



MORTON COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 527
Minutes for the Regular Board Meeting
Wednesday, October 25, 2023

APPROVED

1. Call to Order

The Regular Board meeting was called to order by Board Chair, Leonard Cannata at 11:05 AM on Wednesday, October 25, 2023, at the Jedlicka Performing Arts Center, located at 3801 S. Central Ave, Cicero, IL 60804.

2. Pledge of Allegiance

Attendees recited the Pledge of Allegiance.

3. Roll Call

Present:

Leonard Cannata, Trustee
Jose Collazo, Trustee
Susan Grazzini, Trustee
Anthony Martinucci, Trustee
Oscar Montiel, Trustee
Frances F. Reitz, Trustee

Absent:

Charlie Hernandez, Trustee

Also Present:

Dr. Keith D. McLaughlin, President
Edward Wong, Attorney, Del Galdo Law Group, LLC

4. Citizen Comments

None

5. Reports

Full-time faculty member, Dr. Prairie Markussen presented on the Human Library event that was held on October 19th. The organization has been around for more than 20 years started in Denmark. Dr. Markussen had one student present on his experience. The event was recognized on NPR news.

Dr. McLaughlin highlighted the Student Service departments, they've held 64 events for to engage and support students and prepare them for their next step, to transfer. They have also had a door decorating contest, representing their alma mater, wore spirit wear, attended college visits, and teamed with Financial Aid office for financial workshops.

Dr. McLaughlin highlighted the Athletics after another successful season. The women's soccer team will be participating the regional competition on Sunday, October 29th in

Madison, Wisconsin.

Dr. McLaughlin mentions how busy the theater stage has been for the past several weeks with the Steel Magnolias show, thanks Micheal Kott for directing the show. Dr. McLaughlin has the opportunity to attend, he thought it was an outstanding show and acting. The theater had 160 student for the Alphabet Soup, will have 260 more student for the rest of the week.

Dr. McLaughlin met with Joe Florio, Director of Facilities & Operations, they are looking at the facilities mast plan that was last updated on 2010. They were pleasantly surprised by the fact that so many of the projects part of the plan have been completed but do need to update not only for the ICCB recognition due at the end of this year. Dr. McLaughlin would like to meet with the board to talk about ideas about future development plans of our facilities and out campus.

Dr. McLaughlin recognized the colleagues and fellow walkers who are all in a mission with the step competition this month that the HR department launched on October 2nd and concludes at the end of the month. Collectively the participants have a combined total of 6,220,969 steps so far.

6. President's Report

7. Consent Agenda

Trustee Martinucci made a motion to approve the consent agenda, which includes agenda items 7.1 to 7.29.3, as listed below.

Trustee Grazzini seconded the motion.

Ayes: Trustees, Cannata, Collaz, Grazzini, Martinucci, Montiel, Reitz

Nays: None

Absent: Trustee, Hernandez

Motion Carried

- 7.1. Approval of the Minutes of the Regular Board Meeting held on August 23, 2023, Public Hearing of the FY24 Budget held on August 23, 2023, Special Board Meeting held on September 13, 2023, and Regular Board Meeting held of September 28, 2023.
- 7.2. Approval and ratification of accounts payable and payroll for the month of September 2023, in the amount of \$3,984,629.00, and budget transfers in the amount of \$0.
- 7.3. Approval of the Monthly Budget Report for the fiscal year to date ending in September 2023.
- 7.4. Approval of the Treasurer's Report for September 2023.
- 7.5. Approval of the changes to Curriculum.
- 7.6. Approval of the college calendars for academic years 2024/2025 and 2025/2026.
- 7.7. Approval to change the winter break 2023/2024 to December 20, 2023 – January 2, 2024.
- 7.8. Approval of the Heartland Business Systems, in the amount of \$50,000.00.
- 7.9. Approval of architectural fees in the amount of \$50,000.00, for Legat Architects to complete design work for biology lab renovations.
- 7.10. Approval of the purchase of iSimulate software and hardware for Paramedic, in the amount of \$41,020.00.

