



MORTON COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 527

Minutes for the Regular Meeting

Wednesday, May 24, 2023

APPROVED

1. Call to Order

The Regular Meeting of the Board of Trustees of Morton College was held on Wednesday, May 24, 2023, beginning at 11:00 a.m., at the Morton College Jedlicka Performing Arts Center, located at 3801 South, Central Ave, Cicero, IL.

2. Pledge of Allegiance

Attendees recited the Pledge of Allegiance

3. Roll Call

Present:

Anthony Martinucci, Trustee
Leonard Cannata, Trustee
Charles Hernandez, Trustee – via conference call
Jose Collazo, Trustee
Susan Grazzini, Trustee
Oscar Montiel, Trustee

Absent:

Frances F. Reitz, Trustee

Also, Present:

Dr. Keith D. McLaughlin, Provost & Executive Vice President
Michael Del Galdo, Attorney, Del Galdo Law Group, LLC

4. Citizen Comments – None

5. Recognition – None

6. Reports – None

7. New Business

7.1. Responsibilities of the College President

7.1.1. In accordance with President Dr. Stanley Fields' Resignation Agreement, motion to declare President Dr. Stanley Fields continuously absent from the College's campus from May 21, 2023, through the effective date of his resignation on November 18, 2023.

Ayes – 6

Nays – None Motion Carried

7.1.2. Motion to charge Provost & Executive Vice President, Dr. Keith McLaughlin, with the responsibilities of the office of the College President beginning May 21, 2023, pursuant to Morton College Board Policy No. 2.4 (Responsibility in the Absence of the President).

Ayes – 6

Nays – None Motion Carried

9. Consent Agenda

9.1. Approval of the Minutes of the Regular Board Meeting held on April 26, 2023.

9.2. Approval and ratification of accounts payable and payroll for the month of April 2023, in the amount of \$2,948,621.00, and budget transfers, in the amount of \$43,000.00.

9.3. Approval of the Monthly Budget Report for fiscal year to date ending in April 2023.

9.4. Approval of the Treasurer's Report for April 2023.

9.5. Approval of the changes in Curriculum.

9.6. Approval of the partnership agreement with Cicero District 99 for the STEAMers Summer Camp for young learners within the district from 4th to 8th grade.

9.7. Approval of the Addendum Faculty Overload Report for the spring 2023 semester, in the amount of \$384,074.10.

9.8. Approval to the Addendum to the Adjunct Faculty Assignment/Employment Report for the spring 2023 semester, in the amount of \$555,447.60, pending additional class cancelations and/or additions.

9.9. Approval of the payment to The Higher Learning Commission HLC, for the Comprehensive Visit-Team expenses on February 27 and 28, 2023, in the amount of \$10,804.42.

9.10. Approval of the continued membership with the Illinois Consortium for International Studies

and Programs ICISP, fy24, in the amount of \$900.00.

9.11. Approval of the continued institutional membership with the American Library Association ALA, fy24, in the amount of \$870.00.

9.12. Approval of the continued institutional membership with the Consortium of Network of Illinois

Learning Resources in Community Colleges NILRC, fy24, in the amount of \$1,187.00.

9.13. Approval of the continued membership with the Illinois Community College Online ILCCO for

fy24, in the amount of \$500.00.

9.14. Approval of the annual membership with Illinois Green Economy Network (IGEN), for fy24, in

the amount of \$10,000.00.

9.15. Approval of the Adjunct Faculty Consultation Hours Report for spring semester 2023, in the

amount of \$20,200.77.

9.16. Approval of the renewal of print periodical and journal subscriptions for the library from EBSCO, fy24, in the amount of \$23,127.00.

9.17. Approval of the purchase of the online databases from the consortium of Network of Illinois

Learning Resources in Community Colleges NILRC, fy24, in the amount of \$16,536.00.

9.18. Approval of the renewal of the clinical affiliation agreement with Loyola University Health Systems for Health Science.

9.19. Approval of the renewal of the partnership agreement with All-Pro Driving School, LLC (ALL

PRO) for fy24, in the total amount not to exceed \$75,000.00 paid from the student registration fees.

9.20. Approval of the resolution forming the Decennial Committee on Local Government Efficiency.

9.21. Approval of the affiliation agreement with the Berwyn Fire Department for the Paramedic Program students.

9.22. Approval of the one-year engagement with Forvis LLP., an accounting firm, to perform the fy23 college audit, in the amount of \$95,900.00.

