



Morton College

Public Regular Board Meeting

Thursday, September 28, 2023, 11 :00 AM

From: [Mireya Perez](#)
To: [Board Materials](#)
Subject: FW: Action Item 8.1 for 9/27/2023 Board Meeting
Date: Wednesday, September 13, 2023 8:57:53 AM
Attachments: [Board AS Totals 8.31.23.pdf](#)
[Check Register Aug 2023.pdf](#)
[Over 10k Aug 2023.pdf](#)

Thank you,



Mireya Perez, CPA
Chief Financial Officer/Treasurer

P: (708) 656-8000, Ext. 2289
E: mireya.perez@morton.edu

www.morton.edu

From: Suzanna Raigoza <Suzanna.Raigoza@morton.edu>
Sent: Tuesday, September 12, 2023 4:55 PM
To: Mireya Perez <mireya.perez@morton.edu>
Subject: Action Item 8.1 for 9/27/2023 Board Meeting

Propose Action: THAT THE BOARD APPROVE AND RATIFY ACCOUNTS PAYABLE AND PAYROLL FOR THE MONTH OF AUGUST 2023 IN THE AMOUNT OF \$2,920,942 AND BUDGET TRANSFERS IN THE AMOUNT OF \$0 AS SUBMITTED.

Rationale: [Required by Chapter 110, ACT 805, Section 3-27 of the Illinois Compiled Statutes]

Attachments: Resolution, Accounts Payable and Payroll Records

Thank you,



Suzanna Raigoza
Senior Accountant

P: (708) 656-8000, Ext. 2305
E: suzanna.raigoza@morton.edu

www.morton.edu

BE IT HEREBY RESOLVED THAT accounts payable and payrolls for the month of August 2023, be approved and/or ratified in the amount of \$2,920,942 as listed on the attached sheet and supported by vouchers, invoices, purchase orders, and payroll registers, made available and referred to as necessary, and summarized as follows:

Current Funds (01),

Cash Disbursements - Monthly	08/31/2023	1,057,040
Payroll	08/15/2023	816,515
Payroll	08/31/2023	828,373
Student Refunds	08/31/2023	<u>106,675</u>
		2,808,603

O&M Restricted Fund (03)

Cash Disbursements - Monthly	08/31/2023	<u>112,339</u>
TOTAL ALL FUNDS		<u><u>\$2,920,942</u></u>

AND BE IT FURTHER RESOLVED THAT budget transfers in the amount of \$0 be approved as outlined on the attached Journal No. 0 entry dates attached hereto.

AND BE IT FURTHER RESOLVED THAT the treasurer of Morton College is hereby authorized and directed to make payments as listed and/or summarized above.

PASSED this 27th day of September by the Board of Trustees, Morton College, Community College District no. 527, Cicero, Illinois.

**Morton College
Over 10K Report
August 2023**

Vendor Name	Check Date	Check Number	Board Approved Date	Amount	Item Description Line 1
5 Star Interpreting	8/31/2023	E0021894	EXEMPT	\$10,836.25	Interpreting Services
ACUE	8/31/2023	0114943	8/23/2023	\$50,000.00	ACUE Partnership
All Pro Truck Driving School LLC	8/15/2023	E0021809	5/24/2023	\$26,562.50	instr. services
Amazon Capital Services	8/15/2023	E0021811	EXEMPT	\$9,736.92	5 Drawer storage
Amazon Capital Services	8/31/2023	E0021896	EXEMPT	\$7,691.45	Amazon Office Supplies
Apple, Inc.	8/15/2023	0114823	5/24/2023	\$53,900.00	Macbook & ipads
ATI Nursing Education	8/31/2023	E0021899	8/23/2023	\$27,152.00	First year students
Bee Liner Lean Services	8/15/2023	0114829	1/25/2023	\$70,939.47	Athletic Field Transforme
CARLI	8/15/2023	0114832	6/28/2023	\$89,038.59	CARLI database renewal
Citibank, N.A.	8/15/2023	E0021838	EXEMPT	\$11,257.48	Airfare/Various Credit Card Purchases
ComEd	8/31/2023	0114951	EXEMPT	\$28,074.54	Electricity Services
ComEd	8/31/2023	0114952	EXEMPT	\$331.71	Electricity services
Cornerstone Government Affairs, Inc.	8/31/2023	E0021905	5/24/2023	\$14,000.00	Consulting
Del Galdo Law Group, LLC	8/15/2023	0114837	8/25/2021	\$22,646.25	Attorney Services
Education to Go	8/15/2023	E0021818	EXEMPT	\$11,575.00	instr. services
Education to Go	8/31/2023	E0021910	EXEMPT	\$1,595.00	instr. services
Forvis, LLP	8/15/2023	0114845	5/24/2023	\$10,000.00	Audit Services
Freepoint Energy Solutions, LLC.	8/31/2023	E0021913	11/18/2020	\$34,950.07	Energy Services
Game One	8/15/2023	E0021821	7/22/2020	\$5,667.45	BaseBall Uniform
Game One	8/31/2023	E0021914	7/22/2020	\$6,371.87	ASK ME! Shirts
Garvey's Office Products Inc	8/31/2023	E0021915	EXEMPT	\$6,646.16	Office Furniture
Higher Learning Commission	8/15/2023	E0021824	EXEMPT	\$5,750.00	Institutional council
Higher Learning Commission	8/24/2023	E0021879	8/23/2023	\$6,153.50	FY23-24 Membership Dues
Konica Minolta Bus Solut	8/15/2023	E0021826	EXEMPT	\$2,136.00	Bizhub Maintenance
Konica Minolta Bus Solut	8/31/2023	E0021918	EXEMPT	\$19,585.01	Maintenance
Lake County Press	8/15/2023	E0021828	10/27/2021	\$26,836.81	Backpacks
Lake County Press	8/31/2023	E0021920	10/27/2021	\$438.25	Business Cards
Lo Destro Construction Company	8/15/2023	E0021829	12/14/2022	\$27,090.58	Tutoring Center pay app 6
NobleTec, LLC	8/15/2023	E0021831	4/26/2023	\$1,607.56	Eaton Tripp Lite Series
NobleTec, LLC	8/31/2023	E0021922	4/26/2023	\$15,393.16	Cisco Products
Omni Financial Group, Inc.	8/15/2023	E0021802	4/28/2021	\$10,821.67	Payroll Deductions
Omni Financial Group, Inc.	8/31/2023	E0021887	4/28/2021	\$10,440.02	Payroll Deductions
Reed Construction	8/15/2023	E0021833	12/14/2022	\$25,040.00	BLDG F Reno pay app 4
State Univ Retirement Systems	8/15/2023	E0021805	EXEMPT	\$83,094.48	Payroll Deductions
State Univ Retirement Systems	8/31/2023	E0021890	EXEMPT	\$81,724.15	Payroll Deductions

\$ 815,083.90

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ACCOUNTS PAYABLE CHECK REGISTER
Period 08/01/2023 - 08/31/2023

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Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0114778	08/02/23	Recon	0198416	Ava R. Carter	V0184695	08/01/23		800.00		800.00
								800.00		800.00
0114779	08/02/23	Recon	0000724	Dr. Brian R. Gilligan	V0184604	07/26/23		799.00		799.00
								799.00		799.00
0114780	08/02/23	Recon	0194366	Kelby K. Gray	V0184696	08/01/23		800.00		800.00
								800.00		800.00
0114781	08/02/23	Outst	0003157	Mrs. Toulia D. Kelikian	V0184411	06/30/23		144.00		144.00
								144.00		144.00
0114782	08/02/23	Recon	0193312	Kyra Leigh	V0184676	07/31/23		512.50		512.50
								512.50		512.50
0114783	08/02/23	Recon	0220130	Blake M. Martinez	V0184670	07/31/23		260.00		260.00
								260.00		260.00
0114784	08/02/23	Recon	0207766	Massachusetts Mutual Lif	V0184434	07/25/23		1,526.94		1,526.94
								1,526.94		1,526.94
0114785	08/02/23	Recon	0207766	Massachusetts Mutual Lif	V0184628	06/30/23		3,006.56		3,006.56
								3,006.56		3,006.56
0114786	08/02/23	Recon	0003232	Ms. Lisa A. Mathelier	V0184690	08/01/23		624.00		624.00
								624.00		624.00
0114787	08/02/23	Recon	0139897	Jennifer L. McWhinnie	V0184692	08/01/23		500.00		500.00
								500.00		500.00
0114788	08/02/23	Recon	0218765	Erika Ochoa	V0184630	07/27/23		125.00		125.00
								125.00		125.00
0114789	08/02/23	Recon	0220104	Carlie Rummel	V0184675	07/31/23		650.00		650.00
								650.00		650.00
0114790	08/02/23	Recon	0183201	Gustavo Suarez	V0170086	10/21/22		245.00		245.00
								245.00		245.00

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ACCOUNTS PAYABLE CHECK REGISTER
Period 08/01/2023 - 08/31/2023

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Bank Code: 01 General Checking
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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0114791	08/02/23	Recon	0001799	United State Postal Serv	V0184701	08/02/23		1,500.00		1,500.00
								1,500.00		1,500.00
0114792	08/02/23	Recon	0001799	United State Postal Serv	V0184700	08/02/23		310.00		310.00
								310.00		310.00
0114802	08/10/23	Outst	0215020	Aquinas College	V0184731	08/08/23		300.00		300.00
								300.00		300.00
0114803	08/10/23	Recon	0000917	Mr. Carlos M. Dominguez	V0184718	08/03/23		185.00		185.00
								185.00		185.00
0114804	08/10/23	Recon	0000931	Mr. Juan M. Franco	V0184747	08/09/23		6,500.00		6,500.00
								6,500.00		6,500.00
0114805	08/10/23	Outst	0170257	Mr. Guillermo Gasca, Jr.	V0184712	06/30/23		176.85		176.85
								176.85		176.85
0114806	08/10/23	Void	0195818	Clarisa Gomez						
0114807	08/10/23	Outst	0003157	Mrs. Toulia D. Kelikian	V0184717	08/03/23		2,103.71		2,103.71
								2,103.71		2,103.71
0114808	08/10/23	Recon	0193312	Kyra Leigh	V0184732	08/08/23		987.50		987.50
								987.50		987.50
0114809	08/10/23	Recon	0219273	Mamas Boy Catering LLC	V0184730	08/07/23		815.00		815.00
								815.00		815.00
0114810	08/10/23	Recon	0090401	Thomas Mantzakides	V0184711	06/30/23		44.75		44.75
								44.75		44.75
0114811	08/10/23	Recon	0220130	Blake M. Martinez	V0184735	08/08/23		375.00		375.00
								375.00		375.00
0114812	08/10/23	Recon	0220104	Carlie Rummel	V0184734	08/08/23		475.00		475.00
								475.00		475.00

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ACCOUNTS PAYABLE CHECK REGISTER
Period 08/01/2023 - 08/31/2023

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Bank Code: 01 General Checking
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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0114813	08/10/23	Recon	0000907	Mr. Luis E. Sanchez	V0184739	08/08/23		279.74		279.74
								279.74		279.74
0114814	08/10/23	Void	0219765	Emma K. Troncoso						
0114815	08/10/23	Recon	0220304	Jacob Wilson	V0184704	08/02/23		200.00		200.00
								200.00		200.00
0114816	08/15/23	Recon	0177469	Bright Start College Sav	V0184861	08/15/23		100.00		100.00
								100.00		100.00
0114817	08/15/23	Recon	0001371	Colonial Life & Accident	V0184865	08/15/23		12.00		12.00
								12.00		12.00
0114818	08/15/23	Outst	0101061	Morton College Faculty	V0184863	08/15/23		4.17		4.17
								4.17		4.17
0114819	08/15/23	Recon	0001563	State Disbursement Unit	V0184873	08/15/23		50.00		50.00
					V0184874	08/15/23		961.71		961.71
								1,011.71		1,011.71
0114820	08/15/23	Recon	0218573	Strategic Solutions Serv	V0184872	08/15/23		100.00		100.00
								100.00		100.00
0114821	08/15/23	Recon	0169531	A.N.S., Inc.	V0184849	08/14/23	B0005501	91.28		91.28
								91.28		91.28
0114822	08/15/23	Recon	0214174	Almas Garden Floral Cout	V0184918	08/14/23	P0014020	995.00		995.00
								995.00		995.00
0114823	08/15/23	Recon	0000977	Apple, Inc.	V0184728	06/30/23	B0005330	53,900.00		53,900.00
								53,900.00		53,900.00
0114824	08/15/23	Recon	0001350	APTA	V0184954	08/14/23	P0014104	3,420.00		3,420.00
								3,420.00		3,420.00
0114825	08/15/23	Recon	0001953	AT&T Mobility	V0184989	08/15/23		689.00		689.00
								689.00		689.00

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ACCOUNTS PAYABLE CHECK REGISTER
Period 08/01/2023 - 08/31/2023

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Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0114826	08/15/23	Recon	0001953	AT&T Mobility	V0184990	08/15/23	B0005431	226.74		226.74
								226.74		226.74
0114827	08/15/23	Recon	0001401	AZ Commercial	V0184855	08/14/23	B0005389	57.76		57.76
								57.76		57.76
0114828	08/15/23	Recon	0211963	Beat the Streets Chicago	V0184944	08/14/23	P0014112	2,000.00		2,000.00
								2,000.00		2,000.00
0114829	08/15/23	Recon	0214691	Bee Liner Lean Services	V0184836	08/14/23	B0005495	56,560.47		56,560.47
					V0184846	08/14/23	B0005505	14,379.00		14,379.00
								70,939.47		70,939.47
0114830	08/15/23	Outst	0194139	Berwyn's Violet Flower S	V0184698	06/30/23		125.00		125.00
								125.00		125.00
0114831	08/15/23	Recon	0219216	Biotium, Inc	V0184919	08/14/23	P0014008	152.00		152.00
								152.00		152.00
0114832	08/15/23	Recon	0001923	CARLI	V0184947	08/14/23	P0014120	89,038.59		89,038.59
								89,038.59		89,038.59
0114833	08/15/23	Recon	0001195	Cintas Corporation	V0184857	08/14/23	B0005385	230.79		230.79
					V0184858	08/14/23	B0005420	207.27		207.27
								438.06		438.06
0114834	08/15/23	Recon	0001195	Cintas Corporation	V0184831	08/14/23	B0005419	258.24		258.24
					V0184859	08/14/23	B0005419	258.24		258.24
								516.48		516.48
0114835	08/15/23	Recon	0177114	College Central Network	V0184962	08/14/23	P0014093	2,010.14		2,010.14
								2,010.14		2,010.14
0114836	08/15/23	Recon	0001752	Comcast	V0184822	08/14/23	B0005421	251.69		251.69
								251.69		251.69
0114837	08/15/23	Recon	0001676	Del Galdo Law Group, LLC	V0184877	08/14/23	B0005509	9,847.50		9,847.50
					V0184878	08/14/23	B0005509	12,798.75		12,798.75
								22,646.25		22,646.25

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ACCOUNTS PAYABLE CHECK REGISTER
Period 08/01/2023 - 08/31/2023

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Bank Code: 01 General Checking
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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0114838	08/15/23	Recon	0001711	Demonica Kemper Architec	V0184819	06/30/23	B0005208	3,647.56		3,647.56
								3,647.56		3,647.56
0114839	08/15/23	Recon	0215018	DreamBox Learning, Inc.	V0184899	08/14/23	P0014078	7,650.50		7,650.50
								7,650.50		7,650.50
0114840	08/15/23	Recon	0001240	Enterprise Leasing Compa	V0184991	08/15/23	B0005465	171.26		171.26
					V0184993	08/15/23	B0005465	171.26		171.26
					V0184994	08/15/23	B0005465	143.86		143.86
					V0184995	08/15/23	B0005465	135.18		135.18
					V0184996	08/15/23	B0005465	160.01		160.01
					V0184997	08/15/23	B0005465	138.63		138.63
								920.20		920.20
0114841	08/15/23	Recon	0169651	Essential Education	V0184898	08/14/23	P0014081	3,675.00		3,675.00
								3,675.00		3,675.00
0114842	08/15/23	Recon	0217792	FedEx	V0184879	08/14/23	B0005479	9.02		9.02
								9.02		9.02
0114843	08/15/23	Outst	0001791	Filter Services Inc	V0184723	08/03/23		487.40		487.40
					V0184724	08/03/23		67.68		67.68
					V0184725	08/03/23		28.28		28.28
								583.36		583.36
0114844	08/15/23	Outst	0001034	Flinn Scientific Inc	V0184904	08/14/23	P0014050	308.26		308.26
								308.26		308.26
0114845	08/15/23	Recon	0183673	Forvis, LLP	V0184813	08/14/23	B0005423	10,000.00		10,000.00
								10,000.00		10,000.00
0114846	08/15/23	Outst	0215009	Anthony Giannini	V0184814	08/14/23	B0005425	347.50		347.50
								347.50		347.50
0114847	08/15/23	Recon	0220352	Lee Golden	V0184945	08/14/23	P0014116	600.00		600.00
								600.00		600.00
0114848	08/15/23	Recon	0001381	Home Depot/GECE	V0184823	08/14/23	B0005466	48.99		48.99
								48.99		48.99

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ACCOUNTS PAYABLE CHECK REGISTER
Period 08/01/2023 - 08/31/2023

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Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0114849	08/15/23	Recon	0201903	Hudl	V0184943	08/14/23	P0014111	2,549.00		2,549.00
								2,549.00		2,549.00
0114850	08/15/23	Recon	0001068	ILLCO, Inc.	V0184702	06/30/23		1,507.44		1,507.44
					V0184852	08/14/23	B0005380	79.60		79.60
					V0184853	08/14/23	B0005380	50.02		50.02
								1,637.06		1,637.06
0114851	08/15/23	Outst	0002727	Illinois Skyway Collegia	V0184961	08/14/23	P0014126	3,950.00		3,950.00
								3,950.00		3,950.00
0114852	08/15/23	Outst	0220091	Integrated DNA Technolog	V0184905	08/14/23	P0013945	45.00		45.00
								45.00		45.00
0114853	08/15/23	Outst	0002045	International Clinical E	V0184901	08/14/23	P0014083	745.00		745.00
								745.00		745.00
0114854	08/15/23	Recon	0001647	Iron Mountain	V0184820	08/14/23	B0005390	655.50		655.50
								655.50		655.50
0114855	08/15/23	Recon	0182870	Loyola EMS	V0184909	08/14/23	P0014060	300.00		300.00
								300.00		300.00
0114856	08/15/23	Recon	0219273	Mamas Boy Catering LLC	V0184940	08/14/23	P0014105	965.00		965.00
								965.00		965.00
0114857	08/15/23	Recon	0001289	Menards	V0184812	08/14/23	B0005387	110.04		110.04
								110.04		110.04
0114858	08/15/23	Recon	0194501	Michael Kautz Carpets &	V0184848	08/14/23	B0005503	985.00		985.00
								985.00		985.00
0114859	08/15/23	Recon	0198942	Midwest ASTC, LLC	V0184902	08/14/23	P0014088	650.00		650.00
								650.00		650.00
0114860	08/15/23	Recon	0001339	Minuteman Press of Lyons	V0184935	08/14/23	P0013913	908.61		908.61
								908.61		908.61

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ACCOUNTS PAYABLE CHECK REGISTER
Period 08/01/2023 - 08/31/2023

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Bank Code: 01 General Checking
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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0114861	08/15/23	Recon	0001871	NACE	V0184921	08/14/23	P0014001	465.00		465.00
								465.00		465.00
0114862	08/15/23	Recon	0001529	New Pocket Nurse	V0184817	08/14/23	B0005508	794.48		794.48
					V0184818	08/14/23	B0005508	69.98		69.98
					V0184903	08/14/23	P0014067	802.64		802.64
								1,667.10		1,667.10
0114863	08/15/23	Recon	0001338	Oak Hall Industries L.P.	V0184916	08/14/23	P0014018	1,262.00		1,262.00
								1,262.00		1,262.00
0114864	08/15/23	Outst	0002406	Paisans Pizza	V0184607	06/30/23		35.88		35.88
					V0184911	08/14/23	P0014039	225.92		225.92
					V0184912	08/14/23	P0014023	81.15		81.15
					V0184913	08/14/23	P0014023	85.10		85.10
					V0184914	08/14/23	P0014023	112.00		112.00
					V0184915	08/14/23	P0014023	81.15		81.15
					V0184932	08/14/23	P0014089	218.90		218.90
					V0184964	08/14/23	P0014062	1,882.50		1,882.50
								2,722.60		2,722.60
0114865	08/15/23	Recon	0214798	Paeteria Azteca #2	V0184917	08/14/23	P0014019	3,109.00		3,109.00
								3,109.00		3,109.00
0114866	08/15/23	Recon	0214798	Paeteria Azteca #2	V0184934	08/14/23	P0013954	744.00		744.00
								744.00		744.00
0114867	08/15/23	Recon	0217317	Panera, LLC	V0184906	08/14/23	P0014056	409.86		409.86
								409.86		409.86
0114868	08/15/23	Recon	0205866	Party People Entertainme	V0184939	08/14/23	P0013955	3,800.00		3,800.00
								3,800.00		3,800.00
0114869	08/15/23	Recon	0220213	Phelps Purchasing Group	V0184951	08/14/23	P0014063	880.00		880.00
								880.00		880.00
0114870	08/15/23	Outst	0220131	QIAGEN, LLC	V0184908	08/14/23	P0013967	276.53		276.53
								276.53		276.53
0114871	08/15/23	Recon	0214392	Schelli Reporting Servic	V0184988	08/15/23		949.40		949.40

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								949.40		949.40
0114872	08/15/23	Recon	0194190	Service Tech	V0184742	08/08/23		1,090.00		1,090.00
								1,090.00		1,090.00
0114873	08/15/23	Recon	0183297	TASB, Inc	V0184948	08/14/23	P0014121	4,000.00		4,000.00
								4,000.00		4,000.00
0114874	08/15/23	Recon	0155715	Technology Management Re	V0184709	06/30/23	B0004664	1,141.05		1,141.05
								1,141.05		1,141.05
0114875	08/15/23	Recon	0196236	Thomas Scientific	V0184907	08/14/23	P0013919	97.80		97.80
								97.80		97.80
0114876	08/15/23	Outst	0002594	Training Concepts, Inc.	V0184920	08/14/23	P0014011	427.95		427.95
					V0184930	08/14/23	P0014091	2,350.00		2,350.00
					V0184931	08/14/23	P0014091	337.50		337.50
								3,115.45		3,115.45
0114877	08/15/23	Recon	0187642	Trane U.S. Inc	V0184722	08/03/23		108.05		108.05
								108.05		108.05
0114878	08/15/23	Recon	0211532	Tri-Electronics, Inc.	V0184847	08/14/23	B0005504	300.00		300.00
								300.00		300.00
0114879	08/15/23	Recon	0200282	Victor M. Albanil Beltra	V0184949	08/14/23	P0014124	340.00		340.00
								340.00		340.00
0114880	08/15/23	Recon	0166312	Wells Fargo Equiptment F	V0184821	08/14/23	B0005426	1,248.00		1,248.00
								1,248.00		1,248.00
0114881	08/15/23	Recon	0000973	AT&T	V0185034	08/15/23	B0005375	922.69		922.69
								922.69		922.69
0114882	08/15/23	Recon	0000973	AT&T	V0185035	08/15/23	B0005375	928.02		928.02
								928.02		928.02
0114883	08/15/23	Recon	0198942	Midwest ASTC, LLC	V0184720	06/30/23		650.00		650.00
								650.00		650.00

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0114884	08/17/23	Recon	0000977	Apple, Inc.	V0185041	06/30/23	B0005356	891.00		891.00
								891.00		891.00
0114885	08/17/23	Outst	0220394	Decolores Ice Cream Inc	V0185062	08/17/23	P0014138	350.00		350.00
								350.00		350.00
0114907	08/18/23	Recon	0156097	ACI Payments, Inc.	V0185042	08/16/23		6,702.58		6,702.58
								6,702.58		6,702.58
0114908	08/18/23	Recon	0209696	All In Volleyball Inc. N	V0184371	07/19/23		625.00		625.00
								625.00		625.00
0114909	08/18/23	Outst	0202383	Flexible Benefit Service	V0184740	06/30/23		1,075.00		1,075.00
					V0184741	08/08/23		385.00		385.00
								1,460.00		1,460.00
0114910	08/18/23	Recon	0000724	Dr. Brian R. Gilligan	V0184760	08/10/23		120.00		120.00
								120.00		120.00
0114911	08/18/23	Outst	0159384	Mrs. Julianne M. Herrman	V0184749	08/09/23		97.00		97.00
								97.00		97.00
0114912	08/18/23	Recon	0214023	Alejandro D. Joleanis Ve	V0184743	08/08/23		500.00		500.00
								500.00		500.00
0114913	08/18/23	Recon	0202549	Paloma Martinez	V0184744	08/08/23		500.00		500.00
								500.00		500.00
0114914	08/18/23	Recon	0139897	Jennifer L. McWhinnie	V0184986	08/15/23		38.75		38.75
								38.75		38.75
0114915	08/18/23	Recon	0214318	Jessica Moreno	V0184745	08/08/23		500.00		500.00
								500.00		500.00
0114916	08/18/23	Outst	0155602	NACTC	V0185037	08/16/23		2,000.00		2,000.00
								2,000.00		2,000.00

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0114917	08/18/23	Outst	0008711	Pasco-Hernando State Col	V0184788	08/14/23		400.00		400.00
								400.00		400.00
0114918	08/18/23	Recon	0002913	Dr. Dennis M. Pearson	V0184631	07/27/23		132.23		132.23
					V0184688	07/31/23		1,334.73		1,334.73
								1,466.96		1,466.96
0114919	08/18/23	Recon	0000907	Mr. Luis E. Sanchez	V0184757	06/30/23		182.95		182.95
								182.95		182.95
0114926	08/25/23	Outst	0024766	Miriam V. Andablo	V0185091	08/22/23		135.00		135.00
								135.00		135.00
0114927	08/25/23	Outst	0205597	Catherine Banda	V0185092	08/22/23		50.00		50.00
								50.00		50.00
0114928	08/25/23	Outst	0205805	CF Ruffled Feathers Arci	V0185060	08/17/23		2,380.00		2,380.00
								2,380.00		2,380.00
0114929	08/25/23	Outst	0201909	Irineo M. Cortes Gallard	V0185056	08/17/23		135.00		135.00
								135.00		135.00
0114930	08/25/23	Outst	0003233	Ms. Mary A. DeRose	V0185063	08/17/23		115.56		115.56
								115.56		115.56
0114931	08/25/23	Recon	0208811	Stephen Dowjotas	V0185058	08/17/23		560.00		560.00
								560.00		560.00
0114932	08/25/23	Outst	0208811	Stephen Dowjotas	V0185059	08/17/23		560.00		560.00
								560.00		560.00
0114933	08/25/23	Outst	0220397	Oscar Lagunas	V0185057	08/17/23		135.00		135.00
								135.00		135.00
0114934	08/25/23	Outst	0199309	Jason Nichols	V0185078	08/21/23		120.00		120.00
								120.00		120.00
0114935	08/25/23	Outst	0220077	Jasmine Stupar	V0184998	08/15/23		300.00		300.00

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								300.00		300.00
0114936	08/25/23	Recon	0200282	Victor M. Albanil Beltra	V0185082	08/21/23		510.00		510.00
								510.00		510.00
0114937	08/25/23	Outst	0002900	Marwan Zein	V0185055	08/17/23		175.00		175.00
								175.00		175.00
0114938	08/31/23	Outst	0177469	Bright Start College Sav	V0185249	08/31/23		100.00		100.00
								100.00		100.00
0114939	08/31/23	Outst	0001371	Colonial Life & Accident	V0185253	08/31/23		12.00		12.00
								12.00		12.00
0114940	08/31/23	Outst	0101061	Morton College Faculty	V0185251	08/31/23		88.96		88.96
								88.96		88.96
0114941	08/31/23	Outst	0001563	State Disbursement Unit	V0185262	08/31/23		50.00		50.00
					V0185263	08/31/23		961.71		961.71
								1,011.71		1,011.71
0114942	08/31/23	Outst	0218573	Strategic Solutions Serv	V0185261	08/31/23		100.00		100.00
								100.00		100.00
0114943	08/31/23	Outst	0219785	ACUE	V0185379	08/31/23	P0014185	50,000.00		50,000.00
								50,000.00		50,000.00
0114944	08/31/23	Outst	0198820	Asure Software	V0185278	08/30/23	B0005512	131.99		131.99
								131.99		131.99
0114945	08/31/23	Outst	0194139	Berwyn's Violet Flower S	V0185276	08/30/23	B0005511	115.00		115.00
					V0185277	08/30/23	B0005511	115.00		115.00
								230.00		230.00
0114946	08/31/23	Outst	0209352	Certified Laboratories	V0185068	08/18/23		1,621.52		1,621.52
								1,621.52		1,621.52
0114947	08/31/23	Outst	0001195	Cintas Corporation	V0185219	08/30/23	B0005385	191.01		191.01
					V0185220	08/30/23	B0005420	189.05		189.05

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								380.06		380.06
0114948	08/31/23	Outst	0001195	Cintas Corporation	V0185123	08/25/23	B0005419	258.24		258.24
					V0185284	08/30/23	B0005419	258.24		258.24
								516.48		516.48
0114949	08/31/23	Outst	0203674	ClassCalc	V0185346	08/31/23	P0014166	2,500.00		2,500.00
								2,500.00		2,500.00
0114950	08/31/23	Outst	0001752	Comcast	V0185133	08/25/23	B0005393	6.30		6.30
					V0185187	08/29/23	B0005393	304.85		304.85
					V0185221	08/30/23	B0005429	78.79		78.79
								389.94		389.94
0114951	08/31/23	Outst	0001013	ComEd	V0185192	08/29/23	B0005462	28,074.54		28,074.54
								28,074.54		28,074.54
0114952	08/31/23	Outst	0001013	ComEd	V0185190	08/29/23	B0005463	331.71		331.71
								331.71		331.71
0114953	08/31/23	Outst	0205064	Correct Digital Displays	V0185375	08/31/23	P0014182	1,080.00		1,080.00
								1,080.00		1,080.00
0114954	08/31/23	Outst	0001019	Demco Inc	V0185199	08/29/23	B0005489	205.24		205.24
								205.24		205.24
0114955	08/31/23	Outst	0001240	Enterprise Leasing Compa	V0185317	08/31/23	B0005465	766.58		766.58
					V0185318	08/31/23	B0005465	766.58		766.58
								1,533.16		1,533.16
0114956	08/31/23	Outst	0217792	FedEx	V0185119	08/25/23	B0005479	100.54		100.54
					V0185274	08/30/23	B0005479	15.01		15.01
								115.55		115.55
0114957	08/31/23	Outst	0001033	Fisher Scientific Compan	V0185321	08/31/23	P0014048	52.98		52.98
					V0185322	08/31/23	P0014119	509.42		509.42
								562.40		562.40
0114958	08/31/23	Outst	0001034	Flinn Scientific Inc	V0185320	08/31/23	P0014101	462.87		462.87
					V0185388	08/31/23	P0014050	57.56		57.56

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								520.43		520.43
0114959	08/31/23	Outst	0007936	Ford Motor Company	V0185350	08/31/23	P0014156	750.00		750.00
								750.00		750.00
0114960	08/31/23	Outst	0220352	Lee Golden	V0185415	08/31/23	P0014223	350.00		350.00
								350.00		350.00
0114961	08/31/23	Outst	0011159	Heartland Community Coll	V0185351	08/31/23	P0014151	900.00		900.00
								900.00		900.00
0114962	08/31/23	Outst	0210378	Hinckley Springs	V0185227	08/30/23	B0005458	31.96		31.96
								31.96		31.96
0114963	08/31/23	Outst	0001381	Home Depot/GECF	V0185386	08/31/23	P0014097	748.00		748.00
								748.00		748.00
0114964	08/31/23	Outst	0001068	ILLCO, Inc.	V0185193	08/29/23	B0005380	565.66		565.66
					V0185225	08/30/23	B0005380	231.00		231.00
					V0185226	08/30/23	B0005380	22.28		22.28
								818.94		818.94
0114965	08/31/23	Outst	0001289	Menards	V0185275	08/30/23	B0005387	172.57		172.57
								172.57		172.57
0114966	08/31/23	Outst	0001339	Minuteman Press of Lyons	V0185354	08/31/23	P0014128	123.00		123.00
								123.00		123.00
0114967	08/31/23	Outst	0208793	NAPA Auto Parts	V0185130	08/25/23	B0005384	125.12		125.12
								125.12		125.12
0114968	08/31/23	Outst	0192210	NC-SARA	V0185394	08/31/23	P0014210	2,000.00		2,000.00
								2,000.00		2,000.00
0114969	08/31/23	Outst	0001529	New Pocket Nurse	V0185286	08/30/23	B0005508	102.73		102.73
								102.73		102.73
0114970	08/31/23	Outst	0208924	Nicor Gas	V0185273	08/30/23	B0005481	1,855.66		1,855.66
								1,855.66		1,855.66

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0114971	08/31/23	Outst	0001109	NJCAA	V0185372	08/31/23	P0014195	400.00		400.00
					V0185377	08/31/23	P0014189	4,200.00		4,200.00
								4,600.00		4,600.00
0114972	08/31/23	Outst	0211148	NJCAA Coaches Associatio	V0185376	08/31/23	P0014190	1,553.00		1,553.00
								1,553.00		1,553.00
0114973	08/31/23	Outst	0002406	Paisans Pizza	V0185326	08/31/23	P0014148	2,500.00		2,500.00
					V0185355	08/31/23	P0014135	165.00		165.00
					V0185356	08/31/23	P0014136	83.47		83.47
					V0185358	08/31/23	P0014099	1,385.00		1,385.00
					V0185373	08/31/23	P0014196	297.92		297.92
					V0185389	08/31/23	P0014198	222.49		222.49
					V0185390	08/31/23	P0014199	114.00		114.00
								4,767.88		4,767.88
0114974	08/31/23	Outst	0217317	Panera, LLC	V0185333	08/31/23	P0014117	168.53		168.53
					V0185385	08/31/23	P0014130	666.78		666.78
								835.31		835.31
0114975	08/31/23	Outst	0216103	Platinum Educational Gro	V0185347	08/31/23	P0014155	3,780.00		3,780.00
								3,780.00		3,780.00
0114976	08/31/23	Outst	0214249	PYT Sports, Inc	V0185382	08/31/23	P0014058	1,750.00		1,750.00
								1,750.00		1,750.00
0114977	08/31/23	Outst	0214392	Schelli Reporting Servic	V0185178	08/29/23	B0005515	1,013.50		1,013.50
					V0185281	08/30/23	B0005515	1,158.95		1,158.95
								2,172.45		2,172.45
0114978	08/31/23	Outst	0000965	Sigma-Aldrich Inc	V0185327	08/31/23	P0014047	400.20		400.20
					V0185328	08/31/23	P0014054	190.93		190.93
					V0185329	08/31/23	P0014054	497.62		497.62
					V0185330	08/31/23	P0014064	119.29		119.29
					V0185332	08/31/23	P0014054	110.81		110.81
					V0185367	08/31/23	P0014054	239.23		239.23
					V0185368	08/31/23	P0014100	79.14		79.14
					V0185369	08/31/23	P0014100	156.77		156.77
								1,793.99		1,793.99
0114979	08/31/23	Outst	0200590	Titanium Software, Inc.	V0185344	08/31/23	P0014168	1,520.00		1,520.00

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								1,520.00		1,520.00
0114980	08/31/23	Outst	0001006	Town of Cicero	V0185245	08/30/23	P0014194	1,217.00		1,217.00
								1,217.00		1,217.00
0114981	08/31/23	Outst	0001406	Wex Bank	V0185132	08/25/23	B0005467	1,396.16		1,396.16
								1,396.16		1,396.16
E0021772	08/02/23	Outst	0212368	J. Gary Dennis	V0184674	07/31/23		500.00		500.00
								500.00		500.00
E0021773	08/02/23	Outst	0000762	Mr. George F. Fejt	V0184699	08/01/23		39.98		39.98
								39.98		39.98
E0021774	08/02/23	Outst	0165694	Dr. Sara E. Helmus	V0184687	07/31/23		293.49		293.49
								293.49		293.49
E0021775	08/02/23	Outst	0000841	Mrs. Michelle C. Herrera	V0184620	07/27/23		30.98		30.98
								30.98		30.98
E0021776	08/02/23	Outst	0002876	Ms Evelyn Jaquez	V0184533	07/26/23		425.00		425.00
								425.00		425.00
E0021777	08/02/23	Outst	0000004	Mr. Micheal A. Kott	V0184671	07/31/23		500.00		500.00
								500.00		500.00
E0021778	08/02/23	Outst	0157638	Ms. Alejandra Le	V0184396	06/30/23		47.29		47.29
								47.29		47.29
E0021779	08/02/23	Outst	0206101	Kevin W. McManaman	V0184665	07/31/23		299.70		299.70
								299.70		299.70
E0021780	08/02/23	Outst	0190911	Lisette Melgoza	V0184686	06/30/23		2,586.00		2,586.00
								2,586.00		2,586.00
E0021781	08/02/23	Outst	0217546	Veronica L. Presley	V0184689	08/01/23		350.00		350.00
								350.00		350.00

