/02/23	Outst	0000808	Ms. Marisol Velazquez	V0178480	02/28/23		1,560.87		1,560.87
								1,560.87		1,560.87
E0019822	03/09/23	Outst	0002990	Ms Carolina Castillo	V0178532	03/02/23		154.77		154.77
								154.77		154.77
E0019823	03/09/23	Outst	0105355	Ms. Alexa E. Herrera	V0178510	02/28/23		157.42		157.42
								157.42		157.42
E0019824	03/09/23	Outst	0000841	Mrs. Michelle C. Herrera	V0178581	03/07/23		35.25		35.25
								35.25		35.25
E0019825	03/09/23	Outst	0217368	Mariah K. Knox	V0178550	03/07/23		2,000.00		2,000.00
								2,000.00		2,000.00
E0019826	03/09/23	Outst	0162050	Ms Prairie L. Markussen	V0178387	02/27/23		1,637.65		1,637.65
					V0178503	02/28/23		33.75		33.75
								1,671.40		1,671.40

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E0019827	03/09/23	Outst	0017224	Ms Gabriela Mata	V0178528	03/01/23		73.07		73.07
								73.07		73.07
E0019828	03/09/23	Outst	0002697	Dr. Keith McLaughlin	V0178525	03/01/23		66.21		66.21
								66.21		66.21
E0019829	03/09/23	Outst	0187216	Mr. Neil J. Moss	V0178549	03/07/23		1,000.00		1,000.00
								1,000.00		1,000.00
E0019830	03/09/23	Outst	0194866	Ms. Randi Ploszaj	V0178390	02/27/23		21.10		21.10
								21.10		21.10
E0019831	03/09/23	Outst	0181767	Ms Maria Sanchez Anderso	V0178582	03/07/23		124.68		124.68
								124.68		124.68
E0019832	03/09/23	Outst	0172945	Ms. Perla A. Santoyo	V0178512	02/28/23		46.53		46.53
								46.53		46.53
E0019833	03/09/23	Outst	0209212	Simon P. Steiner	V0178547	03/07/23		5,000.00		5,000.00
								5,000.00		5,000.00
E0019834	03/09/23	Outst	0212851	Get Moore Softball	V0178552	03/07/23		1,700.00		1,700.00
					V0178560	03/07/23		1,974.57		1,974.57
								3,674.57		3,674.57
E0019835	03/14/23	Outst	0208914	Janice Marshall	V0178636	03/13/23	B0004823	4,000.00		4,000.00
								4,000.00		4,000.00
E0019836	03/14/23	Outst	0207194	DD's Operations LLC	V0178721	03/14/23	B0005177	1,356.25		1,356.25
								1,356.25		1,356.25
E0019837	03/14/23	Outst	0205065	GradUp, LLC	V0178639	03/13/23	P0013175	990.00		990.00
								990.00		990.00
E0019838	03/14/23	Outst	0209062	Latinologues Inc	V0178635	03/13/23	B0005083	2,500.00		2,500.00
								2,500.00		2,500.00
E0019839	03/14/23	Outst	0217171	Los Designs, LLC	V0178637	03/13/23	P0013169	1,200.00		1,200.00

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					V0178638	03/13/23	P0013172	1,320.00		1,320.00
								2,520.00		2,520.00
E0019840	03/15/23	Outst	0001161	State Univ Retirement Sy	V0179889	03/15/23		84,239.09		84,239.09
								84,239.09		84,239.09
E0019841	03/15/23	Outst	0209135	Omni Financial Group, In	V0179883	03/15/23		10,560.93		10,560.93
								10,560.93		10,560.93
E0019842	03/16/23	Outst	0211603	Carson R. Beal	V0178708	03/14/23		30.00		30.00
								30.00		30.00
E0019843	03/16/23	Outst	0208894	Alexander J. Brodie	V0178701	03/14/23		150.00		150.00
								150.00		150.00
E0019844	03/16/23	Outst	0209933	Christopher P. Butz	V0178666	03/14/23		253.72		253.72
								253.72		253.72
E0019845	03/16/23	Outst	0209400	Dayanara C. Diaz	V0178598	03/10/23		30.00		30.00
					V0178600	03/10/23		23.71		23.71
								53.71		53.71
E0019846	03/16/23	Outst	0207650	Brian C. Donlea	V0178607	03/10/23		50.00		50.00
								50.00		50.00
E0019847	03/16/23	Outst	0079155	Dr. Stanley S. Fields	V0178627	03/13/23		381.74		381.74
								381.74		381.74
E0019848	03/16/23	Outst	0105355	Ms. Alexa E. Herrera	V0178596	03/09/23		132.76		132.76
								132.76		132.76
E0019849	03/16/23	Outst	0061134	Mrs. Jennifer R. Iniquez	V0178656	03/13/23		291.00		291.00
								291.00		291.00
E0019850	03/16/23	Outst	0211634	Elisa McKinley	V0178624	03/13/23		5,500.00		5,500.00
								5,500.00		5,500.00
E0019851	03/16/23	Outst	0002697	Dr. Keith McLaughlin	V0179939	03/15/23		1,774.62		1,774.62

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								1,774.62		1,774.62
E0019852	03/16/23	Outst	0206101	Kevin W. McManaman	V0178706	03/14/23		30.00		30.00
								30.00		30.00
E0019853	03/16/23	Outst	0179496	Miguel A. Mercado, SR	V0178723	03/14/23		75.00		75.00
								75.00		75.00
E0019854	03/16/23	Outst	0197664	Ms. Claudia Mosqueda	V0178623	03/13/23		560.00		560.00
								560.00		560.00
E0019855	03/16/23	Outst	0187216	Mr. Neil J. Moss	V0178614	03/13/23		1,000.00		1,000.00
					V0178705	03/14/23		160.00		160.00
								1,160.00		1,160.00
E0019856	03/16/23	Outst	0199309	Jason Nichols	V0178675	03/14/23		87.70		87.70
								87.70		87.70
E0019857	03/16/23	Outst	0000928	Mr. James P. O'Connell,	V0178690	03/14/23		240.00		240.00
								240.00		240.00
E0019858	03/16/23	Outst	0209212	Simon P. Steiner	V0178694	03/14/23		450.00		450.00
								450.00		450.00
E0019859	03/16/23	Outst	0201801	Michael R. Traversa	V0178714	03/14/23		550.00		550.00
								550.00		550.00
E0019860	03/16/23	Outst	0216409	Sergio Trujillo	V0178618	03/13/23		1,750.00		1,750.00
								1,750.00		1,750.00
E0019861	03/16/23	Outst	0055604	Ana L. Valdez	V0178599	03/10/23		44.28		44.28
								44.28		44.28
E0019862	03/16/23	Outst	0158266	Mr. Christopher J. Wido	V0178700	03/14/23		525.00		525.00
								525.00		525.00
E0019863	03/16/23	Outst	0190102	Ms. Brandie N. Windham	V0178522	03/01/23		360.80		360.80
								360.80		360.80

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0019864	03/16/23	Outst	0204746	Paolo Zavala	V0178616	03/13/23		1,750.00		1,750.00
								1,750.00		1,750.00
E0019865	03/16/23	Outst	0212851	Get Moore Softball	V0178687	03/14/23		220.00		220.00
								220.00		220.00
E0020406	03/17/23	Outst	0188213	Old National Bank	V0179955	03/17/23	P0013133	1,181.94		1,181.94
					V0179956	03/17/23	P0013222	1,889.00		1,889.00
					V0179957	03/17/23	P0013201	338.90		338.90
					V0179958	03/17/23	P0012957	149.00		149.00
					V0179959	03/17/23	P0012936	159.59		159.59
					V0179960	03/17/23	P0013058	75.00		75.00
					V0179961	03/17/23	B0004929	1,545.00		1,545.00
					V0179962	03/17/23	P0012935	53.27		53.27
					V0179964	03/17/23	P0013199	7,218.00		7,218.00
					V0179965	03/17/23	B0004818	150.00		150.00
					V0179966	03/17/23	P0013044	327.40		327.40
					V0179967	03/17/23	P0013199	8,152.74		8,152.74
					V0179968	03/17/23	B0004813	71.90		71.90
					V0179969	03/17/23	B0004835	7.89		7.89
					V0179970	03/17/23	P0012943	770.00		770.00
					V0179971	03/17/23	P0013199	10,212.56		10,212.56
					V0179972	03/17/23	B0005159	456.95		456.95
					V0179973	03/17/23	B0005160	378.80		378.80
					V0179974	03/17/23	P0013199	311.36		311.36
					V0179975	03/17/23	P0012968	190.00		190.00
					V0179976	03/17/23	B0005159	995.00		995.00
					V0179977	03/17/23	B0005160	995.00		995.00
					V0179978	03/17/23	P0013138	99.00		99.00
					V0179979	03/17/23	P0013122	180.22		180.22
					V0179980	03/17/23	P0012975	207.00		207.00
					V0179981	03/17/23		921.96-		-921.96
					V0179982	03/17/23	P0012766	1,668.60		1,668.60
					V0179983	03/17/23	B0004813	135.00		135.00
					V0179984	03/17/23	P0012976	12,250.00		12,250.00
					V0179985	03/17/23	P0012969	120.00		120.00
					V0179986	03/17/23	P0012988	368.52		368.52
					V0179987	03/17/23	P0013199	4,446.22		4,446.22
					V0179988	03/17/23	P0013095	125.00		125.00
					V0179989	03/17/23	B0005181	500.00		500.00
					V0179990	03/17/23	B0004736	40.00		40.00
					V0179991	03/17/23	B0005134	62.58		62.58
					V0179992	03/17/23	P0013037	1,295.00		1,295.00
					V0179994	03/17/23	P0013019	1,275.00		1,275.00
					V0179995	03/17/23	P0013045	246.44		246.44
					V0179996	03/17/23	P0013199	208.34		208.34
					V0179997	03/17/23	P0013047	280.00		280.00
					V0179998	03/17/23	B0004818	150.00		150.00

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
					V0179999	03/17/23	P0013224	177.23		177.23
					V0180000	03/17/23	P0013199	6,249.00		6,249.00
					V0180001	03/17/23	B0004813	75.00		75.00
					V0180002	03/17/23	P0013221	159.00		159.00
					V0180003	03/17/23	P0013199	2,288.25		2,288.25
					V0180004	03/17/23	B0004706	20.00		20.00
					V0180005	03/17/23	P0013119	769.10		769.10
					V0180007	03/17/23	B0005007	5,189.36		5,189.36
					V0180008	03/17/23	P0013134	5,570.19		5,570.19
					V0180009	03/17/23	P0013098	25.00		25.00
								78,886.39		78,886.39
E0020407	03/17/23	Outst	0001485	Citibank, N.A.	V0180031	03/17/23	P0013090	907.89		907.89
					V0180032	03/17/23	P0013091	100.00		100.00
					V0180033	03/17/23	P0013229	69.36		69.36
					V0180035	03/17/23	P0013191	236.00		236.00
					V0180036	03/17/23	P0013022	718.51		718.51
					V0180037	03/17/23	P0013053	103.55		103.55
					V0180038	03/17/23	P0013094	570.61		570.61
					V0180039	03/17/23	P0013093	119.03		119.03
					V0180040	03/17/23	P0013185	369.14		369.14
					V0180041	03/17/23	P0013218	661.34		661.34
					V0180042	03/17/23	P0013097	216.73		216.73
					V0180043	03/17/23	P0013223	70.44		70.44
					V0180044	03/17/23	P0013110	2,642.24		2,642.24
					V0180045	03/17/23	P0013212	344.63		344.63
					V0180046	03/17/23	P0013164	117.71		117.71
								7,247.18		7,247.18
E0020408	03/22/23	Outst	0209905	Teresa L. Alderman	V0180063	03/21/23		2,000.00		2,000.00
								2,000.00		2,000.00
E0020409	03/22/23	Outst	0214098	Ms. Marisol Campos Garci	V0178513	02/28/23		72.48		72.48
					V0178597	03/09/23		17.98		17.98
					V0178601	03/10/23		190.00		190.00
								280.46		280.46
E0020410	03/22/23	Outst	0085548	Geanabelle Chapp	V0180023	03/17/23		46.99		46.99
								46.99		46.99
E0020411	03/22/23	Outst	0162406	Mrs. Irina V. Cline	V0180049	03/20/23		192.30		192.30
								192.30		192.30
E0020412	03/22/23	Outst	0040272	Ms Beth A. Gilmartin	V0178793	03/14/23		100.00		100.00

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								100.00		100.00
E0020413	03/22/23	Outst	0105355	Ms. Alexa E. Herrera	V0180093	03/22/23		23.88		23.88
								23.88		23.88
E0020414	03/22/23	Outst	0000841	Mrs. Michelle C. Herrera	V0178606	03/10/23		206.64		206.64
								206.64		206.64
E0020415	03/22/23	Outst	0061134	Mrs. Jennifer R. Iniquez	V0178800	03/14/23		549.23		549.23
								549.23		549.23
E0020416	03/22/23	Outst	0156123	Mrs. Nancy N. Jeffries	V0180051	03/21/23		60.18		60.18
								60.18		60.18
E0020417	03/22/23	Outst	0204642	George Martinez	V0179941	03/16/23		304.00		304.00
								304.00		304.00
E0020418	03/22/23	Outst	0206101	Kevin W. McManaman	V0179942	03/16/23		565.02		565.02
								565.02		565.02
E0020419	03/22/23	Outst	0023364	Nichole Melka	V0178586	03/08/23		84.00		84.00
								84.00		84.00
E0020420	03/22/23	Outst	0194866	Ms. Randi Ploszaj	V0178799	03/14/23		451.69		451.69
					V0179951	03/17/23		21.10		21.10
								472.79		472.79
E0020421	03/22/23	Outst	0019347	Sandra L. Salas	V0179943	03/16/23		33.98		33.98
					V0180048	03/20/23		1,298.44		1,298.44
								1,332.42		1,332.42
E0020422	03/22/23	Void	0077638	Desiree Salgado						
E0020423	03/22/23	Outst	0003089	Mr. Bradley J. Sleeth	V0178583	03/08/23		600.00		600.00
								600.00		600.00
E0020424	03/22/23	Outst	0160304	Mrs. Melissa M. Stanukin	V0178589	03/08/23		179.65		179.65
								179.65		179.65

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0020425	03/22/23	Outst	0209212	Simon P. Steiner	V0180064	03/21/23		3,000.00		3,000.00
								3,000.00		3,000.00
E0020426	03/22/23	Outst	0000808	Ms. Marisol Velazquez	V0178533	03/02/23		114.03		114.03
								114.03		114.03
E0020427	03/22/23	Outst	0190102	Ms. Brandie N. Windham	V0180052	03/21/23		225.00		225.00
					V0180072	03/21/23		7.79		7.79
					V0180074	03/21/23		28.82		28.82
					V0180075	03/21/23		1,987.23		1,987.23
								2,248.84		2,248.84
E0020428	03/22/23	Outst	0212851	Get Moore Softball	V0180062	03/21/23		2,500.00		2,500.00
								2,500.00		2,500.00
E0020437	03/30/23	Outst	0207194	DD's Operations LLC	V0180196	03/30/23	B0005198	1,120.00		1,120.00
								1,120.00		1,120.00
E0020438	03/30/23	Outst	0205065	GradUp, LLC	V0180199	03/30/23	P0013279	2,000.00		2,000.00
								2,000.00		2,000.00
E0020439	03/30/23	Outst	0209062	Latinologues Inc	V0180197	03/30/23	B0005083	2,500.00		2,500.00
								2,500.00		2,500.00
E0020440	03/30/23	Outst	0217171	Los Designs, LLC	V0180198	03/30/23	P0013277	1,500.00		1,500.00
					V0180200	03/30/23	P0013255	1,320.00		1,320.00
								2,820.00		2,820.00
E0020441	03/30/23	Outst	0218727	Rebecca Bluder	V0180139	03/27/23		500.00		500.00
								500.00		500.00
E0020442	03/30/23	Outst	0166671	Ms. Cara A. Bonick	V0179931	03/15/23		3,689.60		3,689.60
								3,689.60		3,689.60
E0020443	03/30/23	Outst	0040272	Ms Beth A. Gilmartin	V0180184	03/29/23		1,851.39		1,851.39
								1,851.39		1,851.39
E0020444	03/30/23	Outst	0165694	Dr. Sara E. Helmus	V0180136	03/24/23		1,465.50		1,465.50
								1,465.50		1,465.50

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GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0020445	03/30/23	Outst	0002697	Dr. Keith McLaughlin	V0180183	03/29/23		180.51		180.51
								180.51		180.51
E0020446	03/30/23	Outst	0023364	Nichole Melka	V0180182	03/29/23		168.00		168.00
								168.00		168.00
E0020447	03/30/23	Outst	0199309	Jason Nichols	V0180173	03/28/23		773.74		773.74
								773.74		773.74
E0020448	03/30/23	Outst	0160605	Ms Rebecca M. Primm	V0180161	03/28/23		150.78		150.78
								150.78		150.78
E0020449	03/30/23	Outst	0181767	Ms Maria Sanchez Anderso	V0180094	03/22/23		63.29		63.29
								63.29		63.29
E0020450	03/30/23	Outst	0172945	Ms. Perla A. Santoyo	V0180138	03/27/23		598.46		598.46
								598.46		598.46
E0020451	03/30/23	Outst	0216705	Stephanie M. Schmidt	V0178602	03/31/23		2,000.00		2,000.00
								2,000.00		2,000.00
E0020452	03/30/23	Outst	0190102	Ms. Brandie N. Windham	V0180174	03/28/23		26.20		26.20
								26.20		26.20
E0020457	03/31/23	Outst	0156310	Scholar Buys LLC	V0180398	03/31/23	P0013261	202.80		202.80
								202.80		202.80
E0020458	03/31/23	Outst	0001161	State Univ Retirement Sy	V0180397	03/31/23		81,656.11		81,656.11
								81,656.11		81,656.11
E0020459	03/31/23	Outst	0209135	Omni Financial Group, In	V0180391	03/31/23		11,221.09		11,221.09
								11,221.09		11,221.09
								=====	=====	=====
								1,995,750.09		1,995,750.09

Bank Code	Account Number	Description	Debit	Credit
01 General Checking	01-0000-00000-230000000	General : Accounts Payable	1,995,750.09	0.00
	01-0000-00000-110000000	General : Cash	0.00	1,995,750.09
			----- 1,995,750.09	----- 1,995,750.09

Morton College
Over 10K Report
March 2023

Vendor Name	Check Date	Check Number	Board Approved Date	Amount	Item Description Line 1
All Pro Truck Driving School LLC	3/15/2023	0112508	7/7/2022	\$10,200.00	Instruction
All Pro Truck Driving School LLC	3/31/2023	0113107	7/7/2022	\$10,860.00	Instructional fees
Amazon Capital Services	3/15/2023	0112510	EXEMPT	\$5,844.95	AMAZON OFFICE SUPPLIES
Amazon Capital Services	3/31/2023	0113109	EXEMPT	\$13,901.81	5-Drawer
Bee Liner Lean Services	3/31/2023	0113115	10/26/2022	\$46,635.00	Innovation Room Renovation
Bee Liner Lean Services	3/31/2023	0113115	EXEMPT	\$18,250.00	Business Office Renovation
Blue Cross Blue Shield of Illinois	3/24/2023	0113036	EXEMPT	\$17,849.33	Feb23 Prem: Life
CDW Government LLC	3/15/2023	0112524	EXEMPT	\$20,162.50	Aruba 1Y FC NBD
CDW Government LLC	3/31/2023	0113118	EXEMPT	\$6,451.43	Barracuda Renewal
City Chevrolet of Grayslake	3/31/2023	0113124	3/29/2023	\$33,000.00	2023 Chevy Tahoe Black
ComEd	3/15/2023	0112530	EXEMPT	\$6,946.76	Electricity Delivery Serv
ComEd	3/31/2023	0113129	EXEMPT	\$14,806.78	Light Services
ComEd	3/31/2023	0113130	EXEMPT	\$663.73	Light Services
Comerstone Government Affairs, Inc.	3/31/2023	0113131	3/23/2022	\$14,000.00	GVNMT Relations & Consulting
Demonica Kemper Architects	3/31/2023	0113133	1/25/2023	\$75,512.66	Building F Renovations
Dyopath LLC	3/15/2023	0112535	EXEMPT	\$19,196.31	WMwate Infrastructre upq
Dyopath LLC	3/15/2023	0112535	EXEMPT	\$8,137.50	Network Monitoring
F.E. Moran, Inc.	3/15/2023	0112537	1/26/2022	\$139,850.66	App8 Mechanical Upgrades
Follett Higher Education Group, LLC	3/15/2023	0112540	8/26/2020	\$164,195.01	Books
Freeport Energy Solutions, LLC.	3/31/2023	0113144	11/18/2020	\$24,994.96	Energy Services
Game One	3/15/2023	0112541	7/22/2020	\$84,673.47	Bleacher
Game One	3/31/2023	0113145	7/22/2020	\$4,344.46	Nike CVC Crew
Get Moore Softball	3/9/2023	E0019834	EXEMPT	\$3,674.57	Budget Transportation -
Get Moore Softball	3/10/2023	0112473	1/25/2023	\$7,700.00	Florida Trip Meal Money 3/18 - 3/25
Get Moore Softball	3/16/2023	E0019865	EXEMPT	\$220.00	2-14-23 vs Lake County
Get Moore Softball	3/22/2023	E0020428	EXEMPT	\$2,500.00	Athletic Complex
Get Moore Softball	3/24/2023	0113042	EXEMPT	\$300.00	Meal Money 3-31-23
Get Moore Softball	3/31/2023	0113076	EXEMPT	\$285.00	Meal Money 4-1-23
Get Moore Softball	3/31/2023	0113077	EXEMPT	\$285.00	Meal Money 4-7-23
Kevin W. McManaman	3/3/2023	0112421	EXEMPT	\$600.00	Meal Money 3/3 & 3/4
Kevin W. McManaman	3/10/2023	0112479	EXEMPT	\$600.00	Meal Money 3/10 - 3/11
Kevin W. McManaman	3/16/2023	E0019852	EXEMPT	\$30.00	2-14-23 vs Lake County
Kevin W. McManaman	3/17/2023	0112611	2/22/2023	\$8,500.00	NJCAA Tournament Meal Money
Kevin W. McManaman	3/22/2023	E0020418	EXEMPT	\$565.02	Balance Due 3/10 - 3/11
Krueger International Inc	3/15/2023	0112558	EXEMPT	\$4,252.16	MV Office Furniture
Krueger International Inc	3/31/2023	0113156	EXEMPT	\$6,343.68	Chairs for OSC
Lo Destro Construction Company	3/15/2023	0112564	12/14/2022	\$155,647.80	Tutor Center Renovations
Lo Destro Construction Company	3/31/2023	0113158	12/14/2022	\$104,527.70	App 2 Tutor Center Renova
Michael Kautz Carpets & Flooring	3/31/2023	0113162	EXEMPT	\$1,405.89	Black Vinyl reducers & surface builder board
Michael Kautz Carpets & Flooring	3/31/2023	0113162	EXEMPT	\$11,715.00	Carpet Tile
Michael Kautz Carpets & Flooring	3/31/2023	0113162	EXEMPT	\$14,440.00	Polished Concrete
Old National Bank	3/17/2023	E0020406	EXEMPT	\$78,886.39	15 registrations/various credit card purchases
Omni Financial Group, Inc.	3/15/2023	E0019841	4/28/2021	\$10,560.93	Payroll Deductions
Omni Financial Group, Inc.	3/31/2023	E0020459	4/28/2021	\$11,221.09	Payroll Deductions
Reed Construction	3/15/2023	0112582	12/14/2022	\$62,037.00	Building F remodeling
Sportsfields, Inc.	3/31/2023	0113172	EXEMPT	\$13,150.00	Renovations - Baseball Fd
State Univ Retirement Systems	3/15/2023	E0019840	EXEMPT	\$84,239.09	Payroll Deductions
State Univ Retirement Systems	3/31/2023	E0020458	EXEMPT	\$81,656.11	Payroll Deductions
Tim's Glass and Mirror	3/31/2023	0113177	1/25/2023	\$43,682.92	Hallway Glass
Ti-Electronics, Inc.	3/31/2023	0113181	4/28/2021	\$175,373.28	Security Upgrade App 03
Watermark Insights, LLC	3/31/2023	0113182	1/25/2023	\$19,100.00	Software
			Total Paid	1,644,075.95	

From: [Mireya Perez](#)
To: [Board Materials](#)
Subject: Board action - March 2023 Monthly Budget Report
Date: Friday, April 21, 2023 6:23:19 PM
Attachments: [MC- March 2023 Monthly Budget Report.pdf](#)

Proposed Action: THAT THE MONTHLY BUDGET REPORT FOR FISCAL YEAR TO DATE ENDING MARCH 2023 BE RECEIVED AND APPROVED AS SUBMITTED.

Rationale: [Please refer to attached Monthly Budget Report.]