9.23. Approval of Heartland Business Systems to replace the emergency phone call boxes, in the amount of \$22,462.75.

9.24. Approval of the FOIA Officer - Murneka Davis, Director of Human Resources

9.25. Approval of a 10% temporary increase for Clara Martinez to assist with the responsibilities of

the Simulation Coordinator position, effective June 1 to August 31, 2023.

9.26. Approval of Alliant Insurance Services, Inc., for liability insurance, in the amount of \$354,320.00.

9.27. Approval of the amended agreement with Cornerstone Government Affairs, Inc. for April 1,

2023, through March 31, 2024, in the amount of \$14,000.00/month.

9.28. Approval of the purchase of Apple technology equipment and services for the Panther Digital

Initiative, in the amount of \$514,323.00, funded by REMOTE, HEERF, GEER II & PERKINS grants.

9.29. Approval of Part-Time Employment

9.29.1. Sergio Rodriguez-Velarde, Help Desk Computer Lab Paraprofessional, \$15.75/hr., effective June 1, 2023.

9.29.2. Matthew Johnson, Adjunct Mathematics, effective August 17, 2023.

9.29.3. Mateo Nossa, Adjunct Music, effective August 17, 2023.

9.29.4. Brian Dang, STEAMers Camp Counselor, \$18.00/hr., effective June 26, 2023.

9.29.5. Sheila Sanchez, STEAMers Camp Counselor, \$18.00/hr., effective June 16, 2023.

9.29.6. Milton Ortiz, STEAMers Camp Counselor, \$18/hr., effective June 26, 2023.

9.30. Approval of Retirement

9.30.1. Maria Diaz, Cashier, effective July 1, 2023.

9.31. Approval of Layoff Employment

9.31.1. Carolyn Arias, Radio Operators/Dispatcher, effective May 23, 2023.

9.31.2. Valerie Delaurentis, Radio Operators/Dispatcher, effective May 23, 2023.

9.31.3. Michelle Demato, Radio Operators/Dispatcher, effective May 23, 2023.

9.31.4. Marie Esposito, Radio Operators/Dispatcher, effective May 23, 2023.

9.31.5. Jessica Patterson, Radio Operators/Dispatcher, effective May 23, 2023.

9.31.6. Beth Paneral, Radio Operators/Dispatcher, effective May 23, 2023.

9.32. Approval of Facility Use Permits

9.32.1. Cavaliers Arts Performance & Education, theater/parking lot, June 30 and July 1, 2023,

at no cost.

9.32.2. Berwyn Development Corporation, computer lab, July 10, at no cost.

9.32.3. Chi-Town Car Club, parking lot, June 10, 23 & 30, 2023, at no cost.

Ayes – 6

Nays – None Motion Carried

10. Adjournment Sine Die

11. Reconvening-Reorganization Meeting

11.1. Swearing in of New Trustees

11.2. Roll Call

12. Election of the Board Officers

12.1. Election of Chair of the Board – Trustee Leonard Cannata Elected by 6 Ayes, 0 Nays

12.2. Election of Vice-Chair of the Board -Trustee Anthony Martinucci Elected by 6 Ayes, 0 Nays

12.3. Election of Secretary of the Board – Trustee Jose Collazo Elected by 6 Ayes, 0 Nays

13. Appointment - Illinois Community College Trustees Association Representative – Trustee Charles Hernandez Elected by 6 Ayes, 0 Nays

14. Adjournment

5.1. Novice Nationals Forensic Tournament, Speech and Debate Team

The Morton College Speech and Debate team made its presence felt at the Novice Nationals Forensic Tournament held recently at the University of Charlotte, North Carolina. The competition, reserved for first-year competitive speech students, drew some of the most prestigious colleges and universities from around the country, including the University of Alabama, James Madison University, and the University of Indianapolis. Despite being the only Illinois school in attendance, Morton College, made its mark with Alejandro Joleanis, a Cicero freshman who was awarded “*Top Speaker*” at the Novice Nationals awards ceremony.

5.2. Skyway Art Festival

Morton College hosted Skyway Art this year under the leadership of Art Faculty, Rebecca Primm. The STEM Center was transformed into the Skyway Art Gallery to display artwork from participating schools throughout the Skyway Conference.

Morton College's Nakiya McGee was awarded the Award of Merit Becky for Scolopendra, Marker on Paper.

Art Instructors Daniel Roman, Jane Stevens, Joe LoPresti, and Rebecca Prim worked putting together the Skyway Art Show. Instructor Jane Steven was given special credit for the Skyway Exhibition. Jane Stevens did a lot of work putting the show together.