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E0021782	08/02/23	Outst	0182901	Joel Quezada, JR	V0184571	07/26/23		425.00		425.00
								425.00		425.00
E0021783	08/02/23	Outst	0199432	Ivan M. Tejeda	V0184691	08/01/23		600.00		600.00
								600.00		600.00
E0021784	08/02/23	Outst	0219765	Emma K. Troncoso	V0184694	08/01/23		800.00		800.00
								800.00		800.00
E0021788	08/03/23	Outst	0207194	DD's Operations LLC	V0184715	06/30/23		323.75		323.75
					V0184716	08/03/23		157.50		157.50
								481.25		481.25
E0021789	08/09/23	Outst	0214098	Ms. Marisol Campos Garci	V0184714	08/03/23		495.00		495.00
								495.00		495.00
E0021790	08/09/23	Outst	0200047	Ms. Carissa Davis	V0184603	06/30/23		500.00		500.00
								500.00		500.00
E0021791	08/09/23	Outst	0212368	J. Gary Dennis	V0184737	08/08/23		250.00		250.00
								250.00		250.00
E0021792	08/09/23	Outst	0169153	Ms. Amy L. Kinney	V0184729	08/07/23		129.94		129.94
								129.94		129.94
E0021793	08/09/23	Outst	0000004	Mr. Micheal A. Kott	V0184736	08/08/23		250.00		250.00
								250.00		250.00
E0021794	08/09/23	Outst	0158266	Mr. Christopher J. Wido	V0184733	08/08/23		2,500.00		2,500.00
								2,500.00		2,500.00
E0021795	08/09/23	Outst	0190102	Ms. Brandie N. Windham	V0184726	08/03/23		1,290.00		1,290.00
								1,290.00		1,290.00
E0021796	08/10/23	Outst	0195818	Clarisa Gomez	V0184697	08/01/23		800.00		800.00
								800.00		800.00
E0021797	08/10/23	Outst	0219765	Emma K. Troncoso	V0184759	08/10/23		800.00		800.00

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								800.00		800.00
E0021798	08/15/23	Outst	0001422	CCCTU-Cope Fund	V0184862	08/15/23		108.00		108.00
								108.00		108.00
E0021799	08/15/23	Outst	0001374	College & University Cre	V0184864	08/15/23		200.00		200.00
								200.00		200.00
E0021800	08/15/23	Outst	0191845	Metropolitan Alliance of	V0184866	08/15/23		132.00		132.00
								132.00		132.00
E0021801	08/15/23	Outst	0001372	Morton College Teachers	V0184867	08/15/23		2,621.14		2,621.14
					V0184868	08/15/23		1,712.14		1,712.14
								4,333.28		4,333.28
E0021802	08/15/23	Outst	0209135	Omni Financial Group, In	V0184869	08/15/23		10,821.67		10,821.67
								10,821.67		10,821.67
E0021803	08/15/23	Outst	0001513	SEIU Local 73 Cope	V0184870	08/15/23		35.00		35.00
								35.00		35.00
E0021804	08/15/23	Outst	0001373	Service Employees Intl U	V0184871	08/15/23		350.09		350.09
								350.09		350.09
E0021805	08/15/23	Outst	0001161	State Univ Retirement Sy	V0184875	08/15/23		83,094.48		83,094.48
								83,094.48		83,094.48
E0021806	08/15/23	Outst	0182919	Mr. Ryan Denson	V0184824	08/14/23	B0005402	2,800.00		2,800.00
								2,800.00		2,800.00
E0021807	08/15/23	Outst	0190089	3OE Solutions	V0184793	08/14/23	B0005418	4,333.00		4,333.00
								4,333.00		4,333.00
E0021808	08/15/23	Outst	0013221	4IMPRINT	V0184936	08/14/23	P0013983	510.35		510.35
					V0184937	08/14/23	P0013941	882.19		882.19
					V0184965	08/14/23	P0013975	425.81		425.81
								1,818.35		1,818.35
E0021809	08/15/23	Outst	0206735	All Pro Truck Driving Sc	V0184769	06/30/23		10,412.50		10,412.50

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
					V0184770	06/30/23		16,150.00		16,150.00
								26,562.50		26,562.50
E0021810	08/15/23	Outst	0190802	All-Types Elevators Inc	V0184850	08/14/23	B0005445	569.60		569.60
								569.60		569.60
E0021811	08/15/23	Outst	0188188	Amazon Capital Services	V0184794	08/14/23	B0005492	79.51		79.51
					V0184796	08/14/23	B0005437	965.30		965.30
					V0184798	08/14/23	B0005436	349.75		349.75
					V0184799	08/14/23	B0005492	151.09		151.09
					V0184800	08/14/23	B0005502	624.77		624.77
					V0184801	08/14/23	B0005502	6.62		6.62
					V0184802	08/14/23	B0005498	463.80		463.80
					V0184803	08/14/23	B0005498	463.80		463.80
					V0184804	08/14/23	B0005473	464.70		464.70
					V0184805	08/14/23	B0005454	46.76		46.76
					V0184806	08/14/23	B0005474	64.38		64.38
					V0184807	08/14/23	B0005494	102.33		102.33
					V0184808	08/14/23	B0005494	75.34		75.34
					V0184809	08/14/23	B0005442	121.10-		-121.10
					V0184810	08/14/23		72.43-		-72.43
					V0184811	08/14/23	B0005435	349.95		349.95
					V0184816	08/14/23	B0005500	147.56		147.56
					V0184922	08/14/23	P0013952	45.89-		-45.89
					V0184923	08/14/23	P0013952	24.46-		-24.46
					V0184924	08/14/23	P0013952	70.35		70.35
					V0184925	08/14/23	P0013971	99.00		99.00
					V0184926	08/14/23	P0013972	99.00		99.00
					V0184927	08/14/23	P0013986	399.00		399.00
					V0184928	08/14/23	P0013959	182.20		182.20
					V0184929	08/14/23	P0013958	316.72		316.72
					V0184946	08/14/23	P0014025	399.00		399.00
					V0184955	08/14/23	P0014092	81.40		81.40
					V0184956	08/14/23	P0014055	6.78		6.78
					V0184957	08/14/23	P0014053	993.48		993.48
					V0184958	08/14/23	P0014052	979.56		979.56
					V0184959	08/14/23	P0014051	704.58		704.58
					V0184960	08/14/23	P0014028	31.98		31.98
					V0184963	08/14/23	P0014075	947.28		947.28
					V0184967	08/14/23	P0014102	318.33		318.33
					V0184985	08/14/23	P0014103	16.48		16.48
								9,736.92		9,736.92
E0021812	08/15/23	Outst	0196421	Balloons by Tommy	V0184900	08/14/23	P0014080	891.00		891.00
					V0184938	08/14/23	P0014036	989.00		989.00
								1,880.00		1,880.00

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E0021813	08/15/23	Outst	0200061	Believers	V0184762	06/30/23		620.00		620.00
								620.00		620.00
E0021814	08/15/23	Outst	0211877	City Wide Facility Solut	V0184942	08/14/23	P0014110	200.00		200.00
								200.00		200.00
E0021815	08/15/23	Outst	0201853	Club Automation, LLC	V0184881	08/14/23	B0005424	1,192.55		1,192.55
								1,192.55		1,192.55
E0021816	08/15/23	Outst	0000989	Dick Blick	V0184829	08/14/23	B0005486	80.64		80.64
					V0184884	08/14/23	B0005485	407.74		407.74
					V0184885	08/14/23	B0005487	978.62		978.62
					V0184886	08/14/23	B0005486	800.57		800.57
					V0184887	08/14/23	B0005488	933.08		933.08
								3,200.65		3,200.65
E0021817	08/15/23	Outst	0209578	DisposAll Waste Services	V0184830	08/14/23	B0005414	291.75		291.75
								291.75		291.75
E0021818	08/15/23	Outst	0002145	Education to Go	V0184761	06/30/23		100.00		100.00
					V0184763	06/30/23		1,595.00		1,595.00
					V0184764	06/30/23		1,595.00		1,595.00
					V0184766	06/30/23		3,595.00		3,595.00
					V0184767	06/30/23		3,095.00		3,095.00
					V0184768	06/30/23		1,595.00		1,595.00
								11,575.00		11,575.00
E0021819	08/15/23	Outst	0218528	ezCater, Inc	V0184952	08/14/23	P0014022	422.20		422.20
					V0184953	08/14/23	P0014021	159.61		159.61
								581.81		581.81
E0021820	08/15/23	Outst	0219326	Ferrilli	V0184882	08/14/23	B0005441	4,200.00		4,200.00
								4,200.00		4,200.00
E0021821	08/15/23	Outst	0205565	Game One	V0184844	08/14/23	B0005447	181.20		181.20
					V0184845	08/14/23	B0005477	1,449.00		1,449.00
					V0184933	08/14/23	P0014006	4,037.25		4,037.25
								5,667.45		5,667.45
E0021822	08/15/23	Outst	0205972	Gas Plus DBA Buddy Bear	V0184835	08/14/23	B0005412	71.96		71.96
								71.96		71.96

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E0021823	08/15/23	Outst	0161549	Heartland Business Syste	V0184966	08/14/23	P0014007	187.50		187.50
								187.50		187.50
E0021824	08/15/23	Outst	0001430	Higher Learning Commissi	V0184710	08/02/23		5,750.00		5,750.00
								5,750.00		5,750.00
E0021825	08/15/23	Outst	0001775	Jostens	V0184888	08/14/23	B0005469	1,690.92		1,690.92
					V0184889	08/14/23	B0005469	1,426.10		1,426.10
					V0184890	08/14/23	B0005469	1,121.69		1,121.69
					V0184891	08/14/23	B0005469	548.50		548.50
					V0184892	08/14/23	B0005469	100.00		100.00
					V0184893	08/14/23	B0005469	65.82		65.82
					V0184894	08/14/23	B0005469	8.00		8.00
					V0184895	08/14/23	B0005469	1,205.75-		-1,205.75
					V0184896	08/14/23	B0005469	53.00-		-53.00
					V0184897	08/14/23	B0005469	38.90-		-38.90
								3,663.38		3,663.38
E0021826	08/15/23	Outst	0001890	Konica Minolta Bus Solut	V0184775	06/30/23		216.00		216.00
					V0184776	06/30/23		240.00		240.00
					V0184777	06/30/23		240.00		240.00
					V0184779	06/30/23		240.00		240.00
					V0184780	06/30/23		240.00		240.00
					V0184781	06/30/23		240.00		240.00
					V0184782	06/30/23		240.00		240.00
					V0184786	06/30/23		240.00		240.00
					V0184834	08/14/23	B0005416	240.00		240.00
								2,136.00		2,136.00
E0021827	08/15/23	Outst	0002233	Konica Minolta Premier F	V0184825	08/14/23	B0005417	2,897.00		2,897.00
					V0184826	08/14/23	B0005417	125.17		125.17
					V0184827	08/14/23	B0005417	451.00		451.00
					V0184828	08/14/23	B0005417	1,960.36		1,960.36
								5,433.53		5,433.53
E0021828	08/15/23	Outst	0188162	Lake County Press	V0184851	08/14/23	B0005452	25,520.94		25,520.94
					V0184854	08/14/23	B0005452	1,315.87		1,315.87
								26,836.81		26,836.81
E0021829	08/15/23	Outst	0204562	Lo Destro Construction C	V0184754	06/30/23	B0005157	27,090.58		27,090.58
								27,090.58		27,090.58

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E0021830	08/15/23	Outst	0217171	Los Designs, LLC	V0184941	08/14/23	P0014108	360.00		360.00
					V0184950	08/14/23	P0014125	600.00		600.00
								960.00		960.00
E0021831	08/15/23	Outst	0217543	NobleTec, LLC	V0184910	08/14/23	P0014046	1,607.56		1,607.56
								1,607.56		1,607.56
E0021832	08/15/23	Outst	0001122	Office Depot Business So	V0184838	08/14/23	B0005490	6.50		6.50
					V0184839	08/14/23	B0005490	32.14		32.14
								38.64		38.64
E0021833	08/15/23	Outst	0218188	Reed Construction	V0184753	06/30/23	B0005165	25,040.00		25,040.00
								25,040.00		25,040.00
E0021834	08/15/23	Outst	0001967	Shaw Media	V0184880	08/14/23	B0005451	1,199.00		1,199.00
								1,199.00		1,199.00
E0021835	08/15/23	Outst	0001156	Smithereen Exterminating	V0184856	08/14/23	B0005383	186.00		186.00
								186.00		186.00
E0021836	08/15/23	Outst	0001824	Waukegan Roofing Co., In	V0184860	08/14/23	B0005470	1,325.00		1,325.00
								1,325.00		1,325.00
E0021837	08/15/23	Outst	0177607	YBP Library Services	V0184500	07/25/23	B0005434	21.06-		-21.06
					V0184501	07/25/23	B0005434	20.24		20.24
					V0184876	08/14/23	B0005434	28.37		28.37
					V0184883	08/14/23	B0005434	40.08		40.08
								67.63		67.63
E0021838	08/15/23	Outst	0001485	Citibank, N.A.	V0185006	08/15/23	P0014033	41.94		41.94
					V0185007	08/15/23	P0014010	64.11		64.11
					V0185008	08/15/23	P0014065	283.51		283.51
					V0185009	08/15/23	P0014032	177.47		177.47
					V0185010	08/15/23	P0014045	10,188.76		10,188.76
					V0185011	08/15/23	P0014037	295.86		295.86
					V0185012	08/15/23	P0014076	44.27		44.27
					V0185013	08/15/23	P0014096	161.56		161.56
								11,257.48		11,257.48
E0021839	08/15/23	Outst	0188213	Old National Bank	V0185014	08/15/23	B0005444	150.00		150.00
					V0185015	08/15/23	P0014086	99.00		99.00

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					V0185016	08/15/23	B0005455	2,016.00		2,016.00
					V0185017	08/15/23	B0005455	135.00		135.00
					V0185018	08/15/23	P0013970	40.00		40.00
					V0185019	08/15/23	P0013963	334.75		334.75
					V0185020	08/15/23	P0013962	275.00		275.00
					V0185021	08/15/23	P0014085	662.10		662.10
					V0185022	08/15/23	P0013964	344.00		344.00
					V0185023	08/15/23	B0005407	20.00		20.00
					V0185024	08/15/23	P0013920	615.09		615.09
					V0185025	08/15/23	B0005455	75.00		75.00
					V0185026	08/15/23	P0014068	669.50		669.50
					V0185027	08/15/23	P0014024	265.00		265.00
					V0185028	08/15/23	P0014017	315.00		315.00
					V0185029	08/15/23	P0014082	310.39		310.39
					V0185030	08/15/23	P0014038	633.24		633.24
					V0185031	08/15/23	P0014026	1,690.44		1,690.44
					V0185032	08/15/23	P0014087	901.00		901.00
								9,550.51		9,550.51
E0021851	08/17/23	Outst	0209062	Latinologues Inc	V0185061	08/17/23	B0005413	2,500.00		2,500.00
								2,500.00		2,500.00
E0021852	08/17/23	Outst	0024766	Miriam V. Andablo	V0185003	08/15/23		4,500.00		4,500.00
								4,500.00		4,500.00
E0021853	08/17/23	Outst	0200455	Ms. Lauren Caruso	V0184738	08/08/23		34.80		34.80
								34.80		34.80
E0021854	08/17/23	Outst	0212368	J. Gary Dennis	V0184713	06/30/23		34.77		34.77
								34.77		34.77
E0021855	08/17/23	Outst	0210057	Colin Denny	V0185002	08/15/23		1,750.00		1,750.00
								1,750.00		1,750.00
E0021856	08/17/23	Outst	0208811	Stephen Dowjotas	V0184992	08/15/23		525.00		525.00
					V0185000	08/15/23		4,250.00		4,250.00
					V0184789	08/14/23		960.00		960.00
					V0184791	08/14/23		960.00		960.00
					V0184790	08/14/23		560.00		560.00
								7,255.00		7,255.00
E0021857	08/17/23	Outst	0000762	Mr. George F. Fejt	V0184772	08/10/23		135.82		135.82
					V0184785	08/11/23		328.00		328.00

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								463.82		463.82
E0021858	08/17/23	Outst	0212408	Jesse A. Galeana	V0184787	08/14/23		5,500.00		5,500.00
								5,500.00		5,500.00
E0021859	08/17/23	Outst	0105355	Ms. Alexa E. Herrera	V0184755	08/09/23		125.58		125.58
					V0184784	08/11/23		27.88		27.88
								153.46		153.46
E0021860	08/17/23	Outst	0000841	Mrs. Michelle C. Herrera	V0184783	08/11/23		39.58		39.58
								39.58		39.58
E0021861	08/17/23	Outst	0204642	George Martinez	V0184727	08/07/23		608.00		608.00
								608.00		608.00
E0021862	08/17/23	Outst	0206101	Kevin W. McManaman	V0185001	08/15/23		2,500.00		2,500.00
								2,500.00		2,500.00
E0021863	08/17/23	Outst	0199309	Jason Nichols	V0184795	08/14/23		689.18		689.18
								689.18		689.18
E0021864	08/17/23	Outst	0213490	Aaron Patawaran	V0184746	08/08/23		425.00		425.00
								425.00		425.00
E0021865	08/17/23	Outst	0216705	Stephanie M. Schmidt	V0185004	08/15/23		2,000.00		2,000.00
								2,000.00		2,000.00
E0021866	08/17/23	Outst	0199432	Ivan M. Tejeda	V0185005	08/15/23		600.00		600.00
								600.00		600.00
E0021867	08/17/23	Outst	0000808	Ms. Marisol Velazquez	V0184773	06/30/23		2,176.00		2,176.00
								2,176.00		2,176.00
E0021868	08/17/23	Outst	0190102	Ms. Brandie N. Windham	V0184751	08/09/23		30.85		30.85
								30.85		30.85
E0021869	08/24/23	Outst	0214098	Ms. Marisol Campos Garci	V0185086	08/21/23		154.00		154.00
								154.00		154.00

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E0021870	08/24/23	Outst	0191515	Vinyette L. Carter	V0185093	08/22/23		485.00		485.00
								485.00		485.00
E0021871	08/24/23	Outst	0000762	Mr. George F. Fejt	V0185040	08/16/23		26.99		26.99
								26.99		26.99
E0021872	08/24/23	Outst	0156123	Mrs. Nancy N. Jeffries	V0185072	08/18/23		31.92		31.92
								31.92		31.92
E0021873	08/24/23	Outst	0122549	Manuel Jimenez	V0185064	08/17/23		124.90		124.90
								124.90		124.90
E0021874	08/24/23	Outst	0197664	Ms. Claudia Mosqueda	V0185096	08/23/23		280.23		280.23
								280.23		280.23
E0021875	08/24/23	Outst	0199309	Jason Nichols	V0184999	08/15/23		3,000.00		3,000.00
								3,000.00		3,000.00
E0021876	08/24/23	Outst	0201801	Michael R. Traversa	V0185079	08/21/23		110.00		110.00
								110.00		110.00
E0021877	08/24/23	Outst	0158266	Mr. Christopher J. Wido	V0185081	08/21/23		44.99		44.99
								44.99		44.99
E0021878	08/24/23	Outst	0190102	Ms. Brandie N. Windham	V0184750	08/09/23		1,920.23		1,920.23
								1,920.23		1,920.23
E0021879	08/24/23	Outst	0001430	Higher Learning Commis	V0185107	08/24/23		6,153.50		6,153.50
								6,153.50		6,153.50
E0021882	08/31/23	Outst	0001422	CCCTU-Cope Fund	V0185250	08/31/23		117.00		117.00
								117.00		117.00
E0021883	08/31/23	Outst	0001374	College & University Cre	V0185252	08/31/23		200.00		200.00
								200.00		200.00
E0021884	08/31/23	Outst	0160763	Illinois Education Assoc	V0185254	08/31/23		1,584.39		1,584.39
								1,584.39		1,584.39

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E0021885	08/31/23	Outst	0191845	Metropolitan Alliance of	V0185255	08/31/23		117.50		117.50
								117.50		117.50
E0021886	08/31/23	Outst	0001372	Morton College Teachers	V0185256	08/31/23		3,004.08		3,004.08
					V0185257	08/31/23		1,712.14		1,712.14
								4,716.22		4,716.22
E0021887	08/31/23	Outst	0209135	Omni Financial Group, In	V0185258	08/31/23		10,440.02		10,440.02
								10,440.02		10,440.02
E0021888	08/31/23	Outst	0001513	SEIU Local 73 Cope	V0185259	08/31/23		35.00		35.00
								35.00		35.00
E0021889	08/31/23	Outst	0001373	Service Employees Intl U	V0185260	08/31/23		350.09		350.09
								350.09		350.09
E0021890	08/31/23	Outst	0001161	State Univ Retirement Sy	V0185264	08/31/23		81,724.15		81,724.15
								81,724.15		81,724.15
E0021891	08/31/23	Outst	0182919	Mr. Ryan Denson	V0185118	08/25/23	B0005402	2,800.00		2,800.00
								2,800.00		2,800.00
E0021892	08/31/23	Outst	0208914	Janice Marshall	V0185279	08/30/23	B0005513	6,250.00		6,250.00
								6,250.00		6,250.00
E0021893	08/31/23	Outst	0013221	4IMPRINT	V0185331	08/31/23	P0014044	951.81		951.81
								951.81		951.81
E0021894	08/31/23	Outst	0001466	5 Star Interpreting	V0185343	08/31/23	P0014169	2,898.75		2,898.75
					V0185345	08/31/23	P0014165	7,937.50		7,937.50
								10,836.25		10,836.25
E0021895	08/31/23	Outst	0209709	Accurate Employment Scre	V0185280	08/30/23	B0005514	1,203.50		1,203.50
								1,203.50		1,203.50
E0021896	08/31/23	Outst	0188188	Amazon Capital Services	V0185177	08/29/23	B0005436	1,920.19		1,920.19
					V0185182	08/29/23	P0014123	199.99-		-199.99
					V0185186	08/29/23	B0005435	279.12		279.12

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					V0185188	08/29/23	B0005473	873.42		873.42
					V0185189	08/29/23	B0005507	654.95		654.95
					V0185200	08/29/23	B0005454	592.96		592.96
					V0185224	08/30/23	B0005443	65.63		65.63
					V0185233	08/30/23	B0005507	303.35		303.35
					V0185234	08/30/23	B0005517	17.99		17.99
					V0185235	08/30/23	B0005517	335.31		335.31
					V0185236	08/30/23	B0005404	44.99		44.99
					V0185237	08/30/23	B0005519	46.22		46.22
					V0185238	08/30/23	B0005435	299.94		299.94
					V0185240	08/30/23	B0005474	83.96		83.96
					V0185241	08/30/23	B0005404	24.90		24.90
					V0185242	08/30/23	B0005521	53.77		53.77
					V0185243	08/30/23	B0005435	83.82		83.82
					V0185340	08/31/23	P0014147	214.81		214.81
					V0185341	08/31/23	P0014150	127.92		127.92
					V0185359	08/31/23	P0014122	212.13		212.13
					V0185360	08/31/23	P0014123	231.98		231.98
					V0185361	08/31/23	P0014146	29.99		29.99
					V0185362	08/31/23	P0014153	79.38		79.38
					V0185363	08/31/23	P0014167	139.98		139.98
					V0185364	08/31/23	P0014171	132.17		132.17
					V0185365	08/31/23	P0014181	51.90		51.90
					V0185366	08/31/23	P0014200	990.66		990.66
								7,691.45		7,691.45
E0021897	08/31/23	Outst	0186287	Amity Hospital Service I	V0178411	02/27/23	B0004961	550.00		550.00
								550.00		550.00
E0021898	08/31/23	Outst	0209180	Archetype Innovations, L	V0184220	07/13/23	P0013915	4,400.00		4,400.00
								4,400.00		4,400.00
E0021899	08/31/23	Outst	0156646	ATI Nursing Education	V0185391	08/31/23	P0014208	12,896.00		12,896.00
					V0185392	08/31/23	P0014208	14,256.00		14,256.00
								27,152.00		27,152.00
E0021900	08/31/23	Outst	0219175	Awards Network	V0185128	08/25/23	B0005516	25.00		25.00
					V0185282	08/30/23	B0005516	75.00		75.00
					V0185283	08/30/23	B0005516	350.00		350.00
								450.00		450.00
E0021901	08/31/23	Outst	0001272	Batteries Plus LLC	V0185120	08/25/23	B0005386	312.96		312.96
								312.96		312.96

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E0021902	08/31/23	Outst	0194510	Blades of Glory Inc	V0185296	08/30/23	B0005408	700.00		700.00
					V0185297	08/30/23	B0005408	700.00		700.00
					V0185298	08/30/23	B0005408	700.00		700.00
					V0185299	08/30/23	B0005408	700.00		700.00
					V0185300	08/30/23	B0005408	700.00		700.00
								3,500.00		3,500.00
E0021903	08/31/23	Outst	0001713	Cicero Landscape Inc.	V0185230	08/30/23	B0005391	1,200.00		1,200.00
								1,200.00		1,200.00
E0021904	08/31/23	Outst	0211877	City Wide Facility Solut	V0185378	08/31/23	P0014188	3,984.75		3,984.75
								3,984.75		3,984.75
E0021905	08/31/23	Outst	0209459	Cornerstone Government A	V0185316	08/30/23	B0005457	14,000.00		14,000.00
								14,000.00		14,000.00
E0021906	08/31/23	Outst	0207194	DD's Operations LLC	V0185033	08/15/23		507.50		507.50
					V0185157	08/28/23		1,137.50		1,137.50
								1,645.00		1,645.00
E0021907	08/31/23	Outst	0212349	Del's Moving Inc	V0185342	08/31/23	P0014170	950.00		950.00
								950.00		950.00
E0021908	08/31/23	Outst	0000989	Dick Blick	V0185121	08/25/23	B0005506	233.37		233.37
					V0185122	08/25/23	B0005506	221.54		221.54
								454.91		454.91
E0021909	08/31/23	Outst	0209578	DisposAll Waste Services	V0185131	08/25/23	B0005414	1,269.10		1,269.10
					V0185231	08/30/23	B0005414	495.06		495.06
					V0185267	08/30/23	B0005414	490.56		490.56
					V0185268	08/30/23	B0005414	392.53		392.53
								2,647.25		2,647.25
E0021910	08/31/23	Outst	0002145	Education to Go	V0185387	08/31/23	P0014219	1,595.00		1,595.00
								1,595.00		1,595.00
E0021911	08/31/23	Outst	0218528	ezCater, Inc	V0185334	08/31/23	P0014107	171.34		171.34
					V0185335	08/31/23	P0014113	236.47		236.47
					V0185336	08/31/23	P0014070	682.74		682.74
					V0185337	08/31/23	P0014095	847.37		847.37
					V0185357	08/31/23	P0014131	198.90		198.90

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								2,136.82		2,136.82
E0021912	08/31/23	Outst	0219437	Farmer's Fridge	V0185116	08/25/23	B0005524	582.95		582.95
					V0185117	08/25/23	B0005524	447.65		447.65
					V0185370	08/31/23	P0014192	500.00		500.00
								1,530.60		1,530.60
E0021913	08/31/23	Outst	0202852	Freepoint Energy Solutio	V0185289	08/30/23	B0005484	34,950.07		34,950.07
								34,950.07		34,950.07
E0021914	08/31/23	Outst	0205565	Game One	V0185191	08/29/23	B0005448	44.70		44.70
					V0185194	08/29/23	B0005448	1,021.00		1,021.00
					V0185195	08/29/23	B0005448	976.30		976.30
					V0185292	08/30/23	B0005477	1,259.37		1,259.37
					V0185294	08/30/23	B0005477	1,380.00		1,380.00
					V0185339	08/31/23	P0014079	1,690.50		1,690.50
								6,371.87		6,371.87
E0021915	08/31/23	Outst	0201760	Garvey's Office Products	V0185287	08/30/23	B0005410	6,646.16		6,646.16
								6,646.16		6,646.16
E0021916	08/31/23	Outst	0001077	Johnstone Supply	V0185312	08/30/23	B0005427	1,077.66		1,077.66
					V0185313	08/30/23	B0005427	264.45		264.45
					V0185314	08/30/23	B0005427	1,077.66		1,077.66
								2,419.77		2,419.77
E0021917	08/31/23	Outst	0001775	Jostens	V0185124	08/25/23	B0005499	65.82		65.82
					V0185125	08/25/23	B0005499	131.64		131.64
					V0185126	08/25/23	B0005499	109.70		109.70
					V0185301	08/30/23	B0005469	478.65		478.65
					V0185303	08/30/23	B0005469	304.08		304.08
					V0185304	08/30/23	B0005469	1,216.32		1,216.32
					V0185305	08/30/23	B0005469	14.00		14.00
					V0185306	08/30/23	B0005499	21.94		21.94
								1,384.85		1,384.85
E0021918	08/31/23	Outst	0001890	Konica Minolta Bus Solut	V0185232	08/30/23	B0005416	1,833.38		1,833.38
					V0185307	08/30/23	B0005416	240.00		240.00
					V0185308	08/30/23	B0005416	102.00		102.00
					V0185309	08/30/23	B0005416	102.00		102.00
					V0185310	08/30/23	B0005416	102.00		102.00
					V0185311	08/30/23	B0005416	102.00		102.00
					V0185410	08/31/23	B0005416	8,559.00		8,559.00
					V0185411	08/31/23	B0005416	8,544.63		8,544.63

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								19,585.01		19,585.01
E0021919	08/31/23	Outst	0002233	Konica Minolta Premier F	V0185183	08/29/23	B0005417	332.61		332.61
					V0185184	08/29/23	B0005417	777.63		777.63
					V0185185	08/29/23	B0005417	193.47		193.47
					V0185196	08/29/23	B0005417	654.91		654.91
								1,958.62		1,958.62
E0021920	08/31/23	Outst	0188162	Lake County Press	V0185290	08/30/23	B0005452	258.00		258.00
					V0185291	08/30/23	B0005452	180.25		180.25
								438.25		438.25
E0021921	08/31/23	Outst	0217171	Los Designs, LLC	V0185381	08/31/23	P0014178	900.00		900.00
					V0185384	08/31/23	P0014133	900.00		900.00
								1,800.00		1,800.00
E0021922	08/31/23	Outst	0217543	NobleTec, LLC	V0185246	08/30/23	B0005440	9,032.00		9,032.00
					V0185349	08/31/23	P0014161	6,361.16		6,361.16
								15,393.16		15,393.16
E0021923	08/31/23	Outst	0001122	Office Depot Business So	V0185315	08/30/23	B0005490	139.49		139.49
								139.49		139.49
E0021924	08/31/23	Outst	0219663	Paragon Micro Inc	V0185324	08/31/23	P0013926	1,596.00		1,596.00
								1,596.00		1,596.00
E0021925	08/31/23	Outst	0001128	Pasco Scientific	V0185338	08/31/23	P0014057	535.00		535.00
								535.00		535.00
E0021926	08/31/23	Outst	0213570	QM Quality Matters, Inc	V0185374	08/31/23	P0014175	43.95		43.95
								43.95		43.95
E0021927	08/31/23	Outst	0183893	REACH	V0185348	08/31/23	P0014160	5,500.00		5,500.00
								5,500.00		5,500.00
E0021928	08/31/23	Outst	0188908	Signco	V0185371	08/31/23	P0014193	1,175.00		1,175.00
								1,175.00		1,175.00
E0021929	08/31/23	Outst	0207398	Simucase, LLC	V0185323	08/31/23	P0014084	3,230.00		3,230.00
								3,230.00		3,230.00

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E0021930	08/31/23	Outst	0001156	Smithereen Exterminating	V0185270	08/30/23	B0005383	186.00		186.00
								186.00		186.00
E0021931	08/31/23	Outst	0157227	Staples Advantage	V0185248	08/30/23	B0005432	466.33		466.33
					V0185265	08/30/23	B0005518	39.09		39.09
					V0185266	08/30/23	B0005518	72.00		72.00
					V0185352	08/31/23	P0014149	242.22		242.22
					V0185353	08/31/23	P0014144	59.39		59.39
								879.03		879.03
E0021932	08/31/23	Outst	0002889	Suburban Door Check & Lo	V0185129	08/25/23	B0005395	23.40		23.40
					V0185269	08/30/23	B0005395	68.10		68.10
					V0185295	08/30/23	B0005395	175.00		175.00
								266.50		266.50
E0021933	08/31/23	Outst	0001165	Swank Motion Pictures In	V0185325	08/31/23	P0014140	880.00		880.00
								880.00		880.00
E0021934	08/31/23	Outst	0002095	TruGreen LP	V0185127	08/25/23	B0005394	399.37		399.37
					V0185222	08/30/23	B0005394	758.28		758.28
								1,157.65		1,157.65
E0021935	08/31/23	Outst	0213619	View Transit, LLC	V0185383	08/31/23	P0014157	2,000.00		2,000.00
								2,000.00		2,000.00
E0021936	08/31/23	Outst	0177607	YBP Library Services	V0185228	08/30/23	B0005497	39.60		39.60
					V0185229	08/30/23	B0005434	96.58		96.58
					V0185285	08/30/23	B0005434	320.00		320.00
								456.18		456.18
E0021944	08/31/23	Outst	0024766	Miriam V. Andablo	V0185163	08/29/23		214.00		214.00
								214.00		214.00
E0021945	08/31/23	Outst	0209679	Jocelyn Bahena	V0185160	08/29/23		500.00		500.00
								500.00		500.00
E0021946	08/31/23	Outst	0159466	Ms. Isabel Cervantes	V0185104	08/23/23		39.17		39.17
								39.17		39.17

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E0021947	08/31/23	Outst	0213562	Ms. Murneka Davis	V0185201	08/30/23		182.00		182.00
								182.00		182.00
E0021948	08/31/23	Outst	0208811	Stephen Dowjotas	V0185161	08/29/23		90.00		90.00
								90.00		90.00
E0021949	08/31/23	Outst	0214955	Mr. Samuel Gamino	V0185069	08/18/23		242.00		242.00
					V0185100	08/23/23		8.84		8.84
								250.84		250.84
E0021950	08/31/23	Outst	0105355	Ms. Alexa E. Herrera	V0185115	08/25/23		217.42		217.42
								217.42		217.42
E0021951	08/31/23	Outst	0212397	Nick Hryhorczuk	V0184756	08/09/23		1,644.97		1,644.97
					V0185112	08/25/23		1,631.20		1,631.20
								3,276.17		3,276.17
E0021952	08/31/23	Outst	0156123	Mrs. Nancy N. Jeffries	V0185288	08/30/23		4,500.00		4,500.00
								4,500.00		4,500.00
E0021953	08/31/23	Outst	0214466	Taylor M. Marquart	V0185175	08/29/23		25.00		25.00
								25.00		25.00
E0021954	08/31/23	Outst	0002697	Dr. Keith McLaughlin	V0185134	08/25/23		297.35		297.35
								297.35		297.35
E0021955	08/31/23	Outst	0206101	Kevin W. McManaman	V0185159	08/29/23		151.00		151.00
								151.00		151.00
E0021956	08/31/23	Outst	0197664	Ms. Claudia Mosqueda	V0185097	08/23/23		269.89		269.89
								269.89		269.89
E0021957	08/31/23	Outst	0000776	Mrs. Mireya Perez	V0185113	08/25/23		53.94		53.94
								53.94		53.94
E0021958	08/31/23	Outst	0213478	Helena Peschke	V0185174	08/29/23		50.00		50.00
								50.00		50.00

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ACCOUNTS PAYABLE CHECK REGISTER
Period 08/01/2023 - 08/31/2023

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Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0021959	08/31/23	Outst	0176638	Monica Sanchez-Torres	V0185070	08/18/23		2,861.00		2,861.00
								2,861.00		2,861.00
E0021960	08/31/23	Outst	0216705	Stephanie M. Schmidt	V0185138	08/28/23		2,000.00		2,000.00
								2,000.00		2,000.00
E0021961	08/31/23	Outst	0199432	Ivan M. Tejeda	V0185145	08/28/23		900.00		900.00
								900.00		900.00
E0021962	08/31/23	Outst	0201801	Michael R. Traversa	V0185172	08/29/23		330.00		330.00
								330.00		330.00
E0021963	08/31/23	Outst	0190102	Ms. Brandie N. Windham	V0184752	08/09/23		1,203.82		1,203.82
					V0185080	08/21/23		85.81		85.81
					V0185083	08/21/23		333.71		333.71
					V0185085	08/21/23		500.00		500.00
					V0185181	08/29/23		2,535.00		2,535.00
								4,658.34		4,658.34
E0021964	08/31/23	Outst	0214190	Naomi M. Woerner	V0185173	08/29/23		50.00		50.00
								50.00		50.00
E0021965	08/31/23	Outst	0219634	Kristen B Dahl	V0185179	08/29/23		885.00		885.00
								885.00		885.00
								=====	=====	=====
								1,169,379.18		1,169,379.18

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CHECK REGISTER SUMMARY REPORT
Period 08/01/2023 - 08/31/2023

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Bank Code	Account Number	Description	Debit	Credit
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01 General Checking	01-0000-00000-230000000	General : Accounts Payable	1,169,379.18	0.00
	01-0000-00000-110000000	General : Cash	0.00	1,169,379.18
			-----	-----
			1,169,379.18	1,169,379.18

From: Suzanna Raigoza <Suzanna.Raigoza@morton.edu>

Sent: Tuesday, September 12, 2023 4:56 PM

To: Mireya Perez <mireya.perez@morton.edu>

Subject: Action Item 8.3 for 9/27/2023 Board Meeting

Proposed Action: THAT THE MONTHLY TREASURER'S REPORTS FOR AUGUST 2023 BE RECEIVED AND FILED FOR AUDIT AS SUBMITTED.