Attachments: Monthly Budget Report

Morton Community College
FY23 Budget Report
Month Ending March 31, 2023



MORTON COLLEGE

**Morton Community College
Budget Report Summary
March 31, 2023**

75%

Funds	Actual	Budget	%	Budget Remaining
<u>Education Fund</u>				
Revenue	\$ 23,546,542	\$ 30,138,668	78.1%	\$ 6,592,126
Expenditures	(19,057,615)	(30,138,668)	63.2%	(11,081,053)
Net	\$ 4,488,927	\$ -		\$ (4,488,927)
<u>Operations & Maintenance Fund</u>				
Revenue	\$ 2,803,795	\$ 3,170,275	88.4%	\$ 366,480
Expenditures	(1,664,211)	(3,170,275)	52.5%	(1,506,064)
Net	\$ 1,139,584	\$ -		\$ (1,139,584)
<u>Restricted Purpose Fund</u>				
Revenue	\$ 11,185,812	\$ 25,468,210	43.9%	\$ 14,282,398
Expenditures	(12,321,107)	(25,468,210)	48.4%	(13,147,103)
Net	\$ (1,135,295)	\$ -		\$ 1,135,295
<u>Audit Fund</u>				
Revenue	\$ 56,847	\$ 77,355	73.5%	\$ 20,508
Expenditures	(9,700)	(87,300)	11.1%	(77,600)
Net	\$ 47,147	\$ (9,945)		\$ (57,092)
<u>Liability, Protection & Settlement Fund</u>				
Revenue	\$ 631,968	\$ 847,810	74.5%	\$ 215,842
Expenditures	(608,082)	(924,500)	65.8%	(316,418)
Net	\$ 23,886	\$ (76,690)		\$ (100,576)
<u>General Bond Obligation Fund</u>				
Revenue	\$ 630,537	\$ 682,710	92.4%	\$ 52,173
Expenditures	(477,100)	(641,575)	74.4%	(164,475)
Net	\$ 153,437	\$ 41,135		\$ (112,302)
<u>Operations & Maintenance (Restricted) Fund</u>				
Revenue	\$ 36,379	\$ 5,853,967	0.6%	\$ 5,817,588
Expenditures	(1,676,055)	(5,853,967)	28.6%	(4,177,912)
Net	\$ (1,639,676)	\$ -		\$ 1,639,676
<u>Auxiliary Services</u>				
Revenue	\$ 28,848	\$ 100,000	29%	\$ 71,152
Expenditures	(75,609)	(100,000)	76%	(24,391)
Net	\$ (46,761)	\$ -		
<u>All Funds</u>				
Revenue	\$ 38,920,728	\$ 66,338,995	58.7%	\$ 27,418,267
Expenditures	(35,889,479)	(66,384,495)	54.1%	\$ (30,495,016)
Net	\$ 3,031,249	\$ (45,500)		\$ (3,076,749)

EDUCATION FUND REVENUE
March 31, 2023

	Actual	Budget	%	Budget Remaining
REVENUE				
LOCAL GOVERNMENT				
Property taxes	\$ 6,025,087	\$ 8,030,388	75.0%	\$ 2,005,301
Total Local Government	<u>\$ 6,025,087</u>	<u>\$ 8,030,388</u>		<u>\$ 2,005,301</u>
CORPORATE PERSONAL PROPERTY TAXES	\$ 1,222,931	\$ 1,950,000	62.7%	\$ 727,069
SURS HEALTH - ON BEHALF PAYMENTS	\$ -	\$ -	0.0%	\$ -
STATE GOVERNMENT				
ICCB credit hour grants	\$ 1,915,048	\$ 2,553,397	75.0%	\$ 638,349
ICCB equalization grants	3,094,518	4,342,690	71.3%	1,248,172
CTE formula grant	243,820	185,995	131.1%	(57,825)
Total State Government	<u>\$ 5,253,386</u>	<u>\$ 7,082,082</u>		<u>\$ 1,828,696</u>
STUDENT TUITION AND FEES				
Tuition	\$ 9,051,049	\$ 10,563,595	85.7%	\$ 1,512,546
Fees	1,437,429	2,150,903	66.8%	713,474
Total Tuition and Fees	<u>\$ 10,488,478</u>	<u>\$ 12,714,498</u>		<u>\$ 2,226,020</u>
MISCELLANEOUS				
Sales and service fees	\$ 48,165	\$ 271,700	17.7%	\$ 223,535
Investment revenue	508,495	60,000	847.5%	(448,495)
Nongovernmental gifts & scholarships	-	30,000	0.0%	30,000
Total Other Sources	<u>\$ 556,660</u>	<u>\$ 361,700</u>		<u>\$ (194,960)</u>
Total Revenue	<u>\$ 23,546,542</u>	<u>\$ 30,138,668</u>	<u>78.1%</u>	\$ 6,592,126
Transfers in	<u>\$ -</u>	<u>\$ -</u>	<u>0.0%</u>	<u>\$ -</u>
Total Revenue and Transfers in	<u>\$ 23,546,542</u>	<u>\$ 30,138,668</u>	78.1%	<u>\$ 6,592,126</u>

EDUCATION FUND EXPENDITURES

March 31, 2023

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
EXPENDITURES				
By Program:				
Instruction				
Salaries	\$ 6,389,613	\$ 9,014,438	70.9%	\$ 2,624,825
Employee benefits	589,932	885,141	66.6%	295,209
Contractual services	166,974	357,750	46.7%	190,776
Material and supplies	221,473	730,950	30.3%	509,477
Conferences and meetings	22,810	63,600	35.9%	40,790
Total Instruction	<u>7,390,802</u>	<u>11,051,879</u>	<u>66.9%</u>	<u>3,661,077</u>
Academic Support				
Salaries	844,678	1,356,614	62.3%	511,936
Employee benefits	116,016	204,681	56.7%	88,665
Contractual services	188,354	388,000	48.5%	199,646
Material and supplies	160,945	343,280	46.9%	182,335
Conferences and meetings	13,636	26,100	52.2%	12,464
Fixed charges	79,718	90,000	88.6%	10,282
Other Expenditures	-	1,000	0.0%	1,000
Total Academic Support	<u>1,403,347</u>	<u>2,409,675</u>	<u>58.2%</u>	<u>1,006,328</u>
Student Services				
Salaries	1,606,900	2,402,059	66.9%	795,159
Employee benefits	215,211	301,147	71.5%	85,936
Contractual services	121,852	280,500	43.4%	158,648
Material and supplies	52,432	171,638	30.5%	119,206
Conferences and meetings	63,702	93,750	67.9%	30,048
Fixed charges	330	21,500	1.5%	21,170
Total Student Services	<u>2,060,427</u>	<u>3,270,594</u>	<u>63.0%</u>	<u>1,210,167</u>
Public Service/Continuing Education				
Salaries	131,243	160,646	81.7%	29,403
Employee benefits	12,691	22,127	57.4%	9,436
Contractual services	108,098	122,500	88.2%	14,402
Material and supplies	2,434	27,200	8.9%	24,766
Conferences and meetings	5,212	10,350	50.4%	5,138
Other tuition/fee waiver	9,657	5,000	193.1%	-4,657
Total Public Service/Continuing Education	<u>269,335</u>	<u>347,823</u>	<u>77.4%</u>	<u>78,488</u>
Auxiliary Services				
Salaries	207,618	300,589	69.1%	92,971
Employee benefits	35,764	54,788	65.3%	19,024
Contractual services	530,975	571,000	93.0%	40,025
Material and supplies	534,276	607,000	88.0%	72,724
Conferences and meetings	253,308	294,000	86.2%	40,692
Fixed charges	19,180	20,000	95.9%	820
Total Auxiliary Services	<u>1,581,121</u>	<u>1,847,377</u>	<u>85.6%</u>	<u>266,256</u>

EDUCATION FUND EXPENDITURES

March 31, 2023

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
EXPENDITURES				
Institutional Support				
Salaries	\$ 1,888,510	\$ 2,928,518	64.5%	\$ 1,040,008
Employee benefits	315,771	599,752	52.7%	283,981
Contractual services	1,251,307	1,822,339	68.7%	571,032
Material and supplies	397,173	874,800	45.4%	477,627
Conferences and meetings	120,924	220,411	54.9%	99,487
Fixed charges	-	1,500	0.0%	1,500
Other	91,248	140,000	65.2%	48,752
Total Institutional Support	<u>4,064,933</u>	<u>6,587,320</u>	<u>61.7%</u>	<u>2,522,387</u>
Scholarships, Student Grants & Waivers				
Student grants and scholarships	2,287,648	1,529,000	149.6%	(758,648)
Total Scholarships, Student Grants & Waivers	<u>2,287,648</u>	<u>1,529,000</u>	<u>149.6%</u>	<u>(758,648)</u>
Contingencies	-	150,000	0.0%	150,000
Total Expenditures	<u>\$ 19,057,613</u>	<u>\$ 27,193,668</u>	<u>70.1%</u>	<u>\$ 8,136,055</u>
Transfers out	-	3,000,000	0.0%	3,000,000
Total Expenditures and Transfers out	<u>\$19,057,613</u>	<u>\$ 30,193,668</u>	<u>63.1%</u>	<u>\$ 11,136,055</u>

OPERATION & MAINTENANCE FUND REVENUE AND EXPENDITURES

March 31, 2023

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
LOCAL GOVERNMENT				
Property taxes	\$ 1,148,352	\$ 1,561,275	73.6%	\$ 412,923
CORPORATE PERSONAL PROPERTY TAXES				
	1,000,000	1,000,000	100.0%	0
STATE GOVERNMENT				
ICCB equalization grants	650,000.00	650,000	100.0%	-
STUDENT FEES				
Fees	(256.94)	-	0.0%	257
Total Student Fees	(256.94)	0	0.0%	257
MISCELLANEOUS				
Sales and service fees	250	5,000	5.0%	4,750
Facilities	5,000	14,000	35.7%	9,000
Investment revenue	449.95	10,000	4.5%	9,550
Total Miscellaneous	5,699.95	29,000	19.7%	23,300
Transfers in	-	-	-	-
Total Revenue	\$ 2,803,795	\$ 2,590,275	108.2%	\$ 436,480
EXPENDITURES				
By Program:				
Operations and Maintenance of Plant				
Salaries	\$1,009,072	\$1,386,021	72.8%	\$376,949
Employee benefits	115,052	159,254	72.2%	44,202
Contractual services	161,196	553,000	29.1%	391,804
Material and supplies	66,529	195,500	34.0%	128,971
Conferences and meetings	865	6,500	13.3%	5,635
Utilities	278,497	810,000	34.4%	531,503
Capital outlay	33,000	50,000	66.0%	17,000
Other	-	10,000	0.0%	10,000
Total Operations and Maintenance of Plant	1,664,211	3,170,275	52.5%	1,506,064
Total Expenditures	\$ 1,664,211	\$ 3,170,275	52.5%	\$ 1,506,064

RESTRICTED PURPOSE FUND REVENUE
March 31, 2023

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
STATE GOVERNMENT				
ICCB	842,987	\$1,282,592	65.7%	439,605
ISBE grant revenue- other	199,917	264,701	75.5%	64,784
Other Sources	78,581	3,751,976	2.1%	3,673,395
Total State Government	<u>1,121,485.00</u>	<u>5,299,269</u>	<u>21.2%</u>	<u>4,177,784</u>
FEDERAL GOVERNMENT				
ICCB	-	616,433	0.0%	616,433
Department of education	9,967,450	19,004,373	52.4%	9,036,923
Other	96,878	548,135	0.0%	451,257
Total Federal Government	<u>10,064,328</u>	<u>20,168,941</u>	<u>49.9%</u>	<u>9,488,180</u>
Total Revenue	<u>\$ 11,185,813</u>	<u>\$ 25,468,210</u>	<u>43.9%</u>	<u>\$ 13,665,964</u>

RESTRICTED PURPOSE FUND EXPENDITURES

March 31, 2023

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
EXPENDITURES				
By Program:				
Instruction				
Salaries	\$ 837,567	\$ 1,673,536	50.0%	\$ 835,969
Employee benefits	143,439	2,242,598	6.4%	2,099,159
Contractual services	47,408	165,194	28.7%	117,786
Material and supplies	73,135	338,724	21.6%	265,589
Conferences and meetings	1,221	24,250	5.0%	23,029
Other Fixed Charges	39,083	68,871	56.7%	29,788
Student grants and scholarships	100,600	205,924	48.9%	105,324
Total Instruction	<u>1,242,453</u>	<u>4,719,097</u>	<u>26.3%</u>	<u>3,476,644</u>
Academic Support				
Salaries	10,006	17,500	0.0%	7,494
Employee benefits	1,487	250,000	0.0%	248,513
Material and supplies	-	2,000	0.0%	2,000
Conferences and meetings	-	2,000	0.0%	2,000
Other Fixed Charges	800	1,720	0.0%	920
Total Academic Support	<u>12,293</u>	<u>273,220</u>	<u>4.5%</u>	<u>260,927</u>
Student Services				
Salaries	369,789	658,868	56.1%	289,079
Employee benefits	79,964	517,122	15.5%	437,158
Other Contract Services	33,189	390,945	8.5%	357,756
Material and supplies	187,146	776,607	24.1%	589,461
Conferences and meetings	30,557	135,602	22.5%	105,045
Fixed charges	100	100	100.0%	0
Total Student Services	<u>700,745</u>	<u>2,479,244</u>	<u>28.3%</u>	<u>1,778,499</u>
Public Service/Continuing Education				
Salaries	162,333	201,709	80.5%	39,376
Employee benefits	35,152	134,400	26.2%	99,248
Contractual services	928	3,000	30.9%	2,072
Material and supplies	2,261	4,592	49.2%	2,331
Conferences and meetings	8,013	19,000	42.2%	10,987
Total Public Service/Continuing Education	<u>208,687</u>	<u>362,701</u>	<u>57.5%</u>	<u>154,014</u>

RESTRICTED PURPOSE FUND REVENUE AND EXPENDITURES

March 31, 2023

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
Auxiliary Services				
Employee benefits	\$ -	\$ 125,000	0.0%	\$ 125,000
Total Auxiliary Services	<u>-</u>	<u>125,000</u>	<u>0.0%</u>	<u>125,000</u>
Operations and Maintenance of Plant				
Employee benefits	-	450,000	0.0%	450,000
Total Operation and Maintenance of Plant	<u>-</u>	<u>450,000</u>	<u>0.0%</u>	<u>450,000</u>
Institutional Support				
Salaries	11,747	30,000	39.2%	18,253
Employee benefits	1,755	400,000	0.4%	398,245
Contractual services	136,311	311,942	43.7%	175,631
Materials and supplies	1,022,084	1,940,457	52.7%	918,373
Other Fixed Charges	100,000	100,000	100.0%	-
Capital Outlay	1,845,681	2,546,121	72.5%	700,440
Student grants and waivers	120,210	100,000	120.2%	(20,210)
Total Institutional Support	<u>3,237,788</u>	<u>5,428,520</u>	<u>59.6%</u>	<u>2,190,732</u>
Scholarships, Student Grants & Waivers				
Salaries	84,350	131,529	64.1%	47,179
Student grants and scholarships	6,834,789	11,498,898	59.4%	4,664,109
<u>Total Scholarships, Student Grants & Waivers</u>	<u>6,919,139</u>	<u>11,630,427</u>	<u>59.5%</u>	<u>4,711,288</u>
Total Expenditures	<u>\$ 12,321,105</u>	<u>\$ 25,468,209</u>	<u>48.4%</u>	<u>\$ 13,147,104</u>

AUDIT FUND REVENUE AND EXPENDITURES
March 31, 2023

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<u>REVENUE</u>				
<u>LOCAL GOVERNMENT</u>				
Property taxes	\$ 56,835	\$ 77,305	73.5%	\$ 20,470
<u>MISCELLANEOUS</u>				
Investment revenue	12	50	24.0%	38
<u>Total Revenue</u>	\$ 56,847	\$ 77,355	73.5%	\$ 20,508
<u>Transfers in</u>	-	-	0.0%	-
<u>Total Revenue and Transfers in</u>	\$ 56,847	\$ 77,355	73.5%	\$ 20,508
<u>EXPENDITURES</u>				
<u>By Program:</u>				
<u>Institutional Support</u>				
<u>Contractual services</u>	9,700	87,300	11.1%	77,600
<u>Total Expenditures</u>	\$ 9,700	\$ 87,300	11.1%	\$ 77,600

LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE AND EXPENDITURES

March 31, 2023

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
LOCAL GOVERNMENT				
Property taxes	\$ 631,886	\$ 847,710	74.5%	\$ 215,824
MISCELLANEOUS				
Investment revenue	82	100	82.0%	18
Total Revenue	\$ 631,968	\$ 847,810	74.5%	\$ 215,842
EXPENDITURES				
<u>By Program:</u>				
Instruction				
Employee benefits	104,260	135,000	77.2%	30,740
Total Instruction	104,260	135,000	77.2%	30,740
Academic Support				
Employee benefits	12,083	16,500	73.2%	4,417
Student Services				
Employee benefits	23,975	24,500	97.9%	525
Total Academic Support	23,975	24,500	97.9%	525
Public Service/Continuing Education				
Employee benefits	3,724	8,000	46.6%	4,276
Auxiliary Services				
Employee benefits	3,051	4,500	67.8%	1,449
Operations and Maintenance of Plant				
Salaries	-	70,000	0.0%	70,000
Employee benefits	15,096	21,000	71.9%	5,904
Total Operations and Maintenance of Plant	15,096	91,000	16.6%	75,904
Institutional Support				
Employee benefits	42,765	70,000	61.1%	27,235
Contractual services	109,889	220,000	49.9%	110,111
Other Fixed Charges	293,239	355,000	82.6%	61,761
Total Institutional Support	445,893	645,000	69.1%	199,107
Total Expenditures	\$ 608,082	\$ 924,500	65.8%	\$ 316,418

GENERAL BOND OBLIGATION FUND REVENUE AND EXPENDITURES

March 31, 2023

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<u>REVENUE</u>				
<u>LOCAL GOVERNMENT</u>				
Property taxes	\$ 630,466	\$ 682,610	92.4%	\$ 52,144
<u>MISCELLANEOUS</u>				
Investment revenue	70	100	70.0%	30
Total Revenue	630,536	682,710	92.4%	52,174
<u>EXPENDITURES</u>				
By Program:				
Institutional Support				
Fixed charges	477,100	641,575	74.4%	164,475
<u>TRANSFERS OUT</u>				
	-	-	0.0%	-
Total Expenditures	\$ 477,100	\$ 641,575	74.4%	\$ 164,475

OPERATIONS & MAINTENANCE (RESTRICTED) FUND REVENUE AND EXPENDITURES

March 31, 2023

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<u>REVENUE</u>				
STATE GOVERNMENT				
Capital Development Board	-	2,853,967	0.0%	2,853,967
Total	<u>-</u>	<u>2,853,967</u>	<u>0.0%</u>	<u>2,853,967</u>
OTHER SOURCES				
Bonds		-	0.0%	-
Investment Interest	36,379	-	0.0%	(36,379)
Total	<u>36,379</u>	<u>-</u>	<u>0.0%</u>	<u>(36,379)</u>
TRANSFERS IN				
	\$ -	\$ 3,000,000	0.0%	\$ 3,000,000
Total Revenue and Transfers in	<u>\$ 36,379</u>	<u>\$ 5,853,967</u>	<u>0.6%</u>	<u>\$ 5,817,588</u>

EXPENDITURES

By Program:

Operations and Maintenance of Plant

Contractual services	100,000	1,965,500	5.1%	1,865,500
Capital outlay	1,576,055	3,888,467	40.5%	2,312,412
Total Operation and Maintenance of Plant	<u>1,676,055</u>	<u>5,853,967</u>	<u>28.6%</u>	<u>4,177,912</u>
Total Expenditures	<u>\$ 1,676,055</u>	<u>\$ 5,853,967</u>	<u>28.6%</u>	<u>\$ 4,177,912</u>

AUXILIARY SERVICES

March 31, 2023

REVENUE

OTHER SOURCES

Sales	28,847	100,000	28.8%	71,153
Total Revenue and Transfers in	<u>28,847</u>	<u>100,000</u>	<u>28.8%</u>	<u>71,153</u>

EXPENDITURES

Materials & Supplies	75,609	100,000	75.6%	24,391
Total Expenditures	<u>75,609</u>	<u>100,000</u>	<u>75.6%</u>	<u>24,391</u>

From: [Mireya Perez](#)
To: [Board Materials](#)
Subject: FW: Action Item 8.3 for 4/26/2023 Board Meeting
Date: Friday, April 14, 2023 11:03:07 AM
Attachments: [TR 3.31.23.pdf](#)

Thank you,



Mireya Perez
Chief Financial Officer/Treasurer
P: (708) 656-8000, Ext. 2289
E: mireya.perez@morton.edu
www.morton.edu

From: Suzanna Raigoza <Suzanna.Raigoza@morton.edu>
Sent: Friday, April 14, 2023 10:57 AM
To: Mireya Perez <mireya.perez@morton.edu>
Subject: Action Item 8.3 for 4/26/2023 Board Meeting

Proposed Action: THAT THE MONTHLY TREASURER'S REPORTS FOR MARCH 2023 BE RECEIVED AND FILED FOR AUDIT AS SUBMITTED.

Rationale: [Required by Board Policy 1.6.7]

Attachments: Treasurer's Reports

Thank you,

Suzanna Raigoza
Senior Accountant
Morton College
3801 S Central Ave
Cicero, IL 60804
P: 708-656-8000 ext 2305
F: 708-656-3194

Morton College Treasurer's Report

Month Ending: March 2023

<i>Institution</i>	<i>Purchased</i>	<i>Principal</i>	<i>Rate</i>	<i>Type</i>	<i>Maturity</i>
<i>The Illinois Funds, Springfield</i>	1-May-06	\$10,941,047.10	0.0100%	TIF Prime Fund	31-Mar-23
	Sum	<u>\$10,941,047.10</u>			
<i>Grand Total</i>		\$ 10,941,047.10			

PROPOSED ACTION:

THAT THE BOARD APPROVE THE CONTINUED ASOCIATION OF TITLE IX ADMINISTRATORS (ATIXA) ANNUAL MEMBERSHIP FOR \$4,999 EFFECTIVE APRIL 1, 2023 – MARCH 31, 2024, AS SUBMITTED.

RATIONALE:

[Required by Board Policy 2.9] Training and Resources for Title IX Team

COST ANALYSIS:

\$4,999

ATTACHMENT:

Renewal notice



475 Allendale Road, Suite 200
King of Prussia, PA 19406

INVOICE

Invoice #: 27224
Date: 3/29/2023
Due: 4/28/2023
Terms: 30 Days Net
PO #:

TO:
Morton College
Cicero, IL 60804 US

COMMENTS OR SPECIAL INSTRUCTIONS:

To pay now, go to <https://atixa.users.membersuite.com/directpay/858dc040-0035-cd34-f719-0b452f2cf269>

QTY	DESCRIPTION	UNIT PRICE	TOTAL
1	ATIXA - Institutional/District Super Member (RENEWAL)	4,999.00 USD	4,999.00 USD
	SUBTOTAL		4,999.00 USD
	SALES TAX		0.00 USD
	SHIPPING & HANDLING		0.00 USD
	TOTAL DUE		4,999.00 USD
	BALANCE DUE:		4,999.00 USD

Please make cheques payable to ATIXA (EIN 45-2177373)
Remit Payment to: P.O. Box 735281, Chicago, IL 60673-5281
Credit Card payments accepted for any invoice not exceeding \$5,000 by logging into your account or by calling 610-644-7858.
W9 can be accessed at <https://tinyurl.com/W9ATIXA>

Bank Name: JPMorgan Chase Bank NA
Bank Address: 270 Park Avenue, New York, NY 10017
Account Number: 883978667
Routing Number: 021000021
Account Holder Name: The Association of Title IX Administrators
Swift Code: CHASUS33

PROPOSED ACTION:

THAT THE BOARD APPROVE THE INSTITUTIONAL MEMBERSHIP FOR THE NATIONAL COLLEGE TESTING ASSOCIATION IN THE AMOUNT OF \$500 AS SUBMITTED.

RATIONALE:

[Required by Board Policy 2.10]

The National College Testing Association (NCTA) is a non-profit organization of testing professionals working in post-secondary institutions, in companies with test-related products and services, and in other professional testing venues. NCTA is dedicated to the promotion of professionalism and quality in the administration of testing services and programs, including issues relating to test administration, test accessibility, test development, test scoring, and assessment. NCTA currently has more than 2,300 members, representing over 600 post-secondary institutions and more than 60 corporations and certification agencies in the United States, Canada, and around the globe. The organization maintains a comprehensive set of standards for testing centers administering paper-pencil and computer-based examinations, as well as a compilation of useful operational guidelines.

COST ANALYSIS:

The cost for the NCTA institutional membership is \$500.00. By joining the NCTA, the Testing Center staff (three) and also Adult Education staff responsible for testing activities (three) would have access to relevant professional development tools and conferences, networking opportunities with other testing professionals, and information resources necessary for their professional success at Morton College.

ATTACHMENT: INVOICE

NEW REMIT TO ADDRESS!
NCTA
1502 West Broadway
Suite 102
Madison, WI 53713

INVOICE 206718



Invoice # 206718
Invoice Date 03/27/2023
Invoice Due 04/11/2023

Amount Due	\$ 0.00
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Transactions

Description	Amount
Membership Join - Collegiate Institutional (through Mar 26, 2024) - 1 period - \$500.00	\$ 500.00

Payments

Description	Amount
Credit Card Payment - Mastercard 7625 on 04/10/2023	-\$ 500.00

Total Amount	\$ 500.00
Amount Paid	-\$ 500.00
Amount Due	\$ 0.00

A copy of this invoice has been sent to the primary account holders email address. If you do not receive the copy, please check your spam folder as it may have been deposited there.

INVOICE

West Central Municipal Conference
2000 5th Ave., Bldg N
River Grove, IL 60171
(708) 453-9100

INVOICE NUMBER: 0010283-IN

INVOICE DATE: 8/31/2022

Morton College
3801 S Central Ave.
Cicero, IL 60804-4398

CUSTOMER NO. 0000362

CUSTOMER P.O.:

CONTACT: Stan Fields

TERMS: NET 30 DAYS

SALES CD	DESCRIPTION	QUANTITY	PRICE	AMOUNT
DUESAS	FY2022-2023 Assoc Membership	1.000	1,950.000	1,950.00

Net Invoice:	1,950.00
Freight:	0.00
Sales Tax:	0.00
Invoice Total:	1,950.00

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVE THE MORTON COLLEGE INVESTMENT GUIDELINES FOR FISCAL YEAR 2024 AS SUBMITTED.

RATIONALE:

[Required by Board Policy 5.2.2 and Chapter 110, Act 805 Section 3-47 of the *Illinois Public Community College Act*, and Chapter 3, Act 235 of the *Illinois Compiled Statutes*]

There is no recommendation for changes to the current *Investment Guidelines*, as previously approved by the Board of Trustees, as they contain more than adequate investment objectives and parameters and contain the directives for investment, as well as the constraints of State law and additional restrictions approved by the Board.

COST ANALYSIS:

N/A

ATTACHMENTS:

Morton College *Investment Guidelines*

MORTON COLLEGE INVESTMENT GUIDELINES

The following are the specific procedures as adopted by MORTON COLLEGE for the investment of excess funds by the MORTON COLLEGE Treasurer.

INVESTMENT OBJECTIVES

The primary objectives of the investment of excess funds of MORTON COLLEGE are two-fold: (a) the conservation of investment capital; and (b) the securing of the highest rates available for the term of investment within prudently defined risk guidelines.

DEFINITION OF TERMS

I. Excess Funds

For purposes of this procedure, "excess funds" shall be defined as all funds not required for the current daily operation of MORTON COLLEGE and not designated for deposit in the MORTON COLLEGE checking account. The determination of excess funds shall be made by the MORTON COLLEGE Treasurer.

II. Treasurer

The Treasurer of MORTON COLLEGE shall be appointed on an annual basis by the Board of Trustees. The Treasurer shall have the sole responsibility for the investment of excess funds within the guidelines established. The Treasurer shall be bonded for an amount equal to the estimated maximum amount of deposits on hand at any given time rounded up to the next million dollars.

III. Designated Depositories

Under parameters established by the Board of MORTON COLLEGE, depositories designated as available for investment of excess funds are limited to the following: commercial banks (certificates of deposit); savings banks (certificates of deposit); and the United States Government (Treasury or Agency obligations).