Skyway Art participants:

Graciela Almazan; *"Is This My Shade?"* Mixed Media on Canvas - Best in Show Winner
Lizeth V. Arias Cardoso; *Beyond the Sea* - Mixed Media
Nakiya McGee; *Master Copy of Standing Male Figure* - Graphite on Paper
Jordy Guerrero; *Floating Pear* - Black and White Film Photography
Jordy Guerrero; *Rose* -Black and White Film Photography
Judy Jeske; *Oddball*- Mixed Media - Ceramic and Found Metal
Melissa Vargas; *All True Evil Masquerades* - Juror's Choice Winner

5.3. Skyway STEM

Instructors Sara Helmus and Asiyya Ashraf led the following Morton College students to present four posters at the Skyway STEM Competition on Friday, April 21, at Prairie State College.

Name: Daniela Barrera

Project Title: Effectiveness of Barbicide on Bacterial Spores

Project Synopsis: The presence of infection-causing bacterial spores on the surface of nail tools in salons is a real possibility. Barbicide is a commonly used disinfectant used to sanitize such

tools. The project aimed to examine the effectiveness of Barbicide at targeting bacterial spores, specifically *Bacillus subtilis* spores.

Name: Jonatan Gomez

Project Title: Alkalying to Us?

Project Synopsis: Alkaline water is all over grocery store shelves, and internet searches claim it offers a variety of benefits to the human body. However, studies still need to be done to support these claims. This experiment investigates whether the naturally acidic stomach environment will neutralize the alkaline properties of the water before any of the proposed benefits are able to occur.

Name: Evelin Contreras & Karla Contreras

Project Title: Am I Really Pure Olive Oil

Project Synopsis: This project investigates if different spectroscopy methods will reveal any The difference at the molecular level between regular and extra virgin olive oil, including whether or not the olive oil has been combined with other oils to reduce the cost of production.

Name: Amara Demetra Kelikian

Project Title: Biochemical Magnitude of Vinyl Chloride & Potassium Permanganate Using Combustion Analysis & Meteorological Data

Project Synopsis: An examination of recent chemical combustion events in Illinois and Ohio, this project investigates combustion analysis, real-time meteorological data, and toxicological effects of all compounds involved in the interest of exploring biological effects for current and future communities.

5.4. Student Awards at Illinois Community College Juried Exhibition Competition

5.5. Student Trustee, Osvaldo Perez

Student Trustee Osvaldo Perez was recognized by Gabriela Mata for his services as student trustee during 2023-2023.

6. Reports

6.1. ICCTA – ACCT - None

6.2. Student Trustee, Osvaldo Perez

Student Trustee reported on different student activities which took place on March 2023.

6.3. Out-of-State Travel Report - Information Only

7. President's Report

7.1. Capital Improvements

Architect Dominick Demonica presented on the Culinary Program – Phase 1.

7.1.1. Athletic Complex Renovation, DKA

Architect Dominick Demonica presented on the Athletic Complex Renovation.

7.2. Finance Review

Mireya Perez, Chief Financial Officer/Treasurer, provided an overview of the institution's finances for March 2023, including Operating Funds Revenues, Expenditures, and Education Fund Expenditures.

7.3. Paramedic Program

Laurie Cashman, Dean of Adult, Career, and Technical Education, presented an overview on the Paramedic Program.

8. Consent Agenda

Trustee Cannata made a motion to remove agenda item 8.7 to be taken for approval after approving the consent agenda.

Trustee Martinucci seconded the motion

Ayes: Trustees, Martinucci, Cannata, Grazzini, Hernandez and Reitz

Nays: none Motion carried

Trustee Martinucci made a motion to establish the Consent Agenda, which includes agenda items 8.1 to 8.28.1, as listed below

Trustee Grazzini seconded the motion

Ayes: Trustees, Martinucci, Cannata, Grazzini, Hernandez and Reitz

Nays: none Motion carried

Trustee Martinucci made a motion to approve the Consent Agenda

Trustee Cannata seconded the motion

Ayes: Trustees, Martinucci, Cannata, Grazzini, Hernandez and Reitz

Nays: none Motion carried

8.1. Approval of the Minutes of the Special Meeting of the Board held on February 28, 2023, and the Regular Meeting of the Board held on March 29, 2023.

8.2. Approval and ratification of accounts payable and payroll for the month of March 2023, in the amount of \$4,700,453.00, and budget transfers, in the amount of \$174,939.00.