Rationale: [Required by Board Policy 1.6.7]

Attachments: Treasurer's Reports

Thank you,



Suzanna Raigoza

Senior Accountant

P: (708) 656-8000, Ext. 2305

E: suzanna.raigoza@morton.edu

www.morton.edu

Morton College Treasurer's Report*Month Ending: August 2023*

<i>Institution</i>	<i>Purchased</i>	<i>Principal</i>	<i>Rate</i>	<i>Type</i>	<i>Maturity</i>
<i>The Illinois Funds, Springfield</i>	1-May-06	\$11,180,874.45	0.0100%	TIF Prime Fund	31-Aug-23
	Sum	<u>\$11,180,874.45</u>			
Grand Total		\$ 11,180,874.45			

PROPOSED ACTION: THAT THE BOARD APPROVE THE TENURE RECOMMENDATIONS LISTED BELOW.

RATIONALE: The following faculty members have been recommended by the Dean and a committee of their peers based on their demonstrated teaching ability and service to Morton College.

COST ANALYSIS: N/A

<u>Name</u>	<u>Program</u>	<u>Recommendation</u>
Beth Gilmartin continuation through Spring 2024	Physical Therapist Assistant	Tenure-track
Francisco Hernandez	Nursing	Award of tenure

MORTON COLLEGE BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

PROPOSED ACTION: THE BOARD APPROVES THE ADJUNCT FACULTY ASSIGNMENT/EMPLOYMENT REPORT FOR FALL SEMESTER 2023 AT A TOTAL AMOUNT OF \$630,419.16 AS SUBMITTED.

RATIONALE: [Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 805, Section 3-26 of the Illinois Compiled Statutes]

COST ANALYSIS: \$630,419.16 Adjunct Faculty Report for FALL 2023

ATTACHMENTS: Adjunct Faculty Employment Report – FALL 2023

2023 Fall Adjunct Stipend Report

Faculty ID	Person Full Name	Section Name	Section Title	Faculty Assignment Load	Assignment Paid Amount	Section Minimum Credits	Assignment Instructional Method	Section Start Date	Section End Date	Enrollment
0003069	Alexandru, Vica	MAT-097-CR6	Intermediate Algebra Support	3	\$3,233.94	3	LEC	9/18/2023	12/13/2023	5
0003069	Alexandru, Vica	MAT-105-CR6	College Algebra	4	\$4,311.92	4	LEC	9/18/2023	12/13/2023	5
0220601	Armas, Maxi	HUM-154-32	Latin American Culture	3	\$2,822.13	3	LEC	8/28/2023	12/11/2023	28
0217885	Barnett, Ryan	BIO-102-3H	Introduction to Biology	3	\$2,964.99	4	LEC	8/21/2023	12/11/2023	19
0217885	Barnett, Ryan	BIO-203-5H	Anatomy & Physiology I	3	\$2,964.99	4	LEC	8/22/2023	12/14/2023	20
0212243	Batie-Howard, Denise	NUR-105-EC1	Basic Nursing Assistant	3	\$2,822.13	7	CLN	11/12/2023	12/10/2023	10
0003082	Bondlow, Fred	BUS-202-12	Intermediate Accounting I	3	\$3,233.94	3	LEC	8/24/2023	12/14/2023	9
0166671	Bonick, Cara	PHT-112-1H	Princ. of Prac. I: Intro to Pt	2	\$1,881.42	2	LEC	8/21/2023	12/11/2023	19
0204227	Bostic, Josephine	NUR-105-EC1	Basic Nursing Assistant	3	\$2,939.79	7	CLN	11/11/2023	12/9/2023	10
0000915	Bulat, Cheryl	ECE-105-NR	Health & Nutrition for Child	3	\$3,444.00	3	LEC	8/21/2023	12/15/2023	16
0000915	Bulat, Cheryl	ECE-160-NR	Curriculum Planning for Childr	3	\$3,444.00	3	LEC	8/21/2023	12/15/2023	22
0191822	Buzruk, Anupama	BUS-101-42	Financial Accounting	3	\$3,077.10	3	LEC	8/22/2023	12/12/2023	25
0156441	Campbell, Dana	CHM-100-31	Fundamentals of Chemistry	3	\$3,233.94	4	LAB	8/21/2023	12/13/2023	25
0156441	Campbell, Dana	CHM-100-31	Fundamentals of Chemistry	3	\$3,233.94	4	LEC	8/21/2023	12/13/2023	25
0184815	Chiappetta, Joseph	EMT-101-21	Emergency Medical Technician	0.37	\$345.85	9	LAB	8/22/2023	9/11/2023	9
0184815	Chiappetta, Joseph	EMT-101-21	Emergency Medical Technician	1.29	\$1,210.47	9	LEC	8/22/2023	9/11/2023	9
0003192	Cisneros, Sharon	BUS-111-NR2	Principles of Business	3	\$3,233.94	3	LEC	8/28/2023	12/15/2023	33
0215382	Coccaro, Peter	ATM-104-11	Automotive Brakes	3	\$2,704.50	3	LAB	8/22/2023	12/14/2023	12
0215382	Coccaro, Peter	ATM-104-11	Automotive Brakes	2	\$1,803.00	3	LEC	8/22/2023	12/14/2023	12
0037625	Connelly, Allen	EMT-101-21	Emergency Medical Technician	1.63	\$1,469.45	9	LAB	9/12/2023	12/14/2023	9
0037625	Connelly, Allen	EMT-101-21	Emergency Medical Technician	5.71	\$5,147.57	9	LEC	9/12/2023	12/14/2023	9
0007800	Corral, Iris	ECE-110-NR	Intro to Early Childhood Ed	3	\$3,233.94	3	LEC	8/21/2023	12/15/2023	11
0007800	Corral, Iris	ECE-210-NR	Early Childhood Administration	3	\$3,233.94	3	LEC	8/21/2023	12/15/2023	10
0187385	Cortinas-Fouilloux, Gustavo	MUS-100-3C	Music Appreciation	3	\$2,822.13	3	LEC	8/21/2023	12/13/2023	26
0187385	Cortinas-Fouilloux, Gustavo	MUS-100-4E	Music Appreciation	3	\$2,822.13	3	LEC	8/21/2023	12/11/2023	24
0002933	Craig, Marilyn	SPE-101-8B	Principles of Public Speaking	3	\$2,892.69	3	LEC	8/26/2023	12/9/2023	23
0204185	DeDore, Sherie	PLS-102-11	Fundamental Legal Documents	3	\$2,822.13	3	LEC	9/5/2023	12/12/2023	6
0182919	Denson, Ryan	EMT-101-11	Emergency Medical Technician	2	\$2,051.40	9	LAB	8/22/2023	12/14/2023	12
0182919	Denson, Ryan	EMT-101-11	Emergency Medical Technician	7	\$7,179.90	9	LEC	8/22/2023	12/14/2023	12
0182919	Denson, Ryan	EMT-102-1B	Paramedic I	1	\$1,025.70	10	LEC	8/22/2023	10/13/2023	10
0182919	Denson, Ryan	EMT-103-1B	Paramedic Ii	1	\$1,025.70	9	LEC	10/17/2023	12/14/2023	10
0160009	Dillinger, Benjamin	MUS-106-NR	Trends Modern American Music	3	\$3,077.10	3	LEC	8/21/2023	12/15/2023	25
0160009	Dillinger, Benjamin	MUS-108-1E	World Music Survey	3	\$3,077.10	3	LEC	8/29/2023	12/12/2023	25
0160009	Dillinger, Benjamin	MUS-108-2F	World Music Survey	3	\$3,077.10	3	LEC	8/22/2023	12/12/2023	24
0210192	Domaracki, Suzanne	PHT-212-1D	Syst & Interv Ii: Neurology	3	\$2,822.13	3	LAB	8/21/2023	12/12/2023	6
0210192	Domaracki, Suzanne	PHT-212-1D	Syst & Interv Ii: Neurology	1	\$940.71	3	LEC	8/21/2023	12/12/2023	6
0210192	Domaracki, Suzanne	PHT-212-2D	Syst & Interv II: Neurology	3	\$2,822.13	3	LAB	8/21/2023	12/12/2023	8
0210192	Domaracki, Suzanne	PHT-212-2D	Syst & Interv II: Neurology	2	\$1,881.42	3	LEC	8/21/2023	12/12/2023	8
0003185	Drew, John	CPS-111-EC	Business Computer Systems	3	\$3,233.94	3	LAB	9/7/2023	12/14/2023	8
0003185	Drew, John	CPS-111-EC	Business Computer Systems	2	\$2,155.96	3	LEC	9/7/2023	12/14/2023	8
0003185	Drew, John	CPS-111-H5	Business Computer Systems	3	\$3,233.94	3	LAB	9/9/2023	12/9/2023	17
0003185	Drew, John	CPS-111-H5	Business Computer Systems	2	\$2,155.96	3	LEC	9/9/2023	12/9/2023	17
0205289	Dussman, Luke	PLS-206-1K	Torts and Personal Injury	3	\$3,088.65	3	LEC	8/24/2023	12/14/2023	10

2023 Fall Adjunct Stipend Report

Faculty ID	Person Full Name	Section Name	Section Title	Faculty Assignment Load	Assignment Paid Amount	Section Minimum Credits	Assignment Instructional Method	Section Start Date	Section End Date	Enrollment
0003181	Dutt, Eric	ENG-088-CR6	Basic Composition	2.44	\$2,630.27	3	LEC	9/11/2023	12/11/2023	9
0003181	Dutt, Eric	ENG-101-CR6	Rhetoric I	2.44	\$2,630.27	3	LEC	9/11/2023	12/13/2023	9
0003181	Dutt, Eric	ENG-101-SA6	Rhetoric I	0	\$0.00	3	LEC	8/21/2023	12/13/2023	6
0003181	Dutt, Eric	ENG-102-J2	Rhetoric II	3	\$3,233.94	3	LEC	8/22/2023	12/12/2023	19
0006121	Ebersold, Robert	BUS-111-1E	Principles of Business	3	\$2,822.13	3	LEC	8/21/2023	12/13/2023	35
0003179	Eshafi, Nouri	ECE-101-1J	Observ & Assessment / Children	3	\$3,314.76	3	LEC	8/21/2023	12/11/2023	10
0003179	Eshafi, Nouri	ECE-120-8B	Language Arts for Children	3	\$3,314.76	3	LEC	8/26/2023	12/9/2023	9
0003210	Farina, Peter	BIO-203-1B	Anatomy & Physiology I	3	\$3,233.94	4	LEC	8/21/2023	12/11/2023	20
0003210	Farina, Peter	BIO-204-4L	Anatomy & Physiology II	3	\$3,233.94	4	LEC	8/22/2023	12/12/2023	15
0162452	Foltz, Chris	FIR-100-EC	Principles of Emergency Servic	3	\$3,233.94	3	LEC	9/11/2023	12/11/2023	7
0162452	Foltz, Chris	FIR-100-H1	Principles of Emergency Servic	3	\$3,233.94	3	LEC	8/21/2023	12/11/2023	12
0162452	Foltz, Chris	FIR-160-H1	Legal Aspects of the Fire Serv	3	\$3,233.94	3	LEC	9/5/2023	12/12/2023	5
0162452	Foltz, Chris		Special Project	3	\$3,233.94		OVL	9/5/2023	12/15/2023	
0000938	Gan, Xiaoling	CIS-144-NR	Introduction to Python	3	\$3,077.10	3	LAB	8/21/2023	12/15/2023	20
0000938	Gan, Xiaoling	CIS-144-NR	Introduction to Python	2	\$2,051.40	3	LEC	8/21/2023	12/15/2023	20
0000938	Gan, Xiaoling	CPS-200-NR	C++ Programming	3	\$3,077.10	3	LAB	8/21/2023	12/15/2023	12
0000938	Gan, Xiaoling	CPS-200-NR	C++ Programming	2	\$2,051.40	3	LEC	8/21/2023	12/15/2023	12
0156018	Glover, Brian	CAD-141-15	Autocad Productivity Essentia	3	\$3,116.28	3	LAB	8/22/2023	12/14/2023	10
0156018	Glover, Brian	CAD-141-15	Autocad Productivity Essentia	2	\$2,077.52	3	LEC	8/22/2023	12/14/2023	10
0220722	Gaudio, Michael	EMT-102-1B	Paramedics I	3	\$2,704.50	10	LAB	9/5/2023	10/13/2023	10
0220722	Gaudio, Michael	EMT-103-1B	Paramedics II	3	\$2,704.50	9	LAB	10/17/2023	12/14/2023	10
0003118	Hayward, James	CIS-103-NR	Introduction to Web Design	3	\$3,077.10	3	LAB	8/21/2023	12/15/2023	9
0003118	Hayward, James	CIS-103-NR	Introduction to Web Design	2	\$2,051.40	3	LEC	8/21/2023	12/15/2023	9
0003118	Hayward, James	CIS-159-NR	Adobe Photoshop	3	\$3,077.10	3	LAB	8/21/2023	12/15/2023	8
0003118	Hayward, James	CIS-159-NR	Adobe Photoshop	2	\$2,051.40	3	LEC	8/21/2023	12/15/2023	8
0000841	Herrera, Michelle	CSS-100-EC	College Study Seminar	3	\$2,939.79	3	LEC	9/5/2023	12/12/2023	7
0220310	Hoffman, Erin	ENG-088-CR7	Basic Composition	3	\$2,822.13	3	LEC	8/28/2023	12/13/2023	10
0220310	Hoffman, Erin	ENG-101-CR7	Rhetoric I	3	\$2,822.13	3	LEC	8/28/2023	12/11/2023	10
0220310	Hoffman, Erin	ENG-101-SA7	Rhetoric I	3	\$0.00	3	LEC	8/28/2023	12/11/2023	13
0003127	Hubacek, Scott	CIS-105-H1	Introduction to Progamming	3	\$2,704.50	3	LAB	8/26/2023	12/9/2023	22
0003127	Hubacek, Scott	CIS-105-H1	Introduction to Progamming	2	\$1,803.00	3	LEC	8/26/2023	12/9/2023	22
0003136	Jenkins, Anthony	BIO-102-1B	Introduction to Biology	3	\$3,397.65	4	LAB	8/21/2023	12/11/2023	20
0003136	Jenkins, Anthony	BIO-102-1B	Introduction to Biology	3	\$3,397.65	4	LEC	8/21/2023	12/11/2023	20
0220353	Johnson, Matthew	MAT-102-2F	General Education Mathematics	4	\$3,762.84	4	LEC	8/21/2023	12/11/2023	28
0106675	Khalifeh, Khalaf	BIO-203-8C	Anatomy & Physiology I	3	\$3,232.86	4	LEC	8/25/2023	12/15/2023	20
0200721	Kilheeney, Heather	CHM-100-2F	Fundamentals of Chemistry	3	\$3,077.10	4	LAB	8/21/2023	12/11/2023	24
0200721	Kilheeney, Heather	CHM-100-2F	Fundamentals of Chemistry	3	\$3,077.10	4	LEC	8/21/2023	12/11/2023	24
0200721	Kilheeney, Heather	CHM-105-3L	General Chemistry I	3	\$3,077.10	5	LAB	8/21/2023	12/11/2023	18
0200721	Kilheeney, Heather	CHM-105-3L	General Chemistry I	4	\$4,102.80	5	LEC	8/21/2023	12/11/2023	18
0210208	Kloss, Robert	ENG-101-K2	Rhetoric I	3	\$2,822.13	3	LEC	8/24/2023	12/14/2023	17
0210208	Kloss, Robert	ENG-102-1B	Rhetoric II	3	\$2,822.13	3	LEC	8/28/2023	12/11/2023	6
0210208	Kloss, Robert	ENG-102-8B	Rhetoric II	3	\$2,822.13	3	LEC	8/26/2023	12/9/2023	10
0048364	Kowalski, Kristofer	ATM-120-11	Intro to Automotive Tech	5	\$4,703.55	3	LEC/LAB	8/23/2023	12/13/2023	16

2023 Fall Adjunct Stipend Report

Faculty ID	Person Full Name	Section Name	Section Title	Faculty Assignment Load	Assignment Paid Amount	Section Minimum Credits	Assignment Instructional Method	Section Start Date	Section End Date	Enrollment
0107914	Labno, David	MAT-080-E5	Mathematics Fundamentals	3	\$0.00	3	LEC	8/21/2023	12/13/2023	10
0107914	Labno, David	MAT-093-E5	Intensive Elementary Algebra	4	\$3,945.88	4	LEC	8/21/2023	12/13/2023	5
0218000	Lambert, Thera	BUS-111-32	Principles of Business	3	\$2,822.13	3	LEC	8/30/2023	12/13/2023	20
0218000	Lambert, Thera	SCM-101-NR	Principles of Supply Chain Mgm	3	\$2,822.13	3	LEC	8/21/2023	12/15/2023	4
0003171	Lasorella, Dalanía	CPS-111-H4	Business Computer Systems	3	\$3,314.76	3	LAB	8/24/2023	12/14/2023	19
0003171	Lasorella, Dalanía	CPS-111-H4	Business Computer Systems	2	\$2,209.84	3	LEC	8/24/2023	12/14/2023	19
0003176	Leven, Robert	BIO-203-71	Anatomy & Physiology I	3	\$3,397.65	4	LEC	8/21/2023	12/11/2023	20
0003139	Loomis, Tisha	ENG-101-NR1	Rhetoric I	3	\$2,939.79	3	LEC	8/21/2023	12/15/2023	24
0002037	LoPresti, Joseph	ART-103-2L	Drawing I	6	\$6,795.30	3	LAB	8/29/2023	12/12/2023	13
0002037	LoPresti, Joseph	ART-120-NR	Art Appreciation	3	\$3,397.65	3	LEC	8/28/2023	12/15/2023	32
0002037	LoPresti, Joseph	ART-130-1C	Introduction to Digital Art	6	\$6,795.30	3	LEC	8/21/2023	12/13/2023	12
0027824	Lorgus, Richard	BUS-106-1C	Principles of Finance	3	\$3,233.94	3	LEC	8/22/2023	12/12/2023	16
0027824	Lorgus, Richard	BUS-106-22	Principles of Finance	3	\$3,233.94	3	LEC	8/22/2023	12/12/2023	8
0003100	Lyons, Kenneth	LAW-101-1B	Intro to Law Enforcement	3	\$3,233.94	3	LEC	8/22/2023	12/14/2023	12
0003100	Lyons, Kenneth	LAW-102-1C	Intro to Criminology	3	\$3,233.94	3	LEC	8/22/2023	12/12/2023	31
0220390	MacDonald, Andrew	ATM-201-11	Manual Trans and Transaxles	5	\$4,507.50	3	LEC/LAB	8/22/2023	12/14/2023	15
0173996	Mallett, Klaudia	PSY-215-2C	Life Span: Survey of Human Dev	3	\$3,233.94	3	LEC	8/22/2023	12/12/2023	13
0173996	Mallett, Klaudia	PSY-215-3F	Life Span: Survey of Human Dev	3	\$3,233.94	3	LEC	8/22/2023	12/12/2023	7
0215013	Marcello, Frank	BUS-230-1E	Business Law and Contracts	3	\$2,964.99	3	LEC	8/21/2023	12/13/2023	7
0037631	Marquez, Carlos	CAD-127-1L	Solid Works Essentials	3	\$2,959.41	3	LAB	8/22/2023	12/14/2023	6
0037631	Marquez, Carlos	CAD-127-1L	Solid Works Essentials	2	\$1,972.94	3	LEC	8/22/2023	12/14/2023	6
0167581	Martinez Jr, Salvador	ENG-084-2D	Reading & Writing II	3	\$3,233.94	3	LEC	9/6/2023	12/11/2023	17
0167581	Martinez Jr, Salvador	ENG-086-1B	Reading & Writing III	3	\$3,233.94	3	LEC	8/28/2023	12/11/2023	14
0167581	Martinez Jr, Salvador	ENG-086-2C	Reading & Writing III	3	\$3,233.94	3	LEC	8/21/2023	12/13/2023	16
0005730	Mc Cormack, John	ENG-086-4C	Reading & Writing III	3	\$2,822.13	3	LEC	8/22/2023	12/12/2023	21
0005730	Mc Cormack, John	ENG-101-5B	Rhetoric I	3	\$2,822.13	3	LEC	8/29/2023	12/14/2023	24
0016851	Medina, Gabriel	CAD-137-8B	Revit MEP Fundamentals	3	\$2,959.41	3	LAB	8/26/2023	12/9/2023	5
0016851	Medina, Gabriel	CAD-137-8B	Revit MEP Fundamentals	2	\$1,972.94	3	LEC	8/26/2023	12/9/2023	5
0002885	Miculinic, Bonnie	HUM-150-52	Humanities Through the Arts	3	\$3,444.00	3	LEC	9/5/2023	12/12/2023	15
0002885	Miculinic, Bonnie	SPN-101-1G	Beginning Spanish I	4	\$4,592.00	4	LEC	8/22/2023	12/12/2023	8
0002885	Miculinic, Bonnie	SPN-130-NR	Spanish for Heritage Speakers	4	\$4,592.00	4	LEC	8/21/2023	12/15/2023	12
0220569	Montford, Tinia	ENG-088-CR6	Basic Composition	0.56	\$763.27	3	LEC	8/21/2023	12/11/2023	9
0220569	Montford, Tinia	ENG-101-CR6	Rhetoric I	0.56	\$763.27	3	LEC	8/21/2023	12/13/2023	9
0062924	Montiel, Octavio	MUS-130-1R	Private Applied Piano Musc	0	\$0.00	2	LAB	8/28/2023	12/13/2023	1
0062924	Montiel, Octavio	MUS-161-1R	Private Applied Piano Musc	0	\$0.00	1	LAB	8/25/2023	12/15/2023	2
0155712	Moreno, Benjamin	LAW-101-NR	Intro to Law Enforcement	3	\$3,233.94	3	LEC	8/21/2023	12/15/2023	12
0155712	Moreno, Benjamin	LAW-104-1E	Police Ops and Procedures I	3	\$3,233.94	3	LEC	8/22/2023	12/12/2023	16
0076708	Moreno, Berta	BUS-242-H1	Business Communications	3	\$3,077.10	3	LEC	8/31/2023	12/14/2023	11
0076708	Moreno, Berta	BUS-208-NR	Principles of Management	2.25	\$2,307.83	3	LEC	9/15/2023	12/15/2023	8
0215429	Mort, Jaeda	THR-110-1E	Introduction to Theatre	3	\$2,822.13	3	LEC	8/29/2023	12/14/2023	9
0215429	Mort, Jaeda	THR-125-1C	Fundamentals of Acting	3	\$2,822.13	3	LEC	8/29/2023	12/12/2023	11
0000862	Napoletano, Elizabeth	CIS-102-1F	Career Essentials for CIS	3	\$3,116.28	3	LEC	8/22/2023	12/12/2023	16
0000862	Napoletano, Elizabeth	CIS-116-H1	Introduction to HTML Coding	5	\$5,193.80	3	LEC/LAB	8/23/2023	12/13/2023	16

2023 Fall Adjunct Stipend Report

Faculty ID	Person Full Name	Section Name	Section Title	Faculty Assignment Load	Assignment Paid Amount	Section Minimum Credits	Assignment Instructional Method	Section Start Date	Section End Date	Enrollment
0000862	Napoletano, Elizabeth	GSP-111-1G	Game Development Essentials	2	\$2,077.52	3	LEC	8/25/2023	12/15/2023	9
0156023	Navarro, Tracy	HUM-154-EC	Latin American Culture	3	\$2,822.13	3	LEC	9/6/2023	12/13/2023	13
0215247	Niezgoda, Richard	BIO-204-2F	Anatomy & Physiology II	3	\$2,964.99	4	LEC	8/21/2023	12/11/2023	20
0220409	Norrenbers, Ryan	SOC-100-2D	Intro to Sociology	3	\$2,822.13	3	LEC	8/28/2023	12/11/2023	32
0220409	Norrenbers, Ryan	SOC-100-3G	Intro to Sociology	3	\$2,822.13	3	LEC	8/21/2023	12/13/2023	32
0220409	Norrenbers, Ryan	SOC-100-NR2	Intro to Sociology	3	\$2,822.13	3	LEC	9/5/2023	12/15/2023	19
0220409	Norrenbers, Ryan	SOC-101-1C	The Family	3	\$2,822.13	3	LEC	8/21/2023	12/13/2023	32
0220410	Nossa, Mateo	HUM-150-3B	Humanities Through the Arts	3	\$2,822.13	3	LEC	8/22/2023	12/14/2023	32
0220410	Nossa, Mateo	MUS-100-2C	Music Appreciation	3	\$2,822.13	3	LEC	8/29/2023	12/12/2023	25
0081186	O'Brien, Brendan	EMT-102-1B	Paramedics I	6	\$5,409.00	10	LAB	8/22/2023	10/13/2023	10
0081186	O'Brien, Brendan	EMT-103-1B	Paramedics II	5	\$4,507.50	9	LAB	10/18/2023	12/13/2023	10
0081992	O'Halloran, Denis	FIR-240-11	Building Construction-Fir Prot	3	\$3,077.10	3	LEC	8/23/2023	12/13/2023	7
0217880	Obradovic, Dragana	ENG-101-92	Rhetoric I	3	\$2,822.13	3	LEC	8/22/2023	12/12/2023	10
0217880	Obradovic, Dragana	ENG-101-EC	Rhetoric I	3	\$2,822.13	3	LEC	9/5/2023	12/14/2023	4
0215245	Owens, Norah	PSY-101-I2	Intro to Psychology	3	\$2,964.99	3	LEC	8/22/2023	12/12/2023	31
0215245	Owens, Norah	PSY-101-M2	Intro to Psychology	3	\$2,964.99	3	LEC	8/23/2023	12/13/2023	32
0003160	Perusich, James	ENG-086-62	Reading & Writing III	3	\$3,233.94	3	LEC	8/29/2023	12/12/2023	11
0003160	Perusich, James	ENG-086-7L	Reading & Writing III	3	\$3,233.94	3	LEC	8/22/2023	12/12/2023	19
0003160	Perusich, James	ENG-088-H1	Basic Composition	3	\$3,233.94	3	LEC	8/28/2023	12/13/2023	15
0112754	Petrauskas, Zachary	WEL-103-1J	Blueprints for Welders	2	\$1,881.42	3	LAB	8/22/2023	12/12/2023	10
0112754	Petrauskas, Zachary	WEL-103-1J	Blueprints for Welders	2	\$1,881.42	3	LEC	8/22/2023	12/12/2023	10
0215248	Pinto, Lincoln	BUS-111-2F	Principles of Business	3	\$2,822.13	3	LEC	8/22/2023	12/12/2023	29
0215248	Pinto, Lincoln	BUS-130-NR	Quickbooks	2	\$1,881.42	2	LEC	10/23/2023	12/15/2023	8
0056934	Ramirez, Jennifer	ECE-100-21	Early Child Growth & Developme	3	\$2,704.50	3	LEC	8/23/2023	12/13/2023	17
0056934	Ramirez, Jennifer	ECE-100-EC	Early Child Growth & Developme	3	\$2,704.50	3	LEC	9/5/2023	12/15/2023	13
0056934	Ramirez, Jennifer	ECE-207-1J	Creative Expression of Childre	3	\$2,704.50	3	LEC	8/23/2023	12/13/2023	9
0217584	Reasner, Jenna	ENG-088-2C	Basic Composition	3	\$2,822.13	3	LEC	8/21/2023	12/13/2023	13
0003172	Ritz, Jim	LAW-210-11	Cold Case Investigation	3	\$3,233.94	3	LEC	8/24/2023	12/14/2023	9
0000797	Ruiz, Ruben	OMT-102-NR	Keyboarding & Doc Formatting	1	\$1,077.98	2	LEC	8/28/2023	12/15/2023	10
0000797	Ruiz, Ruben	OMT-206-H1	Presentation Software Fundamen	1	\$0.00	1	LEC	8/29/2023	10/3/2023	1
0000797	Ruiz, Ruben	OMT-206-NR	Presentation Software Fundamen	1	\$1,077.98	1	LEC	8/29/2023	10/3/2023	9
0000797	Ruiz, Ruben	OMT-207-NR	Presentation Software Advanced	2	\$2,155.96	2	LEC	10/10/2023	12/12/2023	6
0000797	Ruiz, Ruben	OMT-210-H1	Word Processing Fundamentals	1	\$0.00	1	LEC	8/29/2023	10/3/2023	1
0000797	Ruiz, Ruben	OMT-210-NR	Word Processing Fundamentals	1	\$1,077.98	1	LEC	8/29/2023	10/3/2023	7
0000797	Ruiz, Ruben	OMT-211-NR	Word Processing Software Adv	2	\$2,155.96	2	LEC	10/10/2023	12/12/2023	5
0005990	Salgado, Daniel	PHT-105-1F	Therapeutic Modalities I	3	\$3,397.65	1	LAB	8/22/2023	12/14/2023	10
0005990	Salgado, Daniel	PHT-105-1F	Therapeutic Modalities I	0.5	\$566.28	1	LEC	8/22/2023	12/14/2023	10
0005990	Salgado, Daniel	PHT-105-2F	Therapeutic Modalities I	3	\$3,397.65	1	LAB	10/17/2023	12/14/2023	9
0005990	Salgado, Daniel	PHT-105-2F	Therapeutic Modalities I	0.5	\$566.28	1	LEC	10/17/2023	12/14/2023	9
0003018	Sandoval, Jamie	CIS-102-2L	Career Essentials for CIS	3	\$2,704.50	3	LEC	9/5/2023	12/12/2023	4
0003149	Sassetti, James	LAW-105-11	Intro to Corrections	3	\$3,233.94	3	LEC	8/23/2023	12/13/2023	10
0003149	Sassetti, James	LAW-201-11	Traffic Enforcement and Crash	3	\$3,233.94	3	LEC	8/21/2023	12/11/2023	14
0192448	Schmidt, Michael	ENG-084-3L	Reading & Writing II	3	\$3,077.10	3	LEC	8/28/2023	12/13/2023	8

2023 Fall Adjunct Stipend Report

Faculty ID	Person Full Name	Section Name	Section Title	Faculty Assignment Load	Assignment Paid Amount	Section Minimum Credits	Assignment Instructional Method	Section Start Date	Section End Date	Enrollment
0192448	Schmidt, Michael	ENG-101-72	Rhetoric I	3	\$3,077.10	3	LEC	8/21/2023	12/11/2023	17
0192448	Schmidt, Michael	ENG-101-8B	Rhetoric I	3	\$3,077.10	3	LEC	8/26/2023	12/9/2023	10
0220391	Silva, Josue	SPE-101-EC	Principles of Public Speaking	3	\$2,822.13	3	LEC	9/5/2023	12/14/2023	8
0220391	Silva, Josue	SPE-101-NR3	Principles of Public Speaking	3	\$2,822.13	3	LEC	9/5/2023	12/15/2023	23
0194372	Skov, Erik	MUS-100-1B	Music Appreciation	3	\$3,077.10	3	LEC	8/22/2023	12/14/2023	15
0194372	Skov, Erik	MUS-100-NR	Music Appreciation	3	\$3,077.10	3	LEC	8/21/2023	12/15/2023	19
0194372	Skov, Erik	MUS-110-1H	Music Theory 1	3	\$3,077.10	3	LEC	8/29/2023	12/14/2023	9
0194372	Skov, Erik	MUS-134-1R	Private Applied Guitar Music M	0	\$0.00	2	LEC	8/25/2023	12/15/2023	1
0194372	Skov, Erik	MUS-164-1R	Private Applied Guitar Music M	0	\$0.00	2	LEC	8/25/2023	12/15/2023	1
0161559	Sosa, Michelle	PHT-219-1E	Special Pops: Peds & Geriatric	1.5	\$1,411.07	2	LAB	10/25/2023	12/13/2023	14
0161559	Sosa, Michelle	PHT-219-1E	Special Pops: Peds & Geriatric	0.5	\$470.36	2	LEC	10/25/2023	12/13/2023	14
0220668	Stagl, Meghan	MUS-112 1D	Keyboard Musicianship 1	3	\$2,822.13	1	LEC	9/6/2023	12/11/2023	7
0220668	Stagl, Meghan	MUS-115-1E	Ear Trn & Sight Sign I	2	\$1,881.42	1	LEC	9/5/2023	12/13/2023	7
0220668	Stagl, Meghan	MUS-132-1R	Priv. Applied Voice Music	0	\$0.00	2	LAB	8/25/2023	12/15/2023	1
0220668	Stagl, Meghan	MUS-162-1R	Priv. Applied Voice Music	0	\$0.00	2	LEC	8/25/2023	12/15/2023	1
0184165	Stefanski, Eric	ART-120-NR1	Art Appreciation	3	\$3,077.10	3	LEC	9/5/2023	12/15/2023	18
0184165	Stefanski, Eric	HUM-150-42	Humanities Through the Arts	3	\$3,077.10	3	LEC	8/24/2023	12/14/2023	17
0184165	Stefanski, Eric	HUM-150-NR	Humanities Through the Arts	3	\$3,077.10	3	LEC	8/21/2023	12/15/2023	29
0215242	Stelmack, Zachary	BIO-102-2F	Introduction to Biology	3	\$2,964.99	4	LAB	8/21/2023	12/11/2023	20
0003141	Stevens, Jane	ART-115-8B	Photography I	6	\$6,467.88	3	LAB	8/26/2023	12/9/2023	9
0003141	Stevens, Jane	ART-116-8B	Photography II	0	\$0.00	3	LAB	8/26/2023	12/9/2023	2
0003141	Stevens, Jane		Special Project	4	\$4,311.92		OVL	9/5/2023	12/18/2023	
0003137	Stewart, Constance	MAT-080-E1	Mathematics Fundamentals	3	\$0.00	3	LEC	9/5/2023	12/12/2023	13
0003137	Stewart, Constance	MAT-093-E1	Intensive Elementary Algebra	4	\$4,311.92	4	LEC	9/5/2023	12/12/2023	7
0003130	Sun, Yizhong	POL-201-1B	Us Natl Government	3	\$3,397.65	3	LEC	8/22/2023	12/14/2023	8
0189488	Swint, Ashley	BUS-107-1C	Principles of Marketing	3	\$3,077.10	3	LEC	8/21/2023	12/13/2023	14
0189488	Swint, Ashley	BUS-111-EC	Principles of Business	3	\$3,077.10	3	LEC	9/5/2023	12/14/2023	9
0156444	Talwar, Sundeep	CHM-100-4C	Fundamentals of Chemistry	3	\$3,077.10	4	LAB	8/22/2023	12/12/2023	23
0156444	Talwar, Sundeep	CHM-100-4C	Fundamentals of Chemistry	3	\$3,077.10	4	LEC	8/22/2023	12/12/2023	23
0156444	Talwar, Sundeep	PEH-103-NR2	Nutrition	3	\$3,077.10	3	LEC	9/5/2023	12/15/2023	24
0159232	Thelemaque, Cristina	BIO-102-5F	Introduction to Biology	3	\$3,397.65	4	LAB	8/22/2023	12/12/2023	19
0159232	Thelemaque, Cristina	BIO-102-5F	Introduction to Biology	3	\$3,397.65	4	LEC	8/22/2023	12/12/2023	19
0159232	Thelemaque, Cristina	BIO-203-3C	Anatomy & Physiology I	3	\$3,397.65	4	LEC	8/22/2023	12/12/2023	19
0212567	Tomnitz, Allan	WEL-131-11	Gas Metal Arc Welding I	2	\$1,881.42	3	LAB	8/21/2023	10/11/2023	8
0212567	Tomnitz, Allan	WEL-131-11	Gas Metal Arc Welding I	2	\$1,881.42	3	LEC	8/21/2023	10/11/2023	8
0212567	Tomnitz, Allan	WEL-132-11	Gas Metal Arc Welding II	2	\$1,881.42	3	LAB	10/23/2023	12/11/2023	4
0212567	Tomnitz, Allan	WEL-132-11	Gas Metal Arc Welding II	2	\$1,881.42	3	LEC	10/23/2023	12/11/2023	4
0028667	Tracy, Colette	BUS-208-NR	Principles of Management	0.75	\$734.94	3	LEC	8/21/2023	9/14/2023	8
0160493	Traver, David	PHI-125-1C	Wrld Religions in Global Conte	3	\$3,233.94	3	LEC	8/22/2023	12/12/2023	23
0160493	Traver, David	PHI-125-2E	Wrld Religions in Global Conte	3	\$3,233.94	3	LEC	8/22/2023	12/12/2023	28
0160493	Traver, David	PHI-201-1D	Philosophy	3	\$3,233.94	3	LEC	8/29/2023	12/12/2023	15
0198069	Tsang, Yukto	BIO-102-6J	Introduction to Biology	3	\$3,088.65	4	LAB	8/25/2023	12/15/2023	20
0198069	Tsang, Yukto	BIO-102-6J	Introduction to Biology	3	\$3,088.65	4	LEC	8/25/2023	12/15/2023	20

2023 Fall Adjunct Stipend Report

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MORTON COLLEGE BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVES THE OVERLOAD EMPLOYMENT REPORT FOR FALL SEMESTER 2023 IN THE AMOUNT OF \$405,326.45 AS SUBMITTED, PENDING ADDITIONAL CLASS CANCELLATIONS AND/OR ADDITIONS.

