

Morton College

Public Regular Board Meeting

Wednesday, June 25, 2025, 9:30 AM

Joanna M Martin

From: Mireya Perez
Sent: Wednesday, June 11, 2025 12:18 PM
To: Board Materials
Subject: RE: Board action - Tentative Budget FY2026
Attachments: MC FY26 Tentative Budget Report.pdf; Public Notice - FY2026 Tentative Budget.docx

Proposed Action: THAT THE BOARD APPROVE THE TENTATIVE ANNUAL BUDGET FOR FISCAL YEAR 2026 AND THE ACCOMPANYING PUBLIC DISPLAY NOTICE.

Rationale: Required by Chapter 110, Act 805, Section 3-20 of the Illinois Compiled Statutes

Attachments: Tentative Budget for Fiscal Year 2026, Public Display Notice

Thank you,

Mireya Perez
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www.morton.edu

TENTATIVE
FISCAL YEAR 2026 BUDGET

Prepared by:

Mireya Perez, Chief Financial Officer

MORTON COLLEGE

Morton College District 527
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MORTON COMMUNITY COLLEGE

FISCAL YEAR 2026 TENTATIVE BUDGET

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MORTON COMMUNITY COLLEGE

FISCAL YEAR 2026 TENTATIVE BUDGET

Introduction

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Principal Officials

MORTON COLLEGE

MORTON COLLEGE
Community College District No. 527
Tentative Annual Budget
July 1, 2025 to June 30, 2026

Presented is the proposed Tentative Annual Budget of Morton College for the fiscal year ending June 30, 2026. The College's financial plan has been developed utilizing a comprehensive, systematic approach designed to make the budget more easily understood.

BACKGROUND

Morton Community College District No. 527 was established on September 5, 1924 and provides baccalaureate-oriented, career-oriented and continuing education courses to a six-suburb community. The District is located approximately 12 miles west of downtown Chicago, Illinois with viable transportation network including I-290 (Eisenhower Expressway) and I–55 (Stevenson Expressway) just to the north and south, respectively, Metra's Burlington Northern and the Chicago Transit Authority. The Board of Trustees, which is elected by residents within the District, is the District's ruling body that establishes the policies and procedures by which the College is governed.

This District is known for its academic excellence, dedicated teaching, small classes, friendly atmosphere, personalized learning and affordability. The College offers educational programs and support services to students at an affordable cost. The programs and services offered by the College prepare students for an education that leads to a bachelor's degree, job entry and career advancement and developmental education. The College also provides opportunities for lifelong learning, develops, and conducts programs and activities that enhance the cultural, civic and economic life of the community.

The College serves approximately 160,000 residents of the District, which encompasses the communities of Berwyn, Cicero, Forest View, Lyons, McCook and Stickney. The 37.12-acre campus contains five buildings with state of the art classrooms and science laboratories, a 350-seat theatre, 50,000-piece library, a 1,000-seat gymnasium and a newly remodeled physical fitness center and one-stop student service center.

MORTON COMMUNITY COLLEGE

COMMUNITY COLLEGE DISTRICT 527

PRINCIPAL OFFICIALS

BOARD OF TRUSTEES

	POSITION
Leonard B. Cannata	Chair
Anthony R. Martinucci	Vice Chair
Jose A. Collazo	Secretary
Frances Reitz	Trustee
Charles Hernandez	Trustee
Susan K. Grazzini	Trustee
Oscar Montiel	Trustee
Vacant	Student Trustee

OFFICERS OF THE COLLEGE

Keith McLaughlin, PhD	President
Sheldon R Walcher, PhD	Vice President of Academic Affairs
Mireya Perez	Chief Financial Officer/ Treasurer

OFFICIALS ISSUING REPORT

Mireya Perez	Chief Financial Officer/ Treasurer

DEPARTMENT ISSUING REPORT

BUSINESS OFFICE

MORTON COMMUNITY COLLEGE

FISCAL YEAR 2026 TENTATIVE BUDGET

Financial

Educational Philosophy and Mission

Financial Reporting and Funds

Budgeted Revenues & Expenditures Fiscal Year 2026 (Summary)

Budgeted Revenues & Expenditures Fiscal Year 2026

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Budgeted Expenditures by Object Fiscal Year 2026

Fiscal Year 2026 Revenue & Expenditures by Fund

MORTON COLLEGE

EDUCATIONAL PHILOSOPHY AND MISSION

As a comprehensive Community College, recognized by the Illinois Community College Board, the mission of Morton College is to enhance the quality of life of our diverse community through exemplary teaching and learning opportunities, community service, and life-long learning.

Consistent with our mission, Morton College's educational philosophy conforms to requirements set forth in state law and stresses the importance of helping individuals live and work as better informed citizens in a dynamic society. This philosophy is reflected in the College's programs that model core values of truth, compassion, fairness, responsibility and respect. The programs, which are available to all individuals qualified to profit from them, are summarized below.

Adult Education Program

This program is committed to shaping the future of Adult Education students by providing English as a second language, basic education and GED preparation courses.

University Transfer Program

Courses in these curricula parallel in content, credit and quality with degree-granting institutions.

Career Program

Career curricula prepare students for workplace, technical and semi-technical positions and lead to an associate in applied science degree or certificate. Students in these curricula receive initial job training, upgraded workplace and technical skills and become qualified for career opportunities.

Liberal Studies Program

The liberal studies program is designed for students desiring maximum flexibility in preparing to transfer to a baccalaureate degree granting college. Transfer, career and continuing education courses may be used to meet a student's specific educational goals. Students completing this program earn an associate in liberal studies degree.

General Education Program

General education courses are required in all curricula leading to an associate degree. They provide students with basic knowledge in communications, mathematics, physical science, social and behavioral science, humanities and health and physical fitness.

Continuing Education Program

Curricula and courses in the continuing education program focus on improving basic academic skills and life-long learning opportunities. Programs include developmental education, general studies, vocational skills and personal development.

Community Service Program

The community service program consists of noncredit continuing education courses and activities designed to meet the hobby, leisure time and cultural needs of the community.

Student Services Program

The Student Development Program helps students develop as they work to achieve their educational goals. Academic advising, career and personal counseling, financial aid assistance and job placement represent some of its functions. In order to improve the onboarding process for students, the College launched a major capital improvement project in FY22, repurposing the library to create a “one-stop” student services center. The center includes admissions, registration, advising, financial aid, and cashier in one convenient and state-of-the-art space to welcome and serve students.

Academic Support Services Program

The academic support services augment classroom instruction. The Learning Resources Center, Academic Skills Center, Writing and Math Center, and the Peer Tutoring Program are components of this program.

Academic programs and student support services are available at an affordable cost without regard to age, gender, ethnicity, disability or marital status. The programs and services emphasize preparation for additional post-secondary study, job entry and career advancement, developmental education, and opportunities for life-long learning. Furthermore, the College offers programs and activities that enhance the cultural, civic and economic development of the community. The College has invested significant resources over the past academic year to enhance the quality of the teaching and learning experience and to expand access, including technology, online course offerings and professional development for faculty.

FINANCIAL REPORTING

The College prepares its financial statements in accordance with accounting principles generally accepted in the United States of America (GAAP) as set forth by the Governmental Accounting Standards Board (GASB). The College maintains its accounts in accordance with guidelines set forth by the National Association of College and University Business Officers (NACUBO) and the Illinois Community College Board (ICCB). The ICCB requires accounting by funds in order for limitations and restrictions on resources can be easily accounted for. The financial records of the College are maintained on the accrual basis of accounting whereby all revenues are recorded when earned and all expenses are recorded when they have been reduced to a legal obligation. The independent public auditors, Forvis Mazars, LLP, have audited the College's financial statements. The following is a list of Funds and Descriptions used by Morton College.

EDUCATION FUND

The Education Fund is used to account for revenues and expenditures of the academic and service programs of the College. It includes the costs of instructional, administrative and professional salaries, supplies and moveable equipment; library books and materials; maintenance of instructional and administrative equipment; and other costs pertaining to the educational program of the College.

OPERATIONS AND MAINTENANCE FUND

The Operations and Maintenance Fund is used to account for expenditures for the improvement maintenance, repair or benefit of buildings and property including the cost of interior decorating and the installation, improvement, repair, replacement, and maintenance of building fixtures, rental of buildings and property for community and college purposes; salaries of custodians, engineers and related support staff; all costs of fuel, lights, gas, water, telephone services and custodial supplies and equipment; and the costs of professional surveys of the condition of college buildings.

OPERATIONS AND MAINTENANCE FUND (RESTRICTED)

The Operations and Maintenance Fund (Restricted) is used to account for monies restricted for building purposes and site acquisition. The term "Construction Fund" is often used to refer to this fund. Within this fund, various types of restricted funds are accounted for. They include Health, Life Safety Funds, Illinois Community College Board Deferred Maintenance Grant, Development Board grants and funds restricted by Board resolution to be used for building proposes.

BOND AND INTEREST FUND

The Bond and Interest Fund is used to account for payments of principal, interest and related charges on any outstanding bonds or debt.

AUXILIARY ENTERPRISE FUND

The Auxiliary Enterprise Fund is used for college services where a fee is charged and the activity is intended to be self-supporting. Examples of accounts in this fund include food service, bookstore, intercollegiate athletics and non-credit instruction.

RESTRICTED PURPOSES FUND

The Restricted Purposes Fund is used for the purpose of accounting for monies that have external restrictions regarding their use. Examples of accounts in this fund are Illinois Community College Board grants and federal and state student financial assistance grants.

AUDIT FUND

Annually the College levies separately for and collects property taxes for payment of the annual audit of its financial statements. This fund is used to account for this levy and the related audit expenses.

LIABILITY, PROTECTION AND SETTLEMENT FUND

The Liability, Protection and Settlement Fund includes the tort liability, property insurance, Medicare taxes, Social Security taxes (FICA), and unemployment insurance. In addition, a portion of Campus Police and other personnel salaries and benefits are allocated to this fund due to their role in promoting and maintaining a safe campus and environment.

MORTON COMMUNITY COLLEGE DISTRICT #527
SCHEDULE OF BUDGETED REVENUES AND EXPENDITURES (SUMMARY)
Year Ending June 30, 2026
(in dollars)

	General		Special Revenue			Debt Service	Capital Projects	
	Education	Operations and Maintenance	Restricted Purpose	Audit	Liability, Protection and Settlement	General Obligation Bond	Operations and Maintenance (Restricted)	Total
Budgeted Revenues	$ 32,269,031	$ 3,435,800	$ 23,463,778	$ 86,922	$ 984,426	$ 691,152	$ 2,374,024	$ 63,305,133
Budgeted Other Financing Sources	-	-	-	15,000	-	-	2,326,500	2,341,500
Total Revenues and Other Financing Sources	32,269,031	3,435,800	23,463,778	101,922	984,426	691,152	4,700,524	$ 65,646,633
Budgeted Expenditures	(29,927,531)	(3,545,800)	(23,463,778)	(101,922)	(984,426)	(642,075)	(4,700,524)	(63,366,056)
Budgeted Other Financing	(2,341,500)	-	-	-	-	-	-	(2,341,500)
Total Expenditures and Other Financing Uses	$ (32,269,031)	$ (3,545,800)	$ (23,463,778)	$ (101,922)	$ (984,426)	$ (642,075)	$ (4,700,524)	$ (65,707,556)
Excess of Revenues and Other Financing Sources	$ -	$ (110,000)	$ -	$ -	$ -	$ 49,077	$ -	$ (60,923)

Official Budget was approved by the BOARD OF TRUSTEES:

DATE: _____

ATTEST: _____
Secretary, Board of Trustees

SCHEDULE OF BUDGETED REVENUES AND EXPENDITURES
Year Ending June 30, 2026

	General		Special Revenue			Debt	Capital Project	
	Education	Operations and Maintenance	General Restricted Purpose	Audit	Liability, Protection and Settlement	Obligation Bond	Operations and Maintenance (Restricted)	Total
REVENUES								
Local government	$ 8,816,400	$ 1,763,800	$ -	$ 86,872	$ 984,326	$ 691,052	$ -	$ 12,342,450
Corporate personal property replacement taxes	1,500,000	850,000	-	-	-	-	-	2,350,000
Tuition and fees	13,360,535	-	-	-	-	-	-	13,360,535
Sales and service fees	200,550	21,000	-	-	-	-	-	221,550
State sources	7,190,046	791,000	11,189,453	-	-	-	2,374,024	21,544,523
Federal sources	-	-	12,270,839	-	-	-	-	12,270,839
Investment income	1,200,000	10,000	-	50	100	100	-	1,210,250
Miscellaneous	1,500	-	3,486	-	-	-	-	4,986
Total revenues	$ 32,269,031	$ 3,435,800	$ 23,463,778	$ 86,922	$ 984,426	$ 691,152	$ 2,374,024	$ 63,305,133
EXPENDITURES								
Instruction	$ 12,385,484		$ 7,728,406	$ -	$ 150,000	$ -	$ -	$ 20,263,890
Academic support	2,301,402		685,720	-	16,900	-	-	3,004,022
Student service/continuing education	3,765,561		1,917,632	-	35,500	-	-	5,718,693
Public services	550,810		622,764	-	8,500	-	-	1,182,074
Operation and maintenance of plant	-	3,545,800	750,000	-	20,500	-	4,700,524	9,016,824
Auxiliary Services	1,561,329		125,000	-	6,000	-	-	1,692,329
Institutional support	7,007,652		1,300,000	101,922	747,026	642,075	-	9,798,675
Scholarships, student grants, & waivers	1,900,000		10,334,256	-	-	-	-	12,234,256
Other	455,293		-	-	-	-	-	455,293
Total expenditures	$ 29,927,531	$ 3,545,800	$ 23,463,778	$ 101,922	$ 984,426	$ 642,075	$ 4,700,524	$ 63,366,056
Revenues over (under) expenditures	2,341,500	(110,000.00)	-	(15,000)	-	49,077	(2,326,500)	(60,923)
Transfer in	-	-	-	15,000	-	-	2,326,500	2,341,500
Transfer out	(2,341,500)	-	-	-	-	-	-	(2,341,500)
Revenues and transfers in over (under) expenditures and transfers (out)	$ -	$ (110,000)	$ -	$ -	$ -	$ 49,077	$ -	$ (60,923)

BUDGETED OPERATING REVENUE BY SOURCE

Year Ended June 30, 2026

	Education Fund	Maintenance Fund	Operations and Total Operating Funds
OPERATING REVENUE BY SOURCE			
Local Government			
Local taxes	$8,816,400	$1,763,800	$10,580,200
Total Local Government	8,816,400	1,763,800	10,580,200
State Government			
ICCB credit hour grants	2,791,517	-	2,791,517
ICCB equalization grants	4,173,529	850,000	5,023,529
CTE Formula	225,000	-	225,000
Corporate personal property replacement taxes	1,500,000	791,000	2,291,000
Total State Government	8,690,046	1,641,000	10,331,046
Student Tuition and Fees			
Tuition	11,065,000	-	11,065,000
Fees	2,295,535	-	2,295,535
Total Student Tuition and Fees	13,360,535	-	13,360,535
Other Sources			
Sales and service fees	200,550	5,000	205,550
Nongovernmental grants	1,500	-	1,500
Facilities	-	16,000	16,000
Investment revenue	1,200,000	10,000	1,210,000
Total Other Sources	1,402,050	31,000	1,433,050
Total 2026 Budgeted Revenue	$32,269,031	$3,435,800	$35,704,831

BUDGETED EXPENDITURES BY OBJECT
Year Ended June 30, 2026

	General		Special Revenue			Debt Service	Capital Project	
	Education	Operations and Maintenance	Restricted Purpose	Audit	Liability, Protection, and Settlement	General Obligation Bond	Operations and Maintenance (Restricted)	Total
EXPENDITURES								
Salaries	$ 17,296,706	$ 1,552,689	$ 2,057,711	$ -	$ -	$ -	$ -	$ 20,907,106
Employee Benefits	2,682,587	215,611	9,290,802	-	307,400	-	-	12,496,400
Contracted Services	4,255,500	663,000	390,259	101,922	200,000	-	260,000	5,870,681
Materials and Supplies	2,132,995	188,000	1,009,703	-	-	-	-	3,330,698
Conferences and Meetings	955,950	6,500	112,787	-	-	-	-	1,075,237
Fixed Charges	218,000	-	1,820	-	380,000	642,075	-	1,241,895
Capital Outlay		-	-				4,440,524	4,440,524
Other	2,385,793	920,000	10,600,696	-	97,026	-	-	14,003,515
Total Expenditures	$ 29,927,531	$ 3,545,800	$ 23,463,778	$ 101,922	$ 984,426	$ 642,075	$ 4,700,524	$ 63,366,056
TRANSFERS								
Transfers in	-	-	-	15,000	-	-	2,326,500	2,341,500
Transfers out	(2,341,500)	-	-	-	-	-	-	(2,341,500)
Total Expenditures and Transfers	$ 32,269,031	$ 3,545,800	# $ 23,463,778	$ 86,922	$ 984,426	# $ 642,075	# $ 2,374,024	$ 63,366,056

EDUCATION FUND REVENUE

Year Ended June 30, 2026

	FY 2025 Budget	FY 2026 Budget
REVENUE		
LOCAL GOVERNMENT		
Property taxes	$8,563,745	$8,816,400
Total Local Government	8,563,745	8,816,400
CORPORATE PERSONAL PROPERTY TAXES	2,336,346	1,500,000
STATE GOVERNMENT		
ICCB credit hour grants	2,729,000	2,791,517
ICCB equalization grants	3,718,654	4,173,529
CTE Formula Grant	225,000	225,000
Total State Government	6,672,654	7,190,046
STUDENT TUITION AND FEES		
Tuition	10,915,000	11,065,000
Fees	1,934,660	2,295,535
Total Tuition and Fees	12,849,660	13,360,535
OTHER SOURCES		
Sales and service fees	200,550	200,550
Investment revenue	900,000	1,200,000
Nongovernmental gifts & scholarships	1,500	1,500
Total Other Sources	1,102,050	1,402,050
Total Revenue	31,524,455	32,269,031
Transfers in	-	-
Total Revenue and Transfers in	$ 31,524,455	$32,269,031

EDUCATION FUND EXPENDITURES

Year Ended June 30, 2026

	FY 2025 Budget	FY 2026 Budget
EXPENDITURES		
By Program:		
Instruction		
Salaries	$ 9,359,734	$ 9,727,009
Employee benefits	1,150,731	1,161,955
Contractual services	453,550	590,000
Material and supplies	948,736	816,320
Conferences and meetings	90,200	90,200
Total Instruction	$ 12,002,951	$ 12,385,484
Academic Support		
Salaries	$ 1,404,376	$ 1,264,848
Employee benefits	245,492	186,204
Contractual services	391,000	336,000
Material and supplies	370,700	308,400
Conferences and meetings	45,850	55,950
Fixed charges	115,000	150,000
Total Academic Support	$ 2,572,418	$ 2,301,402
Student Services		
Salaries	$ 2,868,226	$ 2,525,509
Employee benefits	487,561	428,827
Contractual services	436,000	366,000
Material and supplies	287,825	210,575
Conferences and meetings	206,100	208,150
Fixed charges	26,500	26,500
Total Student Services	$ 4,312,212	$ 3,765,561

EDUCATION FUND EXPENDITURES

Year Ended June 30, 2026

	FY 2025 Budget	FY 2026 Budget
EXPENDITURES		
Public Service/Continuing Education		
Salaries	$ 300,903	$ 312,417
Employee benefits	33,263	34,843
Contractual services	140,000	151,000
Material and supplies	29,200	24,200
Conferences and meetings	17,850	17,850
Other Tuition/Fee Waiver	10,500	10,500
Total Public Service/Continuing Education	$ 531,716	$ 550,810
Auxiliary Services		
Salaries	$ 177,000	$ 312,548
Employee benefits	44,950	54,781
Contractual services	580,000	556,000
Material and supplies	206,000	251,000
Conferences and meetings	314,000	347,000
Fixed charges	60,000	40,000
Total Auxiliary Services	$ 1,381,950	$ 1,561,329
Institutional Support		
Salaries	$ 2,605,719	$ 3,154,375
Employee benefits	655,939	815,977
Contractual services	1,860,500	2,256,500
Material and supplies	647,550	522,500
Conferences and meetings	292,000	236,800
Fixed charges	1,500	1,500
Other	25,000	20,000
Total Institutional Support	$ 6,088,208	$ 7,007,652

EDUCATION FUND EXPENDITURES

Year Ended June 30, 2026

	FY 2025 Budget	FY 2026 Budget
EXPENDITURES		
Scholarships, Student Grants & Waivers		
Student grants and scholarships	$ 2,000,000	$ 1,900,000
Other	0	-
Total Scholarships, Student Grants & Waivers	$ 2,000,000	$ 1,900,000
Contingencies	1,060,000	455,293
Total Expenditures	$ 29,949,455	$ 29,927,531
Transfers out	1,575,000	2,341,500
Total Expenditures and Transfers out	$ 31,524,455	$ 32,269,031

OPERATIONS & MAINTENANCE FUND REVENUE

Year Ended June 30, 2026

	FY 2025 Budget	FY 2026 Budget
REVENUE		
LOCAL GOVERNMENT		
Property taxes	1,674,119 $	1,763,800
STATE GOVERNMENT		
Equalization Grant	791,000	791,000
CORPORATE PERSONAL PROPERTY TAXES	1,040,000	850,000
OTHER SOURCES		
Sales and service fees	5,000	5,000
Facilities	16,000	16,000
Investment revenue	10,000	10,000
Total Other Sources	$ 31,000	$ 31,000
Total Revenue	$ 3,536,119	$ 3,435,800

OPERATIONS & MAINTENANCE FUND EXPENDITURES

Year Ended June 30, 2026

	FY 2025 Budget	FY 2026 Budget
EXPENDITURES		
By Program:		
Operations and Maintenance of Plant		
Salaries	$ 1,486,817	$ 1,552,689
Employee benefits	187,802	215,611
Contractual services	707,000	663,000
Material and supplies	215,000	188,000
Conferences and meetings	6,500	6,500
Utilities	863,000	910,000
Capital outlay	60,000	-
Other	10,000	10,000
Total Operations and Maintenance of Plant	3,536,119	3,545,800
Total Expenditures	$ 3,536,119	$ 3,545,800

RESTRICTED PURPOSE FUND REVENUE

Year Ended June 30, 2026

	FY 2025 Budget	FY 2026 Budget
REVENUE		
STATE GOVERNMENT		
Illinois Community College Board	$ 1,867,591	$ 1,739,189
Illinois grant revenue- other	9,387,764	9,450,264
Total State Government	11,255,355	11,189,453
FEDERAL GOVERNMENT		
Department of education	11,809,033	11,601,741
Other	669,098	669,098
Total Federal Government	12,478,131	12,270,839
OTHER SOURCES		
Nongovernmental grants	3,486	3,486
Total Other Sources	3,486	3,486
Total Revenue	$ 23,736,972	$ 23,463,778

RESTRICTED PURPOSE FUND EXPENDITURES

Year Ended June 30, 2026

	FY 2025 Budget	FY 2026 Budget
EXPENDITURES		
By Program:		
Instruction		
Salaries	1,445,711	1,518,403
Employee benefits	5,310,532	5,217,803
Contractual services	127,144	122,754
Materials and supplies	352,408	402,410
Conferences and meetings	27,257	44,075
Other state waiver	543,720	422,961
Total Instruction	7,806,772	7,728,406
Academic Support		
Salaries	17,500	60,000
Employee benefits	600,000	600,000
Contractual services	-	10,000
Materials and supplies	2,000	2,000
Conferences and meetings	2,000	12,000
Fixed charges	1,720	1,720
Total Academic Support	623,220	685,720
Student Services		
Salaries	258,128	108,623
Employee benefits	1,021,799	1,021,799
Contractual services	292,255	248,655
Materials and supplies	666,024	507,243
Conferences and meetings	95,586	31,212
Fixed charges	100	100
Total Student Services	2,333,892	1,917,632

RESTRICTED PURPOSE FUND EXPENDITURES

Year Ended June 30, 2026

	FY 2025 Budget	FY 2026 Budget
Public Service/Continuing Education		
Salaries	206,814	214,164
Employee benefits	276,200	276,200
Contractual services	3,000	8,850
Materials and supplies	11,250	98,050
Conferences and meetings	25,500	25,500
Total Public Service/Continuing Education	522,764	622,764
Auxiliary Services		
Employee benefits	$ 125,000	$ 125,000
Total Auxiliary Services	125,000	125,000
Operations and Maintenance of Plant		
Employee benefits	750,000	750,000
Total Operation and Maintenance of Plant	750,000	750,000
Institutional Support		
Employee benefits	1,300,000	1,300,000
Other Contract Services		-
Materials and Supplies		-
Total Institutional Support	1,300,000	1,300,000
Scholarships, Student Grants & Waivers		
Salaries	123,003	156,521
Student grants and scholarships	10,140,321	10,165,735
Other	12,000	12,000
Total Scholarships, Student Grants & Waivers	10,275,324	10,334,256
Total Expenditures	$ 23,736,972	$ 23,463,778

AUDIT FUND REVENUE AND EXPENDITURES

Year Ended June 30, 2026

	FY 2025 Budget	FY 2026 Budget
REVENUE		
LOCAL GOVERNMENT		
Property taxes	$ 83,526	$ 86,872
OTHER SOURCES		
Investment revenue	50	50
Total Revenue	83,576	86,922
Transfers in	15,000	15,000
Total Revenue and Transfers in	98,576	101,922
EXPENDITURES		
By Program:		
Institutional Support		
Contractual services	105,600	101,922
Total Expenditures	$ 105,600	$ 101,922

LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE AND EXPENDITURES

Year Ended June 30, 2026

	FY 2025 Budget	FY 2026 Budget
REVENUE		
LOCAL GOVERNMENT		
Property taxes	$ 934,300	$ 984,326
OTHER SOURCES		
Investment revenue	100	100
Total Revenue	**$ 934,400**	**$ 984,426**
EXPENDITURES		
By Program:		
Instruction		
Employee benefits	150,000	150,000
Academic Support		
Employee benefits	16,900	16,900
Student Services		
Employee benefits	35,500	35,500
Public Service/Continuing Education		
Employee benefits	8,500	8,500
Auxiliary Services		
Employee benefits	6,000	6,000
Operations and Maintenance of Plant		
Employee benefits	20,500	20,500
Institutional Support		
Employee benefits	70,000	70,000
Contractual services	577,000	580,000
Fixed charges	50,000	97,026
Total Institutional Support	697,000	747,026
Total Expenditures	**$ 934,400**	**$ 984,426**

GENERAL OBLIGATION BOND FUND REVENUE AND EXPENDITURES

Year Ended June 30, 2026

	FY 2025 Budget	FY 2026 Budget
REVENUE		
LOCAL GOVERNMENT		
Local taxes	$ 660,384	$ 691,052
OTHER SOURCES		
Investment revenue	100	100
Total Revenue	660,484	691,152
EXPENDITURES		
By Program:		
Institutional Support		
Fixed charges	644,450	642,075
Total Institutional Support	644,450	642,075
Total Expenditures	$ 644,450	$ 642,075

OPERATIONS & MAINTENANCE (RESTRICTED) FUND REVENUE AND EXPENDITURES

Year Ended June 30, 2026

	FY 2025 Budget	FY 2026 Budget
REVENUE		
STATE GOVERNMENT		
Capital Development Grant	$ 2,385,924	$ 2,374,024
Transfers in	$ 1,560,000	$ 2,326,500
TOTAL REVENUE & TRANSFER IN	$ 3,945,924	$ 4,700,524
EXPENDITURES		
By Program:		
Operations and Maintenance of Plant		
Contractual services	260,000	260,000
Capital outlay	3,685,924	4,440,524
Total Operation and Maintenance of Plant	3,945,924	4,700,524
Total Expenditures	$ 3,945,924	$ 4,700,524

MORTON COMMUNITY COLLEGE

FISCAL YEAR 2026 TENTATIVE BUDGET

Resolutions

2025 – 2026 Budget Legal Notice

MORTON COLLEGE

NOTICE

2025-2026 BUDGET

AVAILABLE FOR PUBLIC INSPECTION

NOTICE IS HEREBY GIVEN by the Board of Trustees of Illinois Community College District No. 527, in the County of Cook, State of Illinois, that a Tentative Budget for said District for the fiscal year beginning July 1, 2025 will be on file and conveniently available for public inspection beginning Thursday, June 26, 2025, through Friday, August 15, 2025 Monday - Thursday from 8:00 a.m. to 4:30 p.m. in the Business Office Room 203 Building “C” located at 3801 South Central Avenue, Cicero, IL 60804. It will also be posted on our website at https://www.morton.edu/about/financial-documents/.

NOTICE IS FURTHER HEREBY GIVEN that a public hearing on said budget will be held at 10:00 a.m. on Wednesday the 27th day of August 2025 in the Centennial Room, 3801 South Central Avenue, Cicero, Illinois.

Dated this 25th day of June 2025.

Morton College, Community College District No. 527, in the County of Cook, State of Illinois.

Jose A Collazo, Secretary
Board of Trustees
Morton College
Community College District No. 527

NOTICE

2025-2026 BUDGET

AVAILABLE FOR PUBLIC INSPECTION

NOTICE IS HEREBY GIVEN by the Board of Trustees of Illinois Community College District No. 527, in the County of Cook, State of Illinois, that a Tentative Budget for said District for the fiscal year beginning July 1, 2025 will be on file and conveniently available for public inspection beginning Thursday, June 26, 2025, through Friday, August 15, 2025 Monday - Thursday from 8:00 a.m. to 4:30 p.m. in the Business Office Room 203 Building “C” located at 3801 South Central Avenue, Cicero, IL 60804. It will also be posted on our website at https://www.morton.edu/about/financial-documents/.

NOTICE IS FURTHER HEREBY GIVEN that a public hearing on said budget will be held at 10:00 a.m. on Wednesday the 27th day of August 2025 in the Centennial Room, 3801 South Central Avenue, Cicero, Illinois.

Dated this 25th day of June 2025.

Morton College, Community College District No. 527, in the County of Cook, State of Illinois.

Jose A Collazo, Secretary
Board of Trustees
Morton College
Community College District No. 527

MORTON COLLEGE

COMMUNITY COLLEGE DISTRICT NO.527

Minutes for the Reorganization Meeting and Regular Board Meeting

Friday, April 25, 2025

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1. **Call to Order for the Reorganization Meeting**

   The Reorganization meeting was called to order by Board Chair Leonard Cannata at 10:03 AM on Friday, April 25, 2025, at the Centennial Room, located at 3801 S. Central Ave., Cicero, IL 60804.

2. **Pledge of Allegiance**

   Attendees recited the Pledge of Allegiance.

3. **Roll Call**

   Present:
   Leonard Cannata, Trustee
   Jose Collazo, Trustee
   Susan Grazzini, Trustee
   Charles Hernandez, Trustee
   Anthony Martinucci, Trustee
   Oscar Montiel, Trustee
   Frances F. Reitz, Trustee
   Gizelle Beltran, Student Trustee (arrived late)

   Also Present:
   Dr. Keith D. McLaughlin, President
   Edward Wong Attorney, Del Galdo Law Group, LLC

4. **Citizen Comments**

   None

5. **Approve the Declaration and Acceptance of Results of the Board of Trustees Election held on April 1, 2025: elected to a six-year term: Oscar Montiel and Francese Reitz**

   Trustee Martinucci made a motion to approve the declaration and acceptance of the results of the Board of Trustees Election held on April 1, 2025: elected to a six-year term: Oscar Montiel and Frances Reitz
   Trustee Collazo seconded the motion.
   Ayes: Trustees, Cannata, Collazo, Grazzini, Hernandez Martinucci, Montiel, Reitz, and Beltran
   Nays: None
   Motion Carried

6. **Seat Elected Official and Oath of Office**

   Board Attorney, Mr. Edward Wong, administered the Oath of Office to Trustee Montiel and Trustee Reitz.

7. Election of Board Officers

7.1 **Motion to elect Chair**

Trustee Hernandez nominated Leonard Cannata, and Trustee Martinucci seconded the nomination.

Trustee Martinucci made a motion to approve Leonard Cannata to serve as Chair of the Board until the next Reorganization of the Board following elections in April 2027.
Trustee Grazzini seconded the motion.
Ayes: Trustees, Collazo, Grazzini, Hernandez Martinucci, Montiel, Reitz, and Beltran
Nays: None
Motion Carried

7.2 **Motion to elect Vice Chair**

Chair Cannata nominated Tony Martinucci, and Trustee Collazo seconded the nomination.

Trustee Grazzini made a motion to approve Anthony Martinucci to serve as Vice Chair of the Board until the next Reorganization of the Board following elections in April 2027.
Trustee Montiel seconded the motion.
Ayes: Trustees, Cannata, Collazo, Grazzini, Hernandez, Montiel, Reitz, and Beltran
Nays: None
Motion Carried

7.3 **Motion to elect Secretary**

Trustee Martinucci nominated Jose Collazo.

Trustee Grazzini made a motion to approve Jose Collazo to serve as Secretary of the Board until the next Reorganization of the Board following elections in April 2027.
Trustee Montiel seconded the motion.
Ayes: Trustees, Cannata, Grazzini, Hernandez, Martinucci, Montiel, Reitz, and Beltran
Nays: None
Motion Carried

8. Appointing the Illinois Community College Trustees Association Representative and Alternate

Trustee Martinucci and Cannata nominated Trustee Hernandez to serve as the Representative.
Trustee Cannata nominated Trustee Montel as the Alternate.

9. Motion to adjourn the Board Reorganization Meeting

Trustee Monteil made a motion to adjourn the Board Reorganization Meeting at 10.11 a.m.
Trustee Martinucci seconded the motion.
Ayes: Trustees, Cannata, Collazo, Grazzini, Hernandez, Martinucci, Montiel, Reitz, and Beltran
Nays: None
Motion Carried

10. Call to Order for the Regular Board Meeting

The Regular Board Meeting was called to order by Board Chair Leonard Cannata at 10:11 AM on Friday, April 25, 2025, at the Centennial Room, located at 3801 S. Central Ave., Cicero, IL 60804.

11. Roll Call

Present:
Leonard Cannata, Trustee
Jose Collazo, Trustee
Susan Grazzini, Trustee
Charles Hernandez, Trustee
Anthony Martinucci, Trustee
Oscar Montiel, Trustee
Frances F. Reitz, Trustee
Gizelle Beltran, Student Trustee (arrived late)

Also Present:
Dr. Keith D. McLaughlin, President
Edward Wong Attorney, Del Galdo Law Group, LLC

12. Recognition

Trustee Beltran thanked everyone for their support. It was an amazing experience, and she is confident that this role has resulted in many positive outcomes. She was able to help students and motivate them to become the next student trustee. This year, five students are running. This role represents students, and it is entirely about them and their voices. It was an honor and privilege for Gigi to work with everyone on the board this year, and she expressed her gratitude once more for the opportunity.

Chair Cannata recognized Student Trustee Beltran's services to the Board College and Morton College, and the board of trustees presented her with a plaque as a sign of their appreciation.

13. Reports

13.1 Student Trustee – Gizelle Beltran

Student Trustee Gizelle Beltran highlighted the Gala as an amazing event for the students. She recognized Gina Torres on the Job Fair. The Student Relations Committee has inquired if there is a possibility of reintroducing bulletin boards. Gigi also informed the board that students were enquiring about extra daycare resources for children under three years old.

Dr. McLaughlin addressed the daycare issue. He had a conversation with Cornerstone and they are working with Leader Hernandez to identify potential funding that can support us expanding those programs.

14. President's Report

Dr. Keith McLaughlin began by congratulating our student trustee for her year of service. Gigi was exceptional, and he valued her counsel and advice, and input. In his many years working with a student trustee, she had one of the strongest voices for students in terms of representing them.

Dr. McLaughlin congratulated Trustee Monteil and Trustee Retiz on behalf of the whole institution as they began their new term as board members and thanked them for their continued commitment to the College, district, and community. He also congratulated our officers: Mr. Chairman, Mr. Vice Chairman, and Mr. Secretary, and thanked them for their leadership. As President, he looks forward to continuing to work with them. To Trustee Hernandez for his ongoing work representing the board and with our associations, the ICCTA, and ACCT. Dr. McLaughlin also mentioned that Trustee Hernandez was invited to join the ICCTA's

Government Relations Committee, which is a highly important council due to the work they do in the legislature and on behalf of community colleges across the state.

Dr. McLaughlin shifted to art, and we all know by now that we have tremendous talent in our art department. Keith introduced instructor Daniel Roman, who briefly presented an award-winning piece of art on behalf of one of our students at the Skyway Conference at the College of Lake County. Our conference has eight schools, and each submits 25 of their best artworks, for a total of 200 artworks. Only 80 of these are chosen to be presented. There are only 12 awards from the 80 that were picked. Six awards of merit, five awards of excellence, and one best of show. Ten of our students were accepted, but one of our students, E. Rodriguez, won an award of excellence for their painting. Daniel recognized E's hard work and dedication. E shared her experience of putting in many hours and months of work on the painting, basically living on campus, but feels good to see the finished product.

As part of our art focus, our Executive Director, Brandie Windham, collaborated with our art department and others to organize College Day at the Art Institute, which had a great turnout of 71 students and staff.

Dr. McLaughlin turned to the Gala and expressed gratitude to Chair Cannata and Trustee Grazzini for their participation. It was an extremely successful occasion. Lots of fun! Great turnout of roughly 200 people. Keith recognized Joanna Martin and Micheal Kott, and all those who worked to make that a hugely successful event. Joe and his team for bringing in and out the 1000 lb bench, which became a focal point of the event as a terrific photo op. Keith was impressed with the cross-section of people who represented Morton College, including retired faculty and staff, alumni, current students, community members, and stakeholders from other institutions, such as the school districts. Of course, our trustees, faculty, and staff present today were part of it. Again, just a fantastic event! Trustee Grazzini shared that she thoroughly enjoyed herself, and it was a good turnout.

Dr. McLaughlin mentioned the Centennial Scholarship Fund with the goal of $100,000.00 to represent our 100th year. All ticket sales from the gala went towards that, but then other donors generously donated. At this point, we have raised $67,000.00 of our $100,000.00 goal! That can go a long way towards providing students with scholarships to help pay for their tuition.

Dr. McLaughlin concluded his report by sharing his attendance at the American Association of Community Colleges a few weeks ago, where he attended many special sessions with presidents, including the new CEO Academy. There was a lot of discussion on AI, and we should pay much more attention to it because it is the future.

15. <u>Consent Agenda</u>

Trustee Martinucci made a motion to approve the consent agenda as amended, which includes agenda items 15.1 to 15.21.1, as listed below.
Student Trustee Beltran seconded the motion.
Ayes: Trustees, Cannata, Collazo, Grazzini, Hernandez, Martinucci, Montiel, Reitz, and Beltran
Nays: None
Motion Carried

15.1. Approval of the Minutes of the Regular Board meeting held on March 26, 2025.

15.2. Approval and ratification of accounts payable and payroll for March 2025 in the amount of $3,735,345.00 and budget transfers in the amount of $559,717.00.

15.3. Approval of the Monthly Budget Report for the fiscal year to date ending in March 2025.

15.4. Approval of the Treasurer's Report for March 2025.

15.5. Approval of the benefits package for eligible employees for FY25.

15.6. Approval of the Morton College Investment Guidelines for Fiscal Year 2026 as submitted.

15.7. Approval of the list of designated depositories of excess funds for Fiscal Year 2026 as submitted.

15.8. Approval of out-of-country travel to Micheal Kott for the Illinois Consortium for International Studies and Programs (ICISP) 2025 four-week Costa Rica study abroad – Faculty Director, from May 28, 2025, through June 28, 2025, $0.00 cost to the College, expense covered by ICISP.

15.9. Approval of out-of-country travel to Prairie Markussen to the Humber Global Summer School conference in Toronto, Canada, from July 20, 2025, through August 2, 2025, in the approximate amount of $2,450.00.

15.10. Approval of the curriculum changes as submitted.

15.11. Approval of English 10% compensation for Adjunct Faculty for Spring 2025, in the amount of $4,804.58, as submitted.

15.12. Approval of the differential pay report for Faculty in the amount of $61,677.85 as submitted, pending additional class cancellations and/or additions.

15.13. Approval of a continuing agreement for FY25 with 3OE Higher Education Solutions increased from $55,000 to $60,000.00 (79% grant funded, 21% institutional).

15.14. Approval of the independent consultant agreement with Ryan Denson, Paramedic Program Director, increased from $72,000.00 to $97,000.00. $25,000 will be funded through the existing paramedic budget and Perkins Grant.

15.15. Approval of the purchase of 20 Apple IPADS for the CNA Program, in the amount of $9,999.00.

15.16. Approval of the Manufacturing Renaissance Tuition Payment, in the amount of $62,000.00, entirely grant-funded.

15.17. Approval of the contract renewal with All Pro Truck Driving School LLC (All Pro) until June 30, 2026, in the total amount not to exceed $100,000.00, paid from the student registration cost collected by Morton College.

15.18. Approval of the Community Partnership Linkage Agreement between Morton College and Stickney Township.

15.19. Approval of the Community Partnership Linkage Agreement between Morton College and Un Nuevo Despertar.

15.20. Approval of the resolution approving and adopting a master educational affiliation agreement between Morton Community College District 527 and Trinity Rehabilitation Services LLC.

15.21. Approval of Facility Use Permits

15.21.1. Peace Officers Memorial of Cook County to use the Morton College parking lot for the Annual Memorial Motorcade Line-up on May 10, 2025.

16. <u>Informational Only 16.1 – 16.2.4</u>

17. <u>Closed Session – Cancelled</u>

18. Approval of Voris Mechanical, Inc. to replace rooftop units 9 & 12, in the amount of $1,290,000.00.

Trustee Martinucci made a motion to approve Voris Mechanical, Inc. to replace rooftop units 9 & 12, in the amount of $1,290,000.00.
Trustee Collazo seconded the motion
Ayes: Trustees, Cannata, Collazo, Grazzini, Hernandez, Martinucci, Montiel, Reitz, and Beltran
Nays: None
Motion Carried

19. Adjournment

Trustee Martinucci made a motion to adjourn the Regular Board Meeting at 10.29 a.m.
Trustee Grazzini seconded the motion.
Ayes: Trustees, Cannata, Collazo, Grazzini, Hernandez, Martinucci, Montiel, Reitz, and Beltran
Nays: None
Motion Carried

_____
/s/ Leonard Cannata,
Board Chair

_____
/s/ Jose Collozo,
Secretary

Joanna M Martin

From: Mireya Perez
Sent: Tuesday, June 10, 2025 1:55 PM
To: Board Materials
Subject: FW: Action Item 8.1 for 5/14/2025 Board Meeting
Attachments: BT 4.30.25.pdf; Check Register 4.30.25.pdf; Over 10k Apr 2025.pdf; Board AS Totals 4.30.25 (002).pdf

From: Suzanna Raigoza <Suzanna.Raigoza@morton.edu>
Sent: Thursday, May 8, 2025 3:00 PM
To: Mireya Perez <mireya.perez@morton.edu>
Subject: Action Item 8.1 for 5/14/2025 Board Meeting

Propose Action: THAT THE BOARD APPROVE AND RATIFY ACCOUNTS PAYABLE AND PAYROLL FOR THE MONTH OF APRIL 2025 IN THE AMOUNT OF $3,457,953 AND BUDGET TRANSFERS IN THE AMOUNT OF $185,556 AS SUBMITTED.

