



**Morton College**

**Public Regular Board Meeting**

**Wednesday, May 24, 2023, 11 :00 AM**



MORTON COLLEGE  
COMMUNITY COLLEGE DISTRICT NO. 527  
COOK COUNTY, ILLINOIS  
Agenda for the Regular Meeting  
Wednesday, May 24, 2023

Agenda for the Regular Meeting of the Morton College Board of Trustees of Illinois Community College District No. 527, Cook County, to be held at 11:00 AM on Wednesday, May 24, 2023, in the Jedlicka Performing Arts Center, 3801 S. Central Avenue, Cicero, IL 60804.

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Citizen Comments

5. Recognition

6. Reports

6.1. ICCTA - ACCT

6.2. Out-of-State Travel Report - Information Only

7. New Business

7.1. Responsibilities of the College President

7.1.1. In accordance with President Dr. Stanley Fields' Resignation Agreement, motion to declare President Dr. Stanley Fields continuously absent from the College's campus from May 21, 2023, through the effective date of his resignation on November 18, 2023.

7.1.2. Motion to charge Provost & Executive Vice President, Dr. Keith McLaughlin, with the responsibilities of the office of the College President beginning May 21, 2023, pursuant to Morton College Board Policy No. 2.4 (Responsibility in the Absence of the President).

8. Financial Review

9. Consent Agenda

Approval of the consent agenda, items may be removed from the consent agenda at the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the Board.

9.1. Approval of the Minutes of the Regular Board Meeting held on April 26, 2023.

9.2. Approval and ratification of accounts payable and payroll for the month of April 2023, in the amount of \$2,948,621.00, and budget transfers, in the amount of \$43,000.00.

9.3. Approval of the Monthly Budget Report for fiscal year to date ending in April 2023.

9.4. Approval of the Treasurer's Report for April 2023.

9.5. Approval of the changes in Curriculum.

- 9.6. Approval of the partnership agreement with Cicero District 99 for the STEAMers Summer Camp for young learners within the district from 4th to 8th grade.
- 9.7. Approval of the Addendum Faculty Overload Report for the spring 2023 semester, in the amount of \$384,074.10.
- 9.8. Approval to the Addendum to the Adjunct Faculty Assignment/Employment Report for the spring 2023 semester, in the amount of \$555,447.60, pending additional class cancelations and/or additions.
- 9.9. Approval of the payment to The Higher Learning Commission HLC, for the Comprehensive Visit-Team expenses on February 27 and 28, 2023, in the amount of \$10,804.42.
- 9.10. Approval of the continued membership with the Illinois Consortium for International Studies and Programs ICISP, fy24, in the amount of \$900.00.
- 9.11. Approval of the continued institutional membership with the American Library Association ALA, fy24, in the amount of \$870.00.
- 9.12. Approval of the continued institutional membership with the Consortium of Network of Illinois Learning Resources in Community Colleges NILRC, fy24, in the amount of \$1,187.00.
- 9.13. Approval of the continued membership with the Illinois Community College Online ILCCO for fy24, in the amount of \$500.00.
- 9.14. Approval of the annual membership with Illinois Green Economy Network (IGEN), for fy24, in the amount of \$10,000.00.
- 9.15. Approval of the Adjunct Faculty Consultation Hours Report for spring semester 2023, in the amount of \$20,200.77.
- 9.16. Approval of the renewal of print periodical and journal subscriptions for the library from EBSCO, fy24, in the amount of \$23,127.00.
- 9.17. Approval of the purchase of the online databases from the consortium of Network of Illinois Learning Resources in Community Colleges NILRC, fy24, in the amount of \$16,536.00.
- 9.18. Approval of the renewal of the clinical affiliation agreement with Loyola University Health Systems for Health Science.
- 9.19. Approval of the renewal of the partnership agreement with All-Pro Driving School, LLC (ALL PRO) for fy24, in the total amount not to exceed \$75,000.00 paid from the student registration fees.
- 9.20. Approval of the resolution forming the Decennial Committee on Local Government Efficiency.
- 9.21. Approval of the affiliation agreement with the Berwyn Fire Department for the Paramedic Program students.
- 9.22. Approval of the one-year engagement with Forvis LLP., an accounting firm, to perform the fy23 college audit, in the amount of \$95,900.00.
- 9.23. Approval of Heartland Business Systems to replace the emergency phone call boxes, in the amount of \$22,462.75.
- 9.24. Approval of the FOIA Officer - Murneka Davis, Director of Human Resources
- 9.25. Approval of a 10% temporary increase for Clara Martinez to assist with the responsibilities of the Simulation Coordinator position, effective June 1 to August 31, 2023.

9.26. Approval of Alliant Insurance Services, Inc., for liability insurance, in the amount of \$354,320.00.

9.27. Approval of the amended agreement with Cornerstone Government Affairs, Inc. for April 1, 2023, through March 31, 2024, in the amount of \$14,000.00/month.

9.28. Approval of the purchase of Apple technology equipment and services for the Panther Digital Initiative, in the amount of \$514,323.00, funded by REMOTE, HEERF, GEER II & PERKINS grants.

9.29. Approval of Part-Time Employment

9.29.1. Sergio Rodriguez-Velarde, Help Desk Computer Lab Paraprofessional, \$15.75/hr., effective June 1, 2023.

9.29.2. Matthew Johnson, Adjunct Mathematics, effective August 17, 2023.

9.29.3. Mateo Nossa, Adjunct Music, effective August 17, 2023.

9.29.4. Brian Dang, STEAMers Camp Counselor, \$18.00/hr., effective June 26, 2023.

9.29.5. Sheila Sanchez, STEAMers Camp Counselor, \$18.00/hr., effective June 16, 2023.

9.29.6. Milton Ortiz, STEAMers Camp Counselor, \$18/hr., effective June 26, 2023.

9.30. Approval of Retirement

9.30.1. Maria Diaz, Cashier, effective July 1, 2023.

9.31. Approval of Layoff Employment

9.31.1. Carolyn Arias, Radio Operators/Dispatcher, effective May 23, 2023.

9.31.2. Valerie Delaurentis, Radio Operators/Dispatcher, effective May 23, 2023.

9.31.3. Michelle Demato, Radio Operators/Dispatcher, effective May 23, 2023.

9.31.4. Marie Esposito, Radio Operators/Dispatcher, effective May 23, 2023.

9.31.5. Jessica Patterson, Radio Operators/Dispatcher, effective May 23, 2023.

9.31.6. Beth Paneral, Radio Operators/Dispatcher, effective May 23, 2023.

9.32. Approval of Facility Use Permits

9.32.1. Cavaliers Arts Performance & Education, theater/parking lot, June 30 and July 1, 2023, at no cost.

9.32.2. Berwyn Development Corporation, computer lab, July 10, at no cost.

9.32.3. Chi-Town Car Club, parking lot, June 10, 23 & 30, 2023, at no cost.

10. Adjournment *Sine Die*

11. Reconvening-Reorganization Meeting

11.1. Swearing in of New Trustees

11.2. Roll Call

12. Election of the Board Officers

12.1. Election of Chair of the Board

12.2. Election of Vice-Chair of the Board

12.3. Election of Secretary of the Board

13. Appointment - Illinois Community College Trustees Association Representative an Alternate

14. Adjournment

[illegible]



MORTON COLLEGE  
COMMUNITY COLLEGE DISTRICT NO. 527

Minutes for the Regular Meeting

Wednesday, April 26, 2023

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1. Call to Order

The Regular Meeting of the Board of Trustees of Morton College was held on Wednesday, April 26, 2023, beginning at 11:05 a.m., at the Morton College Gymnasium, located at 3801 South, Central Ave, Cicero, IL.

2. Pledge of Allegiance

Attendees recited the Pledge of Allegiance

3. Roll Call

**Present:**

Frances F. Reitz, Trustee  
Anthony Martinucci, Trustee  
Leonard Cannata, Trustee  
Charles Hernandez, Trustee – left the meeting at noon  
Osvaldo Peres, Student Trustee

**Absent:**

Jose Collazo, Trustee  
Susan Grazzini, Trustee  
Oscar Montiel, Trustee

**Also, Present:**

Dr. Stan Fields, College President  
Edward J. Wong, Attorney, Del Galdo Law Group, LLC

4. Citizen Comments – None

5. Recognition

5.1. Novice Nationals Forensic Tournament, Speech and Debate Team

The Morton College Speech and Debate team made its presence felt at the Novice Nationals Forensic Tournament held recently at the University of Charlotte, North Carolina. The competition, reserved for first-year competitive speech students, drew some of the most

prestigious colleges and universities from around the country, including the University of Alabama, James Madison University, and the University of Indianapolis. Despite being the only Illinois school in attendance, Morton College, made its mark with Alejandro Joleanis, a Cicero freshman who was awarded “*Top Speaker*” at the Novice Nationals awards ceremony.

## 5.2. Skyway Art Festival

Morton College hosted Skyway Art this year under the leadership of Art Faculty, Rebecca Primm. The STEM Center was transformed into the Skyway Art Gallery to display artwork from participating schools throughout the Skyway Conference.

Morton College's Nakiya McGee was awarded the Award of Merit Becky for Scolopendra, Marker on Paper.

Art Instructors Daniel Roman, Jane Stevens, Joe LoPresti, and Rebecca Prim worked putting together the Skyway Art Show. Instructor Jane Steven was given special credit for the Skyway Exhibition. Jane Stevens did a lot of work putting the show together.

Skyway Art participants:

Graciela Almazan; *"Is This My Shade?"* Mixed Media on Canvas - Best in Show Winner

Lizeth V. Arias Cardoso; *Beyond the Sea* - Mixed Media

Nakiya McGee; *Master Copy of Standing Male Figure* - Graphite on Paper

Jordy Guerrero; *Floating Pear* - Black and White Film Photography

Jordy Guerrero; *Rose* -Black and White Film Photography

Judy Jeske; *Oddball*- Mixed Media - Ceramic and Found Metal

Melissa Vargas; *All True Evil Masquerades* - Juror's Choice Winner

## 5.3. Skyway STEM

Instructors Sara Helmus and Asiyya Ashraf led the following Morton College students to present four posters at the Skyway STEM Competition on Friday, April 21, at Prairie State College.

Name: Daniela Barrera

Project Title: Effectiveness of Barbicide on Bacterial Spores

Project Synopsis: The presence of infection-causing bacterial spores on the surface of nail tools in salons is a real possibility. Barbicide is a commonly used disinfectant used to sanitize such tools. The project aimed to examine the effectiveness of Barbicide at targeting bacterial spores, specifically *Bacillus subtilis* spores.

Name: Jonatan Gomez

Project Title: Alkalying to Us?

Project Synopsis: Alkaline water is all over grocery store shelves, and internet searches claim it offers a variety of benefits to the human body. However, studies still need to be done to support these claims. This experiment investigates whether the naturally acidic stomach environment will neutralize the alkaline properties of the water before any of the proposed benefits are able to occur.



Name: Evelin Contreras & Karla Contreras

Project Title: Am I Really Pure Olive Oil

Project Synopsis: This project investigates if different spectroscopy methods will reveal any The difference at the molecular level between regular and extra virgin olive oil, including whether or not the olive oil has been combined with other oils to reduce the cost of production.

Name: Amara Demetra Kelikian

Project Title: Biochemical Magnitude of Vinyl Chloride & Potassium Permanganate Using Combustion Analysis & Meteorological Data

Project Synopsis: An examination of recent chemical combustion events in Illinois and Ohio, this project investigates combustion analysis, real-time meteorological data, and toxicological effects of all compounds involved in the interest of exploring biological effects for current and future communities.

5.4. Student Awards at Illinois Community College Juried Exhibition Competition

5.5. Student Trustee, Osvaldo Perez

Student Trustee Osvaldo Perez was recognized by Gabriela Mata for his services as student trustee during 2023-2023.

## 6. Reports

6.1. ICCTA – ACCT - None

6.2. Student Trustee, Osvaldo Perez

Student Trustee reported on different student activities which took place on March 2023.

6.3. Out-of-State Travel Report - Information Only

## 7. President's Report

7.1. Capital Improvements

Architect Dominick Demonica presented on the Culinary Program – Phase 1.

7.1.1. Athletic Complex Renovation, DKA

Architect Dominick Demonica presented on the Athletic Complex Renovation.

7.2. Finance Review

Mireya Perez, Chief Financial Officer/Treasurer, provided an overview of the institution's finances for March 2023, including Operating Funds Revenues, Expenditures, and Education Fund Expenditures.

7.3. Paramedic Program

Laurie Cashman, Dean of Adult, Career, and Technical Education, presented an overview on the Paramedic Program.

## 8. Consent Agenda

Trustee Cannata made a motion to remove agenda item 8.7 to be taken for approval after approving the consent agenda.

Trustee Martinucci seconded the motion

Ayes: Trustees, Martinucci, Cannata, Grazzini, Hernandez and Reitz

Nays: none Motion carried

Trustee Martinucci made a motion to establish the Consent Agenda, which includes agenda items 8.1 to 8.28.1, as listed below

Trustee Grazzini seconded the motion

Ayes: Trustees, Martinucci, Cannata, Grazzini, Hernandez and Reitz

Nays: none Motion carried

Trustee Martinucci made a motion to approve the Consent Agenda

Trustee Cannata seconded the motion

Ayes: Trustees, Martinucci, Cannata, Grazzini, Hernandez and Reitz

Nays: none Motion carried

8.1. Approval of the Minutes of the Special Meeting of the Board held on February 28, 2023, and the Regular Meeting of the Board held on March 29, 2023.

8.2. Approval and ratification of accounts payable and payroll for the month of March 2023, in the amount of \$4,700,453.00, and budget transfers, in the amount of \$174,939.00.

8.3. Approval of the Monthly Budget Report for fiscal year to date ending in March 2023.

8.4. Approval of the Treasurer's Report for March 2023.

8.5. Approval of the renewal of the annual membership with the Association of Title IX Administrators (ATIXA), in the amount of \$4,999.00, effective April 1, 2023, to March 31, 2024.

8.6. Approval of the membership with the National College Testing Association, in the amount of \$500.00.

8.7. Approval of the membership with West Central Municipal Conference, in the amount of \$1,950.00.

8.8. Approval of the Morton College investment guidelines for fy24.

8.9. Approval of the purchase of four Cisco Catalysts 9300 from Nobletec, LLC, to sustain the cameras, Access Point, and support the new equipment in the IT Department, in the amount of \$47,849.69, funded by the HEERF grant.

8.10. Approval of the purchase of 50 iPads from Apple Inc., for the CNA Program, in the amount of \$26,000.00.

8.11. Approval of the purchase of 25 all-in-one computers and 25 monitors from CDW to update technology in classroom 320B, in the amount of \$37,456.25, funded by the HEERF grant.

- 8.12. Approval of the purchase of 50 Surface Pro Laptops from Microsoft for the Nursing Program, in the amount of \$33,451.50.
- 8.13. Approval of the lowest responsible bidder for phase 1 of the Culinary Arts Program facility renovation project to Reed Construction, in the amount of \$1,931,000.00.
- 8.14. Approval of the benefits package for eligible employees for fy24.
- 8.15. Approval of the list of Designated Depositories of excess funds for fy24.
- 8.16. Approval of the Compensation Report for the adjunct faculty members teaching English 101, 102, 086, 071, 076, 151, and 152, for the Fall 2023 semester, in the amount of \$5,762.10.
- 8.17. Approval of Building Services of America, LLC., as a single source provider for cleaning supplies, in the amount of \$25,000.00.
- 8.18. Approval of the renewal of the clinical affiliation agreement with The British Home for Retired Men & Women, for Health Sciences.
- 8.19. Approval of the memorandum of understanding with the Morton Arboretum.
- 8.20. Approval of the partnership agreement with Cicero District 99 for the ActUp Theatre Camp Program for young learners within the district from 4th to 8th grade.
- 8.21. Approval of the sabbatical leave request by Dr. Maria Romero Yuste, Spanish Faculty, for the Fall 2023 semester.
- 8.22. Approval to establish the following ad hoc committees of the Board, in accordance with Board Policy 1.5.7: Governance/HLC, Academic Programs/Nursing, and Physical Plant/Athletics/Campus Police.
- 8.23. Approval of Facility Use Permits
- 8.23.1. Peace Officers Memorial Foundation of Cook County, southeast parking lot, 8:00 a.m. - 10:30 a.m., May 10, 2023, at no cost.
  - 8.23.2. Berwyn Recreation, soccer fields, 10:00 a.m. - 8:00 p.m. April 30 to August 31, 2023, at no cost.
  - 8.23.3. Lyons Elementary School District 103, Edison School 5th Grade Farewell, JPAC Theatre, May 23, 2023, at no cost.
  - 8.23.4. Latino Youth High School, Graduation Ceremony, JPAC Theatre, June 8, 2023, at no cost.
- 8.24. Approval of Full-Time Employment
- 8.24.1. Cara Bonick, Director of Physical Therapy Program, \$95,000.00, effective July 1, 2023.
  - 8.24.2. Adam Bradley, Assistant Director of Facilities and Operations, \$80,000.00, effective April 27, 2023.
- 8.25. Approval of Part-Time Employment
- 8.25.1. Cara Huff, STEAMers Camp Instructor, \$50/hr., effective June 26, 2023.
  - 8.25.2. Agustin Alamo, STEAMers Summer Camp Counselor, \$18.00/hr., effective June 26, 2023.

8.25.3. Alyssa Marmolejo, STEAMers Summer Camp Counselor, \$18/hr., effective June 26, 2023.

8.26. Approval of New Job Descriptions

8.26.1. Paramedic Program Director

8.26.2. Adjunct Instructor, Paramedic

8.26.3. Clinical Coordinator for Paramedic

8.26.4. Student Aide, Adult, and Career Technical Education

8.27. Approval of Updated Job Descriptions

8.27.1. Data Support Specialist

8.27.2. Vice President of Institutional Advancement and Innovation

8.28. Approval of Terminations

8.28.1. Daniel Smith, Campus Police Officer (Part-Time), effective March 27, 2023.

Trustee Martinucci made a motion to approve item 8.7, which was removed from the consent agenda.

Trustee Reitz seconded the motion

Ayes: Trustees, Martinucci, Grazzini, Hernandez and Reitz

Nays: none      Trustee Cannata abstained from voting      Motion carried

9. Adjournment

Trustee Martinucci made a motion to adjourn the Regular Board Meeting

Trustee Reitz seconded the motion

All ayes      Meeting adjourned at 12:35 p.m.

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Frances Reitz  
Board Chair

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Jose Collazo  
Board Secretary

**From:** [Mireya Perez](#)  
**To:** [Board Materials](#)  
**Subject:** FW: Action Item 8.1 for 5/24/2023 Board Meeting  
**Date:** Wednesday, May 17, 2023 11:58:35 AM  
**Attachments:** [Board AS Totals 4.30.23.pdf](#)  
[BT 4.30.23.pdf](#)  
[Check Register 4.30.23.pdf](#)  
[Over 10k Apr 2023.pdf](#)

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Thank you,



**Mireya Perez**  
Chief Financial Officer/Treasurer  
**P:** (708) 656-8000, Ext. 2289  
**E:** [mireya.perez@morton.edu](mailto:mireya.perez@morton.edu)  
[www.morton.edu](http://www.morton.edu)

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**From:** Suzanna Raigoza <[Suzanna.Raigoza@morton.edu](mailto:Suzanna.Raigoza@morton.edu)>  
**Sent:** Wednesday, May 17, 2023 11:48 AM  
**To:** Mireya Perez <[mireya.perez@morton.edu](mailto:mireya.perez@morton.edu)>  
**Subject:** Action Item 8.1 for 5/24/2023 Board Meeting

**Propose Action:** THAT THE BOARD APPROVE AND RATIFY ACCOUNTS PAYABLE AND PAYROLL FOR THE MONTH OF APRIL 2023 IN THE AMOUNT OF \$2,948,621 AND BUDGET TRANSFERS IN THE AMOUNT OF \$43,000 AS SUBMITTED.

**Rationale:** [Required by Chapter 110, ACT 805, Section 3-27 of the Illinois Compiled Statutes]

**Attachments:** Resolution, Accounts Payable and Payroll Records

Thank you,

Suzanna Raigoza  
Senior Accountant  
Morton College  
3801 S Central Ave  
Cicero, IL 60804  
P: 708-656-8000 ext 2305  
F: 708-656-3194

BE IT HEREBY RESOLVED THAT accounts payable and payrolls for the month of April 2023, be approved and/or ratified in the amount of \$2,948,621 as listed on the attached sheet and supported by vouchers, invoices, purchase orders, and payroll registers, made available and referred to as necessary, and summarized as follows:

Current Funds (01),

Cash Disbursements - Monthly	04/30/2023	686,397
Payroll	04/15/2023	834,839
Payroll	04/30/2023	843,771
Student Refunds	04/30/2023	<u>122,366</u>
		2,487,373

O&M Restricted Fund (03)

Cash Disbursements - Monthly	04/30/2023	<u>461,248</u>
TOTAL ALL FUNDS		<u>\$2,948,621</u>

AND BE IT FURTHER RESOLVED THAT budget transfers in the amount of \$43,000 be approved as outlined on the attached Journal No. 1-5 entry dates attached hereto.

AND BE IT FURTHER RESOLVED THAT the treasurer of Morton College is hereby authorized and directed to make payments as listed and/or summarized above.

PASSED this 24th day of May by the Board of Trustees, Morton College, Community College District no. 527, Cicero, Illinois.

<b>Morton College</b>				
<b>Budget Transfers</b>				
<b>April 2023</b>				
	GL Account	Description	Debit	Credit
	1 01-3090-30132-540200000	One Stop Student Services: Printing		2,000
	01-3090-30132-540100100	One Stop Student Services: Office Supplies	1,000	
	01-3090-30132-550100005	One Stop Student Services: Meeting Expense	1,000	
	2 01-2080-20112-540100105	Dean Career & Technology: Office Equip <\$5,000		4,000
	01-2080-20112-550100005	Dean Career & Technology: Meeting Expense	4,000	
	3 06-8090-99162-540400200	CARES HEERF Institutional: Computer Software		30,000
	06-8090-99162-590100300	CARES HEERF Institutional: Institutional Waiver	30,000	
	4 10-0000-95150-530900000	Campus Activ Board: Other Contract Services		5,000
	10-0000-95150-590900000	Campus Activ Board: Other Expenditures	5,000	
	5 10-0000-95250-590900000	Clubs/Organizations Fund: Other Expenditures		2,000
	10-0000-95144-550100005	Student Association: Meeting Expense	2,000	
		<b>Total Budget Transfers</b>	<b>43,000</b>	<b>43,000</b>

11 May 2023  
12:09

ACCOUNTS PAYABLE CHECK REGISTER  
Period 04/01/2023 - 04/30/2023

Page 1

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0113196	04/06/23	Recon	0203959	Ms. Rebecca Angevine	V0180293	03/30/23		79.00		79.00
								79.00		79.00
0113197	04/06/23	Outst	0219013	Anna I. Atkins	V0180189	03/29/23		112.50		112.50
								112.50		112.50
0113198	04/06/23	Recon	0218818	Ronald T. Attreau	V0180115	03/23/23		1,000.00		1,000.00
								1,000.00		1,000.00
0113199	04/06/23	Outst	0101068	Robert P. Copas	V0180447	04/03/23		210.00		210.00
								210.00		210.00
0113200	04/06/23	Recon	0213797	Matthew J. Dykstra	V0180448	04/03/23		210.00		210.00
								210.00		210.00
0113201	04/06/23	Recon	0182713	Aaron Fink	V0180449	04/03/23		150.00		150.00
								150.00		150.00
0113202	04/06/23	Outst	0170257	Mr. Guillermo Gasca, Jr.	V0180181	03/29/23		204.53		204.53
								204.53		204.53
0113203	04/06/23	Recon	0212851	Get Moore Softball	V0180451	04/03/23		285.00		285.00
								285.00		285.00
0113204	04/06/23	Recon	0212851	Get Moore Softball	V0180452	04/03/23		285.00		285.00
								285.00		285.00
0113205	04/06/23	Recon	0212851	Get Moore Softball	V0180453	04/03/23		285.00		285.00
								285.00		285.00
0113206	04/06/23	Outst	0212851	Get Moore Softball	V0180454	04/03/23		285.00		285.00
								285.00		285.00
0113207	04/06/23	Recon	0215397	Melissa Harlow	V0180130	03/23/23		1,000.00		1,000.00
								1,000.00		1,000.00
0113208	04/06/23	Outst	0218777	JK Moore & Associates	V0180194	03/30/23		178.73		178.73
								178.73		178.73



11 May 2023  
12:09

ACCOUNTS PAYABLE CHECK REGISTER  
Period 04/01/2023 - 04/30/2023

Page 2

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0113209	04/06/23	Recon	0000785	Mrs. Caroline L. Johnson	V0180458	04/03/23		67.64		67.64
								67.64		67.64
0113210	04/06/23	Recon	0217046	Jessica M. Kavanaugh	V0180289	03/30/23		350.00		350.00
								350.00		350.00
0113211	04/06/23	Outst	0169153	Ms. Amy L. Kinney	V0180192	03/29/23		18.27		18.27
								18.27		18.27
0113212	04/06/23	Recon	0157455	Suzanne Klimowski	V0180191	03/29/23		75.00		75.00
								75.00		75.00
0113213	04/06/23	Recon	0000887	Rachelle R. Kolecke	V0180128	03/23/23		500.00		500.00
								500.00		500.00
0113214	04/06/23	Recon	0219014	Paul M. Mindemann	V0180188	03/29/23		112.50		112.50
								112.50		112.50
0113215	04/06/23	Recon	0000731	Dr. Kymberly L. Seo	V0178530	03/02/23		177.69		177.69
								177.69		177.69
0113216	04/06/23	Recon	0210191	Elizabeth Russell	V0180190	03/29/23		75.00		75.00
								75.00		75.00
0113217	04/06/23	Recon	0000897	Mr. Donald A. Sykora	V0180305	03/30/23		53.19		53.19
								53.19		53.19
0113218	04/06/23	Outst	0205629	Dr. Karla Wente	V0180193	03/30/23		75.00		75.00
								75.00		75.00
0113219	04/06/23	Outst	0158266	Mr. Christopher J. Wido	V0180456	04/03/23		495.00		495.00
								495.00		495.00
0113220	04/06/23	Outst	0158266	Mr. Christopher J. Wido	V0180457	04/03/23		495.00		495.00
								495.00		495.00
0113262	04/13/23	Void	0007530	Mr. Efren C. Alonso						

11 May 2023  
12:09

ACCOUNTS PAYABLE CHECK REGISTER  
Period 04/01/2023 - 04/30/2023

Page 3

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0113263	04/13/23	Recon	0218818	Ronald T. Attreau	V0180116	03/23/23		1,000.00		1,000.00
								1,000.00		1,000.00
0113264	04/13/23	Outst	0194148	Vivian A. Bolden	V0180478	04/05/23		219.01		219.01
								219.01		219.01
0113265	04/13/23	Recon	0218807	Autumn Christensen	V0180109	03/23/23		500.00		500.00
								500.00		500.00
0113266	04/13/23	Recon	0213780	Jaclyn Chylinski	V0180126	03/23/23		250.00		250.00
								250.00		250.00
0113267	04/13/23	Void	0219034	Michael P. Clay						
0113268	04/13/23	Void	0195025	Mr. Jason R. Edgar						
0113269	04/13/23	Void	0193664	Mr. Joseph Florio						
0113270	04/13/23	Recon	0218812	Chad Gearig-Howe	V0180120	03/23/23		250.00		250.00
								250.00		250.00
0113271	04/13/23	Recon	0212851	Get Moore Softball	V0180494	04/10/23		285.00		285.00
								285.00		285.00
0113272	04/13/23	Recon	0215397	Melissa Harlow	V0180131	03/23/23		1,000.00		1,000.00
								1,000.00		1,000.00
0113273	04/13/23	Void	0000785	Mrs. Caroline L. Johnson						
0113274	04/13/23	Outst	0007776	Mr. Anthony Martinucci	V0180536	04/10/23		1,907.60		1,907.60
								1,907.60		1,907.60
0113275	04/13/23	Recon	0198650	Ms. Carla McKenzie	V0180471	04/05/23		918.00		918.00
								918.00		918.00
0113276	04/13/23	Void	0215524	Riley A. Mendoza						
0113277	04/13/23	Outst	0213908	Jennifer Meyer	V0180581	04/11/23		227.50		227.50
								227.50		227.50

11 May 2023  
12:09

ACCOUNTS PAYABLE CHECK REGISTER  
Period 04/01/2023 - 04/30/2023

Page 4

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0113278	04/13/23	Recon	0218810	Tracy Mohr	V0180118	03/23/23		250.00		250.00
								250.00		250.00
0113279	04/13/23	Recon	0211994	Salma N. Morales	V0180113	03/23/23		200.00		200.00
								200.00		200.00
0113280	04/13/23	Void	0205567	Ms. Courtney O'Brien						
0113281	04/13/23	Void	0041753	Ms Daiana N. Quiroga-Nev						
0113282	04/13/23	Void	0000907	Mr. Luis E. Sanchez						
0113283	04/13/23	Recon	0218811	Ellen G. Spann	V0180122	03/23/23		250.00		250.00
								250.00		250.00
0113284	04/13/23	Recon	0218809	Amy Swanson	V0180111	03/23/23		250.00		250.00
								250.00		250.00
0113285	04/13/23	Void	0005802	Ms. Juhelia T. Thompson						
0113286	04/13/23	Outst	0158266	Mr. Christopher J. Wido	V0180496	04/10/23		495.00		495.00
								495.00		495.00
0113287	04/13/23	Outst	0158266	Mr. Christopher J. Wido	V0180495	04/10/23		495.00		495.00
								495.00		495.00
0113288	04/13/23	Void	0219033	Randall W. Wood						
0113289	04/13/23	Outst	0219032	Matthew Youkhanna	V0180491	04/10/23		210.00		210.00
								210.00		210.00
0113290	04/13/23	Outst	0219095	Farren Zackery	V0180583	04/11/23		170.00		170.00
								170.00		170.00
0113291	04/13/23	Outst	0000995	Bureau Water/Sewer Town	V0180592	04/12/23		198.10		198.10
					V0180593	04/12/23		237.72		237.72
					V0180594	04/12/23		198.10		198.10
					V0180595	04/12/23		198.10		198.10
					V0180596	04/12/23		331.91		331.91
					V0180597	04/12/23		1,103.43		1,103.43
								2,267.36		2,267.36

11 May 2023  
12:09

ACCOUNTS PAYABLE CHECK REGISTER  
Period 04/01/2023 - 04/30/2023

Page 5

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0113292	04/13/23	Recon	0212851	Get Moore Softball	V0180493	04/10/23		285.00		285.00
								285.00		285.00
0113293	04/14/23	Void	0177469	Bright Start College Sav						
0113294	04/14/23	Void	0001422	CCCTU-Cope Fund						
0113295	04/14/23	Void	0001374	College & University Cre						
0113296	04/14/23	Void	0001371	Colonial Life & Accident						
0113297	04/14/23	Outst	0160763	Illinois Education Assoc	V0180690	04/14/23		87.50		87.50
								87.50		87.50
0113298	04/14/23	Void	0191845	Metropolitan Alliance of						
0113299	04/14/23	Outst	0101061	Morton College Faculty	V0180687	04/14/23		93.13		93.13
								93.13		93.13
0113300	04/14/23	Void	0001372	Morton College Teachers						
0113301	04/14/23	Void	0001372	Morton College Teachers						
0113302	04/14/23	Void	0001513	SEIU Local 73 Cope						
0113303	04/14/23	Void	0001373	Service Employees Intl U						
0113304	04/14/23	Void	0001563	State Disbursement Unit						
0113305	04/14/23	Void	0218573	Strategic Solutions Serv						
0113306	04/14/23	Void	0190089	3OE Solutions						
0113307	04/14/23	Void	0013221	4IMPRINT						
0113308	04/14/23	Void	0001466	5 Star Interpreting						
0113309	04/14/23	Void	0209709	Accurate Employment Scree						
0113310	04/14/23	Void	0002355	ACEN						
0113311	04/14/23	Void	0196815	Advance Auto Parts						
0113312	04/14/23	Void	0190802	All-Types Elevators Inc						
0113313	04/14/23	Void	0214174	Almas Garden Floral Cout						

11 May 2023  
12:09

ACCOUNTS PAYABLE CHECK REGISTER  
Period 04/01/2023 - 04/30/2023

Page 6

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0113314	04/14/23	Void	0188188	Amazon Capital Services						
0113315	04/14/23	Void	0001672	APCA						
0113316	04/14/23	Void	0208871	Ascendium Education Solu						
0113317	04/14/23	Void	0196171	Association of Governing						
0113318	04/14/23	Void	0000973	AT&T						
0113319	04/14/23	Void	0000973	AT&T						
0113320	04/14/23	Void	0001953	AT&T Mobility						
0113321	04/14/23	Void	0001953	AT&T Mobility						
0113322	04/14/23	Void	0001953	AT&T Mobility						
0113323	04/14/23	Void	0156646	ATI Nursing Education						
0113324	04/14/23	Void	0001401	AZ Commercial						
0113325	04/14/23	Void	0001272	Batteries Plus LLC						
0113326	04/14/23	Void	0001399	Bio-Rad Laboratories						
0113327	04/14/23	Void	0000995	Bureau Water/Sewer Town						
0113328	04/14/23	Void	0206652	Cajan Laundry II, LLC						
0113329	04/14/23	Outst	0001593	CDW Government LLC	V0180820	04/13/23	P0013151	17,862.50		17,862.50
					V0180822	04/13/23	P0013072	303.78		303.78
								18,166.28		18,166.28
0113330	04/14/23	Void	0001075	Cengage Learning						
0113331	04/14/23	Void	0001195	Cintas Corporation						
0113332	04/14/23	Void	0001195	Cintas Corporation						
0113333	04/14/23	Void	0211877	City Wide Facility Solut						
0113334	04/14/23	Void	0201853	Club Automation, LLC						
0113335	04/14/23	Void	0001752	Comcast						
0113336	04/14/23	Void	0001676	Del Galdo Law Group, LLC						
0113337	04/14/23	Void	0000989	Dick Blick						

11 May 2023  
12:09

ACCOUNTS PAYABLE CHECK REGISTER  
Period 04/01/2023 - 04/30/2023

Page 7

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0113338	04/14/23	Void	0160009	Mr. Benjamin B. Dillinger						
0113339	04/14/23	Void	0208992	Direct Energy Business						
0113340	04/14/23	Void	0001333	Direct Fitness Solutions						
0113341	04/14/23	Void	0209578	DisposAll Waste Services						
0113342	04/14/23	Void	0001240	Enterprise Leasing Compa						
0113343	04/14/23	Void	0001033	Fisher Scientific Compan						
0113344	04/14/23	Void	0001034	Flinn Scientific Inc						
0113345	04/14/23	Void	0010970	Florida Atlantic Univers						
0113346	04/14/23	Void	0196370	Follett Higher Education						
0113347	04/14/23	Void	0001037	Fox Valley Fire & Safety						
0113348	04/14/23	Outst	0205565	Game One	V0180642	04/13/23	B0005060	768.95		768.95
					V0180643	04/13/23	B0005060	16.99		16.99
					V0180644	04/13/23	B0005060	1,726.82		1,726.82
					V0180682	04/13/23	B0005172	46.70		46.70
					V0180701	04/13/23	B0004918	92.98		92.98
					V0180703	04/13/23	B0004838	1,121.84		1,121.84
					V0180707	04/13/23	B0005014	16,240.00		16,240.00
					V0180708	04/13/23	B0004678	6,946.04		6,946.04
					V0180709	04/13/23	B0005125	252.00		252.00
					V0180710	04/13/23	B0005125	2,730.00		2,730.00
					V0180818	04/13/23	P0013238	814.50		814.50
								30,756.82		30,756.82
0113349	04/14/23	Void	0201760	Garvey's Office Products						
0113350	04/14/23	Void	0205972	Gas Plus DBA Buddy Bear						
0113351	04/14/23	Recon	0213970	Osbaldo Gomez	V0180716	04/13/23	P0013373	1,148.00		1,148.00
								1,148.00		1,148.00
0113352	04/14/23	Void	0001047	Grainger Inc.						
0113353	04/14/23	Void	0161549	Heartland Business Syste						
0113354	04/14/23	Void	0210378	Hinckley Springs						
0113355	04/14/23	Void	0213426	Honors Graduation LLC						

11 May 2023  
12:09

ACCOUNTS PAYABLE CHECK REGISTER  
Period 04/01/2023 - 04/30/2023

Page 8

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0113356	04/14/23	Void	0001647	Iron Mountain						
0113357	04/14/23	Void	0001775	Jostens						
0113358	04/14/23	Void	0001890	Konica Minolta Bus Solut						
0113359	04/14/23	Void	0002233	Konica Minolta Premier F						
0113360	04/14/23	Void	0002233	Konica Minolta Premier F						
0113361	04/14/23	Void	0002233	Konica Minolta Premier F						
0113362	04/14/23	Void	0001559	Krueger International In						
0113363	04/14/23	Void	0188162	Lake County Press						
0113364	04/14/23	Void	0001221	Mathematical Association						
0113365	04/14/23	Void	0001289	Menards						
0113366	04/14/23	Void	0208793	NAPA Auto Parts						
0113367	04/14/23	Outst	0219088	National College Testing	V0180826	04/13/23	P0013378	525.00		525.00
								525.00		525.00
0113368	04/14/23	Void	0217543	NobleTec, LLC						
0113369	04/14/23	Outst	0001121	O'Brien Cleaners	V0180785	04/13/23	P0013330	137.50		137.50
								137.50		137.50
0113370	04/14/23	Void	0001122	Office Depot						
0113371	04/14/23	Void	0001555	Omnigo Software						
0113372	04/14/23	Void	0219017	Padlet						
0113373	04/14/23	Void	0002406	Paisans Pizza						
0113374	04/14/23	Void	0217317	Panera, LLC						
0113375	04/14/23	Void	0201778	Quality Logo Products, I						
0113376	04/14/23	Void	0218188	Reed Construction						
0113377	04/14/23	Void	0212266	RELX Inc						
0113378	04/14/23	Recon	0214950	Mr. Juan G. Rodriguez	V0180645	04/13/23	B0005135	1,224.00		1,224.00
								1,224.00		1,224.00

11 May 2023  
12:09

ACCOUNTS PAYABLE CHECK REGISTER  
Period 04/01/2023 - 04/30/2023

Page 9

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0113379	04/14/23	Void	0199341	RSES			B0005135			
0113380	04/14/23	Void	0001967	Shaw Media			B0005135			
0113381	04/14/23	Void	0182899	Sherwin Williams			B0005135			
0113382	04/14/23	Void	0208071	Signature Transportation			B0005135			
0113383	04/14/23	Void	0194372	Mr. Erik A. Skov			B0005135			
0113384	04/14/23	Void	0001156	Smithereen Exterminating			B0005135			
0113385	04/14/23	Void	0157227	Staples Advantage			B0005135			
0113386	04/14/23	Void	0002889	Suburban Door Check & Lo			B0005135			
0113387	04/14/23	Void	0210814	Summit Medical Seminars,			B0005135			
0113388	04/14/23	Void	0196236	Thomas Scientific			B0005135			
0113389	04/14/23	Void	0001174	Veritiv Operating Compan			B0005135			
0113390	04/14/23	Void	0001703	Vernier Software & Techn			B0005135			
0113391	04/14/23	Void	0213619	View Transit, LLC			B0005135			
0113392	04/14/23	Void	0166312	Wells Fargo Equipment F			B0005135			
0113393	04/14/23	Void	0177607	YBP Library Services			B0005135			
0113394	04/14/23	Void	0002391	Zeigler Ford North River			B0005135			
0113395	04/21/23	Outst	0156097	ACI Payments, Inc.	V0180868	04/17/23		3,969.00		3,969.00
								3,969.00		3,969.00
0113396	04/21/23	Recon	0219170	Nicholas Andreozzi	V0180877	04/18/23		120.00		120.00
								120.00		120.00
0113397	04/21/23	Outst	0216378	Ivan Burciaga	V0180883	04/18/23		160.00		160.00
								160.00		160.00
0113398	04/21/23	Recon	0215007	Ms. Sam Chesters	V0180846	04/14/23		345.50		345.50
								345.50		345.50
0113399	04/21/23	Outst	0002455	Jon Corchin	V0180855	04/17/23		210.00		210.00



11 May 2023  
12:09

ACCOUNTS PAYABLE CHECK REGISTER  
Period 04/01/2023 - 04/30/2023

Page 10

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								210.00		210.00
0113400	04/21/23	Outst	0219169	Jinnie Cristerna	V0180874	04/18/23		120.00		120.00
								120.00		120.00
0113401	04/21/23	Outst	0000931	Mr. Juan M. Franco	V0180865	04/17/23		870.00		870.00
								870.00		870.00
0113402	04/21/23	Outst	0212851	Get Moore Softball	V0180863	04/17/23		285.00		285.00
								285.00		285.00
0113403	04/21/23	Recon	0218193	Illinois Counties Risk M	V0180866	04/17/23		2,500.00		2,500.00
								2,500.00		2,500.00
0113404	04/21/23	Outst	0218777	JK Moore & Associates	V0180886	04/18/23		920.40		920.40
								920.40		920.40
0113405	04/21/23	Recon	0219101	David King	V0180878	04/18/23		170.00		170.00
								170.00		170.00
0113406	04/21/23	Outst	0208911	Kristin Liebl Physical T	V0180549	04/11/23		75.00		75.00
								75.00		75.00
0113407	04/21/23	Outst	0210205	Peter Malec	V0180885	04/18/23		120.00		120.00
								120.00		120.00
0113408	04/21/23	Recon	0194869	Mr. Bryant B. Manning	V0180891	04/18/23		243.34		243.34
								243.34		243.34
0113409	04/21/23	Recon	0171358	Sean P. McHugh	V0180854	04/17/23		150.00		150.00
								150.00		150.00
0113410	04/21/23	Outst	0001779	Daniel Meziere	V0180849	04/17/23		210.00		210.00
								210.00		210.00
0113411	04/21/23	Recon	0219171	Octavian Moldovean	V0180876	04/18/23		120.00		120.00
								120.00		120.00

Page 11

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0113412	04/21/23	Outst	0200698	Itzel Ochoa	V0180872	04/18/23		160.00		160.00
								160.00		160.00
0113413	04/21/23	Recon	0101035	Thomas Pelletier	V0180857	04/17/23		420.00		420.00
								420.00		420.00
0113414	04/21/23	Outst	0000820	Ms. Tsonka I. Pencheva	V0180485	04/10/23		1,497.56		1,497.56
					V0180486	04/10/23		645.80		645.80
								2,143.36		2,143.36
0113415	04/21/23	Recon	0213478	Helena Peschke	V0180889	04/18/23		25.00		25.00
								25.00		25.00
0113416	04/21/23	Outst	0206964	Arely Ramirez	V0180860	04/17/23		25.00		25.00
								25.00		25.00
0113417	04/21/23	Outst	0216075	Michael A. Richy	V0180882	04/18/23		170.00		170.00
								170.00		170.00
0113418	04/21/23	Outst	0209112	Fermin Sanchez	V0180884	04/18/23		120.00		120.00
								120.00		120.00
0113419	04/21/23	Outst	0219168	John W. Smith, Jr.	V0180881	04/18/23		170.00		170.00
								170.00		170.00
0113420	04/21/23	Outst	0219135	Courtney Smyth	V0180669	04/13/23		112.50		112.50
								112.50		112.50
0113421	04/21/23	Recon	0180937	Robert V. Sorensen	V0180851	04/17/23		250.00		250.00
								250.00		250.00
0113422	04/21/23	Outst	0001780	Gary Spevak	V0180858	04/17/23		210.00		210.00
								210.00		210.00
0113423	04/21/23	Outst	0219167	Robert Tesauro	V0180880	04/18/23		170.00		170.00
								170.00		170.00
0113424	04/21/23	Outst	0206704	Yuzim L. Valencia	V0180873	04/18/23		120.00		120.00

11 May 2023  
12:09

ACCOUNTS PAYABLE CHECK REGISTER  
Period 04/01/2023 - 04/30/2023

Page 12

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								120.00		120.00
0113425	04/21/23	Outst	0216247	Todd Weber	V0180848	04/17/23		210.00		210.00
								210.00		210.00
0113426	04/21/23	Outst	0158266	Mr. Christopher J. Wido	V0180864	04/17/23		495.00		495.00
								495.00		495.00
0113427	04/21/23	Recon	0210206	Tomas Zarco	V0180875	04/18/23		160.00		160.00
								160.00		160.00
0113476	04/28/23	Outst	0177469	Bright Start College Sav	V0181264	04/28/23		100.00		100.00
								100.00		100.00
0113477	04/28/23	Outst	0001422	CCCTU-Cope Fund	V0181265	04/28/23		109.00		109.00
								109.00		109.00
0113478	04/28/23	Outst	0001374	College & University Cre	V0181267	04/28/23		200.00		200.00
								200.00		200.00
0113479	04/28/23	Outst	0001371	Colonial Life & Accident	V0181268	04/28/23		12.00		12.00
								12.00		12.00
0113480	04/28/23	Outst	0160763	Illinois Education Assoc	V0181269	04/28/23		87.50		87.50
								87.50		87.50
0113481	04/28/23	Outst	0191845	Metropolitan Alliance of	V0181270	04/28/23		159.00		159.00
								159.00		159.00
0113482	04/28/23	Outst	0101061	Morton College Faculty	V0181266	04/28/23		93.13		93.13
								93.13		93.13
0113483	04/28/23	Outst	0001372	Morton College Teachers	V0181272	04/28/23		1,672.88		1,672.88
								1,672.88		1,672.88
0113484	04/28/23	Outst	0001372	Morton College Teachers	V0181271	04/28/23		3,125.88		3,125.88
								3,125.88		3,125.88

11 May 2023  
12:09

ACCOUNTS PAYABLE CHECK REGISTER  
Period 04/01/2023 - 04/30/2023

Page 13

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0113485	04/28/23	Outst	0001513	SEIU Local 73 Cope	V0181274	04/28/23		35.00		35.00
								35.00		35.00
0113486	04/28/23	Outst	0001373	Service Employees Intl U	V0181275	04/28/23		350.09		350.09
								350.09		350.09
0113487	04/28/23	Outst	0001563	State Disbursement Unit	V0181277	04/28/23		50.00		50.00
					V0181278	04/28/23		961.71		961.71
								1,011.71		1,011.71
0113488	04/28/23	Outst	0218573	Strategic Solutions Serv	V0181276	04/28/23		439.97		439.97
								439.97		439.97
0113489	04/28/23	Outst	0175113	Algor Plumbing	V0181186	04/27/23	B0005248	2,296.40		2,296.40
								2,296.40		2,296.40
0113490	04/28/23	Outst	0188188	Amazon Capital Services	V0181173	04/27/23	P0013336	152.86		152.86
					V0181174	04/27/23	P0013424	81.09		81.09
					V0181175	04/27/23	P0013441	40.66		40.66
					V0181185	04/27/23	B0005249	210.00		210.00
					V0181198	04/27/23	B0005239	609.77		609.77
					V0181223	04/27/23	B0005176	211.26		211.26
					V0181224	04/27/23	B0005115	221.80		221.80
					V0181225	04/27/23	B0005245	243.66		243.66
					V0181227	04/27/23	B0005242	91.53		91.53
					V0181228	04/27/23	B0005221	110.76		110.76
					V0181229	04/27/23	B0005204	6.99		6.99
					V0181230	04/27/23	B0005221	38.98		38.98
					V0181231	04/27/23	B0005242	119.45		119.45
					V0181232	04/27/23	B0005176	987.40		987.40
					V0181233	04/27/23	B0005232	614.44		614.44
					V0181234	04/27/23	B0004787	256.33		256.33
					V0181236	04/27/23	P0013323	566.26		566.26
					V0181237	04/27/23	P0013324	26.89		26.89
					V0181238	04/27/23	P0013369	825.32		825.32
					V0181239	04/27/23	P0013341	652.44		652.44
					V0181240	04/27/23	P0013443	979.00		979.00
					V0181241	04/27/23	P0013446	897.89		897.89
					V0181246	04/27/23	P0013316	125.99		125.99
					V0181247	04/27/23	P0013342	76.01		76.01
					V0181248	04/27/23	P0013351	994.04		994.04
					V0181249	04/27/23	P0013352	984.62		984.62
					V0181250	04/27/23	P0013353	699.91		699.91
					V0181251	04/27/23	P0013410	115.78		115.78
					V0181252	04/27/23	P0013423	1,094.45		1,094.45

11 May 2023  
12:09

ACCOUNTS PAYABLE CHECK REGISTER  
Period 04/01/2023 - 04/30/2023

Page 14

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
					V0181253	04/27/23	P0013412	401.88		401.88
					V0181254	04/27/23	P0013430	572.68		572.68
					V0181255	04/27/23	P0013439	105.61		105.61
								13,115.75		13,115.75
0113491	04/28/23	Outst	0000977	Apple, Inc.	V0181108	04/27/23	B0005246	11,190.00		11,190.00
					V0181109	04/27/23	B0005246	1,890.00		1,890.00
					V0181170	04/27/23	B0005246	945.00		945.00
								14,025.00		14,025.00
0113492	04/28/23	Outst	0212015	Ashlaur Construction Com	V0181095	04/26/23	B0004849	461,248.37		461,248.37
								461,248.37		461,248.37
0113493	04/28/23	Outst	0156646	ATI Nursing Education	V0181206	04/27/23	P0013455	8,125.00		8,125.00
								8,125.00		8,125.00
0113494	04/28/23	Outst	0001401	AZ Commercial	V0181201	04/27/23	B0004841	52.35		52.35
								52.35		52.35
0113495	04/28/23	Outst	0196421	Balloons by Tommy	V0181171	04/27/23	P0013457	678.00		678.00
					V0181286	04/28/23	P0013398	778.00		778.00
								1,456.00		1,456.00
0113496	04/28/23	Outst	0213545	Berwyn Garage	V0181302	04/28/23	P0013483	2,123.67		2,123.67
								2,123.67		2,123.67
0113497	04/28/23	Outst	0213459	Bohm Consulting LLC	V0181184	04/27/23	B0005152	5,499.00		5,499.00
								5,499.00		5,499.00
0113498	04/28/23	Outst	0000998	Carolina Biological Supp	V0181299	04/28/23	P0013280	672.94		672.94
								672.94		672.94
0113499	04/28/23	Outst	0202171	Carroll Seating Company,	V0181120	04/27/23	B0005259	5,279.00		5,279.00
								5,279.00		5,279.00
0113500	04/28/23	Outst	0001195	Cintas Corporation	V0181191	04/27/23	B0004689	230.90		230.90
					V0181281	04/28/23	B0004689	239.82		239.82
								470.72		470.72

11 May 2023  
12:09

ACCOUNTS PAYABLE CHECK REGISTER  
Period 04/01/2023 - 04/30/2023

Page 15

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0113501	04/28/23	Outst	0211877	City Wide Facility Solut	V0181091	04/26/23	B0005110	3,984.75		3,984.75
								3,984.75		3,984.75
0113502	04/28/23	Outst	0007810	Clowning Around Entertai	V0181219	04/27/23	P0013266	999.00		999.00
								999.00		999.00
0113503	04/28/23	Outst	0001752	Comcast	V0181136	04/27/23	B0005262	6.30		6.30
					V0181137	04/27/23	B0004768	78.79		78.79
					V0181178	04/27/23	B0005262	304.85		304.85
								389.94		389.94
0113504	04/28/23	Outst	0001013	ComEd	V0181134	04/27/23	B0004716	15,963.47		15,963.47
								15,963.47		15,963.47
0113505	04/28/23	Outst	0001013	ComEd	V0181135	04/27/23	B0004746	868.81		868.81
								868.81		868.81
0113506	04/28/23	Outst	0211951	Concord Theatricals Corp	V0181244	04/27/23	P0013463	825.00		825.00
								825.00		825.00
0113507	04/28/23	Void	0209459	Cornerstone Government A						
0113508	04/28/23	Outst	0161721	Crestline Specialties In	V0181207	04/27/23	P0013059	2,418.82		2,418.82
					V0181208	04/27/23	P0013100	634.89		634.89
					V0181209	04/27/23	P0013115	927.63		927.63
					V0181210	04/27/23	P0013226	923.92		923.92
					V0181211	04/27/23	P0013243	673.45		673.45
								5,578.71		5,578.71
0113509	04/28/23	Outst	0212349	Del's Moving Inc	V0181218	04/27/23	P0013387	950.00		950.00
								950.00		950.00
0113510	04/28/23	Outst	0001333	Direct Fitness Solutions	V0181298	04/28/23	P0013385	284.50		284.50
								284.50		284.50
0113511	04/28/23	Outst	0209578	DisposAll Waste Services	V0181094	04/26/23	B0004714	381.10		381.10
								381.10		381.10
0113512	04/28/23	Outst	0001642	Dramatists Play Service,	V0181242	04/27/23	P0013467	1,740.00		1,740.00
					V0181243	04/27/23	P0013464	1,810.00		1,810.00