RATIONALE: [Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 805, Section 3-26 of the *Illinois Compiled Statutes*]

COST ANALYSIS: \$405,326.45 pending additional class cancellations and/or additions, which would subsequently be submitted for approval.

ATTACHMENTS: Full-Time Faculty Overload Employment Report – Fall 2023

2023 Fall Overall Overload Report

Faculty ID	Person Full Name	Section Name	Section Title	ECH	Overload Classes	Additional Overload	Assignment Paid Amount	Credits	Assignment Instructional Method	Section Start Date	Section End Date	Enrollment
0000770	Abrahamson, Maura	CSS-100-NR	College Study Seminar	3				3	LEC	8/21/2023	12/15/2023	24
0000770	Abrahamson, Maura	GEG-105-1E	World Regional Geography	3				3	LEC	8/21/2023	12/13/2023	18
0000770	Abrahamson, Maura	GEG-105-2C	World Regional Geography	3				3	LEC	8/21/2023	12/13/2023	16
0000770	Abrahamson, Maura	GEG-105-NR	World Regional Geography	3				3	LEC	8/21/2023	12/15/2023	28
0000770	Abrahamson, Maura	GEG-105-NR1	World Regional Geography	3				3	LEC	9/5/2023	12/15/2023	33
0000770	Abrahamson, Maura	GEG-107-1D	Intro to Human Geography		3		\$ 3,723.00	3	LEC	9/6/2023	12/11/2023	28
0000770	Abrahamson, Maura	PHI-125-NR	Wrld Religions in Global Conte		3		\$ 3,723.00	3	LEC	8/21/2023	12/15/2023	16
0000770	Abrahamson, Maura		Deptment Chair			4	\$ 4,964.00		OVL	9/5/2023	1/12/2024	
				15	6	4	\$ 12,410.00					
0192221	Andrade, Jorge	BIO-102-H1	Introduction to Biology	3				4	LAB	8/22/2023	12/12/2023	23
0192221	Andrade, Jorge	BIO-102-H1	Introduction to Biology	3				4	LEC	8/22/2023	12/12/2023	23
0192221	Andrade, Jorge	BIO-102-42	Introduction to Biology	3				4	LAB	8/21/2023	12/13/2023	20
0192221	Andrade, Jorge	BIO-102-42	Introduction to Biology	3				4	LEC	8/21/2023	12/13/2023	20
0192221	Andrade, Jorge	BIO-102-8B	Introduction to Biology	3				4	LAB	8/26/2023	12/9/2023	20
0192221	Andrade, Jorge	BIO-102-8B	Introduction to Biology		3		\$ 3,261.00	4	LEC	8/26/2023	12/9/2023	20
0192221	Andrade, Jorge		Special Project			0.47	\$ 510.89		OVL	9/5/2023	1/12/2024	
				15	3	0.47	\$ 3,771.89					
0200290	Ashraf, Asiyya	BIO-203-6K	Anatomy & Physiology I	3				4	LEC	8/21/2023	12/13/2023	21
0200290	Ashraf, Asiyya	BIO-212-1E	Microbiology	3				4	LAB	8/21/2023	12/11/2023	23
0200290	Ashraf, Asiyya	BIO-212-1E	Microbiology	3				4	LEC	8/21/2023	12/11/2023	23
0200290	Ashraf, Asiyya	BIO-212-2L	Microbiology	3				4	LAB	8/21/2023	12/11/2023	18
0200290	Ashraf, Asiyya	BIO-212-2L	Microbiology	3				4	LEC	8/21/2023	12/11/2023	18
0200290	Ashraf, Asiyya		Lab Prep		2		\$ 2,174.00		OVL	9/5/2023	1/12/2024	
0200290	Ashraf, Asiyya		BIO Lab Instructor		6.60		\$ 7,174.20		OVL	9/5/2023	1/12/2024	
				15	8.60		\$ 9,348.20					
0043535	Avila, Malisa	NUR-108-A3	Foundations of Nursing Prac II	3				5	LAB	10/16/2023	12/11/2023	5
0043535	Avila, Malisa	NUR-108-A3	Foundations of Nursing Prac II	3				5	CLN	10/16/2023	12/11/2023	5
0043535	Avila, Malisa	NUR-219-A3	Nursing Care of Adults II	4.5				5	CLN	8/26/2023	10/14/2023	6
0043535	Avila, Malisa	NUR-219-B3	Nursing Care of Adults II	4.5				5	CLN	8/22/2023	10/15/2023	5
				15								
0197414	Balek, Ludwig	CIS-104-1K	CIS Fundamentals	3				3	LEC	8/24/2023	12/14/2023	16
0197414	Balek, Ludwig	CIS-132-H1	Introduction to Networking	1				3	LAB	8/21/2023	12/11/2023	16
0197414	Balek, Ludwig	CIS-132-H1	Introduction to Networking	3				3	LEC	8/21/2023	12/11/2023	16
0197414	Balek, Ludwig	CIS-133-H1	Open Source Operating Systems	3				3	LAB	8/30/2023	12/13/2023	5
0197414	Balek, Ludwig	CIS-133-H1	Open Source Operating Systems	2				3	LEC	8/30/2023	12/13/2023	5
0197414	Balek, Ludwig	CIS-180-1L	Computer Servicing-Hardware	3				3	LAB	8/23/2023	12/13/2023	11
0197414	Balek, Ludwig	CIS-180-1L	Computer Servicing-Hardware		2		\$ 2,280.00	3	LEC	8/23/2023	12/13/2023	11
				15	2		\$ 2,280.00					
0194871	Callon, Michael	ENG-102-7F	Rhetoric II	3				3	LEC	8/22/2023	12/14/2023	24
0194871	Callon, Michael	ENG-088-6C	Basic Composition	3				3	LEC	8/22/2023	12/12/2023	12
0194871	Callon, Michael	ENG-102-2C	Rhetoric II	3				3	LEC	8/21/2023	12/13/2023	23
0194871	Callon, Michael	ENG-102-NR3	Rhetoric II	3				3	LEC	8/28/2023	12/15/2023	24

2023 Fall Overall Overload Report

Faculty ID	Person Full Name	Section Name	Section Title	ECH	Overload Classes	Additional Overload	Assignment Paid Amount	Credits	Assignment Instructional Method	Section Start Date	Section End Date	Enrollment
				12								
0200240	Cardona, Alicia	NUR-108-B1	Foundations of Nursing Prac II	3				5	LEC	10/16/2023	12/10/2023	6
0200240	Cardona, Alicia	NUR-108-B3	Foundations of Nursing Prac II		3		\$ 3,564.00	5	CLN	10/16/2023	12/11/2023	5
0200240	Cardona, Alicia	NUR-202-A1	Mental Health Nursing		3		\$ 3,564.00	4	CLN	10/23/2023	12/4/2023	6
0200240	Cardona, Alicia	NUR-202-B1	Mental Health Nursing		3		\$ 3,564.00	4	CLN	10/16/2023	12/4/2023	6
0200240	Cardona, Alicia	NUR-219-B1	Nursing Care of Adults I	1				5	LEC	8/21/2023	10/13/2023	5
0200240	Cardona, Alicia	NUR-219-B2	Nursing Care of Adults I	1				5	LEC	8/22/2023	10/15/2023	5
0200240	Cardona, Alicia	NUR-219-B3	Nursing Care of Adults I	1	0.50		\$ 594.00	5	LEC	8/22/2023	10/13/2023	5
0200240	Cardona, Alicia	NUR-219-A2	Nursing Care of Adults I	4.50				5	CLN	8/23/2023	10/11/2023	5
0200240	Cardona, Alicia	NUR-219-B2	Nursing Care of Adults I	4.50				5	CLN	8/22/2023	10/13/2023	2
				15	9.50		\$ 11,286.00					
0000924	Casey, Craig	PHS-101-NR2	Astronomy		3		\$ 3,564.00	3	LEC	10/23/2023	12/15/2023	15
0000924	Casey, Craig	PHS-103-1E	Physical Science I	2				4	LAB	8/22/2023	12/12/2023	24
0000924	Casey, Craig	PHS-103-1E	Physical Science I	3				4	LEC	8/22/2023	12/12/2023	24
0000924	Casey, Craig	PHY-101-1B	General Physics I	3				5	LAB	8/21/2023	12/13/2023	15
0000924	Casey, Craig	PHY-101-1B	General Physics I	4				5	LEC	8/21/2023	12/13/2023	15
0000924	Casey, Craig	PHY-105-1B	Physics I	3				5	LAB	8/22/2023	12/14/2023	24
0000924	Casey, Craig	PHY-105-1B	Physics I		4		\$ 4,752.00	5	LEC	8/22/2023	12/14/2023	24
0000924	Casey, Craig		Deptment Chair			4	\$ 4,752.00		OVL	9/5/2023	12/15/2023	
0000924	Casey, Craig		Lab Prep		2		\$ 2,376.00		OVL	9/5/2023	12/15/2023	
				15	9	4	\$ 15,444.00					
0000829	Casey, Robert	MAT-105-2F	College Algebra	4				4	LEC	8/21/2023	12/11/2023	32
0000829	Casey, Robert	MAT-110-1E	College Trig	1	2		\$ 2,376.00	3	LEC	8/22/2023	12/12/2023	32
0000829	Casey, Robert	MAT-201-1G	Calculus I	5				5	LEC	8/22/2023	12/14/2023	34
0000829	Casey, Robert	MAT-202-1H	Calculus II	5				5	LEC	8/21/2023	12/11/2023	26
				15	2		\$ 2,376.00					
0215007	Chesters, Samantha	ENG-101-1B	Rhetoric I	3				3	LEC	8/21/2023	12/11/2023	24
0215007	Chesters, Samantha	ENG-101-2D	Rhetoric I	3				3	LEC	8/21/2023	12/11/2023	24
0215007	Chesters, Samantha	ENG-102-3F	Rhetoric II	3				3	LEC	8/21/2023	12/11/2023	24
0215007	Chesters, Samantha	ENG-102-6C	Rhetoric II	3				3	LEC	8/22/2023	12/15/2023	24
0215007	Chesters, Samantha	ENG-102-5B	Rhetoric II		3		\$ 3,420.00	3	LEC	8/22/2023	12/15/2023	23
0215007	Chesters, Samantha	ENG-102-9F	Rhetoric II		3		\$ 3,420.00	3	LEC	8/22/2023	12/14/2023	21
				12	6		\$ 6,840.00					
0000794	Crockett, Janet	CHM-105-1D	General Chemistry I	3				5	LAB	8/21/2023	12/11/2023	24
0000794	Crockett, Janet	CHM-105-1D	General Chemistry I	4				5	LEC	8/21/2023	12/11/2023	24
0000794	Crockett, Janet	CHM-205-1C	Organic Chemistry I	6				5	LAB	8/22/2023	12/15/2023	12
0000794	Crockett, Janet	CHM-205-1C	Organic Chemistry I	2	1		\$ 1,188.00	5	LEC	8/22/2023	12/15/2023	12
0000794	Crockett, Janet		Lab Prep		2		\$ 2,376.00		OVL	9/5/2023	1/12/2024	
				15	3		\$ 3,564.00					
0202678	Dharwadkar, Mihir	MAT-080-E2	Mathematics Fundamentals	0				3	LEC	8/22/2023	12/12/2023	12
0202678	Dharwadkar, Mihir	MAT-093-E2	Intensive Elementary Algebra	4				4	LEC	8/22/2023	12/12/2023	4
0202678	Dharwadkar, Mihir	MAT-098-E2	Statistics Support	0				3	LEC	8/22/2023	12/12/2023	3
0202678	Dharwadkar, Mihir	MAT-080-E3	Mathematics Fundamentals	0				3	LEC	8/22/2023	12/12/2023	10

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0202678	Dharwadkar, Mihir	MAT-093-E3	Intensive Elementary Algebra	4				4	LEC	8/22/2023	12/14/2023	2
0202678	Dharwadkar, Mihir	MAT-098-E3	Statistics Support	0				3	LEC	8/22/2023	12/14/2023	1
0202678	Dharwadkar, Mihir	MAT-110-2K	College Trig	3				3	LEC	9/18/2023	12/13/2023	9
0202678	Dharwadkar, Mihir	MAT-102-42	General Education Mathematics	4				4	LEC	9/19/2023	12/14/2023	25
				15								
0000917	Dominguez, Carlos	MAT-097-CR5	Intermediate Algebra Support	3				3	LEC	8/21/2023	12/15/2023	4
0000917	Dominguez, Carlos	MAT-120-CR5	Math/Elem School Teachers I	4				4	LEC	8/22/2023	12/14/2023	9
0000917	Dominguez, Carlos	MAT-181-1L	Discrete Mathematics		3		\$ 3,564.00	3	LEC	8/21/2023	12/13/2023	16
0000917	Dominguez, Carlos	MAT-102-NR	General Education Mathematics	4				4	LEC	8/21/2023	12/15/2023	22
0000917	Dominguez, Carlos	MAT-100-1L	Occupational Math		3		\$ 3,564.00	3	LEC	8/25/2023	12/15/2023	31
0000917	Dominguez, Carlos	MAT-141-NR	Statistics	4				4	LEC	8/21/2023	12/15/2023	20
				15	6		\$ 7,128.00					
0195025	Edgar, Jason	SPE-101-M2	Principles of Public Speaking		3		\$ 3,564.00	3	LEC	8/24/2023	12/14/2023	20
0195025	Edgar, Jason	SPE-101-NR2	Principles of Public Speaking		3		\$ 3,564.00	3	LEC	9/5/2023	12/15/2023	22
0195025	Edgar, Jason	SPE-101-1B	Principles of Public Speaking	3				3	LEC	8/21/2023	12/11/2023	24
0195025	Edgar, Jason	SPE-101-2C	Principles of Public Speaking	3				3	LEC	8/21/2023	12/13/2023	21
0195025	Edgar, Jason	SPE-101-3D	Principles of Public Speaking	3				3	LEC	8/21/2023	12/11/2023	24
0195025	Edgar, Jason	SPE-101-4E	Principles of Public Speaking	3				3	LEC	8/21/2023	12/13/2023	20
0195025	Edgar, Jason	SPE-101-5F	Principles of Public Speaking	3				3	LEC	8/21/2023	12/11/2023	22
				15	6		\$ 7,128.00					
0000828	Fabiyi, Edith	BUS-111-NR	Principles of Business	3				3	LEC	8/21/2023	12/15/2023	24
0000828	Fabiyi, Edith	BUS-242-1C	Business Communications	3				3	LEC	8/28/2023	12/13/2023	12
0000828	Fabiyi, Edith	OMT-242-1C	Business Communications	0				3	X-listed	8/28/2023	12/13/2023	1
0000828	Fabiyi, Edith	BUS-242-NR	Business Communications	3				3	LEC	8/28/2023	12/13/2023	13
0000828	Fabiyi, Edith	OMT-242-NR	Business Communications	0				3	X-listed	8/28/2023	12/13/2023	1
0000828	Fabiyi, Edith	OMT-129-1E	The Digital Workplace	0				3	X-listed	8/28/2023	12/13/2023	3
0000828	Fabiyi, Edith	OMT-129-NR	The Digital Workplace	3				3	LEC	8/28/2023	12/13/2023	4
0000828	Fabiyi, Edith	OMT-140-1D	Office Orientation	0				3	X-listed	8/28/2023	12/11/2023	4
0000828	Fabiyi, Edith	OMT-140-NR	Office Orientation	3				3	LEC	8/28/2023	12/11/2023	8
				15								
0219905	Finke, Ashley	PHT-113-1E	Introduction to Disease	2				2	LEC	8/21/2023	12/11/2023	19
0219905	Finke, Ashley	PHT-114-1C	Fundamentals of Kinesiology I	3				4	LAB	8/22/2023	12/13/2023	10
0219905	Finke, Ashley	PHT-114-1C	Fundamentals of Kinesiology I	3				4	LEC	8/22/2023	12/13/2023	10
0219905	Finke, Ashley	PHT-114-2C	Fundamentals of Kinesiology I	3				4	LAB	8/22/2023	12/13/2023	9
0219905	Finke, Ashley	PHT-114-2C	Fundamentals of Kinesiology I		3		\$ 3,564.00	4	LEC	8/22/2023	12/13/2023	9
0219905	Finke, Ashley	PHT-217-1C	Clinical Internship	2				3	LAB	8/24/2023	12/14/2023	17
0219905	Finke, Ashley	PHT-217-1C	Clinical Internship	2				3	LEC	8/24/2023	12/14/2023	17
				15	3		\$ 3,564.00					
0000935	Gatyas, Kenton	HIS-103-NR	Early Western Civilization	3				3	LEC	8/21/2023	12/15/2023	24
0000935	Gatyas, Kenton	HIS-104-NR	Modern Western Civilization	3				3	LEC	8/21/2023	12/15/2023	11
0000935	Gatyas, Kenton	HIS-105-1E	American History to 1865	3				3	LEC	8/22/2023	12/12/2023	23
0000935	Gatyas, Kenton	HIS-106-1F	American History From 1865	3				3	LEC	8/22/2023	12/12/2023	20

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0000935	Gatyas, Kenton	PHI-126-NR	Introduction to Ethics	3				3	LEC	8/21/2023	12/15/2023	35
0000935	Gatyas, Kenton	PHI-180-NR	Social Ethics		3		\$ 3,723.00	3	LEC	8/21/2023	12/15/2023	12
0000935	Gatyas, Kenton	PHI-201-NR	Philosophy		3		\$ 3,723.00	3	LEC	8/21/2023	12/15/2023	13
0000935	Gatyas, Kenton	POL-201-NR	U.S. Natl. Government		3		\$ 3,723.00	3	LEC	8/21/2023	12/15/2023	21
				15	9		\$ 11,169.00					
0000724	Gilligan, Brian	BUS-101-1D	Financial Accounting	3				3	LEC	8/21/2023	12/11/2023	35
0000724	Gilligan, Brian	BUS-101-2E	Financial Accounting	3				3	LEC	8/22/2023	12/12/2023	31
0000724	Gilligan, Brian	BUS-101-3G	Financial Accounting	3				3	LEC	8/28/2023	12/13/2023	18
0000724	Gilligan, Brian	BUS-102-1F	Managerial Accounting	3				3	LEC	8/21/2023	12/11/2023	16
0000724	Gilligan, Brian	BUS-201-1E	Cost Accounting	3				3	LEC	8/21/2023	12/13/2023	4
0000724	Gilligan, Brian		Department Chair			4	\$ 4,752.00		OVL	9/5/2023	1/12/2024	
				15		4	\$ 4,752.00					
0040272	Gilmartin, Beth	PHT-101-NR	Medical Terminology/Clinicians	2				2	LEC	8/21/2023	12/15/2023	15
0040272	Gilmartin, Beth	PHT-111-1C	Patient Mgt Basic Skills/Pta		3		\$ 3,261.00	2	LAB	8/24/2023	12/14/2023	10
0040272	Gilmartin, Beth	PHT-111-1C	Patient Mgt Basic Skills/Pta	0.5				2	LEC	8/24/2023	12/14/2023	10
0040272	Gilmartin, Beth	PHT-111-2C	Patient Mgt Basic Skills/Pta	3				2	LAB	8/24/2023	12/15/2023	9
0040272	Gilmartin, Beth	PHT-111-2C	Patient Mgt Basic Skills/Pta	0.5				2	LEC	8/24/2023	12/15/2023	9
0040272	Gilmartin, Beth	PHT-218-1B	Cardio Pulmon & Integmnt Mgt	3				2	LAB	8/21/2023	12/12/2023	8
0040272	Gilmartin, Beth	PHT-218-1B	Cardio Pulmon & Integmnt Mgt	0.5				2	LEC	8/21/2023	12/12/2023	8
0040272	Gilmartin, Beth	PHT-218-2B	Cardio Pulmon & Integmnt Mgt	3				2	LAB	8/21/2023	12/12/2023	10
0040272	Gilmartin, Beth	PHT-218-2B	Cardio Pulmon & Integmnt Mgt	0.5				2	LEC	8/21/2023	12/12/2023	10
0040272	Gilmartin, Beth	PHT-219-1E	Special Pops: Peds & Geriatric	1.5				2	LAB	8/23/2023	12/13/2023	18
0040272	Gilmartin, Beth	PHT-219-1E	Special Pops: Peds & Geriatric	0.5				2	LEC	8/23/2023	12/13/2023	18
0040272	Gilmartin, Beth		Program Chair			2	\$ 2,174.00		OVL	9/5/2023	1/12/2024	
0040272	Gilmartin, Beth		Special Project			1	\$ 1,087.00		OVL	9/5/2023	1/12/2024	
				15	3	3	\$ 6,522.00					
0157185	Grady, Myeisha	SPE-101-6C	Principles of Public Speaking	3				3	LEC	8/22/2023	12/12/2023	22
0157185	Grady, Myeisha	SPE-101-7E	Principles of Public Speaking	3				3	LEC	8/22/2023	12/12/2023	22
0157185	Grady, Myeisha	SPE-101-9F	Principles of Public Speaking	3				3	LEC	8/22/2023	12/12/2023	23
0157185	Grady, Myeisha	SPE-101-JH	Principles of Public Speaking	3				3	LEC	8/22/2023	12/14/2023	23
0157185	Grady, Myeisha	SPE-101-K2	Principles of Public Speaking		3		\$ 3,261.00	3	LEC	9/5/2023	12/12/2023	25
0157185	Grady, Myeisha	SPE-101-NR	Principles of Public Speaking	3				3	LEC	8/21/2023	12/15/2023	21
0157185	Grady, Myeisha	SPE-101-NR1	Principles of Public Speaking		3		\$ 3,261.00	3	LEC	9/5/2023	12/15/2023	25
				15	6		\$ 6,522.00					
0189759	Green, Amy	NUR-107-A1	Foundations of Nursing Prac I	3				4	LAB	8/21/2023	10/11/2023	6
0189759	Green, Amy	NUR-107-B2	Foundations of Nursing Prac I	3				4	LAB	8/21/2023	10/11/2023	5
0189759	Green, Amy	NUR-108-A1	Foundations of Nursing Prac II	3				5	LAB	10/16/2023	12/11/2023	6
0189759	Green, Amy	NUR-108-B1	Foundations of Nursing Prac II	3				5	LAB	10/16/2023	12/11/2023	6
0189759	Green, Amy	NUR-108-A2	Foundations of Nursing Prac II	3				5	CLN	10/16/2023	12/10/2023	6
0189759	Green, Amy		Department Chair			4	\$ 4,752.00		OVL	9/5/2023	1/12/2024	
				15		4	\$ 4,752.00					
0000805	Halmon, Jamie	PEC-171-NR	Physical Fitness	2				1	LAB	8/21/2023	12/15/2023	18
0000805	Halmon, Jamie	PEH-101-NR	PERS-COMM HEALTH	3				3	LEC	8/21/2023	12/15/2023	24

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0000805	Halmon, Jamie	PEH-101-NR1	PERS-COMM HEALTH	3				3	LEC	8/21/2023	12/15/2023	22
0000805	Halmon, Jamie	PEH-102-1D	First Aid	2				2	LEC	8/21/2023	12/11/2023	25
0000805	Halmon, Jamie	PEH-102-2E	First Aid	2				2	LEC	8/21/2023	12/13/2023	25
0000805	Halmon, Jamie	PEH-103-1C	Nutrition	3				3	LEC	8/22/2023	12/12/2023	26
0000805	Halmon, Jamie	PEH-103-NR	Nutrition		3		\$ 3,564.00	3	LEC	8/21/2023	12/15/2023	23
0000805	Halmon, Jamie	PEH-103-NR1	Nutrition		3		\$ 3,564.00	3	LEC	9/5/2023	12/15/2023	24
				15	6		\$ 7,128.00					
0165694	Helmus, Sara	CSS-100-2C	College Study Seminar	3				3	LEC	8/22/2023	12/12/2023	31
0165694	Helmus, Sara	CHM-100-1B	Fundamentals of Chemistry	3				4	LAB	8/21/2023	12/11/2023	26
0165694	Helmus, Sara	CHM-100-1B	Fundamentals of Chemistry	3				4	LEC	8/21/2023	12/11/2023	26
0165694	Helmus, Sara	CHM-105-2E	General Chemistry I	3				5	LAB	8/21/2023	12/13/2023	23
0165694	Helmus, Sara	CHM-105-2E	General Chemistry I	3	1		\$ 1,188.00	5	LEC	8/21/2023	12/13/2023	23
0165694	Helmus, Sara		Lab Prep		2		\$ 2,376.00		OVL	9/5/2023	1/12/2024	
				15	3		\$ 3,564.00					
0193606	Hernandez, Francisco	NUR-107-A1	Foundations of Nursing Prac I	0.83				4	LEC	8/21/2023	10/11/2023	6
0193606	Hernandez, Francisco	NUR-107-A2	Foundations of Nursing Prac I	0.83				4	LEC	8/21/2023	10/11/2023	6
0193606	Hernandez, Francisco	NUR-107-A3	Foundations of Nursing Prac I	0.84				4	LEC	8/21/2023	10/11/2023	5
0193606	Hernandez, Francisco	NUR-107-B1	Foundations of Nursing Prac I	1.25				4	LEC	8/21/2023	10/11/2023	6
0193606	Hernandez, Francisco	NUR-107-B2	Foundations of Nursing Prac I	0.25	1		\$ 1,140.00	4	LEC	8/21/2023	10/11/2023	5
0193606	Hernandez, Francisco	NUR-107-B3	Foundations of Nursing Prac I	3				4	LAB	8/21/2023	10/11/2023	
0193606	Hernandez, Francisco	NUR-108-A1	Foundations of Nursing Prac II	0.83				5	LEC	10/16/2023	12/11/2023	6
0193606	Hernandez, Francisco	NUR-108-A2	Foundations of Nursing Prac II	0.83				5	LEC	10/16/2023	12/11/2023	6
0193606	Hernandez, Francisco	NUR-108-A3	Foundations of Nursing Prac II	0.84				5	LEC	10/16/2023	12/11/2023	5
0193606	Hernandez, Francisco	NUR-108-B1	Foundations of Nursing Prac II	0.83				5	LEC	10/16/2023	12/11/2023	6
0193606	Hernandez, Francisco	NUR-108-B2	Foundations of Nursing Prac II	0.83				5	LEC	10/16/2023	12/11/2023	5
0193606	Hernandez, Francisco	NUR-108-B3	Foundations of Nursing Prac II	0.84				5	LEC	10/16/2023	12/11/2023	5
0193606	Hernandez, Francisco	NUR-108-B3	Foundations of Nursing Prac II	3				5	LAB	10/16/2023	12/10/2023	5
0193606	Hernandez, Francisco	NUR-202-B2	Mental Health Nursing		3		\$ 3,420.00	4	CLN	10/20/2023	12/8/2023	6
0193606	Hernandez, Francisco		Lead Instructor NUR 107		0.80		\$ 912.00		OVL	9/5/2023	1/12/2024	
0193606	Hernandez, Francisco		Lead Instructor NUR 108		0.85		\$ 969.00		OVL	9/5/2023	1/12/2024	
				15	5.65		\$ 6,441.00					
0159384	Herrmann, Julianne	NUR-108-A1	Foundations of Nursing Prac I	3				5	CLN	10/16/2023	12/10/2023	5
0159384	Herrmann, Julianne	NUR-219-A1	Nursing Care of Adults II	1				5	LEC	8/22/2023	10/12/2023	5
0159384	Herrmann, Julianne	NUR-219-A1	Nursing Care of Adults II	4.5				5	CLN	8/23/2023	10/11/2023	5
0159384	Herrmann, Julianne	NUR-219-A2	Nursing Care of Adults II	1				5	LEC	8/21/2023	10/12/2023	5
0159384	Herrmann, Julianne	NUR-219-A3	Nursing Care of Adults II	1	0.50		\$ 594.00	5	LEC	8/22/2023	10/12/2023	6
0159384	Herrmann, Julianne	NUR-219-B1	Nursing Care of Adults II	4.5				5	CLN	8/26/2023	10/15/2023	
0159384	Herrmann, Julianne		NUR Lead Instructor		0.85		\$ 1,009.80		OVL	9/5/2023	1/12/2024	
				15	1.35		\$ 1,603.80					
0002912	Imburgia, Joseph	PSY-101-2C	Intro to Psychology	3				3	LEC	8/22/2023	12/14/2023	33
0002912	Imburgia, Joseph	PSY-101-5B	Intro to Psychology	3				3	LEC	8/21/2023	12/13/2023	31
0002912	Imburgia, Joseph	PSY-101-8F	Intro to Psychology	3				3	LEC	8/22/2023	12/14/2023	32
0002912	Imburgia, Joseph	PSY-202-1E	Abnormal Psychology	3				3	LEC	8/22/2023	12/12/2023	31

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Faculty ID	Person Full Name	Section Name	Section Title	ECH	Overload Classes	Additional Overload	Assignment Paid Amount	Credits	Assignment Instructional Method	Section Start Date	Section End Date	Enrollment
0002912	Imburgia, Joseph	PSY-210-1E	Child Growth & Development	3				3	LEC	8/21/2023	12/11/2023	28
0002912	Imburgia, Joseph	PSY-215-4H	Life Span: Survey of Human Dev		3		\$ 3,723.00	3	LEC	8/21/2023	12/13/2023	29
				15	3		\$ 3,723.00					
0060105	Jonas, David	HVA-101-11	Basic Refrigeration	2				3	LEC	8/22/2023	12/12/2023	16
0060105	Jonas, David	HVA-101-11	Basic Refrigeration	2				3	LAB	8/21/2023	12/11/2023	16
0060105	Jonas, David	HVA-102-11	Basic Heating & A/C	2				3	LEC	8/21/2023	12/11/2023	16
0060105	Jonas, David	HVA-102-11	Basic Heating & A/C	2				3	LAB	8/22/2023	12/12/2023	16
0060105	Jonas, David	HVA-105-11	Basic HVAC/R Controls	2				3	LEC	8/24/2023	12/14/2023	17
0060105	Jonas, David	HVA-105-11	Basic HVAC/R Controls	2				3	LAB	8/24/2023	12/14/2023	17
0060105	Jonas, David	HVA-110-11	Electricity for HVAC/R		2		\$ 2,280.00	3	LEC	8/23/2023	12/13/2023	14
0060105	Jonas, David	HVA-110-11	Electricity for HVAC/R		2		\$ 2,280.00	3	LAB	8/23/2023	12/13/2023	14
0060105	Jonas, David	HVA-202-11	Heat Load Calc & Syst Design	3				3	LEC	8/25/2023	12/15/2023	15
0060105	Jonas, David		Program Chair			2	\$ 2,280.00		OVL	9/5/2023	1/12/2024	
				15	4	2	\$ 6,840.00					
0000870	Kasprowicz, Michael	ANT-101-1J	Intro to Anthropology	3				3	LEC	8/24/2023	12/14/2023	13
0000870	Kasprowicz, Michael	ANT-102-1F	Intro to Cul Anthropology	3				3	LEC	8/21/2023	12/13/2023	22
0000870	Kasprowicz, Michael	HIS-103-1D	Early Western Civilization	3				3	LEC	8/21/2023	12/11/2023	31
0000870	Kasprowicz, Michael	HIS-104-1E	Modern Western Civilization	3				3	LEC	8/21/2023	12/11/2023	26
0000870	Kasprowicz, Michael	HIS-106-22	American History From 1865		3		\$ 3,723.00	3	LEC	8/31/2023	12/14/2023	17
0000870	Kasprowicz, Michael	PHI-126-1C	Introduction to Ethics	3				3	LEC	8/21/2023	12/13/2023	32
				15	3		\$ 3,723.00					
0003157	Kelikian, Toula	NUR-108-A2	Foundations of Nursing Prac II	3				4	LAB	10/16/2023	12/11/2023	5
0003157	Kelikian, Toula	NUR-108-B2	Foundations of Nursing Prac II	3				4	LAB	10/16/2023	12/11/2023	5
0003157	Kelikian, Toula	NUR-202-A1	Mental Health Nursing	1				4	LEC	10/16/2023	12/7/2023	5
0003157	Kelikian, Toula	NUR-202-A2	Mental Health Nursing	1				4	LAB	10/16/2023	12/7/2023	6
0003157	Kelikian, Toula	NUR-202-A3	Mental Health Nursing	1				5	LAB	10/16/2023	12/10/2023	6
0003157	Kelikian, Toula	NUR-202-B1	Mental Health Nursing	1				4	LEC	10/16/2023	12/7/2023	6
0003157	Kelikian, Toula	NUR-202-B2	Mental Health Nursing	1				4	LEC	10/16/2023	12/7/2023	6
0003157	Kelikian, Toula	NUR-202-B3	Mental Health Nursing	1				4	LEC	10/16/2023	12/8/2023	6
0003157	Kelikian, Toula	NUR-202-B3	Mental Health Nursing	3				4	CLN	10/16/2023	12/8/2023	6
0003157	Kelikian, Toula		NUR Lead Instructor		0.80		\$ 992.80		OVL	9/5/2023	1/12/2024	
				15	0.80		\$ 992.80					
0000833	Litwicki, Mark	ENG-088-CR5	Basic Composition	3				3	LEC	8/29/2023	12/14/2023	10
0000833	Litwicki, Mark	ENG-101-CR5	Rhetoric I	3				3	LEC	8/29/2023	12/12/2023	10
0000833	Litwicki, Mark	ENG-101-SA5	Rhetoric I	0				3	LEC	8/29/2023	12/12/2023	14
0000833	Litwicki, Mark	ENG-102-NR1	Rhetoric II	3				3	LEC	8/21/2023	12/15/2023	23
0000833	Litwicki, Mark	ENG-102-NR2	Rhetoric II	3				3	LEC	8/21/2023	12/15/2023	23
0000833	Litwicki, Mark	HUM-154-1G	Latin American Culture		3		\$ 3,723.00	3	LEC	8/28/2023	12/13/2023	32
0000833	Litwicki, Mark		Special Project			3	\$ 3,723.00		OVL	9/5/2023	1/12/2024	
				12	3	3	\$ 7,446.00					
0215115	Loudon, Nicholas	PHS-101-1E	Astronomy	3				3	LEC	8/21/2023	12/13/2023	30
0215115	Loudon, Nicholas	PHS-101-3E	Astronomy	3				3	LEC	8/22/2023	12/12/2023	26
0215115	Loudon, Nicholas	PHY-100-1H	Fundamentals of Physics	3				3	LAB	8/21/2023	12/11/2023	19