Rationale: [Required by Chapter 110, ACT 805, Section 3-27 of the Illinois Compiled Statues]

Attachments: Resolution, Accounts Payable and Payroll Records

Suzanna Raigoza
Senior Accountant
P: (708) 656-8000, Ext. 2305
E: Suzanna.Raigoza@morton.edu
www.morton.edu

Morton College
Budget Transfers
April 2025

	GL Account	Description	Debit	Credit
1	01-1010-10118-530900015	Tutoring Center: Training		(2,800)
	01-1010-10118-550100005	Tutoring Center: Meeting Expense	2,800	
	01-1010-10118-540200000	Tutoring Center: Printing		(5,800)
	01-1010-10118-530900000	Tutoring Center: Other Contract Services	5,800	
2	01-2090-20120-540100900	Duplication Center: Other Supplies		(7,000)
	01-2090-20120-540100100	Duplication Center: Office Supplies		(4,000)
	01-2090-20120-560200000	Duplication Center: Rental-Equipment	11,000	
3	06-1040-99254-590200000	PATH Grant: Student Grants/Schlr		(1,800)
	06-1040-99254-530900000	PATH Grant: Other Contract Services	1,800	
4	01-8070-20116-510100100	Institutional Research: Administrative		(14,688)
	01-8070-20116-540100100	Institutional Research: Office Supplies		(2,500)
	01-8070-20116-540100900	Institutional Research: Other Supplies		(3,797)
	01-8070-20116-530900000	Institutional Research: Other Contract Services	20,985	
5	06-1030-99120-540100205	Carl Perkins Grant: Inst Equip <$5,000		(17,000)
	06-1030-99120-530900000	Carl Perkins Grant: Other Contract Services	17,000	
6	06-1060-99248-510600200	Innovative Bridge & Transition: Clerical-PT		(65,000)
	06-1060-99248-590200000	Innovative Bridge & Transition: Student Grants/Schlr	65,000	
7	02-7060-70114-570500000	Plant Utilities: Telephone		(12,000)
	02-7060-70114-570100000	Plant Utilities: Gas	12,000	
8	01-1010-10106-530400000	Biology: Maintenance Services		(3,050)
	01-1010-10106-530800000	Biology: Instr Serv Contracts		(7,670)
	01-1010-10106-540100100	Biology: Office Supplies		(1,070)
	01-1010-10106-540100200	Biology: Instr Supplies	11,790	
9	01-1020-10132-540200000	Business: Printing		(1,000)
	01-1020-10132-540100200	Business: Instr Supplies	1,000	
10	01-1040-10152-540100200	Nursing: Instr Supplies		(8,000)
	01-1040-10152-540100205	Nursing: Inst Equip <$5,000		(5,000)
	01-1040-10152-550100005	Nursing: Meeting Expense	13,000	
11	01-1030-10142-530900010	Automotive Tech: Licensing Fees		(3,746)
	01-1030-10142-540200000	Automotive Tech: Printing		(1,000)
	01-1030-10142-540600005	Automotive Tech: Memberships		(2,235)
	01-1030-10142-550100005	Automotive Tech: Meeting Expense		(1,000)
	01-1030-10142-540100205	Automotive Tech: Inst Equip <$5,000	7,981	
12	01-8060-80118-540400300	Institution Expense: Postage		(10,000)
	01-8060-80118-540600005	Institution Expense: Membership		(5,000)
	01-8060-80118-530900000	Institution Expense: Other Contract Services	15,000	
13	01-1010-10102-530800000	Art: Instr Serv Contracts		(400)
	01-1010-10102-550100005	Art: Meeting Expense	400	
		Total Budget Transfers	**185,556.00**	**(185,556.00)**

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0123510	04/02/25	Recon	0169016	Clear Channel Outdoor, L	V0209300	04/02/25	P0016975	1,717.00		1,717.00
								1,717.00		1,717.00
0123511	04/04/25	Recon	0001768	AIR	V0209241	03/31/25		699.00		699.00
					V0209242	03/31/25		699.00		699.00
					V0209243	03/31/25		699.00		699.00
								2,097.00		2,097.00
0123512	04/04/25	Recon	0222884	Kenneth B. Best	V0208997	03/26/25		75.00		75.00
					V0209238	03/31/25		75.00		75.00
					V0209294	04/02/25		75.00		75.00
								225.00		225.00
0123513	04/04/25	Recon	0221753	Steven Booth	V0209022	03/27/25		250.00		250.00
								250.00		250.00
0123514	04/04/25	Void	0000995	Bureau Water/Sewer Town						
0123515	04/04/25	Outst	0003233	Ms. Mary A. DeRose	V0209009	03/26/25		48.60		48.60
								48.60		48.60
0123516	04/04/25	Recon	0223116	Linda Diaz	V0209315	04/03/25		2,600.00		2,600.00
								2,600.00		2,600.00
0123517	04/04/25	Recon	0213797	Matthew J. Dykstra	V0209021	03/27/25		160.00		160.00
								160.00		160.00
0123518	04/04/25	Recon	0195025	Mr. Jason R. Edgar	V0209098	03/28/25		130.00		130.00
								130.00		130.00
0123519	04/04/25	Recon	0188365	Javier A. Enriquez	V0209289	04/02/25		475.00		475.00
								475.00		475.00
0123520	04/04/25	Recon	0225191	Luana Gigante Pinheiro M	V0209246	04/01/25		200.00		200.00
								200.00		200.00
0123521	04/04/25	Recon	0225191	Luana Gigante Pinheiro M	V0207523	03/04/25		50.00		50.00
					V0207529	03/04/25		50.00		50.00
					V0207536	03/04/25		50.00		50.00
					V0207839	03/13/25		160.00		160.00

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								310.00		310.00
0123522	04/04/25	Recon	0000724	Dr. Brian R. Gilligan	V0209227	03/30/25		215.00		215.00
								215.00		215.00
0123523	04/04/25	Recon	0218655	Angelo Greene	V0209290	04/02/25		3,475.00		3,475.00
								3,475.00		3,475.00
0123524	04/04/25	Recon	0222855	Jennifer Kraft	V0209019	03/27/25		150.00		150.00
								150.00		150.00
0123525	04/04/25	Recon	0193312	Kyra Leigh	V0209249	04/01/25		1,000.00		1,000.00
								1,000.00		1,000.00
0123526	04/04/25	Recon	0224511	Biljana Milosevic	V0209247	04/01/25		200.00		200.00
								200.00		200.00
0123527	04/04/25	Outst	0199313	John Orowick	V0209020	03/27/25		160.00		160.00
					V0209023	03/27/25		250.00		250.00
								410.00		410.00
0123528	04/04/25	Recon	0227784	Danielle L. Reidel	V0209251	04/01/25		53.93		53.93
								53.93		53.93
0123529	04/04/25	Recon	0222594	Alexandra Roman	V0209282	04/01/25		70.00		70.00
								70.00		70.00
0123530	04/04/25	Recon	0000907	Mr. Luis E. Sanchez	V0208987	03/25/25		265.00		265.00
								265.00		265.00
0123531	04/04/25	Recon	0180588	Thomas A. Scapillato	V0209056	03/27/25		400.00		400.00
								400.00		400.00
0123532	04/04/25	Recon	0195022	Ms. Jennifer Schreier	V0207785	03/13/25		1,130.86		1,130.86
								1,130.86		1,130.86
0123533	04/04/25	Recon	0198069	Mr. Yukto Tsang	V0209303	04/02/25		138.00		138.00
								138.00		138.00

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0123534	04/04/25	Recon	0227509	Amanda Wilt	V0209248	04/01/25		1,000.00		1,000.00
								1,000.00		1,000.00
0123535	04/04/25	Recon	0000995	Bureau Water/Sewer Town	V0209288	04/02/25		296.04		296.04
					V0209291	04/02/25		816.35		816.35
					V0209293	04/02/25		198.10		198.10
					V0209295	04/02/25		198.10		198.10
					V0209296	04/02/25		198.10		198.10
					V0209297	04/02/25		198.10		198.10
								1,904.79		1,904.79
0123552	04/07/25	Recon	0001161	State Univ Retirement Sy	V0209349	04/07/25		26,949.11		26,949.11
								26,949.11		26,949.11
0123553	04/11/25	Recon	0001768	AIR	V0209244	03/31/25		699.00		699.00
					V0209245	03/31/25		699.00		699.00
								1,398.00		1,398.00
0123554	04/11/25	Recon	0222884	Kenneth B. Best	V0209351	04/07/25		75.00		75.00
								75.00		75.00
0123555	04/11/25	Recon	0226288	Timothy W. Bouska	V0209321	04/03/25		220.00		220.00
								220.00		220.00
0123556	04/11/25	Recon	0229522	David E. O'Brien	V0209358	04/07/25		220.00		220.00
								220.00		220.00
0123557	04/11/25	Recon	0225191	Luana Gigante Pinheiro M	V0209367	04/08/25		175.00		175.00
								175.00		175.00
0123558	04/11/25	Recon	0225191	Luana Gigante Pinheiro M	V0207729	03/11/25		200.00		200.00
								200.00		200.00
0123559	04/11/25	Recon	0000724	Dr. Brian R. Gilligan	V0209306	04/02/25		36.34		36.34
					V0209313	04/02/25		49.95		49.95
								86.29		86.29
0123560	04/11/25	Recon	0127849	Kyrsti R. Grzywa	V0209348	04/07/25		300.00		300.00
								300.00		300.00

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0123561	04/11/25	Recon	0225243	Amon A. Karas	V0207949	03/17/25		170.00		170.00
								170.00		170.00
0123562	04/11/25	Recon	0223531	Kimberly M. Kohler	V0209253	04/01/25		245.00		245.00
					V0209372	04/08/25		1,800.00		1,800.00
								2,045.00		2,045.00
0123563	04/11/25	Recon	0222270	Michael Kostal	V0209316	04/03/25		180.00		180.00
								180.00		180.00
0123564	04/11/25	Recon	0229545	Jay Madalon	V0209356	04/07/25		220.00		220.00
								220.00		220.00
0123565	04/11/25	Recon	0229560	Tyler Mehlhop	V0209365	04/08/25		250.00		250.00
								250.00		250.00
0123566	04/11/25	Recon	0224511	Biljana Milosevic	V0207730	03/11/25		230.00		230.00
					V0209368	04/08/25		160.00		160.00
								390.00		390.00
0123567	04/11/25	Recon	0229559	Dashon Moore	V0209366	04/08/25		250.00		250.00
								250.00		250.00
0123568	04/11/25	Recon	0227125	Daniel O'Brien	V0209357	04/07/25		220.00		220.00
								220.00		220.00
0123569	04/11/25	Recon	0229393	Richard J. Peck	V0209344	04/04/25		3,500.00		3,500.00
								3,500.00		3,500.00
0123570	04/11/25	Recon	0229451	Veronica Ramos	V0209397	04/09/25		106.23		106.23
								106.23		106.23
0123571	04/11/25	Recon	0227784	Danielle L. Reidel	V0209370	04/08/25		525.35		525.35
								525.35		525.35
0123572	04/11/25	Recon	0217227	Timothy S. Robinson	V0209355	04/07/25		220.00		220.00
								220.00		220.00

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0123573	04/11/25	Recon	0200282	Victor M. Albanil Beltra	V0209336	04/04/25		530.00		530.00
								530.00		530.00
0123574	04/11/25	Recon	0196031	Mr. Richard C. Wagner	V0209347	04/04/25		17.20		17.20
								17.20		17.20
0123575	04/11/25	Recon	0213854	Timothy J. Willis	V0209322	04/03/25		220.00		220.00
								220.00		220.00
0123576	04/11/25	Recon	0209816	Mayra L. Yax	V0207948	03/17/25		380.00		380.00
								380.00		380.00
0123593	04/15/25	Recon	0177469	Bright Start College Sav	V0209567	04/15/25		100.00		100.00
								100.00		100.00
0123594	04/15/25	Recon	0001371	Colonial Life & Accident	V0209571	04/15/25		12.00		12.00
								12.00		12.00
0123595	04/15/25	Outst	0101061	Morton College Faculty	V0209569	04/15/25		86.18		86.18
								86.18		86.18
0123596	04/15/25	Recon	0001563	State Disbursement Unit	V0209580	04/15/25		50.00		50.00
					V0209581	04/15/25		417.00		417.00
								467.00		467.00
0123597	04/15/25	Recon	0001401	AZ Commercial	V0209485	04/14/25	B0005879	11.99		11.99
					V0209486	04/14/25	B0006030	153.99		153.99
					V0209487	04/14/25	B0006030	153.99-		-153.99
								11.99		11.99
0123598	04/15/25	Recon	0000995	Bureau Water/Sewer Town	V0209650	04/15/25	B0005907	40.96		40.96
								40.96		40.96
0123599	04/15/25	Recon	0001195	Cintas Corporation	V0209489	04/14/25	B0006150	313.94		313.94
					V0209490	04/14/25	B0006150	313.94		313.94
								627.88		627.88
0123600	04/15/25	Recon	0001752	Comcast	V0209492	04/14/25	B0005927	341.77		341.77
								341.77		341.77

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0123601	04/15/25	Recon	0168196	Concentra Health Service	V0209493	04/14/25	B0006164	97.00		97.00
								97.00		97.00
0123602	04/15/25	Recon	0001676	Del Galdo Law Group, LLC	V0209552	04/14/25	B0005971	55.50		55.50
					V0209553	04/14/25	B0005971	156.00		156.00
					V0209554	04/14/25	B0005971	5,556.25		5,556.25
								5,767.75		5,767.75
0123603	04/15/25	Recon	0217792	FedEx	V0209498	04/14/25	B0005953	15.91		15.91
					V0209499	04/14/25	B0005953	59.90		59.90
								75.81		75.81
0123604	04/15/25	Recon	0001033	Fisher Scientific Compan	V0209616	04/14/25	P0016918	646.19		646.19
								646.19		646.19
0123605	04/15/25	Recon	0001034	Flinn Scientific Inc	V0209617	04/14/25	P0017003	830.11		830.11
					V0209618	04/14/25	P0016958	675.00		675.00
								1,505.11		1,505.11
0123606	04/15/25	Recon	0210378	Hinckley Springs	V0209505	04/14/25	B0005959	49.94		49.94
								49.94		49.94
0123607	04/15/25	Outst	0009558	Hinsdale District 86	V0209010	03/26/25		374.00		374.00
								374.00		374.00
0123608	04/15/25	Recon	0001381	Home Depot/GECF	V0209506	04/14/25	B0006155	374.32		374.32
					V0209507	04/14/25	B0006155	36.05		36.05
					V0209508	04/14/25	B0006155	47.88		47.88
					V0209509	04/14/25	B0006155	318.08		318.08
					V0209510	04/14/25	B0006155	328.88		328.88
					V0209512	04/14/25	B0006155	27.28-		-27.28
					V0209513	04/14/25	B0006155	46.06-		-46.06
								1,031.87		1,031.87
0123609	04/15/25	Recon	0001068	ILLCO, Inc.	V0209594	04/14/25	B0006158	1,759.07		1,759.07
								1,759.07		1,759.07
0123610	04/15/25	Recon	0001848	Jack Phelan Chevrolet	V0209515	04/14/25	B0006159	92.32		92.32
								92.32		92.32

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0123611	04/15/25	Outst	0205148	Lembke & Sons, Inc.	V0209252	04/01/25		44.99		44.99
					V0209532	04/14/25	B0005898	32.48		32.48
								77.47		77.47
0123612	04/15/25	Recon	0200688	The Lincoln Electric Com	V0209620	04/14/25	P0016873	744.33		744.33
					V0209621	04/14/25	P0016873	940.70		940.70
					V0209622	04/14/25	P0016875	586.76		586.76
					V0209623	04/14/25	P0016875	75.00		75.00
					V0209624	04/14/25	P0016874	973.33		973.33
					V0209625	04/14/25	P0016874	1,249.68		1,249.68
								4,569.80		4,569.80
0123613	04/15/25	Recon	0166200	Nasco	V0209628	04/14/25	P0016993	1,184.40		1,184.40
								1,184.40		1,184.40
0123614	04/15/25	Recon	0001529	New Pocket Nurse	V0209635	04/14/25	P0016952	2,959.36		2,959.36
					V0209636	04/14/25	P0016972	1,124.55		1,124.55
					V0209637	04/14/25	P0016972	988.00		988.00
								5,071.91		5,071.91
0123615	04/15/25	Recon	0208924	Nicor Gas	V0209533	04/14/25	B0005916	2,816.15		2,816.15
								2,816.15		2,816.15
0123616	04/15/25	Recon	0002406	Paisans Pizza	V0207696	03/10/25		326.65		326.65
					V0208015	03/21/25		122.00		122.00
					V0208031	03/25/25		175.99		175.99
					V0208032	03/25/25		112.42		112.42
					V0209281	04/01/25		351.83		351.83
					V0209298	04/02/25		35.00		35.00
					V0209314	04/03/25		119.30		119.30
					V0209362	04/07/25		173.94		173.94
					V0209369	04/08/25		165.80		165.80
					V0209377	04/08/25		152.00		152.00
					V0209428	04/11/25		153.91		153.91
					V0209449	04/14/25		245.43		245.43
								2,134.27		2,134.27
0123617	04/15/25	Recon	0217317	Panera, LLC	V0209638	04/14/25	P0016955	103.60		103.60
					V0209655	04/15/25	P0017009	218.73		218.73
								322.33		322.33
0123618	04/15/25	Recon	0229189	Automotive Education Ser	V0209609	04/14/25	P0016967	179.00		179.00
								179.00		179.00

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0123619	04/15/25	Recon	0101053	Qualtrics LLC	V0209641	04/14/25	P0016940	3,858.75		3,858.75
								3,858.75		3,858.75
0123620	04/15/25	Recon	0001006	Town of Cicero	V0209542	04/14/25	B0005864	555.00		555.00
								555.00		555.00
0123621	04/15/25	Recon	0001006	Town of Cicero	V0209543	04/14/25	B0005966	93,697.50		93,697.50
								93,697.50		93,697.50
0123622	04/15/25	Recon	0206041	Welding Industrial Suppl	V0209645	04/14/25	P0017001	169.50		169.50
					V0209646	04/14/25	P0016964	2,344.99		2,344.99
					V0209647	04/14/25	P0016917	173.50		173.50
								2,687.99		2,687.99
0123623	04/15/25	Outst	0169532	Wilpen Environmental Ser	V0209644	04/14/25	P0016858	975.00		975.00
								975.00		975.00
0123624	04/16/25	Recon	0001752	Comcast	V0209682	04/16/25	B0005948	322.54		322.54
								322.54		322.54
0123625	04/17/25	Recon	0223590	Steven N. Adamkiewicz	V0209414	04/10/25		480.00		480.00
								480.00		480.00
0123626	04/17/25	Recon	0222884	Kenneth B. Best	V0209401	04/09/25		75.00		75.00
					V0209466	04/14/25		75.00		75.00
								150.00		150.00
0123627	04/17/25	Recon	0221753	Steven Booth	V0209417	04/10/25		250.00		250.00
					V0209464	04/14/25		250.00		250.00
								500.00		500.00
0123628	04/17/25	Outst	0101068	Robert P. Copas	V0209463	04/14/25		250.00		250.00
								250.00		250.00
0123629	04/17/25	Outst	0229624	Everardo X. Coss	V0209425	04/10/25		150.00		150.00
								150.00		150.00
0123630	04/17/25	Recon	0227530	Lead Listening Society	V0209664	04/15/25		100.00		100.00

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								100.00		100.00
0123631	04/17/25	Recon	0226010	Jessica Liutkus	V0209460	04/14/25		600.00		600.00
								600.00		600.00
0123632	04/17/25	Outst	0215115	Nick Loudon	V0209403	04/09/25		326.89		326.89
								326.89		326.89
0123633	04/17/25	Recon	0001779	Daniel Meziere	V0209416	04/10/25		250.00		250.00
								250.00		250.00
0123634	04/17/25	Outst	0229625	Conrado Rosales	V0209424	04/10/25		150.00		150.00
								150.00		150.00
0123635	04/17/25	Recon	0229648	Salvi Sports Enterprises	V0209433	04/11/25		930.00		930.00
								930.00		930.00
0123636	04/17/25	Recon	0000907	Mr. Luis E. Sanchez	V0209410	04/10/25		323.09		323.09
								323.09		323.09
0123637	04/17/25	Recon	0195022	Ms. Jennifer Schreier	V0209411	04/10/25		171.79		171.79
								171.79		171.79
0123638	04/17/25	Void	0200282	Victor M. Albanil Beltra						
0123639	04/17/25	Recon	0213854	Timothy J. Willis	V0209418	04/10/25		220.00		220.00
								220.00		220.00
0123640	04/17/25	Recon	0210206	Tomas Zarco	V0209423	04/10/25		190.00		190.00
								190.00		190.00
0123651	04/25/25	Outst	0001350	APTA	V0209688	04/17/25		800.00		800.00
								800.00		800.00
0123652	04/25/25	Outst	0214516	Aksel Bailon	V0209676	04/16/25		75.00		75.00
					V0209711	04/21/25		75.00		75.00
					V0209783	04/23/25		75.00		75.00
								225.00		225.00

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0123653	04/25/25	Outst	0216173	Anthony T. Crespo	V0209729	04/22/25		250.00		250.00
								250.00		250.00
0123654	04/25/25	Recon	0188365	Javier A. Enriquez	V0209697	04/17/25		4,000.00		4,000.00
								4,000.00		4,000.00
0123655	04/25/25	Recon	0225477	Jose D. Esparza	V0209786	04/23/25		363.60		363.60
								363.60		363.60
0123656	04/25/25	Outst	0220461	Darlene M. Flores	V0209780	04/23/25		39.78		39.78
								39.78		39.78
0123657	04/25/25	Recon	0165443	Alyssa F. Galasso	V0206090	04/25/25		2,000.00		2,000.00
								2,000.00		2,000.00
0123658	04/25/25	Outst	0170257	Mr. Guillermo Gasca, Jr.	V0209691	04/17/25		194.87		194.87
								194.87		194.87
0123659	04/25/25	Outst	0229758	Nathaniel Hall	V0209723	04/22/25		250.00		250.00
								250.00		250.00
0123660	04/25/25	Recon	0194856	Natalie V. Heuvel	V0209749	04/22/25		300.00		300.00
								300.00		300.00
0123661	04/25/25	Outst	0229755	Bradley Howell	V0209747	04/22/25		250.00		250.00
								250.00		250.00
0123662	04/25/25	Outst	0229754	Carly Howell	V0209745	04/22/25		250.00		250.00
								250.00		250.00
0123663	04/25/25	Recon	0227510	Alexandria Irby	V0209741	04/22/25		250.00		250.00
								250.00		250.00
0123664	04/25/25	Outst	0229749	Anthony James	V0209751	04/22/25		250.00		250.00
								250.00		250.00
0123665	04/25/25	Outst	0229750	Elizabeth C. Keller	V0209725	04/22/25		250.00		250.00
								250.00		250.00

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0123666	04/25/25	Outst	0229753	Danielle Kerr	V0209731	04/22/25		250.00		250.00
								250.00		250.00
0123667	04/25/25	Outst	0222270	Michael Kostal	V0209769	04/22/25		180.00		180.00
								180.00		180.00
0123668	04/25/25	Outst	0228220	Amy Lawrence	V0209684	04/16/25		200.00		200.00
								200.00		200.00
0123669	04/25/25	Recon	0193312	Kyra Leigh	V0209720	04/22/25		1,000.00		1,000.00
								1,000.00		1,000.00
0123670	04/25/25	Outst	0219366	Literacy Minnesota	V0209665	04/16/25		500.00		500.00
								500.00		500.00
0123671	04/25/25	Outst	0214056	Lo's LLC	V0209701	04/21/25		150.00		150.00
								150.00		150.00
0123672	04/25/25	Recon	0229757	Philip Macaluso	V0209739	04/22/25		250.00		250.00
								250.00		250.00
0123673	04/25/25	Outst	0003232	Ms. Lisa A. Mathelier	V0209657	04/15/25		99.95		99.95
								99.95		99.95
0123674	04/25/25	Outst	0001779	Daniel Meziere	V0209704	04/21/25		250.00		250.00
								250.00		250.00
0123675	04/25/25	Outst	0001352	NACADA	V0209683	04/16/25		95.00		95.00
								95.00		95.00
0123676	04/25/25	Recon	0229756	Christopher Ratliff	V0209721	04/22/25		250.00		250.00
								250.00		250.00
0123677	04/25/25	Outst	0163631	Daniel Reyes	V0209698	04/17/25		18.10		18.10
								18.10		18.10
0123678	04/25/25	Outst	0209488	Ivette Rodriguez	V0209675	04/16/25		75.00		75.00

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					V0209709	04/21/25		75.00		75.00
					V0209787	04/23/25		75.00		75.00
								225.00		225.00
0123679	04/25/25	Recon	0219081	Ethan Salas-ortiz	V0209677	04/16/25		75.00		75.00
					V0209708	04/21/25		75.00		75.00
					V0209784	04/23/25		75.00		75.00
								225.00		225.00
0123680	04/25/25	Outst	0180588	Thomas A. Scapillato	V0209700	04/21/25		350.00		350.00
								350.00		350.00
0123681	04/25/25	Recon	0229748	Anna Seibert	V0209743	04/22/25		250.00		250.00
								250.00		250.00
0123682	04/25/25	Recon	0229751	Grey Sindaco	V0209733	04/22/25		250.00		250.00
								250.00		250.00
0123683	04/25/25	Recon	0218811	Ellen G. Spann	V0209727	04/22/25		250.00		250.00
								250.00		250.00
0123684	04/25/25	Outst	0229716	James R. Terry	V0209690	04/17/25		325.00		325.00
								325.00		325.00
0123685	04/25/25	Recon	0224187	Trina C. Vargas	V0209735	04/22/25		250.00		250.00
								250.00		250.00
0123686	04/25/25	Recon	0219311	Celeste Venegas	V0209678	04/16/25		75.00		75.00
					V0209710	04/21/25		75.00		75.00
					V0209785	04/23/25		75.00		75.00
								225.00		225.00
0123687	04/25/25	Recon	0200282	Victor M. Albanil Beltra	V0209451	04/14/25		805.00		805.00
								805.00		805.00
0123688	04/25/25	Outst	0166325	Boris Vukovic	V0209465	04/14/25		190.00		190.00
								190.00		190.00
0123689	04/25/25	Outst	0216247	Todd Weber	V0209705	04/21/25		250.00		250.00

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								250.00		250.00
0123690	04/25/25	Outst	0227509	Amanda Wilt	V0209753	04/22/25		1,000.00		1,000.00
								1,000.00		1,000.00
0123691	04/25/25	Outst	0220613	Wolf Arbiter LLC	V0209702	04/21/25		150.00		150.00
								150.00		150.00
0123692	04/25/25	Outst	0208364	Emily Zalazinski	V0209737	04/22/25		250.00		250.00
								250.00		250.00
0123696	04/30/25	Outst	0177469	Bright Start College Sav	V0210016	04/30/25		100.00		100.00
								100.00		100.00
0123697	04/30/25	Outst	0001371	Colonial Life & Accident	V0210020	04/30/25		12.00		12.00
								12.00		12.00
0123698	04/30/25	Outst	0101061	Morton College Faculty	V0210018	04/30/25		86.18		86.18
								86.18		86.18
0123699	04/30/25	Outst	0001563	State Disbursement Unit	V0210029	04/30/25		50.00		50.00
					V0210030	04/30/25		417.00		417.00
								467.00		467.00
0123700	04/30/25	Outst	0001666	Herbkoe Fun Foods	V0209929	04/29/25		2,050.00		2,050.00
								2,050.00		2,050.00
0123701	04/30/25	Outst	0001666	Herbkoe Fun Foods	V0209931	04/29/25		2,050.00		2,050.00
								2,050.00		2,050.00
0123702	04/30/25	Outst	0214798	Paleteria Azteca #2	V0209927	04/29/25		982.50		982.50
								982.50		982.50
0123703	04/30/25	Outst	0175113	Algor Plumbing	V0209856	04/29/25	B0005892	525.00		525.00
								525.00		525.00
0123704	04/30/25	Outst	0000973	AT&T	V0209886	04/29/25	B0005910	935.43		935.43
					V0209887	04/29/25	B0005910	1,175.04		1,175.04
								2,110.47		2,110.47

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0123705	04/30/25	Outst	0220781	Barry Services LLC	V0210073	04/29/25	P0016814	1,050.00		1,050.00
								1,050.00		1,050.00
0123706	04/30/25	Outst	0160531	Cicero Health Department	V0209789	04/23/25		50.00		50.00
								50.00		50.00
0123707	04/30/25	Outst	0001195	Cintas Corporation	V0209889	04/29/25	B0006150	313.94		313.94
								313.94		313.94
0123708	04/30/25	Outst	0001195	Cintas Corporation	V0209890	04/29/25	B0006150	313.94		313.94
								313.94		313.94
0123709	04/30/25	Outst	0001752	Comcast	V0209891	04/29/25	B0005948	6.99		6.99
					V0210120	04/30/25	B0005948	322.54		322.54
								329.53		329.53
0123710	04/30/25	Outst	0001752	Comcast	V0209893	04/29/25	B0006022	525.25		525.25
								525.25		525.25
0123711	04/30/25	Outst	0001013	ComEd	V0209895	04/29/25	B0006157	1,098.59		1,098.59
					V0209896	04/29/25	B0005911	22,650.31		22,650.31
								23,748.90		23,748.90
0123712	04/30/25	Outst	0229637	Continental Autos, Inc	V0209776	04/23/25		2,932.70		2,932.70
								2,932.70		2,932.70
0123713	04/30/25	Outst	0001676	Del Galdo Law Group, LLC	V0210036	04/29/25	B0005971	5,490.00		5,490.00
					V0210037	04/29/25	B0005971	55.50		55.50
								5,545.50		5,545.50
0123714	04/30/25	Outst	0184717	El Meson Express	V0209779	04/23/25		720.00		720.00
								720.00		720.00
0123715	04/30/25	Outst	0217652	Willowbrook-Burr Ridge S	V0209969	04/29/25		300.00		300.00
					V0209971	04/29/25		400.00		400.00
								700.00		700.00
0123716	04/30/25	Outst	0217792	FedEx	V0209907	04/29/25	B0005953	86.10		86.10

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								86.10		86.10
0123717	04/30/25	Outst	0208622	Forest Door Co., Inc	V0209912	04/29/25	B0006177	3,650.00		3,650.00
								3,650.00		3,650.00
0123718	04/30/25	Outst	0219615	Harbor Freight Tools	V0210078	04/29/25	P0017055	239.83		239.83
								239.83		239.83
0123719	04/30/25	Outst	0001381	Home Depot/GECF	V0209913	04/29/25	B0006174	169.00		169.00
					V0209914	04/29/25	B0006174	218.46		218.46
					V0209915	04/29/25	B0006174	131.05		131.05
					V0209917	04/29/25	B0006174	47.35		47.35
					V0209918	04/29/25	B0006174	668.06		668.06
					V0209920	04/29/25	B0006173	891.69		891.69
					V0209921	04/29/25	B0006173	224.18		224.18
								2,349.79		2,349.79
0123720	04/30/25	Outst	0197706	Johnson Controls Securit	V0209923	04/29/25	B0005950	366.65		366.65
								366.65		366.65
0123721	04/30/25	Outst	0228377	K Brothers Fence	V0209954	04/29/25	B0006171	1,058.50		1,058.50
								1,058.50		1,058.50
0123722	04/30/25	Outst	0200688	The Lincoln Electric Com	V0210081	04/29/25	P0016873	130.90		130.90
					V0210082	04/29/25	P0016873	136.50		136.50
								267.40		267.40
0123723	04/30/25	Outst	0190958	Luniks Entertainment, In	V0209782	04/23/25		2,200.00		2,200.00
								2,200.00		2,200.00
0123724	04/30/25	Outst	0190958	Luniks Entertainment, In	V0209802	04/24/25		1,650.00		1,650.00
								1,650.00		1,650.00
0123725	04/30/25	Outst	0001673	M.L. Plumbing LLC.	V0210112	04/29/25	B0006188	450.00		450.00
								450.00		450.00
0123726	04/30/25	Outst	0001812	McCook Athletic & Exposi	V0209666	04/16/25		1,550.00		1,550.00
								1,550.00		1,550.00
0123727	04/30/25	Outst	0001299	McMaster-Carr	V0210083	04/29/25	P0017065	856.00		856.00

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					V0210084	04/29/25	P0017013	856.05		856.05
								1,712.05		1,712.05
0123728	04/30/25	Outst	0001289	Menards	V0209973	04/29/25	B0005877	52.48		52.48
					V0209974	04/29/25	B0005877	32.81		32.81
					V0209975	04/29/25	B0005877	52.23		52.23
								137.52		137.52
0123729	04/30/25	Outst	0208793	NAPA Auto Parts	V0210086	04/29/25	P0017054	740.69		740.69
					V0210087	04/29/25		162.56-		-162.56
								578.13		578.13
0123730	04/30/25	Outst	0001529	New Pocket Nurse	V0210089	04/29/25	P0017036	5,613.78		5,613.78
								5,613.78		5,613.78
0123731	04/30/25	Outst	0199908	Occupational Health Cent	V0209897	04/29/25	B0006180	97.00		97.00
								97.00		97.00
0123732	04/30/25	Outst	0002406	Paisans Pizza	V0208034	03/25/25		213.98		213.98
					V0208991	03/25/25		170.97		170.97
					V0209382	04/08/25		153.71		153.71
					V0209430	04/11/25		189.70		189.70
					V0209431	04/11/25		189.70		189.70
					V0209556	04/14/25		1,320.05		1,320.05
					V0209713	04/21/25		33.93		33.93
					V0209773	04/23/25		173.94		173.94
					V0209775	04/23/25		36.00		36.00
					V0209778	04/23/25		333.30		333.30
					V0209793	04/24/25		3.05		3.05
					V0209794	04/24/25		19.43		19.43
					V0209821	04/25/25		9,296.00		9,296.00
					V0209824	04/25/25		56.98		56.98
					V0209825	04/25/25		807.00		807.00
					V0209964	04/29/25		224.42		224.42
					V0209966	04/29/25		220.93		220.93
					V0210096	04/29/25	P0017047	457.63		457.63
					V0210097	04/29/25	P0017047	30.00		30.00
					V0210098	04/29/25	P0017047	65.73		65.73
								13,996.45		13,996.45
0123733	04/30/25	Outst	0217317	Panera, LLC	V0210099	04/29/25	P0017010	207.40		207.40
					V0210117	04/29/25	P0017078	228.26		228.26
								435.66		435.66

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0123734	04/30/25	Outst	0228627	Quantum Marketing	V0210101	04/29/25	P0017057	480.00		480.00
					V0210102	04/29/25	P0017056	525.00		525.00
								1,005.00		1,005.00
0123735	04/30/25	Outst	0188235	Quench USA	V0209854	04/29/25		640.41		640.41
								640.41		640.41
0123736	04/30/25	Outst	0229868	Rock Your Body Art LLC	V0210131	04/30/25		700.00		700.00
								700.00		700.00
0123737	04/30/25	Outst	0226102	Stericycle, Inc	V0209716	04/21/25		42.00		42.00
								42.00		42.00
0123738	04/30/25	Outst	0155715	Technology Management Re	V0210122	04/30/25	B0005903	2,241.05		2,241.05
								2,241.05		2,241.05
0123739	04/30/25	Outst	0155718	Twin Supplies, LTD.	V0209795	04/24/25		535.00		535.00
								535.00		535.00
E0030244	04/03/25	Outst	0002990	Ms Carolina Castillo	V0209283	04/01/25		63.00		63.00
								63.00		63.00
E0030245	04/03/25	Outst	0085548	Geanabelle Chapp	V0209287	04/02/25		3,688.00		3,688.00
								3,688.00		3,688.00
E0030246	04/03/25	Outst	0162406	Mrs. Irina V. Cline	V0208011	03/21/25		480.55		480.55
								480.55		480.55
E0030247	04/03/25	Outst	0227860	Dominique Colyer	V0208989	03/25/25		2,795.59		2,795.59
								2,795.59		2,795.59
E0030248	04/03/25	Outst	0165694	Dr. Sara E. Helmus	V0209304	04/02/25		313.85		313.85
								313.85		313.85
E0030249	04/03/25	Outst	0156123	Mrs. Nancy N. Jeffries	V0209292	04/02/25		3,475.00		3,475.00
								3,475.00		3,475.00
E0030250	04/03/25	Outst	0162050	Ms Prairie L. Markussen	V0207819	03/13/25		1,281.14		1,281.14

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					V0207981	03/18/25		2,491.56		2,491.56
								3,772.70		3,772.70
E0030251	04/03/25	Outst	0192110	Mrs. Joanna M. Martin	V0209018	03/26/25		36.35		36.35
								36.35		36.35
E0030252	04/03/25	Outst	0182901	Joel Quezada, JR	V0209286	04/02/25		154.44		154.44
								154.44		154.44
E0030253	04/03/25	Outst	0000953	Liliana Raygoza	V0209007	03/26/25		29.11		29.11
								29.11		29.11
E0030254	04/03/25	Outst	0176638	Monica Sanchez-Torres	V0207725	03/11/25		69.88		69.88
								69.88		69.88
E0030255	04/03/25	Outst	0003089	Mr. Bradley J. Sleeth	V0209302	04/02/25		507.23		507.23
								507.23		507.23
E0030256	04/03/25	Outst	0201801	Michael R. Traversa	V0209024	03/27/25		220.00		220.00
								220.00		220.00
E0030257	04/03/25	Outst	0000808	Ms. Marisol Velazquez	V0209134	03/28/25		128.57		128.57
								128.57		128.57
E0030258	04/03/25	Outst	0202383	Flexible Benefit Service	V0209305	04/02/25		401.50		401.50
								401.50		401.50
E0030276	04/08/25	Outst	0002233	Konica Minolta Premier F	V0209361	04/07/25	B0005941	5,409.96		5,409.96
								5,409.96		5,409.96
E0030277	04/09/25	Outst	0220726	Manufacturing Renaissanc	V0209025	03/27/25		6,880.00		6,880.00
					V0209054	03/27/25		6,600.00		6,600.00
					V0209055	03/27/25		6,600.00		6,600.00
								20,080.00		20,080.00
E0030278	04/10/25	Outst	0000749	Ms Jennifer L. Angelilli	V0209325	04/03/25		475.00		475.00
								475.00		475.00

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E0030279	04/10/25	Outst	0203959	Ms. Rebecca Angevine	V0209364	04/08/25		1,128.86		1,128.86
								1,128.86		1,128.86
E0030280	04/10/25	Outst	0000781	Ms. Sandra Barajas	V0209405	04/09/25		120.00		120.00
								120.00		120.00
E0030281	04/10/25	Outst	0198130	James I. Hernandez	V0209319	04/03/25		180.00		180.00
								180.00		180.00
E0030282	04/10/25	Outst	0159405	Alejandra G. Lopez	V0209301	04/02/25		99.00		99.00
								99.00		99.00
E0030283	04/10/25	Outst	0002697	Dr. Keith McLaughlin	V0209285	04/01/25		303.16		303.16
								303.16		303.16
E0030284	04/10/25	Outst	0190911	Lissette Melgoza	V0209329	04/03/25		584.00		584.00
								584.00		584.00
E0030285	04/10/25	Outst	0061069	Hector L. Munoz	V0209354	04/07/25		35.96		35.96
								35.96		35.96
E0030286	04/10/25	Outst	0220326	Carmelo Rodriguez, JR	V0209317	04/03/25		180.00		180.00
								180.00		180.00
E0030287	04/10/25	Outst	0220632	Thomas J. Schlesinger	V0209318	04/03/25		120.00		120.00
								120.00		120.00
E0030288	04/10/25	Outst	0000897	Mr. Donald A. Sykora	V0209012	03/26/25		308.45		308.45
								308.45		308.45
E0030289	04/10/25	Outst	0201801	Michael R. Traversa	V0209323	04/03/25		220.00		220.00
					V0209353	04/07/25		220.00		220.00
								440.00		440.00
E0030290	04/10/25	Outst	0207766	Massachusetts Mutual Lif	V0209360	04/07/25		984.86		984.86
								984.86		984.86
E0030295	04/15/25	Outst	0001422	CCCTU-Cope Fund	V0209568	04/15/25		177.00		177.00

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								177.00		177.00
E0030296	04/15/25	Outst	0001374	College & University Cre	V0209570	04/15/25		200.00		200.00
								200.00		200.00
E0030297	04/15/25	Outst	0160763	Illinois Education Assoc	V0209572	04/15/25		127.54		127.54
								127.54		127.54
E0030298	04/15/25	Outst	0191845	Metropolitan Alliance of	V0209573	04/15/25		72.50		72.50
								72.50		72.50
E0030299	04/15/25	Outst	0163075	Morton College Foundatio	V0209574	04/15/25		309.17		309.17
								309.17		309.17
E0030300	04/15/25	Outst	0001372	Morton College Teachers	V0209575	04/15/25		3,134.37		3,134.37
					V0209576	04/15/25		1,836.75		1,836.75
								4,971.12		4,971.12
E0030301	04/15/25	Outst	0209135	Omni Financial Group, In	V0209577	04/15/25		11,222.59		11,222.59
								11,222.59		11,222.59
E0030302	04/15/25	Outst	0001513	SEIU Local 73 Cope	V0209578	04/15/25		33.00		33.00
								33.00		33.00
E0030303	04/15/25	Outst	0001373	Service Employees Intl U	V0209579	04/15/25		279.03		279.03
								279.03		279.03
E0030304	04/15/25	Outst	0001161	State Univ Retirement Sy	V0209582	04/15/25		89,354.38		89,354.38
								89,354.38		89,354.38
E0030305	04/15/25	Outst	0227639	Katherine Norris	V0209534	04/14/25	B0006124	3,024.00		3,024.00
								3,024.00		3,024.00
E0030306	04/15/25	Outst	0000803	Dr. Frances M. Wedge	V0209352	04/07/25		1,162.50		1,162.50
								1,162.50		1,162.50
E0030307	04/15/25	Outst	0190089	3OE Solutions	V0209455	04/14/25	B0006084	5,000.00		5,000.00
								5,000.00		5,000.00

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E0030308	04/15/25	Outst	0001466	5 Star Interpreting, LLC	V0209596	04/14/25	P0016869	570.00		570.00
					V0209597	04/14/25	P0016920	570.00		570.00
								1,140.00		1,140.00
E0030309	04/15/25	Outst	0209709	Accurate Employment Scre	V0209457	04/14/25	B0006147	1,178.87		1,178.87
								1,178.87		1,178.87
E0030310	04/15/25	Outst	0196815	Advance Auto Parts	V0209459	04/14/25	B0006156	9.59		9.59
								9.59		9.59
E0030311	04/15/25	Outst	0169985	Alcove Insights, LLC	V0209406	04/09/25		810.00		810.00
								810.00		810.00
E0030312	04/15/25	Outst	0206735	All Pro Truck Driving Sc	V0209328	04/03/25		6,800.00		6,800.00
								6,800.00		6,800.00
E0030313	04/15/25	Outst	0190802	All-Types Elevators Inc	V0209461	04/14/25	B0005895	569.60		569.60
								569.60		569.60
E0030314	04/15/25	Outst	0182207	Alliant Insurance Servic	V0209381	04/08/25		12,500.00		12,500.00
								12,500.00		12,500.00
E0030315	04/15/25	Outst	0188188	Amazon Capital Services	V0209467	04/14/25	B0006114	24.69		24.69
					V0209468	04/14/25	B0006114	122.13		122.13
					V0209469	04/14/25	B0006114	104.53		104.53
					V0209470	04/14/25	B0006114	121.92		121.92
					V0209471	04/14/25	B0006160	450.55		450.55
					V0209472	04/14/25	B0006162	1,615.22		1,615.22
					V0209473	04/14/25	B0006162	163.34		163.34
					V0209474	04/14/25	B0006139	331.09		331.09
					V0209475	04/14/25	B0006153	138.13		138.13
					V0209476	04/14/25	B0006153	270.79		270.79
					V0209477	04/14/25	B0006130	347.65		347.65
					V0209478	04/14/25	B0006130	248.89		248.89
					V0209479	04/14/25	B0005981	66.31		66.31
					V0209480	04/14/25	B0005923	189.15		189.15
					V0209481	04/14/25	B0006149	150.98		150.98
					V0209562	04/14/25		52.99-		-52.99
					V0209563	04/14/25		159.72-		-159.72
					V0209564	04/14/25		85.45-		-85.45
					V0209565	04/14/25	P0016902	440.82		440.82
					V0209583	04/14/25	P0016944	158.88		158.88
					V0209584	04/14/25	P0016945	6.95		6.95

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					V0209585	04/14/25	P0016988	185.07		185.07
					V0209586	04/14/25	P0016986	235.00		235.00
					V0209587	04/14/25	P0016996	388.93		388.93
					V0209588	04/14/25	P0016997	535.83		535.83
					V0209589	04/14/25	P0017000	311.76		311.76
					V0209590	04/14/25	P0016978	969.28		969.28
					V0209591	04/14/25	P0016979	69.15		69.15
					V0209592	04/14/25	P0016980	1,353.74		1,353.74
					V0209593	04/14/25	P0016987	2,098.00		2,098.00
					V0209598	04/14/25	P0017008	258.76		258.76
					V0209599	04/14/25	P0017007	33.89		33.89
					V0209600	04/14/25	P0017006	247.81		247.81
					V0209601	04/14/25	P0016977	179.99		179.99
					V0209602	04/14/25	P0016984	126.01		126.01
					V0209603	04/14/25	P0016984	54.99		54.99
					V0209604	04/14/25	P0016998	37.46		37.46
					V0209605	04/14/25	P0016985	478.93		478.93
					V0209606	04/14/25	P0016985	71.08		71.08
					V0209607	04/14/25	P0016961	55.90		55.90
					V0209608	04/14/25	P0016999	167.91		167.91
								12,513.35		12,513.35
E0030316	04/15/25	Outst	0221066	Amzec, Llc	V0209482	04/14/25	B0005926	2,700.00		2,700.00
					V0209483	04/14/25	B0005926	2,250.00		2,250.00
								4,950.00		4,950.00
E0030317	04/15/25	Outst	0000977	Apple, Inc.	V0209559	04/14/25	B0006167	2,998.50		2,998.50
					V0209560	04/14/25	B0006167	1,470.00		1,470.00
					V0209561	04/14/25	B0006167	810.00		810.00
								5,278.50		5,278.50
E0030318	04/15/25	Outst	0198820	Asure Software	V0209484	04/14/25	B0005976	137.90		137.90
								137.90		137.90
E0030319	04/15/25	Outst	0156646	ATI Nursing Education	V0209350	04/07/25		141.00		141.00
								141.00		141.00
E0030320	04/15/25	Outst	0001272	Batteries Plus LLC	V0209488	04/14/25	B0005874	241.92		241.92
								241.92		241.92
E0030321	04/15/25	Outst	0200061	Believers	V0209359	04/07/25		681.80		681.80
								681.80		681.80

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E0030322	04/15/25	Outst	0213459	Bohm Consulting LLC	V0209327	04/03/25		11,500.00		11,500.00
								11,500.00		11,500.00
E0030323	04/15/25	Outst	0229516	Brainfuse, LLC	V0209375	04/08/25		4,600.00		4,600.00
								4,600.00		4,600.00
E0030324	04/15/25	Outst	0225674	NCS Pearson Inc	V0209629	04/14/25	P0016866	1,045.00		1,045.00
					V0209630	04/14/25	P0016866	1,045.00		1,045.00
					V0209632	04/14/25	P0016966	1,995.00		1,995.00
					V0209633	04/14/25	P0016966	750.00		750.00
					V0209634	04/14/25	P0016966	435.75		435.75
								5,270.75		5,270.75
E0030325	04/15/25	Outst	0219266	Chicago Motor Coach, Inc	V0209631	04/14/25	P0016981	1,007.00		1,007.00
								1,007.00		1,007.00
E0030326	04/15/25	Outst	0201853	Club Automation, LLC	V0209491	04/14/25	B0005909	1,348.52		1,348.52
								1,348.52		1,348.52
E0030327	04/15/25	Outst	0222089	Corporate Traditions, IN	V0209338	04/04/25		1,500.00		1,500.00
								1,500.00		1,500.00
E0030328	04/15/25	Outst	0205020	DiaMedical USA Equipment	V0209610	04/14/25	P0016877	547.41		547.41
								547.41		547.41
E0030329	04/15/25	Outst	0000989	Dick Blick	V0209494	04/14/25	B0006163	876.58		876.58
								876.58		876.58
E0030330	04/15/25	Outst	0209578	DisposAll Waste Services	V0209495	04/14/25	B0005900	291.75		291.75
					V0209496	04/14/25	B0005900	531.16		531.16
								822.91		822.91
E0030331	04/15/25	Outst	0218528	ezCater, Inc	V0209611	04/14/25	P0016892	431.87		431.87
					V0209612	04/14/25	P0016934	205.53		205.53
					V0209613	04/14/25	P0016949	293.89		293.89
					V0209614	04/14/25	P0016948	253.84		253.84
					V0209615	04/14/25	P0016950	110.82		110.82
								1,295.95		1,295.95
E0030332	04/15/25	Outst	0219437	Farmer's Fridge	V0209497	04/14/25	B0006048	3,244.45		3,244.45

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								3,244.45		3,244.45
E0030333	04/15/25	Outst	0215723	FieldTurf USA, Inc	V0209500	04/14/25	B0006148	250,397.78		250,397.78
								250,397.78		250,397.78
E0030334	04/15/25	Outst	0196370	Follett Higher Education	V0209371	04/08/25		115.21		115.21
					V0209435	04/11/25		185,703.52		185,703.52
								185,818.73		185,818.73
E0030335	04/15/25	Outst	0183673	Forvis, LLP	V0209555	04/14/25	B0005905	7,105.00		7,105.00
								7,105.00		7,105.00
E0030336	04/15/25	Outst	0226164	Gabriel Environmental Se	V0209334	04/04/25		513.75		513.75
					V0209337	04/04/25		750.00		750.00
								1,263.75		1,263.75
E0030337	04/15/25	Outst	0205565	Game One	V0209619	04/14/25	P0016831	753.10		753.10
								753.10		753.10
E0030338	04/15/25	Outst	0205972	Gas Plus DBA Buddy Bear	V0209502	04/14/25	B0005899	113.94		113.94
								113.94		113.94
E0030339	04/15/25	Outst	0161549	Heartland Business Syste	V0209504	04/14/25	B0006152	15,331.81		15,331.81
								15,331.81		15,331.81
E0030340	04/15/25	Outst	0001647	Iron Mountain	V0209514	04/14/25	B0005901	868.44		868.44
								868.44		868.44
E0030341	04/15/25	Outst	0001775	Jostens	V0209516	04/14/25	B0005979	42.39		42.39
					V0209517	04/14/25	B0005979	54.04		54.04
					V0209518	04/14/25	B0005979	9.91		9.91
					V0209519	04/14/25	B0005979	30.37		30.37
					V0209520	04/14/25	B0005979	1.33-		-1.33
					V0209521	04/14/25	B0005979	0.53-		-0.53
								134.85		134.85
E0030342	04/15/25	Outst	0001890	Konica Minolta Bus Solut	V0209522	04/14/25	B0006136	105.00		105.00
					V0209523	04/14/25	B0006136	90.00		90.00
					V0209524	04/14/25	B0006136	90.00		90.00
					V0209525	04/14/25	B0006136	90.00		90.00
					V0209526	04/14/25	B0006136	80.00		80.00

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					V0209528	04/14/25	B0006136	90.00		90.00
					V0209549	04/14/25	B0006136	105.00		105.00
								650.00		650.00
E0030343	04/15/25	Outst	0001082	Lakeshore Learning Mater	V0209529	04/14/25	B0006142	22.99		22.99
								22.99		22.99
E0030344	04/15/25	Outst	0222666	Legat Architects, Inc	V0209530	04/14/25	B0006129	30,210.68		30,210.68
					V0209531	04/14/25	B0006129	5,766.20		5,766.20
								35,976.88		35,976.88
E0030345	04/15/25	Outst	0226758	Library Furniture Intern	V0209595	04/14/25	B0006036	15,986.50		15,986.50
								15,986.50		15,986.50
E0030346	04/15/25	Outst	0201765	M&M Limousine Service In	V0209626	04/14/25	P0016876	6,728.00		6,728.00
								6,728.00		6,728.00
E0030347	04/15/25	Outst	0002797	Medical Shipment LLC	V0209627	04/14/25	P0016974	368.29		368.29
								368.29		368.29
E0030348	04/15/25	Outst	0001339	Minuteman Press of Lyons	V0209363	04/07/25		179.36		179.36
								179.36		179.36
E0030349	04/15/25	Outst	0222599	NIR Roof Care, Inc	V0209396	04/09/25		52,815.00		52,815.00
								52,815.00		52,815.00
E0030350	04/15/25	Outst	0208992	NRG Business Marketing L	V0209558	04/14/25	B0005917	7,458.47		7,458.47
								7,458.47		7,458.47
E0030351	04/15/25	Outst	0219663	Paragon Micro Inc	V0209536	04/14/25	B0006161	1,126.88		1,126.88
					V0209537	04/14/25	B0006161	3,537.36		3,537.36
								4,664.24		4,664.24
E0030352	04/15/25	Outst	0169197	Porter Pipe & Supply Co.	V0209639	04/14/25	P0016959	531.57		531.57
					V0209640	04/14/25	P0016959	447.08		447.08
								978.65		978.65
E0030353	04/15/25	Outst	0001967	Shaw Media	V0209299	04/02/25		690.84		690.84
								690.84		690.84

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E0030354	04/15/25	Outst	0001156	Smithereen Exterminating	V0209539	04/14/25	B0005870	186.00		186.00
								186.00		186.00
E0030355	04/15/25	Outst	0157227	Staples Advantage	V0209540	04/14/25	B0006017	584.93		584.93
								584.93		584.93
E0030356	04/15/25	Outst	0227842	Styku LLC	V0209541	04/14/25	B0006096	2,895.00		2,895.00
								2,895.00		2,895.00
E0030357	04/15/25	Outst	0225982	Trajecsys Corporation	V0209656	04/15/25	P0016894	290.00		290.00
								290.00		290.00
E0030358	04/15/25	Outst	0224540	United Bus, Inc	V0209642	04/14/25	P0016969	1,102.85		1,102.85
								1,102.85		1,102.85
E0030359	04/15/25	Outst	0001703	Vernier Science Educatio	V0209643	04/14/25	P0016953	1,007.00		1,007.00
								1,007.00		1,007.00
E0030360	04/15/25	Outst	0001824	Waukegan Roofing Co., In	V0209544	04/14/25	B0005885	1,325.00		1,325.00
								1,325.00		1,325.00
E0030361	04/15/25	Outst	0177607	YBP Library Services	V0209546	04/14/25	B0006165	45.55		45.55
					V0209547	04/14/25	B0006165	37.79		37.79
					V0209548	04/14/25	B0006165	35.02		35.02
								118.36		118.36
E0030362	04/16/25	Outst	0111441	Ms Jazmyne J. Alzate	V0209434	04/11/25		226.00		226.00
								226.00		226.00
E0030363	04/16/25	Outst	0181229	Victor M. Barranco	V0209393	04/09/25		200.00		200.00
								200.00		200.00
E0030364	04/16/25	Outst	0166671	Ms. Cara A. Bonick	V0209649	04/15/25		156.97		156.97
								156.97		156.97
E0030365	04/16/25	Outst	0182499	Mrs. Mary J. Buongiorno	V0209426	04/10/25		96.89		96.89
								96.89		96.89