11 May 2023  
12:09

ACCOUNTS PAYABLE CHECK REGISTER  
Period 04/01/2023 - 04/30/2023

Page 16

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								3,550.00		3,550.00
0113513	04/28/23	Outst	0182724	Dyopath LLC	V0181204	04/27/23	P0013453	6,845.00		6,845.00
								6,845.00		6,845.00
0113514	04/28/23	Outst	0219190	El Chavis Taquizas	V0181304	04/28/23	P0013436	1,380.00		1,380.00
								1,380.00		1,380.00
0113515	04/28/23	Outst	0001029	Fed Ex	V0181125	04/27/23	B0004750	7.80		7.80
								7.80		7.80
0113516	04/28/23	Outst	0001034	Flinn Scientific Inc	V0181190	04/27/23	P0013208	70.29		70.29
								70.29		70.29
0113517	04/28/23	Outst	0202852	Freepoint Energy Solutio	V0181200	04/27/23	B0004738	24,416.38		24,416.38
								24,416.38		24,416.38
0113518	04/28/23	Outst	0205565	Game One	V0181297	04/28/23	P0013381	336.00		336.00
								336.00		336.00
0113519	04/28/23	Outst	0161549	Heartland Business Syste	V0181181	04/27/23	B0005253	300.00		300.00
					V0181182	04/27/23	B0005253	337.50		337.50
					V0181291	04/28/23	P0013413	712.50		712.50
								1,350.00		1,350.00
0113520	04/28/23	Outst	0001381	Home Depot/GECF	V0181179	04/27/23	B0005243	241.01		241.01
					V0181193	04/27/23	B0005243	236.34		236.34
					V0181194	04/27/23	B0005243	59.75		59.75
					V0181195	04/27/23	B0005243	11.33		11.33
					V0181196	04/27/23	B0005243	410.85		410.85
					V0181197	04/27/23	B0005243	64.71		64.71
								1,023.99		1,023.99
0113521	04/28/23	Outst	0187812	Hornblower Cruises and E	V0181112	04/27/23	B0005263	3,550.00		3,550.00
								3,550.00		3,550.00
0113522	04/28/23	Outst	0197706	Johnson Controls Securit	V0181126	04/27/23	B0004707	317.27		317.27
								317.27		317.27
0113523	04/28/23	Outst	0204867	Kahoot! ASA	V0181215	04/27/23	P0013433	95.88		95.88

11 May 2023  
12:09

ACCOUNTS PAYABLE CHECK REGISTER  
Period 04/01/2023 - 04/30/2023

Page 17

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								95.88		95.88
0113524	04/28/23	Outst	0001890	Konica Minolta Bus Solut	V0181083	04/26/23	B0005055	82.26		82.26
					V0181084	04/26/23	B0005055	82.26		82.26
					V0181085	04/26/23	B0005055	78.97		78.97
					V0181086	04/26/23	B0005055	82.26		82.26
								325.75		325.75
0113525	04/28/23	Outst	0002233	Konica Minolta Premier F	V0181129	04/27/23	B0004662	777.63		777.63
								777.63		777.63
0113526	04/28/23	Outst	0002233	Konica Minolta Premier F	V0181130	04/27/23	B0004662	193.47		193.47
								193.47		193.47
0113527	04/28/23	Outst	0002233	Konica Minolta Premier F	V0181131	04/27/23	B0004662	654.91		654.91
								654.91		654.91
0113528	04/28/23	Outst	0002233	Konica Minolta Premier F	V0181132	04/27/23	B0004662	332.61		332.61
								332.61		332.61
0113529	04/28/23	Outst	0188162	Lake County Press	V0180680	04/13/23	B0005185	37,742.50		37,742.50
					V0180743	04/13/23	B0005016	451.00		451.00
					V0180744	04/13/23	B0005016	188.00		188.00
					V0180745	04/13/23	B0005016	1,003.00		1,003.00
								39,384.50		39,384.50
0113530	04/28/23	Outst	0001082	Lakeshore Learning Mater	V0181295	04/28/23	B0005266	726.49		726.49
								726.49		726.49
0113531	04/28/23	Outst	0216789	Media Noche Cafe	V0181221	04/27/23	P0013204	215.00		215.00
					V0181222	04/27/23	P0013203	295.00		295.00
								510.00		510.00
0113532	04/28/23	Outst	0002157	Medical Equipment Affili	V0181220	04/27/23	P0013227	3,223.75		3,223.75
								3,223.75		3,223.75
0113533	04/28/23	Outst	0001419	Medline Industries Inc	V0181183	04/27/23	B0005141	1,375.80		1,375.80
								1,375.80		1,375.80
0113534	04/28/23	Outst	0001289	Menards	V0181127	04/27/23	B0004692	215.05		215.05



11 May 2023  
12:09

ACCOUNTS PAYABLE CHECK REGISTER  
Period 04/01/2023 - 04/30/2023

Page 18

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
					V0181128	04/27/23	B0004692	94.92		94.92
								309.97		309.97
0113535	04/28/23	Outst	0002487	Midwest ACE	V0181283	04/28/23	P0013395	175.00		175.00
								175.00		175.00
0113536	04/28/23	Outst	0208793	NAPA Auto Parts	V0181180	04/27/23	B0005132	124.84		124.84
								124.84		124.84
0113537	04/28/23	Outst	0001529	New Pocket Nurse	V0181292	04/28/23	P0013367	884.38		884.38
								884.38		884.38
0113538	04/28/23	Outst	0217543	NobleTec, LLC	V0181167	04/27/23	B0005195	2,600.00		2,600.00
					V0181168	04/27/23	B0005195	145.00		145.00
					V0181169	04/27/23	B0005195	145.00		145.00
								2,890.00		2,890.00
0113539	04/28/23	Outst	0002406	Paisans Pizza	V0181172	04/27/23	P0013473	435.00		435.00
					V0181205	04/27/23	P0013454	214.45		214.45
					V0181212	04/27/23	P0013438	208.84		208.84
					V0181213	04/27/23	P0013438	208.84		208.84
					V0181214	04/27/23	P0013438	208.84		208.84
					V0181217	04/27/23	P0013403	208.00		208.00
					V0181287	04/28/23	P0013399	734.00		734.00
					V0181288	04/28/23	P0013404	333.75		333.75
					V0181289	04/28/23	P0013405	300.00		300.00
					V0181290	04/28/23	P0013406	950.00		950.00
					V0181296	04/28/23	P0013388	104.97		104.97
								3,906.69		3,906.69
0113540	04/28/23	Outst	0217317	Panera, LLC	V0181097	04/26/23	B0005233	2,217.36		2,217.36
					V0181098	04/26/23	B0005206	224.34		224.34
					V0181258	04/27/23	P0013396	978.06		978.06
								3,419.76		3,419.76
0113541	04/28/23	Outst	0169197	Porter Pipe & Supply Co.	V0181176	04/27/23	P0013307	7,623.27		7,623.27
					V0181202	04/27/23	P0013365	822.62		822.62
					V0181256	04/27/23	P0013407	3,268.58		3,268.58
								11,714.47		11,714.47
0113542	04/28/23	Outst	0214249	PYT Sports, Inc	V0181293	04/28/23	P0013320	53.00		53.00
								53.00		53.00

11 May 2023  
12:09

ACCOUNTS PAYABLE CHECK REGISTER  
Period 04/01/2023 - 04/30/2023

Page 19

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0113543	04/28/23	Outst	0001835	Ray O'Herron Co. of Oakb	V0181187	04/27/23	B0005247	146.00		146.00
					V0181188	04/27/23	B0005247	82.00		82.00
					V0181189	04/27/23	B0005247	31.99		31.99
								259.99		259.99
0113544	04/28/23	Outst	0214950	Mr. Juan G. Rodriguez	V0181082	04/26/23	B0005135	1,377.00		1,377.00
								1,377.00		1,377.00
0113545	04/28/23	Outst	0007922	RR Donnelley	V0181080	04/26/23	B0005261	781.35		781.35
					V0181081	04/26/23	B0005261	482.47		482.47
								1,263.82		1,263.82
0113546	04/28/23	Outst	0196722	Sense Media LLC	V0181284	04/28/23	P0013459	2,895.00		2,895.00
					V0181285	04/28/23	P0013397	4,490.25		4,490.25
								7,385.25		7,385.25
0113547	04/28/23	Outst	0182899	Sherwin Williams	V0181111	04/27/23	B0005238	42.43		42.43
					V0181199	04/27/23	B0005238	66.97		66.97
								109.40		109.40
0113548	04/28/23	Outst	0219229	Southeastern Community C	V0181301	04/28/23	P0013482	250.00		250.00
								250.00		250.00
0113549	04/28/23	Outst	0155761	Sportsfields, Inc.	V0181303	04/28/23	P0013380	477.50		477.50
								477.50		477.50
0113550	04/28/23	Outst	0157227	Staples Advantage	V0181093	04/26/23	B0005231	474.60		474.60
					V0181096	04/26/23	B0005223	379.71		379.71
								854.31		854.31
0113551	04/28/23	Outst	0001547	Teaching Strategies, LLC	V0181282	04/28/23	P0013426	287.50		287.50
								287.50		287.50
0113552	04/28/23	Outst	0199533	Tim's Glass and Mirror	V0181119	04/27/23	B0005258	2,400.00		2,400.00
								2,400.00		2,400.00
0113553	04/28/23	Outst	0187642	Trane U.S. Inc	V0181114	04/27/23	B0005256	12.80		12.80
					V0181115	04/27/23	B0005256	25.60		25.60
					V0181116	04/27/23	B0005256	18.09		18.09

11 May 2023  
12:09

ACCOUNTS PAYABLE CHECK REGISTER  
Period 04/01/2023 - 04/30/2023

Page 20

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
					V0181117	04/27/23	B0005256	12.80		12.80
					V0181118	04/27/23	B0005256	132.45		132.45
								201.74		201.74
0113554	04/28/23	Outst	0200282	Victor M. Albanil Beltra	V0181245	04/27/23	P0013460	570.00		570.00
					V0181257	04/27/23	P0013450	630.00		630.00
								1,200.00		1,200.00
0113555	04/28/23	Outst	0001406	Wex Bank	V0181122	04/27/23	B0005111	1,388.70		1,388.70
					V0181123	04/27/23	B0004694	760.39		760.39
					V0181124	04/27/23	B0004731	183.76		183.76
								2,332.85		2,332.85
0113556	04/28/23	Outst	0013106	Wheaton College	V0181300	04/28/23	P0013481	375.00		375.00
								375.00		375.00
0113557	04/28/23	Outst	0193123	Youth Crossroads	V0181177	04/27/23	P0013392	500.00		500.00
								500.00		500.00
0113558	04/28/23	Outst	0214115	YuJa Inc	V0181216	04/27/23	P0013400	19,944.75		19,944.75
								19,944.75		19,944.75
0113577	04/28/23	Outst	0114943	Lizeth V. Arias Cardoso	V0181026	04/25/23		372.00		372.00
								372.00		372.00
0113578	04/28/23	Outst	0218818	Ronald T. Attreau	V0180117	03/23/23		500.00		500.00
								500.00		500.00
0113579	04/28/23	Outst	0184703	Michelle Bandera	V0181016	04/25/23		307.00		307.00
								307.00		307.00
0113580	04/28/23	Outst	0002595	Joelle Beranek	V0180916	04/19/23		1,000.00		1,000.00
								1,000.00		1,000.00
0113581	04/28/23	Outst	0200455	Ms. Lauren Caruso	V0180920	04/19/23		12.99		12.99
								12.99		12.99
0113582	04/28/23	Outst	0218807	Autumn Christensen	V0180110	03/23/23		1,000.00		1,000.00
								1,000.00		1,000.00

Page 21

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0113583	04/28/23	Outst	0213780	Jaclyn Chylinski	V0180127	03/23/23		500.00		500.00
								500.00		500.00
0113584	04/28/23	Outst	0001009	College of DuPage	V0180928	04/21/23		330.00		330.00
								330.00		330.00
0113585	04/28/23	Outst	0003233	Ms. Mary A. DeRose	V0181040	04/25/23		39.96		39.96
								39.96		39.96
0113586	04/28/23	Outst	0214508	Kaylen S. Evans	V0181046	04/26/23		220.00		220.00
								220.00		220.00
0113587	04/28/23	Outst	0202383	Flexible Benefit Service	V0181038	04/25/23		750.00		750.00
								750.00		750.00
0113588	04/28/23	Outst	0218812	Chad Gearig-Howe	V0180121	03/23/23		500.00		500.00
								500.00		500.00
0113589	04/28/23	Outst	0212851	Get Moore Softball	V0181053	04/26/23		285.00		285.00
								285.00		285.00
0113590	04/28/23	Outst	0212851	Get Moore Softball	V0181054	04/26/23		570.00		570.00
								570.00		570.00
0113591	04/28/23	Outst	0216713	Irma C. Gualpa	V0180853	04/17/23		500.00		500.00
								500.00		500.00
0113592	04/28/23	Outst	0086254	Alicia M. Gutierrez	V0181015	04/25/23		307.00		307.00
								307.00		307.00
0113593	04/28/23	Outst	0000788	Ms. Rosa I. Gutierrez	V0181037	04/25/23		425.00		425.00
								425.00		425.00
0113594	04/28/23	Outst	0215397	Melissa Harlow	V0180132	03/23/23		500.00		500.00
								500.00		500.00
0113595	04/28/23	Outst	0000841	Mrs. Michelle C. Herrera	V0181034	04/25/23		33.98		33.98

11 May 2023  
12:09

ACCOUNTS PAYABLE CHECK REGISTER  
Period 04/01/2023 - 04/30/2023

Page 22

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								33.98		33.98
0113596	04/28/23	Outst	0000887	Rachelle R. Kolecke	V0180129	03/23/23		500.00		500.00
								500.00		500.00
0113597	04/28/23	Outst	0024825	Javier Martinez	V0181021	04/25/23		307.00		307.00
								307.00		307.00
0113598	04/28/23	Void	0207766	Massachusetts Mutual Lif						
0113599	04/28/23	Outst	0219185	John C. McCreary	V0180913	04/19/23		500.00		500.00
								500.00		500.00
0113600	04/28/23	Outst	0218810	Tracy Mohr	V0180119	03/23/23		250.00		250.00
								250.00		250.00
0113601	04/28/23	Outst	0196515	Khandis Moore	V0181042	04/26/23		200.00		200.00
								200.00		200.00
0113602	04/28/23	Outst	0211994	Salma N. Morales	V0180114	03/23/23		200.00		200.00
								200.00		200.00
0113603	04/28/23	Outst	0107055	Marisol Navar	V0181028	04/25/23		307.00		307.00
								307.00		307.00
0113604	04/28/23	Outst	0219184	Ava Neal	V0180915	04/19/23		500.00		500.00
								500.00		500.00
0113605	04/28/23	Outst	0188349	Yerania H. Pena	V0181043	04/26/23		307.00		307.00
								307.00		307.00
0113606	04/28/23	Outst	0219183	Margaret Pesquera	V0180914	04/19/23		500.00		500.00
								500.00		500.00
0113607	04/28/23	Outst	0042279	Bella E. Ramos	V0181055	04/26/23		157.50		157.50
								157.50		157.50
0113608	04/28/23	Outst	0027558	Jorge A. Rodriguez	V0181056	04/26/23		192.50		192.50
								192.50		192.50

11 May 2023  
12:09

ACCOUNTS PAYABLE CHECK REGISTER  
Period 04/01/2023 - 04/30/2023

Page 23

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0113609	04/28/23	Outst	0218811	Ellen G. Spann	V0180123	03/23/23		250.00		250.00
								250.00		250.00
0113610	04/28/23	Outst	0199375	Ms. Erin Strauts	V0181012	04/24/23		510.00		510.00
								510.00		510.00
0113611	04/28/23	Outst	0217318	Michele Stutts	V0175144	12/15/22		200.00		200.00
								200.00		200.00
0113612	04/28/23	Outst	0218809	Amy Swanson	V0180112	03/23/23		250.00		250.00
								250.00		250.00
0113613	04/28/23	Outst	0158266	Mr. Christopher J. Wido	V0181050	04/26/23		495.00		495.00
								495.00		495.00
0113614	04/28/23	Outst	0158266	Mr. Christopher J. Wido	V0181051	04/26/23		495.00		495.00
								495.00		495.00
0113615	04/28/23	Outst	0158266	Mr. Christopher J. Wido	V0181052	04/26/23		495.00		495.00
								495.00		495.00
0113616	04/28/23	Outst	0180937	Robert V. Sorensen	V0180852	04/17/23		250.00		250.00
								250.00		250.00
0113617	04/28/23	Outst	0214174	Almas Garden Floral Cout	V0180783	04/13/23	P0013339	530.00		530.00
								530.00		530.00
E0020460	04/05/23	Outst	0000770	Dr. Maura A. Abrahamson	V0180473	04/05/23		255.18		255.18
								255.18		255.18
E0020461	04/05/23	Outst	0209905	Teresa L. Alderman	V0180463	04/04/23		189.61		189.61
								189.61		189.61
E0020462	04/05/23	Outst	0202517	Mr. Diego U. Aleman Sant	V0180432	04/03/23		858.47		858.47
					V0180433	04/03/23		570.39		570.39
					V0180435	04/03/23		11.99		11.99
					V0180460	04/03/23		161.75		161.75
								1,602.60		1,602.60

11 May 2023  
12:09

ACCOUNTS PAYABLE CHECK REGISTER  
Period 04/01/2023 - 04/30/2023

Page 24

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0020463	04/05/23	Outst	0218727	Rebecca Bluder	V0180437	04/03/23		500.00		500.00
								500.00		500.00
E0020464	04/05/23	Outst	0214098	Ms. Marisol Campos Garci	V0180083	03/22/23		43.92		43.92
					V0180085	03/22/23		387.80		387.80
					V0180166	03/28/23		55.87		55.87
								487.59		487.59
E0020465	04/05/23	Outst	0085548	Geanabelle Chapp	V0180428	03/31/23		34.20		34.20
								34.20		34.20
E0020466	04/05/23	Outst	0212368	J. Gary Dennis	V0178609	03/10/23		148.14		148.14
								148.14		148.14
E0020467	04/05/23	Outst	0165694	Dr. Sara E. Helmus	V0180426	03/31/23		960.00		960.00
					V0180475	04/05/23		507.69		507.69
								1,467.69		1,467.69
E0020468	04/05/23	Outst	0211634	Elisa McKinley	V0180444	04/03/23		2,750.00		2,750.00
								2,750.00		2,750.00
E0020469	04/05/23	Outst	0187216	Mr. Neil J. Moss	V0180438	04/03/23		1,000.00		1,000.00
								1,000.00		1,000.00
E0020470	04/05/23	Outst	0199309	Jason Nichols	V0180464	04/04/23		477.39		477.39
								477.39		477.39
E0020471	04/05/23	Outst	0172945	Ms. Perla A. Santoyo	V0180436	04/03/23		570.39		570.39
					V0180440	04/03/23		33.32		33.32
					V0180441	04/03/23		36.90		36.90
					V0180442	04/03/23		11.59		11.59
					V0180443	04/03/23		13.44		13.44
					V0180445	04/03/23		13.59		13.59
					V0180459	04/03/23		161.75		161.75
								840.98		840.98
E0020472	04/05/23	Outst	0003089	Mr. Bradley J. Sleeth	V0180399	03/31/23		1,016.59		1,016.59
								1,016.59		1,016.59

11 May 2023  
12:09

ACCOUNTS PAYABLE CHECK REGISTER  
Period 04/01/2023 - 04/30/2023

Page 25

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0020473	04/05/23	Outst	0158266	Mr. Christopher J. Wido	V0180450	04/03/23		300.00		300.00
								300.00		300.00
E0020474	04/05/23	Outst	0190102	Ms. Brandie N. Windham	V0180461	04/03/23		270.80		270.80
					V0180462	04/04/23		37.50		37.50
								308.30		308.30
E0020475	04/05/23	Outst	0212851	Get Moore Softball	V0180439	04/03/23		1,700.00		1,700.00
					V0180455	04/03/23		228.30		228.30
								1,928.30		1,928.30
E0020511	04/13/23	Outst	0202517	Mr. Diego U. Aleman Sant	V0180434	04/03/23		8.51		8.51
								8.51		8.51
E0020512	04/13/23	Outst	0214098	Ms. Marisol Campos Garci	V0180082	03/22/23		60.00		60.00
					V0180084	03/22/23		344.20		344.20
					V0180091	03/22/23		197.21		197.21
								601.41		601.41
E0020513	04/13/23	Outst	0213562	Ms. Murneka Davis	V0180621	04/12/23		112.20		112.20
					V0180623	04/12/23		550.00		550.00
								662.20		662.20
E0020514	04/13/23	Outst	0207650	Brian C. Donlea	V0180476	04/05/23		50.00		50.00
								50.00		50.00
E0020515	04/13/23	Outst	0079155	Dr. Stanley S. Fields	V0180480	04/05/23		2,025.74		2,025.74
								2,025.74		2,025.74
E0020516	04/13/23	Outst	0217368	Mariah K. Knox	V0180489	04/10/23		2,000.00		2,000.00
								2,000.00		2,000.00
E0020517	04/13/23	Outst	0192110	Mrs. Joanna M. Martin	V0180622	04/12/23		425.00		425.00
								425.00		425.00
E0020518	04/13/23	Outst	0023364	Nichole Melka	V0180474	04/05/23		168.00		168.00
					V0180591	04/12/23		168.00		168.00
								336.00		336.00



11 May 2023  
12:09

ACCOUNTS PAYABLE CHECK REGISTER  
Period 04/01/2023 - 04/30/2023

Page 26

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0020519	04/13/23	Outst	0000808	Ms. Marisol Velazquez	V0180472	04/05/23		2,435.29		2,435.29
					V0180547	04/10/23		160.99		160.99
								2,596.28		2,596.28
E0020520	04/13/23	Outst	0158266	Mr. Christopher J. Wido	V0180488	04/10/23		4,250.00		4,250.00
								4,250.00		4,250.00
E0020521	04/13/23	Outst	0199645	Frankie L. Johnson	V0180717	04/13/23	P0013376	496.00		496.00
					V0180718	04/13/23	P0013376	496.00		496.00
								992.00		992.00
E0020522	04/13/23	Outst	0207194	DD's Operations LLC	V0180713	04/13/23	B0005230	980.00		980.00
								980.00		980.00
E0020523	04/13/23	Outst	0209062	Latinologues Inc	V0180629	04/13/23	B0005083	2,500.00		2,500.00
								2,500.00		2,500.00
E0020524	04/14/23	Outst	0001161	State Univ Retirement Sy	V0180700	04/14/23		81,384.60		81,384.60
								81,384.60		81,384.60
E0020525	04/14/23	Outst	0209135	Omni Financial Group, In	V0180694	04/14/23		12,032.82		12,032.82
								12,032.82		12,032.82
E0020526	04/14/23	Outst	0218528	ezCater, Inc	V0180769	04/13/23	B0005199	575.03		575.03
					V0180771	04/13/23	B0005201	271.54		271.54
								846.57		846.57
E0020527	04/14/23	Outst	0216789	Media Noche Cafe	V0180798	04/13/23	P0013293	510.00		510.00
								510.00		510.00
E0020528	04/14/23	Outst	0217171	Los Designs, LLC	V0180844	04/14/23	P0013394	1,440.00		1,440.00
					V0180845	04/14/23	P0013394	1,500.00		1,500.00
								2,940.00		2,940.00
E0020537	04/20/23	Outst	0209905	Teresa L. Alderman	V0180842	04/14/23		2,000.00		2,000.00
								2,000.00		2,000.00
E0020538	04/20/23	Outst	0218727	Rebecca Bluder	V0180841	04/14/23		500.00		500.00
								500.00		500.00

Page 27

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0020539	04/20/23	Outst	0209537	Joao V. Braganca Rosito	V0180869	04/17/23		200.00		200.00
								200.00		200.00
E0020540	04/20/23	Outst	0207650	Brian C. Donlea	V0180870	04/18/23		50.00		50.00
								50.00		50.00
E0020541	04/20/23	Outst	0079155	Dr. Stanley S. Fields	V0180625	04/13/23		27.31		27.31
								27.31		27.31
E0020542	04/20/23	Outst	0162050	Ms Prairie L. Markussen	V0180626	04/13/23		70.00		70.00
								70.00		70.00
E0020543	04/20/23	Outst	0204642	George Martinez	V0180862	04/17/23		528.00		528.00
								528.00		528.00
E0020544	04/20/23	Outst	0211634	Elisa McKinley	V0180847	04/17/23		455.00		455.00
								455.00		455.00
E0020545	04/20/23	Outst	0206101	Kevin W. McManaman	V0180888	04/18/23		110.00		110.00
								110.00		110.00
E0020546	04/20/23	Outst	0023364	Nichole Melka	V0180850	04/17/23		84.00		84.00
								84.00		84.00
E0020547	04/20/23	Outst	0187216	Mr. Neil J. Moss	V0180840	04/14/23		1,000.00		1,000.00
								1,000.00		1,000.00
E0020548	04/20/23	Outst	0199309	Jason Nichols	V0180879	04/18/23		95.16		95.16
								95.16		95.16
E0020549	04/20/23	Outst	0160605	Ms Rebecca M. Primm	V0180497	04/10/23		185.72		185.72
								185.72		185.72
E0020550	04/20/23	Outst	0207375	Rafael Silverio	V0180861	04/17/23		25.00		25.00
								25.00		25.00
E0020551	04/20/23	Outst	0201801	Michael R. Traversa	V0180859	04/17/23		220.00		220.00

11 May 2023  
12:09

ACCOUNTS PAYABLE CHECK REGISTER  
Period 04/01/2023 - 04/30/2023

Page 28

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								220.00		220.00
E0020552	04/20/23	Outst	0175358	Vanessa Valle	V0180867	04/17/23		350.00		350.00
								350.00		350.00
E0020553	04/20/23	Outst	0190102	Ms. Brandie N. Windham	V0180658	04/13/23		117.66		117.66
								117.66		117.66
E0020554	04/20/23	Outst	0214190	Naomi M. Woerner	V0180890	04/18/23		25.00		25.00
								25.00		25.00
E0020555	04/20/23	Outst	0212851	Get Moore Softball	V0180843	04/14/23		2,500.00		2,500.00
								2,500.00		2,500.00
E0020556	04/21/23	Outst	0188213	Old National Bank	V0180936	04/21/23	P0013135	91.01		91.01
					V0180937	04/21/23	P0013136	970.00		970.00
					V0180939	04/21/23	P0013356	429.00		429.00
					V0180940	04/21/23	P0013230	500.00		500.00
					V0180941	04/21/23	P0013361	265.86		265.86
					V0180942	04/21/23	P0013304	30.00		30.00
					V0180944	04/21/23	P0013428	3,055.52		3,055.52
					V0180946	04/21/23	P0013448	895.00		895.00
					V0180947	04/21/23	P0013103	463.14		463.14
					V0180948	04/21/23	P0013360	25.00		25.00
					V0180949	04/21/23	P0013444	382.95		382.95
					V0180950	04/21/23	P0013069	288.92		288.92
					V0180951	04/21/23	B0004818	150.00		150.00
					V0180952	04/21/23	B0005181	832.04		832.04
					V0180953	04/21/23	P0013121	487.43		487.43
					V0180954	04/21/23	P0013428	1,702.20		1,702.20
					V0180955	04/21/23	B0004835	11.14		11.14
					V0180956	04/21/23	P0013120	6,750.00		6,750.00
					V0180958	04/21/23	P0013184	272.01		272.01
					V0180959	04/21/23	P0013447	331.65		331.65
					V0180960	04/21/23	P0013139	99.00		99.00
					V0180961	04/21/23	P0013428	5,860.40		5,860.40
					V0180962	04/21/23	P0013428	2,186.10		2,186.10
					V0180963	04/21/23	P0013363	2,266.00		2,266.00
					V0180964	04/21/23	B0004813	135.00		135.00
					V0180965	04/21/23	B0004736	80.00		80.00
					V0180966	04/21/23	P0013166	175.00		175.00
					V0180967	04/21/23	P0013162	40.00		40.00
					V0180968	04/21/23	P0013428	1,702.21		1,702.21
					V0180969	04/21/23	P0013428	223.44		223.44
					V0180970	04/21/23	P0013182	197.32		197.32
					V0180971	04/21/23	P0013356	6,750.00		6,750.00

11 May 2023  
12:09

ACCOUNTS PAYABLE CHECK REGISTER  
Period 04/01/2023 - 04/30/2023

Page 29

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
					V0180972	04/21/23	P0013216	688.40		688.40
					V0180973	04/21/23	P0013428	4,347.77		4,347.77
					V0180974	04/21/23	P0013189	207.73		207.73
					V0180976	04/21/23	P0013417	67.57		67.57
					V0180977	04/21/23	P0013428	570.00		570.00
					V0180978	04/21/23	P0013239	159.00		159.00
					V0180979	04/21/23	P0013200	388.08		388.08
					V0180980	04/21/23	P0013428	3,809.34		3,809.34
					V0180981	04/21/23	P0013428	380.00		380.00
					V0180982	04/21/23	B0004813	75.00		75.00
					V0180984	04/21/23	P0013258	775.00		775.00
					V0180985	04/21/23	P0013356	794.00		794.00
					V0180987	04/21/23	P0013245	964.00		964.00
					V0180988	04/21/23	P0013241	2,795.00		2,795.00
					V0180989	04/21/23	P0013309	1,230.00		1,230.00
					V0180990	04/21/23	P0013256	400.41		400.41
					V0180991	04/21/23	B0005234	429.52		429.52
					V0180992	04/21/23	P0013360	928.30		928.30
					V0180993	04/21/23	P0013251	375.00		375.00
					V0180994	04/21/23	P0013428	5,226.36		5,226.36
					V0180995	04/21/23	P0013298	75.00		75.00
					V0180996	04/21/23	P0013428	15,165.57		15,165.57
					V0180997	04/21/23	B0005209	207.36		207.36
					V0180999	04/21/23	P0013281	223.06		223.06
					V0181000	04/21/23	B0005215	5,179.78		5,179.78
								83,108.59		83,108.59
E0020557	04/27/23	Outst	0106383	Latisha S. Allen	V0181018	04/25/23		200.00		200.00
								200.00		200.00
E0020558	04/27/23	Outst	0207461	Jalyssa M. Carrasco	V0181044	04/26/23		160.00		160.00
								160.00		160.00
E0020559	04/27/23	Outst	0159466	Ms. Isabel Cervantes	V0180892	04/18/23		10.99		10.99
								10.99		10.99
E0020560	04/27/23	Outst	0198889	Susana Corletto	V0181031	04/25/23		200.00		200.00
								200.00		200.00
E0020561	04/27/23	Outst	0014625	Lisa A. Escobar	V0181027	04/25/23		307.00		307.00
								307.00		307.00
E0020562	04/27/23	Outst	0079155	Dr. Stanley S. Fields	V0181010	04/24/23		50.70		50.70
								50.70		50.70

Page 30

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0020563	04/27/23	Outst	0091250	Michelle Guijosa	V0181032	04/25/23		307.00		307.00
								307.00		307.00
E0020564	04/27/23	Outst	0165694	Dr. Sara E. Helmus	V0181036	04/25/23		362.34		362.34
								362.34		362.34
E0020565	04/27/23	Outst	0000841	Mrs. Michelle C. Herrera	V0180918	04/19/23		37.24		37.24
								37.24		37.24
E0020566	04/27/23	Outst	0180601	Jessica Hurtado	V0181020	04/25/23		307.00		307.00
								307.00		307.00
E0020567	04/27/23	Outst	0189082	Cindy Juarez	V0181022	04/25/23		200.00		200.00
								200.00		200.00
E0020568	04/27/23	Outst	0157638	Ms. Alejandra Le	V0180730	04/13/23		38.88		38.88
								38.88		38.88
E0020569	04/27/23	Outst	0152032	Natasha L. Loehman	V0181019	04/25/23		307.00		307.00
								307.00		307.00
E0020570	04/27/23	Outst	0214466	Taylor M. Marquart	V0181045	04/26/23		400.00		400.00
								400.00		400.00
E0020571	04/27/23	Outst	0185887	Krystal G. Marquez	V0181029	04/25/23		307.00		307.00
								307.00		307.00
E0020572	04/27/23	Outst	0017224	Ms Gabriela Mata	V0180186	03/29/23		250.00		250.00
								250.00		250.00
E0020573	04/27/23	Outst	0206101	Kevin W. McManaman	V0181049	04/26/23		2,361.18		2,361.18
								2,361.18		2,361.18
E0020574	04/27/23	Outst	0023364	Nichole Melka	V0181006	04/24/23		252.00		252.00
								252.00		252.00
E0020575	04/27/23	Outst	0028420	Priscilla A. Memed	V0181023	04/25/23		372.00		372.00

11 May 2023  
12:09

ACCOUNTS PAYABLE CHECK REGISTER  
Period 04/01/2023 - 04/30/2023

Page 31

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								372.00		372.00
E0020576	04/27/23	Outst	0197664	Ms. Claudia Mosqueda	V0180938	04/21/23		1,250.00		1,250.00
								1,250.00		1,250.00
E0020577	04/27/23	Outst	0182922	Carla L. Olivares	V0181041	04/26/23		307.00		307.00
								307.00		307.00
E0020578	04/27/23	Outst	0131097	Jeanette Ostiguin	V0181025	04/25/23		307.00		307.00
								307.00		307.00
E0020579	04/27/23	Outst	0168877	Julio C. Reynaga	V0181017	04/25/23		307.00		307.00
								307.00		307.00
E0020580	04/27/23	Outst	0213465	Jordy E. Rivera	V0181007	04/24/23		75.00		75.00
								75.00		75.00
E0020581	04/27/23	Outst	0168430	Mrs. Carolina Saldana-Hu	V0180919	04/19/23		23.77		23.77
								23.77		23.77
E0020582	04/27/23	Outst	0181767	Ms Maria Sanchez Anderso	V0181011	04/24/23		28.75		28.75
								28.75		28.75
E0020583	04/27/23	Outst	0122471	Nancy Saucedo	V0181024	04/25/23		307.00		307.00
								307.00		307.00
E0020584	04/27/23	Outst	0216705	Stephanie M. Schmidt	V0178603	04/26/23		2,000.00		2,000.00
								2,000.00		2,000.00
E0020585	04/27/23	Outst	0207343	Josylin M. Simmons-doxie	V0181047	04/26/23		60.00		60.00
								60.00		60.00
E0020586	04/27/23	Outst	0209456	Mia A. Simpson	V0181048	04/26/23		160.00		160.00
								160.00		160.00
E0020587	04/27/23	Outst	0177062	Bianca I. Torres	V0181030	04/25/23		372.00		372.00
								372.00		372.00

11 May 2023  
12:09

ACCOUNTS PAYABLE CHECK REGISTER  
Period 04/01/2023 - 04/30/2023

Page 32

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0020588	04/27/23	Outst	0201801	Michael R. Traversa	V0165263	08/09/22		6,000.00		6,000.00
								6,000.00		6,000.00
E0020589	04/27/23	Outst	0212851	Get Moore Softball	V0180887	04/18/23		134.61		134.61
								134.61		134.61
E0020593	04/27/23	Outst	0207194	DD's Operations LLC	V0181121	04/27/23	B0005260	1,181.25		1,181.25
								1,181.25		1,181.25
E0020594	04/27/23	Outst	0218528	ezCater, Inc	V0181138	04/27/23	P0013271	1,315.39		1,315.39
								1,315.39		1,315.39
E0020595	04/27/23	Outst	0217171	Los Designs, LLC	V0181139	04/27/23	P0013458	300.00		300.00
								300.00		300.00
E0020596	04/27/23	Outst	0001485	Citibank, N.A.	V0181140	04/27/23	P0013191	57.90		57.90
					V0181141	04/27/23	P0013192	189.36		189.36
					V0181142	04/27/23	P0013235	50.39		50.39
					V0181143	04/27/23	P0013285	576.47		576.47
					V0181144	04/27/23	P0013181	225.79		225.79
					V0181145	04/27/23	P0013472	491.48		491.48
					V0181146	04/27/23	P0013313	350.87		350.87
					V0181147	04/27/23	P0013334	46.48		46.48
					V0181148	04/27/23	P0013329	143.37		143.37
					V0181149	04/27/23	P0013170	274.41		274.41
					V0181150	04/27/23	P0013186	362.06		362.06
					V0181151	04/27/23	P0013171	605.20		605.20
					V0181152	04/27/23	P0013220	117.09		117.09
					V0181153	04/27/23	P0013219	112.35		112.35
					V0181154	04/27/23	P0013409	87.62		87.62
					V0181155	04/27/23	P0013291	424.85		424.85
					V0181156	04/27/23	P0013263	576.71		576.71
					V0181157	04/27/23	P0013347	210.53		210.53
					V0181158	04/27/23	P0013355	241.05		241.05
					V0181159	04/27/23	P0013348	455.44		455.44
					V0181160	04/27/23	P0013386	384.38		384.38
					V0181163	04/27/23	P0013449	522.85		522.85
					V0181164	04/27/23	P0013480	293.19		293.19
					V0181165	04/27/23	P0013248	208.44		208.44
					V0181166	04/27/23	P0013389	49.01		49.01
								7,057.29		7,057.29
E0020597	04/28/23	Outst	0209135	Omni Financial Group, In	V0181273	04/28/23		12,212.01		12,212.01
								12,212.01		12,212.01

11 May 2023  
12:09

ACCOUNTS PAYABLE CHECK REGISTER  
Period 04/01/2023 - 04/30/2023

Page 33

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0020598	04/28/23	Outst	0001161	State Univ Retirement Sy	V0181279	04/28/23		81,142.78		81,142.78
								81,142.78		81,142.78
								1,147,645.48		1,147,645.48



11 May 2023  
12:09

CHECK REGISTER SUMMARY REPORT  
Period 04/01/2023 - 04/30/2023

Page 34

Bank Code	Account Number	Description	Debit	Credit
-----	-----	-----	-----	-----
01 General Checking	01-0000-00000-230000000	General : Accounts Payable	1,147,645.48	0.00
	01-0000-00000-110000000	General : Cash	0.00	1,147,645.48
			-----	-----
			1,147,645.48	1,147,645.48

**Morton College  
Over 10K Report  
April 2023**



Vendor Name	Check Date	Check Number	Board Approved Date	Amount	Item Description Line 1
Amazon Capital Services	4/28/2023	0113490	EXEMPT	\$13,115.75	Air Hose Reel
Apple, Inc.	4/28/2023	0113491	EXEMPT	\$14,025.00	iPad 10PK & AC+
Ashlaur Construction Company, Inc.	4/28/2023	0113492	10/27/2021	\$461,248.37	Pay App7 Student Services
CDW Government LLC	4/14/2023	0113329	EXEMPT	\$18,166.28	HP Chromebook 11 G9
ComEd	4/28/2023	0113504	EXEMPT	\$15,963.47	Electrical Delivery
ComEd	4/28/2023	0113505	EXEMPT	\$868.81	Electricity Delivery
Freepoint Energy Solutions, LLC.	4/28/2023	0113517	11/18/2020	\$24,416.38	Energy Services
Game One	4/14/2023	0113348	7/22/2020	\$30,756.82	BsktBall Uniforms
Game One	4/28/2023	0113518	7/22/2020	\$336.00	WBB Socks
Lake County Press	4/28/2023	0113529	10/27/2021	\$39,384.50	50% Materials and Install
Old National Bank	4/21/2023	E0020556	EXEMPT	\$83,108.59	2023 NJCAA Champ. Pass/Various Credit Card Purchases
Omni Financial Group, Inc.	4/14/2023	E0020525	4/28/2021	\$12,032.82	Payroll Deductions
Omni Financial Group, Inc.	4/28/2023	E0020597	4/28/2021	\$12,212.01	Payroll Deductions
Porter Pipe & Supply Co.	4/28/2023	0113541	EXEMPT	\$11,714.47	535M 115V 36RPM 811 Parts for HVAC Dept
State Univ Retirement Systems	4/14/2023	E0020524	EXEMPT	\$81,384.60	Payroll Deductions
State Univ Retirement Systems	4/28/2023	E0020598	EXEMPT	\$81,142.78	Payroll Deductions
YuJa Inc	4/28/2023	0113558	EXEMPT	\$19,944.75	License Renewal Yuja

**919,821.40**

**From:** [Mireya Perez](#)  
**To:** [Board Materials](#)  
**Subject:** Board action - April 2023 Monthly Budget Report  
**Date:** Saturday, May 20, 2023 8:32:01 PM  
**Attachments:** [MC- April 23 Monthly Budget Report.pdf](#)

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Proposed Action: THAT THE MONTHLY BUDGET REPORT FOR FISCAL YEAR TO DATE ENDING APRIL 2023 BE RECEIVED AND APPROVED AS SUBMITTED.

Rationale: [Please refer to attached Monthly Budget Report.]

Attachments: Monthly Budget Report

Thank you,



**Mireya Perez**  
Chief Financial Officer/Treasurer

P: (708) 656-8000, Ext. 2289

E: [mireya.perez@morton.edu](mailto:mireya.perez@morton.edu)

[www.morton.edu](http://www.morton.edu)

**Morton Community College**  
**FY23 Budget Report**  
**Month Ending April 30, 2023**



**Morton Community College  
Budget Report Summary  
April 30, 2023**

**83%**

<u>Funds</u>	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<u>Education Fund</u>				
Revenue	\$ 24,705,920	\$ 30,138,668	82.0%	\$ 5,432,748
Expenditures	(21,067,550)	(30,138,668)	69.9%	(9,071,118)
Net	\$ 3,638,370	\$ -		\$ (3,638,370)
<u>Operations &amp; Maintenance Fund</u>				
Revenue	\$ 2,933,292	\$ 3,170,275	92.5%	\$ 236,983
Expenditures	(1,877,587)	(3,170,275)	59.2%	(1,292,688)
Net	\$ 1,055,705	\$ -		\$ (1,055,705)
<u>Restricted Purpose Fund</u>				
Revenue	\$ 11,091,547	\$ 25,777,714	43.0%	\$ 14,686,167
Expenditures	(12,759,751)	(25,777,714)	49.5%	(13,017,963)
Net	\$ (1,668,204)	\$ -		\$ 1,668,204
<u>Audit Fund</u>				
Revenue	\$ 63,239	\$ 77,355	81.8%	\$ 14,116
Expenditures	(9,700)	(87,300)	11.1%	(77,600)
Net	\$ 53,539	\$ (9,945)		\$ (63,484)
<u>Liability, Protection &amp; Settlement Fund</u>				
Revenue	\$ 702,294	\$ 847,810	82.8%	\$ 145,516
Expenditures	(632,201)	(924,500)	68.4%	(292,299)
Net	\$ 70,093	\$ (76,690)		\$ (146,783)
<u>General Bond Obligation Fund</u>				
Revenue	\$ 683,906	\$ 682,710	100.2%	\$ (1,196)
Expenditures	(477,100)	(641,575)	74.4%	(164,475)
Net	\$ 206,806	\$ 41,135		\$ (165,671)
<u>Operations &amp; Maintenance (Restricted) Fund</u>				
Revenue	\$ 12,514	\$ 5,853,967	0.2%	\$ 5,841,453
Expenditures	(2,148,636)	(5,853,967)	36.7%	(3,705,331)
Net	\$ (2,136,122)	\$ -		\$ 2,136,122
<u>Auxiliary Services</u>				
Revenue	\$ 29,967	\$ 100,000	30%	\$ 70,033
Expenditures	(75,609)	(100,000)	76%	(24,391)
Net	\$ (45,642)	\$ -		
<u>All Funds</u>				
Revenue	\$ 40,222,679	\$ 66,648,499	60.4%	\$ 26,425,820
Expenditures	(39,048,134)	(66,693,999)	58.5%	\$ (27,645,865)
Net	\$ 1,174,545	\$ (45,500)		\$ (1,220,045)

**EDUCATION FUND REVENUE**  
**April 30, 2023**

	Actual	Budget	%	Budget Remaining
<b>REVENUE</b>				
<b>LOCAL GOVERNMENT</b>				
Property taxes	\$ 6,687,656	\$ 8,030,388	83.3%	\$ 1,342,732
Total Local Government	\$ 6,687,656	\$ 8,030,388		\$ 1,342,732
<b>CORPORATE PERSONAL PROPERTY TAXES</b>	\$ 1,222,931	\$ 1,950,000	62.7%	\$ 727,069
<b>SURS HEALTH - ON BEHALF PAYMENTS</b>	\$ -	\$ -	0.0%	\$ -
<b>STATE GOVERNMENT</b>				
ICCB credit hour grants	\$ 1,915,048	\$ 2,553,397	75.0%	\$ 638,349
ICCB equalization grants	3,094,518	4,342,690	71.3%	1,248,172
CTE formula grant	243,820	185,995	131.1%	(57,825)
Total State Government	\$ 5,253,386	\$ 7,082,082		\$ 1,828,696
<b>STUDENT TUITION AND FEES</b>				
Tuition	\$ 9,385,378	\$ 10,563,595	88.8%	\$ 1,178,217
Fees	1,496,447	2,150,903	69.6%	654,456
Total Tuition and Fees	\$ 10,881,825	\$ 12,714,498		\$ 1,832,673
<b>MISCELLANEOUS</b>				
Sales and service fees	\$ 53,112	\$ 271,700	19.5%	\$ 218,588
Investment revenue	607,010	60,000	1011.7%	(547,010)
Nongovernmental gifts & scholarships	-	30,000	0.0%	30,000
Total Other Sources	\$ 660,122	\$ 361,700		\$ (298,422)
<b>Total Revenue</b>	<u>\$ 24,705,920</u>	<u>\$ 30,138,668</u>	<u>82.0%</u>	\$ 5,432,748
Transfers in	\$ -	\$ -	0.0%	\$ -
<b>Total Revenue and Transfers in</b>	<u>\$ 24,705,920</u>	<u>\$ 30,138,668</u>	82.0%	<u>\$ 5,432,748</u>

# EDUCATION FUND EXPENDITURES

April 30, 2023

	Actual	Budget	%	Budget Remaining
<b>EXPENDITURES</b>				
By Program:				
<b>Instruction</b>				
Salaries	\$ 7,187,033	\$ 9,014,438	79.7%	\$ 1,827,405
Employee benefits	662,000	885,141	74.8%	223,141
Contractual services	187,931	352,750	53.3%	164,819
Material and supplies	264,258	735,950	35.9%	471,692
Conferences and meetings	27,918	63,600	43.9%	35,682
Total Instruction	8,329,140	11,051,879	75.4%	2,722,739
<b>Academic Support</b>				
Salaries	948,643	1,356,614	69.9%	407,971
Employee benefits	127,595	204,681	62.3%	77,086
Contractual services	190,268	388,000	49.0%	197,732
Material and supplies	190,936	339,280	56.3%	148,344
Conferences and meetings	14,163	30,100	47.1%	15,937
Fixed charges	86,009	90,000	95.6%	3,991
Other Expenditures	-	1,000	0.0%	1,000
Total Academic Support	1,557,614	2,409,675	64.6%	852,061
<b>Student Services</b>				
Salaries	1,783,910	2,402,059	74.3%	618,149
Employee benefits	241,712	301,147	80.3%	59,435
Contractual services	132,471	276,400	47.9%	143,929
Material and supplies	58,658	164,738	35.6%	106,080
Conferences and meetings	75,800	104,750	72.4%	28,950
Fixed charges	1,008	21,500	4.7%	20,492
Total Student Services	2,293,559	3,270,594	70.1%	977,035
<b>Public Service/Continuing Education</b>				
Salaries	143,590	160,646	89.4%	17,056
Employee benefits	14,339	22,127	64.8%	7,788
Contractual services	110,598	122,500	90.3%	11,902
Material and supplies	2,434	27,200	8.9%	24,766
Conferences and meetings	5,721	10,350	55.3%	4,629
Other tuition/fee waiver	11,079	5,000	221.6%	-6,079
Total Public Service/Continuing Education	287,761	347,823	82.7%	60,062
<b>Auxiliary Services</b>				
Salaries	228,419	300,589	76.0%	72,170
Employee benefits	39,312	54,788	71.8%	15,476
Contractual services	594,354	595,000	99.9%	646
Material and supplies	516,387	614,000	84.1%	97,613
Conferences and meetings	325,501	338,000	96.3%	12,499
Fixed charges	19,855	45,000	44.1%	25,145
Total Auxiliary Services	1,723,828	1,947,377	88.5%	223,549

# EDUCATION FUND EXPENDITURES

April 30, 2023

	Actual	Budget	%	Budget Remaining
<b>EXPENDITURES</b>				
<b>Institutional Support</b>				
Salaries	\$ 2,105,779	\$ 2,928,518	71.9%	\$ 822,739
Employee benefits	348,287	599,752	58.1%	251,465
Contractual services	1,308,248	1,822,339	71.8%	514,091
Material and supplies	479,365	874,800	54.8%	395,435
Conferences and meetings	146,787	220,411	66.6%	73,624
Fixed charges	-	1,500	0.0%	1,500
Other	82,856	140,000	59.2%	57,144
Total Institutional Support	<u>4,471,322</u>	<u>6,587,320</u>	<u>67.9%</u>	<u>2,115,998</u>
<b>Scholarships, Student Grants &amp; Waivers</b>				
Student grants and scholarships	<u>2,402,599</u>	<u>1,529,000</u>	<u>157.1%</u>	<u>(873,599)</u>
Total Scholarships, Student Grants & Waivers	<u>2,402,599</u>	<u>1,529,000</u>	<u>157.1%</u>	<u>(873,599)</u>
<b>Contingencies</b>				
	-	50,000	0.0%	50,000
<b>Total Expenditures</b>	<u>\$ 21,065,823</u>	<u>\$ 27,193,668</u>	<u>77.5%</u>	<u>\$ 6,127,845</u>
Transfers out	-	3,000,000	0.0%	3,000,000
<b>Total Expenditures and Transfers out</b>	<u>\$21,065,823</u>	<u>\$ 30,193,668</u>	<u>69.8%</u>	<u>\$ 9,127,845</u>



**OPERATION & MAINTENANCE FUND REVENUE AND EXPENDITURES**  
**April 30, 2023**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<b>REVENUE</b>				
<b>LOCAL GOVERNMENT</b>				
Property taxes	<u>\$ 1,276,379</u>	<u>\$ 1,561,275</u>	<u>81.8%</u>	<u>\$ 284,896</u>
<b>CORPORATE PERSONAL PROPERTY TAXES</b>	<u>1,000,000</u>	<u>1,000,000</u>	<u>100.0%</u>	<u>0</u>
<b>STATE GOVERNMENT</b>				
ICCB equalization grants	<u>650,000.00</u>	<u>650,000</u>	<u>100.0%</u>	<u>-</u>
<b>STUDENT FEES</b>				
Fees	<u>(256.94)</u>	<u>-</u>	<u>0.0%</u>	<u>257</u>
Total Student Fees	<u>(256.94)</u>	<u>0</u>	<u>0.0%</u>	<u>257</u>
<b>MISCELLANEOUS</b>				
Sales and service fees	250	5,000	5.0%	4,750
Facilities	6,470	14,000	46.2%	7,530
Investment revenue	<u>449.95</u>	<u>10,000</u>	<u>4.5%</u>	<u>9,550</u>
Total Miscellaneous	<u>7,169.95</u>	<u>29,000</u>	<u>24.7%</u>	<u>21,830</u>
Transfers in	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total Revenue</b>	<u>\$ 2,933,292</u>	<u>\$ 2,590,275</u>	<u>113.2%</u>	<u>\$ 306,983</u>
<b>EXPENDITURES</b>				
By Program:				
<b>Operations and Maintenance of Plant</b>				
Salaries	\$1,125,178	\$1,386,021	81.2%	\$260,843
Employee benefits	131,421	159,254	82.5%	27,833
Contractual services	186,511	553,000	33.7%	366,489
Material and supplies	69,299	195,500	35.4%	126,201
Conferences and meetings	954	6,500	14.7%	5,546
Utilities	331,222	810,000	40.9%	478,778
Capital outlay	33,000	50,000	66.0%	17,000
Other	-	10,000	0.0%	10,000
Total Operations and Maintenance of Plant	<u>1,877,585</u>	<u>3,170,275</u>	<u>59.2%</u>	<u>1,292,690</u>
<b>Total Expenditures</b>	<u>\$ 1,877,585</u>	<u>\$ 3,170,275</u>	<u>59.2%</u>	<u>\$ 1,292,690</u>