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0215115	Loudon, Nicholas	PHY-100-1H	Fundamentals of Physics	2				3	LEC	8/21/2023	12/11/2023	19
0215115	Loudon, Nicholas	PHY-100-2G	Fundamentals of Physics	3				3	LAB	8/22/2023	12/12/2023	22
0215115	Loudon, Nicholas	PHY-100-2G	Fundamentals of Physics	1	1		\$ 1,140.00	3	LEC	8/22/2023	12/12/2023	22
				15	1		\$ 1,140.00					
0162050	Markussen, Prairie	ENG-086-3E	Reading & Writing III	3				3	LEC	8/21/2023	12/13/2023	25
0162050	Markussen, Prairie	ENG-088-NR1	Basic Composition		3		\$ 3,420.00	3	LEC	8/21/2023	12/15/2023	21
0162050	Markussen, Prairie	ENG-088-CR3	Basic Composition	3				3	LEC	8/21/2023	12/15/2023	11
0162050	Markussen, Prairie	ENG-101-CR3	Rhetoric I	3				3	LEC	8/21/2023	12/13/2023	11
0162050	Markussen, Prairie	ENG-101-SA3	Rhetoric I	0				3	X-listed	8/21/2023	12/13/2023	14
0162050	Markussen, Prairie	ENG-101-NR2	Rhetoric I	3				3	LEC	8/21/2023	12/15/2023	22
0162050	Markussen, Prairie	ENG-101-NR3	Rhetoric I		3		\$ 3,420.00	3	LEC	8/28/2023	12/15/2023	26
				12	6		\$ 6,840.00					
0183993	Martino, Shannon	ART-120-1J	Art Appreciation	3				3	LEC	8/22/2023	12/12/2023	24
0183993	Martino, Shannon	ART-125-1G	Art History World Survey I:pre	3				3	LEC	8/21/2023	12/13/2023	24
0183993	Martino, Shannon	ART-126-1F	Art History World Survey II 15	3				3	LEC	8/29/2023	12/12/2023	11
0183993	Martino, Shannon	HUM-154-2H	Latin American Culture	3				3	LEC	8/22/2023	12/14/2023	32
0183993	Martino, Shannon	HUM-154-NR	Latin American Culture	3				3	LEC	8/21/2023	12/15/2023	32
				15								
0002467	Montgomery, Jered	HUM-150-1E	Humanities Through the Arts	3				3	LEC	8/21/2023	12/13/2023	27
0002467	Montgomery, Jered	HUM-150-2G	Humanities Through the Arts	3				3	LEC	8/21/2023	12/13/2023	33
0002467	Montgomery, Jered	HUM-150-NR1	Humanities Through the Arts	3				3	LEC	9/5/2023	12/15/2023	37
0002467	Montgomery, Jered	MUS-100-62	Music Appreciation		3		\$ 3,261.00	3	LEC	9/13/2023	12/13/2023	25
0002467	Montgomery, Jered	MUS-100-NR2	Music Appreciation	3				3	LEC	8/21/2023	12/15/2023	28
0002467	Montgomery, Jered	MUS-108-NR	World Music Survey	3				3	LEC	8/21/2023	12/15/2023	25
0002467	Montgomery, Jered	MUS-108-NR1	World Music Survey		3		\$ 3,261.00	3	LEC	9/5/2023	12/15/2023	26
0002467	Montgomery, Jered	MUS-142-1R	Private Applied Brass Music Ma	0				2	LEC	8/25/2023	12/15/2023	1
0002467	Montgomery, Jered	MUS-143-1R	Private Applied Brass Non-Majo	0				1	LEC	8/25/2023	12/15/2023	1
0002467	Montgomery, Jered		Special Project			4	\$ 4,348.00		OVL	9/5/2023	1/12/2024	
				15	6	4	\$ 10,870.00					
0192112	Mulvey, Irene	NUR-105-H1	Basic Nursing Assistant Traini	2.50				7	LAB	8/15/2023	12/14/2023	8
0192112	Mulvey, Irene	NUR-105-H1	Basic Nursing Assistant Traini	5				7	LEC	8/15/2023	12/14/2023	8
0192112	Mulvey, Irene	NUR-105-EC1	Basic Nursing Assistant Traini	5				7	LEC	8/15/2023	12/12/2023	9
0192112	Mulvey, Irene	NUR-202-A2	Mental Health Nursing		3		\$ 3,564.00	4	CLN	10/18/2023	12/6/2023	5
0192112	Mulvey, Irene	NUR-202-A3	Mental Health Nursing		3		\$ 3,564.00	4	CLN	10/18/2023	12/6/2023	6
0192112	Mulvey, Irene		Program Chair	2.50		0.50	\$ 594.00		OVL	9/5/2023	12/15/2023	
				15	6.00	0.50	\$ 7,722.00					
0000747	Paez, Elizabeth	MAT-097-CR1	Intermediate Algebra Support		3		\$ 3,564.00	3	LEC	8/21/2023	12/12/2023	18
0000747	Paez, Elizabeth	MAT-097-CR2	Intermediate Algebra Support	3				3	LEC	8/21/2023	12/12/2023	21
0000747	Paez, Elizabeth	MAT-105-3G	College Algebra	4				4	LEC	9/5/2023	12/13/2023	21
0000747	Paez, Elizabeth	MAT-105-6B	College Algebra	4				4	LEC	8/21/2023	12/11/2023	29
0000747	Paez, Elizabeth	MAT-105-CR1	College Algebra		4		\$ 4,752.00	4	LEC	8/21/2023	12/11/2023	18
0000747	Paez, Elizabeth	MAT-105-CR2	College Algebra	4				4	LEC	8/21/2023	12/11/2023	21

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Faculty ID	Person Full Name	Section Name	Section Title	ECH	Overload Classes	Additional Overload	Assignment Paid Amount	Credits	Assignment Instructional Method	Section Start Date	Section End Date	Enrollment
				15	7		\$ 8,316.00					
0002913	Pearson, Dennis	BIO-152-1C	Anatomy & Physiology (therapie	3				5	LAB	8/21/2023	12/13/2023	17
0002913	Pearson, Dennis	BIO-152-1C	Anatomy & Physiology (therapie	4				5	LEC	8/21/2023	12/13/2023	17
0002913	Pearson, Dennis	BIO-204-1B	Anatomy & Physiology II	3				4	LEC	8/22/2023	12/14/2023	22
0002913	Pearson, Dennis	BIO-204-3F	Anatomy & Physiology II	3				4	LEC	8/22/2023	12/12/2023	22
0002913	Pearson, Dennis		Lab prep	2					OVL	9/5/2023	12/15/2023	
0002913	Pearson, Dennis		BIO Open Lab Instructor		9.35		\$ 11,107.80		OVL	9/5/2023	1/12/2024	
				15	9.35		\$ 11,107.80					
0000820	Pencheva, Tsonka	ECE-101-H1	Observ & Assessment / Children	3				3	LEC	8/21/2023	12/13/2023	7
0000820	Pencheva, Tsonka	ECE-105-1F	Health & Nutrition for Child	3				3	LEC	8/21/2023	12/11/2023	13
0000820	Pencheva, Tsonka	ECE-110-H1	Intro to Early Childhood Ed	3				3	LEC	8/21/2023	12/13/2023	11
0000820	Pencheva, Tsonka	ECE-115-1H	Family, School & Community	3				3	LEC	8/21/2023	12/11/2023	8
0000820	Pencheva, Tsonka	ECE-120-1D	Language Arts for Children	3				3	LEC	8/21/2023	12/11/2023	14
0000820	Pencheva, Tsonka	ECE-125-NR	The Exceptional Child		3		\$ 3,564.00	3	LEC	8/21/2023	12/15/2023	14
0000820	Pencheva, Tsonka		Special Project			12.87	\$ 15,289.56		OVL	9/5/2023	1/12/2024	
0000820	Pencheva, Tsonka		Program Chair			2	\$ 2,376.00		OVL	9/5/2023	1/12/2024	
				15	3	14.87	\$ 21,229.56					
0177526	Pierce, Tom	ENG-084-4C	Reading & Writing II	3				3	LEC	8/22/2023	12/12/2023	26
0177526	Pierce, Tom	ENG-088-5B	Basic Composition	3				3	LEC	8/22/2023	12/14/2023	9
0177526	Pierce, Tom	ENG-088-3E	Basic Composition	3				3	LEC	8/21/2023	12/13/2023	16
0177526	Pierce, Tom	ENG-088-CR1	Basic Composition		3		\$ 3,723.00	3	LEC	8/21/2023	12/11/2023	12
0177526	Pierce, Tom	ENG-101-6E	Rhetoric I	3				3	LEC	8/22/2023	12/12/2023	24
0177526	Pierce, Tom	ENG-101-CR1	Rhetoric I		3		\$ 3,723.00	3	LEC	8/21/2023	12/13/2023	12
0177526	Pierce, Tom	ENG-101-SA1	Rhetoric I	0				3	LEC	8/21/2023	12/13/2023	16
				12	6		\$ 7,446.00					
0194866	Ploszaj, Randi	ENG-088-CR2	Basic Composition	3				3	LEC	8/21/2023	12/11/2023	10
0194866	Ploszaj, Randi	ENG-101-CR2	Rhetoric I	3				3	LEC	8/21/2023	12/13/2023	10
0194866	Ploszaj, Randi	ENG-101-SA2	Rhetoric I	0				3	LEC	8/21/2023	12/13/2023	14
0194866	Ploszaj, Randi	ENG-101-H1	Rhetoric I	3				3	LEC	8/21/2023	12/11/2023	25
0194866	Ploszaj, Randi	ENG-101-LE	Rhetoric I	3				3	LEC	8/29/2023	12/12/2023	25
0194866	Ploszaj, Randi		Department Chair			4	\$ 4,560.00		OVL	9/5/2023	12/15/2023	
				12		4	\$ 4,560.00					
0160605	Primm, Rebecca	ART-111-1F	Sculpture I	6				3	LAB	8/22/2023	12/12/2023	3
0160605	Primm, Rebecca	ART-113-1F	Ceramics I	0				3	X-listed	8/22/2023	12/12/2023	10
0160605	Primm, Rebecca	ART-213-1F	Ceramics II	0				3	X-listed	8/22/2023	12/12/2023	3
0160605	Primm, Rebecca		Department Chair	4					OVL	9/5/2023	1/12/2024	
				10								
0195558	Pulaski, Andrew	LAW-101-EC	Intro to Law Enforcement		3		\$ 3,597.00	3	LEC	9/7/2023	12/14/2023	8
0195558	Pulaski, Andrew	LAW-202-1F	Juvenile Delinquency	3				3	LEC	8/22/2023	12/12/2023	12
0195558	Pulaski, Andrew	LAW-204-1L	Criminal Law	3				3	LEC	8/29/2023	12/14/2023	13
0195558	Pulaski, Andrew	LAW-205-1K	Criminal Law II	3				3	LEC	8/21/2023	12/13/2023	11

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0195558	Pulaski, Andrew	LAW-207-11	Court Procedures and Evidence	3				3	LEC	8/23/2023	12/13/2023	12
0195558	Pulaski, Andrew	PLS-101-11	Intro to Paralegal Studies		3		\$ 3,597.00	3	LEC	9/11/2023	12/11/2023	7
0195558	Pulaski, Andrew	PLS-210-11	Paralegal Internship	3				3	LEC	8/21/2023	12/15/2023	7
0195558	Pulaski, Andrew		Department Chair		4		\$ 4,964.00		OVL	9/5/2023	1/12/2024	
				15	10		\$ 12,158.00					
0215046	Riemer, Nathan	SOC-100-5C	Intro to Sociology	3				3	LEC	8/22/2023	12/12/2023	28
0215046	Riemer, Nathan	SOC-100-6E	Intro to Sociology	3				3	LEC	8/22/2023	12/12/2023	28
0215046	Riemer, Nathan	SOC-100-92	Intro to Sociology	3				3	LEC	8/23/2023	12/13/2023	25
0215046	Riemer, Nathan	SOC-100-NR	Intro to Sociology	3				3	LEC	8/21/2023	12/15/2023	25
0215046	Riemer, Nathan	SOC-100-NR1	Intro to Sociology		3		\$ 3,261.00	3	LEC	9/5/2023	12/15/2023	35
0215046	Riemer, Nathan	SOC-102-1H	Social Problems	3				3	LEC	8/22/2023	12/14/2023	30
				15	3		\$ 3,261.00					
0056628	Roman, Daniel	ART-101-1C	2-D Fundamentals		6		\$ 7,128.00	3	LAB	8/21/2023	12/13/2023	14
0056628	Roman, Daniel	ART-103-1F	Drawing I	6				3	LAB	8/21/2023	12/11/2023	9
0056628	Roman, Daniel	ART-104-1F	Drawing II	0				3	X-listed	8/21/2023	12/11/2023	4
0056628	Roman, Daniel	ART-105-1C	Painting I	6				3	LAB	8/22/2023	12/12/2023	9
0056628	Roman, Daniel	ART-205-1C	Painting II	0				3	X-listed	8/22/2023	12/12/2023	4
0056628	Roman, Daniel	ART-120-2F	Art Appreciation	3				3	LEC	8/21/2023	12/11/2023	14
				15	6		\$ 7,128.00					
0197705	Russo, Trisha	MAT-096-CR2	General Education Math Support		2		\$ 2,174.00	2	LEC	9/5/2023	12/14/2023	12
0197705	Russo, Trisha	MAT-097-CR4	Intermediate Algebra Support	3				3	LEC	8/21/2023	12/13/2023	14
0197705	Russo, Trisha	MAT-102-CR2	General Education Mathematics	4				4	LEC	9/5/2023	12/14/2023	12
0197705	Russo, Trisha	MAT-105-4K	College Algebra	4				4	LEC	8/22/2023	12/14/2023	13
0197705	Russo, Trisha	MAT-105-CR4	College Algebra	4				4	LEC	8/21/2023	12/13/2023	14
0197705	Russo, Trisha	MAT-110-NR	College Trig		3		\$ 3,261.00	3	LEC	8/21/2023	12/15/2023	27
0197705	Russo, Trisha		Special Projec MC Success Grant			1.50	\$ 1,630.50		OVL	9/5/2023	12/15/2023	
0197705	Russo, Trisha		Special Project			9	\$ 9,783.00		OVL	9/5/2023	12/15/2023	
				15	5	10.50	\$ 16,848.50					
0197693	Sanchez, Alejandro	CSS-100-H1	College Study Seminar	3				3	LEC	9/6/2023	12/11/2023	9
0197693	Sanchez, Alejandro	CSS-100-ST	College Study Seminar		3		\$ 3,261.00	3	LEC	8/21/2023	12/11/2023	25
0197693	Sanchez, Alejandro	MAT-097-CR3	Intermediate Algebra Support		3		\$ 3,261.00	3	LEC	8/21/2023	12/11/2023	10
0197693	Sanchez, Alejandro	MAT-105-1D	College Algebra	4				4	LEC	8/21/2023	12/13/2023	26
0197693	Sanchez, Alejandro	MAT-105-CR3	College Algebra	4				4	LEC	8/21/2023	12/13/2023	10
0197693	Sanchez, Alejandro	MAT-105-NR	College Algebra	4				4	LEC	8/21/2023	12/15/2023	31
0197693	Sanchez, Alejandro		Special Project MC Success Grant			1.50	\$ 1,630.50		OVL	9/5/2023	12/15/2023	
				15	6	1.50	\$ 8,152.50					
0000907	Sanchez, Luis	CAD-100-1B	Autocad Fundamentals	3				3	LAB	8/22/2023	12/12/2023	19
0000907	Sanchez, Luis	CAD-100-1B	Autocad Fundamentals	2				3	LEC	8/22/2023	12/12/2023	19
0000907	Sanchez, Luis	CAD-101-1D	Fundamentals of Drafting	3				3	LAB	8/22/2023	12/12/2023	17

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0000907	Sanchez, Luis	CAD-101-1D	Fundamentals of Drafting	2				3	LEC	8/22/2023	12/12/2023	17
0000907	Sanchez, Luis	CAD-102-1L	Descriptive Geometry	3				3	LAB	8/21/2023	12/11/2023	13
0000907	Sanchez, Luis	CAD-102-1L	Descriptive Geometry	2				3	LEC	8/21/2023	12/11/2023	13
0000907	Sanchez, Luis	CAD-205-15	Mechanical Design		3		\$ 3,564.00	3	LAB	8/21/2023	12/13/2023	14
0000907	Sanchez, Luis	CAD-205-15	Mechanical Design		2		\$ 2,376.00	3	LEC	8/21/2023	12/13/2023	14
0000907	Sanchez, Luis	EGR-110-1L	Engineering Graphics I	0				3	X-listed	8/21/2023	12/11/2023	5
0000907	Sanchez, Luis		Program Chair			2	\$ 2,376.00		OVL	9/5/2023	1/12/2024	
				15	5	2	\$ 8,316.00					
0002668	Sedaie, Behrooz	ECO-101-1C	Principles of Economics I	3				3	LEC	8/21/2023	12/13/2023	32
0002668	Sedaie, Behrooz	ECO-101-2E	Principles of Economics I	3				3	LEC	8/21/2023	12/13/2023	29
0002668	Sedaie, Behrooz	ECO-101-3F	Principles of Economics I	3				3	LEC	8/21/2023	12/11/2023	26
0002668	Sedaie, Behrooz	ECO-101-4E	Principles of Economics I	3				3	LEC	8/22/2023	12/12/2023	29
0002668	Sedaie, Behrooz	ECO-101-52	Principles of Economics I	3				3	LEC	8/22/2023	12/12/2023	13
0002668	Sedaie, Behrooz	ECO-102-1F	Principles of Economics II		3		\$ 3,723.00	3	LEC	8/22/2023	12/12/2023	18
				15	3		\$ 3,723.00					
0000731	Seo, Kymberly	BIO-100-NR	Introducing Biology	3				3	LEC	8/21/2023	12/15/2023	21
0000731	Seo, Kymberly	BIO-100-11	Introducing Biology	3				3	LEC	8/22/2023	12/14/2023	19
0000731	Seo, Kymberly		BIO Open Lab Instructor	9	7.20		\$ 8,935.20		OVL	9/5/2023	1/12/2024	
0000731	Seo, Kymberly		Lab prep		2		\$ 2,482.00		OVL	9/5/2023	1/12/2024	
				15	9.20		\$ 11,417.20					
0197678	Skurski, Katherine	NUR-107-A2	Foundations of Nursing Prac I	3				4	LAB	8/21/2023	10/11/2023	6
				3								
0003089	Sleeth, Bradley	GEL-101-1J	Physical Geology	4				4	LAB	8/21/2023	12/11/2023	14
0003089	Sleeth, Bradley	GEL-101-1J	Physical Geology	2				4	LEC	8/21/2023	12/11/2023	14
0003089	Sleeth, Bradley	GEL-101-2B	Physical Geology		2		\$ 2,280.00	4	LEC	8/22/2023	12/12/2023	30
0003089	Sleeth, Bradley	GEL-101-2B	Physical Geology		4		\$ 4,560.00		LAB	8/22/2023	12/12/2023	30
0003089	Sleeth, Bradley	PHS-101-4F	Astronomy	3				3	LEC	8/22/2023	12/12/2023	27
0003089	Sleeth, Bradley	PHS-101-NR	Astronomy	3				3	LEC	8/21/2023	12/15/2023	28
0003089	Sleeth, Bradley	PHS-101-NR1	Astronomy	3				3	LEC	9/18/2023	12/15/2023	28
0003089	Sleeth, Bradley		Special Project			5.38	\$ 6,133.20		OVL	9/11/2023	12/15/2023	
0003089	Sleeth, Bradley		Lab prep		2		\$ 2,280.00		OVL	9/5/2023	12/15/2023	
				15	8	5.38	\$ 15,253.20					
0000939	Sonnier, Celeste	ENG-101-3E	Rhetoric I	3				3	LEC	8/21/2023	12/13/2023	21
0000939	Sonnier, Celeste	ENG-101-4F	Rhetoric I	3				3	LEC	8/21/2023	12/11/2023	23
0000939	Sonnier, Celeste	ENG-102-4G	Rhetoric II	3				3	LEC	8/21/2023	12/13/2023	20
0000939	Sonnier, Celeste	ENG-102-NR4	Rhetoric II	3				3	LEC	8/28/2023	12/15/2023	24
0000939	Sonnier, Celeste		Specila Project - AAPC			2	\$ 2,376.00		OVL	9/5/2023	1/12/2024	
				12		2	\$ 2,376.00					
0000943	Spaniol, Scott	MAT-141-H1	Statistics	4				4	LEC	8/22/2023	12/12/2023	23
0000943	Spaniol, Scott	MAT-141-H2	Statistics	4				4	LEC	8/22/2023	12/14/2023	29
0000943	Spaniol, Scott	MAT-141-H3	Statistics	4				4	LEC	8/22/2023	12/12/2023	24
0000943	Spaniol, Scott	MAT-201-NR	Calculus I	3	2		\$ 2,482.00	5	LEC	8/21/2023	12/15/2023	26
0000943	Spaniol, Scott	MAT-201-NR1	Calculus I		5		\$ 6,205.00	5	LEC	8/21/2023	12/15/2023	12

2023 Fall Overall Overload Report

Faculty ID	Person Full Name	Section Name	Section Title	ECH	Overload Classes	Additional Overload	Assignment Paid Amount	Credits	Assignment Instructional Method	Section Start Date	Section End Date	Enrollment
0000943	Spaniol, Scott	MAT-203-NR	Calculus III		4		\$ 4,964.00	4	LEC	8/21/2023	12/15/2023	6
0000943	Spaniol, Scott		Department Chair			4	\$ 4,964.00		OVL	9/5/2023	1/12/2024	
				15	11	4	\$ 18,615.00					
0160304	Stanukinas, Melissa	BIO-102-2F	Introduction to Biology	3				4	LEC	8/21/2023	12/11/2023	24
0160304	Stanukinas, Melissa	BIO-102-3H	Introduction to Biology	3				4	LAB	8/21/2023	12/11/2023	22
0160304	Stanukinas, Melissa	BIO-110-H1	Biology: a Cellular Approach	2	1		\$ 1,140.00	5	LAB	8/21/2023	12/13/2023	20
0160304	Stanukinas, Melissa	BIO-110-H1	Biology: a Cellular Approach	4				5	LEC	8/21/2023	12/13/2023	20
0160304	Stanukinas, Melissa	BIO-110-H2	Biology: a Cellular Approach	3				5	LAB	8/21/2023	12/13/2023	20
0160304	Stanukinas, Melissa	BIO-110-H2	Biology: a Cellular Approach	0				5	LEC	8/21/2023	12/13/2023	20
0160304	Stanukinas, Melissa		Lab Prep		2		\$ 2,280.00		OVL	9/5/2023	1/12/2024	
				15	3		\$ 3,420.00					
0000761	Styer, Audrey	CPS-111-H2	Business Computer Systems	3				3	LAB	8/22/2023	12/12/2023	19
0000761	Styer, Audrey	CPS-111-H2	Business Computer Systems	2				3	LEC	8/22/2023	12/12/2023	19
0000761	Styer, Audrey	CPS-111-H3	Business Computer Systems	3				3	LAB	8/22/2023	12/12/2023	20
0000761	Styer, Audrey	CPS-111-H3	Business Computer Systems	2				3	LEC	8/22/2023	12/12/2023	20
0000761	Styer, Audrey	CPS-111-NR	Business Computer Systems	3				3	LAB	8/21/2023	12/15/2023	19
0000761	Styer, Audrey	CPS-111-NR	Business Computer Systems	2				3	LEC	8/21/2023	12/15/2023	19
0000761	Styer, Audrey	CPS-111-NR3	Business Computer Systems		3		\$ 3,723.00	3	LAB	10/16/2023	12/15/2023	23
0000761	Styer, Audrey	CPS-111-NR3	Business Computer Systems		2		\$ 2,482.00	3	LEC	10/16/2023	12/15/2023	23
				15	5		\$ 6,205.00					
0000897	Sykora, Donald	ATM-102-1C	Fuel Sys and Emission Controls	3				3	LAB	8/21/2023	12/13/2023	16
0000897	Sykora, Donald	ATM-102-1C	Fuel Sys and Emission Controls		2		\$ 2,376.00	3	LEC	8/21/2023	12/13/2023	16
0000897	Sykora, Donald	ATM-203-1C	Engine Performance	6				5	LAB	8/22/2023	12/12/2023	16
0000897	Sykora, Donald	ATM-203-1C	Engine Performance	3				5	LEC	8/22/2023	12/12/2023	16
0000897	Sykora, Donald	ATM-204-1G	Advanced Elec Syst & Accessori	3				3	LAB	8/21/2023	12/13/2023	10
0000897	Sykora, Donald	ATM-204-1G	Advanced Elec Syst & Accessori		2		\$ 2,376.00	3	LEC	8/21/2023	12/13/2023	10
0000897	Sykora, Donald		Program Chair			2	\$ 2,376.00		OVL	9/5/2023	1/12/2024	
0000897	Sykora, Donald		Special Project			1	\$ 1,188.00		OVL	9/5/2023	1/12/2024	
				15	4	3	\$ 8,316.00					
0005802	Thompson, Juhelia	CSS-100-1C	College Study Seminar	3				3	LEC	8/21/2023	12/13/2023	32
0005802	Thompson, Juhelia	PSY-101-1B	Intro to Psychology	3				3	LEC	8/28/2023	12/11/2023	32
0005802	Thompson, Juhelia	PSY-101-NR	Intro to Psychology	3				3	LEC	8/21/2023	12/15/2023	30
0005802	Thompson, Juhelia	PSY-101-NR1	Intro to Psychology		3		\$ 3,420.00	3	LEC	9/5/2023	12/15/2023	32
0005802	Thompson, Juhelia	PSY-215-6D	Life Span: Survey of Human Dev	3				3	LEC	8/28/2023	12/11/2023	22
0005802	Thompson, Juhelia	PSY-215-NR	Life Span: Survey of Human Dev	3				3	LEC	8/21/2023	12/15/2023	30
0005802	Thompson, Juhelia	PSY-215-NR1	Life Span: Survey of Human Dev		3		\$ 3,420.00	3	LEC	9/5/2023	12/15/2023	28
				15	6		\$ 6,840.00					

2023 Fall Overall Overload Report

Faculty ID	Person Full Name	Section Name	Section Title	ECH	Overload Classes	Additional Overload	Assignment Paid Amount	Credits	Assignment Instructional Method	Section Start Date	Section End Date	Enrollment
0194864	Tomchek, Ryan	MAT-096-CR1	General Education Math Support	2				2	LEC	8/21/2023	12/11/2023	18
0194864	Tomchek, Ryan	MAT-102-3E	General Education Mathematics	4				4	LEC	8/21/2023	12/13/2023	25
0194864	Tomchek, Ryan	MAT-102-CR1	General Education Mathematics	4				4	LEC	8/21/2023	12/13/2023	18
0194864	Tomchek, Ryan	MAT-141-NR1	Statistics	4				4	LEC	9/18/2023	12/15/2023	21
0194864	Tomchek, Ryan	MAT-203-EC	Calculus III	1	3		\$ 3,420.00	4	LEC	8/21/2023	12/11/2023	11
0194864	Tomchek, Ryan		Special Project			2	\$ 2,280.00		OVL	9/5/2023	1/12/2024	
				15	3	2	\$ 5,700.00					
0000868	Walley, Cynthia	BUS-253-1L	Successful Career & Life Stra	0				2	X-listed	8/21/2023	12/11/2023	2
0000868	Walley, Cynthia	CAD-253-1L	Successful Career & Life Stra	0				2	X-listed	8/21/2023	12/11/2023	3
0000868	Walley, Cynthia	CIS-253-1L	Successful Career & Life Strat	2				2	LEC	8/21/2023	12/11/2023	1
0000868	Walley, Cynthia	HVA-253-1L	Successful Career & Life Stra	0				2	X-listed	8/21/2023	12/11/2023	1
0000868	Walley, Cynthia	OMT-253-1L	Successful Career & Life Stra	0				2	X-listed	8/21/2023	12/11/2023	3
0000868	Walley, Cynthia	ATM-253-2D	Successful Career & Life Stra	0				2	X-listed	8/23/2023	12/13/2023	4
0000868	Walley, Cynthia	BUS-253-2D	Successful Career & Life Stra	0				2	X-listed	8/23/2023	12/13/2023	8
0000868	Walley, Cynthia	CAD-253-2D	Successful Career & Life Stra	0				2	X-listed	8/23/2023	12/13/2023	2
0000868	Walley, Cynthia	CIS-253-2D	Successful Career & Life Stra	2				2	LEC	8/23/2023	12/13/2023	7
0000868	Walley, Cynthia	HVA-253-2D	Successful Career & Life Stra	0				2	X-listed	8/23/2023	12/13/2023	1
0000868	Walley, Cynthia	OMT-253-2D	Successful Career & Life Stra	0				2	X-listed	8/23/2023	12/13/2023	1
0000868	Walley, Cynthia	CPS-101-NR	Informational Technology		2		\$ 2,376.00	2	LEC	8/21/2023	12/15/2023	15
0000868	Walley, Cynthia	CPS-111-NR1	Business Computer Systems	3				3	LAB	8/21/2023	12/15/2023	20
0000868	Walley, Cynthia	CPS-111-NR1	Business Computer Systems	2				3	LEC	8/21/2023	12/15/2023	20
0000868	Walley, Cynthia	CPS-111-H1	Business Computer Systems	3				3	LAB	8/21/2023	12/11/2023	21
0000868	Walley, Cynthia	CPS-111-H1	Business Computer Systems		2		\$ 2,376.00	3	LEC	8/21/2023	12/11/2023	21
0000868	Walley, Cynthia	CPS-122-NR	Multimedia Applications	3				3	LAB	8/21/2023	12/15/2023	8
0000868	Walley, Cynthia	CPS-122-NR	Multimedia Applications		2		\$ 2,376.00	3	LEC	8/21/2023	12/15/2023	8
0000868	Walley, Cynthia		Program Chair			2	\$ 2,376.00		OVL	9/5/2023	12/15/2023	
				15	6	2	\$ 9,504.00					
0000736	Wood, Robert	PSY-101-3D	Intro to Psychology	3				3	LEC	8/21/2023	12/11/2023	32
0000736	Wood, Robert	PSY-101-4G	Intro to Psychology	3				3	LEC	8/21/2023	12/13/2023	32
0000736	Wood, Robert	PSY-101-6C	Intro to Psychology	3				3	LEC	8/22/2023	12/12/2023	32
0000736	Wood, Robert	PSY-101-7E	Intro to Psychology	3				3	LEC	8/22/2023	12/12/2023	31
0000736	Wood, Robert	PSY-215-1F	Life Span: Survey of Human Dev	3				3	LEC	8/21/2023	12/11/2023	24
				15								
0200289	Young, Amanda	WEL-101-EC	Welding and Cutting Safety		1		\$ 1,140.00	1	LEC	9/5/2023	12/15/2023	7
0200289	Young, Amanda	WEL-101-NR	Welding and Cutting Safety	1				1	LEC	8/21/2023	12/15/2023	20
0200289	Young, Amanda	WEL-102-1K	Introduction to Welding Proce	4				3	LEC/LAB	8/21/2023	12/13/2023	13
0200289	Young, Amanda	WEL-111-1B	Basic Arc Welding/Cutting I	2	2		\$ 2,280.00	3	LEC/LAB	8/22/2023	10/12/2023	9
0200289	Young, Amanda	WEL-111-EC	Basic Arc Welding/Cutting I		2		\$ 2,280.00	3	LEC	9/5/2023	12/14/2023	7
0200289	Young, Amanda	WEL-111-EC	Basic Arc Welding/Cutting I		2		\$ 2,280.00	3	LAB	9/5/2023	12/14/2023	7
0200289	Young, Amanda	WEL-112-1B	Basic Arc Welding/Cutting II	4				3	LEC/LAB	10/24/2023	12/14/2023	9

2023 Fall Overall Overload Report

[illegible]

MORTON COLLEGE BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVE CHANGES IN CURRICULUM
AS SUBMITTED

RATIONALE: [Required by Board Policy 7.1 and Chapter 110, ACT 805, Section 2-12
of the Illinois Community College Act]

As a result of the curriculum committee review, we are recommending the approval of
the following:

- Changes to the course description of PHT 225

PROPOSED ACTION:

Board approval for 2023-2024 NJCAA Membership Dues.

RATIONALE:

This payment is required for Morton College to participate in the NJCAA.

COST ANALYSIS:

\$4,200.00

ATTACHMENT:

2023-2024 NJCAA Membership Dues Invoice



National Junior College Athletic Association INVOICE

8801 JM Keynes Drive
Suite 450
Charlotte, NC 28262
accountspayable@njcaa.org

Invoice Date: 07/26/2023 12:00:00 AM
Invoice ID: MEM-929
Payment Terms: Due Upon Receipt
Due Date: 8/25/2023 (\$500.00 late charge applied after 9/15/2023)
Payment Method: Check
Bill To: Morton College

Description: **2023-2024 NJCAA Membership Dues**

Qty	Description	Unit Price	Total Amount
1	2023-2024 NJCAA Membership Dues	\$3,200.00	\$3,200.00
	DII Baseball;DII Men's Basketball;DII Men's Cross Country;DII Men's Golf;DII Men's Soccer;DII Softball;DII Women's Cross Country;DII Women's Basketball;DII Women's Soccer;DII Women's Volleyball;Men's Wrestling (scholarship);Women's Wrestling (emerging) (scholarship)	Sport Fee \$50.00	\$600.00
1	Formstack Sign	\$400.00	\$400.00

Invoice Total \$4,200.00

Balance Due \$4,200.00

IMPORTANT NOTE: NJCAA Membership dues and Coaches Association dues CANNOT be combined, please remit separate checks for each invoice.

For check payments, remit to:

PROPOSED ACTION: For the board to approve Com Ed for Morton College's electricity delivery in the amount of \$165,000

RATIONALE: Electricity delivery

COST ANALYSIS: \$165,000.00

ATTACHMENT:

PROPOSED ACTION: For the board to approve NiCor Gas for Morton College's gas delivery in the amount of \$45,000.00

RATIONALE: Gas delivery

COST ANALYSIS: \$45,000.00

ATTACHMENT:

INVOICE

West Central Municipal Conference
2000 5th Ave., Bldg N
River Grove, IL 60171
(708) 453-9100

INVOICE NUMBER: 0010620-IN

INVOICE DATE: 8/28/2023

Morton College
3801 S Central Ave.
Cicero, IL 60804-4398

CUSTOMER NO. 0000362

CUSTOMER P.O.:

CONTACT: Stan Fields

TERMS: NET 30 DAYS

SALES CD	DESCRIPTION	QUANTITY	PRICE	AMOUNT
DUESAS	FY2023-2024 Assoc Membership	1.000	1,950.000	1,950.00

Net Invoice:	1,950.00
Freight:	0.00
Sales Tax:	0.00
Invoice Total:	1,950.00

LEAGUE FOR INNOVATION

INVOICE

Invoice Number	Invoice Description	Invoice Date	Invoice Due Date	Order Number	PO#		
580828	League for Innovation in the Community College - Alliance Membership 1,501-3,000 FTE (07/01/2023-06/30/2024)	06/19/2023	07/01/2023	458317			
Bill To: 1189723 Morton College 3801 S Central Ave Cicero, IL 60804-4300		Ship To: 1189723 Morton College 3801 S Central Ave Cicero, IL 60804-4300					
Payment Date	Transaction Date	Description	Quantity	Rate	Tax	Tax Rate	Amount
	06/19/2023	Alliance Member Level 2 (1501 - 3000)	1				855.00
Total Invoice:							855.00
Balance:							855.00

Make all checks payable in US Dollars to:
League for Innovation
2040 S Alma School Rd., Suite 1-500, Chandler, AZ 85286
If you have any questions concerning this invoice, contact:
Linda Back
back@league.org
480-705-8200 x233

FED TAX ID # 95-2577300
THANK YOU FOR YOUR SUPPORT!

August 30, 2023

Greetings!

As the 2023-2024 academic year begins, we're all still adjusting to the impact the pandemic had on our institutions and our lives while we meet new opportunities and challenges. At the League for Innovation in the Community College, we work to develop programming, partnerships, and services that help community college leaders and educators navigate today's challenges, find or create innovative approaches for meeting them, and better prepare for whatever issues tomorrow may bring. Read on for a few examples of programs and opportunities for our members, or visit www.league.org to view all member benefits.

League 365

- Webinars featuring thought leaders in education and other industries
- Virtual town halls and workshops focused on major community college issues
- New podcast series planned for 2023-2024, with DIA Higher Education Collaborators
- Members-only discounts or waivers for League 365 events with registration fees

Group Registration Event Discounts

- Members-only pricing for Innovations Conference and Learning Summit registration
- *Additional* 20% group discount when at least five participants from the same member institution are registered in a single transaction

League Online Course Sharing Consortium, powered by Acadeum

- Members-only access to sharing high-quality, credit-bearing online courses that help students stay on track to completion
- Learn more at <https://go.acadeum.com/league-for-innovation>

Advances in AI: Virtual Events co-hosted by Packback and the League

- Webinars, updates, and workshops on AI and its impact on teaching and learning
- Members-only virtual roundtable events for community college administrators

Leadership

- Innovations Conference Presidents Track and Vice Presidents Track for sitting leaders to examine major issues directly related to their roles in the institution
- Member pricing on Executive Leadership Institute for prospective or transitioning presidents

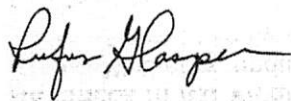
Recognition of Innovation and Excellence

- Innovation of the Year Awards and Excellence Awards
- Terry O'Banion Student Technology Awards
- Learn more at www.league.org/awards

Please find your college's renewal invoice enclosed, and renew by September 30, 2023, to receive a **10% discount** on membership dues. The 10% discount also applies to iStream, www.league.org/istream, the League's comprehensive online resource library. To pay by credit card, please contact Jeanne Jones, jones@league.org or 480.705.8200, ext. 234.

If you require any other assistance with renewal or have any membership questions, please contact Linda Back, back@league.org or 480.705.8200, ext. 233. We look forward to welcoming you to the 2023-2024 League Alliance!

Sincerely,



Rufus Glasper, Ph.D.
President and CEO
League for Innovation in the Community College

PROPOSED ACTION:

Board approval for NJCAA Men's Region IV Membership Dues and Sport Fees.

RATIONALE:

This payment is required by NJCAA Region IV in order for Morton College to participate in Region IV Playoffs.

COST ANALYSIS:

\$3,550.00

ATTACHMENT:

NJCAA Men's Region IV Invoice

Men's Region IV Entry Fees and Deadline Dates 2023 – 2024

Membership dues and sport fees are due by October 1st, 2023.

Any member college that does not submit their entry fee for a sport prior to the deadline will be unable to participate. In the event there is a delay in your check because of business procedures, written confirmation followed by the check will be considered an official entry.

