



MORTON COLLEGE

FALL 2024 PTA APPLICANT CHECKLIST

Please do not submit this with your application materials.
This checklist is provided for your personal use only.

- _____ **Attend a Mandatory PTA Information Session**
NOTE: Schedule with Advising Office at 708-656-8000 ext. 2250
(Deadline 4:30 pm CST January 23, 2024)

- _____ **Turn in PTA application along with proof of residency to the Office of Admissions**
(Application submission period September 26, 2023 through February 2, 2024)

- _____ **Turn in 2 signed and dated letters of recommendation**
(Deadline 4:30 pm CST February 2, 2024)

- _____ **Complete minimum of 10 hours of observation in an inpatient or outpatient setting**
NOTE: preferably 20 hours of observation are completed, 10 hours inpatient and 10 hours outpatient
(Deadline 4:30 pm CST February 2, 2024)

- _____ **MAT 093 (or equivalent) or Accuplacer Placement testing into MAT 097**
NOTE: Test must be dated 9/1/21 and after or completion of a higher-level math course
(Deadline 4:30 pm CST February 2, 2024)

- _____ **Turn in official high school transcript**
NOTE: Official high school equivalency (GED/HiSET/TASC) transcript (foreign transcripts must be evaluated by a foreign credentialing agency accredited by National Association of Credential Evaluation Services (NACES) and must state "has the equivalency of a U.S. High School diploma). Report must contain high school equivalency statement (graduation date must be listed).
(Deadline 4:30 pm CST February 2, 2024)

- _____ **Turn in all other official transcripts from other colleges/universities**
NOTE: This is for any other coursework completed in the Spring 2024 term. A transcript is considered official only when it is sent from one institution to another, or if mailed to the student's residence, it must be kept in the sealed envelope.
(Deadline 4:30 pm CST May 23, 2024)

- _____ **Submit in-district employment verification form**
NOTE: If you live outside of Cicero, Berwyn, Stickney, Lyons, McCook, Forest View, but work full-time (35+ hours) in any of the listed districts, you may be eligible to submit an in-district employment verification form. Final in-district status for applicants submitting an In-District Employment Verification form is contingent upon review from the Registrar and verification by the PTA committee
(Deadline 4:30 pm CST February 2, 2024)

- _____ Received grades of "C" or better in all minimum prerequisite courses by the end of the spring 2024 semester

_____ PHT 101, HCP 130	_____ PHY 100	_____ BIO 152	_____ ENG 101
_____ OR Equivalent			

- _____ Taken as many of the following courses as possible, by the end of the spring 2024 semester, and received grades of "C" or better, for additional admission points (highly recommended)

_____ PSY 101	_____ PSY 210	_____ ENG 102	_____ HUM (no admission pts.)
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Print Last Name

Print First Name

Signature

Date

Morton College ID Number