**RESTRICTED PURPOSE FUND REVENUE**  
**April 30, 2023**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<b>REVENUE</b>				
<b>STATE GOVERNMENT</b>				
ICCB	849,590	\$1,282,592	66.2%	433,002
ISBE grant revenue- other	199,917	264,701	75.5%	64,784
Other Sources	71,977	3,760,421	1.9%	3,688,444
Total State Government	<u>1,121,484.00</u>	<u>5,307,714</u>	<u>21.1%</u>	<u>4,186,230</u>
<b>FEDERAL GOVERNMENT</b>				
ICCB	-	616,433	0.0%	616,433
Department of education	9,967,450	19,309,501	51.6%	9,342,051
Other	2,613	544,065	0.0%	541,452
Total Federal Government	<u>9,970,063</u>	<u>20,469,999</u>	<u>48.7%</u>	<u>9,883,503</u>
 <b><u>Total Revenue</u></b>	 <u>\$ 11,091,547</u>	 <u>\$ 25,777,713</u>	 <u>43.0%</u>	 <u>\$ 14,069,733</u>

**RESTRICTED PURPOSE FUND EXPENDITURES**  
**April 30, 2023**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<b><u>EXPENDITURES</u></b>				
By Program:				
<b>Instruction</b>				
Salaries	\$ 985,058	\$ 1,654,906	59.5%	\$ 669,848
Employee benefits	167,543	2,242,598	7.5%	2,075,055
Contractual services	50,556	165,194	30.6%	114,638
Material and supplies	112,078	365,800	30.6%	253,722
Conferences and meetings	1,867	24,250	7.7%	22,383
Other Fixed Charges	39,083	68,871	56.7%	29,788
Student grants and scholarships	106,700	205,924	51.8%	99,224
Total Instruction	<u>1,462,885</u>	<u>4,727,543</u>	<u>30.9%</u>	<u>3,264,658</u>
<b>Academic Support</b>				
Salaries	10,006	17,500	0.0%	7,494
Employee benefits	2,771	250,000	0.0%	247,229
Material and supplies	-	2,000	0.0%	2,000
Conferences and meetings	115.00	2,000	0.0%	1,885
Other Fixed Charges	800	1,720	0.0%	920
Total Academic Support	<u>13,692</u>	<u>273,220</u>	<u>5.0%</u>	<u>259,528</u>
<b>Student Services</b>				
Salaries	406,372	813,853	49.9%	407,481
Employee benefits	111,066	605,886	18.3%	494,820
Other Contract Services	42,568	388,945	10.9%	346,377
Material and supplies	189,098	836,215	22.6%	647,117
Conferences and meetings	36,120	135,402	26.7%	99,282
Fixed charges	100	-	#DIV/0!	(100)
Total Student Services	<u>785,324</u>	<u>2,780,301</u>	<u>28.2%</u>	<u>1,994,977</u>
<b>Public Service/Continuing Education</b>				
Salaries	180,204	201,709	89.3%	21,505
Employee benefits	39,056	134,400	29.1%	95,344
Contractual services	928	3,000	30.9%	2,072
Material and supplies	3,051	4,262	71.6%	1,211
Conferences and meetings	8,963	19,330	46.4%	10,367
Total Public Service/Continuing Education	<u>232,202</u>	<u>362,701</u>	<u>64.0%</u>	<u>130,499</u>

**RESTRICTED PURPOSE FUND REVENUE AND EXPENDITURES**  
**April 30, 2023**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<b>Auxiliary Services</b>				
Employee benefits	\$ -	\$ 125,000	0.0%	\$ 125,000
Total Auxiliary Services	<u>-</u>	<u>125,000</u>	<u>0.0%</u>	<u>125,000</u>
<b>Operations and Maintenance of Plant</b>				
Employee benefits	-	450,000	0.0%	450,000
Total Operation and Maintenance of Plant	<u>-</u>	<u>450,000</u>	<u>0.0%</u>	<u>450,000</u>
<b>Institutional Support</b>				
Salaries	13,434	30,000	44.8%	16,566
Employee benefits	1,996	400,000	0.5%	398,004
Contractual services	142,743	301,942	47.3%	159,199
Materials and supplies	1,025,353	1,910,457	53.7%	885,104
Other Fixed Charges	100,000	100,000	100.0%	-
Capital Outlay	1,845,681	2,546,121	72.5%	700,440
Student grants and waivers	126,423	100,000	126.4%	(26,423)
Total Institutional Support	<u>3,255,630</u>	<u>5,388,520</u>	<u>60.4%</u>	<u>2,132,890</u>
<b>Scholarships, Student Grants &amp; Waivers</b>				
Salaries	102,423	131,529	77.9%	29,106
Student grants and scholarships	6,907,595	11,498,898	60.1%	4,591,303
<u>Total Scholarships, Student Grants &amp; Waivers</u>	<u>7,010,018</u>	<u>11,630,427</u>	<u>60.3%</u>	<u>4,620,409</u>
<b><u>Total Expenditures</u></b>	<u>\$ 12,759,751</u>	<u>\$ 25,737,712</u>	<u>49.6%</u>	<u>\$ 12,977,961</u>

AUDIT FUND REVENUE AND EXPENDITURES  
April 30, 2023

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<b><u>REVENUE</u></b>				
<b><u>LOCAL GOVERNMENT</u></b>				
Property taxes	<u>\$ 63,228</u>	<u>\$ 77,305</u>	<u>81.8%</u>	<u>\$ 14,077</u>
<b><u>MISCELLANEOUS</u></b>				
Investment revenue	<u>12</u>	<u>50</u>	<u>24.0%</u>	<u>38</u>
<b><u>Total Revenue</u></b>	<u>\$ 63,240</u>	<u>\$ 77,355</u>	<u>81.8%</u>	<u>\$ 14,115</u>
<u>Transfers in</u>	-	-	0.0%	-
<b><u>Total Revenue and Transfers in</u></b>	<u>\$ 63,240</u>	<u>\$ 77,355</u>	<u>81.8%</u>	<u>\$ 14,115</u>
<b><u>EXPENDITURES</u></b>				
<u>By Program:</u>				
<b><u>Institutional Support</u></b>				
<u>Contractual services</u>	<u>9,700</u>	<u>87,300</u>	<u>11.1%</u>	<u>77,600</u>
<b><u>Total Expenditures</u></b>	<u>\$ 9,700</u>	<u>\$ 87,300</u>	<u>11.1%</u>	<u>\$ 77,600</u>

**LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE AND EXPENDITURES**  
**April 30, 2023**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<b><u>REVENUE</u></b>				
<b><u>LOCAL GOVERNMENT</u></b>				
Property taxes	\$ 702,212	\$ 847,710	82.8%	\$ 145,498
<b>MISCELLANEOUS</b>				
Investment revenue	82	100	82.0%	18
<b>Total Revenue</b>	<u>\$ 702,294</u>	<u>\$ 847,810</u>	<u>82.8%</u>	<u>\$ 145,516</u>
<b><u>EXPENDITURES</u></b>				
<b><u>By Program:</u></b>				
<b>Instruction</b>				
Employee benefits	104,260	135,000	77.2%	30,740
Total Instruction	<u>104,260</u>	<u>135,000</u>	<u>77.2%</u>	<u>30,740</u>
<b>Academic Support</b>				
Employee benefits	<u>12,083</u>	<u>16,500</u>	<u>73.2%</u>	<u>4,417</u>
<b>Student Services</b>				
Employee benefits	23,975	24,500	97.9%	525
Total Academic Support	<u>23,975</u>	<u>24,500</u>	<u>97.9%</u>	<u>525</u>
<b>Public Service/Continuing Education</b>				
Employee benefits	<u>3,724</u>	<u>8,000</u>	<u>46.6%</u>	<u>4,276</u>
<b>Auxiliary Services</b>				
Employee benefits	<u>3,051</u>	<u>4,500</u>	<u>67.8%</u>	<u>1,449</u>
<b>Operations and Maintenance of Plant</b>				
Salaries	-	70,000	0.0%	70,000
Employee benefits	15,096	21,000	71.9%	5,904
Total Operations and Maintenance of Plant	<u>15,096</u>	<u>91,000</u>	<u>16.6%</u>	<u>75,904</u>
<b>Institutional Support</b>				
Employee benefits	42,765	70,000	61.1%	27,235
Contractual services	131,508	220,000	59.8%	88,492
Other Fixed Charges	295,739	355,000	83.3%	59,261
Total Institutional Support	<u>470,012</u>	<u>645,000</u>	<u>72.9%</u>	<u>174,988</u>
<b>Total Expenditures</b>	<u>\$ 632,201</u>	<u>\$ 924,500</u>	<u>68.4%</u>	<u>\$ 292,299</u>

**GENERAL BOND OBLIGATION FUND REVENUE AND EXPENDITURES**  
**April 30, 2023**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<b><u>REVENUE</u></b>				
<b><u>LOCAL GOVERNMENT</u></b>				
Property taxes	<u>\$ 683,836</u>	<u>\$ 682,610</u>	<u>100.2%</u>	<u>\$ (1,226)</u>
<b><u>MISCELLANEOUS</u></b>				
Investment revenue	<u>70</u>	<u>100</u>	<u>70.0%</u>	<u>30</u>
<b>Total Revenue</b>	<u>683,906</u>	<u>682,710</u>	<u>100.2%</u>	<u>(1,196)</u>
<b><u>EXPENDITURES</u></b>				
By Program:				
<b><u>Institutional Support</u></b>				
Fixed charges	<u>477,100</u>	<u>641,575</u>	<u>74.4%</u>	<u>164,475</u>
<b><u>TRANSFERS OUT</u></b>	<u>-</u>	<u>-</u>	<u>0.0%</u>	<u>-</u>
<b>Total Expenditures</b>	<u>\$ 477,100</u>	<u>\$ 641,575</u>	<u>74.4%</u>	<u>\$ 164,475</u>

**OPERATIONS & MAINTENANCE (RESTRICTED) FUND REVENUE AND EXPENDITURES**

**April 30, 2023**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<b><u>REVENUE</u></b>				
<b>STATE GOVERNMENT</b>				
Capital Development Board	-	2,853,967	0.0%	2,853,967
Total	-	2,853,967	0.0%	2,853,967
<b>OTHER SOURCES</b>				
Bonds		-	0.0%	-
Investment Interest	12,514	-	0.0%	(12,514)
Total	12,514	-	0.0%	(12,514)
<b>TRANSFERS IN</b>	\$ -	\$ 3,000,000	0.0%	\$ 3,000,000
<b><u>Total Revenue and Transfers in</u></b>	<u>\$ 12,514</u>	<u>\$ 5,853,967</u>	<u>0.2%</u>	<u>\$ 5,841,453</u>

**EXPENDITURES**

By Program:

<b>Operations and Maintenance of Plant</b>				
Contractual services	100,000	1,965,500	5.1%	1,865,500
Capital outlay	2,048,636	3,888,467	52.7%	1,839,831
Total Operation and Maintenance of Plant	2,148,636	5,853,967	36.7%	3,705,331
<b>Total Expenditures</b>	\$ 2,148,636	\$ 5,853,967	36.7%	\$ 3,705,331

**AUXILIARY SERVICES**

**April 30, 2023**

**REVENUE**

**OTHER SOURCES**

Sales	29,967	100,000	30.0%	70,033
<b><u>Total Revenue and Transfers in</u></b>	<u>29,967</u>	<u>100,000</u>	<u>30.0%</u>	<u>70,033</u>

**EXPENDITURES**

Materials & Supplies	75,609	100,000	75.6%	24,391
<b><u>Total Expenditures</u></b>	<u>75,609</u>	<u>100,000</u>	<u>75.6%</u>	<u>24,391</u>



**From:** [Mireya Perez](#)  
**To:** [Board Materials](#)  
**Subject:** FW: Action Item 8.3 for 5/24/2023 Board Meeting  
**Date:** Wednesday, May 17, 2023 11:58:40 AM  
**Attachments:** [TR 4.30.23.pdf](#)

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Thank you,



**Mireya Perez**  
Chief Financial Officer/Treasurer  
P: (708) 656-8000, Ext. 2289  
E: [mireya.perez@morton.edu](mailto:mireya.perez@morton.edu)  
[www.morton.edu](http://www.morton.edu)

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**From:** Suzanna Raigoza <[Suzanna.Raigoza@morton.edu](mailto:Suzanna.Raigoza@morton.edu)>  
**Sent:** Wednesday, May 17, 2023 11:49 AM  
**To:** Mireya Perez <[mireya.perez@morton.edu](mailto:mireya.perez@morton.edu)>  
**Subject:** Action Item 8.3 for 5/24/2023 Board Meeting

**Proposed Action:** THAT THE MONTHLY TREASURER'S REPORTS FOR APRIL 2023 BE RECEIVED AND FILED FOR AUDIT AS SUBMITTED.

**Rationale:** [Required by Board Policy 1.6.7]

**Attachments:** Treasurer's Reports

Thank you,

Suzanna Raigoza  
Senior Accountant  
Morton College  
3801 S Central Ave  
Cicero, IL 60804  
P: 708-656-8000 ext 2305  
F: 708-656-3194

**Morton College Treasurer's Report***Month Ending: April 2023*

<i><b>Institution</b></i>	<i><b>Purchased</b></i>	<i><b>Principal</b></i>	<i><b>Rate</b></i>	<i><b>Type</b></i>	<i><b>Maturity</b></i>
<i>The Illinois Funds, Springfield</i>	1-May-06	\$10,984,842.83	0.0100%	TIF Prime Fund	30-Apr-23
	Sum	<u>\$10,984,842.83</u>			
<b>Grand Total</b>		<b>\$ 10,984,842.83</b>			

**PROPOSED ACTION:** THAT THE BOARD APPROVES CHANGES IN CURRICULUM AS SUBMITTED.

**RATIONALE:** [Required by Board Policy 7.1 and Chapter 110, Act 805, Section 2-12 of the *Illinois Community College Act*]

As a result of the curriculum review, we are recommending the approval of:

- A program name change from Law Enforcement to Criminal Justice
- Modification of LAW 102

This recommendation is based upon input from faculty, the academic deans', Curriculum Committee, and the Provost.

**COST ANALYSIS:** N/A

**ATTACHMENTS:** Summary of Changes Recommended

Item#	Agenda Item	No Action Necessary	Approved as Presented	Details <b>or</b> Approved w/Modification	Vetoed	Tabled	Effective Date
IV.	Name change to Law Enforcement Degree		X				Fall 2023
IV.	LAW 102		X				

**PROPOSED ACTION:** THAT THE BOARD APPROVE THE PARTNERSHIP AGREEMENT WITH DISTRICT 99 FOR OFFERING SUMMER PROGRAMMING TO YOURNG LEARNERS IN GRADES 6, 7 AND 8 AFFILIATED WITH THE DISTRICT.

**RATIONALE:** [Required by Board Policy 5.3.1 and *Chapter 110, Act 805, Section 3.27.1 of the Illinois Compiled Statutes*]  
Morton College will continue providing STEM related summer programming for young learners.

**COST ANALYSIS:** No cost to the college. District 99 will provide funding for children in grades 6,7and 8 affiliated with D99 enrolled in the STEAMers Camp - \$165 per student up to 65 students.

**ATTACHMENT:** MOU

## **PARTNERSHIP AGREEMENT**

THIS PARTNERSHIP AGREEMENT ("Agreement") is made by and between Morton College ("MC"), and The Board of Education of Cicero School District No. 99 ("DISTRICT"). Collectively, the MC and the DISTRICT may be referred to herein as the "Parties" and each individually as a "Party". This Agreement is made with reference to the following facts:

A. MC operates STEAMers Camp which provides a safe, fun, and active environment on campus in which young learners ages 6 to 14 develop new skills, self-esteem, and friendships. STEAM programming focus on Science, Technology, Engineering, Arts and Mathematics. STEAMers Camp daily curriculum includes science activities, arts and crafts, theater programming, and outdoor play. B. DISTRICT operates a public school district in Cicero, IL, which provides elementary education to local children.

C. The Parties desire to collaborate to provide summer programming at the STEAMers Camp for District students in grades K-5 and 6, 7, and 8.

Accordingly, in consideration of the foregoing recitals, which recitals are incorporated herein as a material part of the Agreement, the Parties further agree as follows:

**1. Responsibilities of MC.**

- a. Provide summer programming for District students enrolled in the STEAMers Camp.
- b. STEAMers Camp shall operate 8am-12pm, Monday through Thursday, from June 26 through July 28, 2023.
- c. Hire instructors and aides for the program.
- d. Provide space for programming.
- e. Support the curriculum implementation with necessary supplies and activities.

**2. Responsibilities of District.**

- a. Provide funding for District students enrolled in STEAMers Camp up to 65 students. Cost of STEAMers Camp is \$165/ student.

**3. Term.** The Initial Term of this Agreement shall be from the Effective Date of this Agreement and terminate July 31, 2023 ("Initial Term"). The Effective Date of this Agreement shall be the last date this Agreement is executed by either Party.

**4. Termination.** Either party may terminate this Agreement due to lack of enrollment of DISTRICT students, defined as 30 students or less, into the STEAMers Camp.

**5. Compliance with Laws.** The Parties shall comply at all times with all federal, state, and local laws, ordinances, statutes, rules, policies, and regulations applicable to the performance of this Agreement.

**6. Mutual Indemnification.** Both Parties to this Agreement shall agree to defend, indemnify, and hold harmless the other Party, its officers, agents, employees, and volunteers, from and against all loss, cost, and expense arising out of any liability or claim of liability, sustained or claimed to have been

sustained, arising out of activities, or the performance or nonperformance of obligations under this Agreement, of the indemnifying Party, or those of any of its officers, agents, employees, or volunteers.

The provisions of this Article do not apply to any damage or losses caused solely by the negligence of the non-indemnifying party or any of its agents or employees.

7. **Captions for Reference Only.** The captions used herein are for convenience only and are not a part of this Agreement and do not in any way limit or amplify the terms and provisions hereof.

8. **Governing Law and Jurisdiction.** This Agreement has been negotiated and executed in the State of Illinois and shall be governed by and construed in accordance with the laws of the State of Illinois. Both Parties acknowledge and agree that the courts sitting in the State of Illinois, County of Cook, shall have jurisdiction of any action filed by either party in relation to this Agreement.

9. **Severability.** If any provision of this Agreement as applied to either Party or to any circumstance shall be adjudged by a court of competent jurisdiction to be void or unenforceable for any reason, the same shall in no way affect (to the maximum extent permissible by law) any other provision of this Agreement, the application of any such provision under circumstances different from those adjudicated by the court, or the validity or enforceability of the Agreement as a whole.

10. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute but one and the same instrument.

11. **Entire Agreement.** This Agreement constitutes the entire agreement between the Parties hereto pertaining to the subject matter hereof and the final, complete, and exclusive expression of the terms and conditions thereof. Each person executing this Agreement hereby represents and warrants that he or she has full authority to execute this document on behalf of the Parties to the Agreement.

[SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, MC and DISTRICT have duly executed this Agreement as of the date indicated below.

**CICERO SCHOOL DISTRICT NO. 99**

By: Derek Dammich  
Board President *Pro-Ten*

Name: Derek Dammich

Date: 4/12/2023

By: Jim Terracino  
Secretary

Name: James E. Terracino

Date: 4/12/2023

**MORTON COLLEGE**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_





**MORTON COLLEGE BOARD OF TRUSTEES  
REQUEST FOR BOARD ACTION**

**PROPOSED ACTION:** APPROVAL OF THE ADDENDUM-FACULTY OVERLOAD REPORT FOR THE SPRING 2023 SEMESTER IN THE AMOUNT OF \$384,074.10 AS SUBMITTED.

**RATIONALE:** [Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 805, Section 3-26 of the Illinois Compiled Statutes]

Includes full-time faculty – additional assignments and special projects, per section 9.14 Released Time and section 9.17.1 Department Chairs and Program Chairs.

**COST ANALYSIS:**     \$326,876.98 Overload Classes Approved at the February Board Meeting  
                              \$ 57,197.12    Overload adjustment to be Approved at the May Board Meeting  
                              \$384,074.10 Total Overall Overload Spring 2023

**ATTACHMENTS:** Addendum Faculty Overload Employment Report – Spring 2023

### 2023 Spring Overall Overload Report

Faculty ID	Person Full Name	Section Name	Section Title	ECH	Overload Classes	Additional Overload	Assignment Paid Amount	Section Minimum Credits	Assignment Instructional Method	Section Start Date	Section End Date	Section Active Student Count
0000770	Abrahamson, Maura	CSS-100-NR	College Study Seminar	3				3	LEC	1/17/2023	5/18/2023	20
0000770	Abrahamson, Maura	GEG-105-1C	World Regional Geography	3				3	LEC	1/18/2023	5/17/2023	14
0000770	Abrahamson, Maura	GEG-105-2F	World Regional Geography	3				3	LEC	1/18/2023	5/15/2023	10
0000770	Abrahamson, Maura	GEG-105-NR	World Regional Geography	3				3	LEC	1/18/2023	5/17/2023	30
0000770	Abrahamson, Maura	GEG-105-NR2	World Regional Geography	3				3	LEC	2/6/2023	5/17/2023	9
0000770	Abrahamson, Maura	PHI-125-NR	Wrld Religions in Global Conte		3		\$ 3,597.00	3	LEC	1/17/2023	5/18/2023	22
0000770	Abrahamson, Maura		Department Chair			4	\$ 4,796.00		OVL	2/1/2023	6/15/2023	
0000770	Abrahamson, Maura		Special Project			5	\$ 5,995.00		OVL	3/27/2023	6/15/2023	
				15	3	9	\$ 14,388.00					
0192221	Andrade, Jorge	BIO-102-52	Introduction to Biology	6				4	LEC	1/17/2023	5/18/2023	18
0192221	Andrade, Jorge	BIO-102-H1	Introduction to Biology	3	3		\$ 3,150.00	4	LEC	1/19/2023	5/18/2023	20
0192221	Andrade, Jorge	BIO-102-7C	Introduction to Biology	6				4	LEC/LAB	1/18/2023	5/17/2023	20
				15	3		\$ 3,150.00					
0200290	Ashraf, Asiyya	BIO-203-7K	Anatomy & Physiology I	3				4	LEC	1/18/2023	5/15/2023	21
0200290	Ashraf, Asiyya	BIO-212-1F	Microbiology	6				4	LEC/LAB	1/18/2023	5/15/2023	20
0200290	Ashraf, Asiyya	BIO-212-21	Microbiology	6				4	LEC/LAB	1/18/2023	5/15/2023	18
0200290	Ashraf, Asiyya		BIO Instructor Open Hours		8.8		\$ 9,240.00		OVL	2/1/2023	6/15/2023	
0200290	Ashraf, Asiyya		Lab Prep			2	\$ 2,100.00		OVL	2/1/2023	6/15/2023	
				15	8.8	2	\$ 11,340.00					
0043535	Avila, Malisa	NUR-220-A2	NUR Care of Complex Patients	5.5				7	CLN	1/18/2023	4/12/2023	6
0043535	Avila, Malisa	NUR-220-C2	NUR Care of Complex Patients	5.5				7	CLN	1/20/2023	4/14/2023	6
0043535	Avila, Malisa	NUR-220-D1	NUR Care of Complex Patients	2	0.5		\$ 574.00	7	LEC	1/17/2023	4/15/2023	6
0043535	Avila, Malisa	NUR-220-D2	NUR Care of Complex Patients	2	0.5		\$ 574.00	7	LEC	1/17/2023	4/14/2023	6
				15	1		\$ 1,148.00					
0197414	Balek, Ludwig	CIS-102-1K	Career Essentials for CIS	3				3	LEC	1/19/2023	5/18/2023	17
0197414	Balek, Ludwig	CIS-104-1F	CIS Fundamentals	3				3	LEC	1/17/2023	5/16/2023	15
0197414	Balek, Ludwig	CIS-136-H1	Identity Management	6				4	LEC/LAB	1/20/2023	5/12/2023	14
0197414	Balek, Ludwig	CIS-181-H1	Computer Servicing-Operating S	1	2		\$ 2,204.00	3	LAB	1/18/2023	5/17/2023	16
0197414	Balek, Ludwig	CIS-181-H1	Computer Servicing-Operating S	2				3	LEC	1/18/2023	5/17/2023	16
				15	2		\$ 2,204.00					
0166671	Bonick, Cara	PHT-101-NR	Medical Terminology/Clinicians		2		\$ 2,296.00	2	LEC	1/17/2023	5/18/2023	17
0166671	Bonick, Cara	PHT-115-1B	Fundamentals of Kinesiology II	3				4	LAB	1/17/2023	5/16/2023	20
0166671	Bonick, Cara	PHT-115-1B	Fundamentals of Kinesiology II	3				4	LEC	1/17/2023	5/16/2023	20
0166671	Bonick, Cara	PHT-124-1C	Introduction to Clinical Ed	1				2	LAB	1/23/2023	5/15/2023	20
0166671	Bonick, Cara	PHT-124-1C	Introduction to Clinical Ed	1	0.5		\$ 574.00	2	LEC	1/23/2023	5/15/2023	20
0166671	Bonick, Cara	PHT-224-H1	POP2: Professional Issues in	2				2	LEC	1/18/2023	5/18/2023	18
0166671	Bonick, Cara	PHT-225-1B	Clinical Affiliations II	5				5	LAB	1/17/2023	5/18/2023	18
0166671	Bonick, Cara		Program Chair			3	\$ 3,444.00		OVL	2/1/2023	6/15/2023	
0166671	Bonick, Cara		Special Project - ACCE			3	\$ 3,444.00		OVL	2/1/2023	6/15/2023	
				15	2.5	6	\$ 9,758.00					
0194871	Callon, Michael	ENG-086-2E	Reading & Writing III	3				3	LEC	1/17/2023	5/16/2023	23
0194871	Callon, Michael	ENG-086-6D	Reading & Writing III	3				3	LEC	1/18/2023	5/15/2023	14
0194871	Callon, Michael	ENG-086-7E	Reading & Writing III	3				3	LEC	1/18/2023	5/17/2023	13
0194871	Callon, Michael	ENG-102-2C	Rhetoric II	3				3	LEC	1/17/2023	5/16/2023	23
				12								
0200240	Cardona, Alicia	NUR-220-C1	NUR Care of Complex Patients	1.66				7	LEC	1/17/2023	4/13/2023	6
0200240	Cardona, Alicia	NUR-220-C2	NUR Care of Complex Patients	1.67				7	LEC	1/17/2023	4/14/2023	6
0200240	Cardona, Alicia	NUR-220-C3	NUR Care of Complex Patients	1.67				7	LEC	1/17/2023	4/15/2023	5
0200240	Cardona, Alicia	NUR-220-D1	NUR Care of Complex Patients	5	0.5		\$ 574.00	7	CLN	1/17/2023	4/15/2023	6
0200240	Cardona, Alicia	NUR-220-D2	NUR Care of Complex Patients	5	0.5		\$ 574.00	7	CLN	1/17/2023	4/14/2023	6
				15	1		\$ 1,148.00					

### 2023 Spring Overall Overload Report

Faculty ID	Person Full Name	Section Name	Section Title	ECH	Overload Classes	Additional Overload	Assignment Paid Amount	Section Minimum Credits	Assignment Instructional Method	Section Start Date	Section End Date	Section Active Student Count
0000924	Casey, Craig	PHS-101-1B	Astronomy	3				3	LEC	1/17/2023	5/18/2023	28
0000924	Casey, Craig	PHS-101-2C	Astronomy	3				3	LEC	1/17/2023	5/16/2023	30
0000924	Casey, Craig	PHS-103-1E	Physical Science I		2		\$ 2,296.00	4	LAB	1/17/2023	5/16/2023	19
0000924	Casey, Craig	PHS-103-1E	Physical Science I	3				4	LEC	1/17/2023	5/16/2023	19
0000924	Casey, Craig	PHS-103-2F	Physical Science I	2				4	LAB	1/18/2023	5/16/2023	13
0000924	Casey, Craig	PHS-103-2F	Physical Science I		3		\$ 3,444.00	4	LEC	1/18/2023	5/16/2023	13
0000924	Casey, Craig	PHS-103-NR	Physical Science I		3		\$ 3,444.00		LEC	1/17/2023	5/18/2023	24
0000924	Casey, Craig	PHS-103-NR	Physical Science I		2		\$ 2,296.00		LAB	1/17/2023	5/18/2023	24
0000924	Casey, Craig	PHY-205-1B	Physics II		3		\$ 3,444.00	5	LAB	1/18/2023	5/15/2023	18
0000924	Casey, Craig	PHY-205-1B	Physics II	4				5	LEC	1/18/2023	5/15/2023	18
0000924	Casey, Craig		Department Chair			4	\$ 4,592.00		OVL	2/1/2023		
				15	13	4	\$ 19,516.00					
0000829	Casey, Robert	MAT-105-3D	College Algebra	4				4	LEC	1/18/2023	5/15/2023	28
0000829	Casey, Robert	MAT-201-1H	Calculus I	5				5	LEC	1/18/2023	5/15/2023	26
0000829	Casey, Robert	MAT-202-1G	Calculus II	5				5	LEC	1/17/2023	5/16/2023	19
0000829	Casey, Robert	MAT-203-1F	Calculus III	1	3		\$ 3,444.00	4	LEC	1/18/2023	5/15/2023	15
0000829	Casey, Robert	MAT-215-1E	Differ Equations		3		\$ 3,444.00	3	LEC	1/17/2023	5/16/2023	10
				15	6		\$ 6,888.00					
0215007	Chesters, Samantha	ENG-102-3C	Rhetoric II	3				3	LEC	1/17/2023	5/16/2023	24
0215007	Chesters, Samantha	ENG-102-4E	Rhetoric II	3				3	LEC	1/17/2023	5/16/2023	24
0215007	Chesters, Samantha	ENG-102-7C	Rhetoric II	3				3	LEC	1/18/2023	5/17/2023	24
0215007	Chesters, Samantha	ENG-102-9D	Rhetoric II	3				3	LEC	1/18/2023	5/15/2023	24
0215007	Chesters, Samantha	ENG-102-KE	Rhetoric II		3		\$ 3,306.00	3	LEC	1/18/2023	5/17/2023	24
				12	3		\$ 3,306.00					
0000794	Crockett, Janet	CHM-100-1B	Fundamentals of Chemistry	3				4	LAB	1/17/2023	5/18/2023	8
0000794	Crockett, Janet	CHM-100-1B	Fundamentals of Chemistry		3		\$ 3,444.00	4	LEC	1/17/2023	5/18/2023	8
0000795	Crockett, Janet	CHM-100-2E	Fundamentals of Chemistry	6				4	LEC/LAB	1/18/2023	5/16/2023	16
0000796	Crockett, Janet	CHM-100-5F	Fundamentals of Chemistry	6				4	LEC/LAB	1/18/2023	5/15/2023	24
0000796	Crockett, Janet		Lab Prep		0	2	\$ 2,296.00		OVL	2/1/2023	6/15/2023	
				15	3	2	\$ 5,740.00					
0202678	Dharwadkar, Mihir	MAT-080-E1	Mathematics Fundamentals	0				3	X-listed	2/7/2023	5/16/2023	5
0202678	Dharwadkar, Mihir	MAT-093-E1	Intensive Elementary Algebra	3	1		\$ 1,102.00	4	LEC	2/7/2023	5/16/2023	3
0202678	Dharwadkar, Mihir	MAT-080-E2	Mathematics Fundamentals	0				3	LEC	1/17/2023	5/16/2023	6
0202678	Dharwadkar, Mihir	MAT-093-E2	Intensive Elementary Algebra	4				4	LEC	1/17/2023	5/16/2023	4
0202678	Dharwadkar, Mihir	MAT-098-E2	Statistics Support	0				3	LEC	1/17/2023	5/16/2023	2
0202678	Dharwadkar, Mihir	MAT-080-E3	Mathematics Fundamentals	0				3	LEC	2/7/2023	5/16/2023	2
0202678	Dharwadkar, Mihir	MAT-093-E3	Intensive Elementary Algebra	4				4	LEC	2/7/2023	5/16/2023	5
0202678	Dharwadkar, Mihir	MAT-102-1B	General Education Mathematics	4				4	LEC	1/17/2023	5/15/2023	9
				15	1		\$ 1,102.00					
0000917	Dominguez, Carlos	MAT-100-1L	Occupational Math	3				3	LEC	1/20/2023	5/12/2023	12
0000917	Dominguez, Carlos	MAT-121-1J	Math/Elem School Teachers II	4				4	LEC	1/17/2023	5/16/2023	5
0000917	Dominguez, Carlos	MAT-141-1K	Statistics	4				4	LEC	1/18/2023	5/15/2023	10
0000917	Dominguez, Carlos	MAT-141-NR	Statistics	4				4	LEC	1/17/2023	5/18/2023	18
0000917	Dominguez, Carlos	MAT-141-NR1	Statistics		4		\$ 4,592.00	4	LEC	2/20/2023	5/18/2023	7
				15	4		\$ 4,592.00					
0195025	Edgar, Jason	SPE-101-4B	Principles of Public Speaking	3				3	LEC	1/18/2023	5/15/2023	17
0195025	Edgar, Jason	SPE-101-5C	Principles of Public Speaking	3				3	LEC	1/18/2023	5/17/2023	23
0195025	Edgar, Jason	SPE-101-6D	Principles of Public Speaking	3				3	LEC	1/18/2023	5/15/2023	23
0195025	Edgar, Jason	SPE-101-7E	Principles of Public Speaking	3				3	LEC	1/18/2023	5/17/2023	22
0195025	Edgar, Jason	SPE-101-GF	Principles of Public Speaking	3				3	LEC	1/18/2023	5/15/2023	22
0195025	Edgar, Jason	SPE-101-K2	Principles of Public Speaking		3		\$ 3,444.00	3	LEC	1/19/2023	5/18/2023	21

### 2023 Spring Overall Overload Report

Faculty ID	Person Full Name	Section Name	Section Title	ECH	Overload Classes	Additional Overload	Assignment Paid Amount	Section Minimum Credits	Assignment Instructional Method	Section Start Date	Section End Date	Section Active Student Count
0195025	Edgar, Jason	SPE-101-NR2	Principles of Public Speaking		3		\$ 3,444.00	3	LEC	1/30/2023	5/17/2023	23
				15	6		\$ 6,888.00					
0000828	Fabiyi, Edith	BUS-111-2D	Principles of Business	3				3	LEC	1/18/2023	5/15/2023	22
0000828	Fabiyi, Edith	BUS-242-1B	Business Communications	3				3	LEC	1/24/2023	5/18/2023	7
0000828	Fabiyi, Edith	OMT-242-1B	Business Communications	0				3	Cross-listed	1/24/2023	5/18/2023	1
0000828	Fabiyi, Edith	BUS-242-NR	Business Communications		3		\$ 3,444.00	3	LEC	1/24/2023	5/18/2023	23
0000828	Fabiyi, Edith	OMT-242-NR	Business Communications	0				3	Cross-listed	1/24/2023	5/18/2023	1
0000828	Fabiyi, Edith	ECE-130-NR	Educational Technology		1		\$ 1,148.00	1	LEC	1/23/2023	3/4/2023	10
0000828	Fabiyi, Edith	OMT-129-1C	The Digital Workplace	0				3	Cross-listed	1/24/2023	5/18/2023	2
0000828	Fabiyi, Edith	OMT-129-NR	The Digital Workplace	3				3	LEC	1/24/2023	5/18/2023	3
0000828	Fabiyi, Edith	OMT-140-H1	Office Orientation	0				3	Cross-listed	1/24/2023	5/16/2023	3
0000828	Fabiyi, Edith	OMT-140-NR	Office Orientation	3				3	LEC	1/24/2023	5/16/2023	6
0000828	Fabiyi, Edith	OMT-153-H1	Social Media Marketing Tech	0				3	LEC/LAB	1/23/2023	5/17/2023	4
0000828	Fabiyi, Edith	OMT-153-NR	Social Media Marketing Tech	3				3	LEC/LAB	1/23/2023	5/18/2023	8
				15	4		\$ 4,592.00					
0000935	Gatyas, Kenton	HIS-103-NR	Early Western Civilization	3				3	LEC	1/17/2023	5/18/2023	26
0000935	Gatyas, Kenton	HIS-104-NR	Modern Western Civilization		3		\$ 3,597.00	3	LEC	3/27/2023	5/18/2023	32
0000935	Gatyas, Kenton	HIS-105-1F	American History to 1865	3				3	LEC	1/17/2023	5/16/2023	28
0000935	Gatyas, Kenton	HIS-106-1H	American History From 1865	3				3	LEC	1/17/2023	5/18/2023	25
0000935	Gatyas, Kenton	PHI-180-NR	Social Ethics	3				3	LEC	1/17/2023	5/18/2023	18
0000935	Gatyas, Kenton	PHI-201-NR	Philosophy		3		\$ 3,597.00	3	LEC	1/17/2023	5/18/2023	26
0000935	Gatyas, Kenton	POL-201-NR	US Natl Government	3				3	LEC	1/17/2023	5/18/2023	25
				15	6		\$ 7,194.00					
0000724	Gilligan, Brian	BUS-101-2D	Financial Accounting	3				3	LEC	1/18/2023	5/15/2023	31
0000724	Gilligan, Brian	BUS-101-3F	Financial Accounting	3				3	LEC	1/17/2023	5/16/2023	19
0000724	Gilligan, Brian	BUS-101-4G	Financial Accounting	3				3	LEC	1/18/2023	5/17/2023	9
0000724	Gilligan, Brian	BUS-102-1E	Managerial Accounting	3				3	LEC	1/18/2023	5/17/2023	17
0000724	Gilligan, Brian	BUS-102-2F	Managerial Accounting	3				3	LEC	1/17/2023	5/16/2023	12
0000724	Gilligan, Brian		Department Chair			4	\$ 4,592.00					
				15		4	\$ 4,592.00					
0040272	Gilmartin, Beth	PHT-117-1B	Patient Mgt II : Tests & Meas	3				2	LAB	1/19/2023	5/18/2023	10
0040272	Gilmartin, Beth	PHT-117-1B	Patient Mgt II : Tests & Meas	0.5				2	LEC	1/19/2023	5/18/2023	10
0040272	Gilmartin, Beth	PHT-117-2B	Patient Mgt II : Tests & Meas	3				2	LAB	1/19/2023	5/18/2023	9
0040272	Gilmartin, Beth	PHT-117-2B	Patient Mgt II : Tests & Meas	0.5				2	LEC	1/19/2023	5/18/2023	9
0040272	Gilmartin, Beth	PHT-122-1F	Therapeutic Exercise	3				2	LAB	1/20/2023	5/12/2023	19
0040272	Gilmartin, Beth	PHT-122-1F	Therapeutic Exercise	1				2	LEC	1/20/2023	5/12/2023	19
0040272	Gilmartin, Beth	PHT-125-1H	Therapeutic Modalities II	1.5				1	LAB	1/18/2023	3/15/2023	11
0040272	Gilmartin, Beth	PHT-125-1H	Therapeutic Modalities II	0.25				1	LEC	1/18/2023	3/15/2023	11
0040272	Gilmartin, Beth	PHT-125-2H	Therapeutic Modalities II		1.50		\$ 1,575.00	1	LAB	1/18/2023	3/16/2023	9
0040272	Gilmartin, Beth	PHT-125-2H	Therapeutic Modalities II	0.25				1	LEC	1/18/2023	3/16/2023	9
0040272	Gilmartin, Beth	PHT-222-H1	Seminar in Health Career Lit.	2				2	LEC	1/17/2023	5/16/2023	18
				15	1.50		\$ 1,575.00					
0157185	Grady, Myeisha	SPE-101-1C	Principles of Public Speaking	3				3	LEC	1/17/2023	5/16/2023	23
0157185	Grady, Myeisha	SPE-101-2F	Principles of Public Speaking	3				3	LEC	1/17/2023	5/16/2023	23
0157185	Grady, Myeisha	SPE-101-3H	Principles of Public Speaking	3				3	LEC	1/17/2023	5/18/2023	12
0157185	Grady, Myeisha	SPE-101-LE	Principles of Public Speaking	3				3	LEC	1/17/2023	5/18/2023	20
0157185	Grady, Myeisha	SPE-101-NR	Principles of Public Speaking	3				3	LEC	1/17/2023	5/18/2023	19
0157185	Grady, Myeisha	SPE-101-NR1	Principles of Public Speaking		3		\$ 3,150.00	3	LEC	1/17/2023	5/18/2023	19
				15	3		\$ 3,150.00					
0189759	Green, Amy	NUR-115-A1	Obstetrics and Pediatric Nur.	0.58				5	LEC	3/13/2023	5/11/2023	7
0189759	Green, Amy	NUR-115-A2	Obstetrics and Pediatric Nur.	0.58				5	LEC	3/14/2023	5/11/2023	5

### 2023 Spring Overall Overload Report

Faculty ID	Person Full Name	Section Name	Section Title	ECH	Overload Classes	Additional Overload	Assignment Paid Amount	Section Minimum Credits	Assignment Instructional Method	Section Start Date	Section End Date	Section Active Student Count
0189759	Green, Amy	NUR-115-A3	Obstetrics and Pediatric Nur.	0.59				5	LEC	3/13/2023	5/11/2023	6
0189759	Green, Amy	NUR-115-B1	Obstetrics and Pediatric Nur.	0.87				5	LEC	3/14/2023	5/11/2023	6
0189759	Green, Amy	NUR-115-B2	Obstetrics and Pediatric Nur.	0.88				5	LEC	3/14/2023	5/11/2023	5
0189759	Green, Amy	NUR-115-A1	Obstetrics and Pediatric Nur.	2.25				5	CLN	3/13/2023	4/10/2023	7
0189759	Green, Amy	NUR-115-A2	Obstetrics and Pediatric Nur.	2.25				5	CLN	3/18/2023	4/15/2023	5
0189759	Green, Amy	NUR-115-A2	Obstetrics and Pediatric Nur.	2.25				5	CLN	4/17/2023	5/8/2023	5
0189759	Green, Amy	NUR-115-A3	Obstetrics and Pediatric Nur.	2.25				5	CLN	4/19/2023	5/10/2023	6
0189759	Green, Amy	NUR-115-B1	Obstetrics and Pediatric Nur.	0.4				5	CLN	4/17/2023	5/8/2023	6
0189759	Green, Amy	NUR-115-B2	Obstetrics and Pediatric Nur.	0.4				5	CLN	4/19/2023	5/10/2023	5
0189759	Green, Amy	NUR-220-C2	NUR Care of Complex Pati	0.5				7	CLN	1/20/2023	4/14/2023	5
0189759	Green, Amy	NUR-220-C3	NUR Care of Complex Pati	0.5				7	CLN	1/21/2023	4/15/2023	5
0189759	Green, Amy	NUR-220-D1	NUR Care of Complex Pati	0.5				7	CLN	1/21/2023	4/15/2023	5
0189759	Green, Amy	NUR-220-D2	NUR Care of Complex Pati	0.2	0.30		\$ 344.40	7	CLN	1/21/2023	4/15/2023	5
0189759	Green, Amy		Department Chair			4	\$ 4,592.00		OVL	2/1/2023	6/15/2023	
				15	0.30	4	\$ 4,936.40					
0000805	Halmon, Jamie	PEC-171-NR	Physical Fitness	2				1	LAB	1/17/2023	5/18/2023	20
0000805	Halmon, Jamie	PEH-101-NR1	PERS-COMM HEALTH	3				3	LEC	1/17/2023	5/18/2023	25
0000805	Halmon, Jamie	PEH-102-1D	First Aid	2				2	LEC	1/17/2023	5/18/2023	24
0000805	Halmon, Jamie	PEH-102-2E	First Aid	2				2	LEC	1/17/2023	5/16/2023	23
0000805	Halmon, Jamie	PEH-103-2F	Nutrition	3				3	LEC	1/17/2023	5/16/2023	25
0000805	Halmon, Jamie	PEH-103-NR1	Nutrition	3				3	LEC	1/17/2023	5/18/2023	26
0000805	Halmon, Jamie	PEH-103-NR2	Nutrition		3		\$ 3,444.00	3	LEC	1/17/2023	5/18/2023	27
				15	3		\$ 3,444.00					
0165694	Helmus, Sara	CHM-105-1B	General Chemistry I	3				5	LAB	1/18/2023	5/17/2023	25
0165694	Helmus, Sara	CHM-105-1B	General Chemistry I	4				5	LEC	1/18/2023	5/17/2023	25
0165694	Helmus, Sara	CHM-106-2K	General Chemistry II	3				5	LAB	1/17/2023	5/18/2023	17
0165694	Helmus, Sara	CHM-106-2K	General Chemistry II	4				5	LEC	1/17/2023	5/18/2023	17
0165694	Helmus, Sara		Lab Prep	1		1	\$ 1,148.00		OVL	2/1/2023	6/15/2023	
0165694	Helmus, Sara		Special Project			8	\$ 9,184.00		OVL	2/22/2023	6/15/2023	
				15		9	\$ 10,332.00					
0053966	Hernandez, Erin	NUR-105-A1	Basic Nursing Assistant Traini	2				7	LAB	2/1/2023	3/30/2023	7
0053966	Hernandez, Erin	NUR-105-A1	Basic Nursing Assistant Traini		3		\$ 3,150.00	7	CLN	4/6/2023	4/27/2023	7
0053966	Hernandez, Erin	NUR-105-EC2	Basic Nursing Assistant Traini	3				7	CLN	4/15/2023	5/6/2023	13
0053966	Hernandez, Erin	NUR-115-A3	Obstetrics and Pediatric	2.25				7	CLN	3/13/2023	4/10/2023	6
0053966	Hernandez, Erin	NUR-115-B1	Obstetrics and Pediatric	2	0.25		\$ 262.50	7	CLN	3/15/2023	4/12/2023	6
0053966	Hernandez, Erin	NUR-115-B2	Obstetrics and Pediatric	2.25				5	CLN	3/17/2023	4/14/2023	6
0053966	Hernandez, Erin	NUR-119-A1	Nursing Care of Adults	0.25				4	CLN	1/20/2023	3/10/2023	7
0053966	Hernandez, Erin	NUR-119-B1	Nursing Care of Adults	0.25				4	CLN	1/21/2023	3/11/2023	6
0053966	Hernandez, Erin	NUR-224-A1	Transition to RN Practice	1				3	LEC	1/17/2023	5/9/2023	5
0053966	Hernandez, Erin	NUR-224-A2	Transition to RN Practice	1				3	LEC	1/17/2023	5/9/2023	6
0053966	Hernandez, Erin	NUR-224-A3	Transition to RN Practice	1				3	LEC	1/17/2023	5/9/2023	5
0053966	Hernandez, Erin		Special Project - NUR Lead Instr.		0.55		\$ 577.50		OVL	3/16/2023	5/18/2023	
				15	3.80		\$ 3,990.00					
0193606	Hernandez, Francisco	NUR-105-EC2	Basic Nursing Assistant Traini	2				7	LAB	1/19/2023	3/30/2023	13
0193606	Hernandez, Francisco	NUR-119-B1	Nursing Care of Adults	2.5	0.25		\$ 275.50	4	CLN	1/21/2023	3/11/2023	6
0193606	Hernandez, Francisco	NUR-220-B3	NUR Care of Complex Patients	5.5				7	CLN	1/17/2023	4/13/2023	6
0193606	Hernandez, Francisco	NUR-220-C3	NUR Care of Complex Patients	5.5				7	CLN	1/17/2023	4/15/2023	5
				15.50	0.25		\$ 275.50					
0159384	Herrmann, Julianne	NUR-220-A1	NUR Care of Complex Patients	1.66				7	LEC	1/17/2023	4/13/2023	5
0159384	Herrmann, Julianne	NUR-220-A2	NUR Care of Complex Patients	1.67				7	LEC	1/17/2023	4/13/2023	6
0159384	Herrmann, Julianne	NUR-220-A3	NUR Care of Complex Patients	1.67				7	LEC	1/17/2023	4/14/2023	5



### 2023 Spring Overall Overload Report

Faculty ID	Person Full Name	Section Name	Section Title	ECH	Overload Classes	Additional Overload	Assignment Paid Amount	Section Minimum Credits	Assignment Instructional Method	Section Start Date	Section End Date	Section Active Student Count
0159384	Herrmann, Julianne	NUR-220-B2	NUR Care of Complex Pati	5.5					CLN	1/23/2023	4/10/2023	6
0159384	Herrmann, Julianne	NUR-220-C1	NUR Care of Complex Pati	4.5	1		\$ 1,102.00		CLN	1/23/2023	4/10/2023	6
0159384	Herrmann, Julianne		Special Prjject - NUR Lead Instr.		1.85		\$ 2,038.70		OVL	3/16/2023	6/15/2023	
0159384	Herrmann, Julianne		Special Project - Fall Lead Instr.		1.70		\$ 1,873.40		OVL	2/1/2023	3/30/2023	
				<b>15</b>	<b>4.55</b>		<b>\$ 5,014.10</b>					
0002912	Imburgia, Joseph	PSY-101-4H	Intro to Psychology	3				3	LEC	1/17/2023	5/18/2023	26
0002912	Imburgia, Joseph	PSY-101-6E	Intro to Psychology	3				3	LEC	1/18/2023	5/17/2023	31
0002912	Imburgia, Joseph	PSY-210-1B	Child Growth & Development	3				3	LEC	1/18/2023	5/15/2023	12
0002912	Imburgia, Joseph	PSY-211-1F	Adolescent Psychology	3				3	LEC	1/17/2023	5/16/2023	18
0002912	Imburgia, Joseph	PSY-215-1D	Life Span: Survey of Human Dev	3				3	LEC	1/18/2023	5/15/2023	33
0002912	Imburgia, Joseph	PSY-215-3E	Life Span: Survey of Human Dev		3		\$ 3,597.00	3	LEC	1/17/2023	5/16/2023	27
				<b>15</b>	<b>3</b>		<b>\$ 3,597.00</b>					
0060105	Jonas, David	HVA-103-11	Intermed Refrigeration	2				3	LAB	1/23/2023	5/15/2023	11
0060105	Jonas, David	HVA-103-11	Intermed Refrigeration	2				3	LEC	1/23/2023	5/15/2023	11
0060105	Jonas, David	HVA-104-11	Intermediate Heating and A/C	2				3	LAB	1/17/2023	5/16/2023	11
0060105	Jonas, David	HVA-104-11	Intermediate Heating and A/C	2				3	LEC	1/17/2023	5/16/2023	11
0060105	Jonas, David	HVA-120-11	Basic Sheet Metal Fabrication	2				3	LAB	1/19/2023	5/18/2023	6
0060105	Jonas, David	HVA-120-11	Basic Sheet Metal Fabrication	2				3	LEC	1/19/2023	5/18/2023	6
0060105	Jonas, David	HVA-204-11	Hydronic Comfort Systems	2				3	LAB	1/18/2023	5/17/2023	16
0060105	Jonas, David	HVA-204-11	Hydronic Comfort Systems	1	1		\$ 1,102.00	3	LEC	1/18/2023	5/17/2023	16
0060105	Jonas, David	HVA-206-11	Refrigerant Hand/EPA Review		2		\$ 2,204.00	3	LAB	1/20/2023	5/12/2023	11
0060105	Jonas, David	HVA-206-11	Refrigerant Hand/EPA Review		2		\$ 2,204.00	3	LEC	1/20/2023	5/12/2023	11
				<b>15</b>	<b>5</b>		<b>\$ 5,510.00</b>					
0000870	Kasprowicz, Michael	ANT-102-1G	Intro to Cul Anthro	3				3	LEC	1/18/2023	5/17/2023	19
0000870	Kasprowicz, Michael	ANT-102-2J	Intro to Cul Anthro	3				3	LEC	1/19/2023	5/18/2023	10
0000870	Kasprowicz, Michael	HIS-103-1D	Early Western Civilization	3				3	LEC	1/18/2023	5/15/2023	22
0000870	Kasprowicz, Michael	HIS-104-1F	Modern Western Civilization	3				3	LEC	1/18/2023	5/15/2023	10
0000870	Kasprowicz, Michael	PHI-126-1C	Introduction to Ethics	3				3	LEC	1/18/2023	5/17/2023	30
0000870	Kasprowicz, Michael	PHI-126-22	Introduction to Ethics		3		\$ 3,597.00	3	LEC	1/26/2023	5/18/2023	18
				<b>15</b>	<b>3</b>		<b>\$ 3,597.00</b>					
0003157	Kelikian, Toula	NUR-115-A1	Obstetrics and Pediatric Nur.		0.58		\$ 695.42	5	LEC	4/18/2023	5/11/2023	6
0003157	Kelikian, Toula	NUR-115-A2	Obstetrics and Pediatric Nur.		0.58		\$ 695.42	5	LEC	4/18/2023	5/11/2023	
0003157	Kelikian, Toula	NUR-115-A3	Obstetrics and Pediatric Nur.		0.59		\$ 707.41	5	LEC	4/18/2023	5/11/2023	
0003157	Kelikian, Toula	NUR-115-A1	Obstetrics and Pediatric Nur.		2.25		\$ 2,697.75	5	CLN	4/17/2023	5/11/2023	6
0003157	Kelikian, Toula	NUR-115-B1	Obstetrics and Pediatric Nur.		0.87		\$ 1,043.13	5	LEC	4/18/2023	5/11/2023	6
0003157	Kelikian, Toula	NUR-115-B2	Obstetrics and Pediatric Nur.		0.88		\$ 1,055.12	5	LEC	4/18/2023	5/11/2023	5
0003157	Kelikian, Toula	NUR-220-A1	NUR Care of Complex Patients	0.5				7	CLN	1/17/2023	4/15/2023	
0003157	Kelikian, Toula	NUR-220-A2	NUR Care of Complex Patients	0.5				7	CLN	1/17/2023	4/15/2023	
0003157	Kelikian, Toula	NUR-220-A3	NUR Care of Complex Patients	0.5				7	CLN	1/17/2023	4/15/2023	
0003157	Kelikian, Toula	NUR-220-B1	NUR Care of Complex Patients	0.5				7	CLN	1/17/2023	4/15/2023	
0003157	Kelikian, Toula	NUR-220-B2	NUR Care of Complex Patients	0.5				7	CLN	1/17/2023	4/15/2023	
0003157	Kelikian, Toula	NUR-220-B3	NUR Care of Complex Patients	0.5				7	CLN	1/17/2023	4/15/2023	
0003157	Kelikian, Toula	NUR-220-C1	NUR Care of Complex Patients	0.5				7	CLN	1/17/2023	4/15/2023	
0003157	Kelikian, Toula	NUR-224-A1	Transition to RN Practice	1				3	LEC	1/17/2023	5/9/2023	5
0003157	Kelikian, Toula	NUR-224-A2	Transition to RN Practice	1				3	LEC	1/17/2023	5/9/2023	6
0003157	Kelikian, Toula	NUR-224-A3	Transition to RN Practice	1				3	LEC	1/17/2023	5/9/2023	6
0003157	Kelikian, Toula	NUR-224-B1	Transition to RN Practice	1				3	LEC	1/17/2023	5/9/2023	5
0003157	Kelikian, Toula	NUR-224-B2	Transition to RN Practice	1				3	LEC	1/17/2023	5/9/2023	6
0003157	Kelikian, Toula	NUR-224-B3	Transition to RN Practice	1				3	LEC	1/17/2023	5/9/2023	6
0003157	Kelikian, Toula	NUR-224-C1	Transition to RN Practice	1					LEC	1/18/2023	5/10/2023	
0003157	Kelikian, Toula	NUR-224-C2	Transition to RN Practice	1					LEC	1/18/2023	5/10/2023	