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E0030366	04/16/25	Outst	0213562	Ms. Murneka Davis	V0209407	04/09/25		1,148.68		1,148.68
								1,148.68		1,148.68
E0030367	04/16/25	Outst	0225191	Luana Gigante Pinheiro M	V0209454	04/14/25		225.00		225.00
								225.00		225.00
E0030368	04/16/25	Outst	0053597	Frank Guerrero	V0209400	04/09/25		480.00		480.00
								480.00		480.00
E0030369	04/16/25	Outst	0165694	Dr. Sara E. Helmus	V0209404	04/09/25		291.89		291.89
								291.89		291.89
E0030370	04/16/25	Outst	0198130	James I. Hernandez	V0209398	04/09/25		120.00		120.00
								120.00		120.00
E0030371	04/16/25	Outst	0000822	Mrs. Blanca H. Martinez	V0209427	04/11/25		226.00		226.00
								226.00		226.00
E0030372	04/16/25	Outst	0183993	Dr. Shannon Martino	V0209511	04/14/25		121.00		121.00
								121.00		121.00
E0030373	04/16/25	Outst	0224511	Biljana Milosevic	V0209456	04/14/25		225.00		225.00
								225.00		225.00
E0030374	04/16/25	Outst	0000820	Ms. Tsonka I. Pencheva	V0209450	04/14/25		377.20		377.20
								377.20		377.20
E0030375	04/16/25	Outst	0220326	Carmelo Rodriguez, JR	V0209399	04/09/25		120.00		120.00
					V0209402	04/09/25		180.00		180.00
								300.00		300.00
E0030376	04/16/25	Outst	0209212	Simon P. Steiner	V0209419	04/10/25		220.00		220.00
								220.00		220.00
E0030377	04/16/25	Outst	0201801	Michael R. Traversa	V0209458	04/14/25		220.00		220.00
					V0209462	04/14/25		220.00		220.00
								440.00		440.00

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E0030378	04/16/25	Outst	0000019	Mr. Scott E. Ulbrich	V0207895	03/13/25		250.00		250.00
								250.00		250.00
E0030379	04/16/25	Outst	0156097	ACI Payments, Inc.	V0209550	04/14/25		2,322.34		2,322.34
								2,322.34		2,322.34
E0030380	04/16/25	Outst	0170358	ATIXA	V0209432	04/11/25		5,500.00		5,500.00
								5,500.00		5,500.00
E0030381	04/16/25	Outst	0225313	Corporate Payment System	V0209429	04/11/25		6,390.52		6,390.52
								6,390.52		6,390.52
E0030391	04/16/25	Outst	0002233	Konica Minolta Premier F	V0209669	04/16/25	B0006151	1,204.77		1,204.77
					V0209670	04/16/25	B0006151	451.00		451.00
					V0209671	04/16/25	B0006151	1,960.36		1,960.36
								3,616.13		3,616.13
E0030392	04/16/25	Outst	0220726	Manufacturing Renaissanc	V0209383	04/08/25		6,880.00		6,880.00
					V0209385	04/08/25		6,880.00		6,880.00
					V0209386	04/08/25		6,880.00		6,880.00
					V0209387	04/08/25		6,880.00		6,880.00
					V0209388	04/08/25		6,880.00		6,880.00
								34,400.00		34,400.00
E0030393	04/16/25	Outst	0207573	Mongoose	V0207985	03/19/25		3,000.00		3,000.00
					V0207986	03/19/25		3,000.00		3,000.00
					V0207987	03/19/25		3,000.00		3,000.00
					V0209659	04/15/25		17,000.00		17,000.00
					V0209660	04/15/25		1,216.00		1,216.00
								27,216.00		27,216.00
E0030394	04/21/25	Outst	0220726	Manufacturing Renaissanc	V0209384	04/08/25		6,880.00		6,880.00
					V0209694	04/17/25		140.00		140.00
								7,020.00		7,020.00
E0030395	04/23/25	Outst	0001485	Citibank, N.A.	V0207912	03/13/25		268.52		268.52
					V0208004	03/21/25		117.33		117.33
					V0208009	03/21/25		323.70		323.70
					V0208995	03/26/25		481.74		481.74
					V0208996	03/26/25		250.67		250.67
					V0209002	03/26/25		203.29		203.29
					V0209284	04/01/25		704.31		704.31

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					V0209326	04/03/25		258.36		258.36
					V0209668	04/16/25		273.41		273.41
					V0209685	04/16/25		106.05		106.05
					V0209757	04/22/25		20.19-		-20.19
					V0209758	04/22/25		24.49-		-24.49
								2,942.70		2,942.70
E0030396	04/24/25	Outst	0228916	Deborah C. Anthony	V0209774	04/23/25		600.00		600.00
								600.00		600.00
E0030397	04/24/25	Outst	0166671	Ms. Cara A. Bonick	V0209692	04/17/25		121.25		121.25
								121.25		121.25
E0030398	04/24/25	Outst	0227860	Dominique Colyer	V0209566	04/14/25		608.83		608.83
								608.83		608.83
E0030399	04/24/25	Outst	0000762	Mr. George F. Fejt	V0209667	04/16/25		326.25		326.25
					V0209770	04/23/25		52.53		52.53
								378.78		378.78
E0030400	04/24/25	Outst	0214955	Mr. Samuel Gamino	V0209696	04/17/25		186.34		186.34
								186.34		186.34
E0030401	04/24/25	Outst	0053597	Frank Guerrero	V0209763	04/22/25		360.00		360.00
								360.00		360.00
E0030402	04/24/25	Outst	0198130	James I. Hernandez	V0209765	04/22/25		120.00		120.00
								120.00		120.00
E0030403	04/24/25	Outst	0204642	George Martinez	V0203245	12/04/24		1,545.00		1,545.00
								1,545.00		1,545.00
E0030404	04/24/25	Outst	0061069	Hector L. Munoz	V0199450	04/25/25		2,500.00		2,500.00
								2,500.00		2,500.00
E0030405	04/24/25	Outst	0024626	Frank D. Perez	V0209719	04/21/25		23.45		23.45
								23.45		23.45
E0030406	04/24/25	Outst	0220326	Carmelo Rodriguez, JR	V0209767	04/22/25		360.00		360.00

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								360.00		360.00
E0030407	04/24/25	Outst	0220632	Thomas J. Schlesinger	V0209766	04/22/25		240.00		240.00
								240.00		240.00
E0030408	04/24/25	Outst	0216705	Stephanie M. Schmidt	V0199771	04/25/25		2,000.00		2,000.00
								2,000.00		2,000.00
E0030409	04/24/25	Outst	0201801	Michael R. Traversa	V0202984	04/25/25		6,000.00		6,000.00
					V0209703	04/21/25		220.00		220.00
								6,220.00		6,220.00
E0030412	04/24/25	Outst	0188213	Old National Bank	V0207315	02/26/25		1,928.55		1,928.55
					V0207580	03/06/25		960.00		960.00
					V0207784	03/12/25		350.00		350.00
					V0207893	03/13/25		2,408.32		2,408.32
					V0207934	03/17/25		2,447.20		2,447.20
					V0208000	03/19/25		6,710.00		6,710.00
					V0209452	04/14/25		138.40		138.40
					V0209687	04/17/25		132.90		132.90
					V0209797	04/24/25	B0005970	150.00		150.00
					V0209798	04/24/25	B0005997	40.00		40.00
					V0209799	04/24/25	B0005913	20.00		20.00
					V0209800	04/24/25	B0005969	99.00		99.00
					V0207341	02/26/25		2,796.00		2,796.00
					V0207570	03/05/25		100.00		100.00
					V0207731	03/11/25		2,298.40		2,298.40
					V0208016	03/21/25		2,120.00		2,120.00
					V0209032	03/27/25		257.22		257.22
					V0209142	03/28/25		2,914.00		2,914.00
					V0209143	03/28/25		3,250.00		3,250.00
					V0209250	04/01/25		75.00		75.00
					V0209662	04/15/25		619.96		619.96
								29,814.95		29,814.95
E0030413	04/30/25	Outst	0001422	CCCTU-Cope Fund	V0210017	04/30/25		177.00		177.00
								177.00		177.00
E0030414	04/30/25	Outst	0001374	College & University Cre	V0210019	04/30/25		200.00		200.00
								200.00		200.00
E0030415	04/30/25	Outst	0160763	Illinois Education Assoc	V0210021	04/30/25		87.24		87.24
								87.24		87.24

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E0030416	04/30/25	Outst	0191845	Metropolitan Alliance of	V0210022	04/30/25		72.50		72.50
								72.50		72.50
E0030417	04/30/25	Outst	0163075	Morton College Foundatio	V0210023	04/30/25		309.17		309.17
								309.17		309.17
E0030418	04/30/25	Outst	0001372	Morton College Teachers	V0210024	04/30/25		3,134.37		3,134.37
					V0210025	04/30/25		1,836.75		1,836.75
								4,971.12		4,971.12
E0030419	04/30/25	Outst	0209135	Omni Financial Group, In	V0210026	04/30/25		11,540.45		11,540.45
								11,540.45		11,540.45
E0030420	04/30/25	Outst	0001513	SEIU Local 73 Cope	V0210027	04/30/25		38.00		38.00
								38.00		38.00
E0030421	04/30/25	Outst	0001373	Service Employees Intl U	V0210028	04/30/25		296.70		296.70
								296.70		296.70
E0030422	04/30/25	Outst	0001161	State Univ Retirement Sy	V0210031	04/30/25		89,349.51		89,349.51
								89,349.51		89,349.51
E0030423	04/30/25	Outst	0182919	Mr. Ryan Denson	V0209826	04/28/25		6,250.00		6,250.00
					V0209901	04/29/25	B0005928	2,887.50		2,887.50
					V0209902	04/29/25	B0005928	2,887.50		2,887.50
								12,025.00		12,025.00
E0030424	04/30/25	Outst	0229660	Mariah Williams	V0209689	04/17/25		185.00		185.00
								185.00		185.00
E0030425	04/30/25	Outst	0001466	5 Star Interpreting, LLC	V0209686	04/17/25		950.00		950.00
					V0209986	04/29/25	P0017015	380.00		380.00
								1,330.00		1,330.00
E0030426	04/30/25	Outst	0169531	A.N.S.I	V0209963	04/29/25		91.00		91.00
								91.00		91.00
E0030427	04/30/25	Outst	0169985	Alcove Insights, LLC	V0209408	04/09/25		3,240.00		3,240.00
								3,240.00		3,240.00

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E0030428	04/30/25	Outst	0188188	Amazon Capital Services	V0209837	04/28/25		281.92		281.92
					V0209857	04/29/25	B0006110	74.15		74.15
					V0209858	04/29/25	B0006178	90.79		90.79
					V0209859	04/29/25	B0006178	19.98-		-19.98
					V0209860	04/29/25	B0006178	9.99-		-9.99
					V0209861	04/29/25	B0006178	9.99-		-9.99
					V0209865	04/29/25	B0006110	134.49		134.49
					V0209866	04/29/25	B0006146	233.41		233.41
					V0209867	04/29/25	B0006184	1,660.40		1,660.40
					V0209868	04/29/25	B0006184	259.41		259.41
					V0209869	04/29/25	B0006185	292.17		292.17
					V0209870	04/29/25	B0006130	39.00		39.00
					V0209871	04/29/25	B0006168	212.06		212.06
					V0209872	04/29/25	B0006169	387.54		387.54
					V0209873	04/29/25	B0005912	58.98		58.98
					V0209875	04/29/25	B0006153	299.75		299.75
					V0209876	04/29/25	B0006153	67.66		67.66
					V0209877	04/29/25	B0006114	28.74		28.74
					V0209878	04/29/25	B0006178	65.72		65.72
					V0209879	04/29/25	B0006168	38.99		38.99
					V0209880	04/29/25	B0005981	231.78		231.78
					V0209881	04/29/25	B0006149	27.72		27.72
					V0209882	04/29/25	B0006149	55.67		55.67
					V0209908	04/29/25		1,618.91		1,618.91
					V0209987	04/29/25		30.25-		-30.25
					V0209988	04/29/25		96.05-		-96.05
					V0209989	04/29/25		52.99-		-52.99
					V0209990	04/29/25		52.99-		-52.99
					V0209991	04/29/25		52.99-		-52.99
					V0209992	04/29/25		52.99-		-52.99
					V0209993	04/29/25		52.99-		-52.99
					V0209994	04/29/25		52.99-		-52.99
					V0209995	04/29/25		52.99-		-52.99
					V0209996	04/29/25		52.99-		-52.99
					V0209997	04/29/25		85.45-		-85.45
					V0209998	04/29/25		85.45-		-85.45
					V0209999	04/29/25		85.45-		-85.45
					V0210000	04/29/25		85.45-		-85.45
					V0210001	04/29/25		85.45-		-85.45
					V0210002	04/29/25		85.45-		-85.45
					V0210003	04/29/25		85.45-		-85.45
					V0210004	04/29/25		85.45-		-85.45
					V0210005	04/29/25		19.99-		-19.99
					V0210006	04/29/25	P0017058	59.75		59.75
					V0210007	04/29/25	P0017022	38.24		38.24
					V0210008	04/29/25	P0017022	1,435.67		1,435.67
					V0210009	04/29/25	P0017022	775.89		775.89
					V0210010	04/29/25	P0017024	1,027.09		1,027.09
					V0210012	04/29/25	P0017051	1,759.78		1,759.78

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					V0210013	04/29/25	P0017051	159.98		159.98
					V0210014	04/29/25	P0017058	174.33		174.33
					V0210015	04/29/25	P0017067	570.00		570.00
					V0210032	04/29/25	P0017068	570.00		570.00
					V0210033	04/29/25	P0017069	232.80		232.80
					V0210034	04/29/25	P0017072	221.72		221.72
					V0210035	04/29/25	P0017073	70.92		70.92
					V0210060	04/29/25	P0017074	1,336.50		1,336.50
					V0210061	04/29/25	P0017075	219.89		219.89
					V0210062	04/29/25	P0017018	362.64		362.64
					V0210064	04/29/25	P0017052	322.28		322.28
					V0210065	04/29/25	P0017071	22.99		22.99
					V0210066	04/29/25	P0017025	95.34		95.34
					V0210067	04/29/25	P0017032	80.32		80.32
					V0210068	04/29/25	P0017059	41.98		41.98
					V0210069	04/29/25	P0017033	57.72		57.72
					V0210070	04/29/25	P0017038	516.36		516.36
					V0210071	04/29/25	P0017039	139.99		139.99
					V0210072	04/29/25	P0017092	180.24		180.24
					V0210113	04/29/25	P0017099	430.08		430.08
					V0210114	04/29/25	P0017102	364.00		364.00
					V0210115	04/29/25	P0017081	496.20		496.20
					V0210118	04/29/25	B0006189	174.60		174.60
					V0210119	04/29/25	B0006189	29.99		29.99
								16,832.78		16,832.78
E0030429	04/30/25	Outst	0221066	Amzec, Llc	V0209883	04/29/25	B0005926	2,700.00		2,700.00
					V0209884	04/29/25	B0005926	2,250.00		2,250.00
								4,950.00		4,950.00
E0030430	04/30/25	Outst	0000977	Apple, Inc.	V0209885	04/29/25	B0006167	9,720.00		9,720.00
								9,720.00		9,720.00
E0030431	04/30/25	Outst	0156646	ATI Nursing Education	V0209718	04/21/25		2,797.50		2,797.50
					V0209822	04/25/25		141.00		141.00
								2,938.50		2,938.50
E0030432	04/30/25	Outst	0196421	Balloons by Tommy	V0210116	04/29/25	P0016863	952.00		952.00
								952.00		952.00
E0030433	04/30/25	Outst	0001272	Batteries Plus LLC	V0209755	04/22/25		89.94		89.94
								89.94		89.94
E0030434	04/30/25	Outst	0200061	Believers	V0209771	04/23/25		838.65		838.65

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								838.65		838.65
E0030435	04/30/25	Outst	0001818	Blackboard LLC	V0209803	04/24/25		700.00		700.00
								700.00		700.00
E0030436	04/30/25	Outst	0166207	BSA	V0209888	04/29/25	B0005890	58.66		58.66
								58.66		58.66
E0030437	04/30/25	Outst	0229747	Campus Works, Inc	V0209706	04/21/25		24,628.00		24,628.00
					V0209707	04/21/25		24,628.00		24,628.00
								49,256.00		49,256.00
E0030438	04/30/25	Outst	0229731	Class Technologies, Inc	V0209695	04/17/25		21,040.29		21,040.29
								21,040.29		21,040.29
E0030439	04/30/25	Outst	0182245	The College Agency, LLC	V0210074	04/29/25	P0016976	1,200.00		1,200.00
								1,200.00		1,200.00
E0030440	04/30/25	Outst	0209459	Cornerstone Government A	V0209898	04/29/25	B0005918	14,000.00		14,000.00
								14,000.00		14,000.00
E0030441	04/30/25	Outst	0222089	Corporate Traditions, IN	V0209421	04/10/25		1,450.00		1,450.00
								1,450.00		1,450.00
E0030442	04/30/25	Outst	0212349	Del's Moving Inc	V0209693	04/17/25		950.00		950.00
								950.00		950.00
E0030443	04/30/25	Outst	0000989	Dick Blick	V0209903	04/29/25	B0006170	26.37		26.37
					V0209904	04/29/25	B0006170	227.92		227.92
								254.29		254.29
E0030444	04/30/25	Outst	0209578	DisposAll Waste Services	V0209905	04/29/25	B0005900	575.71		575.71
								575.71		575.71
E0030445	04/30/25	Outst	0227662	The Eagle Uniform Co	V0209906	04/29/25	B0006176	2,498.00		2,498.00
								2,498.00		2,498.00
E0030446	04/30/25	Outst	0001508	EBSCO	V0209819	04/25/25		1,249.44		1,249.44
								1,249.44		1,249.44

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E0030447	04/30/25	Outst	0218528	ezCater, Inc	V0210075	04/29/25	P0016946	256.30		256.30
					V0210076	04/29/25	P0016965	105.61		105.61
					V0210077	04/29/25	P0017044	70.83		70.83
								432.74		432.74
E0030448	04/30/25	Outst	0219326	Ferrilli	V0209661	04/15/25		3,375.00		3,375.00
					V0209909	04/29/25	B0005924	4,200.00		4,200.00
								7,575.00		7,575.00
E0030449	04/30/25	Outst	0229710	Finishing Touch Cement &	V0209911	04/29/25	B0006172	7,357.00		7,357.00
								7,357.00		7,357.00
E0030450	04/30/25	Outst	0196370	Follett Higher Education	V0209809	04/25/25		125.74		125.74
								125.74		125.74
E0030451	04/30/25	Outst	0202852	Freepoint Energy Solutio	V0210121	04/30/25	B0006166	24,457.13		24,457.13
								24,457.13		24,457.13
E0030452	04/30/25	Outst	0226164	Gabriel Environmental Se	V0209841	04/28/25		2,923.43		2,923.43
					V0209845	04/28/25		4,428.64		4,428.64
								7,352.07		7,352.07
E0030453	04/30/25	Outst	0001775	Jostens	V0209924	04/29/25	B0005979	130.29		130.29
					V0209925	04/29/25	B0005979	22.16		22.16
					V0209930	04/29/25	B0005979	9.91		9.91
					V0209932	04/29/25	B0005979	108.79		108.79
					V0209933	04/29/25	B0005979	33.91		33.91
								305.06		305.06
E0030454	04/30/25	Outst	0001890	Konica Minolta Bus Solut	V0209955	04/29/25	B0006136	170.11		170.11
					V0209956	04/29/25	B0006136	105.00		105.00
					V0209957	04/29/25	B0006136	240.00		240.00
								515.11		515.11
E0030455	04/30/25	Outst	0002233	Konica Minolta Premier F	V0209965	04/29/25	B0006151	654.91		654.91
					V0209967	04/29/25	B0006151	193.47		193.47
								848.38		848.38
E0030456	04/30/25	Outst	0001082	Lakeshore Learning Mater	V0210079	04/29/25	P0017011	2,251.70		2,251.70
					V0210080	04/29/25	P0017012	2,374.74		2,374.74

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								4,626.44		4,626.44
E0030457	04/30/25	Outst	0201765	M&M Limousine Service In	V0210130	04/30/25	P0016983	2,269.50		2,269.50
								2,269.50		2,269.50
E0030458	04/30/25	Outst	0002797	Medical Shipment LLC	V0210085	04/29/25	P0016992	1,915.24		1,915.24
								1,915.24		1,915.24
E0030459	04/30/25	Outst	0001339	Minuteman Press of Lyons	V0209395	04/09/25		328.66		328.66
								328.66		328.66
E0030460	04/30/25	Outst	0217543	NobleTec, LLC	V0210090	04/29/25	P0017034	768.60		768.60
								768.60		768.60
E0030461	04/30/25	Outst	0229598	NuStep LLC	V0210091	04/29/25	P0017045	4,999.00		4,999.00
								4,999.00		4,999.00
E0030462	04/30/25	Outst	0001122	Office Depot Business So	V0210092	04/29/25	P0017004	464.54		464.54
					V0210093	04/29/25	P0017004	47.55		47.55
					V0210095	04/29/25		4.35-		-4.35
								507.74		507.74
E0030463	04/30/25	Outst	0001131	Phi Theta Kappa	V0209777	04/23/25		187.49		187.49
								187.49		187.49
E0030464	04/30/25	Outst	0216103	Platinum Educational Gro	V0209658	04/15/25		2,740.00		2,740.00
								2,740.00		2,740.00
E0030465	04/30/25	Outst	0191643	Positive Promotions, Inc	V0210100	04/29/25	P0016962	1,371.34		1,371.34
								1,371.34		1,371.34
E0030466	04/30/25	Outst	0225683	Shorewood Home & Auto In	V0210103	04/29/25	P0016982	3,724.70		3,724.70
								3,724.70		3,724.70
E0030467	04/30/25	Outst	0001157	Snap-On Industrial	V0210104	04/29/25	P0016971	4,741.68		4,741.68
								4,741.68		4,741.68
E0030468	04/30/25	Outst	0002889	Suburban Door Check & Lo	V0209976	04/29/25	B0006083	1,765.00		1,765.00
								1,765.00		1,765.00

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GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0030469	04/30/25	Outst	0001547	Teaching Strategies, LLC	V0210105	04/29/25	P0016919	1,620.00		1,620.00
								1,620.00		1,620.00
E0030470	04/30/25	Outst	0193721	TimeClock Plus, LLC	V0209761	04/22/25		5,000.00		5,000.00
					V0209852	04/28/25		11,135.73		11,135.73
								16,135.73		16,135.73
E0030471	04/30/25	Outst	0164582	TruTech Tools, LTD.	V0210106	04/29/25	P0017066	687.62		687.62
								687.62		687.62
E0030472	04/30/25	Outst	0226256	Unique Products & Servic	V0209977	04/29/25	B0006186	2,477.96		2,477.96
					V0209978	04/29/25	B0006183	161.22		161.22
					V0209979	04/29/25	B0006183	120.00		120.00
					V0210107	04/29/25	P0017029	772.50		772.50
					V0210108	04/29/25	P0017028	730.60		730.60
								4,262.28		4,262.28
E0030473	04/30/25	Outst	0001703	Vernier Science Educatio	V0210109	04/29/25	P0017005	1,287.00		1,287.00
								1,287.00		1,287.00
E0030474	04/30/25	Outst	0001406	Wex Bank	V0209980	04/29/25	B0005920	1,762.58		1,762.58
								1,762.58		1,762.58
E0030475	04/30/25	Outst	0177607	YBP Library Services	V0209981	04/29/25	B0006165	110.50		110.50
					V0209983	04/29/25	B0006165	211.20		211.20
					V0209984	04/29/25	B0006165	178.86		178.86
								500.56		500.56
								1,633,456.58		1,633,456.58

Bank Code	Account Number	Description	Debit	Credit
01 General Checking	01-0000-00000-230000000	General : Accounts Payable	1,633,456.58	0.00
	01-0000-00000-110000000	General : Cash	0.00	1,633,456.58
			1,633,456.58	1,633,456.58

Morton College
Over 10K Report
April 2025

Vendor Name	Check Date	Check Number	Board Approved Date	Amount	Item Description Line 1
Alliant Insurance Services, Inc	4/15/2025	E0030314	EXEMPT	$12,500.00	April, May & June
Amazon Capital Services	4/15/2025	E0030315	8/28/2024	$12,513.35	Various Dept Orders
Amazon Capital Services	4/30/2025	E0030428	8/28/2024	$16,832.78	Various Dept Orders
Apple, Inc.	4/15/2025	E0030317	EXEMPT	$5,278.50	iPad Cases
Apple, Inc.	4/30/2025	E0030430	EXEMPT	$9,720.00	iPads
Bohm Consulting LLC	4/15/2025	E0030322	6/24/2024	$11,500.00	Nursing & PTA Consultant
Campus Works, Inc	4/30/2025	E0030437	3/26/2025	$49,256.00	CampusWorks - Payment due
Class Technologies, Inc	4/30/2025	E0030438	EXEMPT	$21,040.29	COLLAB STORAGE
ComEd	4/30/2025	0123711	8/28/2024	$1,098.59	Electricity
ComEd	4/30/2025	0123711	8/28/2024	$22,650.31	Electricity
Cornerstone Government Affairs, Inc.	4/30/2025	E0030440	3/26/2025	$14,000.00	Consulting Services
Del Galdo Law Group, LLC	4/15/2025	0123602	8/28/2024	$5,767.75	Attorney Fees
Del Galdo Law Group, LLC	4/30/2025	0123713	8/28/2024	$5,545.50	Attorney Fees
FieldTurf USA, Inc	4/15/2025	E0030333	2/27/2025	$250,397.78	50% Down Payment
Follett Higher Education Group, LLC	4/15/2025	E0030334	EXEMPT	$185,818.73	Spring IA Fees/Athletic Book Voucher
Follett Higher Education Group, LLC	4/30/2025	E0030450	EXEMPT	$125.74	25SP-3RD PARTY BILLING
Freepoint Energy Solutions, LLC.	4/30/2025	E0030451	8/28/2024	$24,457.13	Energy Charge
Heartland Business Systems, LLC	4/15/2025	E0030339	2/27/2025	$15,331.81	Telephones Update/Upgrade
Legat Architects, Inc	4/15/2025	E0030344	12/13/2024	$30,210.68	RTU Replacement
Library Furniture International LLC	4/15/2025	E0030345	9/30/2024	$15,986.50	Library Shelving
Manufacturing Renaissance	4/9/2025	E0030277	4/25/2025	$20,080.00	Seniors Plus Student MR
Manufacturing Renaissance	4/16/2025	E0030392	4/25/2025	$34,400.00	Senoirs Plus MR Bridge
Manufacturing Renaissance	4/21/2025	E0030394	4/25/2025	$7,020.00	Senoirs Plus MR Bridge
Mongoose	4/16/2025	E0030393	12/14/2022	$27,216.00	Cadence Text Message
Mr. Ryan Denson	4/30/2025	E0030423	5/22/2024	$12,025.00	Paramedic Director/PHTLS & Stop The Bleed
New Pocket Nurse	4/15/2025	0123614	EXEMPT	$5,071.91	Various Supplies for Nursing Dept
New Pocket Nurse	4/30/2025	0123730	EXEMPT	$5,613.78	Aaris Medley Pump combo 1
NIR Roof Care, Inc	4/15/2025	E0030349	12/13/2024	$52,815.00	Emergency Roof Repair "D"
Old National Bank	4/24/2025	E0030412	8/28/2024	$29,814.95	Various Credit Card Purchases
Paisans Pizza	4/15/2025	0123616	EXEMPT	$2,134.27	Various Catering Orders
Paisans Pizza	4/30/2025	0123732	EXEMPT	$13,996.45	Various Catering Orders
State Univ Retirement Systems	4/7/2025	0123552	EXEMPT	$26,949.11	Styer 6% penalty
TimeClock Plus, LLC	4/30/2025	E0030470	EXEMPT	$16,135.73	Timeclock Licenses/Annual Clockable license
Town of Cicero	4/15/2025	0123621	3/29/2023	$93,697.50	Dispatch Service Agreemen
				$ 1,057,001.14	

BE IT HEREBY RESOLVED THAT accounts payable and payrolls for the month of April 2025, be approved and/or ratified in the amount of $3,457,953 as listed on the attached sheet and supported by vouchers, invoices, purchase orders, and payroll registers, made available and referred to as necessary, and summarized as follows:

Current Funds (01),		
Cash Disbursements - Monthly	04/30/2025	1,520,717
Payroll	04/15/2025	886,988
Payroll	04/30/2025	871,662
Student Refunds	04/30/2025	65,846
		3,345,213
O&M Restricted Fund (03)		
Cash Disbursements - Monthly	04/30/2025	112,740
TOTAL ALL FUNDS		$3,457,953

AND BE IT FURTHER RESOLVED THAT budget transfers in the amount of $185,556 be approved as outlined on the attached Journal No. 1-13 entry dates attached hereto.

AND BE IT FURTHER RESOLVED THAT the treasurer of Morton College is hereby authorized and directed to make payments as listed and/or summarized above.

PASSED this 25th day of June by the Board of Trustees, Morton College, Community College District no. 527, Cicero, Illinois.

Joanna M Martin

From: Mireya Perez
Sent: Monday, May 5, 2025 4:32 PM
To: Board Materials
Subject: Board action - Monthly Budget Report for Month End April 2025
Attachments: MC- APRIL 2025 MONTHLY BUDGET REPORT.pdf

Proposed Action: THAT THE MONTHLY BUDGET REPORT FOR FISCAL YEAR TO DATE ENDING APRIL 2025 BE RECEIVED AND APPROVED AS SUBMITTED.

Rationale: [Please refer to attached Monthly Budget Report.]

Attachments: Monthly Budget Report

Thank you,

Mireya Perez
Chief Financial Officer/Treasurer
P: (708) 656-8000, Ext. 2289
E: mireya.perez@morton.edu
www.morton.edu

Morton Community College
FY25 Budget Report
Month Ending April 30, 2025

MORTON COLLEGE

Morton Community College **83%**
Budget Report Summary
April 30, 2025

Funds	Actual	Budget	%	Budget Remaining
Education Fund				
Revenue	$ 25,598,878	$ 31,513,199	81.2%	$ 5,914,321
Expenditures	(22,627,961)	(31,538,199)	71.7%	(8,910,238)
Net	$ 2,970,917	$ (25,000)		$ (2,995,917)
Operations & Maintenance Fund				
Revenue	$ 2,254,945	$ 3,536,119	63.8%	$ 1,281,174
Expenditures	(2,597,874)	(3,536,119)	73.5%	(938,245)
Net	$ (342,929)	$ -		$ 342,929
Restricted Purpose Fund				
Revenue	$ 10,055,762	$ 23,386,042	43.0%	$ 13,330,280
Expenditures	(9,768,243)	(23,386,042)	41.8%	(13,617,799)
Net	$ 287,519	$ -		$ (287,519)
Audit Fund				
Revenue	$ 75,093	$ 98,576	76.2%	$ 23,483
Expenditures	(23,540)	(105,600)	22.3%	(82,060)
Net	$ 51,553	$ (7,024)		$ (58,577)
Liability, Protection & Settlement Fund				
Revenue	$ 807,285	$ 934,400	86.4%	$ 127,115
Expenditures	(887,704)	(934,400)	95.0%	(46,696)
Net	$ (80,419)	$ -		$ 80,419
General Bond Obligation Fund				
Revenue	$ 705,988	$ 660,484	106.9%	$ (45,504)
Expenditures	(496,475)	(644,450)	77.0%	(147,975)
Net	$ 209,513	$ 16,034		$ (193,479)
Operations & Maintenance (Restricted) Fund				
Revenue	$ 83,659	$ 4,495,924	1.9%	$ 4,412,265
Expenditures	(357,524)	(5,445,924)	6.6%	(5,088,400)
Net	$ (273,865)	$ (950,000)		$ (676,135)
All Funds				
Revenue	$ 39,581,610	$ 64,624,744	61.2%	$ 25,043,134
Expenditures	(36,759,321)	(65,590,734)	56.0%	$ (28,831,413)
Net	$ 2,822,289	$ (965,990)		$ (3,788,279)

EDUCATION FUND REVENUE
April 30, 2025

	Actual	Budget	%	Budget Remaining
REVENUE				
LOCAL GOVERNMENT				
Property taxes	$ 7,122,976	$ 8,563,745	83.2%	$ 1,440,769
Total Local Government	$ 7,122,976	$ 8,563,745		$ 1,440,769
CORPORATE PERSONAL PROPERTY TAXES	$ 962,591	$ 2,010,563	47.9%	$ 1,047,972
SURS HEALTH - ON BEHALF PAYMENTS	$ -	$ -	0.0%	$ -
STATE GOVERNMENT				
ICCB credit hour grants	$ 2,379,541	$ 2,710,211	87.8%	$ 330,670
ICCB equalization grants	2,585,642	4,051,970	63.8%	1,466,328
CTE formula grant	236,183	225,000	105.0%	(11,183)
Total State Government	$ 5,201,366	$ 6,987,181		$ 1,785,815
STUDENT TUITION AND FEES				
Tuition	$ 9,503,735	$ 10,915,000	87.1%	$ 1,411,265
Fees	1,705,480	1,914,660	89.1%	209,180
Total Tuition and Fees	$ 11,209,215	$ 12,829,660		$ 1,620,445
MISCELLANEOUS				
Sales and service fees	$ 66,959	$ 220,550	30.4%	$ 153,591
Investment revenue	1,035,772	900,000	115.1%	(135,772)
Nongovernmental gifts & scholarships	-	1,500	0.0%	1,500
Total Other Sources	$ 1,102,731	$ 1,122,050		$ 19,319
Total Revenue	$ 25,598,879	$ 31,513,199	81.2%	$ 5,914,320
Transfers in	$ -	$ -	0.0%	$ -
Total Revenue and Transfers in	$ 25,598,879	$ 31,513,199	81.2%	$ 5,914,320

EDUCATION FUND EXPENDITURES
April 30, 2025

	Actual	Budget	%	Budget Remaining
EXPENDITURES				
By Program:				
Instruction				
Salaries	$ 7,818,548	$ 9,241,925	84.6%	$ 1,423,377
Employee benefits	954,744	1,130,130	84.5%	175,386
Contractual services	363,555	466,684	77.9%	103,129
Material and supplies	422,639	920,402	45.9%	497,763
Conferences and meetings	50,420	105,400	47.8%	54,980
Total Instruction	9,609,906	11,864,541	81.0%	2,254,635
Academic Support				
Salaries	1,099,594	1,404,376	78.3%	304,782
Employee benefits	194,755	245,492	79.3%	50,737
Contractual services	259,304	376,000	69.0%	116,696
Material and supplies	188,402	314,700	59.9%	126,298
Conferences and meetings	33,721	51,850	65.0%	18,129
Fixed charges	116,111	126,000	92.2%	9,889
Total Academic Support	1,891,887	2,518,418	75.1%	626,531
Student Services				
Salaries	1,873,050	2,560,251	73.2%	687,201
Employee benefits	355,238	445,294	79.8%	90,056
Contractual services	173,777	504,717	34.4%	330,940
Material and supplies	36,525	239,825	15.2%	203,300
Conferences and meetings	101,196	205,383	49.3%	104,187
Fixed charges	530	26,500	2.0%	25,970
Total Student Services	2,540,316	3,981,970	63.8%	1,441,654
Public Service/Continuing Education				
Salaries	254,381	300,903	84.5%	46,522
Employee benefits	28,279	33,263	85.0%	4,984
Contractual services	111,962	140,000	80.0%	28,038
Material and supplies	3,916	29,200	13.4%	25,284
Conferences and meetings	9,247	17,850	51.8%	8,603
Other tuition/fee waiver	2,419	10,500	23.0%	8,081
Total Public Service/Continuing Education	410,204	531,716	77.1%	121,512
Auxiliary Services				
Salaries	249,045	227,000	109.7%	(22,045)
Employee benefits	49,235	44,950	109.5%	(4,285)
Contractual services	460,795	580,000	79.4%	119,205
Material and supplies	160,543	206,000	77.9%	45,457
Conferences and meetings	203,811	314,000	64.9%	110,189
Fixed charges	33,168	60,000	55.3%	26,832
Site Improvements	250,398	501,000	50.0%	250,602
Total Auxiliary Services	1,406,995	1,932,950	72.8%	525,955

EDUCATION FUND EXPENDITURES
April 30, 2025

	Actual	Budget	%	Budget Remaining
EXPENDITURES				
Institutional Support				
Salaries	$ 1,823,465	$ 2,444,931	74.6%	$ 621,466
Employee benefits	539,774	619,435	87.1%	79,661
Contractual services	1,488,975	2,049,984	72.6%	561,009
Material and supplies	169,540	577,132	29.4%	407,592
Conferences and meetings	181,035	306,622	59.0%	125,587
Fixed charges	-	1,500	0.0%	1,500
Other	96,994	185,000	52.4%	88,006
Total Institutional Support	4,299,783	6,184,604	69.5%	1,884,821
Scholarships, Student Grants & Waivers				
Student grants and scholarships	2,468,872	2,000,000	123.4%	(468,872)
Total Scholarships, Student Grants & Waivers	2,468,872	2,000,000	123.4%	(468,872)
Contingencies	-	399,000	0.0%	399,000
Total Expenditures	$ 22,627,963	$ 29,413,199	76.9%	$ 6,785,236
Transfers out	-	2,125,000	0.0%	2,125,000
Total Expenditures and Transfers out	$22,627,963	$ 31,538,199	71.7%	$ 8,910,236

OPERATION & MAINTENANCE FUND REVENUE AND EXPENDITURES
April 30, 2025

	Actual	Budget	%	Budget Remaining
REVENUE				
LOCAL GOVERNMENT				
Property taxes	$ 1,421,755	$ 1,674,119	84.9%	$ 252,364
CORPORATE PERSONAL PROPERTY TAXES	40,144	1,040,000	3.9%	999,856
STATE GOVERNMENT				
ICCB equalization grants	791,000	791,000	100.0%	-
MISCELLANEOUS				
Sales and service fees	175	5,000	3.5%	4,825
Facilities	-	16,000	0.0%	16,000
Investment revenue	1,871	10,000	18.7%	8,129
Total Miscellaneous	2,046	31,000	6.6%	28,954
Transfers in	-	-	-	-
Total Revenue	$ 2,254,945	$ 2,745,119	82.1%	$ 1,281,174
EXPENDITURES				
By Program:				
Operations and Maintenance of Plant				
Salaries	$1,190,206	$1,486,817	80.1%	$296,611
Employee benefits	180,671	187,802	96.2%	7,131
Contractual services	409,532	701,000	58.4%	291,468
Material and supplies	108,229	221,000	49.0%	112,771
Conferences and meetings	-	6,500	0.0%	6,500
Utilities	678,826	863,000	78.7%	184,174
Capital outlay	30,410	60,000	0.0%	29,590
Other	-	10,000	0.0%	10,000
Total Operations and Maintenance of Plant	2,597,874	3,536,119	73.5%	938,245
Total Expenditures	$ 2,597,874	$ 3,536,119	73.5%	$ 938,245

RESTRICTED PURPOSE FUND REVENUE
April 30, 2025

	Actual	Budget	%	Budget Remaining
REVENUE				
STATE GOVERNMENT				
ICCB	1,792,774	$1,848,760	97.0%	55,986
ISBE grant revenue- other	265,674	312,000	85.2%	46,326
Other Sources	157,500	9,190,986	1.7%	9,033,486
Total State Government	2,215,948	11,351,746	19.5%	9,135,798
FEDERAL GOVERNMENT				
ICCB	272,740	785,047	34.7%	512,307
Department of education	7,564,278	11,234,375	67.3%	3,670,097
Other	2,797	14,873	0.0%	12,076
Total Federal Government	7,839,815	12,034,295	65.1%	3,682,173
Total Revenue	$ 10,055,763	$ 23,386,041	43.0%	$ 12,817,971

RESTRICTED PURPOSE FUND EXPENDITURES
April 30, 2025

	Actual	Budget	%	Budget Remaining
EXPENDITURES				
By Program:				
Instruction				
Salaries	$ 1,052,462	$ 1,228,802	85.6%	$ 176,340
Employee benefits	187,569	5,210,647	3.6%	5,023,078
Contractual services	113,602	143,104	79.4%	29,502
Material and supplies	118,912	324,572	36.6%	205,660
Conferences and meetings	22,196	38,328	57.9%	16,132
Student grants and scholarships	191,502	466,841	41.0%	275,339
Total Instruction	1,686,243	7,412,294	22.7%	5,726,051
Academic Support				
Salaries	9,425	53,524	0.0%	44,099
Employee benefits	863	600,000	0.0%	599,137
Other Contract Services		10,000	0.0%	10,000
Material and supplies	-	584	0.0%	584
Conferences and meetings	-	10,193	0.0%	10,193
Other Fixed Charges	-	944	0.0%	944
Total Academic Support	10,288	675,245	1.5%	664,957
Student Services				
Salaries	41,581	108,409	38.4%	66,828
Employee benefits	7,650	1,021,799	0.7%	1,014,149
Other Contract Services	119,737	365,742	32.7%	246,005
Material and supplies	25,973	506,371	5.1%	480,398
Conferences and meetings	15,862	32,561	48.7%	16,699
Fixed charges	-		0.0%	0
Total Student Services	210,803	2,034,882	10.4%	1,824,079
Public Service/Continuing Education				
Salaries	237,273	302,545	78.4%	65,272
Employee benefits	43,551	301,100	14.5%	257,549
Contractual services	9,166	11,665	78.6%	2,499
Material and supplies	28,754	63,790	45.1%	35,036
Conferences and meetings	6,775	20,500	33.0%	13,725
Student grants and scholarships	62,055	72,400	85.7%	10,345
Total Public Service/Continuing Education	387,574	772,000	50.2%	384,426

RESTRICTED PURPOSE FUND REVENUE AND EXPENDITURES
April 30, 2025

	Actual	Budget	%	Budget Remaining
Auxiliary Services				
Employee benefits	$ -	$ 125,000	0.0%	$ 125,000
Total Auxiliary Services	-	125,000	0.0%	125,000
Operations and Maintenance of Plant				
Employee benefits	-	750,000	0.0%	750,000
Total Operation and Maintenance of Plant	-	750,000	0.0%	750,000
Institutional Support				
Employee benefits	-	1,300,000	0.0%	1,300,000
Conferences and meetings	(1,415)	-	0.0%	1,415
Total Institutional Support	(1,415)	1,300,000	-0.1%	1,301,415
Scholarships, Student Grants & Waivers				
Salaries	127,069	139,370	91.2%	12,301
Student grants and scholarships	7,347,680	10,177,250	72.2%	2,829,570
Total Scholarships, Student Grants & Waivers	7,474,749	10,316,620	72.5%	2,841,871
Total Expenditures	$ 9,768,242	$ 23,386,041	41.8%	$ 13,617,799

AUDIT FUND REVENUE AND EXPENDITURES
April 30, 2025

	Actual	Budget	%	Budget Remaining
REVENUE				
LOCAL GOVERNMENT				
Property taxes	$ 74,960	$ 83,526	89.7%	$ 8,566
MISCELLANEOUS				
Investment revenue	134	50	268.0%	(84)
Total Revenue	$ 75,094	$ 83,576	89.9%	$ 8,482
Transfers in	-	15,000	0.0%	15,000
Total Revenue and Transfers in	$ 75,094	$ 98,576	76.2%	$ 23,482
EXPENDITURES				
By Program:				
Institutional Support				
Contractual services	23,540	105,600	22.3%	82,060
Total Expenditures	$ 23,540	$ 105,600	22.3%	$ 82,060

LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE AND EXPENDITURES
April 30, 2025

	Actual	Budget	%	Budget Remaining
REVENUE				
LOCAL GOVERNMENT				
Property taxes	$ 806,350	$ 934,300	86.3%	$ 127,950
MISCELLANEOUS				
Investment revenue	935	100	935.0%	(835)
Total Revenue	$ 807,285	$ 934,400	86.4%	$ 127,115
EXPENDITURES				
By Program:				
Instruction				
Employee benefits	110,159	150,000	73.4%	39,841
Academic Support				
Employee benefits	14,515	16,900	85.9%	2,385
Student Services				
Employee benefits	25,500	35,500	71.8%	10,000
Public Service/Continuing Education				
Employee benefits	5,127	8,500	60.3%	3,373
Auxiliary Services				
Employee benefits	2,748	6,000	45.8%	3,252
Operations and Maintenance of Plant				
Employee benefits	16,585	20,500	80.9%	3,915
Institutional Support				
Employee benefits	52,042	70,000	74.3%	17,958
Contractual services	280,139	210,000	133.4%	-70,139
Other Fixed Charges	380,891	417,000	91.3%	36,109
Total Institutional Support	713,072	697,000	102.3%	-16,072
Total Expenditures	$ 887,706	$ 934,400	95.0%	$ 46,694

GENERAL BOND OBLIGATION FUND REVENUE AND EXPENDITURES
April 30, 2025

	Actual	Budget	%	Budget Remaining
REVENUE				
LOCAL GOVERNMENT				
Property taxes	$ 705,186	$ 660,384	106.8%	$ (44,802)
MISCELLANEOUS				
Investment revenue	802	100	802.0%	(702)
Total Revenue	705,988	660,484	106.9%	(45,504)
EXPENDITURES				
By Program:				
Institutional Support				
Fixed charges	496,475	644,450	77.0%	147,975
TRANSFERS OUT	-	-	0.0%	-
Total Expenditures	$ 496,475	$ 644,450	77.0%	$ 147,975

OPERATIONS & MAINTENANCE (RESTRICTED) FUND REVENUE AND EXPENDITURES
April 30, 2025

	Actual	Budget	%	Budget Remaining
REVENUE				
STATE GOVERNMENT				
Capital Development Board	-	2,385,924	0.0%	2,385,924
Total	-	2,385,924	0.0%	2,385,924
OTHER SOURCES				
Bonds		-	0.0%	-
Investment Interest	83,659	-	0.0%	(83,659)
Total	83,659	-	0.0%	(83,659)
TRANSFERS IN	$ -	$ 2,110,000	0.0%	$ 2,110,000
Total Revenue and Transfers in	$ 83,659	$ 4,495,924	1.9%	$ 4,412,265
EXPENDITURES				
By Program:				
Operations and Maintenance of Plant				
Contractual services	-	260,000	0.0%	260,000
Capital outlay	357,524	5,185,924	6.9%	4,828,400
Total Operation and Maintenance of Plant	357,524	5,445,924	6.6%	5,088,400
Total Expenditures	$ 357,524	$ 5,445,924	6.6%	$ 5,088,400

Joanna M Martin

From: Mireya Perez
Sent: Tuesday, June 10, 2025 1:21 PM
To: Board Materials
Subject: FW: Action Item 8.3 for 06/25/2025 Board Meeting
Attachments: TR 4.30.25.pdf

From: Suzanna Raigoza <Suzanna.Raigoza@morton.edu>
Sent: Tuesday, June 10, 2025 12:26 PM
To: Mireya Perez <mireya.perez@morton.edu>
Subject: Action Item 8.3 for 06/25/2025 Board Meeting

Proposed Action: THAT THE MONTHLY TREASURER'S REPORTS FOR APRIL 2025 BE RECEIVED AND FILED FOR AUDIT AS SUBMITTED.

Rationale: [Required by Board Policy 1.6.7]

Attachments: Treasurer's Reports

Suzanna Raigoza
Senior Accountant
P: (708) 656-8000, Ext. 2305
E: Suzanna.Raigoza@morton.edu
www.morton.edu

Morton College Treasurer's Report

Month Ending: April 2025

Institution	*Purchased*	*Principal*	*Rate*	*Type*	*Maturity*
The Illinois Funds, Springfield					
	1-May-06	$12,178,916.05	4.434%	TIF Prime Fund	30-Apr-25
	Sum	$12,178,916.05			
Grand Total		**$ 12,178,916.05**			

Joanna M Martin

From: Mireya Perez
Sent: Tuesday, June 10, 2025 1:23 PM
To: Board Materials
Subject: FW: Action Item 8.1 for 6/25/2025 Board Meeting
Attachments: Board AS Totals 5.31.25.pdf; BT 5.31.25.pdf; Check Register 5.31.25.pdf; Over 10k May 2025.pdf

From: Suzanna Raigoza <Suzanna.Raigoza@morton.edu>
Sent: Tuesday, June 10, 2025 12:23 PM
To: Mireya Perez <mireya.perez@morton.edu>
Subject: Action Item 8.1 for 6/25/2025 Board Meeting

Propose Action: THAT THE BOARD APPROVE AND RATIFY ACCOUNTS PAYABLE AND PAYROLL FOR THE MONTH OF MAY 2025 IN THE AMOUNT OF $2,815,054 AND BUDGET TRANSFERS IN THE AMOUNT OF $40,969 AS SUBMITTED.

