



Morton College

Public Regular Board Meeting

Wednesday, April 24, 2024, 10:00 AM

- **Women's Empowerment Read In – 3/26/24**
 - Students were invited to celebrate women's history month at Morton's student union by discussing literature and art
- **Artist Discussion John Lo – 3/28/24**
 - Students had the chance to connect with artist John Lo and learn about the ways in which he uses pottery to bring art to life
- **Canned Food Drive – 4/8/24 to 4/12/24**
 - Morton College students had the opportunity to donate non-perishables to the Panther Pantry. Each student that donated had a chance to win a raffle prize
- **Alcohol Awareness Session – 4/10/24**
 - In honor of SAAM, Morton College's student activities office gave students the opportunity to partake in a discussion on the importance of alcohol awareness while playing bingo
- **Career Services Resume Critique – 4/10/24**
 - Students were provided the chance to have Morton College faculty look over their resumes to either create or improve upon them
- **Student Government Association Application Season**
 - Good things don't last forever, just like anything else. The application to become the next student trustee has opened and candidates have started applying and promoting themselves
- **Student Trustee Application Season**
 - The application to become a part of the Morton College's next student government is now open



MORTON COLLEGE
COMMUNITY COLLEGE DISTRICT NO.527
Minutes for the Regular Board Meeting
Wednesday, March 27, 2024

1. Call to Order

The Regular Board meeting was called to order by Board Chair, Leonard Cannata at 10:05 AM on Wednesday, March 27, 2024, at the Morton College Student Union Center, located at 3801 S. Central Ave, Cicero, IL 60804.

2. Pledge of Allegiance

Attendees recited the Pledge of Allegiance.

Trustee Montiel made a motion to appoint Trustee Martinucci as serving secretary, in Trustee Collazo's absence.

Trustee Grazzini seconded the motion.

3. Roll Call

Present:

Leonard Cannata, Trustee
Anthony Martinucci, Trustee
Frances F. Reitz, Trustee
Susan Grazzini, Trustee
Oscar Montiel, Trustee

Absent:

Jose Collazo, Trustee
Charles Hernandez, Trustee
Alejandro Joleanis Velasquez, Student Trustee

Also Present:

Dr. Keith D. McLaughlin, President
Edward Wong Attorney, Del Galdo Law Group, LLC

4. Citizen Comments

None

5. Reports

5.1 ICCTA-ACCT – None

5.2 Student Trustee – Alejandro Joleanis Velasquez

6. President's Report

Laurie Cashman introduced Thomas Scapillato, one of the many talented professionals in our community that we bring to our students and our CAD program. Mr. Scapillato presented how CAD classes and additive manufacturing (3D printing) continue to advance in the world of education. Trustee Reitz commented on how wonderful it is to see how excited Mr. Scapillato is to be able to get back into one of his passions. Trustee Reitz thanked Thomas for being here and for his wisdom.

Brandie Windham highlighted the ICCTA Paul Simon Essay Competition. Our English faculty member, Prairie Markussen, led the essay competition for the college this year. We had three winners: 1st place, Chioma Peculiar-Onyekere; 2nd place, Jessie Mendoza; and 3rd place, Selene Salazar. Our first-place winner will be submitted to represent the college in the ICCTA statewide Paul Simon Essay Competition, where she can win a \$500.00 scholarship.

Dr. Shannon Martino discussed her upcoming trip to Armenia. The faculty development grant that she received this year, and a few previous years has played a large role in the success of this project. Brandie Windham's openness to allowing Dr. Martino to teach archeology classes here at Morton also contributed to this. Dr. Martino will be working with the Smithsonian on a project for a site that is about 7,000 years old. Dr. Martino will be there for 10 days to really figure out what they are going to do, continue to write grants, and so we can get more student involvement and set up a home that they will be living in.

Marisol Velazquez highlighted the women's basketball team, coming in 5th at the NJCAA National Championship Tournament. Marisol also recognized several individuals that presented at national conferences this past March. Gabriela Mata attended the NASPA Conference and presented Creating, Championing, and Celebrating Partnerships to Advance Systemic Institutional Change. Brandie Windham, along with herself, attended the League of Innovation Conference and presented the Panther Digital Initiative: Support Student Enrollment with Equitable Access to Technology. Irinia Cline also attended the League of Innovation Conference and presented a New Age of Teaching.

Dr. McLaughlin concluded his report by thanking everyone for taking the time to highlight some of our programs.

7. Consent Agenda

Trustee Martinucci made a motion to approve the consent agenda, which includes agenda items 7.1 to 7.25.2, as listed below.

Trustee Grazzini seconded the motion.

Ayes: Trustees, Cannata, Grazzini, Martinucci, Montiel, and Reitz

Nays: None

Absent: Trustee Collazo and Hernandez

Motion Carried

- 7.1. Approval of the correction to the January 24, 2024, minutes. Minutes should state, "The Regular Board Meeting was called to order by Vice Chair, Anthony Martinucci at 10:05 AM on Wednesday, January 24, 2024, at the Jedlicka Performing Arts Center, located at 3801 S. Central Ave, Cicero, IL 60804.

- 7.2. Approval of the Minutes of the Regular Board meeting held on June 28, 2023, and Minutes of the Regular Board meeting held on February 28, 2024.
- 7.3. Approval and ratification of accounts payable and payroll for the month of February 2024, in the amount of \$3,996,427.00, and budget transfers in the amount of \$192,500.00.
- 7.4. Approval of the Monthly Budget Report for the fiscal year to date ending in February 2024.
- 7.5. Approval of the Treasurer's Report for February 2024.
- 7.6. Approval of out-of-state travel to Dr. Keith McLaughlin, College President, to attend the NJCAA DII National Woman's Basketball Championship in Joplin, MO from March 17 – 20, 2024, at the approximate cost of \$2,040.67.
- 7.7. Approval of out-of-state travel to Dr. Keith McLaughlin, College President, to attend the American Association of Community Colleges (AACC) 2024 Conference in Louisville, KY, from April 5 – 9, 2024, at the approximate cost of \$2,738.86.
- 7.8. Approval of Webstaurant Plus annual membership, in the amount of \$1,188.00.
- 7.9. Approval of the continued extended services support agreement with Konica for the services of the college copiers/printers, in the amount of \$2,392.65/month, 60-month TELP lease.
- 7.10. Approval of the continued membership with the Association of Governing Board of Universities and Colleges, effective April 1, 2024 -March 31, 2025, in the amount of \$2,940.00.
- 7.11. Approval of the amended agreement with Cornerstone Government Affairs, Inc. for April 1, 2024, through March 31, 2025, in the amount of \$14,000.00/month.
- 7.12. Approval of the Independent Contract Agreement with Jesse Galeana as Athletic Trainer, effective July 1, 2023 – June 30, 2024, amount to not exceed \$66,000.00.
- 7.13. Approval of LoDestro Construction to furnish and install markerboards in (9) classrooms, in the amount of \$31,784.00.
- 7.14. Approval of the independent consultant agreement for physical therapist assistant (PTA) and nursing programs for FY24 with Bohm Consulting LLC, in the amount not to exceed \$35,000.00.
- 7.15. Approval of the Freepoint Energy electric energy service for Morton College District 527, in the amount of \$100,000.00.
- 7.16. Approval of the Settlement Agreement with Demonica Kemper Architects, in the amount of \$600,000.00, with a budget transfer to be made for payment.
- 7.17. Approval of the lane change, new salary per the Collective Bargaining Agreement (CBA) for Lisa Mathelier, Adult ed, FT Faculty, effective January 16, 2024.
- 7.18. Approval of a temporary 10% increase for Christopher Wido as Interim Athletics Manager to assist with the responsibilities of the Athletics Department, effective February 9, 2024 – July 31, 2024.
- 7.19. Approval of the course fee changes effective Fall 2024 term, as submitted.
- 7.20. Approval of the renewed resolution approving and adopting a clinical affiliation agreement between Morton College District 527 and Sinai Health Systems for nursing student clinicals.
- 7.21. Approval of the renewed resolution approving and adopting a master educational affiliation agreement between Morton College District 527 and Northwestern Memorial Healthcare.

7.22. Approval of the paralegal internship agreement and intern addendum with the Law Office of Robert A. Cheely and Associates.

7.23. Approval of Facility Use Permits

7.23.1. Lyons Elementary School District 103, to hold Edison School 5th Grade Promotion Ceremony on May 20, 2024.

7.24. Approval of New/Updated Job Descriptions

7.24.1. Athletic Director - Revised

7.24.2. Campus Police Officer – Revised

7.25. Approval of Position/Title Changes

7.25.1. Jamie Annen, Status Change from PT to FT, Campus Police Officer, effective April 1, 2024.

7.25.2. Roger Shane Robinson, Status Change from PT to FT, Tutor, Writing, \$49,000.00, effective April 1, 2024.

8. Approval of the First Reading of the Institutional Membership in External Organizations Policy 2.9.

Trustee Martinucci made a motion to approve the First Reading of the Institutional Membership in External Organizations Policy 2.9.

Montiel seconded the motion.

Ayes: Trustees, Cannata, Grazzini, Martinucci, Montiel, and Reitz

Nays: None

Absent: Trustee Collazo and Hernandez

Motion Carried

9. Approval of the updated Travel Expenses Reimbursement Board Policy 8.3, as submitted.

Trustee Martinucci made a motion to approve the First Reading of the Travel Expenses Reimbursement Board Policy 8.3.

Grazzini seconded the motion.

Ayes: Trustees, Cannata, Grazzini, Martinucci, Montiel, and Reitz

Nays: None

Absent: Trustee Collazo and Hernandez

Motion Carried

10. Informational Only 10.1 – 10.2.8.

11. Closed Session – Canceled

12. Approval Termination of Employment

Trustee Martinucci made a motion to approve termination of employment of Carla Fortuna, effective March 27, 2024.

Grazzini seconded the motion.

Ayes: Trustees, Cannata, Grazzini, Martinucci, Montiel, and Reitz

Nays: None

Absent: Trustee Collazo and Hernandez

Motion Carried

13. Adjournment

Trustee Martinucci made a motion to adjourn the Regular Board Meeting at 10:34 a.m.

Grazzini seconded the motion.

Ayes: Trustees, Cannata, Grazzini, Martinucci, Montiel, and Reitz

Nays: None

Absent: Trustee Collazo and Hernandez

Motion Carried

/s/ Leonard Cannata,
Board Chair

/s/ Jose Collozo
Secretary

Joanna M Martin

From: Mireya Perez
Sent: Monday, April 15, 2024 4:20 PM
To: Board Materials
Subject: FW: Action Item 8.1 for 04/24/2024 Board Meeting
Attachments: Board AS Totals 3.31.24.pdf; BT 3.31.24.pdf; Check Register 3.31.24.pdf; Over 10k Mar 2024.pdf

Thank you,



Mireya Perez, CPA

P: (708) 656-8000, Ext. 2289
mireya.perez@morton.edu

From: Suzanna Raigoza <Suzanna.Raigoza@morton.edu>
Sent: Monday, April 15, 2024 4:11 PM
To: Mireya Perez <mireya.perez@morton.edu>
Subject: Action Item 8.1 for 04/24/2024 Board Meeting

Propose Action: THAT THE BOARD APPROVE AND RATIFY ACCOUNTS PAYABLE AND PAYROLL FOR THE MONTH OF MARCH 2024 IN THE AMOUNT OF \$3,330,654 AND BUDGET TRANSFERS IN THE AMOUNT OF \$109,682 AS SUBMITTED.

Rationale: [Required by Chapter 110, ACT 805, Section 3-27 of the Illinois Compiled Statutes]

Attachments: Resolution, Accounts Payable and Payroll Records

Thank you,



Suzanna Raigoza

Senior Accountant

P: (708) 656-8000, Ext. 2305
E: suzanna.raigoza@morton.edu

www.morton.edu

BE IT HEREBY RESOLVED THAT accounts payable and payrolls for the month of March 2024, be approved and/or ratified in the amount of \$3,330,654 as listed on the attached sheet and supported by vouchers, invoices, purchase orders, and payroll registers, made available and referred to as necessary, and summarized as follows:

Current Funds (01),

Cash Disbursements - Monthly	03/31/2024	829,080
Payroll	03/15/2024	804,646
Payroll	03/31/2024	818,224
Student Refunds	03/31/2024	<u>874,328</u>
		3,326,278

O&M Restricted Fund (03)

Cash Disbursements - Monthly	03/31/2024	<u>4,376</u>
TOTAL ALL FUNDS		<u><u>\$3,330,654</u></u>

AND BE IT FURTHER RESOLVED THAT budget transfers in the amount of \$109,682 be approved as outlined on the attached Journal No. 1-7 entry dates attached hereto.

AND BE IT FURTHER RESOLVED THAT the treasurer of Morton College is hereby authorized and directed to make payments as listed and/or summarized above.

PASSED this 24th day of April by the Board of Trustees, Morton College, Community College District no. 527, Cicero, Illinois.

Morton College				
Budget Transfers				
March 2024				
	GL Account	Description	Debit	Credit
1	06-1090-99316-540100105	Grow with Google Grant: Office Equip <\$5,000		(950)
	06-1090-99316-590100215	Grow with Google Grant: Other Tuition/Fee Waiver	950	
2	01-3060-30116-540200000	Student Activities: Printing		(4,500)
	01-3060-30116-550100005	Student Activities: Meeting Expense	4,500	
3	01-6040-60202-540100900	Athletic Administration: Other Supplies		(16,000)
	01-6040-60202-550400005	Athletic Administration: Recruitment		(23,000)
	01-6040-60202-540100100	Athletic Administration: Office Supplies		(18,000)
	01-6040-60202-550100020	Athletic Administration: Transportation	16,000	
	01-6040-60202-550100015	Athletic Administration: Meal Money	23,000	
	01-6040-60202-550900005	Athletic Administration:	18,000	
4	01-8070-20116-510100100	Institutional Research: Administrative		(36,500)
	01-8070-20116-530900000	Institutional Research: Other Contract Services	36,500	
5	01-3020-30112-540200000	Career Placement: Printing		(1,500)
	01-3020-30112-540100900	Career Placement: Other Supplies	1,500	
6	01-3020-30110-5501000005	Behavioral Health: Meeting Expense		(1,000)
	01-3020-30110-5401000900	Behavioral Health: Other Supplies	1,000	
7	01-1040-10154-540600005	Phys Therapy Assit: Memberships		(8,232)
	01-1040-10154-550100005	Phys Therapy Assit: Meeting Expense	8,232	
		Total Budget Transfers	109,682.00	(109,682.00)

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0118060	03/01/24	Recon	0159393	Don Baumgart	V0193020	02/27/24		315.00		315.00
								315.00		315.00
0118061	03/01/24	Recon	0195025	Mr. Jason R. Edgar	V0191992	02/21/24		242.54		242.54
								242.54		242.54
0118062	03/01/24	Recon	0000724	Dr. Brian R. Gilligan	V0191993	02/21/24		264.00		264.00
								264.00		264.00
0118063	03/01/24	Recon	0207766	Massachusetts Mutual Lif	V0192041	02/22/24		2,722.24		2,722.24
								2,722.24		2,722.24
0118064	03/01/24	Recon	0007777	Frances F. Reitz	V0193086	02/28/24		57.00		57.00
								57.00		57.00
0118065	03/01/24	Void	0192553	Michael Rose						
0118066	03/01/24	Recon	0000897	Mr. Donald A. Sykora	V0193003	02/26/24		132.50		132.50
								132.50		132.50
0118070	03/08/24	Recon	0173659	Mr. Scott Anderson	V0193315	03/06/24		175.00		175.00
								175.00		175.00
0118071	03/08/24	Recon	0214784	Jeffrey Bambule	V0193255	03/05/24		255.00		255.00
								255.00		255.00
0118072	03/08/24	Recon	0210003	Blue Cross Blue Shield o	V0193361	03/07/24		12,129.24		12,129.24
								12,129.24		12,129.24
0118073	03/08/24	Outst	0214155	Josiah L. Brabham	V0193259	03/05/24		120.00		120.00
								120.00		120.00
0118074	03/08/24	Recon	0000995	Bureau Water/Sewer Town	V0193252	03/05/24		124.84		124.84
					V0193253	03/05/24		475.47		475.47
								600.31		600.31
0118075	03/08/24	Recon	0213499	Miguel A. Cantu, JR	V0193262	03/05/24		400.00		400.00
								400.00		400.00

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0118076	03/08/24	Recon	0215514	Nariah C. Clay	V0193250	03/05/24		66.97		66.97
								66.97		66.97
0118077	03/08/24	Recon	0216173	Anthony T. Crespo	V0191320	01/25/24		225.00		225.00
								225.00		225.00
0118078	03/08/24	Recon	0222834	Linda Cunningham	V0191309	01/25/24		225.00		225.00
								225.00		225.00
0118079	03/08/24	Recon	0222839	Jamie M. DePaolo	V0191322	01/25/24		225.00		225.00
								225.00		225.00
0118080	03/08/24	Recon	0202383	Flexible Benefit Service	V0193362	03/07/24		1,007.00		1,007.00
								1,007.00		1,007.00
0118081	03/08/24	Outst	0197148	Joseph Foster	V0193313	03/06/24		175.00		175.00
								175.00		175.00
0118082	03/08/24	Recon	0222837	Laura Fudacz	V0191316	01/25/24		225.00		225.00
								225.00		225.00
0118083	03/08/24	Recon	0222906	Lynda Gaug	V0191329	01/25/24		225.00		225.00
								225.00		225.00
0118084	03/08/24	Recon	0000724	Dr. Brian R. Gilligan	V0193246	03/04/24		270.00		270.00
								270.00		270.00
0118085	03/08/24	Recon	0208379	Shante Glenn	V0193314	03/06/24		175.00		175.00
								175.00		175.00
0118086	03/08/24	Recon	0221961	Nathan Godinez	V0193312	03/06/24		175.00		175.00
								175.00		175.00
0118087	03/08/24	Recon	0222420	Kevin Gordon	V0193317	03/06/24		175.00		175.00
								175.00		175.00
0118088	03/08/24	Recon	0001644	Government Finance Offic	V0193249	03/05/24		760.00		760.00
								760.00		760.00

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0118089	03/08/24	Recon	0179768	David Hamill	V0193316	03/06/24		175.00		175.00
								175.00		175.00
0118090	03/08/24	Recon	0216882	Mitchell Hicks	V0193311	03/06/24		175.00		175.00
								175.00		175.00
0118091	03/08/24	Outst	0162057	Johnny J. Jackson	V0193319	03/06/24		175.00		175.00
								175.00		175.00
0118092	03/08/24	Recon	0216572	Zoe A. Klaus	V0193267	03/05/24		210.00		210.00
								210.00		210.00
0118093	03/08/24	Recon	0001226	Raymond W Konrath	V0193266	03/05/24		180.00		180.00
								180.00		180.00
0118094	03/08/24	Recon	0172976	Dylan Kramer	V0193320	03/06/24		175.00		175.00
								175.00		175.00
0118095	03/08/24	Recon	0117035	James J. La Pietra	V0191304	01/25/24		500.00		500.00
								500.00		500.00
0118096	03/08/24	Recon	0193312	Kyra Leigh	V0193248	03/05/24		1,000.00		1,000.00
								1,000.00		1,000.00
0118097	03/08/24	Outst	0211767	Thomas P. Lentine	V0193260	03/05/24		120.00		120.00
								120.00		120.00
0118098	03/08/24	Recon	0222835	Jessica A. Lotz	V0191306	01/25/24		250.00		250.00
								250.00		250.00
0118099	03/08/24	Recon	0161373	Kenneth W. Moreland	V0193322	03/06/24		225.00		225.00
								225.00		225.00
0118100	03/08/24	Void	0061069	Hector L. Munoz						
0118101	03/08/24	Recon	0222838	Laura Noigebauer	V0191318	01/25/24		225.00		225.00
								225.00		225.00

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0118102	03/08/24	Recon	0205567	Ms. Courtney O'Brien	V0193238	03/01/24		325.68		325.68
								325.68		325.68
0118103	03/08/24	Outst	0197145	Forrest Olesiak	V0193323	03/06/24		225.00		225.00
								225.00		225.00
0118104	03/08/24	Recon	0222905	Gabriel Ozaki	V0191327	01/25/24		225.00		225.00
								225.00		225.00
0118105	03/08/24	Recon	0192553	Charles Michael Rose	V0192049	02/26/24		905.20		905.20
					V0193236	03/01/24		420.12		420.12
								1,325.32		1,325.32
0118106	03/08/24	Recon	0222836	Gina Sanfilippo	V0191312	01/25/24		225.00		225.00
								225.00		225.00
0118107	03/08/24	Outst	0178286	Colton Schied	V0191314	01/25/24		225.00		225.00
								225.00		225.00
0118108	03/08/24	Recon	0200282	Victor M. Albanil Beltra	V0193235	02/29/24		142.00		142.00
								142.00		142.00
0118109	03/08/24	Recon	0002057	Jennifer Washo	V0193321	03/06/24		175.00		175.00
								175.00		175.00
0118110	03/08/24	Recon	0222833	Mark Westcott	V0191325	01/25/24		225.00		225.00
								225.00		225.00
0118111	03/08/24	Recon	0158266	Mr. Christopher J. Wido	V0193256	03/05/24		7,700.00		7,700.00
								7,700.00		7,700.00
0118112	03/08/24	Recon	0158266	Mr. Christopher J. Wido	V0193257	03/05/24		3,675.00		3,675.00
								3,675.00		3,675.00
0118113	03/08/24	Recon	0222907	Nicole Wong	V0193306	03/05/24		400.00		400.00
								400.00		400.00
0118139	03/14/24	Recon	0000995	Bureau Water/Sewer Town	V0193507	03/13/24	B0005461	198.10		198.10

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								198.10		198.10
0118140	03/14/24	Recon	0001013	ComEd	V0193518	03/14/24	B0005462	27,342.81		27,342.81
								27,342.81		27,342.81
0118141	03/14/24	Recon	0001013	ComEd	V0193519	03/14/24	B0005463	733.47		733.47
								733.47		733.47
0118142	03/15/24	Recon	0156097	ACI Payments, Inc.	V0193528	03/14/24		617.02		617.02
								617.02		617.02
0118143	03/15/24	Recon	0185032	David Avignone	V0193327	03/06/24		225.00		225.00
								225.00		225.00
0118144	03/15/24	Recon	0214784	Jeffrey Bambule	V0193395	03/12/24		4,080.00		4,080.00
								4,080.00		4,080.00
0118145	03/15/24	Outst	0214155	Josiah L. Brabham	V0193344	03/07/24		30.00		30.00
								30.00		30.00
0118146	03/15/24	Recon	0223586	Monica J. Brown	V0193378	03/08/24		200.00		200.00
								200.00		200.00
0118147	03/15/24	Outst	0194871	Mr. Michael Callon	V0193425	03/13/24		129.81		129.81
								129.81		129.81
0118148	03/15/24	Recon	0213499	Miguel A. Cantu, JR	V0193345	03/07/24		100.00		100.00
					V0193364	03/07/24		200.00		200.00
								300.00		300.00
0118149	03/15/24	Void	0001298	Dave Cronin						
0118150	03/15/24	Recon	0223741	Shedrick W. Daniels, III	V0193420	03/13/24		2,000.00		2,000.00
								2,000.00		2,000.00
0118151	03/15/24	Recon	0003233	Ms. Mary A. DeRose	V0193428	03/13/24		150.00		150.00
								150.00		150.00
0118152	03/15/24	Recon	0223116	Linda Diaz	V0193325	03/06/24		1,650.00		1,650.00

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								1,650.00		1,650.00
0118153	03/15/24	Recon	0201592	Mr. Stuart J. Gavin	V0193417	03/13/24		150.00		150.00
								150.00		150.00
0118154	03/15/24	Recon	0208379	Shante Glenn	V0193379	03/08/24		175.00		175.00
								175.00		175.00
0118155	03/15/24	Recon	0221961	Nathan Godinez	V0193385	03/11/24		175.00		175.00
								175.00		175.00
0118156	03/15/24	Outst	0220199	James Goranson	V0193429	03/15/24		255.00		255.00
								255.00		255.00
0118157	03/15/24	Recon	0220199	James Goranson	V0193430	03/13/24		255.00		255.00
								255.00		255.00
0118158	03/15/24	Recon	0218786	In Motion Counseling PLL	V0193504	03/13/24		300.00		300.00
								300.00		300.00
0118159	03/15/24	Recon	0001226	Raymond W Konrath	V0193356	03/07/24		60.00		60.00
								60.00		60.00
0118160	03/15/24	Outst	0185459	Jay Kvasnicka	V0193338	03/07/24		175.00		175.00
					V0193383	03/11/24		175.00		175.00
								350.00		350.00
0118161	03/15/24	Recon	0162911	Ryan Kvasnicka	V0193339	03/07/24		175.00		175.00
								175.00		175.00
0118162	03/15/24	Outst	0211767	Thomas P. Lentine	V0193340	03/07/24		110.00		110.00
					V0193365	03/07/24		60.00		60.00
								170.00		170.00
0118163	03/15/24	Void	0207766	Massachusetts Mutual Lif						
0118164	03/15/24	Recon	0197146	Christopher Mays	V0193388	03/11/24		175.00		175.00
								175.00		175.00

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0118165	03/15/24	Recon	0186051	Donna Mobley	V0193384	03/11/24		175.00		175.00
								175.00		175.00
0118166	03/15/24	Recon	0218656	Vanessa Montalvo	V0193427	03/13/24		150.00		150.00
								150.00		150.00
0118167	03/15/24	Recon	0202346	Paul Novak	V0193328	03/06/24		225.00		225.00
								225.00		225.00
0118168	03/15/24	Recon	0218765	Erika Ochoa	V0193381	03/22/24		150.00		150.00
								150.00		150.00
0118169	03/15/24	Recon	0168388	Bill Oostdyk	V0193386	03/11/24		175.00		175.00
								175.00		175.00
0118170	03/15/24	Outst	0222322	Nicole Pettinato	V0193346	03/07/24		720.00		720.00
								720.00		720.00
0118171	03/15/24	Recon	0223808	Dillon Riley	V0193636	03/14/24		450.00		450.00
								450.00		450.00
0118172	03/15/24	Recon	0220632	Thomas J. Schlesinger	V0193389	03/11/24		1,200.00		1,200.00
								1,200.00		1,200.00
0118173	03/15/24	Recon	0000943	Mr. Scott R. Spaniol	V0193414	03/13/24		136.09		136.09
								136.09		136.09
0118174	03/15/24	Recon	0220719	Strictly Self Defense LL	V0193424	03/13/24		179.00		179.00
								179.00		179.00
0118175	03/15/24	Recon	0000738	Ms Gina G. Torres	V0193431	03/13/24		150.00		150.00
								150.00		150.00
0118176	03/15/24	Recon	0188378	Tania L. Venegas	V0193330	03/06/24		485.00		485.00
					V0193336	03/07/24		99.00		99.00
								584.00		584.00
0118177	03/15/24	Outst	0000868	Ms. Cynthia V. Walley	V0193415	03/13/24		400.00		400.00

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								400.00		400.00
0118178	03/15/24	Recon	0222624	Martin Walsh	V0193348	03/07/24		150.00		150.00
								150.00		150.00
0118179	03/15/24	Recon	0002057	Jennifer Washo	V0193329	03/06/24		225.00		225.00
								225.00		225.00
0118180	03/15/24	Recon	0003335	John Washo	V0193337	03/07/24		175.00		175.00
								175.00		175.00
0118181	03/15/24	Outst	0196733	Randall F. Wells	V0193382	03/11/24		175.00		175.00
								175.00		175.00
0118182	03/15/24	Recon	0169985	Alcove Insights, LLC	V0193460	03/13/24	P0015359	1,485.00		1,485.00
								1,485.00		1,485.00
0118183	03/15/24	Recon	0175113	Algor Plumbing	V0193644	03/14/24	B0005400	323.00		323.00
					V0193645	03/14/24	B0005400	558.00		558.00
								881.00		881.00
0118184	03/15/24	Recon	0001953	AT&T Mobility	V0193517	03/14/24	B0005666	72.48		72.48
								72.48		72.48
0118185	03/15/24	Recon	0001401	AZ Commercial	V0193626	03/14/24	B0005450	115.99		115.99
								115.99		115.99
0118186	03/15/24	Recon	0223809	Octavio Bernal Castillo	V0193677	03/14/24		2,000.00		2,000.00
								2,000.00		2,000.00
0118187	03/15/24	Outst	0194139	Berwyn's Violet Flower S	V0193600	03/14/24	P0015345	115.00		115.00
								115.00		115.00
0118188	03/15/24	Recon	0218647	Career Development	V0193625	03/14/24	P0015292	250.00		250.00
								250.00		250.00
0118189	03/15/24	Recon	0007998	Cassidy Tire & Service	V0193707	03/15/24	P0015385	273.50		273.50
								273.50		273.50

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0118190	03/15/24	Void	0001195	Cintas Corporation						
0118191	03/15/24	Recon	0001195	Cintas Corporation	V0193508	03/14/24	B0005419	266.60		266.60
								266.60		266.60
0118192	03/15/24	Recon	0001752	Comcast	V0193643	03/14/24	B0005421	272.30		272.30
								272.30		272.30
0118193	03/15/24	Recon	0223797	Connie's Family Restaura	V0193470	03/13/24		1,293.81		1,293.81
								1,293.81		1,293.81
0118194	03/15/24	Recon	0001240	Enterprise Leasing Compa	V0193436	03/13/24	B0005615	614.36		614.36
					V0193437	03/13/24	B0005615	307.18		307.18
					V0193634	03/14/24	B0005615	171.82		171.82
								1,093.36		1,093.36
0118195	03/15/24	Recon	0217792	FedEx	V0193597	03/14/24	P0015328	43.48		43.48
								43.48		43.48
0118196	03/15/24	Outst	0001666	Herbkoe Fun Foods	V0193532	03/14/24	P0015372	870.00		870.00
								870.00		870.00
0118197	03/15/24	Recon	0210378	Hinckley Springs	V0193578	03/14/24	B0005458	62.92		62.92
								62.92		62.92
0118198	03/15/24	Recon	0001381	Home Depot/GECF	V0193652	03/14/24	B0005710	506.91		506.91
					V0193669	03/14/24	B0005710	188.76		188.76
					V0193670	03/14/24	B0005710	117.83		117.83
					V0193678	03/14/24	B0005388	39.88		39.88
								853.38		853.38
0118199	03/15/24	Recon	0001058	Horizon Screen Print Inc	V0193638	03/14/24	B0005712	1,092.00		1,092.00
								1,092.00		1,092.00
0118200	03/15/24	Recon	0223640	Illinois Bash Softball,	V0193602	03/14/24	P0015347	2,019.95		2,019.95
								2,019.95		2,019.95
0118201	03/15/24	Recon	0001848	Jack Phelan Chevrolet	V0193690	03/14/24	B0005708	94.30		94.30
								94.30		94.30