### 2023 Spring Overall Overload Report

Faculty ID	Person Full Name	Section Name	Section Title	ECH	Overload Classes	Additional Overload	Assignment Paid Amount	Section Minimum Credits	Assignment Instructional Method	Section Start Date	Section End Date	Section Active Student Count
0003157	Kelikian, Toul	NUR-224-C3	Transition to RN Practice	1					LEC	1/18/2023	5/10/2023	
0003157	Kelikian, Toul	NUR-224-D1	Transition to RN Practice	1.5					LEC	1/18/2023	5/10/2023	
0003157	Kelikian, Toul	NUR-224-D2	Transition to RN Practice	1	0.50		\$ 599.50		LEC	2/1/2023	6/15/2023	
0003157	Kelikian, Toul		Special Project - Lead Instr.		0.90		\$ 1,079.10		OVL	3/16/2023	6/15/2023	
				<b>15</b>	<b>7.15</b>		<b>\$ 8,572.85</b>					
0000833	Litwicki, Mark	ENG-088-CR5	Basic Composition	3				3	LEC	1/18/2023	5/17/2023	5
0000833	Litwicki, Mark	ENG-088-NR2	Basic Composition	3				3	LEC	1/17/2023	5/18/2023	6
0000833	Litwicki, Mark	ENG-101-CR5	Rhetoric I	3				3	LEC	1/18/2023	5/17/2023	5
0000833	Litwicki, Mark	ENG-101-SA5	Rhetoric I	0				3	LEC	1/18/2023	5/17/2023	1
0000833	Litwicki, Mark	ENG-218-NR	US Latino/Hispanic Literature	3				3	LEC	1/17/2023	5/18/2023	5
0000833	Litwicki, Mark		Special Project			3	\$ 3,597.00		OVL	2/1/2023	6/15/2023	
				<b>12</b>		<b>3</b>	<b>\$ 3,597.00</b>					
0215115	Loudon, Nicholas	CSS-100-1D	College Study Seminar	3				3	LEC	1/18/2023	5/15/2023	24
0215115	Loudon, Nicholas	PHS-101-5E	Astronomy	3				3	LEC	1/18/2023	5/17/2023	28
0215115	Loudon, Nicholas	PHY-100-1G	Fundamentals of Physics	3				3	LAB	1/17/2023	5/16/2023	22
0215115	Loudon, Nicholas	PHY-100-1G	Fundamentals of Physics	1	1		\$ 1,102.00	3	LEC	1/17/2023	5/16/2023	22
0215115	Loudon, Nicholas	PHY-100-2G	Fundamentals of Physics	5				3	LEC/LAB	1/23/2023	5/17/2023	14
				<b>15</b>	<b>1</b>		<b>\$ 1,102.00</b>					
0194869	Manning, Bryant	ENG-101-5F	Rhetoric I	3				3	LEC	1/18/2023	5/15/2023	23
0194869	Manning, Bryant	ENG-101-6G	Rhetoric I	3				3	LEC	1/18/2023	5/17/2023	24
0194869	Manning, Bryant	ENG-102-5E	Rhetoric II	3				3	LEC	1/17/2023	5/16/2023	24
0194869	Manning, Bryant		Department Chair	3		1	\$ 1,102.00		OVL	2/1/2023	5/18/2023	
				<b>12</b>		<b>1</b>	<b>\$ 1,102.00</b>					
0162050	Markussen, Prairie	ENG-101-NR1	Rhetoric I	3				3	LEC	1/17/2023	5/19/2023	26
0162050	Markussen, Prairie	ENG-102-M2	Rhetoric II	3				3	LEC	1/17/2023	5/16/2023	21
0162050	Markussen, Prairie	ENG-102-NR2	Rhetoric II	3				3	LEC	1/17/2023	5/18/2023	24
0162050	Markussen, Prairie	ENG-102-NR4	Rhetoric II	3				3	LEC	1/17/2023	5/18/2023	27
0162050	Markussen, Prairie	ENG-152-NR	Creative Writing II		3		\$ 3,306.00	3	LEC	1/17/2023	5/18/2023	8
				<b>12</b>	<b>3</b>		<b>\$ 3,306.00</b>					
0183993	Martino, Shannon	ANT-103-1E	Introduction to Archaeology	4				3	LEC/LAB	1/18/2023	5/17/2023	5
0183993	Martino, Shannon	ART-120-1E	Art Appreciation	3				3	LEC	1/17/2023	5/16/2023	26
0183993	Martino, Shannon	ART-120-NR	Art Appreciation	3				3	LEC	1/17/2023	5/18/2023	26
0183993	Martino, Shannon	ART-125-1J	Art History I Prehistoric/Goth	3				3	LEC	1/17/2023	5/16/2023	11
0183993	Martino, Shannon	ART-126-1G	Art History II Renaissance & B	2	1		\$ 1,148.00	3	LEC	1/18/2023	5/17/2023	7
0183993	Martino, Shannon	HUM-154-NR1	Latin American Culture		3		\$ 3,444.00	3	LEC	1/30/2023	5/18/2023	32
				<b>15</b>	<b>4</b>		<b>\$ 4,592.00</b>					
0002467	Montgomery, Jered	HUM-150-1B	Humanities Through the Arts	3				3	LEC	1/17/2023	5/18/2023	25
0002467	Montgomery, Jered	HUM-150-2C	Humanities Through the Arts	3				3	LEC	1/17/2023	5/16/2023	29
0002467	Montgomery, Jered	HUM-150-3G	Humanities Through the Arts	3				3	LEC	1/18/2023	5/17/2023	32
0002467	Montgomery, Jered	MUS-100-32	Music Appreciation		3		\$ 3,150.00	3	LEC	1/18/2023	5/17/2023	13
0002467	Montgomery, Jered	MUS-100-EC	Music Appreciation		3		\$ 3,150.00	3	LEC	1/31/2023	5/18/2023	11
0002467	Montgomery, Jered	MUS-108-NR	World Music Survey	3				3	LEC	1/17/2023	5/18/2023	32
0002467	Montgomery, Jered	MUS-108-NR1	World Music Survey	3				3	LEC	1/17/2023	5/18/2023	32
0002467	Montgomery, Jered	MUS-142-1R	Private Applied Brass Music Ma	0				2	LEC	1/20/2023	5/18/2023	1
				<b>15</b>	<b>6</b>		<b>\$ 6,300.00</b>					
0192112	Mulvey, Irene	NUR-105-EC	Basic Nursing Assistant Traini	5				7	LEC	1/17/2023	5/16/2023	16
0192112	Mulvey, Irene	NUR-105-EC2	Basic Nursing Assistant Traini	5				7	LEC	1/24/2023	5/16/2023	16
0192112	Mulvey, Irene	NUR-105-EC2	Basic Nursing Assistant Traini		3		\$ 3,306.00	7	CLN	4/15/2023	5/6/2023	16
0192112	Mulvey, Irene		Program Chair	2					OVL	2/1/2023	5/18/2023	
0192112	Mulvey, Irene		Special Project	3					OVL	2/1/2023	5/15/2023	
				<b>15</b>	<b>3</b>		<b>\$ 3,306.00</b>					

### 2023 Spring Overall Overload Report

Faculty ID	Person Full Name	Section Name	Section Title	ECH	Overload Classes	Additional Overload	Assignment Paid Amount	Section Minimum Credits	Assignment Instructional Method	Section Start Date	Section End Date	Section Active Student Count
0000747	Paez, Elizabeth	MAT-105-42	College Algebra	4				4	LEC	2/6/2023	5/17/2023	8
0000747	Paez, Elizabeth	MAT-105-1C	College Algebra	4				4	LEC	1/17/2023	5/17/2023	18
0000747	Paez, Elizabeth	MAT-105-2D	College Algebra	4				4	LEC	1/17/2023	5/18/2023	12
0000747	Paez, Elizabeth	MAT-110-1J	College Trig	3				3	LEC	1/18/2023	5/17/2023	26
				15								
0002913	Pearson, Dennis	BIO-152-1C	Anatomy & Physiology (therapie	4	3		\$ 3,444.00	5	LEC/LAB	1/18/2023	5/17/2023	17
0002913	Pearson, Dennis	BIO-204-1B	Anatomy & Physiology II	3				4	LEC	1/17/2023	5/18/2023	16
0002913	Pearson, Dennis	BIO-204-2F	Anatomy & Physiology II	3				4	LEC	1/17/2023	5/18/2023	15
0002913	Pearson, Dennis		BIO Instructor Open Hours	5	6.28		\$ 7,209.44		OVL	2/1/2023	6/15/2023	
0002913	Pearson, Dennis		Lab Prep			2	\$ 2,296.00		OVL	2/1/2023	6/15/2023	
				15	9.28	2	\$ 12,949.44					
0000820	Pencheva, Tsonka	ECE-101-1F	Observ & Assessment / Children	3				3	LEC	1/17/2023	5/18/2023	11
0000820	Pencheva, Tsonka	ECE-105-1C	Health & Nutrition for Child	3				3	LEC	1/17/2023	5/16/2023	12
0000820	Pencheva, Tsonka	ECE-110-1D	Intro to Early Childhood Ed	3				3	LEC	1/17/2023	5/16/2023	12
0000820	Pencheva, Tsonka	ECE-115-2C	Family, School & Community	3				3	LEC	1/17/2023	5/16/2023	15
0000820	Pencheva, Tsonka	ECE-125-1E	The Exceptional Child	3				3	LEC	1/17/2023	5/16/2023	11
0000820	Pencheva, Tsonka	ECE-125-NR	The Exceptional Child		3		\$ 3,444.00	3	LEC	1/17/2023	5/18/2023	9
0000820	Pencheva, Tsonka	ECE-203-NR	Emerging Literacy in Children		3		\$ 3,444.00	3	LEC	1/17/2023	5/18/2023	21
0000820	Pencheva, Tsonka	ECE-260-H1	ECE Internship		1		\$ 1,148.00	3	LEC	1/17/2023	5/16/2023	10
0000820	Pencheva, Tsonka		Program Chair		2		\$ 2,296.00					
0000820	Pencheva, Tsonka		Special Project		2		\$ 2,296.00		OVL	2/1/2023	6/15/2023	
0000820	Pencheva, Tsonka		Special Project		12.87		\$ 14,774.76		OVL	2/1/2023	6/15/2023	
				15	23.87		\$ 27,402.76					
0177526	Pierce, Tom	ENG-084-1C	Reading & Writing II	3				3	LEC	1/18/2023	5/17/2023	8
0177526	Pierce, Tom	ENG-086-5B	Reading & Writing III	3				3	LEC	1/18/2023	5/15/2023	9
0177526	Pierce, Tom	ENG-088-3D	Basic Composition	3				3	LEC	1/18/2023	5/15/2023	11
0177526	Pierce, Tom	ENG-088-5E	Basic Composition	3				3	LEC	1/23/2023	5/17/2023	15
0177526	Pierce, Tom	ENG-088-CR4	Basic Composition		3		\$ 3,597.00	3	LEC	1/17/2023	5/18/2023	10
0177526	Pierce, Tom	ENG-101-CR4	Rhetoric I		3		\$ 3,597.00	3	LEC	1/17/2023	5/16/2023	10
0177526	Pierce, Tom	ENG-101-NR4	Rhetoric I		3		\$ 3,597.00	3	LEC	1/17/2023	5/19/2023	24
0177526	Pierce, Tom	ENG-101-SA4	Rhetoric I	0				3	LEC	1/17/2023	5/16/2023	16
				12	9		\$ 10,791.00					
0194866	Ploszaj, Randi	ENG-086-3F	Reading & Writing III	3				3	LEC	1/17/2023	5/16/2023	16
0194866	Ploszaj, Randi	ENG-088-CR2	Basic Composition	3				3	LEC	1/18/2023	5/15/2023	10
0194866	Ploszaj, Randi	ENG-101-CR2	Rhetoric I	3				3	LEC	1/18/2023	5/17/2023	11
0194866	Ploszaj, Randi	ENG-101-H1	Rhetoric I	3				3	LEC	1/18/2023	5/15/2023	6
0194866	Ploszaj, Randi	ENG-101-SA2	Rhetoric I	0				3	LEC	1/18/2023	5/17/2023	11
				12								
0160605	Primm, Rebecca	ART-102-1F	3-D Fundamentals	6				3	LAB	1/17/2023	5/16/2023	7
0160605	Primm, Rebecca	ART-113-1C	Ceramics I	3	3		\$ 3,444.00	3	LAB	1/17/2023	5/16/2023	9
0160605	Primm, Rebecca	ART-130-1C	Introduction to Digital Art	6				3	LEC	1/18/2023	5/17/2023	11
0160605	Primm, Rebecca	ART-213-1C	Ceramics II	0				3	X-listed	1/17/2023	5/16/2023	1
0160605	Primm, Rebecca		Department Chair		4		\$ 4,592.00		OVL	2/1/2023	6/15/2023	
0160605	Primm, Rebecca		Special Project			4	\$ 4,592.00		OVL	2/16/2023	6/15/2023	
				15	7	4	\$ 12,628.00					
0195558	Pulaski, Andrew	LAW-101-EC	Intro to Law Enforcement	3				3	LEC	1/30/2023	5/15/2023	5
0195558	Pulaski, Andrew	LAW-202-1F	Juvenile Delinquency	3				3	LEC	1/17/2023	5/16/2023	13
0195558	Pulaski, Andrew	LAW-204-1H	Criminal Law	3				3	LEC	1/17/2023	5/18/2023	15
0195558	Pulaski, Andrew	LAW-205-11	Criminal Law II	3				3	LEC	1/17/2023	5/16/2023	13
0195558	Pulaski, Andrew	LAW-207-11	Court Procedures and Evidence	3				3	LEC	1/18/2023	5/17/2023	10
0195558	Pulaski, Andrew		Program Chair			4	\$ 4,796.00		OVL	2/1/2023	5/18/2023	



### 2023 Spring Overall Overload Report

Faculty ID	Person Full Name	Section Name	Section Title	ECH	Overload Classes	Additional Overload	Assignment Paid Amount	Section Minimum Credits	Assignment Instructional Method	Section Start Date	Section End Date	Section Active Student Count
0195558	Pulaski, Andrew		Special Project - Course Dev.			2	\$ 2,398.00		OVL	2/1/2023	5/18/2023	
0195558	Pulaski, Andrew		Special Project - Course Dev.			2	\$ 2,398.00		OVL	2/1/2023	5/18/2023	
				15		8	\$ 9,592.00					
0215046	Rierner, Nathan	SOC-100-1G	Intro to Sociology	3				3	LEC	1/18/2023	5/17/2023	15
0215046	Rierner, Nathan	SOC-100-2F	Intro to Sociology	3				3	LEC	1/18/2023	5/15/2023	31
0215046	Rierner, Nathan	SOC-100-4D	Intro to Sociology	3				3	LEC	1/18/2023	5/15/2023	31
0215046	Rierner, Nathan	SOC-100-NR	Intro to Sociology	3				3	LEC	1/17/2023	5/19/2023	31
0215046	Rierner, Nathan	SOC-102-1C	Social Problems	3				3	LEC	1/18/2023	5/17/2023	26
				15								
0056628	Roman, Daniel	ART-103-1F	Drawing I	6				3	LAB	1/18/2023	5/15/2023	11
0056628	Roman, Daniel	ART-104-1F	Drawing II	0				3	X-listed	1/18/2023	5/15/2023	3
0056628	Roman, Daniel	ART-105-1F	Painting I	6				3	LAB	1/17/2023	5/16/2023	10
0056628	Roman, Daniel	ART-120-22	Art Appreciation	3				3	LEC	1/23/2023	5/15/2023	10
0056628	Roman, Daniel	ART-203-1C	Figure Drawing I		6		\$ 6,888.00	3	LEC	1/18/2023	5/17/2023	11
0056628	Roman, Daniel	ART-204-1C	Figure Drawing II	0				3	X-listed	1/18/2023	5/17/2023	3
0056628	Roman, Daniel	ART-205-1F	Painting II	0				3	X-listed	1/17/2023	5/16/2023	6
				15	6		\$ 6,888.00					
0165693	Romero Yuste, Maria	HUM-154-22	Latin American Culture	3				3	LEC	1/23/2023	5/15/2023	27
0165693	Romero Yuste, Maria	HUM-154-NR	Latin American Culture		3		\$ 3,597.00	3	LEC	1/30/2023	5/18/2023	32
0165693	Romero Yuste, Maria	SPN-101-1E	Beginning Spanish I	4				4	LEC	1/24/2023	5/16/2023	5
0165693	Romero Yuste, Maria	SPN-130-NR	Spanish for Heritage Speakers	4				4	LEC	1/17/2023	5/18/2023	26
0165693	Romero Yuste, Maria	SPN-202-1C	Intermediate Spanish II	4				4	LEC	1/17/2023	5/16/2023	11
				15	3		\$ 3,597.00					
0197705	Russo, Trisha	MAT-080-E5	Mathematics Fundamentals	0				3	X-listed	1/18/2023	5/17/2023	10
0197705	Russo, Trisha	MAT-093-E5	Intensive Elementary Algebra	4				4	LEC	1/18/2023	5/17/2023	4
0197705	Russo, Trisha	MAT-097-CR3	Intermediate Algebra Support	3				3	LEC	1/17/2023	5/18/2023	11
0197705	Russo, Trisha	MAT-102-NR	General Education Mathematics	4				4	LEC	1/17/2023	5/18/2023	32
0197705	Russo, Trisha	MAT-105-CR3	College Algebra	4				4	LEC	1/17/2023	5/16/2023	11
0197705	Russo, Trisha	MAT-105-NR	College Algebra	0		2.12	\$ 2,226.00	4	OVL	2/1/2023	3/17/2023	32
0197705	Russo, Trisha		Special Project - Tutoring Center			9	\$ 9,450.00		OVL	2/22/2023	5/18/2023	
				15		11.12	\$ 11,676.00					
0197693	Sanchez, Alejandro	MAT-097-CR1	Intermediate Algebra Support	3				3	LEC	1/17/2023	5/18/2023	30
0197693	Sanchez, Alejandro	MAT-102-3F	General Education Mathematics	4				4	LEC	1/17/2023	5/15/2023	13
0197693	Sanchez, Alejandro	MAT-105-CR1	College Algebra	4				4	LEC	1/17/2023	5/18/2023	30
0197693	Sanchez, Alejandro	MAT-110-NR1	College Trig		3		\$ 3,150.00	3	LEC	2/20/2023	5/18/2023	6
0197693	Sanchez, Alejandro	MAT-141-H3	Statistics	0		2.12	\$ 2,226.00	4	LEC	1/17/2023	3/17/2023	15
0197693	Sanchez, Alejandro	MAT-215-EC	Differ Equations		3		\$ 3,150.00	3	LEC	1/18/2023	5/15/2023	5
0197693	Sanchez, Alejandro	MAT-224-1J	Calculus for Business & Soc Sc	4				4	LEC	1/18/2023	5/17/2023	6
				15	6	2.12	\$ 8,526.00					
0000907	Sanchez, Luis	CAD-100-1C	Autocad Fundamentals	3				3	LAB	1/17/2023	5/16/2023	19
0000907	Sanchez, Luis	CAD-100-1C	Autocad Fundamentals	2				3	LEC	1/17/2023	5/16/2023	19
0000907	Sanchez, Luis	CAD-101-1E	Fundamentals of Drafting	3				3	LAB	1/17/2023	5/16/2023	17
0000907	Sanchez, Luis	CAD-101-1E	Fundamentals of Drafting	2				3	LEC	1/17/2023	5/16/2023	17
0000907	Sanchez, Luis	CAD-102-1G	Descriptive Geometry	3				3	LAB	1/17/2023	5/16/2023	8
0000907	Sanchez, Luis	CAD-102-1G	Descriptive Geometry	2				3	LEC	1/17/2023	5/16/2023	8
0000907	Sanchez, Luis	EGR-110-1G		0					X-listed			3
0000907	Sanchez, Luis	CAD-104-1L	Assembly Drawings		3		\$ 3,444.00	3	LAB	1/18/2023	5/15/2023	16
0000907	Sanchez, Luis	CAD-104-1L	Assembly Drawings		2		\$ 2,296.00	3	LEC	1/18/2023	5/15/2023	16
0000907	Sanchez, Luis		Program Chair			2	\$ 2,296.00					
				15	5	2	\$ 8,036.00					
0000731	Seo, Kymberly	BIO-100-NR	Introducing Biology	3				3	LEC	1/17/2023	5/18/2023	21

### 2023 Spring Overall Overload Report

Faculty ID	Person Full Name	Section Name	Section Title	ECH	Overload Classes	Additional Overload	Assignment Paid Amount	Section Minimum Credits	Assignment Instructional Method	Section Start Date	Section End Date	Section Active Student Count
0000731	Seo, Kymberly	BIO-100-NR1	Introducing Biology	3				3	LEC	1/17/2023	5/18/2023	19
0000731	Seo, Kymberly	BIO-204-NR	Anatomy & Physiology II	3				4	LEC	1/17/2023	5/18/2023	16
0000731	Seo, Kymberly		BIO - Lab Instr.	6	9.13		\$ 10,946.87		OVL	2/1/2023	6/15/2023	
0000731	Seo, Kymberly		Lab Prep			2	\$ 2,398.00		OVL	2/1/2023	6/15/2023	
				<b>15</b>	<b>9.13</b>	<b>2</b>	<b>\$ 13,344.87</b>					
0002668	Sedaie, Behrooz	ECO-101-1E	Principles of Economics I	3				3	LEC	1/18/2023	5/17/2023	28
0002668	Sedaie, Behrooz	ECO-101-2E	Principles of Economics I	3				3	LEC	1/18/2023	5/17/2023	19
0002668	Sedaie, Behrooz	ECO-101-3F	Principles of Economics I	3				3	LEC	1/18/2023	5/15/2023	10
0002668	Sedaie, Behrooz	ECO-101-42	Principles of Economics I	3				3	LEC	1/17/2023	5/16/2023	14
0002668	Sedaie, Behrooz	ECO-102-1C	Principles of Economics II	3				3	LEC	1/17/2023	5/16/2023	23
				<b>15</b>								
0197678	Skurski, Katherine	NUR-220-B1	NUR Care of Complex Patients	1.66				7	LEC	1/17/2023	4/13/2023	5
0197678	Skurski, Katherine	NUR-220-B2	NUR Care of Complex Patients	1.67				7	LEC	1/17/2023	4/13/2023	6
0197678	Skurski, Katherine	NUR-220-B3	NUR Care of Complex Patients	0.67	1		\$ 1,199.00	7	LEC	1/17/2023	4/13/2023	6
0197678	Skurski, Katherine	NUR-220-A1	NUR Care of Complex Patients	5.5				7	CLN	1/23/2023	4/10/2023	5
0197678	Skurski, Katherine	NUR-220-A3	NUR Care of Complex Patients	5.5				7	CLN	1/20/2023	4/14/2023	5
				<b>15</b>	<b>1</b>		<b>\$ 1,199.00</b>					
0003089	Sleeth, Bradley	GEL-101-1B	Physical Geology	4				4	LAB	1/17/2023	5/16/2023	18
0003089	Sleeth, Bradley	GEL-101-1B	Physical Geology	2				4	LEC	1/17/2023	5/16/2023	18
0003089	Sleeth, Bradley	GEL-101-NR	Physical Geology	4				4	LAB	2/6/2023	5/18/2023	34
0003089	Sleeth, Bradley	GEL-101-NR	Physical Geology	2				4	LEC	2/6/2023	5/18/2023	27
0003089	Sleeth, Bradley	PHS-101-3F	Astronomy	3				3	LEC	1/17/2023	5/16/2023	29
0003089	Sleeth, Bradley	PHS-101-NR	Astronomy		3		\$ 3,306.00	3	LEC	1/17/2023	5/18/2023	28
0003089	Sleeth, Bradley	PHS-101-NR1	Astronomy		3		\$ 3,306.00	3	LEC	2/6/2023	5/18/2023	30
0003089	Sleeth, Bradley		Lab Prep			2	\$ 2,204.00		OVL	2/16/2023	5/18/2023	
0003089	Sleeth, Bradley		Special Project Mentoring New Fac			1	\$ 1,102.00		OVL	2/1/2023	5/18/2023	
0003089	Sleeth, Bradley		Special Project IGEN Liason Role			4.54	\$ 5,003.08		OVL	2/1/2023	5/18/2023	
				<b>15</b>	<b>6</b>	<b>7.54</b>	<b>\$ 14,921.08</b>					
0000939	Sonnier, Celeste	ENG-088-CR6	Basic Composition	3				3	LEC	1/18/2023	5/17/2023	10
0000939	Sonnier, Celeste	ENG-101-4E	Rhetoric I	3				3	LEC	1/23/2023	5/17/2023	24
0000939	Sonnier, Celeste	ENG-101-CR6	Rhetoric I	3				3	LEC	1/18/2023	5/15/2023	10
0000939	Sonnier, Celeste	ENG-101-SA6	Rhetoric I	0				3	LEC	1/18/2023	5/15/2023	4
0000939	Sonnier, Celeste	ENG-102-NR1	Rhetoric II	3				3	LEC	1/17/2023	5/18/2023	25
0000939	Sonnier, Celeste		Special Project			2	\$ 2,296.00		OVL	2/22/2023	5/18/2023	
				<b>12</b>		<b>2</b>	<b>\$ 2,296.00</b>					
0000943	Spaniol, Scott	MAT-105-NR	College Algebra		4		\$ 4,592.00	4	LEC	1/17/2023	5/18/2023	32
0000943	Spaniol, Scott	MAT-141-H1	Statistics	4				4	LEC	1/17/2023	5/16/2023	29
0000943	Spaniol, Scott	MAT-141-H2	Statistics	4				4	LEC	1/17/2023	5/18/2023	29
0000943	Spaniol, Scott	MAT-141-H3	Statistics	2	2		\$ 2,296.00	4	LEC	1/17/2023	5/16/2023	15
0000943	Spaniol, Scott	MAT-201-NR	Calculus I	5				5	LEC	1/17/2023	5/18/2023	20
0000943	Spaniol, Scott		Deptarment Chair		4		\$ 4,592.00					
				<b>15</b>	<b>10</b>		<b>\$ 11,480.00</b>					
0160304	Stanukinas, Melissa	BIO-102-3F	Introduction to Biology		3		\$ 3,306.00	4	LAB	1/18/2023	5/15/2023	22
0160304	Stanukinas, Melissa	BIO-102-3F	Introduction to Biology	3				4	LEC	1/18/2023	5/15/2023	22
0160304	Stanukinas, Melissa	BIO-110-H1	Biology: a Cellular Approach	4				5	LEC	1/18/2023	5/17/2023	20
0160304	Stanukinas, Melissa	BIO-110-H1	Biology: a Cellular Approach	3				5	LAB	1/18/2023	5/17/2023	20
0160304	Stanukinas, Melissa	BIO-150-NR	Heredity & Society	3				3	LEC	1/17/2023	5/18/2023	19
0160304	Stanukinas, Melissa		Lab Prep	2					OVL	2/1/2023	5/18/2023	
				<b>15</b>	<b>3</b>	<b>0</b>	<b>\$ 3,306.00</b>					
0000761	Styer, Audrey	CPS-111-H1	Business Computer Systems	3				3	LAB	1/17/2023	5/16/2023	20
0000761	Styer, Audrey	CPS-111-H1	Business Computer Systems	2				3	LEC	1/17/2023	5/16/2023	20

### 2023 Spring Overall Overload Report

Faculty ID	Person Full Name	Section Name	Section Title	ECH	Overload Classes	Additional Overload	Assignment Paid Amount	Section Minimum Credits	Assignment Instructional Method	Section Start Date	Section End Date	Section Active Student Count
0000761	Styer, Audrey	CPS-111-H2	Business Computer Systems	3				3	LAB	1/17/2023	5/16/2023	20
0000761	Styer, Audrey	CPS-111-H2	Business Computer Systems	2				3	LEC	1/17/2023	5/16/2023	20
0000761	Styer, Audrey	CPS-111-NR	Business Computer Systems	3				3	LAB	1/17/2023	5/18/2023	17
0000761	Styer, Audrey	CPS-111-NR	Business Computer Systems	2				3	LEC	1/17/2023	5/18/2023	17
0000761	Styer, Audrey	CPS-111-NR3	Business Computer Systems		3		\$ 3,597.00	3	LAB	3/13/2023	5/18/2023	23
0000761	Styer, Audrey	CPS-111-NR3	Business Computer Systems		2		\$ 2,398.00	3	LEC	3/13/2023	5/18/2023	23
				15	5		\$ 5,995.00					
0000897	Sykora, Donald	ATM-102-1G	Fuel Sys and Emission Controls	3				3	LAB	1/18/2023	5/17/2023	12
0000897	Sykora, Donald	ATM-102-1G	Fuel Sys and Emission Controls	2				3	LEC	1/18/2023	5/17/2023	12
0000897	Sykora, Donald	ATM-120-1C	Intro to Automotive Tech	2	3		\$ 3,444.00	3	LEC/LAB	1/18/2023	5/17/2023	15
0000897	Sykora, Donald	ATM-202-1C	Automotive Electrical Systems	6				4	LAB	1/17/2023	5/18/2023	16
0000897	Sykora, Donald	ATM-202-1C	Automotive Electrical Systems	2				4	LEC	1/17/2023	5/18/2023	16
0000897	Sykora, Donald		Program Chair			2	\$ 2,296.00		OVL	2/1/2023	6/15/2023	
0000897	Sykora, Donald		Special Project			1	\$ 1,148.00		OVL	2/22/2023	6/15/2023	
				15	3	3	\$ 6,888.00					
0005802	Thompson, Juhelia	PSY-101-7G	Intro to Psychology	3				3	LEC	1/18/2023	5/17/2023	32
0005802	Thompson, Juhelia	PSY-101-9H	Intro to Psychology	3				3	LEC	1/18/2023	5/15/2023	17
0005802	Thompson, Juhelia	PSY-101-NR	Intro to Psychology	3				3	LEC	1/17/2023	5/18/2023	31
0005802	Thompson, Juhelia	PSY-101-NR1	Intro to Psychology	3				3	LEC	1/30/2023	5/18/2023	32
0005802	Thompson, Juhelia	PSY-101-NR2	Intro to Psychology	3				3	LEC	2/6/2023	5/18/2023	32
0005802	Thompson, Juhelia	PSY-215-NR	Life Span: Survey of Human Dev		3		\$ 3,306.00	3	LEC	1/17/2023	5/18/2023	34
				15	3		\$ 3,306.00					
0194864	Tomchek, Ryan	MAT-096-CR1	General Education Math Support	2				2	LEC	2/7/2023	5/18/2023	6
0194864	Tomchek, Ryan	MAT-096-CR2	General Education Math Support	2				2	LEC	1/17/2023	5/16/2023	7
0194864	Tomchek, Ryan	MAT-102-CR1	General Education Mathematics	4				4	LEC	2/6/2023	5/17/2023	6
0194864	Tomchek, Ryan	MAT-102-CR2	General Education Mathematics	4				4	LEC	1/17/2023	5/15/2023	7
0194864	Tomchek, Ryan	MAT-110-NR	College Trig	3				3	LEC	1/17/2023	5/18/2023	26
0194864	Tomchek, Ryan	MAT-201-NR	Calculus I			2.65	\$ 2,920.30	5	LEC	1/17/2023	3/17/2023	20
0194864	Tomchek, Ryan		Special Project			2	\$ 2,204.00		OVL	2/22/2023	5/18/2023	
				15		4.65	\$ 5,124.30					
0000868	Walley, Cynthia	ATM-253-1G	Successful Career & Life Stra	0				2	LEC	1/18/2023	5/17/2023	4
0000868	Walley, Cynthia	BUS-253-1G	Successful Career & Life Stra		2		\$ 2,296.00	2	LEC	1/18/2023	5/17/2023	6
0000868	Walley, Cynthia	CAD-253-1G	Successful Career & Life Stra	0				2	LEC	1/18/2023	5/17/2023	1
0000868	Walley, Cynthia	CIS-253-1G	Successful Career & Life Stra	0				2	LEC	1/18/2023	5/17/2023	5
0000868	Walley, Cynthia	HVA-253-1G	Successful Career & Life Stra	0				2	LEC	1/18/2023	5/17/2023	1
0000868	Walley, Cynthia	ATM-253-2L	Successful Career & Life Stra	0				2	LEC	1/23/2023	5/15/2023	1
0000868	Walley, Cynthia	BUS-253-2L	Successful Career & Life Stra		2		\$ 2,296.00	2	LEC	1/23/2023	5/15/2023	7
0000868	Walley, Cynthia	CAD-253-2L	Successful Career & Life Stra	0				2	LEC	1/23/2023	5/15/2023	4
0000868	Walley, Cynthia	CIS-253-2L	Successful Career & Life Stra	0				2	LEC	1/23/2023	5/15/2023	4
0000868	Walley, Cynthia	HVA-253-2L	Successful Career & Life Stra	0				2	LEC	1/23/2023	5/15/2023	1
0000868	Walley, Cynthia	CIS-121-NR	Data Base Management	3				3	LAB	1/17/2023	5/18/2023	15
0000868	Walley, Cynthia	CIS-121-NR	Data Base Management	2				3	LEC	1/17/2023	5/18/2023	15
0000868	Walley, Cynthia	CPS-101-NR	Informational Technology		2		\$ 2,296.00	2	LEC	1/17/2023	5/18/2023	19
0000868	Walley, Cynthia	CPS-111-H4	Business Computer Systems	3				3	LAB	1/18/2023	5/17/2023	18
0000868	Walley, Cynthia	CPS-111-H4	Business Computer Systems	2				3	LEC	1/18/2023	5/17/2023	18
0000868	Walley, Cynthia	CPS-111-NR1	Business Computer Systems	3				3	LAB	1/17/2023	5/18/2023	22
0000868	Walley, Cynthia	CPS-111-NR1	Business Computer Systems	2				3	LEC	1/17/2023	5/18/2023	22
0000868	Walley, Cynthia		Program Chair			2	\$ 2,296.00		OVL	2/1/2023	5/18/2023	
				15	6	2	\$ 9,184.00					
0122566	Watkins, Meredith	NUR-119-A1	Nursing Care of Adults	1				4	LEC	1/17/2023	3/10/2023	7
0122566	Watkins, Meredith	NUR-119-A2	Nursing Care of Adults	1				4	LEC	1/17/2023	3/9/2023	5

### 2023 Spring Overall Overload Report

Faculty ID	Person Full Name	Section Name	Section Title	ECH	Overload Classes	Additional Overload	Assignment Paid Amount	Section Minimum Credits	Assignment Instructional Method	Section Start Date	Section End Date	Section Active Student Count
0122566	Watkins, Meredith	NUR-119-A3	Nursing Care of Adults	1				4	LEC	1/17/2023	3/9/2023	7
0122566	Watkins, Meredith	NUR-119-B1	Nursing Care of Adults	1.5				4	LEC	1/17/2023	3/11/2023	6
0122566	Watkins, Meredith	NUR-119-B2	Nursing Care of Adults	1.5				4	LEC	1/17/2023	3/10/2023	5
0122566	Watkins, Meredith	NUR-119-A2	Nursing Care of Adults	3					CLN	1/18/2023	3/8/2023	
0122566	Watkins, Meredith	NUR-119-A3	Nursing Care of Adults	3					CLN	1/18/2023	3/8/2023	
0122566	Watkins, Meredith	NUR-119-B2	Nursing Care of Adults	3					CLN	1/20/2023	3/10/2023	
0122566	Watkins, Meredith		Special Project - NUR Lead Instr.		0.90		\$ 991.80		OVL	3/16/2023	5/18/2023	
				<b>15</b>	<b>0.90</b>		<b>\$ 991.80</b>					
0000736	Wood, Robert	PSY-101-2C	Intro to Psychology	3				3	LEC	1/17/2023	5/16/2023	33
0000736	Wood, Robert	PSY-101-3E	Intro to Psychology	3				3	LEC	1/17/2023	5/16/2023	33
0000736	Wood, Robert	PSY-101-5D	Intro to Psychology	3				3	LEC	1/18/2023	5/15/2023	31
0000736	Wood, Robert	PSY-202-1F	Abnormal Psychology	3				3	LEC	1/18/2023	5/15/2023	28
0000736	Wood, Robert	PSY-215-2H	Life Span: Survey of Human Dev	3				3	LEC	1/18/2023	5/15/2023	31
				<b>15</b>								
0200289	Young, Amanda	WEL-101-EC	Welding and Cutting Safety	1				1	LEC/LAB	1/31/2023	5/19/2023	7
0200289	Young, Amanda	WEL-101-NR	Basic Arc Welding/Cutting I	1				1	LEC/LAB	1/23/2023	3/7/2023	9
0200289	Young, Amanda	WEL-102-1G	Introduction to Welding Pro	4				3	LEC/LAB	1/24/2023	5/16/2023	4
0200289	Young, Amanda	WEL-111-1B	Basic Arc Welding/Cutting I	4				3	LEC/LAB	1/24/2023	3/7/2023	7
0200289	Young, Amanda	WEL-111-EC	Basic Arc Welding/Cutting I	4				3	LEC/LAB	1/31/2023	5/18/2023	7
0200289	Young, Amanda	WEL-112-1B	Basic Arc Welding/Cutting II		4		\$ 4,408.00	3	LEC/LAB	3/28/2023	5/18/2023	4
0200289	Young, Amanda		Program Chair	1		1	\$ 1,102.00					
				<b>15</b>	<b>4</b>	<b>1</b>	<b>\$ 5,510.00</b>					
0170839	Young, Cynthia	NUR-115-B1	Obstetrics and Pediatric Nur.	1.85				5	CLN	4/17/2023	5/8/2023	6
0170839	Young, Cynthia	NUR-115-B2	Obstetrics and Pediatric Nur.	1.85				5	CLN	4/19/2023	5/10/2023	6
0170839	Young, Cynthia	NUR-119-A1	Nursing Care of Adults	2.75				4	CLN	1/20/2023	3/10/2023	7
0170839	Young, Cynthia	NUR-220-B1	NUR Care of Complex Patients	5.50				7	CLN	1/18/2023	4/12/2023	5
0170839	Young, Cynthia	NUR-224-B1	Transition to RN Practice	1				3	LEC	1/17/2023	5/9/2023	5
0170839	Young, Cynthia	NUR-224-B2	Transition to RN Practice	1				3	LEC	1/17/2023	5/9/2023	6
0170839	Young, Cynthia	NUR-224-B3	Transition to RN Practice	1				3	LEC	1/17/2023	5/9/2023	6
				<b>14.95</b>								
0000813	Zukauskas, Karolis	ENG-088-CR3	Basic Composition	3				3	LEC	1/17/2023	5/16/2023	10
0000813	Zukauskas, Karolis	ENG-101-2C	Rhetoric I	3				3	LEC	1/17/2023	5/18/2023	21
0000813	Zukauskas, Karolis	ENG-101-CR3	Rhetoric I	3				3	LEC	1/17/2023	5/16/2023	10
0000813	Zukauskas, Karolis	ENG-101-SA3	Rhetoric I					3	X-listed	1/17/2023	5/16/2023	7
0000813	Zukauskas, Karolis	ENG-102-NR3	Rhetoric II	3				3	LEC	1/17/2023	5/18/2023	22
0000813	Zukauskas, Karolis	HUM-153-NR	Survey of Film History		3		\$ 3,597.00	3	LEC	1/17/2023	5/18/2023	31
				<b>12</b>	<b>3</b>		<b>\$ 3,597.00</b>					
							<b>\$ 384,074.10</b>	<b>Total</b>				

**MORTON COLLEGE BOARD OF TRUSTEES  
REQUEST FOR BOARD ACTION**

**PROPOSED ACTION:** THE BOARD APPROVES THE ADDENDUM TO THE ADJUNCT FACULTY ASSIGNMENT/EMPLOYMENT REPORT FOR THE SPRING 2023 SEMESTER AT THE TOTAL OF \$555,447.60 AS SUBMITTED, PENDING ADDITIONAL CLASS CANCELLATIONS AND/OR ADDITIONS.

**RATIONALE:** [Required by Board policy 2.3, the Board-Union Agreement, and Chapter 110, Act 85, Section 3-26 of the *Illinois Compiled Statutes*]

<b>COST ANALYSIS:</b>	\$565,441.78	Approved in the February Board Meeting
	<u>\$9,994.18</u>	To be approved in the May Board Meeting
	\$555,447.60	Overall Adjunct Faculty Report for Spring 2023

**ATTACHMENT:** ADDENDUM – Adjunct Faculty Assignment/Employment Report – Spring 2023

### 2023 Spring Adjunct Stipend Report

Faculty ID	Person Full Name	Section Name	Section Title	Enrollment	Faculty Assignment Load	Assignment Paid Amount	Section Minimum Credits	Assignment Instructional Method	Section Start Date	Section End Date
0215743	Barber, Landon	SOC-100-5E	Intro to Sociology	26	3	\$2,822.13	3	LEC	1/17/2023	5/16/2023
0212243	Batie-Howard, Denise	NUR-105-EC	Basic Nursing Assistant Training	16	2	\$1,881.42	7	LAB	1/21/2023	4/1/2023
0003082	Bondlow, Fred	BUS-203-12	Intermediate Accounting II	7	3	\$3,233.94	3	LEC	1/19/2023	5/18/2023
0210193	Booe, Laura	NUR-105-A1	Basic Nursing Assistant Training	7	3	\$2,822.13	7	CLN	4/6/2023	4/27/2023
0204227	Bostic, Josephine	NUR-105-EC	Basic Nursing Assistant Training	16	3	\$2,939.79	7	CLN	4/15/2023	5/6/2023
0000915	Bulat, Cheryl	ECE-100-NR	Early Child Growth & Development	20	3	\$3,444.00	3	LEC	1/17/2023	5/18/2023
0000915	Bulat, Cheryl	ECE-101-NR	Observ & Assessment / Children	7	3	\$3,444.00	3	LEC	1/17/2023	5/18/2023
0000915	Bulat, Cheryl	ECE-105-NR	Health & Nutrition for Child	10	3	\$3,444.00	3	LEC	1/17/2023	5/18/2023
0003095	Burns, David	CSS-100-H1	College Study Seminar	8	3	\$3,397.65	3	LEC	1/18/2023	5/15/2023
0003095	Burns, David	HUM-154-1F	Latin American Culture	30	3	\$3,397.65	3	LEC	1/17/2023	5/16/2023
0003095	Burns, David	HUM-154-4H	Latin American Culture	17	3	\$3,397.65	3	LEC	1/17/2023	5/18/2023
0191822	Buzruk, Anupama	BUS-101-12	Financial Accounting	12	3	\$3,077.10	3	LEC	1/17/2023	5/16/2023
0156441	Campbell, Dana	CHM-100-31	Fundamentals of Chemistry	10	6	\$6,467.88	4	LEC/LAB	1/17/2023	5/18/2023
0156441	Campbell, Dana	CHM-105-21	General Chemistry I	11	7	\$7,545.86	5	LEC/LAB	1/18/2023	5/17/2023
0184815	Chiappetta, Joseph	EMT-101-21	Emergency Medical Technician	2	9	\$8,466.39	9	LEC	1/17/2023	5/18/2023
0003192	Cisneros, Sharon	BUS-111-NR	Principles of Business	29	3	\$3,233.94	3	LEC	1/17/2023	5/18/2023
0215382	Coccoaro, Peter	ATM-104-11	Automotive Brakes	10	5	\$4,507.50	3	LEC/LAB	1/17/2023	5/18/2023
0193047	Collins, Lorita	NUR-105-EC	Basic Nursing Assistant Training	16	3	\$2,939.79	7	CLN	4/16/2023	5/7/2023
0007800	Corral, Iris	ECE-110-NR	Intro to Early Childhood Ed	10	3	\$3,233.94	3	LEC	1/17/2023	5/18/2023
0007800	Corral, Iris	ECE-210-NR	Early Childhood Administration	10	3	\$3,233.94	3	LEC	1/17/2023	5/18/2023
0187385	Cortinas-Fouilloux, Gustavo	MUS-100-1C	Music Appreciation	13	3	\$2,822.13	3	LEC	1/18/2023	5/17/2023
0187385	Cortinas-Fouilloux, Gustavo	MUS-100-2E	Music Appreciation	17	3	\$2,822.13	3	LEC	1/18/2023	5/15/2023
0187385	Cortinas-Fouilloux, Gustavo	MUS-100-72	Music Appreciation	6	3	\$2,822.13	3	LEC	1/30/2023	5/15/2023
0002933	Craig, Marilyn	SPE-101-8B	Principles of Public Speaking	8	3	\$2,892.69	3	LEC	1/21/2023	5/13/2023
0204185	DeDore, Sherie	PLS-102-11	Fundamental Legal Documents	7	3	\$2,704.50	3	LEC	1/17/2023	5/16/2023
0182919	Denson, Ryan	EMT-101-11	Emergency Medical Technician	4	9	\$9,231.30	9	LEC	1/17/2023	5/18/2023
0160009	Dillinger, Benjamin	MUS-106-1F	Trends Modern American Music	12	3	\$3,077.10	3	LEC	1/17/2023	5/16/2023
0160009	Dillinger, Benjamin	MUS-106-NR	Trends Modern American Music	25	3	\$3,077.10	3	LEC	1/17/2023	5/18/2023
0160009	Dillinger, Benjamin	MUS-108-1E	World Music Survey	25	3	\$3,077.10	3	LEC	1/17/2023	5/16/2023
0160009	Dillinger, Benjamin	MUS-138-1R	Private Applied Strings Major	1	0	\$0.00	2	LEC	1/20/2023	5/18/2023
0160009	Dillinger, Benjamin	MUS-139-1R	Private Applied Strings Non-Major	1	0	\$0.00	1	LEC	1/20/2023	5/18/2023
0049119	Dominguez, Gerardo	CAD-107-1L	20/20 Kitchen Design	7	5	\$4,507.50	3	LEC/LAB	1/20/2023	5/12/2023
0003185	Drew, John	CPS-111-EC	Business Computer Systems	5	5	\$5,389.90	3	LEC/LAB	2/2/2023	5/18/2023
0205289	Dussman, Luke	PLS-104-11	Legal Research	6	3	\$3,088.65	3	LEC	1/18/2023	5/17/2023
0003181	Dutt, Eric	ENG-101-92	Rhetoric I	7	3	\$3,233.94	3	LEC	1/25/2023	5/17/2023
0003181	Dutt, Eric	ENG-102-N2	Rhetoric II	11	3	\$3,233.94	3	LEC	1/19/2023	5/18/2023
0006121	Ebersold, Robert	BUS-111-1E	Principles of Business	15	3	\$2,822.13	3	LEC	1/18/2023	5/15/2023
0003179	Eshafi, Nouri	ECE-202-8B	Math for Early Childhood	8	3	\$3,314.76	3	LEC	1/21/2023	5/13/2023
0003210	Farina, Peter	BIO-203-1B	Anatomy & Physiology I	20	3	\$3,233.94	4	LEC	1/17/2023	5/18/2023
0003210	Farina, Peter	BIO-203-2E	Anatomy & Physiology I	20	3	\$3,233.94	4	LEC	1/17/2023	5/16/2023



