



MORTON COLLEGE  
COMMUNITY COLLEGE DISTRICT NO.527  
Minutes for the Regular Board Meeting  
Tuesday, December 19, 2023

**Approved**

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**1. Call to Order**

The Regular Board meeting was called to order by Board Chair, Leonard Cannata at 10:07 AM on Tuesday, December 19, 2023, at the Morton College Student Union Center, located at 3801 S. Central Ave, Cicero, IL 60804.

**2. Pledge of Allegiance**

Attendees recited the Pledge of Allegiance.

Trustee Cannata made a motion to appoint Mr. Martinucci as serving secretary, in Mr. Collazo's absence.

Trustee Reitz seconded the motion.

**3. Roll Call**

**Present:**

Leonard Cannata, Trustee  
Charles Hernandez, Trustee  
Anthony Martinucci, Trustee  
Frances F. Reitz, Trustee  
Susan Grazzini, Trustee

**Absent:**

Oscar Montiel, Trustee  
Jose Collazo, Trustee

**Also Present:**

Dr. Keith D. McLaughlin, President  
Edward Wong Attorney, Del Galdo Law Group, LLC

**4. Citizen Comments**

None

**5. Reports**

5.1 ICCTA-ACCT – None

5.2 Student Trustee – Alejandro Joleanis Velasquez

Student Trustee Alejandro Joleanis Velasquez gave his monthly report on November's student activities around campus.

## **6. President's Report**

Dr. McLaughlin highlighted Student Trustee, Alejandro Joleanis Velasquez for winning the public debate part of the "Shadwell-Dittus" Speech and Debate tournament at Elgin Community College. The event drew a total of 15 colleges and universities, including several Skyway Conference rivals.

Dr. McLaughlin highlighted the ICCB released award allocations for the FY2024 Innovative Bridge and Transition Grant.

Dr. McLaughlin highlighted our Nursing faculty member Julie Herrmann was chosen as the IBHE Nurse Educator Fellowship Award recipient and will be awarded \$10,000.00.

Dr. McLaughlin concluded his report speaking on the Masters Facilities Plan and the landscaping will be completed.

Trustee Hernandez commented on the fields and how the rain and flooding have impacted the soccer fields. Joe Florio, Director of Campus Operations and Facilities, assured the board that the drainage issues and sweeper repair are in the works. Trustee Reitz mentioned contacting the Town of Cicero for help on the project.

Dr. McLaughlin mentions the gym renovations are coming along with the elevators getting installed.

Dr. McLaughlin ended his report with thanking the trustees for being part of the board and wished everyone a Merry Christmas and Happy New Year.

## **7. Consent Agenda**

Trustee Martinucci made a motion to approve the consent agenda, which includes agenda items 7.1 to 7.30.2, as listed below, with the exception of item 7.14. Approval for the retro pay for the West Central Municipal Conference Association to be tabled.

Trustee Reitz seconded the motion.

Ayes: Trustees, Cannata, Hernandez, Martinucci, Reitz, and Grazzini

Nays: None

Absent: Trustees, Collazo and Montiel

Motion Carried

- 7.1. Approval and ratification of accounts payable and payroll for the month of November 2023, in the amount of \$2,773,215.00, and budget transfers in the amount of \$70,000.00.
- 7.2. Approval of the Monthly Budget Report for the fiscal year to date ending in November 2023.
- 7.3. Approval of the Treasurer's Report for November 2023.
- 7.4. Approval of the Calendar for the Regular Board Meetings from January to December 2024.
- 7.5. Approval of the curriculum changes as submitted.
- 7.6. Approval of English 10% compensation for Adjunct Faculty for the Fall 2023, in the amount of \$6,197.95.