SELECTION OF DESIGNATED DEPOSITORIES

The financial reports of all eligible commercial banks and savings banks shall be reviewed by the MORTON COLLEGE Treasurer on an on-going annual basis for determination of fiscal stability. The names of those institutions meeting the over-all MORTON COLLEGE investment criteria shall be annually presented by the Treasurer to the MORTON COLLEGE Board for approval as designated depositories of excess funds.

If, in the determination of the Treasurer, a previously approved commercial bank or savings bank no longer meets the over-all financial criteria to be designated a depository of excess funds, recommendation for deletion of that institution as a depository shall be made by the Treasurer to the MORTON COLLEGE Board.

I. United States Treasury or Agency Obligations

When the rates on United States Treasury or Agency Obligations are the same or higher than the rates obtained on certificates of deposit, the Treasurer may invest in United States Treasury or Agency obligations.

II. Commercial Bank and Savings Banks
Certificates of Deposit

The Treasurer shall obtain quotes from four (4) of the larger Chicago commercial banks to determine the highest interest rates prevailing for the certificates of deposit for the required investment period. Qualified commercial banks and savings banks within the boundaries of Community College District 527 shall be given the opportunity to equal the highest prevailing interest rate on certificates of deposit before investment is made in a Chicago commercial bank. When interest rates are identical, the Treasurer shall select the depository in which the least amount of MORTON COLLEGE excess funds is invested at that time.

III. Commercial Paper

The Treasurer may invest excess funds in Commercial Paper which is short term debt of major U. S. Corporations. First; the corporation must have assets exceeding \$500,000,000. Second; the corporation must be rated in the top three classifications by at least two standard rating services. Third; investments cannot exceed 180 days. And, fourth; investments in commercial paper can amount to, but not exceed 33.3% of the investment portfolio.

IV. Long-Term Investments

When, in the opinion of the Treasurer, investments with maturities of longer than one year are advisable, they shall be limited to Certificates of Deposit, U.S. Treasury or U.S. Agency obligations with maturities of up to twenty-four (24) months and not exceeding one third (33.3%) of the investment portfolio. When, in the opinion of the Treasurer interest rates are at a level high enough to warrant an investment in excess of twenty-four (24) months, such a long term investment shall be recommended to the Board for its ratification.

All investments made at commercial banks and savings banks shall require collateral in the form of United States Treasury obligations, real estate mortgages or state and local tax exempt securities in excess of the amount of any investment of MORTON COLLEGE funds over the \$100,000 limitation of the Federal Deposit Insurance Corporation. Collateral shall be at least 110% above the amount of the certificates of deposit, excluding the \$100,000 FDIC insurance limit.

V. The Illinois Funds (TIF)

TIF is the investment pool run by the State of Illinois for the benefit of itself and local governmental units throughout Illinois. It offers a way of giving the College immediate investment liquidity at a reasonable rate of return. When, in the opinion of the Treasurer, investment liquidity or performance is the primary investment objective, the Treasurer may invest up to 33.3% of the investment portfolio in TIF Money Market or Prime Fund.

VI. Mutual Funds

The Treasurer may invest excess funds in mutual funds that invest primarily in corporate investment grade or global government short-term bonds. All such investments must be made in mutual funds which have assets of a minimum of \$100 million and a track record of at least three years.

Each mutual fund shall have at the time of purchase a *Value Line* minimum risk rank classification of "2 - lower risk" on a scale of 1 - 5, 1 being the lowest risk, 5 being the highest risk, or a *Morningstar* minimum risk adjusted ranking of at least four stars ****, on a scale of 1 - 5 stars, 5 being the highest ranking, and 1 being the lowest ranking.

The Treasurer is authorized to invest up to a maximum of 33.33% of the investment portfolio in mutual funds that invest primarily in corporate investment grade short-term bonds. The treasurer is also authorized to invest up to a maximum of 15.00% of the investment portfolio in mutual funds that invest primarily in global government short-term bonds.

VII. Ginnie Mae - Government National Mortgage Association (GNMA)

The Treasurer may invest excess funds in Ginnie Mae (GNMA) mortgage certificates or in Ginnie Mae mutual funds exclusive of section VI above. A Ginnie Mae mutual fund invests in mortgage certificates.

The Treasurer is authorized to invest up to a maximum of 33.33% of the investment portfolio in Ginnie Mae mortgage certificates and in Ginnie Mae mutual funds.

VIII. Investments Not Covered by the Morton College Investment Guidelines

When, in the opinion of the Treasurer, there are investment opportunities consistent within the defined investment objectives but not covered by the Morton College Investment Guidelines, the Treasurer shall after consultation with the College President, bring the investment opportunity to the attention of the Board for specific approval of the investment or for approval to amend the Morton College Investment Guidelines.

IX. Collateralization

All College invested funds shall be collateralized at 105% of the value of the College investment above the F.D.I.C. amount and should be in agreement with the institutions guidelines and the College's investment guidelines. The collateral shall consist of First Mortgages, Federal Home Loan Bank (FHLB), Letters of Credit, Freddie Mac (FMNLC),

Fannie Mae (FNMA), Ginnie Mae (GNMA), and Municipal Bonds, or similar financial securities.

REPORTING PROCEDURES

All investment activity executed by the Treasurer for MORTON COLLEGE shall be reported to the Senior Accountant on a daily basis as investments are made.

Once each month the Treasurer will report to the MORTON COLLEGE Board of the month-end status of MORTON COLLEGE investments. This report shall include a breakdown of investments at each individual financial institution and in United States Treasury obligations.

Revised – 4/14/23

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVE THE PURCHASE OF 4 NEW CISCO CATALYST 9300 FROM NOBLETEC LLC USING HEERF GRANT FOR THE AMOUNT OF \$47,849.69

RATIONALE:

[Required by Board Policy 5.3.1 and Chapter 805, Section 3-27.1 of the *Illinois Compiled Statutes*]

Goals: To sustain the increase of cameras, Access Points, and to be able to support the grow on different technology peripherals/users

COST ANALYSIS:

\$47,849.39 – NOBLETEC - HEERF Grant

ATTACHMENTS:

NOBLETEC QUOTES



Here is your requested quote
Cisco 9300 x 4 version B

Quote# C012253v1

Prepared For:

Morton College

Attn: Raul Chavez

Prepared By:
Kathy Koce
NobleTec LLC

Product

DESCRIPTION	PRICE	QTY	EXT. PRICE
C9300-48T-E Cisco Catalyst 9300 48-port Data Only, Network Essentials - 48 Ports - Manageable - 2 Layer Supported - Twisted Pair	\$4,141.39	4	\$16,565.56
SC9300UK9-176 Cisco Catalyst 9300 XE 17.6 UNIVERSAL	\$0.01	4	\$0.04
PWR-C1-350WAC-P Cisco 350WAC Platinum-Rated Power Supply Spare - Internal - 56 V DC Output	\$0.01	4	\$0.04
CAB-TA-NA North America AC Type A Power Cable	\$0.01	8	\$0.08
CAB-SPWR-30CM Cisco Standard Power Cord - For Network Switch - 11.81" Cord Length	\$46.94	4	\$187.76
C9300-DNA-E-48 Cisco Digital Network Architecture Essentials - Term License	\$0.00	4	\$0.00
CON-SSTCM-C93E48 SOLN SUPP SW SUBC9300 DNA Essentials	\$167.14	3	\$501.42
C9300-DNA-E-48-3Y Cisco C9300 DNA Essentials - Term License - 48 Port - 3 Year	\$631.24	3	\$1,893.72
C9300-NM-4M Cisco Catalyst 9300 4 x mGig Network Module, Spare - For Data Networking - 4 x Expansion Slots - Plug-in Module	\$741.04	3	\$2,223.12
PWR-C1-715WAC-P/2 Cisco Power Supply - 715 W	\$617.54	4	\$2,470.16
SSD-240G Cisco 240 GB Solid State Drive - External - Network Switch Device Supported - USB 3.0	\$0.00	4	\$0.00
Subtotal:			\$23,841.90



Cisco 9300 x 4 version B



Prepared by:
NobleTec LLC
 Kathy Koce
 630-974-5652
 kathy.koce@nobletecllc.com

Prepared for:
Morton College
 3801 S. Central Avenue
 Cicero, IL 60804
 Raul Chavez
 (702) 857-3439
 Raul.chavez@morton.edu

Quote Information:
C012253
 Version: 1
 Delivery Date: 03/23/2023
 Expiration Date: 04/19/2023

Quote Summary

DESCRIPTION	AMOUNT
Product	\$23,841.90
Total:	\$23,841.90

Taxes and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors. Hardware: **Due to extreme stocking and material constrains from the manufacturer, all pricing and availability are subject to change at time of purchase. **Software / Licensing / Renewals: **All pricing, availability, and special offers are subject to change from the manufacturer at time of purchase. ** Credit Card Orders over \$1,000.00 may incur 3% credit card processing surcharge. **Returns and Exchanges: ** NobleTec LLC will provide any manufacturer's and/or publisher's written warranties associated with third party products purchased from NobleTec LLC to you. Products provided, published or manufactured by Third parties are provided "as is". NobleTec LLC is not liable for any claims related to Third party warranties. ****By placing order you agree with NobleTec LLC 30-day return policy and that no product return/exchange can be made after 30 days. **Limitation of Remedies and Damages: **Your remedy for a breach of this Agreement or of any warranty included in this Agreement is the correction or replacement of the IT Product(s). Selection of whether to correct or replace shall be solely at the discretion of NobleTec LLC. NobleTec LLC reserves the right to substitute a functionally equivalent copy of the IT Product as a replacement. If NobleTec LLC is unable to provide a replacement or substitute IT Product or correction to the IT Product, your sole alternate remedy shall be a refund of the purchase price of the IT Product. Any claim must be made within the applicable warranty period. All warranties cover only defects arising under normal use and do not include malfunctions or failure resulting from misuse, abuse, neglect, alteration, problems with electrical power, acts of nature, unusual temperatures, or humidity, improper installation, or damage determined by NobleTec LLC to have been caused by you. All warranties of the IT Product are granted only to you and are non-transferable. You agree to indemnify and hold NobleTec LLC harmless from all claims, judgments, liabilities, expenses, or costs arising from your breach of this Agreement and /or acts or omissions. **

NobleTec LLC

Morton College

Signature: _____
 Name: Kathy Koce
 Title: _____
 Date: 03/23/2023

Signature: _____
 Name: Raul Chavez
 Date: _____



Here is your requested quote
Cisco 9300 x 2 POE x 1 version A
Quote# C012275v1

Prepared For:

Morton College

Attn: Raul Chavez

Prepared By:
Kathy Koce
NobleTec LLC

Product

DESCRIPTION	PRICE	QTY	EXT. PRICE
C9300-48T-E Cisco Catalyst 9300 48-port Data Only, Network Essentials - 48 Ports - Manageable - 2 Layer Supported - Twisted Pair	\$4,141.39	2	\$8,282.78
STACK-T1-1M Cisco Stackwise-480 1 m Stacking Cable Spare - 3.28 ft Network Cable for Network Device	\$125.48	5	\$627.40
STACK-T1-3M Cisco Stackwise-480 3 m Stacking Cable Spare - 9.84 ft Network Cable for Network Device	\$148.21	1	\$148.21
SC9300UK9-176 Cisco Catalyst 9300 XE 17.6 UNIVERSAL	\$0.01	2	\$0.02
PWR-C1-350WAC-P Cisco 350WAC Platinum-Rated Power Supply Spare - Internal - 56 V DC Output	\$0.01	2	\$0.02
CAB-TA-NA North America AC Type A Power Cable	\$0.01	4	\$0.04
SSD-240G Cisco 240 GB Solid State Drive - External - Network Switch Device Supported - USB 3.0	\$0.00	2	\$0.00
CAB-SPWR-30CM Cisco Standard Power Cord - For Network Switch - 11.81" Cord Length	\$46.94	2	\$93.88
C9300-DNA-E-48 Cisco Digital Network Architecture Essentials - Term License	\$0.00	2	\$0.00
CON-SSTCM-C93E48 SOLN SUPP SW SUBC9300 DNA Essentials	\$167.14	3	\$501.42
C9300-DNA-E-48-3Y Cisco C9300 DNA Essentials - Term License - 48 Port - 3 Year	\$631.24	3	\$1,893.72
C9300-NM-4M Cisco Catalyst 9300 4 x mGig Network Module, Spare - For Data Networking - 4 x Expansion Slots - Plug-in Module	\$741.04	3	\$2,223.12
PWR-C1-715WAC-P/2 Cisco Power Supply - 715 W	\$617.54	2	\$1,235.08
C9300-48P-E Cisco Catalyst 9300 48-port PoE+, Network Essentials - 48 Ports - Manageable - Gigabit Ethernet - 10/100/1000Base-T - 2 Layer Supported - 715 W Power Consumption - Twisted Pair - Lifetime Limited Warranty	\$4,988.88	1	\$4,988.88
SC9300UK9-176 Cisco Catalyst 9300 XE 17.6 UNIVERSAL	\$0.00	1	\$0.00
PWR-C1-715WAC-P Cisco Power Supply - -56 V DC Output	\$0.01	1	\$0.01

Product

DESCRIPTION	PRICE	QTY	EXT. PRICE
PWR-C1-715WAC-P/2 Cisco Power Supply - 715 W	\$617.54	1	\$617.54
CAB-TA-NA NORTH AMERICA AC TYPE A POWER CABLE	\$0.01	2	\$0.02
SSD-240G Cisco 240 GB Solid State Drive - External - Network Switch Device Supported - USB 3.0	\$0.00	1	\$0.00
CAB-SPWR-30CM Cisco Standard Power Cord - For Network Switch - 11.81" Cord Length	\$46.94	1	\$46.94
C9300-DNA-E-48 Cisco Digital Network Architecture Essentials - Term License	\$0.00	1	\$0.00
CON-SSTCM-C93E48 SOLN SUPP SW SUBC9300 DNA Essentials	\$167.14	1	\$167.14
C9300-DNA-E-48-3Y Cisco C9300 DNA Essentials - Term License - 48 Port - 3 Year	\$631.24	1	\$631.24
C9300-NM-4M Cisco Catalyst 9300 4 x mGig Network Module, Spare - For Data Networking - 4 x Expansion Slots - Plug-in Module	\$741.04	1	\$741.04
NETWORK-PNP-LIC Network Plug-n-Play License for zero-touch device deployment	\$0.01	1	\$0.01
SFP-10G-SR= Cisco 10GBase-SR SFP+ Transceiver - 1 x 10GBase-SR	\$452.32	4	\$1,809.28
Subtotal:			\$24,007.79



Cisco 9300 x 2 POE x 1 version A



Prepared by:
NobleTec LLC
 Kathy Koce
 630-974-5652
 kathy.koce@nobletecllc.com

Prepared for:
Morton College
 3801 S. Central Avenue
 Cicero, IL 60804
 Raul Chavez
 (702) 857-3439
 Raul.chavez@morton.edu

Quote Information:
C012275
 Version: 1
 Delivery Date: 03/23/2023
 Expiration Date: 04/20/2023

Quote Summary

DESCRIPTION	AMOUNT
Product	\$24,007.79
Total:	\$24,007.79

Taxes and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors. Hardware: **Due to extreme stocking and material constrains from the manufacturer, all pricing and availability are subject to change at time of purchase. **Software / Licensing / Renewals: **All pricing, availability, and special offers are subject to change from the manufacturer at time of purchase. ** Credit Card Orders over \$1,000.00 may incur 3% credit card processing surcharge. **Returns and Exchanges: ** NobleTec LLC will provide any manufacturer's and/or publisher's written warranties associated with third party products purchased from NobleTec LLC to you. Products provided, published or manufactured by Third parties are provided "as is". NobleTec LLC is not liable for any claims related to Third party warranties. ****By placing order you agree with NobleTec LLC 30-day return policy and that no product return/exchange can be made after 30 days. **Limitation of Remedies and Damages: **Your remedy for a breach of this Agreement or of any warranty included in this Agreement is the correction or replacement of the IT Product(s). Selection of whether to correct or replace shall be solely at the discretion of NobleTec LLC. NobleTec LLC reserves the right to substitute a functionally equivalent copy of the IT Product as a replacement. If NobleTec LLC is unable to provide a replacement or substitute IT Product or correction to the IT Product, your sole alternate remedy shall be a refund of the purchase price of the IT Product. Any claim must be made within the applicable warranty period. All warranties cover only defects arising under normal use and do not include malfunctions or failure resulting from misuse, abuse, neglect, alteration, problems with electrical power, acts of nature, unusual temperatures, or humidity, improper installation, or damage determined by NobleTec LLC to have been caused by you. All warranties of the IT Product are granted only to you and are non-transferable. You agree to indemnify and hold NobleTec LLC harmless from all claims, judgments, liabilities, expenses, or costs arising from your breach of this Agreement and /or acts or omissions. **

NobleTec LLC

Morton College

Signature: _____
 Name: Kathy Koce
 Title: _____
 Date: 03/23/2023

Signature: _____
 Name: Raul Chavez
 Date: _____

PROPOSED ACTION:

THAT THE BOARD APPROVE THE PURCHASE OF 50 APPLE IPADS FROM APPLE INC. IN THE AMOUNT OF \$26,000.00 FOR THE CNA PROGRAM.

RATIONALE:

Apple 1:1 Initiative Program [Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 805, Section 3-26 of the *Illinois Compiled Statutes*]

COST ANALYSIS:

\$26,000

ATTACHMENT:

QUOTE ATTACHED



2211910082.pdf

Apple Inc. Education Price Quote

Customer: Ruben Ruiz
MORTON COLLEGE
Phone: 7086568000
email: Ruben.Ruiz@morton.edu

Apple Inc: Jessica Jones
6900 W. Parmer Lane
Austin, TX 78729
email: jessicajones@apple.com

Apple Quote: 2211910082

Quote Date: Friday, March 17, 2023

Quote Valid Until: Sunday, April 16, 2023

Quote Comments:

#	Product Description	Qty	Unit List Price	Extended List Price
1	10.9-inch iPad Wi-Fi 64GB – Silver (Packaged in a 10-pack) with 3-Year AppleCare+ for Schools Part Number BU1E2LL/A	5	\$4,930.00	\$24,650.00
	10.9-inch iPad Wi-Fi 64GB – Silver (Packaged in a 10-pack) Part Number: MPQT3LL/A Quantity: 50			
	3-Year AppleCare+ for Schools – iPad / iPad Air / iPad mini Part Number: S7743LL/A Quantity: 50			
2	Jamf Pro iOS/tvOS (EDU) Subscription License (3 Year) (100–9,999 licenses) Part Number HLWZ2LL/A	50	\$27.00	\$1,350.00

Edu List Price Total	\$26,000.00
- Additional Tax	\$0.00
- Estimated Tax	\$0.00
Extended Total Price*	\$26,000.00

*In most cases Extended discounted Total price does not include Sales Tax

*If applicable, eWaste/Recycling Fees are included.
Standard shipping is complimentary

Complete your order by one of the following:

- This document has been created for you as Apple Quote ID 2211910082. Please contact your institution's Authorized Purchaser to submit the above quote online. For account access or new account registration, go to <https://ecommerce.apple.com>. Simply go to the Quote area of your Apple Education Online Store, click on it and convert to an order.
 - For registration assistance, call 1.800.800.2775

THIS IS A QUOTE FOR THE SALE OF PRODUCTS OR SERVICES. YOUR USE OF THIS QUOTE IS SUBJECT TO THE FOLLOWING PROVISIONS WHICH CAN CHANGE ON SUBSEQUENT QUOTES:

- A. ANY ORDER THAT YOU PLACE IN RESPONSE TO THIS QUOTE WILL BE GOVERNED BY (1) ANY CONTRACT IN EFFECT BETWEEN APPLE INC. ("APPLE") AND YOU AT THE TIME YOU PLACE THE ORDER OR (2), IF YOU DO NOT HAVE A CONTRACT IN EFFECT WITH APPLE, CONTACT contracts@apple.com.
- B. ALL SALES ARE FINAL. PLEASE REVIEW RETURN POLICY BELOW IF YOU HAVE ANY QUESTIONS. IF YOU USE YOUR INSTITUTION'S PURCHASE ORDER FORM TO PLACE AN ORDER IN RESPONSE TO THIS QUOTE, APPLE REJECTS ANY TERMS SET OUT ON THE PURCHASE ORDER THAT ARE INCONSISTENT WITH OR IN ADDITION TO THE TERMS OF YOUR AGREEMENT WITH APPLE.
- C. UNLESS THIS QUOTE SPECIFIES OTHERWISE, IT REMAINS IN EFFECT UNTIL Sunday, April 16, 2023 UNLESS APPLE WITHDRAWS IT BEFORE YOU PLACE AN ORDER, BY SENDING NOTICE OF ITS INTENTION TO WITHDRAW THE QUOTE TO YOUR ADDRESS SET OUT IN THE QUOTE.
 - APPLE MAY MODIFY OR CANCEL ANY PROVISION OF THIS QUOTE, OR CANCEL ANY ORDER YOU PLACE PURSUANT TO THIS QUOTE, IF IT CONTAINS A TYPOGRAPHIC OR OTHER ERROR.
- D. THE AMOUNT OF THE VOLUME PURCHASE PROGRAM (VPP) CREDIT SHOWN ON THIS QUOTE WILL ALWAYS BE AT UNIT LIST PRICE VALUE DURING REDEMPTION ON THE VPP STORE.
- E. UNLESS SPECIFIED ABOVE, APPLE'S STANDARD SHIPPING IS INCLUDED IN THE TOTAL PRICE.

Opportunity ID:
<https://ecommerce.apple.com>
Fax:

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Document rev 10.6.1

Date of last revision – June 20th, 2016

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVE THE PURCHASED OF 25 NEW ALL-IN-ONE COMPUTERS AND 25 MONITORS FROM CDW FOR THE UPGRADE OF 320B CLASSROOM IN THE AMOUNT OF \$37,456.25.

RATIONALE:

[Required by Board Policy 5.3.1 and Chapter 805, Section 3-27.1 of the *Illinois Compiled Statutes*]

Replaced all computer in room 320B.

Goals: Current computers are over 5 years in their lifespan, and do not support new software updates, this update will enhance staff, faculty and student success, and provide faster performance.

COST ANALYSIS:

\$37,456.25 – HERFF FUNDS

ATTACHMENTS:

CDW-G Quote



Thank you for choosing CDW. We have received your quote.

Hardware Software Services IT Solutions Brands Research Hub

Review and Complete Purchase

RUBEN RUIZ,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

ACCOUNT MANAGER NOTES:	Here you go!
	<p>Thank you,</p> <p>Marty Mangan CDW-G The Right Technology. Right Away. Toll-Free: (866) 723-3280 Fax: (847) 968-1333 Email: martman@cdw.com</p>

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
NHPF232	4/4/2023	NHPF232	1307885	\$5,181.25

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
HP E23 G4 - E-Series - LED monitor - Full HD (1080p) - 23"	25	6321575	\$207.25	\$5,181.25

Mfg. Part#: 9VF96AA#ABA

Contract: IPHEC IPHEC2011 Computer Components - Catalog (IPHEC2011)

SUBTOTAL	\$5,181.25
SHIPPING	\$0.00
SALES TAX	\$0.00
GRAND TOTAL	\$5,181.25

PURCHASER BILLING INFO	DELIVER TO
<p>Billing Address: MORTON COLLEGE ACCTS PAYABLE 3801 S CENTRAL AVE CICERO, IL 60804-4300 Phone: (708) 656-8000 Payment Terms: NET 30 Days-Govt/Ed</p>	<p>Shipping Address: MORTON COLLEGE RUBEN RUIZ 3801 S CENTRAL AVE CICERO, IL 60804-4300 Phone: (708) 656-8000 Shipping Method: NiteMoves Local Super-Saver</p>
Please remit payments to:	



Sales Contact Info

CDWG Account Team - Tyler and Marty | (866) 723-3280 |
tylerandmarty@cdwg.com

LEASE OPTIONS

FMV TOTAL	FMV LEASE OPTION	BO TOTAL	BO LEASE OPTION
\$5,181.25	\$145.54/Month	\$5,181.25	\$166.27/Month

Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

Why finance?

- Lower Upfront Costs. Get the products you need without impacting cash flow. Preserve your working capital and existing credit line.
- Flexible Payment Terms. 100% financing with no money down, payment deferrals and payment schedules that match your company's business cycles.
- Predictable, Low Monthly Payments. Pay over time. Lease payments are fixed and can be tailored to your budget levels or revenue streams.
- Technology Refresh. Keep current technology with minimal financial impact or risk. Add-on or upgrade during the lease term and choose to return or purchase the equipment at end of lease.
- Bundle Costs. You can combine hardware, software, and services into a single transaction and pay for your software licenses over time! We know your challenges and understand the need for flexibility.

General Terms and Conditions:

This quote is not legally binding and is for discussion purposes only. The rates are estimate only and are based on a collection of industry data from numerous sources. All rates and financial quotes are subject to final review, approval, and documentation by our leasing partners. Payments above exclude all applicable taxes. Financing is subject to credit approval and review of final equipment and services configuration. Fair Market Value leases are structured with the assumption that the equipment has a residual value at the end of the lease term.

Need Help?



My Account



Support



Call 800.800.4239

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This order is subject to CDW's Terms and Conditions of Sales and Service Projects at

<http://www.cdwg.com/content/terms-conditions/product-sales.aspx>

For more information, contact a CDW account manager

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Thank you for choosing CDW. We have received your quote.

Hardware Software Services IT Solutions Brands Research Hub

Review and Complete Purchase

RUBEN RUIZ,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

There is inventory available to ship this unit.

Thank you,

ACCOUNT MANAGER NOTES: Marty Mangan
CDW-G
The Right Technology. Right Away.
Toll-Free: (866) 723-3280
Fax: (847) 968-1333
Email: martman@cdw.com

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
NHXV945	4/17/2023	NHXV945	1307885	\$32,275.00

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
HP EliteOne 840 G9 - Wolf Pro Security - all-in-one - Core i5 12500 3 GHz -	25	7146075	\$1,291.00	\$32,275.00
Mfg. Part#: 69S92UT#ABA Contract: IPHEC D1702TMS Catalog Microcomp (D1702TMS)				

SUBTOTAL	\$32,275.00
SHIPPING	\$0.00
SALES TAX	\$0.00
GRAND TOTAL	\$32,275.00

PURCHASER BILLING INFO	DELIVER TO
Billing Address: MORTON COLLEGE ACCTS PAYABLE 3801 S CENTRAL AVE CICERO, IL 60804-4300 Phone: (708) 656-8000 Payment Terms: NET 30 Days-Govt/Ed	Shipping Address: MORTON COLLEGE RUBEN RUIZ 3801 S CENTRAL AVE CICERO, IL 60804-4300 Phone: (708) 656-8000 Shipping Method: NiteMoves Local Super-Saver
Please remit payments to:	



Sales Contact Info

CDWG Account Team - Tyler and Marty | (866) 723-3280 |
tylerandmarty@cdwg.com

LEASE OPTIONS

FMV TOTAL	FMV LEASE OPTION	BO TOTAL	BO LEASE OPTION
\$32,275.00	\$873.04/Month	\$32,275.00	\$1,006.01/Month

Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

Why finance?