Rationale: [Required by Chapter 110, ACT 805, Section 3-27 of the Illinois Compiled Statues]

Attachments: Resolution, Accounts Payable and Payroll Records

Suzanna Raigoza
Senior Accountant
P: (708) 656-8000, Ext. 2305
E: Suzanna.Raigoza@morton.edu
www.morton.edu

Morton College
Budget Transfers
May 2025

		GL Account Number	Description	Debit	Credit
	1	01-1010-10120-530400000	Music: Maintenance Service		(4,000)
		01-1010-10120-530900000	Music: Other Contract Services		(3,000)
		01-1010-10120-540100205	Music: Inst Equip <$5,000		(1,500)
		01-1010-10120-540100200	Music: Instr Supplies	8,500	
	2	01-1010-10116-550100005	Language Arts: Meeting Expense		(8,244)
		01-1010-10116-540100100	Language Arts: Office Supplies		(150)
		01-1010-10116-540100200	Language Arts: Instr Supplies	8,394	
	3	01-1010-10116-540100200	Language Arts: Instr Supplies		(3,000)
		01-1010-10116-550100005	Language Arts: Meeting Expense	3,000	
	4	01-1010-10102-540100200	Art: Instr Supplies	2,075	
		01-1010-10102-530800000	Art: Instr Serv Contracts		(2,075)
	5	01-3060-30116-530900000	Student Activities: Other Contract Services		(13,000)
		01-3060-30116-550100005	Student Activities: Meeting Expense	13,000	
	6	01-4010-40110-590100215	GED: Other Tuition/Fee Waiver		(6,000)
		01-4010-40110-540100115	GED: Recognition Function	6,000	
			Total Budget Transfers	**$40,969**	**($40,969)**

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0123740	05/02/25	Recon	0214516	Aksel Bailon	V0209828	04/28/25		75.00		75.00
								75.00		75.00
0123741	05/02/25	Recon	0181229	Victor M. Barranco	V0209864	04/29/25		300.00		300.00
								300.00		300.00
0123742	05/02/25	Recon	0210003	Blue Cross Blue Shield o	V0209806	04/24/25		12,029.36		12,029.36
								12,029.36		12,029.36
0123743	05/02/25	Recon	0222979	Parker D. Brown	V0209951	04/29/25		210.00		210.00
								210.00		210.00
0123744	05/02/25	Recon	0180284	CASH	V0210176	05/01/25		110.00		110.00
								110.00		110.00
0123745	05/02/25	Recon	0208901	Ivan Chavez	V0209833	04/28/25		190.00		190.00
								190.00		190.00
0123746	05/02/25	Recon	0002819	Jorge Cuate	V0209807	04/25/25		190.00		190.00
								190.00		190.00
0123747	05/02/25	Recon	0200699	Cutperto E. Del Rosario	V0210132	04/30/25		150.00		150.00
								150.00		150.00
0123748	05/02/25	Recon	0213797	Matthew J. Dykstra	V0209944	04/29/25		160.00		160.00
								160.00		160.00
0123749	05/02/25	Recon	0195025	Mr. Jason R. Edgar	V0209827	04/28/25		51.80		51.80
								51.80		51.80
0123750	05/02/25	Recon	0229811	Albert Hampton	V0209816	04/25/25		220.00		220.00
								220.00		220.00
0123751	05/02/25	Recon	0229810	Rodger Jackson	V0209817	04/25/25		220.00		220.00
								220.00		220.00
0123752	05/02/25	Recon	0199051	Joseph Maestro	V0209672	04/16/25		220.00		220.00
								220.00		220.00

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0123753	05/02/25	Recon	0210205	Peter Malec	V0209812	04/25/25		150.00		150.00
								150.00		150.00
0123754	05/02/25	Recon	0198650	Ms. Carla McKenzie	V0209715	04/21/25		79.58		79.58
								79.58		79.58
0123755	05/02/25	Recon	0001779	Daniel Meziere	V0209943	04/29/25		160.00		160.00
								160.00		160.00
0123756	05/02/25	Recon	0207516	Solimar Nevarez	V0209013	03/26/25		53.92		53.92
								53.92		53.92
0123757	05/02/25	Recon	0199313	John Orowick	V0209947	04/29/25		250.00		250.00
								250.00		250.00
0123758	05/02/25	Recon	0229826	Luis A. Pelayo	V0209810	04/25/25		550.83		550.83
								550.83		550.83
0123759	05/02/25	Outst	0222322	Nicole E. Pettinato	V0209768	04/22/25		180.00		180.00
								180.00		180.00
0123760	05/02/25	Void	0224552	Cristian Revenco						
0123761	05/02/25	Outst	0209488	Ivette Rodriguez	V0209835	04/28/25		75.00		75.00
								75.00		75.00
0123762	05/02/25	Recon	0211060	Victor H. Rodriguez	V0209834	04/28/25		150.00		150.00
								150.00		150.00
0123763	05/02/25	Recon	0229625	Conrado Rosales	V0209808	04/25/25		150.00		150.00
								150.00		150.00
0123764	05/02/25	Recon	0225663	Brian P. Salapatek	V0199091	05/02/25		3,500.00		3,500.00
								3,500.00		3,500.00
0123765	05/02/25	Recon	0226546	Juliann N. Salapatek	V0201245	05/02/25		1,000.00		1,000.00
								1,000.00		1,000.00

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GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0123766	05/02/25	Recon	0219081	Ethan Salas-ortiz	V0209829	04/28/25		75.00		75.00
								75.00		75.00
0123767	05/02/25	Outst	0001780	Gary Spevak	V0209948	04/29/25		250.00		250.00
								250.00		250.00
0123768	05/02/25	Recon	0219311	Celeste Venegas	V0209831	04/28/25		75.00		75.00
								75.00		75.00
0123769	05/02/25	Recon	0200282	Victor M. Albanil Beltra	V0209926	04/29/25		734.00		734.00
								734.00		734.00
0123770	05/02/25	Recon	0227738	Margarita Vivero	V0209811	04/25/25		119.61		119.61
								119.61		119.61
0123784	05/09/25	Recon	0180284	CASH	V0210294	05/07/25		130.00		130.00
								130.00		130.00
0123785	05/09/25	Recon	0214516	Aksel Bailon	V0210139	04/30/25		75.00		75.00
					V0210219	05/05/25		75.00		75.00
								150.00		150.00
0123786	05/09/25	Recon	0002595	Joelle Beranek	V0210273	05/07/25		816.89		816.89
								816.89		816.89
0123787	05/09/25	Recon	0000995	Bureau Water/Sewer Town	V0210231	05/06/25		385.75		385.75
					V0210232	05/06/25		1,184.16		1,184.16
					V0210233	05/06/25		296.04		296.04
					V0210234	05/06/25		305.01		305.01
					V0210235	05/06/25		198.10		198.10
					V0210236	05/06/25		198.10		198.10
								2,567.16		2,567.16
0123788	05/09/25	Recon	0218294	Raul Chavez	V0210205	05/02/25		119.97		119.97
								119.97		119.97
0123789	05/09/25	Recon	0216173	Anthony T. Crespo	V0209730	04/22/25		250.00		250.00
								250.00		250.00

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0123790	05/09/25	Recon	0229522	David E. O'Brien	V0210141	04/30/25		220.00		220.00
								220.00		220.00
0123791	05/09/25	Recon	0219308	Efrain A. De La Torre	V0210225	05/06/25		400.00		400.00
								400.00		400.00
0123792	05/09/25	Recon	0210192	Suzanne Domaracki	V0210143	04/30/25		1,099.00		1,099.00
								1,099.00		1,099.00
0123793	05/09/25	Recon	0229758	Nathaniel Hall	V0209724	04/22/25		345.00		345.00
								345.00		345.00
0123794	05/09/25	Recon	0168466	Ms. Patricia Haro	V0210203	05/02/25		475.00		475.00
								475.00		475.00
0123795	05/09/25	Recon	0194856	Natalie V. Heuvel	V0209750	04/22/25		295.00		295.00
								295.00		295.00
0123796	05/09/25	Recon	0229755	Bradley Howell	V0209748	04/22/25		250.00		250.00
								250.00		250.00
0123797	05/09/25	Outst	0229754	Carly Howell	V0209746	04/22/25		250.00		250.00
								250.00		250.00
0123798	05/09/25	Void	0164752	Internal Revenue Service						
0123799	05/09/25	Recon	0227510	Alexandria Irby	V0209742	04/22/25		250.00		250.00
								250.00		250.00
0123800	05/09/25	Recon	0229749	Anthony James	V0209752	04/22/25		250.00		250.00
								250.00		250.00
0123801	05/09/25	Recon	0214942	Mr. Diego Jimenez	V0210226	05/06/25		500.00		500.00
								500.00		500.00
0123802	05/09/25	Recon	0225243	Amon A. Karas	V0209946	04/29/25		80.00		80.00
								80.00		80.00

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0123803	05/09/25	Recon	0001787	Mark Kedziora	V0210284	05/07/25		796.80		796.80
								796.80		796.80
0123804	05/09/25	Recon	0229750	Elizabeth C. Keller	V0209726	04/22/25		250.00		250.00
								250.00		250.00
0123805	05/09/25	Recon	0229753	Danielle Kerr	V0209732	04/22/25		250.00		250.00
								250.00		250.00
0123806	05/09/25	Recon	0227950	Betty Kim	V0210214	05/05/25		33.40		33.40
								33.40		33.40
0123807	05/09/25	Recon	0193312	Kyra Leigh	V0210227	05/06/25		500.00		500.00
								500.00		500.00
0123808	05/09/25	Recon	0229757	Philip Macaluso	V0209740	04/22/25		250.00		250.00
								250.00		250.00
0123809	05/09/25	Recon	0229545	Jay Madalon	V0210196	05/02/25		220.00		220.00
								220.00		220.00
0123810	05/09/25	Recon	0199051	Joseph Maestro	V0210140	04/30/25		220.00		220.00
								220.00		220.00
0123811	05/09/25	Void	0228998	Maxx Multi Media Inc						
0123812	05/09/25	Recon	0198650	Ms. Carla McKenzie	V0210178	05/01/25		41.33		41.33
								41.33		41.33
0123813	05/09/25	Outst	0186014	Jason S. Monaco	V0210202	05/02/25		126.79		126.79
								126.79		126.79
0123814	05/09/25	Recon	0199313	John Orowick	V0210291	05/07/25		250.00		250.00
								250.00		250.00
0123815	05/09/25	Recon	0224551	Anthony B. Pupo	V0210224	05/06/25		400.00		400.00
								400.00		400.00

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GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0123816	05/09/25	Recon	0229756	Christopher Ratliff	V0209722	04/22/25		250.00		250.00
								250.00		250.00
0123817	05/09/25	Recon	0002368	Craig Reges	V0209673	04/16/25		220.00		220.00
								220.00		220.00
0123818	05/09/25	Void	0224552	Cristian Revenco						
0123819	05/09/25	Outst	0209488	Ivette Rodriguez	V0210138	04/30/25		75.00		75.00
					V0210218	05/05/25		75.00		75.00
								150.00		150.00
0123820	05/09/25	Recon	0222594	Alexandra Roman	V0210191	05/02/25		84.00		84.00
								84.00		84.00
0123821	05/09/25	Outst	0219081	Ethan Salas-ortiz	V0210136	04/30/25		75.00		75.00
					V0210217	05/05/25		75.00		75.00
								150.00		150.00
0123822	05/09/25	Recon	0000907	Mr. Luis E. Sanchez	V0210237	05/06/25		120.09		120.09
								120.09		120.09
0123823	05/09/25	Recon	0229748	Anna Seibert	V0209744	04/22/25		250.00		250.00
								250.00		250.00
0123824	05/09/25	Recon	0221053	Madeline N. Silva	V0210201	05/02/25		500.00		500.00
								500.00		500.00
0123825	05/09/25	Recon	0229751	Grey Sindaco	V0209734	04/22/25		250.00		250.00
								250.00		250.00
0123826	05/09/25	Recon	0218811	Ellen G. Spann	V0209728	04/22/25		250.00		250.00
								250.00		250.00
0123827	05/09/25	Outst	0001780	Gary Spevak	V0210290	05/07/25		250.00		250.00
								250.00		250.00
0123828	05/09/25	Recon	0224187	Trina C. Vargas	V0209736	04/22/25		250.00		250.00
								250.00		250.00

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0123829	05/09/25	Recon	0219311	Celeste Venegas	V0210137	04/30/25		75.00		75.00
					V0210216	05/05/25		75.00		75.00
								150.00		150.00
0123830	05/09/25	Recon	0213854	Timothy J. Willis	V0210195	05/02/25		220.00		220.00
								220.00		220.00
0123831	05/09/25	Recon	0227509	Amanda Wilt	V0210228	05/06/25		500.00		500.00
								500.00		500.00
0123832	05/09/25	Recon	0208364	Emily Zalazinski	V0209738	04/22/25		250.00		250.00
								250.00		250.00
0123839	05/09/25	Recon	0002847	United States Treasury	V0210200	05/02/25		11,220.00		11,220.00
								11,220.00		11,220.00
0123840	05/15/25	Recon	0177469	Bright Start College Sav	V0210493	05/15/25		100.00		100.00
								100.00		100.00
0123841	05/15/25	Recon	0001371	Colonial Life & Accident	V0210497	05/15/25		12.00		12.00
								12.00		12.00
0123842	05/15/25	Outst	0101061	Morton College Faculty	V0210495	05/15/25		84.94		84.94
								84.94		84.94
0123843	05/15/25	Recon	0001563	State Disbursement Unit	V0210506	05/15/25		50.00		50.00
					V0210507	05/15/25		417.00		417.00
								467.00		467.00
0123844	05/15/25	Recon	0175113	Algor Plumbing	V0210366	05/13/25	B0005892	760.00		760.00
					V0210367	05/13/25	B0005892	63.40		63.40
					V0210368	05/13/25	B0005892	51.49		51.49
					V0210370	05/13/25	B0006197	1,640.00		1,640.00
					V0210455	05/14/25	B0006208	1,667.25		1,667.25
					V0210456	05/14/25	B0006208	1,346.00		1,346.00
								5,528.14		5,528.14
0123845	05/15/25	Recon	0214174	Almas Garden Floral Cout	V0210542	05/14/25	P0017149	1,480.00		1,480.00
								1,480.00		1,480.00

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0123846	05/15/25	Recon	0229851	Angelos Stuffed Pizza Co	V0210659	05/15/25	P0017197	246.96		246.96
								246.96		246.96
0123847	05/15/25	Recon	0000973	AT&T	V0210480	05/14/25	B0005910	935.43		935.43
					V0210481	05/14/25	B0005910	1,174.17		1,174.17
								2,109.60		2,109.60
0123848	05/15/25	Recon	0001953	AT&T Mobility	V0210376	05/13/25	B0005990	144.96		144.96
								144.96		144.96
0123849	05/15/25	Recon	0001401	AZ Commercial	V0210378	05/13/25	B0006030	165.99		165.99
								165.99		165.99
0123850	05/15/25	Recon	0000986	Berwyn Development Corp	V0210240	05/06/25		200.00		200.00
								200.00		200.00
0123851	05/15/25	Recon	0224407	Breaker Press Co	V0210581	05/14/25	P0017125	4,035.00		4,035.00
								4,035.00		4,035.00
0123852	05/15/25	Recon	0000995	Bureau Water/Sewer Town	V0210379	05/13/25	B0005907	198.10		198.10
								198.10		198.10
0123853	05/15/25	Recon	0001075	Cengage Learning	V0210582	05/14/25	P0016794	2,799.80		2,799.80
								2,799.80		2,799.80
0123854	05/15/25	Recon	0001195	Cintas Corporation	V0210383	05/13/25	B0005922	350.71		350.71
					V0210634	05/14/25	B0005873	84.01		84.01
								434.72		434.72
0123855	05/15/25	Recon	0001195	Cintas Corporation	V0210380	05/13/25	B0006150	313.94		313.94
								313.94		313.94
0123856	05/15/25	Recon	0001195	Cintas Corporation	V0210381	05/13/25	B0006150	313.94		313.94
								313.94		313.94
0123857	05/15/25	Recon	0001195	Cintas Corporation	V0210636	05/15/25	B0006150	313.94		313.94
								313.94		313.94

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0123858	05/15/25	Recon	0001008	College Board	V0210584	05/14/25	P0017080	8,748.00		8,748.00
								8,748.00		8,748.00
0123859	05/15/25	Recon	0001752	Comcast	V0210385	05/13/25	B0005927	341.77		341.77
								341.77		341.77
0123860	05/15/25	Recon	0229820	Ginamarie Crain	V0210348	05/13/25		1,100.00		1,100.00
					V0210585	05/14/25	P0017108	3,900.00		3,900.00
								5,000.00		5,000.00
0123861	05/15/25	Recon	0224463	Disaster Management Syst	V0210589	05/14/25	P0017105	664.09		664.09
								664.09		664.09
0123862	05/15/25	Recon	0184717	El Meson Express	V0209847	04/28/25		2,720.00		2,720.00
								2,720.00		2,720.00
0123863	05/15/25	Recon	0219165	EnamelPins, Inc	V0210591	05/14/25	P0017079	267.75		267.75
								267.75		267.75
0123864	05/15/25	Recon	0001240	Enterprise Leasing Compa	V0209953	04/29/25		509.88		509.88
					V0209958	04/29/25		192.61		192.61
					V0209960	04/29/25		192.61		192.61
					V0209961	04/29/25		282.52		282.52
					V0209962	04/29/25		212.40		212.40
					V0209970	04/29/25		212.40		212.40
					V0209972	04/29/25		215.28		215.28
								1,817.70		1,817.70
0123865	05/15/25	Recon	0001180	First Student Inc	V0210602	05/14/25	P0016990	1,303.20		1,303.20
								1,303.20		1,303.20
0123866	05/15/25	Recon	0210378	Hinckley Springs	V0210487	05/14/25	B0005959	64.92		64.92
								64.92		64.92
0123867	05/15/25	Recon	0001381	Home Depot/GECF	V0210488	05/14/25	B0006203	57.21		57.21
								57.21		57.21
0123868	05/15/25	Recon	0136440	Yolanda Leon	V0210610	05/14/25	P0017017	350.00		350.00
								350.00		350.00

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0123869	05/15/25	Recon	0001299	McMaster-Carr	V0210611	05/14/25	P0017173	662.85		662.85
								662.85		662.85
0123870	05/15/25	Recon	0166258	Mountain Measurement, In	V0210199	05/02/25		435.50		435.50
								435.50		435.50
0123871	05/15/25	Recon	0229504	Mutual Services of Highl	V0210614	05/14/25	P0016989	474.00		474.00
								474.00		474.00
0123872	05/15/25	Recon	0177459	Neil Estrick Gallery, Ll	V0210617	05/14/25	P0017049	400.50		400.50
								400.50		400.50
0123873	05/15/25	Recon	0208924	Nicor Gas	V0210521	05/14/25	B0005916	2,425.31		2,425.31
								2,425.31		2,425.31
0123874	05/15/25	Recon	0001338	Oak Hall Industries L.P.	V0210184	05/01/25		501.62		501.62
					V0210619	05/14/25	P0016991	463.95		463.95
								965.57		965.57
0123875	05/15/25	Recon	0220780	Oreilly Auto Parts	V0210123	04/30/25	B0006154	68.56		68.56
								68.56		68.56
0123876	05/15/25	Recon	0002406	Paisans Pizza	V0207488	02/27/25		110.42		110.42
					V0207496	02/28/25		1,595.90		1,595.90
					V0208035	03/25/25		158.98		158.98
					V0209830	04/28/25		59.99		59.99
					V0210204	05/02/25		90.00		90.00
					V0210296	05/07/25		1,028.50		1,028.50
					V0210297	05/07/25		137.99		137.99
					V0210326	05/12/25		44.99		44.99
					V0210327	05/12/25		110.00		110.00
					V0210349	05/13/25		1,359.94		1,359.94
					V0210529	05/14/25		435.17		435.17
								5,131.88		5,131.88
0123877	05/15/25	Recon	0209068	Quest Software Inc	V0210621	05/14/25	P0017062	5,280.80		5,280.80
								5,280.80		5,280.80
0123878	05/15/25	Recon	0228470	Sports Attack LLC	V0210625	05/14/25	P0016806	320.00		320.00
								320.00		320.00

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0123879	05/15/25	Recon	0187642	Trane U.S. Inc	V0210525	05/14/25	B0006191	889.17		889.17
					V0210527	05/14/25	B0006192	95.72		95.72
								984.89		984.89
0123880	05/15/25	Recon	0155718	Twin Supplies, LTD.	V0210647	05/15/25	B0006206	100.00		100.00
								100.00		100.00
0123881	05/15/25	Recon	0206041	Welding Industrial Suppl	V0210631	05/14/25	P0017160	164.50		164.50
					V0210632	05/14/25	P0017135	88.01		88.01
								252.51		252.51
0123882	05/16/25	Recon	0114943	Lizeth V. Arias Cardoso	V0210281	05/07/25		35.00		35.00
								35.00		35.00
0123883	05/16/25	Recon	0214516	Aksel Bailon	V0210279	05/07/25		75.00		75.00
								75.00		75.00
0123884	05/16/25	Recon	0222979	Parker D. Brown	V0210331	05/12/25		160.00		160.00
								160.00		160.00
0123885	05/16/25	Recon	0219034	Michael P. Clay	V0210340	05/12/25		250.00		250.00
								250.00		250.00
0123886	05/16/25	Recon	0219278	Robert A. Clemmer, II	V0210359	05/13/25		1,000.00		1,000.00
								1,000.00		1,000.00
0123887	05/16/25	Outst	0168944	Robert DeLeonardis	V0210341	05/12/25		250.00		250.00
								250.00		250.00
0123888	05/16/25	Recon	0195025	Mr. Jason R. Edgar	V0210315	05/12/25		73.00		73.00
								73.00		73.00
0123889	05/16/25	Outst	0208856	Gerald Klein	V0210342	05/12/25		250.00		250.00
								250.00		250.00
0123890	05/16/25	Recon	0222270	Michael Kostal	V0210354	05/13/25		210.00		210.00
								210.00		210.00

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0123891	05/16/25	Recon	0055992	James R. Michalek	V0210357	05/13/25		720.00		720.00
								720.00		720.00
0123892	05/16/25	Outst	0155602	NACTC	V0210328	05/12/25		2,000.00		2,000.00
								2,000.00		2,000.00
0123893	05/16/25	Outst	0222322	Nicole E. Pettinato	V0210355	05/13/25		420.00		420.00
								420.00		420.00
0123894	05/16/25	Recon	0202682	Matthew T. Plaskota	V0210185	05/01/25		150.00		150.00
								150.00		150.00
0123895	05/16/25	Outst	0222062	Lorraine Psenicka	V0210358	05/13/25		210.00		210.00
								210.00		210.00
0123896	05/16/25	Recon	0227784	Danielle L. Reidel	V0210311	05/09/25		1,415.70		1,415.70
					V0210371	05/13/25		1,436.00		1,436.00
								2,851.70		2,851.70
0123897	05/16/25	Outst	0209488	Ivette Rodriguez	V0210278	05/07/25		75.00		75.00
					V0210324	05/12/25		117.76		117.76
								192.76		192.76
0123898	05/16/25	Outst	0219081	Ethan Salas-ortiz	V0210277	05/07/25		75.00		75.00
								75.00		75.00
0123899	05/16/25	Void	0218609	Diana Salgado						
0123900	05/16/25	Recon	0000907	Mr. Luis E. Sanchez	V0210633	05/14/25		229.73		229.73
								229.73		229.73
0123901	05/16/25	Recon	0180588	Thomas A. Scapillato	V0210377	05/13/25		300.00		300.00
								300.00		300.00
0123902	05/16/25	Recon	0195022	Ms. Jennifer Schreier	V0210332	05/12/25		805.06		805.06
								805.06		805.06
0123903	05/16/25	Outst	0224941	Henrique Soares	V0210287	05/07/25		266.00		266.00
								266.00		266.00

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0123904	05/16/25	Outst	0001780	Gary Spevak	V0210339	05/12/25		250.00		250.00
								250.00		250.00
0123905	05/16/25	Recon	0194864	Mr. Ryan M. Tomchek	V0210316	05/12/25		1,698.55		1,698.55
								1,698.55		1,698.55
0123906	05/16/25	Recon	0219311	Celeste Venegas	V0210276	05/07/25		75.00		75.00
								75.00		75.00
0123907	05/16/25	Recon	0202681	Andrew Vogt	V0210212	05/05/25		150.00		150.00
								150.00		150.00
0123924	05/22/25	Recon	0227717	Fabiola Amezcua	V0210266	05/06/25		180.00		180.00
								180.00		180.00
0123925	05/22/25	Outst	0214185	Hr Direct	V0210675	05/15/25		119.55		119.55
								119.55		119.55
0123926	05/22/25	Outst	0222061	Heather Johnson	V0210124	04/30/25		180.00		180.00
					V0210126	04/30/25		180.00		180.00
					V0210268	05/06/25		180.00		180.00
								540.00		540.00
0123927	05/22/25	Outst	0219094	Scott Kargol	V0210337	05/12/25		100.00		100.00
								100.00		100.00
0123928	05/22/25	Recon	0222270	Michael Kostal	V0210127	04/30/25		360.00		360.00
					V0210267	05/06/25		180.00		180.00
								540.00		540.00
0123929	05/22/25	Void	0220726	Manufacturing Renaissanc						
0123930	05/22/25	Outst	0192112	Ms. Irene V. Mulvey	V0210671	05/15/25		28.98		28.98
								28.98		28.98
0123931	05/22/25	Outst	0222322	Nicole E. Pettinato	V0210208	05/02/25		540.00		540.00
								540.00		540.00

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0123932	05/22/25	Outst	0222062	Lorraine Psenicka	V0210125	04/30/25		180.00		180.00
								180.00		180.00
0123933	05/22/25	Recon	0230072	Referee Services	V0210446	05/14/25		572.00		572.00
								572.00		572.00
0123934	05/22/25	Recon	0230071	Anthony Spinelli	V0210445	05/14/25		100.00		100.00
								100.00		100.00
0123935	05/22/25	Outst	0217275	Chloe S. Unzueta	V0210677	05/16/25		100.00		100.00
								100.00		100.00
0123936	05/22/25	Recon	0229845	Craig M. Walker	V0210336	05/12/25		100.00		100.00
								100.00		100.00
0123958	05/29/25	Outst	0184689	AHEAD	V0210673	05/15/25		295.00		295.00
								295.00		295.00
0123959	05/29/25	Outst	0227717	Fabiola Amezcua	V0210789	05/21/25		180.00		180.00
								180.00		180.00
0123960	05/29/25	Outst	0192221	Mr. Jorge Andrade	V0210796	05/21/25		84.73		84.73
								84.73		84.73
0123961	05/29/25	Outst	0210003	Blue Cross Blue Shield o	V0210795	05/21/25		12,054.88		12,054.88
								12,054.88		12,054.88
0123962	05/29/25	Recon	0000724	Dr. Brian R. Gilligan	V0209849	04/28/25		16.99		16.99
					V0209850	04/28/25		23.00		23.00
					V0209851	04/28/25		39.98		39.98
					V0211170	05/28/25		44.99		44.99
					V0211173	05/28/25		39.98		39.98
								164.94		164.94
0123963	05/29/25	Outst	0230154	Rebecca K. Gonzalez	V0210790	05/21/25		180.00		180.00
								180.00		180.00
0123964	05/29/25	Outst	0222270	Michael Kostal	V0210791	05/21/25		180.00		180.00
								180.00		180.00

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0123965	05/29/25	Outst	0003310	L.L. Simpson, Inc.	V0210725	05/19/25		342.00		342.00
								342.00		342.00
0123966	05/29/25	Outst	0192457	Sundas Malik	V0210792	05/21/25		420.00		420.00
								420.00		420.00
0123967	05/29/25	Outst	0002487	Midwest ACE	V0210669	05/15/25		175.00		175.00
								175.00		175.00
0123968	05/29/25	Outst	0222322	Nicole E. Pettinato	V0210788	05/21/25		180.00		180.00
								180.00		180.00
0123969	05/29/25	Outst	0222594	Alexandra Roman	V0210782	05/20/25		85.02		85.02
								85.02		85.02
0123970	05/29/25	Outst	0024465	David E. Tencza	V0199727	05/30/25		1,500.00		1,500.00
								1,500.00		1,500.00
0124006	05/29/25	Outst	0177469	Bright Start College Sav	V0211174	05/29/25		100.00		100.00
								100.00		100.00
0124007	05/29/25	Outst	0001371	Colonial Life & Accident	V0211177	05/29/25		12.00		12.00
								12.00		12.00
0124008	05/29/25	Outst	0001563	State Disbursement Unit	V0211185	05/29/25		50.00		50.00
					V0211186	05/29/25		417.00		417.00
								467.00		467.00
0124009	05/29/25	Outst	0175113	Algor Plumbing	V0210811	05/27/25	B0005892	23.00		23.00
					V0210812	05/27/25	B0005892	35.82		35.82
					V0210813	05/27/25	B0005892	59.95		59.95
								118.77		118.77
0124010	05/29/25	Outst	0001953	AT&T Mobility	V0210801	05/22/25		2,974.58		2,974.58
					V0211086	05/28/25	B0005936	434.88		434.88
								3,409.46		3,409.46
0124011	05/29/25	Outst	0001401	AZ Commercial	V0210839	05/27/25	B0005879	42.27		42.27

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					V0210840	05/27/25	B0005879	128.21		128.21
								170.48		170.48
0124012	05/29/25	Outst	0225981	Bionic Auto Parts & Sale	V0211193	05/29/25	P0017266	3,375.00		3,375.00
								3,375.00		3,375.00
0124013	05/29/25	Outst	0230178	CBT Nuggets, LLC	V0211116	05/28/25	P0017242	4,792.00		4,792.00
								4,792.00		4,792.00
0124014	05/29/25	Outst	0228404	Chicagoland Fitness XV L	V0210774	05/19/25		1,000.00		1,000.00
								1,000.00		1,000.00
0124015	05/29/25	Outst	0001195	Cintas Corporation	V0210842	05/27/25	B0005873	84.01		84.01
								84.01		84.01
0124016	05/29/25	Outst	0001195	Cintas Corporation	V0210843	05/27/25	B0006150	313.94		313.94
					V0211203	05/29/25	B0006150	313.94		313.94
								627.88		627.88
0124017	05/29/25	Outst	0001752	Comcast	V0210844	05/27/25	B0005948	6.99		6.99
					V0210845	05/27/25	B0005948	269.51		269.51
								276.50		276.50
0124018	05/29/25	Outst	0001752	Comcast	V0211204	05/29/25	B0006022	509.95		509.95
								509.95		509.95
0124019	05/29/25	Outst	0001013	ComEd	V0210900	05/28/25	B0005911	19,051.58		19,051.58
					V0211207	05/29/25	B0006157	908.74		908.74
								19,960.32		19,960.32
0124020	05/29/25	Outst	0001676	Del Galdo Law Group, LLC	V0210886	05/27/25	B0005971	9,416.25		9,416.25
								9,416.25		9,416.25
0124021	05/29/25	Outst	0001019	Demco Inc	V0210849	05/27/25	B0006007	82.01		82.01
								82.01		82.01
0124022	05/29/25	Outst	0001240	Enterprise Leasing Compa	V0210664	05/15/25		191.78		191.78
								191.78		191.78

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0124023	05/29/25	Outst	0001180	First Student Inc	V0211130	05/28/25	P0016931	1,340.40		1,340.40
								1,340.40		1,340.40
0124024	05/29/25	Outst	0001034	Flinn Scientific Inc	V0211131	05/28/25	P0017189	480.20		480.20
					V0211132	05/28/25	P0017188	192.70		192.70
					V0211133	05/28/25	P0017181	293.36		293.36
					V0211134	05/28/25	P0017178	179.70		179.70
								1,145.96		1,145.96
0124025	05/29/25	Outst	0001381	Home Depot/GECF	V0210862	05/27/25	B0005878	69.94		69.94
					V0210863	05/27/25	B0005878	11.40		11.40
								81.34		81.34
0124026	05/29/25	Outst	0229732	IdeaStage Promotions, LL	V0211137	05/28/25	P0017090	774.00		774.00
								774.00		774.00
0124027	05/29/25	Outst	0001068	ILLCO, Inc.	V0210743	05/19/25		148.95		148.95
					V0210744	05/19/25		61.00		61.00
								209.95		209.95
0124028	05/29/25	Outst	0001830	Illinois State Universit	V0211138	05/28/25	P0017201	49.00		49.00
								49.00		49.00
0124029	05/29/25	Outst	0191019	ISBE	V0210800	05/22/25		75.00		75.00
								75.00		75.00
0124030	05/29/25	Outst	0228377	K Brothers Fence	V0210871	05/27/25	B0006171	1,058.50		1,058.50
								1,058.50		1,058.50
0124031	05/29/25	Outst	0001299	McMaster-Carr	V0211149	05/28/25	P0017199	721.77		721.77
					V0211150	05/28/25	P0017173	80.30		80.30
								802.07		802.07
0124032	05/29/25	Outst	0001352	NACADA	V0211154	05/28/25	P0017200	675.00		675.00
								675.00		675.00
0124033	05/29/25	Outst	0001871	NACE	V0210777	05/20/25		121.00		121.00
								121.00		121.00

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0124034	05/29/25	Outst	0168196	Occupational Health Cent	V0210846	05/27/25	B0006211	97.00		97.00
								97.00		97.00
0124035	05/29/25	Void	0002406	Paisans Pizza			B0006211			
0124036	05/29/25	Outst	0229406	The Pile Bookstore	V0211158	05/28/25	P0017106	240.00		240.00
								240.00		240.00
0124037	05/29/25	Outst	0007922	RR Donnelley	V0210778	05/20/25		761.85		761.85
					V0210779	05/20/25		513.86		513.86
								1,275.71		1,275.71
0124038	05/29/25	Outst	0001454	Superior Awards	V0211163	05/28/25	P0017139	180.00		180.00
					V0211164	05/28/25	P0017140	260.00		260.00
					V0211165	05/28/25	P0017234	320.00		320.00
								760.00		760.00
0124039	05/29/25	Outst	0155715	Technology Management Re	V0210901	05/28/25	B0005903	2,241.05		2,241.05
								2,241.05		2,241.05
0124040	05/29/25	Outst	0187642	Trane U.S. Inc	V0210794	05/21/25		78.55		78.55
								78.55		78.55
0124041	05/29/25	Outst	0187642	Trane U.S. Inc	V0210799	05/21/25		1,114.76		1,114.76
								1,114.76		1,114.76
0124042	05/29/25	Outst	0219749	Windy City Fieldhouse	V0211210	05/29/25		5,925.00		5,925.00
								5,925.00		5,925.00
0124043	05/29/25	Outst	0002406	Paisans Pizza	V0207577	03/06/25		245.98		245.98
					V0210179	05/01/25		172.00		172.00
					V0210526	05/14/25		91.47		91.47
					V0210539	05/14/25		4,704.00		4,704.00
					V0210672	05/15/25		148.96		148.96
					V0210745	05/19/25		66.73		66.73
					V0210780	05/20/25		690.00		690.00
					V0210786	05/21/25		110.00		110.00
					V0210899	05/28/25		424.62		424.62
					V0211156	05/28/25	P0017202	147.96		147.96
					V0211157	05/28/25	P0017202	123.21		123.21
								6,924.93		6,924.93

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E0030476	05/01/25	Outst	0214955	Mr. Samuel Gamino	V0210011	04/29/25		100.00		100.00
								100.00		100.00
E0030477	05/01/25	Outst	0225191	Luana Gigante Pinheiro M	V0209814	04/25/25		160.00		160.00
					V0209832	04/28/25		180.00		180.00
								340.00		340.00
E0030478	05/01/25	Outst	0156123	Mrs. Nancy N. Jeffries	V0209823	04/25/25		29.54		29.54
								29.54		29.54
E0030479	05/01/25	Outst	0165341	Mrs. Jennifer Klementzos	V0209796	04/24/25		678.00		678.00
								678.00		678.00
E0030480	05/01/25	Outst	0003033	Ms Gloria Lozano	V0209919	04/29/25		678.00		678.00
								678.00		678.00
E0030481	05/01/25	Outst	0002697	Dr. Keith McLaughlin	V0209762	04/22/25		730.16		730.16
								730.16		730.16
E0030482	05/01/25	Outst	0181094	Ms Elizabeth Melgoza	V0209900	04/29/25		750.00		750.00
								750.00		750.00
E0030483	05/01/25	Outst	0190911	Lissette Melgoza	V0209982	04/29/25		678.00		678.00
					V0209985	04/29/25		37.00		37.00
								715.00		715.00
E0030484	05/01/25	Outst	0224511	Biljana Milosevic	V0209813	04/25/25		160.00		160.00
					V0209950	04/29/25		240.00		240.00
								400.00		400.00
E0030485	05/01/25	Outst	0217584	Jenna A. Reasner	V0209760	04/22/25		413.08		413.08
								413.08		413.08
E0030486	05/01/25	Outst	0185837	Zoraida C. Salgado	V0209014	03/26/25		41.27		41.27
								41.27		41.27
E0030487	05/01/25	Outst	0201801	Michael R. Traversa	V0209836	04/28/25		110.00		110.00
					V0209945	04/29/25		110.00		110.00
					V0209949	04/29/25		110.00		110.00

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								330.00		330.00
E0030488	05/01/25	Outst	0211843	Aileen C. Vasquez	V0209838	04/28/25		45.94		45.94
								45.94		45.94
E0030489	05/01/25	Outst	0000808	Ms. Marisol Velazquez	V0209781	04/23/25		128.32		128.32
								128.32		128.32
E0030490	05/01/25	Outst	0158266	Mr. Christopher J. Wido	V0209815	04/25/25		110.00		110.00
								110.00		110.00
E0030505	05/02/25	Outst	0002233	Konica Minolta Premier F	V0210193	05/02/25	B0006190	5,655.03		5,655.03
					V0210194	05/02/25	B0006190	332.61		332.61
								5,987.64		5,987.64
E0030506	05/08/25	Outst	0193694	Angelica C. Alvarado	V0210206	05/02/25		37.00		37.00
								37.00		37.00
E0030507	05/08/25	Outst	0002990	Ms Carolina Castillo	V0210192	05/02/25		70.00		70.00
								70.00		70.00
E0030508	05/08/25	Outst	0209596	Ms. Anayeli Fuentes	V0210238	05/06/25		31.40		31.40
								31.40		31.40
E0030509	05/08/25	Outst	0165694	Dr. Sara E. Helmus	V0210183	05/01/25		54.47		54.47
					V0210187	05/01/25		270.00		270.00
								324.47		324.47
E0030510	05/08/25	Outst	0165341	Mrs. Jennifer Klementzos	V0210173	05/01/25		523.97		523.97
								523.97		523.97
E0030511	05/08/25	Outst	0003033	Ms Gloria Lozano	V0210144	04/30/25		459.97		459.97
								459.97		459.97
E0030512	05/08/25	Outst	0162050	Ms Prairie L. Markussen	V0210133	04/30/25		257.72		257.72
								257.72		257.72
E0030513	05/08/25	Outst	0224511	Biljana Milosevic	V0210282	05/07/25		160.00		160.00
								160.00		160.00

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E0030514	05/08/25	Outst	0159287	Christian Pichardo	V0210264	05/06/25		85.00		85.00
								85.00		85.00
E0030515	05/08/25	Outst	0195558	Mr. Andrew E. Pulaski	V0210230	05/06/25		89.00		89.00
								89.00		89.00
E0030516	05/08/25	Outst	0201801	Michael R. Traversa	V0210142	04/30/25		110.00		110.00
					V0210288	05/07/25		220.00		220.00
					V0210289	05/07/25		110.00		110.00
								440.00		440.00
E0030517	05/08/25	Outst	0000808	Ms. Marisol Velazquez	V0210198	05/02/25		1,789.72		1,789.72
								1,789.72		1,789.72
E0030518	05/08/25	Outst	0000803	Dr. Frances M. Wedge	V0210181	05/01/25		2,025.00		2,025.00
								2,025.00		2,025.00
E0030519	05/08/25	Outst	0158266	Mr. Christopher J. Wido	V0210283	05/07/25		50.00		50.00
								50.00		50.00
E0030520	05/08/25	Outst	0190102	Ms. Brandie N. Windham	V0210172	05/01/25		432.44		432.44
								432.44		432.44
E0030521	05/15/25	Outst	0001422	CCCTU-Cope Fund	V0210494	05/15/25		169.00		169.00
								169.00		169.00
E0030522	05/15/25	Outst	0001374	College & University Cre	V0210496	05/15/25		200.00		200.00
								200.00		200.00
E0030523	05/15/25	Outst	0160763	Illinois Education Assoc	V0210498	05/15/25		40.29		40.29
								40.29		40.29
E0030524	05/15/25	Outst	0191845	Metropolitan Alliance of	V0210499	05/15/25		72.50		72.50
								72.50		72.50
E0030525	05/15/25	Outst	0163075	Morton College Foundatio	V0210500	05/15/25		309.17		309.17
								309.17		309.17

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E0030526	05/15/25	Outst	0001372	Morton College Teachers	V0210501	05/15/25		3,134.37		3,134.37
					V0210502	05/15/25		1,836.75		1,836.75
								4,971.12		4,971.12
E0030527	05/15/25	Outst	0209135	Omni Financial Group, In	V0210503	05/15/25		11,790.45		11,790.45
								11,790.45		11,790.45
E0030528	05/15/25	Outst	0001161	State Univ Retirement Sy	V0210508	05/15/25		93,029.26		93,029.26
								93,029.26		93,029.26
E0030529	05/15/25	Outst	0182919	Mr. Ryan Denson	V0210386	05/13/25	B0005928	2,887.50		2,887.50
								2,887.50		2,887.50
E0030530	05/15/25	Outst	0227639	Katherine Norris	V0210523	05/14/25	B0006195	2,340.00		2,340.00
								2,340.00		2,340.00
E0030531	05/15/25	Outst	0190089	3OE Solutions	V0210454	05/14/25	B0006084	5,000.00		5,000.00
								5,000.00		5,000.00
E0030532	05/15/25	Outst	0202280	4AllPromos LLC	V0210540	05/14/25	P0017096	6,700.08		6,700.08
					V0210541	05/14/25	P0017085	806.68		806.68
								7,506.76		7,506.76
E0030533	05/15/25	Outst	0001466	5 Star Interpreting, LLC	V0210190	05/02/25		760.00		760.00
								760.00		760.00
E0030534	05/15/25	Outst	0209709	Accurate Employment Scre	V0210361	05/13/25	B0006147	1,121.90		1,121.90
								1,121.90		1,121.90
E0030535	05/15/25	Outst	0196815	Advance Auto Parts	V0210362	05/13/25	B0006198	40.16		40.16
					V0210363	05/13/25	B0006193	23.34		23.34
					V0210364	05/13/25	B0006187	60.73		60.73
								124.23		124.23
E0030536	05/15/25	Outst	0169985	Alcove Insights, LLC	V0209651	04/15/25		405.00		405.00
								405.00		405.00
E0030537	05/15/25	Outst	0206735	All Pro Truck Driving Sc	V0210241	05/06/25		13,600.00		13,600.00
								13,600.00		13,600.00

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E0030538	05/15/25	Outst	0190802	All-Types Elevators Inc	V0210372	05/13/25	B0005895	324.25		324.25
					V0210373	05/13/25	B0005895	569.60		569.60
								893.85		893.85
E0030539	05/15/25	Outst	0188188	Amazon Capital Services	V0210374	05/13/25	B0006146	15.99		15.99
					V0210459	05/14/25	B0006181	25.47		25.47
					V0210460	05/14/25	B0006181	38.18		38.18
					V0210461	05/14/25	B0006178	89.87		89.87
					V0210463	05/14/25	B0006178	92.65		92.65
					V0210464	05/14/25	B0005912	97.86		97.86
					V0210465	05/14/25	B0006199	155.85		155.85
					V0210466	05/14/25	B0006199	352.00		352.00
					V0210467	05/14/25	B0006149	65.92		65.92
					V0210468	05/14/25	B0006196	1,589.33		1,589.33
					V0210469	05/14/25	B0006149	63.72		63.72
					V0210470	05/14/25	B0006149	20.18		20.18
					V0210471	05/14/25	B0006149	110.26		110.26
					V0210472	05/14/25	B0006130	13.98		13.98
					V0210473	05/14/25	B0006130	111.21		111.21
					V0210474	05/14/25	B0006169	6.65		6.65
					V0210475	05/14/25	B0006169	13.30		13.30
					V0210476	05/14/25	B0006169	13.30		13.30
					V0210477	05/14/25	B0006000	217.15		217.15
					V0210478	05/14/25	B0006204	995.05		995.05
					V0210536	05/14/25	B0006209	12.66		12.66
					V0210537	05/14/25	B0006209	65.98		65.98
					V0210544	05/14/25	P0017176	259.98		259.98
					V0210545	05/14/25	P0017158	96.55		96.55
					V0210546	05/14/25	P0017100	19.99		19.99
					V0210547	05/14/25	P0017133	239.42		239.42
					V0210548	05/14/25	P0017144	1,350.42		1,350.42
					V0210549	05/14/25	P0017144	56.97		56.97
					V0210550	05/14/25	P0017145	55.08		55.08
					V0210551	05/14/25	P0017084	220.49		220.49
					V0210552	05/14/25	P0017084	42.74		42.74
					V0210553	05/14/25	P0017168	93.96		93.96
					V0210554	05/14/25	P0017183	121.99		121.99
					V0210555	05/14/25	P0017184	116.60		116.60
					V0210556	05/14/25	P0017182	930.24		930.24
					V0210557	05/14/25	P0016994	814.41		814.41
					V0210558	05/14/25	P0016960	423.92		423.92
					V0210559	05/14/25	P0016960	683.60		683.60
					V0210560	05/14/25	P0017019	659.98		659.98
					V0210561	05/14/25	P0017082	497.56		497.56
					V0210562	05/14/25	P0017083	9.99		9.99
					V0210563	05/14/25	P0017053	334.00		334.00
					V0210564	05/14/25	P0017103	51.96		51.96
					V0210565	05/14/25	P0017101	38.24		38.24

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					V0210566	05/14/25	P0017120	66.56		66.56
					V0210567	05/14/25	P0017119	46.89		46.89
					V0210568	05/14/25	P0017134	25.99		25.99
					V0210569	05/14/25	P0017130	73.46		73.46
					V0210570	05/14/25	P0017131	373.89		373.89
					V0210571	05/14/25	P0017145	62.56		62.56
					V0210572	05/14/25	P0017156	216.84		216.84
					V0210573	05/14/25	P0017157	226.08		226.08
					V0210574	05/14/25	P0017159	146.45		146.45
					V0210575	05/14/25	P0017166	300.40		300.40
					V0210576	05/14/25	P0017167	2,334.99		2,334.99
					V0210637	05/15/25		160.39-		-160.39
								14,998.37		14,998.37
E0030540	05/15/25	Outst	0213938	Anatomy Warehouse	V0210577	05/14/25	P0017042	4,686.90		4,686.90
								4,686.90		4,686.90
E0030541	05/15/25	Outst	0169207	Arbor Scientific	V0210579	05/14/25	P0016881	64.20		64.20
								64.20		64.20
E0030542	05/15/25	Outst	0198820	Asure Software	V0210479	05/14/25	B0005976	137.90		137.90
								137.90		137.90
E0030543	05/15/25	Outst	0156646	ATI Nursing Education	V0209844	04/28/25		5,460.00		5,460.00
								5,460.00		5,460.00
E0030544	05/15/25	Outst	0196421	Balloons by Tommy	V0210580	05/14/25	P0017121	2,283.00		2,283.00
								2,283.00		2,283.00
E0030545	05/15/25	Outst	0001272	Batteries Plus LLC	V0210211	05/05/25		59.75		59.75
								59.75		59.75
E0030546	05/15/25	Outst	0200061	Believers	V0210135	04/30/25		495.00		495.00
								495.00		495.00
E0030547	05/15/25	Outst	0225674	NCS Pearson Inc	V0210615	05/14/25	P0017063	695.00		695.00
					V0210616	05/14/25	P0017063	1,045.00		1,045.00
					V0210415	05/14/25		2,000.00		2,000.00
								3,740.00		3,740.00
E0030548	05/15/25	Outst	0201853	Club Automation, LLC	V0210384	05/13/25	B0005909	1,348.52		1,348.52

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								1,348.52		1,348.52
E0030549	05/15/25	Outst	0217091	CoAEMSP	V0210346	05/13/25		2,200.00		2,200.00
								2,200.00		2,200.00
E0030550	05/15/25	Outst	0182245	The College Agency, LLC	V0210583	05/14/25	P0017127	975.00		975.00
								975.00		975.00
E0030551	05/15/25	Outst	0222089	Corporate Traditions, IN	V0210174	05/01/25		1,175.00		1,175.00
								1,175.00		1,175.00
E0030552	05/15/25	Outst	0205020	DiaMedical USA Equipment	V0210586	05/14/25	P0016877	61.80		61.80
					V0210587	05/14/25	P0016877	21.57		21.57
					V0210588	05/14/25	P0016877	271.96		271.96
					V0210650	05/15/25	P0016877	694.29		694.29
								1,049.62		1,049.62
E0030553	05/15/25	Outst	0000989	Dick Blick	V0210387	05/13/25	B0006170	262.27		262.27
					V0210388	05/13/25	B0006170	21.68		21.68
					V0210482	05/14/25	B0006163	11.73		11.73
					V0210483	05/14/25	B0006202	174.83		174.83
								470.51		470.51
E0030554	05/15/25	Outst	0209578	DisposAll Waste Services	V0210389	05/13/25	B0005900	520.01		520.01
					V0210390	05/13/25	B0005900	485.11		485.11
					V0210391	05/13/25	B0005900	291.75		291.75
								1,296.87		1,296.87
E0030555	05/15/25	Outst	0229627	DRE Resume LLC	V0210590	05/14/25	P0017046	9,700.00		9,700.00
								9,700.00		9,700.00
E0030556	05/15/25	Outst	0155859	Everything But the Mime,	V0210593	05/14/25	P0017118	2,550.00		2,550.00
								2,550.00		2,550.00
E0030557	05/15/25	Outst	0218528	ezCater, Inc	V0210594	05/14/25	P0017088	164.90		164.90
					V0210595	05/14/25	P0017104	912.72		912.72
					V0210596	05/14/25	P0017002	337.64		337.64
					V0210597	05/14/25	P0017020	367.66		367.66
					V0210598	05/14/25	P0017026	349.22		349.22
					V0210599	05/14/25	P0017043	792.11		792.11
					V0210600	05/14/25	P0017086	230.78		230.78
					V0210601	05/14/25	P0017087	469.20		469.20