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0118202	03/15/24	Recon	0205187	Jameshaldermandotcom	V0193710	03/15/24	P0015343	159.00		159.00
								159.00		159.00
0118203	03/15/24	Recon	0001080	Keen Edge Co	V0193604	03/14/24	P0015350	118.23		118.23
								118.23		118.23
0118204	03/15/24	Outst	0215430	La Bella Uniforms	V0193468	03/13/24	P0015155	381.86		381.86
								381.86		381.86
0118205	03/15/24	Recon	0001812	Max Sports LLC	V0193708	03/15/24	P0015381	7,500.00		7,500.00
								7,500.00		7,500.00
0118206	03/15/24	Recon	0002653	McCook Athletic & Exposit	V0193692	03/14/24	B0005706	7,550.00		7,550.00
								7,550.00		7,550.00
0118207	03/15/24	Void	0001289	Menards			B0005706			
0118208	03/15/24	Outst	0166228	National Museum of Mexic	V0193446	03/13/24	P0015332	200.00		200.00
								200.00		200.00
0118209	03/15/24	Recon	0001529	New Pocket Nurse	V0193515	03/14/24	P0015176	949.93		949.93
								949.93		949.93
0118210	03/15/24	Recon	0208924	Nicor Gas	V0193498	03/13/24	B0005481	3,116.17		3,116.17
								3,116.17		3,116.17
0118211	03/15/24	Recon	0001117	North East Multi-Regiona	V0193529	03/14/24	B0005717	105.00		105.00
								105.00		105.00
0118212	03/15/24	Recon	0220780	Oreilly Auto Parts	V0193679	03/14/24	B0005684	89.54		89.54
					V0193681	03/14/24	B0005684	22.00-		-22.00
					V0193683	03/14/24	B0005684	22.00-		-22.00
					V0193684	03/14/24	B0005684	73.04-		-73.04
					V0193685	03/14/24	B0005684	76.14		76.14
					V0193686	03/14/24	B0005684	16.92		16.92
					V0193687	03/14/24	B0005684	135.19		135.19
								200.75		200.75
0118213	03/15/24	Recon	0002406	Paisans Pizza	V0193447	03/13/24	P0015355	65.00		65.00
					V0193448	03/13/24	P0015351	1,100.00		1,100.00

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					V0193452	03/13/24	P0015311	175.00		175.00
					V0193453	03/13/24	P0015323	464.00		464.00
					V0193455	03/13/24	P0015312	208.10		208.10
					V0193456	03/13/24	P0015337	1,109.46		1,109.46
					V0193458	03/13/24	P0015275	710.00		710.00
					V0193601	03/14/24	P0015346	77.00		77.00
					V0193603	03/14/24	P0015349	169.34		169.34
					V0193616	03/14/24	P0015309	38.00		38.00
								4,115.90		4,115.90
0118214	03/15/24	Recon	0002805	Pitney Bowes Inc	V0193530	03/14/24	B0005422	305.64		305.64
					V0193531	03/14/24	B0005422	150.00		150.00
								455.64		455.64
0118215	03/15/24	Recon	0001835	Ray O'Herron Co. of Oakb	V0193585	03/14/24	B0005705	1,091.99		1,091.99
					V0193586	03/14/24	B0005705	1,065.99		1,065.99
					V0193587	03/14/24	B0005705	321.34		321.34
					V0193588	03/14/24	B0005705	69.99		69.99
					V0193590	03/14/24	B0005705	183.27		183.27
					V0193592	03/14/24	B0005705	1,091.99		1,091.99
					V0193593	03/14/24	B0005705	6.68		6.68
					V0193595	03/14/24	B0005705	377.96		377.96
					V0193596	03/14/24	B0005705	480.54		480.54
								4,689.75		4,689.75
0118216	03/15/24	Recon	0001143	Sargent Welch	V0193469	03/13/24	P0014333	97.36		97.36
								97.36		97.36
0118217	03/15/24	Recon	0182899	Sherwin Williams	V0193509	03/14/24	B0005401	43.88		43.88
								43.88		43.88
0118218	03/15/24	Recon	0182899	Sherwin Williams	V0193510	03/14/24	B0005401	42.85		42.85
								42.85		42.85
0118219	03/15/24	Recon	0182208	Sidearm Sports	V0193637	03/14/24	B0005713	3,050.00		3,050.00
								3,050.00		3,050.00
0118220	03/15/24	Recon	0000965	Sigma-Aldrich Inc	V0193443	03/13/24	P0015221	101.93		101.93
					V0193444	03/13/24	P0015221	47.19		47.19
								149.12		149.12
0118221	03/15/24	Recon	0213789	Softdocs SC LLC	V0193438	03/13/24	P0015376	10,800.00		10,800.00

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								10,800.00		10,800.00
0118222	03/15/24	Outst	0155761	Sportsfields, Inc.	V0193650	03/14/24	P0014350	49,050.00		49,050.00
								49,050.00		49,050.00
0118223	03/15/24	Recon	0219810	Stillville Fire LLC	V0193706	03/15/24	P0015377	420.00		420.00
								420.00		420.00
0118224	03/15/24	Recon	0167686	Sweetwater	V0193432	03/13/24	P0015187	1,568.00		1,568.00
					V0193700	03/14/24	P0015188	1,649.00		1,649.00
								3,217.00		3,217.00
0118225	03/15/24	Outst	0002594	Training Concepts, Inc.	V0193464	03/13/24	P0015304	2,007.70		2,007.70
								2,007.70		2,007.70
0118226	03/15/24	Recon	0001594	USHLI	V0193533	03/14/24	P0015364	365.00		365.00
								365.00		365.00
0118227	03/15/24	Recon	0200282	Victor M. Albanil Beltra	V0193501	03/13/24		380.00		380.00
								380.00		380.00
0118228	03/15/24	Recon	0166312	Wells Fargo Equipment F	V0193472	03/13/24	B0005654	1,248.00		1,248.00
								1,248.00		1,248.00
0118229	03/15/24	Recon	0001195	Cintas Corporation	V0193439	03/13/24	B0005420	175.23		175.23
					V0193440	03/13/24	B0005385	132.84		132.84
								308.07		308.07
0118230	03/15/24	Recon	0001195	Cintas Corporation	V0193640	03/14/24	B0005419	266.60		266.60
								266.60		266.60
0118231	03/15/24	Recon	0177469	Bright Start College Sav	V0193653	03/15/24		100.00		100.00
								100.00		100.00
0118232	03/15/24	Recon	0001371	Colonial Life & Accident	V0193657	03/15/24		12.00		12.00
								12.00		12.00
0118233	03/15/24	Outst	0101061	Morton College Faculty	V0193655	03/15/24		90.35		90.35
								90.35		90.35

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0118234	03/15/24	Recon	0001563	State Disbursement Unit	V0193665	03/15/24		50.00		50.00
					V0193666	03/15/24		500.40		500.40
								550.40		550.40
0118238	03/22/24	Outst	0221753	Steven Booth	V0193714	03/18/24		250.00		250.00
								250.00		250.00
0118239	03/22/24	Outst	0223792	Annabelle Broeffle	V0193618	03/14/24		200.00		200.00
								200.00		200.00
0118240	03/22/24	Recon	0219308	Efrain A. De La Torre	V0193756	03/19/24		400.00		400.00
								400.00		400.00
0118241	03/22/24	Outst	0003233	Ms. Mary A. DeRose	V0193605	03/14/24		75.00		75.00
								75.00		75.00
0118242	03/22/24	Outst	0000724	Dr. Brian R. Gilligan	V0193712	03/16/24		19.99		19.99
					V0193713	03/16/24		74.62		74.62
								94.61		94.61
0118243	03/22/24	Outst	0159384	Mrs. Julianne M. Herrman	V0193392	03/12/24		80.00		80.00
								80.00		80.00
0118244	03/22/24	Outst	0208911	Kristin Liebl Physical T	V0193423	03/13/24		100.00		100.00
								100.00		100.00
0118245	03/22/24	Outst	0207766	Massachusetts Mutual Lif	V0193538	03/14/24		1,361.12		1,361.12
								1,361.12		1,361.12
0118246	03/22/24	Recon	0061069	Hector L. Munoz	V0193324	03/06/24		2,500.00		2,500.00
								2,500.00		2,500.00
0118247	03/22/24	Recon	0101035	Thomas Pelletier	V0193715	03/18/24		250.00		250.00
								250.00		250.00
0118248	03/22/24	Outst	0000907	Mr. Luis E. Sanchez	V0193024	02/27/24		148.33		148.33
					V0193525	03/14/24		101.40		101.40
								249.73		249.73

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0118249	03/22/24	Recon	0024465	David E. Tencza	V0189319	11/09/23		1,500.00		1,500.00
								1,500.00		1,500.00
0118250	03/22/24	Outst	0205629	Dr. Karla Wente	V0193571	03/14/24		150.00		150.00
								150.00		150.00
0118251	03/22/24	Outst	0158266	Mr. Christopher J. Wido	V0193396	03/17/24		525.00		525.00
								525.00		525.00
0118252	03/22/24	Outst	0158266	Mr. Christopher J. Wido	V0193397	03/20/24		525.00		525.00
								525.00		525.00
0118253	03/22/24	Outst	0158266	Mr. Christopher J. Wido	V0193398	03/24/24		525.00		525.00
								525.00		525.00
0118651	03/27/24	Outst	0001013	ComEd	V0194868	03/27/24	B0005462	25,127.04		25,127.04
								25,127.04		25,127.04
0118652	03/27/24	Void	0001711	Demonica Kemper Architec			B0005462			
0118653	03/27/24	Outst	0189593	Altorfer Power Systems	V0193759	03/19/24		1,951.29		1,951.29
								1,951.29		1,951.29
0118654	03/27/24	Outst	0001953	AT&T Mobility	V0194810	03/26/24	B0005548	143.71		143.71
					V0194811	03/26/24	B0005702	84.46		84.46
								228.17		228.17
0118655	03/27/24	Recon	0001401	AZ Commercial	V0194817	03/26/24	B0005450	22.00		22.00
					V0194818	03/26/24	B0005450	22.00-		-22.00
								0.00		0.00
0118656	03/27/24	Outst	0214691	Bee Liner Lean Services	V0194781	03/26/24	B0005734	4,850.00		4,850.00
								4,850.00		4,850.00
0118657	03/27/24	Outst	0194139	Berwyn's Violet Flower S	V0194788	03/26/24	B0005511	115.00		115.00
					V0194789	03/26/24	B0005511	115.00		115.00
					V0194841	03/26/24	P0015445	314.70		314.70
					V0194865	03/26/24	B0005511	115.00		115.00
								659.70		659.70

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0118658	03/27/24	Outst	0001195	Cintas Corporation	V0194804	03/26/24	B0005419	266.60		266.60
								266.60		266.60
0118659	03/27/24	Outst	0001752	Comcast	V0194766	03/26/24	B0005393	312.85		312.85
					V0194767	03/26/24	B0005393	6.30		6.30
					V0194801	03/26/24	B0005429	91.40		91.40
								410.55		410.55
0118660	03/27/24	Outst	0001033	Fisher Scientific Compan	V0194835	03/26/24	P0015418	852.88		852.88
					V0194836	03/26/24	P0015418	138.60		138.60
					V0194862	03/26/24	P0015357	136.15		136.15
								1,127.63		1,127.63
0118661	03/27/24	Outst	0205770	Henry Schein, Inc.	V0194784	03/26/24	B0005703	5,498.00		5,498.00
					V0194785	03/26/24	B0005703	1,011.96		1,011.96
								6,509.96		6,509.96
0118662	03/27/24	Outst	0001381	Home Depot/GEFC	V0194831	03/26/24	B0005710	38.52		38.52
					V0194884	03/27/24	B0005725	289.49		289.49
					V0194885	03/27/24	B0005725	650.46		650.46
								978.47		978.47
0118663	03/27/24	Outst	0222974	House of Doors, Inc	V0194871	03/27/24	B0005739	1,964.00		1,964.00
								1,964.00		1,964.00
0118664	03/27/24	Outst	0001068	ILLCO, Inc.	V0194806	03/26/24	B0005722	426.84		426.84
								426.84		426.84
0118665	03/27/24	Outst	0175756	Interworld Highway LLC	V0194856	03/26/24	P0015272	1,027.75		1,027.75
								1,027.75		1,027.75
0118666	03/27/24	Outst	0223804	Laura B. Killen	V0194850	03/26/24	P0015410	600.00		600.00
								600.00		600.00
0118667	03/27/24	Outst	0200688	The Lincoln Electric Com	V0194854	03/26/24	P0015248	750.00		750.00
					V0194855	03/26/24	P0015248	150.00		150.00
								900.00		900.00
0118668	03/27/24	Outst	0194501	Michael Kautz Carpets &	V0194870	03/27/24	B0005736	1,430.00		1,430.00

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								1,430.00		1,430.00
0118669	03/27/24	Outst	0206048	Mobile Beacon	V0194842	03/26/24	P0015382	120.00		120.00
								120.00		120.00
0118670	03/27/24	Outst	0197884	Morton 201 Foundation	V0194839	03/26/24	P0015409	800.00		800.00
								800.00		800.00
0118671	03/27/24	Outst	0223870	National Filter Supply,	V0194761	03/25/24		1,380.96		1,380.96
								1,380.96		1,380.96
0118672	03/27/24	Outst	0001555	Omnigo Software, LLC	V0194866	03/26/24	B0005738	4,672.16		4,672.16
								4,672.16		4,672.16
0118673	03/27/24	Outst	0002406	Paisans Pizza	V0194838	03/26/24	P0015448	45.00		45.00
					V0194851	03/26/24	P0015406	263.01		263.01
					V0194852	03/26/24	P0015404	856.00		856.00
								1,164.01		1,164.01
0118674	03/27/24	Outst	0000965	Sigma-Aldrich Inc	V0194881	03/27/24	P0015221	168.68		168.68
								168.68		168.68
0118675	03/27/24	Outst	0193068	Top Tier Baseball LLC	V0194880	03/27/24	P0015450	3,150.00		3,150.00
								3,150.00		3,150.00
0118691	03/28/24	Outst	0223814	Lawrence O. Brown	V0194780	03/26/24		250.00		250.00
								250.00		250.00
0118692	03/28/24	Outst	0101068	Robert P. Copas	V0194807	03/26/24		250.00		250.00
								250.00		250.00
0118693	03/28/24	Outst	0168944	Robert DeLeonardis	V0194808	03/26/24		250.00		250.00
								250.00		250.00
0118694	03/28/24	Outst	0195025	Mr. Jason R. Edgar	V0194744	03/22/24		220.46		220.46
								220.46		220.46
0118695	03/28/24	Outst	0000724	Dr. Brian R. Gilligan	V0194759	03/25/24		25.98		25.98
								25.98		25.98

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0118696	03/28/24	Recon	0220199	James Goranson	V0193580	03/29/24		255.00		255.00
								255.00		255.00
0118697	03/28/24	Outst	0220199	James Goranson	V0193581	03/29/24		255.00		255.00
								255.00		255.00
0118698	03/28/24	Outst	0219182	Andrew J. Hietpas	V0194741	03/22/24		160.00		160.00
								160.00		160.00
0118699	03/28/24	Outst	0223849	Nathan-John Huiras	V0193757	03/19/24		175.00		175.00
								175.00		175.00
0118700	03/28/24	Outst	0223531	Kimberly M. Kohler	V0194754	03/25/24		450.00		450.00
								450.00		450.00
0118701	03/28/24	Outst	0223815	James Kulich	V0194764	03/26/24		250.00		250.00
								250.00		250.00
0118702	03/28/24	Outst	0199313	John Orowick	V0194742	03/22/24		160.00		160.00
								160.00		160.00
0118703	03/28/24	Outst	0223840	Elizabeth Serewicz	V0194803	03/26/24		450.00		450.00
								450.00		450.00
0118704	03/28/24	Recon	0000789	Ms Maria J. Smith	V0194733	03/20/24		66.88		66.88
								66.88		66.88
0118705	03/28/24	Outst	0223905	Lucy Walsh	V0194805	03/26/24		150.00		150.00
								150.00		150.00
0118709	03/28/24	Outst	0177469	Bright Start College Sav	V0194898	03/28/24		100.00		100.00
								100.00		100.00
0118710	03/28/24	Outst	0001371	Colonial Life & Accident	V0194902	03/28/24		12.00		12.00
								12.00		12.00
0118711	03/28/24	Outst	0101061	Morton College Faculty	V0194900	03/28/24		90.35		90.35

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								90.35		90.35
0118712	03/28/24	Outst	0001563	State Disbursement Unit	V0194910	03/28/24		50.00		50.00
					V0194911	03/28/24		1,462.11		1,462.11
								1,512.11		1,512.11
E0024617	03/07/24	Outst	0214784	Jeffrey Bambule	V0193244	03/03/24		5,000.00		5,000.00
					V0193254	03/05/24		44.37		44.37
								5,044.37		5,044.37
E0024618	03/07/24	Outst	0200455	Ms. Lauren Caruso	V0193240	03/01/24		100.00		100.00
								100.00		100.00
E0024619	03/07/24	Outst	0085548	Geanabelle Chapp	V0193234	02/29/24		32.98		32.98
								32.98		32.98
E0024620	03/07/24	Outst	0162406	Mrs. Irina V. Cline	V0193135	02/28/24		52.15		52.15
								52.15		52.15
E0024621	03/07/24	Outst	0212368	J. Gary Dennis	V0193242	03/01/24		1,562.50		1,562.50
								1,562.50		1,562.50
E0024622	03/07/24	Outst	0182919	Mr. Ryan Denson	V0193237	03/01/24		1,575.00		1,575.00
								1,575.00		1,575.00
E0024623	03/07/24	Outst	0209596	Ms. Anayeli Fuentes	V0193243	03/01/24		60.90		60.90
								60.90		60.90
E0024624	03/07/24	Outst	0000841	Mrs. Michelle C. Herrera	V0191709	02/13/24		100.24		100.24
								100.24		100.24
E0024625	03/07/24	Outst	0061134	Mrs. Jennifer R. Iniquez	V0193241	03/01/24		1,819.51		1,819.51
								1,819.51		1,819.51
E0024626	03/07/24	Outst	0204642	George Martinez	V0193251	03/05/24		1,248.00		1,248.00
								1,248.00		1,248.00
E0024627	03/07/24	Outst	0214768	Regan McEvoy	V0193268	03/05/24		150.00		150.00
								150.00		150.00

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E0024628	03/07/24	Outst	0187216	Mr. Neil J. Moss	V0193264	03/05/24		240.00		240.00
								240.00		240.00
E0024629	03/07/24	Outst	0217469	Andrew P. Moy	V0193310	03/06/24		495.00		495.00
								495.00		495.00
E0024630	03/07/24	Outst	0000928	Mr. James P. O'Connell,	V0193261	03/05/24		180.00		180.00
								180.00		180.00
E0024631	03/07/24	Outst	0209212	Simon P. Steiner	V0193265	03/05/24		450.00		450.00
								450.00		450.00
E0024632	03/07/24	Outst	0201801	Michael R. Traversa	V0193263	03/05/24		660.00		660.00
								660.00		660.00
E0024633	03/07/24	Outst	0158266	Mr. Christopher J. Wido	V0193245	03/03/24		9,248.00		9,248.00
					V0193258	03/05/24		300.00		300.00
								9,548.00		9,548.00
E0024653	03/14/24	Outst	0182499	Mrs. Mary J. Buongiorno	V0193410	03/13/24		355.27		355.27
								355.27		355.27
E0024654	03/14/24	Outst	0214098	Ms. Marisol Campos Garci	V0193380	03/11/24		26.45		26.45
								26.45		26.45
E0024655	03/14/24	Outst	0222883	Stephanie Hart	V0191409	01/30/24		1,500.00		1,500.00
								1,500.00		1,500.00
E0024656	03/14/24	Outst	0000021	Ms Linda Koutny	V0193411	03/13/24		403.50		403.50
								403.50		403.50
E0024657	03/14/24	Outst	0162050	Ms Prairie L. Markussen	V0193353	03/07/24		227.00		227.00
					V0193355	03/07/24		15.95		15.95
								242.95		242.95
E0024658	03/14/24	Outst	0002697	Dr. Keith McLaughlin	V0193394	03/12/24		452.13		452.13
					V0193412	03/13/24		75.63		75.63
								527.76		527.76

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E0024659	03/14/24	Outst	0000928	Mr. James P. O'Connell,	V0193343	03/07/24		30.00		30.00
					V0193354	03/07/24		60.00		60.00
								90.00		90.00
E0024660	03/14/24	Outst	0207713	Ruben Orozco	V0191663	02/12/24		20.00		20.00
								20.00		20.00
E0024661	03/14/24	Outst	0194866	Ms. Randi Ploszaj	V0193413	03/13/24		519.91		519.91
								519.91		519.91
E0024662	03/14/24	Outst	0209212	Simon P. Steiner	V0193341	03/07/24		115.00		115.00
					V0193359	03/07/24		150.00		150.00
								265.00		265.00
E0024663	03/14/24	Outst	0201801	Michael R. Traversa	V0193342	03/07/24		110.00		110.00
					V0193357	03/07/24		220.00		220.00
								330.00		330.00
E0024664	03/14/24	Outst	0187940	Jacob L. Turner	V0189322	11/09/23		750.00		750.00
								750.00		750.00
E0024665	03/14/24	Outst	0158266	Mr. Christopher J. Wido	V0193358	03/07/24		150.00		150.00
					V0193391	03/12/24		1,658.80		1,658.80
								1,808.80		1,808.80
E0024666	03/14/24	Outst	0190102	Ms. Brandie N. Windham	V0193416	03/13/24		87.26		87.26
								87.26		87.26
E0024667	03/14/24	Outst	0204746	Paolo Zavala	V0189398	11/10/23		1,750.00		1,750.00
								1,750.00		1,750.00
E0024668	03/14/24	Outst	0223772	Kistner Eddy Executive S	V0193409	03/13/24		15,000.00		15,000.00
								15,000.00		15,000.00
E0024678	03/14/24	Outst	0182919	Mr. Ryan Denson	V0193505	03/13/24	B0005402	2,800.00		2,800.00
								2,800.00		2,800.00
E0024679	03/14/24	Outst	0199645	Frankie L. Johnson	V0193466	03/13/24	P0015313	250.00		250.00

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					V0193477	03/13/24	P0015390	250.00		250.00
								500.00		500.00
E0024680	03/14/24	Outst	0221066	Amzec, Llc	V0193497	03/13/24	B0005604	4,500.00		4,500.00
					V0193506	03/13/24	B0005604	3,600.00		3,600.00
								8,100.00		8,100.00
E0024681	03/14/24	Outst	0207194	DD's Operations LLC	V0193491	03/13/24	B0005721	1,820.00		1,820.00
								1,820.00		1,820.00
E0024682	03/15/24	Outst	0190089	3OE Solutions	V0193527	03/14/24	B0005418	5,000.00		5,000.00
								5,000.00		5,000.00
E0024683	03/15/24	Outst	0013221	4IMPRINT	V0193695	03/14/24	P0015207	987.87		987.87
								987.87		987.87
E0024684	03/15/24	Outst	0002355	ACEN	V0193623	03/14/24	P0015300	1,250.00		1,250.00
								1,250.00		1,250.00
E0024685	03/15/24	Outst	0206735	All Pro Truck Driving Sc	V0193433	03/13/24	P0015356	10,200.00		10,200.00
								10,200.00		10,200.00
E0024686	03/15/24	Outst	0190802	All-Types Elevators Inc	V0193641	03/14/24	B0005445	569.60		569.60
								569.60		569.60
E0024687	03/15/24	Outst	0188188	Amazon Capital Services	V0193434	03/13/24	P0015335	4,001.66		4,001.66
					V0193441	03/13/24	P0015308	29.99		29.99
					V0193487	03/13/24	B0005719	26.95		26.95
					V0193488	03/13/24	B0005719	27.86		27.86
					V0193489	03/13/24	B0005719	195.35		195.35
					V0193490	03/13/24	B0005719	187.79		187.79
					V0193492	03/13/24	B0005634	157.94		157.94
					V0193493	03/13/24	B0005683	67.64		67.64
					V0193494	03/13/24	B0005492	52.20		52.20
					V0193534	03/14/24	P0015338	2,399.79		2,399.79
					V0193535	03/14/24	P0015325	296.47		296.47
					V0193536	03/14/24	P0015314	156.70		156.70
					V0193537	03/14/24	P0015306	330.49		330.49
					V0193539	03/14/24	B0005608	22.98-		-22.98
					V0193540	03/14/24	P0015263	9.89		9.89
					V0193541	03/14/24	P0015222	17.97		17.97
					V0193542	03/14/24	P0015282	75.81		75.81

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					V0193543	03/14/24	P0015277	12.99		12.99
					V0193544	03/14/24	P0015288	49.98		49.98
					V0193545	03/14/24	P0015212	269.38		269.38
					V0193546	03/14/24	P0015158	209.65		209.65
					V0193547	03/14/24	P0015223	17.16		17.16
					V0193548	03/14/24	B0005692	18.95		18.95
					V0193549	03/14/24	B0005521	208.31		208.31
					V0193550	03/14/24	B0005442	26.00		26.00
					V0193554	03/14/24	B0005683	144.72		144.72
					V0193555	03/14/24	B0005634	89.16		89.16
					V0193556	03/14/24	B0005608	145.70		145.70
					V0193557	03/14/24	B0005608	35.94		35.94
					V0193558	03/14/24	B0005683	117.04		117.04
					V0193559	03/14/24	B0005715	299.54		299.54
					V0193560	03/14/24	P0015231	55.96		55.96
					V0193562	03/14/24	B0005403	79.98		79.98
					V0193694	03/14/24		69.99-		-69.99
					V0193698	03/14/24	B0005404	122.53		122.53
					V0193699	03/14/24	B0005692	579.40		579.40
					V0193701	03/15/24	B0005683	47.39		47.39
					V0193702	03/15/24	P0015361	37.91		37.91
					V0193703	03/15/24	P0015368	100.38		100.38
					V0193704	03/15/24	P0015383	426.99		426.99
					V0193705	03/15/24	P0015360	342.24		342.24
								11,378.83		11,378.83
E0024688	03/15/24	Outst	0198820	Asure Software	V0193635	03/14/24	B0005512	131.99		131.99
								131.99		131.99
E0024689	03/15/24	Outst	0156646	ATI Nursing Education	V0193476	03/13/24	P0015384	315.00		315.00
								315.00		315.00
E0024690	03/15/24	Outst	0166207	BSA	V0193568	03/14/24	B0005707	3,432.00		3,432.00
					V0193693	03/14/24	B0005707	5,286.30		5,286.30
								8,718.30		8,718.30
E0024691	03/15/24	Outst	0223161	Cloud Connexions, LLC	V0193599	03/14/24	P0015251	7,175.00		7,175.00
								7,175.00		7,175.00
E0024692	03/15/24	Outst	0201853	Club Automation, LLC	V0193691	03/14/24	B0005424	1,271.02		1,271.02
								1,271.02		1,271.02
E0024693	03/15/24	Outst	0161721	Crestline Specialties In	V0193629	03/14/24	P0015206	993.18		993.18
								993.18		993.18

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E0024694	03/15/24	Outst	0212349	Del's Moving Inc	V0193435	03/13/24	P0015363	950.00		950.00
								950.00		950.00
E0024695	03/15/24	Outst	0209578	DisposAll Waste Services	V0193688	03/14/24	B0005414	291.75		291.75
								291.75		291.75
E0024696	03/15/24	Outst	0198694	ePromos Promotional Prod	V0193461	03/13/24	P0015183	234.32		234.32
								234.32		234.32
E0024697	03/15/24	Outst	0218528	ezCater, Inc	V0193457	03/13/24	P0015233	50.20		50.20
					V0193620	03/14/24	P0015297	165.65		165.65
					V0193647	03/14/24	P0015234	472.93		472.93
								688.78		688.78
E0024698	03/15/24	Outst	0219437	Farmer's Fridge	V0193584	03/14/24	B0005524	2,663.13		2,663.13
								2,663.13		2,663.13
E0024699	03/15/24	Outst	0196370	Follett Higher Education	V0193459	03/13/24	P0015353	2,075.96		2,075.96
								2,075.96		2,075.96
E0024700	03/15/24	Outst	0183673	Forvis, LLP	V0193671	03/14/24	B0005423	11,100.00		11,100.00
								11,100.00		11,100.00
E0024701	03/15/24	Outst	0202852	Freepoint Energy Solutio	V0193696	03/14/24	B0005484	30,767.72		30,767.72
								30,767.72		30,767.72
E0024702	03/15/24	Outst	0205565	Game One	V0193512	03/14/24	B0005698	181.40		181.40
					V0193513	03/14/24	B0005698	426.75		426.75
					V0193514	03/14/24	B0005698	200.48		200.48
								808.63		808.63
E0024703	03/15/24	Outst	0201760	Garvey's Office Products	V0193442	03/13/24	P0015334	2,650.83		2,650.83
								2,650.83		2,650.83
E0024704	03/15/24	Outst	0205972	Gas Plus DBA Buddy Bear	V0193674	03/14/24	B0005412	113.94		113.94
								113.94		113.94
E0024705	03/15/24	Outst	0161549	Heartland Business Syste	V0193467	03/13/24	P0015324	225.00		225.00

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					V0193598	03/14/24	P0015329	225.00		225.00
					V0193676	03/14/24	B0005398	2,000.00		2,000.00
								2,450.00		2,450.00
E0024706	03/15/24	Outst	0213426	Honors Graduation LLC	V0193475	03/13/24	P0015226	1,156.00		1,156.00
								1,156.00		1,156.00
E0024707	03/15/24	Outst	0001647	Iron Mountain	V0193642	03/14/24	B0005390	725.03		725.03
								725.03		725.03
E0024708	03/15/24	Outst	0001775	Jostens	V0193479	03/13/24	B0005499	43.88		43.88
					V0193480	03/13/24	B0005499	21.94		21.94
					V0193481	03/13/24	B0005711	1,031.18		1,031.18
					V0193482	03/13/24	B0005711	658.20		658.20
					V0193483	03/13/24	B0005711	1,206.70		1,206.70
					V0193484	03/13/24	B0005711	175.52		175.52
					V0193485	03/13/24	B0005711	131.64		131.64
								3,269.06		3,269.06
E0024709	03/15/24	Outst	0001890	Konica Minolta Bus Solut	V0193445	03/13/24	P0015232	39,320.00		39,320.00
					V0193520	03/14/24	B0005611	102.00		102.00
					V0193521	03/14/24	B0005611	102.00		102.00
					V0193522	03/14/24	B0005611	102.00		102.00
					V0193523	03/14/24	B0005668	80.00		80.00
					V0193524	03/14/24	B0005668	240.00		240.00
					V0193526	03/14/24	B0005668	102.00		102.00
					V0193570	03/14/24	B0005668	102.00		102.00
					V0193572	03/14/24	B0005668	80.00		80.00
					V0193573	03/14/24	B0005668	102.00		102.00
					V0193574	03/14/24	B0005668	240.00		240.00
					V0193575	03/14/24	B0005668	102.00		102.00
					V0193576	03/14/24	B0005668	102.00		102.00
					V0193633	03/14/24	P0015213	1,619.38		1,619.38
								42,395.38		42,395.38
E0024710	03/15/24	Outst	0002233	Konica Minolta Premier F	V0193563	03/14/24	B0005417	1,960.36		1,960.36
					V0193564	03/14/24	B0005417	451.00		451.00
					V0193565	03/14/24	B0005417	125.17		125.17
					V0193566	03/14/24	B0005417	2,897.00		2,897.00
								5,433.53		5,433.53
E0024711	03/15/24	Outst	0222666	Legat Architects, Inc	V0193632	03/14/24	B0005672	4,375.60		4,375.60
								4,375.60		4,375.60

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E0024712	03/15/24	Outst	0001419	Medline Industries Inc	V0193474	03/13/24	P0015273	922.89		922.89
								922.89		922.89
E0024713	03/15/24	Outst	0208992	NRG Business Marketing L	V0193577	03/14/24	B0005478	8,249.38		8,249.38
								8,249.38		8,249.38
E0024714	03/15/24	Outst	0001122	Office Depot Business So	V0193617	03/14/24	P0015236	188.19		188.19
					V0193621	03/14/24	P0015236	31.47		31.47
								219.66		219.66
E0024715	03/15/24	Outst	0219663	Paragon Micro Inc	V0193473	03/13/24	P0015326	54.40		54.40
								54.40		54.40
E0024716	03/15/24	Outst	0196739	Police Law Institute	V0193639	03/14/24	B0005714	165.00		165.00
								165.00		165.00
E0024717	03/15/24	Outst	0201778	Quality Logo Products, I	V0193450	03/13/24	P0015267	907.83		907.83
					V0193454	03/13/24	P0015268	777.17		777.17
					V0193463	03/13/24	P0015250	678.52		678.52
								2,363.52		2,363.52
E0024718	03/15/24	Outst	0001967	Shaw Media	V0193648	03/14/24	B0005709	690.84		690.84
								690.84		690.84
E0024719	03/15/24	Outst	0208071	Signature Transportation	V0193709	03/15/24	P0015374	4,500.00		4,500.00
								4,500.00		4,500.00
E0024720	03/15/24	Outst	0001156	Smithereen Exterminating	V0193673	03/14/24	B0005383	186.00		186.00
								186.00		186.00
E0024721	03/15/24	Outst	0001157	Snap-On Industrial	V0193615	03/14/24	P0015271	281.25		281.25
								281.25		281.25
E0024722	03/15/24	Outst	0157227	Staples Advantage	V0193462	03/13/24	P0015307	198.46		198.46
					V0193614	03/14/24	B0005700	264.74		264.74
					V0193622	03/14/24	P0015298	478.28		478.28
					V0193646	03/14/24	B0005653	283.39		283.39
								1,224.87		1,224.87