### 2023 Spring Adjunct Stipend Report

Faculty ID	Person Full Name	Section Name	Section Title	Enrollment	Faculty Assignment Load	Assignment Paid Amount	Section Minimum Credits	Assignment Instructional Method	Section Start Date	Section End Date
0003210	Farina, Peter	BIO-212-5F	Microbiology	18	6	\$6,467.88	4	LEC/LAB	1/17/2023	5/18/2023
0003212	Farnsworth, Dan	HVA-120-21	Basic Sheet Metal Fabrication	5	4	\$3,945.88	3	LEC/LAB	1/18/2023	5/17/2023
0003212	Farnsworth, Dan	HVA-120-31	Basic Sheet Metal Fabrication	5	4	\$3,945.88	3	LEC/LAB	1/17/2023	5/16/2023
0162452	Foltz, Chris	FIR-100-EC	Principles of Emergency Servic	4	3	\$3,233.94	3	LEC	1/30/2023	5/15/2023
0162452	Foltz, Chris	FIR-170-H1	Principles of Fire and Emergen	7	3	\$3,233.94	3	LEC	1/23/2023	5/15/2023
0162452	Foltz, Chris	FIR-230-H1	Fire Protection Systems	7	3	\$3,233.94	3	LEC	1/17/2023	5/16/2023
0162452	Foltz, Chris		Special Project			\$3,233.94			2/1/2023	5/18/2023
0000938	Gan, Xiaoling	CIS-144-NR	Intro to Python	12	5	\$5,128.50	3	LEC/LAB	1/17/2023	5/18/2023
0000938	Gan, Xiaoling	CIS-170-NR	Introduction to Java	10	5	\$5,128.50	3	LEC/LAB	1/17/2023	5/18/2023
0156018	Glover, Brian	CAD-241-15	Autocad Productivity	9	5	\$5,193.80	3	LEC/LAB	1/17/2023	5/18/2023
0003110	Halm, James	SOC-100-32	Intro to Sociology	11	3	\$3,397.65	3	LEC	1/17/2023	5/16/2023
0003110	Halm, James	SOC-101-1H	The Family	12	3	\$3,397.65	3	LEC	1/17/2023	5/18/2023
0003118	Hayward, James	CPS-122-NR	Multimedia Applications	5	5	\$4,899.65	3	LEC/LAB	1/23/2023	5/17/2023
0000841	Herrera, Michelle	CSS-100-EC	College Study Seminar	12	3	\$2,939.79	3	LEC	1/31/2023	5/16/2023
0003136	Jenkins, Anthony	BIO-102-1B	Introduction to Biology	18	6	\$6,795.30	4	LEC/LAB	1/18/2023	5/15/2023
0106675	Khalifeh, Khalaf	BIO-102-6H	Introduction to Biology	20	6	\$6,465.72	4	LEC/LAB	1/23/2023	5/15/2023
0106675	Khalifeh, Khalaf	BIO-203-9F	Anatomy & Physiology I	20	3	\$3,232.86	4	LEC	1/23/2023	5/15/2023
0200721	Kilheeneey, Heather	CHM-100-4B	Fundamentals of Chemistry	6	6	\$5,879.58	4	LEC/LAB	1/18/2023	5/15/2023
0210208	Kloss, Robert	ENG-088-2C	Basic Composition	10	3	\$2,822.13	3	LEC	1/18/2023	5/17/2023
0210208	Kloss, Robert	ENG-101-2B	Basic Composition	13	3	\$2,822.13	3	LEC	1/25/2023	5/15/2023
0210208	Kloss, Robert	ENG-102-8B	Rhetoric II	10	3	\$2,822.13	3	LEC	1/21/2023	5/13/2023
0107914	Labno, David	MAT-141-H1	Statistics	22	2.12	\$2,091.32	4	LEC	1/17/2023	3/17/2023
0107914	Labno, David	MAT-141-H2	Statistics	30	2.12	\$2,091.32	4	LEC	1/17/2023	3/17/2023
0218000	Lambert, Thera	BUS-111-EC	Principles of Business	8	3	\$2,822.13	3	LEC	1/31/2023	5/18/2023
0003171	Lasorella, Dalanina	CPS-111-H5	Business Computer Systems	8	5	\$5,524.60	3	LEC/LAB	1/19/2023	5/18/2023
0003176	Leven, Robert	BIO-204-53	Anatomy & Physiology II	14	3	\$3,397.65	4	LEC	1/18/2023	5/17/2023
0003176	Leven, Robert	BIO-203-31	Anatomy & Physiology I	16	1.02	\$1,155.20	4	LEC	4/11/2023	5/18/2023
0190139	Li, Jiarong	MAT-102-42	General Education Mathematics	10	4	\$3,919.72	4	LEC	2/7/2023	5/16/2023
0002037	LoPresti, Joseph	ART-103-22	Drawing I	6	6	\$6,795.30	3	LAB	1/17/2023	5/18/2023
0002037	LoPresti, Joseph	ART-120-NR1	Art Appreciation	9	3	\$3,397.65	3	LEC	1/30/2023	5/18/2023
0027824	Lorgus, Richard	BUS-106-1F	Principles of Finance	17	3	\$3,233.94	3	LEC	1/17/2023	5/16/2023
0027824	Lorgus, Richard	BUS-106-22	Principles of Finance	8	3	\$3,233.94	3	LEC	1/18/2023	5/17/2023
0027824	Lorgus, Richard	BUS-201-12	Cost Accounting	7	3	\$3,233.94	3	LEC	1/23/2023	5/15/2023
0003100	Lyons, Kenneth	LAW-101-1B	Intro to Law Enforcement	16	3	\$3,233.94	3	LEC	1/17/2023	5/18/2023
0003100	Lyons, Kenneth	LAW-299-1C	Special Topics in Law Enforcement	12	3	\$3,233.94	3	LEC	1/17/2023	5/16/2023
0173996	Mallett, Klaudia	PSY-101-8B	Intro to Psychology	12	3	\$3,233.94	3	LEC	1/21/2023	5/13/2023
0173996	Mallett, Klaudia	PSY-215-8B	Life Span: Survey of Human Dev	9	3	\$3,233.94	3	LEC	1/21/2023	5/13/2023
0215013	Marcello, Frank	BUS-230-1E	Business Law and Contracts	11	3	\$2,964.99	3	LEC	1/21/2023	5/17/2023
0037631	Marquez, Carlos	CAD-227-1L	Solid Works Assemblies	6	5	\$4,932.35	3	LEC/LAB	1/17/2023	5/18/2023

### 2023 Spring Adjunct Stipend Report

Faculty ID	Person Full Name	Section Name	Section Title	Enrollment	Faculty Assignment Load	Assignment Paid Amount	Section Minimum Credits	Assignment Instructional Method	Section Start Date	Section End Date
0167581	Martinez Jr, Salvador	ENG-084-2E	Reading & Writing II	11	3	\$3,233.94	3	LEC	1/23/2023	5/17/2023
0167581	Martinez Jr, Salvador	ENG-088-CR1	Basic Composition	10	3	\$3,233.94	3	LEC	1/18/2023	5/15/2023
0167581	Martinez Jr, Salvador	ENG-101-CR1	Rhetoric I	10	3	\$3,233.94	3	LEC	1/18/2023	5/17/2023
0167581	Martinez Jr, Salvador	ENG-101-SA1	Rhetoric I	6	0	\$0.00	3	X-listed	1/18/2023	5/17/2023
0002885	Miculinic, Bonnie	HUM-150-52	Humanities Through the Arts	7	3	\$3,444.00	3	LEC	1/31/2023	5/16/2023
0210194	Miller, Joan	ENG-102-LF	Rhetoric II	24	3	\$2,822.13	3	LEC	1/18/2023	5/15/2023
0155712	Moreno, Benjamin	LAW-101-NR	Intro to Law Enforcement	13	3	\$3,397.65	3	LEC	1/17/2023	5/18/2023
0155712	Moreno, Benjamin	LAW-104-NR	Police Ops and Procedures I	12	3	\$3,397.65	3	LEC	1/17/2023	5/18/2023
0076708	Moreno, Berta	BUS-215-NR	Human Resources Management	7	3	\$3,077.10	3	LEC	1/17/2023	5/18/2023
0215429	Mort, Jaeda	THR-110-1C	Introduction to Theatre	9	3	\$2,822.13	3	LEC	1/18/2023	5/17/2023
0217469	Moy, Andrew	PHT-123-H1	Sys & Interventions I: Ortho	17	5	\$4,703.55	3	LEC/LAB	1/18/2023	5/17/2023
0000862	Napoletano, Elizabeth	CIS-116-13	Intro to HTML Coding	9	6	\$5,918.82	3	LEC/LAB	1/17/2023	5/16/2023
0215247	Niezgoda, Richard	BIO-203-5F	Anatomy & Pysiology I	20	3	\$2,964.99	3	LEC	1/17/2023	5/18/2023
0081992	O'Halloran, Denis	FIR-132-11	Tactics and Strategy I	7	3	\$3,077.10	3	LEC	2/1/2023	5/17/2023
0217880	Obradovic, Dragana	ENG-101-NR3	Rhetoric I	21	3	\$2,822.13	3	LEC	1/30/2023	5/18/2023
0215245	Owens, Norah	PSY-101-J2	Intro to Psychology	14	3	\$2,964.99	3	LEC	1/31/2023	5/16/2023
0215245	Owens, Norah	PSY-215-52	Life Span: Survey of Human Dev	13	3	\$2,964.99	3	LEC	1/18/2023	5/17/2023
0003160	Perusich, James	ENG-086-4L	Reading & Writing III	13	3	\$3,233.94	3	LEC	1/24/2023	5/16/2023
0003160	Perusich, James	ENG-088-72	Basic Composition	7	3	\$3,233.94	3	LEC	1/18/2023	5/17/2023
0003160	Perusich, James	ENG-088-8L	Basic Composition	7	3	\$3,233.94	3	LEC	1/23/2023	5/17/2023
0112754	Petrakaus, Zachary	CAD-203-15	Electronics Drafting	15	5	\$4,507.50	3	LEC/LAB	1/18/2023	5/15/2023
0112754	Petrauskas, Zachary	WEL-103-H1	Blueprints for Welders	7	4	\$3,606.00	3	LEC/LAB	1/18/2023	5/15/2023
0215004	Pillai, Minnu	NUR-105-A1	Basic Nursing Assistant Training	4	5	\$4,703.55	7	LEC	1/17/2023	5/16/2023
0215248	Pinto, Lincoln	BUS-102-32	Managerial Accounting	10	3	\$2,822.13	3	LEC	1/18/2023	5/17/2023
0215248	Pinto, Lincoln	BUS-130-NR	Quickbooks	6	2	\$1,881.42	2	LEC	3/29/2023	5/17/2023
0056934	Ramirez, Jennifer	ECE-100-1F	Early Child Growth & Development	11	3	\$2,822.13	3	LEC	1/18/2023	5/17/2023
0056934	Ramirez, Jennifer	ECE-100-EC	Early Child Growth & Development	11	3	\$2,822.13	3	LEC	1/30/2023	5/18/2023
0056934	Ramirez, Jennifer	ECE-207-8B	Creative Expression of Children	7	3	\$2,822.13	3	LEC	1/21/2023	5/13/2023
0003172	Ritz, Jim	LAW-209-H1	Introduction to Forensics	2	3	\$0.00	3	X-listed	1/25/2023	5/17/2023
0003172	Ritz, Jim	LAW-209-EC	Introduction to Forensics	17	3	\$3,233.94	3	LEC	2/1/2023	5/17/2023
0003172	Ritz, Jim	LAW-210-11	Cold Case Investigation	9	3	\$3,233.94	3	LEC	1/23/2023	5/15/2023
0000797	Ruiz, Ruben	OMT-102-NR	Keyboarding & Doc Formatting	7	3	\$3,233.94	2	LEC/LAB	1/23/2023	5/18/2023
0000797	Ruiz, Ruben	OMT-216-NR	Spreadsheet Software Fundament	9	1	\$1,077.98	1	LEC	1/24/2023	2/27/2023
0000797	Ruiz, Ruben	OMT-218-NR	Database Software Fundamentals	5	1	\$1,077.98	1	LEC	1/24/2023	2/27/2023
0003149	Sassetti, James	LAW-102-11	Intro to Criminology	8	3	\$3,233.94	3	LEC	1/18/2023	5/17/2023
0003149	Sassetti, James	LAW-105-11	Introduction to Corrections	8	3	\$3,233.94	3	LEC	2/2/2023	5/18/2023
0192448	Schmidt, Michael	ENG-101-3C	Rhetoric I	24	3	\$2,939.79	3	LEC	1/18/2023	5/17/2023
0192448	Schmidt, Michael	ENG-102-1B	Rhetoric II	20	3	\$2,939.79	3	LEC	1/17/2023	5/18/2023
0192448	Schmidt, Michael	ENG-102-6B	Rhetoric II	24	3	\$2,939.79	3	LEC	1/18/2023	5/15/2023



### 2023 Spring Adjunct Stipend Report

Faculty ID	Person Full Name	Section Name	Section Title	Enrollment	Faculty Assignment Load	Assignment Paid Amount	Section Minimum Credits	Assignment Instructional Method	Section Start Date	Section End Date
0189751	Selvaggio, Nicole	ENG-086-1B	Reading & Writing III	7	3	\$3,077.10	3	LEC	1/17/2023	5/18/2023
0189751	Selvaggio, Nicole	ENG-088-6E	Basic Composition	8	3	\$3,077.10	3	LEC	1/24/2023	5/16/2023
0189751	Selvaggio, Nicole	ENG-101-72	Rhetoric I	8	3	\$3,077.10	3	LEC	1/17/2023	5/16/2023
0194372	Skov, Erik	MUS-100-4B	Music Appreciation	13	3	\$3,077.10	3	LEC	1/31/2023	5/18/2023
0194372	Skov, Erik	MUS-100-5C	Music Appreciation	18	3	\$3,077.10	3	LEC	1/17/2023	5/16/2023
0194372	Skov, Erik	MUS-100-NR	Music Appreciation	29	3	\$3,077.10	3	LEC	1/17/2023	5/18/2023
0194372	Skov, Erik	MUS-135-1R	Private Applied Guitar Non-Major	1	0	\$0.00	1	LEC	1/20/2023	5/18/2023
0194372	Skov, Erik	MUS-164-1R	Private Applied Guitar Music Major	5	0	\$0.00	2	LEC	1/20/2023	5/18/2023
0003170	Smith, Duane	ATM-201-1C	Manual Trans and Transaxles	8	1	\$1,035.37	3	LEC/LAB	1/17/2023	2/7/2023
0161559	Sosa, Michelle	PHT-220-1H	Adv. Physical Therapy Technique	15	3	\$2,704.50	3	LEC	1/17/2023	5/17/2023
0184165	Stefanski, Eric	ART-120-NR2	Art Appreciation	15	3	\$3,077.10	3	LEC	2/13/2023	5/18/2023
0184165	Stefanski, Eric	HUM-150-42	Humanities Through the Arts	7	3	\$3,077.10	3	LEC	1/26/2023	5/18/2023
0215242	Stelmack, Zachary	BIO-102-2C	Introduction to Biology	21	6	\$5,929.98	4	LEC/LAB	1/17/2023	5/16/2023
0003141	Stevens, Jane	ART-115-8B	Photography I	6	6	\$6,467.88	3	LAB	1/21/2023	5/13/2023
0003141	Stevens, Jane	ART-116-8B	Photography II	3	0	\$0.00	3	X-listed	1/21/2023	5/13/2023
0003141	Stevens, Jane		Special Project - Skyway			\$2,274.54			4/17/2023	5/18/2023
0190101	Sulack, Alexandra	MUS-100-NR1	Music Appreciation	11	3	\$2,939.79	3	LEC	1/17/2023	5/18/2023
0003130	Sun, Yizhong	POL-201-12	US Natl Government	7	3	\$3,397.65	3	LEC	1/23/2023	5/15/2023
0189488	Swint, Ashley	BUS-107-1C	Principles of Marketing	11	3	\$3,077.10	3	LEC	1/18/2023	5/17/2023
0189488	Swint, Ashley	BUS-107-H1	Principles of Marketing	10	3	\$3,077.10	3	LEC	1/19/2023	5/18/2023
0156444	Talwar, Sundeep	PEH-103-4E	Nutrition	24	3	\$3,077.10	3	LEC	1/18/2023	5/18/2023
0156444	Talwar, Sundeep	PEH-103-5F	Nutrition	24	3	\$3,077.10	3	LEC	1/18/2023	5/15/2023
0156444	Talwar, Sundeep	PEH-103-NR3	Nutrition	11	3	\$3,077.10	3	LEC	2/1/2023	5/18/2023
0159232	Thelemaque, Cristina	BIO-203-31	Anatomy & Physiology I	20	2.5	\$2,835.17	4	LEC	1/17/2023	4/21/2023
0159232	Thelemaque, Cristina	BIO-203-4D	Anatomy & Physiology I	19	2.85	\$3,227.77	4	LEC	1/18/2023	4/21/2023
0159232	Thelemaque, Cristina	BIO-204-3E	Anatomy & Physiology II	9	2.5	\$2,835.17	4	LEC	1/18/2023	4/21/2023
0212567	Tomnitz, Allan	WEL-131-11	Gas Metal Arc Welding I	8	4	\$3,606.00	3	LEC/LAB	1/18/2023	3/8/2023
0212567	Tomnitz, Allan	WEL-132-11	Gas Metal Arc Welding II	5	4	\$3,606.00	3	LEC/LAB	3/27/2023	5/15/2023
0028667	Tracy, Colette	BUS-111-32	Principles of Business	10	3	\$2,822.13	3	LEC	1/18/2023	5/17/2023
0028667	Tracy, Colette	BUS-208-1F	Prin of Management	11	3	\$2,822.13	3	LEC	1/18/2023	5/15/2023
0160493	Traver, David	PHI-125-1C	World Religions in Global Contex	14	3	\$3,233.94	3	LEC	1/17/2023	5/16/2023
0160493	Traver, David	PHI-125-2E	World Religions in Global Contex	20	3	\$3,233.94	3	LEC	1/17/2023	5/16/2023
0160493	Traver, David	PHI-201-1F	Philosophy	9	3	\$3,233.94	3	LEC	1/31/2023	5/16/2023
0198069	Tsang, Yukto	BIO-102-4J	Introduction to Biology	17	6	\$6,177.30	4	LEC/LAB	1/20/2023	5/12/2023
0198069	Tsang, Yukto	BIO-204-3E	Anatomy & Physiology II	17	0.85	\$875.12	4	LEC	4/17/2023	5/18/2023
0198069	Tsang, Yukto	BIO-212-4L	Microbiology	17	6	\$6,177.30	4	LEC/LAB	1/17/2023	5/17/2023
0217584	Wengler, Jenna	ENG-101-8B	Rhetoric I	9	3	\$2,822.13	3	LEC	1/21/2023	5/13/2023
0003107	Vacek, Sarah	ECE-160-11	Curriculum Planning for Children	8	3	\$3,233.94	3	LEC	1/23/2023	5/15/2023
0003107	Vacek, Sarah	ECE-215-11	The First Three Years of Life	14	3	\$3,233.94	3	LEC	1/17/2023	5/16/2023

### 2023 Spring Adjunct Stipend Report

Faculty ID	Person Full Name	Section Name	Section Title	Enrollment	Faculty Assignment Load	Assignment Paid Amount	Section Minimum Credits	Assignment Instructional Method	Section Start Date	Section End Date
0209956	Viar, David	WEL-121-1L	Advanced SMAW/Cutting I	12	4	\$3,762.84	3	LEC/LAB	1/17/2023	3/7/2023
0209956	Viar, David	WEL-122-1L	Advanced SMAW/Cutting II	7	4	\$3,762.84	3	LEC/LAB	3/28/2023	5/16/2023
0152888	Voight, William	LAW-206-NR	Criminal Investigations	13	3	\$3,233.94	3	LEC	1/17/2023	5/18/2023
0152888	Voight, William	LAW-208-11	Police Organization and Admin	8	3	\$3,233.94	3	LEC	2/2/2023	5/18/2023
0163956	Wiehle, Michael	BUS-230-NR	Business Law and Contracts	10	3	\$3,077.10	3	LEC	1/17/2023	5/18/2023
0190102	Windham, Brandie	CSS-100-NR1	College Study Seminar	24	3	\$3,444.00	3	LEC	2/6/2023	5/18/2023
0190102	Windham, Brandie	MAT-102-2E	General Education Mathematics	16	4	\$4,592.00	4	LEC	1/17/2023	5/17/2023
0003086	Zick, Jennifer	ECE-115-NR	Family, School & Community	6	3	\$3,233.94	3	LEC	1/17/2023	5/18/2023
					<b>Total</b>	<b>\$555,447.60</b>				



Invoice Number: R10538  
Invoice Date: 4/30/2023  
Your Account Number: 1127  
Terms: Net 30

Bill To:

Morton College  
Dr. Stanley Fields,  
President  
3801 S. Central Avenue  
Cicero IL 60804

Quantity	Description	Price	Total
1	Comprehensive Visit-Team Expenses Team Visit Honorarium and expenses	\$10,804.82	\$10,804.82

**TOTAL INVOICE:** \$10,804.82

**\*\*\*NEW REMIT TO ADDRESS\*\*\***

**THE HIGHER LEARNING COMMISSION**  
**P.O. Box 735331**  
**Chicago, IL 60673-5331**

Wire/ACH Instructions:  
JP Morgan Chase Bank  
Higher Learning Commission  
Acct# 758154426  
ABA# 071000013

For Inquiries Contact Us At:  
[finance@hlcommission.org](mailto:finance@hlcommission.org)  
or  
312-881-8119

**PROPOSED ACTION:** THE BOARD APPROVES CONTINUED MEMBERSHIP IN THE ILLINOIS CONSORTIUM FOR INTERNATIONAL STUDIES AND PROGRAMS (ICISP) FOR FY 24 AT A COST OF \$900.

**RATIONALE:** [Required by Board Policy 2.10]

Illinois Consortium for International Studies and Programs membership is open to all Illinois public and private two-year Colleges. Membership allows the college to offer students the opportunity to study programs in several foreign countries (Austria, Costa Rica, England, France, Ireland & Spain). ICISP provides leadership in international education and cultural diversity throughout Illinois and contiguous states. It offers cost-effective programs, services, and opportunities for faculty and staff as well as students. Faculty and staff, for instance, participated in 2-week professional development exchanges.

**COST ANALYSIS:** Membership Fee \$900 – FY 24

**ATTACHMENTS:** INVOICE



# INVOICE

DATE: MAY 1, 2023

ICISP, c/o Karen Huber  
Heartland Community College  
1500 West Raab Road  
Normal, IL 61761-9446

Phone: (309)-268-8664 Fax (309)-268-7981  
E-mail: karen.huber@heartland.edu

TO Morton College  
Attention: Brandie Windham  
3801 Central Avenue  
Cicero, Illinois 60804

## DUE DATE

July 1, 2023

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
	ICISP Dues FY24	\$900	\$900
SUBTOTAL			\$900
CREDIT			
TOTAL DUE			\$900

Make all checks payable to *ICISP-Heartland Community College*  
**THANK YOU FOR YOUR BUSINESS!**

**MORTON COLLEGE BOARD OF TRUSTEES  
REQUEST FOR BOARD ACTION**

**PROPOSED ACTION:** THAT THE BOARD APPROVE CONTINUED INSTITUTIONAL MEMBERSHIP FROM THE AMERICAN LIBRARY ASSOCIATION FOR THE ANNUAL FEE OF \$870.00 (FY 24)

**RATIONALE**

ALA works to increase public awareness about the value of libraries, both academic and public, to our communities. Organizational members can take advantage of many ALA programs and events to help expand staff skills and services.

**COST ANALYSIS:**

Cost: \$ 870.00 includes annual membership and a seat on the following:

- Association of College and Research Libraries Committee,
- Leadership, Infrastructure and Futures Committee,
- Library Instruction Committee
- Rainbow Round Table

**ATTACHMENTS:**

Invoice



**Remittance Address:**  
American Library Association  
6499 Network Place  
Chicago, IL 60673-1649

# YOUR ALA RENEWAL INVOICE IS HERE!

**Member 0128125**

[Renew today - www.ala.org/renew](http://www.ala.org/renew)

Morton College Library Bldg B  
3801 S Central Ave  
Cicero, IL 60804-4300

Thank you for 6 years of ALA Membership!

**Your membership expires on April 30, 2023.  
Please consider renewing today.**

Page 1 of 1

03/16/2023

## MEMBERSHIP DETAIL

L3	Library Membership Basic Dues	\$500.00
ACRL	Association of College and Research Libraries	\$125.00
ACRL ARTS	Arts Section	\$0.00
ACRL CJCLS	Community and Junior College Libraries Section	\$0.00
ACRL CLS	College Libraries Section	\$0.00
ACRL IS	Instruction Section	\$0.00
CORE	Core: Leadership, Infrastructure, Futures	\$200.00
LIRT	Library Instruction Round Table	\$25.00
RRT	Rainbow Round Table	\$20.00

Member ID	Paid Through	Member Type	Total Amount Due
0128125	04/30/2023	MEDIUM LIBRARY	\$870.00

**MORTON COLLEGE BOARD OF TRUSTEES**  
**REQUEST FOR BOARD ACTION**

**PROPOSED ACTION:** THAT THE BOARD APPROVE CONTINUED INSTITUTIONAL MEMBERSHIP FROM THE CONSORTIUM OF NETWORK OF ILLINOIS LEARNING RESOURCES IN COMMUNITY COLLEGES (NILRC) FOR THE ANNUAL FEE OF \$1187 FOR FY 2024

**RATIONALE:**

[Required by Board Policy 2.10]

Morton College was a founding member of NILRC in 1973. NILRC has since grown to include 50 member colleges bound together by three mutual goals:

1. To strengthen the skills and knowledge of personnel;
2. To improve the cost effectiveness of member Learning Resources Centers; and
3. To exchange information.

Specifically, NILRC has saved Morton College money through group contracts on telecourses, cooperative purchases of non-print materials, group discounts with Baker and Taylor for books and more.

**COST ANALYSIS:**

\$1187 – FY 2024 Membership Fee

\$1130 – FY 2023 Membership Fee

\$1076 – FY 2022 Membership Fee

\$1025 - FY 2021 Membership Fee

\$1000 – FY 2020 Membership Fee

**ATTACHMENTS:**

None





**Network of Illinois Learning Resources in Community Colleges**

PO Box 5365

Buffalo Grove, IL 60089

262-287-8017

director@nilrc.org

www.nilrc.org

## INVOICE

**BILL TO**

Morton College

3801 S. Central Avenue

Cicero, IL 60650

**INVOICE #** 14124

**DATE** 07/01/2023

**DUE DATE** 07/31/2023

**TERMS** Net 30

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DESCRIPTION	AMOUNT
NILRC Annual Membership 7/1/2023-6/30/2024	1,187.00

BALANCE DUE

**\$1,187.00**

**PROPOSED ACTION:** THAT THE BOARD APPROVE CONTINUED MEMEBERSHIP IN THE ILLINOIS COMMUNITY COLLEGE ONLINE (ILCCO) FOR FY 23-24 AT A COST OF \$500.

**RATIONALE:** [Required by Board Policy 2.10]

Illinois Community Colleges Online (ILCCO) is a consortium of Illinois community colleges working together to provide leadership, facilitate collaboration and share resources in online and technology-enhanced education.

MEMBERSHIP BENEFITS INCLUDE:

- Network and collaborate with member colleges in providing leadership and support in developing and promoting high quality online education in Illinois.
- Numerous opportunities for online instructors and staff to participate in professional development at no additional cost.
- Increase efficient use of your college's resources through sharing high quality online courses and programs.

**COST ANALYSIS:** Membership Fee \$500 – FY 23-24

**ATTACHMENTS:** Invoice



*Lazaro Lopez, Ed.D.  
Chairman*

*Brian Durham, Ed.D.  
Executive Director*

**Illinois Community College Board**

# INVOICE

Nicholas Hryhorczuk  
Morton College  
3801 S. Central Avenue,  
Cicero IL 60804

DATE: May 5, 2023

The Illinois Community College Board is requesting payment of \$500.00 for Illinois Community College Online (ILCCO) membership fees.

DUE	DESCRIPTION	TERM	AMOUNT DUE
July 31, 2023	ILCCO Annual Membership Fee	7/1/2023 to 6/30/2024	\$500.00

The Illinois Community College Board's Employer Identification Number is 33-1000-747. Its tax-exempt number is E9988477106.

Remit payment to:

Illinois Community College Board  
ATTN: Jeff Newell, Deputy Director for Strategic Initiatives  
401 East Capitol Avenue  
Springfield IL 62701-1711  
jeff.newell@illinois.gov  
(217) 558-2066

## **MORTON COLLEGE BOARD OF TRUSTEES REQUEST FOR BOARD ACTION**

**PROPOSED ACTION:** THAT THE BOARD APPROVE THE CONTINUED ILLINOIS GREEN ECONOMY NETWORK (IGEN) FY24 ANNUAL MEMBERSHIP FOR AN ANNUAL FEE OF \$10,000, AS SUBMITTED.

**RATIONALE:** [Required by Board Policy 2.10]

Benefits of IGEN membership include:

- \$5,000 for activities, programs, and projects for education and training in energy efficiency and/or renewable energy (subject to approval by the IGEN administrative team)
- Eligible for additional funding for activities, programs, and projects for education and training in energy efficiency and/or renewable energy (competitive process, subject to criteria and evaluation, and based on budget limitations and grant requirements)
- \$10,000 for offset salary for a designated liaison to coordinate and participate with the IGEN administrative team
- Access to consultant services and partnerships (as determined and identified by IGEN)
- Participation in the competition for grants within the scope of work as defined by the IGEN administrative team and Presidents' Steering Committee
- Assistance with efforts in sustainability from the IGEN administrative team
- Opportunity for at least one representative to attend the annual conference for the network with lodging at designated hotel covered or reimbursed

**COST ANALYSIS:** \$10,000.00

**ATTACHMENTS:** Renewal Notice



April 11, 2023

## **Illinois Green Economy Network FY24 Annual Membership**

### **Overview:**

The Illinois Green Economy Network (IGEN) is a consortium open to all 39 Illinois community college districts, formed in 2008 through an intergovernmental agreement. IGEN's mission is to provide a platform for collaboration among all Illinois community colleges and their partners to drive growth of the clean energy economy and green workforce. IGEN's vision is for the Illinois community college system to be a global leader in transforming the economy and education for a sustainable future.

IGEN's approach leverages the power of a sustainability network with the community connections of individual colleges to expand deployment of clean energy technologies, increase employment opportunities, improve environmental and human health, foster community engagement, and accelerate market competitiveness. There are eight areas of focus that guide the work, including: building sciences, energy, manufacturing, natural resources, sustainable food, transportation, waste, and water resources. IGEN has successfully managed the implementation of numerous grant-funded sustainability-related initiatives and programs at Illinois community colleges statewide, totaling over \$30 million. IGEN is led by an administrative team that receives direction from a Presidents' Steering Committee. Heartland Community College serves as IGEN's administrative agent and Joliet Junior College serves as IGEN's fiscal agent.

### **Membership:**

As members of the network, Illinois community college districts are eligible for funding and participation, as defined in the following table.

The following are the membership options for FY24 (July 1, 2023 – June 30, 2024):

- 1) **General member:** Any Illinois community college district is annually eligible to be a general member of the network. General members are required to commit to \$3,000 in annual dues\*.
- 2) **Member with lead status:** Any member is annually eligible to achieve lead status. Lead status is granted to any member voluntarily contributing a minimum of \$7,000 annually, in addition to the required \$3,000 in annual dues. An annual commitment of at least \$10,000 is required to achieve membership with lead status.

\*Note that annual dues from members are used to fund advocacy and legislative efforts for the network.

Please review the below table for additional comparison information, including benefits and current members. Member colleges are expected to designate a liaison to attend regular monthly network calls and serve as the main point of contact for their college.

Membership Options	Annual Dues	Benefits	Current Members (FY22)
<b>General member</b>	<b>\$3,000</b>	<ul style="list-style-type: none"> <li>- <b>\$5,000</b> for activities, programs, and projects for education and training in energy efficiency and/or renewable energy (subject to approval by the IGEN administrative team)</li> <li>- Eligible for <b>additional funding</b> for activities, programs, and projects for education and training in energy efficiency and/or renewable energy (competitive process, subject to criteria and evaluation, and based on budget limitations and grant requirements)</li> <li>- Access to consultant services and partnerships (as determined and identified by IGEN)</li> <li>- Participation in the competition for grants within the scope of work as defined by the IGEN administrative team and Presidents' Steering Committee</li> <li>- Assistance with efforts in sustainability from the IGEN administrative team</li> <li>- Opportunity for at least one representative to attend the annual conference for the network with lodging at designated hotel covered or reimbursed</li> </ul>	<ul style="list-style-type: none"> <li>- College of DuPage</li> <li>- Elgin Community College</li> <li>- Harper College</li> <li>- Illinois Eastern Community Colleges</li> <li>- Illinois Valley Community College</li> <li>- John Wood Community College</li> <li>- Kaskaskia College</li> <li>- Moraine Valley Community College</li> <li>- Oakton Community College</li> <li>- Parkland College</li> <li>- Rend Lake College</li> <li>- Richland Community College</li> <li>- Rock Valley College</li> <li>- Southeastern CC</li> <li>- South Suburban CC</li> <li>- Triton College</li> <li>- Waubesa Community College</li> </ul>
<b>Member with lead status</b>	<b>\$10,000</b>	<ul style="list-style-type: none"> <li>- <b>\$5,000</b> for activities, programs, and projects for education and training in energy efficiency and/or renewable energy (subject to approval by the IGEN administrative team)</li> <li>- Eligible for <b>additional funding</b> for activities, programs, and projects for education and training in energy efficiency and/or renewable energy (competitive process, subject to criteria and evaluation, and based on budget limitations and grant requirements)</li> <li>- <b>\$10,000</b> for offset salary for a designated liaison to coordinate and participate with the IGEN administrative team</li> <li>- Access to consultant services and partnerships (as determined and identified by IGEN)</li> <li>- Participation in the competition for grants within the scope of work as defined by the IGEN administrative team and Presidents' Steering Committee</li> <li>- Assistance with efforts in sustainability from the IGEN administrative team</li> <li>- Opportunity for at least one representative to attend the annual conference for the network with lodging at designated hotel covered or reimbursed</li> </ul>	<ul style="list-style-type: none"> <li>- Carl Sandburg College</li> <li>- City Colleges of Chicago</li> <li>- College of Lake County</li> <li>- Danville Area CC</li> <li>- Heartland CC</li> <li>- John A. Logan CC</li> <li>- Joliet Junior College</li> <li>- Kankakee CC</li> <li>- Lake Land College</li> <li>- Lewis and Clark CC</li> <li>- Lincoln Land CC</li> <li>- McHenry County College</li> <li>- Morton College</li> <li>- Prairie State College</li> <li>- Rend Lake College</li> <li>- Sauk Valley CC</li> <li>- Shawnee CC</li> <li>- Southwestern Illinois College</li> <li>- Triton College</li> </ul>

**Important Next Steps:**

Please confirm your college district's membership status for FY24 by completing and returning the **Letter of Commitment and Intent to Participate** form (page 4 of this document) by **May 31st**.

After confirming membership, IGEN's fiscal agent, Joliet Junior College, will distribute an invoice and IGEN will send a contract/sub-award for funding and participation. Invoice to be paid before Aug. 1<sup>st</sup>, 2023.

Please contact me with any questions.

Thank you!

Robert Hilgenbrink  
IGEN Financial Advisor  
[robert.hilgenbrink@jjc.edu](mailto:robert.hilgenbrink@jjc.edu)



**Illinois Green Economy Network  
FY24 Annual Membership: Letter of Commitment and Intent to Participate**

The Illinois Green Economy Network (IGEN) is accepting enrollment from all Illinois community college districts to activate annual membership for FY24.

Please note, active membership is required for any funding and participation.

The following are the membership options for FY24 (July 1, 2023 – June 30, 2024):

- 1) **General member:** Any Illinois community college district is annually eligible to be a general member of the network. General members are required to commit to \$3,000 in annual dues.
- 2) **Member with lead status:** Any member is annually eligible to achieve lead status. Lead status is granted to any member voluntarily contributing a minimum of \$7,000 annually, in addition to the required \$3,000 in annual dues. An annual commitment of at least \$10,000 is required to achieve membership with lead status.

**Please confirm a membership option/status and return to Rob Hilgenbrink [robert.hilgenbrink@jjc.edu](mailto:robert.hilgenbrink@jjc.edu) by May 31, 2023.**

- ☐ I select **general membership** for FY24 and commit to \$3,000 in annual dues.
- ☐ I select **membership with lead status** for FY24 and commit to \$3,000 in annual dues and an additional contribution of \$7,000, for an investment total of \$10,000.
- ☐ I **decline** active membership for FY24.

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**College District Name**

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**Printed Name of Authorized College District Representative**

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**Signature of Authorized College District Representative**



**PROPOSED ACTION:** THE BOARD APPROVE THE ADJUNCT FACULTY CONSULTATION HOURS REPORT FOR SPRING SEMESTER 2023 IN THE AMOUNT OF \$20,200.77 AS SUBMITTED.

**RATIONALE:** [Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 805, Section 3-26 of the *Illinois Compiled Statutes*]

**COST ANALYSIS:** \$20,200.77 – Per Board-Union Agreement, Section 4.5, Adjunct Faculty Members who teach a minimum of three (3) credit hours shall be paid one half-hour (30 minutes) total (not per course) for each week of the semester in which they teach.

**ATTACHMENTS:** Consultation Hours Report for Adjunct Faculty Members – SPRING 2023

### 2023 Spring Consultation Hours Stipend Report

Faculty ID	Person Full Name	Section Name	Section Title	Consultation ECH	Credits	Assignment Paid Amount	Rate	Consultation Stipend	Assignment Instructional Method	Section Start Date	Section End Date
0215743	Barber, Landon	SOC-100-5E	Intro to Sociology	0.24	3	\$2,822.13	\$940.71	\$225.77	LEC	1/17/2023	5/16/2023
0212243	Batie-Howard, Denise	NUR-105-EC	Basic Nursing Assistant Training	0.15	7	\$1,881.42	\$901.50	\$135.23	LAB	1/21/2023	4/1/2023
0003082	Bondlow, Fred	BUS-203-12	Intermediate Accounting II	0.24	3	\$3,233.94	\$1,077.98	\$258.72	LEC	1/19/2023	5/18/2023
0210193	Booe, Laura	NUR-105-A1	Basic Nursing Assistant Training	0.06	7	\$2,822.13	\$940.71	\$56.44	CLN	4/6/2023	4/27/2023
0204227	Bostic, Josephine	NUR-105-EC	Basic Nursing Assistant Training	0.06	7	\$2,939.79	\$979.93	\$58.80	CLN	4/15/2023	5/6/2023
0000915	Bulat, Cheryl	ECE-100-NR	Early Child Growth & Development	0.24	3	\$3,444.00	\$1,148.00	\$275.52	LEC	1/17/2023	5/18/2023
0003095	Burns, David	HUM-154-1F	Latin American Culture	0.24	3	\$3,397.65	\$1,132.55	\$271.81	LEC	1/17/2023	5/16/2023
0191822	Buzruk, Anupama	BUS-101-12	Financial Accounting	0.24	3	\$3,077.10	\$1,025.70	\$246.17	LEC	1/17/2023	5/16/2023
0156441	Campbell, Dana	CHM-100-31	Fundamentals of Chemistry	0.24	4	\$6,467.88	\$1,077.98	\$258.72	LEC/LAB	1/17/2023	5/18/2023
0184815	Chiappetta, Joseph	EMT-101-21	Emergency Medical Technician	0.24	9	\$8,466.39	\$940.71	\$225.77	LEC	1/17/2023	5/18/2023
0003192	Cisneros, Sharon	BUS-111-NR	Principles of Business	0.24	3	\$3,233.94	\$1,077.98	\$258.72	LEC	1/17/2023	5/18/2023
0215382	Coccoaro, Peter	ATM-104-11	Automotive Brakes	0.24	3	\$4,507.50	\$901.50	\$216.36	LEC/LAB	1/17/2023	5/18/2023
0193047	Collins, Lorita	NUR-105-EC	Basic Nursing Assistant Training	0.06	7	\$2,939.79	\$979.93	\$58.80	CLN	4/16/2023	5/7/2023
0007800	Corral, Iris	ECE-110-NR	Intro to Early Childhood Ed	0.24	3	\$3,233.94	\$1,077.98	\$258.72	LEC	1/17/2023	5/18/2023
0002933	Craig, Marilyn	SPE-101-8B	Principles of Public Speaking	0.23	3	\$2,892.69	\$964.23	\$221.77	LEC	1/21/2023	5/13/2023
0204185	DeDore, Sherie	PLS-102-11	Fundamental Legal Documents	0.24	3	\$2,704.50	\$901.50	\$216.36	LEC	1/17/2023	5/16/2023
0182919	Denson, Ryan	EMT-101-11	Emergency Medical Technician	0.24	9	\$9,231.30	\$1,025.70	\$246.17	LEC	1/17/2023	5/18/2023
0160009	Dillinger, Benjamin	MUS-106-1F	Trends Modern American Music	0.24	3	\$3,077.10	\$1,025.70	\$246.17	LEC	1/17/2023	5/16/2023
0003185	Drew, John	CPS-111-EC	Business Computer Systems	0.21	3	\$5,389.90	\$1,077.98	\$226.38	LEC/LAB	2/2/2023	5/18/2023
0205289	Dussman, Luke	PLS-104-11	Legal Research	0.24	3	\$3,088.65	\$1,029.55	\$247.09	LEC	1/18/2023	5/17/2023
0003181	Dutt, Eric	ENG-102-N2	Rhetoric II	0.24	3	\$3,233.94	\$1,077.98	\$258.72	LEC	1/19/2023	5/18/2023
0006121	Ebersold, Robert	BUS-111-1E	Principles of Business	0.24	3	\$2,822.13	\$940.71	\$225.77	LEC	1/18/2023	5/15/2023
0003179	Eshafi, Nouri	ECE-202-8B	Math for Early Childhood	0.23	3	\$3,314.76	\$1,104.92	\$254.13	LEC	1/21/2023	5/13/2023
0003210	Farina, Peter	BIO-203-1B	Anatomy & Physiology I	0.24	4	\$3,233.94	\$1,077.98	\$258.72	LEC	1/17/2023	5/18/2023
0162452	Foltz, Chris	FIR-230-H1	Fire Protection Systems	0.24	3	\$3,233.94	\$1,077.98	\$258.72	LEC	1/17/2023	5/16/2023
0000938	Gan, Xiaoling	CIS-144-NR	Intro to Python	0.24	3	\$5,128.50	\$1,025.70	\$246.17	LEC/LAB	1/17/2023	5/18/2023
0156018	Glover, Brian	CAD-241-15	Autocad Productivity	0.24	3	\$5,193.80	\$1,038.76	\$249.30	LEC/LAB	1/17/2023	5/18/2023
0003110	Halm, James	SOC-100-32	Intro to Sociology	0.24	3	\$3,397.65	\$1,132.55	\$271.81	LEC	1/17/2023	5/16/2023
0003118	Hayward, James	CPS-122-NR	Multimedia Applications	0.23	3	\$4,899.65	\$979.93	\$225.38	LEC/LAB	1/23/2023	5/17/2023
0000841	Herrera, Michelle	CSS-100-EC	College Study Seminar	0.21	3	\$2,939.79	\$979.93	\$205.79	LEC	1/31/2023	5/16/2023
0003136	Jenkins, Anthony	BIO-102-1B	Introduction to Biology	0.24	4	\$6,795.30	\$1,132.55	\$271.81	LEC/LAB	1/18/2023	5/15/2023
0106675	Khalifeh, Khalaf	BIO-102-6H	Introduction to Biology	0.23	4	\$6,465.72	\$1,077.62	\$247.85	LEC/LAB	1/23/2023	5/15/2023
0200721	Kilheeneey, Heather	CHM-100-4B	Fundamentals of Chemistry	0.24	4	\$5,879.58	\$979.93	\$235.18	LEC/LAB	1/18/2023	5/15/2023
0210208	Kloss, Robert	ENG-088-2C	Basic Composition	0.24	3	\$2,822.13	\$940.71	\$225.77	LEC	1/18/2023	5/17/2023
0107914	Labno, David	MAT-141-H1	Statistics	0.14	4	\$2,091.32	\$986.47	\$138.11	LEC	1/17/2023	3/17/2023
0003171	Lasorella, Dalanina	CPS-111-H5	Business Computer Systems	0.24	3	\$5,524.60	\$1,104.92	\$265.18	LEC/LAB	1/19/2023	5/18/2023
0003176	Leven, Robert	BIO-204-53	Anatomy & Physiology II	0.24	4	\$3,397.65	\$1,132.55	\$271.81	LEC	1/18/2023	5/17/2023
0190139	Li, Jiarong	MAT-102-42	General Education Mathematics	0.21	4	\$3,919.72	\$979.93	\$205.79	LEC	2/7/2023	5/16/2023
0002037	LoPresti, Joseph	ART-103-22	Drawing I	0.24	3	\$6,795.30	\$1,132.55	\$271.81	LAB	1/17/2023	5/18/2023

### 2023 Spring Consultation Hours Stipend Report

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0027824	Lorgus, Richard	BUS-106-1F	Principles of Finance	0.24	3	\$3,233.94	\$1,077.98	\$258.72	LEC	1/17/2023	5/16/2023
0003100	Lyons, Kenneth	LAW-101-1B	Intro to Law Enforcement	0.24	3	\$3,233.94	\$1,077.98	\$258.72	LEC	1/17/2023	5/18/2023
0173996	Mallett, Klaudia	PSY-101-8B	Intro to Psychology	0.23	3	\$3,233.94	\$1,077.98	\$247.94	LEC	1/21/2023	5/13/2023
0215013	Marcello, Frank	BUS-230-1E	Business Law and Contracts	0.24	3	\$2,964.99	\$988.33	\$237.20	LEC	1/18/2023	5/17/2023
0037631	Marquez, Carlos	CAD-227-1L	Solid Works Assemblies	0.24	3	\$4,932.35	\$986.47	\$236.75	LEC/LAB	1/17/2023	5/18/2023
0167581	Martinez Jr, Salvador	ENG-088-CR1	Basic Composition	0.24	3	\$3,233.94	\$1,077.98	\$258.72	LEC	1/18/2023	5/15/2023
0002885	Miculinic, Bonnie	HUM-150-52	Humanities Through the Arts	0.21	3	\$3,444.00	\$1,148.00	\$241.08	LEC	1/31/2023	5/16/2023
0210194	Miller, Joan	ENG-102-LF	Rhetoric II	0.24	3	\$2,822.13	\$940.71	\$225.77	LEC	1/18/2023	5/15/2023
0155712	Moreno, Benjamin	LAW-101-NR	Intro to Law Enforcement	0.24	3	\$3,397.65	\$1,132.55	\$271.81	LEC	1/17/2023	5/18/2023
0076708	Moreno, Berta	BUS-215-NR	Human Resources Management	0.24	3	\$3,077.10	\$1,025.70	\$246.17	LEC	1/17/2023	5/18/2023
0215429	Mort, Jaeda	THR-110-1C	Introduction to Theatre	0.24	3	\$2,822.13	\$940.71	\$225.77	LEC	1/18/2023	5/17/2023
0217469	Moy, Andrew	PHT-123-H1	Sys & Interventions I: Ortho	0.24	3	\$4,703.55	\$940.71	\$225.77	LEC/LAB	1/18/2023	5/17/2023
0000862	Napoletano, Elizabeth	CIS-116-13	Intro to HTML Coding	0.24	3	\$5,918.82	\$986.47	\$236.75	LEC/LAB	1/17/2023	5/16/2023
0215247	Niezgoda, Richard	BIO-203-5F	Anatomy & Pysiology I	0.24	3	\$2,964.99	\$988.33	\$237.20	LEC	1/17/2023	5/18/2023
0217880	Obradovic, Dragana	ENG-101-NR3	Rhetoric I	0.21	3	\$2,822.13	\$940.71	\$197.55	LEC	1/30/2023	5/18/2023
0081992	O'Halloran, Denis	FIR-132-11	Tactics and Strategy I	0.21	3	\$3,077.10	\$1,025.70	\$215.40	LEC	2/1/2023	5/17/2023
0003160	Perusich, James	ENG-088-72	Basic Composition	0.24	3	\$3,233.94	\$1,077.98	\$258.72	LEC	1/18/2023	5/17/2023
0112754	Petrauskas, Zachary	WEL-103-H1	Blueprints for Welders	0.24	3	\$3,606.00	\$901.50	\$216.36	LEC/LAB	1/18/2023	5/15/2023
0215004	Pillai, Minnu	NUR-105-A1	Basic Nursing Assistant Training	0.24	7	\$4,703.55	\$940.71	\$225.77	LEC	1/17/2023	5/16/2023
0215248	Pinto, Lincoln	BUS-102-32	Managerial Accounting	0.24	3	\$2,822.13	\$940.71	\$225.77	LEC	1/18/2023	5/17/2023
0056934	Ramirez, Jennifer	ECE-100-1F	Early Child Growth & Development	0.24	3	\$2,822.13	\$940.71	\$225.77	LEC	1/18/2023	5/17/2023
0003172	Ritz, Jim	LAW-210-11	Cold Case Investigation	0.23	3	\$3,233.94	\$1,077.98	\$247.94	LEC	1/23/2023	5/15/2023
0000797	Ruiz, Ruben	OMT-102-NR	Keyboarding & Doc Formatting	0.23	2	\$3,233.94	\$1,077.98	\$247.94	LEC/LAB	1/23/2023	5/18/2023
0000797	Ruiz, Ruben	OMT-216-NR	Spreadsheet Software Fundament	0.09	1	\$1,077.98	\$1,077.98	\$97.02	LEC	1/24/2023	2/27/2023
0003149	Sassetti, James	LAW-102-11	Intro to Criminology	0.24	3	\$3,233.94	\$1,077.98	\$258.72	LEC	1/18/2023	5/17/2023
0192448	Schmidt, Michael	ENG-102-6B	Rhetoric II	0.24	3	\$2,939.79	\$979.93	\$235.18	LEC	1/18/2023	5/15/2023
0189751	Selvaggio, Nicole	ENG-086-1B	Reading & Writing III	0.24	3	\$3,077.10	\$1,025.70	\$246.17	LEC	1/17/2023	5/18/2023
0194372	Skov, Erik	MUS-100-NR	Music Appreciation	0.24	3	\$3,077.10	\$1,025.70	\$246.17	LEC	1/17/2023	5/18/2023
0161559	Sosa, Michelle	PHT-220-1H	Adv. Physical Therapy Technique	0.24	3	\$2,704.50	\$901.50	\$216.36	LEC	1/17/2023	5/17/2023
0184165	Stefanski, Eric	HUM-150-42	Humanities Through the Arts	0.23	3	\$3,077.10	\$1,025.70	\$235.91	LEC	1/26/2023	5/18/2023
0215242	Stelmack, Zachary	BIO-102-2C	Introduction to Biology	0.24	4	\$5,929.98	\$988.33	\$237.20	LEC/LAB	1/17/2023	5/16/2023
0003141	Stevens, Jane	ART-115-8B	Photography I	0.23	3	\$6,467.88	\$1,077.98	\$247.94	LAB	1/21/2023	5/13/2023
0190101	Sulack, Alexandra	MUS-100-NR1	Music Appreciation	0.24	3	\$2,939.79	\$979.93	\$235.18	LEC	1/17/2023	5/18/2023
0003130	Sun, Yizhong	POL-201-12	US Natl Government	0.23	3	\$3,397.65	\$1,132.55	\$260.49	LEC	1/23/2023	5/15/2023
0189488	Swint, Ashley	BUS-107-1C	Principles of Marketing	0.24	3	\$3,077.10	\$1,025.70	\$246.17	LEC	1/18/2023	5/17/2023
0156444	Talwar, Sundeep	PEH-103-4E	Nutrition	0.24	3	\$3,077.10	\$1,025.70	\$246.17	LEC	1/18/2023	5/18/2023
0159232	Thelemaque, Cristina	BIO-203-31	Anatomy & Physiology I	0.24	4	\$3,397.65	\$1,132.55	\$271.81	LEC	1/17/2023	5/18/2023
0212567	Tomnitz, Allan	WEL-131-11	Gas Metal Arc Welding I	0.12	3	\$3,606.00	\$901.50	\$108.18	LEC/LAB	1/18/2023	3/8/2023
0212567	Tomnitz, Allan	WEL-132-11	Gas Metal Arc Welding II	0.12	3	\$3,606.00	\$901.50	\$108.18	LEC/LAB	3/27/2023	5/15/2023

### 2023 Spring Consultation Hours Stipend Report

Faculty ID	Person Full Name	Section Name	Section Title	Consultation ECH	Credits	Assignment Paid Amount	Rate	Consultation Stipend	Assignment Instructional Method	Section Start Date	Section End Date
0028667	Tracy, Colette	BUS-111-32	Principles of Business	0.24	3	\$2,822.13	\$940.71	\$225.77	LEC	1/18/2023	5/17/2023
0160493	Traver, David	PHI-125-1C	World Religions in Global Contex	0.24	3	\$3,233.94	\$1,077.98	\$258.72	LEC	1/17/2023	5/16/2023
0198069	Tsang, Yukto	BIO-102-4J	Introduction to Biology	0.24	4	\$6,177.30	\$1,029.55	\$247.09	LEC/LAB	1/20/2023	5/12/2023
0003107	Vacek, Sarah	ECE-215-11	The First Three Years of Life	0.24	3	\$3,233.94	\$1,077.98	\$258.72	LEC	1/17/2023	5/16/2023
0209956	Viar, David	WEL-121-1L	Advanced SMAW/Cutting I	0.12	3	\$3,762.84	\$940.71	\$112.89	LEC/LAB	1/17/2023	3/7/2023
0209956	Viar, David	WEL-122-1L	Advanced SMAW/Cutting II	0.12	3	\$3,762.84	\$940.71	\$112.89	LEC/LAB	3/28/2023	5/16/2023
0152888	Voight, William	LAW-206-NR	Criminal Investigations	0.24	3	\$3,233.94	\$1,077.98	\$258.72	LEC	1/17/2023	5/18/2023
0217584	Wengler, Jenna	ENG-101-8B	Rhetoric I	0.23	3	\$2,822.13	\$940.71	\$216.36	LEC	1/21/2023	5/13/2023
0163956	Wiehle, Michael	BUS-230-NR	Business Law and Contracts	0.24	3	\$3,077.10	\$1,025.70	\$246.17	LEC	1/17/2023	5/18/2023
0190102	Windham, Brandie	CSS-100-NR1	College Study Seminar	0.21	3	\$3,444.00	\$1,148.00	\$241.08	LEC	2/6/2023	5/18/2023
0003086	Zick, Jennifer	ECE-115-NR	Family, School & Community	0.24	3	\$3,233.94	\$1,077.98	\$258.72	LEC	1/17/2023	5/18/2023
							<b>Total</b>	<b>\$20,200.77</b>			

**MORTON COLLEGE BOARD OF TRUSTEES**  
**REQUEST FOR BOARD ACTION**

**PROPOSED ACTION:** THAT THE BOARD APPROVE THE RENEWAL OF PRINT PERIODICAL AND JOURNAL SUBSCRIPTIONS FOR THE LIBRARY FROM EBSCO IN THE TOTAL AMOUNT OF \$23,127 FOR FY24

**RATIONALE:**

[Required by Board Policy 5.3.1 and Chapter 805, Section 3-27.1 of the *Illinois Compiled Statutes*]

Students enrolled at Morton College are supported in their academic studies by the Morton College Library. A basic part of their education is access to periodicals and journals to write papers for their course work. In order to continue providing our students with up-to-date materials, the Library must renew all subscriptions. EBSCO provides the most economical subscriptions to these periodicals and journals.