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								3,624.23		3,624.23
E0030558	05/15/25	Outst	0219437	Farmer's Fridge	V0210392	05/13/25	B0006048	2,986.53		2,986.53
								2,986.53		2,986.53
E0030559	05/15/25	Outst	0212859	Floods Royal Flush Inc	V0210603	05/14/25	P0017041	160.00		160.00
								160.00		160.00
E0030560	05/15/25	Outst	0205972	Gas Plus DBA Buddy Bear	V0210484	05/14/25	B0005899	113.94		113.94
								113.94		113.94
E0030561	05/15/25	Outst	0001047	Grainger Inc.	V0210486	05/14/25	B0005866	41.60		41.60
								41.60		41.60
E0030562	05/15/25	Outst	0001430	Higher Learning Commissi	V0210189	05/02/25		4,189.65		4,189.65
								4,189.65		4,189.65
E0030563	05/15/25	Outst	0001056	Hildebrand Sporting Good	V0210604	05/14/25	P0017111	420.00		420.00
					V0210605	05/14/25	P0017112	100.00		100.00
								520.00		520.00
E0030564	05/15/25	Outst	0001647	Iron Mountain	V0210489	05/14/25	B0005901	877.00		877.00
								877.00		877.00
E0030565	05/15/25	Outst	0226658	Jade Scientific, Inc	V0210606	05/14/25	P0016805	1,491.31		1,491.31
								1,491.31		1,491.31
E0030566	05/15/25	Outst	0001775	Jostens	V0210490	05/14/25	B0005979	67.06		67.06
					V0210492	05/14/25	B0005979	48.93		48.93
					V0210509	05/14/25	B0005979	9.91		9.91
					V0210510	05/14/25	B0005979	128.34		128.34
								254.24		254.24
E0030567	05/15/25	Outst	0208915	Keep It Moving Media LLC	V0210307	05/08/25		4,300.00		4,300.00
								4,300.00		4,300.00
E0030568	05/15/25	Outst	0001890	Konica Minolta Bus Solut	V0210511	05/14/25	B0006136	90.00		90.00
					V0210512	05/14/25	B0006136	240.00		240.00
					V0210513	05/14/25	B0006136	90.00		90.00
					V0210514	05/14/25	B0006136	80.00		80.00

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					V0210515	05/14/25	B0006136	90.00		90.00
					V0210516	05/14/25	B0006136	90.00		90.00
					V0210607	05/14/25	P0017016	1,520.11		1,520.11
								2,200.11		2,200.11
E0030569	05/15/25	Outst	0002233	Konica Minolta Premier F	V0210517	05/14/25	B0006190	1,204.77		1,204.77
					V0210518	05/14/25	B0006190	451.00		451.00
					V0210519	05/14/25	B0006190	1,960.36		1,960.36
								3,616.13		3,616.13
E0030570	05/15/25	Outst	0001082	Lakeshore Learning Mater	V0210608	05/14/25	P0017098	1,032.70		1,032.70
					V0210609	05/14/25	P0017012	120.72		120.72
								1,153.42		1,153.42
E0030571	05/15/25	Outst	0002797	Medical Shipment LLC	V0210612	05/14/25	P0016973	1,620.00		1,620.00
								1,620.00		1,620.00
E0030572	05/15/25	Outst	0001339	Minuteman Press of Lyons	V0210613	05/14/25	P0017035	105.38		105.38
								105.38		105.38
E0030573	05/15/25	Outst	0229662	Neu-Tec Group Inc	V0210618	05/14/25	P0017089	20,947.57		20,947.57
								20,947.57		20,947.57
E0030574	05/15/25	Outst	0227823	Neuco Inc	V0210520	05/14/25	B0006205	280.88		280.88
								280.88		280.88
E0030575	05/15/25	Outst	0217543	NobleTec, LLC	V0210522	05/14/25	B0005906	7,256.00		7,256.00
								7,256.00		7,256.00
E0030576	05/15/25	Outst	0001128	Pasco Scientific	V0210620	05/14/25	P0016760	486.00		486.00
								486.00		486.00
E0030577	05/15/25	Outst	0224297	Pass With PASS, LLC	V0210351	05/13/25		554.40		554.40
								554.40		554.40
E0030578	05/15/25	Outst	0001517	Record-A-Hit, Inc.	V0210622	05/14/25	P0017116	2,499.00		2,499.00
					V0210623	05/14/25	P0017117	3,500.00		3,500.00
					V0210624	05/14/25	P0017153	1,000.00		1,000.00
								6,999.00		6,999.00

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E0030579	05/15/25	Outst	0001156	Smithereen Exterminating	V0210524	05/14/25	B0005870	186.00		186.00
								186.00		186.00
E0030580	05/15/25	Outst	0219500	Sweets by Liz LLC	V0207491	02/27/25		966.88		966.88
								966.88		966.88
E0030581	05/15/25	Outst	0164582	TruTech Tools, LTD.	V0210626	05/14/25	P0017174	695.80		695.80
					V0210627	05/14/25	P0017066	149.54		149.54
					V0210628	05/14/25	P0017066	130.03		130.03
					V0210629	05/14/25	P0017154	844.90		844.90
								1,820.27		1,820.27
E0030582	05/15/25	Outst	0226256	Unique Products & Servic	V0210630	05/14/25	P0017126	1,286.00		1,286.00
								1,286.00		1,286.00
E0030583	05/15/25	Outst	0177607	YBP Library Services	V0210530	05/14/25	B0006165	16.16		16.16
					V0210532	05/14/25	B0006165	229.18		229.18
					V0210533	05/14/25	B0006165	871.40		871.40
					V0210534	05/14/25	B0006165	442.12		442.12
								1,558.86		1,558.86
E0030607	05/15/25	Outst	0219069	Gizelle I. Beltran	V0210293	05/07/25		98.00		98.00
								98.00		98.00
E0030608	05/15/25	Outst	0204227	Ms. Josephine Bostic	V0210320	05/12/25		229.00		229.00
								229.00		229.00
E0030609	05/15/25	Outst	0085548	Geanabelle Chapp	V0210298	05/08/25		159.84		159.84
								159.84		159.84
E0030610	05/15/25	Outst	0213562	Ms. Murneka Davis	V0209820	04/25/25		500.00		500.00
								500.00		500.00
E0030611	05/15/25	Outst	0182919	Mr. Ryan Denson	V0210352	05/13/25		900.00		900.00
								900.00		900.00
E0030612	05/15/25	Outst	0225191	Luana Gigante Pinheiro M	V0210334	05/12/25		240.00		240.00
								240.00		240.00

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E0030613	05/15/25	Outst	0053597	Frank Guerrero	V0210356	05/13/25		240.00		240.00
								240.00		240.00
E0030614	05/15/25	Outst	0198130	James I. Hernandez	V0210353	05/13/25		210.00		210.00
								210.00		210.00
E0030615	05/15/25	Outst	0061134	Mrs. Jennifer R. Iniquez	V0210271	05/07/25		89.99		89.99
								89.99		89.99
E0030616	05/15/25	Outst	0169153	Ms. Amy L. Kinney	V0210451	05/14/25		42.84		42.84
								42.84		42.84
E0030617	05/15/25	Outst	0002697	Dr. Keith McLaughlin	V0210330	05/12/25		618.59		618.59
								618.59		618.59
E0030618	05/15/25	Outst	0181094	Ms Elizabeth Melgoza	V0210312	05/09/25		475.97		475.97
								475.97		475.97
E0030619	05/15/25	Outst	0190911	Lissette Melgoza	V0210313	05/09/25		475.97		475.97
								475.97		475.97
E0030620	05/15/25	Outst	0224511	Biljana Milosevic	V0210333	05/12/25		160.00		160.00
								160.00		160.00
E0030621	05/15/25	Outst	0197664	Ms. Claudia Mosqueda	V0210360	05/13/25		1,000.00		1,000.00
								1,000.00		1,000.00
E0030622	05/15/25	Outst	0218015	Erick Nonato Garcia	V0210280	05/07/25		84.00		84.00
								84.00		84.00
E0030623	05/15/25	Outst	0160605	Ms Rebecca M. Primm	V0210300	05/08/25		155.84		155.84
								155.84		155.84
E0030624	05/15/25	Outst	0210494	Esmeralda G. Ramirez	V0210325	05/12/25		95.99		95.99
								95.99		95.99
E0030625	05/15/25	Outst	0000953	Liliana Raygoza	V0210269	05/07/25		119.70		119.70
								119.70		119.70

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E0030626	05/15/25	Outst	0000738	Ms Gina G. Torres	V0210449	05/14/25		992.68		992.68
								992.68		992.68
E0030627	05/15/25	Outst	0201801	Michael R. Traversa	V0210335	05/12/25		220.00		220.00
					V0210338	05/12/25		220.00		220.00
					V0210343	05/12/25		226.19		226.19
								666.19		666.19
E0030628	05/15/25	Outst	0000808	Ms. Marisol Velazquez	V0210223	05/06/25		32.25		32.25
								32.25		32.25
E0030629	05/15/25	Outst	0229660	Mariah Williams	V0210322	05/12/25		695.00		695.00
								695.00		695.00
E0030630	05/15/25	Outst	0190102	Ms. Brandie N. Windham	V0210171	05/01/25		848.26		848.26
					V0210314	05/09/25		55.58		55.58
								903.84		903.84
E0030631	05/15/25	Outst	0202383	Flexible Benefit Service	V0210321	05/12/25		797.50		797.50
								797.50		797.50
E0030632	05/15/25	Outst	0207766	Massachusetts Mutual Lif	V0210318	05/12/25		984.86		984.86
								984.86		984.86
E0030633	05/15/25	Outst	0228998	Maxx Multi Media Inc	V0207513	02/28/25		419.00		419.00
								419.00		419.00
E0030634	05/20/25	Outst	0188213	Old National Bank	V0209324	04/03/25		2,732.70		2,732.70
					V0209345	04/04/25		730.16		730.16
					V0209394	04/09/25		149.99		149.99
					V0209712	04/21/25		2,470.86		2,470.86
					V0209790	04/23/25		1,089.78		1,089.78
					V0210229	05/06/25		449.94		449.94
					V0210734	05/19/25	B0005913	20.00		20.00
					V0210735	05/19/25	B0005970	150.00		150.00
					V0210737	05/19/25	B0005997	40.00		40.00
					V0210740	05/19/25	B0005969	99.00		99.00
					V0210741	05/19/25	B0005997	40.00		40.00
					V0209140	03/28/25		1,971.79		1,971.79
					V0209346	04/04/25		202.72		202.72
					V0209663	04/15/25		642.03		642.03

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					V0209754	04/22/25		462.82		462.82
					V0209764	04/22/25		505.35		505.35
					V0209772	04/23/25		300.00		300.00
					V0210447	05/14/25		988.00		988.00
								13,045.14		13,045.14
E0030635	05/20/25	Outst	0219615	Harbor Freight Tools	V0210784	05/20/25	P0017186	2,570.96		2,570.96
								2,570.96		2,570.96
E0030636	05/21/25	Outst	0003324	Ms Erika J. Alonso	V0210676	05/15/25		475.00		475.00
								475.00		475.00
E0030637	05/21/25	Outst	0000809	Mr. Hernan Alonso	V0210700	05/16/25		475.00		475.00
								475.00		475.00
E0030638	05/21/25	Outst	0000781	Ms. Sandra Barajas	V0210718	05/16/25		44.64		44.64
								44.64		44.64
E0030639	05/21/25	Outst	0182499	Mrs. Mary J. Buongiorno	V0210666	05/15/25		44.97		44.97
								44.97		44.97
E0030640	05/21/25	Outst	0002990	Ms Carolina Castillo	V0210775	05/19/25		475.00		475.00
								475.00		475.00
E0030641	05/21/25	Outst	0085548	Geanabelle Chapp	V0210661	05/15/25		359.64		359.64
								359.64		359.64
E0030642	05/21/25	Outst	0171565	Natanael Delgado, SR	V0210724	05/19/25		485.00		485.00
								485.00		485.00
E0030643	05/21/25	Outst	0053597	Frank Guerrero	V0210207	05/02/25		360.00		360.00
					V0210265	05/06/25		240.00		240.00
								600.00		600.00
E0030644	05/21/25	Outst	0224511	Biljana Milosevic	V0210680	05/16/25		160.00		160.00
								160.00		160.00
E0030645	05/21/25	Outst	0213951	Sebastian Morales	V0210763	05/19/25		485.00		485.00
								485.00		485.00

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E0030646	05/21/25	Outst	0000743	Ms. Suzanna Raigoza	V0210706	05/16/25		500.00		500.00
								500.00		500.00
E0030647	05/21/25	Outst	0000953	Liliana Raygoza	V0210719	05/19/25		31.40		31.40
								31.40		31.40
E0030648	05/21/25	Outst	0165693	Dr. Maria Romero Yuste	V0210646	05/15/25		72.04		72.04
								72.04		72.04
E0030649	05/21/25	Outst	0209695	Jonathan Rush	V0209413	04/10/25		125.22		125.22
								125.22		125.22
E0030650	05/21/25	Outst	0222608	Natalia A. Sulka	V0210308	05/09/25		356.00		356.00
								356.00		356.00
E0030651	05/21/25	Outst	0000897	Mr. Donald A. Sykora	V0210678	05/16/25		165.00		165.00
								165.00		165.00
E0030652	05/21/25	Outst	0201801	Michael R. Traversa	V0209415	04/10/25		220.00		220.00
					V0210681	05/16/25		110.00		110.00
								330.00		330.00
E0030653	05/21/25	Outst	0000808	Ms. Marisol Velazquez	V0210134	04/30/25		130.01		130.01
					V0210703	05/16/25		500.00		500.00
								630.01		630.01
E0030654	05/21/25	Outst	0158266	Mr. Christopher J. Wido	V0210679	05/16/25		350.00		350.00
								350.00		350.00
E0030655	05/21/25	Outst	0156097	ACI Payments, Inc.	V0210723	05/19/25		4,610.62		4,610.62
								4,610.62		4,610.62
E0030656	05/21/25	Outst	0219500	Sweets by Liz LLC	V0209968	04/29/25		2,250.00		2,250.00
								2,250.00		2,250.00
E0030680	05/22/25	Outst	0220726	Manufacturing Renaissanc	V0210722	05/19/25		17,162.00		17,162.00
								17,162.00		17,162.00

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E0030681	05/28/25	Outst	0203959	Ms. Rebecca Angevine	V0210797	05/21/25		23.03		23.03
								23.03		23.03
E0030682	05/28/25	Outst	0220303	Alexis Arias	V0210793	05/21/25		210.00		210.00
								210.00		210.00
E0030683	05/28/25	Outst	0207650	Brian C. Donlea	V0199744	05/30/25		1,250.00		1,250.00
								1,250.00		1,250.00
E0030684	05/28/25	Outst	0000004	Mr. Micheal A. Kott	V0210807	05/27/25		624.42		624.42
								624.42		624.42
E0030685	05/28/25	Outst	0204642	George Martinez	V0203246	12/04/24		1,545.00		1,545.00
								1,545.00		1,545.00
E0030686	05/28/25	Outst	0061069	Hector L. Munoz	V0199451	05/30/25		2,500.00		2,500.00
					V0199787	05/30/25		750.00		750.00
								3,250.00		3,250.00
E0030687	05/28/25	Outst	0224552	Cristian Revenco	V0210286	05/07/25		110.00		110.00
								110.00		110.00
E0030688	05/28/25	Outst	0218609	Diana Salgado	V0210292	05/07/25		56.00		56.00
								56.00		56.00
E0030689	05/28/25	Outst	0216705	Stephanie M. Schmidt	V0199772	05/30/25		2,000.00		2,000.00
								2,000.00		2,000.00
E0030690	05/28/25	Outst	0187940	Jacob L. Turner	V0199735	05/30/25		1,500.00		1,500.00
								1,500.00		1,500.00
E0030691	05/28/25	Outst	0204746	Paolo Zavala	V0199731	05/30/25		2,000.00		2,000.00
								2,000.00		2,000.00
E0030753	05/29/25	Outst	0001422	CCCTU-Cope Fund	V0211175	05/29/25		168.00		168.00
								168.00		168.00
E0030754	05/29/25	Outst	0001374	College & University Cre	V0211176	05/29/25		200.00		200.00

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								200.00		200.00
E0030755	05/29/25	Outst	0191845	Metropolitan Alliance of	V0211178	05/29/25		58.00		58.00
								58.00		58.00
E0030756	05/29/25	Outst	0163075	Morton College Foundatio	V0211179	05/29/25		309.17		309.17
								309.17		309.17
E0030757	05/29/25	Outst	0001372	Morton College Teachers	V0211180	05/29/25		2,673.75		2,673.75
					V0211181	05/29/25		1,836.75		1,836.75
								4,510.50		4,510.50
E0030758	05/29/25	Outst	0209135	Omni Financial Group, In	V0211182	05/29/25		10,301.18		10,301.18
								10,301.18		10,301.18
E0030759	05/29/25	Outst	0001513	SEIU Local 73 Cope	V0210504	05/15/25		12.00-		-12.00
					V0211183	05/29/25		28.00		28.00
								16.00		16.00
E0030760	05/29/25	Outst	0001373	Service Employees Intl U	V0210505	05/15/25		21.36-		-21.36
					V0211184	05/29/25		243.69		243.69
								222.33		222.33
E0030761	05/29/25	Outst	0001161	State Univ Retirement Sy	V0211187	05/29/25		73,475.06		73,475.06
								73,475.06		73,475.06
E0030762	05/29/25	Outst	0190583	Alyssa I. Barrera	V0210660	05/15/25		3,900.00		3,900.00
								3,900.00		3,900.00
E0030763	05/29/25	Outst	0230169	Sergio Castillo, Jr.	V0210804	05/22/25		250.00		250.00
								250.00		250.00
E0030764	05/29/25	Outst	0182919	Mr. Ryan Denson	V0210850	05/27/25	B0005928	2,887.50		2,887.50
								2,887.50		2,887.50
E0030765	05/29/25	Outst	0213970	Osbaldo Gomez	V0210329	05/12/25		2,519.00		2,519.00
								2,519.00		2,519.00
E0030766	05/29/25	Outst	0172945	Ms. Perla A. Santoyo	V0210803	05/22/25		250.00		250.00

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								250.00		250.00
E0030767	05/29/25	Outst	0202280	4AllPromos LLC	V0211090	05/28/25	P0017077	560.24		560.24
								560.24		560.24
E0030768	05/29/25	Outst	0001466	5 Star Interpreting, LLC	V0210720	05/19/25		570.00		570.00
								570.00		570.00
E0030769	05/29/25	Outst	0169985	Alcove Insights, LLC	V0211091	05/28/25	P0017247	1,215.00		1,215.00
								1,215.00		1,215.00
E0030770	05/29/25	Outst	0188188	Amazon Capital Services	V0210670	05/15/25		251.82		251.82
					V0210814	05/27/25	B0006201	47.38		47.38
					V0210815	05/27/25	B0006060	454.94		454.94
					V0210816	05/27/25	B0006219	427.59		427.59
					V0210817	05/27/25	B0006219	30.25		30.25
					V0210818	05/27/25	B0006210	388.79		388.79
					V0210819	05/27/25	B0006210	28.41		28.41
					V0210820	05/27/25	B0006215	830.14		830.14
					V0210821	05/27/25	B0006216	73.12		73.12
					V0210822	05/27/25	B0006216	8.99		8.99
					V0210823	05/27/25	B0005912	24.82		24.82
					V0210824	05/27/25	B0006196	603.72		603.72
					V0210825	05/27/25	B0006196	7.81		7.81
					V0210827	05/27/25	B0006178	118.88		118.88
					V0210831	05/27/25	B0006153	500.90		500.90
					V0210833	05/27/25	B0006212	249.69		249.69
					V0210834	05/27/25	B0006204	56.99		56.99
					V0210835	05/27/25	B0006181	821.80		821.80
					V0210837	05/27/25	B0006181	697.34		697.34
					V0210838	05/27/25	B0006217	162.59		162.59
					V0210888	05/27/25	B0005912	55.98		55.98
					V0210889	05/27/25	B0005912	55.98-		-55.98
					V0211093	05/28/25		136.99-		-136.99
					V0211094	05/28/25		75.99-		-75.99
					V0211095	05/28/25	B0006160	39.99-		-39.99
					V0211096	05/28/25		38.99-		-38.99
					V0211099	05/28/25	P0017070	75.99		75.99
					V0211100	05/28/25	P0017214	969.33		969.33
					V0211101	05/28/25	P0017209	98.36		98.36
					V0211102	05/28/25	P0017222	713.42		713.42
					V0211103	05/28/25	P0017221	938.16		938.16
					V0211104	05/28/25	P0017228	457.60		457.60
					V0211105	05/28/25	P0016941	8.92		8.92
					V0211106	05/28/25	P0017207	71.97		71.97
					V0211107	05/28/25	P0017260	778.21		778.21
					V0211108	05/28/25	P0017248	262.27		262.27

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
					V0211109	05/28/25	P0017192	70.47		70.47
					V0211111	05/28/25	P0017208	697.02		697.02
					V0211200	05/29/25	P0017220	582.05		582.05
					V0211201	05/29/25	P0017265	32.64		32.64
					V0211202	05/29/25		29.99-		-29.99
								11,220.43		11,220.43
E0030771	05/29/25	Outst	0186287	Amity Hospital Service I	V0211112	05/28/25	P0017191	600.00		600.00
								600.00		600.00
E0030772	05/29/25	Outst	0002154	Apperson	V0211113	05/28/25	P0017217	449.93		449.93
								449.93		449.93
E0030773	05/29/25	Outst	0156646	ATI Nursing Education	V0211114	05/28/25	P0017236	1,280.00		1,280.00
								1,280.00		1,280.00
E0030774	05/29/25	Outst	0196421	Balloons by Tommy	V0211115	05/28/25	P0016849	889.00		889.00
								889.00		889.00
E0030775	05/29/25	Outst	0001593	CDW Government LLC	V0211117	05/28/25	P0017030	1,859.50		1,859.50
					V0211118	05/28/25	P0017109	2,381.41		2,381.41
								4,240.91		4,240.91
E0030776	05/29/25	Outst	0209459	Cornerstone Government A	V0210847	05/27/25	B0005918	14,000.00		14,000.00
								14,000.00		14,000.00
E0030777	05/29/25	Outst	0222089	Corporate Traditions, IN	V0210848	05/27/25	B0006182	5,025.00		5,025.00
					V0211119	05/28/25	P0017226	225.00		225.00
								5,250.00		5,250.00
E0030778	05/29/25	Outst	0212349	Del's Moving Inc	V0210802	05/22/25		950.00		950.00
								950.00		950.00
E0030779	05/29/25	Outst	0000989	Dick Blick	V0210851	05/27/25	B0006170	133.81		133.81
					V0210852	05/27/25	B0006207	399.81		399.81
					V0210853	05/27/25	B0006202	28.26-		-28.26
					V0210854	05/27/25	B0006202	28.26		28.26
								533.62		533.62
E0030780	05/29/25	Outst	0169533	Digital Pix Composites	V0211120	05/28/25	P0017155	1,186.00		1,186.00

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								1,186.00		1,186.00
E0030781	05/29/25	Outst	0209578	DisposAll Waste Services	V0210855	05/27/25	B0005900	483.56		483.56
					V0210856	05/27/25	B0005900	575.71		575.71
								1,059.27		1,059.27
E0030782	05/29/25	Outst	0227662	The Eagle Uniform Co	V0210309	05/09/25		2,491.47		2,491.47
								2,491.47		2,491.47
E0030783	05/29/25	Outst	0198694	ePromos Promotional Prod	V0211121	05/28/25	P0017095	1,063.73		1,063.73
					V0211198	05/29/25	P0017146	2,001.03		2,001.03
								3,064.76		3,064.76
E0030784	05/29/25	Outst	0218528	ezCater, Inc	V0209422	04/10/25		515.06		515.06
					V0211122	05/28/25	P0017161	508.16		508.16
					V0211123	05/28/25	P0017136	236.66		236.66
					V0211124	05/28/25	P0017177	193.48		193.48
					V0211125	05/28/25	P0017180	1,385.03		1,385.03
					V0211126	05/28/25	P0017150	838.89		838.89
					V0211127	05/28/25	P0017122	268.62		268.62
					V0211128	05/28/25	P0017123	169.90		169.90
					V0211129	05/28/25	P0017124	150.69		150.69
								4,266.49		4,266.49
E0030785	05/29/25	Outst	0219326	Ferrilli	V0210858	05/27/25	B0005924	4,200.00		4,200.00
								4,200.00		4,200.00
E0030786	05/29/25	Outst	0215723	FieldTurf USA, Inc	V0210859	05/27/25	B0006148	250,397.76		250,397.76
								250,397.76		250,397.76
E0030787	05/29/25	Outst	0212859	Floods Royal Flush Inc	V0210783	05/20/25		110.00		110.00
								110.00		110.00
E0030788	05/29/25	Outst	0001047	Grainger Inc.	V0210860	05/27/25	B0005866	44.26		44.26
					V0210861	05/27/25	B0005866	41.60-		-41.60
								2.66		2.66
E0030789	05/29/25	Outst	0219615	Harbor Freight Tools	V0211135	05/28/25	P0017240	648.84		648.84
								648.84		648.84
E0030790	05/29/25	Outst	0001056	Hildebrand Sporting Good	V0211136	05/28/25	P0016938	4,813.00		4,813.00

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								4,813.00		4,813.00
E0030791	05/29/25	Outst	0193931	Johnson Controls Inc	V0210798	05/21/25		5,116.00		5,116.00
								5,116.00		5,116.00
E0030792	05/29/25	Outst	0001775	Jostens	V0210864	05/27/25	B0005979	69.97		69.97
					V0210865	05/27/25	B0006222	193.50		193.50
					V0210866	05/27/25	B0006222	162.93		162.93
					V0210867	05/27/25	B0006222	3,625.70		3,625.70
					V0210868	05/27/25	B0006222	110.42		110.42
					V0210869	05/27/25	B0006222	390.47		390.47
					V0211139	05/28/25	P0017235	4,325.88		4,325.88
					V0211140	05/28/25	P0017142	3,013.24		3,013.24
					V0211141	05/28/25	P0017141	6,949.45		6,949.45
								18,841.56		18,841.56
E0030793	05/29/25	Outst	0001890	Konica Minolta Bus Solut	V0210872	05/27/25	B0006136	143.86		143.86
					V0210873	05/27/25	B0006136	105.00		105.00
								248.86		248.86
E0030794	05/29/25	Outst	0188162	Lake County Press	V0211143	05/28/25	P0017239	368.00		368.00
								368.00		368.00
E0030795	05/29/25	Outst	0001082	Lakeshore Learning Mater	V0210880	05/27/25	B0006142	53.64		53.64
					V0211146	05/28/25	P0017115	1,288.83		1,288.83
					V0211147	05/28/25	P0017169	2,473.78		2,473.78
					V0211194	05/29/25	P0017163	1,869.86		1,869.86
								5,686.11		5,686.11
E0030796	05/29/25	Outst	0222666	Legat Architects, Inc	V0210875	05/27/25	B0006129	1,575.92		1,575.92
								1,575.92		1,575.92
E0030797	05/29/25	Outst	0201765	M&M Limousine Service In	V0211148	05/28/25	P0017060	2,419.20		2,419.20
								2,419.20		2,419.20
E0030798	05/29/25	Outst	0201918	Marco Promos LLC	V0211195	05/29/25	P0016963	1,093.95		1,093.95
								1,093.95		1,093.95
E0030799	05/29/25	Outst	0183140	MECO Consulting	V0210805	05/27/25		1,100.00		1,100.00
								1,100.00		1,100.00

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GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0030800	05/29/25	Outst	0002797	Medical Shipment LLC	V0211151	05/28/25	P0017218	2,137.00		2,137.00
								2,137.00		2,137.00
E0030801	05/29/25	Outst	0001339	Minuteman Press of Lyons	V0211152	05/28/25	P0017233	446.82		446.82
					V0211153	05/28/25	P0017014	226.06		226.06
								672.88		672.88
E0030802	05/29/25	Outst	0217543	NobleTec, LLC	V0210876	05/27/25	B0005906	7,256.00		7,256.00
								7,256.00		7,256.00
E0030803	05/29/25	Outst	0208992	NRG Business Marketing L	V0210878	05/27/25	B0005917	5,571.50		5,571.50
								5,571.50		5,571.50
E0030804	05/29/25	Outst	0230073	On The Go Jo	V0211155	05/28/25	P0017213	1,920.00		1,920.00
								1,920.00		1,920.00
E0030805	05/29/25	Outst	0169197	Porter Pipe & Supply Co.	V0211159	05/28/25	P0017165	55.04		55.04
					V0211160	05/28/25	P0017165	271.31		271.31
					V0211161	05/28/25	P0017165	350.05		350.05
					V0211197	05/29/25	P0017165	70.20		70.20
								746.60		746.60
E0030806	05/29/25	Outst	0199416	Promo Direct	V0211199	05/29/25	P0017224	2,079.20		2,079.20
								2,079.20		2,079.20
E0030807	05/29/25	Outst	0225683	Shorewood Home & Auto In	V0210879	05/27/25	B0006218	271.75		271.75
								271.75		271.75
E0030808	05/29/25	Outst	0157227	Staples Advantage	V0210902	05/28/25	B0006231	756.37		756.37
					V0210903	05/28/25	B0006231	24.57		24.57
					V0211162	05/28/25	P0017237	196.62		196.62
								977.56		977.56
E0030809	05/29/25	Outst	0193842	Thielsen Enterprises	V0211166	05/28/25	P0017185	300.00		300.00
								300.00		300.00
E0030810	05/29/25	Outst	0193721	TimeClock Plus, LLC	V0210721	05/19/25		7.00		7.00
								7.00		7.00

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0030811	05/29/25	Outst	0164582	TruTech Tools, LTD.	V0211167	05/28/25	P0017204	958.80		958.80
								958.80		958.80
E0030812	05/29/25	Outst	0226256	Unique Products & Servic	V0211196	05/29/25	P0017250	885.00		885.00
								885.00		885.00
E0030813	05/29/25	Outst	0001406	Wex Bank	V0210881	05/27/25	B0005920	1,589.52		1,589.52
								1,589.52		1,589.52
E0030814	05/29/25	Outst	0177607	YBP Library Services	V0210882	05/27/25	B0006220	872.38		872.38
					V0210883	05/27/25	B0006220	77.28		77.28
					V0210884	05/27/25	B0006220	859.99		859.99
					V0210885	05/27/25	B0006220	218.77		218.77
					V0210904	05/28/25	B0006232	849.43		849.43
					V0210905	05/28/25	B0006232	843.59		843.59
					V0210906	05/28/25	B0006232	604.10		604.10
					V0210907	05/28/25	B0006232	1,000.49		1,000.49
					V0210908	05/28/25	B0006232	1,012.54		1,012.54
								6,338.57		6,338.57
								1,044,282.05		1,044,282.05

Bank Code	Account Number	Description	Debit	Credit
01 General Checking	01-0000-00000-230000000	General : Accounts Payable	1,044,282.05	0.00
	01-0000-00000-110000000	General : Cash	0.00	1,044,282.05
			1,044,282.05	1,044,282.05

Morton College
Over 10K Report
May 2025

Vendor Name	Check Date	Check Number	Board Approved Date	Amount	Item Description Line 1
All Pro Truck Driving School LLC	5/15/2025	E0030537	4/24/2024	$13,600.00	instructional fees
Amazon Capital Services	5/15/2025	E0030539	8/28/2024	$14,998.37	1T9P-PP44-6LH9-Amazon
Amazon Capital Services	5/29/2025	E0030770	8/28/2024	$11,220.43	All-In-One Printer
Blue Cross Blue Shield of Illinois	5/2/2025	0123742	EXEMPT	$12,029.36	April 25:
Blue Cross Blue Shield of Illinois	5/29/2025	0123961	EXEMPT	$12,054.88	May 25: Acc & Illness
ComEd	5/29/2025	0124019	8/28/2024	$19,960.32	Electricity
Cornerstone Government Affairs, Inc.	5/29/2025	E0030776	3/26/2025	$14,000.00	Consulting Services
FieldTurf USA, Inc	5/29/2025	E0030786	2/27/2025	$250,397.76	50% Due Upon Agreement
Jostens	5/15/2025	E0030566	EXEMPT	$254.24	Degree Shipping
Jostens	5/29/2025	E0030792	EXEMPT	$18,841.56	100-year medallions
Manufacturing Renaissance	5/22/2025	E0030680	4/25/2025	$17,162.00	MR/West40 Summer session
Neu-Tec Group Inc	5/15/2025	E0030573	EXEMPT	$20,947.57	Media Dispenser-PS20
NobleTec, LLC	5/15/2025	E0030575	3/26/2025	$7,256.00	Monthly Billing for April
NobleTec, LLC	5/29/2025	E0030802	3/26/2025	$7,256.00	May Billing
Old National Bank	5/20/2025	E0030634	8/28/2024	$13,045.14	Various Credit Card Purchases/100th Anniversary Gala
Omni Financial Group, Inc.	5/15/2025	E0030527	EXEMPT	$11,790.45	Payroll Deductions
Omni Financial Group, Inc.	5/29/2025	E0030758	EXEMPT	$10,301.18	Payroll Deductions
Paisans Pizza	5/15/2025	0123876	EXEMPT	$5,131.88	Various Catering Orders
Paisans Pizza	5/29/2025	0124043	EXEMPT	$6,924.93	Various Catering Orders
State Univ Retirement Systems	5/15/2025	E0030528	EXEMPT	$93,029.26	Payroll Deductions
State Univ Retirement Systems	5/29/2025	E0030761	EXEMPT	$73,475.06	Payroll Deductions
United States Treasury	5/9/2025	0123839	EXEMPT	$11,220.00	1099 LATE FILING PENALTY
				$ 644,896.39	

`

BE IT HEREBY RESOLVED THAT accounts payable and payrolls for the month of May 2025, be approved and/or ratified in the amount of $2,815,054 as listed on the attached sheet and supported by vouchers, invoices, purchase orders, and payroll registers, made available and referred to as necessary, and summarized as follows:

Current Funds (01),		
Cash Disbursements - Monthly	05/31/2025	1,042,706
Payroll	05/15/2025	911,781
Payroll	05/31/2025	712,295
Student Refunds	05/31/2025	146,696
		2,813,478
O&M Restricted Fund (03)		
Cash Disbursements - Monthly	05/31/2025	1,576
TOTAL ALL FUNDS		$2,815,054

AND BE IT FURTHER RESOLVED THAT budget transfers in the amount of $40,969 be approved as outlined on the attached Journal No. 1-6 entry dates attached hereto.

AND BE IT FURTHER RESOLVED THAT the treasurer of Morton College is hereby authorized and directed to make payments as listed and/or summarized above.

PASSED this 25th day of June by the Board of Trustees, Morton College, Community College District no. 527, Cicero, Illinois.

Joanna M Martin

From: Mireya Perez
Sent: Wednesday, June 18, 2025 9:32 AM
To: Board Materials
Subject: Board action - Monthly Budget Report for Month End May 2025
Attachments: MC- MAY 2025 MONTHLY BUDGET REPORT.pdf

Proposed Action: THAT THE MONTHLY BUDGET REPORT FOR FISCAL YEAR TO DATE ENDING MAY 2025 BE RECEIVED AND APPROVED AS SUBMITTED.

Rationale: [Please refer to attached Monthly Budget Report.]

Attachments: Monthly Budget Report

Thank you,

Mireya Perez
Chief Financial Officer/Treasurer
P: (708) 656-8000, Ext. 2289
E: mireya.perez@morton.edu
www.morton.edu

Morton Community College
FY25 Budget Report
Month Ending May 31, 2025

MORTON COLLEGE

Morton Community College **92%**
Budget Report Summary
May 31, 2025

Funds	Actual	Budget	%	Budget Remaining
Education Fund				
Revenue	$ 27,620,903	$ 31,513,199	87.6%	$ 3,892,296
Expenditures	(24,902,325)	(31,538,199)	79.0%	(6,635,874)
Net	$ 2,718,578	$ (25,000)		$ (2,743,578)
Operations & Maintenance Fund				
Revenue	$ 2,399,631	$ 3,536,119	67.9%	$ 1,136,488
Expenditures	(2,799,794)	(3,536,119)	79.2%	(736,325)
Net	$ (400,163)	$ -		$ 400,163
Restricted Purpose Fund				
Revenue	$ 10,477,670	$ 23,386,042	44.8%	$ 12,908,372
Expenditures	(10,122,374)	(23,386,042)	43.3%	(13,263,668)
Net	$ 355,296	$ -		$ (355,296)
Audit Fund				
Revenue	$ 83,348	$ 98,576	84.6%	$ 15,228
Expenditures	(23,540)	(105,600)	22.3%	(82,060)
Net	$ 59,808	$ (7,024)		$ (66,832)
Liability, Protection & Settlement Fund				
Revenue	$ 889,196	$ 934,400	95.2%	$ 45,204
Expenditures	(896,802)	(934,400)	96.0%	(37,598)
Net	$ (7,606)	$ -		$ 7,606
General Bond Obligation Fund				
Revenue	$ 759,214	$ 660,484	114.9%	$ (98,730)
Expenditures	(496,475)	(644,450)	77.0%	(147,975)
Net	$ 262,739	$ 16,034		$ (246,705)
Operations & Maintenance (Restricted) Fund				
Revenue	$ 98,781	$ 4,495,924	2.2%	$ 4,397,143
Expenditures	(359,100)	(5,445,924)	6.6%	(5,086,824)
Net	$ (260,319)	$ (950,000)		$ (689,681)
All Funds				
Revenue	$ 42,328,743	$ 64,624,744	65.5%	$ 22,296,001
Expenditures	(39,600,410)	(65,590,734)	60.4%	$ (25,990,324)
Net	$ 2,728,333	$ (965,990)		$ (3,694,323)

EDUCATION FUND REVENUE
May 31, 2025

	Actual	Budget	%	Budget Remaining
REVENUE				
LOCAL GOVERNMENT				
Property taxes	$ 7,837,956	$ 8,563,745	91.5%	$ 725,789
Total Local Government	$ 7,837,956	$ 8,563,745		$ 725,789
CORPORATE PERSONAL PROPERTY TAXES	$ 1,370,252	$ 2,010,563	68.2%	$ 640,311
SURS HEALTH - ON BEHALF PAYMENTS	$ -	$ -	0.0%	$ -
STATE GOVERNMENT				
ICCB credit hour grants	$ 2,544,876	$ 2,710,211	93.9%	$ 165,335
ICCB equalization grants	2,923,306	4,051,970	72.1%	1,128,664
CTE formula grant	236,183	225,000	105.0%	(11,183)
Total State Government	$ 5,704,365	$ 6,987,181		$ 1,282,816
STUDENT TUITION AND FEES				
Tuition	$ 9,610,727	$ 10,915,000	88.1%	$ 1,304,273
Fees	1,773,701	1,914,660	92.6%	140,959
Total Tuition and Fees	$ 11,384,428	$ 12,829,660		$ 1,445,232
MISCELLANEOUS				
Sales and service fees	$ 69,754	$ 220,550	31.6%	$ 150,796
Investment revenue	1,254,148	900,000	139.3%	(354,148)
Nongovernmental gifts & scholarships	-	1,500	0.0%	1,500
Total Other Sources	$ 1,323,902	$ 1,122,050		$ (201,852)
Total Revenue	$ 27,620,903	$ 31,513,199	87.6%	$ 3,892,296
Transfers in	$ -	$ -	0.0%	$ -
Total Revenue and Transfers in	$ 27,620,903	$ 31,513,199	87.6%	$ 3,892,296

EDUCATION FUND EXPENDITURES
May 31, 2025

	Actual	Budget	%	Budget Remaining
EXPENDITURES				
By Program:				
Instruction				
Salaries	$ 8,605,569	$ 9,241,925	93.1%	$ 636,356
Employee benefits	1,054,280	1,130,130	93.3%	75,850
Contractual services	387,563	457,609	84.7%	70,046
Material and supplies	524,199	934,721	56.1%	410,522
Conferences and meetings	62,779	100,156	62.7%	37,377
Total Instruction	10,634,390	11,864,541	89.6%	1,230,151
Academic Support				
Salaries	1,222,573	1,404,376	87.1%	181,803
Employee benefits	211,811	245,492	86.3%	33,681
Contractual services	262,598	376,000	69.8%	113,402
Material and supplies	208,706	314,700	66.3%	105,994
Conferences and meetings	41,083	51,850	79.2%	10,767
Fixed charges	125,714	126,000	99.8%	286
Total Academic Support	2,072,485	2,518,418	82.3%	445,933
Student Services				
Salaries	2,073,184	2,560,251	81.0%	487,067
Employee benefits	390,955	445,294	87.8%	54,339
Contractual services	200,476	491,717	40.8%	291,241
Material and supplies	75,423	239,825	31.4%	164,402
Conferences and meetings	113,567	218,383	52.0%	104,816
Fixed charges	530	26,500	2.0%	25,970
Total Student Services	2,854,135	3,981,970	71.7%	1,127,835
Public Service/Continuing Education				
Salaries	275,161	300,903	91.4%	25,742
Employee benefits	31,367	33,263	94.3%	1,896
Contractual services	89,245	140,000	63.7%	50,755
Material and supplies	6,434	35,200	18.3%	28,766
Conferences and meetings	9,367	17,850	52.5%	8,483
Other tuition/fee waiver	2,419	4,500	53.8%	2,081
Total Public Service/Continuing Education	413,993	531,716	77.9%	117,723
Auxiliary Services				
Salaries	273,802	227,000	120.6%	(46,802)
Employee benefits	54,898	44,950	122.1%	(9,948)
Contractual services	487,390	580,000	84.0%	92,610
Material and supplies	163,908	206,000	79.6%	42,092
Conferences and meetings	206,765	314,000	65.8%	107,235
Fixed charges	33,168	60,000	55.3%	26,832
Site Improvements	500,796	501,000	100.0%	204
Total Auxiliary Services	1,720,727	1,932,950	89.0%	212,223

EDUCATION FUND EXPENDITURES
May 31, 2025

	Actual	Budget	%	Budget Remaining
EXPENDITURES				
Institutional Support				
Salaries	$ 2,018,941	$ 2,444,931	82.6%	$ 425,990
Employee benefits	602,253	619,435	97.2%	17,182
Contractual services	1,569,177	2,049,984	76.5%	480,807
Material and supplies	184,122	577,132	31.9%	393,010
Conferences and meetings	192,714	306,622	62.9%	113,908
Fixed charges	-	1,500	0.0%	1,500
Other	109,367	185,000	59.1%	75,633
Total Institutional Support	4,676,574	6,184,604	75.6%	1,508,030
Scholarships, Student Grants & Waivers				
Student grants and scholarships	2,530,021	2,000,000	126.5%	(530,021)
Total Scholarships, Student Grants & Waivers	2,530,021	2,000,000	126.5%	(530,021)
Contingencies	-	399,000	0.0%	399,000
Total Expenditures	$ 24,902,325	$ 29,413,199	84.7%	$ 4,510,874
Transfers out	-	2,125,000	0.0%	2,125,000
Total Expenditures and Transfers out	$24,902,325	$ 31,538,199	79.0%	$ 6,635,874

OPERATION & MAINTENANCE FUND REVENUE AND EXPENDITURES
May 31, 2025

	Actual	Budget	%	Budget Remaining
REVENUE				
LOCAL GOVERNMENT				
Property taxes	$ 1,566,441	$ 1,674,119	93.6%	$ 107,678
CORPORATE PERSONAL PROPERTY TAXES	40,144	1,040,000	3.9%	999,856
STATE GOVERNMENT				
ICCB equalization grants	791,000	791,000	100.0%	-
MISCELLANEOUS				
Sales and service fees	175	5,000	3.5%	4,825
Facilities	-	16,000	0.0%	16,000
Investment revenue	1,871	10,000	18.7%	8,129
Total Miscellaneous	2,046	31,000	6.6%	28,954
Transfers in	-	-	-	-
Total Revenue	$ 2,399,631	$ 2,745,119	87.4%	$ 1,136,488
EXPENDITURES				
By Program:				
Operations and Maintenance of Plant				
Salaries	$1,311,698	$1,486,817	88.2%	$175,119
Employee benefits	199,744	187,802	106.4%	(11,942)
Contractual services	424,105	701,000	60.5%	276,895
Material and supplies	120,929	221,000	54.7%	100,071
Conferences and meetings	-	6,500	0.0%	6,500
Utilities	712,908	863,000	82.6%	150,092
Capital outlay	30,410	60,000	50.7%	29,590
Other	-	10,000	0.0%	10,000
Total Operations and Maintenance of Plant	2,799,794	3,536,119	79.2%	736,325
Total Expenditures	$ 2,799,794	$ 3,536,119	79.2%	$ 736,325

RESTRICTED PURPOSE FUND REVENUE
May 31, 2025

	Actual	Budget	%	Budget Remaining
REVENUE				
STATE GOVERNMENT				
ICCB	1,853,676	$1,848,760	100.3%	(4,916)
ISBE grant revenue- other	302,837	312,000	97.1%	9,163
Other Sources	157,500	9,190,986	1.7%	9,033,486
Total State Government	2,314,013	11,351,746	20.4%	9,037,733
FEDERAL GOVERNMENT				
ICCB	427,368	785,047	54.4%	357,679
Department of education	7,658,121	11,234,375	68.2%	3,576,254
Other	78,168	89,873	87.0%	11,705
Total Federal Government	8,163,657	12,109,295	67.4%	3,587,959
Total Revenue	$ 10,477,670	$ 23,461,041	44.7%	$ 12,625,692

RESTRICTED PURPOSE FUND EXPENDITURES
May 31, 2025

	Actual	Budget	%	Budget Remaining
EXPENDITURES				
By Program:				
Instruction				
Salaries	$ 1,175,184	$ 1,228,802	95.6%	$ 53,618
Employee benefits	209,347	5,210,647	4.0%	5,001,300
Contractual services	122,977	143,104	85.9%	20,127
Material and supplies	119,329	324,572	36.8%	205,243
Conferences and meetings	22,219	38,328	58.0%	16,109
Student grants and scholarships	260,122	466,841	55.7%	206,719
Total Instruction	1,909,178	7,412,294	25.8%	5,503,116
Academic Support				
Salaries	10,174	73,524	0.0%	63,350
Employee benefits	933	600,000	0.0%	599,067
Other Contract Services		60,000	0.0%	60,000
Material and supplies	-	5,584	0.0%	5,584
Conferences and meetings	-	10,194	0.0%	10,194
Other Fixed Charges	-	944	0.0%	944
Total Academic Support	11,107	750,246	1.5%	739,139
Student Services				
Salaries	43,059	108,409	39.7%	65,350
Employee benefits	7,754	1,021,799	0.8%	1,014,045
Other Contract Services	115,144	365,742	31.5%	250,598
Material and supplies	30,659	506,371	6.1%	475,712
Conferences and meetings	17,560	32,561	53.9%	15,001
Fixed charges	-		0.0%	0
Total Student Services	214,176	2,034,882	10.5%	1,820,706
Public Service/Continuing Education				
Salaries	256,388	302,545	84.7%	46,157
Employee benefits	47,765	301,100	15.9%	253,335
Contractual services	9,166	11,665	78.6%	2,499
Material and supplies	38,503	63,790	60.4%	25,287
Conferences and meetings	10,447	20,500	51.0%	10,053
Student grants and scholarships	63,105	72,400	87.2%	9,295
Total Public Service/Continuing Education	425,374	772,000	55.1%	346,626

RESTRICTED PURPOSE FUND REVENUE AND EXPENDITURES
May 31, 2025

	Actual	Budget	%	Budget Remaining
Auxiliary Services				
Employee benefits	$ -	$ 125,000	0.0%	$ 125,000
Total Auxiliary Services	-	125,000	0.0%	125,000
Operations and Maintenance of Plant				
Employee benefits	-	750,000	0.0%	750,000
Total Operation and Maintenance of Plant	-	750,000	0.0%	750,000
Institutional Support				
Employee benefits	-	1,300,000	0.0%	1,300,000
Conferences and meetings	(1,415)	-	0.0%	1,415
Total Institutional Support	(1,415)	1,300,000	-0.1%	1,301,415
Scholarships, Student Grants & Waivers				
Salaries	134,441	139,370	96.5%	4,929
Student grants and scholarships	7,429,513	10,177,250	73.0%	2,747,737
Total Scholarships, Student Grants & Waivers	7,563,954	10,316,620	73.3%	2,752,666
Total Expenditures	$ 10,122,374	$ 23,461,042	43.1%	$ 13,338,668

AUDIT FUND REVENUE AND EXPENDITURES
May 31, 2025

	Actual	Budget	%	Budget Remaining
REVENUE				
LOCAL GOVERNMENT				
Property taxes	$ 83,214	$ 83,526	99.6%	$ 312
MISCELLANEOUS				
Investment revenue	134	50	268.0%	(84)
Total Revenue	$ 83,348	$ 83,576	99.7%	$ 228
Transfers in	-	15,000	0.0%	15,000
Total Revenue and Transfers in	$ 83,348	$ 98,576	84.6%	$ 15,228
EXPENDITURES				
By Program:				
Institutional Support				
Contractual services	23,540	105,600	22.3%	82,060
Total Expenditures	$ 23,540	$ 105,600	22.3%	$ 82,060

LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE AND EXPENDITURES
May 31, 2025

	Actual	Budget	%	Budget Remaining
REVENUE				
LOCAL GOVERNMENT				
Property taxes	$ 888,261	$ 934,300	95.1%	$ 46,039
MISCELLANEOUS				
Investment revenue	935	100	935.0%	(835)
Total Revenue	$ 889,196	$ 934,400	95.2%	$ 45,204
EXPENDITURES				
By Program:				
Instruction				
Employee benefits	110,159	150,000	73.4%	39,841
Academic Support				
Employee benefits	14,515	16,900	85.9%	2,385
Student Services				
Employee benefits	25,500	35,500	71.8%	10,000
Public Service/Continuing Education				
Employee benefits	5,127	8,500	60.3%	3,373
Auxiliary Services				
Employee benefits	2,748	6,000	45.8%	3,252
Operations and Maintenance of Plant				
Employee benefits	16,585	20,500	80.9%	3,915
Institutional Support				
Employee benefits	52,042	70,000	74.3%	17,958
Contractual services	289,555	210,000	137.9%	-79,555
Other Fixed Charges	380,572	417,000	91.3%	36,428
Total Institutional Support	722,169	697,000	103.6%	-25,169
Total Expenditures	$ 896,803	$ 934,400	96.0%	$ 37,597

GENERAL BOND OBLIGATION FUND REVENUE AND EXPENDITURES
May 31, 2025

	Actual	Budget	%	Budget Remaining
REVENUE				
LOCAL GOVERNMENT				
Property taxes	$ 758,412	$ 660,384	114.8%	$ (98,028)
MISCELLANEOUS				
Investment revenue	802	100	802.0%	(702)
Total Revenue	759,214	660,484	114.9%	(98,730)
EXPENDITURES				
By Program:				
Institutional Support				
Fixed charges	496,475	644,450	77.0%	147,975
TRANSFERS OUT	-	-	0.0%	-
Total Expenditures	$ 496,475	$ 644,450	77.0%	$ 147,975

OPERATIONS & MAINTENANCE (RESTRICTED) FUND REVENUE AND EXPENDITURES
May 31, 2025

	Actual	Budget	%	Budget Remaining
REVENUE				
STATE GOVERNMENT				
Capital Development Board	-	2,385,924	0.0%	2,385,924
Total	-	2,385,924	0.0%	2,385,924
OTHER SOURCES				
Bonds		-	0.0%	-
Investment Interest	98,781	-	0.0%	(98,781)
Total	98,781	-	0.0%	(98,781)
TRANSFERS IN	$ -	$ 2,110,000	0.0%	$ 2,110,000
Total Revenue and Transfers in	$ 98,781	$ 4,495,924	2.2%	$ 4,397,143
EXPENDITURES				
By Program:				
Operations and Maintenance of Plant				
Contractual services	-	260,000	0.0%	260,000
Capital outlay	359,100	5,185,924	6.9%	4,826,824
Total Operation and Maintenance of Plant	359,100	5,445,924	6.6%	5,086,824
Total Expenditures	$ 359,100	$ 5,445,924	6.6%	$ 5,086,824

Joanna M Martin

From: Mireya Perez
Sent: Tuesday, June 10, 2025 1:26 PM
To: Board Materials
Subject: FW: Action Item 8.3 for 6/25/2025 Board Meeting
Attachments: TR 5.31.25.pdf

From: Suzanna Raigoza <Suzanna.Raigoza@morton.edu>
Sent: Tuesday, June 10, 2025 12:25 PM
To: Mireya Perez <mireya.perez@morton.edu>
Subject: Action Item 8.3 for 6/25/2025 Board Meeting

Proposed Action: THAT THE MONTHLY TREASURER'S REPORTS FOR MAY 2025 BE RECEIVED AND FILED FOR AUDIT AS SUBMITTED.