Please make check payable to:

NJCAA Region IV, NFP –Men's Sports (*mail Entry Form with check*)

Address: NJCAA Region IV, Attn: Bradley Unger 7400 Burning Tree Dr. McHenry, IL 60050

Name of College:	Morton College		
College Address:	3801 S. Central Avenue		
	City:	Cicero	Zip: 60804
Athletic Director:	Jason Nichols	Phone#:	708-656-8000 ext 2370
		Cell#:	630-670-2933
		Email:	jason.nichols@morton.edu
Office Asst. Name:	Carla Fortuna	Phone#:	708-656-8000 ext 2371
		Email:	carla.fortuna@morton.edu

Name/Sport	Fee	Coach	Cell#	Email
Membership Dues <input checked="" type="checkbox"/>	\$650	*Annual Region IV dues of \$650 must be paid in addition to each sport fee.		
Baseball <input checked="" type="checkbox"/>	\$1,000	Chris Wido	630-373-9747	christopher.wido@morton.edu
Basketball <input checked="" type="checkbox"/>	\$600	Jon Rush	331-262-6198	jon.rush@morton.edu
Cross Country <input checked="" type="checkbox"/>	\$250	Miriam Andablo	708-556-1904	victoriaandablo1@gamil.com
Golf <input checked="" type="checkbox"/>	\$250	Kevin McManaman	815-901-3188	kevin.mcmanaman@morton.edu
Soccer <input checked="" type="checkbox"/>	\$300	Juan Franco	708-421-1006	mcfranco0110@yahoo.com
Tennis <input type="checkbox"/>	\$425			
Wrestling <input checked="" type="checkbox"/>	\$500	Chris Butz	630-461-4610	chris.butz@morton.edu
Total dues	\$ 3,550			

PROPOSED ACTION:

Board approval for NJCAA Women's Region IV Membership Dues and Sport Fees.

RATIONALE:

This payment is required by NJCAA Region IV in order for Morton College to participate in Region IV Playoffs.

COST ANALYSIS:

\$3,200.00

ATTACHMENT:

NJCAA Women's Region IV Invoice

Women's Region IV Entry Fees and Deadline Dates 2023 – 2024

Membership dues and sport fees are due by October 1st, 2023.

Any member college that does not submit their entry fee for a sport prior to the deadline will be unable to participate. In the event there is a delay in your check because of business procedures, written confirmation followed by the check will be considered an official entry.

Please make check payable to:

NJCAA Region IV, NFP – Women's Sports (*mail Entry Form with check*)

Address: NJCAA Region IV, Attn: Bradley Unger 7400 Burning Tree Dr. McHenry, IL 60050

Name of College:	Morton College		
College Address:	3801 S. Central Avenue		
	City:	Cicero	Zip: 60804
Athletic Director:	Jason Nichols	Phone#:	708-656-8000 ext 2370
		Cell#:	630-670-2933
		Email:	jason.nichols@morton.edu
Office Asst. Name:	Carla Fortuna	Phone#:	708-656-8000 ext 2371
		Email:	carla.fortuna@morton.edu

Name/Sport	Fee	Coach	Cell#	Email
Membership Dues <input checked="" type="checkbox"/>	\$650	*Annual Region IV dues of \$650 must be paid in addition to each sport fee.		
Basketball <input checked="" type="checkbox"/>	\$600	Jason Nichols	630-670-2933	jason.nichols@morton.edu
Cross Country <input checked="" type="checkbox"/>	\$350	Miriam Andablo	708-556-1904	victoriaandablo1@gmail.com
Softball <input checked="" type="checkbox"/>	\$450	James Goranson	847-489-9131	james.goranson@morton.edu
Golf <input checked="" type="checkbox"/>	\$250	Kevin McManaman	815-901-3188	kevin.mcmanaman@morton.edu
Soccer <input checked="" type="checkbox"/>	\$300	Dwayne Cruz	224-381-2832	dwayne.cruz@morton.edu
Tennis <input type="checkbox"/>	\$300			
Volleyball <input checked="" type="checkbox"/>	\$600	Steve Dowjotas	630-725-8447	steve.dowjotas@morton.edu
Total Dues	\$ 3,200			

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION:

That the Board approve the continuation of services between 5 Star Interpreting and Morton College

RATIONALE

The purpose of this request is to have Sign Language interpreters on campus for student with accommodations that have a need for an interpreter in the classroom.

COST ANALYSIS:

\$50,000 for the year FY 24

PROPOSED ACTION:

Approval of the Independent Contract Agreement between Morton College and Austin Mitchell as Athletic Complex/Maintenance Services Field Manager, effective September 1, 2023 to June 30, 2024.

RATIONALE:

To manage maintenance & grounds of the Athletic Baseball and Softball Fields.

COST ANALYSIS:

Athletic Complex/Maintenance Services: \$30,000.00

ATTACHMENT:

None

**MORTON COLLEGE
INDEPENDENT CONTRACTOR AGREEMENT**

This Agreement outlines the arrangement between 3OE SOLUTIONS, a registered company, hereafter referred to as 3OE, and Morton College, hereafter referred to as CLIENT. 3OE and CLIENT are the only parties to this Agreement. CLIENT desires to engage 3OE to provide support with ongoing projects as needed, including but not limited to:

1.) Continuing Title III grant work through year five; 2.) 100th year branding; 3.) Strategic planning leading up to launch in academic year 2024; 4.) Support of institutional campaigns and marketing efforts; 5.) Website theme redesigns; 6.) Institutional strategic marketing and communications plan; 7.) Other marketing components and assistance, as needed; and, 8.) Research and reporting for new initiatives and academic programs.

In consideration of the foregoing representations, CLIENT and 3OE have agreed upon the terms and conditions as stated in this Agreement as follows:

1. TERM OF THE AGREEMENT

The term of this Agreement shall commence on **10/1/23** and terminate **6/30/24**. Either party may terminate this Agreement on thirty (30) days' written notice. All provisions of this Agreement shall apply to all services and all periods of time in which 3OE renders services for or on behalf of CLIENT, regardless of the date on which the Agreement is actually executed.

2. INDEPENDENT CONTRACTOR STATUS

The express intention of the parties is that 3OE is an independent contractor and not an employee, agent, or partner of CLIENT. Nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employee and employer between 3OE and CLIENT or any employee or agent of 3OE. Both parties acknowledge the 3OE is not an employee for state or federal tax purposes.

3OE declares that 3OE is self-employed and engaged in the independent business of consulting.

3. LICENSING REQUIREMENTS

3OE declares that 3OE has complied with all federal, state, and local business permits and licensing requirements necessary to conduct business.

4. TAX RESPONSIBILITIES

3OE declares that 3OE has complied with all necessary federal, state, and local self-employment tax requirements and that 3OE shall file all of the necessary tax returns and pay all of the necessary self-employment taxes. CLIENT shall not assist with any federal or state income tax withholdings or make any tax contributions on behalf of 3OE.

5. INSURANCE

3OE declares that 3OE has obtained professional liability insurance for 3OE and that 3OE shall make all applicable premium payments, deductibles, and renewal payments for such insurance policies of 3OE. 3OE agrees to hold harmless and indemnify CLIENT for any and all claims arising out of any injury, disability, or death of 3OE. 3OE understands that CLIENT shall not obtain or pay for any insurance on behalf of 3OE.

6. PERFORMANCE OF SERVICES

3OE shall work on selected projects designated by Morton College and related to the Morton College.

3OE shall be supervised by the Morton College Administration and work in collaboration with:

- Senior Staff;

3OE reserves the sole right to control or direct the manner in which services are to be performed.

3OE shall retain the right to perform similar services for other entities during the term of this Agreement but agrees to use its best efforts to perform the consulting services for Morton College.

3OE reserves the right to refuse to perform services outside the scope of this Agreement.

Subject to the foregoing, CLIENT reserves the right to inspect, stop work, prescribe alterations, and generally to supervise the work to ensure its conformity with that specified in this Agreement.

7. TIME AND LOCATION OF WORK

3OE shall perform the services required by this Agreement at any place or location and at any time as 3OE deems necessary and appropriate, but to include routine on site consultation with college staff.

8. TERMS OF PAYMENT

Client agrees to compensate 3OE **\$45,000** (\$38,997 of which will be paid through Title III MC-Success grant for continuing support of Grant Year 5) in equal installments of \$5000 per month for the duration of the term.

9. PAYROLL AND EMPLOYMENT TAXES

No payroll or employment taxes of any kind shall be withheld or paid by CLIENT on behalf of 3OE, including without limitation, FICA, FUTA, federal personal income tax, state personal income tax, state disability insurance tax, workers' compensation, and state unemployment tax. CLIENT's understanding is that 3OE is taking care of all of these items.

10. EXPENSES

3OE shall be responsible for all costs and expenses incidental to the performance of services for CLIENT, including without limitation, any costs of travel and related expenses, fees, fines, licenses, or taxes required of or imposed against 3OE and all other of 3OE costs of doing business. CLIENT shall not be responsible for expenses incurred by 3OE in performing services for CLIENT.

11. INDEMNIFICATION

To the extent permitted by law, 3OE will indemnify protect, defend and hold the College, its trustees, individually and collectively and its affiliates, officers, agents and employees (the "Indemnified Parties") free and harmless for any and all liabilities, claims, demands, actions, costs, suits or matters arising out of or related to the performance of the work under this Agreement, whether based upon or claimed to be based upon statutory, contractual, tort or other liability of any indemnity hereunder, provided that no party shall be indemnified for claims arising from such party's own negligence. The provisions of this Article shall not be construed to require 3OE to indemnify any party for or against such party's own negligence. The obligations of 3OE pursuant to this Article are not to be construed to negate or reduce any other right or obligation of indemnification which would otherwise exist as to any party or person described in this Article. 3OE obligation to indemnify the CLIENT shall survive the termination of this Agreement.

12. CONFIDENTIALITY

So long as this Agreement remains in effect, 3OE may have access to and become acquainted with various trade secrets, consisting of management, financial, and operational materials, and methods and processes, and compilations of information, and records and specifications of the CLIENT, which are owned by the CLIENT and which are regularly used in the operation of the CLIENT's business. 3OE acknowledges such information is secret and confidential (except as prohibited by law) and that the CLIENT disclosed the same to 3OE so it could undertake the work per this Agreement. 3OE shall not disclose any such secrets, directly or indirectly, or use them in any other way either during the term of this Agreement or at any time thereafter, except as required in the course of its performance in accordance with Agreement or otherwise as required by law. The CLIENT acknowledges that 3OE may develop for itself, or for others, problem solving approaches, frameworks or other tools or information similar to the materials and processes developed in performing the work per this Agreement and any additional services it provides to the CLIENT, and nothing contained herein precludes 3OE from developing or disclosing such materials and information provided that the same do not contain or reflect confidential information belonging to the CLIENT.

All files, records, documents, drawings, specifications, equipment and similar items relating to business at the CLIENT, whether prepared by 3OE or those acting on behalf of 3OE, shall remain the property of the CLIENT. 3OE shall not be entitled to review any records protected by the Family Educational Rights and Privacy Act, except upon written approval by an officer of the CLIENT.

At any time upon the CLIENT's request and/or upon termination of the Agreement, 3OE shall immediately deliver to the CLIENT all personal property owned by, belonging to or concerning any part of the CLIENT's activities or concerning any part of 3OE activities relating to the Project (collectively, the "Property"). The Property is acknowledged by 3OE to be the CLIENT's property, which is only entrusted to 3OE on a temporary basis in its capacity as a provider of services to the CLIENT.

13. SUBSIDIARY OR AFFILIATE OF CONTRACTOR

By signing this contract, 3OE agrees that the work shall be in the name of 3OE. 3OE may not enter into a contract with the CLIENT in the name of any affiliate, subsidiary, parent, brother or

sister company or related entity of 3OE. 3OE may not subcontract the work of the agreement. Subcontracting will be deemed to be in substantial compliance with the contract and will be deemed to be non-responsive to the CLIENT's contractual terms.

3OE has no authority to contract with third parties. 3OE may recommend vendors to the Provost. In the event the CLIENT secures a vendor to provide professional service to the CLIENT and such costs are directly or indirectly passed on to the CLIENT for payment, the party providing the primary professional service shall not 'mark-up' the costs to the CLIENT and that the CLIENT shall only be responsible for any actual costs incurred and paid for by the contractor providing professional services directly to the CLIENT. 3OE must disclose all financial gains resulting from vendor contracts, or for service procured by third party vendors.

14. NOTICES

All notices and demands required hereunder shall be deemed given upon: (a) actual receipt if personally delivered and the sender received written confirmation of personal delivery; (b) receipt as indicated by the written or electronic verification of delivery when delivered by a reputable overnight delivery carrier; or (c) three (3) business days after the sender posts with the United States Post Office via registered or certified mail (return receipt requested) with postage prepaid and properly addressed as follows or to such other address as either party may specify in writing.

If to CLIENT: Dr. Keith D. McLaughlin
 Office of the President
 Morton College
 3801 S. Central Avenue
 Cicero, IL 60804

If to 3OE: Peter A. Castor
 3OE Solutions
 2226 Silver Ln.
 Willow Street, PA 17584

15. MISCELLANEOUS

A. Construction and Governing Law

Construction and interpretation of this Agreement shall at all times and in all respects be governed by the laws of the State of Illinois, without regard to its conflicts of laws principles. The parties acknowledge that they have had an opportunity to negotiate, review and revise this Agreement and have it reviewed by legal counsel, if desired. Further, the parties acknowledge that they have been given a reasonable time to consider and sign this Agreement and agree that this consideration period has been reasonable and adequate. Therefore, the normal rules of construction, to the extent that any ambiguities are to be resolved against the drafting party, shall not be employed in the interpretation of this Agreement.

B. Modification

No provision of this Agreement may be modified, waived or discharged unless such waiver, modification or discharge is agreed to in writing and signed by authorized representatives of

each party. No waiver by either party regarding any breach of a condition or provision of this Agreement shall be deemed a waiver of similar or dissimilar provisions or conditions of this Agreement. No agreement or representations, oral or otherwise, express or implied, with respect to the subject matter hereof have been made by either party which are not expressly set forth in this Agreement.

C. Headings

The headings used herein form no substantive part of this Agreement, are for the convenience of the parties only, and shall not be used to define, enlarge or limit any term of this Agreement.

D. Facsimile Transmission

A signature affixed to this Agreement and transmitted by facsimile shall have the same effect as an original signature

E. Non Assignment

This Agreement is personal in character and neither the CLIENT nor 3OE shall assign its respective interest in this Agreement without the prior written consent of the other. No assignment, even if consented to, shall in any way reduce or eliminate the liability of the assignee for obligations accrued prior to such assignment.

F. Partial Invalidity

Each provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law. If any provision of this Agreement or the application of such provision, to any extent, is found to be invalid or unenforceable, the remainder of this Agreement or the application of such provisions shall remain in full force and effect without impairment or invalidation.

17. ENTIRE AGREEMENT

This Agreement contains the entire Agreement between the parties to this Agreement with respect to the subject matter of this Agreement and supersedes all prior understandings, agreements, representations, and warranties, if any, with respect to such subject matter.

Executed on the date and year first above written, by:

3OE SOLUTIONS – INDEPENDENT CONT.:

MORTON COLLEGE — CLIENT:

Peter A. Castor Date
President

Keith D. McLaughlin, PhD Date
President

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD BE NOTIFIED OF OUT-OF-STATE TRAVEL TO THE AMERICAN ASSOCIATION FOR PARALEGAL EDUCATION CONFERENCE FOR ANDREW PULASKI, DEPARTMENT CHAIR OF LAW ENFORCEMENT AND PARALEGAL STUDIES.

RATIONALE

THIS IS THE NATIONAL PARALEGAL EDUCATION CONFERENCE. THE CONFERENCE HAS SEMINARS ON THE LATEST TECHNOLOGY FOR LEGAL RESEARCH, PARALEGAL CAREER INFORMATION, AND CURRICULUM DEVELOPMENT.

COST ANALYSIS:

\$2,311.94



College Business Leave Request

Request Submission Date: _____

Requestor Name: _____

Requestor Email: _____ Department: _____

Event Start Date: _____ Event End Date: _____ Leave Days Requested: _____

Event Name: _____

Event Purpose/Description:

Event Location: _____

Event Cost: _____ Event Cost Detail: _____

Brochure/Flyer/Description attached? Yes ☐ No ☐

Additional Information:



College Business Leave Request

For Approval Use Only:

Supervisor

Submission Received Date: _____

Approver Name: _____

Approver Title: _____

Approver Email: _____

Approver Decision: Yes ☐ No ☐ Good Standing: Yes ☐ No ☐ Budgeted: Yes ☐ No ☐

Approver Signature: Laurie Cashman Date: _____

Vice President/Provost

Submission Received Date: _____

Approver Name: _____

Approver Title: _____

Approver Email: _____

Approver Decision: Yes ☐ No ☐

Approver Signature: Keith M'Loughlin Date: 8/31/23

President

Submission Received Date: _____

Approver Name: Keith M'Loughlin

Approver Title: _____

Approver Email: _____

Approver Decision: Yes ☒ No ☐

Approver Signature: Keith M'Loughlin Date: 8/31/23

PROPOSED ACTION:

Board approval for Women's Basketball out of state travel to Phoenix, Arizona November 9, 2023 through November 13, 2023.

RATIONALE:

As required by the National Junior College Athletic Association (NJCAA) to allow our girls to compete against the players and teams in the Country. This trip also allows the girls exposure they need to be recruited by Division 1, 2, 3 and NAIA Schools after completing 2 years of Education at Morton College.

COST ANALYSIS:

*Hotel Rooms: \$2,500.00
Airline Flights: \$4,500.00
Vehicle Rentals: \$1,000.00
Meals: \$2,000.00*

Total: \$10,000.00

Fundraising: Each Athletic Team will be required to fundraise 50% of the total cost.

ATTACHMENT:

None

PROPOSED ACTION:

Board approval for Women's Softball at Morton College out of state travel to Canton, Michigan from October 7, 2023 through October 8, 2023.

RATIONALE:

As required by the National Junior College Athletic Association (NJCAA) to allow our women to compete against the players and teams in the Country. This trip also allows the women exposure they need to be recruited by Division 1, 2, 3 and NAIA Schools after completing 2 years of Education at Morton College.

COST ANALYSIS:

Lodging: \$1,100.00

Meals: \$ 600.00

Fuel: \$300.00

Tournament Fee: \$150.00

Total: \$ 2,150.00

ATTACHMENT:

None

MORTON COLLEGE BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

PROPOSED ACTION: THE BOARD APPROVES THE TRAVEL OF THE SPEECH AND DEBATE CLUB TO ST. LOUIS, MO, FOR A TOURNAMENT.

RATIONALE: WEBSTER UNIVERSITY WILL BE HOSTING A SPEECH AND DEBATE TOURNAMENT IN WHICH MORTON COLLEGE STUDENTS WILL COMPETE IN A VARIETY OF ACADEMICALLY RIGOROUS PUBLIC SPEAKING EVENTS.

COST ANALYSIS: \$2,000.00

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: That the board approve the out-of-state travel for Gina Torres, Career Services Coordinator to attend the Midwest Ace Annual Conference 11/8/23-11/10/21 in Milwaukee Wisconsin.

RATIONALE: The conference is an opportunity for Gina to connect and network with collegiate career services and employer recruiters/staffing professionals. Sharing best practices and knowledge. Sessions will include developing community internship programs, empowering students with disabilities for the application and interviewing process and much more.

COST ANALYSIS: Total Cost Estimate - \$903.12

ATTACHMENT: <https://mwace.memberclicks.net/conference-schedule>



College Business Leave Request

Request Submission Date: 8/25/23
Requestor Name: Gina Torres
Requestor Email: gina.torres@morton.edu Department: Career Service
Event Start Date: 11/8/23 Event End Date: 11/10/23 Leave Days Requested: 3
Event Name Midwest ACE Annual Conference

Event Purpose/Description:

REIMAGINING MIDWEST ACE TOGETHER WE RISE

The conference is an opportunity to connect and network with collegiate career services and employer recruiters/staffing professionals. Sharing best practices and knowledge. Sessions will include developing community internship programs, empowering students with disabilities for the application and interviewing process and many more.

Event Location:

Hilton Milwaukee City Center
509 W. Wisconsin Avenue
Milwaukee, WI 53203

Event Cost - Total: \$ 903.12

Event Costs - Detail:

Early Bird Registration \$549 with \$125 credit total = \$424.00

Conference Group Rate: \$149/night + tax total = \$344.19

Driving to conference mileage total = \$134.93

Cost will be taken from career placement meetings account.

Brochure/Flyer/Description attached? Yes ☒ No ☐

Additional Information:

<https://mwace.memberclicks.net/conference-schedule>



College Business Leave Request

For Approval Use Only:

Supervisor

Submission Received Date: 8/25/23

Approver Name: Michelle Herrera

Approver Title: Associate Dean of Academic Services

Approver Email: michelle.herrera@morton.edu

Approved: Yes: ☒ No: ☐

Approver Signature: Michelle Herrera

Vice President/Provost

Submission Received Date: 9/1/23

Approver Name: Marisol Velazquez

Approver Title: Associate Provost & VP of Student Services

Approver Email: Marisol.Velazquez@morton.edu

Approved: Yes: ☐ No: ☒

Approver Signature: Marisol Velazquez

President

Submission Received Date: : 9/7/23

Approver Name: Keith McLaughlin

Approver Title: President

Approver Email: Keith.McLaughlin@morton.edu

Approved: Yes: ☐ No: ☒

Approver Signature: Keith McLaughlin

PROPOSED ACTION:

THAT THE BOARD APPROVE BETH GILMARTIN, PTA FACULTY/PROGRAM CHAIR, TO ATTEND EDUCATIONAL LEADERSHIP CONFERENCE, PHILADELPHIA, PA, FROM OCTOBER 13-15TH, 2023.

RATIONALE:

(explanation of the conference purpose)

[Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 805, Section 3-26 of the *Illinois Compiled Statutes*]

COST ANALYSIS:

Conference Registration = \$400

Travel = \$408.95

Hotel Expense = \$572.60

Per Diem: \$276.50

Other = \$100

Total =\$1,758.05

ATTACHMENT:

**COLLEGE BUSINESS LEAVE REQUEST FORM
OUT OF STATE TRAVEL REQUEST FORM**

PROPOSED ACTION:

THAT THE BOARD BE NOTIFIED OF THE OUT OF STATE TRAVEL FOR ASHLEY FINKE, PTA FACULTY/ACCE, TO ATTEND EDUCATIONAL LEADERSHIP CONFERENCE, PHILADELPHIA, PA, FROM OCTOBER 13-15TH, 2023.

RATIONALE:

TO PROVIDE A PROFESSIONAL DEVELOPMENT OPPORTUNITY TO GAIN PEDAGOGY AND CONTEMPORARY EXPERTISE IN THE FEILD OF PHYSICAL THERAPY.

[Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 805, Section 3-26 of the *Illinois Compiled Statutes*]

COST ANALYSIS:

Conference Registration =

Travel =

Hotel Expense =

Per Diem:

Other =

Total = Around \$2,000 (Will have final prices)

ATTACHMENT:

**COLLEGE BUSINESS LEAVE REQUEST FORM
OUT OF STATE TRAVEL REQUEST FORM**

PROPOSED ACTION:

THAT THE BOARD BE NOTIFIED OF THE OUT OF STATE TRAVEL FOR CARA BONICK, DIRECTOR OF PTA, TO ATTEND EDUCATIONAL LEADERSHIP CONFERENCE, PHILADELPHIA, PA, FROM OCTOBER 13-15TH, 2023.

RATIONALE:

TO PROVIDE A PROFESSIONAL DEVELOPMENT OPPORTUNITY TO GAIN PEDAGOGY AND CONTEMPORARY EXPERTISE IN THE FEILD OF PHYSICAL THERAPY.

[Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 805, Section 3-26 of the *Illinois Compiled Statutes*]

COST ANALYSIS:

Conference Registration =

Travel =

Hotel Expense =

Per Diem=

Other =

Total = Around \$2,000 (Will have final prices)

ATTACHMENT:

**COLLEGE BUSINESS LEAVE REQUEST FORM
OUT OF STATE TRAVEL REQUEST FORM**

PROPOSED ACTION: Out of State Travel and Training for the International Association of Chiefs of Police Training Conference

RATIONALE: The Campus Police Department Chief of Police Thomas Hoffman is requesting approval of funds to attend the International Association of Chiefs of Police training Conference October 14-17, 2023, located in San Diego, CA. This is a yearly, four-day training conference and exposition specifically for chiefs of police. This will provide additional training, equipment showcasing, and networking with local chief, as well as various chiefs from across the country and internationally. I would be utilizing the day before and day after as travel days. The conference days are full 8-hour training days.

COST ANALYSIS: The total cost including the IACP association membership, conference, travel, lodging, and per diem is approximately \$3,761.05 (based on airfare search on 09/01/23).

ATTACHMENT: 2023 IACP conference cover letter and 2023 IACP conference schedule.



09/01/2023

This letter is to request approval to attend the International Association of Chiefs of Police 2023 Annual Conference and Exposition (IACP 2023), October 14-17, in San Diego, CA, USA. IACP 2023 is the largest and most impactful law enforcement event of the year with more than 16,000 public safety professionals in attendance to learn new techniques, advance their knowledge and careers, and equip their department for ongoing success.

IACP 2023 brings together an unmatched educational program spanning four days with renowned keynote speakers, networking events, and the largest collection of tactical equipment and technology solutions available for law enforcement. Past conferences covered topics including critical incident management, community police engagement, and case studies of high visibility events as well as officer safety and wellness.

This year's event will address these and other critical issues facing agencies and communities around the world. With more than 200 educational sessions, it is my goal to find solutions to the specific issues we face at home.

I will have the opportunity to learn global best practices, network with law enforcement leaders, and make valuable connections with companies showcasing the latest in law enforcement products and services.

When I return from the conference, I will share the new ideas, strategies, and techniques I learned to help our agency in the ever-changing policing environment.

I have provided a couple of documents for your review.

I am sure you will agree that my attendance at IACP 2023 is a valuable use of my time and will benefit the agency and our community. Thank you for your consideration.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Thomas Hoffman'. The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Thomas Hoffman

Chief of Police

IACP 2023 SCHEDULE AT-A-GLANCE

IACP 2023
OCTOBER 14-17 | SAN DIEGO, CA

IACP 2023 offers education and networking with access to experts in and around the criminal justice field as well as thousands of your fellow chiefs and future leaders. All events, meetings, and education workshops will take place at the San Diego Convention Center (SDCC), San Diego, California (Pacific Time), unless otherwise noted. Please check www.theIACPconference.org for the most up-to-date information.

All events, meetings, and education workshops will take place at the San Diego Convention Center (SDCC), San Diego, California (Pacific Time), unless otherwise noted.

THURSDAY, OCTOBER 12	
Exhibitor E-Badge Check-in Open	8:00 a.m. – 5:00 p.m.
Exhibitor Registration Open	1:00 p.m. – 5:00 p.m.
FRIDAY, OCTOBER 13	
Exhibitor Registration Open	7:30 a.m. – 6:00 p.m.
Committee/Section/Division Meetings	10:00 a.m. – 5:00 p.m.
Delegate Registration Open	1:00 p.m. – 6:00 p.m.
SATURDAY, OCTOBER 14	
Delegate and Exhibitor Registration Open	7:00 a.m. – 5:30 p.m.
Committee/Section/Division Meetings	8:00 a.m. – 5:00 p.m.
Education Workshops	8:00 a.m. – 5:00 p.m.
Opening Ceremony	10:00 a.m. – 11:30 a.m.
Exposition Hall Ribbon Cutting Ceremony	11:45 a.m. – 12:00 p.m.
Exposition Hall Open	12:00 p.m. – 5:00 p.m.
SUNDAY, OCTOBER 15	
Delegate and Exhibitor Registration Open	7:00 a.m. – 5:30 p.m.
Committee/Section/Division Meetings	8:00 a.m. – 5:00 p.m.
Education Workshops	8:00 a.m. – 3:00 p.m.
Exposition Hall Open	10:00 a.m. – 5:00 p.m.
Exposition Hall Networking Event	3:00 p.m. – 5:00 p.m.
MONDAY, OCTOBER 16	
Delegate and Exhibitor Registration Open	7:30 a.m. – 5:30 p.m.
Committee/Section/Division Meetings	8:00 a.m. – 5:00 p.m.
Education Workshops	8:00 a.m. – 3:00 p.m.
General Assembly	10:00 a.m. – 11:00 a.m.
Exposition Hall Open	10:00 a.m. – 4:00 p.m.
IACP's Chiefs Night	7:00 p.m. – 10:00 p.m.
TUESDAY, OCTOBER 17	
Delegate and Exhibitor Registration Open	7:30 a.m. – 3:30 p.m.
Committee/Section/Division Meetings	8:00 a.m. – 5:00 p.m.
Education Workshops	8:15 a.m. – 4:30 p.m.
Closing General Assembly	10:00 a.m. – 11:30 a.m.
Annual Banquet: Reception	6:00 p.m. – 6:45 p.m.
Annual Banquet: Dinner	7:00 p.m. – 9:30 p.m.

**Schedule is tentative and subject to change.*

For per diem purposes, meals are not provided at IACP functions unless a ticket is purchased for the Annual Banquet. This event includes dinner. IACP's Chiefs Night provides hearty hors d'oeuvres on Monday evening.

Register online at
theIACPconference.org



229 results found

Community-Police Engagement (37)



Critical Incident Management, Critical Incident Response, and Case Studies of High Visibility Events (15)



Intersection of Public Health and Public Safety and Vulnerable Populations (12)



Officer Safety and Wellness (41)



Organizational Culture and Leadership Development (32)



Recruitment, Hiring, Retention, and Training (22)



Technology and Innovations in Policing (37)



Use-of-Force (11)



Violent Crime, School Safety, and Narcotics (22)



MORTON COLLEGE BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

PROPOSED ACTION:

That The Board approve off-campus attendance of 10 students and 1 employee to Downtown Chicago, IL for the 2023 HACU Conference on October 28-30, 2023

Conference site: Hilton Chicago 720 S Michigan Ave

RATIONALE:

To provide a unique experience for students to attend a three-day career leadership & development networking symposium designed to build the career & leadership skills of undergraduate students. As participants, students will attend presentations, workshops, luncheons, and a town hall meeting as well as meet with conference exhibitors and recruiters.

COST ANALYSIS:

See attached budget sheet document.

ATTACHMENTS:

HACU 2023 Budget Proposal Excel document

HACU 37th Annual Conference | Oct 28-30, 2022

Target trip budget (Based on costs from previous year) \$14,284.00

Total cost of the trip \$6,924.00

You're over budget by \$0.00

Item	Description	Cost	Qty	Amount
Transportation	Rideshare (Estimate to/from Morton College and Conference Site)	\$74.00	6	\$444.00
Hotel - Students	N/A	\$0.00		\$0.00
Hotel - Advisors	N/A	\$0.00		\$0.00
Meals	Each attendee @ \$30 per day	\$30.00	11	\$330.00
Registration - Students	Conference registration & Parking included (student)	\$525.00	10	\$5,250.00
Registration - Advisors	Conference registration & Parking included(advisor)	\$900.00	1	\$900.00
Total				\$6,924.00

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: That the board approve the out-of-state travel for Michelle Herrera, Associate Dean of Academic Services & Efren Alonso, Student Success Coach to attend the National Academic Advising Association

RATIONALE: NACADA conference attendees are provided with innovative ideas for professional development and personal growth that assist with promoting student success through academic advising on their campus.

COST ANALYSIS: Total Cost Estimate - \$2900

ATTACHMENT: <https://nacada.ksu.edu/Events/Annual-Conference.aspx>



College Business Leave Request

Request Submission Date: 09/06/2023

Requestor Name: Michelle Herrera

Requestor Email: michelle.herrera@morton.edu Department: Academic Deans Office

Event Start Date: 10/3/2023 Event End Date: 10/7/2023 Leave Days Requested: 5

Event Name: NACADA Annual Conference

Event Purpose/Description:

The NACADA Annual Conference offers a broad range of presentations (theoretical, practical, and interactive) which focus on critical academic advising issues. Session formats include preconference workshops; concurrent and poster presentations; round table discussions; and exhibits.

Event Location: Orlando Florida

Event Cost: \$1709.40 Event Cost Detail: Conference \$500,
Hotel Stay \$1209.40 , Airfare - No cost I will use my own Southwest Points
Budget: 01-3020-30106-550100005 Advising : Meeting Expense

Brochure/Flyer/Description attached? Yes ☒ No ☐

Additional Information:



College Business Leave Request

For Approval Use Only:

Supervisor

Submission Received Date: 09/11/23

Approver Name: Marisol Velazquez

Approver Title: Associate Provost & VP of Student Services

Approver Email: marisol.velazquez@morton.edu

Approver Decision: Yes ☒ No ☐ Good Standing: Yes ☐ No ☐ Budgeted: Yes ☐ No ☐

Approver Signature:  Date: 9/11/23

Vice President/Provost


Submission Received Date: 09/11/23

Approver Name: Marisol Velazquez

Approver Title: Associate Provost & VP of Student Services

Approver Email: marisol.velazquez@morton.edu

Approver Decision: Yes ☒ No ☐

Approver Signature:  Date: 9/11/23

President

Submission Received Date: _____

Approver Name: Keith McLaughlin

Approver Title: President

Approver Email: Keith.McLaughlin@morton.edu

Approver Decision: Yes ☒ No ☐

Approver Signature:  Date: 9/11/23



College Business Leave Request

Request Submission Date: 9/7/2023
Requestor Name: Efren Alonso
Requestor Email: efren.alonso@morton.edu Department: Academic Advising
Event Start Date: 10/04/2023 Event End Date: 10/07/2023 Leave Days Requested: 4
Event Name: National Academic Advising Association Annual Conference

Event Purpose/Description:

The Global Community for Academic Advising provides its members with exemplary and innovative opportunities for professional development and personal growth. As a global community promoting student success through academic advising.

Event Location: Rosen Shingle Creek, 9939 Universal Boulevard, Orlando, FL. 32819

Event Cost: \$600.00 Event Cost Detail: \$350.00 (Flight) \$700.00 (Hotel)
\$150.00 (Transportation)

01-3020-30106-550100005 Advising : Meeting Expense

Brochure/Flyer/Description attached? Yes ☐ No ☒

Additional Information:

NACADA - Registration \$600.00



College Business Leave Request

For Approval Use Only:

Supervisor

Submission Received Date: 9/7/2023

Approver Name: Michelle Herrera

Approver Title: Associate Dean of Academic Services

Approver Email: michelle.herrera@morton.edu

Approver Decision: Yes ☒ No ☐ Good Standing: Yes ☒ No ☐ Budgeted: Yes ☒ No ☐

Approver Signature: Michelle Herrera Digitally signed by Michelle Herrera
Date: 2023.09.07 14:13:41 -05'00' Date: 9/7/2023

Vice President/Provost

Submission Received Date: 09/11/23

Approver Name: Marisol Velazquez

Approver Title: Associate Provost

Approver Email: Marisol.velazquez@morton.edu

Approver Decision: Yes ☐ No ☐

Approver Signature:  Date: 09/11/23

President

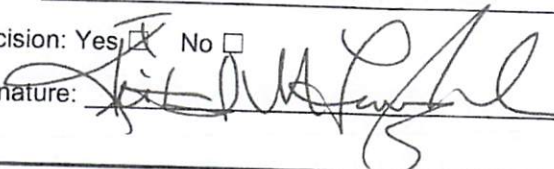
Submission Received Date: _____

Approver Name: Keith McLaughlin

Approver Title: President

Approver Email: Keith.McLaughlin@morton.edu

Approver Decision: Yes ☒ No ☐

Approver Signature:  Date: 9/11/23

PROPOSED ACTION:

THAT THE BOARD APPROVE WALGREENS AFFILIATION AGREEMENT FOR FLU VACCINATION FOR HEALTH SCIENCE DEPARTMENT FOR TUESDAY SEPTEMBER 26, 2023.

RATIONALE: The flu vaccination is a requirement for our Health Science students to attend clinical.

[Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 805, Section 3-26 of the *Illinois Compiled Statutes*]

COST ANALYSIS:

\$ 0.00

ATTACHMENT:

AFFILIATION AGREEMENT

PROPOSED ACTION:

THAT THE BOARD APPROVE THE RENEWAL OF THE CLINICAL AFFILIATION AGREEMENT WITH AHVA CARE OF STICKNEY FOR NURSING STUDENT CLINICALS

RATIONALE:

[Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 805, Section 3-26 of the *Illinois Compiled Statutes*]

COST ANALYSIS: NONE

ATTACHMENT: AFFILIATION AGREEMENT, RESOLUTION, PROPOSED ACTION

**A RESOLUTION APPROVING AND ADOPTING
AN AFFILIATION AGREEMENT
BETWEEN
MORTON COLLEGE
AND
AHVA CARE OF STCKNEY**

WHEREAS, Morton College, Community College District No. 527 (“Morton”) is a public agency of the State of Illinois; and

WHEREAS, Morton is created under the provisions of the laws of the State of Illinois and is now operating under the provisions of the Public Community College Act of the State of Illinois (110 ILCS 805/1-1 et seq.) (the “Act”), as supplemented and amended; and

WHEREAS, Morton’s Career Ladder Nursing Program (“Program”) has a clinical component; and

WHEREAS, each student enrolled in the Program must complete the clinical component in order to graduate from the Program; and

WHEREAS, Ahva Care of Stickney (“Ahva”) is an intermediate and skilled nursing facility located in Stickney, Illinois that is able to provide students a clinical setting to satisfy the clinical component of the Program; and

WHEREAS, Morton desires to enter into the affiliation agreement with Ahva to provide Morton students a clinical setting to satisfy the clinical component of the Program (and said Agreement is attached hereto as **Exhibit A** and is hereinafter referred to as the “Agreement”); and

WHEREAS, Ahva desires to enter into the Agreement with Morton to provide students with a clinical setting so they can satisfy the clinical component of the Program; and

WHEREAS, based on the foregoing, the Board of Trustees of Community College District No. 527 (the “Board”) has determined that it is in the best interests of Morton to enter

into the Agreement;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Community College District No. 527 that:

Section 1. Incorporation of Preambles.