- Lower Upfront Costs. Get the products you need without impacting cash flow. Preserve your working capital and existing credit line.
- Flexible Payment Terms. 100% financing with no money down, payment deferrals and payment schedules that match your company's business cycles.
- Predictable, Low Monthly Payments. Pay over time. Lease payments are fixed and can be tailored to your budget levels or revenue streams.
- Technology Refresh. Keep current technology with minimal financial impact or risk. Add-on or upgrade during the lease term and choose to return or purchase the equipment at end of lease.
- Bundle Costs. You can combine hardware, software, and services into a single transaction and pay for your software licenses over time! We know your challenges and understand the need for flexibility.

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This quote is not legally binding and is for discussion purposes only. The rates are estimate only and are based on a collection of industry data from numerous sources. All rates and financial quotes are subject to final review, approval, and documentation by our leasing partners. Payments above exclude all applicable taxes. Financing is subject to credit approval and review of final equipment and services configuration. Fair Market Value leases are structured with the assumption that the equipment has a residual value at the end of the lease term.

Need Help?



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Support



Call 800.800.4239

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This order is subject to CDW's Terms and Conditions of Sales and Service Projects at

<http://www.cdw.com/content/terms-conditions/product-sales.aspx>

For more information, contact a CDW account manager

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PROPOSED ACTION:

THAT THE BOARD APPROVE THE PURCHASE OF 50 SURFACE PRO LAPTOPS FROM MICROSOFT STORE IN THE AMOUNT OF \$33,451.50 FOR THE NURSING PROGRAM.

RATIONALE:

ATI is the software we are using to help with our pass rate for the NCLEX. Surface Pro is compatible with ATI. In order for us to get the best test results and data is that we use the technology that would help our students become successful in the program. Apple 1:1 Initiative Program started here in the Nursing department, unfortunately it is not compatible with the amazing product we are currently using.

[Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 805, Section 3-26 of the *Illinois Compiled Statutes*]

COST ANALYSIS:

33,451.50 Surface Pro

ATTACHMENT:

QUOTE ATTACHED



MSFT Surface Go 3
with TC and warrant



Morton College

USQ-000131790

Microsoft Store

EFFECTIVE FROM: 3/16/2023

One Microsoft Way
Redmond, WA 98052
USA

EFFECTIVE TO: 4/15/2023

Company Name:	Morton College
Account Number:	USA-0005320774
Contact Email:	Ruben.Ruiz@morton.edu
Phone:	708-656-8000
Authorized buyer:	Ruben Ruiz
Customer PO #	

Bill to: Morton College 3801 South Central Ave Cicero, IL 60804 USA	Ship to: Morton College 3801 South Central Ave Cicero, IL 60804 USA
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Comments:	
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QTY	PRODUCT NAME	SKU	MSRP	DISCOUNT	UNIT PRICE	LINE TAX	LINE TOTAL
50	Microsoft Go3 P/4/64LTE EDU Win11 SC EN/XD US/Canada Commerc	I4B-00001	\$499.99	\$15.00	\$484.9900	\$0.00	\$24,249.50
50	Microsoft Go Type Cover N COMM SC English US/Canada Commerci	KCN-00023	\$99.99	\$10.00	\$89.9900	\$0.00	\$4,499.50
50	Microsoft MS Extended Hardware Service Plus Srfc Go US 3Y fr	NRI-00015	\$99.00	\$4.95	\$94.0500	\$0.00	\$4,702.50
TOTAL DISCOUNT							\$1,497.50
SUBTOTAL							\$33,451.50
FEE/CHARGES							\$0.00
TOTAL TAX							\$0.00
TOTAL							\$33,451.50

Microsoft Stores Direct Business Sales Terms – United States
Updated: February 2022

SECTION 1 Quote Scope

This Quote is not a binding offer and is subject to change without notice until such time as a purchase has been completed. A purchase shall be deemed to have been completed when the product, in the quantity agreed to, has shipped and either payment has been made (by cash, credit, or other mutually agreed method) to Microsoft or a purchase order has been accepted by Microsoft. Product prices and availability are subject to change at any time and without notice. If the Quote includes promotional pricing, the Quote expires when the promotion ends. Microsoft may place a limit, at any time and for any reason, on quantities that may be purchased per order, per account, per credit card, per person, per business entity, or per household. Microsoft may also refuse, reject, or cancel any order at any time and for any reason. Microsoft also reserves the right, in its sole discretion, to restrict or prohibit sales to dealers or resellers. This Quote does not apply to and cannot be combined with any other offers or promotions.

This Quote does not include shipping charges. Any shipping charges will be calculated and applied at the time of purchase.

SECTION 2 Microsoft Stores Direct Business Sales Terms

By submitting a purchase order to Microsoft ("Microsoft"), or by making payment to Microsoft for the Device(s), ("Customer" or "you") agree(s) that the following device purchase terms shall apply to the product, device or hardware (the "Device(s)") purchase identified herein ("Agreement"). This Agreement is separate and independent from any other agreement between Microsoft and Customer that involves or may involve the purchase of any software or other products from Microsoft, including but not limited to any volume licensing or other agreement. To the extent such other agreement may apply to Devices or other products covered by this Agreement, and unless otherwise mutually agreed to in writing, its terms supersede any inconsistent or conflicting terms in this Agreement or any resulting agreement between the parties. The Customer's purchase order terms and conditions will not apply to this purchase.

If you are purchasing a Surface Hub or a HoloLens 2 device from the Microsoft Store, please see applicable terms below in Sections 14 and 15, respectively.

If Customer is a federal, state or local government entity (including education), Customer and Microsoft may have entered into separate and independent terms and conditions via requests for proposal, purchasing programs, procurement cooperatives, or otherwise (e.g. NASPO, Texas DIR, CPV). To the extent such other agreement may apply to the Devices or other products covered by, and purchased under, this Agreement, such terms supersede any inconsistent or conflicting terms in this Agreement or any other resulting agreement between the parties.

1. Acceptance. Each Customer purchase order is subject to Microsoft's acceptance and the availability of Devices. Microsoft may decline or cancel any order, or reduce the amount of Devices due to availability, at any time prior to shipping to the Customer. Customer may not cancel any order once Microsoft has notified Customer of Microsoft's acceptance of the purchase order. Microsoft may, in its sole discretion, impose a minimum order requirement to which Customer must agree prior to Microsoft accepting its purchase order.

2. Affiliates and Resale. Customer may make Devices purchased under this Agreement available for use by their Affiliates within a country in which Microsoft makes the same Devices available. Absent Microsoft's written consent, Customer may not, in any circumstance, make Devices purchased under this Agreement available for use by any unrelated third party. Absent Microsoft's written consent, Customer may not, in any circumstance, resell, lease or transfer for any value any Device purchased under this Agreement.

3. Device Restrictions. Customer shall not change, adapt, translate, decompile or reverse engineer any Device, in whole or in part, except and only to the extent expressly permitted by applicable law. Absent Microsoft's written consent, Customer may not, in any circumstance, resell, lease or transfer for any value any Device purchased under this Agreement. Customer shall not use any unauthorized, illegal, counterfeit, or modified hardware or software in connection with any Device or re-package or otherwise combine any Device with any unauthorized or unlicensed third-party product. Customer shall also not cause any Device, in whole or in part, to be governed by an excluded license.

An "excluded license" is any license that requires, as a condition of use, modification or distribution of the Device, that the Device be: (i) disclosed or distributed in source code form; (ii) licensed for the purpose of making derivative works; or (iii) redistributable at no charge.

SECTION 3 Delivery

Unless otherwise agreed in writing by the parties, Microsoft will deliver Devices purchased under this Agreement to the location Customer designates on any applicable order form (DDP, Incoterms 2010, or any updates thereto). Unless otherwise agreed, Microsoft will use ground shipping to ship Devices to Customer.

SECTION 4 Preorders

If a Purchase Order includes any Device(s) that will be released at a future date (a "Preorder"), a Microsoft representative will notify Customer's designated contact person when the Device(s) covered by the Preorder are scheduled to ship. Unless Customer notifies Microsoft within 10 days of receipt of this notification with a request to cancel its Preorder (the "Cancellation Notice"), Microsoft will fulfill the Preorder and invoice Customer upon Device shipment. Microsoft may fulfill the Preorder in whole or in part, and Customer agrees to accept Devices covered by its Preorder in one or multiple shipments, provided that Microsoft will only invoice Customer for units actually shipped.

SECTION 5 Limitation of Liability

The total liability of each party for all claims related to each purchased Device and this Agreement is limited to direct damages up to the amount Customer paid for the purchased Device(s) or the total amount paid under this Agreement, whichever is less. Customer may not recover any other damages, including consequential, incidental, indirect, special, reliance or punitive damages, or lost profits. These limitations apply to all damages related in any way to this Agreement, including anything related to any applicable manufacturer's warranty and claims for breach of contract, breach of warranty, guarantee or condition, strict liability, negligence, reliance or other torts to the extent permitted by applicable law. It also applies even if Microsoft knew or should have known about the possibility of the damages. Some States do not allow limitations on liability as stated above, so some or all of this limitation may not apply to Customer.

SECTION 6 Software Licenses

Software included with, or preloaded on, the Devices ("Included Software") purchased under this Agreement may be subject to separate license terms included with that software ("EULA"). Customer accepts the EULA (1) by signing and/or clicking "Submit" on any Microsoft order form page (if the EULA is attached or available online), (2) by breaking the seal on packaging of a Device that refers to the EULA, (3) by using the Device or (4) by installing, copying or otherwise using the Included Software. If more than one software product is included in the Included Software, e.g., operating system software and a productivity software suite, then each product may have its own EULA. Customer is not authorized to install or use the Included Software unless Customer first agrees to the Included Software's EULA or has a separate license agreement with Microsoft governing use of such Included Software. If Customer does not want to agree to a EULA, Customer may return the Device unused to Microsoft for Page 3 of 8 United States 02/2022 a full refund. Each EULA is not part of this Agreement, but to the extent of any conflict with this Agreement, the EULA will control solely for the Included Software to which it applies.

SECTION 7 Services

Microsoft may be asked to provide training, support or depot (customized device), or other services incidental to the Devices purchased under this Agreement (the "Services"). Unless otherwise stated in this Agreement, the following terms shall apply to the delivery of all such Services:

7.1 Insurance. Microsoft will maintain industry-appropriate insurance coverage at all times when performing Professional Services on Customer's premises under this agreement via commercial insurance, self insurance, a combination of the two or any other similar risk financing alternative. Microsoft will provide Customer with evidence of coverage on request.

7.2 Use of technical information from Services. Microsoft may use any technical information Microsoft derives from providing Services for problem resolution, troubleshooting, product functionality enhancements, fixes, and for Microsoft's knowledge base. Microsoft agrees not to identify Customer or disclose any of Customer's Confidential Information in any item in the knowledge base.

7.3 Microsoft as independent contractor. Microsoft provides Services as an independent contractor and will be responsible for all social security, unemployment, workers' compensation and other withholding taxes for all of Microsoft's employees. Customer and Microsoft each may develop products independently without using the other's Confidential Information.

7.4 In addition to the above, you acknowledge and agree that the Microsoft Customer Support Service Agreement, available at <https://support.microsoft.com/en-us/topic/microsoft-customer-support-service-agreement-3b3b6a44-f4ca-7a22-f77b-0b28f99a507a> also applies to any Services you receive from Microsoft, as applicable. You agree to comply with the Microsoft Customer Support Agreement and acknowledge that it may be updated from time to time by Microsoft.

SECTION 8 Warranties

The sole warranty Microsoft provides for Devices is the manufacturer's warranty (if any) provided with the Device(s). Microsoft warrants that Services it provides will be performed in a professional and workmanlike manner, consistent with industry standards. If Microsoft fails to meet the warranty and Customer notifies Microsoft within 90 days of the date of performance, then Microsoft will either re-perform the Services or return the price paid for them. To the fullest extent permitted by applicable law, **MICROSOFT PROVIDES NO OTHER WARRANTIES OR CONDITIONS AND DISCLAIMS ANY OTHER EXPRESS, IMPLIED OR STATUTORY WARRANTIES, INCLUDING WARRANTIES OF QUALITY, TITLE, NON-INFRINGEMENT, MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.** To the fullest extent permitted by applicable law, Microsoft makes no warranties whatsoever relating to any product or device that is not developed, produced or manufactured by Microsoft or that is distributed under a third-party name, copyright, trademark or trade name, even if such product or device is incorporated within the retail packaging or digital images of a Device. This disclaimer will apply except to the extent not permitted by applicable law.

SECTION 9 Payment Terms for Microsoft's Invoice; Credit Review

Payments to Microsoft must be made in the currency and according to the terms stated on Microsoft's invoice. The terms of any extension of credit under this agreement may be withdrawn by Microsoft upon notice. Microsoft may assess a finance charge on all past due amounts, payable on demand and equal to the lesser of an annual rate of 1% per month or the highest amount allowed by law, applied from the first day the amount is past due until paid in full. Microsoft has no obligation to continue to provide Services if Customer fails to make timely payment. All payment terms are net 30 days from date of invoice.

By accepting the terms of this Agreement, Customer also agrees that Microsoft may obtain a current credit report related to the business entity identified in the credit application and conduct a review of the credit report. Upon request, Microsoft will tell Customer the name and address of each credit reporting agency from which Microsoft obtained a current credit report. Microsoft may also request audited financial statements to verify financial condition. Microsoft may periodically review the credit performance of the Customer. Deterioration in payment history, financial strength, new reports of judgments/liens or bankruptcy could result in adjustments to the credit terms granted to the Customer.

SECTION 10 Returns

Unless as otherwise stated below, Microsoft will accept returns for Devices that meet the return criteria set forth below for 30 days from the date of receipt or download, as applicable. Get up to 60 days for some Surface devices¹. All returns and exchanges must be accompanied by the original documentation, instruction manuals, registration, parts and components (including cables, controllers, and accessories) and the original manufacturer packaging. Refunds will equal the amount paid less the original shipping and handling charges, if any. The following

items may not be returned: (i) items that have been personalized or customized; (ii) special order items; (iii) items that have been used, altered or that show wear or damage; (iv) gift cards and Skype cards; and (v) items that are not in resaleable condition. Services that have already been performed, or which are in the process of being performed, may not be returned or refunded.

For software and games, you may only return or exchange opened items during the return period if: (i) you don't agree with the license agreement, or (ii) the media does not work, and (iii) only if you do not make or retain any copies. Opened software and games may only be exchanged for the same product. If we no longer have the same product, we will issue you a Microsoft Store credit.

ALL SALES ARE FINAL for random access memory ("RAM") products and clearance items or those marked with a designation such as "Final Sale" or "Non-Returnable." For promotional items and bundles, and unless otherwise stated in writing, all included products and/or Services must be returned together. If a service included in the promotion and/or bundle has been used (for example a used promotional promo code), the full retail value of the service will be deducted from the refund amount. When a bundle is purchased and only part of the bundle is returned, the bundle discount is void, and the total bundle discount will be deducted from the refund. A restocking fee of ten percent (10%) may be deducted from the refund amount for hardware products.

Microsoft is not responsible for any personal data included on returned or exchanged items. Please ensure that your personal data is removed from all items prior to return or exchange. Notwithstanding the foregoing, nothing in this section will be construed as a waiver of your statutory rights under the law regarding returns, exchanges or withdrawal rights.

1 Extended return offer period available with Surface devices purchased from Microsoft Store in select markets. Return process must be started within 60 days after customer received the device. Not available for purchases by reseller customers. Extended return offer period limited to five (5) device returns total per eligible customer. Excludes Surface Hub. Void where prohibited or restricted by law. Microsoft reserves the right to modify or discontinue offers at any time. Other exclusions and limits may apply. Microsoft Store return policy applies to extended returns.

SECTION 11 Compliance with laws, privacy and security

Microsoft and Customer will each comply with all applicable laws and regulations (including applicable security breach notification laws). However, Microsoft is not responsible for compliance with any laws or regulations applicable to Customer or Customer's industry that are not also generally applicable to information technology services providers. Customer consents to the processing of personal data by Microsoft and its agents to facilitate the subject matter of this Agreement.

Customer may choose to provide the personal data of third parties to Microsoft (including Customer's contacts, resellers, distributors, administrators, and employees) as part of this Agreement. Customer will obtain all required consents from third parties under applicable privacy and data protection laws before providing personal data to Microsoft.

Please see the Microsoft Privacy Statement for more information on how Microsoft processes personal data.

SECTION 12 Defense of third-party claims

Microsoft will defend Customer against any claim by an unaffiliated third party that a Device infringes its patent, copyright or trademark, or makes unlawful use of its trade secret. Microsoft will pay any resulting adverse final judgment or approved settlement. This does not apply to claims or awards based on (1) Customer Data; (2) non Microsoft software; (3) modifications to a Device made by Customer or any specifications or material Customer provides; (4) Customer's combination of the Device with (or damages based on the value of) a non-Microsoft product, business process or data; (5) Customer's use of a Microsoft trademark without express, written consent, or Customer's use of a Device after being notified to stop due to a third-party claim; (6) Customer's use or distribution of a Device in violation of this agreement, or (7) Devices provided free of charge.

If Microsoft reasonably believes that a third party claim under this section may bar Customer's use of the Device, Microsoft will seek to obtain the right for Customer to keep using it or modify or replace it with a functional equivalent, in which case Customer must discontinue use of the prior version immediately. If these options are not commercially reasonable, Microsoft may terminate Customer's right to the Device and refund any amounts Customer has paid.

Customer must (1) notify Microsoft of any claim subject to this section, (2) give Microsoft sole control over the defense or settlement, and (3) provide reasonable assistance in the defense of the claim. Out-of-pocket expenses incurred in providing reasonable assistance will be reimbursed. Microsoft must approve any settlement. The remedies provided in this section are the exclusive remedies for the claims described in this section.

SECTION 13 Additional Terms

(a) Non-Microsoft software and technology. Customer is solely responsible for any non-Microsoft software or technology that it installs or uses with the Devices or otherwise in connection with this agreement. Customer will direct and control the installation and use of such software or technology through its actions (including the use of APIs and other technical means). Microsoft is not a party to and is not bound by any terms governing Customer's use of non-Microsoft software or technology. Microsoft will not run or make any copies of such software or technology outside of its relationship with Customer. Customer may not install or use non-Microsoft software or technology in any way that would subject Microsoft's intellectual property or technology to obligations beyond those included in this agreement.

(b) Confidentiality. Each party undertakes that it shall not at any time during this Agreement, and for a period of five years after termination of this Agreement, disclose to any person any (i) nonpublic information that Customer or Microsoft or an Affiliate designates as being confidential; or (ii) nonpublic information which, given the nature of the disclosure or the circumstances surrounding disclosure, the receiving party should treat as confidential (parts (i) and (ii) being "Confidential Information"). However, there is no time limit on disclosure of Confidential Information that contains personal information. The receiving party will not be liable for the disclosure of information which: (A) it already knew without an obligation to maintain the information as confidential; (B) it received from a third party without breach of an obligation of confidentiality owed to the other party; (C) it independently developed; or (D) becomes known through no wrongful act of the

receiving party. Either party may disclose Confidential Information as required by a judicial or other governmental order or request, provided that the receiving party immediately notifies the other party in writing upon its receipt of such order or request and provides Page 6 of 8 United States 02/2022 reasonable assistance if the disclosing party seeks a protective order or its equivalent to limit disclosure of any such Confidential Information.

(c) Publicity. Except as otherwise required by applicable law or as otherwise expressly provided under this Agreement, neither party will issue any press release, publicity, or other disclosure in any form that relates to its relationship with the other party or the terms or existence of this Agreement without the other party's prior written approval.

(d) Applicable law. This Agreement shall be governed and construed in accordance with the laws of the State of Washington. The 1980 United Nations Convention on Contracts for the International Sale of Goods and its related instruments will not apply to this agreement.

(e) U.S. export. Devices are subject to U.S. export jurisdiction. Customer must comply with all applicable international and national laws, including the U.S. Export Administration Regulations, the International Traffic in Arms Regulations, and end-user, end use and destination restrictions by U.S. and other governments related to Microsoft products, services, and technologies. For additional information related to Microsoft compliance with export rules, see <http://www.microsoft.com/exporting>. Customer must notify Microsoft at cmec@microsoft.com as to any regulatory or legal controls on the use, access or transfer of Customer's software or technology prior to such use, access or transfer to or by Microsoft. Customer will provide sufficient information to permit Microsoft to comply with applicable controls on Customer's software or technology.

(f) Taxes.

(i) If any amounts are to be paid to Microsoft, the amounts owed by Microsoft are exclusive of any taxes. Customer shall pay any applicable value added, goods and services, sales, or like taxes that are owed with respect to any order submitted under this agreement and which are permitted to be collected from Customer by Microsoft under applicable law. Customer shall be responsible for any applicable stamp taxes and for all other taxes that it is legally obligated to pay including any taxes that arise on transactions between Customer and its Affiliates. Microsoft shall be responsible for all taxes based upon its net income or its property ownership.

(ii) For qualified Customers, prices may exclude any sales or use taxes, duties, and other governmental charges (including any value added taxes). Customer will provide Microsoft a valid exemption certificate, and then Microsoft will not collect the taxes covered by such certificate.

(iii) If any taxes are required to be withheld on payments made by Customer to Microsoft, Customer may deduct such taxes from the amount owed Microsoft and pay them to the appropriate taxing authority; provided however, that Customer promptly secures and delivers an official receipt for those withholdings and other documents reasonably requested by Microsoft to claim a foreign tax credit or refund. Customer will make certain that any taxes withheld are minimized to the extent possible under applicable law. Customer remains obligated to pay Microsoft for the amount of tax withheld until Customer provides to Microsoft the official receipt and other documents reasonably requested.

(iv) Customer agrees to receive Tax/VAT invoices electronically.

(g) Use of contractors. Microsoft may use contractors to perform Services, but will be responsible for their performance, subject to the terms of this agreement.

(h) Force Majeure. With the exception of Customer's payment obligations under Section 8(a), neither party will be liable for any failure to perform any obligation under this Agreement to the extent such failure is caused by a force majeure event (including acts of God, natural disasters, war, civil disturbance, action by governmental entity, strike and other causes beyond the party's its reasonable control). The party affected by the force majeure event will provide notice to the other party within a commercially reasonable time and will use its best efforts to resume performance as soon as reasonably possible when the force majeure event concludes.

(i) Assignment. Customer may not assign or otherwise transfer this Agreement or any of its rights or obligations hereunder by contract, merger, operation of law or otherwise, without Microsoft's prior written consent. Any attempted assignment in violation of this Section 13(i) will be null and void. Microsoft may Page 7 of 8 United States 02/2022 immediately terminate this Agreement in the event of an attempted assignment. Microsoft may assign this Agreement to any of its Affiliates without Customer's consent. Subject to the foregoing provisions of this Section 13(i), this Agreement will be binding on and inure to the benefit of the parties and their respective successors and permitted assigns.

(j) No third-party beneficiaries. This agreement does not create any third-party beneficiary rights.

(k) No Partnership or Agency. The parties are independent contractors. This Agreement does not create or constitute a partnership, joint venture, franchise, agency, or contract of employment between Microsoft and Customer.

(l) Notices. All notices and requests under this Agreement will be in writing and delivered via facsimile (receipt confirmed), certified mail or registered post (return receipt requested), or via overnight courier (e.g. FedEx or DHL). Notice will be sent to the addresses by each party's details or to such other addresses as either party may indicate in accordance with this section. Notices will be deemed effective as follows: (i) one (1) business day after the date given if transmitted by Facsimile or email; (ii) three (3) business days after the date of deposit in the mail for certified mail; or (iii) one (1) business day after the date of delivery to an overnight carrier. For purposes of this Agreement, notices must be sent in writing to Microsoft at **Microsoft Corporation**, One Microsoft Way, Redmond, WA, 98052 USA.

(m) Survival. Provisions regarding ownership and license rights, fees, Use Rights, restrictions on use, warranties, limitations of liability, confidentiality, defense of claims by either party, compliance verification, obligations on termination, and the provisions in the section titled "Miscellaneous," will survive termination of the agreement.

(n) Severability. If any provision of this agreement is held to be illegal, invalid, or unenforceable, the remaining provisions will remain in effect and the agreement will be deemed amended to give maximum effect to the eliminated provision.

(o) Waiver. Failure to exercise any right or remedy will not constitute a waiver. Any waiver must be in writing and executed by the waiving party.

(p) Invoicing. (i) Customer agrees to accept email invoices in markets where electronic invoicing is not yet available from Microsoft Store. (ii) Microsoft will work with each Customer to determine their preferred eProcurement system for billing/invoicing. If Microsoft is able to support the Customer's preferred billing/invoicing system, in the event of system or integration issues, Customer must still meet payment deadlines based on the invoice date. Microsoft will not be liable for any breach of Customer data and billing/invoicing information requested by the Customer's preferred eProcurement system for billing/invoicing.

(q) Entire Agreement. This Agreement constitutes the entire agreement between the parties and supersedes and extinguishes all previous agreements, promises, assurances, warranties, representations and understandings between them, whether written or oral, relating to its subject matter. Each party agrees that it shall have no remedies in respect of any statement, representation, assurance or warranty (whether made innocently or negligently) that is not set out in this Agreement. Each party agrees that it shall have no claim for innocent or negligent misrepresentation based on any statement in this Agreement. Except as specifically permitted in this Agreement, no amendment or modification of any provision of this Agreement will be effective unless it is in a writing that specifically references this Agreement and is duly signed by authorized representatives of both parties.

SECTION 14 HoloLens Terms of Use and Sale

HoloLens Terms of Use and Sale. The following additional terms (Section 14) apply if you are purchasing a HoloLens device.

(a) HoloLens 2 Commercial Terms (for Commercial and Developer versions, including Industrial Editions).