Rationale: [Required by Board Policy 1.6.7]

Attachments: Treasurer's Reports

Suzanna Raigoza
Senior Accountant
P: (708) 656-8000, Ext. 2305
E: Suzanna.Raigoza@morton.edu
www.morton.edu

Morton College Treasurer's Report

Month Ending: May 2025

Institution	*Purchased*	*Principal*	*Rate*	*Type*	*Maturity*
The Illinois Funds, Springfield					
	1-May-06	$12,224,585.84	4.415%	TIF Prime Fund	31-May-25
	Sum	$12,224,585.84			
Grand Total		**$ 12,224,585.84**			

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION:
That the board approve the rollover of days above the allowable as submitted.

RATIONALE:

Currently, Senior Administrators are allowed to carry-over a maximum of (20) vacation days. We are asking that the board approve the attached number of days above the allowable maximum of (20).

COST ANALYSIS:

rollover of days

ATTACHMENT:
See FY25 unused vacation balances for Senior Cabinet. The proposal is to have these vacations leave balances rolled over to FY26.

Joanna M Martin

From: Mireya Perez <mireya.perez@morton.edu>
Sent: Tuesday, June 17, 2025 12:58 PM
To: Joanna M Martin <joanna.martin@morton.edu>
Subject: Vacation carryover

	# of days above Allowable
Keith McLaughlin	14.50
Joseph Florio	13.00
Murneka Davis	1.75

Thank you,

Mireya Perez
Chief Financial Officer/Treasurer
P: (708) 656-8000, Ext. 2289
E: mireya.perez@morton.edu
www.morton.edu

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION: Notifying the board of travel for Keith McLaughlin to the NACTC 2025 Summer Symposium in Cleveland OH, from June 26, 2025, throught June 28, 2025

RATIONALE: Empowerment: The Social and Economic Impact of Higher Education

The National Alliance of Community & Technical Colleges (NACTC) is a member-driven organization that fosters a trusted, collaborative environment to build professional relationships with other members, share best practices and lessons learned, and provide opportunities for organizational & professional development

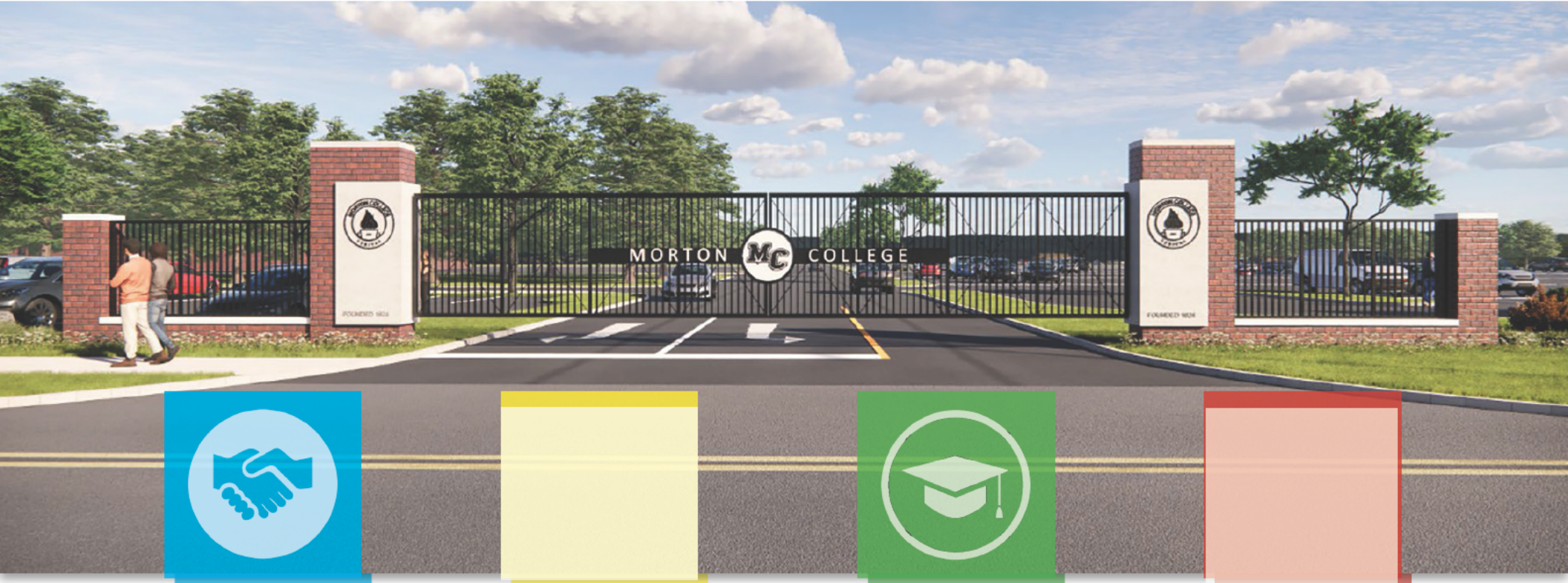
COST ANALYSIS: Approximately $1,200.00

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION: NOTIFYING THE BOARD OF TRAVEL FOR SHANNON MARTINO TO THE ARCHAEOLOGICAL RESEARCH SITE IN KAVAKABERD, ARMENIA.

RATIONALE: I will be doing research at the archaeological site of Kavakaberd and preparing to invite students to study abroad the following year.

COST ANALYSIS: $3,200.00



MORTON COLLEGE

1924 - 2024

An Extraordinary Legacy. A Bold Future.

2025-2028 Strategic Plan

DRAFT 2 – June 7, 2025



MISSION

To enhance the quality of life of our diverse community through exemplary teaching and learning opportunities, community service, and life-long learning.

- Maximize the college's resources to support student learning
- Conduct ongoing assessment of student learning to discover new ways to help students succeed
- Develop responsive curricula and programs to serve community needs
- Encourage community families to embrace the educational opportunities Morton College provides
- Ensure the enrichment of its educational programs and student support services by making a commitment to ongoing self-study and assessment

VISION-GOAL STATEMENT

To be an innovative and responsive educational institution in delivering quality academic and workforce development programs that enhance the quality of life for the communities it serves.

CORE VALUES

Compassion • Equity • Accountability • Innovation • Excellence

MORTON COLLEGE 1924 - 2024

3801 S. Central Avenue Cicero, Illinois 60804 (708) 656-8000 morton.edu

2023–24 ACADEMIC PROFILE

Total Enrollment

5,923 credit students*
455 non-credit students**
FTE (Credit hours/30) – 2334

*Credit student counts include Adult Education enrollments.

**Non-credit students designated by community service and personal enrichment enrollments

Annual Enrollment by Primary Program

	Count	%
Transfer Programs	1,646	28
Associate in Applied Science/ALS	1,486	25
Certificates	429	7
Course Enrollees (Non-Degree)	1,360	23
Adult Education/ESL	1,002	17
Total	**5,923**	**100%**

Student Demographic Profile

57% Females

42% Males

82% Hispanics

88% District 527 residents

Average age - 24 years

College Profile

615 degrees and certificates awarded in 2024

Programs currently offered:
42 Career Certificates
15 Associate in Applied Science Degrees
6 Transfer Program Degrees

College Employee Profile *(as of 10/1/24)*

360 employees

- 52% Full-Time
- 48% Part-Time
- 7% (24) Administrators
- 55% (199) Teaching Faculty
- 38% (137) Classified Staff
- 34 % of the full-time employees are Hispanic



EXECUTIVE SUMMARY: STRATEGIC GOAL REFINEMENTS BASED ON CAMPUS FEEDBACK

As part of the strategic planning process, feedback was solicited from faculty, staff, and stakeholders to refine institutional priorities for 2025-2028. This document summarizes how the feedback aligns with the proposed objectives and outlines refinements made in response to stakeholder input.

Key Areas of Alignment

Stakeholder feedback strongly supported the following strategic priorities, all of which have been incorporated into the plan:

- Learning Environment: Increased support for tutoring, advising, mental health, and technology access; stronger emphasis on structured academic pathways.
- Campus Facilities: Prioritizing classroom modernization, signage and office accessibility improvements, and sustainability in new construction and renovations.
- Academic Programs: Expansion of career-focused tracks, GECC-centered pathway redesign, hybrid learning options, and a 45% graduation/completion rate goal with no equity gaps.
- Leadership Development: Formalizing onboarding through a New Faculty Institute, ACUE faculty development participation, mentorship expansion, and leadership diversity.
- Partnerships: Strong support for the Workforce Partnerships and Strategic Initiatives unit, community-based student support services, cultural programming, and separating internships as a distinct objective beyond workforce partnerships.

Refinements Based on Feedback

Based on stakeholder input, the following adjustments were made:

1. Sustainability was added as an explicit consideration in new construction and renovations, though broader sustainability initiatives were not included.
2. Internships are now a distinct objective within the partnerships goal, reflecting a need for expansion beyond traditional workforce development agreements.
3. Clarified separation between grants and fundraising, ensuring external funding goals focus on grant opportunities rather than donor contributions.

Considerations for Further Discussion

While most feedback aligns with the proposed objectives, a few areas may warrant further discussion:

- Scope of Sustainability Initiatives: Some feedback suggested broader sustainability efforts beyond facilities. Do we want to expand this further?
- Internship Integration: Internships are now a distinct objective, but should they also be tied explicitly to academic program development?

MILESTONES SINCE THE 2022-2024 STRATEGIC PLAN AND SUBSEQUENT UPDATES

- Awarded 2.3 million dollar U.S. Department of Education Title III grant to support STEM
- Awarded a 1.2 million dollar U.S. Department of Education FIPSE grant to enhance quality and effectiveness of online courses
- Developed architectural plans for a One-Stop Student Services Center
- Transitioned academic advisors to Student Success Coach model
- Major renovations to Building E, including new fitness center facilities
- Launched a welding program with new, state-of the art labs
- Major campus-wide renovations including upgrades to theater, stairwells,bathrooms and expansion of nursing labs
- National League for Nursing awarded nursing program a Center of Excellence in Nursing Education
- Hired 40 new full-time faculty
- Implemented a comprehensive rebranding and marketing campaign
- Established a partnership with the West40 to offer their Seniors Plus program on campus
- Opened a new STEM Resource Center
- Created a Development Office
- Started a Commercial Driver License program with All Pro Truck Driving SchoolCompletion of a One-Stop Student Services Center
- Capital improvement projects, including:
- Building E – Phase III renovations, including restroom facilities and athletic offices
- Renovation and upgrades to the campus perimeter, including additional green space and an outdoor classroom
- Relocation and renovation for a new Student Union
- Development of an Innovation Room in former board room
- Relocation and enhancement of library services
- Launched a fundraising campaign based on a 100th college anniversary theme
- Transitioned to virtual bookstore operations



STRATEGIC GOAL #1

Learning Environment

Learning Environment stands as the foundational core value in Morton College's new strategic plan, emphasizing the institution's commitment to fostering an inclusive and supportive atmosphere where all students can thrive academically and personally. This core value reflects the belief that a positive and engaging learning environment directly contributes to student success and retention. By prioritizing access to diverse resources, innovative teaching methods, and collaborative opportunities, Morton College aims to create a space where learners feel valued, respected, and motivated to achieve their full potential. This strategic focus on enhancing the learning environment is essential for cultivating not only knowledgeable graduates and transfer students but also active, responsible members of the community.

2025-2028 Objectives:

1. Increase student engagement through expanded programming and support services. Benchmark: Increase the number of students utilizing support services (e.g., tutoring, advising, mental health resources) by 20% by 2027, with a focus on equitable access across all student groups
2. Create structured academic pathways to enhance student success and retention. Benchmark: Implement structured pathways for all degree programs by 2027, with wrap-around services integrated into each pathway
3. Enhance active learning strategies utilized in the classroom. Benchmark: Conduct biannual professional development sessions focused on active learning practices, reaching 80% faculty participation by 2027
4. Foster a sense of belonging among students through cohort-based initiatives. Benchmark: Increase participation in cohort-based programs (e.g., learning

Metrics:

1. Annual service usage rates, usage trends across demographic groups, and student satisfaction scores
2. Retention and completion rates for students enrolled in structured pathways compared to traditional models
3. Faculty survey results on teaching confidence, classroom inclusivity feedback from students, and retention rates for courses implementing these practices
4. Enrollment in cohort-based programs, campus climate survey results, and retention rates of participating students

communities, first-year experience initiatives) by 25% by 2028	
5. Integrate innovative course delivery options into key academic areas. Benchmark: Increase student access to general education and gateway courses delivered in alternate modalities by 30% by 2027	5. Comparison of student success rates, retention, and feedback between pilot and traditional courses
6. Ensure equitable access to digital learning tools and resources. Benchmark: Provide all students access to essential technology (e.g., laptops, Wi-Fi hotspots, learning software) by 2026, and increase digital literacy training participation by 30%	6. Number of students accessing technology resources, participation in digital literacy workshops, and survey feedback on digital readiness and satisfaction
7. Create a Family College Concept	7. Framework for Family College completed by Fall 2026



STRATEGIC GOAL #2

Campus Facilities

Campus facilities are identified as the second major goal in Morton College's new strategic plan, reflecting a commitment to enhancing the learning and working environment for students, faculty, and staff. By prioritizing upgrades and innovations in infrastructure, the college aims to promote accessibility, sustainability, and functionality across its campuses. This focus encompasses not only the physical condition of buildings but also the incorporation of modern technology and collaborative spaces that foster academic engagement and support diverse educational needs. Ultimately, improving campus facilities is integral to creating a vibrant academic community that attracts new students and retains current ones, ensuring a positive and productive atmosphere for all stakeholders.

2025-2028 Objectives:

1. Undertake a capital fundraising campaign for facilities enhancement and new construction. Benchmark: Raise $20 million in external funding for infrastructure improvements and new construction by 2028
2. Develop and implement a strategic facilities master plan. Benchmark: Ensure facilities planning integrates academic program growth, workforce needs, and innovation opportunities, with a master plan completed by 2026
3. Improve accessibility across campus and optimize office and service locations. Benchmark: Complete a campus-wide assessment of signage, office locations, and service accessibility by 2025, with prioritized improvements implemented by 2027
4. Expand instructional and program-specific learning spaces. Benchmark: Add or repurpose at least three instructional or program-specific spaces to support

Metrics:

1. Annual funding secured and allocation reports
2. Milestones for planning phases, stakeholder engagement participation, and alignment with strategic priorities
3. Results of accessibility and signage audits, student and staff feedback, and progress reports on improvements
4. New or renovated square footage dedicated to instructional use, program enrollment capacity, and usage data

workforce-aligned academic growth and innovation by 2027

5. Develop a strategic plan for the undeveloped parcel of land. Benchmark: Complete a development plan by 2026 that outlines potential uses to support expanded academic, workforce, and community programming
6. Incorporate sustainability efforts into new construction and renovations

5. Progress milestones for planning phases, stakeholder engagement participation, and alignment with other strategic priorities
6. Complete a sustainability assessment of all facilities by May 2026



STRATEGIC GOAL #3

New & Revitalized Academic Programs

This third major strategic goal in Morton College's new strategic plan reflects the institution's commitment to enhancing educational offerings that meet the evolving needs of students and the community. This goal focuses on the development and enhancement of academic programs that not only align with industry trends but also foster student engagement and success. Through collaboration with faculty, stakeholders, and local industries, Morton College aims to introduce innovative curricula, increase access to high-demand fields, and ensure that learning experiences are relevant and impactful. Ultimately, this initiative seeks to prepare students for the challenges of a dynamic job market while promoting lifelong learning and community development.

2025-2028 Objectives:

1. Increase program alignment with high-demand industries. Benchmark: Launch 3 new academic programs or tracks in high-demand fields offering family-sustaining wages by Fall 2028
2. Strengthen partnerships with local industries to inform curriculum development. Benchmark: Expand participation of local employers through advisory boards, career fairs, and workforce partnerships, with 10 new partnerships established by 2026
3. Expand student access to flexible learning formats and pathway-specific tracks. Benchmark: Transition 25% of academic programs to include hybrid or fully online options by 2027, with structured tracks or pathways aligned to student and workforce needs
4. Implement the redesign of academic pathways centered on the General Education Core Curriculum (GECC).

Metrics:

1. Enrollment rates in these programs within the first year of launch, employment placement rates, and average starting salaries for graduates
2. Number of engaged employers, satisfaction rates with graduate readiness, and the number of employer-informed curriculum updates annually
3. Enrollment growth in online/hybrid programs and tracks, student satisfaction rates, and success rates in flexible formats compared to traditional formats
4. Number of students enrolled in redesigned pathways, feedback from faculty and students on pathway clarity,

Benchmark: Launch redesigned pathways by Fall 2025, with the GECC as the foundational core for all programs	and graduation/completion rates
5. Achieve a 45% graduation or completion rate across all programs for full and part-time students. Benchmark: Increase the overall graduation/completion rate across all programs to 45% by 2028, ensuring equity across all demographic groups	5. Graduation and completion rates disaggregated by race, ethnicity, gender, and other demographic factors, with progress reported annually
6. Align academic programs with transfer opportunities. Benchmark: Establish or update articulation agreements for 80% of transfer-focused programs by 2028, including partnerships with Hispanic-Serving Institutions (HSIs) and regional universities	6. Transfer rates to 4-year institutions, credits accepted toward bachelor's degrees, and student satisfaction with transfer processes
7. Integrate global perspectives into academic offerings. Benchmark: Introduce at least 2 new courses or programs with international/global themes by 2027, such as study abroad opportunities or language-focused tracks	7. Enrollment and completion rates in global-themed courses or programs, and student feedback on global learning outcomes
8. Drive enrollment growth through targeted initiatives. Benchmark: Achieve a 10% increase in overall enrollment by 2028, with a focus on increasing the yield of district high school students completing a certificate or degree	8. Total enrollment figures, district high school graduate yield rates, and disaggregated enrollment data
9. Driving enrollment growth and increasing district high school yield rates	9. Increase enrollment by 2% per year
10. Identify opportunities for baccalaureate programs	10. Identify potential programs by May 2026
11. Two admission cycles per year to the nursing program	11. Implement by AY 26-27
12. Establish a division for online teaching modalities	12. Division established and staffed by FY 27

STRATEGIC GOAL #4

Leadership & Professional Development

Leadership and Professional Development has been identified as the fourth goal in Morton College's new strategic plan, emphasizing the institution's commitment to fostering a culture of growth and empowerment among its staff and students. This goal aims to enhance leadership skills, promote ongoing professional learning opportunities, and encourage collaboration across departments. By prioritizing leadership development, Morton College seeks to cultivate an environment where individuals are equipped to take on challenges, inspire others, and drive the college's mission forward. Investing in professional development not only strengthens the capabilities of its workforce but also aligns with best practices in higher education, ensuring the institution is prepared to meet the evolving needs of its students and community.

2025-2028 Objectives:

1. Promote faculty engagement with ACUE courses to enhance teaching excellence. Benchmark: Achieve 80% participation among full-time faculty in one or more ACUE courses by 2028, starting with 30 faculty participants in spring and fall 2025 and additional cohorts in subsequent years
2. Integrate the faculty professional development committee, the Teaching and Learning Center (TLC), and educational technology. Benchmark: Establish a unified framework for faculty professional development and educational technology by 2026, with at least 50% of faculty engaging in programming annually.
3. Formalize onboarding and professional development for new faculty through a New Faculty Institute. Benchmark: Launch a New Faculty Institute by 2026, with all new faculty completing an initial professional development program within their first year

Metrics:

1. Faculty enrollment and completion rates for ACUE courses, and teaching effectiveness survey results
2. Participation rates, faculty feedback, and measures of technology integration in instructional practices
3. Program completion rates, participant satisfaction scores, and retention rates for new faculty

4. Enhance leadership recognition efforts tied to revised college values. Benchmark: Establish an annual awards program to celebrate leadership excellence among students, faculty, and staff by 2027	4. Number of nominations and survey feedback on recognition events
5. Expand mentorship opportunities across the institution. Benchmark: Launch a formal mentorship program connecting experienced staff and faculty with new employees and students by 2025, with 50 active mentorships annually by 2027	5. Number of active mentorships, participant feedback, and retention rates of mentees
6. Increase leadership diversity and recognizing excellence	6. Implement a formal recognition program with associated incentives by February 2026.
7. Achieve *Great Colleges to Work For* designation	7. Achieve recognition in Spring 26 cycle

STRATEGIC GOAL #5

Partnerships

Partnerships are identified as the fifth major objective in Morton College's new strategic plan, emphasizing the importance of collaboration with local businesses, educational institutions, and community organizations. By fostering these partnerships, the college aims to enhance educational opportunities, expand resources, and create pathways for student success. This strategic objective will facilitate knowledge exchange, promote shared initiatives, and strengthen the college's role within the community. Ultimately, building robust partnerships is essential for driving innovation, supporting workforce development, and ensuring that Morton College remains responsive to the evolving needs of its stakeholders.

2025-2028 Objectives:

1. Establish and operationalize the Workforce Partnerships and Strategic Initiatives unit. Benchmark: Fully launch the Workforce Partnerships and Strategic Initiatives unit by 2026 to centralize grant development, workforce alignment, and community partnership efforts

2. Strengthen workforce development partnerships. Benchmark: Establish 10 new partnerships with local businesses to develop apprenticeships, internships, and customized training programs by 2026

3. Expand educational pathways through collaboration with high schools and universities. Benchmark: Develop a more robust dual enrollment framework with our district high schools and three new articulation agreements with universities by 2027

4. Create partnerships with community organizations to increase access to essential services and supports

Metrics:

1. Number of partnerships developed, grant applications submitted, and workforce programs launched or expanded through the unit's efforts

2. Number of active partnerships, student placement rates, and employer satisfaction feedback

3. Dual enrollment participation and completion rates, student transfer data, and feedback from partnering institutions

4. Number of partnerships, participation rates, and user feedback on services provided

for students and district residents. Benchmark: Establish partnerships with at least 5 local nonprofits or community organizations to provide services such as healthcare, childcare, and food security by 2026	
5. Integrate service-learning opportunities into academic programs to foster community engagement. Benchmark: Include service-learning components in at least 10 courses by 2027, with partnerships supporting these initiatives	5. Number of courses with service-learning components, student participation rates, and community impact reports
6. Leverage institutional resources to deliver cultural programming and community-based workshops. Benchmark: Develop and deliver 10 cultural programs or community workshops annually, starting in 2025, focused on lifelong learning, arts, and cultural enrichment	6. Attendance rates, participant feedback, and diversity of program offerings
7. Collaborate on resource-sharing initiatives with community partners. Benchmark: Launch 2 shared-use facilities or programs (e.g., makerspaces, health services) in partnership with local organizations by 2028	7. Facility usage data and feedback from community partners and users
8. Leverage partnerships to support grant acquisition and external funding. Benchmark: Secure $10 million in external funding from grants through collaborative efforts with community and industry partners by 2028	8. Total funding secured and the number of grant-funded partnership initiatives
9. High School in College	9. Established for launch Fall 2027

ADDITIONAL CONSIDERATIONS FOR STRATEGIC PLAN UPDATES

To obtain a better picture of the status of the College, MC should periodically engage in a SWOT analysis (Strengths, Weaknesses, Opportunities, and Threats) to better analyze certain internal and external factors that frame the planning environment and to identify key issues that should be considered in developing and updating the Strategic Plan.

The College, like most community colleges, faces strong headwinds from many different sources, including economic, public funding, demographics, accreditation/compliance, and student engagement. A few of these are summarized below with related implications that should be considered as Morton College continues to develop its operational plans.

Threats	Morton College Solution	Measurable Outcomes
• The number of people in the traditional (age 18-24) student demographic is declining by 4-6% over the next decade	• Enhance strategies to improve high school yield rates (market share) and target underserved populations	• Document all new course and program offerings with AY that demonstrate an intentional response to workforce demands
• Students age 24 and older are often already in the workforce and continue to seek education that they can balance with their other life commitments	• Enhance opportunities for access by working adults (scheduling, locations, services, online options)	• Document opportunities created to make education to adults aged 24+ more accessible
• Students' capacity to pay (especially double tuition for non-sponsors)	• Increase financial aid participation • Increase scholarship sources and opportunities	• Document improvement in financial aid participation • Provide new scholarships sources and participation by active students
• Continued poor perception of community colleges as a viable option toward a 4-year degree	• Increase public recognition of community college value, especially for addressing workforce shortages	• Document all communication pieces targeted to prospectives with MC response to workforce shortages
• MC losing students to enrollment and transfers to other local community college options	• Increase the current number of articulation agreements with area 4-year colleges	• List new articulation agreements through SP period and document a more streamlined and practical pathway for students to ensure a smooth transition into 4-year degree program

	• Pursue collaborative programs to stem competition, or more aggressively show our MC competitive differentiators	• Title III STEM Grant
• Accreditor/governmental requirements: assessment, accountability for outcomes (employment and graduation)	• Strengthen focus on data-driven decision making in all areas	• Document improvements in data collection (both internal and external) and how it has been used to drive specific decisions
• Rapid technology change and incremental funding to support • Little time to research new technologies, including more emphasis and investment in mobile technologies and support structures	• Stay abreast of educational delivery changes due to technology, new instructional models, students' learning needs and preferences especially through distance education. In addition, find ways to leverage technology to enhance efficiency in service delivery and administrative processes	• Apple Partnership
• Flat public funding	• Continue to educate our region's elected representatives on the issues of public funding, financial aid, and pressures on wages, so that they understand the impacts on the College	• Document and provide interactions, meetings, conferences, etc in which College's interests were communicated to state and local reps and lobbyists

Opportunities	Morton College Solution	Measurable Outcomes
• Increasing public recognition of community college value, especially for addressing workforce shortages.	• Ensure marketing campaigns and communications consistently promote the quality and value of a Morton College education	• Morton College will realize an increased year-to-year enrollment, document over 5-year period SP period
• Local employers demanding trained workforce (see attached Labor Market Data for Cook County)	• Position Morton College as the "go to" place for well-designed, customized workforce skills delivery	• Document development of new course and program offerings that coincide with workforce demands
• Partnerships with existing local businesses	• Pursue and manage current relationships with intentionality to make sure outcomes are win-win	• 3 new formal partnerships/deals
• Expansion of Dual Enrollment	• Expand Dual Enrollment programs and explore/identify other potential schools beyond Morton East/West (included in Strategic Enrollment Management Plan)	• List new dual enrollment offerings and with which schools with AY implemented

In order to meet the challenges of these threats and take advantage of the opportunities, Morton College must leverage its strengths and address its weaknesses, some of which include:

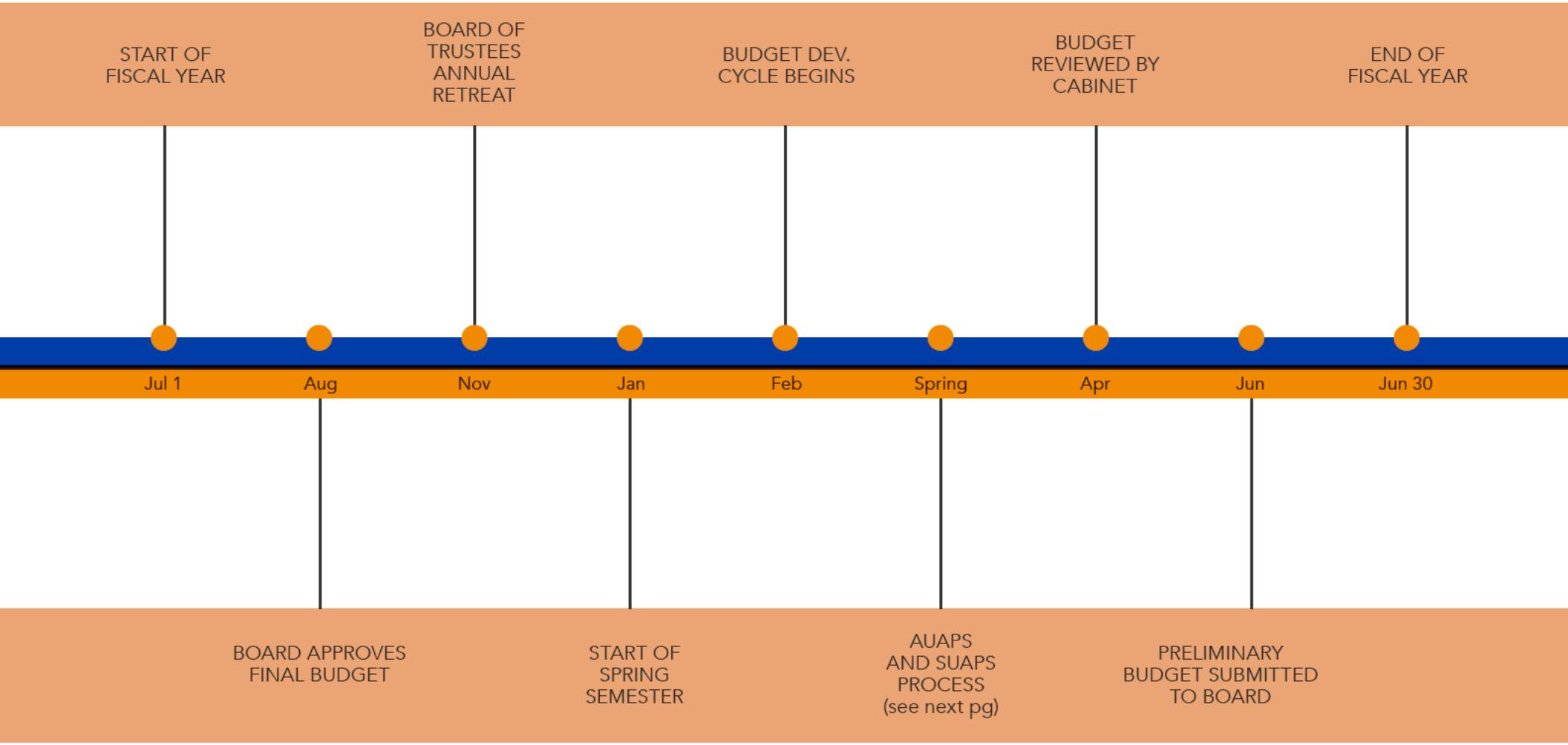
Strengths

- New and updated facilities
- Tuition among lowest for community college options in Cook and surrounding counties
- Dual Enrollment/Credit partnerships with Morton East and Morton West high schools
- Partnerships with Chicago Area Consolidation Hub & UPS
- Growing program offerings for regional workforce demand
- Dedicated, well-qualilifed teaching faculty
- Strong Institutional Research staff committed to data-driven decision-making and continuous improvement
- Improvements in technology infrastructure

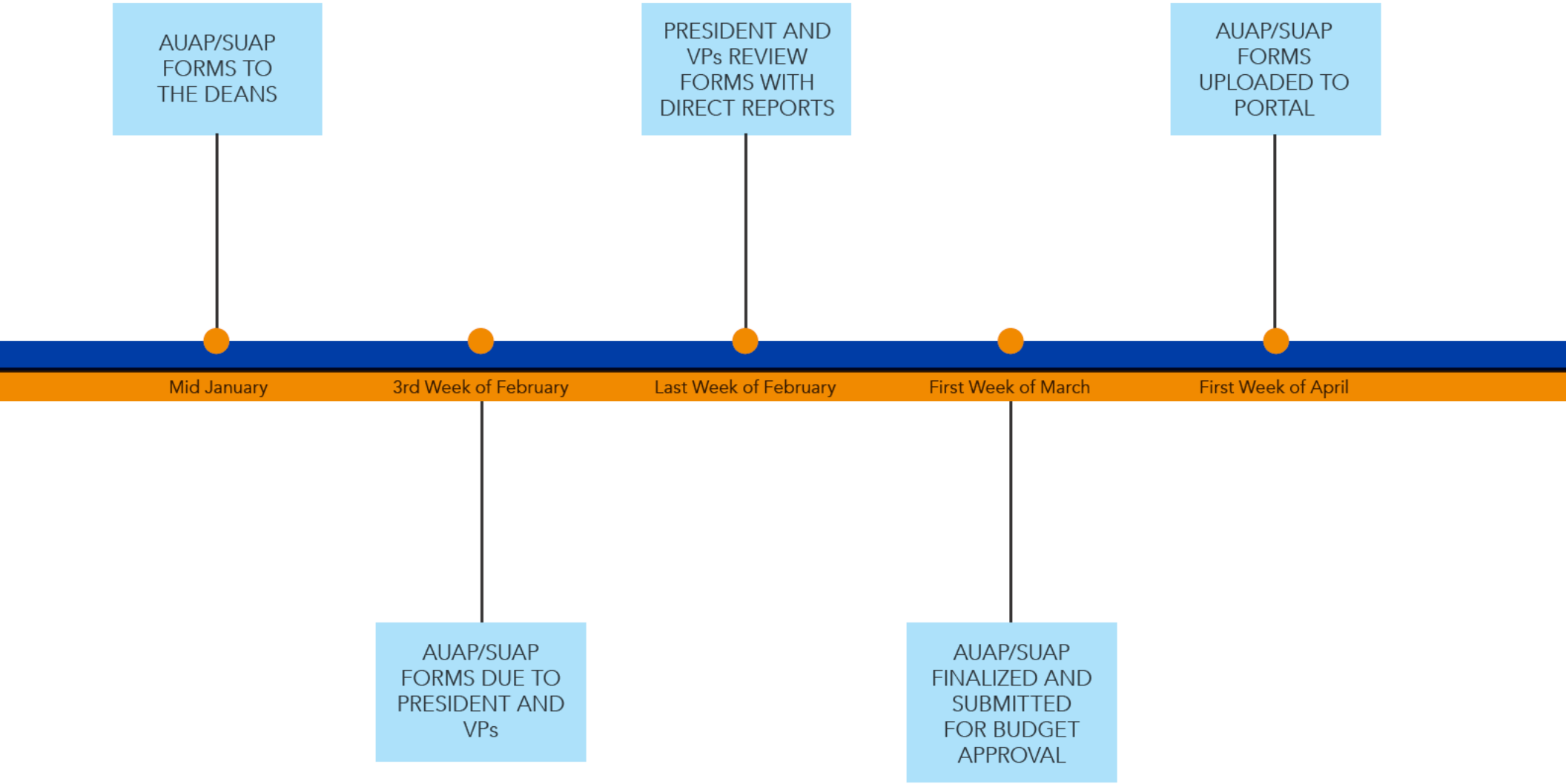
Weaknesses

- Most students enter college without career or academic goals or plans
- Timely implementation of ideas, bringing good concepts to scale
- Staff turnover negatively impacts the College's ability to successfully implement new initiatives
- Institutional planning, outcomes measurement, and accountability (per HLC standards)
- Infrastructure (technology, support systems, personnel), not yet fully in place for robust expansion of online learning
- Not yet fully leveraging capabilities of current technology
- Not fully leveraging use of data in decision-making at all levels

ANNUAL PLANNING TIMELINE



AUAP AND SUAP TIMELINE




MORTON COLLEGE

MORTON COLLEGE

Morton College
3801 S. Central Avenue
Cicero, Illinois 60804
708-656-8000
morton.edu

MORTON COLLEGE BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVE CHANGES IN CURRICULUM AS SUBMITTED

RATIONALE: [Required by Board Policy 7.1 and Chapter 110, ACT 805, Section 2-12 of the Illinois Community College Act]

As a result of curriculum committee review, we are recommending the approval of:

1. New Certificate: Cloud Essentials Certificate
2. New Course – CPS 125
3. New Course – CPS 225
4. SLO Updates: PHT 123, 124, 217, 218, 220, 222, 224, & 225

COST ANALYSIS: N/A

ATTACHMENTS: Disposition Sheet – May 6th, 2025

Item #	Agenda Item	Action Necessary	Approved as Presented	Details or Approved w/Modifications	Vetoed	Tabled	Effective Date
1	New Certificate Offering – Cloud Essentials	X		Description, Form 21 and SLOs need editing			Fall 2026
2	New Course – CPS 125	X		Description and SLOs need editing			Fall 2026
3	New Course – CPS 225	X		Description and SLOs need editing			Fall 2026
4	Updates to courses - PHT 123, 124, 217, 218, 220, 222, 224, & 225		X	SLO Updates			Fall 2026

Curriculum Committee Disposition Sheet				Meeting Date:			May, 6 2025
Item#	**Agenda Item**	**Action Necessary**	**Approved as Presented**	**Details or Approved w/Modification**	**Vetoed**	**Tabled**	**Effective Date**
1	Cloud Essentials Certificate	x		Description, Form 21 and SLOs need editing			Fall 2026
2	CPS 125	x		Description and SLOs need editing			Fall 2026
3	CPS 225	x		Description and SLOs need editing			Fall 2026
4	PHT 123, 217, 218, 220, 222, 224, 225		x				Spring 2026
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PROPOSED ACTION: THE BOARD APPROVES THE ADJUNCT FACULTY CONSULTATION HOURS REPORT FOR SPRING SEMESTER 2025 IN THE AMOUNT OF $20,857.36 AS SUBMITTED.

RATIONALE: [Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 805, Section 3-26 of the *Illinois Compiled Statues*]

COST ANALYSIS: $20,857.36 – Per Board-Union Agreement, Section 4.5, Adjunct Faculty Members who teach a minimum of three (3) credit hours shall be paid one half-hour (30 minutes) total (not per course) for each week of the semester in which they teach.

ATTACHMENTS: Consultation Hours Report for Adjunct Faculty Members – SPRING 2025

2025 Spring Consultation Hours Stipend Report

Faculty ID	Person Full Name	Section Name	Section Title	Consultation ECH	Credits	Assignment Paid Amount	Rate	Consultation Stipend	Assignment Instructional Method	Section Start Date	Section End Date
0200721	Babcock, Heather	CHM-100-1B	Fundamentals of Chemistry	0.26	4	$6,154.20	$1,025.70	$266.68	LEC/LAB	1/13/2025	5/14/2025
0228165	Baez, Guillermo	ATM-101-11	Automotive Engine Repair	0.26	5	$8,113.50	$901.50	$234.39	LEC/LAB	1/14/2025	5/15/2025
0221767	Bavone, Christina	ENG-102-NR4	Rhetoric II	0.26	3	$2,892.69	$964.23	$250.70	LEC	1/13/2025	5/15/2025
0003082	Bondlow, Fred	BUS-203-12	Intermediate Accounting II	0.26	3	$3,233.94	$1,077.98	$280.27	LEC	1/16/2025	5/15/2025
0000915	Bulat, Cheryl	ECE-100-NR	Early Child Growth & Developme	0.26	3	$3,564.00	$1,188.00	$308.88	LEC	1/13/2025	5/15/2025
0191822	Buzruk, Anupama	BUS-101-42	Financial Accounting	0.26	3	$3,077.10	$1,025.70	$266.68	LEC	1/14/2025	5/13/2025
0156441	Campbell, Dana	CHM-100-8B	Fundamentals of Chemistry	0.26	4	$6,467.88	$1,077.98	$280.27	LEC/LAB	1/18/2025	5/10/2025
0132374	Canerday, Samuel	EMT-101-21	Emergency Medical Technician	0.26	9	$7,212.00	$901.50	$234.39	LEC	1/14/2025	5/15/2025
0227315	Clanton, David	NUR-220-B1	NUR Care of Complex Patients	0.26	7	$856.05	$940.71	$244.59	LEC	1/15/2025	4/23/2025
0215382	Coccaro, Peter	ATM-208-11	Automotive Computer Systems	0.26	3	$4,703.55	$940.71	$244.58	LEC/LAB	1/14/2025	5/15/2025
0037625	Connelly, Allen	EMT-101-11	Emergency Medical Technician	0.26	9	$5,409.00	$901.50	$234.39	LEC	1/14/2025	5/15/2025
0007800	Corral, Iris	ECE-105-NR	Health & Nutrition for Child	0.26	3	$3,233.94	$1,077.98	$280.27	LEC	1/13/2025	5/15/2025
0002933	Craig, Marilyn	SPE-101-8B	Principles of Public Speaking	0.26	3	$3,013.32	$1,004.44	$261.15	LEC	1/18/2025	5/10/2025
0204185	Dedore, Sherie	PLS-102-11	Fundamental Legal Documents	0.26	3	$2,822.13	$940.71	$244.58	LEC	1/15/2025	5/14/2025
0003181	Dutt, Eric	ENG-101-52	Rhetoric I	0.26	3	$3,233.94	$1,077.98	$280.27	LEC	1/21/2025	5/13/2025
0006121	Ebersold, Robert	BUS-111-1E	Principles of Business	0.26	3	$2,939.79	$979.93	$254.78	LEC	1/13/2025	5/12/2025
0003179	Eshafi, Nouri	ECE-101-NR	Observ & Assessment / Children	0.26	3	$3,314.76	$1,104.92	$287.28	LEC	1/13/2025	5/15/2025
0003210	Farina, Peter	BIO-203-1B	Anatomy & Physiology I	0.26	4	$3,233.94	$1,077.98	$280.27	LEC	1/13/2025	5/15/2025
0003212	Farnsworth, Dan	HVA-120-21	Basic Sheet Metal Fabrication	0.26	3	$4,155.04	$1,038.76	$270.08	LEC/LAB	1/15/2025	5/14/2025
0162452	Foltz, Chris	FIR-230-H1	Fire Protection Systems	0.26	3	$3,233.94	$1,077.98	$280.27	LEC	1/14/2025	5/13/2025
0000938	Gan, Xiaoling	CIS-144-NR	Intro to Python	0.26	3	$5,389.90	$1,077.98	$280.27	LEC/LAB	1/13/2025	5/15/2025
0156018	Glover, Brian	CAD-241-15	Autocad Productivity	0.26	3	$5,193.80	$1,038.76	$270.08	LEC/LAB	1/14/2025	5/15/2025
0003110	Halm, James	SOC-101-1C	The Family	0.26	3	$3,397.65	$1,132.55	$294.46	LEC	1/13/2025	5/14/2025
0227949	Havlin, Maggie	CHM-105-3C	General Chemistry I	0.26	3	$6,584.97	$940.71	$244.58	LEC/LAB	1/13/2025	5/14/2025
0003118	Hayward, James	CIS-159-NR	Adobe Photoshop	0.26	3	$5,128.50	$1,025.70	$266.68	LEC/LAB	1/13/2025	5/15/2025
0000841	Herrera, Michelle	CSS-100-EC	College Study Seminar	0.24	3	$2,939.79	$979.93	$235.18	LEC	1/28/2025	5/13/2025
0220310	Hoffman, Erin	ENG-088-CR2	Basic Composition	0.26	3	$2,822.13	$940.71	$244.58	LEC	1/22/2025	5/14/2025
0036044	Hoffmann, Robert	NUR-220-A1	NUR Care of Complex Patients	0.23	7	$1,288.77	$940.71	$216.36	LEC	1/13/2025	5/15/2025
0003136	Jenkins, Anthony	BIO-102-1B	Introduction to Biology	0.26	4	$6,795.30	$1,132.55	$294.46	LEC/LAB	1/13/2025	5/12/2025
0220353	Johnson, Matthew	MAT-105-42	College Algebra	0.24	4	$3,762.84	$940.71	$225.77	LEC	1/27/2025	5/14/2025
0210208	Kloss, Robert	ENG-088-CR6	Basic Composition	0.26	3	$2,939.79	$979.93	$254.78	LEC	1/14/2025	5/13/2025
0227865	Koshy, Rachel	BIO-100-1D	Introducing Biology	0.26	3	$2,822.13	$940.71	$244.58	LEC	1/13/2025	5/12/2025
0218000	Lambert, Thera	BUS-101-2G	Financial Accounting	0.26	3	$2,939.79	$979.93	$254.78	LEC	1/13/2025	5/15/2025
0003171	Lasorella, Dalania	CPS-111-H4	Business Computer Systems	0.26	3	$5,524.60	$1,104.92	$287.28	LEC/LAB	1/16/2025	5/15/2025
0002037	LoPresti, Joseph	ART-120-NR1	Art Appreciation	0.26	3	$3,397.65	$1,132.55	$294.46	LEC	1/13/2025	5/15/2025
0027824	Lorgus, Richard	BUS-106-1F	Principles of Finance	0.26	3	$3,233.94	$1,077.98	$280.27	LEC	1/14/2025	5/13/2025
0003100	Lyons, Kenneth	LAW-101-1B	Intro to Law Enforcement	0.26	3	$3,233.94	$1,077.98	$280.27	LEC	1/14/2025	5/15/2025
0033933	Mani, Nina	HIT-103-NR	Coding & Classification System	0.26	3	$3,762.84	$940.71	$244.58	LEC/LAB	1/13/2025	5/15/2025
0167581	Martinez Jr, Salvador	ENG-102-4E	Rhetoric II	0.26	3	$3,233.94	$1,077.98	$280.27	LEC	1/13/2025	5/14/2025
0005730	Mc Cormack, John	ENG-084-H1	Reading & Writing II	0.26	3	$2,822.13	$940.71	$244.58	LEC	1/13/2025	5/14/2025
0218656	Montalvo, Vanessa	PSY-101-EC	Intro to Psychology	0.24	3	$2,822.13	$940.71	$225.77	LEC	1/27/2025	5/12/2025
0225809	Morales, Mathias	BIO-212-31	Microbiology	0.26	4	$5,644.26	$940.71	$244.58	LEC/LAB	1/14/2025	5/15/2025
0155712	Moreno, Benjamin	LAW-101-NR	Intro to Law Enforcement	0.26	3	$3,233.94	$1,077.98	$280.27	LEC	1/13/2025	5/15/2025
0076708	Moreno, Berta	BUS-215-NR	Human Resources Management	0.26	3	$3,077.10	$1,025.70	$266.68	LEC	1/13/2025	5/15/2025

2025 Spring Consultation Hours Stipend Report

Faculty ID	Person Full Name	Section Name	Section Title	Consultation ECH	Credits	Assignment Paid Amount	Rate	Consultation Stipend	Assignment Instructional Method	Section Start Date	Section End Date
0215429	Mort, Jaeda	THR-110-H1	Introduction to Theatre	0.24	3	$2,939.79	$979.93	$235.18	LEC	1/27/2025	5/14/2025
0222816	Mucha, Kristina	MUS-100-1C	Music Appreciation	0.26	3	$2,822.13	$940.71	$244.58	LEC	1/13/2025	5/14/2025
0226116	Muhammad, Eugene	PHI-125-NR	Wrld Religions in Global Conte	0.26	3	$2,964.99	$988.33	$256.97	LEC	1/13/2025	5/15/2025
0225540	Murray, Kathryn	BIO-102-2F	Introduction to Biology	0.26	4	$2,964.99	$988.33	$256.97	LEC	1/13/2025	5/12/2025
0000862	Napoletano, Elizabeth	CIS-116-13	Intro to HTML Coding	0.26	3	$6,232.56	$1,038.76	$270.08	LEC/LAB	1/15/2025	5/14/2025
0217880	Obradovic, Dragana	ENG-088-CR5	Basic Composition	0.26	3	$2,939.79	$979.93	$254.78	LEC	1/13/2025	5/14/2025
0081186	O'Brien, Brendan	EMT-104-1B	Paramedic III	0.26	9	$3,606.00	$901.50	$234.39	LEC	1/14/2025	5/15/2025
0215245	Owens, Norah	PSY-101-J2	Intro to Psychology	0.26	3	$3,088.65	$1,029.55	$267.68	LEC	1/21/2025	5/13/2025
0027947	Peoples, Damian	GEG-105-1C	Regional Geography	0.26	3	$2,822.13	$940.71	$244.58	LEC	1/13/2025	5/12/2025
0003160	Perusich, James	ENG-086-6L	Reading & Writing III	0.26	3	$3,233.94	$1,077.98	$280.27	LEC	1/14/2025	5/13/2025
0112754	Petrauskas, Zachary	CAD-205-15	Mechanical Design	0.26	3	$4,703.55	$940.71	$244.58	LEC/LAB	1/13/2025	5/12/2025
0215248	Pinto, Lincoln	BUS-102-32	Managerial Accounting	0.26	3	$2,939.79	$979.93	$254.78	LEC	1/14/2025	5/13/2025
0180195	Pipikios, Iwona	CHM-100-H1	Fundamentals of Chemistry	0.26	4	$5,644.26	$940.71	$244.58	LEC/LAB	1/17/2025	5/9/2025
0056934	Ramirez, Jennifer	ECE-100-1F	Early Child Growth & Developme	0.26	3	$2,939.79	$979.93	$254.78	LEC	1/15/2025	5/14/2025
0003172	Ritz, Jim	LAW-210-11	Cold Case Investigation	0.24	3	$3,233.94	$1,077.98	$258.72	LEC	1/27/2025	5/12/2025
0227863	Salas, Brian	GEG-105-NR	World Regional Geography	0.26	3	$2,964.99	$988.33	$256.97	LEC	1/13/2025	5/15/2025
0003018	Sandoval. Jaime	CIS-102-8B	Career Essentials for CIS	0.26	3	$2,704.50	$901.50	$234.39	LEC	1/18/2025	5/10/2025
0003149	Sassetti, James	LAW-209-11	Introduction to Forensics	0.26	3	$3,233.94	$1,077.98	$280.27	LEC	1/15/2025	5/14/2025
0192448	Schmidt, Michael	ENG-102-9E	Rhetoric II	0.26	3	$3,077.10	$1,025.70	$266.68	LEC	1/14/2025	5/13/2025
0220391	Silva, Josue	SPE-101-J2	Principles of Public Speaking	0.26	3	$2,939.79	$979.93	$254.78	LEC	1/14/2025	5/13/2025
0194372	Skov, Erik	MUS-100-NR1	Music Appreciation	0.26	3	$3,077.10	$1,025.70	$266.68	LEC	1/13/2025	5/15/2025
0003141	Stevens, Jane	ART-115-8B	Photography I	0.26	3	$6,467.88	$1,077.98	$280.27	LAB	1/18/2025	5/10/2025
0003137	Stewart, Constance	MAT-093-E3	Intensive Elementary Algebra	0.26	4	$4,311.92	$1,077.98	$280.27	LEC	1/14/2025	5/13/2025
0217995	Stricker, Sarah	ECE-202-8B	Math for Early Childhood	0.26	3	$2,822.13	$940.71	$244.58	LEC	1/18/2025	5/10/2025
0003130	Sun, Yizhong	POL-201-12	US Natl Government	0.26	3	$3,397.65	$1,132.55	$294.46	LEC	1/13/2025	5/12/2025
0189488	Swint, Ashley	BUS-107-22	Principles of Marketing	0.26	3	$3,233.94	$1,077.98	$280.27	LEC	1/16/2025	5/15/2025
0156444	Talwar, Sundeep	PEH-101-NR2	PERS-COMM HEALTH	0.26	3	$3,077.10	$1,025.70	$266.68	LEC	1/13/2025	5/15/2025
0227864	Tapia, Robert	PHI-125 2E	World Religions in Global Conte	0.26	3	$2,964.99	$988.33	$256.97	LEC	1/14/2025	5/13/2025
0159232	Thelemaque, Cristina	BIO-203-5D	Anatomy & Physiology I	0.26	4	$3,397.65	$1,132.55	$294.46	LEC	1/13/2025	5/12/2025
0021117	Thompson, Charles	HVA-103-2F	Intermed Refrigeration	0.26	3	$3,762.84	$940.71	$244.58	LEC/LAB	1/13/2025	5/12/2025
0003107	Vacek, Sarah	ECE-160-11	Curriculum Planning for Childr	0.26	3	$3,233.94	$1,077.98	$280.27	LEC	1/13/2025	5/12/2025
0209956	Viar, David	WEL-121-1C	Advanced SMAW/Cutting I	0.14	3	$3,762.84	$940.71	$131.70	LEC/LAB	1/13/2025	3/12/2025
0163956	Wiehle, Michael	BUS-230-NR	Business Law and Contracts	0.26	3	$3,233.94	$1,077.98	$280.27	LEC	1/13/2025	5/15/2025
0190102	Windham, Brandie	CSS-100-NR	College Study Seminar	0.26	3	$3,261.00	$1,087.00	$282.62	LEC	1/13/2025	5/15/2025
0200289	Young, Amanda	WEL-102-H1	Introduction to Welding Proce	0.26	3	$3,945.88	$986.47	$256.48	LEC/LAB	1/14/2025	5/13/2025
0003086	Zick, Jennifer	ECE-210-NR	Early Childhood Administration	0.26	3	$3,233.94	$1,077.98	$280.27	LEC	1/13/2025	5/15/2025
							Total	**$20,857.36**			

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION:

That the board approve a 10% increase to the current salary of Scott Ulbrich, Systems Administrator effective May 1, 2025, until July 31, 2025.