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E0024723	03/15/24	Outst	0164582	TruTech Tools, LTD.	V0193499	03/13/24	P0015247	845.41		845.41
					V0193500	03/13/24	P0015247	117.49		117.49
					V0193502	03/13/24	P0015192	273.73		273.73
					V0193503	03/13/24	P0015192	488.66		488.66
								1,725.29		1,725.29
E0024724	03/15/24	Outst	0177607	YBP Library Services	V0193495	03/13/24	B0005497	24.33		24.33
					V0193496	03/13/24	B0005497	17.19		17.19
					V0193627	03/14/24	B0005718	24.99		24.99
					V0193628	03/14/24	B0005718	22.49		22.49
								89.00		89.00
E0024725	03/15/24	Outst	0217981	Yellow Media, LLC	V0193486	03/13/24	P0015327	6,000.00		6,000.00
								6,000.00		6,000.00
E0024726	03/15/24	Outst	0001422	CCCTU-Cope Fund	V0193654	03/15/24		115.00		115.00
								115.00		115.00
E0024727	03/15/24	Outst	0001374	College & University Cre	V0193656	03/15/24		200.00		200.00
								200.00		200.00
E0024728	03/15/24	Outst	0160763	Illinois Education Assoc	V0193658	03/15/24		1,583.97		1,583.97
								1,583.97		1,583.97
E0024729	03/15/24	Outst	0191845	Metropolitan Alliance of	V0193659	03/15/24		80.50		80.50
								80.50		80.50
E0024730	03/15/24	Outst	0001372	Morton College Teachers	V0193660	03/15/24		3,145.16		3,145.16
					V0193661	03/15/24		1,741.53		1,741.53
								4,886.69		4,886.69
E0024731	03/15/24	Outst	0209135	Omni Financial Group, In	V0193662	03/15/24		9,780.13		9,780.13
								9,780.13		9,780.13
E0024732	03/15/24	Outst	0001513	SEIU Local 73 Cope	V0193663	03/15/24		25.00		25.00
								25.00		25.00
E0024733	03/15/24	Outst	0001373	Service Employees Intl U	V0193664	03/15/24		296.23		296.23
								296.23		296.23

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E0024734	03/15/24	Outst	0001161	State Univ Retirement Sy	V0193668	03/15/24		79,551.81		79,551.81
								79,551.81		79,551.81
E0024735	03/20/24	Outst	0188213	Old National Bank	V0194717	03/20/24	P0015165	580.44		580.44
					V0194718	03/20/24	B0005444	150.00		150.00
					V0194719	03/20/24	P0015194	700.00		700.00
					V0194720	03/20/24	P0015420	1,399.93		1,399.93
					V0194722	03/20/24	P0015412	4,637.85		4,637.85
					V0194724	03/20/24	P0015243	99.00		99.00
					V0194725	03/20/24	P0015287	350.00		350.00
					V0194727	03/20/24	P0015242	113.00		113.00
					V0194728	03/20/24	P0015255	200.00		200.00
					V0194729	03/20/24	P0015393	801.15		801.15
					V0194730	03/20/24	P0015392	1,750.30		1,750.30
					V0194731	03/20/24	B0005664	80.00		80.00
					V0194734	03/20/24	B0005732	2,721.65		2,721.65
					V0194735	03/20/24	B0005732	888.30		888.30
					V0194736	03/20/24	P0015431	780.30		780.30
					V0191664	02/12/24		815.00		815.00
								16,066.92		16,066.92
E0024736	03/20/24	Outst	0209933	Christopher P. Butz	V0193758	03/19/24		286.90		286.90
								286.90		286.90
E0024737	03/20/24	Outst	0200455	Ms. Lauren Caruso	V0193594	03/14/24		81.80		81.80
								81.80		81.80
E0024738	03/20/24	Outst	0085548	Geanabelle Chapp	V0193393	03/12/24		81.80		81.80
					V0193589	03/14/24		38.75		38.75
								120.55		120.55
E0024739	03/20/24	Outst	0156123	Mrs. Nancy N. Jeffries	V0193591	03/14/24		35.42		35.42
								35.42		35.42
E0024740	03/20/24	Outst	0017224	Ms Gabriela Mata	V0194714	03/19/24		621.00		621.00
								621.00		621.00
E0024741	03/20/24	Outst	0197664	Ms. Claudia Mosqueda	V0193471	03/13/24		2,309.58		2,309.58
								2,309.58		2,309.58
E0024742	03/20/24	Outst	0187216	Mr. Neil J. Moss	V0193352	03/07/24		80.00		80.00
								80.00		80.00

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E0024743	03/20/24	Outst	0217469	Andrew P. Moy	V0193717	03/18/24		100.00		100.00
								100.00		100.00
E0024744	03/20/24	Outst	0195211	Nicholas D. Rios	V0193716	03/18/24		99.00		99.00
								99.00		99.00
E0025222	03/27/24	Outst	0182919	Mr. Ryan Denson	V0194802	03/26/24	B0005402	2,800.00		2,800.00
								2,800.00		2,800.00
E0025223	03/27/24	Outst	0199645	Frankie L. Johnson	V0194849	03/26/24	P0015398	1,000.00		1,000.00
								1,000.00		1,000.00
E0025224	03/27/24	Outst	0208914	Janice Marshall	V0194815	03/26/24	B0005513	1,890.62		1,890.62
								1,890.62		1,890.62
E0025225	03/27/24	Outst	0188188	Amazon Capital Services	V0194773	03/26/24	B0005720	760.46		760.46
					V0194774	03/26/24	B0005724	45.76		45.76
					V0194775	03/26/24	B0005724	1,299.27		1,299.27
					V0194776	03/26/24	B0005437	236.11		236.11
					V0194777	03/26/24	B0005728	225.21		225.21
					V0194778	03/26/24	B0005716	249.00		249.00
					V0194792	03/26/24	B0005608	76.28		-76.28
					V0194799	03/26/24	B0005403	199.95		199.95
					V0194800	03/26/24	B0005437	199.95		199.95
					V0194824	03/26/24	B0005437	770.44		770.44
					V0194825	03/26/24	B0005735	104.33		104.33
					V0194826	03/26/24	B0005735	415.38		415.38
					V0194857	03/26/24	P0015378	599.85		599.85
					V0194858	03/26/24	P0015365	54.98		54.98
					V0194859	03/26/24	P0015395	566.68		566.68
					V0194860	03/26/24	P0015396	490.41		490.41
					V0194861	03/26/24	P0015400	115.40		115.40
					V0194872	03/27/24	B0005733	415.02		415.02
					V0194873	03/27/24	B0005729	184.48		184.48
					V0194874	03/27/24	B0005720	273.19		273.19
					V0194875	03/27/24	B0005683	192.01		192.01
					V0194876	03/27/24	B0005728	563.34		563.34
					V0194877	03/27/24	B0005716	139.99		139.99
					V0194878	03/27/24	B0005608	6.99		6.99
					V0194879	03/27/24	P0015394	38.15		38.15
								8,070.07		8,070.07
E0025226	03/27/24	Outst	0221066	Amzec, Llc	V0194772	03/26/24	B0005737	4,500.00		4,500.00

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								4,500.00		4,500.00
E0025227	03/27/24	Outst	0196421	Balloons by Tommy	V0194840	03/26/24	P0015444	1,565.00		1,565.00
								1,565.00		1,565.00
E0025228	03/27/24	Outst	0209459	Cornerstone Government A	V0194787	03/26/24	B0005457	14,000.00		14,000.00
								14,000.00		14,000.00
E0025229	03/27/24	Outst	0000989	Dick Blick	V0194786	03/26/24	B0005690	394.35		394.35
					V0194794	03/26/24	B0005640	16.68		16.68
								411.03		411.03
E0025230	03/27/24	Outst	0209578	DisposAll Waste Services	V0194827	03/26/24	B0005414	486.91		486.91
					V0194828	03/26/24	B0005414	549.16		549.16
					V0194830	03/26/24	B0005414	426.83		426.83
								1,462.90		1,462.90
E0025231	03/27/24	Outst	0002185	Ellucian Inc.	V0194837	03/26/24	P0015447	4,125.00		4,125.00
								4,125.00		4,125.00
E0025232	03/27/24	Outst	0218528	ezCater, Inc	V0194846	03/26/24	P0015388	286.59		286.59
					V0194847	03/26/24	P0015389	227.46		227.46
					V0194848	03/26/24	P0015317	277.70		277.70
								791.75		791.75
E0025233	03/27/24	Outst	0205565	Game One	V0194782	03/26/24	B0005698	654.15		654.15
								654.15		654.15
E0025234	03/27/24	Outst	0201760	Garvey's Office Products	V0194845	03/26/24	P0015302	1,496.00		1,496.00
								1,496.00		1,496.00
E0025235	03/27/24	Outst	0161549	Heartland Business Syste	V0194819	03/26/24	B0005723	37.50-		-37.50
					V0194820	03/26/24	B0005723	2,700.00		2,700.00
								2,662.50		2,662.50
E0025236	03/27/24	Outst	0167569	IHLS	V0194844	03/26/24	P0015419	731.71		731.71
								731.71		731.71
E0025237	03/27/24	Outst	0001890	Konica Minolta Bus Solut	V0194796	03/26/24	B0005668	1,600.04		1,600.04
								1,600.04		1,600.04

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E0025238	03/27/24	Outst	0002233	Konica Minolta Premier F	V0194768	03/26/24	B0005417	777.63		777.63
					V0194769	03/26/24	B0005417	332.61		332.61
					V0194770	03/26/24	B0005417	654.91		654.91
								1,765.15		1,765.15
E0025239	03/27/24	Outst	0188162	Lake County Press	V0194843	03/26/24	P0015425	397.00		397.00
								397.00		397.00
E0025240	03/27/24	Outst	0217543	NobleTec, LLC	V0194779	03/26/24	B0005440	7,305.00		7,305.00
								7,305.00		7,305.00
E0025241	03/27/24	Outst	0219663	Paragon Micro Inc	V0194863	03/26/24	P0015362	59.50		59.50
								59.50		59.50
E0025242	03/27/24	Outst	0169197	Porter Pipe & Supply Co.	V0194853	03/26/24	P0015281	496.64		496.64
								496.64		496.64
E0025243	03/27/24	Outst	0166827	PowerSchool Group LLC	V0194882	03/27/24	P0015427	9,797.76		9,797.76
					V0194883	03/27/24	P0015427	12,429.40		12,429.40
								22,227.16		22,227.16
E0025244	03/27/24	Outst	0157227	Staples Advantage	V0194813	03/26/24	B0005727	25.93		25.93
					V0194814	03/26/24	B0005727	59.54		59.54
								85.47		85.47
E0025245	03/27/24	Outst	0001824	Waukegan Roofing Co., In	V0194816	03/26/24	B0005470	976.41		976.41
								976.41		976.41
E0025246	03/27/24	Outst	0001406	Wex Bank	V0194867	03/26/24	B0005467	2,021.34		2,021.34
								2,021.34		2,021.34
E0025247	03/27/24	Outst	0177607	YBP Library Services	V0194791	03/26/24	B0005718	301.48		301.48
								301.48		301.48
E0025248	03/27/24	Outst	0209905	Teresa L. Alderman	V0194765	03/26/24		1,500.00		1,500.00
								1,500.00		1,500.00
E0025249	03/27/24	Outst	0214098	Ms. Marisol Campos Garci	V0194739	03/22/24		17.95		17.95

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								17.95		17.95
E0025250	03/27/24	Outst	0200455	Ms. Lauren Caruso	V0194732	03/20/24		2,000.00		2,000.00
								2,000.00		2,000.00
E0025251	03/27/24	Outst	0219377	Eric R. Costa	V0194745	03/25/24		500.00		500.00
								500.00		500.00
E0025252	03/27/24	Outst	0220199	James Goranson	V0194793	03/26/24		98.00		98.00
								98.00		98.00
E0025253	03/27/24	Outst	0165341	Mrs. Jennifer Klementzos	V0194763	03/26/24		425.00		425.00
								425.00		425.00
E0025254	03/27/24	Outst	0157638	Ms. Alejandra Le	V0194743	03/22/24		118.86		118.86
								118.86		118.86
E0025255	03/27/24	Outst	0159405	Alejandra G. Lopez	V0194726	03/20/24		99.00		99.00
								99.00		99.00
E0025256	03/27/24	Outst	0162050	Ms Prairie L. Markussen	V0194738	03/22/24		11.38		11.38
								11.38		11.38
E0025257	03/27/24	Outst	0017224	Ms Gabriela Mata	V0194715	03/19/24		189.16		189.16
					V0194716	03/19/24		2,156.10		2,156.10
								2,345.26		2,345.26
E0025258	03/27/24	Outst	0197664	Ms. Claudia Mosqueda	V0193711	03/15/24		307.69		307.69
								307.69		307.69
E0025259	03/27/24	Outst	0000928	Mr. James P. O'Connell,	V0194756	03/25/24		394.62		394.62
					V0194757	03/25/24		159.34		159.34
					V0194758	03/25/24		48.00		48.00
								601.96		601.96
E0025260	03/27/24	Outst	0000953	Liliana Raygoza	V0194762	03/26/24		198.14		198.14
								198.14		198.14
E0025261	03/27/24	Outst	0216705	Stephanie M. Schmidt	V0193606	03/29/24		2,000.00		2,000.00

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								2,000.00		2,000.00
E0025262	03/27/24	Outst	0211067	Melissa Vargas	V0194740	03/22/24		11.22		11.22
								11.22		11.22
E0025263	03/27/24	Outst	0223091	Peritia Partners, LLC	V0194737	03/22/24		6,058.50		6,058.50
								6,058.50		6,058.50
E0025268	03/28/24	Outst	0001422	CCCTU-Cope Fund	V0194899	03/28/24		115.00		115.00
								115.00		115.00
E0025269	03/28/24	Outst	0001374	College & University Cre	V0194901	03/28/24		200.00		200.00
								200.00		200.00
E0025270	03/28/24	Outst	0160763	Illinois Education Assoc	V0194903	03/28/24		83.84		83.84
								83.84		83.84
E0025271	03/28/24	Outst	0191845	Metropolitan Alliance of	V0194904	03/28/24		80.50		80.50
								80.50		80.50
E0025272	03/28/24	Outst	0001372	Morton College Teachers	V0194905	03/28/24		3,145.16		3,145.16
					V0194906	03/28/24		1,709.80		1,709.80
								4,854.96		4,854.96
E0025273	03/28/24	Outst	0209135	Omni Financial Group, In	V0194907	03/28/24		9,930.13		9,930.13
								9,930.13		9,930.13
E0025274	03/28/24	Outst	0001513	SEIU Local 73 Cope	V0194908	03/28/24		25.00		25.00
								25.00		25.00
E0025275	03/28/24	Outst	0001373	Service Employees Intl U	V0194909	03/28/24		296.23		296.23
								296.23		296.23
E0025276	03/28/24	Outst	0001161	State Univ Retirement Sy	V0194912	03/28/24		81,219.70		81,219.70
								81,219.70		81,219.70
								833,455.62		833,455.62

Bank Code	Account Number	Description	Debit	Credit
01 General Checking	01-0000-00000-230000000	General : Accounts Payable	833,455.62	0.00
	01-0000-00000-110000000	General : Cash	0.00	833,455.62
			833,455.62	833,455.62

**Morton College
Over 10K Report
March 2024**

Vendor Name	Check Date	Check Number	Board Approved Date	Amount	Item Description Line 1
All Pro Truck Driving School LLC	3/15/2024	E0024685	5/24/2023	\$10,200.00	instr. Services
Amazon Capital Services	3/15/2024	E0024687	EXEMPT	\$11,378.83	55 inch TV/Various Purchases
Amazon Capital Services	3/27/2024	E0025225	EXEMPT	\$8,070.07	Airpods/Various Purchases
Amzec, Llc	3/14/2024	E0024680	12/19/2023	\$8,100.00	Consulting Services
Amzec, Llc	3/27/2024	E0025226	12/19/2023	\$4,500.00	Consultation Services
Blue Cross Blue Shield of Illinois	3/8/2024	0118072	EXEMPT	\$12,129.24	Feb24: Accident&Critical
ComEd	3/14/2024	0118140	2/28/2024	\$27,342.81	Electricity
ComEd	3/14/2024	0118141	2/28/2024	\$733.47	Electricity
ComEd	3/27/2024	0118651	2/28/2024	\$25,127.04	Electricity
Cornerstone Government Affairs, Inc.	3/27/2024	E0025228	5/24/2023	\$14,000.00	March Consulting Services
Forvis, LLP	3/15/2024	E0024700	2/28/2024	\$11,100.00	Audit Services
Freepoint Energy Solutions, LLC.	3/15/2024	E0024701	11/18/2020	\$30,767.72	Energy Charge
Kistner Eddy Executive Services, Inc	3/14/2024	E0024668	2/28/2024	\$15,000.00	KEES - 1st Installment/Recruitment
Konica Minolta Bus Solut	3/15/2024	E0024709	1/24/2024	\$39,320.00	Purchase of 40 new all-in-one computers
Konica Minolta Bus Solut	3/15/2024	E0024709	EXEMPT	\$3,075.38	Maintenance
Konica Minolta Bus Solut	3/27/2024	E0025237	EXEMPT	\$1,600.04	Maintenance
McCook Athletic & Exposition	3/15/2024	0118205	2/28/2024	\$7,500.00	indoor practice rentals
McCook Athletic & Exposition	3/15/2024	0118206	2/28/2024	\$7,550.00	Field Rentals
Mr. Christopher J. Wido	3/7/2024	E0024633	2/28/2024	\$9,548.00	hotel/tournament cost to
Mr. Christopher J. Wido	3/8/2024	0118111	2/28/2024	\$7,700.00	Meal Money - SC
Mr. Christopher J. Wido	3/8/2024	0118112	2/28/2024	\$3,675.00	Meal Money - Missouri
Mr. Christopher J. Wido	3/14/2024	E0024665	EXEMPT	\$1,808.80	live stats 2/22
Mr. Christopher J. Wido	3/22/2024	0118251	EXEMPT	\$525.00	Meal Money - Baseball
Mr. Christopher J. Wido	3/22/2024	0118252	EXEMPT	\$525.00	meal money- baseball
Mr. Christopher J. Wido	3/22/2024	0118253	EXEMPT	\$525.00	meal money - baseball
Old National Bank	3/20/2024	E0024735	EXEMPT	\$16,066.92	2024 HLC Annual
Omni Financial Group, Inc.	3/15/2024	E0024731	4/28/2021	\$9,780.13	Payroll Deductions
Omni Financial Group, Inc.	3/28/2024	E0025273	4/28/2021	\$9,930.13	Payroll Deductions
PowerSchool Group LLC	3/27/2024	E0025243	EXEMPT	\$22,227.16	PA: Applicant Tracking
Softdocs SC LLC	3/15/2024	0118221	3/23/2022	\$10,800.00	Softdocs 1/30
Sportsfields, Inc.	3/15/2024	0118222	8/23/2023	\$49,050.00	Improve Drainage - BB
State Univ Retirement Systems	3/15/2024	E0024734	EXEMPT	\$79,551.81	Payroll Deductions
State Univ Retirement Systems	3/28/2024	E0025276	EXEMPT	\$81,219.70	Payroll Deductions

\$ 540,427.25

Joanna M Martin

From: Mireya Perez
Sent: Wednesday, April 17, 2024 3:56 PM
To: Board Materials
Subject: Board action - Monthly Budget Report for Month End March 2024
Attachments: MC- MARCH 2024 MONTHLY BUDGET REPORT.pdf

Proposed Action: THAT THE MONTHLY BUDGET REPORT FOR FISCAL YEAR TO DATE ENDING MARCH 2024 BE RECEIVED AND APPROVED AS SUBMITTED.

Rationale: [Please refer to attached Monthly Budget Report.]

Attachments: Monthly Budget Report

Thank you,



Mireya Perez, CPA
Chief Financial Officer/Treasurer
P: (708) 656-8000, Ext. 2289
E: mireya.perez@morton.edu
www.morton.edu

Morton Community College
FY24 Budget Report
Month Ending March 31, 2024



MORTON COLLEGE

**Morton Community College
Budget Report Summary
March 31, 2024**

75%

Funds	Actual	Budget	%	Budget Remaining
<u>Education Fund</u>				
Revenue	\$ 23,702,048	\$ 31,529,250	75.2%	\$ 7,827,202
Expenditures	(19,100,152)	(31,529,250)	60.6%	(12,429,098)
Net	\$ 4,601,896	\$ -		\$ (4,601,896)
<u>Operations & Maintenance Fund</u>				
Revenue	\$ 2,666,787	\$ 3,300,631	80.8%	\$ 633,844
Expenditures	(2,062,670)	(3,300,631)	62.5%	(1,237,961)
Net	\$ 604,117	\$ -		\$ (604,117)
<u>Restricted Purpose Fund</u>				
Revenue	\$ 9,422,619	\$ 24,621,783	38.3%	\$ 15,199,164
Expenditures	(9,053,336)	(24,621,783)	36.8%	(15,568,447)
Net	\$ 369,283	\$ -		\$ (369,283)
<u>Audit Fund</u>				
Revenue	\$ 60,347	\$ 95,900	62.9%	\$ 35,553
Expenditures	(12,700)	(95,900)	13.2%	(83,200)
Net	\$ 47,647	\$ -		\$ (47,647)
<u>Liability, Protection & Settlement Fund</u>				
Revenue	\$ 671,153	\$ 890,500	75.4%	\$ 219,347
Expenditures	(713,519)	(890,500)	80.1%	(176,981)
Net	\$ (42,366)	\$ -		\$ 42,366
<u>General Bond Obligation Fund</u>				
Revenue	\$ 646,952	\$ 640,950	100.9%	\$ (6,002)
Expenditures	(484,475)	(640,950)	75.6%	(156,475)
Net	\$ 162,477	\$ -		\$ (162,477)
<u>Operations & Maintenance (Restricted) Fund</u>				
Revenue	\$ 87,263	\$ 4,530,558	1.9%	\$ 4,443,295
Expenditures	(1,253,927)	(4,530,558)	27.7%	(3,276,631)
Net	\$ (1,166,664)	\$ -		\$ 1,166,664
<u>All Funds</u>				
Revenue	\$ 37,257,169	\$ 65,609,572	56.8%	\$ 28,352,403
Expenditures	(32,680,779)	(65,609,572)	49.8%	\$ (32,928,793)
Net	\$ 4,576,390	\$ -		\$ (4,576,390)

EDUCATION FUND REVENUE
March 31, 2024

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
LOCAL GOVERNMENT				
Property taxes	\$ 6,203,803	\$ 8,392,145	73.9%	\$ 2,188,342
Total Local Government	<u>\$ 6,203,803</u>	<u>\$ 8,392,145</u>		<u>\$ 2,188,342</u>
CORPORATE PERSONAL PROPERTY TAXES	\$ 525,412	\$ 2,550,000	20.6%	\$ 2,024,588
SURS HEALTH - ON BEHALF PAYMENTS	\$ -	\$ -	0.0%	\$ -
STATE GOVERNMENT				
ICCB credit hour grants	\$ 2,006,840	\$ 2,659,801	75.5%	\$ 652,961
ICCB equalization grants	2,763,269	3,645,280	75.8%	882,011
CTE formula grant	214,716	225,000	95.4%	10,284
Total State Government	<u>\$ 4,984,825</u>	<u>\$ 6,530,081</u>		<u>\$ 1,545,256</u>
STUDENT TUITION AND FEES				
Tuition	\$ 9,190,793	\$ 11,330,112	81.1%	\$ 2,139,319
Fees	1,758,796	1,909,712	92.1%	150,916
Total Tuition and Fees	<u>\$ 10,949,589</u>	<u>\$ 13,239,824</u>		<u>\$ 2,290,235</u>
MISCELLANEOUS				
Sales and service fees	\$ 57,872	\$ 215,700	26.8%	\$ 157,828
Investment revenue	980,547	600,000	163.4%	(380,547)
Nongovernmental gifts & scholarships	-	1,500	0.0%	1,500
Total Other Sources	<u>\$ 1,038,419</u>	<u>\$ 817,200</u>		<u>\$ (221,219)</u>
Total Revenue	<u>\$ 23,702,048</u>	<u>\$ 31,529,250</u>	<u>75.2%</u>	\$ 7,827,202
Transfers in	<u>\$ -</u>	<u>\$ -</u>	<u>0.0%</u>	<u>\$ -</u>
Total Revenue and Transfers in	<u>\$ 23,702,048</u>	<u>\$ 31,529,250</u>	75.2%	<u>\$ 7,827,202</u>

EDUCATION FUND EXPENDITURES

March 31, 2024

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
EXPENDITURES				
By Program:				
Instruction				
Salaries	\$ 6,518,243	\$ 9,246,974	70.5%	\$ 2,728,731
Employee benefits	697,224	1,007,348	69.2%	310,124
Contractual services	238,760	528,000	45.2%	289,240
Material and supplies	306,002	809,918	37.8%	503,916
Conferences and meetings	30,620	80,182	38.2%	49,562
Total Instruction	<u>7,790,849</u>	<u>11,672,422</u>	<u>66.7%</u>	<u>3,881,573</u>
Academic Support				
Salaries	930,441	1,373,721	67.7%	443,280
Employee benefits	150,736	210,838	71.5%	60,102
Contractual services	240,975	422,000	57.1%	181,025
Material and supplies	152,625	341,280	44.7%	188,655
Conferences and meetings	20,256	40,850	49.6%	20,594
Fixed charges	82,902	100,000	82.9%	17,098
Other Expenditures	-	1,000	0.0%	1,000
Total Academic Support	<u>1,577,935</u>	<u>2,489,689</u>	<u>63.4%</u>	<u>911,754</u>
Student Services				
Salaries	1,732,829	2,786,411	62.2%	1,053,582
Employee benefits	280,556	369,844	75.9%	89,288
Contractual services	131,879	347,000	38.0%	215,121
Material and supplies	76,500	224,690	34.0%	148,190
Conferences and meetings	89,877	145,500	61.8%	55,623
Fixed charges	556	26,500	2.1%	25,944
Total Student Services	<u>2,312,197</u>	<u>3,899,945</u>	<u>59.3%</u>	<u>1,587,748</u>
Public Service/Continuing Education				
Salaries	203,760	209,471	97.3%	5,711
Employee benefits	21,176	31,235	67.8%	10,059
Contractual services	68,990	158,000	43.7%	89,010
Material and supplies	5,139	21,700	23.7%	16,561
Conferences and meetings	8,002	20,350	39.3%	12,348
Other tuition/fee waiver	5,829	10,000	58.3%	4,171
Total Public Service/Continuing Education	<u>312,896</u>	<u>450,756</u>	<u>69.4%</u>	<u>137,860</u>
Auxiliary Services				
Salaries	178,706	245,524	72.8%	66,818
Employee benefits	38,585	51,199	75.4%	12,614
Contractual services	531,987	630,000	84.4%	98,013
Material and supplies	244,863	361,000	67.8%	116,137
Conferences and meetings	238,104	319,000	74.6%	80,896
Fixed charges	54,178	85,000	63.7%	30,822
Total Auxiliary Services	<u>1,286,423</u>	<u>1,691,723</u>	<u>76.0%</u>	<u>405,300</u>

EDUCATION FUND EXPENDITURES

March 31, 2024

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
EXPENDITURES				
Institutional Support				
Salaries	\$ 1,546,053	\$ 2,662,596	58.1%	\$ 1,116,543
Employee benefits	306,161	572,669	53.5%	266,508
Contractual services	1,031,804	1,924,000	53.6%	892,196
Material and supplies	190,248	795,550	23.9%	605,302
Conferences and meetings	86,983	233,400	37.3%	146,417
Fixed charges	-	1,500	0.0%	1,500
Other	102,821	200,000	51.4%	97,179
Total Institutional Support	<u>3,264,070</u>	<u>6,389,715</u>	<u>51.1%</u>	<u>3,125,645</u>
Scholarships, Student Grants & Waivers				
Student grants and scholarships	2,555,781	2,000,000	127.8%	(555,781)
Total Scholarships, Student Grants & Waivers	<u>2,555,781</u>	<u>2,000,000</u>	<u>127.8%</u>	<u>(555,781)</u>
Contingencies	-	1,200,000	0.0%	1,200,000
Total Expenditures	<u>\$ 19,100,151</u>	<u>\$ 29,794,250</u>	<u>64.1%</u>	<u>\$ 10,694,099</u>
Transfers out	-	1,735,000	0.0%	1,735,000
Total Expenditures and Transfers out	<u>\$19,100,151</u>	<u>\$ 31,529,250</u>	<u>60.6%</u>	<u>\$ 12,429,099</u>

OPERATION & MAINTENANCE FUND REVENUE AND EXPENDITURES

March 31, 2024

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
LOCAL GOVERNMENT				
Property taxes	\$ 1,208,016	\$ 1,621,631	74.5%	\$ 413,615
CORPORATE PERSONAL PROPERTY TAXES				
	905,593	1,000,000	90.6%	94,407
STATE GOVERNMENT				
ICCB equalization grants	552,654	650,000	85.0%	97,346
MISCELLANEOUS				
Sales and service fees	50	5,000	1.0%	4,950
Facilities	-	14,000	0.0%	14,000
Investment revenue	474	10,000	4.7%	9,526
Total Miscellaneous	524	29,000	1.8%	28,476
Transfers in	-	-	-	-
Total Revenue	\$ 2,666,787	\$ 2,650,631	100.6%	\$ 536,498
EXPENDITURES				
By Program:				
Operations and Maintenance of Plant				
Salaries	\$959,492	\$1,366,920	70.2%	\$407,428
Employee benefits	127,689	211,711	60.3%	84,022
Contractual services	237,330	685,000	34.6%	447,670
Material and supplies	114,159	176,500	64.7%	62,341
Conferences and meetings	1,228	6,500	18.9%	5,272
Utilities	562,772	794,000	70.9%	231,228
Capital outlay	60,000	60,000	0.0%	-
Other	-	0	0.0%	-
Total Operations and Maintenance of Plant	2,062,670	3,300,631	62.5%	1,237,961
Total Expenditures	\$ 2,062,670	\$ 3,300,631	62.5%	\$ 1,237,961

RESTRICTED PURPOSE FUND REVENUE
March 31, 2024

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
STATE GOVERNMENT				
ICCB	1,638,746	\$1,954,892	83.8%	316,146
ISBE grant revenue- other	199,540	264,701	75.4%	65,161
Other Sources	103,295	9,136,780	1.1%	9,033,485
Total State Government	<u>1,941,581.00</u>	<u>11,356,373</u>	<u>17.1%</u>	<u>9,414,792</u>
FEDERAL GOVERNMENT				
ICCB	574,220	1,208,859	47.5%	634,639
Department of education	6,903,767	12,037,088	57.4%	5,133,321
Other	3,052	19,462	0.0%	16,410
Total Federal Government	<u>7,481,039</u>	<u>13,265,409</u>	<u>56.4%</u>	<u>5,149,731</u>
Total Revenue	<u>\$ 9,422,620</u>	<u>\$ 24,621,782</u>	<u>38.3%</u>	<u>\$ 14,564,523</u>