**COST ANALYSIS:**

\$23,127 – FY 2024 fee

\$28,344 – FY 2023 fee

\$27,455 – FY 2022 fee

\$30,177 - FY 2021 fee

\$26,611 – FY 2020 fee

**ATTACHMENTS:**

None



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.	CG-F-16188-00	AA	06-01-2023	30425	P 1695612	1

### American Journal of Nursing 1,079.95

Title Number: 043831007 12 issues per year  
Print 1 Year 01/01/2024  
12/31/2024  
Print ISSN: 0002-936X  
Coverage: 124(01/24)-124(12/24)

### American Journal of Public Health 1,095.00

Title Number: 044264000 12 issues per year  
Print + Online Membership Title  
1 Year 01/01/2024  
12/31/2024  
Print ISSN: 0090-0036 Online ISSN: 1541-0048  
Coverage: 114(01/24)-114(12/24)

### Art in America 99.95

Title Number: 081366007 5 issues per year  
Print 1 Year 01/01/2024  
12/31/2024  
Print ISSN: 0004-3214  
Coverage: 112(01/24)-112(12/24)

### Artnews: Top 200 Collectors Issue

Title Number: 083594693 1 issue per year  
Print Membership Title  
Comes with: Art in America

### Cancer Nursing 1,085.00

Title Number: 179365002 6 issues per year  
Print 1 Year 01/01/2024  
12/31/2024  
Print ISSN: 0162-220X  
Coverage: 47(01/24)-47(12/24)

### Chronicle of Higher Education 169.00

Title Number: 205449002 25 issues per year  
Print 1 Year 03/25/2024  
03/24/2025  
Print ISSN: 0009-5982  
Coverage: 70(03/24)-71(03/25)

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### College Teaching 385.00

Title Number: 218434165 4 issues per year  
Print + Online 1 Year 01/01/2024  
12/31/2024  
Print ISSN: 8756-7555 Online ISSN: 1930-8299  
Coverage: 72(01/24)-72(12/24)

### Community College Journal 57.00

Title Number: 225087279 6 issues per year  
Print Membership Title 1 Year 01/01/2024  
12/31/2024  
Print ISSN: 1067-1803  
Coverage: 94(01/24)-95(12/24)

### Community College Times 15.00

Title Number: 225093582 24 issues per year  
Online 1 Year 01/01/2024  
12/31/2024  
Print ISSN: 1089-4373 Online ISSN: 2152-9787  
Open Access  
FR EXP

### Congressional Digest 535.00

Title Number: 231916008 10 issues per year  
Print + Online 1 Year 01/01/2024  
12/31/2024  
Print ISSN: 0010-5899 Online ISSN: 1944-7566  
Coverage: 103(01/24)-103(12/24)

### Consumer Reports 30.00

Title Number: 234883858 13 issues per year  
Print 1 Year 01/01/2024  
12/31/2024  
Print ISSN: 0010-7174  
Coverage: 89(01/24)-89(12/24)

### Consumer Reports Buying Guide

Title Number: 234901007 1 issue per year  
Online Membership Title  
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Currency: USD

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.	CG-F-16188-00	AA	06-01-2023	30425	P 1695612	3

### Crains Chicago Business

169.00

Title Number: 243797008  
Print

52 issues per year

1 Year

01/01/2024  
12/31/2024

Print ISSN: 0149-6956

Coverage: 47(01/24)-47(12/24)

### Crains Chicago Business the Book

Title Number: 243797240  
Print

1 issue per year

Membership Title

Comes with: Crains Chicago Business

### Educational Leadership

74.00

Title Number: 294531009  
Print + Online

8 issues per year

Membership Title

1 Year

01/01/2024  
12/31/2024

Print ISSN: 0013-1784

Coverage: 81(01/24)-82(12/24)

Online ISSN: 1943-5878

### Forbes

29.95

Title Number: 347436008  
Print

8 issues per year

1 Year

07/01/2023  
06/30/2024

Print ISSN: 0015-6914

Coverage: (07/23)-(06/24)

### Harvard Business Review

120.00

Title Number: 386291009  
Print + Online

12 issues per year

1 Year

07/01/2023  
06/30/2024

Print ISSN: 0017-8012

Coverage: 101(07/23)-102(06/24)

### Information Technology & Libraries

15.00

Title Number: 428742084  
Online

4 issues per year

1 Year

Open Access  
FR EXP

Print ISSN: 0730-9295

Online ISSN: 2163-5226

continued on next page

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### JAMA : Journal of the American Medical Association

1,673.00

Title Number: 459057022

48 issues per year

Print

1 Year

01/01/2024

12/31/2024

Print ISSN: 0098-7484

Coverage: 331(01/24)-332(12/24)

### Journal of Clinical Nursing

3,784.00

Title Number: 473831148

12 issues per year

Online

1 Year

01/01/2024

12/31/2024

Print ISSN: 0962-1067

Coverage: 33(01/24)-33(12/24)

Online ISSN: 1365-2702

### Journal of Developmental Education

15.00

Title Number: 475919270

3 issues per year

Online

1 Year

Open Access

01/01/2024

12/31/2024

Print ISSN: 0894-3907

Coverage: 47(01/24)-48(12/24)

### Journal of Hispanic Higher Education

755.00

Title Number: 481711562

4 issues per year

Print + Online

1 Year

07/01/2023

06/30/2024

Print ISSN: 1538-1927

Coverage: 22(07/23)-23(06/24)

Online ISSN: 1552-5716

### Journal of Obstetric Gynecologic & Neonatal Nursing

Title Number: 490044980

6 issues per year

Print

Membership Title

Comes with: Journal of Obstetric Gynecologic and Neonatal Nursing -

Print ISSN: 0884-2175

### Journal of Obstetric Gynecologic and Neonatal Nursing - Combination

1,761.00

Title Number: 490045028

12 issues per year

Print

1 Year

07/01/2023

06/30/2024

Print ISSN: 0884-2175

Coverage: (07/23)-(06/24)

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### Journal of Orthopaedic and Sports Physical Therapy 475.00

Title Number: 490595585 12 issues per year  
Online Membership Title  
6 Months 01/01/2024  
06/30/2024  
Print ISSN: 0190-6011 Online ISSN: 1938-1344  
Coverage: 54(01/24)-54(06/24)

### Journal of Psychosocial Nursing and Mental Health Services 513.00

Title Number: 493305856 12 issues per year  
Print Membership Title  
1 Year 07/01/2023  
06/30/2024  
Print ISSN: 0279-3695  
Coverage: 61(07/23)-62(06/24)

### Journal for Specialists in Pediatric Nursing 335.00

Title Number: 497433567 4 issues per year  
Online 1 Year 01/01/2024  
12/31/2024  
Print ISSN: 1539-0136 Online ISSN: 1744-6155  
Coverage: 29(01/24)-29(12/24)

### Journal of Transcultural Nursing 1,446.00

Title Number: 498668722 6 issues per year  
Print + Online 1 Year 01/01/2024  
12/31/2024  
Print ISSN: 1043-6596 Online ISSN: 1552-7832  
Coverage: 35(01/24)-35(12/24)

### Library Journal 390.00

Title Number: 524849026 12 issues per year  
Print + Online 1 Year 01/01/2024  
12/31/2024  
Print ISSN: 0363-0277  
Coverage: 149(01/24)-149(12/24)

### Ms 45.00

Title Number: 600583017 4 issues per year  
Print 1 Year 07/01/2023  
06/30/2024  
Print ISSN: 0047-8318  
Coverage: 33(07/23)-34(06/24)

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### Nation - NY - without Index

89.00

Title Number: 608232005  
Print

30 issues per year

1 Year

01/01/2024  
12/31/2024

Print ISSN: 0027-8378

Coverage: 311(01/24)-311(12/24)

### New York Times - National ed

Title Number: 630783413  
Newspaper  
Print ISSN: 0362-4331

52 issues per year

Paid Thru 06-2024

### New York Times Magazine

Title Number: 631005055  
Newspaper

52 issues per year

Membership Title

Comes with: New York Times - National ed

Print ISSN: 0028-7822

### New York Times Style Magazine

Title Number: 631005057  
Newspaper

2 issues per year

Membership Title

Comes with: New York Times - National ed

### New York Times Week in Review

Title Number: 631048949  
Print

52 issues per year

Membership Title

Comes with: New York Times - National ed

### Nursing

1,142.95

Title Number: 648097723  
Print

12 issues per year

1 Year

07/01/2023  
06/30/2024

Print ISSN: 0360-4039

Coverage: 53(07/23)-54(06/24)

### Nursing Made Incredibly Easy

669.95

Title Number: 648243756  
Print

6 issues per year

1 Year

07/01/2023  
06/30/2024

Print ISSN: 1544-5186

Coverage: 21(07/23)-22(06/24)

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### Nursing Outlook

717.00

Title Number: 648345007  
Print

6 issues per year  
1 Year

01/01/2024  
12/31/2024

Print ISSN: 0029-6554  
Coverage: 72(01/24)-72(12/24)

### Nursing for Womens Health

Title Number: 648497619  
Print

6 issues per year  
Membership Title

Comes with: Journal of Obstetric Gynecologic and Neonatal Nursing -  
Print ISSN: 1751-4851

### People

118.26

Title Number: 683641005  
Print

52 issues per year  
1 Year

11/14/2023  
11/13/2024

Print ISSN: 0093-7673  
Coverage: 100(11/23)-102(11/24)

### Psychology Today

19.97

Title Number: 735846008  
Print

6 issues per year  
1 Year

01/01/2024  
12/31/2024

Print ISSN: 0033-3107  
Coverage: 57(01/24)-57(12/24)

### PTJ : Physical Therapy & Rehabilitation Journal

271.00

Title Number: 736339500  
Online

12 issues per year  
1 Year

01/01/2023  
12/31/2023

Print ISSN: 0031-9023  
Coverage: 103(01/23)-103(12/23)

Online ISSN: 1538-6724

### Research in Nursing and Health

2,654.00

Title Number: 765514570  
Online

6 issues per year  
1 Year

01/01/2024  
12/31/2024

Print ISSN: 0160-6891  
Coverage: 47(01/24)-47(12/24)

Online ISSN: 1098-240X

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.	CG-F-16188-00	AA	06-01-2023	30425	P 1695612	8

### Science News 59.00

Title Number: 804607000 22 issues per year  
Print 1 Year 07/01/2023  
06/30/2024  
Print ISSN: 0036-8423  
Coverage: 204(07/23)-206(06/24)

### Scientific American 84.00

Title Number: 806136991 12 issues per year  
Print 1 Year 01/01/2024  
12/31/2024  
Print ISSN: 0036-8733  
Coverage: (01/24)-(12/24)

### Sports Illustrated 65.00

Title Number: 844927004 12 issues per year  
Print 1 Year 09/24/2023  
09/23/2024  
Print ISSN: 0038-822X  
Coverage: 139(09/23)-141(09/24)

### TIME Magazine - Domestic ed 76.13

Title Number: 892081001 48 issues per year  
Print 1 Year 06/11/2023  
06/10/2024  
Print ISSN: 0040-781X  
Coverage: (06/23)-(06/24)

### YC Young Children - Regular Subscription 120.00

Title Number: 971173901 4 issues per year  
Print 1 Year 01/01/2024  
12/31/2024  
Print ISSN: 1538-6619  
Coverage: 79(01/24)-79(12/24)

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Invoice Subtotal	22,237.11
Service Charge	889.48
Inv Subtotal after SC	23,126.59
Net Amount Due in U.S. Dollars	23,126.59

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INVUS2

**MORTON COLLEGE BOARD OF TRUSTEES**  
**REQUEST FOR BOARD ACTION**

**PROPOSED ACTION:** THAT THE BOARD APPROVE THE PURCHASE OF ONLINE DATABASES FROM THE CONSORTIUM OF NETWORK OF ILLINOIS LEARNING RESOURCES (NILRC) IN COMMUNITY COLLEGES IN AN AMOUNT OF \$16,536 FOR FY 2024.

**RATIONALE:**

[Required by Board Policy # 5.3.2 and Chapter 110, Act 805, Section 3-27.1 of the *Illinois Compiled Statutes*]

As a member of this Consortium, Morton College saves significantly on its online purchases, as the Consortium negotiates on behalf of its members with periodical database vendors across the country for the best possible price. The online databases support our students in their academic studies and various class assignments, including research papers faculty give requiring the use of technology to acquire and process information. Providing access to online databases is part of meeting the general education objective in pursuing a degree from the College.

**COST ANALYSIS:**

\$16,536 – FY 2024

\$15,829 – FY 2023

\$15,323 – FY 2022

\$14,849 - FY 2021 - Addition of LEXIS-NEXIS - Paralegal Database and Virtual Librarian/Chat.

\$9,662 – FY 2020

**ATTACHMENTS:**

None



**Network of Illinois Learning Resources in Community Colleges**

PO Box 5365

Buffalo Grove, IL 60089

262-287-8017

director@nilrc.org

www.nilrc.org

## INVOICE

**BILL TO**

Morton College

3801 S. Central Avenue

Cicero, IL 60650

**INVOICE #** 14239

**DATE** 07/01/2023

**DUE DATE** 07/31/2023

**TERMS** Net 30

---

DESCRIPTION	AMOUNT
Proquest's Ancestry Library 7/1/2023-6/30/2024	2,360.22

---

BALANCE DUE

**\$2,360.22**





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Cicero, IL 60650

**INVOICE #** 14235

**DATE** 07/01/2023

**DUE DATE** 07/31/2023

**TERMS** Net 30

---

DESCRIPTION	AMOUNT
EBSCO Psychology and Behavioral Science Database 7/1/2023-6/30/2024	5,125.33

---

BALANCE DUE

**\$5,125.33**



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Cicero, IL 60650

**INVOICE #** 14238

**DATE** 07/01/2023

**DUE DATE** 07/31/2023

**TERMS** Net 30

---

DESCRIPTION	AMOUNT
Grove Music 7/1/2023-6/30/2024	2,029.86

---

BALANCE DUE

**\$2,029.86**



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**BILL TO**

Morton College  
3801 S. Central Avenue  
Cicero, IL 60650

**INVOICE #** 14240

**DATE** 07/01/2023

**DUE DATE** 07/31/2023

**TERMS** Net 30

---

DESCRIPTION	AMOUNT
Lexis Nexis Uni7/1/2023-6/30/2024	3,622.30

---

BALANCE DUE

**\$3,622.30**



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Cicero, IL 60650

**INVOICE #** 14236

**DATE** 06/15/2023

**DUE DATE** 07/15/2023

**TERMS** Net 30

---

DESCRIPTION	AMOUNT
Annual Hosting Fee for National Geographic Magazine 6/15/2023-6/14/2024	55.48

---

BALANCE DUE

**\$55.48**



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Cicero, IL 60650

**INVOICE #** 14237

**DATE** 07/01/2023

**DUE DATE** 07/31/2023

**TERMS** Net 30

---

DESCRIPTION	AMOUNT
LibGuides 7/1/2023-6/30/2024	1,448.20
LibAnswers 7/1/2023-6/30/2024	1,893.87

---

BALANCE DUE

**\$3,342.07**

**PROPOSED ACTION:**

THAT THE BOARD APPROVE THE RENEWAL OF THE CLINICAL AFFILIATION AGREEMENT WITH LOYOLA UNIVERSITY HEALTH SYSTEMS D/B/A LOYOLA MEDICINE FOR NURSING STUDENT CLINICALS

**RATIONALE:**

[Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 805, Section 3-26 of the *Illinois Compiled Statutes*]

**COST ANALYSIS:** NONE

**ATTACHMENT:** LOYOLA AGREEMENT, RESOLUTION AND PROPOSED ACTION PLAN

**A RESOLUTION APPROVING AND ADOPTING  
AN EDUCATION AFFILIATION AGREEMENT  
BETWEEN  
MORTON COLLEGE  
AND  
LOYOLA UNIVERSITY HEALTH SYSTEM  
D/B/A LOYOLA MEDICINE**

**WHEREAS**, Morton College, Community College District No. 527 (“Morton”) is a public agency of the State of Illinois; and

**WHEREAS**, Morton is created under the provisions of the laws of the State of Illinois and is now operating under the provisions of the Public Community College Act of the State of Illinois (“Act”), as supplemented and amended; and

**WHEREAS**, the educational program at Morton for Nursing (“Program”) has a clinical component; and

**WHEREAS**, each student enrolled in the Program must complete the clinical component in order to graduate from the Program; and

**WHEREAS**, Loyola University Health System d/b/a Loyola Medicine, (“Loyola”) is an Illinois not-for-profit corporation that operates various hospitals and healthcare facilities and is able to provide students a clinical setting to satisfy the clinical component of the Program; and

**WHEREAS**, Morton desires to enter into an educational affiliation agreement with Loyola, to allow Morton students a clinical setting to satisfy the clinical component of the Program. Said agreement is attached hereto as Exhibit A and is hereinafter referred to as the “Agreement”; and

**WHEREAS**, Loyola desires to enter into the Agreement with Morton to provide Morton students with a clinical setting so that they can satisfy the clinical component of the Program; and

**WHEREAS**, based on the foregoing, the Board of Trustees of Community College District No. 527 (the “Board”) has determined that it is in the best interests of Morton to enter into the Agreement, attached hereto as Exhibit A, with Loyola.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Community College District No. 527 that:

**Section 1.      Incorporation of Preambles.**

The Board hereby finds that all of the recitals contained in the preambles to this resolution are full, true, and correct and do hereby incorporate them into this Resolution by reference.

**Section 2.      Purpose.**

The purpose of this Resolution is to authorize the President or his designee to enter into the Agreement with Loyola, and to further authorize the President or his designee to take all steps necessary to carry out the terms of the Agreement and to ratify any steps taken to effectuate those goals.

**Section 3.      Authorization.**

The Board hereby authorizes and directs the President or his designee to enter into and approve the Agreement in accordance with its terms, or any modification thereof, and to ratify any and all previous action taken to effectuate the intent of this Resolution. The Board authorizes and directs the President or his designee to execute the Agreement, with such insertions, omissions and changes as shall be approved by the President and the Attorney. The Board further authorizes the President or his designee to execute any and all additional documentation that may be necessary to carry out the intent of this Resolution. The President or his designee is hereby authorized and directed to execute, and the Morton Board Secretary is hereby authorized and directed to attest and countersign the Agreement and any and all such other documents as may be necessary to carry out



and effectuate the purpose of this Resolution.

**Section 4.      Renewal.**

Unless this Resolution is repealed by a majority vote of the Board, the President is authorized and directed to renew the Agreement on substantially the same terms upon the expiration of the Agreement, or terminate the Agreement, whichever is in the best interests of Morton.

**Section 5.      Headings.**

The headings of the articles, sections, paragraphs, and sub-paragraphs of this Resolution are inserted solely for the convenience of reference and form no substantive part of this Resolution nor should they be used in any interpretation or construction of any substantive provision of this Resolution.

**Section 6.      Severability.**

The provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

**Section 7.      Superseder.**

All code provisions, ordinances, resolutions, rules, and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

**Section 8.      Effective Date.**

This Resolution shall be effective and in full force immediately upon passage and approval.

Passed by a vote of \_\_\_ ayes and \_\_\_ nays at a Regular Meeting of the Board of Trustees held this 29<sup>th</sup> day of March 2023.

---

Chair, Board of Trustees  
Illinois Community College District No. 527

Attest:

---

Secretary, Board of Trustees  
Illinois Community College District No. 527



**EXHIBIT A**

## EDUCATION AFFILIATION AGREEMENT

This Education Affiliation Agreement ("**Agreement**") is entered into by and between **Loyola University Health System d/b/a Loyola Medicine**, an Illinois non-profit corporation on behalf of its hospitals, Loyola University Medical Center, Gottlieb Memorial Hospital and MacNeal Hospital ("**Organization**") and **Morton College ("School")**, on March 1, 2023 ("**Effective Date**"). (For convenience, the Organization and College may hereinafter be referred to individually as a "**Party**" or collectively as the "**Parties.**")

**WHEREAS**, School offers a course of education which requires that graduate and undergraduate nursing students receive clinical educational experience as part of their professional preparation;

**WHEREAS**, Organization has an interest in, and resources for, providing an educational experience consistent with the School's requirements; and

**WHEREAS**, School wishes to affiliate with Organization for the purpose of allowing qualified students to obtain such educational experience.

**NOW, THEREFORE**, in consideration of the mutual covenants contained herein and other valuable consideration, the Parties agree as follows:

### I. SCHOOL DUTIES

- A. Education Experience. School shall determine which students, and the number of students who, will participate in each educational experience rotation at Organization pursuant to this Agreement (each, a "**Student**", and, collectively, the "**Students**"), which determination shall be subject to approval by Organization. The School shall plan and administer the educational requirements to satisfy the requirements of all applicable laws, regulations and licensing or supervising agencies.
- B. Student Records and Family Education Rights and Privacy Act ("**FERPA**"). School shall maintain all educational records and reports relating to Student's clinical training at Organization. School shall comply with the requirements of FERPA and shall have direct control over Student records for purposes of FERPA. Since Organization is not an "educational agency or institution" nor does it receive funding from the Secretary of Education of the United States of America, the School is solely responsible for FERPA compliance. School is responsible for all record keeping related to any required documentation of Organization's access to student records and/or School's disclosure of personally identifiable information from student records to Organization or to other third parties without the eligible Student's written consent. School further acknowledges that it has adopted a FERPA policy and issues an annual notification to eligible students as required by FERPA.
- C. Supervision. School shall be responsible to supervise or arrange for the supervision of all Students in accordance with pertinent laws and regulations, which supervision may or may not be on site. All student observations and/or educational experience at Organization shall be subject to the approval of the Organization.
- D. Training; Screening. School shall provide adequate preclinical instruction to each Student in accordance with standards

mutually agreeable to Organization and School and shall present for clinical experience at Organization only those Students who have satisfactorily completed the preclinical instructional program. School shall screen its Students for training, background, basic skills, professional ethics, attitude, behavior and experience and shall recommend for placement in the Organization education experience program only those Students who meet the requirements for participation established by the School and the Organization.

- E. Policies. School shall assure that Students comply with the policies, procedures, laws, standards, bylaws and rules and regulations of Organization and its affiliates at all times, provided Organization shall be responsible for making available Organization-specific policies, standards, bylaws, rules and regulations.
- F. OSHA Training. All School employees involved in the educational experience with Organization and Students shall document appropriate training concerning applicable OSHA requirements, including without limitation, blood borne pathogens.
- G. Health Certification of Students and Faculty Who Are Present at Organization. An authorized representative of School will sign **Exhibit B** for each Student and faculty and supply to Organization prior to the student or faculty starting any education experience with Organization. Organization may request and School shall provide proof of required vaccinations provided by Student. Such Health Certificate requires attestation that Organization has viewed proof that Student has received the following vaccinations:
  - 1. Tuberculin skin test (must be completed not more than one (1) year prior to start date); the Tuberculin Assessment Form must be completed if previous Tuberculin test was positive;
  - 2. MMR:
    - a) If born before January 1, 1957, documentation of measles, mumps and rubella titers showing immunity. If non-immune, two MMR vaccinations;
    - b) If born on or after January 1, 1957, documentation of two MMR vaccinations;
  - 3. Attestation of having had the chicken pox or varicella titer as showing immunity;
  - 4. Hepatitis B vaccination or proof of immunity to Hepatitis B, (or written refusal of Hepatitis B vaccination signed by the Student that expressly holds the Organization harmless for any Hepatitis B exposure or infection that may result from the Student's education experience at Organization) and/or such other immunization and health-related testing as may be required by the applicable state level health department or the Occupation Health and Safety Administration for each Student assigned to Organization, as these requirements may change from time to time; for purposes of this Agreement, a Student shall be considered to be vaccinated against Hepatitis B if he or she has received at least one (1) injection of the vaccine and is in the process of completing the required services of three

injections;

5. Flu vaccine for the season of the rotation; and
6. COVID-19 Vaccine: Evidence that the Student(s) (and School staff that come to Organization's facilities) is fully vaccinated (as defined by Organization's policies) against COVID-19 for the season of the rotation.

If Students or Faculty have a religious or medical exemption to any of the above vaccinations, school is required to note that School has approved an exemption on **Exhibit B** for the Student or faculty member. School shall inform Students and Faculty that proof of vaccination or exemption may be requested by Organization at any time while Student and/or Faculty are present in Organization facilities and that such proof must be immediately presented to Organization upon request.

- H. Confidentiality. School will advise all Students assigned to Organization regarding the confidentiality of patient/client records and patient/client information imparted during the training experience. School will also advise all Students that the confidentiality requirements survive the expiration or earlier termination of this Agreement.
- I. Notification. School shall notify the Organization at least thirty (30) days prior to the date it desires to establish an educational experience for the Students. Such notification shall include the names, addresses and other information required in this Section I and the requirements of the Students' educational experience at Organization. After opportunity to review each Student's academic and experience record and other information provided by School, Students participation in the education experience at Organization shall be subject to final approval of Organization, which shall not be unreasonably withheld.
- J. Control of Academic Program. School shall have complete control over all academic aspects of the educational experience program, including but not limited to, admissions, administration, faculty appointments, program design, grading, examinations, evaluations and discipline.
- K. Participation Agreement. School shall require and ensure that each Student selected to participate in the educational experience at Organization signs the "Student Participation Agreement" attached hereto and incorporated herein as **Exhibit A**. School will provide signed **Exhibit A** forms for each student and will provide to Organization prior to the Student arriving for an educational experience.
- L. Personal Protective Equipment ("PPE"). School will advise each Student and Faculty that they will be required to wear appropriate PPE which is approved by Organization. Use of PPE will be in accordance with Organization guidance, which shall adhere to CDC and state requirements.

## II. ORGANIZATION DUTIES

- A. Professional Experience. Organization shall provide Students with supervised educational experience appropriate for up to such number of Students and educational experience contact hours per semester as agreed upon by the Parties. Each Student's educational experiences shall be outlined in the form of attached

hereto as **Exhibit B**. Organization shall provide the appropriate use of its facilities by Students enrolled in the School or otherwise provided by the School.

- B. **Participation.** During educational experiences, Students shall be permitted to participate in professional services at the Organization's facilities under the supervision of the appropriate professional staff of the Organization and the School. The scope of the Students' participation will be determined by the applicable Organization policies and to the extent permitted by law and at discretion of Organization staff.
- C. **Emergency.** In the event of an emergency, or when required, Organization shall have the right to temporarily relieve or remove a Student from a specific assignment.
- D. **Student Removal.** Organization, in its sole discretion, may immediately remove from its premises, and suspend or terminate the participation of, any Student in any education experience governed by this Agreement if Organization determines that the Student failed to observe applicable policies, procedures, rules, regulations or the instruction of Organization supervisors. Organization will immediately notify School of any such removal, suspension or termination.
- E. **Laws.** Organization shall comply with all applicable laws and regulations.
- F. **Background Check.** Organization shall perform a criminal background check on each Student where required by applicable law. Such criminal background check may include fingerprinting pursuant to the laws of the state where Organization is located. Any felony conviction within the previous five (5) years, and certain other convictions regardless of the length of time since conviction, may preclude a Student from being accepted. Other situations will be considered on a case-by-case basis, taking into account risks to patients, employees, and the organization.
- G. **Non-Teaching Patients.** No provision of this Agreement shall prevent any patient from requesting not to be a teaching patient or prevent any member of the Organization medical staff from designating any patient as a non-teaching patient.
- H. **Right of Refusal.** No provision of this Agreement shall prevent Organization from refusing to accept any Student who has previously been discharged for cause as an employee of Organization, who has been removed from or relieved of responsibilities for cause by Organization, or who would not be eligible to be employed by Organization. Organization shall notify School in writing of its refusal to accept a Student and the basis for the refusal; School shall not thereafter submit such Student for clinical experience at Organization. Each Organization shall retain the right to decline the assignment of Students from School at any time for operational reasons.
- I. **Patient Care.** Organization shall plan and administer all aspects of patient care at Organization and shall have complete control over the care of patients under the clinical program. Organization has the sole right to determine the patients with whom Students work. Organization shall provide qualified supervision of all patient care activities involving School's Students, and all Student interaction with patients



shall occur under the supervision of qualified Organization personnel.

- J. Facilities; Emergency Medical Care. Organization shall provide reasonable access to conference room space and dining facilities for Students and faculty as necessary. Organization shall supply, to the best of its ability, to Students and faculty, emergency medical care or, if advisable, a prompt referral to the nearest appropriate medical facility in any emergency requiring medical attention.
- K. Student Information. To the extent Organization receives or accesses personal information about Students, Organization will keep such information confidential, only use such information as contemplated by this Agreement and protect such information in the same manner in which it protects Organization employee information.

### III. MUTUAL DUTIES

- A. Student Assignment. The School and Organization shall mutually agree upon assignment of Students to particular Organization facilities.
- B. Non-discrimination. No Student shall, on the grounds of race, color, sex, creed, age, national origin, or any other legally protected category, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any provision of this Agreement. Regarding any position for which a Student is qualified, neither Organization nor School shall discriminate against any Student because of physical or mental disability. Each Party agrees to treat qualified disabled Students without discrimination based upon their physical or mental disability in all educational activities associated with this Agreement, and to afford such individuals reasonable accommodations at the expense of the School.
- C. Liaison and Supervision Requirements. Each Party will appoint a liaison to serve as a communication link between the Parties. Each Party will provide qualified and competent individuals in adequate number for the instruction and/or supervision of Students.

### IV. RELATIONSHIP OF THE PARTIES

- A. Legal Status of Students. It is understood and agreed that the Students are enrolled in a professional education program offered by the School. The Students shall not be deemed or considered to be employees or agents of Organization for any purpose and shall remain at all times students of the School. Students will not be entitled to receive any compensation or benefits from Organization, including, but not limited to, health care insurance, vacation or sick time or any other benefit of employment, directly or indirectly. At no time shall Students replace or substitute for any employee of Organization. This provision shall not be deemed to prohibit the employment of any such Student by Organization Hospital under a separate employment agreement.
- B. Independent Contractor Status. It is mutually understood and agreed that Organization and School are, and shall be at all times, performing as independent contractors of each other. Nothing in this Agreement is intended or shall be deemed or construed to create an agency, employer/employee, partnership, franchise, or

fiduciary relationship between Organization and School and any relationship between Parties is nothing other than that of educational affiliates, and each Party is responsible for its own conduct. Neither Party shall have the right to bind the other to any contractual or other obligation.

## V. TERM AND TERMINATION

- A. Term and Extension Period. This Agreement shall commence on the Effective Date and shall remain in effect for a term of three years expiring on February 28, 2026 (“**Expiration Date**”). This is the "**Term**." At the end of the Term, the Parties may, by mutual written agreement, agree to extend this Agreement for a period of no more than one (1) year. Any such agreed to extension will be the "**Extension Period**."
- B. Termination by Either Party. During the Term of the Agreement, it may be terminated with or without cause by either Party on thirty (30) days prior written notice. Notwithstanding any such termination, all Students already enrolled and participating in an educational experience pursuant to this Agreement at the time of the notice of termination shall be given a period of time not to exceed the shorter of: (i) the end of the semester; or (ii) six (6) months from the date of the notice of termination during which to complete the current course in their educational experience at Organization, during which time the terms of this Agreement shall continue to govern the balance of such Students' education experiences.
- C. Termination for Breach. In the event that either Party gives notice to the other Party that the other Party has materially breached any obligation under this Agreement and such breach has not been cured within fifteen (15) days following the giving of such notice, the Party giving such notice will have the right to terminate this Agreement immediately.
- D. Legal Opinion. If Organization obtains a written opinion of legal counsel stating that, in the event of an audit or investigation, this Agreement is likely to be challenged by any governmental agency as illegal or improper or resulting in fines, penalties or exclusion from the Medicare or Medicaid program, loss of tax-exempt status or its ability to obtain tax-exempt financing, Organization may terminate this Agreement by providing written notice to School. Within ten (10) days of such notice, the Parties shall meet and confer to discuss mutually acceptable means of restructuring the relationship to eliminate the legal concern. In the event that the Parties are unable to reach agreement on new terms within twenty (20) days of their meeting, this Agreement shall automatically terminate.
- E. Force Majeure. If either Party is unable to perform its duties under this Agreement due to strikes, lock-outs, labor disputes, governmental restrictions, fire or other casualty, emergency, closure of a facility or department or any other cause beyond the reasonable control of the Party, such non-performing Party shall be excused of performance and shall not be in breach of this Agreement, for a period equal to any such prevention, delay or stoppage. Notwithstanding this provision, a Party may terminate this Agreement immediately upon written notice if such events continue for thirty (30) days or longer.

## VI. CONFIDENTIALITY AND PROPRIETARY INFORMATION

- A. Proprietary Information. During the term of this Agreement and in perpetuity thereafter, regardless of the reason for the termination of this Agreement, School and/or Students shall hold all data and information, in any form, which is confidential and proprietary to Organization or its affiliates used or encountered during the term of this Agreement ("**Proprietary Information**") in confidence and shall not discuss, communicate or disclose to others, or make any copy or use of the Proprietary Information without first obtaining the written consent of Organization, unless required by law.
- B. Patient Identification. The identity of a patient, the nature of procedures or services provided to patients and information included in the patient's medical records shall be confidential and shall not be disclosed by the School or Students other than for use in direct patient care unless authorized in writing by Organization or as may be required by law. Without limiting the foregoing, the School agrees to comply with all applicable federal and state confidentiality laws including, without limitation, the Health Insurance Portability and Accountability Act of 1996, as amended, and its related regulations ("**HIPAA**").
- C. Records. Organization shall have custody and control of all medical records and charts in patient files. Neither the School nor the Student may remove or copy such records except with written permission of Organization.
- D. Studies and Research. School and/or Student shall submit to Organization for review and approval all reports, projects, theses, and publications based upon studies and research (including subject recruitment) arising out of or directly related to the cooperative education experience prior to release. Approval of the Organization shall not be unreasonably withheld.

Ownership of Work. School acknowledges that Organization intends that any and all work product created or developed by Students in the performance of their educational experience under this Agreement shall be the sole and exclusive property of Organization. School hereby agrees it claims no intellectual property right of any kind and further irrevocably conveys, transfers, and assigns to Organization all right, title and interest in and to, including all intellectual property rights in and to, such work product, whether or not such work product is deemed a "work made for hire" under the Copyright Act. School irrevocably waives any and all claims School may now or hereafter have in any jurisdiction to so called "moral rights" with respect to the work product and shall provide to Organization all assistance reasonably required to perfect Organization's and its affiliate's rights in the work product hereunder. Notwithstanding the foregoing, Student and School may use work product created or developed in the performance of an educational experience under this Agreement for the sole purpose of satisfying or administering School course requirements or otherwise as permitted by Section VI(D) above and for no other purpose.

## VII. INDEMNIFICATION AND INSURANCE

- A. Indemnification. Unless otherwise prohibited by law (in which case neither Party assumes any costs, expenses or liabilities of the other Party nor waives any defenses available to it), each Party shall indemnify, defend and hold harmless the other Party, including, but not limited to, their officers, employees, directors and agents

(collectively, the “**Indemnified Party**”), from and against all liability, claims, losses, damages and expenses, including reasonable legal fees and expenses, arising solely from their acts and omissions in the performance of their duties and obligations under this Agreement. In such an event, the Indemnified Party shall have the option either of providing its own defense for which indemnifying Party shall promptly pay the Indemnified Party its reasonable cost and expenses or the Indemnified Party may tender the defense to the indemnifying Party, which shall assume it.

- B. Notification. Each Party shall notify the other within ten (10) days of receipt of any lawsuits, claims or notices of intent to file a lawsuit based in any manner on the services provided under this Agreement.
- C. Professional Liability Insurance. The School shall not assign any Students or instructors to Organization until the instructors and Students can demonstrate professional liability insurance coverage with policy limits of not less than \$1,000,000 per claim/occurrence and \$3,000,000 aggregate per year. If School is legally prohibited from procuring insurance and participates in an applicable state sponsored insurance or tort claims program, then the terms of such state sponsored program shall apply in lieu of the terms herein pertaining to professional liability insurance policies.
- D. General Liability Insurance. School shall not assign any Students or instructors to Organization until the instructors and Students can demonstrate general liability insurance coverage with policy limits of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate per year, adding the Organization as an additional insured with respect to this Agreement.
- E. Data Security and Privacy Liability (Cyber) Insurance. **(This coverage is only required if School’s Graduate Nursing Students will be completing psychiatry clinicals at Organization.)** School shall maintain Data Security and Privacy Liability (Cyber) Insurance in an amount of not less than \$2,000,000 per claim and in the annual aggregate to cover civil, regulatory and statutory damages as a result of actual or alleged breach, violation or infringement of right to privacy, consumer data protection law, confidentiality or other legal protection for personal information or security incident or breach.
- F. Workers Compensation Insurance. School shall not assign any instructors to Organization until the School can demonstrate workers compensation insurance in amounts required in accordance with applicable laws within the state where the educational experience is being performed.
- G. Extended Reporting Period Coverage ("tail"). In the event that any of the insurance coverages referenced above are written on a claims-made basis, then such policy or policies shall be maintained during the Term of this Agreement and for a period of not less than three (3) years following the termination or expiration of this Agreement or, extended reporting period coverage ("**tail**") is required.
- H. Student Health Insurance. School will inform student that it is the responsibility of each Student participating in the education experience at Organization to have health insurance to cover emergency health care for illnesses or injuries resulting from the Student’s field experience at Organization. It shall be the responsibility of

the Student to provide payment or adequate health insurance coverage for such emergency care and any subsequent care. Organization may require each Student to provide proof of insurance prior to beginning the education experience with Organization and upon request thereafter.

- I. Proof of Insurance. Attached to this Agreement as **Exhibit C** is a copy of School's certificates of insurance required under this section. School shall provide Organization Facilities with updated certificates of insurance annually and upon request, to maintain compliance with the terms of this Agreement. Said certificates of insurance shall not be materially amended or cancelled without thirty (30) days prior written notice to Organization.
- J. Organization Insurance. Organization will maintain professional liability and commercial general liability insurance for itself and its employees, which covers Hospital's operations at all sites where services are performed, with limits as follows: General Liability of \$1,000,000 per occurrence and \$2,000,000 in the aggregate); and Professional Liability of \$1,000,000 per occurrence and \$3,000,000 in the aggregate.

## **VIII. MISCELLANEOUS**

- A. Governing Law. The laws of the state where the services are to be performed govern this Agreement, regardless of choice of law principals.
- B. Venue. Venue shall be proper only in the jurisdiction where the services were performed or delivered.
- C. Amendment. An amendment of this Agreement is not effective unless it is in writing and signed by each of the Parties.
- D. Waiver. Waiver of any provision(s) of this Agreement is not effective unless the waiver is in writing and signed by the Party against whom enforcement of the waiver is sought. Failure to enforce any provision does not constitute a waiver.
- E. Reformation or Removal. The provisions of this Agreement will be deemed severable and if any part of any provision is determined to be unenforceable, the provision may be removed or changed to the extent reasonably necessary to make the provision, as so removed or changed, enforceable.
- F. Severability. If any provision of this Agreement is determined to be unenforceable, the remaining provisions of this Agreement will not in any way be affected or impaired but will remain binding in accordance with their terms.
- G. Headings. The descriptive headings of the Sections of this Agreement are inserted for convenience only and shall not control or affect the meaning or construction of any provision.
- H. Notices. Notice shall be given in writing and shall be effective upon depositing the notice in first-class mail or certified mail, return receipt requested, to Organization or School at the addresses below or upon actual receipt by the other Party. Facsimile notices shall be delivered during the receiving Party's normal business hours and shall be effective only if the sending Party maintains written confirmation of facsimile receipt. Either Party may change the address to which

notices are to be sent by notice given in accordance with the provisions of this Section.

**Organization:** Loyola Medicine  
One Westbrook Corporate Center  
Suite 840  
Westchester, IL 60154  
Attention: Regional Chief Nursing Officer

**Copy to:** Loyola Medicine  
One Westbrook Corporate Center  
Suite 840  
Westchester, IL 60154  
Attn: General Counsel

**School:** Morton College  
3801 S. Central Avenue  
Cicero, IL 60804  
Attn: Clinical Coordinator

**Copy to:** Del Galdo Law Group, LLC.  
1441 S. Harlem Ave.  
Berwyn, IL 60402  
Attn: School Law Counsel

- I. Enforceability. This Agreement is intended for the benefit of the Parties only.
- J. Presumption. There is no presumption for or against either Party as a result of such Party being the principal drafter of this Agreement.
- K. Entire Agreement. This Agreement, including all Exhibits referenced herein, constitutes the entire agreement between the Parties concerning the subject matter herein. This Agreement supersedes all prior and concurrent negotiations, agreements and understandings between the Parties, whether oral or in writing, concerning the subject matter hereof.
- L. Assignment. This Agreement may not be assigned, except by Organization to a parent, subsidiary, successor, or affiliated entity, without the written consent of the parties. Subject to the foregoing limitation upon assignment, this Agreement shall be binding upon and inure to the benefit of the successors and assigns of the Parties.
- M. Counterparts. This Agreement may be executed in counterparts, any of which shall be deemed an original, but all of which, when taken together, shall constitute one and the same Agreement.

**SIGNATURE PAGE FOLLOWS**

**IN WITNESS WHEREOF**, the Parties hereto have executed this Agreement as of the Effective Date.

**ORGANIZATION**

**SCHOOL**

By:\_\_\_\_\_

By:\_\_\_\_\_

Name: Margaret Norton-Rosko

Name:

Title: Regional Chief Nursing Officer

Title:

Date:\_\_\_\_\_

Date: \_\_\_\_\_

**Exhibit A**  
**Student Participation Agreement**

I, \_\_\_\_\_ ("Student"), in consideration of participating in the education  
(print name)  
experience program provided by \_\_\_\_\_  
("Organization"), through my participation in Organization's training program, hereby agree to  
the following:

1. I will comply with all applicable, policies, procedures, rules and regulations of Organization, and the instructions of Organization supervisors, including but not limited to, those governing patient confidentiality. I will further observe professionally appropriate modes of dress, behavior and grooming at all times.

2. I will participate in education and training opportunities in accordance with the instructions of Organization supervisors.

4. I understand and acknowledge that Organization has the right to take certain actions, including but not limited to, the right to suspend or terminate me from, or limit my participation in, the education experience program, or to evaluate me unfavorably, if in its exclusive judgment I have failed to observe applicable policies, procedures, rules, regulations, or the instructions of Organization supervisors, or have compromised the standard or quality of patient care or the safety of patients, or for other reasonable cause, including the failure to follow appropriate modes of dress, grooming and behavior. **I hereby voluntarily release Organization and its directors, officers, employees, agents and representatives from any and all liability based on such actions.**

5. I acknowledge that the educational experience received by me from Organization shall be received as a student at \_\_\_\_\_  
(insert school name)

as a part of my professional training, and not as an employee of Organization. I understand that as a participant in this educational program, I shall not be entitled to compensation or employee benefits, nor shall I be considered an employee of Organization for purposes of unemployment compensation, minimum wage laws, workers' compensation, income tax withholding, Social Security benefits, or any other purpose or benefit.

6. I understand that any and all work product created or developed by me in the performance of my educational experience program at Organization shall be the sole and exclusive property of Organization and that I agree to abide by Organization's policies and procedures in such regard. I hereby irrevocably convey, transfer, and assign to Organization all right, title and interest in and to, including all intellectual property rights in and to, such work product, whether or not such work product is deemed a "work made for hire" under the Copyright Act. I irrevocably waive any and all claims I may now or hereafter have in any jurisdiction to so called "moral rights" with respect to the work product and shall provide to Organization all assistance reasonably required to perfect Organization's and its affiliate's rights in the work product hereunder. Notwithstanding the foregoing, I understand I may use work product created or developed in the performance of an educational experience under this Agreement for the sole purpose of satisfying School course requirements and for no other purpose.

7. I understand and acknowledge \_\_\_\_\_  
(insert school name)  
shall have complete control over all academic aspects of the educational program, including but not limited to, admissions, administration, faculty appointments, program design, grading,



examinations and evaluations. I hereby voluntarily release Organization and its directors, officers, employees, agents and representative from any and all liability based on such actions.

8. I understand Organization requires that I submit proof of immunizations to my School prior to the start of my educational experience at Organization. I understand also failure to submit such proof or receive a religious or medical exemption as applicable from my School will prohibit me from participating in an educational experience at Organization. Immunizations I must submit proof of receiving include: TB (or negative screening), Mumps, Rubella, Rubeola, Varicella Zoster, Hepatitis B Vaccine, Influenza and COVID-19. I understand that vaccines which are, or may be, seasonal in nature must be current prior to the start of my educational experience.

9. I have reviewed the Patient Rights Information.

10. I have read this Participation Agreement carefully and have had sufficient opportunity to ask questions and any of my questions were answered to my satisfaction before signing it.

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Student's Signature

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Date

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Guardian Signature if Student is a minor

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Date

## Exhibit B

### Loyola Medicine

### Center for Professional Practice and Development

### Clinical Orientation Checklist-Nursing Student and Instructor

**Instructions:** Students and Instructors are to complete the following requirements PRIOR to starting clinical. Initial the column provided to indicate that the information has been completed, read and understood.

Information: Form Must be Legible		
<b>First Name:</b>	<b>Last Name:</b>	<b>Workday ID:</b>
<b>Name of School of Nursing:</b>		<input type="checkbox"/> Student <input type="checkbox"/> Instructor
<b>Student Anticipated Graduation date:</b>	MM/YYYY	<b>Program Level:</b> <input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate
<b>Read/Review information provided for Clinical</b>		
All pertinent information provided in the <u>Loyola Medicine Nursing Clinical Handbook</u> has been read/reviewed and understood.		
<b>HealthStream E-Learning Modules (copies of transcripts to be on file at the School of Nursing-SON)</b>		
Completed annual Trinity Healthstream E-learning modules. A minimum score of 80% is required to pass.		
EPIC modules (if applicable)		
<b>Medical requirements (documents to be on file at the SON)</b>		
1. Current BLS for Healthcare Provider card		
2. Background Check		
3. Drug Screen-5 panel		
4. Proof of immunity: Rubella, Rubeola/measles, Mumps, Varicella (chickenpox) and Hepatitis B (titer as evidence.)		
5. Record of TDAP (tetanus, diphtheria, pertussis) immunization.		
6. Evidence of TB Testing/Screening: QuantiFERON-TB Gold Test or T-SPOT TB Test		
7. Annual Seasonal Flu Vaccination ( for Fall and Spring clinicals)		
8. COVID-19 vaccine		
<b>Color Blindness:</b>	A color blindness screening test can be found at <a href="http://colorvisiontesting.com/ishihara.htm#demonstration">http://colorvisiontesting.com/ishihara.htm#demonstration</a>	
8a. Do you have color blindness:	<input type="checkbox"/> Yes ( Continue answer #8b) <input type="checkbox"/> No	
<b>Only if you answered Yes to question #8a.</b>		
8b. I have been made aware of associated safety risks presented by color blindness and of appropriate measures to reduce risk.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Trinity Confidentiality Agreement/Orientation Checklist</b>		
Clinical Experience Participation Agreement to be kept on file at the SON and submitted to the Center for Professional Practice and Development before the clinical begins.		
Trinity Confidentiality Agreement to be kept on file at the SON and submitted to the Center for Professional Practice and Development before the clinical begins.		
Orientation Checklist to be kept on file at SON and submitted to the Center for Professional Practice and Development before the clinical begins .		

\_\_\_\_\_  
**Student Signature**

\_\_\_\_\_  
**Date**

I acknowledge that the above information has been successfully completed and verified. All documentation is to remain in the student's file at the SON to be available if requested by Loyola Medicine.

\_\_\_\_\_  
**SON Clinical Coordinator**

\_\_\_\_\_  
**Date**

**EXHIBIT C**

**College's Certificate of Insurance**

**[*See Attached*]**

**PROPOSED ACTION:** THAT THE BOARD APPROVE THE CONTRACT RENEVAL WITH ALL PRO TRUCK DRIVING SCHOOL LLC (ALL PRO) UNTIL JUNE 30, 2024, IN THE TOTAL AMOUNT NOT TO EXCEED \$75,000 PAID FROM THE STUDENT REGISTRATION COST COLLECTED BY MORTON COLLEGE.

**RATIONALE:** [Required by Board Policy 5.3.1 and *Chapter 110, Act 805, Section 3.27.1 of the Illinois Compiled Statutes*]

Morton College will continue providing the CDL program, preparing students for employment in industries with high-demand positions.

**COST ANALYSIS:** The total amount paid to All Pro will not exceed \$75,000 paid from the registration cost already collected by Morton College. No cost to the college.

**ATTACHMENT:** MOU

## **MORTON COMMUNITY COLLEGE Partnership Agreement**

This is a partnership agreement (“Agreement”) by and between **MORTON COMMUNITY COLLEGE** (“Morton”) located in Cicero, Illinois, and **ALL PRO TRUCK DRIVING SCHOOL LLC** (“All Pro”) located in Chicago, Illinois.

The purpose of this Agreement is to specify the terms and conditions under which Morton and All Pro agree to form a partnership in order to offer a Commercial Driver’s License Program (“Program”), sanctioned by the Illinois Secretary of State, to the general public.

The parties agree as follows:

### **I. ENTIRE AGREEMENT; AMENDMENT:**

1. This Agreement and accompanying and attached Exhibit A (describing the two specific courses to be offered under the Program), Exhibit B (Describing course contents and pricing) and Exhibit C (the form Workforce Innovation and Opportunity Act (“WIOA”) Letter of Acceptance) constitute the entire Agreement between the parties and supersede all prior and contemporaneous oral or written proposals, negotiations and agreements concerning such subject matter.
2. This Agreement must be fully executed prior to any students starting in the Program.
3. This Agreement may not be amended or modified in any way except by a further written agreement signed by both parties to this Agreement specifically referencing this Agreement.

### **II. GENERAL TERMS AND CONDITIONS:**

1. **Representations and Warranties.** All Pro represents, warrants and covenants that it has the right, power and authority to enter into this Agreement and to consummate the transactions contemplated herein, and that the consummation of the transactions described in this Agreement are not subject to any agreement, law, regulation or pending or threatened litigation which would materially affect the consummation of the transactions contemplated hereunder. All Pro also represents, warrants and covenants that it will, at all times, comply with all federal and/or state rules and regulations relevant to the terms of this Agreement.
2. **Term and Termination.** The term of this agreement commences on July 1, 2023 and shall end on June 30, 2024 (the “Term”). Either party may terminate this Agreement, with or without cause, upon giving thirty (30) days prior written notice. This Agreement may be terminated at any time by the mutual Agreement of the parties, in writing.
3. **Program Name.** The Program will be named the “Morton College CDL Program”, or whatever other Program name Morton deems appropriate.
4. **Branch License.** All Pro agrees to apply for a Branch License with the Illinois Secretary of State to be located at the Morton facilities.
5. **Insurance.** All Pro agrees to add and maintain Morton as an additional insured on All Pro’s General Liability and Surety Bond insurance policies, and to provide Morton written proof that All Pro has done so upon Morton’s request.