- 7.7. Approval of the Adjunct Faculty consultations hours for the Fall 2023, in the amount of \$18,842.57.
- 7.8. Approval of the addendum to the Adjunct Faculty Assignment/Employment Report for the Fall 2023 semester, in the amount of \$639,226.16.
- 7.9. Approval of the FY24 membership with the Illinois Community College Trustees (ICCTA) – 2<sup>nd</sup> installment, in the amount of \$5,269.00.
- 7.10. Approval of the partnership between Morton College District 527 and the Manufacturing Renaissance for the Manufacturing Bridge Program, in the amount of \$66,000.00.
- 7.11. Approval of the contract renewal for Konica Business Solutions, in the amount of \$4,340.95.
- 7.12. Approval of the SoftDocs Managed Services contract for 12 months, in the amount of \$10,800.00.
- 7.13. Approval of technology equipment for students to continue supporting Panther Digital Initiative from Apple, in the amount of \$88,755.00, funded by REMOTE grant.
- 7.14. Approval for the retro pay for the West Central Municipal Conference Association Membership FY21/22 & FY22/23, \$3,900.00.
- 7.15. Approval for the purchase of new furniture from ErgonomicHome.com, Inc. for the multipurpose room (formerly the library), in the amount of \$26,900.00.
- 7.16. Approval of the revised architectural fees in the amount of \$50,000.00, for the Legat Architect to complete design work for biology lab renovations.
- 7.17. Approval of a temporary 10% increase for Sandra Barajas to assist with the responsibilities of the lead teacher for the Pre-School, effective October 23, 2023 to January 12, 2024.
- 7.18. Approval of the contract agreement with AMZ Educational Consulting, from December 18, 2023 – May 31, 2024, not to exceed the total cost of \$77,000.00.
- 7.19. Approval of clinical affiliation agreement between Morton College District 527 and the Board of Education of Hinsdale Township High School District 86.
- 7.20. Approval of the communication partnership agreement with Cicero Community Collaborative (CCC).
- 7.21. Approval of the settlement agreement for James Halm, in the amount of \$1,698.00.
- 7.22. Approval of the donation of obsoleted tables and chairs to the Cicero Police Department.
- 7.23. Approval of the donation of a Ford E-350 van to the Town of Cicero.
- 7.24. Approval of the donation of obsolete equipment to the Western Springs Theatre.
- 7.25. Approval of the donation of obsolete equipment to the PM&L.
- 7.26. Approval of Facility Use Permits
  - 7.26.1. AlphaBet Soup Productions, June 23 – 25, 2024.
- 7.27. Approval of New/Updated Job Descriptions
  - 7.27.1. Support Specialist – Tutoring Center
  - 7.27.2. Program Support Specialist I – Adult Ed & CTE Department
- 7.28. Approval of Position Changes

- 7.28.1. Katie Valdez, Office Support Specialist – ACTE, effective November 29, 2023.
- 7.28.2. Rosaura Sandoval, Full-Time Support Specialist – Tutoring Center, effective January 3, 2024.

7.29. Approval of Full-Time Employment

- 7.29.1. Cynthia Lozano, Payroll Coordinator, \$60,000.00, effective January 3, 2024.
- 7.29.2. Melanny Buitron Loor, Student Activities Assistant & Undocumented Student Liaison, effective January 9, 2024.
- 7.29.3. Jenna Reasner, Full-Time Faculty, English, effective January 11, 2024.

7.30. Approval of Retirement

- 7.30.1. Lillian Cienfuegos, Custodian, effective December 29, 2023.
- 7.30.2. Mary L. Addalia, Computer Lab Paraprofessional, effective December 29, 2023.

**8. Approval of the updated Board Policy 5.3.1 Bidding Policy, as submitted.**

Trustee Martinucci made a motion to approve the updated Board Policy 5.3.1 Bidding Policy, as submitted.

Trustee Reitz seconded the motion.

Ayes: Trustees, Cannata, Hernandez, Martinucci, Montiel, Reitz, Collazo, and Grazzini

Nays: None

Motion Carried

**9. Approval of the Paid Leave Policy**

Trustee Martinucci made a motion to approve the Paid Leave Policy.

Trustee Grazzini seconded the motion.

Ayes: Trustees, Cannata, Hernandez, Martinucci, Reitz, and Grazzini

Nays: None

Absent: Trustees, Collozo and Montiel

Motion Carried

**10. Approval of the resolution authorizing the 2023 Tax Levy and certifying compliance with the Truth in Taxation Act, as submitted.**

Trustee Grazzini made a motion to approve the resolution authorizing the 2023 Tax Levy.

Trustee Martinucci seconded the motion.

Ayes: Trustees, Cannata, Hernandez, Martinucci, Reitz, and Grazzini

Nays: None

Absent: Trustees, Collozo and Montiel

Motion Carried

**11. Consent Agenda, item 7.14**

Trustee Martinucci made a motion to approve the Consent Agenda, item 7.14. listed below.

Trustee Reitz seconded the motion

Ayes: Trustees, Cannata, Hernandez, Martinucci, Reitz, and Grazzini

Nays: None

Absent: Trustees, Collozo and Montiel

Motion Carried



**12. Adjournment**

Trustee Grazzini made a motion to adjourn the Regular Board Meeting at 10:25 AM.  
Trustee Martinucci seconded the motion.

Ayes: Trustees, Cannata, Hernandez, Martinucci, Reitz, and Grazzini

Nays: None

Absent: Trustees, Collozo and Montiel

Motion Carried

Nays: None

Motion Carried

/s/ Anthony Martinucci,  
Vice Chair

A handwritten signature in blue ink, appearing to read 'Anthony Martinucci', written in a cursive style.

/s/ Jose Collazoi  
Secretary

A handwritten signature in blue ink, appearing to read 'Jose Collazoi', written in a cursive style.