RESTRICTED PURPOSE FUND EXPENDITURES

March 31, 2024

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
EXPENDITURES				
By Program:				
Instruction				
Salaries	\$ 950,326	\$ 1,552,711	61.2%	\$ 602,385
Employee benefits	243,098	5,311,282	4.6%	5,068,184
Contractual services	77,962	159,578	48.9%	81,616
Material and supplies	227,266	599,867	37.9%	372,601
Conferences and meetings	7,658	45,508	16.8%	37,850
Student grants and scholarships	200,487	606,585	33.1%	406,098
Total Instruction	<u>1,706,797</u>	<u>8,275,531</u>	<u>20.6%</u>	<u>6,568,734</u>
Academic Support				
Salaries	920	17,500	0.0%	16,580
Employee benefits	-	600,000	0.0%	600,000
Material and supplies	1,091	2,000	0.0%	909
Conferences and meetings	-	2,000	0.0%	2,000
Other Fixed Charges	-	1,720	0.0%	1,720
Total Academic Support	<u>2,011</u>	<u>623,220</u>	<u>0.3%</u>	<u>621,209</u>
Student Services				
Salaries	243,990	298,169	81.8%	54,179
Employee benefits	73,450	1,107,075	6.6%	1,033,625
Other Contract Services	55,408	268,471	20.6%	213,063
Material and supplies	99,471	581,218	17.1%	481,747
Conferences and meetings	22,586	58,457	38.6%	35,871
Fixed charges	-	100	0.0%	100
Total Student Services	<u>494,905</u>	<u>2,313,490</u>	<u>21.4%</u>	<u>1,818,585</u>
Public Service/Continuing Education				
Salaries	151,408	205,709	73.6%	54,301
Employee benefits	32,622	295,400	11.0%	262,778
Contractual services	2,124	2,592	81.9%	468
Material and supplies	2,723	3,700	73.6%	977
Conferences and meetings	5,684	15,300	37.2%	9,616
Total Public Service/Continuing Education	<u>194,561</u>	<u>522,701</u>	<u>37.2%</u>	<u>328,140</u>

RESTRICTED PURPOSE FUND REVENUE AND EXPENDITURES

March 31, 2024

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
Auxiliary Services				
Employee benefits	\$ -	\$ 125,000	0.0%	\$ 125,000
Total Auxiliary Services	<u>-</u>	<u>125,000</u>	<u>0.0%</u>	<u>125,000</u>
Operations and Maintenance of Plant				
Employee benefits	-	750,000	0.0%	750,000
Total Operation and Maintenance of Plant	<u>-</u>	<u>750,000</u>	<u>0.0%</u>	<u>750,000</u>
Institutional Support				
Employee benefits	8	1,300,000	0.0%	1,299,992
Materials and supplies	174,920	336,517	52.0%	161,597
Conferences and meetings	22,334	50,000	44.7%	27,666
Total Institutional Support	<u>197,262</u>	<u>1,686,517</u>	<u>11.7%</u>	<u>1,489,255</u>
Scholarships, Student Grants & Waivers				
Salaries	118,005	123,003	95.9%	4,998
Student grants and scholarships	6,339,795	10,202,321	62.1%	3,862,526
Total Scholarships, Student Grants & Waivers	<u>6,457,800</u>	<u>10,325,324</u>	<u>62.5%</u>	<u>3,867,524</u>
Total Expenditures	<u>\$ 9,053,336</u>	<u>\$ 24,621,783</u>	<u>36.8%</u>	<u>\$ 15,568,447</u>

AUDIT FUND REVENUE AND EXPENDITURES
March 31, 2024

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
LOCAL GOVERNMENT				
Property taxes	\$ 60,314	\$ 80,850	74.6%	\$ 20,536
MISCELLANEOUS				
Investment revenue	34	50	68.0%	16
Total Revenue	\$ 60,348	\$ 80,900	74.6%	\$ 20,552
<u>Transfers in</u>	-	15,000	0.0%	15,000
Total Revenue and Transfers in	\$ 60,348	\$ 95,900	62.9%	\$ 35,552
EXPENDITURES				
<u>By Program:</u>				
Institutional Support				
Contractual services	12,700	95,900	13.2%	83,200
Total Expenditures	\$ 12,700	\$ 95,900	13.2%	\$ 83,200

LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE AND EXPENDITURES

March 31, 2024

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<u>REVENUE</u>				
<u>LOCAL GOVERNMENT</u>				
Property taxes	\$ 670,916	\$ 890,400	75.3%	\$ 219,484
MISCELLANEOUS				
Investment revenue	237	100	237.0%	(137)
Total Revenue	\$ 671,153	\$ 890,500	75.4%	\$ 219,347
<u>EXPENDITURES</u>				
<u>By Program:</u>				
<u>Instruction</u>				
Employee benefits	107,035	135,000	79.3%	27,965
<u>Academic Support</u>				
Employee benefits	13,620	16,500	82.5%	2,880
<u>Student Services</u>				
Employee benefits	26,404	24,500	107.8%	(1,904)
<u>Public Service/Continuing Education</u>				
Employee benefits	4,370	8,000	54.6%	3,630
<u>Auxiliary Services</u>				
Employee benefits	2,676	4,500	59.5%	1,824
<u>Operations and Maintenance of Plant</u>				
Employee benefits	14,464	21,000	68.9%	6,536
<u>Institutional Support</u>				
Employee benefits	31,306	70,000	44.7%	38,694
Contractual services	160,891	206,000	78.1%	45,109
Other Fixed Charges	352,752	405,000	87.1%	52,248
Total Institutional Support	544,949	681,000	80.0%	136,051
Total Expenditures	\$ 713,518	\$ 890,500	80.1%	\$ 176,982

GENERAL BOND OBLIGATION FUND REVENUE AND EXPENDITURES

March 31, 2024

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<u>REVENUE</u>				
<u>LOCAL GOVERNMENT</u>				
Property taxes	\$ 646,749	\$ 640,850	100.9%	\$ (5,899)
<u>MISCELLANEOUS</u>				
Investment revenue	203	100	203.0%	(103)
Total Revenue	646,952	640,950	100.9%	(6,002)
<u>EXPENDITURES</u>				
By Program:				
Institutional Support				
Fixed charges	484,475	640,950	75.6%	156,475
<u>TRANSFERS OUT</u>				
	-	-	0.0%	-
Total Expenditures	\$ 484,475	\$ 640,950	75.6%	\$ 156,475

OPERATIONS & MAINTENANCE (RESTRICTED) FUND REVENUE AND EXPENDITURES

March 31, 2024

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<u>REVENUE</u>				
STATE GOVERNMENT				
Capital Development Board	-	2,810,558	0.0%	2,810,558
Total	<u>-</u>	<u>2,810,558</u>	<u>0.0%</u>	<u>2,810,558</u>
OTHER SOURCES				
Bonds		-	0.0%	-
Investment Interest	87,263	-	0.0%	(87,263)
Total	<u>87,263</u>	<u>-</u>	<u>0.0%</u>	<u>(87,263)</u>
TRANSFERS IN				
	<u>\$ -</u>	<u>\$ 1,720,000</u>	<u>0.0%</u>	<u>\$ 1,720,000</u>
<u>Total Revenue and Transfers in</u>	<u>\$ 87,263</u>	<u>\$ 4,530,558</u>	<u>1.9%</u>	<u>\$ 4,443,295</u>
<u>EXPENDITURES</u>				
By Program:				
Operations and Maintenance of Plant				
Contractual services	652,579	500,000	130.5%	(152,579)
Capital outlay	601,348	4,030,558	14.9%	3,429,210
Total Operation and Maintenance of Plant	<u>1,253,927</u>	<u>4,530,558</u>	<u>27.7%</u>	<u>3,276,631</u>
Total Expenditures	<u>\$ 1,253,927</u>	<u>\$ 4,530,558</u>	<u>27.7%</u>	<u>\$ 3,276,631</u>

Joanna M Martin

From: Mireya Perez
Sent: Monday, April 15, 2024 4:21 PM
To: Board Materials
Subject: FW: Action Item 8.3 for 04/24/2024 Board Meeting
Attachments: TR 3.31.24.pdf

Thank you,



Mireya Perez, CPA
Chief Financial Officer/Treasurer
P: (708) 656-8000, Ext. 2289
E: mireya.perez@morton.edu
www.morton.edu

From: Suzanna Raigoza <Suzanna.Raigoza@morton.edu>
Sent: Monday, April 15, 2024 4:13 PM
To: Mireya Perez <mireya.perez@morton.edu>
Subject: Action Item 8.3 for 04/24/2024 Board Meeting

Proposed Action: THAT THE MONTHLY TREASURER’S REPORTS FOR MARCH 2024 BE RECEIVED AND FILED FOR AUDIT AS SUBMITTED.

Rationale: [Required by Board Policy 1.6.7]

Attachments: Treasurer’s Reports

Thank you,



Suzanna Raigoza
Senior Accountant
P: (708) 656-8000, Ext. 2305
E: suzanna.raigoza@morton.edu
www.morton.edu

Morton College Treasurer's Report

Month Ending: March 2024

<i>Institution</i>	<i>Purchased</i>	<i>Principal</i>	<i>Rate</i>	<i>Type</i>	<i>Maturity</i>
<i>The Illinois Funds, Springfield</i>	1-May-06	\$11,542,045.12	0.0100%	TIF Prime Fund	31-Mar-24
	Sum	<u>\$11,542,045.12</u>			
<i>Grand Total</i>		\$ 11,542,045.12			

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVE THE MORTON COLLEGE INVESTMENT GUIDELINES FOR FISCAL YEAR 2025 AS SUBMITTED.

RATIONALE:

[Required by Board Policy 5.2.2 and Chapter 110, Act 805 Section 3-47 of the *Illinois Public Community College Act*, and Chapter 3, Act 235 of the *Illinois Compiled Statutes*]

There is no recommendation for changes to the current *Investment Guidelines*, as previously approved by the Board of Trustees, as they contain more than adequate investment objectives and parameters and contain the directives for investment, as well as the constraints of State law and additional restrictions approved by the Board.

COST ANALYSIS:

N/A

ATTACHMENTS:

Morton College *Investment Guidelines*

MORTON COLLEGE INVESTMENT GUIDELINES

The following are the specific procedures as adopted by MORTON COLLEGE for the investment of excess funds by the MORTON COLLEGE Treasurer.

INVESTMENT OBJECTIVES

The primary objectives of the investment of excess funds of MORTON COLLEGE are two-fold: (a) the conservation of investment capital; and (b) the securing of the highest rates available for the term of investment within prudently defined risk guidelines.

DEFINITION OF TERMS

I. Excess Funds

For purposes of this procedure, "excess funds" shall be defined as all funds not required for the current daily operation of MORTON COLLEGE and not designated for deposit in the MORTON COLLEGE checking account. The determination of excess funds shall be made by the MORTON COLLEGE Treasurer.

II. Treasurer

The Treasurer of MORTON COLLEGE shall be appointed on an annual basis by the Board of Trustees. The Treasurer shall have the sole responsibility for the investment of excess funds within the guidelines established. The Treasurer shall be bonded for an amount equal to the estimated maximum amount of deposits on hand at any given time rounded up to the next million dollars.

III. Designated Depositories

Under parameters established by the Board of MORTON COLLEGE, depositories designated as available for investment of excess funds are limited to the following: commercial banks (certificates of deposit); savings banks (certificates of deposit); and the United States Government (Treasury or Agency obligations).

SELECTION OF DESIGNATED DEPOSITORIES

The financial reports of all eligible commercial banks and savings banks shall be reviewed by the MORTON COLLEGE Treasurer on an on-going annual basis for determination of fiscal stability. The names of those institutions meeting the over-all MORTON COLLEGE investment criteria shall be annually presented by the Treasurer to the MORTON COLLEGE Board for approval as designated depositories of excess funds.

If, in the determination of the Treasurer, a previously approved commercial bank or savings bank no longer meets the over-all financial criteria to be designated a depository of excess funds, recommendation for deletion of that institution as a depository shall be made by the Treasurer to the MORTON COLLEGE Board.

I. United States Treasury or Agency Obligations

When the rates on United States Treasury or Agency Obligations are the same or higher than the rates obtained on certificates of deposit, the Treasurer may invest in United States Treasury or Agency obligations.

II. Commercial Bank and Savings Banks
Certificates of Deposit

The Treasurer shall obtain quotes from four (4) of the larger Chicago commercial banks to determine the highest interest rates prevailing for the certificates of deposit for the required investment period. Qualified commercial banks and savings banks within the boundaries of Community College District 527 shall be given the opportunity to equal the highest prevailing interest rate on certificates of deposit before investment is made in a Chicago commercial bank. When interest rates are identical, the Treasurer shall select the depository in which the least amount of MORTON COLLEGE excess funds is invested at that time.

III. Commercial Paper

The Treasurer may invest excess funds in Commercial Paper which is short term debt of major U. S. Corporations. First; the corporation must have assets exceeding \$500,000,000. Second; the corporation must be rated in the top three classifications by at least two standard rating services. Third; investments cannot exceed 180 days. And, fourth; investments in commercial paper can amount to, but not exceed 33.3% of the investment portfolio.

IV. Long-Term Investments

When, in the opinion of the Treasurer, investments with maturities of longer than one year are advisable, they shall be limited to Certificates of Deposit, U.S. Treasury or U.S. Agency obligations with maturities of up to twenty-four (24) months and not exceeding one third (33.3%) of the investment portfolio. When, in the opinion of the Treasurer interest rates are at a level high enough to warrant an investment in excess of twenty-four (24) months, such a long term investment shall be recommended to the Board for its ratification.

All investments made at commercial banks and savings banks shall require collateral in the form of United States Treasury obligations, real estate mortgages or state and local tax exempt securities in excess of the amount of any investment of MORTON COLLEGE funds over the \$100,000 limitation of the Federal Deposit Insurance Corporation. Collateral shall be at least 110% above the amount of the certificates of deposit, excluding the \$100,000 FDIC insurance limit.

V. The Illinois Funds (TIF)

TIF is the investment pool run by the State of Illinois for the benefit of itself and local governmental units throughout Illinois. It offers a way of giving the College immediate investment liquidity at a reasonable rate of return. When, in the opinion of the Treasurer, investment liquidity or performance is the primary investment objective, the Treasurer may invest up to 33.3% of the investment portfolio in TIF Money Market or Prime Fund.

VI. Mutual Funds

The Treasurer may invest excess funds in mutual funds that invest primarily in corporate investment grade or global government short-term bonds. All such investments must be made in mutual funds which have assets of a minimum of \$100 million and a track record of at least three years.

Each mutual fund shall have at the time of purchase a *Value Line* minimum risk rank classification of "2 - lower risk" on a scale of 1 - 5, 1 being the lowest risk, 5 being the highest risk, or a *Morningstar* minimum risk adjusted ranking of at least four stars ****, on a scale of 1 - 5 stars, 5 being the highest ranking, and 1 being the lowest ranking.

The Treasurer is authorized to invest up to a maximum of 33.33% of the investment portfolio in mutual funds that invest primarily in corporate investment grade short-term bonds. The treasurer is also authorized to invest up to a maximum of 15.00% of the investment portfolio in mutual funds that invest primarily in global government short-term bonds.

VII. Ginnie Mae - Government National Mortgage Association (GNMA)

The Treasurer may invest excess funds in Ginnie Mae (GNMA) mortgage certificates or in Ginnie Mae mutual funds exclusive of section VI above. A Ginnie Mae mutual fund invests in mortgage certificates.

The Treasurer is authorized to invest up to a maximum of 33.33% of the investment portfolio in Ginnie Mae mortgage certificates and in Ginnie Mae mutual funds.

VIII. Investments Not Covered by the Morton College Investment Guidelines

When, in the opinion of the Treasurer, there are investment opportunities consistent within the defined investment objectives but not covered by the Morton College Investment Guidelines, the Treasurer shall after consultation with the College President, bring the investment opportunity to the attention of the Board for specific approval of the investment or for approval to amend the Morton College Investment Guidelines.

IX. Collateralization

All College invested funds shall be collateralized at 105% of the value of the College investment above the F.D.I.C. amount and should be in agreement with the institutions guidelines and the College's investment guidelines. The collateral shall consist of First Mortgages, Federal Home Loan Bank (FHLB), Letters of Credit, Freddie Mac (FMNLC),

Fannie Mae (FNMA), Ginnie Mae (GNMA), and Municipal Bonds, or similar financial securities.

REPORTING PROCEDURES

All investment activity executed by the Treasurer for MORTON COLLEGE shall be reported to the Senior Accountant on a daily basis as investments are made.

Once each month the Treasurer will report to the MORTON COLLEGE Board of the month-end status of MORTON COLLEGE investments. This report shall include a breakdown of investments at each individual financial institution and in United States Treasury obligations.

Revised – 4/14/24

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVE THE LIST OF DESIGNATED DEPOSITORY OF EXCESS FUNDS FOR FISCAL YEAR 2025 AS SUBMITTED.

RATIONALE: [Required by Board Policy 5.2.2 and Chapter 110, Act 805 Section 3-47 of the *Illinois Public Community College Act*, and Chapter 3, Act 235 of the *Illinois Compiled Statutes*]

There are no changes in the list of proposed designated depositories from Fiscal Year 2024.

COST ANALYSIS: N/A

ATTACHMENTS: Proposed Designated Depositories of Excess Funds for Fiscal Year 2025.

DESIGNATED DEPOSITORIES OF EXCESS FUNDS

FISCAL YEAR 2025

CHICAGO BANKS:

Chase Bank

Bank of America

Northern Trust Bank

SUBURBAN BANKS:

Bank of New York Trust Company**

Central Federal Savings and Loan Association, Cicero

Central Federal Savings and Loan Association, Berwyn

BMO Harris Bank, Berwyn

BMO Harris Bank, Naperville

Bank of America, Cicero

Fifth Third Bank – Berwyn

Fifth Third Bank – Cicero

Regency Savings Bank, Naperville

Old National Bank, Lyons**

Old National Bank, Joliet **

OTHER DEPOSITORIES:

The Illinois Funds (TIF), Springfield **

**Depositaries presently used by Morton College

MORTON COLLEGE BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVE CHANGES IN CURRICULUM AS SUBMITTED

RATIONALE: [Required by Board Policy 7.1 and Chapter 110, ACT 805, Section 2-12 of the Illinois Community College Act]

As a result of curriculum committee review, we are recommending the approval of:

1. ESL 080 Bridge to IT Careers I - Alter SLOs to match new Blooms Taxonomy in Curriculum Handbook
2. BIO 161 Plants & Society Laboratory- Change Effective date in Watermark to Fall 2024
3. PHY 205 Physics- Alter SLOs to match new Blooms Taxonomy in Curriculum Handbook and add to Watermark, Revise course description, add codes to Master Syllabus

COST ANALYSIS: N/A

ATTACHMENTS: Disposition Sheet – April 2, 2024

Item#	Agenda Item	No Action Necessary	Approved as Presented	Details or Approved w/Modification	Vetoed	Tabled	Effective Date
1	ESL 080 Bridge to IT Careers I		X	Alter SLOs to match new Blooms Taxonomy in Curriculum Handbook			Fall 2024

2	BIO 161 Plants & Society Laboratory		x	Change Effective date in Watermark to Fall 2024			Fall 2024
3	PHY 205 Physics		x	Alter SLOs to match new Blooms Taxonomy in Curriculum Handbook and add to Watermark, Revise course description, add codes to Master Syllabus			Fall 2024

PROPOSED ACTION: THAT THE BOARD APPROVE THE DIFFERENTIAL PAY REPORT FOR FACULTY IN THE AMOUNT OF \$34,598.10 AS SUBMITTED, PENDING ADDITIONAL CLASS CANCELLATIONS AND/OR ADDITIONS.

RATIONALE: [Required by Board Policy 2.3, Board Union Agreements, and Chapter 110, Act 805, Section 3-26 of the Illinois Compiled Statutes] Includes full-time and adjunct faculty.

COST ANALYSIS: \$34,598.10 – Full-Time & Part-Time Faculty

ATTACHMENT: DIFFERENTIAL/CBA PAY STIPEND REPORT – SPRING 2024

2024 Spring Course by Arrangements/Independent Study

Faculty ID	Person Full Name	Section Name	Section Title	Enrollment	Credits	Differential Load	Minimum Load	Rate	Assignment Paid Amount	Assignment Instructional Method	Start Date	End Date
0197414	Balek, Lou	CIS-233-H1	InfoSec Defenses & Incident R	3	3	0.90		1140.00	\$1,026.00	CBA	1/25/2024	5/16/2024
0003082	Bondlow, Fred	BUS-202-01	Intermediate Accounting I	2	3	0.60		1077.98	\$646.79	CBA	1/16/2024	5/15/2024
0000924	Casey, Craig	PHY-101-01	General Physics I	1	5	0.50		1188	\$594.00	CBA	1/22/2024	5/14/2024
0000917	Dominguez, Carlos	MAT-181-01	Discrete Mathematics	2	3	0.60		1188	\$101.83	CBA	1/29/2024	3/15/2024
0195025	Edgar, Jason	IND-199-02	Advanced Debate	2	1	0.20	0.33	1188	\$392.04	IND	2/1/2024	5/15/2024
0000828	Fabiyi, Edith	OMT-250-NR	Integrated Office Simulation	3	3	0.90		1188	\$1,069.20	CBA	1/23/2024	5/15/2024
0162452	Foltz, Chris	FIR-100-01	Principles of Emergency Ser	4	3	1.20		1077.98	\$1,293.58	CBA	1/16/2024	5/16/2024
0218000	Lambert, Thera	SCM-104-NR	Warehouse & Distribution	3	3	0.90		940.71	\$846.64	CBA	1/16/2024	5/16/2024
0212752	Martin, Samuel	CIS-175-NR	Cloud Computing	3	3	0.90		901.50	\$811.35	CBA	1/29/2024	5/16/2024
0002467	Montgomery, Jered	IND-199-03	Independent Study Humanities	1	1	0.10	0.33	1087	\$358.71	IND	2/9/2024	5/16/2024
0076708	Moreno, Berta	OMT-242-01	Business Communications	1	3	0.30	0.33	1025.70	\$338.48	CBA	2/23/2024	5/16/2024
0000820	Pencheva, Tsonka	ECE-120-01	Language Arts for Children	1	3	0.30	0.33	1188	\$392.04	CBA	1/16/2024	5/16/2024
0160605	Primm, Rebecca	ART-102-01	3-D Fundamentals	1	3	0.30	0.33	1188	\$392.04	CBA	3/6/2024	5/16/2024
0160605	Primm, Rebecca	ART-117-01	Digital Photography	1	3	0.30	0.33	1188	\$392.04	CBA	1/16/2024	5/16/2024
0160605	Primm, Rebecca	ART-130-01	Introduction to Digital Art	1	3	0.30	0.33	1188	\$392.04	CBA	1/22/2024	5/16/2024
0160605	Primm, Rebecca	IND-199-01	ART 131 Grapic Design I	1	3	0.30	0.33	1188	\$392.04	IND	1/17/2024	5/16/2024
0160605	Primm, Rebecca	IND-199-04	ART 213 - Ceramics 2	2	1	0.20	0.33	1188	\$392.04	IND	2/9/2024	5/16/2024
0195558	Pulaski, Andrew	LAW-207-01	Court Procedures and Evidence	1	3	0.30	0.33	1241	\$409.53	CBA	1/31/2024	5/15/2024
0195558	Pulaski, Andrew	LAW-280-11	Practicum-Law Enforcement	1	3	0.30	0.33	1241	\$409.53	CBA	2/5/2024	5/16/2024
0056934	Ramirez, Jennifer	EDU-100-01	Intro to American Education	2	3	0.60		940.71	\$564.43	CBA	1/16/2024	5/16/2024
0000797	Ruiz, Ruben	OMT-102-NR	Keyboarding & Doc Formatting	4	2	0.80		1077.98	\$862.38	CBA	1/22/2024	5/15/2024
0000797	Ruiz, Ruben	OMT-216-NR	Spreadsheet Software Fundament	2	1	0.20	0.33	1077.98	\$355.73	CBA	1/22/2024	2/24/2024
0000797	Ruiz, Ruben	OMT-218-NR	Database Software Fundamentals	3	1	0.30	0.33	1077.98	\$355.73	CBA	1/22/2024	2/24/2024
0000797	Ruiz, Ruben	OMT-219-NR	Database Software Advanced	3	2	0.60		1077.98	\$646.79	CBA	2/26/2024	5/16/2024
0000797	Ruiz, Ruben	OMT-223-NR	Spreadsheet Software Advanced	1	2	0.20	0.33	1077.98	\$355.73	CBA	2/26/2024	5/16/2024
0000907	Sanchez, Luis	CAD-103-01	Sheet Metal and Weldments	6	3	1.80		1188	\$2,138.40	CBA	1/16/2024	5/16/2024
0000907	Sanchez, Luis	CAD-215-01	3D Modeling	2	3	0.60		1188	\$712.80	CBA	1/16/2024	5/16/2024
0003018	Sandoval, Jamie	CIS-233-H1	InfoSec Defenses & Incident R	3	3	0.90		901.50	\$135.23	CBA	1/25/2024	3/15/2024
0003149	Sassetti, James	LAW-209-01	Introduction to Forensics	1	3	0.30	0.33	1077.98	\$355.73	CBA	1/26/2024	5/15/2024
0194864	Tomchek, Ryan	MAT-096-01	General Education Math Support	1	2	0.20	0.33	1140	\$376.20	CBA	2/13/2024	5/16/2024
0194864	Tomchek, Ryan	MAT-102-01	General Education Mathematics	1	4	0.40		1140	\$456.00	CBA	2/13/2024	5/16/2024
0000868	Walley, Cynthia	CIS-253-01	Successful Career & Life Stra	1	2	0.20	0.33	1188	\$392.04	CBA	3/15/2024	5/16/2024
								Total	\$17,331.12			

2024 Spring Differential Pay Stipend Report

Person Full Name	Section Name	Section Title	Enrollment	Students Over	Differential Load	Differential Pay	Credits	Assignment Instructional Method	Section Start Date	Section End Date
Andrade, Jorge	BIO-102-2C	Introduction to Biology	21	1	0.18	\$195.66	4	LEC/LAB	1/16/2024	5/14/2024
Ashraf, Asiyya	BIO-203-7K	Anatomy & Physiology I	24	4	0.36	\$391.32	4	LEC	1/17/2024	5/13/2024
Ashraf, Asiyya	BIO-212-1F	Microbiology	23	5	0.90	\$978.30	4	LEC/LAB	1/17/2024	5/13/2024
Ashraf, Asiyya	BIO-212-21	Microbiology	22	4	0.72	\$782.64	4	LEC/LAB	1/17/2024	5/15/2024
Barnett, Ryan	BIO-203-3F	Anatomy & Physiology I	23	3	0.27	\$266.85	4	LEC	1/16/2024	5/16/2024
Casey, Craig	CPS-200-NR	C++ Programming	22	2	0.30	\$356.40	3	LEC/LAB	1/16/2024	5/16/2024
Casey, Craig	PHS-103-1E	Physical Science I	25	1	0.15	\$178.20	4	LEC/LAB	1/16/2024	5/14/2024
Casey, Craig	PHS-103-NR	Physical Science I	30	6	0.90	\$1,069.20	4	LEC/LAB	1/16/2024	5/16/2024
Chesters, Samantha	ENG-102-2C	Rhetoric II	25	1	0.09	\$102.60	3	LEC	1/16/2024	5/16/2024
Chesters, Samantha	ENG-102-9D	Rhetoric II	26	2	0.18	\$205.20	3	LEC	1/17/2024	5/13/2024
Farina, Peter	BIO-212-4B	Microbiology	22	4	0.72	\$776.15	4	LEC/LAB	1/16/2024	5/16/2024
Gilligan, Brian	BUS-101-2D	Financial Accounting	35	3	0.27	\$320.76	3	LEC	1/17/2024	5/13/2024
Gilmartin, Beth	PHT-101-NR	Medical Terminology/Clinicians	17	1	0.06	\$65.22	2	LEC	1/16/2024	5/16/2024
Halmon, Jamie	PEH-101-NR1	PERS-COMM HEALTH	28	4	0.36	\$427.68	3	LEC	1/16/2024	5/16/2024
Halmon, Jamie	PEH-103-NR1	Nutrition	31	7	0.63	\$748.44	3	LEC	1/16/2024	5/16/2024
Helmus, Sara	CHM-105-1B	General Chemistry I	26	2	0.42	\$498.96	5	LEC/LAB	1/16/2024	5/13/2024
Leven, Robert	BIO-204-53	Anatomy & Physiology II	24	4	0.36	\$407.72	4	LEC	1/17/2024	5/15/2024
Litwicki, Mark	ENG-102-NR4	Rhetoric II	25	1	0.09	\$111.69	3	LEC	1/16/2024	5/16/2024
Montgomery, Jered	HUM-150-3G	Humanities Through the Arts	33	1	0.09	\$97.83	3	LEC	1/17/2024	5/15/2024
Montgomery, Jered	MUS-100-NR	Music Appreciation	26	1	0.09	\$97.83	3	LEC	1/16/2024	5/16/2024
Montgomery, Jered	MUS-108-NR	World Music Survey	28	3	0.27	\$293.49	3	LEC	1/16/2024	5/16/2024
Montgomery, Jered	MUS-108-NR1	World Music Survey	32	7	0.63	\$684.81	3	LEC	1/16/2024	5/16/2024
Pearson, Dennis	BIO-152-1C	Anatomy & Physiology (therapie	19	3	0.36	\$427.68	5	LEC	1/17/2024	5/15/2024
Pearson, Dennis	BIO-204-2F	Anatomy & Physiology II	21	1	0.09	\$106.92	4	LEC	1/16/2024	5/14/2024
Pierce, Tom	ENG-101-NR1	Rhetoric I	25	1	0.09	\$111.69	3	LEC	1/16/2024	5/16/2024
Pierce, Tom	ENG-101-SA4	Rhetoric I	15	1	0.09	\$111.69	3	X-listed	1/16/2024	5/14/2024
Primm, Rebecca	ART-102-1F	3-D Fundamentals	17	1	0.18	\$213.84	3	LAB	1/16/2024	5/14/2024
Seo, Kymberly	BIO-100-H1	Introducing Biology	24	4	0.36	\$446.76	3	LEC	1/16/2024	5/16/2024
Silva, Josue	SPE-101-EC	Principles of Public Speaking	25	2	0.18	\$169.33	3	LEC	1/30/2024	5/14/2024
Sleeth, Bradley	PHS-101-NR2	Astronomy	33	5	0.45	\$513.00	3	LEC	2/5/2024	5/16/2024
Stanukinas, Melissa	BIO-110-H1	Biology: a Cellular Approach	21	1	0.21	\$239.40	5	LEC/LAB	1/17/2024	5/15/2024
Stelmack, Zachary	BIO-203-9G	Anatomy & Physiology I	21	1	0.09	\$88.95	4	LEC	1/26/2024	5/10/2024
Styer, Audrey	CPS-111-NR2	Business Computer Systems	45	25	3.75	\$4,653.75	3	LEC/LAB	3/25/2024	5/16/2024
Thompson, Juhelia	PSY-215-NR	Life Span: Survey of Human Dev	33	1	0.09	\$102.60	3	LEC	1/16/2024	5/16/2024
Tsang, Yukto	BIO-212-31	Microbiology	23	5	0.90	\$926.60	4	LEC/LAB	1/16/2024	5/16/2024
Windham, Brandie	CSS-100-NR1	College Study Seminar	33	1	0.09	\$97.83	3	LEC	1/30/2024	5/16/2024
						\$17,266.98				
						\$34,598.10	Grand Total			

MORTON COLLEGE BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

PROPOSED ACTION: That the Board approve the addendum to the college academic calendar for academic year 2024-2025 to include Fall 2024 intersession as submitted

RATIONALE: [Required by Section 3.9 of the Board-Union Agreement]

Adding a late start fall intersession to the current 2024-2025 Academic Calendar will allow current and visiting students an opportunity to take courses, and/or make up credits during winter break.