6. **Promotion/Marketing.** All Pro agrees to assist Morton in promoting and marketing the Program under the chosen Morton Program name.
7. **Provision of Necessary Materials; Filing Necessary paperwork.** All Pro is responsible for providing all equipment, instructors, materials and facilities required for the Program, as well as obtaining any licenses and filing any paperwork or forms, on behalf of itself, Morton and/or Program students required under the Program.
8. **Compliance with Morton's Policies.** All Pro agrees to comply with all academic, institutional and registration policies of Morton.
9. **Parties' Split of Gross Revenues.** All Pro and Morton agree that 15% of all gross revenues generated by the Program will go to Morton, and the remaining 85% of such revenues will go to All Pro.
10. **Public Posting.** The parties agree that Exhibits A, B and C of this Agreement will be posted for public access.
11. **Refund Policy.** All Pro agrees to comply with whatever refund policy Morton chooses to establish during the Term of this Agreement.
12. **Student Payment Plan.** All Pro agrees that it will comply with whatever payment plan Morton establishes for students paying for Program costs without WIOA funding.
13. **Parties' Contacts.** The parties agree that Irina V. Cline, Morton's Director of Community and Continuing Education, or her designee, will be Morton's contact person for student registration, and Program payments and inquiries. After registration, all enrolled students will work with All Pro staff directly to complete Program requirements.
14. **Staffing and Operation of Program.** The parties agree that All Pro will fully staff and operate the Program office and classrooms located at and provided by Morton under Morton's direction.
15. **Independent Entities.** The Morton and the All Pro shall retain their respective rights, privileges, powers, and functions as autonomous and independent entities. Their legal, financial, education, and administrative policies and procedures shall be unaffected by the terms of this Agreement, except as is expressly provided for herein. All Pro faculty and employees shall not be deemed or considered to be employees of Morton and shall not replace Morton staff or render client services except as identified and delineated in the Program. All Pro agrees to provide and maintain all payroll services for any All Pro faculty and employees placed provided to staff the Program, to maintain payroll records and to withhold and remit all payroll taxes and social security payments.
16. **Non-Discrimination.** All Pro hereby affirms that it is an equal opportunity employer which prohibits of race, sex, color, gender identity or expression, sexual orientation, religion, creed, ancestry, national origin, disability, age, marital status, military status, genetic information or any other status protected by applicable federal, state and/or local laws.
17. **Confidentiality of Parties' Information.** The parties shall maintain the confidentiality of records, data and other information deemed confidential by either party.

18. **Force Majeure.** In no event shall either party be responsible or liable for any failure or delay on its part in the performance of any of its obligations under this Agreement arising out of or caused by, directly or indirectly, forces beyond its control, including, without limitation, strikes, work stoppages, accidents, acts of war or terrorism, civil or military disturbances, nuclear or natural catastrophes, pandemics or acts of God, and interruptions, loss or malfunctions of utilities, communications or computer (software or hardware) services; it being further understood that All Pro shall use reasonable efforts which are consistent with accepted practices in the applicable industry to resume performance as soon as practicable under all of the circumstances.
19. **Indemnification.** The parties agree to indemnify and hold each other harmless, to the fullest extent permitted by law, from any liability, claim, demand, judgement or costs, including reasonable attorneys' fees, arising out of or in connection with the acts, errors, omissions, work, or service of their respective employees/students/agents.
20. **Limitation on Liability.** Any legal action or proceeding relating to or arising out of this Agreement must be brought by All Pro within one (1) year of the date the cause of action arose or it shall be expressly time barred.
21. **Severability.** If any provisions of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.
22. **Survival.** The parties' obligations under this Agreement which by their nature continue beyond termination, cancellation or expiration of this Agreement, shall survive termination, cancellation or expiration of this Agreement.
23. **Governing Law; Venue.** This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of law provisions thereof. Both parties agree that any action arising under or otherwise relating to this Agreement shall be filed in the Circuit Court of Cook County, Illinois or the United States District Court for the Northern District of Illinois.
24. **Confidentiality of Student Information.** The parties shall comply with the applicable provisions of the Family Educational Rights and Privacy Act of 1974 ("FERPA"), 20 U.S.C. §1232(g) *et seq.*, and shall take all measures necessary to ensure the confidentiality of any and all information in their possession regarding Morton's students. To the extent permitted by law, nothing contained herein shall be construed as precluding either party from releasing such information to the other so that each can perform its respective responsibilities under this Agreement.
25. **Assignment.** This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld. This Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, express or implied, is intended to confer upon any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations, or liabilities under or by reason of this Agreement.
26. **Execution in Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

27. **Headings.** The headings contained in this Agreement are for convenience of reference only, and do not define, describe, or limit the scope of this Agreement or any of its provisions.
28. **Not to Be Construed Against the Drafter.** Both parties to this Agreement acknowledge that they have had an adequate opportunity to review each and every provision of this Agreement, that they have participated equally in the drafting hereof and that they have had adequate time to submit the same to legal counsel for review and advice. Based on said review and consultation, the rule of construction that a contract be construed against the drafter, if any, shall not be applied in the interpretation and construction of this Agreement.
29. **Notices.** Any notice required to be given to a party to this Agreement shall be in writing and shall be considered effective as of the date of receipt by the notified party. All such notices shall be sent by U.S. mail, certified mail, return receipt requested, postage prepaid, addressed as set forth below:

**If to All Pro:**

Mr. Alfredo Alvarez  
Owner/President  
All Pro Truck Driving School LLC  
7601 S. Kostner, Ste. 230  
Chicago, IL 60652

**If to Morton:**

Ms. Irina Cline, M.A.  
Director of Community and Continuing Education  
Morton Community College  
3801 South Central Avenue, Office 245C  
Cicero, IL 60804

In witness thereof, the parties hereunto apply their authorized signatures:

**ALL PRO** by:

**MORTON** by:

\_\_\_\_\_  
Signature of Owner/President

\_\_\_\_\_  
Signature of Director

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



**EXHIBIT A**  
**(Offered Courses)**

The following two courses will be offered under this Agreement:

PROGRAM	STUDENT	All Pro	MC <sup>2</sup>	Final Registration	Other <sup>3</sup>	Total
	HOURS	Cost	Revenue	Student Cost	Student Costs	Student Cost
WIOA	240	\$ \$4,250	\$ 750.00	\$ 5,000.00	\$ -	\$ 5,000.00
Funded						
Student <sup>1</sup>	160	\$3,400	\$600	\$4,000	\$ 170.00	\$ \$4,170
Out of Pocket						

<sup>1</sup> Subject to change with market conditions.  
Effective March 2022

<sup>2</sup> 15% revenue sharing

<sup>3</sup> Permit Fee and Clinic Fees

**EXHIBIT B**  
**(Curriculum Requirements)**

**All Pro Truck Driving School LLC 160 HOUR COURSE**

All Pro Truck Driving School offers the following curriculum, as required by the Office of the Secretary of State, Driver Services Department:

**CURRICULUM FOR CDL ACCREDITED COMMERCIAL DRIVING SCHOOLS**

The following curriculum must be offered to each first time CDL student for a minimum of four (4) weeks  
**YOU MUST SHOW PROOF OF CITIZENSHIP OR RESIDENCY**  
**US PASSPORT, US BIRTH CERTIFICATE OR RESIDENCY CARD**

Note: If your license expires in **six (6) months or less** you must renew it before taking permit tests.  
For **HAZMAT** you need proof of citizenship or residency. Your name on driver's license has to match exactly.

Permit: \$50 PAID TO SECRETARY OF STATE  
General Knowledge, Combination Vehicles and Air Brakes

**CLASSROOM**

40 hours of Classroom instructions, including but is not limited to, preparation for Secretary of State written examinations and all chapters of this curriculum.

**RANGE**

20 hours of training yard behind-the-wheel instruction. This requires one-on-one instruction with properly licensed CDL instructor and vehicle on an approved training lot.

**OVER THE ROAD**

20 hours of behind-the-wheel instruction on public streets and highways. This requires one on one instruction with a properly licensed CDL instructor and vehicle.

**OBSERVATION**

20 hours of experience comprised of observation of the practice range and over-the-road.

**REMEDIAL TRAINING      PERMIT AND PRE-TRIP INSPECTION**

60 hours of observation and additional classroom, range and over-the-road training based on each CDL student's specific needs.

\*(Copy of Secretary of State Curriculum)

**TOTAL 160 hours (minimum 20 hours/week). Must start class at the latest 4:00 p.m.**

For Permit: 3 tests:	General Knowledge	Physical and Drug Screen: \$170.00
	Combination Vehicles	
	Air Brakes	

**YOUR TRAINING MUST BE COMPLETED IN 8 WEEKS**

Once your training is completed you are entitled to **two (2)** test dates where you will take:

- 1. Pre-trip Inspection**
- 2. Skills**
- 3. Road**

Note: You must be able to pass a DOT physical and a drug screen, and additional test dates, if needed, and eight (8) hours/week of training will require an additional \$300 payment.

Our hours of operation are:

OFFICE: 9 AM TO 4 PM M-F, 9 AM TO 12 NOON SAT, CLOSED SUN

CLASSROOM AND YARD: 7 AM TO 7 PM M, T, Th, 7 AM TO 3 PM W, F. 7 AM TO 2 PM SAT

**HAZMAT: FOR FINGERPRINTS TAKE PROOF OF CITIZENSHIP OR RESIDENCY TO:**

**7601 S. Kostner Ave. Suite 230, Chicago, IL 60652    PH: 773-581-9376    F: 773-681-7468**

**EXHIBIT C**  
**(Sample WIOA Letter of Acceptance)**

**ALL PRO TRUCK DRIVING SCHOOL LLC**  
**7601 S. Kostner Ave. Suite 230**  
**Chicago, IL 60652**  
**773.581.9376**

**DATE:**  
**TO:**  
**RE:**

This is a letter of acceptance for \_\_\_\_\_, who is currently interested in All Pro Truck Driving School LLC to obtain his CDL A Driver's license. The starting date for his/her CDL training is \_\_\_\_\_, 202\_\_, and the anticipated end date is \_\_\_\_\_, 202\_\_.

The tuition fee for this program is \$5000.00 comprised of the course fee and warranty (described below); book fee; permit fee; MVR; DOT physical and drug screen; fingerprints for Hazmat endorsement; and all endorsement fees. A weekly \$25 fuel card for six (6) weeks provided the student is attending all required class.

Also included is the Dispatcher Module (10 hours) and 45 degree dock parking (6 hours).

This program consists of 240 hours divided into eight weeks. These hours are representative of what the Illinois Secretary of State requires to obtain a CDL license. The program includes 30 HOURS of maneuvers (SKILLS) inside the training yard, 30 HOURS of training on the ROAD and 30 HOURS of OBSERVATION inside the vehicle. All the ENDORSEMENTS available to CDL drivers are included in this course. We also cover the cost of FINGERPRINTS for the Hazmat Endorsements. All Pro Truck Driving School LLC is certified by the Secretary of State of Illinois. We work closely with our students to develop their job seeking skills.

**Pell Grants or FAFSA are not accepted at this time.**

The refund policy for WIOA participants is as follows:

<b>% of Program in progress</b>	<b>% of tuition may be refunded (excluded non-refundable registration fee of \$100.00)</b>
0% to 10%	90%
11% to 25%	80%
26% to 50%	50%
In excess of 51%	0%

Sincerely,

All Pro Truck Driving School LLC

**PROPOSED ACTION: THAT THE BOARD ESTABLISH A DECENNIAL COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY.**

**RATIONALE:** TO IMPLEMENT THE DECENNIAL COMMITTEE AS REQUIRED BY THE ILLINOIS PUBLIC ACT 102-1088, KNOWN AS THE GOVERNMENT EFFICIENCY ACT.

**COST ANALYSIS:** NONE

**ATTACHMENT: RESOLUTION**

## **A RESOLUTION FORMING THE DECENNIAL COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY**

**WHEREAS**, Morton College, Community College District No. 527 (“Morton”) is a public agency of the State of Illinois; and

**WHEREAS**, Morton is created under the provisions of the laws of the State of Illinois and is now operating under the provisions of the Public Community College Act of the State of Illinois (the “Act”), as supplemented and amended; and

**WHEREAS**, the Decennial Committees on Local Government Efficiency Act (“Act”), 50 ILCS 70/1 *et seq.*, was signed into law on June 10, 2022, and requires Morton to form a committee (“Committee”) to study local efficiencies and report recommendations regarding efficiencies and increased accountability to the county board; and

**WHEREAS**, in compliance with the Act, the Board of Trustees of Community College District No. 527 (the “Board”) form the following Committee and charge it with the following duties and responsibilities:

**NOW, THEREFORE, BE IT RESOLVED** by the Board that:

### **Section 1. Incorporation of Preambles.**

The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true, and correct and do hereby incorporate them into this Resolution by reference.

### **Section 2. Purpose.**

The purpose of this Resolution is to form a Committee to comply with all aspects of the Act.

### **Section 3. Decennial Committee on Local Government Efficiency.**

The Board hereby forms the Decennial Committee on Local Government Efficiency as follows:

- (a) The Committee's membership shall include: (i) the elected or appointed members of the Board; (ii) at least two (2) residents within the territory served by Morton, who are appointed by the chair of the Board, with the advice and consent of the Board; and (iii) any chief executive officer or other officer of Morton.
- (b) The Committee shall be chaired by the president or chief elected or appointed official of the Board or his or her designee. The chairperson may appoint additional members to the committee as the chairperson deems appropriate. Committee members shall serve without compensation but may be reimbursed by Morton for their expenses incurred in performing their duties.
- (c) The Committee may employ or use the services of specialists in public administration and governmental management and any other trained consultants, analysts, investigators, and assistants it considers appropriate, and it may seek assistance from community colleges and universities as necessary to prepare the report as detailed below.

### **Section 4. Duties of the Committee.**

The duties of the Committee include, but are not limited to, the study of Morton's governing statutes, ordinances, rules, procedures, powers, jurisdiction, shared services, intergovernmental agreements, and interrelationships with other governmental units and the State. The committee shall also collect data, research, and analysis as necessary to prepare the report as detailed below.

### **Section 5. Committee Meetings.**

The Committee shall meet at least three (3) times. The Committee may meet during a regularly scheduled meeting of the Board as long as: (1) separate notice is given in conformance with the Open Meetings Act; (2) the Committee meeting is listed as part of the Board's agenda; and (3) at least a majority of the members of the Committee are present at the Committee's meeting.

Each meeting of the Committee shall be public, and the Committee shall provide an opportunity for any person to be heard at the public hearings for at least three (3) minutes. The Committee may require speakers to register. The Committee shall meet in accordance with the Open Meetings Act, and the Committee shall be a public body to which the Freedom of Information Act applies. At the conclusion of each meeting, the Committee shall conduct a survey of residents who attended asking for input on the matters discussed at the meeting. A survey conducted via email to all residents who attended the meeting and provided a valid email address will be sufficient to satisfy the survey requirement.

**Section 6. Report.**

The Committee shall summarize its work and findings within a written report, which shall include recommendations in respect to increased accountability and efficiency, and shall provide the report to the administrative office of the county board no later than 18 months after the formation of the Committee. The report shall be made available to the public.

**Section 7. Dissolution of the Committee.**

After the Committee has filed its report as required by Section 6 above, the Committee is dissolved until it is reestablished with newly appointed members.

**Section 8. Authorization.**

The officers and employees of the Board shall take all actions reasonably required or necessary to carry out and give effect to the intent of this Resolution and shall take all action necessary in conformity therewith. The officers and employees of the Board are specifically authorized and directed to draft and disseminate any and all necessary forms and documents to be utilized in connection with this Resolution.



**Section 9. Headings.**

The headings for the articles, sections, paragraphs and sub-paragraphs of this Resolution are inserted solely for the convenience of reference and form no substantive part of this Resolution, nor should they be used in any interpretation or construction of any substantive provisions of this Resolution.

**Section 10. Severability.**

The provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable and as though not provided for herein, and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

**Section 11. Superseder.**

All code provisions, resolutions, rules, and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

**Section 12. Effective Date.**

This Resolution shall be effective and in full force immediately upon passage and approval.

(REMAINDER OF PAGE LEFT INTENTIONALLY BLANK)

Passed by a vote of \_\_\_ ayes and \_\_\_ nays at a Regular Meeting of the Board of Trustees held this  
\_\_\_\_ day of \_\_\_\_\_, 2023.

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Chair, Board of Trustees  
Illinois Community College District No. 527

Attest:

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Secretary, Board of Trustees  
Illinois Community College District No. 527

**MORTON COLLEGE BOARD OF TRUSTEES  
REQUEST FOR BOARD ACTION**

**PROPOSED ACTION:** THAT THE BOARD APPROVES AN AFFILIATION AGREEMENT BETWEEN MORTON COLLEGE AND BERWYN FIRE DEPARTMENT

**RATIONALE:** A PARTNERSHP BETWEEN THE MORTON COLLEGE PARAMEDIC PROGRAM AND BERWYN FIRE DEPARTMENT WILL PROVIDE PRACTICAL LEARNING AND CLINICAL EXPERIENCES FOR OUR PARAMEDIC STUDENTS.

**COST ANALYSIS:** NO FEES INVOLVING THIS AGREEMENT

# **Standard Clinical Affiliation Agreement EMS**

## **(Revised) March 2023**

**This agreement is designed for use as a standardized form.  
Parties should call one another's attention to any specific  
changes made or proposed to be made to the template, to  
ensure an accurate, common understanding of their  
agreement.**

**AFFILIATION AGREEMENT  
BETWEEN  
MORTON COLLEGE  
AND  
Berwyn Fire Department**

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**THIS AFFILIATION AGREEMENT** (the “**Agreement**”) is entered into this day of, March 13, 2023 by, and between Berwyn Fire Department (“the **Facility**”) and Morton College (“the **School**”). (For convenience, the Facility and School are sometimes hereinafter referred to individually as a “**Party**”) and collectively as the “**Parties**”).

**WHEREAS**, the School desires to utilize various Facility sites (**Exhibit A**) that may be available for the purpose of providing practical learning and clinical experiences (**Exhibit B** for a list of programs and **Exhibit C** for program-specific requirements) in connection with students of the School; and

**WHEREAS**, the Facility is a duly licensed and accredited medical facility established under the laws of the State of Illinois; and

**WHEREAS**, the Facility desires to enter into this cooperative educational agreement with the School for the purpose of providing practical learning and clinical experience for the program(s) set forth in **Exhibit B** in connection with students of the School.

**NOW, THEREFORE**, it is understood and agreed upon by the Parties hereto as follows:

**A. SCHOOL RESPONSIBILITIES:**

**1. Provision of foundational curriculum to students.** The School shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the School’s curriculum.

**2. Student professional liability insurance.**

**(i) State Colleges and Universities**

If the School is a state college or university, the School shall require students participating in the practicum to maintain and, the School shall provide proof to the Facility, of a personal student professional liability insurance policy of at least One Million Dollars (\$1,000,000.00) per occurrence or claim and Three Million Dollars (\$3,000,000.00) in the aggregate covering the acts of such student while participating in the program at the Facility.

(a) **General Liability:** Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party.

(b) **Where Worker's Compensation or other obligation for payment of benefits may arise,** this Agreement shall neither enlarge nor diminish such obligation.

(c) Provided further, in the event required insurance coverage is not provided or is canceled, the Facility may terminate the placement of the student.

(ii) Other Colleges and Universities

Unless otherwise specified in **Exhibit C**, the School shall require students participating in the practicum to maintain, and the School shall provide proof to the Facility of, a personal student professional liability insurance policy of at least One Million Dollars (\$1,000,000.00) per occurrence or claim and Three Million Dollars (\$3,000,000.00) in the aggregate; and general liability coverage of at least One Million Dollars (\$1,000,000) per occurrence or claim and Two Million Dollars (\$2,000,000) in the aggregate covering the acts of such student while participating in the program. Such insurance coverage must be placed with an insurance carrier acceptable to the facility. Certificates of insurance evidencing coverage as specified above must be produced prior to student participation in the program. The School shall require students participating in the program to maintain comprehensive health insurance. In the event required insurance coverage is not provided or is canceled, the Facility may terminate the placement of the student.

**3. Designation of liaison to Facility; communications relating to clinical placements.** The School will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The assignments to be undertaken by the students participating in the educational program will be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical, and by letter or telephone in other instances.

The School shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

**4. Evidence of student certifications, vaccinations, etc.** Where applicable, the School shall provide evidence that student has met all requirements of CPR certification, hepatitis B and influenza vaccinations, and OSHA compliance for prevention of transmission of blood borne pathogens and TB.

**5. Criminal background check and drug screen compliance.** Where applicable, a criminal background check and drug screen, as specified in **Exhibit C**, and as required by and acceptable to the Facility, are required of each placed student prior to participation in the clinical rotation. It is the School's responsibility to ensure that the background check and drug screening have been completed and that students with unacceptable results will not participate at sites where students with such results are forbidden by policy.

**6. School notices to students.** The School shall notify each student prior to his/her arrival at the Facility that he/she is required to:

- (a) Follow the administrative policies, standards, and practices of the Facility.
- (b) Obtain medical care at his/her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.
- (c) Provide his/her own transportation and living arrangements.
- (d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.

(e) Conform to the standards and practices established by the School while functioning at the Facility.

(f) Obtain prior written approval of the Facility and the School before publishing any material relating to the clinical learning experience.

(g) Meet the personal, ethical and professional standards required of employees of the Facility and consistent with the applicable professional Code of Ethics and the applicable standards of JCAHO and/or other relevant accrediting or regulatory bodies.

## **B. FACILITY RESPONSIBILITIES:**

**1. Provision of facilities for supervised clinical experiences.** Subject to the provisions of Section C of this Agreement, the Facility agrees to make the appropriate facilities available to the School in order to provide supervised clinical experiences to students. Such facilities shall include an environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures.

**2. Facility rules applicable to students during clinical assignments.** Students are to remain subject to the authority, policies, and regulations imposed by the School and, during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to following the administrative policies, standards, and practices of the Facility.

**3. Patient care.** While at the Facility, students are not to replace the Facility staff, and are not to render service except as identified for educational value and delineated in the jointly planned educational experiences. Any such direct contact between a student and a patient shall be under the proximate supervision of a member of the staff of the Facility. The Facility shall at all times remain responsible for patient care.

**4. Emergency treatment of students.** Emergency outpatient treatment will be available to students while in the hospital for clinical training in case of accident or illness. In case of emergency at a non-hospital site, standard procedure will be followed. It is the student's responsibility to bear the cost of the emergency treatment.

**5. Designation of liaison to School; communications relating to clinical placements.** The Facility shall designate a liaison responsible for coordinating the clinical placements. That person shall maintain contact with the School's designated liaison person to assure mutual participation in and surveillance of the clinical program. The Facility shall notify the School in writing of any change or proposed change of the person(s) responsible for coordinating the clinical placements.

**6. Identity and credentials of Facility supervising personnel.** The Facility shall designate and submit in writing to the School, the name and professional and academic credentials of the individual(s) overseeing student(s) experiences.

**7. School tour of Facility.** The Facility shall, on reasonable request and subject to legal restrictions regarding patient health information, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by

representatives of the School and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.

**8. Provision of relevant Facility policies.** The Facility shall provide the student(s) and the School the Facility's administrative policies, standards and practices relevant to the clinical placement.

**9. FERPA compliance.** The Facility shall comply with the applicable provisions of the Family Educational Rights and Privacy Act of 1974, 20 USC 1232 (g), otherwise known as FERPA or the Buckley Amendment, and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the School's students who train at the Facility pursuant to this agreement.

### **C. OTHER RESPONSIBILITIES:**

**1. Compliance with patient privacy laws.** The School agrees to abide by and require that its faculty and students abide by all applicable state and federal laws, rules and regulations regarding patient privacy, including but not limited to, the Standards for Privacy of Individually Identifiable Health Information as required under the Health Insurance Portability and Accountability Act ("HIPAA"). Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of patient information and the use of all such information. The Parties will notify one another if there are known breaches of this confidentiality. If during the term of this Agreement, the Department of Health and Human Services, Office of Civil Rights or any other empowered federal or state agency, court or administrative tribunal determines that the School or any other educational institution similar to the School is a Business Associate ("Business Associate"), as described in the federal privacy regulations, the School shall, upon a date mutually agreed by the parties, abide by the conditions and requirements as stated in Exhibit D through the remainder of the term of this Agreement.

**2. Determination of instructional period.** The course of instruction will cover a period of time as arranged between the School and the Facility. The beginning dates and length of experience shall be mutually agreed upon by the School and the Facility.

**3. Determination of number of participating students.** The number of students eligible to participate in the clinical placement will be determined and may be changed by mutual agreement of the Parties. Notwithstanding the foregoing, the Facility and the School agree and understand that the availability of clinical placements at Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, Facility may reduce the number of students eligible to participate in the clinical education program with prior notice to the School and adequate time for the School to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the School who are similarly displaced from other clinical affiliates of the School to the extent that clinical space is available at the Facility.

**4. Evaluation of students' clinical experiences.** Evaluation of the clinical learning experiences of the students will be accomplished jointly by the School and the Facility.



Appropriate School and the Facility staff will communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.

## **5. Removal of students.**

(a) The School has the right to remove a student from a clinical education program. The School shall notify the Facility of such removal in writing.

(b) The Facility may immediately remove any student participating in a clinical education program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its patients, staff members, visitors, or operations. In such event, the Facility shall notify the School in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the School in writing of the reasons for the removal and shall consult with the School before removing the student.

## **D. TERM OF AGREEMENT:**

The term of this Agreement shall be for three (3) years, to commence on August 1, 2023 and terminate on August 1, 2026 unless earlier terminated by either Party under the terms of this Agreement. Either Party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other Party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

## **E. ADDITIONAL TERMS:**

1. **Stipulations as to liability.** Subject to applicable state law, neither Party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other Party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.
2. **Indemnification.** Each Party will indemnify and hold the other harmless from and against all claims, demands, costs, expenses, liabilities and losses, including reasonable attorneys' fees, that may arise against the other as a consequence of any and all wrongful or negligent acts or omissions by such Party, its employees, agents, students or contractors, or any failure of such Party to act in performance of its duties and obligations under this Agreement. The provisions of this Section shall survive expiration, cancellation or termination of this Agreement.
3. **Additional insurance coverage.** Any additional applicable insurance coverage requirements shall be set out by the parties in Exhibit C to this agreement.
4. **Qualifications of School faculty.** The School represents and warrants that relevant faculty members are appropriately certified and/or licensed. The School will provide the Facility with copies of evidence of certifications or licensures.

5. **Assignment of Agreement.** This Agreement may not be assigned without the prior written consent of the other Party, which will not be unreasonably withheld.
6. **Excluded Providers.** Each Party represents that neither it nor any of its employees and agents is excluded as a provider under Medicare or Medicaid or under any other federal or state health care program.
7. **Entire Agreement.** This Agreement supersedes any and all other agreements, either oral or written, between the Parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the Parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the Parties.
8. **Severability.** If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.
9. **Non-Discrimination.** The Parties hereto shall abide by the requirements of Executive Order 11246, 42 U.S.C. Section 2000d and the regulations thereto, as may be amended from time to time, the Illinois Human Rights Act, and the Rules and Regulations of the Illinois Department of Human Rights. There shall be no unlawful discrimination or treatment because of race, color, religion, sex, national origin, age, ancestry, military status, sexual orientation, physical or mental disability, order of protection status, marital status or other legally protected category in the placement/removal, employment, training, or promotion of students or personnel engaged in the performance of this Agreement.
10. **Employment status.** No assigned student or School faculty member under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student or faculty member be entitled to any fringe benefits, Worker's Compensation, disability benefits or other rights normally afforded to employees of the Facility.
11. **Notice to Parties.** Any notice, demand or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of: (a) the date actually received by the party in question, by whatever means and however addressed; or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the School, by notifying the Facility, and in the case of the Facility, by notifying the School:

If to the Facility:

Thomas Hayes, Chief  
Berwyn Fire Department  
6700 26<sup>th</sup> ST.  
Berwyn, IL, 60402

With a Copy to:

Facility Legal Counsel:

The City of Berwyn Legal Counsel at:  
Anthony T. Bertuca ESQ.  
6700 26<sup>th</sup> ST.  
Berwyn, IL, 60402  
(708) 788-2660

If to the School:

Stanley Fields, President  
Morton College  
3801 S. Central Avenue  
Attention: Stanley Fields  
Phone: (708) 656-8000

With a Copy to:

The School Legal Counsel at:  
DelGaldo Law Group, LLC  
1441 S. Harlem Ave.  
Berwyn, IL 60402  
(708) 222-7000

or to such other addresses as the parties may specify in writing from time to time.

12. **Governing Law.** This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.
13. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.
14. **No Third-Party Beneficiaries.** This Agreement shall inure exclusively to the benefit of and be binding upon the Parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the Parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason

of this Agreement.

15. **Agreement binding on parties' successors and assigns.** This Agreement shall be binding upon the School and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.
16. **Captions for reference only.** The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.
17. **Force Majeure.** Either Party shall be excused from any delay or failure in performance hereunder caused by reason of any occurrence or contingency beyond its reasonable control, including but not limited to, acts of God, acts of war, fire, insurrection, labor disputes, riots, civil disorder, earthquakes, pandemics, or other acts of nature, curtailment of transportation services, or other emergency beyond such Party's reasonable control. The obligations and rights of the Party so excused shall be extended on a day-to-day basis for the time period equal to the period of such excusable interruption. In the event the interruption of a Party's performance hereunder continues for a period in excess of thirty (30) calendar days, the other Party shall have the right to terminate this Agreement upon ten (10) calendar days' prior written notice to the other Party.
18. **After-enacted laws.** If, prior to the cancellation, termination or expiration of this Agreement, any federal, state or local authority or regulatory body including, but not limited to, the Centers for Medicare and Medicaid, Department of Health and Human Services, or the Internal Revenue Service, determines that this Agreement is illegal or jeopardizes either Party's tax exempt status or otherwise materially affects either Party's business, then the affected Party shall give the other Party such notice as is reasonable in the circumstances and shall make available a reasonable period within which to cure. If the Parties initiate no acceptable cure or remedy, then the affected Party may terminate this Agreement upon ten (10) calendar days' prior written notice to the other Party

**IN WITNESS WHEREOF**, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

**Berwyn Fire Department**

**MORTON COLLEGE**

  
\_\_\_\_\_  
**Chief**

\_\_\_\_\_  
**President**

Title: Fire Chief

Title: \_\_\_\_\_

**EXHIBIT A**

**Location Of Facility Sites**

6615 16<sup>th</sup> St.  
Berwyn, IL, 60402

6434 W. Windsor Ave.  
Berwyn, IL, 60402

**EXHIBIT B**

**List of Programs**

EMS

Morton College  
3801 S. Central Avenue  
Cicero, IL 60804

## EXHIBIT C

### PROGRAM SPECIFIC REQUIREMENTS

(Each program shall have its own program specific requirement checklist)

Facility: \_\_\_\_\_

School: Morton College

Program: EMS

**Facility Requires:** Please put a check in the box to indicate requirements.

Requirement	Yes	No
1. Verification that the student/s have met the requirements for Hepatitis B vaccination with proof of titer.	✓	
2. Verification that student/s have met the requirements for the Rubella, Rubeola and Mumps vaccination with proof of titer.	✓	
3. Verification that student/s have met the requirements for the Varicella (Chicken pox) vaccination with proof of titer.	✓	
4. Verification that student/s have met the requirements for Tetanus, Diphtheria, and Pertussis (Tdap) vaccination with proof of titer.	✓	
5. Verification that the student/s have an annual TB screening with a QuantiFERON test.	✓	
6. Verification that the student/s have a flu shot for the current flu season.	✓	
7. Verification that students have an annual Physical Examination		
8. Verification that the student/s have a COVID-19 Vaccination with proof of vaccination Other: or proof of weekly testing, which is responsibility of the student.		✓
9. OSHA compliance for prevention of transmission of bloodborne pathogens and TB		
10. Current American Heart Association Healthcare Provider CPR card	✓	
11. Proof of student professional and general liability (paragraph A.2)	✓	
12. Proof of comprehensive health insurance (paragraph A.2)	✓	
13. Additional insurance coverage If yes, type of insurance and coverage required:		✓
14. Evidence of relevant faculties' certifications or licensures (paragraph E.2)	✓	
15. Other: <u>Faculty is Berwyn Fire Department personnel, background</u>	✓	

**School Requires:** Please put a check in the box to indicate requirements.

Requirement	Yes	No
1. Copy of relevant facility policies (paragraph B.8)	x	
2. Evidence of academic credentials, certifications and licensures of individual(s) overseeing student(s) experiences (paragraph B.6)	x	
3. Other		x

## **EXHIBIT D**

### **Confidentiality of Protected Health Information**

#### **1. Definitions**

The following definitions apply to this Exhibit to the Agreement.

- a. Business Associate. "Business Associate" shall mean ("The School").
- b. Facility. "Facility" shall mean
- c. Individual. "Individual" shall refer to a patient and have all the same meaning as the term "individual" in 45 CFR §164.501 and shall include a person who qualifies as a personal representative in accordance with 45 CFR §164.502(g).
- d. Privacy Rule. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 CFR Part 160 and Part 164, Subparts A and E.
- e. Protected Health Information. Protected Health Information ("**PHI**") shall have the same meaning as the term "PHI" in 45 CFR §164.501, limited to the information created or received by Business Associate from or on behalf of Facility.
- f. Required By Law. "Required By Law" shall have the same meaning as the term "required by law" in 45 CFR §164.501.
- g. Secretary. "Secretary" shall mean the Secretary of the Department of Health and Human Services or his designee.
- h. Capital Terms. All other capital terms referenced herein shall bear the meaning ascribed thereto in the Agreement.

#### **2. Obligations of Business Associate**

- a. Business Associate agrees to not use or disclose PHI other than as permitted or required by the Agreement or as Required By Law.
- b. Business Associate agrees to use appropriate safeguards to prevent use or disclosure of the PHI other than as provided for by the Agreement.
- c. Business Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to Business Associate of a use or disclosure of PHI by Business Associate in violation of the requirements of the Agreement.
- d. Business Associate agrees to report to the Facility any use or disclosure of the PHI not provided for by the Agreement of which it becomes aware.
- e. Business Associate agrees to ensure that any agent, including a subcontractor, to whom it provides PHI received from, or created or received by Business Associate on behalf of the Facility, agrees to the same restrictions and conditions that apply through this Agreement to Business Associate with respect to such information.
- f. If Business Associate obtains PHI in a Designated Record Set, Business Associate shall provide access, at the request of the Facility, and in the mutually agreed time and manner, to any such PHI in a Designated Record Set, to the Facility or, as directed by the Facility, to an Individual in order to meet the requirements under 45 CFR §164.524.



g. If Business Associate obtains PHI in a Designated Record Set, Business Associate agrees to make any amendment(s) to PHI in a Designated Record Set that the Facility directs or agrees to pursuant to 45 CFR §164.526 at the request of the Facility or an Individual, and in the mutually agreed time and manner.

h. Business Associate agrees to make internal practices, books, and records, including policies and procedures and PHI, relating to the use and disclosure of PHI received from, or created or received by Business Associate on behalf of the Facility, available to the Facility or to the Secretary, in a mutually agreed time and manner or as designated by the Secretary, for purposes of the Secretary determining the Facility's compliance with the Privacy Rule.

i. Business Associate agrees to document such disclosures of PHI and information related to such disclosures as would be required for the Facility to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with 45 CFR §164.528.

j. Business Associate agrees to provide to the Facility or an Individual, in a mutually agreed time and manner, PHI obtained in accordance with this Agreement, to permit the Facility to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with 45 CFR §164.528.

3. **Permitted Uses and Disclosures by Business Associate** Except as otherwise limited in the Agreement, Business Associate may use or disclose PHI to perform functions related to the clinical portion of the Program under the Affiliation Agreement, provided that such use or disclosure would not violate the Privacy Rule if done by the Facility or the minimum necessary policies and procedures of the Facility.

4. **Obligations of the Facility and Provisions for the Facility to Inform Business Associate of Privacy Practices and Restrictions if Relevant to Business Arrangement**

a. The Facility shall notify Business Associate of any limitation(s) in its notice of privacy practices of Facility in accordance with 45 CFR §164.520, to the extent that such limitation may affect Business Associate's use or disclosure of PHI.

b. The Facility shall notify Business Associate of any changes in, or revocation of, permission by Individual to use or disclose PHI, to the extent that such changes may affect Business Associate's use or disclosure of PHI.

c. The Facility shall notify Business Associate of any restriction to the use or disclosure of PHI that the Facility has agreed to in accordance with 45 CFR §164.522, to the extent that such restriction may affect Business Associate's use or disclosure of PHI.

5. **Permissible Requests by the Facility** The Facility shall not request Business Associate to use or disclose PHI in any manner that would not be permissible under the Privacy Rule if done by the Facility.

6. **Term and Termination**

a. **Term** The obligations of this Attachment shall be effective upon the same date as the Effective date of the Agreement and shall continue until all PHI provided by Facility to Business Associate, or created or received by Business Associate on behalf of the Facility, is destroyed or returned to Facility. If it is infeasible to return or destroy PHI, all protections are extended to such PHI, in accordance with the termination provisions in this Section of the Attachment.

b. **Termination for Cause** Upon the Facility's knowledge of a material breach of this Attachment by Business Associate, the Facility shall either:

(i) Provide an opportunity for Business Associate to cure the breach or end the violation and terminate the Agreement if Business Associate does not cure the breach or end the violation within the time specified by and to the satisfaction of the Facility;

(ii) Immediately terminate the Agreement if Business Associate has breached a material term of this Agreement and cure is not possible; or

(iii) If neither termination nor cure is feasible, the Facility shall report the violation to the Secretary.

c. Except as provided in Section 7 of this Attachment, upon termination of the Agreement, for any reason, Business Associate shall return or destroy all PHI received from the Facility, or created or received by Business Associate on behalf of the Facility. If Business Associate destroys all or some of the PHI, Business Associate shall deliver to the Facility an authorized and executed Affidavit, attesting to the facts of such destruction. Business Associate shall retain no copies of the PHI. This subsection shall also apply to PHI that is in the possession of subcontractors or agents of Business Associate

d. In the event that Business Associate determines that returning or destroying the PHI is infeasible, Business Associate shall provide to the Facility notification of the conditions that make return or destruction infeasible. Upon mutual agreement between Business Associate and the Facility, that return or destruction of PHI is infeasible, Business Associate shall extend the protections of this Attachment to such PHI and limit further uses and disclosures of such PHI to those purposes that make the return or destruction infeasible, for so long as Business Associate maintains such PHI.

7. **Interpretation.** Any ambiguity in this Attachment shall be resolved to permit the Facility to comply with the Privacy Rule.

**MORTON COLLEGE BOARD OF TRUSTEES**  
**REQUEST FOR BOARD ACTION**

**PROPOSED ACTION:** THAT THE BOARD APPROVE A ONE YEAR ENGAGEMENT OF THE ACCOUNTING FIRM OF FORVIS LLP TO PERFORM THE COLLEGE AUDIT FOR FISCAL YEAR 2023 IN THE AMOUNT OF \$95,900, AS SUBMITTED.

**RATIONALE:** [Required by Board Policy 1.5.9]

<b><u>COST ANALYSIS:</u></b>	<u>2023</u> <u>\$95,900</u>
	<u>2022</u> \$87,300
	<u>2021</u> \$81,600
	<u>2020</u> \$81,600
	<u>2019</u> \$81,600

**ATTACHMENTS:** Engagement Letter



1901 S. Meyers Road, Suite 500 / Oakbrook Terrace, IL 60181

P 630.282.9500 / F 630.282.9495

[forvis.com](http://forvis.com)

May 17, 2023

Board of Trustees  
Morton College, Community College  
District 527  
3801 S. Central Avenue  
Cicero, Illinois 60804

We appreciate your selection of **FORVIS, LLP** as your service provider and are pleased to confirm the arrangements of our engagement in this contract. Within the requirements of our professional standards and any duties owed to the public, regulatory, or other authorities, our goal is to provide you an **Unmatched Client Experience**.

In addition to the terms set forth in this contract, including the detailed **Scope of Services**, our engagement is governed by the following, incorporated fully by this reference:

- Terms and Conditions Addendum

### Summary Scope of Services

As described in the attached **Scope of Services**, our services will include the following:

MORTON COLLEGE, COMMUNITY COLLEGE DISTRICT 527

- Audit Services for the year ended June 30, 2023

You agree to assume full responsibility for the substantive outcomes of the contracted services and for any other services we may provide, including any findings that may result.

You also acknowledge these services are adequate for your purposes, and you will establish and monitor the performance of these services to ensure they meet management's objectives. All decisions involving management responsibilities related to these services will be made by you, and you accept full responsibility for such decisions.

We understand you have designated a management-level individual(s) to be responsible and accountable for overseeing the performance of nonattest services, and you have determined this individual is qualified to conduct such oversight.

### Engagement Fees

The fee for our services will be \$95,900. We will waive administrative fee of five (5) percent to cover certain technology and administrative costs associated with our services.

We will issue progress billings during the course of our engagement.

Our fee does not include any time that may be required to address a restatement of the previously audited financial statements. Accordingly, any such work, or any other work outside the scope of this engagement, will be billed based on standard hourly rates. We will notify the College prior to completing any such work.

Our timely completion of services and the fees thereon depends on the assistance you provide us in accumulating information and responding to our inquiries. Inaccuracies or delays in providing this information or the responses may result in additional billings, untimely filings, or inability to meet other deadlines. Our fees do not contemplate the following transactions or activities during the period of this engagement:

- Mergers or acquisitions
- Change in accounting principles
- Substantial doubt about the entity's ability to continue as a going concern
- Violation of covenants in debt arrangements
- Indications of fraudulent financial reporting or misappropriation of assets
- Derivatives accounted for under hedge accounting
- Quantitative impairment analysis of long-lived assets
- More than one major federal award program

If there are changes in circumstances where these or other conditions become known and significant additional time is necessary or additional services are requested, we reserve the right to revise our fees.

### **Additional Costs Related to COVID-19**

Our fees do not consider additional efforts driven by the SARS-CoV-2 virus and the related COVID-19 (COVID-19) environment. Complexities and uncertainties related to various provisions of new laws and the continued issuance of interpretative and procedural guidance from federal agencies may affect our services. Fees related to COVID-19 activities will be billed based on time expended. Additional efforts or services may include:

- Accounting and auditing issues such as going concern, other-than-temporary impairment of investments, collectibility of receivables, compliance with debt agreements, modification of lease terms, additional major programs subject to Single Audit, etc.

### **Contract Agreement**

Please sign and return this contract to indicate your acknowledgment of, and agreement with, the arrangements for our services including our respective responsibilities.

**FORVIS, LLP**

**FORVIS, LLP**

Acknowledged and agreed to as it relates to the entire contract, including the **Scope of Services** and **Terms and Conditions Addendum**, on behalf of MORTON COLLEGE, COMMUNITY COLLEGE DISTRICT 527.

BY \_\_\_\_\_  
Frances Reitz, Board of Trustees

DATE \_\_\_\_\_

BY \_\_\_\_\_  
Dr. Stanley Fields, President

DATE \_\_\_\_\_

## Scope of Services – Audit Services

We will audit the basic financial statements and related notes to the basic financial statements for the following entity:

MORTON COLLEGE, COMMUNITY COLLEGE DISTRICT 527 as of and for the year ended June 30, 2023.

The audit has the following broad objectives:

- Obtaining reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- Expressing an opinion on the financial statements
- Issuing a report on your internal control over financial reporting and compliance and other matters based on the audit of your financial statements in accordance with *Government Auditing Standards*
- Expressing an opinion on your compliance with the types of compliance requirements described in the OMB *Compliance Supplement* that could have a direct and material effect to each of your major federal award programs in accordance with the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance)
- Issuing a report on your internal control over compliance in accordance with the Uniform Guidance
- Issuing a report on your schedule of expenditures of federal awards

We will also provide an in relation to opinion for the College's CYEFR required to be submitted in accordance with the *Grant Accountability and Transparency Act* (GATA) (if required).

Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as the management's discussion and analysis (MD&A), to supplement the College's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the College's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries with management regarding the methods of preparing the information and comparing the information for consistency with management's response to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by general accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- Management's Discussion and Analysis
- Schedule of the College's Proportionate Share of the Net Pension Liability
- Schedule of College's Contributions

We will also express an opinion on whether the following supplementary information ("supplementary information") is fairly stated, in all material respects, in relation to the financial statements as a whole. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

- State Required Report Section

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or an assurance on that information.

- Introductory Section
- Statistical Section

We will complete the auditee portion of the Form SF-SAC (Data Collection Form) through the Federal Audit Clearinghouse. We will not make the submission on your behalf. You will review a draft of the submission prior to transmission and agree that you are solely responsible for approving the final draft for transmission as well as for the auditee submission and certification.

We will also provide you with the following nonattest services:

- Preparing a draft of the financial statements and related notes
- Preparing a draft of the supplementary information, including the schedule of expenditures of federal awards

You agree to assume all management responsibilities and to oversee the nonattest services we will provide by designating an individual possessing suitable skill, knowledge, and/or experience. You acknowledge that nonattest services are not covered under *Government Auditing Standards*. You are responsible for:

- Making all management decisions and performing all management functions
- Evaluating the adequacy and results of the services performed
- Accepting responsibility for the results of such services
- Designing, implementing, and maintaining internal controls, including monitoring ongoing activities

Scott Termine, managing director, will oversee and coordinate the engagement. Kimberly Marshall, director, is responsible for supervising the engagement team and authorizing the signing of reports.

We will issue a written report upon completion of our audit, addressed to the following parties:

**Entity Name**

Morton College, Community College District 527

**Party Name**

Board of Trustees

You are responsible to distribute our reports to other officials who have legal oversight authority or those responsible for acting on audit findings and recommendations, and to others authorized to receive such reports.

The following apply for the audit services described above:

**Our  
Responsibilities**

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (GAAS), the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States and the Uniform Guidance. Those standards require that we plan and perform:

- The audit of the financial statements to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether caused by fraud or error
- The audit of compliance to obtain reasonable rather than absolute assurance about whether the entity(ies) complied with the types of compliance requirements described in the OMB Compliance Supplement that could have a direct and material effect on each major federal award program



We will exercise professional judgment and maintain professional skepticism throughout the audit.

We will identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

We will obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We will also conclude, based on audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern for a reasonable period of time.

We will identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the entity's compliance with compliance requirements subject to audit and performing such other procedures as the auditor considers necessary in the circumstances.

We will obtain an understanding of the entity's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance, regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that the auditor identified during the audit.

## **Limitations & Fraud**

Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit that is planned and conducted in accordance with GAAS will always detect a material misstatement or material noncompliance with federal award programs when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if, there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

The risk of not detecting a material misstatement or material noncompliance resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with compliance requirements is considered material if there is a substantial likelihood that, individually or in the

aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the entity's compliance with the requirements of the federal programs as a whole.

Our understanding of internal control is not for the purpose of expressing an opinion on the effectiveness of your internal control. However, we will communicate to you in writing any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we identify during the audit.

We are available to perform additional procedures with regard to fraud detection and prevention at your request, subject to completion of our normal engagement acceptance procedures. The actual terms and fees of such an engagement would be documented in a separate contract to be signed by you and FORVIS.

## **Opinion**

Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinion, add an emphasis-of-matter paragraph or other-matter paragraph(s) to our auditor's report, or if necessary, decline to express an opinion or withdraw from the engagement.

If we discover conditions that may prohibit us from issuing a standard report, we will notify you. In such circumstances, further arrangements may be necessary to continue our engagement.

## **Your Responsibilities**

Management and, if applicable, those charged with governance acknowledge and understand their responsibility for the accuracy and completeness of all information provided and for the following:

- **Audit Support** – to provide us with:
  - Unrestricted access to persons within the entity or within components of the entity (including management, those charged with governance, and component auditors) from whom we determine it necessary to obtain audit evidence
  - Information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, including access to information relevant to disclosures
  - Information about events occurring or facts discovered subsequent to the date of the financial statements, of which management may become aware, that may affect the financial statements
  - Information about any known or suspected fraud affecting the entity involving management, employees with significant role in internal control, and others where fraud could have a material effect on the financials
  - Identification and provision of report copies of previous audits, attestation engagements, or other studies that directly relate to the objectives of the audit, including whether related recommendations have been implemented
  - Additional information that we may request for the purpose of the audit
- **Internal Control and Compliance** – for the:
  - Design, implementation, and maintenance of internal control relevant to compliance with laws and regulations and the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error

- Alignment of internal control to ensure that appropriate goals and objectives are met; that management and financial information is reliable and properly reported; and that compliance with and identification of the laws, regulations, contracts, grants, or agreements (including any federal award programs) applicable to the entity's activities is achieved
  - Remedy, through timely and appropriate steps, of fraud and noncompliance with provisions of laws, regulations, contracts, or other agreements reported by the auditor
  - Establishment and maintenance of processes to track the status and address findings and recommendations of auditors
- **Accounting and Reporting** – for the:
    - Maintenance of adequate records, selection and application of accounting principles, and the safeguard of assets
    - Adjustment of the financial statements to correct material misstatements and confirmation to us in the representation letter that the effects of any uncorrected misstatements aggregated by us are immaterial, both individually and in the aggregate, to the financial statements taken as a whole
    - Preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America (or other basis if indicated in the contract)
    - Inclusion of the auditors' report in any document containing financial statements that indicates that such financial statements have been audited by us
    - Distribution of audit reports to any necessary parties

The results of our tests of compliance and internal control over financial reporting performed in connection with our audit of the financial statements may not fully meet the reasonable needs of report users. Management is responsible for obtaining audits, examinations, agreed-upon procedures, or other engagements that satisfy relevant legal, regulatory, or contractual requirements or fully meet other reasonable user needs.

### **Required Supplementary Information**

Accounting principles generally accepted in the United States of America provide for certain required supplementary information ("RSI") to accompany the basic financial statements. We understand the following RSI will accompany the basic financial statements:

1. Management's Discussion and Analysis ("MD&A")
2. Budgetary comparison
3. Pension and Other Postemployment Benefit information

Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

Management is responsible for the fair presentation of the RSI. As part of our engagement, we will apply certain limited procedures to the RSI in GAAS. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements.

We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

**Supplementary  
Information**

With regard to any supplementary information that we are engaged to report on:

- Management is responsible for its preparation in accordance with applicable criteria
- Management will provide certain written representations regarding the supplementary information at the conclusion of our engagement
- Management will include our report on this supplementary information in any document that contains this supplementary information and indicates we have reported on the supplementary information
- Management will make the supplementary information readily available to intended users if it is not presented with the audited financial statements

Such information is:

- Presented for the purpose of additional analysis of the financial statements
- Not a required part of the financial statements
- The responsibility of management
- Subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS

**Written  
Confirmations  
Required**

As part of our audit process, we will request from management and, if applicable, those charged with governance written confirmation acknowledging certain responsibilities outlined in this contract and confirming:

- The availability of this information
- Certain representations made during the audit for all periods presented
- The effects of any uncorrected misstatements, if any, resulting from errors or fraud aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole

**Peer Review  
Report**

*Government Auditing Standards* require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract, upon request. If you would like a copy, please request from your engagement executive.

## FORVIS, LLP Terms and Conditions Addendum

### GENERAL

1. **Overview.** This addendum describes **FORVIS LLP's** standard terms and conditions ("Terms and Conditions") applicable to Our provision of services to the Client ("You"). The Terms and Conditions are a part of the contract between You and FORVIS, LLP. For the purposes of the Terms and Conditions, any reference to "Firm," "We," "Us," or "Our" is a reference to FORVIS, LLP ("FORVIS"), and any reference to "You" or "Your" is a reference to the party or parties that have engaged Us to provide services and the party or parties ultimately responsible for payment of Our fees and costs.

### BILLING, PAYMENT, & TERMINATION

2. **Billing and Payment Terms.** We will bill You for Our professional fees and costs as outlined in Our contract. Unless otherwise provided in Our contract, payment is due upon receipt of Our billing statement. Interest will be charged on any unpaid balance after 30 days at the rate of 10 percent per annum, or as allowed by law at the earliest date thereafter, and highest applicable rate if less than 10 percent. All fees, charges, and other amounts payable to FORVIS hereunder do not include any sales, use, excise, value-added, or other applicable taxes, tariffs, or duties, payment of which shall be Your sole responsibility, and do not include any applicable taxes based on FORVIS' net income or taxes arising from the employment or independent contractor relationship between FORVIS and FORVIS' personnel.

We reserve the right to suspend or terminate Our work for this engagement or any other engagement for nonpayment of fees. If Our work is suspended or terminated, You agree that We will not be responsible for Your failure to meet governmental and other deadlines, for any penalties or interest that may be assessed against You resulting from Your failure to meet such deadlines, and for any other damages (including but not limited to consequential, indirect, lost profits, or punitive damages) incurred as a result of the suspension or termination of Our services.

Our fees may increase if Our duties or responsibilities are increased by rulemaking of any regulatory body or any additional new accounting or auditing standards. Our engagement fees do not include any time for post-engagement consultation with Your personnel or third parties, consent letters and related procedures for the use of Our reports in offering documents, inquiries from regulators, or testimony or deposition regarding any subpoena. Charges for such services will be billed separately.