8.3. Approval of the Monthly Budget Report for fiscal year to date ending in March 2023.

8.4. Approval of the Treasurer's Report for March 2023.

- 8.5. Approval of the renewal of the annual membership with the Association of Title IX Administrators (ATIXA), in the amount of \$4,999.00, effective April 1, 2023, to March 31, 2024.
- 8.6. Approval of the membership with the National College Testing Association, in the amount of \$500.00.
- 8.7. Approval of the membership with West Central Municipal Conference, in the amount of \$1,950.00.
- 8.8. Approval of the Morton College investment guidelines for fy24.
- 8.9. Approval of the purchase of four Cisco Catalysts 9300 from Nobletec, LLC, to sustain the cameras, Access Point, and support the new equipment in the IT Department, in the amount of \$47,849.69, funded by the HEERF grant.
- 8.10. Approval of the purchase of 50 iPads from Apple Inc., for the CNA Program, in the amount of \$26,000.00.
- 8.11. Approval of the purchase of 25 all-in-one computers and 25 monitors from CDW to update technology in classroom 320B, in the amount of \$37,456.25, funded by the HEERF grant.
- 8.12. Approval of the purchase of 50 Surface Pro Laptops from Microsoft for the Nursing Program, in the amount of \$33,451.50.
- 8.13. Approval of the lowest responsible bidder for phase 1 of the Culinary Arts Program facility renovation project to Reed Construction, in the amount of \$1,931,000.00.
- 8.14. Approval of the benefits package for eligible employees for fy24.
- 8.15. Approval of the list of Designated Depositories of excess funds for fy24.
- 8.16. Approval of the Compensation Report for the adjunct faculty members teaching English 101, 102, 086, 071, 076, 151, and 152, for the Fall 2023 semester, in the amount of \$5,762.10.
- 8.17. Approval of Building Services of America, LLC., as a single source provider for cleaning supplies, in the amount of \$25,000.00.
- 8.18. Approval of the renewal of the clinical affiliation agreement with The British Home for Retired Men & Women, for Health Sciences.
- 8.19. Approval of the memorandum of understanding with the Morton Arboretum.
- 8.20. Approval of the partnership agreement with Cicero District 99 for the ActUp Theatre Camp Program for young learners within the district from 4th to 8th grade.
- 8.21. Approval of the sabbatical leave request by Dr. Maria Romero Yuste, Spanish Faculty, for the Fall 2023 semester.

8.22. Approval to establish the following ad hoc committees of the Board, in accordance with Board Policy 1.5.7: Governance/HLC, Academic Programs/Nursing, and Physical Plant/Athletics/Campus Police.

8.23. Approval of Facility Use Permits

8.23.1. Peace Officers Memorial Foundation of Cook County, southeast parking lot, 8:00 a.m. - 10:30 a.m., May 10, 2023, at no cost.

8.23.2. Berwyn Recreation, soccer fields, 10:00 a.m. - 8:00 p.m. April 30 to August 31, 2023, at no cost.

8.23.3. Lyons Elementary School District 103, Edison School 5th Grade Farewell, JPAC Theatre, May 23, 2023, at no cost.

8.23.4. Latino Youth High School, Graduation Ceremony, JPAC Theatre, June 8, 2023, at no cost.

8.24. Approval of Full-Time Employment

8.24.1. Cara Bonick, Director of Physical Therapy Program, \$95,000.00, effective July 1, 2023.

8.24.2. Adam Bradley, Assistant Director of Facilities and Operations, \$80,000.00, effective April 27, 2023.

8.25. Approval of Part-Time Employment

8.25.1. Cara Huff, STEAMers Camp Instructor, \$50/hr., effective June 26, 2023.

8.25.2. Agustin Alamo, STEAMers Summer Camp Counselor, \$18.00/hr., effective June 26, 2023.

8.25.3. Alyssa Marmolejo, STEAMers Summer Camp Counselor, \$18/hr., effective June 26, 2023.

8.26. Approval of New Job Descriptions

8.26.1. Paramedic Program Director

8.26.2. Adjunct Instructor, Paramedic

8.26.3. Clinical Coordinator for Paramedic

8.26.4. Student Aide, Adult, and Career Technical Education

8.27. Approval of Updated Job Descriptions

8.27.1. Data Support Specialist

8.27.2. Vice President of Institutional Advancement and Innovation

8.28. Approval of Terminations

8.28.1. Daniel Smith, Campus Police Officer (Part-Time), effective March 27, 2023.

Trustee Martinucci made a motion to approve item 8.7, which was removed from the consent agenda.

Trustee Reitz seconded the motion

Ayes: Trustees, Martinucci, Grazzini, Hernandez and Reitz

Nays: none Trustee Cannata abstained from voting Motion carried

9. Adjournment

Trustee Martinucci made a motion to adjourn the Regular Board Meeting

Trustee Reitz seconded the motion

All ayes Meeting adjourned at 12:35 p.m.