COST ANALYSIS: N/A

ATTACHMENTS: Proposed Fall 2024 late start intersession schedule

Fall 2024

Fall Intersession 12/16 – 1/5

Christmas Eve 12/24 (MC Closed; no virtual services)

Christmas Day 12/25 (MC Closed; no virtual services)

New Years Eve 12/31 (MC Closed; no virtual services)

New Years Day 1/1 (MC Closed; no virtual services)

Fall Intersession Final Grades Due (2 P.M.), 1/7

MORTON COLLEGE BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVE THE SABBATICAL LEAVE REQUEST OF KYM SEO FOR THE 2025 SPRING SEMESTER, AS SUBMITTED

RATIONALE: [Required by Board Union Agreement Section 7.7.1 thru 7.7.8]

Faculty who have served a minimum of six years can submit a request are eligible for a sabbatical leave of up to one year.

Instructor Seo's plan addresses the need for affordable textbook materials for our students as well as challenges with the creation of a custom lab book through the bookstore. Instructor Seo plans to revise, organize, and restructure the current lab material to offer our students an open educational resource (OER) for BIO 203. The materials would be uploaded to the student's BIO Lab Blackboard course and be available on day one of class. This plan aligns with the Morton College ILEA plan goal to evaluate costs to eliminate unnecessary fees to students.

COST ANALYSIS: FY 2023-24 salary - \$101,032 (one semester = \$50,516.00)

Per Board-Union Agreement, Morton College Chapter Cooke County Teachers Union Local 1600, AFT, section 7.7.5 during the sabbatical leave, Spring 2025 the faculty member shall receive 100% of his base pay for one semester.

Every effort will be made to find qualified part-time instructors to assume a teaching load of 12 equated contact hours ranging from \$10,818.00 - \$13,590.60. Based on current Board-Union Agreement, Adjunct Faculty Association, IEA-NEA.

ATTACHMENTS: Sabbatical Leave Request/Project Sabbatical Agreement

To the Sabbatical Committee:

I would like to apply for a one semester sabbatical during the Spring 2025 semester. I have never taken a sabbatical since being hired by Morton College in August of 2000. When thinking of a project that could best benefit myself, my colleagues, and the Morton College students, I landed on writing an in-house lab manual for anatomy and physiology I (Bio 203). This manual would not be sold or published. Rather it would be provided to the student at the beginning of the course.

As you know the price of textbooks is often a huge barrier to our students. The increasing cost of books often exceeds the budget of our economically disadvantaged students. Subsequently, our students may need to choose between their academic success and their financial responsibilities. Addressing textbook affordability is important to ensure that all students can fully engage in learning and achieve their academic potential regardless of the student's socio-economic background.

The need for an in-house lab book has come from not only the increases in textbook pricing, but also the changes in the world of publishing. Our old lab book has been difficult for students to obtain with the changes in our bookstore policies and staffing. We were seeing an increase in wait times for students to procure their lab books, sometimes as long as 8 weeks. During the wait time we had to make copies of each lab and provide them to the students. This led us to research and try digital resources. These resources are also expensive and were not user-friendly to either the instructor or the student. Addressing the affordability and inaccessibility of the lab book is necessary to ensure that all students can fully engage in learning and achieve their academic potential, regardless of socio-economic background.

During this sabbatical, I would take the lead on producing a lab book for Anatomy and Physiology I (Bio 203). This would entail:

- Choosing the appropriate subjects for labs each week
- Designing and writing each lab
- Either making/drawing diagrams or finding an open resource to use
- Arranging meetings with pertinent faculty to allow them to review, revise, and OK the materials
- Producing a PowerPoint to go with each lab to guide the instructors/students through the material
- Possibly making and revising short videos to aid students in their studying by posting on Blackboard
- Incorporating active teaching strategies to utilize our exciting new learning space in the lab

I am very eager to be able to take a sabbatical and bring back affordable, accessible, and usable resources for our students. These additional resources will allow us to address the unavailability and cost of books. It is crucial to ensure equal access to textbooks and to break down barriers to help foster the academic success of all learners.

Thank you for your consideration,

Kym Seo
Life Science Faculty

From: [Joanna M Martin](#)
To: [Anayeli Fuentes](#); [Human Resources](#)
Subject: FW: Sabbatical Request
Date: Friday, April 19, 2024 1:32:23 PM

From: Keith McLaughlin <Keith.McLaughlin@morton.edu>
Sent: Friday, April 19, 2024 12:34 PM
To: Marisol Velazquez <marisol.velazquez@morton.edu>
Cc: Joanna M Martin <joanna.martin@morton.edu>
Subject: Re: Sabbatical Request

Approved for BOT action.

On Apr 19, 2024, at 11:30 AM, Marisol Velazquez <marisol.velazquez@morton.edu> wrote:

Hi Keith,

The Dean's Office and I are in support of the Sabbatical request for Dr. Kym Seo. The additional FT faculty hire in BIO and adjunct will help assign her classes to them, without any negative impact on the department.

If you need additional information, please let me know.

Thank you,

Marisol Velazquez, Ph.D.
Associate Provost & Vice President of Student Services
<[image001.jpg](#)> P: (708) 656-8000. Ext. 2439
E: Marisol.Velazquez@morton.edu
www.morton.edu

From: Brandie N Windham
Sent: Friday, April 5, 2024 8:30 PM
To: Keith McLaughlin <Keith.McLaughlin@morton.edu>; Marisol Velazquez <marisol.velazquez@morton.edu>
Cc: Joanna M Martin <joanna.martin@morton.edu>; Amy Kinney <amy.kinney@morton.edu>
Subject: Fw: Sabbatical Request

Hello Keith and Marisol,

Please see Kym Seo's request for sabbatical for the SP25 semester.

I support Instructor Seo's request for sabbatical leave as well as the plan of action outlined. Kym plans to create updated lab materials for BIO 203, Anatomy

and Physiology I.

Instructor Seo's plan addresses the need for affordable textbook materials for our students as well as challenges with the creation of a custom lab book through the bookstore. Instructor Seo plans to revise, organize, and restructure the current lab material to offer our students an open educational resource (OER) for BIO 203. The materials would be uploaded to the student's BIO Lab Blackboard course and be available on day one of class. This plan aligns with the Morton College ILEA plan goal to evaluate costs to eliminate unnecessary fees to students.

If possible, please provide your approval by Thursday, April 11 as I would like to get this submitted to the April board for approval.

Please let me know if you have any questions or concerns.

Thank you!

Brandie Windham

Dean of Arts & Sciences

Adjunct Mathematics Faculty

MORTON COLLEGE

Phone: 708-656-8000 x2555

Email: brandie.windham@morton.edu

Google Voice Number: 708-628-7787

<Outlook-knd31yic.jpg>

From: Kymberly L Seo <Kym.Seo@morton.edu>

Sent: Tuesday, March 12, 2024 1:39 PM

To: Brandie N Windham <brandie.windham@morton.edu>

Cc: Janet M Crockett <Janet.Crockett@morton.edu>

Subject: Sabbatical Request

Hello-

Attached is my request for Sabbatical for Spring 2025. Please let me know if I can clarify anything.

Thank you for considering,

Kym

<Sabbatical 2025.docx>



MORTON COLLEGE SABBATICAL AGREEMENT

I, Kym Seo , hereby agree to return to teach at Morton College for a period of at least one academic year following the conclusion of my Sabbatical Leave if it is granted under terms of Section 7.7.8 of the Agreement between the Morton College Board of Trustees and the Morton College Chapter, Local 1600, A.F.T. of Cook County, Illinois. I agree to repay all sums of money paid to me during the Sabbatical should I not return to teaching at Morton College is prevented because of illness or incapacity as certified by a mutually agreed upon the physician.

Date: _____

Instructor Signature: _____

President Signature: _____

PROPOSED ACTION: THAT THE BOARD APPROVE JULIANNA HERRMANN FOR A LANE CHANGE IN THE CTE DEPARTMENT WITH AN EFFECTIVE START DATE OF (AUGUST 19, 2024).

RATIONALE: Per the Faculty CBA – Section 4.9.3

COST ANALYSIS: New Salary per the CBA \$84,612

APPLICATION FOR LANE CHANGE

Per Board-Union Agreement, I am requesting a lane change from:

MA + 24 to PhD
Current Lane New Lane

(Please check)

- Effective - Fall Term
 Effective - Spring Term

- An official transcript reflecting an earned Doctorate degree has been forwarded to the President's Office for inclusion in my personnel file
- All completed documentation, including applicable transcripts, for PGCs has been approved by appropriate Dean and the Provost and is on file with the Office of the Provost

Julianne Herrmann Julianne Herrmann.
04/02/24
Faculty: Printed Name Signature Date

APPROVED FOR LANE CHANGE:

Laurie Cashman Laurie Cashman 4/8/24
Dean: Printed Name Signature Date

Marisol Velazquez  04/08/24
Associate Provost: Printed Name Signature Date
Marisol Velazquez (Apr 8, 2024 15:08 CDT)

Keith McLaughlin  04/08/24
President: Printed Name Signature Date
Keith McLaughlin (Apr 8, 2024 16:12 EDT)

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: That the board approve a one-time stipend for HR Support Specialist for temporarily fulfilling Board Clerk responsibilities, including working with the College President to create board meeting agendas, communicating board meeting information to the Board of Trustees and college employees, setting-up for board meetings, recording and transcribing meeting minutes and providing training for the new Board Professional (Board Clerk) effective, June, 2023 – December 2023.

RATIONALE HR Support Specialist temporarily fulfilled Board Clerk responsibilities, including working with the College President to create board meeting agendas, communicating board meeting information to the Board of Trustees and college employees, setting-up for board meetings, recording and transcribing meeting minutes and providing training for the new Board Professional (Board Clerk) effective, June, 2023 – December 2023.

COST ANALYSIS: \$1,800.00

PROPOSED ACTION: THAT THE BOARD APPROVE payment for our NASFAA Dues and for certification exams.

RATIONALE: This membership provides in depth access to training materials and federal updates. It also allows for staff to become certified in certain areas of the Title IV program.

COST ANALYSIS: \$3,548 for the year. Invoice for membership is \$2,548 and \$1000 for certifications.

ATTACHMENT: WWW.NASFAA.ORG AND INVOICE FROM NASFAA



P.O. BOX 426067, WASHINGTON, DC 20042-6067
 (202) 785-0453 X1 | FAX: (202) 785-1487 | EMAIL: MEMBERSHIP@NASFAA.ORG

ANNUAL MEMBERSHIP DUES INVOICE

Please verify address information and note any updates in the space provided

Carissa Davis
 Director of Financial Aid
 Morton College
 3801 S. Central Avenue
 Cicero, IL 60804-4300
 Phone: (708) 656-8000 x2227
 Fax: (708) 656-4625
 Email: Carissa.Davis@morton.edu

Invoice Date April 11, 2024	Invoice Number 81008-240701	Due Date June 30, 2024	P&P Builder Included																		
Membership Option Value Plus Membership	Membership Effective July 1, 2024-June 30, 2025	Webinar Package Included	Unlimited Credential* Included																		
<input type="checkbox"/> In addition to my membership dues, I've added \$ _____ to be used for other training opportunities during the 2024-2025 fiscal year. Learn More <input type="checkbox"/> By renewing the NASFAA membership, your institution acknowledges NASFAA's Statement of Ethical Principles, and agrees to adhere to the Code of Conduct. Please review the documents at www.NASFAA.org/ethics		<table> <tr><td>NASFAA Fed ID#</td><td>83-0211970</td></tr> <tr><td>2022 Fall FTE:</td><td>2,011</td></tr> <tr><td>Value Plus Membership + Dues:</td><td>\$2,548.00</td></tr> <tr><td>Unlimited Credential*:</td><td>\$0.00</td></tr> <tr><td>Total Amount:</td><td>\$2,548.00</td></tr> <tr><td>Paid:</td><td>\$0.00</td></tr> <tr><td>Balance:</td><td>\$2,548.00</td></tr> <tr><td>Pre-Pay Training:</td><td>\$ _____</td></tr> <tr><td>Total Payment:</td><td>\$ _____</td></tr> </table> <p>Change your Membership Option, print a new invoice or pay online: https://www.nasfaa.org/mydues/index/81008</p>		NASFAA Fed ID#	83-0211970	2022 Fall FTE:	2,011	Value Plus Membership + Dues:	\$2,548.00	Unlimited Credential*:	\$0.00	Total Amount:	\$2,548.00	Paid:	\$0.00	Balance:	\$2,548.00	Pre-Pay Training:	\$ _____	Total Payment:	\$ _____
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Total Amount:	\$2,548.00																				
Paid:	\$0.00																				
Balance:	\$2,548.00																				
Pre-Pay Training:	\$ _____																				
Total Payment:	\$ _____																				

Payment Method: <input type="checkbox"/> Check Enclosed <input type="checkbox"/> AMEX <input type="checkbox"/> Discover <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard Purchase orders are not accepted		
Name on Card:	Card Number:	CSV:
Expiration Date:	Signature:	
Cardholder's Phone:	Amount to Be Charged:	

Questions, changes, or revisions, contact Membership Services at Membership@NASFAA.org.

Pay online at <https://www.nasfaa.org/mydues/index/81008>

Remit Payment to: NASFAA, P.O. Box 426067, Washington, DC 20042-6067, Fax: 202-785-1487

Office Address: 1801 Pennsylvania Avenue, NW, Suite 850, Washington, DC 20006-3606

Download a W-9 PDF at www.nasfaa.org/w9.

Please send this form with payment. Keep a copy for your records.

Interested in getting involved with or joining your state or regional association of student financial aid administrators?
 Learn more at www.nasfaa.org/associations.

2024-25 Options for Institutional Members

Membership dues include benefits for twelve months, July 1 to June 30.
If joining mid-year, Standard Dues are pro-rated.

			Optional Add-Ons in addition to Standard Dues			
			P&P Builder	Value Package	Webinar Package	Value Plus Package (P&P Builder, Webinars, & more!)
Standard Dues	\$850	+ FTE x 10.1%	\$119	\$550	\$549	\$1,495

Standard Membership	Value Membership	Value Plus Membership
<p>This is our basic membership. If you want to purchase additional services, you can do so at any time and pay the à la carte price for that product or service.</p> <ul style="list-style-type: none"> Includes unlimited Today's News subscriptions. Includes unlimited access to the AskRegs Knowledgebase. Includes unlimited access to the Compliance Engine checklists Includes unlimited access to the NASFAA website, where many additional products and services are available at no additional cost. 	<p>Offers discounted access to select training materials for you and your staff!</p> <ul style="list-style-type: none"> As with Standard, the Value package includes unlimited Today's News, AskRegs Knowledgebase, Compliance Engine and website access. Includes unlimited access to six NASFAA U Self-Study Guides as downloadable PDFs. See list below for included Self-Study Guides. Value: \$714/staff member 5% off Conference registrations, beyond the first registration, for the 2025 NASFAA Conference. Does NOT include on-site registrations. 5% off Career Center job postings 	<p>Developed for institutions that need even more access to NASFAA's training resources.</p> <ul style="list-style-type: none"> As with Standard, the Value Plus package includes unlimited Today's News, AskRegs Knowledgebase, Compliance Engine checklists, and website access. Also includes the Webinar Package Includes the P&P Builder. Includes unlimited access to all NASFAA U Self-Study Guides as downloadable PDFs. 10% off Conference registrations, beyond the first registration, for the 2025 NASFAA Conference. Does NOT include on-site registrations. 10% off Career Center job postings

P&P Builder: A Compliance Engine add-on module, guides you step-by-step through the creation of a centralized, accessible policies and procedures manual.

Webinar Package: Includes all fee-based Webinars offered between July 1 and June 30 each year. For 24-25, 12 paid Webinars are planned. The package also includes unlimited site licenses, which means everyone at your institution or organization with a myNASFAA account can participate from their own computer when they register for the live event or watch the on-demand version. Live Webinars are archived for up to one year, though they may be removed if regulations change.

Self-Study Guides: The Value Package includes the first six guides in the NASFAA U Self-Study Guide series: Overview of the Financial Aid Process, Application Process, Student Eligibility, Cost of Attendance, Need Analysis: Federal & Institutional, and Verification. With this package, you can download the PDFs from the online store and make unlimited copies for you and your staff. The Value Plus Package includes all of the guides.

***Unlimited Professional Credentials Package (only available for Value Plus members):** This package grants institutions with Value Plus unlimited credential tests for anyone on their NASFAA roster. In conjunction with the NASFAA Self-Study Guides, this package creates the opportunity to credential multiple staff on 16 topics. Please visit https://www.nasfaa.org/unlimited_credentials for all the details. Not a Value Plus Member yet? Visit https://www.nasfaa.org/Institutional_Membership#plus to learn more and upgrade.

DATE: 4-8-24

PROPOSED ACTION: For the board to approve Rags Electric for emergency repairs.

RATIONALE: Emergency repairs to fiber optic underground wires.

COST ANALYSIS: \$14,098.79

ATTACHMENT:



COMMERCIAL • INDUSTRIAL • RESIDENTIAL

6805 Hobson Valley Dr., Unit #105
Woodridge, IL 60517
1-630-739-RAGS
Fax: 1-630-739-7424

Morton College Buried Conduit CO

Date:	<u>December 6, 2023</u>	Attention:	<u>Tim Webber</u>
To:	<u>Reed Construction</u>	Job Name:	<u>Morton College Bldg F</u>
	<u>600 W Jackson Blvd. 8th Fl.</u>	Job Address:	<u>3801 S. Central Ave.</u>
	<u>Chicago, IL. 60661</u>		<u>Cicero, IL. 60804</u>

We hereby agree to make the change(s) specified below:

On November 17th, Rag's began saw cutting concrete from Com Ed transformer to
new CT panel. Julie was called and Morton College was notified of the work to be done.
(4) conduits were embedded in the concrete and were not marked out. All four were
hit and needed immediate repair. One was a spare from garage building to building F,
one was the fiber feed to building F, one was fire alarm feed to building F, and the last
was low voltage controls for the outdoor lights.

Labor: 32 hours regular time @ \$125.00 per hour = \$4,000.00

22 hours premium time @ \$187.50 = \$4,125.00

Applied Communications = \$5,498.79

Material: 40' of 1" Rigid, low voltage cable including fire alarm cable = \$475.00

We agree hereby to make the change(s) specified above in the amount of: \$14,098.79

Previous Contact Amount: _____

Revised Contact Amount: _____

Accepted By: _____

Date: _____

Accepted: The above prices and specifications of the Change Order are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as original contract unless otherwise stipulated.

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: Approval of the increase to \$60,000.00 with 3OE Higher Education for the remainder of the fiscal year 2024, as submitted.

RATIONALE: Continuation of agreement with 3OE Higher Education Solutions for support of implementation of year 5 Title III MC-Success STEM Grant and general marketing support, effective October 1, 2023, to June 30, 2024, in the amount of \$60,000.00.

COST ANALYSIS:

Original Cost \$45,000.00

Additional \$15,000.00 for remainder of fiscal year 2024

Total amount of \$60,000.00

DATE: 4-8-24

PROPOSED ACTION: For the board to approve Heartland Business Systems for our Mitel Support Service Agreement

RATIONALE: Agreement for support service with our phone system

COST ANALYSIS: \$16,367.34

ATTACHMENT: Agreement attached

Statement of Work

Morton College
3801 S Central Ave
Cicero, IL 60804

**MITEL SUPPORT SERVICE
AGREEMENT**

March 27, 2024

Contact Information:

Loretta Rogalny
Heartland Business Systems
5400 Patton Drive, Suite 4B
Lisle, IL 60532
630-786-6010
lrogalny@hbs.net

Nicole Schmidkofer
Heartland Business Systems
5400 Patton Drive, Suite 4B
Lisle, IL 60532
920-415-5541
nschmidkofer@hbs.net



Statement of Work
Morton College
3801 S Central Ave
Chicago, IL 60604
March 27, 2024

Confidentiality Agreement

Each party to this Agreement may have access to confidential information concerning the methodologies, pricing, and business practices of the other. Neither party shall make any use of such information of the other party except in connection with the exercise of its rights and responsibilities under this Agreement, except as may be necessary to comply with the laws or a court having proper jurisdiction.



Project Overview

This Statement of Work (“SOW”) reflects the services and materials to be provided by Heartland Business Systems, LLC (hereinafter referred to as “HBS”) for **Morton College** (hereinafter referred to as “Customer”).

HBS has been engaged to provide single point of contact technical support for the applications and equipment listed on Schedule 2 attached hereto (hereinafter referred to as the “Equipment”). This includes support of the Equipment as noted in the attached Bill of Materials (BoM), support via phone, e-mail, and onsite services as required by the Service Level Agreements (SLA’s) for critical and non-critical incidents. HBS shall update Schedule 2 from time to time as necessary. HBS shall not provide any services under this Agreement until HBS has received the initial payment from the Customer.

HBS will review and resolve technology and functionality questions and issues for the Equipment.

All support issues will be logged into the HBS Incident Management System by HBS. All client information stored in the incident management system shall be owned by HBS.

If the Customer wishes to add any additional equipment to this Agreement, a Change Order shall be required pursuant to the Change Management section of this Agreement. The Change Order form is attached hereto as Appendix A. If any additional equipment is added to this Agreement during a one-year term, the amount charged shall be prorated for such partial year based on the actual number of days remaining in such one-year term, and billing will be adjusted accordingly for the remainder of that term.

Project Scope

HBS will provide the following services and materials:

In Scope

The scope of service for the Equipment is as follows:

A. Service Level Agreements (SLA)

- Non-Critical Incidents – A return call from HBS will be initiated within four hours to create a plan for issue resolution with Customer designated contact. An incident will be resolved as a best effort within 24 to 72 hours. Non-critical incidents are those reported during 8 AM to 5 PM Monday through Friday Central Time (excluding federal holidays).
- Critical Incidents – A return call from HBS will be initiated within 30 minutes to create a plan for issue resolution with Customer Administrator. Critical incidents are those that require immediate attention where an HBS Engineer will begin working on issue within 60 minutes of incident initiation to solve as soon as possible. In addition, all after hour support efforts will be considered critical unless part of a non-critical plan for resolution.

B. Patching and System Updates

- HBS will remotely provide critical patches and one update per year for the Equipment, provided that the Customer has purchased SWA coverage from Mitel prior to entering into this Agreement and labor is covered by this Agreement.



- In order to receive the above-described updates, the Customer’s existing hardware must be supported by upgraded software. Any software updates that would require updates to hardware are considered out of scope.

C. SLA Options

The Customer shall select one of the following two options on Schedule 1 if this Agreement covers labor:

1. The Customer selects Monday – Friday 8 AM – 5 PM Central Time coverage. The HBS coverage team is available 24x7x365, and the Customer shall be billed for any after-hours services at the rates stated on the Rate Sheet attached hereto as **HOURLY SERVICES BILLING SCHEDULE**.
 2. The Customer selects 24 X 7 X 365 coverage to cover after hour system outages.
- In order to be eligible for escalation to Mitel Support outside Monday - Friday 8 AM - 5 PM Central Time, the Customer must have purchased Premium SWA coverage from Mitel prior to entering into this Agreement.

D. Replacement of Equipment.

HBS shall provide a warranty covering labor costs, if labor is covered by this Agreement and replacement parts arising from defects in materials and workmanship for the Equipment, under normal use during the term of this Agreement. However, under no circumstances shall HBS provide repairs, services, or replacement of any Equipment required as a result of (a) neglect, misuse or intentional damage of Equipment, (b) alterations, additions or modifications to the Equipment performed by anyone other than HBS, (c) the failure of Customer to provide and maintain a suitable environment for the Equipment, as prescribed by HBS, including, but not limited to, proper electrical power, air conditions and humidity control, (d) use of supplies or materials not meeting HBS specifications, (e) use of the Equipment for purposes other than for which it was designed, (f) electrical work external to the Equipment or service in connection with Equipment relocation, reconfiguration or additions, (g) cutoff of any services to Customer by a utility, (h) viruses, malware, spyware, adware, ransomware, worms, rootkits, Trojan horses, or other harmful code or contaminants, or (i) fires, war, riots, terrorism, floods, tornados, civil commotion, explosion, or any other acts of God or acts of nature. Any repairs, services or replacement arising out of or related to subsection (a) through (i) above shall be considered outside the scope of this Agreement. In the event that a replacement part is unavailable for any reason, HBS shall provide an equivalent replacement part, as determined by HBS. With regard to any obsolete or end of life Equipment, HBS shall make best efforts to provide replacement parts.

A table showing examples of in scope and out of scope items is attached hereto as Schedule 3.

E. Additional Terms.

- **Contract Duration:** The original term of this Agreement shall be as set forth on Schedule 1. This Agreement shall be renewed automatically for successive terms of one (1) year each, unless either party gives written notice to the other at least thirty (30) days prior to the expiration of any term of its intention not to renew. The renewal will include any pricing adjustments as described in Item 2 of “Assumptions and Dependencies.”
- In the event that HBS determines that the Customer requires any other services for the Equipment that are outside the scope of this Agreement, HBS shall separately bill the Customer at the rates listed on the Rate Sheet.
- Travel of HBS Engineering to a Customer location not more than 90 miles from an HBS office to provide onsite support for the Equipment that is within the scope of this Agreement is included.
- Travel of HBS Engineering to provide other onsite support for the Equipment that is outside the scope of this Agreement, or that is more than 90 miles from an HBS office will be invoiced at the applicable hourly rate



listed on the Rate Sheet, dependent on issue severity. Travel will be billed from the local HBS office regardless of Engineer location.

- A Change of Service Ownership form must be completed upon contract acceptance to grant HBS Mitel Software Assurance contract access and to allow HBS to communicate and open Support cases with Mitel on behalf of the customer. Heartland shall separately bill the Customer for any Change of Service Ownership fees. If the Change of Service Ownership cannot be completed or Software Assurance is not carried, the customer acknowledges that HBS will only be able to deliver best-effort resolution to level 3 and above tickets and accepts any additional time required to resolve. HBS shall separately invoice the Customer for any such additional time and any repairs or replacements that are necessary due to the Customer not carrying Software Assurance.
- A letter of authorization (LOA) must be signed upon contract acceptance to grant HBS telco provider access.

Out of Scope

Any repairs, services or replacement of any other devices, ancillary equipment or cable infrastructure is not included in this Agreement.

Any work or material not specifically identified in this document is not included in this Agreement. Manufacturer support is not included in this Agreement. Customer may obtain manufacturer support through a separate agreement.

Assumptions and Dependencies

The following list contains the assumptions used to develop HBS Service pricing.

1. All pricing is based on information, written and verbal, provided by Customer and is subject to revision and change should the information provided vary from our assumptions. The information provided will be validated and confirmed during the discovery portion of our implementation process.
2. HBS shall have the right to adjust the fees, rates and charges for each renewal term by providing written notice to Customer at least 45 days prior to the expiration of the then current term. The agreement will be billed regardless of Customer's actual usage. In addition, HBS shall also have the right to adjust the rates on the Rate Sheet on an annual basis.
3. Pricing assumes that all incidents initiated will be English-speaking. Customer is responsible for all fees associated with international calling. If translation services are required, Customer is also responsible for the cost of hook up and translation fees.
4. HBS shall also separately bill the Customer for implementation and assessment costs. Implementation and assessment costs, if required, are to establish documentation of the Voice Environment and cover HBS costs incurred to configure monitoring, reporting, and response services to fulfill this agreement.

HBS and Customer will both ensure that adequate resources for which each respective party is responsible are available when needed throughout the duration of this engagement. The timely completion of this engagement will depend on the availability of the necessary Customer personnel committed to this effort. This SOW assumes that Customer's subject matter expert, technical resources, and any named resources will be available as scheduled to provide information and access to the HBS team for the duration of the project.

Customer is responsible for resolving problems outside the SOW that are beyond the control of HBS (i.e. software bugs, hardware failures, telecommunication circuits, server issues, and desktop issues). HBS can assist with these out of scope issues through the Change Management process.



The timely completion of this engagement will also depend on the availability and delivery of the product(s) associated with this SOW from other vendors.

Any potential dependencies that may be discovered prior to implementation will be communicated to Customer to determine impact.

Deliverables

The following are the deliverables HBS will provide to Customer (herein referred to as “Deliverables”) for this Project:

Any change to the Deliverables listed below will require a Change Order.

#	Deliverable
1	HBS will conduct an annual system review and schedule any remediation tasks.
2	HBS will provide roadmap remediation recommendations based on hardware and application lifecycles.

Pricing

Customer agrees to compensate HBS as stated on Schedule 1. HBS shall update Schedule 1 for each renewal term pursuant to Item 2 of Assumptions and Dependencies.

Change Management

Additional products and services beyond the In-Scope deliverables listed above are considered out of scope and require a change request approved by the customer before any work can be continued. Any additions/deletions/modifications to the agreement, regardless of modification to project value, require a change request approved by the customer prior to either party performing work.

HBS will submit a formal Change Request for customer approval that documents the out-of-scope work, and any associated costs or schedule changes. When a Change Request is approved and signed by Customer, it becomes a Change Order and is formally considered a part of this Agreement.

Terms

Binding Agreement - This Statement of Work (SOW) describes the professional services and/or products, and results to be provided by HBS. When mutually executed for implementation, this SOW becomes contractually binding on HBS and Customer under the terms and conditions of the HBS Standard Terms and Conditions (STC) document.

Order of Precedence - Any ambiguity or inconsistency between or among the statements of this SOW and the Standard Terms and Conditions (“STC”) shall be resolved by giving priority and precedence in the following order:

- Statement of Work (SOW)
- Standard Terms and Conditions (STC)

Promises – No other promises have been made related to this SOW except for those stated in this SOW. This SOW supersedes all other agreements or promises related to this Project and SOW.



Non-Payment - Any invoice, whether for this Agreement or any other products or services provided by HBS, remaining unpaid after its due date shall be grounds for HBS to immediately withhold any products or services covered by this Agreement.



Schedule 1

Coverage Type

- MSSA-HL** Hardware / Labor Agreement
- MSSA-H** Hardware Only Agreement
- MSSA-L** Labor Only Agreement
- MSSA-MSV** Managed Service Voice
(Includes hardware and labor support, plus REMOTE programming changes during regular business hours)

Coverage (if labor is included in this Agreement)

- The Customer selects Monday – Friday 8 AM – 5 PM Central Time coverage. The HBS coverage team is available 24x7x365, and the Customer shall be billed for any after-hours services at the rates stated on this Rate Sheet.
- OR
- The Customer selects 24 X 7 X 365 coverage for afterhours system failure.