1. Applicable Terms.

i. Microsoft HoloLens 2 is intended for sale to commercial businesses and education entities, and, in the case of the developer edition, to developers. It is not intended for sale to consumers or individuals. By purchasing, you hereby agree not to resell the product. Unless otherwise agreed to in writing, ALL SALES OF HOLOLENS 2 COMMERCIAL AND DEVELOPER DEVICE (INCLUDING INDUSTRIAL EDITIONS) ARE FINAL AND NON-REFUNDABLE, AND HAVE A MANUFACTURER'S LIMITED WARRANTY.

ii. This product is not intended for use by children under the age of 13.

iii. In addition to the terms and conditions set forth in this Agreement, the Microsoft HoloLens 2 Commercial Terms of Use and Sale (the "HoloLens 2 Commercial Store Terms") apply to you if you submit a purchase order for a HoloLens 2. Please visit: <https://query.prod.cms.rt.microsoft.com/cms/api/am/binary/RE1YIXi> to review the HoloLens 2 Commercial Store Terms.

iv. By purchasing you also agree to the software license here: https://www.microsoft.com/en-us/UseTerms/OEM/Windows/10Mobile/UseTerms_OEM_Windows_10Mobile_English.htm.

2. Order of Precedence. In the event of a conflict between the HoloLens 2 Commercial Store Terms and this Agreement the Microsoft Stores Direct Business Sales Terms, and except as set forth in Section 14(b) below, the HoloLens 2 Commercial Store Terms prevail.

(b) Notwithstanding the terms set forth in Sections 14(a) above or in the HoloLens 2 Commercial Store Terms, you agree that, as it pertains to any HoloLens device sold under this Agreement: (i) the HoloLens device is being sold to you by Microsoft Corporation, a U.S. entity; (ii) the applicable limited device warranties set forth in the appendices to the HoloLens 2 Commercial Store Terms (if any) are valid only in the United States and Canada, and to the extent your purchase is for the HoloLens 2 Industrial Edition device, the applicable Warranty Period is extended from one to two years; and (iii) the sale is governed by the law, and is subject to the exclusive jurisdiction, as set forth in Section 13(d) (Applicable Law) above.

SECTION 15 Surface Hub Terms of Sale.

The following additional terms (Section 15) apply if you are purchasing a Surface Hub device.

The Surface Hub is intended for sale to business and education entities. It is not intended for sale to consumers. By purchasing a Surface Hub, you hereby agree not to resell the product. Unless otherwise agreed to in writing, and subject to the standard manufacturer's warranty, **ALL SALES OF A SURFACE HUB DEVICE, INCLUDING ADDITIONAL ACCESSORIES AND SERVICES ARE FINAL AND NON-REFUNDABLE.**

[Customer]

[MICROSOFT CORPORATION]

By: _____

By: _____

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

RETURN POLICY

PROPOSED ACTION: That the board approve Reed Construction as the lowest bidder for the Food Hall Renovation, in the amount of \$1,931,000 as submitted.

RATIONALE: Food Hall Renovation Project

COST ANALYSIS: \$1,931,000

ATTACHMENT: Bid tab



DEMONICA KEMPER ARCHITECTS

125 North Halsted Street, Suite 301 Chicago, Illinois 60661 T 312.496.0000 | F 312.496.0001
www.dka-design.com

April 21, 2023

Dr. Stan Fields, President
Morton College
3801 South Central Avenue
Cicero, Illinois 60804

Re: Morton College
Food Hall Renovations
Letter of Recommendation to Award a Construction Contract

Dear Dr. Fields:

Bids were received on the above referenced project at Morton College at 10:00 am on April 17, 2023. Six (6) bidders were Bidders of Record and six (6) bids was received.

Demonica Kemper Architects has reviewed the qualifications and scope of work with the low bid contractor, Reed Construction, and has found no evidence which would disqualify them from being awarded the contract for this work. Demonica Kemper Architects, therefore, recommends that the Board of Trustees of Morton College consider awarding the contract for construction to:

Reed Construction
600 W. Jackson Boulevard, 8th Floor
Chicago, Illinois 60661-5625

The contract amount shall include the Base Bid only for a total contract amount of **\$1,931,000.00**, and all work shall be substantially complete as indicated in the bidding documents

If you have any questions concerning the bidding of the Morton College Food Hall Renovation project, please do not hesitate to call. We look forward to working with the College toward the successful completion of this project.

Sincerely,

Frank Carello, Assoc. AIA, LEED AP
Senior Associate

Attachments: Bid Tabulation Form

Bidder	Addenda		Bid Documents Submitted								Bid Amounts Submitted			
	Addendum 1		00 41 13	00 43 13	00 43 25	00 45 85	00 45 87	00 45 88	00 45 89	00 45 95	Base Bid	Alternate 1 (Deduct)	Alternate 2 (Add)	
Bee Liner Lean Services Construction Inc.	X		X	X	X	X	X	X	X	X	\$ 1,943,874	\$ -	\$ 44,000	
Drive Construction											No Bid			
Kandu Construction											No Bid			
LoDestro Construction	X		X	X	X	X	X	X	X	X	\$ 2,135,000	\$ -	\$ 32,000	
Midwest Services and Development											No Bid			
Reed Construction	X		X	X	X	X	X	X	X	X	\$ 1,931,000	\$ -	\$ 31,610	
Tandem Construction, Inc	X		X	X	X	X	X	X	X	X	\$ 2,320,000	\$ -	\$ 38,480	
K.R. Miller	X		X	X	X	X	X	X	X	X	\$ 2,357,000	\$ (60,000)	\$ 60,000	

Alternate 1: DEDUCT amount to eliminate the liquidated damages clause from the contract.
Alternate 2: ADD for additional demo work related to North Floor plans as indicated on the drawings.

- 00 41 13 - Bid Form
- 00 43 13 - Bid Bond
- 00 43 25 - Substitution Sheet
- 00 45 85 - Certificate of Compliance w/ Illinois Drug-Free Workplace
- 00 45 87 - Certificate of Compliance w/ Illinois Human Rights Act
- 00 45 88 - Certificate Regarding Criminal Background Investigations
- 00 45 89 - Authorization for Criminal Background Investigation
- 00 45 95 - Bidder Eligibility Certification and Non-Collusion Affidavit

Bidder	Addenda		Bid Documents Submitted								Bid Amounts Submitted			
	Addendum 1		00 41 13	00 43 13	00 43 25	00 45 85	00 45 87	00 45 88	00 45 89	00 45 95	Base Bid	Alternate 1 (Deduct)	Alternate 2 (Add)	
Bee Liner Lean Services Construction Inc.	✓			✓							1,943,874	0	44,000	
Drive Construction	✓			✓							2,124,000	0	61,000	
Kandu Construction														
LoDestro Construction	✓			✓							2,135,000	0	32,000	
Midwest Services and Development														
Reed Construction	✓			✓							1,931,000	0	31,610	
Tandem Construction, Inc	✓			✓							2,320,000	0	38,000	31,480
KR Miller	✓			✓							2,357,000	-69,000	69,000	

Alternate 1: DEDUCT amount to eliminate the liquidated damages clause from the contract.
Alternate 2: ADD for additional demo work related to North Floor plans as indicated on the drawings.

- 00 41 13 - Bid Form
- 00 43 13 - Bid Bond
- 00 43 25 - Substitution Sheet
- 00 45 85 - Certificate of Compliance w/ Illinois Drug-Free Workplace

- 00 45 87 - Certificate of Compliance w/ Illinois Human Rights Act
- 00 45 88 - Certificate Regarding Criminal Background Investigations
- 00 45 89 - Authorization for Criminal Background Investigation
- 00 45 95 - Bidder Eligibility Certification and Non-Collusion Affidavit

PROPOSED ACTION: That the Board approve the Morton College benefits package for eligible employees for FY24 as submitted.

RATIONALE:

To provide health insurance for full-time employees in FY24. Rates provided by Alliant and selected by the Cost Containment Committee.

COST ANALYSIS: See attached rate sheet

**ATTACHMENT: FY24 MORTON COLLEGE RATE SHEET,
BREAKDOWN FROM EMPLOYEE BENEFITS FY24**

Cost Containment Breakdown for Employee Benefits

Coverage	+/-	Rate changes for FY24	Remarks
Medical	+	9.2%	Increase of 9.2%; offering 4 tiers instead of just 2 tiers
Dental	+	12.2%	Increase of 12.2% overall (DHMO had no increase and DPPO increased 12.7%)
Vision	0	0%	Rate Guarantee through end of FY2025
Basic Life/AD&D	0	0%	Rate Guarantee through end of FY2026
Voluntary Life/AD&D	0	0%	Rate Guarantee through end of FY2026, part-time staff eligible (part-time: 20+ hours per week)
Voluntary LTD	0	0%	Rate Guarantee through end of FY2026
Voluntary STD	0	0%	Rate Guarantee through end of FY2026
Voluntary Critical Illness	0	0%	Rate Guarantee through end of FY2026, part-time staff eligible (part-time: 20+ hours per week)
Voluntary Hospital Indemnity	0	0%	Rate Guarantee through end of FY2027, part-time staff eligible (part-time: 20+ hours per week)

Health Coverage for FY24				
Plan Type	Monthly Premium	EE Contributions	EE % of Premium	Morton College Cost
PPO Plan - Faculty and SEIU Represented Employees				
Employee	882.35	105.88	12.00%	776.47
Employee + Spouse	1707.12	204.85	12.00%	1502.27
Employee + Child(ren)	1638.23	196.59	12.00%	1441.64
Family	2534.62	816.15	32.20%	1718.47
PPO Plan - Staff (Classified and Excluded)				
Employee	882.35	123.53	14.00%	758.82

Employee + Spouse	1707.12	239.00	14.00%	1468.12
Employee + Child(ren)	1638.23	229.35	14.00%	1408.88
Family	2534.62	793.34	31.30%	1741.28
PPO Plan - Administrators				
Employee	882.35	105.88	12.00%	776.47
Employee + Spouse	1707.12	204.85	12.00%	1502.27
Employee + Child(ren)	1638.23	196.59	12.00%	1441.64
Family	2534.62	793.34	31.30%	1741.28
BA HMO Plan - Faculty and SEIU Represented Employees				
Employee	676.99	54.16	8.00%	622.83
Employee + Spouse	1337.4	106.99	8.00%	1230.41
Employee + Child(ren)	1283.44	102.68	8.00%	1180.76
Family	1985.69	575.85	29.00%	1409.84
BA HMO Plan - Staff (Classified and Excluded)				
Employee	676.99	74.47	11.00%	602.52
Employee + Spouse	1337.4	147.11	11.00%	1190.29
Employee + Child(ren)	1283.44	141.18	11.00%	1142.26
Family	1985.69	524.22	26.40%	1461.47
BA HMO Plan - Administrators				
Employee	676.99	54.16	8.00%	622.83
Employee + Spouse	1337.4	106.99	8.00%	1230.41
Employee + Child(ren)	1283.44	102.68	8.00%	1180.76
Family	1985.69	524.22	26.40%	1461.47
HSA Plan - Faculty and SEIU Represented Employees				
Employee	843.51	101.22	12.00%	742.29
Employee + Spouse	1474.12	176.89	12.00%	1297.23
Employee + Child(ren)	1414.65	169.76	12.00%	1244.89
Family	2107.80	779.89	37.00%	1327.91
HSA Plan - Staff (Classified and Excluded)				
Employee	843.51	118.09	14.00%	725.42
Employee + Spouse	1474.12	206.38	14.00%	1267.74

Employee + Child(ren)	1414.65	198.05	14.00%	1216.60
Family	2107.80	758.81	36.00%	1348.99
HSA Plan - Administrators				
Employee	843.51	101.22	12.00%	742.29
Employee + Spouse	1474.12	176.89	12.00%	1297.23
Employee + Child(ren)	1414.65	169.76	12.00%	1244.89
Family	2107.80	758.81	36.00%	1348.99

Dental Coverage for FY24						
Coverage	Premiums		EE Contributions		MC Cost	
	FY23	FY24	FY23	FY24	FY23	FY24
HMO - EE	18.54	18.54	0	0	18.54	18.54
HMO - EE + 1	33.53	33.53	8.38	8.38	25.15	25.15
HMO - Family	54.23	54.23	13.56	13.56	40.67	40.67
PPO - EE	41.34	46.59	11.65	11.65	29.69	34.94
PPO - EE + 1	79.00	89.03	22.26	22.26	56.74	66.77
PPO - Family	116.07	130.81	32.70	32.70	83.37	98.11

Vision Coverage for FY24						
Coverage	Monthly Premiums		Employee Contributions (Monthly)		MC Cost	
	FY23	FY24	FY23	FY24	FY23	FY24
Employee	6.42	6.42	0.00	0.00	6.42	6.42
EE + Spouse	12.20	12.20	3.05	3.05	9.15	9.15
EE + Child(ren)	12.84	12.84	3.21	3.21	9.63	9.63
Family	18.87	18.87	4.72	4.72	14.15	14.15

Basic Life/AD&D Coverage for FY24		
Coverage per \$1,000 of coverage	FY23	FY24
Life	0.17	0.17
AD&D	0.02	0.02

Voluntary Life/AD&D		
Employee & Spouse Life Rate per \$1,000	FY23	FY24
Age 18 - 24	0.060	0.060
Age 25 - 29	0.060	0.060
Age 30 - 34	0.080	0.080
Age 35 - 39	0.090	0.090

Age 40 - 44	0.120	0.120
Age 45 - 49	0.180	0.180
Age 50 - 54	0.290	0.290
Age 55 - 59	0.470	0.470
Age 60 - 64	0.750	0.750
Age 65 - 69	1.270	1.270
Age 70 +	2.370	2.370
Child(ren) Life Rate	\$0.22 per \$1,000	\$0.22 per \$1,000
AD&D Rate per \$1,000 of benefit		
Employee	0.015	0.015
Family	0.015	0.015
Child	0.015	0.015

Voluntary Long Term Disability		
Rate per \$100 of covered Payroll	FY23	FY24
Age 18 - 24	0.120	0.120
Age 25 - 29	0.160	0.160
Age 30 - 34	0.167	0.167
Age 35 - 39	0.198	0.198
Age 40 - 44	0.244	0.244
Age 45 - 49	0.404	0.404
Age 50 - 54	0.671	0.671
Age 55 - 59	0.732	0.732
Age 60 - 64	0.770	0.770
Age 65 - 69	0.770	0.770
Age 70 +	0.656	0.656

Voluntary Short Term Disability	
Rate per \$10 of benefit	FY24
Below 20	0.510
Age 20 - 24	0.511
Age 25-29	0.540
Age 30 - 34	0.477
Age 35 - 39	0.431
Age 40 - 44	0.392
Age 45 - 49	0.401
Age 50 - 54	0.476
Age 55 - 59	0.609
Age 60 - 64	0.746

Age 65 - 69	0.763
Age 70 +	0.862

Voluntary Accident Coverage for FY24	
Coverage	Monthly Rate
Employee	11.92
EE + Spouse	19.73
EE + Child(ren)	23.01
Family	36.08

Voluntary Critical Illness	FY24
Rate per for \$10,000 benefit - EE only	Attained Age 10 year age brackets
<25	3.44
Age 25-29	3.44
Age 30 - 34	5.88
Age 35 - 39	5.88
Age 40 - 44	11.67
Age 45 - 49	11.67
Age 50 - 54	25.29
Age 55 - 59	25.29
Age 60 - 64	42.73
Age 65 - 69	67.59
Age 70 - 74	67.59
Age 75 +	67.59

Voluntary Hospital Indemnity Coverage for FY24	
Coverage	Monthly Rate
Employee	20.33
EE + Spouse	40.89
EE + Child(ren)	33.44
Family	54.00

Morton College
July 1, 2023 Renewal Rates

	(July 1, 2022 - Current)	(7/1/2023 Renewal)	Rate Change
Medical	BCBS IL	BCBS IL	
PPO			
Employee	808.11	882.35	9.19%
Employee + Spouse	2019.37	1707.12	-15.46%
Employee + Child(ren)	2019.37	1638.23	-18.87%
Family	2019.37	2534.62	25.52%
BA HMO			
Employee	620.03	676.99	9.19%
Employee + Spouse	1549.45	1337.4	-13.69%
Employee + Child(ren)	1549.45	1283.44	-17.17%
Family	1549.45	1985.69	28.15%
HSA			
Employee	772.54	843.51	9.19%
Employee + Spouse	1930.51	1474.12	-23.64%
Employee + Child(ren)	1930.51	1414.65	-26.72%
Family	1930.51	2107.8	9.18%
Dental	BCBS of IL	BCBS of IL	
PPO			
Employee	41.34	46.59	(+12.7%)
Employee + 1	79.00	89.03	(+12.7%)
Family	116.07	130.81	(+12.7%)
DHMO			
Employee	18.54	18.54	(N/C)
Employee + 1	33.53	33.53	(N/C)
Family	54.23	54.23	(N/C)

Basic Life/AD&D		BCBS of IL	BCBS of IL
Life Rate per \$1,000 of benefit		0.17	0.17 (N/C)
AD&D Rate per \$1,000 of benefit		0.02	0.02 (N/C)
Voluntary Life/AD&D		BCBS of IL	BCBS of IL
Employee & Spouse Life Rate per \$1,000			
Age 18 - 24		0.060	0.060 (N/C)
Age 25 - 29		0.060	0.060 (N/C)
Age 30 - 34		0.080	0.080 (N/C)
Age 35 - 39		0.090	0.090 (N/C)
Age 40 - 44		0.120	0.120 (N/C)
Age 45 - 49		0.180	0.180 (N/C)
Age 50 - 54		0.290	0.290 (N/C)
Age 55 - 59		0.470	0.470 (N/C)
Age 60 - 64		0.750	0.750 (N/C)
Age 65 - 69		1.270	1.270 (N/C)
Age 70 +		2.370	2.370 (N/C)
Child(ren) Life Rate		\$0.22 per \$1,000	\$0.22 per \$1,000 (N/C)
AD&D Rate per \$1,000 of benefit			
Employee		0.015	0.015 (N/C)
Family		0.015	0.015 (N/C)
Child		0.015	0.015 (N/C)
Voluntary Long Term Disability		BCBS of IL	BCBS of IL
Rate per \$100 of covered Payroll			
Age 18 - 24		0.120	0.120 (N/C)
Age 25 - 29		0.160	0.160 (N/C)
Age 30 - 34		0.167	0.167 (N/C)
Age 35 - 39		0.198	0.198 (N/C)
Age 40 - 44		0.244	0.244 (N/C)
Age 45 - 49		0.404	0.404 (N/C)
Age 50 - 54		0.671	0.671 (N/C)

Age 55 - 59	0.732	0.732	(N/C)
Age 60 - 64	0.770	0.770	(N/C)
Age 65 - 69	0.770	0.770	(N/C)
Age 70 +	0.656	0.656	(N/C)

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVE THE LIST OF DESIGNATED DEPOSITORY OF EXCESS FUNDS FOR FISCAL YEAR 2024 AS SUBMITTED.

RATIONALE:

[Required by Board Policy 5.2.2 and Chapter 110, Act 805 Section 3-47 of the *Illinois Public Community College Act*, and Chapter 3, Act 235 of the *Illinois Compiled Statutes*]

There are no changes in the list of proposed designated depositories from Fiscal Year 2023.

COST ANALYSIS:

N/A

ATTACHMENTS:

Proposed Designated Depositories of Excess Funds for Fiscal Year 2024.

DESIGNATED DEPOSITORIES OF EXCESS FUNDS

FISCAL YEAR 2024

CHICAGO BANKS:

Chase Bank

Bank of America

Northern Trust Bank

SUBURBAN BANKS:

Bank of New York Trust Company**

Central Federal Savings and Loan Association, Cicero

Central Federal Savings and Loan Association, Berwyn

BMO Harris Bank, Berwyn

BMO Harris Bank, Naperville

Bank of America, Cicero

Fifth Third Bank – Berwyn

Fifth Third Bank – Cicero

Regency Savings Bank, Naperville

Old National Bank, Lyons**

Old National Bank, Joliet **

OTHER DEPOSITORIES:

The Illinois Funds (TIF), Springfield **

**Depositaries presently used by Morton College

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVES THE COMPENSATION REPORT FOR ADJUNCT FACULTY MEMBERS TEACHING ENGLISH 101,102, 086, 088, 071, 076, 151, AND 152 FOR FALL SEMESTER 2023 IN THE AMOUNT OF \$5,762.10 AS SUBMITTED.

RATIONALE: [Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 805, Section 3-26 of the *Illinois Compiled Statutes*]

COST ANALYSIS: \$5,762.10– Per Board-Union Agreement, Section 11.7, Adjunct Faculty teaching ENG 101, 102, 086, 088, 071, 076,151, and 152 shall receive a 10% stipend based on their rate per their placement on the salary schedule.

ATTACHMENT: English 10% Adjunct Stipend Report – FALL 2023

English 10% Adjunct Stipend Report - Spring 2023

Faculty ID	Adjunct Full Name	CRS ID#	Section Title	Course Stipend	10% Stipend	Total Summed Up	Section Start Date	Section End Date
0003181	Dutt, Eric	ENG-101-92	Rhetoric I	\$ 3,233.94	\$ 323.39	\$ 646.79	1/25/2023	5/17/2023
0003181	Dutt, Eric	ENG-102-N2	Rhetoric II	\$ 3,233.94	\$ 323.39		1/19/2023	5/18/2023
0210208	Kloss, Robert	ENG-088-2C	Basic Composition	\$ 2,822.13	\$ 282.21	\$ 846.64	1/18/2023	5/17/2023
0210208	Kloss, Robert	ENG-101-2B	Rhetoric I	\$ 2,822.13	\$ 282.21		1/25/2023	5/15/2023
0210208	Kloss, Robert	ENG-102-1B	Rhetoric II	\$ 2,822.13	\$ 282.21		1/21/2023	5/13/2023
0167581	Martinez Jr, Salvador	ENG-088-CR1	Basic Composition	\$ 3,233.94	\$ 323.39	\$ 646.79	1/18/2023	5/15/2023
0167581	Martinez Jr, Salvador	ENG-101-CR1	Rhetoric I	\$ 3,233.94	\$ 323.39		1/18/2023	5/17/2023
0210194	Miller, Joan	ENG-102-LF	Rhetoric II	\$ 2,822.13	\$ 282.21	\$ 282.21	1/18/2023	5/15/2023
0217880	Obradovic, Dragana	ENG-101-NR3	Rhetoric I	\$ 2,822.13	\$ 282.21	\$ 282.21	1/30/2023	5/18/2023
0003160	Perusich, James	ENG-086-4L	Reading & Writing III	\$ 3,233.94	\$ 323.39	\$ 970.18	1/24/2023	5/16/2023
0003160	Perusich, James	ENG-088-72	Basic Composition	\$ 3,233.94	\$ 323.39		1/18/2023	5/17/2023
0003160	Perusich, James	ENG-088-8L	Basic Composition	\$ 3,233.94	\$ 323.39		1/23/2023	5/17/2023
0217584	Reasner, Jenna A.	ENG-101-8B	Rhetoric I	\$ 2,822.13	\$ 282.21	\$ 282.21	1/21/2023	5/13/2023
0192448	Schmidt, Michael	ENG-101-3C	Rhetoric I	\$ 2,939.79	\$ 293.98	\$ 881.94	1/18/2023	5/17/2023
0192448	Schmidt, Michael	ENG-102-1B	Rhetoric II	\$ 2,939.79	\$ 293.98		1/17/2023	5/18/2023
0192448	Schmidt, Michael	ENG-102-6B	Rhetoric II	\$ 2,939.79	\$ 293.98		1/18/2023	5/15/2023
0189751	Selvaggio, Nicole	ENG-086-1B	Reading & Writing III	\$ 3,077.10	\$ 307.71	\$ 923.13	1/17/2023	5/18/2023
0189751	Selvaggio, Nicole	ENG-088-6E	Basic Composition	\$ 3,077.10	\$ 307.71		1/24/2023	5/16/2023
0189751	Selvaggio, Nicole	ENG-101-72	Rhetoric I	\$ 3,077.10	\$ 307.71		1/17/2023	5/16/2023
Grand Total					\$ 5,762.10	\$ 5,762.10		

PROPOSED ACTION: For the board to approve BSA – Building Services of America LLC as single source for cleaning supplies for college campus

RATIONALE: Single source for cleaning supplies

COST ANALYSIS: \$25,000

ATTACHMENT:

PROPOSED ACTION:

THAT THE BOARD APPROVE THE RENEWAL OF THE CLINICAL AFFILIATION AGREEMENT WITH “THE BRITISH HOME FOR RETIRED MEN AND WOMEN” AKA CANTATA ADULT LIFE SERVICES FOR NURSING STUDENT CLINICALS

RATIONALE:

[Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 805, Section 3-26 of the *Illinois Compiled Statutes*]

COST ANALYSIS: NONE

ATTACHMENT: RESOLUTION
SIGNED AGREEMENT BY FACILITY

**A RESOLUTION APPROVING AND ADOPTING
AN AFFILIATION AGREEMENT
BETWEEN
MORTON COLLEGE
AND
THE BRITISH HOME FOR RETIRED MEN & WOMEN,
a/k/a CANTANA ADULT LIFE SERVICES**

WHEREAS, Morton College, Community College District No. 527 (“**Morton**”) is a public agency of the State of Illinois; and

WHEREAS, Morton is created under the provisions of the laws of the State of Illinois and is now operating under the provisions of the Public Community College Act of the State of Illinois (110 ILCS 805/1-1 et seq.) (the “**Act**”), as supplemented and amended; and

WHEREAS, Section 10 of Article VI of the Constitution of the State of Illinois provides for the execution of agreements and implementation of cooperative ventures between public agencies of the State of Illinois; and

WHEREAS, the Intergovernmental Cooperation Act (5 ILCS 220/1 et seq., as supplemented and amended), authorizes public agencies to exercise any power or powers, privileges or authority which may be exercised by any such public agency in the State of Illinois; and

WHEREAS, The British Home for Retired Men & Women, a/k/a Cantana Adult Life Services (“**British Homes**”) may be a unit of local government and public agency of the State of Illinois; and

WHEREAS, the educational program at Morton for Nursing (“**Program**”) has a clinical component; and

WHEREAS, each student enrolled in the Program must complete the clinical component in order to graduate from the Program; and

WHEREAS, British Home is a skilled nursing facility that is able to provide students a clinical setting to satisfy the clinical component of the Program; and

WHEREAS, Morton desires to enter into the affiliation agreement with British Home to provide Morton students a clinical setting to satisfy the clinical component of the Program (and said Agreement is attached hereto as **Exhibit A** and is hereinafter referred to as the “**Agreement**”); and

WHEREAS, British Home desires to enter into the Agreement with Morton to provide students with a clinical setting so they can satisfy the clinical component of the Program; and

WHEREAS, based on the foregoing, the Board of Trustees of Community College District No. 527 (the “**Board**”) has determined that it is in the best interests of Morton to enter into the Agreement attached hereto as Exhibit A to allow its students to do required clinical work with the Agency.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Community College District No. 527 that:

Section 1. Incorporation of Preambles.

The Board hereby finds that all the recitals contained in the preambles to this Resolution are full, true, and correct and do hereby incorporate them into this Resolution by reference.

Section 2. Purpose.