The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true, and correct and do hereby incorporate them into this Resolution by reference.

Section 2. Purpose.

The purpose of this Resolution is to authorize the President or his designee to enter into the Agreement with Ahva, and to further authorize the President or his designee to take all steps necessary to carry out the terms of the Agreement and to ratify any steps taken to effectuate those goals.

Section 3. Authorization.

The Board hereby authorizes and directs the President or his designee to enter into and approve the Agreement in accordance with its terms, or any modification thereof, and to ratify any and all previous action taken to effectuate the intent of this Resolution. The Board authorizes and directs the President or his designee to execute the applicable Agreement, with such insertions, omissions and changes as shall be approved by the President and the Attorney, and the Board further authorizes the President or his designee to execute any and all additional documentation that may be necessary to carry out the intent of this Resolution. The President or his designee is hereby authorized and directed to execute the Agreement and any and all such other documents as may be necessary to carry out and effectuate the purpose of this Resolution.

Section 4. Headings.

The headings of the articles, sections, paragraphs, and sub-paragraphs of this Resolution

are inserted solely for the convenience of reference and form no substantive part of this Resolution nor should they be used in any interpretation or construction of any substantive provision of this Resolution.

Section 5. Severability.

The provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

Section 6. Superseder.

All code provisions, ordinances, resolutions, rules, and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

Section 7. Effective Date.

This Resolution shall be effective and in full force September 27, 2023.

Passed by a vote of ___ ayes and ___ nays at a Regular Meeting of the Board of Trustees held this 27th day of September 2023.

Chair, Board of Trustees
Illinois Community College District No. 527

Attest:

Secretary, Board of Trustees
Illinois Community College District No. 527

EXHIBIT A

[Affiliation Agreement]

Standard Clinical Affiliation Agreement

Nursing

(Revised) February 2022

This agreement is designed for use as a standardized form. Parties should call one another's attention to any specific changes made or proposed to be made to the template, to ensure an accurate, common understanding of their agreement.

**AFFILIATION AGREEMENT
BETWEEN
MORTON COLLEGE
AND
Ahva Care of Stickney**

THIS AFFILIATION AGREEMENT (the “**Agreement**”) is entered into this 1st day of, November 2023 by, and between Ahva Care of Stickney (“the **Facility**”) and Morton College (“the **School**”). (For convenience, the Facility and School are sometimes hereinafter referred to individually as a “**Party**”) and collectively as the “**Parties**”.)

WHEREAS, the School desires to utilize various Facility sites (**Exhibit A**) that may be available for the purpose of providing practical learning and clinical experiences (**Exhibit B** for a list of programs and **Exhibit C** for program-specific requirements) in connection with students of the School; and

WHEREAS, the Facility is a duly licensed and accredited medical facility established under the laws of the State of Illinois; and

WHEREAS, the Facility desires to enter into this cooperative educational agreement with the School for the purpose of providing practical learning and clinical experience for the program(s) set forth in **Exhibit B** in connection with students of the School.

NOW, THEREFORE, it is understood and agreed upon by the Parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. **Provision of foundational curriculum to students.** The School shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the School’s curriculum.

2. Student professional liability insurance.

(i) State Colleges and Universities

If the School is a state college or university, the School shall require students participating in the practicum to maintain and, the School shall provide proof to the Facility, of a personal student professional liability insurance policy of at least One Million Dollars (\$1,000,000.00) per occurrence or claim and Three Million Dollars (\$3,000,000.00) in the aggregate covering the acts of such student while participating in the program at the Facility.

(a) General Liability: Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party.

(b) Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

(c) Provided further, in the event required insurance coverage is not provided or is canceled, the Facility may terminate the placement of the student.

(ii) Other Colleges and Universities

Unless otherwise specified in **Exhibit C**, the School shall require students participating in the practicum to maintain, and the School shall provide proof to the Facility of, a personal student professional liability insurance policy of at least One Million Dollars (\$1,000,000.00) per occurrence or claim and Three Million Dollars (\$3,000,000.00) in the aggregate; and general liability coverage of at least One Million Dollars (\$1,000,000) per occurrence or claim and Two Million Dollars (\$2,000,000) in the aggregate covering the acts of such student while participating in the program. Such insurance coverage must be placed with an insurance carrier acceptable to the facility. Certificates of insurance evidencing coverage as specified above must be produced prior to student participation in the program. The School shall require students participating in the program to maintain comprehensive health insurance. In the event required insurance coverage is not provided or is canceled, the Facility may terminate the placement of the student.

3. Designation of liaison to Facility; communications relating to clinical placements.

The School will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The assignments to be undertaken by the students participating in the educational program will be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical, and by letter or telephone in other instances.

The School shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

4. Evidence of student certifications, vaccinations, etc. Where applicable, the School shall provide evidence that student has met all requirements of CPR certification, hepatitis B and influenza vaccinations, and OSHA compliance for prevention of transmission of blood borne pathogens and TB.

5. Criminal background check and drug screen compliance. Where applicable, a criminal background check and drug screen, as specified in **Exhibit C**, and as required by and acceptable to the Facility, are required of each placed student prior to participation in the clinical rotation. It is the School's responsibility to ensure that the background check and drug screening have been completed and that students with unacceptable results will not participate at sites where students with such results are forbidden by policy.

6. School notices to students. The School shall notify each student prior to his/her arrival at the Facility that he/she is required to:

- (a) Follow the administrative policies, standards, and practices of the Facility.
- (b) Obtain medical care at his/her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.
- (c) Provide his/her own transportation and living arrangements.
- (d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.

(e) Conform to the standards and practices established by the School while functioning at the Facility.

(f) Obtain prior written approval of the Facility and the School before publishing any material relating to the clinical learning experience.

(g) Meet the personal, ethical and professional standards required of employees of the Facility and consistent with the applicable professional Code of Ethics and the applicable standards of JCAHO and/or other relevant accrediting or regulatory bodies.

B. FACILITY RESPONSIBILITIES:

1. Provision of facilities for supervised clinical experiences. Subject to the provisions of Section C of this Agreement, the Facility agrees to make the appropriate facilities available to the School in order to provide supervised clinical experiences to students. Such facilities shall include an environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures.

2. Facility rules applicable to students during clinical assignments. Students are to remain subject to the authority, policies, and regulations imposed by the School and, during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to following the administrative policies, standards, and practices of the Facility.

3. Patient care. While at the Facility, students are not to replace the Facility staff, and are not to render service except as identified for educational value and delineated in the jointly planned educational experiences. Any such direct contact between a student and a patient shall be under the proximate supervision of a member of the staff of the Facility. The Facility shall at all times remain responsible for patient care.

4. Emergency treatment of students. Emergency outpatient treatment will be available to students while in the hospital for clinical training in case of accident or illness. In case of emergency at a non-hospital site, standard procedure will be followed. It is the student's responsibility to bear the cost of the emergency treatment.

5. Designation of liaison to School; communications relating to clinical placements. The Facility shall designate a liaison responsible for coordinating the clinical placements. That person shall maintain contact with the School's designated liaison person to assure mutual participation in and surveillance of the clinical program. The Facility shall notify the School in writing of any change or proposed change of the person(s) responsible for coordinating the clinical placements.

6. Identity and credentials of Facility supervising personnel. The Facility shall designate and submit in writing to the School, the name and professional and academic credentials of the individual(s) overseeing student(s) experiences.

7. School tour of Facility. The Facility shall, on reasonable request and subject to legal restrictions regarding patient health information, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by

representatives of the School and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.

8. Provision of relevant Facility policies. The Facility shall provide the student(s) and the School the Facility's administrative policies, standards and practices relevant to the clinical placement.

9. FERPA compliance. The Facility shall comply with the applicable provisions of the Family Educational Rights and Privacy Act of 1974, 20 USC 1232 (g), otherwise known as FERPA or the Buckley Amendment, and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the School's students who train at the Facility pursuant to this agreement.

C. OTHER RESPONSIBILITIES:

1. Compliance with patient privacy laws. The School agrees to abide by and require that its faculty and students abide by all applicable state and federal laws, rules and regulations regarding patient privacy, including but not limited to, the Standards for Privacy of Individually Identifiable Health Information as required under the Health Insurance Portability and Accountability Act ("HIPAA"). Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of patient information and the use of all such information. The Parties will notify one another if there are known breaches of this confidentiality. If during the term of this Agreement, the Department of Health and Human Services, Office of Civil Rights or any other empowered federal or state agency, court or administrative tribunal determines that the School or any other educational institution similar to the School is a Business Associate ("Business Associate"), as described in the federal privacy regulations, the School shall, upon a date mutually agreed by the parties, abide by the conditions and requirements as stated in Exhibit D through the remainder of the term of this Agreement.

2. Determination of instructional period. The course of instruction will cover a period of time as arranged between the School and the Facility. The beginning dates and length of experience shall be mutually agreed upon by the School and the Facility.

3. Determination of number of participating students. The number of students eligible to participate in the clinical placement will be determined and may be changed by mutual agreement of the Parties. Notwithstanding the foregoing, the Facility and the School agree and understand that the availability of clinical placements at Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, Facility may reduce the number of students eligible to participate in the clinical education program with prior notice to the School and adequate time for the School to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the School who are similarly displaced from other clinical affiliates of the School to the extent that clinical space is available at the Facility.

4. Evaluation of students' clinical experiences. Evaluation of the clinical learning experiences of the students will be accomplished jointly by the School and the Facility.

Appropriate School and the Facility staff will communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.

5. Removal of students.

(a) The School has the right to remove a student from a clinical education program. The School shall notify the Facility of such removal in writing.

(b) The Facility may immediately remove any student participating in a clinical education program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its patients, staff members, visitors, or operations. In such event, the Facility shall notify the School in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the School in writing of the reasons for the removal and shall consult with the School before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for three (3) years, to commence on November 1, 2023 and terminate on October 31, 2026 unless earlier terminated by either Party under the terms of this Agreement. Either Party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other Party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability.** Subject to applicable state law, neither Party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other Party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.
2. **Indemnification.** Each Party will indemnify and hold the other harmless from and against all claims, demands, costs, expenses, liabilities and losses, including reasonable attorneys' fees, that may arise against the other as a consequence of any and all wrongful or negligent acts or omissions by such Party, its employees, agents, students or contractors, or any failure of such Party to act in performance of its duties and obligations under this Agreement. The provisions of this Section shall survive expiration, cancellation or termination of this Agreement.
3. **Additional insurance coverage.** Any additional applicable insurance coverage requirements shall be set out by the parties in Exhibit C to this agreement.
4. **Qualifications of School faculty.** The School represents and warrants that relevant faculty members are appropriately certified and/or licensed. The School will provide the Facility with copies of evidence of certifications or licensures.

5. **Assignment of Agreement.** This Agreement may not be assigned without the prior written consent of the other Party, which will not be unreasonably withheld.
6. **Excluded Providers.** Each Party represents that neither it nor any of its employees and agents is excluded as a provider under Medicare or Medicaid or under any other federal or state health care program.
7. **Entire Agreement.** This Agreement supersedes any and all other agreements, either oral or written, between the Parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the Parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the Parties.
8. **Severability.** If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.
9. **Non-Discrimination.** The Parties hereto shall abide by the requirements of Executive Order 11246, 42 U.S.C. Section 2000d and the regulations thereto, as may be amended from time to time, the Illinois Human Rights Act, and the Rules and Regulations of the Illinois Department of Human Rights. There shall be no unlawful discrimination or treatment because of race, color, religion, sex, national origin, age, ancestry, military status, sexual orientation, physical or mental disability, order of protection status, marital status or other legally protected category in the placement/removal, employment, training, or promotion of students or personnel engaged in the performance of this Agreement.
10. **Employment status.** No assigned student or School faculty member under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student or faculty member be entitled to any fringe benefits, Worker's Compensation, disability benefits or other rights normally afforded to employees of the Facility.
11. **Notice to Parties.** Any notice, demand or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of: (a) the date actually received by the party in question, by whatever means and however addressed; or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the School, by notifying the Facility, and in the case of the Facility, by notifying the School:

If to the Facility:

Patricia Cruz
Ahva Care of Stickney
3900 S. Oak Park Ave.
Stickney, IL. 60402
708-484-7543
pcruz@acofstickney.com

With a Copy to:

Facility Legal Counsel:

If to the School:

Stanley Fields, President
Morton College
3801 S. Central Avenue
Attention: Stanley Fields
Phone: (708) 656-8000

With a Copy to:

The School Legal Counsel at:
DelGaldo Law Group, LLC
1441 S. Harlem Ave.
Berwyn, IL 60402
(708) 222-7000

or to such other addresses as the parties may specify in writing from time to time.

12. **Governing Law.** This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.
13. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.
14. **No Third-Party Beneficiaries.** This Agreement shall inure exclusively to the benefit of and be binding upon the Parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the Parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.
15. **Agreement binding on parties' successors and assigns.** This Agreement shall be binding upon the School and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

16. **Captions for reference only.** The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

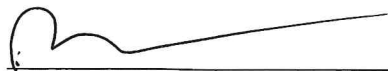
17. **Force Majeure.** Either Party shall be excused from any delay or failure in performance hereunder caused by reason of any occurrence or contingency beyond its reasonable control, including but not limited to, acts of God, acts of war, fire, insurrection, labor disputes, riots, civil disorder, earthquakes, pandemics, or other acts of nature, curtailment of transportation services, or other emergency beyond such Party's reasonable control. The obligations and rights of the Party so excused shall be extended on a day-to-day basis for the time period equal to the period of such excusable interruption. In the event the interruption of a Party's performance hereunder continues for a period in excess of thirty (30) calendar days, the other Party shall have the right to terminate this Agreement upon ten (10) calendar days' prior written notice to the other Party.

18. **After-enacted laws.** If, prior to the cancellation, termination or expiration of this Agreement, any federal, state or local authority or regulatory body including, but not limited to, the Centers for Medicare and Medicaid, Department of Health and Human Services, or the Internal Revenue Service, determines that this Agreement is illegal or jeopardizes either Party's tax exempt status or otherwise materially affects either Party's business, then the affected Party shall give the other Party such notice as is reasonable in the circumstances and shall make available a reasonable period within which to cure. If the Parties initiate no acceptable cure or remedy, then the affected Party may terminate this Agreement upon ten (10) calendar days' prior written notice to the other Party

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

AHVA CARE OF STICKNEY



Administrator

Title: Administrator

Date: 08/17/2023

MORTON COLLEGE

President

Title: _____

Date: _____

EXHIBIT A

Location Of Facility Sites

Ahva Care of Stickey
3900 Oak Park Avenue
Stickey, IL 60402

EXHIBIT B

List of Programs

Nursing

Morton College
3801 S. Central Avenue
Cicero, IL 60804

EXHIBIT C

PROGRAM SPECIFIC REQUIREMENTS

(Each program shall have its own program specific requirement checklist)

Facility: Pershing Gardens HCC

School: Morton College

Program: Nursing

Facility Requires: Please put a check in the box to indicate requirements.

Requirement	Yes	No
1. Verification that the student/s have met the requirements for Hepatitis B vaccination with proof of titer.	X	
2. Verification that student/s have met the requirements for the Rubella, Rubeola and Mumps vaccination with proof of titer.	X	
3. Verification that student/s have met the requirements for the Varicella (Chicken pox) vaccination with proof of titer.	X	
4. Verification that student/s have met the requirements for Tetanus, Diphtheria, and Pertussis (Tdap) vaccination with proof of titer.	X	
5. Verification that the student/s have an annual TB screening with a QuantiFERON test.	X	
6. Verification that the student/s have a flu shot for the current flu season.	X	
7. Verification that students have an annual Physical Examination	X	
8. Verification that the student/s have a COVID-19 Vaccination with proof of vaccination Other: or proof of weekly testing, which is responsibility of the student.	X	
9. OSHA compliance for prevention of transmission of bloodborne pathogens and TB	X	
10. Current American Heart Association Healthcare Provider CPR card	X	
11. Proof of student professional and general liability (paragraph A.2)	X	
12. Proof of comprehensive health insurance (paragraph A.2)	X	
13. Additional insurance coverage If yes, type of insurance and coverage required:		X
14. Evidence of relevant faculties' certifications or licensures (paragraph E.2)		
15. Other:		X

School Requires: Please put a check in the box to indicate requirements.

Requirement	Yes	No
1. Copy of relevant facility policies (paragraph B.8)	X	
2. Evidence of academic credentials, certifications and licensures of individual(s) overseeing student(s) experiences (paragraph B.6)	X	
3. Other		X

EXHIBIT D

Confidentiality of Protected Health Information

1. Definitions

The following definitions apply to this Exhibit to the Agreement.

- a. Business Associate. "Business Associate" shall mean ("The School").
- b. Facility. "Facility" shall mean
- c. Individual. "Individual" shall refer to a patient and have all the same meaning as the term "individual" in 45 CFR §164.501 and shall include a person who qualifies as a personal representative in accordance with 45 CFR §164.502(g).
- d. Privacy Rule. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 CFR Part 160 and Part 164, Subparts A and E.
- e. Protected Health Information. Protected Health Information ("PHI") shall have the same meaning as the term "PHI" in 45 CFR §164.501, limited to the information created or received by Business Associate from or on behalf of Facility.
- f. Required By Law. "Required By Law" shall have the same meaning as the term "required by law" in 45 CFR §164.501.
- g. Secretary. "Secretary" shall mean the Secretary of the Department of Health and Human Services or his designee.
- h. Capital Terms. All other capital terms referenced herein shall bear the meaning ascribed thereto in the Agreement.

2. Obligations of Business Associate

- a. Business Associate agrees to not use or disclose PHI other than as permitted or required by the Agreement or as Required By Law.
- b. Business Associate agrees to use appropriate safeguards to prevent use or disclosure of the PHI other than as provided for by the Agreement.
- c. Business Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to Business Associate of a use or disclosure of PHI by Business Associate in violation of the requirements of the Agreement.
- d. Business Associate agrees to report to the Facility any use or disclosure of the PHI not provided for by the Agreement of which it becomes aware.
- e. Business Associate agrees to ensure that any agent, including a subcontractor, to whom it provides PHI received from, or created or received by Business Associate on behalf of the Facility, agrees to the same restrictions and conditions that apply through this Agreement to Business Associate with respect to such information.
- f. If Business Associate obtains PHI in a Designated Record Set, Business Associate shall provide access, at the request of the Facility, and in the mutually agreed time and manner, to any such PHI in a Designated Record Set, to the Facility or, as directed by the Facility, to an Individual in order to meet the requirements under 45 CFR §164.524.

g. If Business Associate obtains PHI in a Designated Record Set, Business Associate agrees to make any amendment(s) to PHI in a Designated Record Set that the Facility directs or agrees to pursuant to 45 CFR §164.526 at the request of the Facility or an Individual, and in the mutually agreed time and manner.

h. Business Associate agrees to make internal practices, books, and records, including policies and procedures and PHI, relating to the use and disclosure of PHI received from, or created or received by Business Associate on behalf of the Facility, available to the Facility or to the Secretary, in a mutually agreed time and manner or as designated by the Secretary, for purposes of the Secretary determining the Facility's compliance with the Privacy Rule.

i. Business Associate agrees to document such disclosures of PHI and information related to such disclosures as would be required for the Facility to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with 45 CFR §164.528.

j. Business Associate agrees to provide to the Facility or an Individual, in a mutually agreed time and manner, PHI obtained in accordance with this Agreement, to permit the Facility to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with 45 CFR §164.528.

3. **Permitted Uses and Disclosures by Business Associate** Except as otherwise limited in the Agreement, Business Associate may use or disclose PHI to perform functions related to the clinical portion of the Program under the Affiliation Agreement, provided that such use or disclosure would not violate the Privacy Rule if done by the Facility or the minimum necessary policies and procedures of the Facility.

4. **Obligations of the Facility and Provisions for the Facility to Inform Business Associate of Privacy Practices and Restrictions if Relevant to Business Arrangement**

a. The Facility shall notify Business Associate of any limitation(s) in its notice of privacy practices of Facility in accordance with 45 CFR §164.520, to the extent that such limitation may affect Business Associate's use or disclosure of PHI.

b. The Facility shall notify Business Associate of any changes in, or revocation of, permission by Individual to use or disclose PHI, to the extent that such changes may affect Business Associate's use or disclosure of PHI.

c. The Facility shall notify Business Associate of any restriction to the use or disclosure of PHI that the Facility has agreed to in accordance with 45 CFR §164.522, to the extent that such restriction may affect Business Associate's use or disclosure of PHI.

5. **Permissible Requests by the Facility** The Facility shall not request Business Associate to use or disclose PHI in any manner that would not be permissible under the Privacy Rule if done by the Facility.

6. **Term and Termination**

a. **Term** The obligations of this Attachment shall be effective upon the same date as the Effective date of the Agreement and shall continue until all PHI provided by Facility to Business Associate, or created or received by Business Associate on behalf of the Facility, is destroyed or returned to Facility. If it is infeasible to return or destroy PHI, all protections are extended to such PHI, in accordance with the termination provisions in this Section of the Attachment.

b. **Termination for Cause** Upon the Facility's knowledge of a material breach of this Attachment by Business Associate, the Facility shall either:

(i) Provide an opportunity for Business Associate to cure the breach or end the violation and terminate the Agreement if Business Associate does not cure the breach or end the violation within the time specified by and to the satisfaction of the Facility;

(ii) Immediately terminate the Agreement if Business Associate has breached a material term of this Agreement and cure is not possible; or

(iii) If neither termination nor cure is feasible, the Facility shall report the violation to the Secretary.

c. Except as provided in Section 7 of this Attachment, upon termination of the Agreement, for any reason, Business Associate shall return or destroy all PHI received from the Facility, or created or received by Business Associate on behalf of the Facility. If Business Associate destroys all or some of the PHI, Business Associate shall deliver to the Facility an authorized and executed Affidavit, attesting to the facts of such destruction. Business Associate shall retain no copies of the PHI. This subsection shall also apply to PHI that is in the possession of subcontractors or agents of Business Associate

d. In the event that Business Associate determines that returning or destroying the PHI is infeasible, Business Associate shall provide to the Facility notification of the conditions that make return or destruction infeasible. Upon mutual agreement between Business Associate and the Facility, that return or destruction of PHI is infeasible, Business Associate shall extend the protections of this Attachment to such PHI and limit further uses and disclosures of such PHI to those purposes that make the return or destruction infeasible, for so long as Business Associate maintains such PHI.

7. **Interpretation.** Any ambiguity in this Attachment shall be resolved to permit the Facility to comply with the Privacy Rule.

PROPOSED ACTION:

THAT THE BOARD APPROVE THE RENEWAL OF THE CLINICAL
AFFILIATION AGREEMENT WITH VETERANS AFFAIRS FOR NURSING
STUDENT CLINICALS

RATIONALE:

[Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 805, Section 3-26 of the *Illinois Compiled Statutes*]

COST ANALYSIS: NONE

ATTACHMENT: RESOLUTION
VETERANS AFFAIRS AFFILIATION AGREEMENT

**A RESOLUTION APPROVING AND ADOPTING
AN ASSOCIATED HEALTH EDUCATION AFFILIATION AGREEMENT
BETWEEN
MORTON COMMUNITY COLLEGE DISTRICT 527
AND
THE DEPARTMENT OF VETERANS AFFAIRS**

WHEREAS, Morton College, Community College District No. 527 (“**Morton**”) is a public agency of the State of Illinois; and

WHEREAS, Morton is created under the provisions of the laws of the State of Illinois and is now operating under the provisions of the Public Community College Act of the State of Illinois (110 ILCS 805/1-1 et seq.) (“**Act**”), as supplemented and amended; and

WHEREAS, Section 10 of Article VI of the Constitution of the State of Illinois provides for the execution of agreements and implementation of cooperative ventures between public agencies of the State of Illinois; and

WHEREAS, the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*, as supplemented and amended), authorizes public agencies to exercise any power or powers, privileges or authority which may be exercised by any such public agency in the State of Illinois; and

WHEREAS, the Department of Veterans Affairs (“**VA**”) may be a unit of local government and public agency of the State of Illinois; and

WHEREAS, the educational program at Morton for Nursing (“**Program**”) has a clinical component; and

WHEREAS, each student enrolled in the Program must complete the clinical component in order to graduate from the Program; and

WHEREAS, the VA operates facilities in the State of Illinois which are suitable for providing students a clinical setting to satisfy the clinical component of the Program; and

WHEREAS, Morton desires to enter into the affiliation agreement with the VA to provide Morton students a clinical setting to satisfy the clinical component of the Program (and said Agreement is attached hereto as **Exhibit A** and is hereinafter referred to as the “Agreement”); and

WHEREAS, the VA desires to enter into the Agreement with Morton to provide students with a clinical setting so they can satisfy the clinical component of the Program; and

WHEREAS, based on the foregoing, the Board of Trustees of Community College District No. 527 (“**Board**”) has determined that it is in the best interests of Morton to enter into the Agreement attached hereto as **Exhibit A** to allow its students to do required clinical work with the VA.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Community College District No. 527 that:

Section 1. Incorporation of Preambles.

The Board hereby finds that all the recitals contained in the preambles to this Resolution are full, true, and correct and do hereby incorporate them into this Resolution by reference.

Section 2. Purpose.

The purpose of this Resolution is to authorize the President or his designee to enter into the Agreement with the VA, and to further authorize the President or his designee to take all steps necessary to carry out the terms of the Agreement and to ratify any steps taken to effectuate those goals.

Section 3. Authorization.

The Board hereby authorizes and directs the President or his designee to enter into and approve the Agreement in accordance with its terms, or any modification thereof, and to ratify any

and all previous action taken to effectuate the intent of this Resolution. The Board authorizes and directs the President or his designee to execute the applicable Agreement, with such insertions, omissions and changes as shall be approved by the President and the Attorney, and the Board further authorizes the President or his designee to execute any and all additional documentation that may be necessary to carry out the intent of this Resolution. The President or his designee is hereby authorized and directed to execute the Agreement and any and all such other documents as may be necessary to carry out and effectuate the purpose of this Resolution.

Section 4. Headings.

The headings of the articles, sections, paragraphs, and sub-paragraphs of this Resolution are inserted solely for the convenience of reference and form no substantive part of this Resolution nor should they be used in any interpretation or construction of any substantive provision of this Resolution.

Section 5. Severability.

The provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

Section 6. Superseder.

All code provisions, ordinances, resolutions, rules, and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

Section 7. Effective Date.

This Resolution shall be effective and in full force September 27, 2023.

Passed by a vote of ___ ayes and ___ nays at a Regular Meeting of the Board of Trustees held this 27th day of September 2023.

Chair, Board of Trustees
Illinois Community College District No. 527

Attest:

Secretary, Board of Trustees
Illinois Community College District No. 527

EXHIBIT A



AFFILIATION AGREEMENT BETWEEN THE DEPARTMENT OF VETERANS AFFAIRS AND THE SPONSORING INSTITUTION OF AN EDUCATIONAL PROGRAM

(For use when **VA RECEIVES** Health Professions Trainees from an Academic Institution, School or Program)

VA Healthcare System Name and Number:		VA Healthcare System Name and Number
Veterans Integrated Service Network (VISN Number):		Veterans Integrated Service Network
Name of Institution Sponsoring the Educational Program:		
Accrediting Body:		
GME PROGRAMS ONLY		
Please insert ACGME Program Number:		
ASSOCIATED HEALTH AND NURSING PROGRAMS		
Name of College or School:		
Health Profession:		
Academic Degree Level of Training:		

This agreement, when duly executed and approved by the Department of Veterans Affairs, establishes an affiliation between the VA Healthcare System (VA) and the Sponsoring Institution of an Educational Program (“the Academic Affiliate”) collectively referred to as the “Parties,” for the purpose of training health professions trainees (HPTs). In this agreement, “VA Healthcare System” includes both the main campus of a VA medical facility and any associated Community-Based Outpatient Clinics (CBOCs), Community Living Centers (CLCs) and Ambulatory Care Centers (ACCs). The term VA Healthcare System also includes those Readjustment Counseling Centers who have signed and executed an educational Memoranda of Understanding (MOU) with that VA Healthcare System. The Parties to this agreement have a shared responsibility for the educational enterprise. The Academic Affiliate accepts primary responsibility for the integrated education program conducted with VA while the VA Healthcare System retains full responsibility for the care of VA patients and administration of its health care system. Additional responsibilities are delineated below.

BACKGROUND

Affiliation agreements promote common standards for HPT education. The Parties to the affiliation agreement seek to avoid duplication of academic assets. The Parties enter this affiliation in a spirit of mutual benefit to be achieved through an equitable contribution of resources. The affiliation agreement is essential because it establishes the administrative and legal basis of the relationship between the Academic Affiliate and VA and provides the foundation for additional agreements between the Parties.

In entering into this agreement, VA and the Academic Affiliate have a responsibility to comply with applicable federal laws and VA policies. While the existence of an affiliation agreement does not guarantee that VA and the Academic Affiliate will enter into additional agreements, some academic affiliates may have other agreements with VA including clinical contracts, research agreements, memoranda of understanding and/or other written agreements.

RESPONSIBILITIES

The Academic Affiliate and the VA have the following responsibilities:

1. Accreditation Standards

a) Academic Affiliate

As the institution sponsoring the educational program, the Academic Affiliate will assume overall responsibility for the educational program and maintain accreditation by the nationally recognized accrediting body for that profession, if one exists. The Academic Affiliate will notify VA within three business days of any change in the accreditation status of the educational program.

b) VA

The VA will operate and manage its facility and will maintain accreditation by The Joint Commission and/or other hospital or clinical accrediting entities as appropriate. The VA will participate with the Academic Affiliate to provide an appropriate learning environment and provide resources to meet the applicable accreditation standards for the training program. VA will provide information, documentation and/or other assistance as required for accreditation purposes.

2. Site Directors, Program Directors and Faculty

a) Academic Affiliate

A collaborative relationship between the Academic Affiliate and VA is vital to the success of shared educational programs. The Academic Affiliate will encourage VA staff involved in teaching their HPTs to participate in relevant programmatic meetings and committee assignments. In addition, the Academic Affiliate is encouraged to provide faculty appointments to VA faculty when appropriate. The Academic Affiliate is responsible for the approval of faculty members, including VA personnel, with responsibility for HPT teaching. When possible, the Academic Affiliate will provide faculty development opportunities to VA faculty including access to online curricula and educational resources. VA faculty should have access to systems utilized for HPT and faculty assessment and program evaluation.

b) VA

The VA will designate a VA profession-specific site director as the appropriate Point of Contact for the trainee experience. In addition, the VA will appoint qualified health care professionals (full-time, part-time or Without Compensation (WOC)) to provide supervision for HPTs and their activities. The VA will assure the availability of staff with appropriate credentials to teach and supervise HPTs.

3. Administration and Setting of the Health Professions Education Program

a) Academic Affiliate

The Academic Affiliate will assume primary responsibility for the administration of academic affairs including the education and assessment of HPTs. The Academic Affiliate's responsibilities encompass the completion of Program Letters of Agreement (when applicable), program curricula, program policies, academic supervision of HPTs, assignment to rotations/educational experiences, HPT selection and assessment, and program evaluation. In addition, the Academic Affiliate is responsible for the oversight and administration of the academic program to ensure it meets accreditation standards. The HPTs accepted for assignment at VA must have the qualifications and credentials as agreed upon by the Academic Affiliate and VA. The Academic Affiliate will communicate preceptor needs to VA and review available VA rotation/educational experiences against the program's learning objectives and requirements to determine suitability of

VA clinical experiences for HPT training. The Academic Affiliate shall collaborate with VA to determine the appropriate number of HPTs to be assigned to VA; VA has final authority on the types, number, and assignments of HPTs, as it can only accept and accommodate HPTs based on available resources. The Academic Affiliate is responsible for following relevant VA and Veterans Health Administration (VHA) Handbooks and Directives. VA and VHA policies may be found on this external website: [VHA Publications \(va.gov\)](http://va.gov).

b) VA

To the extent possible, VA representatives will serve on the Academic Affiliate's education oversight committees to ensure VA is an active participant in the administration of the training program. The Academic Affiliate's evaluation of its educational program must include a mechanism to incorporate feedback from rotations and educational experiences at VA. VA will provide relevant VA and VHA Handbooks and Directives to the Academic Affiliate.

Training may occur at any location within the VA Healthcare System as defined in the first paragraph of this document. As part of the educational experience, HPTs may also participate in approved telehealth delivery of healthcare. HPTs may conduct telehealth activities between the main campus of the VA Healthcare System and its outlying clinical sites (e.g., CBOCs, CLCs and ACCs), or between any clinical site and the patient's home. Telehealth care may not be delivered to VA Healthcare Systems that are not signatories to this agreement without additional approvals. If episodes of training, including telehealth, are to occur at VA Healthcare System sites other than the ones covered by this agreement, the additional facility must be covered by a separate VA affiliation agreement or other administrative approvals.

4. Orientation, Resources, Supervision, Dismissal Procedures

a) Academic Affiliate

The Academic Affiliate will ensure that each HPT is prepared to participate in VA training before every HPT's rotation/education experience. The Academic Affiliate will prepare the Trainee Qualifications and Credentials Verification Letter (TQCVL) and provide verification of information for the HPTs rotating at VA. The Academic Affiliate will notify the VA of significant changes in HPT qualifications or credentials within three business days of discovery.

The Academic Affiliate will orient HPTs to affiliate and program educational policies. The Academic Affiliate and VA staff will collaborate to ensure appropriate resources are available for HPTs.

The Academic Affiliate will assure that HPTs will be supervised by staff with appropriate credentials per VA and accrediting body standards, as applicable. The Academic Affiliate, in consultation with VA faculty and staff, will assess the HPTs' performance and conduct according to the guidelines outlined in the approved curriculum and accepted standards for the training program.

If the Academic Affiliate is considering dismissal of an HPT assigned to VA for unsatisfactory performance or conduct, consultation with the VA site director is required prior to the rendering of any decision. If the Academic Affiliate decides to dismiss the HPT or the HPT resigns from the program, the VA site director must be notified within three business days. VA will terminate HPTs' VA assignment and access to VA systems and facilities upon such notice.

b) VA

VA will orient Academic Affiliate's HPTs and any accompanying academic faculty to the VA facility and systems. While at VA, HPTs and faculty are subject to VA policies, procedures and federal law in addition to the Affiliate's educational program policies. HPTs are required to take an on-line module in the VA's learning management system called "Mandatory Training for Trainees (MTT)" or the annual "MTT-Refresher". This training is required by the VHA Office of Academic Affiliations (OAA).

VA will establish qualifications for HPTs coming to VA from Academic Affiliates. VA will ensure that all HPTs and accompanying academic faculty are onboarded, have appropriate credentials, receive information systems access as appropriate, and are appointed to VA through Human Resources. Faculty coming from the Academic Affiliate must also receive privileges or scopes of practice for patient care activities.

If an HPT is required to participate in an investigation or inquiry, VA will notify the Academic Affiliate as soon as feasible.

VA will assure that HPTs incurring occupational injuries (including exposure to infectious or environmental hazards) while at VA, will be assessed and, in emergency cases, have treatment provided. The HPT experiencing an injury or exposure should notify the VA Site Director as soon as possible and no later than three business days after any injury or exposure. When informed of an HPT injury, VA will notify the Academic Affiliate within three business days.

VA will notify the Academic Affiliate within three business days if an HPT is dismissed from a VA assignment. In consultation with the Academic Affiliate, VA will evaluate a HPT's performance and conduct using the processes determined by the Academic Affiliate and its accrediting body, and VA educational policies.

5. Program Policies, Rules and Regulations

a) Academic Affiliate

The Academic Affiliate acknowledges and agrees that HPTs must comply with VA eligibility requirements including appropriate health screenings, immunizations, US Selective Service System registration, and residency status such as proof of US citizenship or legal residence, or non-immigrant or exchange visitor status. Non-US-citizen HPTs are ineligible for direct-paid VA training positions. Rotation of non-US-Citizen HPTs at VA must be approved by the Medical Center Director for that VA Healthcare System. The Academic Affiliate will ensure that each HPT is screened against the US Department of Health and Human Services (DHHS) List of Excluded Individuals/Entities. Any HPT having a current or past license in any health profession will also have their license status reviewed, including an assessment of adverse actions and query to the National Provider Data Bank (NPDB). The Academic Affiliate will perform background investigations on HPTs as appropriate and inform all HPTs that the VA is a Drug-Free Workplace. HPTs may be selected for random drug testing.