- **Mitel Support Service Agreement for June 1, 2024 to May 31, 2025.**
 - Coverage is included for the systems and equipment listed in Schedule 2.
 - Customer will provide ALWAYS ON, ON-DEMAND remote access prior to, and throughout, the term of this Agreement.
 - **DESKTOP DEVICES AND / OR DESKTOP DEVICE ADD-ONS ARE NOT COVERED UNDER THIS AGREEMENT UNLESS SPECIFIED IN Schedule 2.**

Total: \$16,367.34



Schedule 2

Application Record / Serial Number / Quantity	Description and / or Location
21527912	Mitel MiVoice Business MXell Controller
17292897	Mitel MiCollab with NuPoint Messaging
±	Mitel Desktop Devices
26	Viking Electronics E-1600-TP-IP Emergency Phones
2	Phybridge PoLRE
3	Phybridge Unifyer (End of Life, Best Effort Only)



Schedule 3

In Scope	Out of Scope
Hardware failure due to normal component failure.	Hardware failure due to environmental condition. <ul style="list-style-type: none"> • Water damage due to pipe breaking. • Heat damage due to HVAC failure.
Hardware failure due to electrical issue. <ul style="list-style-type: none"> • If there is an HBS supplied and covered UPS under a support service agreement the failed hardware will be repaired. 	Hardware failure due to uncontrolled electrical issues. <ul style="list-style-type: none"> • This can occur with a major power outage. When power is restored, a surge can cause component failure.
Program around an issue to allow for functionality. <ul style="list-style-type: none"> • Public network failure of trunks. • Programming around a network failure. • Programming around a failed component that is covered under a support agreement. 	Programming to change a feature or functionality unless specified with an MSV type Agreement. <ul style="list-style-type: none"> • Programming to change auto attendant destinations. • Program of incoming ringing destinations. • Programming of keys on a device. • Programming of an ACD path routing.
Replacement of a device which failed due to normal wear and tear.	Replacement of a device that has been used and abused. <ul style="list-style-type: none"> • Water damage. • Physical damage.
Availability of administration application for client programming of systems.	Deployment of administration application for the client programming of systems. <ul style="list-style-type: none"> • HBS assists with the initial deployment of these applications at the original project deployment of the systems.
Repair or replacement of the components of the system(s) inventory as defined in Schedule 2.	Failure of client supplied equipment. <ul style="list-style-type: none"> • Hardware servers or virtual environments may be supplied by you, the client. When this occurs, that application will be covered but the server that it resides in will not.
	Manufacturer's support charges. <ul style="list-style-type: none"> • Manufacturer's support is typically required for all applications. • If after hours support is required, Premium support may need to be purchased. • Manufacturer's support is purchased under a separate contract.



Change Order Form (Appendix A)

Project Name:	
Change Request #:	

General Information (completed by requester)

Change Request Submitted by:	
Date Submitted:	
Submitter Phone # and email:	
Person Requesting Change:	
Date Requested:	
Requester Phone and email:	
Related Change Request Numbers:	

Proposed Change (completed by requester)

Title of Change:	
Description of Change:	
Reason for Change:	
Requested Completion Date:	

Mitel MSSA 2024-2025

Quote #335969 v1

Prepared For:
Morton College
 Cheryl Schoepf
 3801 South Central Avenue
 Cicero, IL 60804

P: (708) 656-8000
E: cheryl.schoepf@morton.edu

Prepared By:
Chicago Illinois Office
 Loretta Rogalny
 5400 Patton Drive Suite 4B
 Lisle, IL 60532

P: 630-786-6010
E: lrogalny@hbs.net

Date Issued:
03.29.2024

Expires:
04.26.2024

MSSA		Price	Qty	Ext. Price
HBS-COLLABGUAR D-MSSA-HL-SGT	Mitel Support Service Agreement 8x5 Mitel Support Service Agreement 8x5 for Hardware and Labor	\$16,367.34	1	\$16,367.34
Subtotal				\$16,367.34

Quote Summary	Amount
MSSA	\$16,367.34
Total:	\$16,367.34

This quote may not include applicable sales tax, shipping, handling and/or delivery charges. Final applicable sales tax, shipping, handling and/or delivery charges are calculated and applied at invoice. The above prices are for hardware/software only, and do not include delivery, setup or installation by Heartland ("HBS") unless otherwise noted. Installation by HBS is available at our regular hourly rates, or pursuant to a prepaid HBSFlex Agreement. This configuration is presented for convenience only. HBS is not responsible for typographical or other errors/omissions regarding prices or other information. Prices and configurations are subject to change without notice. HBS may modify or cancel this quote if the pricing is impacted by a tariff. A 15% restocking fee will be charged on any returned part. Customer is responsible for all costs associated with return of product and a \$25.00 processing fee. No returns, cancellations or order changes are accepted by HBS without prior written approval. This quote expressly limits acceptance to the terms of this quote, and HBS disclaims any additional terms. Customer may issue a purchase order for administrative purposes only. By providing your "E-Signature," you acknowledge that your electronic signature is the legal equivalent of your manual signature, and you warrant that you have express authority to execute this agreement and legally bind your organization to this proposal and all attached documents. Any purchase that the customer makes from HBS is governed by HBS' Standard Terms and Conditions ("ST&Cs") located at <http://www.hbs.net/standard-terms-and-conditions>, which are incorporated herein by reference. The ST&Cs are subject to change. When a new order is placed, the ST&Cs on the above-stated website at that time shall apply. If customer has signed HBS' ST&Cs version 2020.v1.0 or later, or the parties have executed a current master services agreement, the signed agreement shall control over the version on the website. Certain purchases also require customer to be bound by end user terms and conditions. A list of end user terms and conditions related to various manufacturers and vendors is set forth at <https://www.hbs.net/End-User-Agreements>. Any purchase that customer makes is also governed by the applicable end user terms and conditions, which are incorporated herein by reference. If customer has questions about whether end user terms and conditions apply to a purchase, customer shall contact HBS. Any order(s) that exceeds the credit limit assigned by HBS shall require upfront payment from customer in an amount determined by HBS. HBS shall make this determination at the time of the order, unless customer has previously submitted the required onboarding paperwork. In such event, HBS shall make this determination at the time of quoting. Customer shall ensure that all invoices are timely paid as stated in Section 2 of the ST&Cs, regardless of whether Customer has a financing or leasing company or other third-party issue the purchase order. In the event that a third-party issues the purchase order, Customer shall be required to sign this Quote for purposes of approving the order. QT.2023.v3.0

Acceptance

Chicago Illinois Office

Morton College

Loretta Rogalny

Signature / Name

03/29/2024

Date

Signature / Name

Initials

Date

2024 IL Service Schedule 2

Schedule to the attached Quote between HBS and the customer ("Customer"). The parties hereby agree as follows:

1. The terms of this Schedule shall govern in the event of a conflict between the terms of the attached Quote and the terms of this Schedule.
2. Pricing. Customer agrees to pay HBS based upon the hourly rates described below. Pricing does not include applicable sales tax which will be charged at time of invoicing.
3. Travel. Travel will be billed to Customer at the rates below based on one-way travel from the closest HBS office.
4. Prepayment. The hourly rates described below only apply to the prepaid HBSFLEX Agreement described in the attached Quote.
5. Expiration. Each HBSFLEX Agreement automatically expires 18 months after the date of invoice for that HBSFLEX Agreement.
6. Additions. Should HBS elect, in its sole discretion, to allow the remaining funds of a previously issued HBSFLEX Agreement to be added onto a new HBSFLEX Agreement, the rate schedule below will apply to all such funds.

SS.2022.V1.0

HOURLY SERVICES BILLING SCHEDULE
(time is billed in 15 minute increments)

Engineer Work Role	Hourly Rate
Cabling Project Coordinator	\$100 \$115
AV Tech Break-Fix Cisco Collaboration I ESRM Coordinator Help Desk Infosec Coordinator I Physical Security Engineer I Point of Sale I	\$125
AV Engineer 2 Cabling 2 Cabling Project Manager 2 Cisco Collaboration 2 Cloud Engineer 2 CRM 2 Enterprise Engineer 2 HBS Data Center 2 Imaging Technician 2 Mitel Collaboration Engineer 2 Network Operations Center 2 O365/SharePoint 2 Physical Security Engineer 2 Project Coordinator/Manager 2 SMB Engineer 2	\$160
AV Engineer 3 Cisco Collaboration 3 Cloud Engineer 3 Collaboration Project Manager 3 Custom Development 3 D365 Consultant 3 D365 / Modern Work Consultant 3 Enterprise Engineer 3 Imaging Technician 3 Infosec Consultant 3 Mitel Collaboration 3 Network Engineer 3 Network Operations Center 3 O365/SharePoint 3 Physical Security Engineer 3 Project Manager 3 Websites/Kentico 3	\$195
ERP/Dynamics GP 4 BI/Data Analytics/SQL 4 Cisco Collaboration 4 D365 Senior Consultant 4 Enterprise Technical Engineer 4 InfoSec Consultant 4 InfoSec SOC Consultant 4 Project Manager 4	\$215
Applications Architect 5 Cisco Collaboration 5	\$240

D365 Custom Dev 5 Enterprise Principal Engineer 5 InfoSec Consultant 5 ERP/Dynamics GP 5	\$250
Enterprise Principal Engineer 6 Cloud Architect 6 Cloud Architect - InfoSec Consultant 6 Collaboration Architect 6	\$290
InfoSec Consultant 7 InfoSec SOC Consultant 7	\$335
On Call Pager	\$350
After Hours Rate - Before 8am or after 5pm CST - Weekends & Company Recognized Holidays	1.5x Base Rate

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVE the use of Signature Transportation in the amount of \$28,000

RATIONALE

Used for transportation for our various athletic teams during travel for competition/tournaments

COST ANALYSIS:

\$28,000

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVE City Wide Cleaning services for Building E cleaning for the 2024 Fiscal Year

RATIONALE

To ensure cleanliness and upkeep of Building E

COST ANALYSIS:

\$50,000

Created for Morton College Gym (Building E)
Cicero, IL

Investment Recap

City Wide Maintenance Janitorial Service Package

Includes all janitorial services outlined in the service agreement.

Services plus any applicable sales tax will be billed at the time the work is completed.

22,841 Cleanable Square Feet

	<u>Frequency</u>	<u>Total Price / Month</u>
Nightly Janitor Service	5 Times Per Week	\$3,984.75

TOTAL MONTHLY INVESTMENT

\$3,984.75

Start Date: _____

Morton College Gym (Building E)

By: _____

Authorized Representative

By: _____

Authorized Representative

Date: _____

Date: _____

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: To receive board approval to purchase a human cadaver for the Physical Therapist Assistant Program. This purchase would come out of the Institutional Budget, Perkins Grant, and PATH Grant.

RATIONALE: The Physical Therapist Assistant Program would like to purchase the SynDaver Synthetic Human Cadaver with nervous structures. This model will provide students with a hands-on visual approach to learning about the musculoskeletal and neuromuscular systems. This model will offer students the opportunity to participate in experiential learning activities to meet the needs of our diverse population. Purchasing a human cadaver will not only increase student academic success but also provides an ethical solution to the challenges associated with traditional cadaveric dissection.

COST ANALYSIS: \$57,885.75

Budget Breakdown:

Institutional Budget: \$42,850.88

Perkins Grant: \$8,200.87

PATH Grant: \$6,834.00

To Whom This May Concern,

SynDaver is the sole supplier of SynDaver, SynAtomy, and SynTissue brand products worldwide. This suite of products includes "LeapFrog", a synthetic wet-tissue frog designed for middle-school, high-school and college introductory wet-lab dissection classes, "CopyCat" a feline model that includes synthetic wet-tissue abdominal organs for dissection and anatomy training, SynDaver Canine, the world's only live-animal replacement surgical model used in DVM (Doctor of Veterinary Medicine) surgical training programs, SynDaver Equine, a wet-tissue horse model used in veterinary technician and DVM programs and the SynDaver Synthetic Human - used across the globe in anatomy, medical and surgical training classes at the high-school, community college and university level. All of our products are manufactured and designed in the United States.

Any questions may be addressed to SynDaver Labs at 813-600-5530.

Regards,



Dr. Christopher Sakezles
CEO, SynDaver
Lead Engineer, SynDaverX
8506 Benjamin Road
Tampa, Florida 33634

SynDaver Education

8506C Benjamin Road
Tampa, FL USA 33634
Phone: (813) 600-5530
Fax: (813) 600-3235
FEIN: 87-3892917

QUOTE

Quote Number : **SQ-903312**
Valid Until: Jun 7, 2024
Quoted By: Danny Iverson

Quoted Payment Terms: Net 30

Contact Name: Cara Bonick	Quote Stage: Delivered
Contact Email: cara.bonick@morton.edu	Contact Phone: (708) 656-8000

BILL TO: Morton College 3801 S Central Ave Cicero IL United States 60804	SHIP TO: Morton College 3801 S Central Ave Cicero IL United States 60804
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S.No.	Product Detail	Quantity	List Price	Discount	Line Total
1	SynDaver Synthetic Human, Silicone, G3 Musculoskeletal Model 102010 Includes SynDaver Anatomy and Physiology I Lab Manual and Accessories	1	\$ 52,498.00	\$ 6,562.25	\$ 45,935.75
2	Onsite Installation, SSH, Domestic 180300 Installation and initial training of a SynDaver Human model by a SynDaver technician	1	\$ 2,550.00	\$ 0.00	\$ 2,550.00
3	SynDaver Synthetic Human, Silicone, G3 Customization, Add Peripheral Nerves 102740 OPTIONAL	1	\$ 4,400.00	\$ 0.00	\$ 4,400.00
4	Extended Service Plan, SynDaver Synthetic Human, Silicone, G3 Musculoskeletal Model, 1 Year 102910 Includes refurbishment once per year during coverage period. Round trip shipping included.	1	\$ 3,500.00	\$ 0.00	\$ 3,500.00
5	Prepay & Add Shipping Charge; Ship via: SHIPPING Most efficient ground from Tampa	1	\$ 1,500.00	\$ 0.00	\$ 1,500.00
6	Estimated Production and Delivery Timeline is 6 weeks EPDT06 Estimated Production and Delivery Timelines are for planning purposes. Upon order submission, SynDaver will schedule your order and communicate an actual planned ship date as part of the order acknowledgement. Please note, when payment terms include a prepayment amount, scheduling of the order will be performed upon receipt of prepay funds.	1	\$ 0.00	\$ 0.00	\$ 0.00
Sub Total					\$ 57,885.75
Adjustment					\$ 0.00
Grand Total					\$ 57,885.75

Terms and Conditions

METHODS OF PAYMENT: ACH (PREFERRED), VISA, MASTERCARD, AMERICAN EXPRESS (ALL CREDIT CARD PAYMENTS SUBJECT TO 5% CONVENIENCE FEE IF FINAL AMOUNT IS MORE THAN \$5,000.00 USD), WIRE TRANSFER (\$35.00 PROCESSING FEE) AND CHECK. **ALL PURCHASE ORDERS SHOULD BE SENT TO THE FOLLOWING EMAIL ADDRESS: orders@syndaver.com** IMPORTANT NOTE: PRICES QUOTED ARE APPLICABLE ONLY FOR PAYMENT TERMS SHOWN ON QUOTE. UPON ORDER PLACEMENT, IF PAYMENT TERMS DIFFER FROM TERMS QUOTED, PRICING IS SUBJECT TO CHANGE. SYNDAVER EDU STANDARD ORDER TERMS ARE PREPAY. FOR CUSTOMERS GRANTED NET TERMS, OUR STANDARD NET TERMS ARE NET 30 DAYS FROM INVOICE DATE FOR US ORDERS AND 50% DOWN & REMAINING 50% BALANCE DUE PRIOR TO PICK UP FOR INTERNATIONAL ORDERS. TERMS BEYOND 30 DAYS WILL RESULT IN AN UPCHARGE ON PRODUCT OVER AND ABOVE LIST PRICE (N45 +10%, N60 +20%, N90 +35%) UNLESS EXPRESSLY WAIVED BY SYNDAVER. ALL PRODUCTS ARE NOT PERMITTED FOR RESALE WITHOUT PRIOR WRITTEN CONSENT FROM SYNDAVER LABS. ALL SALES SHIPPED TO A FLORIDA OR CALIFORNIA ADDRESS WILL BE CHARGED THE APPLICABLE SALES TAX UNLESS A VALID SALES TAX EXEMPT CERTIFICATE IS PROVIDED AT TIME OF ORDER. ANY PAYMENTS NOT MADE WITHIN THE PAYMENT TERMS OF THE INVOICE SHALL BE SUBJECT TO A LATE PAYMENT CHARGE OF 1.5% PER MONTH (COMPOUNDED) ON THE UNPAID, PAST DUE BALANCE.

PROPOSED ACTION: THAT THE BOARD APPROVE THE CONTRACT RENEVAL WITH ALL PRO TRUCK DRIVING SCHOOL LLC (ALL PRO) UNTIL JUNE 30, 2025, IN THE TOTAL AMOUNT NOT TO EXCEED \$75,000 PAID FROM THE STUDENT REGISTRATION COST COLLECTED BY MORTON COLLEGE.

RATIONALE: [Required by Board Policy 5.3.1 and *Chapter 110, Act 805, Section 3.27.1 of the Illinois Compiled Statutes*]

Morton College will continue providing the CDL program, preparing students for employment in industries with high-demand positions.

COST ANALYSIS: The total amount paid to All Pro will not exceed \$75,000 paid from the registration cost already collected by Morton College. No cost to the college.

ATTACHMENT: MOU

MORTON COMMUNITY COLLEGE Partnership Agreement

This is a partnership agreement (“Agreement”) by and between **MORTON COMMUNITY COLLEGE** (“Morton”) located in Cicero, Illinois, and **ALL PRO TRUCK DRIVING SCHOOL LLC** (“All Pro”) located in Chicago, Illinois.

The purpose of this Agreement is to specify the terms and conditions under which Morton and All Pro agree to form a partnership in order to offer a Commercial Driver’s License Program (“Program”), sanctioned by the Illinois Secretary of State, to the general public.

The parties agree as follows:

I. ENTIRE AGREEMENT; AMENDMENT:

1. This Agreement and accompanying and attached Exhibit A (describing the two specific courses to be offered under the Program), Exhibit B (Describing course contents and pricing) and Exhibit C (the form Workforce Innovation and Opportunity Act (“WIOA”) Letter of Acceptance) constitute the entire Agreement between the parties and supersede all prior and contemporaneous oral or written proposals, negotiations and agreements concerning such subject matter.
2. This Agreement must be fully executed prior to any students starting in the Program.
3. This Agreement may not be amended or modified in any way except by a further written agreement signed by both parties to this Agreement specifically referencing this Agreement.

II. GENERAL TERMS AND CONDITIONS:

1. **Representations and Warranties.** All Pro represents, warrants and covenants that it has the right, power and authority to enter into this Agreement and to consummate the transactions contemplated herein, and that the consummation of the transactions described in this Agreement are not subject to any agreement, law, regulation or pending or threatened litigation which would materially affect the consummation of the transactions contemplated hereunder. All Pro also represents, warrants and covenants that it will, at all times, comply with all federal and/or state rules and regulations relevant to the terms of this Agreement.
2. **Term and Termination.** The term of this agreement commences on July 1, 2024 and shall end on June 30, 2025 (the “Term”). Either party may terminate this Agreement, with or without cause, upon giving thirty (30) days prior written notice. This Agreement may be terminated at any time by the mutual Agreement of the parties, in writing.
3. **Program Name.** The Program will be named the “Morton College CDL Program”, or whatever other Program name Morton deems appropriate.
4. **Branch License.** All Pro agrees to apply for a Branch License with the Illinois Secretary of State to be located at the Morton facilities.
5. **Insurance.** All Pro agrees to add and maintain Morton as an additional insured on All Pro’s General Liability and Surety Bond insurance policies, and to provide Morton written proof that All Pro has done so upon Morton’s request.

6. **Promotion/Marketing.** All Pro agrees to assist Morton in promoting and marketing the Program under the chosen Morton Program name.
7. **Provision of Necessary Materials; Filing Necessary paperwork.** All Pro is responsible for providing all equipment, instructors, materials and facilities required for the Program, as well as obtaining any licenses and filing any paperwork or forms, on behalf of itself, Morton and/or Program students required under the Program.
8. **Compliance with Morton's Policies.** All Pro agrees to comply with all academic, institutional and registration policies of Morton.
9. **Parties' Split of Gross Revenues.** All Pro and Morton agree that 15% of all gross revenues generated by the Program will go to Morton, and the remaining 85% of such revenues will go to All Pro.
10. **Public Posting.** The parties agree that Exhibits A, B and C of this Agreement will be posted for public access.
11. **Refund Policy.** All Pro agrees to comply with whatever refund policy Morton chooses to establish during the Term of this Agreement.
12. **Student Payment Plan.** All Pro agrees that it will comply with whatever payment plan Morton establishes for students paying for Program costs without WIOA funding.
13. **Parties' Contacts.** The parties agree that Irina V. Cline, Morton's Director of Community and Continuing Education, or her designee, will be Morton's contact person for student registration, and Program payments and inquiries. After registration, all enrolled students will work with All Pro staff directly to complete Program requirements.
14. **Staffing and Operation of Program.** The parties agree that All Pro will fully staff and operate the Program office and classrooms located at and provided by Morton under Morton's direction.
15. **Independent Entities.** The Morton and the All Pro shall retain their respective rights, privileges, powers, and functions as autonomous and independent entities. Their legal, financial, education, and administrative policies and procedures shall be unaffected by the terms of this Agreement, except as is expressly provided for herein. All Pro faculty and employees shall not be deemed or considered to be employees of Morton and shall not replace Morton staff or render client services except as identified and delineated in the Program. All Pro agrees to provide and maintain all payroll services for any All Pro faculty and employees placed provided to staff the Program, to maintain payroll records and to withhold and remit all payroll taxes and social security payments.
16. **Non-Discrimination.** All Pro hereby affirms that it is an equal opportunity employer which prohibits of race, sex, color, gender identity or expression, sexual orientation, religion, creed, ancestry, national origin, disability, age, marital status, military status, genetic information or any other status protected by applicable federal, state and/or local laws.
17. **Confidentiality of Parties' Information.** The parties shall maintain the confidentiality of records, data and other information deemed confidential by either party.

18. **Force Majeure.** In no event shall either party be responsible or liable for any failure or delay on its part in the performance of any of its obligations under this Agreement arising out of or caused by, directly or indirectly, forces beyond its control, including, without limitation, strikes, work stoppages, accidents, acts of war or terrorism, civil or military disturbances, nuclear or natural catastrophes, pandemics or acts of God, and interruptions, loss or malfunctions of utilities, communications or computer (software or hardware) services; it being further understood that All Pro shall use reasonable efforts which are consistent with accepted practices in the applicable industry to resume performance as soon as practicable under all of the circumstances.
19. **Indemnification.** The parties agree to indemnify and hold each other harmless, to the fullest extent permitted by law, from any liability, claim, demand, judgement or costs, including reasonable attorneys' fees, arising out of or in connection with the acts, errors, omissions, work, or service of their respective employees/students/agents.
20. **Limitation on Liability.** Any legal action or proceeding relating to or arising out of this Agreement must be brought by All Pro within one (1) year of the date the cause of action arose or it shall be expressly time barred.
21. **Severability.** If any provisions of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.
22. **Survival.** The parties' obligations under this Agreement which by their nature continue beyond termination, cancellation or expiration of this Agreement, shall survive termination, cancellation or expiration of this Agreement.
23. **Governing Law; Venue.** This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of law provisions thereof. Both parties agree that any action arising under or otherwise relating to this Agreement shall be filed in the Circuit Court of Cook County, Illinois or the United States District Court for the Northern District of Illinois.
24. **Confidentiality of Student Information.** The parties shall comply with the applicable provisions of the Family Educational Rights and Privacy Act of 1974 ("FERPA"), 20 U.S.C. §1232(g) *et seq.*, and shall take all measures necessary to ensure the confidentiality of any and all information in their possession regarding Morton's students. To the extent permitted by law, nothing contained herein shall be construed as precluding either party from releasing such information to the other so that each can perform its respective responsibilities under this Agreement.
25. **Assignment.** This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld. This Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, express or implied, is intended to confer upon any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations, or liabilities under or by reason of this Agreement.
26. **Execution in Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

27. **Headings.** The headings contained in this Agreement are for convenience of reference only, and do not define, describe, or limit the scope of this Agreement or any of its provisions.
28. **Not to Be Construed Against the Drafter.** Both parties to this Agreement acknowledge that they have had an adequate opportunity to review each and every provision of this Agreement, that they have participated equally in the drafting hereof and that they have had adequate time to submit the same to legal counsel for review and advice. Based on said review and consultation, the rule of construction that a contract be construed against the drafter, if any, shall not be applied in the interpretation and construction of this Agreement.
29. **Notices.** Any notice required to be given to a party to this Agreement shall be in writing and shall be considered effective as of the date of receipt by the notified party. All such notices shall be sent by U.S. mail, certified mail, return receipt requested, postage prepaid, addressed as set forth below:

If to All Pro:

Mr. Alfredo Alvarez
 Owner/President
 All Pro Truck Driving School LLC
 7601 S. Kostner, Ste. 230
 Chicago, IL 60652

If to Morton:

Ms. Irina Cline, M.A.
 Director of Community and Continuing Education
 Morton Community College
 3801 South Central Avenue, Office 245C
 Cicero, IL 60804

In witness thereof, the parties hereunto apply their authorized signatures:

ALL PRO by:

MORTON by:

 Signature of Owner/President

 Signature of President

 Printed Name

 Printed Name

 Date

 Date

EXHIBIT A
(Offered Courses)

The following two courses will be offered under this Agreement:

PROGRAM	STUDENT HOURS	All Pro Cost	MC ² Revenue	Final Registration Student Cost	Other ³ Student Costs	Total Student Cost
WIOA Funded	240	\$ \$4,250	\$ 750.00	\$ 5,000.00	\$ -	\$ 5,000.00
Student ¹ Out of Pocket	160	\$3,400	\$600	\$4,000	\$ 170.00	\$ \$4,170

¹ Subject to change with market conditions, Effective March 2022

² 15% revenue sharing

³ Permit Fee and Clinic Fees

EXHIBIT B
(Curriculum Requirements)

All Pro Truck Driving School LLC 160 HOUR COURSE

All Pro Truck Driving School offers the following curriculum, as required by the Office of the Secretary of State, Driver Services Department:

CURRICULUM FOR CDL ACCREDITED COMMERCIAL DRIVING SCHOOLS

The following curriculum must be offered to each first time CDL student for a minimum of four (4) weeks
YOU MUST SHOW PROOF OF CITIZENSHIP OR RESIDENCY
US PASSPORT, US BIRTH CERTIFICATE OR RESIDENCY CARD

Note: If your license expires in **six (6) months or less** you must renew it before taking permit tests.
For **HAZMAT** you need proof of citizenship or residency. Your name on driver's license has to match exactly.

Permit: \$50 PAID TO SECRETARY OF STATE
General Knowledge, Combination Vehicles and Air Brakes

CLASSROOM

40 hours of Classroom instructions, including but is not limited to, preparation for Secretary of State written examinations and all chapters of this curriculum.

RANGE

20 hours of training yard behind-the-wheel instruction. This requires one-on-one instruction with properly licensed CDL instructor and vehicle on an approved training lot.

OVER THE ROAD

20 hours of behind-the-wheel instruction on public streets and highways. This requires one on one instruction with a properly licensed CDL instructor and vehicle.

OBSERVATION

20 hours of experience comprised of observation of the practice range and over-the-road.

REMEDIAL TRAINING PERMIT AND PRE-TRIP INSPECTION

60 hours of observation and additional classroom, range and over-the-road training based on each CDL student's specific needs.

*(Copy of Secretary of State Curriculum)

TOTAL 160 hours (minimum 20 hours/week). Must start class at the latest 4:00 p.m.

For Permit: 3 tests: General Knowledge
Combination Vehicles
Air Brakes
Physical and Drug Screen: \$170.00

YOUR TRAINING MUST BE COMPLETED IN 8 WEEKS

Once your training is completed you are entitled to **two (2)** test dates where you will take:

- 1. Pre-trip Inspection**
- 2. Skills**
- 3. Road**

Note: You must be able to pass a DOT physical and a drug screen, and additional test dates, if needed, and eight (8) hours/week of training will require an additional \$300 payment.

Our hours of operation are:

OFFICE: 9 AM TO 4 PM M-F, 9 AM TO 12 NOON SAT, CLOSED SUN

CLASSROOM AND YARD: 7 AM TO 7 PM M, T, Th, 7 AM TO 3 PM W, F. 7 AM TO 2 PM SAT

HAZMAT: FOR FINGERPRINTS TAKE PROOF OF CITIZENSHIP OR RESIDENCY TO:

7601 S. Kostner Ave. Suite 230, Chicago, IL 60652 PH: 773-581-9376 F: 773-681-7468

EXHIBIT C
(Sample WIOA Letter of Acceptance)

ALL PRO TRUCK DRIVING SCHOOL LLC
7601 S. Kostner Ave. Suite 230
Chicago, IL 60652
773.581.9376

DATE:
TO:
RE:

This is a letter of acceptance for _____, who is currently interested in All Pro Truck Driving School LLC to obtain his CDL A Driver's license. The starting date for his/her CDL training is _____, 202__, and the anticipated end date is _____, 202__.

The tuition fee for this program is \$5000.00 comprised of the course fee and warranty (described below); book fee; permit fee; MVR; DOT physical and drug screen; fingerprints for Hazmat endorsement; and all endorsement fees. A weekly \$25 fuel card for six (6) weeks provided the student is attending all required class.

Also included is the Dispatcher Module (10 hours) and 45 degree dock parking (6 hours).

This program consists of 240 hours divided into eight weeks. These hours are representative of what the Illinois Secretary of State requires to obtain a CDL license. The program includes 30 HOURS of maneuvers (SKILLS) inside the training yard, 30 HOURS of training on the ROAD and 30 HOURS of OBSERVATION inside the vehicle. All the ENDORSEMENTS available to CDL drivers are included in this course. We also cover the cost of FINGERPRINTS for the Hazmat Endorsements. All Pro Truck Driving School LLC is certified by the Secretary of State of Illinois. We work closely with our students to develop their job seeking skills.

Pell Grants or FAFSA are not accepted at this time.

The refund policy for WIOA participants is as follows:

% of Program in progress	% of tuition may be refunded (excluded non-refundable registration fee of \$100.00)
0% to 10%	90%
11% to 25%	80%
26% to 50%	50%
In excess of 51%	0%

Sincerely,

All Pro Truck Driving School LLC

DATE: 4-18-24

PROPOSED ACTION: For the board to approve a one-year contract, FreePoint Energy, with a rate .06524 per kWh

RATIONALE: Electricity supply agreement, effective 11/20/24 – 11/20/25

COST ANALYSIS: \$330,000.00

ATTACHMENT:

ELECTRICITY SUPPLY AGREEMENT

This coversheet (the “**Coversheet**”) together with the Terms and Conditions, the Facility Attachment, the Contract Summary (if required by the applicable Law) and any addenda hereto constitute the Electricity Supply Agreement (collectively, this “**Agreement**”) entered into by and between Freepoint Energy Solutions LLC (“**Seller**”) and the customer party identified below (“**Customer**”), effective as of the date this Agreement is executed by Seller (the “**Effective Date**”).

Customer Information:

Customer Name: Morton College <small>(Required)</small>	DBA (if applicable):
Customer Contact:	
Name: <small>(Required)</small>	Title: <small>(Required)</small>
Phone: <small>(Required)</small>	Email: <small>(Required)</small>
Fax:	
Address for Notices:	
Street: <small>(Required)</small>	City: <small>(Required)</small>
State: <small>(Required)</small>	Zip: <small>(Required)</small>

Electricity Supply Selection:

Pricing: <input checked="" type="checkbox"/> Fixed	Price: \$0.06524/kWh	Cost Components Included in the Price <small>(check if included):</small>			
		<input checked="" type="checkbox"/> Energy	<input checked="" type="checkbox"/> Capacity	<input checked="" type="checkbox"/> Transmission	<input checked="" type="checkbox"/> Ancillary Services
		<input checked="" type="checkbox"/> Administrative Fee	<input checked="" type="checkbox"/> Renewables	<input checked="" type="checkbox"/> MLC	<input checked="" type="checkbox"/> ARR
Broker: Dynamis Energy LLC dba United Energy Services					

Customer shall provide Seller with financial and other information as Seller may request to satisfy applicable know-your-customer rules and to complete its credit review and other contracting processes. Seller reserves the right to not enter into this Agreement in its sole discretion including if: (i) information provided by Customer or its representative (broker/agent) to Seller is incomplete or inaccurate, (ii) the Price listed was not authorized by Seller or rates have changed based on market conditions, (iii) transfer of Customer account(s) is denied or significantly delayed by the relevant Utility, or (iv) Customer does not meet Seller’s credit approval criteria. Seller may use the contact information provided above to contact Customer including by e-mail, automatically dialed calls, text messages or calls that use artificial or prerecorded voice regarding any billing, service or account-related matter.