The purpose of this Resolution is to authorize the President or his designee to enter into the Agreement with British Home, and to further authorize the President or his designee to take all steps necessary to carry out the terms of the Agreement and to ratify any steps taken to effectuate those goals.

Section 3. Authorization.

The Board hereby authorizes and directs the President or his designee to enter into and approve the Agreement in accordance with its terms, or any modification thereof, and to ratify any and all previous action taken to effectuate the intent of this Resolution. The Board authorizes and directs the President or his designee to execute the applicable Agreement, with such insertions, omissions and changes as shall be approved by the President and the Attorney, and the Board further authorizes the President or his designee to execute any and all additional documentation that may be necessary to carry out the intent of this Resolution. The President or his designee is hereby authorized and directed to execute the Agreement and any and all such other documents as may be necessary to carry out and effectuate the purpose of this Resolution.

Section 4. Headings.

The headings of the articles, sections, paragraphs, and sub-paragraphs of this Resolution are inserted solely for the convenience of reference and form no substantive part of this Resolution nor should they be used in any interpretation or construction of any substantive provision of this Resolution.

Section 5. Severability.

The provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

Section 6. Superseder.

All code provisions, ordinances, resolutions, rules, and orders, or parts thereof, in conflict

herewith are, to the extent of such conflict, hereby superseded.

Section 7. Effective Date.

This Resolution shall be effective and in full force April 26, 2023.

Passed by a vote of ___ ayes and ___ nays at a Regular Meeting of the Board of Trustees held this 26th day of April 2023.

Chair, Board of Trustees
Illinois Community College District No. 527

Attest:

Secretary, Board of Trustees
Illinois Community College District No. 527

EXHIBIT A

Standard Clinical Affiliation Agreement

Nursing

(Revised) February 2022

This agreement is designed for use as a standardized form. Parties should call one another's attention to any specific changes made or proposed to be made to the template, to ensure an accurate, common understanding of their agreement.

**AFFILIATION AGREEMENT
BETWEEN
MORTON COLLEGE
THE BRITISH HOME FOR RETIRED MEN & WOMEN AKA CANTATA
ADULT SERVICES**

THIS AFFILIATION AGREEMENT (the “**Agreement**”) is entered into this 28th day of, January, 2022 by, and between “**The British Home for Retired Men and Women**” aka Cantata Adult Life Services (“the **Facility**”) and Morton College (“the **School**”). (For convenience, the Facility and School are sometimes hereinafter referred to individually as a “**Party**”) and collectively as the “**Parties**”).

WHEREAS, the School desires to utilize various Facility sites (**Exhibit A**) that may be available for the purpose of providing practical learning and clinical experiences (**Exhibit B** for a list of programs and **Exhibit C** for program-specific requirements) in connection with students of the School; and

WHEREAS, the Facility is a duly licensed and accredited medical facility established under the laws of the State of Illinois; and

WHEREAS, the Facility desires to enter into this cooperative educational agreement with the School for the purpose of providing practical learning and clinical experience for the program(s) set forth in **Exhibit B** in connection with students of the School.

NOW, THEREFORE, it is understood and agreed upon by the Parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. **Provision of foundational curriculum to students.** The School shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the School’s curriculum.

2. **Student professional liability insurance.**

(i) State Colleges and Universities

If the School is a state college or university, the School shall require students participating in the practicum to maintain and, the School shall provide proof to the Facility, of a personal student professional liability insurance policy of at least One Million Dollars (\$1,000,000.00) per occurrence or claim and Three Million Dollars (\$3,000,000.00) in the aggregate covering the acts of such student while participating in the program at the Facility.

(a) **General Liability:** Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party.

(b) Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

(c) Provided further, in the event required insurance coverage is not provided or is canceled, the Facility may terminate the placement of the student.

(ii) Other Colleges and Universities

Unless otherwise specified in **Exhibit C**, the School shall require students participating in the practicum to maintain, and the School shall provide proof to the Facility of, a personal student professional liability insurance policy of at least One Million Dollars (\$1,000,000.00) per occurrence or claim and Three Million Dollars (\$3,000,000.00) in the aggregate; and general liability coverage of at least One Million Dollars (\$1,000,000) per occurrence or claim and Two Million Dollars (\$2,000,000) in the aggregate covering the acts of such student while participating in the program. Such insurance coverage must be placed with an insurance carrier acceptable to the facility. Certificates of insurance evidencing coverage as specified above must be produced prior to student participation in the program. The School shall require students participating in the program to maintain comprehensive health insurance. In the event required insurance coverage is not provided or is canceled, the Facility may terminate the placement of the student.

3. Designation of liaison to Facility; communications relating to clinical placements.

The School will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The assignments to be undertaken by the students participating in the educational program will be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical, and by letter or telephone in other instances.

The School shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

4. Evidence of student certifications, vaccinations, etc. Where applicable, the School shall provide evidence that student has met all requirements of CPR certification, hepatitis B and influenza vaccinations, and OSHA compliance for prevention of transmission of blood borne pathogens and TB.

5. Criminal background check and drug screen compliance. Where applicable, a criminal background check and drug screen, as specified in **Exhibit C**, and as required by and acceptable to the Facility, are required of each placed student prior to participation in the clinical rotation. It is the School's responsibility to ensure that the background check and drug screening have been completed and that students with unacceptable results will not participate at sites where students with such results are forbidden by policy.

6. School notices to students. The School shall notify each student prior to his/her arrival at the Facility that he/she is required to:

- (a) Follow the administrative policies, standards, and practices of the Facility.
- (b) Obtain medical care at his/her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.
- (c) Provide his/her own transportation and living arrangements.
- (d) Report to the Facility on time and follow all established regulations during the

regularly scheduled operating hours of the Facility.

(e) Conform to the standards and practices established by the School while functioning at the Facility.

(f) Obtain prior written approval of the Facility and the School before publishing any material relating to the clinical learning experience.

(g) Meet the personal, ethical and professional standards required of employees of the Facility and consistent with the applicable professional Code of Ethics and the applicable standards of JCAHO and/or other relevant accrediting or regulatory bodies.

B. FACILITY RESPONSIBILITIES:

1. Provision of facilities for supervised clinical experiences. Subject to the provisions of Section C of this Agreement, the Facility agrees to make the appropriate facilities available to the School in order to provide supervised clinical experiences to students. Such facilities shall include an environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures.

2. Facility rules applicable to students during clinical assignments. Students are to remain subject to the authority, policies, and regulations imposed by the School and, during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to following the administrative policies, standards, and practices of the Facility.

3. Patient care. While at the Facility, students are not to replace the Facility staff, and are not to render service except as identified for educational value and delineated in the jointly planned educational experiences. Any such direct contact between a student and a patient shall be under the proximate supervision of a member of the staff of the Facility. The Facility shall at all times remain responsible for patient care.

4. Emergency treatment of students. Emergency outpatient treatment will be available to students while in the hospital for clinical training in case of accident or illness. In case of emergency at a non-hospital site, standard procedure will be followed. It is the student's responsibility to bear the cost of the emergency treatment.

5. Designation of liaison to School; communications relating to clinical placements. The Facility shall designate a liaison responsible for coordinating the clinical placements. That person shall maintain contact with the School's designated liaison person to assure mutual participation in and surveillance of the clinical program. The Facility shall notify the School in writing of any change or proposed change of the person(s) responsible for coordinating the clinical placements.

6. Identity and credentials of Facility supervising personnel. The Facility shall designate and submit in writing to the School, the name and professional and academic credentials of the individual(s) overseeing student(s) experiences.

7. School tour of Facility. The Facility shall, on reasonable request and subject to legal restrictions regarding patient health information, permit a tour of its clinical facilities and

services available and other items pertaining to clinical learning experiences, by representatives of the School and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.

8. Provision of relevant Facility policies. The Facility shall provide the student(s) and the School the Facility's administrative policies, standards and practices relevant to the clinical placement.

9. FERPA compliance. The Facility shall comply with the applicable provisions of the Family Educational Rights and Privacy Act of 1974, 20 USC 1232 (g), otherwise known as FERPA or the Buckley Amendment, and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the School's students who train at the Facility pursuant to this agreement.

C. OTHER RESPONSIBILITIES:

1. Compliance with patient privacy laws. The School agrees to abide by and require that its faculty and students abide by all applicable state and federal laws, rules and regulations regarding patient privacy, including but not limited to, the Standards for Privacy of Individually Identifiable Health Information as required under the Health Insurance Portability and Accountability Act ("HIPAA"). Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of patient information and the use of all such information. The Parties will notify one another if there are known breaches of this confidentiality. If during the term of this Agreement, the Department of Health and Human Services, Office of Civil Rights or any other empowered federal or state agency, court or administrative tribunal determines that the School or any other educational institution similar to the School is a Business Associate ("**Business Associate**"), as described in the federal privacy regulations, the School shall, upon a date mutually agreed by the parties, abide by the conditions and requirements as stated in Exhibit D through the remainder of the term of this Agreement.

2. Determination of instructional period. The course of instruction will cover a period of time as arranged between the School and the Facility. The beginning dates and length of experience shall be mutually agreed upon by the School and the Facility.

3. Determination of number of participating students. The number of students eligible to participate in the clinical placement will be determined and may be changed by mutual agreement of the Parties. Notwithstanding the foregoing, the Facility and the School agree and understand that the availability of clinical placements at Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, Facility may reduce the number of students eligible to participate in the clinical education program with prior notice to the School and adequate time for the School to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the School who are similarly displaced from other clinical affiliates of the School to the extent that clinical space is available at the Facility.

4. Evaluation of students' clinical experiences. Evaluation of the clinical learning experiences of the students will be accomplished jointly by the School and the Facility.

Appropriate School and the Facility staff will communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.

5. Removal of students.

(a) The School has the right to remove a student from a clinical education program. The School shall notify the Facility of such removal in writing.

(b) The Facility may immediately remove any student participating in a clinical education program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its patients, staff members, visitors, or operations. In such event, the Facility shall notify the School in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the School in writing of the reasons for the removal and shall consult with the School before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for three (3) years, to commence on July 1st, 2023 and terminate on June 30th, 2026 unless earlier terminated by either Party under the terms of this Agreement. Either Party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other Party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability.** Subject to applicable state law, neither Party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other Party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.
2. **Indemnification.** Each Party will indemnify and hold the other harmless from and against all claims, demands, costs, expenses, liabilities and losses, including reasonable attorneys' fees, that may arise against the other as a consequence of any and all wrongful or negligent acts or omissions by such Party, its employees, agents, students or contractors, or any failure of such Party to act in performance of its duties and obligations under this Agreement. The provisions of this Section shall survive expiration, cancellation or termination of this Agreement.
3. **Additional insurance coverage.** Any additional applicable insurance coverage requirements shall be set out by the parties in Exhibit C to this agreement.
4. **Qualifications of School faculty.** The School represents and warrants that relevant faculty members are appropriately certified and/or licensed. The School will provide the Facility with copies of evidence of certifications or licensures.

5. **Assignment of Agreement.** This Agreement may not be assigned without the prior written consent of the other Party, which will not be unreasonably withheld.
6. **Excluded Providers.** Each Party represents that neither it nor any of its employees and agents is excluded as a provider under Medicare or Medicaid or under any other federal or state health care program.
7. **Entire Agreement.** This Agreement supersedes any and all other agreements, either oral or written, between the Parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the Parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the Parties.
8. **Severability.** If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.
9. **Non-Discrimination.** The Parties hereto shall abide by the requirements of Executive Order 11246, 42 U.S.C. Section 2000d and the regulations thereto, as may be amended from time to time, the Illinois Human Rights Act, and the Rules and Regulations of the Illinois Department of Human Rights. There shall be no unlawful discrimination or treatment because of race, color, religion, sex, national origin, age, ancestry, military status, sexual orientation, physical or mental disability, order of protection status, marital status or other legally protected category in the placement/removal, employment, training, or promotion of students or personnel engaged in the performance of this Agreement.
10. **Employment status.** No assigned student or School faculty member under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student or faculty member be entitled to any fringe benefits, Worker's Compensation, disability benefits or other rights normally afforded to employees of the Facility.
11. **Notice to Parties.** Any notice, demand or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of: (a) the date actually received by the party in question, by whatever means and however addressed; or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the School, by notifying the Facility. and in the case of the Facility, by notifying the School:

If to the Facility: Administrator
Cantata Adult Life Services
8700 W. 31st. Street
Brookfield, IL 60513
708-485-0135

With a Copy to: Facility Legal Counsel at:
Adam S. Guetzow
Hinshaw & Culbertson LLP
151 North Franklin Street, Suite 2500
Chicago, IL 60606
312-704-3129

If to the School:

Stanley Fields, President
Morton College
3801 S. Central Avenue
Attention: Stanley Fields
Phone: (708) 656-8000

With a Copy to:

The School Legal Counsel at:
DelGaldo Law Group, LLC
1441 S. Harlem Ave.
Berwyn, IL 60402
(708) 222-7000

or to such other addresses as the parties may specify in writing from time to time.

12. **Governing Law.** This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.
13. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.
14. **No Third-Party Beneficiaries.** This Agreement shall inure exclusively to the benefit of and be binding upon the Parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the Parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.
15. **Agreement binding on parties' successors and assigns.** This Agreement shall be binding upon the School and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

16. **Captions for reference only.** The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.
17. **Force Majeure.** Either Party shall be excused from any delay or failure in performance hereunder caused by reason of any occurrence or contingency beyond its reasonable control, including but not limited to, acts of God, acts of war, fire, insurrection, labor disputes, riots, civil disorder, earthquakes, pandemics, or other acts of nature, curtailment of transportation services, or other emergency beyond such Party's reasonable control. The obligations and rights of the Party so excused shall be extended on a day-to-day basis for the time period equal to the period of such excusable interruption. In the event the interruption of a Party's performance hereunder continues for a period in excess of thirty (30) calendar days, the other Party shall have the right to terminate this Agreement upon ten (10) calendar days' prior written notice to the other Party.
18. **After-enacted laws.** If, prior to the cancellation, termination or expiration of this Agreement, any federal, state or local authority or regulatory body including, but not limited to, the Centers for Medicare and Medicaid, Department of Health and Human Services, or the Internal Revenue Service, determines that this Agreement is illegal or jeopardizes either Party's tax exempt status or otherwise materially affects either Party's business, then the affected Party shall give the other Party such notice as is reasonable in the circumstances and shall make available a reasonable period within which to cure. If the Parties initiate no acceptable cure or remedy, then the affected Party may terminate this Agreement upon ten (10) calendar days' prior written notice to the other Party.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

Cantata Adult Life Services

Lesia Shoorgot
Administrator

MORTON COLLEGE

President

Title: Interim Administrator

Title: _____

Date: 4/10/2023

Date: _____

EXHIBIT A

Location Of Facility Sites

The British Home for Retired Men & Women aka Cantata Adult Life Services

8700 31st Street

Brookfield, IL 60153

EXHIBIT B

List of Programs

Nursing

Morton College
3801 S. Central Avenue
Cicero, IL 60804

EXHIBIT C

PROGRAM SPECIFIC REQUIREMENTS

(Each program shall have its own program specific requirement checklist)

Facility: British Home

School: Morton College

Program: Nursing

Facility Requires: Please put a check in the box to indicate requirements.

Requirement	Yes	No
1. Verification that the student/s have met the requirements for Hepatitis B vaccination with proof of titer.	X	
2. Verification that student/s have met the requirements for the Rubella, Rubeola and Mumps vaccination with proof of titer.	X	
3. Verification that student/s have met the requirements for the Varicella (Chicken pox) vaccination with proof of titer.	X	
4. Verification that student/s have met the requirements for Tetanus, Diphtheria, and Pertussis (Tdap) vaccination with proof of titer.		
5. Verification that the student/s have an annual TB screening with a QuantiFERON test.	X	
6. Verification that the student/s have a flu shot for the current flu season.	X	
7. Verification that students have an annual Physical Examination		
8. Verification that the student/s have a COVID-19 Vaccination with proof of vaccination Other: or proof of weekly testing, which is responsibility of the student.	X	
9. Drug Screen (paragraph A.5)		
10. Criminal background check (paragraph A.5)	X	
11. OSHA compliance for prevention of transmission of bloodborne pathogens and TB	X	
12. Current American Heart Association Healthcare Provider CPR card	X	
13. Proof of student professional and general liability (paragraph A.2)		
14. Proof of comprehensive health insurance (paragraph A.2)		
15. Additional insurance coverage If yes, type of insurance and coverage required:		
16. Evidence of relevant faculties' certifications or licensures (paragraph E.2)	X	
17. Other:		

School Requires: Please put a check in the box to indicate requirements.

Requirement	Yes	No
1. Copy of relevant facility policies (paragraph B.8)	x	
2. Evidence of academic credentials, certifications and licensures of individual(s) overseeing student(s) experiences (paragraph B.6)	x	
3. Other		x

EXHIBIT D

Confidentiality of Protected Health Information

1. Definitions

The following definitions apply to this Exhibit to the Agreement.

- a. Business Associate. "Business Associate" shall mean ("The School").
- b. Facility. "Facility" shall mean
- c. Individual. "Individual" shall refer to a patient and have all the same meaning as the term "individual" in 45 CFR §164.501 and shall include a person who qualifies as a personal representative in accordance with 45 CFR §164.502(g).
- d. Privacy Rule. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 CFR Part 160 and Part 164, Subparts A and E.
- e. Protected Health Information. Protected Health Information ("PHI") shall have the same meaning as the term "PHI" in 45 CFR §164.501, limited to the information created or received by Business Associate from or on behalf of Facility.
- f. Required By Law. "Required By Law" shall have the same meaning as the term "required by law" in 45 CFR §164.501.
- g. Secretary. "Secretary" shall mean the Secretary of the Department of Health and Human Services or his designee.
- h. Capital Terms. All other capital terms referenced herein shall bear the meaning ascribed thereto in the Agreement.

2. Obligations of Business Associate

- a. Business Associate agrees to not use or disclose PHI other than as permitted or required by the Agreement or as Required By Law.
- b. Business Associate agrees to use appropriate safeguards to prevent use or disclosure of the PHI other than as provided for by the Agreement.
- c. Business Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to Business Associate of a use or disclosure of PHI by Business Associate in violation of the requirements of the Agreement.
- d. Business Associate agrees to report to the Facility any use or disclosure of the PHI not provided for by the Agreement of which it becomes aware.
- e. Business Associate agrees to ensure that any agent, including a subcontractor, to whom it provides PHI received from, or created or received by Business Associate on behalf of the Facility, agrees to the same restrictions and conditions that apply through this Agreement to Business Associate with respect to such information.
- f. If Business Associate obtains PHI in a Designated Record Set, Business Associate shall provide access, at the request of the Facility, and in the mutually agreed time and manner, to any such PHI in a Designated Record Set, to the Facility or, as directed by the Facility, to an Individual in order to meet the requirements under 45 CFR §164.524.

g. If Business Associate obtains PHI in a Designated Record Set, Business Associate agrees to make any amendment(s) to PHI in a Designated Record Set that the Facility directs or agrees to pursuant to 45 CFR §164.526 at the request of the Facility or an Individual, and in the mutually agreed time and manner.

h. Business Associate agrees to make internal practices, books, and records, including policies and procedures and PHI, relating to the use and disclosure of PHI received from, or created or received by Business Associate on behalf of the Facility, available to the Facility or to the Secretary, in a mutually agreed time and manner or as designated by the Secretary, for purposes of the Secretary determining the Facility's compliance with the Privacy Rule.

i. Business Associate agrees to document such disclosures of PHI and information related to such disclosures as would be required for the Facility to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with 45 CFR §164.528.

j. Business Associate agrees to provide to the Facility or an Individual, in a mutually agreed time and manner, PHI obtained in accordance with this Agreement, to permit the Facility to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with 45 CFR §164.528.

3. **Permitted Uses and Disclosures by Business Associate** Except as otherwise limited in the Agreement, Business Associate may use or disclose PHI to perform functions related to the clinical portion of the Program under the Affiliation Agreement, provided that such use or disclosure would not violate the Privacy Rule if done by the Facility or the minimum necessary policies and procedures of the Facility.

4. **Obligations of the Facility and Provisions for the Facility to Inform Business Associate of Privacy Practices and Restrictions if Relevant to Business Arrangement**

a. The Facility shall notify Business Associate of any limitation(s) in its notice of privacy practices of Facility in accordance with 45 CFR §164.520, to the extent that such limitation may affect Business Associate's use or disclosure of PHI.

b. The Facility shall notify Business Associate of any changes in, or revocation of, permission by Individual to use or disclose PHI, to the extent that such changes may affect Business Associate's use or disclosure of PHI.

c. The Facility shall notify Business Associate of any restriction to the use or disclosure of PHI that the Facility has agreed to in accordance with 45 CFR §164.522, to the extent that such restriction may affect Business Associate's use or disclosure of PHI.

5. **Permissible Requests by the Facility**. The Facility shall not request Business Associate to use or disclose PHI in any manner that would not be permissible under the Privacy Rule if done by the Facility.

6. **Term and Termination**

a. **Term**. The obligations of this Attachment shall be effective upon the same date as the Effective date of the Agreement and shall continue until all PHI provided by Facility to Business Associate, or created or received by Business Associate on behalf of the Facility, is destroyed or returned to Facility. If it is infeasible to return or destroy PHI, all protections are extended to such PHI, in accordance with the termination provisions in this Section of the Attachment.

b. **Termination for Cause**. Upon the Facility's knowledge of a material breach of this Attachment by Business Associate, the Facility shall either:

(i) Provide an opportunity for Business Associate to cure the breach or end the violation and terminate the Agreement if Business Associate does not cure the breach or end the violation within the time specified by and to the satisfaction of the Facility;

(ii) Immediately terminate the Agreement if Business Associate has breached a material term of this Agreement and cure is not possible; or

(iii) If neither termination nor cure is feasible, the Facility shall report the violation to the Secretary.

c. Except as provided in Section 7 of this Attachment, upon termination of the Agreement, for any reason, Business Associate shall return or destroy all PHI received from the Facility, or created or received by Business Associate on behalf of the Facility. If Business Associate destroys all or some of the PHI, Business Associate shall deliver to the Facility an authorized and executed Affidavit, attesting to the facts of such destruction. Business Associate shall retain no copies of the PHI. This subsection shall also apply to PHI that is in the possession of subcontractors or agents of Business Associate

d. In the event that Business Associate determines that returning or destroying the PHI is infeasible, Business Associate shall provide to the Facility notification of the conditions that make return or destruction infeasible. Upon mutual agreement between Business Associate and the Facility, that return or destruction of PHI is infeasible, Business Associate shall extend the protections of this Attachment to such PHI and limit further uses and disclosures of such PHI to those purposes that make the return or destruction infeasible, for so long as Business Associate maintains such PHI.

7. **Interpretation.** Any ambiguity in this Attachment shall be resolved to permit the Facility to comply with the Privacy Rule.

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVE THE MEMORANDUM OF UNDERSTANDING WITH THE MORTON ARBORETUM AS SUBMITTED.

RATIONALE

The Early Childhood Education (ECE) division of the Adult and Career Technical Education department at Morton College offers an Early Childhood Nature Career Certificate. Partnership with the Morton Arboretum will allow MC to offer the ECE classes at the Arboretum.

COST ANALYSIS:

None.

Community Partnership Linkage Agreement
Between
Morton Community College
and
The Morton Arboretum

This Community Partnership Linkage Agreement (“**Agreement**”) is made and entered into this [redacted] and of [redacted] 2023, by and between Morton Community College District 527, an Illinois Community College District (“**College**”), and The Morton Arboretum (“**Arboretum**”). For convenience, the College and Arboretum may hereinafter sometimes be referred to individually as a “**Party**” or collectively as the “**Parties**”.

WHEREAS, the College’s Adult and Career Technical Education Department (“**Department**”) provides Early Childhood Education courses (“**Courses**”) to residents of the College’s community, and the College and Department are committed to the College’s mission of lifelong learning and community involvement; and

WHEREAS, the Arboretum, through The Morton Arboretum (“**Arboretum**”), among other municipal subdivisions, supports the local community by providing an accessible environment for learning, enlightenment, and enjoyment where diversity is celebrated, and connections are created; and

WHEREAS, the College would like to conduct Early Childhood Education (“**ECE**”) Classes at The Morton Arboretum facility; and

WHEREAS, the Arboretum would like to provide classroom space at The Morton Arboretum to host such ECE Classes.

NOW, THEREFORE, it is hereby understood and agreed to by the Parties as follows.

A. **Incorporation of Recitals:** The above-mentioned recitals are full, true and correct, and are hereby incorporated into this Agreement as if fully restated herein.

B. **Cooperation:** The Department and Arboretum agree to cooperate with each other and maintain communication and coordinate services for clients that have been referred for services, while maintaining appropriate limitations around confidentiality. Each Party agrees to provide updated contact information for their respective organization and relevant information regarding changes in services provided. Under the terms set forth below, the Arboretum agrees to host the College Courses at The Morton Arboretum.

B. **Term and Termination:** At no cost to the College or the Arboretum, the services described below will be delivered from June 1, 2023, to July 1, 2024 (“**Term**”). Either Party may terminate this Agreement at any time and for any reason upon thirty (30) days’ written notice to the other Party.

C. **The Department’s Obligations:** The Department agrees to provide:

1. Marketing for the Courses;
2. Recruitment of students;
3. Registration and Orientation of students;
4. One teacher per Course for up to three Courses per term;
5. Materials and supplies for teachers and students in Courses conducted at The Morton Arboretum; and
6. Technical support for students and teachers in Courses taking place at The Morton Arboretum.

D. **The Arboretum's Obligations:** The Arboretum agrees to provide:

1. Marketing for the Courses ;
2. Recruitment of students for the Courses;
3. Referrals for registration of students for the Courses;
4. One (1) classroom with tables and seating sufficient to accommodate up to 25 students per classroom, plus seating for College Faculty and Staff and available file storage space on days and at times that match the College's class schedule;
5. Network/internet access for College Faculty and Staff and students participating in the Courses;
6. Access to technical support, as needed;
7. Reasonable access to other support services normally made available to the clients at The Morton Arboretum; and
8. Space for College branding within the classrooms that the College is utilizing.

E. **Independent Contractors:** The College and Arboretum are independent contractors, and neither is an agent or employee of the other and nothing in this Agreement is intended to imply or create anything to the contrary. None of either Party's employees are entitled to any employment rights or benefits of the other and nothing in this Agreement shall create, or be construed to create, the relationship of employer and employee or a partnership between College and the Arboretum or their employees.

F. **Equal Opportunity:** Neither Party to this Agreement shall discriminate on the basis of race, color, religion, sex, national origin, ancestry, age, marital status, physical or mental handicap, an unfavorable discharge from military service, or any other factor as prohibited by law, rule or regulation.