RATIONALE:

Continuation of strategic IT initiatives. Scott will continue to provide day-to-day oversight over IT systems and operations until an Interim CIO is recruited.

COST ANALYSIS:

10% increase to currently salary.

DATE: 5-7-25

PROPOSED ACTION: For the board to approve NRG Business Marketing LLC for Ni-Cor gas supplier.

RATIONALE: To cover the gap of increasing costs.

COST ANALYSIS: $18,000.00

ATTACHMENT:

MORTON COLLEGE BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVE THE RENEWAL OF PRINT PERIODICAL AND JOURNAL SUBSCRIPTIONS FOR THE LIBRARY FROM EBSCO IN THE TOTAL AMOUNT OF $26,778 FOR FY26

RATIONALE: [Required by Board Policy 5.3.1 and Chapter 805, Section 3-27.1 of the *Illinois Compiled Statutes*]

Students enrolled at Morton College are supported in their academic studies by the Morton College Library. A basic part of their education is access to periodicals and journals to write papers for their course work. In order to continue providing our students with up-to-date materials, the Library must renew all subscriptions. EBSCO provides the most economical subscriptions to these periodicals and journals.

COST ANALYSIS: $26,778 – FY 2026 fee

$27,089 – FY 2025 fee

$25,246 – FY 2024 fee

$28,344 – FY 2023 fee

$27,455 – FY 2022 fee

ATTACHMENTS: Invoice

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American Journal of Nursing — 1,240.95

Title Number: 043831007 — 12 issues per year
Print
1 Year — 01/01/2026 – 12/31/2026
Print ISSN: 0002-936X
Coverage: 126(01/26)-126(12/26)

American Journal of Public Health — 1,325.00

Title Number: 044264000 — 12 issues per year
Print + Online — Membership Title
1 Year — 01/01/2026 – 12/31/2026
Print ISSN: 0090-0036 — Online ISSN: 1541-0048
Coverage: 116(01/26)-116(12/26)

Art in America — 99.95

Title Number: 081366007 — 5 issues per year
Print
1 Year — 01/01/2026 – 12/31/2026
Print ISSN: 0004-3214
Coverage: 114(01/26)-114(12/26)

Artnews: Top 200 Collectors Issue

Title Number: 083594693 — 1 issue per year
Print — Membership Title
Comes with: Art in America

Cancer Nursing — 1,246.00

Title Number: 179365002 — 6 issues per year
Print
1 Year — 01/01/2026 – 12/31/2026
Print ISSN: 0162-220X
Coverage: 49(01/26)-49(12/26)

Chronicle of Higher Education — 169.00

Title Number: 205449002 — 25 issues per year
Print
1 Year — 03/25/2026 – 03/24/2027
Print ISSN: 0009-5982
Coverage: 72(03/26)-73(03/27)

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College Teaching 528.00
Title Number: 218434165 — 4 issues per year
Print + Online
1 Year — 01/01/2026 12/31/2026
Print ISSN: 8756-7555 — Online ISSN: 1930-8299
Coverage: 74(01/26)-74(12/26)

Community College Journal 57.00
Title Number: 225087279 — 6 issues per year
Print — Membership Title
1 Year — 01/01/2026 12/31/2026
Print ISSN: 1067-1803
Coverage: 96(01/26)-97(12/26)

Community College Times 15.00
Title Number: 225093582 — 24 issues per year
Online — Open Access
1 Year — 01/01/2026 12/31/2026
Print ISSN: 1089-4373 — Online ISSN: 2152-9787
Coverage: (01/26)-(12/26)

Congressional Digest 700.00
Title Number: 231916008 — 10 issues per year
Print + Online
1 Year — 01/01/2026 12/31/2026
Print ISSN: 0010-5899 — Online ISSN: 1944-7566
Coverage: 105(01/26)-105(12/26)

Consumer Reports 35.00
Title Number: 234883858 — 13 issues per year
Print
1 Year — 01/01/2026 12/31/2026
Print ISSN: 0010-7174
Coverage: 91(01/26)-91(12/26)

Consumer Reports Buying Guide
Title Number: 234901007 — 1 issue per year
Online — Membership Title
Comes with: Consumer Reports
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Crains Chicago Business — 225.00

Title Number: 243797008 — 52 issues per year
Print + Online
1 Year — 01/01/2026 12/31/2026
Print ISSN: 0149-6956 — Online ISSN: 1557-7902
Coverage: 49(01/26)-49(12/26)

Crains Chicago Business the Book

Title Number: 243797240 — 1 issue per year
Print — Membership Title
Comes with: Crains Chicago Business

Educational Leadership — 74.00

Title Number: 294531009 — 8 issues per year
Print + Online — Membership Title
1 Year — 01/01/2026 12/31/2026
Print ISSN: 0013-1784 — Online ISSN: 1943-5878
Coverage: 83(01/26)-84(12/26)

Forbes — 29.95

Title Number: 347436008 — 8 issues per year
Print
1 Year — 07/01/2025 06/30/2026
Print ISSN: 0015-6914
Coverage: (07/25)-(06/26)

Harvard Business Review — 120.00

Title Number: 386291009 — 12 issues per year
Print + Online
1 Year — 07/01/2025 06/30/2026
Print ISSN: 0017-8012
Coverage: 103(07/25)-104(06/26)

Information Technology & Libraries — 15.00

Title Number: 428742084 — 4 issues per year
Online — Membership Title — Open Access
1 Year — 01/01/2026 12/31/2026
Print ISSN: 0730-9295 — Online ISSN: 2163-5226
Coverage: 45(01/26)-45(12/26)

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JAMA : Journal of the American Medical Association 1,845.00
Title Number: 459057022 48 issues per year
Print
1 Year 01/01/2026 12/31/2026
Print ISSN: 0098-7484
Coverage: 335(01/26)-336(12/26)

Journal of Clinical Nursing 5,005.00
Title Number: 473831148 12 issues per year
Online
1 Year 01/01/2026 12/31/2026
Print ISSN: 0962-1067 Online ISSN: 1365-2702
Coverage: 35(01/26)-35(12/26)

Journal of Developmental Education 15.00
Title Number: 475919270 3 issues per year
Online
Open Access
1 Year 01/01/2026 12/31/2026
Print ISSN: 0894-3907
Coverage: 49(01/26)-50(12/26)

Journal of Hispanic Higher Education 846.00
Title Number: 481711562 4 issues per year
Print + Online
1 Year 07/01/2025 06/30/2026
Print ISSN: 1538-1927 Online ISSN: 1552-5716
Coverage: 24(07/25)-25(06/26)

Journal of Obstetric Gynecologic & Neonatal Nursing
Title Number: 490044980 6 issues per year
Print Membership Title
Comes with: Journal of Obstetric Gynecologic and Neonatal Nursing -
Print ISSN: 0884-2175

Journal of Obstetric Gynecologic and Neonatal Nursing - Combination 1,739.44
Title Number: 490045028 12 issues per year
Print
1 Year 07/01/2025 06/30/2026
Print ISSN: 0884-2175
Coverage: (07/25)-(06/26)

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Journal of Orthopaedic and Sports Physical Therapy 1,015.00
Title Number: 490595585 | 12 issues per year
Online | Membership Title
1 Year | 07/01/2025 - 06/30/2026
Print ISSN: 0190-6011 | Online ISSN: 1938-1344
Coverage: 55(07/25)-56(06/26)

Journal of Psychosocial Nursing and Mental Health Services 582.00
Title Number: 493305856 | 12 issues per year
Print | Membership Title
1 Year | 07/01/2025 - 06/30/2026
Print ISSN: 0279-3695
Coverage: 63(07/25)-64(06/26)

Journal for Specialists in Pediatric Nursing 370.00
Title Number: 497433567 | 4 issues per year
Online
1 Year | 01/01/2026 - 12/31/2026
Print ISSN: 1539-0136 | Online ISSN: 1744-6155
Coverage: 31(01/26)-31(12/26)

Journal of Transcultural Nursing 1,622.00
Title Number: 498668722 | 6 issues per year
Print + Online
1 Year | 01/01/2026 - 12/31/2026
Print ISSN: 1043-6596 | Online ISSN: 1552-7832
Coverage: 37(01/26)-37(12/26)

Library Journal
Title Number: 524849026 | 12 issues per year | **Paid Thru 08-2026**
Print + Online
Print ISSN: 0363-0277

Ms 45.00
Title Number: 600583017 | 4 issues per year
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Nation - NY - without Index 89.00
Title Number: 608232005 12 issues per year
Print
1 Year 01/01/2026
12/31/2026
Print ISSN: 0027-8378
Coverage: 322(01/26)-323(12/26)

Nursing 1,301.95
Title Number: 648097723 12 issues per year
Print
1 Year 07/01/2025
06/30/2026
Print ISSN: 0360-4039
Coverage: 55(07/25)-56(06/26)

Nursing Made Incredibly Easy 769.95
Title Number: 648243756 6 issues per year
Print
1 Year 07/01/2025
06/30/2026
Print ISSN: 1544-5186
Coverage: 23(07/25)-24(06/26)

Nursing Outlook 913.00
Title Number: 648345007 6 issues per year
Print
1 Year 01/01/2026
12/31/2026
Print ISSN: 0029-6554
Coverage: 74(01/26)-74(12/26)

Nursing for Womens Health
Title Number: 648497619 6 issues per year
Print Membership Title
Comes with: Journal of Obstetric Gynecologic and Neonatal Nursing -
Print ISSN: 1751-4851

People 118.26
Title Number: 683641005 48 issues per year
Print
1 Year 11/14/2025
11/13/2026
Print ISSN: 0093-7673
Coverage: 104(11/25)-106(11/26)

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Psychology Today 19.97
Title Number: 735846008 6 issues per year
Print
1 Year 01/01/2026 12/31/2026
Print ISSN: 0033-3107
Coverage: 59(01/26)-59(12/26)

PTJ : Physical Therapy & Rehabilitation Journal 296.00
Title Number: 736339500 12 issues per year
Online
1 Year 01/01/2026 12/31/2026
Print ISSN: 0031-9023 Online ISSN: 1538-6724
Coverage: 106(01/26)-106(12/26)

Research in Nursing and Health 2,982.00
Title Number: 765514570 6 issues per year
Online
1 Year 01/01/2026 12/31/2026
Print ISSN: 0160-6891 Online ISSN: 1098-240X
Coverage: 49(01/26)-49(12/26)

Science News 59.00
Title Number: 804607000 12 issues per year
Print + Online
1 Year 07/01/2025 06/30/2026
Print ISSN: 0036-8423 Online ISSN: 1943-0930
Coverage: 208(07/25)-210(06/26)

Scientific American 84.00
Title Number: 806136991 12 issues per year
Print
1 Year 01/01/2026 12/31/2026
Print ISSN: 0036-8733
Coverage: (01/26)-(12/26)

TIME Magazine - Domestic ed 76.13
Title Number: 892081001 44 issues per year
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1 Year 06/11/2025 06/10/2026
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When making remittance, and when inquiring about this invoice, please refer to both the invoice number and account number. Currency: USD

Your Purchase No.	Account No.	Sub	Date	Ref. Code	Invoice No.	Page No.
PENDING PROFORMA	CG-F-16188-00	AA	04-11-2025		P 1760560	8

Invoice Subtotal	25,673.55
Service Charge	1,103.96
Inv Subtotal after SC	26,777.51
Net Amount Due in U.S. Dollars	26,777.51

US DOLLAR WIRE TRANSFERS CAN BE SENT TO:
WELLS FARGO BANK, SAN FRANCISCO, CALIFORNIA
ACCOUNT NUMBER: 2000027339684
ABA FOR WIRES: 121000248
ABA FOR ACH'S: 121000248

An (*) reflects recently updated prices.
Net due upon receipt. Late payment will incur a carrying charge of 1% per 30 days until paid. Pay this invoice in full. This invoice is submitted to you by EBSCO in its capacity as your agent.
EBSCO guarantees payment to all publishers.
EBSCO'S FEDERAL I.D. NO 63-6014186

DATE: 6-18-25

PROPOSED ACTION: For the board to approve Michael Kautz Carpet to replace flooring in (7) seven classrooms and 2nd floor C Building area by elevator in FY26.

RATIONALE: To replace the flooring and upgrade in the classrooms

COST ANALYSIS: $49,480.00

ATTACHMENT: See Attached Quotes

Michael Kautz Carpets & Designs
730 E. Northwest Highway
Mount Prospect, IL 60056
+18473948200
www.michaelkautz.com

ADDRESS
Joe Florio
Morton College
3801 S. Central Ave
Cicero, IL 60804

SHIP TO
325C, 327C, 330C, 331C, 333C, 335C, 336C (7 Classrooms)
3rd Floor Elevator Area

Estimate 4817

DATE 06/10/2025

ACTIVITY	QTY	RATE	AMOUNT
CARPET INSTALLATION LVT: 20 mil color Linosa 4" Wall Base: Tarkett 4" Cove color Charcoal Price includes the following: -removal and disposal of existing carpet -floor preparation as needed *SELF-LEVELING/SKIM COATING -manufacturers recommended adhesive -new vinyl reducers at door ways -STRAIGHT/STAGGERED direct glue down installation of vinyl plank -installation of wall base OTHERS TO MOVE ALL FURNITURE SINGLE PHASE/NO MOBILIZATION ADDITIONAL UNFORESEEN FLOOR PREPARATION TO BE CHARGED AT $135.00 PER MAN PER HOUR PLUS MATERIALS PREVAILING WAGE LABOR RATES INCLUDED	1	49,480.00	49,480.00

A 50% DEPOSIT IS REQUIRED ON ALL ORDERS

NOTE: THERE WILL BE A 3% CREDIT CARD PROCESSING FEE BEGINNING 1/1/2024.

SUBTOTAL 49,480.00

TOTAL	$49,480.00

Accepted By

Accepted Date

Ori Brother's Flooring, Inc.

6010 N. Northwest Hwy.
Chicago, IL 60631

Phone # (773) 631-4193 Fax #

Estimate

Date	Estimate #
6/17/2025	2361

Name / Address	Ship To
MORTON COLLEGE JOE FLORIO 3801 S CENTRAL AVE CICERO IL 60804	MORTON COLLEGE JOE FLORIO 3801 S. CENTRAL AVE CICERO IL 60804

Project

Description	Qty	Rate	Total
VINYL FOR ALL AREAS		0.00	0.00
C BUILDING. 325. 327. 330. 331. 333. 335. 336.AND 3RD FLOOR ELEVATOR AREA		0.00	0.00
REMOVE EXISTING CARPET		0.00	0.00
SUPPLY KARNDEAN VINYL, AND ADHESIVES		0.00	0.00
ROPPE VINYL BASE TO MATCH		0.00	0.00
DOOR WAY TRANSITIONS		0.00	0.00
INSTALLATION		0.00	0.00
TOTAL PRICE	1	54,885.00	54,885.00
FLOOR PREP WILL BE FIGURED ON A TIME AND MATERIAL BASIS AND PRICE TO BE $139.00 PER HOUR PER MAN PLUS MATERIALS		0.00	0.00

Total $54,885.00

Morton College
3801 S Central
Cicero, IL 60804

TO: Joseph Florio **Joseph.florio@morton.edu**

From: Patrick Arkus
Patrick@conceptsflooring.com
121 W Fullerton Ave.
Addison, IL 60101
(630)642-7066

6/17/2025

SCOPE OF WORK

FURNISH AND INSTALL LVT, COLOR/STYLE TBD
FURNISH AND INSTALL 4" COVE BASE COLOR TBD
DEMO EXSISTING CARPET
FLOOR PREP TO BE DONE ON T&M BASIS, $150 PER MAN HR PLUS MATERIAL

TOTAL **$55,300.00**

Tax and Freight Included.
Moisture Mitigation testing not Included
Based on Normal Working Hours.
Cleaning and Waxing not Included
Price Does not include any tariff's that may be added after the proposal was submitted
Proposal Valid for 30 days.

MORTON COLLEGE ATHLETIC IN STATE TRAVEL FORM

PROPOSED ACTION:
Board approval for purchase and installation of new batting cages for Baseball and Softball from Van's Enterprises.

RATIONALE:
Both Baseball and Softball teams are able to practice more effectively and efficiently.

COST ANALYSIS:

Total: $46,250.00

ATTACHMENT:

Athletic Office Use Only

PO 6023805

90 Le Baron
Waukegan, IL 60085
Phone: 847-774-2438

May 13, 2025

Morton College
Attn: Chris Wido
3801 S Central Ave
Cicero, IL 60804

Proposal

Job Site: Batting Cages
Job Description: Mastodon Batting Cage 14 x 14 x 70 Triple Cage

*****Batting cage Only*** SOLD Separately NO INSTALLATION with pricing (IF College or others install system):**

Mastodon 14 x 14 x 70 TRIPLE batting cage

- Cable Tension system
- Galvanized steel carabiners
- #42 Bear Trap Net
- Structural Steel Poles with Corrosion Resistant Coatings

Price : **14 x 14 x 70 TRIPLE CAGE $ 20,450.00**

Delivery: **$ 4,390.00 for TRIPLE system**

total : $ 24,840

****Prices good for 3 weeks from date and may vary after due to fuel or supply costs increases****

Respectfully submitted,

Marc Van Landuyt
President
Vans Enterprises

po 0023916

INNOVATIVE SOLUTIONS FOR ATHLETIC FIELDS
Vans Enterprises ltd.

90 Le Baron
Waukegan, IL 60085
Phone: 847-774-2438

May 13, 2025

Morton College
Attn: Chris Wido
3801 S Central Ave
Cicero, IL 60804

Proposal

Job Site: Batting Cages
Job Description: Mastodon Batting Cage installation 14 x 14 x 70 Triple Cage

Install Mastodon 14 x 14 x 70 Triple batting cage

1. Core footings for poles, 30" round by 4 ' deep, for each pole (8 poles on cage). Spoils hauled off site.
2. Install poles, (Mastodon batting cage system, as provided by College) and brace for concrete pour. Concrete to be hauled with Toro Workman utility vehicle to cage if ground conditions do not allow truck to site. Concrete to be installed in holes and finished flush with surrounding area.
3. After poles set, install all cables and netting of new purchased Mastodon system (sold separately)

****Installation Price Only: $ 21,410.00**

****Prices good for 3 weeks from date and may vary after due to fuel or supply costs increases****

Respectfully submitted,

Marc Van Landuyt
President
Vans Enterprises

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION: Silvia Chavez – Project CARE Transition Consultant

RATIONALE This request is to sign Silvia Chavez to a consultant contract to support the transition of the TEACH Tutoring program learners, tutors, and sites to the Project CARE program at Morton college. This involves establishing new relationships with libraries and community centers in our district and supporting around 200 learners and 100 tutors.

COST ANALYSIS: **Not to exceed** $50,000 to be funded exclusively by funds from the Congregation of St. Joseph provided for this purpose.

MORTON COLLEGE INDEPENDENT CONSULTANT AGREEMENT
FOR Project CARE – Transition Consultant

This Consultant Agreement ("Agreement") outlines the arrangement between Silvia Chavez an Independent Consultant, heretofore referred to as IC, and Morton College, heretofore referred to as CLIENT. IC and CLIENT are the only parties to this Agreement. (For convenience,

The CLIENT's principal place of business is located at 3801 S. Central Ave, Cicero, Illinois 60804.

The IC's principal place of business is located at 3402 S. Morgan St., Chicago, IL, 60608

CLIENT desires to engage IC to perform consulting services. In consideration of the foregoing representations, CLIENT and IC have agreed upon the terms and conditions as stated in this Agreement as follows:

1. TERM OF THE AGREEMENT

The term of this shall commence on the 1st day of May 2025 and end on the 30th day of April 2026, unless terminated earlier upon seven (7) days written notice by CLIENT. All provisions of this Agreement shall apply to all services and all periods of time in which IC renders services for or , on behalf of CLIENT, regardless of the date on which the Agreement is actually executed. If the IC services are still required after this contract's expiration date a new contract will be executed prior to that date.

2. INDEPENDENT CONTRACTOR STATUS

The express intention of the parties is that IC is an independent contractor and not an employee, agent, or partner of CLIENT. Nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employee and employer between IC and CLIENT or any employee or agent of IC. Both parties acknowledge the IC is not an employee for state or federal tax purposes.

IC declares that IC is self-employed and engaged in the independent business of counsulting~~instructing~~.

3. LICENSING REQUIREMENTS

IC declares that IC has complied with all federal, state, and local business permits and licensing requirements necessary to conduct business.

4. TAX RESPONSIBILITIES

IC must submit to CLIENT an Internal Revenue Service ("IRS") W-9 form and will receive from CLIENT a 1099-MISC IRS form for tax reporting purposes.

IC declares that IC has complied with all necessary federal, state, and local self-employment tax requirements and that IC shall file all of the necessary tax returns and pay all of the necessary self-employment taxes. CLIENT shall not assist with any federal or state income tax withholdings or make any tax contributions on behalf of IC.

5. INSURANCE

IC declares that IC has obtained professional liability insurance for IC and that IC shall make all applicable premium payments, deductibles, and renewal payments for such insurance policies of IC. IC agrees to hold harmless and indemnify CLIENT for any and all claims arising out of any injury, disability, or death of IC. IC understands that CLIENT shall not obtain or pay for any insurance on behalf of IC.

Commented [EW1]: How much insurance coverage does she carry?

Commented [EW2]: This sentence doesn't make any sense.

6. PERFORMANCE OF SERVICES

The parties agree that IC will perform the consulting services described in **Exhibit A** attached hereto. IC reserves the sole right to control or direct the manner in which services are to be performed. IC shall retain the right to perform similar services for other entities during the term of this Agreement. IC reserves the right to refuse to perform services outside the scope of this Agreement. Subject to the foregoing, CLIENT reserves the right to

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inspect, stop work, prescribe alterations, and generally to supervise the work to ensure its conformity with that specified in this Agreement.

7. TIME AND LOCATION OF WORK

The IC will perform the services required by this Agreement virtually and, as needed, at the Morton College campus at 3801 S. Central Avenue and program sites.

8. TERMS OF PAYMENT

In consideration for the services to be performed by IC, IC shall be paid a total fee of $ 50,000 (not to exceed 30 hours per week or less than 20 hours per week unless with prior authorization) for the entire natural term of this Agreement. Said fee shall be payable in 23 equal payments bi-monthly (excluding winter break). Pre-authorized hours that exceed the up to 120 hours monthly included in the project scope (**Exhibit A**) will incur an additional hourly rate of $50/hour, submitted by the IC as an invoice to Project Care.

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9. PAYROLL AND EMPLOYMENT TAXES

No payroll or employment taxes of any kind shall be withheld or paid by CLIENT on behalf of IC, including without limitation, FICA, FUTA, federal personal income tax, state personal income tax, state disability insurance tax, workers' compensation, and state unemployment tax. CLIENT's understanding is that IC is taking care of all of these items.

10. EXPENSES

IC shall be responsible for all costs and expenses incidental to the performance of services for CLIENT, including without limitation, all costs of supplies, fees, fines, licenses, or taxes required of or imposed against IC and all other of IC's costs of doing business, including travel expenses. CLIENT shall not be responsible for any expenses incurred by IC in performing services for CLIENT.

11. INDEMNIFICATION

To the extent permitted by law, IC will indemnify protect, defend and hold the College, its trustees, individually and collectively and its affiliates, officers, agents and employees (the "Indemnified Parties") free and harmless for any and all liabilities, claims, demands, actions, costs, suits or matters arising out of or related to the performance of the work under this Agreement, whether based upon or claimed to be based upon statutory, contractual, tort or other liability of any indemnity hereunder, provided that no Indemnified Pparty shall be indemnified for claims arising from such Indemnified pParty's own negligence. The provisions of this Article shall not be construed to require IC to indemnify any Indemnified pParty for or against such Indemnified pParty's own negligence. The obligations of IC pursuant to this Article are not to be construed to negate or reduce any other right or obligation of indemnification which would otherwise exist as to any Pparty or person described in this Article. IC's obligation to indemnify the CLIENT shall survive the cancellation, termination or expiration of this Agreement.

12. CONFIDENTIALITY

So long as this Agreement remains in effect, IC may have access to and become acquainted with various trade secrets, consisting of management, financial, and operational materials, and methods and processes, and compilations of information, and records and specifications of the CLIENT, which are owned by the CLIENT and which are regularly used in the operation of the CLIENT's business. IC acknowledges such information is secret and confidential (except as prohibited by law) and that the CLIENT disclosed the same to IC so it could undertake the work per this Agreement. IC shall not disclose any such secrets, directly or indirectly, or use them in any other way either during the term of this Agreement or at any time thereafter, except as required in the course of its performance in accordance with Agreement or otherwise as required by law. The CLIENT acknowledges that IC may develop for itself or for others, problem solving approaches, frameworks or other tools or information similar to the materials and processes developed in performing the work per this Agreement and any additional services it provides to the CLIENT, and nothing contained herein precludes IC from developing or disclosing such materials and information provided that the same do not contain or reflect confidential information belonging to the CLIENT.

All files, records, documents, drawings, specifications, equipment and similar items relating to business at the CLIENT, whether prepared by IC or those acting on behalf of IC, shall remain the property of the CLIENT.

At any time upon the CLIENT's request and/or upon termination of the Agreement, IC shall immediately deliver to the CLIENT all personal property owned by, belonging to or concerning any part of the CLIENT's activities or concerning any part of IC's activities relating to the Project (collectively, the "Property"). The Property is acknowledged by IC to be the CLIENT's property, which is only entrusted to IC on a temporary basis in its capacity as a provider of services to the CLIENT.

13. SUBSIDIARY OR AFFILIATE OF CONTRACTOR

By signing this contract, IC agrees that the work shall be in the name of IC. IC may not enter into a contract with the C LIENT in the name of any affiliate, subsidiary, parent, brother or sister company or related entity of IC. IC may not subcontract the work of the aAgreement. ~~Subcontracting will be deemed to be in substantial compliance with the contract and will be deemed tO be non-responsive to the CLIENT's contractual terms.~~

IC has no authority to contract with third parties on behalf of CLIENT. IC may recommend venders to the Client's President. In the event the CLIENT secures a vender to provide professional service to the CLIENT and such costs are directly or indirectly passed on to the CLIENT for payment, the party providing the primary professional service shall not 'mark-up' the costs to the CLIENT and that the CLIENT shall only be responsible for any actual costs incurred and paid for by the contractor providing professional services directly to the C~~U~~LI-ENT.

IC must disclose all financial gains resulting from vendor contracts, or for service procured by third party vendors.

14. NOTICES

All notices and demands required hereunder shall be deemed given upon: (a) actual receipt if personally delivered and the sender received written confirmation of personal delivery; (b) receipt as indicated by the written or electronic verification of delivery when delivered by a reputable overnight delivery carrier-; or (c) three (3) business days after the sender posts with the United States Post Office via registered or certified mail (return receipt requested) with postage prepaid and properly addressed as follows or to such other addresses either party may specify in writing.

If to the CLIENT: Morton College
3801 South Central Ave.
Cicero, IL 60804
Attn.: Office of the President
Tele. 708-656-8000
Email Joanna.Martin@morton.edu

If to IC Silvia Chavez
3402 S. Morgan St. Chicago, IL, 60608
s.chavez3402@gmail.com
312-952-7892

15. MISCELLANEOUS

A. Construction and Governing Law

Construction and interpretation of this Agreement shall at all times and in all respects be governed by the laws of the State of Illinois, without regard to its conflicts of laws principles . The parties acknowledge that they have had an opportunity to negotiate, review and revise this Agreement and have it reviewed by legal counsel, if desired. Further, the parties acknowledge that they have been given reasonable time to consider and sign this Agreement and agree that this consideration period has been reasonable and adequate. Therefore, the normal rules of construction, to the extent that any ambiguities are to be resolved against the drafting party, shall not be employed in the interpretation of this Agreement.

B. Headings

The headings used herein form no substantive part of this Agreement, are for the convenience of the parties only, and shall not be used to define, enlarge or limit any term of this Agreement.

C. Facsimile Transmission

A signature affixed to this Agreement and transmitted by facsimile shall have the same effect as an original signature

D. Non-Assignment

This Agreement is personal in character and neither the CLIENT nor IC shall assign its respective interest in this Agreement without the prior written consent of the other. No assignment, even if consented to, shall in any way reduce or eliminate the liability of the assignee for obligations accrued prior to such assignment.

16. TERMINATION

The natural term of this Agreement is from the 26th day of May 2025 to the 30th day of May 2026. However, CLIENT may terminate this Agreement earlier with or without cause upon **seven** (7) **days' written notice to** IC.

17. PARTIAL INVALIDITY

Each provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law. If any provision of this Agreement or the application of such provision, to any extent, is found to be invalid or unenforceable, the remainder of this Agreement or the application of such provisions shall remain in full force and effect without impairment or invalidation.

18. MODIFICATION IN WRITING

No provision of this Agreement may be modified, waived or discharged unless such waiver, modification or discharge is agreed to in writing and signed by authorized representatives of each Pparty. No waiver by either Pparty regarding any breach of a condition or provision of this Agreement shall be deemed a waiver of similar or dissimilar provisions or conditions of this Agreement. No agreement or representations, oral or otherwise, express or implied, with respect to the subject matter hereof have been made by either Pparty which are not expressly set forth in this Agreement.

19. ENTIRE AGREEMENT

This Agreement contains the entire Agreement between the Pparties to this Agreement with respect to the subject matter of this Agreement and supersedes all prior understandings, agreements, representations, and warranties, if any, with respect to such subject matter.

Executed on the date and year first ~~above~~ written above, by

Independent Consultant Signature Print Date

Client Signature Print Date

EXHIBIT A

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Project CARE – Consultant for Transition of TEACH Tutoring Operations
Position Title: Transition Consultant
Reporting To: Executive Director for Workforce Innovation and Strategic Partnerships
Contract Term: FY25–FY26 (with phased responsibilities ending no later than June 2026)
Location: At Morton College in attendance with Project CARE staff, off site locations and occasional remote with in-person meetings (as needed).

Position Summary:

The Transition Consultant will support Project CARE and Morton College in the successful integration of TEACH's volunteer tutoring operations into the Project CARE program. This individual will serve as a bridge during the transition, providing institutional knowledge, operational guidance, and training support to ensure the continuity and quality of services during and after the merger.

Key Responsibilities:

- **Transition Planning & Implementation**
  - Provide insight into site-specific operations, tutor and learner engagement, and community relationships.
  - Assist in the integration of TEACH's tutoring model, systems, and best practices into Project CARE.
- **Staff & Volunteer Support**
  - Assist with onboarding and mentoring new or reassigned Project CARE staff who will be overseeing TEACH-related sites.
  - Support the retention and engagement of TEACH's existing volunteer tutors and learners through transition communications and outreach.
  - In-person attendance at on-site programs.
  - Identify training needs and assist in developing materials to support continuity of service delivery.
- **Program Documentation & Knowledge Transfer**
  - Provide documentation of TEACH's processes, curriculum materials, tracking systems, and community partnerships.
  - Ensure key information is preserved and adapted appropriately within Project CARE's framework.
  - Provide regular updates and reports to Project CARE leadership on transition of the programs.
- **Site & Community Relationship Support**
  - Serve as a liaison with existing TEACH partner sites (libraries, churches, etc.) to facilitate a smooth handoff of operational responsibilities.

Preferred Qualifications:

Former director or senior staff member of Adult Volunteer Literacy Org with in-depth knowledge of its operations.

- Experience in adult education, volunteer literacy programs, and nonprofit management.
- Strong bi-lingual communication, organizational, and leadership skills.

- Familiarity with the Secretary of State's Adult Volunteer Literacy program and community-based tutoring models.

PROPOSED ACTION: THAT THE BOARD APPROVE THE ADDITIONAL PAYMENT FOR ALL PRO TRUCK DRIVING SCHOOL LLC (ALL PRO) INSTRUCTIONAL SERVICES IN FY25 OF $55,000 PAID FROM THE STUDENT REGISTRATION COSTS COLLECTED BY MORTON COLLEGE.

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RATIONALE: [Required by Board Policy 5.3.1 and *Chapter 110, Act 805, Section 3.27.1 of the Illinois Compiled Statutes*]
Morton College will continue providing CDL classes, preparing students for employment in industries with high-demand positions.

COST ANALYSIS: The additional amount paid to ALL PRO TRUCK DRIVING SCHOOL LLC (ALL PRO) - $55,000 – will be collected from the registration costs and grants already received by Morton College. No cost to the college.

ATTACHMENT: NA

PROPOSED ACTION: THAT THE BOARD APPROVE THE PAYMENT FOR CENGAGE/ED2GO INSTRUCTIONAL SERVICES IN THE TOTAL AMOUNT NOT TO EXCEED $55,000 PAID FROM THE STUDENT REGISTRATION COSTS COLLECTED BY MORTON COLLEGE.

.

RATIONALE: [Required by Board Policy 5.3.1 and *Chapter 110, Act 805, Section 3.27.1 of the Illinois Compiled Statutes*]
Morton College will continue providing the online Continuing Education courses, preparing students for employment in industries with high-demand positions.

COST ANALYSIS: The total amount paid to Cengage/Ed2Go will not exceed $55,000 paid from the registration costs (grants) already collected by Morton College. No cost to the college.

ATTACHMENT: NA

MORTON COLLEGE BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVE THE PURCHASE OF ONLINE DATABASES FROM THE CONSORTIUM OF ACADEMIC AND RESEARCH LIBRARIES IN ILLINOIS (CARLI) IN THE AMOUNT OF $58,641 FOR FY2026

RATIONALE: [Required by Board Policy 5.3.2 and Chapter 110, Act 805, Section 3-27.1 of the *Illinois Compiled Statutes*]

As a member of this Consortium, Morton College saves significantly on its online purchases, as the Consortium negotiates on behalf of its members with periodical database vendors across the country for the best possible price. The online databases support our students in their academic studies and various class assignments, including research papers faculty give requiring the use of technology to acquire and process information. Providing access to online databases is part of meeting the general education objective in pursuing a degree from the College.

COST ANALYSIS:

$58,641 – FY 2026 – Addition of State supplied databases has reduced the cost of these databases for the college

$95,053 – FY 2025 – Addition of EBSCO: PRISMA (database centered on Latino/a/x/e research in Humanities and Social Sciences)

$89,039 – FY 2024 – Addition of EBSCO: Art & Architecture Complete, Humanities International Complete, and Kanopy Base

$72,084 – FY 2023 – Addition of EBSCO: Legal Source, and EBook Academic Subscription, and OVID: Made Incredibly Easy! Collection Health Library

$59,626 – FY 2022 – Addition of EBSCO AUTO REPAIR SOURCE (database for automotive repair manuals)

ATTACHMENTS: Invoice

Approval form

Instructions:

Institution

Morton College

3801 South Central Ave.
Cicero, IL 60804-4399
United States

Att: Guillermo Gasca, Associate Director of Library Services

Consortium

CARLI

1704 Interstate Drive
Champaign, IL 61822
United States

Description	Status	Period	Reference	Cost
Alexander Street Access Fees FY26 Publisher: ProQuest				
American History in Video Annual Access Fee	Accepted	07/01/2025 - 06/30/2026		250.00 USD
Black Thought & Culture Annual Access Fee	Accepted	07/01/2025 - 06/30/2026		250.00 USD
Health and Society in Video Annual Access Fee	Accepted	07/01/2025 - 06/30/2026		250.00 USD
Nursing Education in Video Annual Access Fee	Accepted	07/01/2025 - 06/30/2026		250.00 USD
Rehabilitation Therapy in Video Annual Access Fee	Accepted	07/01/2025 - 06/30/2026		250.00 USD
Sports Medicine and Exercise Science in Video Annual Access Fee	Accepted	07/01/2025 - 06/30/2026		250.00 USD
Women & Social Movements Annual Access Fee	Accepted	07/01/2025 - 06/30/2026		250.00 USD
World History in Video Annual Access Fee	Accepted	07/01/2025 - 06/30/2026		250.00 USD
Chronicle of Higher Education FY26 Publisher: Chronicle of Higher Education				
Chronicle of Higher Education	Accepted	07/01/2025 - 06/30/2026		912.00 USD
EBSCO Databases FY26 Publisher: EBSCO				
Art & Architecture Complete	Accepted	07/01/2025 - 06/30/2026		4,679.00 USD
CINAHL Complete	Accepted	07/01/2025 - 06/30/2026		11,923.90 USD
EBSCO eBooks Academic Subscription Collection	Accepted	07/01/2025 - 06/30/2026		4,495.63 USD
General Science Full Text	Accepted	07/01/2025 - 06/30/2026		5,084.14 USD
PsycArticles (EBSCO)	Accepted	07/01/2025 - 06/30/2026		3,707.62 USD

Approval form

Description	Status	Period	Reference	Cost
SocINDEX with Full Text	Accepted	07/01/2025 - 06/30/2026		8,520.18 USD
The American Mosaic: The Latino American Experience	Accepted	07/01/2025 - 06/30/2026		735.66 USD
Gale FY26 Publisher: Gale Group				
Gale in Context: Opposing Viewpoints	Accepted	07/01/2025 - 06/30/2026		4,562.44 USD
Kanopy FY26 Publisher: Kanopy				
Kanopy Base	Accepted	07/01/2025 - 06/30/2026		3,309.39 USD
MLA Handbook Plus FY26 Publisher: Modern Language Association				
MLA Handbook Plus	Accepted	07/01/2025 - 06/30/2026		650.00 USD
ProQuest Databases FY26 Publisher: ProQuest				
HNP Chicago Tribune (1849-2000)	Accepted	07/01/2025 - 06/30/2026		5,556.89 USD
PRISMA Database	Accepted	07/01/2025 - 06/30/2026		2,503.53 USD
Total estimate				**58,640.38 USD**

Notes:

Contact:

CARLI
support@carli.illinois.edu

CARLI

1704 Interstate Drive
Champaign, IL 61822
United States

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVE A 1 YEAR AGREEMENT WITH JOURNEY ED FOR CAMPUS MICROSOFT LICENSING IN THE AMOUNT OF $66,261.12 AS SUBMITTED.

RATIONALE: Continue the college's Microsoft licensing for the Microsoft 365 suite of products and security, Windows desktop, server, SQL, Visual Studio, Visio, Project.

COST ANALYSIS: $66,261.12 (1-year term)

ATTACHMENT: JourneyEd 1-year quote

80 E. McDermott Dr.
Allen, TX 75002
Phone 1-800-876-3507
Fax (866) 947-4604

Remit Payments To:
JourneyEd.com, Inc.
Attn: Accounts Receivable
P.O. Box 732357
Dallas, TX 75373-2357

Quote

Quote #	10561411
Valid Through	05/10/25
Sales Rep	Marcy Rodriguez
Direct	469-461-7932
Ship Via	Ground
Email	mrodriguez@journeyed.com

BILL TO
Accounts Payable
Morton College
3801 S. Central Avenue
Cicero, IL 60804

SHIP TO
Ruben Ruiz
Morton College
3801 S. Central Avenue
Cicero, IL 60804

Items

Line #	Part #	OS	Description	Price	Qty	Line Price
1	1497919	N/A	Microsoft Visual Studio Pro Sub MSDN License/Software Assurance Pack (EES) 1 Year(s)(VSProSubMSDN ALNG LicSAPk MVL)	58.00	1	58.00
2	1765736	N/A	Microsoft M365 A3 Unified Edu Sub Per User EES Faculty A 1 Month(s)	56.75	450	25,537.50
3	1535701	Win	Microsoft SQLSvrStdCore ALNG LicSAPk MVL 2Lic CoreLic (EES)	341.29	4	1,365.16
4	1540319	Win	Microsoft SQLSvrEntCore ALNG LicSAPk MVL 2Lic CoreLic (EES)	1,284.32	10	12,843.20
5	1585342	N/A	Microsoft Visio Professional ALng LSA EES Additional Product 1 Year(s)	55.00	1	55.00
6	1585392	N/A	Microsoft Win Remote Desktop Services CAL ALng LSA DCAL EES Faculty 1 Year(s)	7.78	450	3,501.00
7	1704836	N/A	Microsoft Windows Server STD CORE License/Software Assurance Pack (EES) 1 Year(s)(WinSvrSTDCore ALNG LicSAPk MVL 16Lic CoreLic)	55.34	1	55.34
8	1704844	N/A	Microsoft Windows Server DC Core License/Software Assurance Pack (EES) 1 Year(s)(WinSvrDCCore ALNG LicSAPk MVL 16Lic CoreLic)	351.56	7	2,460.92
9	1752832	N/A	Microsoft Project Professional License/Software Assurance Pack (EES) Faculty 1 Year(s)(PrjctPro ALNG LicSAPk MVL w1PrjctSvrCAL)	6.40	450	2,880.00
10	1765699	N/A	Microsoft M365 A3 Unified Edu Sub Student Use Benefit Per User EES Student C 1 Month(s)	0.00	18000	0.00
11	1781804		Microsoft M365A5Security-EDU ShrdSvr ALNG SubsVL MVL PerUsr Faculty	38.90	450	17,505.00

Subtotal:	$66,261.12
Shipping:	0
Tax:	$0.00
Total:	$66,261.12

Notes

- Term - quotes are valid for 30 days from the date issued. Any changes made to the quote may affect the pricing offered.
- Payment - this quote assumes payment by check or ACH. Payment by credit card will result in an additional 3% fee to cover costs.
- Products - by accepting this quote, you agree to review all products, quantities, and system requirements to ensure they are correct.
- Availability - quotes do not hold or guarantee product availability.
- Returns - Most unopened items may be returned within 30 days of receipt for a refund. All software Licensing and Electronic Software Downloadable (ESD) products are non-returnable and non-refundable.
- We reserve the right to modify our policies at any time without prior notice to our customers.
- Please include your tax exempt ID number on all purchase orders.
- Terms & Conditions: http://journeyed.com/page/terms_and_conditions

Signature: _____

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION: Purchase laptops (MacBooks) for students participating in the Panther Pathways program at Morton College, as part of the program's launch in Fall.

RATIONALE: Panther Pathways is a new pilot program launching in the fall that provides students with clearly defined academic and career pathways through a cohort model. The program includes wraparound services to support student success and increase completion rates. Providing dedicated technology—specifically, laptops—is a critical component that will distinguish this program from others at the college and ensure equitable access to the tools students need to succeed.