Customer hereby agrees to purchase its full requirements of electricity from Seller for each of the Facilities listed on the Facilities Attachment and authorizes Seller to become its electricity supplier, obtain Customer Data from the Utility and take whatever actions are required to switch all relevant electric accounts to Seller. The undersigned represents and warrants that each of the following is true and accurate: (i) I am an authorized representative of Customer, (ii) I have the authority to make decisions on behalf of Customer regarding its electricity supplier, (iii) none of the Facilities for which it is purchasing electricity from Seller is a residence and the electricity purchased hereunder will not be used for a residential purpose, and (iv) Customer is in agreement and will comply with all terms and conditions of this Agreement.

This Agreement shall not become binding and effective until it is executed or verbally authorized via TPV by Customer and executed by Seller.

CUSTOMER: Morton College

FREEPOINT ENERGY SOLUTIONS LLC

Signature: _____ Date: _____
 Name: _____
 Title: _____

Signature: _____ Date: _____
 Name: _____
 Title: _____

Quote No.: 468681-15



ELECTRICITY SUPPLY AGREEMENT Facility Attachment

This Facility Attachment supplements and forms a part of this Agreement.

Customer Name: Morton College

Facilities

	Utility Name	Account Number	Service Address	Estimated Start Date*	Service End Date	Bill Option**	PLC	NSPL	Tax Exempt %***
1	ComEd	0220119414	, , IL	11/22/2024	11/22/2025	Utility Consolidated - Bill Ready	3.28	3.72	
2	ComEd	2151965503	3801 S CENTRAL AVE, CICERO, IL 60804	11/18/2024	11/18/2025	Dual Billing	1055.81	1187.28	

*The Service Start Date is estimated to occur on the first meter read date during or after the month specified above. However, this is an estimated start date and the actual start date will occur only after the enrollment processes are completed by the Utility.

**For Dual Billing, Seller will generate a separate invoice for the Seller Charges either as Account Level Billing or as Summary Billing. If no selection is made or if no Dual Billing Address is provided, Seller will use Account Level Billing.

Account-Level Billing – each Facility will have a separate invoice generated and sent to each Facility’s service address, unless a Dual Billing Address or e-mail address is provided herein.

Summary Billing – one invoice for all Facilities sent to the Dual Billing Address or e-mail address, if provided.

Dual Billing Address: Street: **3801 S Central Ave** City: **Cicero** State: **IL** Zip: **60804**

Please check this box if you wish to receive invoices by mail.

***Tax exemption certificate needs to be provided by Customer to receive the applicable tax exemption on its electricity invoices.

Forecasted Volume

Month	Summary Forecasted Volume (kWh)
11/2024	171,145.60
12/2024	430,348.93
1/2025	438,397.53
2/2025	395,975.11
3/2025	407,837.45
4/2025	408,283.90
5/2025	426,980.54
6/2025	459,972.35
7/2025	506,413.66
8/2025	495,605.44
9/2025	420,026.14
10/2025	426,847.37
11/2025	228,363.31
Total	5,216,197.33

By signing below or by verbal authorization via TPV, Customer confirms that all information set forth in this Facility Attachment is true, complete and accurate.

CUSTOMER: Morton College

Signature: _____ Date: _____

Name: _____

Title: _____

FREEPOINT ENERGY SOLUTIONS LLC

Signature: _____ Date: _____

Name: _____

Title: _____

Quote No.: 468681-15

ELECTRICITY SUPPLY AGREEMENT Terms and Conditions

1. **Overview.** These Terms and Conditions supplement and form a part of the Agreement between Seller and Customer. Seller agrees to sell and Customer agrees to buy the quantity of electricity supply meeting Customer's full requirements at each Facility. Title and risk of loss to electricity shall pass from Seller to Customer at the relevant Delivery Point(s). Seller will arrange for the delivery of electricity by the relevant Utility to each Facility. As a condition precedent to Seller entering into this Agreement, Customer shall satisfy Seller's contracting, credit, and applicable know-your-customer/anti-money laundering requirements.
2. **Term.** Seller shall endeavor to start deliveries of electricity to the Facility(ies) on or after the Estimated Start Date. However, Customer acknowledges that (i) the Service Start Date is dependent upon the relevant Utility confirming to Seller that it has completed all required enrollment processes and (ii) if enrollment processes are completed by a Utility after the Estimated Start Date, the Service Start Date will occur as soon as practicable after the enrollment processes are completed by the Utility, without Seller incurring any liability for such delayed start. The initial term of this Agreement will run from the Service Start Date through the Service End Date (the "**Initial Term**"), unless earlier terminated as provided herein. At the end of the Initial Term, the term of this Agreement shall automatically continue on a month-to-month basis at market based pricing as per Section 3 below, unless and until terminated by either Party upon providing the other Party with 30 days' prior Notice.
3. **Customer Charges.** For each billing cycle during the term, the amount to be charged to Customer by Seller for each Facility shall be the sum of (i) the Commodity Charges, (ii) the amount assessed by Seller for any Cost Components for such billing cycle that are not indicated as being included in the applicable Price for such Facility, (iii) all applicable Taxes (except for any Taxes that are expressly included in the Price) and (iv) any costs and charges assessed pursuant to Sections 6 or 7 hereof (collectively, the "**Seller Charges**"). If the Energy component is not selected as included in the Price, Seller shall factor the applicable line losses into the calculation of Commodity Charges. After the expiration of the Initial Term, the Price per kWh will be market-based as determined by Seller based on various factors, including competitors' prices, applicable industry charges, wholesale market conditions, electricity supply sources plus a margin, and may change monthly without prior notice to Customer. The Price does not include the costs of distribution and other services provided by the relevant Utility (the "**Utility Charges**").
4. **Billing and Payment.** With respect to each Facility, Customer may receive one consolidated bill from the relevant Utility each bill cycle for both the Utility Charges and the Seller Charges (the "**Utility Consolidated Billing**" or "**UCB**") and the bill will be sent to the billing address on file with the Utility. In such case, Customer agrees to remit payment for all amounts reflected on such invoice directly to the Utility in accordance with the Utility's payment terms. Alternatively, if the Utility does not provide consolidated billing, Customer will, each bill cycle, receive one bill from the Utility for the Utility Charges (payable to the Utility) and a second bill from Seller for the Seller Charges (payable to Seller) (the "**Dual Billing**"). In such case, Customer agrees to remit payment of all amounts reflected on Seller's invoice directly to Seller no later than 20 (twenty) days from the date of billing. All payments to Seller are to be mailed to PO Box 733615, Dallas, TX 75373-3615. Seller reserves the right to pass through charges or fees incurred by Seller to process ACH or credit/debit card payments. If selected by Customer, any and all amounts due and payable pursuant to this Agreement may be processed via autopay. All invoices will include amounts for applicable Taxes. Depending on the bill format, charges assessed pursuant to Sections 6 or 7 hereof may appear on Customer's bill as a line item or Price adjustment. Regardless of billing method, invoices may cover multiple Facilities where applicable. If on Dual Billing and if an email address is provided, Seller will provide the invoice by email, unless Customer specifically opted to receive invoices by mail. Unpaid balances on Customer's account(s) not received by the due date specified on the invoice will be subject to a late charge of the lesser of 1.50% per month or the maximum permitted by Law (the "**Interest Rate**"). Seller will charge a \$35 return check fee for all returned checks. Seller is not responsible for notifying Customer of any failed or returned payments. Seller may apply any credit balance on a particular Facility to a balance owed on any other Facility supplied by Seller. Seller will include or cause to be included on any subsequent bill from Seller, adjustments related to previous billings, including estimates, billing or meter read errors, or other errors or omissions. If Customer disputes the Seller Charges on any bill, Customer must pay any undisputed portion of the bill by the applicable due date. If the unpaid, disputed portion of the bill is subsequently resolved in favor of Seller, the Interest Rate will be applied to such unpaid amounts. Customer will be responsible for the costs of all collection activity, including reasonable attorneys' fees and disbursements incurred by Seller in enforcing the terms of this Agreement.
5. **Taxes.** Customer shall pay all applicable Taxes associated with sales under, and/or performance of, this Agreement. The Price does not include gross receipts Tax or applicable state and local sales Tax, unless otherwise expressly set forth herein. Seller may collect Taxes from Customer by including them on any invoice. Where the Customer claims to be tax exempt, Customer shall provide written evidence of any tax exemption to Seller and each relevant Utility. Seller will recognize a lawful tax exemption on a prospective basis only after Customer provides proper documentation to Seller. Customer shall be liable for, and shall indemnify Seller against, any Taxes and associated interest or penalties assessed against Seller by any third party due to Customer's failure to timely provide or properly and accurately complete any such evidence.
6. **Change in Usage.** Customer shall provide Seller with timely Notice of any change in the attributes or use of any Facility (including any event) that is likely to result in a load change of 100% or more (the "**Load Change Percentage**") as compared to the Forecasted Volume. Examples of such changes may include equipment outages, shutdowns or replacements, on-site generation, openings or closings, and/or changes in operating hours. Customer shall be responsible for payment of the costs, charges and/or losses incurred by Seller resulting from such change including additional ISO or Utility charges (collectively, "**Additional Charges**").
7. **Regulatory Change.** If there is a Regulatory Change which causes Seller to incur new or modified fees, costs or charges ("**Regulatory Charges**"), Seller reserves the right to pass through the Regulatory Charges to Customer without markup. For the avoidance of doubt, the Parties agree that

- a change in the rate classification of a Facility will be deemed a Regulatory Change. The changes described in this Section may impact any or all of the charges described in this Agreement, whether described as “fixed,” “variable,” “included,” “passed through” or otherwise.
8. **Early Termination.** If an Event of Default occurs and is continuing with respect to Customer, Seller shall have the right to designate an early termination date (the “**Early Termination Date**”) to accelerate all amounts owing between the Parties and to liquidate and terminate any or all Transactions (each, a “**Terminated Transaction**”) under this Agreement. Seller shall give prior Notice to Customer if required by the applicable Law. In addition to the other remedies specified herein, upon the termination of the Agreement with respect to a Facility hereunder, Seller shall be permitted to switch Customer to receive Default Service at such Facility. Seller’s sales of electricity supply to Customer at each Facility shall be treated as separate transactions (each, a “**Transaction**”) under this Agreement. Subject to Seller’s rights and remedies hereunder (including Section 9 below), Customer may terminate this Agreement by giving 30-day prior Notice to Seller (unless a different notice period is required by the applicable Law) and shall pay any amounts owed hereunder in connection with such termination and for the electricity supplied up to the Effective Termination Date.
 9. **Termination Payment Calculation.** On an Early Termination Date, Seller shall close out each Terminated Transaction so that each such Terminated Transaction is canceled and shall calculate and aggregate the Termination Payment for all Terminated Transactions. The Parties agree that a Terminated Transaction will become effective after the Facility drop has been processed by the applicable Utility and the Facility is no longer supplied under the Agreement and, in case there are multiple Terminated Transactions, the effective termination date will be whichever occurs last (the “**Effective Termination Date**”). In determining the Termination Payment, Seller (i) need not actually enter into replacement transactions, (ii) may utilize the Forecasted Volume or any other Customer-related information it deems relevant to determine the quantity of electricity to be purchased by Customer for the remaining term of any Terminated Transactions, and (iii) may consider, among other valuations, any settlement prices of New York Mercantile Exchange electric energy futures contracts, internal curves, quotations from leading dealers in electric energy swap contracts, and other bona fide party bids and offers, which may include, on an arms’ length basis, offers from Seller’s affiliates, all adjusted for the remainder of the applicable term and basis differentials. Customer shall pay the Termination Payment to Seller within three (3) Business Days of Customer’s receipt of Notice with the amount thereof from Seller and shall include interest accrued at the Interest Rate from the Early Termination Date until paid, provided that Seller may set off the amount of any Collateral provided by Customer and held by it under this Agreement against the amount of the Termination Payment. Irrespective of whether a Termination Payment is owed hereunder, Customer shall pay to Seller the Seller Charges incurred up to the Effective Termination Date. Seller will refund any Collateral surplus after Customer’s obligations to Seller have been paid in full. Customer acknowledges and stipulates that the payment obligations set forth herein are difficult to estimate and represent a reasonable approximation of the anticipated harm or loss to Seller as a result of an Event of Default with respect to Customer. Seller reserves all rights, setoffs, counterclaims, combination of accounts, liens and other remedies and defenses which it has or may be entitled to (whether by operation of law or otherwise).
 10. **Credit.** If, at any time during the term of this Agreement, Seller determines that (a) Customer has failed to timely pay any amounts due under this Agreement, or (b) Seller has reasonable grounds for insecurity with respect to Customer or Customer’s creditworthiness, Seller may require that Customer provide (in addition to any Collateral previously provided) Collateral for its obligations under this Agreement. Customer hereby grants to Seller, as security for the payment and performance of Customer’s obligations under this Agreement, a first priority continuing lien and security interest in and to any Collateral (and proceeds and products thereof) that Customer has or may deliver to Seller.
 11. **Limitation of Liability; Disclaimer of Warranties; Indemnity.** EXCEPT WITH RESPECT TO REMEDIES OTHERWISE EXPRESSLY PROVIDED FOR IN THIS AGREEMENT, LIABILITY HEREUNDER IS LIMITED TO DIRECT DAMAGES AS THE SOLE AND EXCLUSIVE REMEDY AND ALL OTHER REMEDIES OR DAMAGES AT LAW OR IN EQUITY ARE EXPRESSLY WAIVED. FOR THE AVOIDANCE OF DOUBT, THE PARTIES AGREE THAT THE TERMINATION PAYMENT WILL CONSTITUTE DIRECT DAMAGES. IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER FOR ANY INCIDENTAL, CONSEQUENTIAL, PUNITIVE OR ANY BUSINESS INTERRUPTION DAMAGES. EACH PARTY AGREES THAT IT HAS A DUTY TO MITIGATE DAMAGES AND COVENANTS THAT IT WILL USE COMMERCIALY REASONABLE EFFORTS TO MINIMIZE ANY DAMAGES IT MAY INCUR AS A RESULT OF THE OTHER PARTY’S PERFORMANCE OR NON-PERFORMANCE OF THIS AGREEMENT. CUSTOMER HEREBY WAIVES ANY RIGHT IT MAY HAVE TO PARTICIPATE AS A PLAINTIFF IN A CLASS ACTION LAWSUIT AGAINST SELLER IN CONNECTION WITH ANY CLAIM, CAUSE OF ACTION, ACTION OR PROCEEDING RELATING TO THIS AGREEMENT. SELLER MAKES NO REPRESENTATIONS OR WARRANTIES OTHER THAN THOSE EXPRESSLY SET FORTH IN THIS AGREEMENT, AND EXPRESSLY DISCLAIMS AND NEGATES ALL OTHER REPRESENTATIONS AND WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. WITH RESPECT TO ELECTRICITY SOLD BY SELLER, CUSTOMER INDEMNIFIES, DEFENDS, AND HOLDS HARMLESS SELLER FROM ANY CLAIMS ARISING FROM ANY ACT OR INCIDENT OCCURRING AT OR AFTER DELIVERY OF ELECTRICITY TO CUSTOMER. TO THE FULLEST EXTENT ALLOWED BY THE APPLICABLE LAW, CUSTOMER HEREBY WAIVES ITS RIGHTS UNDER ALL LAWS, RULES, REGULATIONS AND ORDERS PERTAINING TO RETAIL ELECTRICITY SUPPLY, INCLUDING RIGHTS RELATED TO CONTRACT RESCISSION, CUSTOMER DISCLOSURES, DELIVERY OF CUSTOMER CONTRACTS TO CUSTOMERS, SPANISH LANGUAGE, RECORD KEEPING, INTEREST PAID ON DEPOSITS AND CUSTOMER NOTICES.
 12. **Governing Law.** This Agreement and the rights and duties of the Parties under this Agreement are governed by the internal Law of the state where each Facility is located without regard to conflict of law principles. To the maximum extent possible under the Law, article 2 of the Uniform Commercial Code will apply to the electricity sold under this Agreement. EACH PARTY WAIVES, TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, ANY RIGHT IT MAY HAVE TO A TRIAL BY JURY IN RESPECT OF ANY SUIT, ACTION OR PROCEEDING RELATING TO THIS AGREEMENT.
 13. **Assignment.** Customer may not assign this Agreement or any of its rights or obligations hereunder without Seller’s prior written consent which shall not be unreasonably withheld. Seller may assign this Agreement and its rights and obligations hereunder upon Notice to Customer. Any assignee hereof shall be subject to all the provisions and conditions of this Agreement as applicable to its assignor to the same extent as though

such assignee were an original Party to this Agreement. This Agreement will inure to the benefit of and be binding upon the Parties and their respective successors and permitted assigns. Any assignment in violation of this Section shall be void.

14. **Force Majeure.** Notwithstanding any other provision of this Agreement, if a Party is unable to carry out any obligation under this Agreement due to Force Majeure (other than a payment obligation relating to performance provided prior to or during the Force Majeure, which shall not be excused for Force Majeure), this Agreement will remain in effect but such obligation will be suspended for the duration of the Force Majeure, provided: (i) the claiming Party notifies the other Party as soon as practicable in writing of the particulars of the Force Majeure; (ii) suspension of performance is of no greater scope and duration than required by the Force Majeure; and (iii) the claiming Party uses commercially reasonable efforts to remedy its inability to perform. If the Force Majeure continues for a period of 30 days or more where Customer is the declaring Party, then Seller may terminate this Agreement with respect to the Facilities adversely affected by the Force Majeure upon 15 days' prior Notice to Customer. It is expressly agreed by the Parties that the ability of Seller to sell the products and services provided hereunder at a greater price, and the ability of Customer to purchase the products and services provided hereunder for a lower price, than the price specified herein shall not constitute an event of Force Majeure. Seller is not responsible for transmitting or distributing electric energy. In the event of a power outage, Customer should contact the relevant Utility.
15. **Representations.** Each Party represents and warrants to the other Party that (i) it is duly organized, validly existing and in good standing under the laws of the jurisdiction of its formation and is qualified to conduct its business in those jurisdictions necessary to perform to this Agreement; (ii) it has the power and authority to sign and perform this Agreement and, with respect to Customer only, to bind each Facility to the terms and conditions of this Agreement; (iii) the execution of this Agreement is within its powers, has been duly authorized and does not violate any of the terms or conditions in its governing documents or any contract to which it is a party or any law applicable to it; (iv) it intends to be legally bound by this Agreement and has caused the Agreement to be executed by its duly authorized officer or representative as of the date shown on the Coversheet; (v) it is not Bankrupt; (vi) it has knowledge and experience in business matters that enable it to evaluate the merits and risks of entering into this Agreement; and (vii) all information provided by it to the other Party is true, correct and complete in all material respects. In connection with the negotiation and execution of this Agreement, Customer represents and warrants to Seller that: (a) Seller is not acting as a fiduciary, commodity trading advisor or other advisor for Customer; (b) Customer understands the risks associated with this Agreement, has consulted with its own independent advisors and has made its own decisions with respect hereto based upon its own judgment and not upon any advice of Seller; (c) Seller has not made any representations to it concerning the advisability of entering into this Agreement or any addenda hereto; (d) none of the Facilities for which it is purchasing electricity from Seller is a residence; (e) for all purposes that may impact its electricity usage, Customer will operate the Facilities in the same or substantially the same manner as it has in the last twelve (12) months preceding the date when the Agreement has become effective; and (f) it is entering this Agreement as principal and not as agent for any other party.
16. **Confidentiality.** Customer agrees to keep all terms and provisions of this Agreement, and all communications in connection herewith, including pricing and other terms offered to Customer, confidential and to not disclose them to any third parties without the prior written consent of Seller, except as otherwise required by Law or judicial process. Customer hereby authorizes Seller to obtain from the Utility any account-related information including its account name, account number, billing address, billing and payment history, service address, telephone number, standard offer service type, rate classification, meter readings, historical usage information (including historical interval meter data) and peak electricity demand (individually and collectively, the "**Customer Data**"). Seller may disclose any Customer Data to the Utility, a third party energy consultant, broker or third party service provider who has provided services to Seller in connection with this Agreement and their respective agents, Seller's affiliates or prospective purchasers of all or part of its business, who have agreed to keep such information confidential, or as required by Law or judicial process.
17. **Notices.** The Parties will send all notices relating to this Agreement in writing by electronic mail, U.S. mail, overnight courier, or hand delivery (each, a "**Notice**"), provided that Seller may communicate or inquire about operational decisions by telephone. The Notices shall be delivered, with respect to Customer, to the address specified on the Coversheet. Customer agrees to inform Seller if any of the contact information provided herein changes. The Notices shall be delivered, with respect to Seller, as follows:

Freepoint Energy Solutions LLC
3050 Post Oak Blvd, Suite 1330
Houston, TX 77056
Attention: Freepoint Retail Operations
Our website: www.freepointsolutions.com
Email: customerrelations@Freepointsolutions.com

Notice by electronic mail or hand delivery will be deemed received by close of the Business Day on the day it was transmitted or delivered (if transmitted or delivered after that close, it will be deemed received by the close of the next Business Day). Notice by overnight courier will be deemed received by close of the Business Day on the day delivered. Notice by U.S. mail will be deemed received by the close of the third Business Day after the date of mailing. A Party may change its address or contact information by providing Notice to the other Party in accordance herewith. Customer shall keep its contact information updated and provide Seller with prior Notice of any changes.

18. **Miscellaneous.** This Agreement constitutes the entire agreement between the Parties and supersedes any prior or contemporaneous agreements or representations affecting the subject of this Agreement. Sections 5, 9, 11, 12 and 18 hereof and all provisions in this Agreement regarding payments and indemnification shall survive the termination or expiration hereof until the expiration of the applicable statute of limitations. This Agreement may be executed in several counterparts, each of which will be an original and all of which constitute one and the same Agreement. Each Party may assume that all notices and emails sent from the other Party have been sent by an authorized representative of such other Party. Subject to the rights that may accrue to any successors or permitted assignees of the Parties, no provision of this Agreement is to be construed as creating any rights enforceable by a third party, and all third party beneficiary rights are expressly negated. Customer agrees that compensation

owed to any third party representing Customer in connection with this Agreement may be included in the Price and Customer will indemnify and defend Seller against, and hold Seller harmless from, any Claims made by any such third party (including for amounts owed to any such third party that are not included in the Price) and any costs incurred by Seller with respect to such Claims (including legal fees and disbursements). Any provision or section hereof declared or rendered unlawful by a court or regulatory agency or deemed unlawful because of a change in Law will not otherwise affect the remaining lawful obligations that arise under this Agreement. Except as otherwise provided in this Agreement, the rights, powers, remedies, and privileges provided in this Agreement are cumulative and not exclusive of any rights, power, remedies, and privileges provided by Law. No waiver by Seller of any breach of this Agreement by Customer is effective unless expressly made in writing, and any such waiver is effective only in that instance and only for the purpose expressly stated in writing and (not to be construed as a waiver of any other breach). As used in this Agreement, the term "including" means "including without limitation." Any fee, charge, Cost Component or cost that is expressed in \$ per MWh may be converted to \$ per kWh for purposes of billing or any other calculation made hereunder. Customer acknowledges that Seller and its Affiliates are in the business of buying and selling electricity and related products within the various markets for their own respective accounts and that (i) such participation in such markets may affect the relevant market prices used to determine charges hereunder and (ii) nothing in this Agreement restricts Seller or any of its Affiliates from participating in activities that may affect market prices. Customer will not (a) withhold payment for any reason (subject to its right to dispute invoices); (b) resell any portion of the electricity purchased from Seller to any third party or (c) own or use any on-site generation or thermal or battery storage capabilities at any Facility during the term hereof. This Agreement and all sales of electricity hereunder form a single integrated agreement between the Parties.

19. **Acknowledgements.** Each Party agrees, understands and acknowledges that: (a) this Agreement is a "forward contract" and a "master netting agreement" as defined in the United States Bankruptcy Code (the "**Code**"); (b) this Agreement shall not be construed as creating an association, trust, partnership, or joint venture in any way between the Parties, nor as creating any relationship between the Parties other than that of independent contractors for the sale and purchase of a commodity; (c) Seller is not a "utility" as defined in the Code; (d) commodity supply will be provided by Seller under this Agreement, but delivery will be provided by the Customer's Utility; and (e) Customer's Utility, and not Seller, is responsible for responding to outages, leaks or emergencies should they occur.
20. **Conversion Option.** At any time during the Initial Term (but not more frequently than once during any six-month period), Customer may request Seller to provide new price quotes for its full electricity supply requirements or a part thereof, for the remaining Initial Term, a part thereof or an extended term (the "**Conversion Option**"). Seller shall endeavor to provide Customer non-binding quotes for the Conversion Option, provided that Seller does not guarantee staff availability for execution of any Conversion Option at a specific price or for a specific term, and provided further that Seller shall not be liable for failure to provide price quotes or execute any specific addendum therefor. No agreement for a Conversion Option will be deemed to exist between the Parties unless and until an addendum to this Agreement or superseding electricity supply agreement is executed and delivered by the Parties. For the avoidance of doubt, the Parties agree that if no such addendum or superseding agreement is entered into by the Parties, the Parties' respective rights and obligations will remain governed by and subject to the terms and conditions of this Agreement.
21. **Special Provisions for Facilities located in Illinois.** Seller is licensed as an Alternative Retail Electric Supplier and is an independent seller of power and energy service certified by the Commission in Docket No. 18-1703. The name and energy service for which the Customer is solicited is shown on the Coversheet. Seller is not representing or acting on behalf of a Utility, any governmental body (unless the Seller has entered into a contractual arrangement with the governmental body and has been authorized by the governmental body to make such statements) or any consumer group. The Utility remains responsible for the delivery of power and energy to the Customer's premises and will continue to respond to any service calls and emergencies. Switching to Seller will not impact the customer's electric service reliability. Customer will receive bills for Seller's services as explained in Section 4. Information on generation energy sources, energy efficiency, environmental impacts or historical billing data is available upon request. If the Price incorporates an index and the index is not announced or published on any day for any reason or if the Seller reasonably determines that a material change in the formula for or the method of determining the index has occurred, then Seller will use a commercially reasonable replacement price that is calculated by the Seller. Seller makes no representations about guaranteed savings. Customer represents and warrants that it is not a residential customer or Protected Class Customer. The Utility is responsible for the distribution charges shown on each bill, as well as any emergencies and electric outages. In an electrical emergency or a power outage, Customer should immediately contact the relevant Utility. Please contact Seller's Customer Service department at the number specified below for information concerning how to contact the relevant Utility. Customer will not be charged any fees attributable to Renewables (as defined in Section 22 hereof) with respect to electricity sales to Facilities located in Illinois. For the avoidance of doubt, the Parties agree that fees charged with respect to a voluntary renewable product are not Renewables-related fees. In the event of any dispute, complaint or other concern Customer may have concerning this Agreement or our services, please contact Customer Service as follows:

Freepoint Energy Solutions LLC

Seller's website: www.freepointsolutions.com

Customer Service Toll Free Number: 1-800-982-1670

Customer Service Fax Number: 1-713-583-9087

Customer Service Hours: Business Days from 8:00AM to 5:00PM central time

Customer Service Email: CustomerRelations@freepointsolutions.com

If Customer's complaint is not resolved after Customer has called Seller and/or Utility, Customer may contact Illinois Commerce Commission for further assistance at 1-800-524-0795 (toll free) or at 527 East Capitol Avenue, Springfield, Illinois 62701.

As used in this Agreement, the following terms have the meanings set forth below:

"**Commission**" means the Illinois Commerce Commission.

"**Protected Class Customer**" means a non-residential customer of an electric utility consuming 15,000 kWhs or less of electricity annually in its service area.

“Utility” means the electric distribution company providing facilities for the jurisdictional transmission and distribution of electricity to retail customers, except building or facility owners or operators that manage the internal distribution system serving the building or facility and that supply electric power and other related electric power services to occupants of the building or facility.

22. **Definitions.** As used in this Agreement, the following terms have the stated meanings, provided that capitalized terms in this Agreement not defined in this Section will have the meaning ascribed thereto elsewhere in this Agreement (all definitions apply to singular and plural forms):
- a. “**Administrative Fee**” means a fee charged by Seller for the electricity supply provided under this Agreement.
 - b. “**Ancillary Services**” means those applicable ancillary services required to facilitate delivery of Energy as set forth in the applicable ISO Open Access Transmission Tariff.
 - c. “**ARR**” means auction revenue rights and associated congestion credits as allocated by PJM and received by Seller.
 - d. “**Bankrupt**” means with respect to a Party, such Party (i) files a petition or otherwise commences, authorizes or acquiesces in the commencement of a proceeding or cause of action under any bankruptcy, insolvency, reorganization or similar law, or has any such petition filed or proceeding commenced against it, (ii) makes an assignment or any general arrangement for the benefit of creditors, (iii) otherwise becomes bankrupt or insolvent (however evidenced), (iv) has a liquidator, administrator, receiver, trustee, conservator or similar official appointed with respect to it or any substantial portion of its property or assets, or (v) is generally unable to pay its debts as they fall due.
 - e. “**Business Day**” means any day other than a Saturday, a Sunday or a day on which commercial banking institutions in Houston, Texas or New York, New York are authorized or required by Law to be closed.
 - f. “**Capacity**” means the unforced capacity obligations as specified in the PJM Reliability Assurance Agreement.
 - g. “**Claim**” means all claims, demands, suits or actions of every name and nature, threatened or filed before or after this Agreement is terminated, both at law and in equity, and whether groundless, false, or fraudulent, that directly or indirectly relate to the subject matter of an indemnity contained in this Agreement, and any and all resulting losses, damages, penalties, fines, costs and expenses (including attorneys’ fees and expenses and court costs) however incurred.
 - h. “**Collateral**” means, with respect to a Party, cash margin, letter of credit or other credit support or collateral provided to secure such Party’s obligations under this Agreement, each in a form, from a bank, and in an amount acceptable to the Party requesting the Collateral.
 - i. “**Commodity Charges**” means a portion of Customer’s electricity bill for each Facility which shall be equal to Customer’s Energy Usage at such Facility multiplied by the applicable Price, unless otherwise specified herein or in any addenda hereto.
 - j. “**Contract Value**” means with respect to each Terminated Transaction, as of the Early Termination Date, the product of (a) the Price, and (b) the Remaining Usage (as reasonably determined by Seller based on its present value).
 - k. “**Costs**” means, and shall include (at the election of Seller but without duplication), any brokerage fees, commissions and other transactional and/or administrative costs, losses and expenses incurred by Seller as a result of Seller’s maintaining and/or terminating any hedges or other risk management contracts and/or entering into new arrangements to replace the Terminated Transactions, and any out-of-pocket expenses incurred by it, including attorneys’ fees and expenses, by reason of the enforcement and protection of its rights under this Agreement or any Terminated Transaction.
 - l. “**Cost Component**” means the relevant electricity supply costs stated on the Coversheet or any addenda hereto which may be included in the Price as indicated on the Coversheet or any addenda hereto.
 - m. “**Default Service**” means default electric energy service as required by Law to be provided by the relevant Utility for any Facility.
 - n. “**Delivery Point**” means the load zone associated with each Facility.
 - o. “**Early Termination Amount**” means, with respect to a Terminated Transaction, the positive value (if any) resulting from the Contract Value less the Market Value, as reasonably determined by Seller and discounted to present value as of the Early Termination Date.
 - p. “**Energy**” means the electrical energy at a specific ISO load zone, calculated based on costs that will include the LMP and line losses.
 - q. “**Energy Usage**” means Customer’s metered energy usage for each Facility measured in kWh, as reported by the Utility for the applicable period or as reasonably estimated by Seller.
 - r. “**Estimated Start Date**” means the date specified on the Facility Attachment.
 - s. “**Event of Default**” means: (a) the failure of a Party to make timely payments of any amounts due under this Agreement or a Party becomes Bankrupt; (b) any representation or warranty made by a Party in this Agreement proves to be false or misleading when made or repeated; (c) a Party fails to perform its obligations hereunder and (to the extent not excused by Force Majeure) such failure is not cured within five (5) days of receiving the other Party’s Notice thereof; or (d) with respect to Customer only, (A) the failure by Customer to utilize Seller as its sole supplier of electric energy for any of the Facilities specified in this Agreement (including having one or more Facilities disconnected from utility service by any Utility); (B) one or more Facilities fail to enroll; (C) Customer fails to provide Collateral within two (2) Business Days of receiving Seller’s written demand therefor; (D) a Transfer Event occurs with respect to Customer or (E) Customer seeks to repudiate the Agreement.
 - t. “**Facility**” means each electric account meter located at each service address specified to receive electricity supply pursuant to this Agreement as set forth on the Coversheet or any Facility Attachment.
 - u. “**Force Majeure**” means an event (a) not within the reasonable control of the Party, (b) not caused by the negligence of the claiming Party, and (c) which, in the claiming Party’s exercise of due diligence, the claiming Party is unable to overcome or for which the claiming Party is unable to obtain commercially reasonable substitute performance. Notwithstanding the foregoing, Force Majeure includes: (a) an event of Force Majeure affecting any relevant Utility or ISO; (b) a suspension, curtailment, or service interruption by the Utility or ISO or (c) a cyber incident affecting network security or computer systems, applications or data, including hacker and/or denial of service attacks, or propagation of malicious code affecting the claiming Party, the Utility or the ISO.
 - v. “**Forecasted Volume**” means the Customer’s expected electricity consumption for each month of the Initial Term as set forth on any Facility Attachment or addenda hereto or as reasonably determined by Seller based on historical usage information.
 - w. “**ISO**” means the applicable independent system operator.