3. **Billing Records.** If these services are determined to be within the scope and authority of Section 1861(v)(1)(I) of the Social Security Act, We agree to make available to the Secretary of Health and Human Services, or to the U.S. Comptroller General, or any of their duly authorized representatives, such of Our books, documents, and records that are necessary to certify the nature and extent of Our services, until the expiration of four (4) years after the furnishing of these services. This contract allows access to contracts of a similar nature between subcontractors and related organizations of the subcontractor, and to their books, documents, and records.

4. **Termination.** Either party may terminate these services in good faith at any time for any reason, including Your failure to comply with the terms of Our contract or as We determine professional standards require. Both parties must agree, in writing, to any future modifications or extensions. If services are terminated, You agree to pay FORVIS for time expended to date. In addition, You will be billed costs and fees for services from other professionals, if any, as well as an administrative fee of five (5) percent to cover certain technology and administrative costs associated with Our services. Unless terminated sooner in accordance with its terms, this engagement shall terminate upon the completion of FORVIS' services hereunder.

### DISPUTES & DISCLAIMERS

5. **Mediation.** Any dispute arising out of or related to this engagement will, prior to resorting to litigation, be submitted for nonbinding mediation upon written request by either party. Both parties agree to try in good faith to settle the dispute in mediation. The mediator will be selected by agreement of the parties. The mediation proceeding shall be confidential. Each party will bear its own costs in the mediation, but the fees and expenses of the mediator will be shared equally.
6. **Indemnification.** Unless disallowed by law or applicable professional standards, You agree to hold FORVIS harmless from any and all claims which arise from knowing misrepresentations to FORVIS, or the intentional withholding or concealment of information from FORVIS by Your management or any partner, principal, shareholder, officer, director, member, employee, agent, or assign of Yours. You also agree to indemnify FORVIS for any claims made against FORVIS by third parties, which arise from any wrongful actions of Your management or any partner, principal, shareholder, officer, director, member, employee, agent, or assign of Yours. The provisions of this paragraph shall apply regardless of the nature of the claim.
7. **Statute of Limitations.** You agree that any claim or legal action arising out of or related to this contract and the services provided hereunder shall be commenced no more than one (1) year from the date of delivery of the work product to You or the termination of the services described herein (whichever is earlier), regardless of any statute of limitations prescribing a longer period of time for commencing such a claim under law. This time limitation shall apply regardless of whether FORVIS performs other or subsequent services for You. A claim is understood to be a demand for money or services, demand for mediation, or the service of suit based on a breach of this contract or the acts or omissions of FORVIS in performing the services provided herein. This provision shall not apply if enforcement is disallowed by applicable law or professional standards.
8. **Limitation of Liability.** You agree that FORVIS' liability, if any, arising out of or related to this contract and the services provided hereunder, shall be limited to the amount of the fees paid by You for services rendered under this contract. This limitation shall not apply to the extent it is finally, judicially determined that the liability resulted from the intentional or

willful misconduct of FORVIS or if enforcement of this provision is disallowed by applicable law or professional standards.

9. **Waiver of Certain Damages.** In no event shall FORVIS be liable to You or a third party for any indirect, special, consequential, punitive, or exemplary damages, including but not limited to lost profits, loss of revenue, interruption, loss of use, damage to goodwill or reputation, regardless of whether You were advised of the possibility of such damages, regardless of whether such damages were reasonably foreseeable, and regardless of whether such damages arise under a theory of contract, tort, strict liability, or otherwise.
10. **Choice of Law.** You acknowledge and agree that any dispute arising out of or related to this contract shall be governed by the laws of the State of Texas, without regard to its conflict of laws principles.
11. **WAIVER OF JURY TRIAL. THE PARTIES HEREBY AGREE NOT TO ELECT A TRIAL BY JURY OF ANY ISSUE TRIABLE OF RIGHT BY JURY, AND WAIVE ANY RIGHT TO TRIAL BY JURY FULLY TO THE EXTENT THAT ANY SUCH RIGHT SHALL NOW OR HEREAFTER EXIST WITH REGARD TO THIS AGREEMENT, OR ANY CLAIM, COUNTERCLAIM, OR OTHER ACTION ARISING IN CONNECTION THEREWITH. THIS WAIVER OF RIGHT TO TRIAL BY JURY IS GIVEN KNOWINGLY AND VOLUNTARILY BY THE PARTIES, AND IS INTENDED TO ENCOMPASS INDIVIDUALLY EACH INSTANCE AND EACH ISSUE AS TO WHICH THE RIGHT TO A TRIAL BY JURY WOULD OTHERWISE ACCRUE.**
12. **Severability.** In the event that any term or provision of this agreement shall be held to be invalid, void, or unenforceable, then the remainder of this agreement shall not be affected, and each such term and provision of this agreement shall be valid and enforceable to the fullest extent permitted by law.
13. **Assignment.** You acknowledge and agree that the terms and conditions of this contract shall be binding upon and inure to the parties' successors and assigns, subject to applicable laws and regulations.
14. **Disclaimer of Legal or Investment Advice.** Our services do not constitute legal or investment advice.

## **RECORDS, WORKPAPERS, DELIVERABLES, & PROPRIETARY INFORMATION**

15. **Maintenance of Records.** You agree to assume full responsibility for maintaining Your original data and records and that FORVIS has no responsibility to maintain this information. You agree You will not rely on FORVIS to provide hosting, electronic security, or backup services, e.g., business continuity or disaster recovery services, to You unless separately engaged to do so. You understand that Your access to data, records, and information from FORVIS' servers, i.e., FORVIS portals used to exchange information, can be terminated at any time and You will not rely on using this to host Your data and records.
16. **FORVIS Workpapers.** Our workpapers and documentation retained in any form of media for this engagement are the property of FORVIS. We can be compelled to provide information under legal process. In addition, We may be

requested by regulatory or enforcement bodies (including any State Board) to make certain workpapers available to them pursuant to authority granted by law or regulation. Unless We are prohibited from doing so by law or regulation, FORVIS will inform You of any such legal process or request. You agree We have no legal responsibility to You in the event We determine We are obligated to provide such documents or information.

17. **Subpoenas or Other Legal Process.** In the event FORVIS is required to respond to any such subpoena, court order, or any government regulatory inquiry or other legal process relating to You or Your management for the production of documents and/or testimony relative to information We obtained or prepared incident to this or any other engagement in a matter in which FORVIS is not a party, You shall compensate FORVIS for all time We expend in connection with such response at normal and customary hourly rates and to reimburse Us for all out-of-pocket expenses incurred in regard to such response.
18. **Use of Deliverables and Drafts.** You agree You will not modify any deliverables or drafts prepared by Us for internal use or for distribution to third parties. You also understand that We may on occasion send You documents marked as draft and understand that those are for Your review purpose only, should not be distributed in any way, and should be destroyed as soon as possible.

Our report on any financial statements must be associated only with the financial statements that were the subject of Our engagement. You may make copies of Our report, but only if the entire financial statements (exactly as attached to Our report, including related footnotes) and any supplementary information, as appropriate, are reproduced and distributed with Our report. You agree not to reproduce or associate Our report with any other financial statements, or portions thereof, that are not the subject of Our engagement.

19. **Proprietary Information.** You acknowledge that proprietary information, documents, materials, management techniques, and other intellectual property are a material source of the services We perform and were developed prior to Our association with You. Any new forms, software, documents, or intellectual property We develop during this engagement for Your use shall belong to Us, and You shall have the limited right to use them solely within Your business. All reports, templates, manuals, forms, checklists, questionnaires, letters, agreements, and other documents which We make available to You are confidential and proprietary to Us. Neither You, nor any of Your agents, will copy, electronically store, reproduce, or make any such documents available to anyone other than Your personnel. This provision will apply to all materials whether in digital, "hard copy" format, or other medium.

## **REGULATORY**

20. **U.S. Securities and Exchange Commission ("SEC") and other Regulatory Bodies.** Where We are providing services either for (a) an entity that is registered with the SEC, (b) an affiliate of such registrant, or (c) an entity or affiliate that is subject to rules, regulations, or standards beyond those of the American Institute of Certified Public Accountants ("AICPA"), any term of this contract that would be prohibited by or impair Our independence under applicable law or regulation shall not

apply to the extent necessary only to avoid such prohibition or impairment.

21. **Offering Document.** You may wish to include Our report(s) on financial statements in an exempt offering document. You agree that any report, including any auditor's report, or reference to Our firm, will not be included in any such offering document without notifying Us. Any agreement to perform work in connection with an exempt offering document, including providing agreement for the use of the auditor's report in the exempt offering document, will be a separate engagement.

Any exempt offering document issued by You with which We are not involved will clearly indicate that We are not involved by including a disclosure such as, "FORVIS, LLP, our independent auditor, has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. FORVIS, LLP also has not performed any procedures relating to this offering document."

22. **FORVIS Not a Municipal Advisor.** FORVIS is not acting as Your municipal advisor under Section 15B of the *Securities Exchange Act of 1934*, as amended. As such, FORVIS is not recommending any action to You and does not owe You a fiduciary duty with respect to any information or communications regarding municipal financial products or the issuance of municipal securities. You should discuss such matters with internal or external advisors and experts You deem appropriate before acting on any such information or material provided by FORVIS.

23. **FORVIS Not a Fiduciary.** In providing Our attest services, We are required by law and our professional standards to maintain our independence from You. We take this mandate very seriously and thus guard against impermissible relationships which may impair the very independence which You and the users of Our report require. As such, You should not place upon Us special confidence that in the performance of Our attest services We will act solely in Your interest. Therefore, You acknowledge and agree We are not in a fiduciary relationship with You and We have no fiduciary responsibilities to You in the performance of Our services described herein.

## TECHNOLOGY

24. **Electronic Sites.** You agree to notify Us if You desire to place Our report(s), including any reports on Your financial statements, along with other information, such as a report by management or those charged with governance on operations, financial summaries or highlights, financial ratios, etc., on an electronic site. You recognize that We have no responsibility to review information contained in electronic sites.
25. **Electronic Signatures and Counterparts.** This contract and other documents to be delivered pursuant to this contract may be executed in one or more counterparts, each of which will be deemed to be an original copy and all of which, when taken together, will be deemed to constitute one and the same agreement or document, and will be effective when counterparts have been signed by each of the parties and delivered to the other parties. Each party agrees that the electronic signatures, whether digital or encrypted, of the parties included in this contract are intended to authenticate

this writing and to have the same force and effect as manual signatures. Delivery of a copy of this contract or any other document contemplated hereby, bearing an original manual or electronic signature by facsimile transmission (including a facsimile delivered via the internet), by electronic mail in "portable document format" (".pdf") or similar format intended to preserve the original graphic and pictorial appearance of a document, or through the use of electronic signature software, will have the same effect as physical delivery of the paper document bearing an original signature.

26. **Electronic Data Communication and Storage.** In the interest of facilitating Our services to You, We may send data over the internet, temporarily store electronic data via computer software applications hosted remotely on the internet, or utilize cloud-based storage. Your confidential electronic data may be transmitted or stored using these methods. In using these data communication and storage methods, We employ measures designed to maintain data security. We use reasonable efforts to keep such communications and electronic data secure in accordance with Our obligations under applicable laws, regulations, and professional standards.

You recognize and accept that We have no control over the unauthorized interception or breach of any communications or electronic data once it has been transmitted or if it has been subject to unauthorized access while stored, notwithstanding all reasonable security measures employed by Us. You consent to Our use of these electronic devices and applications during this engagement.

## OTHER MATTERS

27. **Cooperation.** You agree to cooperate with FORVIS in the performance of FORVIS' services to You, including the provision to FORVIS of reasonable facilities and timely access to Your data, information, and personnel. You shall be responsible for the performance of Your employees and agents.
28. **Third-Party Service Providers.** FORVIS may from time to time utilize third-party service providers, including but not limited to domestic software processors or legal counsel, or disclose confidential information about You to third-party service providers in serving Your account. FORVIS maintains, however, internal policies, procedures, and safeguards to protect the confidentiality and security of Your information. In addition, FORVIS will secure confidentiality agreements with all service providers to maintain the confidentiality of Your information. If We are unable to secure an appropriate confidentiality agreement, You will be asked to consent prior to FORVIS sharing Your confidential information with the third-party service provider.
29. **Independent Contractor.** When providing services to You, We will be functioning as an independent contractor; and in no event will We or any of Our employees be an officer of You, nor will Our relationship be that of joint venturers, partners, employer and employee, principal and agent, or any similar relationship giving rise to a fiduciary duty to You. Decisions regarding management of Your business remain the responsibility of Your personnel at all times. Neither You nor FORVIS shall act or represent itself, directly or by implication,

as an agent of the other or in any manner assume or create any obligation on behalf of, or in the name of, the other.

30. **Use of FORVIS Name.** Any time You intend to reference FORVIS' firm name in any manner in any published materials, including on an electronic site, You agree to provide Us with draft materials for review and approval before publishing or posting such information.
31. **Praxity.** FORVIS is an independent accounting firm allowed to use the name "Praxity" in relation to its practice. FORVIS is not connected, however, by ownership with any other firm using the name "Praxity." FORVIS will be solely responsible for all work carried out on Your behalf. In deciding to engage FORVIS, You acknowledge that We have not represented to You that any other firm using the name "Praxity" will in any way be responsible for Our work.
32. **Entire Agreement.** The contract, including this Terms and Conditions Addendum and any other attachments or addenda, encompasses the entire agreement between You and FORVIS and supersedes all previous understandings and agreements between the parties, whether oral or written. Any modification to the terms of this contract must be made in writing and signed by both You and FORVIS.
33. **Force Majeure.** We shall not be held responsible for any failure to fulfill Our obligations if such failure was caused by circumstances beyond Our control, including, without limitation, fire or other casualty, act of God, act of terrorism, strike or labor dispute, war or other violence, explosion, flood or other natural catastrophe, epidemic or pandemic, or any law, order, or requirement of any governmental agency or authority affecting either party, including without limitation orders incident to any such epidemic or pandemic, lockdown orders, stay-at-home orders, and curfews.



**PROPOSED ACTION:**

That the board approve the replacement of outdated and inoperable Emergency Phone call boxes from Heartland Business Systems in the amount of \$22,462.75.

**RATIONALE:**

Due to switcher over to Cicero Dispatch 25 call boxes need to be updated and replaced.

**COST ANALYSIS:** \$22,462.75

**Cost Effectiveness**, would provide campus security for faculty and students.

**ATTACHMENT:**

See attached

## Emergency Intercom Duress Units

Quote #305609 v1

**Prepared For:**
**Morton College**

 Cheryl Schoepf  
 3801 South Central Avenue  
 Cicero, IL 60804

**P:** (708) 656-8000

**E:** cheryl.schoepf@morton.edu

**Prepared By:**
**Heartland Business Systems**

 Loretta Rogalny  
 1700 Stephen Street  
 Little Chute, WI 54140

**P:** 630-786-6010

**E:** lrogalny@hbs.net

**Date Issued:**
**05.15.2023**
**Expires:**
**05.25.2023**

Viking Emergency Phones		Price	Qty	Ext. Price
E-1600-TP-IP EWP	<b>VOIP EMERGENCY PHONE REPLACEMENT</b> estimating a 5-6 week lead time	\$898.51	25	\$22,462.75
		Subtotal		<b>\$22,462.75</b>

### Non-Returnable/Non-Refundable Language

**Viking Note:**

Customer understands that all orders for Viking are final when accepted by Viking. No cancellations, returns, exchanges or refunds are allowed.

Quote Summary	Amount
Viking Emergency Phones	\$22,462.75
<b>Total:</b>	<b>\$22,462.75</b>

"This quote may not include applicable sales tax, shipping, handling and/or delivery charges. Final applicable sales tax, shipping, handling and/or delivery charges are calculated and applied at invoice. The above prices are for hardware/software only, and do not include delivery, setup or installation by Heartland ("HBS") unless otherwise noted. Installation by HBS is available at our regular hourly rates, or pursuant to a prepaid HBSFlex Agreement. This configuration is presented for convenience only. HBS is not responsible for typographical or other errors/omissions regarding prices or other information. Prices and configurations are subject to change without notice. HBS may modify or cancel this quote if the pricing is impacted by a tariff. A 15% restocking fee will be charged on any returned part. Customer is responsible for all costs associated with return of product and a \$25.00 processing fee. No returns are accepted by HBS without prior written approval. This quote expressly limits acceptance to the terms of this quote, and HBS disclaims any additional terms. Customer may issue a purchase order for administrative purposes only. By providing your "E-Signature," you acknowledge that your electronic signature is the legal equivalent of your manual signature, and you warrant that you have express authority to execute this agreement and legally bind your organization to this proposal and all attached documents. Any purchase that the customer makes from HBS is governed by HBS' Standard Terms and Conditions ("ST&Cs") located at <http://www.hbs.net/standard-terms-and-conditions>, which are incorporated herein by reference. The ST&Cs are subject to change. When a new order is placed, the ST&Cs on the above-stated website at that time shall apply. If customer has signed HBS' ST&Cs version 2020.v1.0 or later, or the parties have executed a current master services agreement, the signed agreement shall supersede the version on the website. Certain purchases also require customer to be bound by end user terms and conditions. A list of end user terms and conditions related to various manufacturers and vendors is set forth at <https://www.hbs.net/End-User-Agreements>. Any purchase that customer makes is also governed by the applicable end user terms and conditions, which are incorporated herein by reference. If customer has questions about whether end user terms and conditions apply to a purchase, customer shall contact HBS. Any order(s) that exceeds the credit limit assigned by HBS shall require upfront payment from customer in an amount determined by HBS. HBS shall make this determination at the time of the order, unless customer has previously submitted the required onboarding paperwork. In such event, HBS shall make this determination at the time of quoting. QT.2023.v1.0"

**Acceptance**
**Heartland Business Systems**
**Morton College**

Loretta Rogalny

Signature / Name

05/15/2023

Date

Signature / Name

Initials

Date



MORTON COLLEGE  
**EMERGENCY PHONE**  
To Campus Safety Office

RED LIGHT INDICATES  
PHONE ACTIVATED



**PUSH RED BUTTON FOR ASSISTANCE**  
PHONE WILL AUTOMATICALLY DISCONNECT



**MORTON COLLEGE BOARD OF TRUSTEES**  
**REQUEST FOR BOARD ACTION**

**PROPOSED ACTION:** THAT THE BOARD APPROVE A TEMPORARY SALARY INCREASE BY 10% FOR CLARA MARTINEZ FROM June 1, 2023 THRU August 31, 2023

**RATIONALE:** Due to a vacancy of the Simulation Coordinator position, Clara Martinez will pick up additional job duties in order for the department to continue to provide simulation to students. In addition, there is a need for someone to maintain and order lab supplies and equipment.

The additional job duties include:

- Manage simulation and lab spaces for Nursing
- Collaborate with faculty and staff in setting up, scheduling, and operating simulation programs and lab practice activities for classes.
- Manage schedules and activities of student worker
- Participate in providing documentation and input for accreditation as it relates to simulation and lab activities.
- Assist Nursing faculty with the set up and implementation of simulations
- Organize and maintain inventory of lab supplies and equipment, interact with vendors and order supplies for simulation and labs
- Collaborate with faculty and administration on decisions regarding supplies needed for simulation and labs
- Identify equipment malfunctions, troubleshoot, and resolve as possible, schedule repairs as needed
- Evaluate equipment and technology needs and recommend equipment purchases for annual budgets and work plans to Associate Dean

**COST ANALYSIS:** 10% of Clara Martinez salary

**PROPOSED ACTION:** That the Board approve the Fiscal Year 2024 liability insurance for a total of \$354,320 as submitted.

**RATIONALE:**

Provide coverage for property, general liability, athletic accident and worker's compensation.

**COST ANALYSIS:**

ICRMT \$173,496

CFC (Cyber insurance) - \$27,300

IPRF \$60,266

FIRST AGENCY/BERKLEY \$82,732

FIRST AGENCY/ZURICH \$10,526

**ATTACHMENT: PROPOSAL**

## Premium Summary and Comparison

Line of Coverage	Expiring	Expired	Expiring	Option 1 - 5K Property Ded.	Option 2 - 10K Property Ded.	Option 3 - 25K Property Ded.	Change From Prior Year
	2020-21 Premium	2021-2022 Alliant/Mesirow Premium - Illinois Counties Risk Management Trust - Package / WC	2022-2023 Alliant/Mesirow Premium - Illinois Counties Risk Management Trust - Package / WC	2023-2024 Alliant/Mesirow Premium - Illinois Counties Risk Management Trust - Package / WC	2023-2024 Alliant/Mesirow Premium - Illinois Counties Risk Management Trust - Package / WC	2023-2024 Alliant/Mesirow Premium - Illinois Counties Risk Management Trust - Package / WC	
Property	\$36,023	\$54,334	\$61,783	\$84,019	\$81,104	\$75,270	35.99%
Inland Marine	Unknown	\$625	\$942	\$892	\$892	\$892	-5.31%
Equipment Breakdown	Unknown	Included	Included	Included	Included	Included	
General Liability (Incl. Sexual Misconduct Liability)	\$88,339	\$23,927	\$23,077	\$19,675	\$19,675	\$19,675	-14.74%
Educators Legal /Employment Practice Liability	\$44,547	\$15,509	\$14,917	\$19,464	\$19,464	\$19,464	30.48%
Foundation D & O	\$1,500	Included	Included	Included	Included	Included	
Law Enforcement Liability	Unknown	\$7,410	\$11,286	\$12,818	\$12,818	\$12,818	13.58%
Automobile	Included	\$5,498	\$4,100	\$4,100	\$4,100	\$4,100	-0.01%
Auto Physical Damage		\$2,420	\$1,968	\$1,843	\$1,843	\$1,843	-6.34%
Excess Liability*	Unknown	\$29,784	\$26,780	\$27,666	\$27,666	\$27,666	3.31%
Student Malpractice	Unknown	Included	Included	Included	Included	Included	
Crime	Unknown	\$2,598	\$1,591	\$3,019	\$3,019	\$3,019	89.74%
Cyber Liability	Unknown	\$5,803	\$13,785	\$27,300	\$25,000	\$25,000	98.04%
Subtotal ICRMT	\$170,409	\$147,908	\$160,229	\$200,796	\$195,581	\$189,747	25.32%
Student Accident -Basic Berkley**	\$41,114	\$76,600	\$76,600	\$82,732	\$82,732	\$82,732	8.01%
Student Accident - JNCAA Program	\$6,490	\$12,168	\$10,526	\$10,526	\$10,526	\$10,526	0.00%
Foreign Liability	Unknown	Not Quoted - No Exposure	Not Quoted - No Exposure	Not Quoted - No Exposure	Not Quoted - No Exposure	Not Quoted - No Exposure	
Workers' Compensation	\$85,650	\$54,483	\$56,724	\$60,266	\$60,266	\$60,266	6.24%
<b>Estimated Annual Premium</b>	<b>\$303,663</b>	<b>\$291,159</b>	<b>\$304,079</b>	<b>\$354,320</b>	<b>\$349,105</b>	<b>\$343,271</b>	<b>16.52%</b>

\*Excess Liability: \$20M Excluding Sexual Abuse with is limited to 10M Sexual Abuse primary

## AMENDMENT TO SERVICE AGREEMENT

This Amendment (the "***Amendment I***"), effective as of April 1, 2023 is made by and between Morton College (hereinafter referred to as "***the College***"), with its principal place of business at 3801 S Central Avenue, Cicero, IL 60804 and Cornerstone Government Affairs, Inc. (hereinafter referred to as "***Cornerstone***"), a sub-chapter S corporation duly organized under the laws of the District of Columbia, with its principal place of business at 800 Maine Avenue, SW, 7<sup>th</sup> Floor, Washington, D.C. 20024.

WHEREAS, the College and Cornerstone are Parties to Service Agreement with an effective date of April 1, 2022 (the "***Agreement***"); and

WHEREAS, the Parties desire to amend the Agreement as set forth herein;

NOW, THEREFORE, the Parties hereby agree as follows:

1. The term of the Agreement shall be extended for twelve (12) months, commencing on April 1, 2023 through March 31, 2024 (the "***Term***").
2. Payment for the additional twelve (12) months shall be made to Cornerstone in twelve (12) payments of fourteen thousand dollars (\$14,000.00) through the Term of the Agreement (the "***Fee***").
3. Except as amended herein, all other terms and conditions of the Agreement remain in full force and effect.

The Parties hereby accept and agree to the terms and conditions of this Agreement.

**IN WITNESS WHEREOF**, the Parties hereby execute this Amendment I and acknowledge that they are authorized to execute same.

**Morton College**


By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Cornerstone Government Affairs, Inc.**

By: 

Name: Campbell Kaufman

Title: President

Date: 4/20/2023

**MORTON COLLEGE BOARD OF  
TRUSTEES REQUEST FOR BOARD  
ACTION**

**PROPOSED ACTION:** To approve the purchase of Apple technology equipment and services for the Panther Digital Initiative.

**RATIONALE:**

Panther Digital Initiative: All first year, full time, students in the fall 2023 will be issued an apple device, an Apple MacBook Pro computer or an iPad with keyboard and Apple Pencil (depending on program of study).

The Morton College campus is infused with Apple products to improve equitable access to technology and tools that improve the students experience in and outside of the classroom. Issuing our students high quality products like Apple demonstrates the institutions commitment to student success, enrollment, and retention efforts. Providing all new students with technology helps achieve the following goals:

- Eliminate the digital divide by providing students with equitable access to cutting edge and high-quality technology.
- Remove financial barriers for our students to access books and apps to help them succeed in and outside the classroom.
- Enhance the student experience through technology.

See attached quote for details.

**COST ANALYSIS:** \$514,323.00  
Funded by REMOTE,  
HEERF, GEER I &  
PERKINS grant.

**ATTACHMENTS:** Quote.



# Apple Inc. Education Price Quote

Customer:

Marisol Velazquez  
MORTON COLLEGE  
email: marisol.velazquez@morton.edu

Apple Inc:

Jessica Jones  
6900 W. Parmer Lane  
Austin, TX 78729  
email: jessicajones@apple.com

Apple Quote:

2211967154

Quote Date:

Friday, May 19, 2023

Quote Valid Until:

Saturday, June 24, 2023

Quote Comments:

Please reference Apple Quote number on your Purchase Order.

#	Product Description	Qty	Unit List Price	Discount per Unit	Unit Discounted Price	Extended Discounted Price
1	13-inch MacBook Air: Apple M1 chip with 8-core CPU and 7-core GPU, 8GB, 256GB – Space Gray (Packaged in a 5-pack) Part Number MQTX3LL/A	400	\$879.00	\$130.00	\$749.00	\$299,600.00
2	13-inch MacBook Air: Apple M1 chip with 8-core CPU and 7-core GPU, 16GB, 256GB – Space Gray (Packaged in a 5-pack) Part Number MQTY3LL/A	20	\$1,059.00	\$130.00	\$929.00	\$18,580.00
3	AppleCare for Enterprise for MBA 13-inch 36 Months Tier 1 Part Number SAJ82LL/A	420	\$119.00	\$0.00	\$119.00	\$49,980.00
4	Jamf Pro macOS (EDU) Subscription License (3 Year) (100–9,999 licenses) Part Number HLX12LL/A	420	\$54.00	\$0.00	\$54.00	\$22,680.00
5	10.2-inch iPad Wi-Fi 256GB – Space Gray (Packaged in a 10-pack) Part Number MK433LL/A	80	\$444.00	\$0.00	\$444.00	\$35,520.00
6	AppleCare for Enterprise for iPad 24 Months Tier 1 Part Number SA9N2LL/A	80	\$49.00	\$0.00	\$49.00	\$3,920.00

7	<b>Logitech Rugged Combo 3 Touch Case with Integrated Smart Connector Keyboard and Trackpad for 10.2-inch iPad (7th, 8th &amp; 9th generation) - Blue</b> Part Number HPN12ZM/A	80	\$99.95	\$0.00	\$99.95	\$7,996.00
8	<b>Jamf Pro iOS/tvOS (EDU) Subscription License (1 Year) (100-9,999 licenses)</b> Part Number HLR2LL/A	160	\$9.00	\$0.00	\$9.00	\$1,440.00
9	<b>Jamf Professional Services - 1/2 Day Remote</b> Part Number HNM2LL/A	7	\$2,000.00	\$0.00	\$2,000.00	\$14,000.00
10	<b>AppleCare Help Desk Support (3 Years)</b> Part Number D8084LL/A	1	\$1,197.00	\$0.00	\$1,197.00	\$1,197.00
11	<b>APS PRE DEPLOYMENT PLANNING SERVICES-USA</b> Part Number D9277LL/A	1	\$35,800.00	\$5,370.00	\$30,430.00	\$30,430.00
12	<b>ENTPS PRE WIFI READINESS REVIEW-USA</b> Part Number D8208LL/A	1	\$19,800.00	\$2,970.00	\$16,830.00	\$16,830.00
13	<b>Apple Professional Learning Two Day Prepaid Offering</b> Part Number D2460LL/B	3	\$4,500.00	\$450.00	\$4,050.00	\$12,150.00

**Extended EDU List Price Total** **\$578,613.00**

**Total Discount** **\$64,290.00**

**Extended Discounted Price Subtotal** **\$514,323.00**

- Additional Tax **\$0.00**

- Estimated Tax **\$0.00**

**Extended Discounted Total Price\*** **\$514,323.00**

\*In most cases Extended discounted Total price does not include Sales Tax

\*If applicable, eWaste/Recycling Fees are included. Standard shipping is complimentary

Complete your order by one of the following:

- This document has been created for you as Apple Quote ID 2211967154. Please contact your institution's Authorized Purchaser to

submit the above quote online. For account access or new account registration, go to <https://ecommerce.apple.com>. Simply go to the Quote area of your Apple Education Online Store, click on it and convert to an order.

- For registration assistance, call 1.800.800.2775
- If you are unable to submit your order online, please send a copy of this Quote with your Purchase Order via email to [institutionorders@apple.com](mailto:institutionorders@apple.com). **Be sure to reference the Apple Quote number on the PO to ensure expedited processing of your order.**
  - For more information, go to provision C below, for details.

THIS IS A QUOTE FOR THE SALE OF PRODUCTS OR SERVICES. YOUR USE OF THIS QUOTE IS SUBJECT TO THE FOLLOWING PROVISIONS WHICH CAN CHANGE ON SUBSEQUENT QUOTES:

- A. A. ANY ORDER THAT YOU PLACE IN RESPONSE TO THIS QUOTE WILL BE GOVERNED BY (1) ANY CONTRACT IN EFFECT BETWEEN APPLE INC. ("APPLE") AND YOU AT THE TIME YOU PLACE THE ORDER OR (2), IF YOU DO NOT HAVE A CONTRACT IN EFFECT WITH APPLE, CONTACT [contracts@apple.com](mailto:contracts@apple.com).
- B. B. ALL SALES ARE FINAL. PLEASE REVIEW RETURN POLICY BELOW IF YOU HAVE ANY QUESTIONS. IF YOU USE YOUR INSTITUTION'S PURCHASE ORDER FORM TO PLACE AN ORDER IN RESPONSE TO THIS QUOTE, APPLE REJECTS ANY TERMS SET OUT ON THE PURCHASE ORDER THAT ARE INCONSISTENT WITH OR IN ADDITION TO THE TERMS OF YOUR AGREEMENT WITH APPLE.
- C. C. YOUR ORDER MUST REFER SPECIFICALLY TO THIS QUOTE AND IS SUBJECT TO APPLE'S ACCEPTANCE. ALL FORMAL PURCHASE ORDERS SUBMITTED BY EMAIL MUST SHOW THE INFORMATION BELOW:
  - APPLE INC. AS THE VENDOR
  - BILL-TO NAME AND ADDRESS FOR YOUR APPLE ACCOUNT
  - PHYSICAL SHIP-TO NAME AND ADDRESS (NO PO BOXES)
  - PURCHASE ORDER NUMBER
  - VALID SIGNATURE OF AN AUTHORIZED PURCHASER
  - APPLE PART NUMBER AND/OR DESCRIPTION OF PRODUCT AND QUANTITY
  - TOTAL DOLLAR AMOUNT AUTHORIZED OR UNIT PRICE AND EXTENDED PRICE ON ALL LINE ITEMS
  - CONTACT INFORMATION: NAME, PHONE NUMBER AND EMAIL
- D. UNLESS THIS QUOTE SPECIFIES OTHERWISE, IT REMAINS IN EFFECT UNTIL Saturday, June 24, 2023 UNLESS APPLE WITHDRAWS IT BEFORE YOU PLACE AN ORDER, BY SENDING NOTICE OF ITS INTENTION TO WITHDRAW THE QUOTE TO YOUR ADDRESS SET OUT IN THE QUOTE.
  - APPLE MAY MODIFY OR CANCEL ANY PROVISION OF THIS QUOTE, OR CANCEL ANY ORDER YOU PLACE PURSUANT TO THIS QUOTE, IF IT CONTAINS A TYPOGRAPHIC OR OTHER ERROR.
- E. THE AMOUNT OF THE VOLUME PURCHASE PROGRAM (VPP) CREDIT SHOWN ON THIS QUOTE WILL ALWAYS BE AT UNIT LIST PRICE VALUE DURING REDEMPTION ON THE VPP STORE.
- F. UNLESS SPECIFIED ABOVE, APPLE'S STANDARD SHIPPING IS INCLUDED IN THE TOTAL PRICE.

SEA # 2286629  
Opportunity ID: 18000009256367  
<https://ecommerce.apple.com>  
Fax:

[Terms & Use](#) | [Privacy Policy](#) | [Return Policy](#)  
Copyright © 2016 Apple Inc. All rights reserved.

**MORTON COLLEGE BOARD OF TRUSTEES  
REQUEST FOR BOARD ACTION**

**Proposed action:** that the board approve Sergio Rodriguez-Velarde as a new help desk and technical support specialist for the mis dept with an effective start date of 06/01/2023

**RATIONALE**

**Sergio is being hired Help Desk computer lab  
paraprofessional for the mis dept**

**COST ANALYSIS:**

**\$15.75/hr**

**MORTON COLLEGE BOARD OF TRUSTEES**  
**REQUEST FOR BOARD ACTION**

**PROPOSED ACTION:** THE BOARD APPROVES MATTHEW JOHNSON AS A NEW ADJUNCT FACULTY- IN THE MATHEMATICS DEPARTMENT WITH AN EFFECTIVE START DATE OF AUGUST 17, 2023.

**RATIONALE:** THIS HIRE WILL REPLACE A RECENT ADJUNCT FACULTY RESIGNATION AND SUPPORT THE NEED FOR ADJUNCT FACULTY IN THE MATHEMATICS DEPARTMENT.

**COST ANALYSIS:** \$940.71 PER CREDIT HOUR BASED ON THE ADJUNCT FACULTY UNION CONTRACT.

**MORTON COLLEGE BOARD OF TRUSTEES**  
**REQUEST FOR BOARD ACTION**

**PROPOSED ACTION:** THE BOARD APPROVES MATEO NOSSA AS A NEW ADJUNCT FACULTY- IN THE MUSIC DEPARTMENT WITH AN EFFECTIVE START DATE OF AUGUST 17, 2023.

**RATIONALE:** THIS HIRE WILL REPLACE A RECENT ADJUNCT FACULTY RESIGNATION AND SUPPORT THE NEED FOR ADJUNCT FACULTY IN THE MUSIC DEPARTMENT.

**COST ANALYSIS:** \$940.71 PER CREDIT HOUR BASED ON THE ADJUNCT FACULTY UNION CONTRACT.

**PROPOSED ACTION:** THAT THE BOARD APPROVE HIRING OF BRIAN DANG AS Summer Camp Counselor.

**RATIONALE:** [Required by Board Policy 5.3.1 and *Chapter 110, Act 805, Section 3.27.1 of the Illinois Compiled Statutes*]

Morton College will continue providing STEM related summer programming for young learners.

**COST ANALYSIS:** \$18/contact hour, MTWTH 7am-1pm, June 26-July 20, 2023.

**PROPOSED ACTION:** THAT THE BOARD APPROVE HIRING OF SHEILA SANCHEZ AS Summer Camp Counselor.

**RATIONALE:** [Required by Board Policy 5.3.1 and *Chapter 110, Act 805, Section 3.27.1 of the Illinois Compiled Statutes*]

Morton College will continue providing STEM related summer programming for young learners.

**COST ANALYSIS:** \$18/contact hour, MTWTH 7am-1pm, June 26-July 20, 2023.



**PROPOSED ACTION:** THAT THE BOARD APPROVE HIRING OF MILTON ORTIZ AS Summer Camp Counselor.

**RATIONALE:** [Required by Board Policy 5.3.1 and *Chapter 110, Act 805, Section 3.27.1 of the Illinois Compiled Statutes*]

Morton College will continue providing STEM related summer programming for young learners.

**COST ANALYSIS:** \$18/contact hour, MTWTH 7am-1pm, June 26-July 20, 2023.

**PROPOSED ACTION:** That the board approve outside group Cavaliers Arts Performance & Education to use the Jedlicka Theatre and parking lot.

**RATIONALE:** 75<sup>th</sup> Anniversary Band Practice

**COST ANALYSIS:** None

**ATTACHMENT:**

**MORTON COLLEGE**  
**Facility Use Permit Application**

This form must be completed and returned no less than forty-five (45) days prior to the date for which the facility is requested. Confirmation will be made in writing.

Date: 5/3/23

Name of Organization: Cavaliers Arts Performance & Education

Address: <sup>Box</sup>501 Rosemont IL 60018  
Street City Zip Code

Telephone: 630-338-2050 Person to Contact: Michael Kott

Date(s) Requested: 6/30 - 7/1

Time Requested: From: 8 AM To: 4 PM

(Include one-half hour before and one-half hour after scheduled event).

Facility Requested: THEATRE / Parking LOT

Purpose of Use: 75th Anniv. Band Practise

Expected Attendance: 75-100

Equipment Requested: NONE

Extent to which refreshments, if any, are to be served: NONE

I (we) agree to comply with all rules and regulations set forth in the Morton College Campus Facilities Rental and Use Procedure.

Authorized Signature: Michael Kott

Organization Title: Show Coordinator

Please send this form to: Director of Physical Plant  
Morton College  
3801 S. Central Ave.  
Cicero, Illinois 60804  
(708) 656-8000, Ext. 2221 Fax (708) 656-7679

Date

Stan Fields  
President

Date

**MORTON COLLEGE  
HOLD HARMLESS AGREEMENT  
WAIVER AND RELEASE OF ALL CLAIMS**

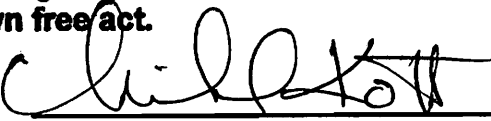
**This form must be completed and returned with the Facility Use Permit Application together with a copy of your Certificate of Insurance.**

**ORGANIZATION:** Cavaliers A.P.E  
**ADDRESS:** Box 501 Rosemont IL 60018  
**TELEPHONE:** 630 338 2050  
**DATE (S) OF UTILIZATION:** 6/30-7/1

**The undersigned shall assume responsibility for and defend at its own expense all claims for personal injury, including but not limited to medical expenses, property damage, and any other type of claim arising for such use; and the undersigned further agrees to pay all costs for losses or damages to Morton College owned land, buildings and equipment. It is further understood that in consideration for being permitted to utilize the facilities of Morton College, I do for myself, my heirs, executors, administrators, assigns, and the organization I represent, hereby release and forever discharge Morton College, its trustees, officers, agents, employees, servants and officials, of and from any and every claim or in equity arising from or by reason of any bodily injury or personal injuries known or unknown, death or property damage resulting or to result from any accident which may occur as a result of this facility utilization.**

**This release contains the entire agreement between the parties hereto and the terms of this release are contractual and not a mere recital.**

**I have carefully read the foregoing release and know the contents thereof and sign this release as my own free act.**

**Authorized Signature:** 

**Organization Title:** SHOW COORDINATOR

**Date:** 5/3/23



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/3/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Leavitt Pacific Insurance Brokers, Inc. License #0D79674 1570 The Alameda, Suite 101 San Jose CA 95126		<b>CONTACT NAME:</b> Cindy Anderson <b>PHONE (A/C, No, Ext):</b> (408) 288-6262 <b>FAX (A/C, No):</b> (408) 298-7635 <b>E-MAIL ADDRESS:</b> cindy-anderson@leavitt.com																						
<b>INSURED</b> The Cavaliers, Arts, Performance, Inc. dba The Cavaliers AP&E, Inc. P.O. Box 501 Rosemont IL 60018		<table border="1"><thead><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td colspan="2">INSURER A: Philadelphia Indemnity Company</td><td>18058</td></tr><tr><td colspan="2">INSURER B: Philadelphia Insurance Company</td><td>R92535</td></tr><tr><td colspan="2">INSURER C: Travelers Property Casualty Company of</td><td>25674</td></tr><tr><td colspan="2">INSURER D: Great American Insurance Company</td><td>16691</td></tr><tr><td colspan="2">INSURER E:</td><td></td></tr><tr><td colspan="2">INSURER F:</td><td></td></tr></tbody></table>		INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A: Philadelphia Indemnity Company		18058	INSURER B: Philadelphia Insurance Company		R92535	INSURER C: Travelers Property Casualty Company of		25674	INSURER D: Great American Insurance Company		16691	INSURER E:			INSURER F:		
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INSURER D: Great American Insurance Company		16691																						
INSURER E:																								
INSURER F:																								

**COVERAGES****CERTIFICATE NUMBER:** 23-24 Master**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	X		PHPK2524584	3/8/2023	3/8/2024	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 3,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$ 3,000,000
	OTHER:						\$
A	<b>AUTOMOBILE LIABILITY</b>			PHPK2524584	3/8/2023	3/8/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO	<input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	BODILY INJURY (Per person) \$				
	<input type="checkbox"/> ALL OWNED AUTOS		BODILY INJURY (Per accident) \$				
	<input type="checkbox"/> HIRED AUTOS		PROPERTY DAMAGE (Per accident) \$				
						Underinsured motorist combined slr \$ 1,000,000	
B	<input checked="" type="checkbox"/> UMBRELLA LIAB	<input checked="" type="checkbox"/> OCCUR		PHUB853463	3/8/2023	3/8/2024	EACH OCCURRENCE \$ 4,000,000
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE	AGGREGATE \$ 4,000,000				
	DED <input checked="" type="checkbox"/> RETENTION \$ 10,000		\$				
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>			6JUB6R48176022	7/5/2022	7/5/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	E.L. EACH ACCIDENT \$ 1,000,000				
	If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	E.L. DISEASE - EA EMPLOYEE \$ 1,000,000				
			E.L. DISEASE - POLICY LIMIT \$ 1,000,000				
D	Accident Medical/Death			BSRE86614000	3/4/2023	3/4/2024	Limit \$10,000
A	Sexual/Physical Abuse			PHPK2524584	3/8/2023	3/8/2024	Occur/Aggregate: \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Morton College is named as Additional Insured per attached GL endorsement.

**CERTIFICATE HOLDER****CANCELLATION**

Morton College 3801 S. Central Avenue Cicero, IL	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Fred Stafford/MIDATO <i>Fred Stafford</i>

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ACORD 25 (2014/01)

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INS025 (201401)

**PROPOSED ACTION:** *THAT THE BOARD APPROVE THE FACILITY USE APPLICATION FOR BERWYN DEVELOPMENT CORPORATION JULY 10 8:30AM-5:30PM AT NO COST.*

**RATIONALE:** *[Required by Board Policy 5.3.1 and Chapter 110, Act 805, Section 3.27.1 of the Illinois Compiled Statutes]  
Morton College will support our community partner organization and provide space for Food Management Sanitation training at no cost.*

**COST ANALYSIS:** *No cost to Morton College.*

**ATTACHMENT:** *Facility Use Application*

**MORTON COLLEGE**  
**Facility Use Permit Application**

This form must be completed and returned no less than forty-five (45) days prior to the date for which the facility is requested. Confirmation will be made in writing.

Date: 5/16/2023

Name of Organization: Berwyn Development Corporation

Address: 3322 S Oak Park Ave Berwyn 60402  
Street City Zip Code

Telephone: Date(s) (708) 749-6582 Person to Contact: Paola Garibay

Requested: July 10, 2023

Time Requested: From: 8:00 am To: 6:00 pm

(Include one-half hour before and one-half hour after scheduled event).

Facility Requested: Computer Lab

Purpose of Use: Sanitation Manager Training Class with Illinois Restaurant Association

Expected Attendance: 25

Equipment Requested: Projector, Podium, HDMI Connectivity

Extent to which refreshments, if any, are to be served: \_\_\_\_\_

I (we) agree to comply with all rules and regulations set forth in the Morton College Campus Facilities Rental and Use Procedure.

Authorized Signature: \_\_\_\_\_

*Paola G*

Organization Title: Project Manager of Economic Development

Please send this form to: **Director of Physical Plant**  
**Morton College**  
**3801 S. Central Ave.**  
**Cicero, Illinois 60804**  
**(708) 656-8000, Ext. 2221 Fax (708) 656-7679**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Stan Fields  
President

\_\_\_\_\_  
Date

**MORTON COLLEGE  
HOLD HARMLESS AGREEMENT  
WAIVER AND RELEASE OF ALL CLAIMS**

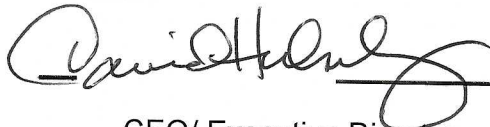
**This form must be completed and returned with the Facility Use Permit Application together with a copy of your Certificate of Insurance.**

**ORGANIZATION:** Berwyn Development Corporation  
**ADDRESS:** 3322 S Oak Park Ave  
**TELEPHONE:** (708) 749-6582  
**DATE (S) OF UTILIZATION:** July 10, 2023

The undersigned shall assume responsibility for and defend at its own expense all claims for personal injury, including but not limited to medical expenses, property damage, and any other type of claim arising for such use; and the undersigned further agrees to pay all costs for losses or damages to Morton College owned land, buildings and equipment. It is further understood that in consideration for being permitted to utilize the facilities of Morton College, I do for myself, my heirs, executors, administrators, assigns, and the organization I represent, hereby release and forever discharge Morton College, its trustees, officers, agents, employees, servants and officials, of and from any and every claim or in equity arising from or by reason of any bodily injury or personal injuries known or unknown, death or property damage resulting or to result from any accident which may occur as a result of this facility utilization.

This release contains the entire agreement between the parties hereto and the terms of this release are contractual and not a mere recital.

I have carefully read the foregoing release and know the contents thereof and sign this release as my own free act.

**Authorized Signature:**   
**Organization Title:** CEO/ Executive Director  
**Date:** 5/16/2023





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/16/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> AssuredPartners of Illinois, LLC 4350 Weaver Pkwy Warrenville IL 60555-3925	<b>CONTACT NAME:</b> Certificate Team <b>PHONE (A/C, No, Ext):</b> 630-355-2077 <b>E-MAIL ADDRESS:</b> certs.apil@assuredpartners.com <b>FAX (A/C, No):</b> 630-355-7996
<b>INSURED</b> Berwyn Development Corp. 3322 S. Oak Park Avenue Berwyn IL 60402	<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Scottsdale Insurance Company <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>

**COVERAGES****CERTIFICATE NUMBER:** 1966927408**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		CPS7766614	4/14/2023	4/14/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Deductible \$ 0
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N If yes, describe under DESCRIPTION OF OPERATIONS below		N / A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

RE: Computer Lab - Sanitation Manager Training Class with Illinois Restaurant Association; Event Date: July 10, 2023.

Additional Insured(s) for General Liability: Morton College.

**CERTIFICATE HOLDER****CANCELLATION**Morton College  
3801 S Central Avenue  
Cicero IL 60804

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**PROPOSED ACTION:** That the board approve Chi-Town Car Club to use the Morton College Parking Lot for Car Shows on 6/10/23, 6/23/23, & 6/30/23 from 4:00 pm to 10:00 pm

**RATIONALE:** Use of SW End of parking lot to host Chi-Town Car Club Car Shows

**COST ANALYSIS:** None

**ATTACHMENT:**

**MORTON COLLEGE**  
**Facility Use Permit Application**

This form must be completed and returned no less than forty-five (45) days prior to the date for which the facility is requested. Confirmation will be made in writing.

Date: 5/16/23

Name of Organization: CHITOWN CLASSIC CAR CLUB

Address: 4901 SO KOSTNER CHICAGO 60632  
Street City Zip Code

Telephone: 773-617-3325 Person to Contact: JAME JARALLO

Date(s) Requested: 6-10 6-23 6-30

Time Requested: From: 4:00 pm To: 10:00 pm

(Include one-half hour before and one-half hour after scheduled event).

Facility Requested: Parking lot S.W. corner

Purpose of Use: Car Show

Expected Attendance: 175

Equipment Requested: 1 police officer

Extent to which refreshments, if any, are to be served: pop + water

I (we) agree to comply with all rules and regulations set forth in the Morton College Campus Facilities Rental and Use Procedure.

Authorized Signature:

Organization Title:

Jim J. Mania  
CHITOWN CLASSIC CAR CLUB

Please send this form to: Director of Physical Plant  
Morton College  
3801 S. Central Ave.  
Cicero, Illinois 60804  
(708) 656-8000, Ext. 2221 Fax (708) 656-7679

Date

Stan Fields  
President

Date

**MORTON COLLEGE  
HOLD HARMLESS AGREEMENT  
WAIVER AND RELEASE OF ALL CLAIMS**

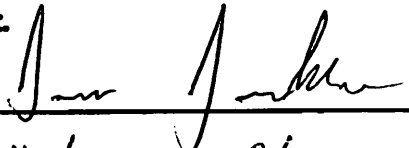
**This form must be completed and returned with the Facility Use Permit Application together with a copy of your Certificate of Insurance.**

**ORGANIZATION:** Chilton Classic Car Club  
**ADDRESS:** 4901 S. Westmen Chicago  
**TELEPHONE:** (773) 617-3325  
**DATE (S) OF UTILIZATION:** 6-10 6-23 6-30  
10-11

The undersigned shall assume responsibility for and defend at its own expense all claims for personal injury, including but not limited to medical expenses, property damage, and any other type of claim arising for such use; and the undersigned further agrees to pay all costs for losses or damages to Morton College owned land, buildings and equipment. It is further understood that in consideration for being permitted to utilize the facilities of Morton College, I do for myself, my heirs, executors, administrators, assigns, and the organization I represent, hereby release and forever discharge Morton College, its trustees, officers, agents, employees, servants and officials, of and from any and every claim or in equity arising from or by reason of any bodily injury or personal injuries known or unknown, death or property damage resulting or to result from any accident which may occur as a result of this facility utilization.

**This release contains the entire agreement between the parties hereto and the terms of this release are contractual and not a mere recital.**

**I have carefully read the foregoing release and know the contents thereof and sign this release as my own free act.**

**Authorized Signature:**   
**Organization Title:** Chilton Classic Car Club  
**Date:** 5/16/23



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/16/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> East Main Street Insurance Services, Inc. Will Maddux PO Box 1298 Grass Valley CA 95945		<b>CONTACT NAME:</b> Will Maddux <b>PHONE (A/C No. Ext):</b> (530) 477-6521 <b>E-MAIL ADDRESS:</b> info@theeventhelper.com <b>FAX (A/C, No):</b>	
<b>INSURED</b> Chitown Classics Car Club c/o Jaime Jaramillo 4901 South Cicero IL 60632		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Evanston Insurance Company <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	
		<b>NAIC #</b> 35378	

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Host Liquor Liability <input type="checkbox"/> Retail Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y	N	3DS5474-M3810663	05/05/2023 12:01 AM	11/06/2023 12:01 AM	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Deductible \$ 1,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A					PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder listed below is named as additional insured per attached MEGL 2217 01 19. Attendance: 3600, Event Type: Car Show - Static(Parked) Only.

**CERTIFICATE HOLDER****CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Morton College  
3801 S Central Ave  
Cicero IL 60804

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## EVANSTON INSURANCE COMPANY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

### ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:  
COMMERCIAL GENERAL LIABILITY COVERAGE FORM

#### SCHEDULE

**Name Of Additional Insured Person(s) Or Organization(s):**

Morton College  
3801 S Central Ave  
Cicero, IL 60804

**A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule of this endorsement, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by the acts or omissions of any insured listed under Paragraph 1. or 2. of Section II – Who Is An Insured:**

- 1. In the performance of your ongoing operations; or**
- 2. In connection with your premises owned by or rented to you.**

**However:**

- 1. The insurance afforded to such additional insured only applies to the extent permitted by law; and**
- 2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.**

**B.** With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations; whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

All other terms and conditions remain unchanged.