The Academic Affiliate acknowledges that each HPT assigned to complete a rotation at VA under this Agreement will be a user of VA information and VA information systems. As such, each HPT will be responsible for meeting all statutory and policy requirements before having systems access. Each HPT will also be responsible for safeguarding VA information which includes but is not limited to following all of VA's confidentiality statutes, taking VA information privacy and security training (through the Mandatory Training for Trainees course), immediately reporting all security incidents to the appropriate facility Privacy Officer and acknowledging and agreeing to follow all requirements found in VA's Information Security Rules of Behavior.

b) VA

VA will notify the Academic Affiliate when new VHA Directives or Handbooks pertaining to education are released or current ones are updated and will provide such copies as requested.

VA will notify the Academic Affiliate when relevant federal laws or regulations relating to VA academic affiliates, training programs, or trainees are enacted and effective.

6. Affiliation Partnership Council

a) Academic Affiliate

The Academic Affiliate should recommend members from its staff for appointment to the local VA

Affiliation Partnership Council (APC) and its subcommittees per VA policy.

b) VA

VA may invite appropriate Academic Affiliate representatives to the VA APC and/or its subcommittees. Invitations will be extended based on the size of the training program, the extent of involvement in the VA and geographic proximity to the VA facility.

7. Learning Environment

a) Academic Affiliate

The Academic Affiliate will communicate to VA its processes for monitoring the learning environment and share the results with VA.

b) VA

VA will ensure that HPT training takes place in an environment that supports trainee psychological, physical, and emotional well-being, and ensures appropriate supervision of HPT activities. The VA site director will monitor HPT workload to ensure that it is distributed appropriately. VA staff will collaborate with the Academic Affiliate to ensure appropriate resources are available for HPTs.

TERMS OF AGREEMENT

The ultimate responsibility for the control and operation of VA facilities and programs rests with VA. Responsibility for academic education rests with the Academic Affiliate. Through this affiliation agreement, collaboration is created with VA to enhance health professions education.

The Academic Affiliate must comply with Title VI of the Civil Rights Act of 1964, section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, Public Law 104-191, the Age Discrimination Act of 1975, and all related regulations, and assures that they do not, and will not, discriminate or retaliate against any person on the basis of race, color, religion, national origin, gender, sexual orientation, gender identity (including transgender orientation), disability, genetic information, or age under any program or activity receiving federal financial assistance.

Nothing in this agreement is intended to be contrary to federal law. In the event of conflict between terms of this agreement and any applicable federal law, federal law will supersede the terms of this agreement. This Agreement shall not be amended nor may any of its provisions be waived or modified.

Properly-appointed faculty members (except those providing services under a contract with VA) and properly-appointed HPTs of the Academic Affiliate, when providing professional services to Veterans, are protected from personal liability by the Federal Employees Liability Reform and Tort Compensation Act 28 U.S.C.2679 (b)-(d). The liability, if any, of the United States for injury or loss of property, or personal injury or death shall be governed exclusively by the provisions of the Federal Tort Claims Act.

In accordance with the Health Insurance Portability and Accountability Act's (HIPAA) Privacy Rule, P. L. 104-191, VHA is a covered entity. VHA must ensure that all those who access and use its protected health information, including the Academic Affiliate, will both protect the privacy of protected health information (PHI) and secure the same, by complying with all requirements found in the HIPAA Privacy Rule, Security Rule and Breach Notification Rule as found in 45 C.F.R. Parts 160 and 164. In cases where PHI may occasionally need to be disclosed from VA to the Academic Affiliate, this will only be done with the applicable authority under the Privacy Rule as well as other VA privacy statutes.

Each party agrees to comply with the Health Insurance Portability and Accountability Act of 1996, as codified at 42 U.S.C. § 1320d *et seq.* ("HIPAA"), the Health Information Technology for Economic

and Clinical Health Act ("HITECH Act"), as each may be amended from time to time, and any current and future regulations promulgated thereunder. The Parties agree that the Academic Affiliate does not require access to and will not receive Protected Health Information, as defined in 45 C.F.R. § 160.103, pursuant to this agreement.

TERMINATION OF AFFILIATION AGREEMENT

This affiliation agreement is in force until _____ *[insert a date that is no more than ten years in the future.] It is the expectation that both Parties monitor this termination date and, if desirable, seek to renew it in a timely fashion to avoid any lapse in the agreement.* It may be terminated in writing at any time by mutual consent with due consideration of patient care and educational commitments, or by written notice by either party 6 months in advance of the next training experience.

ACADEMIC AFFILIATE SIGNATURES			
Signature of Dean, Provost, Designated Institutional Official or Legal Designee	Date	Signature of Program Director	Date
Print Name/Official Title of Individual		Print Name/Official Title of Individual	

VA HEALTHCARE SYSTEM SIGNATURES (E-Signatures Accepted)			
Signature of VA Program/Site Director Receiving Trainees	Date	Signature of Designated Education Officer or Associate Chief of Staff for Education	Date
Print Name/Official Title of Individual		Print Name/Official Title of Individual	
Signature of Medical Center Director	Date		
Print Name/Official Title of Individual			

VISN AND OAA SIGNATURES (E-Signatures Accepted)			
This signature block required for all Medical and Dental programs, and any Associated Health/Nursing Programs utilizing Disbursement Agreements			
VISN Director	Date	Chief Academic Affiliations Officer	Date
Print Name/Official Title of Individual		Print Name/Official Title of Individual	

MORTON COLLEGE BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

PROPOSED ACTION: Approval of the Donation of a 2007 GMC Envoy Vehicle from the Vaulpell Auto Repair of 1118 E 31st St LaGrange Park, IL 60526 to Morton College for its continued use in the Automotive Technology Program.

RATIONALE: [Required by Board Policy #5.6, 5.8]. Vehicle will be used by the automotive program to support hands on learning.

COST ANALYSIS: NONE.

ATTACHMENTS: None

MORTON COLLEGE BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

PROPOSED ACTION: Approval of the Donation of a 2009 Honda Fit Vehicle from the Schmit Family of 19 Pine Avenue LaGrange Park, IL 60526 to Morton College for its continued use in the Automotive Technology Program.

RATIONALE: [Required by Board Policy #5.6, 5.8]. Vehicle will be used by the automotive program to support hands on learning.

COST ANALYSIS: NONE.

ATTACHMENTS: None

PROPOSED ACTION: The Board approved the partnership between Morton College and The National Alliance on Mental Health (NAMI)

RATIONALE:

[Required by Board Policy 2.10]

In order to be compliant with the Mental Health Early Action on Campus Act, Section 40, Morton College must formulate a strategic partnership with local mental health providers to improve campus mental health wellness for its students. By creating this partnership with NAMI, they agree to provide advocacy, education, support, and public awareness so all individuals of the Morton College community affected by mental illness can build better lives.

COST ANALYSIS: N/A

ATTACHMENTS: Signed NAMI Agreement

**MEMORANDUM OF UNDERSTANDING/LINKAGE AGREEMENT
BETWEEN
NATIONAL ALLIANCE ON MENTAL ILLNESS Metro Suburban (“NAMI”)
AND
MORTON COLLEGE**

THIS MEMORANDUM OF UNDERSTANDING/LINKAGE AGREEMENT (“MOU”) is made and entered by and between National Alliance on Mental Illness Metro Suburban, an Affiliate of the National Alliance on Mental Illness national nonprofit organization headquartered in Arlington, Virginia (“**NAMI**”) and Morton College, Illinois Community College District No. 527, an Illinois community college district located in Cicero, Illinois (“**Morton College**”). (For convenience, NAMI Metro Suburban and Morton College may sometimes hereinafter be referred to individually as a “**Party**” and collectively as the “**Parties.**”)

WHEREAS, as required by Section 40 of Illinois’ Mental Health Early Action on Campus Act (“**Act**”), 110 ILCS 58/40, Morton College seeks to create a strategic local partnership with NAMI in order to provide specialized services to its students, faculty, staff, employees, and volunteers (collectively, the “**Morton College Community**”) that are facing mental health challenges; and

WHEREAS, NAMI provides advocacy, education, support, and public awareness so that all individuals and families affected by mental illness can build better lives; and

WHEREAS, NAMI wishes to partner with Morton College to provide training and education (as defined below), crisis intervention, peer support, counseling, community education, and individual placement services to the Morton College Community.

NOW, THEREFORE, it is hereby understood and agreed as follows:

1. **Incorporation of Recitals.** The above-mentioned recitals are full, true, and correct and are hereby incorporated into this MOU as if fully restated herein.
2. **No-Cost Training and Education.** In accordance with the terms set forth in this MOU, NAMI shall provide training and education to any Morton College Community member that requests said services. This includes, but is not limited to already established presentations such as Ending the Silence, Stress Less, and Mental Health First Aid. These services shall be provided free of charge to all Morton College Community members:
 - Training the Morton College staff, Counseling Department, Public Safety Department, and any other interested Morton College employees on Mental Health First Aid for Higher Education.
 - At the request of the Morton College Counseling Department, provide presentations or workshops focused on mental health to the Morton College Community.
 - Assist to improve campus mental-health wellness and capacity.

3. **Individual Placement Services (“IPS”).** NAMI will assist students who have a diagnosed mental health condition with job placement services, at no cost to either the students or Morton College.
4. **Living Room Services.** The “Living Room” is a safe place where members of the Morton College Community can drop in seven (7) days a week/365 days a year to talk with a NAMI peer support specialist if they are experiencing life’s emotional stresses. Living Room services are available to Morton College Community members free of charge.
5. **Community Liaison and Community Health Worker.** NAMI agrees to assist with presentations and advocacy, and act as a resource for student referrals and questions.
6. **Morton College’s Obligations.** Morton College shall appoint a liaison to facilitate NAMI’s staff in providing services and training events as agreed to by the Parties and in accordance with this MOU. Morton College shall ensure the availability of its liaison to meet regularly with NAMIs’ liaison. Morton College shall assist NAMI with the organization of professional training and prevention education for students and employees. Morton College shall also participate in and support mental health awareness events in collaboration with NAMI. Morton College shall collaborate with NAMI on mental health awareness activities.
7. **Stipulation as to Liability; Indemnification.** Subject to applicable state law, neither Party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damages occasioned by an act, omission, or neglect chargeable to the other Party. Where Workers’ Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation. NAMI agrees to defend, indemnify, and hold harmless Morton College, its officers, trustees, agents, faculty members, employees, and students from any and all loss and liability, including claims, demands, costs, damages, attorneys’ fees, and expenses of any nature whatsoever, arising out of or claimed to arise out of or in any way connected with any negligent or wrongful acts or omissions of NAMI or any of its officers, directors, agents, and employees, including but not limited to claims for negligent supervision. This indemnification provision shall survive the cancellation, termination or expiration of this MOU.
8. **Insurance.** Throughout the Term of this agreement, NAMI shall maintain at all times professional liability insurance in amounts not less than One Million Dollars (\$1,000,000.00) per occurrence or claim and Three Million Dollars (\$3,000,000.00) in the aggregate, and general liability insurance in amounts not less than One Million Dollars (\$1,000,000) per occurrence or claim and Two Million Dollars (\$2,000,000) in the aggregate.

- 9. FERPA Compliance; Morton College Community Member Privacy.** To the extent applicable, NAMI shall comply with the Family Educational Rights and Privacy Act of 1974, 20 USC 1232(g) (“**FERPA**”) and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding Morton College’s students. The Parties hereto affirm their commitment to comply with federal and state law regarding the use and disclosure of protected health information. Both Parties agrees to comply with the applicable provisions of the Administrative Simplification section of the Health Insurance Portability and Accountability Act of 1996, as codified at 42 U.S.C. § 1320d through d-8 (“**HIPAA**”), and the requirements of any regulations promulgated thereunder including without limitation the federal privacy regulations as contained in 45 CFR Part 164 (“**Federal Privacy Regulations**”) and the federal security standards as contained in 45 CFR Part 164 (“**Federal Security Regulations**”). Both Parties will promptly report to the other any use or disclosure in violation of HIPAA, the Federal Privacy Regulations, or the Federal Security Regulations of a Morton College Community member’s protected health information which was previously disclosed to that Party under this Agreement. Nothing in this Section shall require any Party to waive the attorney-client, accountant-client, or any other applicable legal privilege.
- 10. Compliance with Applicable Laws; Non-Discrimination.** To the extent applicable, NAMI shall comply with all applicable state and federal laws. The Parties shall make no distinction among, or discriminate in any way against, Morton College Community members covered by this MOU on the basis of race, color, sex, creed, age, religion, disability, national origin, or any other legally protected category.
- 11. Term and Termination.** The term of this MOU shall be September 1, 2023, through August 31, 2024 (“**Term**”), unless earlier terminated pursuant to the terms of this MOU. Either Party may terminate this MOU, without cause, upon sixty (60) calendar days’ prior notice to the other Party.
- 12. Relationship of the Parties.** The Parties agree that they are independent Parties contracting together. Neither the Parties nor their respective employees, students, faculty, or staff shall claim to be the employee, agent, servant, or joint employee of the other, for any purpose whatsoever. Nothing herein shall be construed or deemed to create a relationship between employer and employee, principal and agent, partner, or representative.
- 13. Assignment.** Neither Morton College nor NAMI may assign this MOU without the prior written consent of the other Party.
- 14. Severability.** If any provision of this MOU or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this MOU shall continue to be valid and enforceable to the fullest extent permitted by law.

- 15. Governing Law; Venue.** This MOU shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to conflict of laws principles. Any cause of action brought by either Party to enforce the terms of this MOU shall be filed exclusively in either the Circuit Court of Cook County, Illinois, or the United States District Court for the Northern District of Illinois.
- 16. Counterparts.** This MOU may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.
- 17. Entire Agreement.** This document shall be the entire understanding and agreement between the Parties with respect to the subject matter set forth herein, and all prior agreements, understandings, covenants, promises, warranties, and representations, oral or written, not incorporated herein are superseded hereby.
- 18. Amendment/Modification.** No amendment or modification to this MOU, including any amendment or modification of this paragraph, shall be effective unless in writing and signed by authorized agents of both Parties.
- 19. Authorized Parties.** Each of the Parties hereto represents and warrants that it has the full right, power, legal capacity, and authority to enter into and perform its respective obligations under this MOU.
- 20. Captions For Reference Only.** The captions contained in this MOU are for convenience of reference only and do not define, describe, or limit the scope or intent of this MOU or any of its provisions.
- 21. Notices.** Notice or other writing which any Party is required to, or may wish to, serve upon any other Party in connection with this MOU shall be in writing and shall be delivered personally or sent by registered mail, return receipt requested, postage prepaid, addressed as follows:
- If to Morton College:
 - A. Morton College
ATTN: President
3801 Central Avenue
Cicero, Illinois 60804
 - B. With a Copy to:
Del Galdo Law Group, LLC
ATTN: School Law Group
1441 S. Harlem Avenue
Berwyn, Illinois 60402

- If to NAMI:

A. NAMI

Kimberly Knake

Executive Director

NAMI Metro Suburban

PO Box 977

Oak Park, IL 60302

B. With a Copy to:

IN WITNESS WHEREOF, the Parties to this MOU have read the foregoing in its entirety and fully understand each and every provision contained herein and have caused this MOU to be executed by duly authorized agents effective on the day and year set forth above.

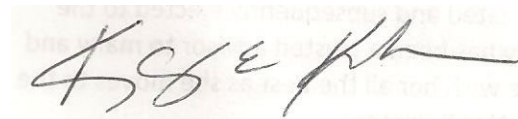
MORTON COLLEGE:

Dr. Keith McLaughlin

Date

President, Morton College

NATIONAL ALLIANCE OF MENTAL ILLNESS ("NAMI"):



8/11/2023

Kimberly Knake

Date

Executive Director NAMI Metro Suburban

PROPOSED ACTION: For the board to approve Girl Scouts of Greater America & NW Indiana to hold monthly meetings at the college.

RATIONALE: Girl Scout Meetings on Saturdays September 23 & October 21, 2023

COST ANALYSIS: None

ATTACHMENT: Application and Hold Harmless, & COI.

MORTON COLLEGE
Facility Use Permit Application

This form must be completed and returned no less than forty-five (45) days prior to the date for which the facility is requested. Confirmation will be made in writing.

Date: 8/17/2023

Name of Organization: Girl Scouts of Greater Chicago and Northwest Indiana

Address: 20 South Clark Street, 2nd FL. Chicago IL 60606-6101
Street City Zip Code

Telephone: 312-694-5364 Person to Contact: Imelda Rodrigue

Date(s) Requested: September 23rd, 2023

Time Requested: From: 10:30 am To: 1:30 pm

(Include one-half hour before and one-half hour after scheduled event).

Facility Requested: Classroom

Purpose of Use: Girls Scouts - Orientation and Registration for year 2023-2024

Expected Attendance: 20 Adults & Girls (Daisy Pre-K & First Grade)

Equipment
Requested: N/A

Extent to which refreshments, if any, are to be served: Snacks, coffee, waters and cookies or bread

I (we) agree to comply with all rules and regulations set forth in the Morton College
Campus Facilities Rental and Use Procedure.

Authorized Signature: Imelda Rodriguez

Organization Title: Girl Scout Troop Leader

Please send this form to: Director of Physical Plant
Morton College
3801 S. Central Ave.
Cicero, Illinois 60804
(708) 656-8000, Ext. 2221 Fax (708) 656-7679

Date

Keith McLaughlin
President

Date

**MORTON COLLEGE
HOLD HARMLESS AGREEMENT
WAIVER AND RELEASE OF ALL CLAIMS**

This form must be completed and returned with the Facility Use Permit Application together with a copy of your Certificate of Insurance.

ORGANIZATION: Girl Scouts of Greater Chicago and Northwest Indiana
ADDRESS: 20 South Clark Street, 2nd FL. Chicago IL 60606-6101
TELEPHONE: 312-694-5364
DATE (S) OF UTILIZATION: September 23 / October 21st, 2023

The undersigned shall assume responsibility for and defend at its own expense all claims for personal injury, including but not limited to medical expenses, property damage, and any other type of claim arising for such use; and the undersigned further agrees to pay all costs for losses or damages to Morton College owned land, buildings and equipment. It is further understood that in consideration for being permitted to utilize the facilities of Morton College, I do for myself, my heirs, executors, administrators, assigns, and the organization I represent, hereby release and forever discharge Morton College, its trustees, officers, agents, employees, servants and officials, of and from any and every claim or in equity arising from or by reason of any bodily injury or personal injuries known or unknown, death or property damage resulting or to result from any accident which may occur as a result of this facility utilization.

This release contains the entire agreement between the parties hereto and the terms of this release are contractual and not a mere recital.

I have carefully read the foregoing release and know the contents thereof and sign this release as my own free act.

Authorized Signature: Imelda Rodriguez Imelda Rodriguez
Organization Title: Girl Scout Troop Leader
Date: 9/6/2023



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/30/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Palmer & Cay, LLC
22 Barnard Street
Suite 200
Savannah GA 31401

CONTACT

NAME:

PHONE

(A/C, No, Ext):

FAX

(A/C, No):

E-MAIL

ADDRESS: gssolutions@palmerandcay.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A : New Hampshire Insurance Company

23841

INSURED
Girl Scouts of Greater Chicago and Northwest IN
20 South Clark Street, 2nd FL
Chicago IL 60606-6101

178

INSURER B :

INSURER C :

INSURER D :

INSURER E :

INSURER F :

COVERAGES

CERTIFICATE NUMBER: 1492207703

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:	Y	AIP3450462400	7/1/2023	7/1/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below <input type="checkbox"/> Y <input checked="" type="checkbox"/> N/A					<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Sex Abuse & Molestation		AIP3450462400	7/1/2023	7/1/2024	Per Occurrence Aggregate 1,000,000 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Certificate Holder named below is an Additional Insured on the general liability policy with respect to the use of its premises for Girl Scout activities of the insured Girl Scout Council.

CERTIFICATE HOLDER

Morton College
3801 S Central Ave
Cicero IL 60804

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

PROPOSED ACTION: For the board to approve the Illinois Transplant Fund to use the college for quarterly meetings

RATIONALE: Quarterly meeting for ITF Board of Directors, and Executive Team members on 11/14/23, 2/13/24, 5/14/24, 8/13/24, & 11/12/24

COST ANALYSIS: No charge

ATTACHMENT:

PROPOSED ACTION: That the board approve a Women's Basketball event on October 28th 2023 from 12p-6p

RATIONALE: Women's Basketball Event

COST ANALYSIS: none

ATTACHMENT:

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVE THE UPDATES TO BOARD POLICY 8.3 REIMBURSEMENT FOR TRAVEL EXPENSES AS SUBMITTED.

RATIONALE: [Required by Board Policy 1.1.1 and the *Illinois Public Community College Act*]

First reading presented on August 2023. Updated section C. Meals and Incidentals.

COST ANALYSIS: None

ATTACHMENTS: 8.3 Reimbursement for Travel Expenses



MORTON COLLEGE BOARD POLICY

Illinois Community College District No. 527

TITLE: Reimbursement for Travel Expenses

NO. 8.3

SECTION: Institutional

PAGE: 1 of 4

Transportation, meals, lodging and other documented expenses referenced herein incurred by authorized persons while on college-approved travel may be reimbursed.

"Maximum lodging rate" means (1) the cost of the conference designated hotel, not to exceed \$300; or (2) the maximum reimbursement rate for lodging expenses as provided by the United States General Services Administration for a particular date and location.

Reimbursement shall be as follows:

- a. Travel: The traveler is expected to select the most economical route and mode of transportation. Should the traveler select an indirect route for convenience, any extra costs incurred will be borne by the traveler, and reimbursement will be based only on such charges as would have been incurred traveling the most direct and economical route.
 - i. Public Carrier: The expense of traveling by public carrier (rail, bus or airplane) will be allowed on the basis of actual cost but limited to coach/tourist fare in any case and further limited by the cost of tourist class/coach commercial air transportation.
 - ii. Private Vehicle:
 - (1) If travel by private vehicle is chosen, the traveler will be reimbursed for mileage at the current allowable rate as specified by the Internal Revenue Service.
 - (2) When two or more travelers are traveling to the same event by private vehicle, they are expected to share transportation expenses unless other arrangements are approved in advance.
 - (3) Mileage reimbursement will be based on distances recorded on an official highway map for the most direct route.
 - (4) Additional mileage will be allowed as necessary for transportation in the community which is the point of destination.

DATE APPROVED BY BOARD OF TRUSTEES: March 27, 1980; February 26, 2018; November 16, 2016, September 27, 2023

DATES REVISED: March 24, 1983; October 25, 2001; January 23, 2002; April 22, 2009; December 15, 2010, January 22, 2018, September 27, 2023

REVIEWED DATES: January 22, 2018, September 27, 2023

Illinois Community College District No. 527



MORTON COLLEGE BOARD POLICY

Illinois Community College District No. 527

TITLE: Reimbursement for Travel Expenses

NO. 8.3

SECTION: Institutional

PAGE: 2 of 4

- (5) The reimbursable amount allowed for travel by private vehicle normally shall not exceed the cost of tourist class/coach commercial air fare transportation. However, exception will apply in circumstances in which the traveler's schedule or destination does not correspond with that of public carriers.
 - (6) Travelers driving privately owned vehicles are expected to be properly licensed and protected at their own expense by personal liability and property damage insurance at the level currently required by law. Traffic tickets are the responsibility of the driver except for Morton College equipment defect violations.
- iii. Rental Vehicle: When a rental vehicle is chosen for a trip, reimbursement will be based upon receipts for actual charges.
- iv. Other Ground Transportation: Expenses for ground transportation not identified above (taxi, local bus, and subway) and miscellaneous travel expenses (parking and tolls) are allowed as necessary.
- b. Lodging: Actual cost of the least expensive single room available at conference designated hotels for only the nights necessary to attend to College business, but not to exceed \$300 per night. If there is no room available at conference designated hotels at or below the maximum lodging rate, then the traveler may be reimbursed for any mid-range quality hotel within a five (5) mile radius of the conference up to the maximum lodging rate. If no such room is available, then the traveler may be reimbursed for an amount over the maximum lodging rate at any conference designated hotel, subject to the pre-approval of the President and Board Chair. When a traveler shares lodging with an unauthorized traveler, the traveler will provide a receipt or printed rate schedule showing the single occupancy rate. If documentation of the single occupancy rate is not provided, the allowable expense will be computed by dividing the number of persons into the total daily rate as indicated on the bill. If a room more expensive than a single room (i.e., a suite) is needed for the continuation of College business when a conference room/center is not available for use by the College and a suite is actually used for the continuation of

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REVIEWED DATES: January 22, 2018, September 27, 2023

Illinois Community College District No. 527



MORTON COLLEGE BOARD POLICY

Illinois Community College District No. 527

TITLE: Reimbursement for Travel Expenses

NO. 8.3

SECTION: Institutional

PAGE: 3 of 4

College business and the suite is more economical than booking an additional conference room/center, then with the pre-approval of the President and Board Chair, one traveler among the group who will use the suite for business purposes may book and be reimbursed for the appropriate sized suite for said business.

c. Meals and Incidentals*: A per diem is given in lieu of the meal allowance and is to cover the cost of meals and tips. Receipts are not required to support this allowance. Per diem is based on the current applicable Internal Revenue Service Meals and Incidentals Per Diem Rate as defined and posted by location.

*Incidentals are defined by the IRS and shall, in combination with the cost of meals, not exceed the per diem rate

d. Conference Registration Fees: Actual cost for conference registration fee. Meals included with Registration Fee are not eligible for per diem reimbursement.

e. Expenses not related to the College's business are not reimbursable. Examples of non-reimbursable expenses include but are not limited to:

- i. Alcoholic beverages;
- ii. Coat check;
- iii. Global Positioning Systems {GPS}, either rental or purchase;
- iv. Personal entertainment charges such as movies, sporting events, spa/health clubs, sightseeing, tours, etc.
- v. Personal convenience charges such as personal phone calls from hotel room in excess of one per day {at 15 minutes or less}, hotel laundry, shoe care, and valet services;
- vi. Limousine services unless the rate charged is equivalent or less than a taxi fare;
- vii. Late check-out and room guaranteed charges;
- viii. Non-College related expenses, including spouse/family travel expense unless specific prior approval is provided in a grant or contract;
- ix. Gifts;

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REVIEWED DATES: January 22, 2018, September 27, 2023

Illinois Community College District No. 527



MORTON COLLEGE BOARD POLICY

Illinois Community College District No. 527

TITLE: Reimbursement for Travel Expenses

NO. 8.3

SECTION: Institutional

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- x. Purchase of clothing and/or toiletries;
 - xi. Traveler's checks;
 - xii. Interest on credit cards;
 - xiii. Misuse of lost credit cards;
 - xiv. Tobacco products;
 - xv. Towing of a personal automobile;
 - xvi. Removal of keys locked in personal automobile;
 - xvii. Damage to automobile (rental or personal);
 - xviii. Maintenance or repair of personal property;
 - xix. Parking tickets or other traffic fines;
 - xx. Personal automobile accident insurance;
 - xxi. Insurance on personal property; and
 - xxii. Loss of personal property, personal funds or cash advances.

DATE APPROVED BY BOARD OF TRUSTEES: March 27, 1980; February 26, 2018; November 16, 2016, September 27, 2023

DATES REVISED: March 24, 1983; October 25, 2001; January 23, 2002; April 22, 2009; December 15, 2010, January 22, 2018, September 27, 2023

REVIEWED DATES: January 22, 2018, September 27, 2023

Illinois Community College District No. 527

PROPOSED ACTION: Promotion of Campus Police Corporal (part-time) Michael Wolff to the rank of Deputy Chief of Police (part-time).

RATIONALE: The elimination of the vacant Lieutenant position will initially reduce the yearly budget by \$88,000. This will allow these funds to be re-allocated for the use in paying for additional Campus Police new hire staffing and current officer promotions. The Lieutenant rank will no longer be needed with the creation of the rank of part-time Deputy Chief and by utilizing collateral duties assigned to Campus Police supervisors. The position will be filled by current Campus Police Corporal Michael Wolff.

COST ANALYSIS: \$40 per hour (maximum of 28 hours per week)

ATTACHMENT:

PROPOSED ACTION: Promotion of Campus Police Officer (part-time) Oscar Clay to the rank of Corporal of Police (part-time).

RATIONALE: The elimination of the vacant Lieutenant position will initially reduce the yearly budget by \$88,000. This will allow these funds to be re-allocated for the use in paying for additional Campus Police new hire staffing and current officer promotions. Currently, there is no direct supervision for the weekend shifts of Campus Police Officers and soon to be Dispatch. The part-time Corporal will directly supervise the weekend shifts, both police and dispatch, along with completing assigned collateral duties. The position will be filled by current Campus Police Officer (part-time) Oscar Clay.

COST ANALYSIS: \$29 per hour (maximum of 28 hours per week)

ATTACHMENT:

PROPOSED ACTION: Promotion of Campus Police Officer (full-time) Alberto Sanchez to the rank of Sergeant of Police (full-time).

RATIONALE: The elimination of the vacant Lieutenant position will initially reduce the yearly budget by \$88,000. This will allow these funds to be re-allocated for the use in paying for additional Campus Police new hire staffing and current officer promotions. Currently, there is no direct supervision of the day shift Campus Police Officers and Dispatch. The AM Sergeant will directly supervise the day shift, both police and dispatch, along with completing assigned collateral duties. The position will be filled by current Campus Police Officer Alberto Sanchez.

COST ANALYSIS: \$ 64,000 annually

ATTACHMENT:

PROPOSED ACTION: THAT THE BOARD APPROVE Julian R. Rodriguez AS A NEW Maintenance Mechanic FOR THE Facilities & Operations Dept. WITH AN EFFECTIVE START DATE OF October 2nd 2023.

RATIONALE: This position will assist with the day-to-day operations

COST ANALYSIS: Rate of pay \$21.27 per hour

ATTACHMENT:

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: Approval of Samuel Gamino hired as Recruitment and Retention Specialist

RATIONALE

Hiring Samuel would fill a need for recruitment and retention support in the adult education program. This position will collaborate with the local American Job Center and support the efforts of ESL and HSEC students to complete their education.

COST ANALYSIS:

Salary: \$59k annually – Grant Funded – Adult Ed Grant

MORTON COLLEGE BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

PROPOSED ACTION:

That the Board approves the position change of Teresa Alderman as an Eligibility and Compliance Coordinator effective July 01, 2023.

RATIONALE:

To provide the needed support in the Athletics department to ensure student athletes and teams meet eligibility and compliance. The Coordinator also provides support to student athletes to reach their goals and enhance their success as a student.

COST ANALYSIS: \$55,000 annually

ATTACHEMENTS:

N/A

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION:

That the Board approves the hire of Alexa Herrera as an Administrative Assistant from October 1, 2023, to December 20, 2023.

RATIONALE:

To provide the needed administrative support to the Office of the Provost.

COST ANALYSIS: \$18.79 per hour.

ATTACHEMENTS:

N/A

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVE Diego Roa AS A NEW Student Aide FOR THE One Stop Center WITH AN EFFECTIVE START DATE OF 08/28/2023.

RATIONALE

To provide support in the One Stop Center

COST ANALYSIS:

\$13.00 per hour

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVE Alfredo Martinez AS A NEW Student Aide FOR THE Multi-Media Department WITH AN EFFECTIVE START DATE OF 09/05/2023.

RATIONALE

To learn more about the college through Audio Visual Technologies

COST ANALYSIS:

\$13.00 per hour

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVE Casey M. Nussbaum AS A NEW Student Aide FOR THE Theater WITH AN EFFECTIVE START DATE OF 09/5/2023.

RATIONALE

To provide support in the Theater

COST ANALYSIS:

\$13.00 per hour

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVE Ava Carter AS A NEW Student Aide FOR THE Dean's Office WITH AN EFFECTIVE START DATE OF 09/6/2023.

RATIONALE

To provide support in the Dean's office

COST ANALYSIS:

\$13.00 per hour

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVE Jasmin Padron AS A NEW Student Aide FOR THE Office of Admissions and Records WITH AN EFFECTIVE START DATE OF 09/6/2023.

RATIONALE

To provide support in the Office of Admissions and Records

COST ANALYSIS:

\$13.00 per hour

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVE Sarah Hernandez AS A NEW Student Aide FOR THE Office of Admissions and Records WITH AN EFFECTIVE START DATE OF 09/6/2023.

RATIONALE

To provide support in the Office of Admissions and Records

COST ANALYSIS:

\$13.00 per hour

PROPOSED ACTION:

Approval of Part-Time Employment Nariah Clay, Student Aide Athletic Department, \$13.00 per hour effective September 8, 2023.

RATIONALE:

To provide extra support in the Athletic Department.

COST ANALYSIS:

\$13.00 per hour, not to exceed 20 hours per week through May 20, 2023.

ATTACHMENT:

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVE Lesley Saucedo AS A NEW Student Aide FOR THE Business Office WITH AN EFFECTIVE START DATE OF 09/11/2023.

RATIONALE

To provide support in Business Office

COST ANALYSIS:

\$13.00 per hour

PROPOSED ACTION:

Approval of Part-Time Employment Sophia Remmel, Student Aide Athletic Department, \$13.00 per hour effective September 8, 2023.

RATIONALE:

To provide extra support in the Athletic Department.

COST ANALYSIS:

\$13.00 per hour, not to exceed 20 hours per week through May 20, 2023.

ATTACHMENT:

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVE Tania Ramirez AS A NEW Student Aide FOR THE Career Services Office WITH AN EFFECTIVE START DATE OF 09/13/2023.

RATIONALE

To provide support in the Career Services Office

COST ANALYSIS:

\$13.00 per hour

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVE Samantha Rojas AS A NEW Student Aide FOR THE Student Services Department WITH AN EFFECTIVE START DATE OF 09/13/2023.

RATIONALE

To provide support in the Student Services Department

COST ANALYSIS:

\$13.00 per hour

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THE BOARD HIRE JAVIER MANDUJANO AS A PEER TUTOR WITH A START DATE OF SEPTEMBER 15, 2023.

RATIONALE: JAVIER MANDUJANO POSSESSES ALL THE QUALIFICATIONS OF A PEER TUTOR.

COST ANALYSIS: Rate of \$13 per hour

ATTACHMENTS: N/A

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THE BOARD HIRE ALEXI DANIEL-ZAVALA AS A PEER TUTOR WITH A START DATE OF SEPTEMBER 15, 2023.

RATIONALE: ALEXI DANIEL-ZAVALA POSSESSES ALL THE QUALIFICATIONS OF A PEER TUTOR.

COST ANALYSIS: Rate of \$13 per hour

ATTACHMENTS: N/A

PROPOSED ACTION: THAT THE BOARD APPROVE HIRING OF ELLEN HARDY AS A COMMUNITY EDUCATION ADJUNCT INSTRUCTOR.

RATIONALE: [Required by Board Policy 5.3.1 and *Chapter 110, Act 805, Section 3.27.1 of the Illinois Compiled Statutes*]

Morton College will continue providing community programming for the diverse student population.

COST ANALYSIS: \$50/contact hour, MTW and THF 11am-2pm as based on the class schedule.

MORTON COLLEGE BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

PROPOSED ACTION: THE BOARD APPROVES TRACY NAVARRO AS A NEW ADJUNCT FACULTY- IN THE HUMANITIES DEPARTMENT WITH AN EFFECTIVE START DATE OF SEPTEMBER 6, 2023.

RATIONALE: THIS HIRE WILL REPLACE A RECENT ADJUNCT FACULTY RESIGNATION AND SUPPORT THE NEED FOR ADJUNCT FACULTY IN THE HUMANITIES DEPARTMENT.

COST ANALYSIS: \$940.71 PER CREDIT HOUR BASED ON THE ADJUNCT FACULTY UNION CONTRACT.

MORTON COLLEGE BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

PROPOSED ACTION: THE BOARD APPROVES JAMIE SANDOVAL AS A NEW ADJUNCT FACULTY- IN THE CIS DEPARTMENT WITH AN EFFECTIVE START DATE OF SEPTEMBER 5, 2023.

RATIONALE: THIS HIRE WILL REPLACE A RECENT ADJUNCT FACULTY RESIGNATION AND SUPPORT THE NEED FOR ADJUNCT FACULTY IN THE CIS DEPARTMENT.

COST ANALYSIS: \$901.50 PER CREDIT HOUR BASED ON THE ADJUNCT FACULTY UNION CONTRACT.

MORTON COLLEGE BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

PROPOSED ACTION: THE BOARD APPROVES MAXI ARMAS AS A NEW ADJUNCT FACULTY- IN THE HUMANITIES DEPARTMENT WITH AN EFFECTIVE START DATE OF AUGUST 28, 2023.

RATIONALE: THIS HIRE WILL REPLACE A RECENT ADJUNCT FACULTY RESIGNATION AND SUPPORT THE NEED FOR ADJUNCT FACULTY IN THE HUMANITIES DEPARTMENT.

COST ANALYSIS: \$940.71 PER CREDIT HOUR BASED ON THE ADJUNCT FACULTY UNION CONTRACT.

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVE Ilyse Pitts AS A NEW Fitness Center Specialist FOR THE Fitness Center WITH AN EFFECTIVE START DATE OF 10/1/2023

RATIONALE

To assist in daily operations and customer service in the fitness and nutrition centers

COST ANALYSIS:

\$17.13/hour