- x. **"Law"** means any constitution, law, statute, regulation, rule, protocol, tariff, procedure, exchange rule, decision, writ, order, decree, or judgment, or any interpretation thereof by any court, government agency, regulatory body, instrumentality or other jurisdictional authority.
- y. **"LMP"** means the real time locational marginal price for the Facility's applicable load zone, which is published by PJM for each settlement interval and expressed in \$/MWh, provided that the LMP may be converted to \$/kWh for billing purposes.
- z. **"Market Value"** means with respect to each Terminated Transaction, as of the Early Termination Date, the product of (i) the Remaining Usage and (ii) the market price(s) at which such Remaining Usage is commercially available to Seller (all, with respect to (i) and (ii), as reasonably determined by Seller based on their present value).
- aa. **"MLC"** means marginal loss credits and associated transmission loss credits as received by Seller.
- bb. **"NSPL"** means the Facility's network service peak load as defined by PJM and its value on the Effective Date will be as set forth on the Facility Attachment or as reported by the applicable Utility (if no value is included in the Facility Attachment).
- cc. **"Party"** or **"Parties"** means Seller and/or Customer, individually or together, as the case may be.
- dd. **"PJM"** means PJM Interconnection L.L.C., the regional transmission organization.
- ee. **"PLC"** means the Facility's peak load contribution as defined by PJM and its value on the Effective Date will be as set forth on the Facility Attachment or as reported by the applicable Utility (if no value is included in the Facility Attachment).
- ff. **"Price"** means, during the Initial Term, the unit price specified on the Coversheet or any addenda hereto, and, after expiration of the Initial Term, the market based price determined by Seller in accordance with Section 3 hereof.
- gg. **"Regulatory Change"** means the introduction of any new, or any change in, Law, rates, charges, Capacity obligations, PLC or NSPL determinants, load profiles, network transmission obligations, demand response programs, resource or fuel adequacy programs, renewable portfolio standards or other renewable energy requirements, Utility or ISO/RTO operations, market structure, congestion zone design, Utility and/or ISO/RTO tariffs, rules or protocols.
- hh. **"Remaining Usage"** means the electricity supply which would have been provided by Seller under each Terminated Transaction during the remaining term of the Transaction had such Transaction not been terminated, as reasonably determined by Seller.
- ii. **"Renewables"** means the mix of renewable energy sources that Seller is required by Law to meet under the renewable portfolio, renewable electricity and similar standards or requirements applicable in the state and other jurisdictions in which the Facility is located.
- jj. **"Service End Date"** means, with respect to each Facility, the meter read date occurring during the month specified on the Facility Attachment or if a meter read date is not scheduled by the Utility during such month, the meter read date occurring immediately thereafter.
- kk. **"Service Start Date"** means, with respect to each Facility, the date when the applicable Utility has completed all required enrollment processes enabling Seller to start the delivery of electricity to the Facility.
- ll. **"Taxes"** means all tax, duties, fees, levies, premiums or any other charges of any kind relating to the sale, purchase or delivery of electricity, including gross receipts, sales, consumption, or commercial activity tax.
- mm. **"Termination Payment"** means, with respect to a Terminated Transaction, (i) the Early Termination Amount (if any) plus (ii) all of Seller's Costs.
- nn. **"TPV"** means a Seller approved and third party verified recording.
- oo. **"Transfer Event"** means, with respect to Customer: (A) Customer merges or otherwise consolidates with another entity and the creditworthiness of the merged or consolidated entity (as reasonably determined by Seller) is either (i) inferior to Customer's or (ii) equal to or greater than Customer's but such entity fails to assume in writing all of Customer's obligations under this Agreement; or (B) Customer sells all or substantially all of its assets to another person.
- pp. **"Transmission"** means network transmission service and enhancement defined in the applicable ISO Open Access Transmission Tariff.

DATE: 4-03-24

PROPOSED ACTION: For the Board to approve
(Peace Officer's Memorial Foundation of Cook County) an outside group to use
College's Parking Lot on May 10th 2024

RATIONALE: Peace Officers Memorial Foundation of Cook County to use the
Morton College Parking Lot for their annual Memorial Motorcade Line-Up on
May 10th 2024 from 8:00 am – 11:00 am

COST ANALYSIS: None

ATTACHMENT: Facilities Use Application & Hold Harmless

2024

MORTON COLLEGE Facility Use Permit Application

This form must be completed and returned no less than forty-five (45) days prior to the date for which the facility is requested. Confirmation will be made in writing.

Date: 2-24-24

Name of Organization: PEACE OFFICERS MEMORIAL FOUNDATION OF COOK COUNTY

Address: P.O. BOX 195 OAK LAWN IL 60454
Street City Zip Code

Telephone: 7084246749 Person to Contact: ED SAJDAK

Date(s) Requested: MAY 10, 2024

Time Requested: From: 8 AM To: 11:00 AM

(Include one-half hour before and one-half hour after scheduled event).

Facility Requested: SOUTH EAST PARKING LOT

Purpose of Use: LINE UP FOR POLICE MOTORCADE FOR ANNUAL POLICE MEMORIAL CEREMONY

Expected Attendance: 60 CARS

Equipment Requested: NONE

Extent to which refreshments, if any, are to be served: NONE

I (we) agree to comply with all rules and regulations set forth in the Morton College Campus Facilities Rental and Use Procedure.

Authorized Signature: 

Organization Title: PRESIDENT

Please send this form to: Director of Physical Plant
Morton College
3801 S. Central Ave.
Cicero, Illinois 60804
(708) 656-8000, Ext. 2221 Fax (708) 656-7679

_____ Date

_____ Date
President

**MORTON COLLEGE
HOLD HARMLESS AGREEMENT
WAIVER AND RELEASE OF ALL CLAIMS**

This form must be completed and returned with the Facility Use Permit Application together with a copy of your Certificate of Insurance.

ORGANIZATION: PEACE OFFICERS MEMORIAL
FOUNDATION OF COOK COUNTY

ADDRESS: P.O. BOX 195 OAKLAWN IL 60454

TELEPHONE: 708-424-6749

DATE (S) OF UTILIZATION: MAY 10, 2024

The undersigned shall assume responsibility for and defend at its own expense all claims for personal injury, including but not limited to medical expenses, property damage, and any other type of claim arising for such use; and the undersigned further agrees to pay all costs for losses or damages to Morton College owned land, buildings and equipment. It is further understood that in consideration for being permitted to utilize the facilities of Morton College, I do for myself, my heirs, executors, administrators, assigns, and the organization I represent, hereby release and forever discharge Morton College, its trustees, officers, agents, employees, servants and officials, of and from any and every claim or in equity arising from or by reason of any bodily injury or personal injuries known or unknown, death or property damage resulting or to result from any accident which may occur as a result of this facility utilization.

This release contains the entire agreement between the parties hereto and the terms of this release are contractual and not a mere recital.

I have carefully read the foregoing release and know the contents thereof and sign this release as my own free act.

Authorized Signature: Elroy J

Organization Title: PRESIDENT

Date: 2-24-24



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/21/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Buschbach Insurance Agency 5615 W 95th St Ste 1 Oak Lawn IL 60453	CONTACT NAME: Nicole Mansour PHONE (A/C, No, Ext): (708) 423-2000 E-MAIL ADDRESS: NMansour@buschbach.com		FAX (A/C, No): (708) 425-5077
	INSURER(S) AFFORDING COVERAGE INSURER A: West Bend Mutual Insurance Company		NAIC # 15350
INSURED Peace Officers Memorial Foundation of Cook County PO Box 195 Oak Lawn IL 60453	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
	INSURER F:		

COVERAGES

CERTIFICATE NUMBER: CL234480779

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y		B634615	05/10/2024	05/11/2024	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000						
							MED EXP (Any one person) \$ excluded
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
							\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$
							AGGREGATE \$
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below			N/A			PER STATUTE OTH-ER
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Event: Cook County Peace Officers Memorial May 10, 2024
 Certificate Holder is Included as Additional Insured
 Endorsement CG 20 26 04 13

CERTIFICATE HOLDER**CANCELLATION**

Morton College 3801 South Central Avenue Cicero IL 60804	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Nicole Mansour</i>
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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – DESIGNATED
PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):

Morton College
3801 S Central Ave, Cicero, IL 60804-4300

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVE Storm Baseball Little League's usage of the Hawthorne Sports Complex baseball field, at no cost, for the following dates, 5/1, 5/4, 5/8, 5/11, 5/15, 5/18, 5/22, 5/25, 5/29, 6/1, 6/5

RATIONALE

To allow local youth baseball team a place to play games and conduct practices

COST ANALYSIS:

No cost

MORTON COLLEGE
Facility Use Permit Application

This form must be completed and returned no less than forty-five (45) days prior to the date for which the facility is requested. Confirmation will be made in writing.

Date: 4/15/2024

Name of Organization: ILLINOIS STORM BASEBALL

Address: 1618 S 55th St Cicero IL 60804
Street City Zip Code

Telephone: 1-708-548-7088 Person to Contact: DEL GUERRETO

Date(s) Requested: 5/1, 5/4, 5/8, 5/11, 5/15, 5/18, 5/22, 5/25, 5/29

Time Requested: From: MAY 2024 To: JULY 2024 6/1, 6/5

(Include one-half hour before and one-half hour after scheduled event).

VARIOUS DATES THAT ARE AVAILABLE

Facility Requested: Baseball Field

Purpose of Use: Youth travel baseball for practice and possible games.

Expected Attendance: 10-20 parents

Equipment Requested: 0

Extent to which refreshments, if any, are to be served: N/A

I (we) agree to comply with all rules and regulations set forth in the Morton College Campus Facilities Rental and Use Procedure.

Authorized Signature: Del Guerrero

Organization Title: HEAD COACH

Please send this form to: Director of Physical Plant
Morton College
3801 S. Central Ave.
Cicero, Illinois 60804
(708) 656-8000, Ext. 2221 Fax (708) 656-7679

_____ Date

_____ President _____ Date

**MORTON COLLEGE
HOLD HARMLESS AGREEMENT
WAIVER AND RELEASE OF ALL CLAIMS**

This form must be completed and returned with the Facility Use Permit Application together with a copy of your Certificate of Insurance.

ORGANIZATION: Illinois State Baseball
ADDRESS: 1618 S 55th Court
TELEPHONE: 708-548-7088
DATE (S) OF UTILIZATION: May 2024 - July 2024
VARIOUS DATES WHEN AVAILABLE

The undersigned shall assume responsibility for and defend at its own expense all claims for personal injury, including but not limited to medical expenses, property damage, and any other type of claim arising for such use; and the undersigned further agrees to pay all costs for losses or damages to Morton College owned land, buildings and equipment. It is further understood that in consideration for being permitted to utilize the facilities of Morton College, I do for myself, my heirs, executors, administrators, assigns, and the organization I represent, hereby release and forever discharge Morton College, its trustees, officers, agents, employees, servants and officials, of and from any and every claim or in equity arising from or by reason of any bodily injury or personal injuries known or unknown, death or property damage resulting or to result from any accident which may occur as a result of this facility utilization.

This release contains the entire agreement between the parties hereto and the terms of this release are contractual and not a mere recital.

I have carefully read the foregoing release and know the contents thereof and sign this release as my own free act.

Authorized Signature: Del Guerrero
Organization Title: Head Coach
Date: 4/15/2024



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
08/18/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME: Daryl Chappell	
Chappell Insurance 4335 Cox Rd, Ste 4335 Glen Allen, VA, 23060		PHONE (A/C, No. Ext): 804-733-2020	FAX (A/C, No): 804-591-1603
		E-MAIL ADDRESS: daryl@chappellinsurance.com	
INSURED		INSURER(S) AFFORDING COVERAGE	
Illinois Storm Baseball 3060 Groveland Avenue North Riverside, IL 60546 (1)Team Name(s): Illinois Storm Baseball Age Group: 13-15U		INSURER A: SiriusPoint America Insurance Company	NAIC # 38776
		INSURER B: Axis Insurance Company	37273
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES CERTIFICATE NUMBER: **RPG-BB-802-001088** REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		PLH01GL00000252	08/01/2023 12:01 AM	08/01/2024 12:01 AM	EACH OCCURRENCE \$2,000,000
						DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000
						MED EXP (Any one person) \$
						PERSONAL & ADV INJURY \$1,000,000
						GENERAL AGGREGATE \$5,000,000
						PRODUCTS-COMP/OP AGG \$2,000,000
						Participant Legal Liability \$1,000,000
	UMBRELLA LIAB					EACH OCCURRENCE \$
	EXCESS LIAB					AGGREGATE \$
	DED					RETENTION \$
B	PARTICIPANT ACCIDENT		AX SRPO185329-00	08/01/2023 12:01 AM	08/01/2024 12:01 AM	EXCESS MEDICAL \$100,000
						DEDUCTIBLE \$250

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The insured is covered for amateur practice and play in any association. This insurance covers one (1) team only with maximum of 20 players per team for Baseball.

Coverage Effective From 02:54 PM on 08/18/2023 TO 08/01/2024

CERTIFICATE HOLDER**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Certificate Number: RPG-BB-802-001088

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVE DREXEL SCHOOL USE OF JEDLICKA PERFORMING ARTS CENTER FOR SPRING CONCERT May 28th, 2024

RATIONALE

Community Engagement - Drexel Grade School Spring band and choral concert

COST ANALYSIS:

None

ATTACHMENTS:

Facilities Usage Application and Certificate of Insurance

**MORTON COLLEGE
HOLD HARMLESS AGREEMENT
WAIVER AND RELEASE OF ALL CLAIMS**


This form must be completed and returned with the Facility Use Permit Application together with a copy of your Certificate of Insurance.

ORGANIZATION: Drexel Band and Choir
ADDRESS: 5407 W. 36th St. Cicero IL 60804
TELEPHONE: 708-652-5532
DATE (S) OF UTILIZATION: 5/29/24 (Wednesday)

The undersigned shall assume responsibility for and defend at its own expense all claims for personal injury, including but not limited to medical expenses, property damage, and any other type of claim arising from such use; and the undersigned further agrees to pay all costs for losses or damages to Morton College owned land, buildings and equipment. It is further understood that in consideration for being permitted to utilize the facilities of Morton College, I do for myself, my heirs, executors, administrators, assigns, and the organization I represent, hereby release and forever discharge Morton College, its trustees, officers, agents, employees, servants and officials, of and from any and every claim or in equity arising from or by reason of any bodily injury or personal injuries known or unknown, death or property damage resulting or to result from any accident which may occur as a result of this facility utilization.

This release contains the entire agreement between the parties hereto and the terms of this release are contractual and not a mere recital.

I have carefully read the foregoing release and know the contents thereof and sign this release as my own free act.

Authorized Signature: 
Organization Title: Drexel Band Director
Date: 4/17/24

MORTON COLLEGE
Facility Use Permit Application

This form must be completed and returned no less than forty-five (45) days prior to the date for which the facility is requested. Confirmation will be made in writing.

Date: 4/17/24

Name of Organization: Druxel Band and Choir

Address: 5407 W. 36th St. Cicero IL 60804
Street City Zip Code

Telephone: 708-652-5532 Person to Contact: Josh Lopez

Date(s) Requested: 5/29/24 (Wednesday)

Time Requested: From: 2:30 To: 6:30

(Include one-half hour before and one-half hour after scheduled event).

Facility Requested: Auditorium

Purpose of Use: Band and Choir Concert

Expected Attendance: 270 (200 parents 70 students)

Equipment Requested: NONE

Extent to which refreshments, if any, are to be served: NONE

I (we) agree to comply with all rules and regulations set forth in the Morton College Campus Facilities Rental and Use Procedure.

Authorized Signature: 
Organization Title: Druxel Band Director

Please send this form to: Director of Physical Plant
Morton College
3801 S. Central Ave.
Cicero, Illinois 60804
(708) 656-8000, Ext. 2221 Fax (708) 656-7679

_____ Date

_____ President _____ Date



Morton College Job Description

Job Title: Dean of Student Services

Range: Administrator

Grant-Funded: N/A

Reports to and Evaluated by: ~~Provost~~ Associate Provost and VP of Student Services

Required Qualifications: Master's degree in Higher Education, Management, or related field. Five years' administrative experience in higher education student affairs, preferably in a community college setting (including supervision of professional staff and budget responsibility). Ability to utilize emerging technologies in the delivery of student services. Understanding of and commitment to the community college philosophy. Excellent communication and interpersonal skills and demonstrated ability to establish effective relationships with students, faculty and staff in a multicultural environment. Ability to provide leadership, exercise sound judgment, maintain an even temperament and demonstrate initiative, creativity and flexibility. Proven skills in conflict resolution. Ability to effectively communicate ideas and information, in written and oral format, to students, staff, professional colleagues, governing boards, and the general public. Ability to handle multiple priorities with accuracy and attention to detail. Ability to inspire and motivate others toward goal achievement.

Must be able to demonstrate the Morton College core values of compassion, fairness, respect, responsibility, tolerance and truth.

Desirable Qualifications: Doctorate Degree. Demonstrated experience collecting and analyzing student data related to enrollment and student success. Previous experience with Ellucian Colleague software. Knowledge of the theories, principles, and practices associated with higher education, student support services, student learning, and student success. Knowledge of enrollment management principles and practices. Experience working with adult student behavioral issues; experience working with two or more of the following student affairs functions: advising, registration, enrollment, student activities, or financial aid. ~~Spanish/English bilingual ability.~~

Job Summary: Dean of Student Services is responsible for the leadership, direction, planning and supervision, and evaluation of multiple functions pertaining to the student services area including Financial Aid, Academic Advising, Counseling, Athletics, Student Activities, Career Services, Workforce Programs, Transfer, Recruiting, Admission and Records, new student orientation, special services for high-risk, first year, first generation, non-traditional and disabled special needs students, student conduct, auxiliary services and all other program and services to support student learning, retention and success. The Dean of Student Services will also provide Ombuds services to address concerns of currently enrolled students. Exercises major responsibilities in the selection, training, supervision, scheduling and evaluation of full-time and part-time employees. Develops and monitors the annual budget, prepares and submits reports, implements programs and procedures related to the student services area.

Essential Job Functions

- Serve as the Chair of the Student Services Council
- Responsible for overall direction and supervision of Financial Aid, Academic Advising, Counseling, Athletics, Student Activities, Career Services, Workforce Programs, Transfer, Recruiting, Admission and Records.
- The dean is responsible for administering college policies and procedures in the assigned area, and to work collaboratively with others throughout the college and the community to improve student access and success.
- Leads, supervises, directs, and evaluates the performance of staff in the assigned areas; participates in the recruitment, selection, orientation, training, and professional development of staff.
- Keep abreast of emerging services, methodologies, and technologies relevant to division.
- Actively involved in issues that impact student services and students, with the goal of improving student services processes and removing enrollment barriers for students.
- Collaborates with deans, faculty, academic support staff, and others to assess student needs and to improve student access and success. Works collaboratively with the divisional deans to ensure consistency of services across the campus.
- Participates with college leadership in strategic and organizational planning processes to increase college completion, graduation, transfer, and other measures of student success.

- Recommends and reviews policies and procedures for the student services division to continuously improve both efficiency and friendly service to our students.
- Serves as chair of the Drug and Alcohol Prevention Program (DAPP) and updates the annual information report.
- Serves on the college’s Behavioral Intervention Team to evaluate and assist students in crisis.
- Heads the Student Emergency Fund Committee
- Supervises the preparation and submission of timely and accurate reports to meet local, regional, state, and federal requirements.
- Prepares and presents enrollment updates and reports.
- Responsible for enforcing the student code of conduct, and in accordance with policy, renders decisions on student appeals.
- Serves as the student ombudsman and assists students with Morton College processes and identifies appropriate departments or programs to effectively address educational issues and concerns.
- Trains, supervises and evaluates professional and support staff assigned to the areas of responsibility.
- Represents the College in working with a wide range of individuals and organizations outside of the College, including parents, community members, professional associations, and representatives of other institutions.
- Prepares, manages and monitors student services area budgets to effectively utilize financial resources.
- Regularly prepares and presents statistical reports on student-related matters.
- Provides oversight to both the financial aid and admission departments

Other Duties: • Perform other duties as assigned.

Work Environment: Work is generally performed within an office environment, with standard office equipment available. Due to position requirements, work may be required at off campus sites to be completed.

Physical Demands: Prolonged sitting. Some lifting up to 20 lbs. Some standing, stooping and bending.

Position Unit:

Administration - Exempt
 Professional Staff - Exempt

- Faculty, Local 1600, A.F.T.
- Adjunct Faculty, IEA-NEA
- Classified Staff - Excluded
- Classified Staff, Local 1600, A.F.T.
- Classified Staff - Campus Safety, Local 73, SEIU, AFL-CIO
- Classified Staff - Service Employees, Local 73, SEIU, AFL-CIO
- Classified Staff - Part-Time, Local 1600, A.F.T
- Classified Staff - Part-Time, Non-Union

Employee signature below verifies that the employee has received and read the requirement, essential functions, duties of the position, and the conditions of employment for grant-funded positions.

Employee _____ **Date** _____



Morton College Job Description

Job Title:	Service Aide — <u>Program Support Specialist</u> , Community and Continuing Education <u>(Part-Time) Programming</u>
Range:	
Grant-Funded:	
Reports to and Evaluated by:	Director of Community and Continuing Education
Required Qualifications:	<p>An Associate's degree AND two (2) years of outreach experience or commensurate with four (4) years of outreach and relevant experience. The candidate must have a High School diploma or its equivalent. Ability to provide a welcoming <u>cCustomer sService eExperience to internal and external customers. The candidate Mm</u>ust be dependable, punctual, willing to take direction and have good judgment. <u>Strong tTime</u> management skills and ability to multi-task.</p> <p><u>Must be available to work evenings and weekends as needed for the community outreach and recruitment events. coverage.</u></p> <p>Must be able to demonstrate the Morton College core values of compassion, fairness, respect, responsibility, tolerance and truth.</p>
Desirable Qualifications:	<p>English-Spanish bilingual. <u>Experience working in a Community College and/or non-profit. First Aid certification. Completion of one semester of a course in education or child development. Experience working with children ages 6-12. Ability to demonstrate the Morton College core values of truth, compassion, fairness, responsibility and respect.</u></p>
Job Summary:	<p>The Service Aide<u>Program Support Specialist</u> will assist with Community and Continuing Education programming, <u>including, and coordinates and participates in -community outreach and recruitment events. The Program Support Specialist support with activities and classes for young learners.</u></p> <p><u>Other dDuties include provides support to -supporting</u> students and faculty <u>within their</u> Community Education programs <u>in addition to and</u> assisting program staff with general office tasks.</p>

The duties and responsibilities of the position may change as needed by the program and/or the college.

Essential Job Functions

- Coordinate all processes related to the outreach events and day of the event logistics.
- Participate in community outreach and recruitment events, including off-site events.
- Coordinate the schedule for all outreach events throughout the year.
- Recruit volunteers to cover the table and schedule volunteer shifts.
- Assist instructors and/or facilitators in Community and Continuing Education programming.
- Assist with maintaining program records, including class rosters, student applications and instructor paperwork
- Assist with preparation of session materials.
- Assist with clean-up of materials and instructional areas, including returning materials to the proper storage space and /-or helping instructor/-facilitator move materials to ~~his/ her~~their mode of transportation.
- Assist program staff with general office tasks.
- Prepare program flyers and promotional materials for the outreach and recruitment events.
- ~~Cooperate with other Service Aides in the classroom or large group activities.~~
- ~~Give suggestions for session programs and / or speakers to department staff.~~
- ~~Assist program staff with general office tasks.~~
- ~~Assist with recruitment and marketing events, including preparing Prepare program flyers and promotional materials for the outreach and recruitment events.~~
- Perform other duties as assigned.

Other Duties:

Work Environment:

Classroom, office, or outdoors depending on Community and Continuing Education programming.

Physical Demands:

Lifting instructional and / or snack supplies up to 15 lbs.; fine-motor movement and eye-hand coordination needed for using tools in educational activities; mobility to lead classroom activities.

Position Unit:

Administration - Exempt

- Professional Staff - Exempt
- Faculty, Local 1600, A.F.T.
- Adjunct Faculty, IEA-NEA
- Classified Staff - Excluded
- Classified Staff, Local 1600, A.F.T.
- Classified Staff - Campus Safety, Local 73, SEIU, AFL-CIO
- Classified Staff - Service Employees, Local 73, SEIU, AFL-CIO
- Classified Staff - Part-Time, Local 1600, A.F.T
- Classified Staff - Part-Time, Non-Union

Employee signature below verifies that the employee has received and read the requirement, essential functions, duties of the position, and the conditions of employment for grant-funded positions.

Employee _____ Date _____

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION:

THAT THE BOARD APPROVE DIANA SALGADO AS A NEW RECORDS AND RECORDS CLERK FOR THE OFFICE OF ADMISSIONS AND RECORDS/REGISTRAR WITH AN EFFECTIVE START DATE OF 05.01.24.

RATIONALE

The purpose of this position is to support to the Office of Admissions and Records/Registrar by processing official transcript requests, support the front counter, and other related admissions functions.

COST ANALYSIS:

\$44,070.00

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVE ALEJANDRA LE AS THE ADMINISTRATIVE ASSISTANT FOR THE PTA PROGRAM WITH AN EFFECTIVE START DATE OF 6/3/2024.

RATIONALE

To fill current vacancy. This position supports the Director of PTA and the PTA program as an administrative assistant.

COST ANALYSIS:

\$57,491.58 annually

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVES YUKTON TSANG, MD AS A NEW FULL-TIME FACULTY IN THE BIOLOGY DEPARTMENT WITH AN EFFECTIVE START DATE OF AUGUST 15, 2024.

RATIONALE: THIS HIRE WILL REPLACE THE OPENING FOR A FULL-TIME FACULTY IN THE BIOLOGY DEPARTMENT.

COST ANALYSIS: \$ 70,862.00

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVE THE CONTINUED EXTENDED SERVICES SUPPORT AGREEMENT WITH ELLUCIAN FOR THE ENTERPRISE RESOURCE PLANNING SYSTEM IN THE AMOUNT OF \$2,258,552 FOR A 5-YEAR PERIOD

RATIONALE: [Required by Board Policy 5.3.1 and Chapter 805, Section 3-27.1 of the *Illinois Compiled Statutes*]

Renew the annual extended services support agreement with Ellucian to maintain and support the College's ERP system.

5-year ELLUCIAN ANNUAL SUBSCRIPTION/MAINTENANCE
RENEWAL total \$2,258,552

Year 1 \$456,545
Year 2 \$417, 405
Year 3 \$438, 728
Year 4 \$461,149
Year 5 \$484,724

COST ANALYSIS: \$442,681.00- Annual Maintenance Agreement for July 2024 to June 2029

Goals: Continue establishing a support structure to sustain success; improve utilization and efficiencies of the Ellucian Colleague solution; explore new technologies to enhance staff, faculty, and student success.

ATTACHMENTS: Ellucian Renewal Quote

Renewal Quote

This is not an invoice

Ellucian Confidential and Proprietary Information
Renewal Quote as of 4/4/2024 - Morton College

7/1/2024- 6/30/2025	7/1/2025- 6/30/2026	7/1/2026- 6/30/2027	7/1/2027- 6/30/2028	7/1/2028- 6/30/2029
5%	5%	5%	5%	5%

Colleague

- Colleague Enterprise
- Student & Financial Aid
- Student Planning
- Colleague Gradebook
- Residence Life
- Colleague Finance
- ODS DataOrchestrator
- Human Resources Includes Payroll, Position Management
- System Management
- ODS DataOrchestrator Standalone
- Colleague Studio

SaaS Other

- CRM Advise (45 Lite Users, 5 Standard Users, 2 Premium Users)
- CRM Advise True Up (268 Lite Users, 8 Standard Users, 2 Premium Users)
- CRM Advise Total Users: 313 Lite Users, 13 Standard Users, 4 Premium Users)
- Intelligent Learning Platform Enterprise
- ODT Named User License (10)
- Ellucian Experience Premium

Term & SaaS Renewal Total	\$ 375,984	\$ 394,783	\$ 414,522	\$ 435,249	\$ 457,011
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7%	7%	7%	7%	7%
		5 Years		

Perpetual Licenses

- BOOKSTORE INTERFACE
- COLLEAGUE ADVANCEMENT SYSTEM 25+ MAINTENANCE
- ODS CONNECTORS BUSINESS OBJECTS MAINTENANCE
- ODS DATAORCHESTRATOR PARTNER MAINTENANCE
- ECOMMERCE MAINTENANCE

1 Year

- REPORTING & OPERATING ANALYTICS BASE PACKAGE MAINTENANCE \$ 19,553
- BUS OBJ CRYSTAL REPORTS PROFESSIONAL PARTNER MAINTENANCE \$ 1,088
- BUS OBJ ENTERPRISE PREMIUM CAL PARTNER MAINTENANCE \$ 35,928
- BUS OBJ WEB INTELLIGENCE WITH VOYAGER PARTNER MAINTENANCE \$ 2,849
- SYNOPTIX 5-USER PARTNER MAINTENANCE

Cancelling

Perpetual Total	\$ 80,561	\$ 22,622	\$ 24,206	\$ 25,900	\$ 27,713
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Grand Total	\$ 456,545	\$ 417,405	\$ 438,728	\$ 461,149	\$ 484,724	Total \$ 2,258,552
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Dropped Products:

- Ellucian Analytics
- Mobile
- Synoptix



MORTON COLLEGE BOARD POLICY

Illinois Community College District No. 527

TITLE: Institutional Membership in External Organizations

NO. 2.9

SECTION: Administration

PAGE: 1 of 1

Morton College may maintain institutional membership in representative organizations which promote the general interests of the College as recommended by the President. The President shall periodically assess the relative value of such memberships. All new institutional membership fees in excess of \$1000.00 shall be subject to the approval of the Board.

DATE APPROVED BY BOARD OF TRUSTEES: March 24, 1983; December 19, 2018

DATES REVISED: August 28, 1986; October 25, 2001; March 7, 2024

REVIEWED DATES: November 28, 2018; March 7, 2024