G. **Governing Law:** This Agreement shall be governed by and construed in accordance with the substantive laws of the State of Illinois regardless of any conflict of laws provision. All disputes arising out of this Agreement, wherever derived, will be resolved in a court of competent jurisdiction.

H. **Indemnification:** Both Parties agree to defend, indemnify, save and hold harmless fully the other Party against any and all claims, suits, or judgements, costs or expenses (including reasonable attorneys' fees and costs), to the extent that any such losses are caused by the negligence or willful misconduct of a Party in connection with the terms of this Agreement. The provisions of this paragraph shall survive the cancellation, expiration or termination of this Agreement.

I. **Assignment:** Neither Party may assign or transfer the responsibilities or Agreement made herein without the prior written consent of the non-assigning Party, which approval shall not be unreasonably withheld.

J. **Severability:** If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement shall continue to be valid and enforceable to the fullest extent permitted by law.

K. **Notices:** All Notices to the Parties shall be in writing and shall be sent as follows:

If to the Arboretum:
The Morton Arboretum
Attention: Emilian Geczi
4100 Illinois Route 53
Lisle, IL 60532

If to Morton College:

Morton College
Attention: Office of the President
3801 S. Central Avenue
Cicero, IL 60804

With Copy to:

The School Legal Counsel
Del Galdo Law Group, LLC
1441 S. Harlem Ave.
Berwyn, IL 60402

L. **Counterparts:** This MOU may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

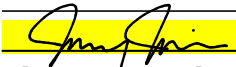
M. **Entire Agreement; Modification:** This document shall be the entire understanding and agreement between the Parties with respect to the subject matter set forth herein, and all prior agreements, understandings, covenants, promises, warranties, and representations, oral or written, not incorporated herein are superseded hereby. No amendment or modification to this Agreement, including any amendment or modification of this paragraph, shall be effective unless in writing and signed by both Parties.

N. **Authorized Parties.** This Agreement is executed by an authorized representative of each Party in the representative's official capacity only and the representative shall have no personal liability under this Agreement.

IN WITNESS WHEREOF, the respective parties hereto have executed this Agreement.

Jeremy Joslin, Dir of Education & Interpretation

3/23/2023



The Morton Arboretum

(Date)



Morton College

(Date)

PROPOSED ACTION: THAT THE BOARD APPROVE THE PARTNERSHIP AGREEMENT WITH DISTRICT 99 FOR OFFERING SUMMER PROGRAMMING TO YOURNG LEARNERS IN GRADES 4,5,6, 7 AND 8 AFFILIATED WITH THE DISTRICT.

RATIONALE: [Required by Board Policy 5.3.1 and *Chapter 110, Act 805, Section 3.27.1 of the Illinois Compiled Statutes*]
Morton College will create theatrical related summer programming for young learners.

COST ANALYSIS: No cost to the college. District 99 will provide funding for children in grades 4, 5 6,7and 8 affiliated with D99 interested in the ActUp Theatre Camp and related activities for up to \$20,000.

ATTACHMENT: MOU

PARTNERSHIP AGREEMENT

THIS PARTNERSHIP AGREEMENT ("Agreement") is made by and between Morton College ("MC"), and The Board of Education of Cicero School District No. 99 ("DISTRICT"). Collectively, the MC and the DISTRICT may be referred to herein as the "Parties" and each individually as a "Party". This Agreement is made with reference to the following facts:

- A. MC operates ActUp Theatre Camp which provides a safe, fun, and active environment on campus in which young actors ages 9 to 13 develop new skills, self-esteem, and friendships. ActUp programming focuses on building self-confidence, learning new skills, creating a sense of teamwork and cooperation by creating art, with their peers, in the form of theatrical expression.
- B. DISTRICT operates a public school district in Cicero, IL, which provides elementary education to local children.
- C. The Parties desire to collaborate to provide summer programming at the ActUp Theatre Camp for District students in grades 4, 5, 6, 7, and 8.

Accordingly, in consideration of the foregoing recitals, which recitals are incorporated herein as a material part of the Agreement, the Parties further agree as follows:

1. **Responsibilities of MC.**

- a. Provide summer programming for District students enrolled in the ActUp Theatre Camp. ActUp Theatre Camp shall operate 9am-12pm, Monday through Thursday, from July 5 through Aug 3, 2023.
- b. Hire instructors and aides for the program.
- c. Provide space for programming.
- d. Support the curriculum implementation with necessary supplies and activities.

2. **Responsibilities of District.**

- a. Provide funding for District students enrolled in ActUp Theatre Camp up to 90 students. Cost of ActUp Camp is \$220/student.

3. **Term.** The Initial Term of this Agreement shall be from the Effective Date of this Agreement and terminate Aug 3, 2023 ("Initial Term"). The Effective Date of this Agreement shall be the last date this Agreement is executed by either Party.

4. **Termination.** Either party may terminate this Agreement due to lack of enrollment of DISTRICT students, defined as 30 students or less, into the ActUp Theatre Camp.

5. **Compliance with Laws.** The Parties shall comply at all times with all federal, state, and local laws, ordinances, statutes, rules, policies, and regulations applicable to the performance of this Agreement.

6. **Mutual Indemnification.** Both Parties to this Agreement shall agree to defend, indemnify, and hold harmless the other Party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been sustained, arising out of activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying Party, or those of any of its officers, agents, employees, or volunteers.

The provisions of this Article do not apply to any damage or losses caused solely by the negligence of the non-indemnifying party or any of its agents or employees.

7. **Captions for Reference Only.** The captions used herein are for convenience only and are not a part of this Agreement and do not in any way limit or amplify the terms and provisions hereof.

8. **Governing Law and Jurisdiction.** This Agreement has been negotiated and executed in the State of Illinois and shall be governed by and construed in accordance with the laws of the State of Illinois. Both Parties acknowledge and agree that the courts sitting in the State of Illinois, County of Cook, shall have jurisdiction of any action filed by either party in relation to this Agreement.

9. **Severability.** If any provision of this Agreement as applied to either Party or to any circumstance shall be adjudged by a court of competent jurisdiction to be void or unenforceable for any reason, the same shall in no way affect (to the maximum extent permissible by law) any other provision of this Agreement, the application of any such provision under circumstances different from those adjudicated by the court, or the validity or enforceability of the Agreement as a whole.

10. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute but one and the same instrument.

11. **Entire Agreement.** This Agreement constitutes the entire agreement between the Parties hereto pertaining to the subject matter hereof and the final, complete, and exclusive expression of the terms and conditions thereof. Each person executing this Agreement hereby represents and warrants that he or she has full authority to execute this document on behalf of the Parties to the Agreement.

[SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, MC and DISTRICT have duly executed this Agreement as of the date indicated below.

CICERO SCHOOL DISTRICT NO. 99

MORTON COLLEGE

By: Derek Dominick
Board President *Pro-Tem*

By: _____

Name: Derek Dominick

Title: _____

Date: 4/12/2023

Name: _____

Date: _____

By: Jim Terracino
Secretary

Name: James E. Terracino

Date: 4/12/2023

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVE THE SABBATICAL LEAVE REQUEST OF DR. MARIA ROMERO YUSTE FOR THE 2023 FALL SEMESTER, AS SUBMITTED

RATIONALE: [Required by Board Union Agreement Section 7.7.1 thru 7.7.8]

Faculty who have served a minimum of six years can submit a request are eligible for a sabbatical leave of up to one year. D. Maria Romero Yuste (Spanish) Instructor, joined Morton College as a full-time faculty member in 2013. She has applied for a Sabbatical Leave, submitted an appropriate Sabbatical Leave Plan, and agreed to all contractual provisions. This Sabbatical Leave, as requested, will directly support her institutional responsibilities, and redesign the Spanish curriculum and supporting materials.

COST ANALYSIS: FY 2022-23 salary - \$88,900 (one semester = \$44,450)

Per Board-Union Agreement, Morton College Chapter Cooke County Teachers Union Local 1600, AFT, section 7.7.5 during the sabbatical leave, fall 2023 the faculty member shall receive 100% of his base pay for one semester.

Every effort will be made to find qualified part-time instructors to assume a teaching load of 12 equated contact hours ranging from \$9,573 - \$11,860. Based on current Board-Union Agreement, Adjunct Faculty Association, IEA-NEA.

ATTACHMENTS: Sabbatical Leave Request/Project Sabbatical Agreement

Dr. María Romero Yuste
Spanish Faculty
Department of Communications
Building C, Room 215
Ext. 1315
maria.romerovuste@morton.edu

Dr. Stanley Fields
President

February 24th, 2023

Dear Dr. Fields,

Please accept this letter as my formal sabbatical leave request for the Fall 2023 semester. This is my first sabbatical leave request in the almost ten years I have been full-time Spanish Faculty in the Department of Communications at Morton College. I have also taught regularly for the Department of Humanities and Fine Arts.

I revised and updated the Spanish curriculum at the beginning of my tenure at Morton. Since then, I have upgraded the syllabi to accommodate our students' needs, incorporating new pedagogical and digital tools available for teaching and learning.

The purpose of my sabbatical leave would be to conduct a significant revision and revitalization of the Spanish curriculum by doing the following:

- Redesigning existing courses, specifically SPN 215 – Spanish Conversation and Composition.
- Researching the creation of a new course in Spanish Translation and Interpretation, per students' requests and suggestions of some of our advisors and institutional data analysts.
- Re-evaluating pedagogical materials currently in use and researching better options for SPN 201 and 202 – Intermediate Spanish I and II.
- Developing a large bank of new written and audiovisual materials based on open educational resources (OERs) for SPN 130 – Spanish for Heritage Speakers – and our 200-level courses mentioned above. These resources will allow for increased accessibility and affordability for our students. In addition, by incorporating new OERs, I aim to design a curriculum that emphasizes communicative competence and cultural proficiency while incorporating current events and new technologies.
- Researching and developing new assessment tools that will make emerging AI technologies less likely to interfere with the academic soundness of the Spanish program.

The proposed plan to revitalize the Spanish program will be beneficial to Morton College in multiple ways:

- It will likely increase enrollment and retention, by making Spanish courses more exciting and appealing to our students.
- It will make our students' college experience more affordable and less stressful, by potentially decreasing or eliminating textbook costs.
- It will make our students more competitive in the job market, particularly by creating the new curriculum mentioned above, which students have been asking for.
- It will provide a better educational experience for our students, which will translate into their satisfaction and further engagement with the college after graduation.

This sabbatical project will positively impact our department of Communications and the whole college. It will help attract more students to our Spanish program and ensure that our curriculum is relevant and up-to-date, enhancing the quality of our teaching and benefitting our students.

Thank you for considering my request for a sabbatical leave. I look forward to discussing this proposal further and providing any additional information you may require.
Sincerely,

A handwritten signature in black ink, appearing to read 'María Romero Yuste', with a stylized flourish at the end.

Dr. María Romero Yuste



MORTON COLLEGE

SABBATICAL AGREEMENT

Fall 2023

Maria Romero Yuste, Spanish Instructor

I, Maria Romero Yuste, hereby agree to return to teach at Morton College for a period of at least one academic year following the conclusion of my Sabbatical Leave if it is granted under terms of Section 7.7.8 of the Agreement between the Morton College Board of Trustees and the Morton College Chapter, Local 1600, A.F.T. of Cook County, Illinois. I agree to repay all sums of money paid to me during the Sabbatical should I not return to teaching at Morton College is prevented because of illness or incapacity as certified by a mutually agreed upon the physician.

April 20, 2023

Dr. Maria Romero Yuste
Instructor

Dr. Keith McLaughlin
Provost

PROPOSED ACTION: That the board approve the outside group to use Morton College's Parking Lot on May 10th 2023

RATIONALE: Peace Officers Memorial of Cook County to use the Morton College Parking Lot for their annual Memorial Motorcade Line-up on May 10th 2023 from 8:00 am – 10:30 am.

COST ANALYSIS: None

ATTACHMENT:

MORTON COLLEGE
Facility Use Permit Application

This form must be completed and returned no less than forty-five (45) days prior to the date for which the facility is requested. Confirmation will be made in writing.

Date: 3-16-23

Name of Organization: PEACE OFFICERS MEMORIAL FOUNDATION OF COOK COUNTY

Address: P.O. BOX 195 OAK LAWN IL 60454
Street City Zip Code

Telephone: 312-315-9629 Person to Contact: ED SAJDAK

Date(s) Requested: 5-10-23

Time Requested: From: 8 AM To: 10:30 AM

(Include one-half hour before and one-half hour after scheduled event).

Facility Requested: SOUTHEAST PARKING LOT

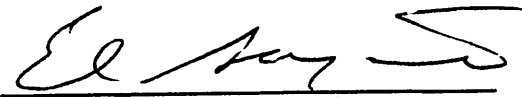
Purpose of Use: POLICE CAR LINEUP FOR
MEMORIAL MOTORCADE

Expected Attendance: 60-70 CARS

Equipment Requested: NONE

Extent to which refreshments, if any, are to be served: NONE

I (we) agree to comply with all rules and regulations set forth in the Morton College Campus Facilities Rental and Use Procedure.

Authorized Signature: 

Organization Title: PRESIDENT

Please send this form to: Director of Physical Plant
Morton College
3801 S. Central Ave.
Cicero, Illinois 60804
(708) 656-8000, Ext. 2221 Fax (708) 656-7679

Date

Stan Fields
President Date

**MORTON COLLEGE
HOLD HARMLESS AGREEMENT
WAIVER AND RELEASE OF ALL CLAIMS**

This form must be completed and returned with the Facility Use Permit Application together with a copy of your Certificate of Insurance.

ORGANIZATION: PEACE OFFICERS MEMORIAL
FOUNDATION OF COOK COUNTY

ADDRESS: P.O. BOX 195 OAK LAWN 60454

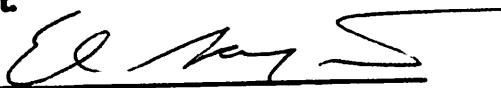
TELEPHONE: 312-315-9629

DATE (S) OF UTILIZATION: MAY 10, 2023

The undersigned shall assume responsibility for and defend at its own expense all claims for personal injury, including but not limited to medical expenses, property damage, and any other type of claim arising for such use; and the undersigned further agrees to pay all costs for losses or damages to Morton College owned land, buildings and equipment. It is further understood that in consideration for being permitted to utilize the facilities of Morton College, I do for myself, my heirs, executors, administrators, assigns, and the organization I represent, hereby release and forever discharge Morton College, its trustees, officers, agents, employees, servants and officials, of and from any and every claim or in equity arising from or by reason of any bodily injury or personal injuries known or unknown, death or property damage resulting or to result from any accident which may occur as a result of this facility utilization.

This release contains the entire agreement between the parties hereto and the terms of this release are contractual and not a mere recital.

I have carefully read the foregoing release and know the contents thereof and sign this release as my own free act.

Authorized Signature: 

Organization Title: PRESIDENT

Date: 3-16-23



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/04/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Buschbach Insurance Agency 5815 W 95th St Ste 1 Oak Lawn IL 60453	CONTACT NAME: Nicole Mansour PHONE (A/C, No, Ext): (708) 423-2000 E-MAIL ADDRESS: NMansour@buschbach.com		FAX (A/C, No): (708) 425-5077
	INSURER(S) AFFORDING COVERAGE INSURER A: West Bend Mutual Insurance Company		NAIC # 15350
INSURED Peace Officers Memorial Foundation of Cook County PO Box 195 Oak Lawn IL 60453	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
	INSURER F:		

COVERAGES

CERTIFICATE NUMBER: CL234480779

REVISION NUMBER:

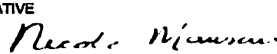
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			B306281	05/10/2023	05/11/2023	EACH OCCURRENCE	\$ 1,000,000	
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000	
	GEN'L AGGREGATE LIMIT APPLIES PER:							MED EXP (Any one person)	\$ excluded
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						PERSONAL & ADV INJURY	\$ 1,000,000	
	OTHER:						GENERAL AGGREGATE	\$ 2,000,000	
	AUTOMOBILE LIABILITY							PRODUCTS - COMP/OP AGG	\$ 2,000,000
	<input type="checkbox"/> ANY AUTO								\$
<input type="checkbox"/> OWNED AUTOS ONLY	<input type="checkbox"/> SCHEDULED AUTOS			COMBINED SINGLE LIMIT (Ea accident)	\$				
<input type="checkbox"/> HIRED AUTOS ONLY	<input type="checkbox"/> NON-OWNED AUTOS ONLY			BODILY INJURY (Per person)	\$				
<input type="checkbox"/> UMBRELLA LIAB	<input type="checkbox"/> OCCUR			BODILY INJURY (Per accident)	\$				
<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE			PROPERTY DAMAGE (Per accident)	\$				
DED					\$				
RETENTION \$					\$				
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY							PER STATUTE	OTH-ER	
ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)		<input type="checkbox"/>	N/A				E.L. EACH ACCIDENT	\$	
If yes, describe under DESCRIPTION OF OPERATIONS below							E.L. DISEASE - EA EMPLOYEE	\$	
							E.L. DISEASE - POLICY LIMIT	\$	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Event: Cook County Peace Officers Memorial May 10, 2023
 Certificate Holder is Included as Additional Insured
 Endorsement CG 20 26 04 13

CERTIFICATE HOLDER**CANCELLATION**

Morton College 3801 South Central Avenue Cicero IL 60804	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	--

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22nd

ANNUAL

MEMORIAL CEREMONY



Honoring...ALL Line of Duty Deaths for

ALL Peace Officers from Throughout Cook County

Officer Nicholas Kozak E.O.W. Nov. 27, 2021 Forest Park Police Department

Officer James R. Svec E.O.W. Dec 08, 2021 Chicago Police Department

Officer Jose M. Huerta E.O.W. Dec. 23, 2021 Chicago Police Department

K-9 Officer Jeffrey P. DelaCruz E.O.W. Dec. 23, 2021 U.S. Customs and Border Protection

Detective Joseph A. Tripoli E.O.W. Jan. 3, 2022 Chicago Police Department

Deputy Sheriff Joseph R. Tinoco E.O.W. Jan. 13, 2022 Cook County Sheriff - Dept. of Corrections

HISTORICAL HONOREE:

Sgt. Claude E. Bowman E.O.W. July 22, 1923 Cook County Highway Police

*A Silent Police Motorcade Precedes the Start of the Ceremony from Morton College
Held at the Site of the Proposed Cook County Peace Officers Memorial:*

CERMAK WOODS FOREST PRESERVE

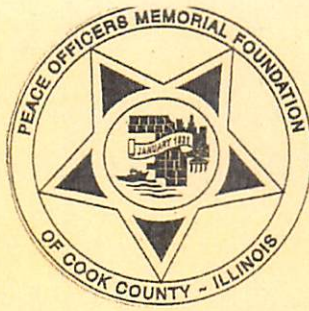
7601 W. Ogden Ave. • Lyons, IL

WEDNESDAY, MAY 10, 2023 • 11AM - 12 NOON

For more information, call 708-424-6749 or POMFCC@AOL.COM

— All Are Welcome —

Visit us at: www.pomfcc.org and Facebook



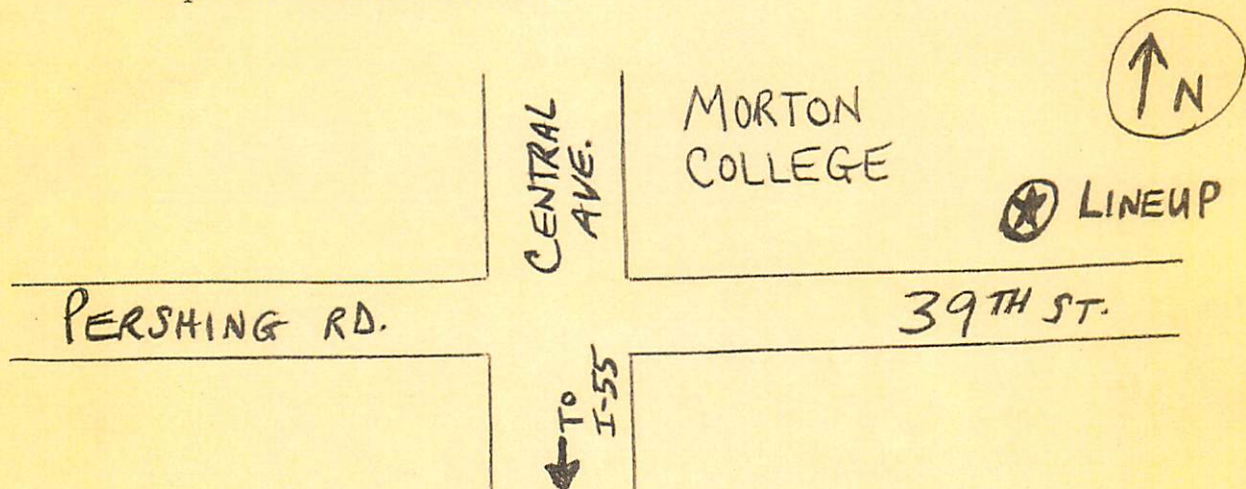
May 10th Memorial Ceremony Motorcade Information

We welcome your participation in our Annual Police Memorial Ceremony. We are asking every law enforcement agency to send a police vehicle or motorcycle for the silent police motorcade which begins the ceremony.

All participants in the motorcade are to meet at the staging area which will be the southeast parking lot at Morton College, 39th St. (Pershing Road) and Central Avenue (5600 west) in Cicero. This location is approximately one mile north on Central Avenue from I-55.

Lineup begins at 1000hrs and the motorcade will begin at 1035hrs. The procession will travel west on 39th St. to the site of the memorial ceremony at Cermak Woods in Lyons.

We ask that you please contact our office at 708-424-6749 and leave a message if you will be sending a representative. If you have any questions, please contact us at 312-315-9629. We thank you for being a part of this solemn occasion.



MORTON COLLEGE
Facility Use Permit Application

This form must be completed and returned no less than forty-five (45) days prior to the date for which the facility is requested. Confirmation will be made in writing.

Date: March 17th

Name of Organization: Berwyn Recreation

Address: 6501 31st Street Berwyn IL 60402
Street City Zip Code

Telephone: 708-788-2010 Person to Contact: Joe Belenster

Date(s) Requested: Apr. 13th - August 31st

Time Requested: From: 10:00 AM To: 8:00 PM

(Include one-half hour before and one-half hour after scheduled event).

Facility Requested: practice soccer field.

Purpose of Use: Berwyn Rec youth soccer

Expected Attendance: 300+

Equipment Requested: NONE

Extent to which refreshments, if any, are to be served: NONE

I (we) agree to comply with all rules and regulations set forth in the Morton College Campus Facilities Rental and Use Procedure.

Authorized Signature: [Signature]

Organization Title: City of Berwyn Rec Dept.

Please send this form to: Director of Physical Plant
Morton College
3801 S. Central Ave.
Cicero, Illinois 60804
(708) 656-8000, Ext. 2221 Fax (708) 656-7679

Date

Stan Fields
President Date

**MORTON COLLEGE
HOLD HARMLESS AGREEMENT
WAIVER AND RELEASE OF ALL CLAIMS**

This form must be completed and returned with the Facility Use Permit Application together with a copy of your Certificate of Insurance.

ORGANIZATION: City of Berwyn Rec Dept
ADDRESS: 6501 31st St Berwyn
TELEPHONE: 708-788-2010
DATE (S) OF UTILIZATION: April 30th - August 31st

The undersigned shall assume responsibility for and defend at its own expense all claims for personal injury, including but not limited to medical expenses, property damage, and any other type of claim arising for such use; and the undersigned further agrees to pay all costs for losses or damages to Morton College owned land, buildings and equipment. It is further understood that in consideration for being permitted to utilize the facilities of Morton College, I do for myself, my heirs, executors, administrators, assigns, and the organization I represent, hereby release and forever discharge Morton College, its trustees, officers, agents, employees, servants and officials, of and from any and every claim or in equity arising from or by reason of any bodily injury or personal injuries known or unknown, death or property damage resulting or to result from any accident which may occur as a result of this facility utilization.

This release contains the entire agreement between the parties hereto and the terms of this release are contractual and not a mere recital.

I have carefully read the foregoing release and know the contents thereof and sign this release as my own free act.

Authorized Signature: Joe Belman
Organization Title: Program Supervisor
Date: March 21st 2023

PROPOSED ACTION: That the board approve the outside group to use the Morton College Theatre on May 23, 2023

RATIONALE: Edison School, District 103 – 5th Grade Farewell on May 23rd 2023
from 4:00 pm – 8:00 pm

COST ANALYSIS: None

ATTACHMENT:

MORTON COLLEGE
Facility Use Permit Application

This form must be completed and returned no less than forty-five (45) days prior to the date for which the facility is requested. Confirmation will be made in writing.

Date: 5/31/23

Name of Organization: Edison School

Address: 4100 Scoville Ave Stickney, IL 60402
Street City Zip Code

Telephone: 708-780-0055 Person to Contact: Brandon Baisden

Date(s) Requested: 5/24/23 - 5-23-23

Time Requested: From: 4:00 pm To: 8:00 pm

(Include one-half hour before and one-half hour after scheduled event).

Facility Requested: Auditorium / Theater

Purpose of Use: 5th Grade Promotion Event 5/22/23

Additional time for rehearsal - 5/23/23 9:00am - 1:30pm if possible
Press the stage 5/23/23 3:45 - 6:45pm if possible
5-22-23

Expected Attendance: ~200

Equipment Requested: 3 microphones, 2 headsets, projector & screen, 1 long table on stage
podium

Extent to which refreshments, if any, are to be served: _____

I (we) agree to comply with all rules and regulations set forth in the Morton College Campus Facilities Rental and Use Procedure.

Authorized Signature: _____

Organization Title: _____

Please send this form to: Director of Physical Plant
Morton College
3801 S. Central Ave.
Cicero, Illinois 60804
(708) 656-8000, Ext. 2221 Fax (708) 656-7679

Date

Stan Fields
President

Date

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Handwritten text, possibly a signature or initials, located in the lower right quadrant.

Handwritten text, possibly a signature or initials, located in the lower right quadrant.

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**MORTON COLLEGE
HOLD HARMLESS AGREEMENT
WAIVER AND RELEASE OF ALL CLAIMS**

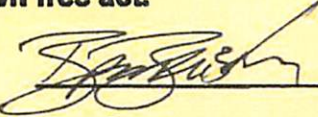
This form must be completed and returned with the Facility Use Permit Application together with a copy of your Certificate of Insurance.