- 7.11. Approval of the American Association of Community Colleges annual membership, in the amount of \$6,557.00.
- 7.12. Approval of the annual subscription of ExamSoft, in the amount of \$27,307.50.
- 7.13. Approval of out-of-state travel for Efren Alonso to Orlando, Florida for NACADA Annual Conference, October 3 – 7, 2023, in the approximate cost of \$1,800.00.
- 7.14. Approval of out-of-state travel for Luis Sanchez to Las Vegas, Nevada for Autodesk University Conference, November 13 – 15, 2023, in the approximate cost of \$3,450.00.
- 7.15. Approval of out-of-state travel for Gabriela Mata to Indianapolis, Indiana, from October 29 – 31, 2023, at an approximate cost of \$831.50.
- 7.16. Approval of out-of-state travel for Men’s Soccer to Madison, Wisconsin, from November 3 – 5, 2023, at an approximate cost of \$5,100.00.
- 7.17. Approval of out-of-state travel for Men’s Soccer to Tucson, Arizona from November 11 – 19, 2023, at an approximate cost of \$44,450.00.
- 7.18. Approval of out-of-state travel for Women’s Basketball to Ft. Lauderdale, Florida from December 14 – 20, 2023, at an approximate cost of \$20,600.00.
- 7.19. Approval of out-of-state travel for Men’s Basketball to West Plains, Missouri from November 23 – 26, 2023, at an approximate cost of \$3,186.00.
- 7.20. Approval of out-of-state travel for Men’s and Women’s Wrestling to Stevens Point, Wisconsin from November 3 – 5, 2023, at an approximate cost of \$5,330.00.
- 7.21. Approval of out-of-state travel for Men’s and Women’s Wrestling to Plymouth, Wisconsin from November 10 – 12, 2023, at an approximate cost of \$5,330.00.
- 7.22. Approval of out-of-state travel for Men’s and Women’s Wrestling to St. Charles, Missouri from November 17 – 19, 2023, at an approximate cost of \$5,330.00.
- 7.23. Approval of salary increase for Joseph Feulner, for the amount of \$64,000.00, effective October 25, 2023.
- 7.24. Approval of Facility Use Permits
 - 7.24.1. Walgreens to hold covid and flu vaccination for Morton College/Community on November 2, 2023.
- 7.25. Approval of New Job Descriptions
 - 7.25.1 Fitness Center Assistant
 - 7.25.2 Project Care Support Specialist (PT)
- 7.26. Approval of Position Changes
 - 7.26.1. Joanna Martin, Executive Assistant to the College President/Board Professional, \$75,000.00, effective November 1, 2023.
- 7.27. Approval of Full-Time Employment
 - 7.27.1. Thomas Sherry, Campus Police Officer (FT), effective October 30, 2023.
- 7.28. Approval of Part-Time Employment
 - 7.28.1. Efrain De La Torre, Student Aide – Theater, \$13.00 per hr., effective October 5, 2023.

- 7.28.2. Brynne Katcher, Student Aide– Fitness Center, \$13.00 per hr., effective October 10, 2023.
 - 7.28.3. Manuel Leanos, Student Aide – Library, \$13.00 per hr., effective October 11, 2023.
 - 7.28.4. Jordy Rivera, Student Aide – Art Department, \$13.00 per hr., effective October 5, 2023.
 - 7.28.5. Angelina Viola, Student Aide – Pre-School Center, \$13.00 per hr., effective October 11, 2023.
 - 7.28.6. Christina Bavone, English Adjunct, effective January 16, 2024.
 - 7.28.7. Jacob Turner, Fitness Center Specialist, effective October 26, 2023.
 - 7.28.8. Clara Martinez, Nursing Adjunct, effective January 16, 2024.
 - 7.28.9. Paloma Martinez, Peer Tutor, \$13.00 per hr., effective October 12, 2023.
 - 7.28.10. Diane Sanchez, Peer Tutor, \$13.00 per hr., effective October 23, 2023.
 - 7.28.11. Ronja Hofstetter, Student Aide – Fitness Center, \$13.00., effective October 31, 2023.
 - 7.28.12. Arleth Espinoza, Student Aide - Fitness Center, \$13.00., effective October 31, 2023.
- 7.29. Approval of Resignation
- 7.29.1. Alexander Gutierrez, Part Time, Circulation Librarian, effective September 14, 2023.
 - 7.29.2. Misael Saldana, Part Time, Switchboard Operator, effective September 29, 2023.
 - 7.29.3. Diego Aleman Santiaguillo, Alumni Relations Coordinator, effective October 31, 2023.

Dr. McLaughlin highlights from the consent agenda 7.26.1, approval of position change for Joanna Martin, Executive Assistant to the College President/Board Professional. Joanna will be joining the President’s Office and support the Board. Joanna holds a BS in accounting, she graduated from Governor’s State University with over 18 years of experience in payroll and office processing. She has been with Morton College since 2018, she is recognized for been efficient and accurate with payroll. Joanna will be helping with the transition of the new payroll coordinator.

Dr. McLaughlin also took the opportunity to extend a very heartfelt thanks to Liliana Raygoza in the Human Resources office for assisting board meetings, agendas and minutes since June.

8. Adjournment

Trustee Martinucci motioned to adjourn the Regular Board Meeting at 11:20 AM.

Trustee Collazo seconded the motion.

Ayes: Trustees, Cannata, Collazo, Grazzini, Martinucci, Montiel, Reitz

Nays: None

Absent: Trustee, Hernandez

/s/ Leonard Cannata, Board Chair

/s/ Jose Collazo, Secretary