ORGANIZATION: Edison School
ADDRESS: 4100 Scoville Ave, Stickney, IL 60402
TELEPHONE: 708-780-0153
DATE (S) OF UTILIZATION: 5/23 - 24
5/22 5/23

The undersigned shall assume responsibility for and defend at its own expense all claims for personal injury, including but not limited to medical expenses, property damage, and any other type of claim arising for such use; and the undersigned further agrees to pay all costs for losses or damages to Morton College owned land, buildings and equipment. It is further understood that in consideration for being permitted to utilize the facilities of Morton College, I do for myself, my heirs, executors, administrators, assigns, and the organization I represent, hereby release and forever discharge Morton College, its trustees, officers, agents, employees, servants and officials, of and from any and every claim or in equity arising from or by reason of any bodily injury or personal injuries known or unknown, death or property damage resulting or to result from any accident which may occur as a result of this facility utilization.

This release contains the entire agreement between the parties hereto and the terms of this release are contractual and not a mere recital.

I have carefully read the foregoing release and know the contents thereof and sign this release as my own free act.

Authorized Signature: 
Organization Title: Edison School Principal
Date: 3/31/23

PROPOSED ACTION: *THAT THE BOARD APPROVE THE FACILITY USE APPLICATION FOR PILSEN WELLNESS CENTER – LATINO YOUTH HIGH SCHOOL TO USE THE JEDLICKA PERFORMING ARTS CENTER TO CONDUCT THEIR GRADUATION CEREMONY ON THURSDAY, JUNE 8, 2023 FROM 10:30 A.M. TO 3:30 P.M.*

RATIONALE: *[Required by Board Policy 5.3.1 and Chapter 110, Act 805, Section 3.27.1 of the Illinois Compiled Statutes]*

Morton College will support our community partner organization and provide space for the Pilsen Wellness Center – Latino Youth High School Graduation Ceremony.

COST ANALYSIS: *No cost to Morton College.*

ATTACHMENT: *Facility Use Application*

MORTON COLLEGE
Facility Use Permit Application

This form must be completed and returned no less than forty-five (45) days prior to the date for which the facility is requested. Confirmation will be made in writing.

Date: 4-1-2023

Name of Organization: Pilsen Wellness Center - Latino Youth High School

Address: 2001 S. California Ave Chicago, IL 60608
Street City Zip Code

Telephone: 773-648-2130 Person to Contact: James Hurlburt

Date(s) Requested: 6-8-23

Time Requested: From: 10:30 AM To: 3:30 PM

(Include one-half hour before and one-half hour after scheduled event).

Facility Requested: Theatre - Jedlicka Performing Arts Center

Purpose of Use: Graduation ceremony for Latino Youth High School's Class of 2023.

Expected Attendance: 275 to 300

Equipment Requested: LED projector, screen, computer, audio equipment, microphone

Extent to which refreshments, if any, are to be served: May be served outside in the courtyard, under tent. Need to evaluate.

I (we) agree to comply with all rules and regulations set forth in the Morton College Campus Facilities Rental and Use Procedure.

Authorized Signature:

James J. Hurlburt

Organization Title:

Director of Education

Please send this form to: Director of Physical Plant
Morton College
3801 S. Central Ave.
Cicero, Illinois 60804
(708) 656-8000, Ext. 2221 Fax (708) 656-7679

Date

Stan Fields
President

Date



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/10/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, LLC 2850 Golf Rd Rolling Meadows IL 60008	CONTACT NAME: Katie Lindholm PHONE (A/C. No. Ext): 847-598-2544 E-MAIL ADDRESS: Katie_lindholm@ajg.com		FAX (A/C. No): 630-285-4062
	INSURER(S) AFFORDING COVERAGE		
INSURED Pilsen Wellness Center Inc 2319 S Damen Ave Chicago IL 60608-4209	PILSWEL-01	INSURER A :	Harleysville Worcester Insurance Company 26182
		INSURER B :	Harleysville Insurance Company 23582
		INSURER C :	GuideOne Insurance Company 15032
		INSURER D :	Swiss Re Corporate Solutions America Insurance Cor 29874
		INSURER E :	
	INSURER F :		

COVERAGES

CERTIFICATE NUMBER: 1034428347

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			MPA0000009815BL	6/30/2022	6/30/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			BA0000009816BL	6/30/2022	6/30/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			BOUND	6/30/2022	6/30/2023	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$
C	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	010027827	6/30/2022	6/30/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D A	Cyber Liability Professional Liability			C-4LRU-173591-CYBER-2022 MPA0000009815BL	6/30/2022 6/30/2022	6/30/2023 6/30/2023	AggLimit of Liability \$1,000,000 Each Occurrence \$1,000,000 AggLimit of Liability \$3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Evidence of insurance

CERTIFICATE HOLDER**CANCELLATION**

Morton College
 3801 S. Central Ave
 Cicero IL 60804

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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PROPOSED ACTION: THAT THE BOARD APPROVE THE HIRING OF CARA BONICK FOR THE POSITION OF DIRECTOR OF THE PHYSICAL THERAPY PROGRAM, EFFECTIVE 7/1/2023.

RATIONALE: Ms. Bonick meets the requirements for this critical, vacant position. She has a history with Morton College as an alumna, full-time faculty, program chair, and clinical coordinator, and she has made a positive impact on the PTA program.

COST ANALYSIS: \$95,000/year

PROPOSED ACTION: That the board approve the promotion for Adam Bradley to Assistant Director of Facilities & Operations, Effective 4-27-23

RATIONALE: To assist in the day-to-day operations, for the needs of the college

COST ANALYSIS: Salary \$80,000

ATTACHMENT:

PROPOSED ACTION: THAT THE BOARD APPROVE HIRING OF CARA HUFF AS STEAMers Camp (Community Education) Instructor.

RATIONALE: [Required by Board Policy 5.3.1 and *Chapter 110, Act 805, Section 3.27.1 of the Illinois Compiled Statutes*]

Morton College will continue providing STEM related summer programming for young learners.

COST ANALYSIS: \$50/contact hour, MTWTH 7am-1pm, June 26-July 20, 2023.

PROPOSED ACTION: THAT THE BOARD APPROVE HIRING OF AUGUSTIN ALAMO AS Summer Camp Counselor.

RATIONALE: [Required by Board Policy 5.3.1 and *Chapter 110, Act 805, Section 3.27.1 of the Illinois Compiled Statutes*]

Morton College will continue providing STEM related summer programming for young learners.

COST ANALYSIS: \$18/contact hour, MTWTH 7am-1pm, June 26-July 20, 2023.

PROPOSED ACTION: THAT THE BOARD APPROVE HIRING OF ALYSSA MARMOLEJO AS Summer Camp Counselor.

RATIONALE: [Required by Board Policy 5.3.1 and *Chapter 110, Act 805, Section 3.27.1 of the Illinois Compiled Statutes*]

Morton College will continue providing STEM related summer programming for young learners.

COST ANALYSIS: \$18/contact hour, MTWTH 7am-1pm, June 26-July 20, 2023.



Morton College Job Description

Job Title:	Paramedic Program Director
Range:	N/A
Grant-Funded:	N/A
Reports to and Evaluated by:	Dean of Adult and Career & Technical Education
Required Qualifications:	<p>Bachelor's degree from an accredited college or university. A minimum of four (4) years of experience as a licensed paramedic, of which at least two (2) years must include field experience in emergency care. A minimum of two (2) years of experience teaching in an emergency science program either as an appointed faculty member or as a clinical preceptor. In-depth understanding of planning, program development, evaluation, and budgeting. Must be licensed (or eligible) at the paramedic level in Illinois. Must be certified (or eligible) as an EMS Instructor in Illinois. BLS, ACLS, and PALS certification is required.</p> <p>Must be able to demonstrate the Morton College core values of compassion, fairness, respect, responsibility, tolerance and truth.</p>
Desirable Qualifications:	<p>Master's degree from an accredited college or university. Teaching and administrative experience in a comprehensive community college setting. Employment experience in the field. AHA BLS, ACLS, PALS, and NAEMT PHTLS instructor is preferred.</p>
Job Summary:	<p>The Paramedic Program Director is responsible for all aspects of the program, including the administration, planning, continuous review, development, and general effectiveness of the program as well as all duties as defined for full-time faculty. Responsibilities also include meeting and maintaining program accreditation requirements, a systematic review of program effectiveness among didactic, laboratory, and clinical components, student recruitment, committee assignments, and serving as a liaison with health care facilities.</p>
Essential Job Functions	<ul style="list-style-type: none">• Plan, administer, manage, and evaluate Paramedic Program and course offerings, in a teaching and learning environment that utilizes digital solutions for courses, textbooks, learning labs, online tutoring, and other learning support services.

- Provide leadership and vision for the creation and implementation of a strategic plan for the Paramedic Program.
- Develop and implement program changes and courses in response to the needs of the community.
- Function as the instructional leader for the Emergency Medical Science Program in the development, assessment, and revision of curricula, program outcomes, and student learning outcomes in collaboration with faculty.
- Interact with community groups, local school districts, and businesses, and industry regarding their specific training needs.
- Assist in the development and writing of proposals.
- Provide recommendations to the Dean of Adult, Career and Technical Education for the employment, assignment, evaluation, and professional development of all full-time and adjunct Paramedic Program faculty.
- Verify and approve Paramedic Program faculty credentials in collaboration with the Dean of Adult, Career, and Technical Education.
- Participate in faculty and committee activities.
- Review, maintain, and evaluate the Emergency Medical Science Program budget and directs appropriation of funds and expenditures relating to the program and courses.
- Develop, implement, monitor, and revise Emergency Medical Science Program policies and procedures in collaboration with the Dean of Adult, Career, and Technical Education.
- Lead the process for systematic Emergency Medical Science Program review and evaluation as per the model adopted by the College.
- Develop and maintain positive partnerships with NREMT, COAEMSP, local workforce boards, local economic development agencies, program advisory committees, business and industry, school districts, and other governmental, community, business, and educational institutions of the College's service area to ensure the needs of the area businesses, credit, and non-credit students are met.
- Develop marketing and promotional strategies for the Emergency Medical Science Program and courses.
- Work with the dean, faculty, and staff to resolve student issues and complaints in compliance with college policies and procedures.

- Serve as a liaison or representative on instruction-related committees on behalf of the Vice President and the Dean of Healthcare Career and Technical Education, as needed.
- Attend the workplace regularly, reports to work punctually, and follows a work schedule to keep up with the demands of the worksite (which may be on campus or at an off-site location).

Other Duties:

- Perform other duties and special projects as assigned.
- Working hours may include evenings, holidays, or weekends depending on the deadline requirements and special events.

Work Environment:

Office and classroom environment

Physical Demands:

Long periods of standing

Position Unit:

- Administration - Exempt
- Professional Staff - Exempt
- Faculty, Local 1600, A.F.T.
- Adjunct Faculty, IEA-NEA
- Classified Staff - Excluded
- Classified Staff, Local 1600, A.F.T.
- Classified Staff - Campus Safety, Local 73, SEIU, AFL-CIO
- Classified Staff - Service Employees, Local 73, SEIU, AFL-CIO
- Classified Staff - Part-Time, Local 1600, A.F.T
- Classified Staff - Part-Time, Non-Union

Employee signature below verifies that the employee has received and read the requirement, essential functions, duties of the position, and the conditions of employment for grant-funded positions.

Employee _____ **Date** _____



Morton College Job Description

Job Title: Adjunct Instructor, Paramedic

Range: N/A

Grant-Funded: N/A

Reports to and Evaluated by: Dean of Adult, Career & Technical Education

Required Qualifications: Bachelor's degree in Paramedic Technology or equivalent. Current licensure in good standing as Paramedic or Registered Nurse. Certification with the National Association of EMS Educators. Minimum of one year of full-time paid in field work experience within the past seven years. Candidate must be proficient in, demonstrate, and assess current EMT skills.

Desirable Qualifications: Must be able to demonstrate the Morton College core values of compassion, fairness, respect, responsibility, tolerance and truth. Master's degree in Paramedic Technology or equivalent. Currently certified in ACLS, PALS, and/or PHTLS. Previous post-secondary teaching experience.

Job Summary: Paramedic Adjunct Faculty will teach Paramedic courses in Paramedic Medical Emergency, Trauma, Special Populations, and EMS Operations, in a diverse work environment, while demonstrating sensitivity to students with diverse academic, socio economic, cultural and ethnic backgrounds and students with disabilities. Must be able to teach Paramedic courses in a college setting; prepare and deliver lectures; maintain accurate student records.

- Essential Job Functions**
- Utilize departmental syllabus template, approved textbooks, and supplemental course materials.
 - Submit personalized course syllabus to Deans' Office in electronic format one (1) week before course start date.
 - Distribute and review comprehensive course syllabus to students no later than the first week of the course.
 - Receive, understand, and follow Course Data Form as distributed by Deans' Office.
 - Adhere to printed course schedule meeting times and locations.
 - Obtain prior approval for any substitute teachers or guest speakers from Deans' Office.
 - Maintain grade book in electronic or hard copy format.
 - Take and record student Attendance each day.

- Submit accurate and certified Tenth (10th) Day Attendance Verification and Mid-Semester Class Roster or other report to Deans' Office
- Give final exam at the time and date indicated on the college's Final Exam Schedule.
- Respond to e-mails from students, staff, and college administrators in a timely manner while classes are in session using assigned college-designated e-mail.
- Check assigned college mailbox regularly.
- Stay abreast of ongoing developments, trends and issues in Paramedic instruction at the community college.

Other Duties: • Perform other duties and special projects as assigned

Work Environment: Classroom environment

Physical Demands: Long periods of standing. Lift up to 20lbs. Ability to operate Paramedic equipment.

- Position Unit:**
- Administration - Exempt
 - Professional Staff - Exempt
 - Faculty, Local 1600, A.F.T.
 - Adjunct Faculty, IEA-NEA
 - Classified Staff - Excluded
 - Classified Staff, Local 1600, A.F.T.
 - Classified Staff - Campus Safety, Local 73, SEIU, AFL-CIO
 - Classified Staff - Service Employees, Local 73, SEIU, AFL-CIO
 - Classified Staff - Part-Time, Local 1600, A.F.T
 - Classified Staff - Part-Time, Non-Union

Employee signature below verifies that the employee has received and read the requirement, essential functions, duties of the position, and the conditions of employment for grant-funded positions.

Employee _____ **Date** _____



Morton College Job Description

Job Title:	Clinical Coordinator for Paramedic
Range:	N/A
Grant-Funded:	N/A
Reports to and Evaluated by:	Director of Paramedic Program
Required Qualifications:	Current certification as an EMT/Paramedic (and/or verification of completion of a paramedic program). Demonstrate current knowledge of course content and effectiveness in teaching assigned subjects. Ability to work well with others.
Desirable Qualifications:	Bachelor's degree from a regionally accredited institution of higher learning. Four years of experience in emergency medical services. Experience in teaching EMS or related courses.
Job Summary:	The Coordinator is responsible for instructing and managing clinical/practicum experiences and assigned classes. This position will also maintain professionalism within their specialized field, including currency and required certifications. Other major responsibilities include participating in department and college-wide committees and assignments.
Essential Job Functions	<ul style="list-style-type: none">• Schedule students for clinical/practicum rotations that will meet the specific course and program objectives.• Assess, evaluate, and ensure documentation of student performance and progress in clinical/practicum settings.• Provide orientation, evaluation, and guidance of the course/program objectives for clinical/practicum instructors.• Provide quality instruction that is reflective of current discipline standards and is accurate, relevant, and engaging using college-approved curriculum and resources.• Incorporate pedagogical strategies such as active learning, authentic and problem-based activities, and other successful teaching strategies into classroom instruction.• Present course content in an unbiased and civil manner, while demonstrating respect, helpfulness, and responsiveness toward students.• Participate in the required number of hours of professional development each year.

- Demonstrate reflective practice, including assessment of student learning. This includes ongoing formative assessments, as well as official departmental assessments.
- Actively participate in department and division meetings, events, and initiatives.
- Mentor adjunct instructors in their academic department or program area, as needed.
- Oversees the collection, maintenance, and reporting of all documentation required by the clinical sites, including, but not limited to immunization records, criminal background screenings, drug screenings, federal exclusion lists, BLS/ACLS/PALS/PHTLS certification, HIPAA training and compliance, and Standard Precaution training and compliance.
- Participate in curriculum development and work with advisory committees, as needed.
- Provide accurate and appropriate academic advising.
- Exhibit exemplary attendance and punctuality.
- Comply with college policies and procedures.
- Perform other duties as assigned, including participating in commencement, attending college functions, serving on committees, and attending community events.

Other Duties:

- Perform other duties and special projects as assigned

Work Environment:

Classroom environment

Physical Demands:

Long periods of standing

Position Unit:

- Administration - Exempt
- Professional Staff - Exempt
- Faculty, Local 1600, A.F.T.
- Adjunct Faculty, IEA-NEA
- Classified Staff - Excluded
- Classified Staff, Local 1600, A.F.T.
- Classified Staff - Campus Safety, Local 73, SEIU, AFL-CIO
- Classified Staff - Service Employees, Local 73, SEIU, AFL-CIO
- Classified Staff - Part-Time, Local 1600, A.F.T
- Classified Staff - Part-Time, Non-Union

Employee signature below verifies that the employee has received and read the requirement, essential functions, duties of the position, and the conditions of employment for grant-funded positions.

Employee _____ Date _____



Morton College Job Description

Job Title:	Student Aide- Adult and Career Technical Education
Funding:	<input type="checkbox"/> Non Work Study/Institutional <input type="checkbox"/> Federal Work Study
Reports to:	Project Care Coordinator
Required Qualifications:	<p>Applicant must be a current Morton College student carrying 6 credits hours in the Fall and Spring. One credit in the Summer. Good academic standing with a minimum GPA of a 2.0. Bilingual: English / Spanish</p> <p>Must be able to demonstrate the Morton College core values of compassion, fairness, respect, responsibility, tolerance and truth.</p>
Job Summary:	<p>The Student Aide is a vital part of the Adult Education team which supports family literacy in our English as a Second Language Program. Together with the Project Care Coordinator, the Student Aide conducts community outreach and focuses on recruiting perspective tutors and students to work exclusively for our ESL program.</p>
Specific Job Duties:	<ul style="list-style-type: none">• Provide customer service to all student and assist them.• Answers telephones, takes messages and transfers calls to appropriate personnel.• Assist in the development and distribution of promotional and marketing materials.• Assist in daily upkeep of department's social media accounts.• Perform word processing functions.• Learn computer programs to assist with data entering.• Maintain and/or create spreadsheets, reports, and logs as needed.• May assist with special projects, research and events.• Perform other duties as assigned.
Work Environment:	Office Environment. Student Aide may also assist Project Care Coordinator on visits to community sites.
Physical Demands:	Lift up to 20lbs.



Morton College Job Description

Job Title:	Data Support Specialist
Range:	Range II Range III
Grant-Funded:	NA
Reports to and Evaluated by:	Director of Grants and Compliance
Required Qualifications:	Associates' degree, preferably with a major in Education, Business, Computer Science or a related field. Computer skills in Microsoft Word. Ability to work and think independently. Ability to accurately enter student data into multiple databases. Ability to focus on clerical tasks for extended periods of time. Ability to work in a discrete manner with confidential student information.
Desirable Qualifications:	Previous experience entering large amounts of data within a specified timeframe. Working knowledge and experience with databases and spreadsheets.
Job Summary:	The Data Support Specialist will enter student data into Colleague and DAISI databases. The Data Support Specialist will assist in enrollment and registration efforts. Will complete office tasks such as filing, shredding, and organizing student records and other sensitive documents, and be responsible for maintaining a system for sorting, retaining, and disposing of program files
Essential Job Functions	<ul style="list-style-type: none">• Assist with student verification of attendance letters, prepare any necessary documentation for any authorized agency and update the adjunct faculty professional development hours in DAISI.• Assist with data entry, and database tasks, specifically using DAISI to help create student profiles and generate warning reports to monitor data entry errors.• During the term, responsible for checking DAISI any Colleague to assure that the information is correct and to update it, and working with the Office of Admissions and Records (OAR) to update College records in Colleague.• Update records on a daily basis

- Assist with mid-term and final verification reports.
- Create data-collecting processes and forms.
- Generate reports for internal use to address and discrepancies in student attendance, ESL and ABE/ASE courses, testing, transition & employment data.
- Communicate with instructors regarding student enrollment and attendance.
- Attend mandated data and information trainings and seminars mandated by the state of Illinois.
- Reconcile class roster in the DAISI system with internal data and information system.
- Assist with student enrollment issues
- Be responsible for creating / distributing Certificates of completion.
- Assist with pre and post testing including placement, as needed
- Assist with department class registration as needed
- Travel off-campus sites to assist with department class registration and/or assist proctors with student testing, as needed.
- Direct potential students to appropriate College programs, i.e. College Transfer, HSEC, ESL, ABE
- Assist in ESL and HSEC program commencement ceremonies.
- Monitor and distribute Student Class Sign-in Reports as needed.
- Prepare and maintain records of Adult Education Student Verification of Attendance Letters or any related documentation.
- Perform administrative duties including sorting, copying, mailing, faxing, and related general office responsibilities involving the use of independent judgment, proper handling of confidential information, and an understanding of departmental functions and procedures.
- Support the maintenance of the filing system for Adult Education student and program records
- Follow approved processes to sort, retain, and dispose of program files and records
- Support disposal of unneeded paperwork by doing shredding
- Enter student test scores for TABE and CASAS assessments into databases
- Assist proctors with student testing, as needed
- Support the dissemination of flyers and other program related materials to community partners and offsite class locations

Other Duties: • Perform other duties and special projects as assigned

Work Environment: Work is generally performed within an office environment, with standard office equipment.

Physical Demands: Must be able to sit for long periods of time.

- Position Unit:**
- Administration - Exempt
 - Professional Staff - Exempt
 - Faculty, Local 1600, A.F.T.
 - Adjunct Faculty, IEA-NEA
 - Classified Staff - Excluded
 - Classified Staff, Local 1600, A.F.T.
 - Classified Staff - Campus Safety, Local 73, SEIU, AFL-CIO
 - Classified Staff - Service Employees, Local 73, SEIU, AFL-CIO
 - Classified Staff - Part-Time, Local 1600, A.F.T
 - Classified Staff - Part-Time, Non-Union

Employee signature below verifies that the employee has received and read the requirement, essential functions, duties of the position, and the conditions of employment for grant-funded positions.

Employee _____ **Date** _____



Morton College Job Description

Job Title:	Vice President of Institutional Advancement and Innovation
Range:	Administrator
Grant-Funded:	NA
Reports to and Evaluated by:	President
Required Qualifications:	<p>Master's degree in Business, Education or related field. Three (3) - five (5) years' implementing annual giving/fundraising programs. Excellent verbal and written communication skill. Excellent interpersonal and human relation skills. Strong organizational skills; must possess the ability to work with changing priorities and multiple projects. Strong Microsoft Office skills and ability to utilize computer technology to access data, maintain records, and generate reports. Self-starter with the ability to work well independently. Ability to communicate effectively with a broad range of diverse people, ability, culture, ethnic background, to maintain good working relationships across the College.</p> <p>Must be able to demonstrate the Morton College core values of compassion, fairness, respect, responsibility, tolerance and truth.</p>
Desirable Qualifications:	<p>Extensive development background in an academic setting. Strong history of writing persuasive, clear, and concise proposals. Previous supervisory experience preferred. Bilingual preferred in English and Spanish.</p>
Job Summary:	<p>The VP of Institutional Advancement and Innovation leads public relations, alumni affairs, community engagement and outreach, communications and marketing, and development, student engagement, intergovernmental affairs, business and industry training, and community education with the purpose of redoubling efforts to build awareness of, engagement with, and giving to Morton College. The strategic combination of the Morton College Foundation and the Development department not only upholds our concept of one College, but also places Morton College goals along side the top-reaching academic and research institutions in the country. The VP is responsible for college-wide integration and coordination of public relations, alumni relations, communications and marketing, community engagement and outreach, development functions, intergovernmental affairs,</p>

student engagement, business and industry training and community education to foster positive relationships with students, alumni, and other key audiences; provide multiple opportunities for engagement; and generate involvement with and support for the mission of Morton College.

Essential Job Functions

- Lead and supervise the Public Relations and Community Outreach department. This will include advertising, college community communications, brand guidelines, marketing, graphic design and social media strategy.
- Supervise Development Office's direct annual giving fundraising programs by creating a systematic and comprehensive annual giving fundraising plan. This includes, but is not limited to, making regular in-person and telephone contact to cultivate and solicit donors, letter appeals, board-inspired giving, employee annual giving, and other solicitations in all formats for scholarships and grants. Responsible for personal cultivation, solicitation and stewardship of annual giving gifts.
- Supervise Alumni Relations fundraising activities by creating a culture of philanthropy with MC Alumni. This will include fundraising activities, implementing Alumni Relations events and creating strategies for greater Alumni relations giving.
- Supervise Community and Continuing Education to build relationships and create programs to support the needs of the community Morton College serves.
- Generate goals, objectives, projections, reports, and transaction documentation. Maintain fiscal responsibility of the annual giving budget. Utilize data to evaluate effectiveness of annual giving campaign strategies and outcomes and revise processes if necessary
- Manage foundation relationships by engaging with the Morton College Foundation and other existing donors and developing new contacts, negotiating and fulfilling obligations for foundation donors with a focus on long-term relationships and results.
- Directs and manages procedures and documentation for gift receipting.
- Communicates donor wishes and requirements for all fund expenditures.
- Coordinates donor recognition materials. Work with vendors and departments on plaque design and materials for all identified naming opportunities on campus. Researches and develops recognition gifts for major donors.

- Works to advance a wide range of initiatives, programs, projects, and events in support of Institutional priorities and College functions
- Represent the views of the President and introduce and promote college projects and initiatives to a variety of internal and external stakeholders, including members of local, regional and state government, alumni, friends, Trustees of the College, and College employees
- Manage events to promote and support the college within the community, respond to inquiries about the college, produce written materials for approval
- Respond on behalf of the President to inquiries from, and/or issues involving students, employees, and members of the public
- Work with campus leadership to oversee complex, high-priority projects with responsibility for outcomes
- Perform other duties as assigned
- Supervise the academic innovations programs of Morton Collee, including overseeing the development and use of educational technology to enhance in-person and online education.
- Must be willing to work overtime hours as needed to meet department objectives

Other Duties: • Perform other duties as assigned

Work Environment: Work is generally performed within an office environment, with standard office equipment available. Due to position requirements the Executive Director may conduct their work at off-campus sites.

Physical Demands: Prolonged sitting. Some lifting up to 20 lbs. Some standing, stooping and bending.

- Position Unit:**
- Administration - Exempt
 - Professional Staff - Exempt
 - Faculty, Local 1600, A.F.T.
 - Adjunct Faculty, IEA-NEA
 - Classified Staff - Excluded
 - Classified Staff, Local 1600, A.F.T.
 - Classified Staff - Campus Safety, Local 73, SEIU, AFL-CIO
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Employee _____ **Date** _____