COST ANALYSIS: The estimated cost includes the purchase of 75 MacBooks at approximately $1,058 each, totaling $79,350 for FY25 and the purchase of 75 MacBooks at approximately $1,058 each, totaling $79,350 for FY26. However, the buyback order should cover approximately $72,275 of the total cost and should be completed by early FY26. With consideration to the buyback the total cost to the college will be $86,425

ATTACHMENT: Quote for both purchase orders (FY25 & FY26) and quote from buyback

Apple Inc. Education Price Quote

Customer:
Sheldon Walcher
MORTON COLLEGE
Email: sheldon.walcher@morton.edu

Apple Inc:

Apple Quote:
2213544601

Quote Date:
May 19, 2025

Quote Valid Until:
June 18, 2025

Quote Comments:

Item #	Details	Qty	Unit List Price	Extended List Price
1	**13-inch MacBook Air: Apple M4 chip with 10-core CPU and 8-core GPU, 16GB, 256GB SSD - Silver (Packaged in a 5-pack)** Part Number: MW173LL/A **Configuration:** 065-CH5Q : Apple M4 chip with 10-core CPU, 8-core GPU, 16-core Neural Engine 065-CH5V : 16GB unified memory 065-CH5Y : 256GB SSD storage 065-CH63 : 30W USB-C Power Adapter 065-CH7C : 12MP Center Stage camera 065-CH7D : Two Thunderbolt 4 ports 065-CH7F : MagSafe 3 charging port 065-CH7G : 13.6-inch Liquid Retina display with True Tone 065-CH9N : None 065-CH98 : Backlit Magic Keyboard with Touch ID - US English 065-CH9K : Accessory Kit	75	$879.00	$65,925.00
2	**Jamf Pro macOS (EDU) Subscription License - 3 Year (100-9,999 Licenses, View License Agreement https://resources.jamf.com/documents/jamf-SLASA.pdf)** Part Number: HLX12LL/A	75	$54.00	$4,050.00
3	**AppleCare for Enterprise 13-inch MacBook Air (M3/M4) 36 months Tier 2** Part Number: SLT22LL/A	75	$125.00	$9,375.00

Education List Price Total	**$79,350.00**
Additional Tax	$0.00
Estimated Tax	$0.00

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Total Tax	$0.00
Extended Total Price*	**$79,350.00**

**In most cases Extended Total Price does not include Sales Tax*
**If applicable, eWaste/Recycling Fees are included. Standard shipping is complimentary*

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Disclosure

This document has been created for you as Apple Quote ID **2213544601**.

Your institution's Authorized Purchaser may submit an order online at https://ecommerce.apple.com. Go to the Quote area of your Apple Online Store, click on it and convert to an order.

- If you're the authorized purchaser and need assistance in registering for access to the Apple Online Store, please contact your Apple Sales Representative.

This is a quote for the sale of products or services. Your use of this quote is subject to the following provisions which can change on subsequent quotes:

A. Any order that you place in response to this Quote will be governed by the purchase agreement between Apple Inc. ("Apple") and you or another entity under which you're authorized to purchase under, in effect at the time you place the order.

   - If you do not have a purchase agreement in effect with Apple, please contact csteam.edu@apple.com.

B. All sales are final. Please review Return Policy below if you have any questions. If you use your institution's Purchase Order form to place an order in response to this Quote, Apple rejects any Terms set out on the Purchase Order that are inconsistent with or in addition to the Terms of the governing purchase agreement between the parties.

C. Unless this Quote specifies otherwise, it remains in effect until the Quote Valid Until Date set forth above. Apple reserves the right to withdraw this Quote before an order is placed, modify, or cancel any provision of this Quote, or cancel any orders placed.

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Apple Inc. Education Price Quote

Customer:
Sheldon Walcher
MORTON COLLEGE
Email: sheldon.walcher@morton.edu

Apple Inc:

Apple Quote:
2213544607

Quote Date:
May 19, 2025

Quote Valid Until:
July 25, 2025

Quote Comments:

Item #	Details	Qty	Unit List Price	Extended List Price
1	**13-inch MacBook Air: Apple M4 chip with 10-core CPU and 8-core GPU, 16GB, 256GB SSD - Silver (Packaged in a 5-pack)** Part Number: MW173LL/A **Configuration:** 065-CH5Q : Apple M4 chip with 10-core CPU, 8-core GPU, 16-core Neural Engine 065-CH5V : 16GB unified memory 065-CH5Y : 256GB SSD storage 065-CH63 : 30W USB-C Power Adapter 065-CH7C : 12MP Center Stage camera 065-CH7D : Two Thunderbolt 4 ports 065-CH7F : MagSafe 3 charging port 065-CH7G : 13.6-inch Liquid Retina display with True Tone 065-CH9N : None 065-CH98 : Backlit Magic Keyboard with Touch ID - US English 065-CH9K : Accessory Kit	75	$879.00	$65,925.00
2	**Jamf Pro macOS (EDU) Subscription License - 3 Year (100-9,999 Licenses, View License Agreement https://resources.jamf.com/documents/jamf-SLASA.pdf)** Part Number: HLX12LL/A	75	$54.00	$4,050.00
3	**AppleCare for Enterprise 13-inch MacBook Air (M3/M4) 36 months Tier 2** Part Number: SLT22LL/A	75	$125.00	$9,375.00

Education List Price Total	**$79,350.00**
Additional Tax	$0.00
Estimated Tax	$0.00

Copyright © 2022 Apple Inc. All rights reserved.

Total Tax	$0.00
Extended Total Price*	**$79,350.00**

**In most cases Extended Total Price does not include Sales Tax*
**If applicable, eWaste/Recycling Fees are included. Standard shipping is complimentary*

Copyright © 2022 Apple Inc. All rights reserved.

Disclosure

This document has been created for you as Apple Quote ID **2213544607**.

Your institution's Authorized Purchaser may submit an order online at https://ecommerce.apple.com. Go to the Quote area of your Apple Online Store, click on it and convert to an order.

- If you're the authorized purchaser and need assistance in registering for access to the Apple Online Store, please contact your Apple Sales Representative.

This is a quote for the sale of products or services. Your use of this quote is subject to the following provisions which can change on subsequent quotes:

A. Any order that you place in response to this Quote will be governed by the purchase agreement between Apple Inc. ("Apple") and you or another entity under which you're authorized to purchase under, in effect at the time you place the order.

   - If you do not have a purchase agreement in effect with Apple, please contact csteam.edu@apple.com.

B. All sales are final. Please review Return Policy below if you have any questions. If you use your institution's Purchase Order form to place an order in response to this Quote, Apple rejects any Terms set out on the Purchase Order that are inconsistent with or in addition to the Terms of the governing purchase agreement between the parties.

C. Unless this Quote specifies otherwise, it remains in effect until the Quote Valid Until Date set forth above. Apple reserves the right to withdraw this Quote before an order is placed, modify, or cancel any provision of this Quote, or cancel any orders placed.

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SecondLifeMac Sell back, think forward.

Confidence From Pickup To Payout.

Second Life Mac

Jenna Gustafson / Account Director

773.981.5580

jenna@secondlifemac.com

SecondLifeMac

Buyback Quote

Number: 00010888
Date: 3/20/25
Signature due by: 3/31/25
Receive products by: 4/30/25

Andrea Cervantes
Morton College
3801 S Central Ave
Cicero, Illinois 60804
United States
andrea.cervantes@morton.edu
7086568000

Jenna Gustafson
Second Life Mac
7603 New Gross Point Road
Skokie, Illinois 60077
United States
jenna@secondlifemac.com

Confidentiality

This Purchase and Sale Agreement (this "Agreement") and the information contained is strictly confidential and may not be shared or distributed to any third party, in whole or part, without Second Life Mac's express written permission. Upon mutual execution of this Agreement, Customer hereby agrees to sell and Second Life Mac hereby agrees to purchase the equipment listed below in accordance with the terms and conditions of this Agreement.

Product	Line Item Description	Quantity	Quoted Price	Total Price
iPad 10th Gen 10.9" 64GB (2022)		5	$145.00	$725.00
iPad 9th Gen 10.2" 64GB (2021)		50	$115.00	$5,750.00
MacBook Air "Core M1" 2.1 13" (2020) - MGN53LL/A		160	$255.00	$40,800.00
Other Mac	MacBook Air (13-inch, M3, 2024)	50	$500.00	$25,000.00

Total Price	$72,275.00
Total Value of Deductions Waived	$8,120.00

Guarantee

All units quoted with Grade A prices. Grade B = 85%. Grade C = 70%. Grade D = 50%. Grade F = 5%.

This quote is guaranteed until 4/30/25 when signed on or before 3/31/25.
All products must be received on or before 4/30/25.

Pick-Up and Shipping

Second Life Mac offers a full-service on-site solution that provides convenience and security. All logistics and material handling responsibilities are completed by a dedicated team of full-time employees of Second Life Mac and coordinated by a dedicated Project Manager. Our Project Manager will collect the requirements for each site location(s) and present a comprehensive plan. Full-service includes our custom packaging, zero-touch packing, and loading. Finally, all of the assets are transported directly from the point(s) of origin directly to our secure 42,000 sq. ft. facility in Skokie, IL. This solution is provided at no additional cost.

Deductions

Any products received after 4/30/25, a 10% deduction will apply and continue to apply every 30 days thereafter.

SecondLifeMac

Buyback Quote

Number: 00010888
Date: 3/20/25
Signature due by: 3/31/25
Receive products by: 4/30/25

All products must be unlocked upon receipt or payment will be delayed.
Any devices still locked 30 days after notification will remain locked, incur a $5 processing fee per device, and be valued at $0.

WAIVED - Case and asset tag removal - $5 / product

Factory engraving removal - $10 / product

WAIVED - iPhone / iPad OEM charging cable replacement for missing, damaged, or failure - $4 / product

WAIVED - iPhone / iPad OEM power adapter replacement for missing, damaged, or failure - $5 / product

WAIVED - Mac laptop OEM power adapter replacement for missing, damaged, or failure - $30 / product

Terms

Except as otherwise herein provided, Second Life Mac makes no representations or warranties of any kind, and Customer hereby waives any right to any other express or implied representations or warranties of any kind relating to the transactions contemplated by this Agreement.

This Agreement shall be binding upon, and inure to the benefit of, the parties hereto and their respective successors and assigns. This Agreement sets forth the entire agreement and understanding between the parties relating to the subject matter hereof and shall modify and supersede any prior agreement or discussion relating to such subject matter. This Agreement and the parties' rights and obligations hereunder may not be assigned without the prior written consent of the other party hereto. This Agreement may not be amended or supplemented other than by means of a written instrument duly executed and delivered by each of the parties hereto. This Agreement may be executed in multiple counterparts. Facsimile or .pdf copies of the signature page hereof shall be deemed originals and shall be binding for all purposes.

This Agreement shall be governed by and construed in accordance with the internal laws of the State of Illinois. All claims or proceedings arising out of or related to this Agreement shall be litigated in courts located within Chicago, Illinois, and both parties hereby consent and submit to the jurisdiction of any local, state or federal court located in Chicago, Illinois. EACH OF THE PARTIES HERETO HEREBY IRREVOCABLY WAIVES, TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, ANY AND ALL RIGHT TO TRIAL BY JURY IN ANY LEGAL PROCEEDING ARISING OUT OF OR RELATED TO THIS AGREEMENT OR THE TRANSACTIONS CONTEMPLATED HEREBY.

In the event of any suit or other proceeding between the parties related to this Agreement or any rights or obligations hereunder, the substantially non-prevailing party shall pay the substantially prevailing party's reasonable legal fees and expenses, in addition to such other damages as may be awarded.

By signing below, you have reviewed and accepted the above quote and the below additional terms and conditions submitted by Second Life Mac for the purchase of the listed equipment and acknowledge that they will form part of and be incorporated into this agreement through its completion. Ownership of devices transfers to Second Life Mac once devices shipped or are picked up by Second Life Mac personnel.

Morton College

Signature: _____

Name: _____

Date: _____

My Fav Electronics, Inc. d/b/a Second Life Mac

Signature: _____

Name: _____

Date: _____

SecondLifeMac

Buyback Quote

Number: 00010888
Date: 3/20/25
Signature due by: 3/31/25
Receive products by: 4/30/25

Additional Terms & Conditions

Device Ownership and Condition
The client ("Client") named on the quote attached hereto (the "Quote") represents and warrants to My Fav Electronics, Inc. d/b/a Second Life Mac ("SLM") that it has legal title to the devices, free from any liens or encumbrances. Client also represents and warrants that the devices are in the condition described in the Quote and these Terms and Conditions (together, this "Agreement"), including any noted defects, and that Client has all necessary corporate authority to enter into this Agreement. Upon receipt by SLM at its designated facility, ownership of the devices transfers from Client to SLM. Once ownership has transferred, Client forfeits the right to selectively request the return of any of the devices.

SLM Quote
SLM is committed to providing a seamless and transparent buyback process. Our quotes are designed to offer maximum value while ensuring a quick and efficient transaction. This agreement is valid only if signed by both parties prior to the Signature Due Date. Products must be available for SLM pickup by the "Receive products by" date. If Client cannot meet this deadline, SLM may cancel this contract and provide a revised quote reflecting current market rates.
a. SLM will purchase used Apple and other devices (the "Devices") from Client as outlined in the Quote. Quotes are valid for 30 days from the date listed.
b. The Quote is based on information provided by Client, assuming Devices are in the discussed condition per our grading scale. After evaluation, we'll provide a Proof of Erasure Report (the "Report") with any necessary adjustments.
c. Devices must reach SLM by the pickup/mail-in expiration date, or the Quote may be invalidated and pricing altered at SLM's discretion.
d. Quoted prices assume Devices match specified models and contain all OEM components. SLM may adjust pricing if received devices differ or contain non-OEM parts.
e. SLM may alter pricing due to market changes or if the devices don't meet quoted expectations.

Grading & Audit
Upon receipt of devices, SLM will conduct a thorough assessment and will grade each device according to its condition and functionality. The price quote provided in this agreement details the payment for each device based on its model and corresponding grade (A, B, C, D, or F). Grade A= 100% of quoted price. Grade B = 85%. Grade C = 70%. Grade D = 50%. Grade F = 5%. Any deductions due to missing accessories or devices not meeting the quoted condition will be calculated from the total device value. The final payment will reflect the agreed-upon pricing, adjusted for the actual grades of the devices received.

Pickup/Mail-in
a. The transfer of ownership and risk occurs when the Devices are loaded onto SLM's carrier for pickup, or when our SLM team collects them. To maintain the integrity of our process and ensure data security, devices cannot be returned once ownership has transferred.
b. In some cases, SLM offers comprehensive packaging and palletizing services at your facility, making the process as convenient as possible for you.

Pricing and Payment
The price for each device is listed in the Quote, based on its model, condition, and market value as determined by SLM. Payment will be made to Client within 90 days after SLM's receipt and verification of the devices, subject to the terms herein. SLM may adjust the final payment if devices do not match the described condition or are missing or damaged. If client sends device models to SLM that are not listed on the quote, SLM will assign a fair market value as determined by evaluated grade by SLM.

Locked Devices
SLM aims to maximize device value while protecting your data. For efficient processing and prompt payment, we strongly advise unlocking all devices before shipment. Client must remove devices from MDM, asset management systems, security systems, loss prevention software, and Apple School/Business Manager accounts. Devices still locked after 30 days of notification will remain locked, incur a $5 processing fee per device, and be valued at $0.

Locks Bonus
To incentivize the unlocking of devices prior to shipment, SLM offers a $1 per device bonus when 90% or more of the devices in an order are unlocked upon receipt to our Skokie, IL facility. This bonus will be applied to the final payment for the order.

Mac Firmware Passcode*
a. For devices with Firmware Passcodes, Client must provide the passcode within 48 hours for SLM removal.
b. Devices with enabled Firmware Passwords at processing will incur a $5.00 fee per device, deducted from the quote price.
c. If over 50% of the order has Firmware issues, a $5.00 charge applies to each device in the entire order.
d. Unresolved Firmware Passcodes result in non-payment for the device.

SecondLifeMac

Buyback Quote

Number: 00010888
Date: 3/20/25
Signature due by: 3/31/25
Receive products by: 4/30/25

*If Client chooses to have locked devices returned, SLM at their own discretion will offer to return said devices to Client for the cost of shipping plus a fee of $12 per device for iPads, iPhones, Apple Watches, and Apple TVs and a fee of $22 per device for MacBooks and Desktops (including pros, minis, and iMacs).

Data Destruction
SLM will make reasonable attempts to erase all data on the electronic storage media contained within each device. Devices must be able to be powered on and provide access to the storage media for SLM to complete this process. For Devices that are non-functional and cannot be erased, SLM offers the following options:
1. eRecycling devices (which involves no data erasure) at no charge to Client. If Client does not specify a disposal method, SLM will eRecycle non-functional devices and they will be physically destroyed.
2. R2-certified processing center will be used for non-functional devices where the storage media on these devices will be physically destroyed. This service is offered with a fee of $12 per device for iPads, iPhones, Apple Watches, and Apple TVs and a fee of $22 per device for MacBooks and Desktops (including pros, minis, and iMacs).

Device Eligibility
SLM typically accepts a wide range of Apple devices for buyback. However, it's important to note that devices of a certain age may have no monetary value in our buyback program. If we receive devices that fall into this category or otherwise have no buyback value, we reserve the right to charge a processing and recycling fee. This fee, if applicable, will be deducted from the total payment for other eligible devices in the shipment. To avoid unexpected fees or deductions, we advise clients to accurately report the age and condition of all devices prior to shipment.

Data Security and Liability
SLM prioritizes data security and will erase data using industry-standard methods, compliant with the standards of the National Institute of Standards and Technology. Client is solely responsible for backing up any necessary data before providing devices to SLM, as SLM cannot be held liable for any unintended data loss or damage during the erasure process.

Non-Apple Engraving
SLM recognizes that devices may bear custom markings or engravings. However, undisclosed alterations may affect device value. This includes, but is not limited to, institutional logos, asset tags, or personalized engravings. A-D grade devices receive 25% of their quoted Grade A value; F-grade devices maintain the 5% non-functional payout.

Accessory Deductions
Accessories must be Apple OEM in working condition and good cosmetic condition. Client will be charged for accessories that are missing, non-Apple, non-working, or in poor cosmetic condition. See Deductions above for specific accessory charges.

Client Representations and Warranties
By agreeing to these Terms, Client represents and warrants to SLM as follows:
a. Client has full power and authority to own and sell the Devices as set forth in the Quote as well as at time of pick-up or mail-in service, released by signature authorization. Client has good and marketable title to the Devices and title to all of the Devices will be transferred to SLM, free and clear of all liens and encumbrances.
b. Agreement to these Terms and the consummation of the transactions contemplated hereunder and any Quote have been and will be duly authorized and the individual signing below or otherwise agreeing to these Terms has full right, power, authority and capacity to enter into these Terms and to any Quote, whether prior to the date hereof or hereafter. Consummation of the transaction contemplated by these Terms or any Quote will not result in the breach of any term or provision of any agreement, contract, financing arrangement, lease or other agreement to which Client is a party, except to the extent that any such breach would not have a material adverse effect.
c. There are no contracts of any kind relating to the management, leasing, licensing, operation, maintenance or repair of the Devices.
d. To Client's knowledge, there are and will be no material violations of any federal, state, county or municipal statutes, laws, codes, ordinances, rules, regulations, orders, decrees and directives, relating to the Devices.
e. There is no claim, litigation, proceeding or governmental investigation pending or, to the best knowledge of Client, threatened against or relating to the Devices or against Client which affects its ownership of the Devices.
f. No person has any right of first refusal or any option to acquire title to the Devices.

Disclaimer of Warranties
Any services provided by SLM hereunder or pursuant to any quote are provided "as is" without representation, warranty or condition of any kind, either express or implied. This includes, but is not limited to, implied warranties of merchantability or fitness for a particular purpose. While we strive for excellence, SLM does not warrant that our services will meet all client requirements. Some jurisdictions do not allow limitations on implied warranties, so these limitations may not apply in all cases. Clients may have additional rights that vary by location.

Limitation of Liability
In no event will SLM, its affiliates, or their respective directors, officers, employees, shareholders, partners, or agents be liable for any incidental, indirect, punitive, exemplary, consequential or other similar damages. This includes, but is not limited to, damages for loss of profits, business interruption, or loss of information, whether arising from or related to these terms or services, regardless of the basis of the claim.

SecondLifeMac

Buyback Quote

Number: 00010888
Date: 3/20/25
Signature due by: 3/31/25
Receive products by: 4/30/25

Some jurisdictions do not allow the exclusion or limitation of liability for consequential or incidental damages, so these limitations may not apply in all cases.

Compliance
SLM reserves the right to take steps SLM believes are reasonably necessary or appropriate to enforce and/or verify compliance with any part of these Terms (including but not limited to SLM's right to cooperate with any legal process relating to Client or the Devices). Client acknowledges and agrees that SLM has the right, without liability to Client, to disclose any registration data and/or account information to law enforcement authorities, government officials, and/or third parties, if, in SLM's reasonable discretion, it believes it is necessary to comply with any law, rule, or regulation, or with these Terms.

Indemnification
Client will indemnify, defend and hold harmless SLM and its officers, directors, employees, agents, affiliates, successors and permitted assigns (collectively, "Indemnified Party") against any and all losses, damages, liabilities, deficiencies, claims, actions, judgments, settlements, interest, awards, penalties, fines, costs, or expenses of whatever kind, including attorneys' fees, fees and the costs of enforcing any right to indemnification under these Terms and the costs of pursuing any insurance providers, incurred by Indemnified Party/awarded against Indemnified Party, relating to/arising out of or resulting from any claim of a third party or Client or arising out of or occurring in connection with Client's obligations under these Terms or arising out of a breach of the representations and warranties made by it herein. Client will not enter into any settlement without SLM's or Indemnified Party's prior written consent.

Entire Agreement
These Terms, including and together with any related exhibits, schedules, attachments, appendices, and Quotes, constitute the sole and entire agreement of Client and SLM with respect to the subject matter contained herein, and supersedes all prior and contemporaneous understandings, agreements, representations and warranties, both written and oral, regarding such subject matter.

Survival
Subject to the limitations and other provisions of these Terms, the representations and warranties of the Client contained herein shall survive the expiration or earlier termination of this Agreement, as well as any other provision that, in order to give proper effect to its intent, should survive such expiration or termination, shall survive indefinitely.

Severability
If any term or provision of these Terms is held to be invalid, illegal or unenforceable in any jurisdiction, such invalidity, illegality or unenforceability shall not affect any other term or provision of these Terms or invalidate or render unenforceable such term or provision in any other jurisdiction.

Waiver
No waiver by SLM of any of these Terms shall be effective unless explicitly set forth in writing and signed by SLM. Except as otherwise set forth herein, no failure to exercise, or delay in exercising, any rights, remedy, power or privilege arising from these Terms shall operate or be construed as a waiver thereof, nor shall any single or partial exercise of any right, remedy, power or privilege hereunder preclude any other or further exercise thereof or the exercise of any other right, remedy, power or privilege.

Cumulative Remedies
All rights and remedies provided in hereunder are cumulative and not exclusive, and the exercise by SLM of any right or remedy does not preclude the exercise of any other rights or remedies that may now or subsequently be available at law, in equity, by statute, in any other agreement between the parties or otherwise.

Successors and Assigns
This Agreement is binding on and inures to the benefit of the parties to these Terms and their respective permitted successors and permitted assigns.

No Third-Party Beneficiaries
This Agreement benefits solely the parties to these Terms and their respective permitted successors and assigns and nothing herein, express or implied, confers on any other person any legal or equitable right, benefit or remedy of any nature whatsoever under or by reason of these Terms.

Choice of Law; Venue
These Terms, including all exhibits, schedules, attachments and appendices attached hereto, and all Quotes and other matters arising out of or relating to these Terms, are governed by, and construed in accordance with, the laws of the State of Illinois. Each party irrevocably and unconditionally submits to the exclusive jurisdiction of such courts and agrees to bring any such action, litigation or proceeding only in the state or Federal courts located in Chicago, Illinois.

On-Site Photography

SecondLifeMac

Buyback Quote

Number: 00010888
Date: 3/20/25
Signature due by: 3/31/25
Receive products by: 4/30/25

To maintain accurate records of the buyback process and better our training, SLM may conduct on-site photography of devices and relevant property during pickup or assessment. These photographs will exclude any individuals, including Client's team members or students. The images will be used solely for internal documentation, quality control, and resolution of potential discrepancies in device condition or quantity. Clients may request copies of these photographs for their records.

Costs of Collection
In the event of any action between the parties seeking enforcement of any of the terms and conditions set forth herein or a Quote(s), the prevailing party in such action will be awarded, in addition to damages, or injunctive or other relief, its reasonable costs and expenses, including but not limited to, costs and reasonable attorney's fees.





	iPADS	iMACS & MACBOOKS
A	New in plastic wrapping or Like New condition. No blemishes.	New in plastic wrapping or Like New condition. No blemishes.
B	Light signs of wear including 1 or 2 minor blemishes on exterior of device. LCD has no white spots.	Light signs of wear including 1 or 2 minor blemishes on exterior of device. Screen is free of pressure marks, LCD has no white spots.
C	Normal signs of wear including usual scratching on back of device and around all ports. Corners may have light dings and screen may have scratching (no deep scratches). LCD will not have any noticeable white spots.	Normal signs of wear on exterior of device and around ports. Corners may have light dings and screen may have scratching (no deep scratches). LCD will not have noticeable white spots, may have light pressure marks on screen.
D	Heavy signs of wear including heavy scratching on the exterior of the device, dings on up to 4 comers, and deep scratches on the screen. Screen may be slightly lifted.	Heavy signs of wear including excessively bent corners, scratches/dents on the exterior and possible deep scratches/pressure marks on the screen. LCD may have white spots/dead pixels.
F	Has a functional defect and/or extreme cosmetic damage including bent cases or non-OEM parts. Defective components include: Screen, LCD, Dust Spots, Volume Buttons, Microphone, Speaker, Power/Home Buttons, Headphone Jack, Battery, Wi-Fi Cable, Camera, Charging Port. Condition will vary.	Has a functional defect and/or extreme cosmetic damage including bent cases or non-OEM parts. Defective components include: Screen, LCD, Dust Spots, Headphone Jack, Ports, Trackpad, Battery, Logic Board, Hard Drive, Camera, Speaker, Keyboards/ Missing Keys, Wi-Fi Cable. Condition will vary.

SecondLifeMac

Data Erasure Policy and Procedure

Second Life Mac understands that data security is of utmost importance to all of our customers. The successful removal of all user data requires the highest standards in software and processes. To ensure that sensitive customer information is not exposed during or after our audit process, we have partnered with Blancco Technology Group for Phones & Tablets and WipeOS for Desktop & Laptop Computers.

The use of both application standards ensures that devices will be successfully data erased in accordance with ADISA (Manual Factory Reset) and/or NIST 800-88/53; also called NIST Special Publication 800-88 (NIST SP 800-88), guidelines for Media Sanitization, which is a U.S. government document providing robust methodological guidance for erasing data from storage media (data sanitization). Its objective is to ensure that any data found on storage media is irretrievable by the National Institute of Science & Technology to protect digital platforms, including multipurpose computing systems, smart, cloud, and mobile systems, Internet of Things devices, and industrial systems from threats and risks.

Data Sanitization is the process of deliberately, permanently and irreversibly removing or destroying the data stored on a memory device to make it unrecoverable. By overwriting the data on the storage device, the data is rendered unrecoverable. There are three methods to achieve Data Sanitization: Physical Destruction, Cryptographic Erasure and Data Erasure. Data Erasure, or the software overwrite of data, is the method primarily used by Second Life Mac.

All equipment received by Second Life Mac is handled by authorized personnel and stored in a secure, monitored and locked facility. The facility is monitored 24/7 by security cameras and alarm system. A Second Life Mac employee destroys data on all devices received.

Once all data is removed from the devices, the Data Erasure software produces a tamper-proof certificate containing information that the erasure has been successful and written to all sectors of the device, along with data about the device and standard used. We have designed our audit process in this manner to ensure that no device ever leaves our facility with client information remaining on the device.

In the event of extreme cosmetic damage and physical destruction of the device and/or hard drive being required, we partner with local Chicago-based recycling service, Belmont Trading Company, an R2 Standard, e-Stewards, OHSAS 18001 Health and Safety, ISO14001 and ISO 9001 Quality Certified company. In addition to these certifications, Belmont Trading Company works in compliance with Sarbanes-Oxley, Gramm-Leach- Bliley (GLB) and Health Insurance Portability and Accountability Act (HIPAA) requirements.

Upon completion of the audit process, SecondLifeMac can provide a certificate of data erasure acknowledging the removal of all user data from received devices. Any specific requests not outlined above can be accommodated.

blancco

est. 1988 BELMONT TRADING

QUALITY ASSURANCE MANGEMENT ISO 9001

ENVIRONMENTAL MANAGEMENT ISO 14001

OCCUPATIONAL HEALTH & SAFETY OHSAS 18001

R2 2013 Responsible™ Recycling

SecondLifeMac NIST 800-88 and Department of Defense Certified

Certificate of Registration

This certifies

Belmont Trading Co., Inc. dba Belmont Trading Company

555 Huehl Road
Northbrook, Illinois, 60062, United States

has been assessed by NSF-ISR and found to be in conformance to the following standard(s):

The Sustainable Electronics Reuse & Recycling (R2) Standard v3 (R2V3)

as applied by the R2 code of practices

Scope of Single Facility Certification:

Downstream Vendor Management, Logical and Physical Sanitization, Testing, and Materials Recovery of Used Consumer Electronics.
This R2 Facility performs the following applicable R2 Process Requirements at this location(s)
and has been audited to the requirements for each as identified.
Appendix A - Downstream Recycling Chain
Appendix B - Data Sanitization (Logical and Physical)
Appendix C - Test Only
Appendix E - Materials Recovery

Sameer Vachani
Senior Director, NSF-ISR

Certificate Number:	C0522433-R26
Certificate Decision Date:	05-APR-2024
Certificate Issue:	05-APR-2024
Cycle Effective Date:	05-APR-2024
Certificate Expiration Date:	20-MAR-2027

ANAB
ANSI National Accreditation Board
ACCREDITED
ISO/IEC 17021-1
MANAGEMENT SYSTEMS CERTIFICATION BODY

Issued by:
NSF International Strategic Registrations (NSF-ISR)
789 N. Dixboro Road, Ann Arbor, MI 48105 USA

Authorized Certification and/or Accreditation Marks. This certificate is property of NSF-ISR and must be returned upon request.

*Company is audited for conformance at regular intervals. To verify certification call (888) NSF-9000 or visit our web site at www.nsf-isr.org

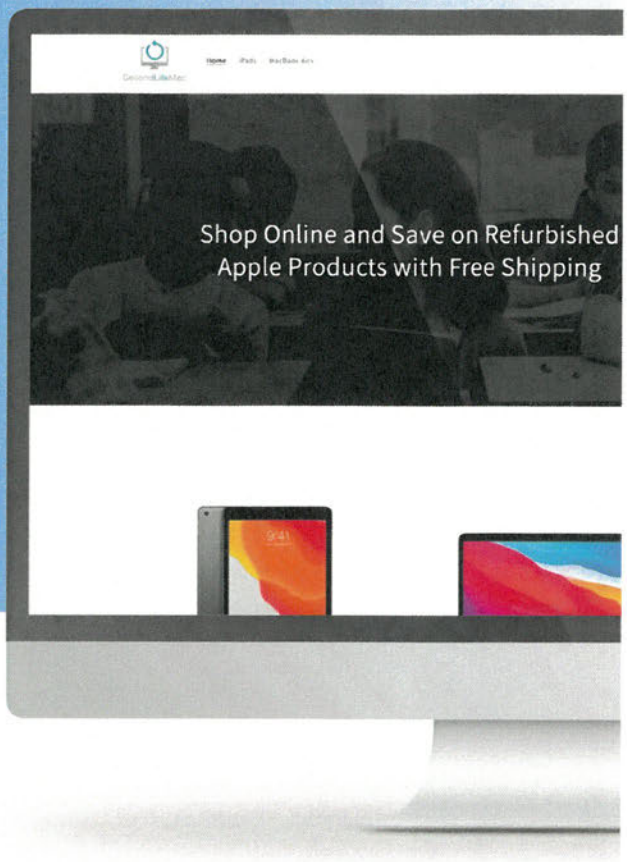
SERI AUTHORIZED CERTIFICATION BODY

R2 v3 CERTIFIED

The certification referenced above is accomplished pursuant to SER's R2 Code of Practices through an audit of a sample of the certificate holder's facilities and/or activities within the limited written scope appearing on this certificate. Certification is not a comprehensive validation or verification of all conditions. The R2v3 Standard is offered "AS-IS" and without warranty, and any reliance otherwise, by the certificate holder or any third party, is expressly disclaimed by SERI. The use, display, and reference to the R2v3 Certification Mark printed on this certificate is governed by license agreement(s) entered between the certificate holder and SERI. Certificate authenticity and validity can be verified at https://r2directory.org.

SecondLifeMac

POWER UP YOUR COMMUNITY WITH DISCOUNTED APPLE DEVICES



Looking to equip your community with top-notch technology at amazing prices?

Partner with SLM through our Community Purchase Program! We offer a fantastic selection of pre-owned Apple devices at incredible discounts, perfect for your community.

Benefits Beyond Savings, Your Partnership Advantage:

Unbeatable Prices
Significantly discounted Apple devices that benefit everyone.

Eco-Friendly Approach
Give pre-owned devices a second life, reducing environmental impact.

Guaranteed Quality
All products are meticulously inspected and ready to go to a new home.

Simple Steps to Get Started:

Join the Program (It's Complimentary!)
A partnership with SLM means access to easily sign your community up for exclusive access to discounted Apple devices.

Spread the Word
Share your unique discount code with everyone in your community.

Shop Our Online Store
Your members can browse securely from the comfort of their homes.

Unlock Affordability
Open doors to powerful learning tools, creative outlets, or simply endless entertainment!

EMPOWER YOUR COMMUNITY WITH TECHNOLOGY!

STORE.SECONDLIFEMAC.COM

SecondLifeMac

SECONDLIFEMAC.COM

BEYOND BUYBACK

YOUR TRUSTED PARTNER FOR APPLE ACCESSORIES

You know us as your reliable partner for Apple device buyback. But our expertise goes beyond buying devices - we see firsthand which accessories truly stand up to daily classroom use. After processing thousands of devices from schools nationwide, we've carefully selected accessories that consistently demonstrate their durability and value in educational environments.

SHOP NOW



SIMPLIFY CLASSROOM AUDIO

USB-C to 3.5mm Headphone Jack Adapter

Connect your existing audio equipment to the latest Apple devices with our reliable adapters. Perfect for classroom audio stations and testing centers, these adapters come with education-focused bulk pricing that makes outfitting your entire school affordable and simple.



PROTECTION MEETS PRODUCTIVITY

Logitech Rugged Combo 3 Keyboard Case

Transform your iPads with top-notch protection and silent-key typing. Compatible with 7th, 8th, and 9th generation iPads, these cases include spill-resistant keys and convenient iPad OS shortcuts for enhanced learning within the classroom.



POWER UP WITH CONFIDENCE

UL Certified USB Charger for iPad

These compact, UL-certified chargers deliver reliable power while meeting strict safety standards. Ideal for classroom charging stations and tech centers, they're designed to handle the demands of daily school use with confidence.

THE SECOND LIFE MAC DIFFERENCE

As your EdTech partner, we understand that every dollar counts. That's why we only offer accessories that have proven themselves in real classroom conditions. Through our unique position in the education technology lifecycle, we've identified which products can handle drops, spills, constant plugging and unplugging, and daily student use.

Let our experience guide your accessory investments toward products that last.



CONNECTIONS MADE SIMPLE

MFI Certified Lightning Cable

Apple-certified lightning cables built for classroom durability. At three feet long, they're the perfect length for charging stations and iPad carts, ensuring your devices stay powered and ready for learning all day long.

DATE: 5-7-25

PROPOSED ACTION: For the board to approve Gabriel Environmental Services to test soil on the Rocket Property.

RATIONALE: To test the soil on the campus known as the Rocket Property

COST ANALYSIS: Amount not to exceed $90,000.00

ATTACHMENT:

MORTON COLLEGE BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

PROPOSED ACTION: Approval of the continuation of agreement with AMZEC LLC for fiscal year 2025 as submitted.

RATIONALE: Continuation of agreement with AMZEC increased from $77,000.00 to $93,500 for ongoing support of ICCB compliance and reporting; support as we transition to new reporting system; creation of guidelines for process and procedures; on-site visits were included in the original contract but not factored into the original cost estimate.

COST ANALYSIS: Total amount of $93,500.00 for FY25

AMZEC, LLC

Educational Consulting

Alisa (Lisa) M. Žujović, Ph.D.
9901 Palermo Breeze Way
Tampa, FL 33619
Phone: 813-728-0756

COST ESTIMATE
DATE: 5/2/2025

TO:

ATTN: Brandie Windham
Morton College
3801 S. Central Avenue
Cicero, IL 60804

FOR:

Institutional Research Consultation services

DESCRIPTION	HOURS	RATE	AMOUNT
Estimated Consultation services 4/14 through 5/30	@195	60.00	11,700
Estimated Consultation services 6/2 through 6/30	@80	60.00	4,800
*Estmated tasks this time frame:			
-IR and Cross departmental Meetings			
-Completion of/Assistance with existing tasks			
-Transfer of Data files and folders			
-Drafting OIR procedures for review			
-New/existing project assignments			
		TOTAL	16,500.00

Make all checks payable to Alisa M. Žujović or AMZEC, LLC

THANK YOU FOR YOUR BUSINESS!

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION: Ryan Denson, Paramedic Director – Contract Limit Increase

RATIONALE This request is to raise the cap on Ryan Denson's current contract as Paramedic Director from $97,000 to $106,225 to cover the cost of additional classes and certifications he has provided to paramedic faculty members and students through the end of the semester.

COST ANALYSIS: $9,225 to be funded through the existing paramedic budget and Perkins Grant.

PROPOSED ACTION: THAT THE BOARD APPROVE THE INDEPENDENT CONSULTANT AGREEMENT *RENEWAL* FOR RYAN DENSON'S ROLE AS PARAMEDIC PROGRAM DIRECTOR, EFFECTIVE 7/1/25.

RATIONALE: Mr. Denson is a paramedic who has taught EMT courses in the Fire Science program, has led the development of the Paramedic program, and has served as Paramedic Program Director since 7/1/23.

COST ANALYSIS:

$ 74,357 for Program Director role

28,000 for additional instructional services

$102,357 total for the fiscal year

MORTON COLLEGE INDEPENDENT CONSULTANT AGREEMENT
CAREER AND TECHNICAL EDUCATION PARAMEDIC DIRECTOR

This Agreement outlines the arrangement between Ryan Denson an Independent Consultant, heretofore referred to as IC, and Morton College, heretofore referred to as CLIENT. IC and CLIENT are the only parties to this Agreement.

The CLIENT's principal place of business is located at 3801 S. Central Ave, Cicero, Illinois 60804.

The IC's principal place of business is located at 3801 S. Central Ave, Cicero, Il 60848.

CLIENT desires to engage IC to perform consulting services. In consideration of the foregoing representations, CLIENT and IC have agreed upon the term and conditions as stated in this Agreement as follows:

1. TERM OF THE AGREEMENT

The term of this shall commence on the 1st day of July 2025 and end on the 30th day of June 2026, unless terminated earlier upon seven (7) days written notice by CLIENT. All provisions of this Agreement shall apply to all services and all periods of time in which IC renders services for or on behalf of CLIENT, regardless of the date on which the Agreement is actually executed. This contract will auto renew upon its expiration date unless terminated by either side prior to that date.

2. INDEPENDENT CONTRACTOR STATUS

The express intention of the parties is that IC is an independent contractor and not an employee, agent, or partner of CLIENT. Nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employee and employer between IC and CLIENT or any employee or agent of IC. Both parties acknowledge the IC is not an employee for state or federal tax purposes.

IC declares that IC is self-employed and engaged in the independent business of instructing.

3. LICENSING REQUIREMENTS

IC declares that IC has complied with all federal, state, and local business permits and licensing requirements necessary to conduct business.

4. TAX RESPONSIBILITIES

IC must submit to CLIENT an Internal Revenue Service ("IRS") W-9 form and will receive from CLIENT a 1099-MISC IRS form for tax reporting purposes.

IC declares that IC has complied with all necessary federal, state, and local self-employment tax requirements and that IC shall file all of the necessary tax returns and pay all of the necessary self-employment taxes. CLIENT shall not assist with any federal or state income tax withholdings or make any tax contributions on behalf of IC.

5. INSURANCE

IC declares that IC has obtained professional liability insurance for IC and that IC shall make all applicable premium payments, deductibles, and renewal payments for such insurance policies of IC. IC agrees to hold harmless and indemnify CLIENT for any and all claims arising out of any injury, disability, or death of IC. IC understands that CLIENT shall not obtain or pay for any insurance on behalf of IC.

6. PERFORMANCE OF SERVICES

The parties agree that IC will perform the consulting services described in Exhibit A attached hereto. IC reserves the sole right to control or direct the manner in which services are to be performed. IC shall retain the right to perform similar services for other entities during the term of this Agreement. IC reserves the right to refuse to perform services outside the scope of this Agreement. Subject to the foregoing, CLIENT reserves the right to inspect, stop work, prescribe alterations, and generally to supervise the work to ensure its conformity with that specified in this Agreement.

7. TIME AND LOCATION OF WORK

IC s all perform the services required by this Agreement at the Morton College campus 3801 S. Central Avenue; as needed.

8. TERMS OF PAYMENT

In consideration for the services to be performed by IC, IC shall be paid a total fee of $ 42.49 per hour (not to exceed 35 hour per week unless with prior authorization)
for the entire natural term of this Agreement Said fee shall be payable in 2 monthly pay checks.

9. PAYROLL AND EMPLOYMENT TAXES

No payroll or employment taxes of any kind shall be withheld or paid by CLIENT on behalf of IC, including without limitation, FICA, FUTA, federal personal income tax, state personal income tax, state disability insurance tax, workers' compensation, and state unemployment tax. CLIENT's understanding is that IC is taking care of all of these items.

10. EXPENSES

IC shall be responsible for all costs and expenses incidental to the performance of services for CLIENT, including without limitation, all costs of supplies, fees, fines, licenses, or taxes required of or imposed against IC and all other of IC's costs of doing business. CLIENT shall not be responsible for expenses incurred by IC in performing services for CLIENT.

11. INDEMNIFICATION

To the extent permitted by law, IC will indemnify protect, defend and hold the College, its trustees, individually and collectively and its affiliates, officers, agents and employees (the "Indemnified Parties") free and harmless for any and all liabilities, claims, demands, actions, costs, suits or matters arising out of or related to the performance of the work under this Agreement, whether based upon or claimed to be based upon statutory, contractual, tort or other liability of any indemnity hereunder, provided that no party shall be indemnified for claims arising from such party's own negligence. The provisions of this Article shall not be construed to require IC to indemnify any party for or against such party's own negligence. The obligations of IC pursuant to this Article are not to be construed to negate or reduce any other right or obligation of indemnification which would otherwise exist as to any party or person described in this Article. IC's obligation to indemnify the CLIENT shall survive the termination of this Agreement.

12. CONFIDENTIALITY

So long as this Agreement remains in effect, IC may have access to and become acquainted with various trade secrets, consisting of management, financial, and operational materials, and methods and processes, and compilations of information, and records and specifications of the CLIENT, which are owned by the CLIENT and which are regularly used in the operation of the CLIENT's business. IC acknowledges such information is secret and confidential (except as prohibited by law) and that the CLIENT disclosed the same to IC so it could undertake the work per this Agreement. IC shall not disclose any such secrets, directly or indirectly, or use them in any other way either during the term of this Agreement or at any time thereafter, except as required in the course of its performance in accordance with Agreement or otherwise as required by law. The CLIENT acknowledges that IC may develop for itself or for others, problem solving approaches, frameworks or other tools or information similar to the materials and processes developed in performing the work per this Agreement and any additional services it provides to the CLIENT, and nothing contained herein precludes IC from developing or disclosing such materials and information provided that the same do not contain or reflect confidential information belonging to the CLIENT.

All files, records, documents, drawings, specifications, equipment and similar items relating to business at the CLIENT, whether prepared by IC or those acting on behalf of IC, shall remain the property of the CLIENT.

At any time upon the CLIENT's request and/or upon termination of the Agreement, IC shall immediately deliver to the CLIENT all personal property owned by, belonging to or concerning any part of the CLIENT's activities or concerning any part of IC's activities relating to the Project (collectively, the "Property"). The Property is acknowledged by IC to be the CLIENT's property, which is only entrusted to IC on a temporary basis in its capacity as a provider of services to the CLIENT.

13. SUBSIDIARY OR AFFILIATE OF CONTRACTOR

By signing this contract, IC agrees that the work shall be in the name of IC. IC may not enter into a contract with the C LIENT in the name of any affiliate, subsidiary, parent, brother or sister company or related entity of IC. IC may not subcontract the work of the agreement. Subcontracting will be deemed to be in substantial compliance with the contract and will be deemed to be non-responsive to the CLIENT's contractual terms.

IC has no authority to contract with third parties. IC may recommend vendors to the President. In the event the CLIENT secures a vendor to provide professional service to the CLIENT and such costs are directly or indirectly passed on to the CLIENT for payment, the party providing the primary professional service shall not 'mark-up' the costs to the CLIENT and that the CLIENT shall only be responsible for any actual costs incurred and paid for by the contractor providing professional services directly to the CLIENT.

IC must disclose all financial gains resulting from vendor contracts, or for service procured by third party vendors.

14. NOTICES

All notices and demands required hereunder shall be deemed given upon: (a) actual receipt if personally delivered and the sender received written confirmation of personal delivery; (b) receipt as indicated by the written or electronic verification of delivery when delivered by a reputable overnight delivery carrier; or (c) three (3) business days after the sender posts with the United States Post Office via registered or certified mail (return receipt requested) with postage prepaid and properly addressed as follows or to such other addresses either party may specify in writing.

If to the CLIENT: Morton College
3801 South Central Ave. Cicero,
IL 60804
Attn.: Office of the President
Phone: 708-656-8000
Fax: 708-656-3186
Email: Keith.McLaughlin@morton.edu

If to IC Ryan Denson
19437 Waterford Lane Mokena IL 60448
Rdenson147@yahoo.com
708-772-7209

15. MISCELLANEOUS

A. Construction and Governing Law

Construction and interpretation of this Agreement shall at all times and in all respects be governed by the laws of the State of Illinois, without regard to its conflicts of laws principles. The parties acknowledge that they have had an opportunity to negotiate, review and revise this Agreement and have it reviewed by legal counsel, if desired. Further, the parties acknowledge that they have been given reasonable time to consider and sign this Agreement and agree that this consideration period has been reasonable and adequate. Therefore, the normal rules of construction, to the extent that any ambiguities are to be resolved against the drafting party, shall not be employed in the interpretation of this Agreement.

B. Headings

The headings used herein form no substantive part of this Agreement, are for the convenience of the parties only, and shall not be used to define, enlarge or limit any term of this Agreement.

C. Facsimile Transmission

A signature affixed to this Agreement and transmitted by facsimile shall have the same effect as an original signature

D. Non Assignment

This Agreement is personal in character and neither the CLIENT nor IC shall assign its respective interest in this Agreement without the prior written consent of the other. No assignment, even if consented to, shall in any way reduce or eliminate the liability of the assignee for obligations accrued prior to such assignment.

16. TERMINATION

The natural term of this Agreement is from the 1st day of July, 2025 to the 30th day of June 2026. However, CLIENT may terminate this Agreement earlier with or without cause upon **seven** (7) **days' written notice to** IC.

17. PARTIAL INVALIDITY

Each provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law. If any provision of this Agreement or the application of such provision, to any extent, is found to be invalid or unenforceable, the remainder of this Agreement or the application of such provisions shall remain in full force and effect without impairment or invalidation.

18. MODIFICATION IN WRITING

No provision of this Agreement may be modified, waived or discharged unless such waiver, modification or discharge is agreed to in writing and signed by authorized representatives of each party. No waiver by either party regarding any breach of a condition or provision of this Agreement shall be deemed a waiver of similar or dissimilar provisions or conditions of this Agreement. No agreement or representations, oral or otherwise, express or implied, with respect to the subject matter hereof have been made by either party which are not expressly set forth in this Agreement.

19. ENTIRE AGREEMENT

This Agreement contains the entire Agreement between the parties to this Agreement with respect to the subject matter of this Agreement and supersedes all prior understandings, agreements, representations, and warranties, if any, with respect to such subject matter.

Executed on the date and year first above written, by:

	Ryan Denson	5-22-25
Independent Consultant Signature	Print	Date

Client Signature	Print	Date

EXHIBIT A

PARAMEDIC DIRECTOR CONSULTANT DUTIES AND ACADEMIC CALENDAR

I. Consultant Duties and Requirements

1. Requirements include: Bachelor's degree from an accredited college or university. A minimum of four (4) years of experience as a licensed paramedic, of which at least two (2) years must include field experience in emergency care. A minimum of two (2) years of experience teaching in an emergency science program either as an appointed faculty member or as a clinical preceptor. Individual must hold the following certifications and licensures:
   - Must be licensed (or eligible) at the paramedic level in Illinois.
   - Must be certified (or eligible) as an EMS Instructor in Illinois.
   - BLS, ACLS, and PALS certification is required.
   - AHA BLS, ACLS, PALS, and NAEMT PHTLS instructor is preferred.
2. Responsible for all aspects of the program, including the administration, planning, continuous review, development, and general effectiveness of the program as well as all duties as defined for full-time faculty. Responsibilities also include meeting and maintaining program accreditation requirements, a systematic review of program effectiveness among didactic, laboratory, and clinical components, student recruitment, committee assignments, and serving as a liaison with health care facilities.
3. Plans, administers, manages, and evaluates Paramedic Program and course offerings, in a teaching and learning environment that utilizes digital solutions for courses, textbooks, learning labs, online tutoring, and other learning support services.
4. Provides leadership and vision for the creation and implementation of a strategic plan for the
5. Paramedic Program.
6. Develops and implements program changes and courses in response to the needs of the community.
7. Functions as the instructional leader for the Emergency Medical Science Program in the development, assessment, and revision of curricula, program outcomes, and student learning outcomes in collaboration with faculty.
8. Interacts with community groups, local school districts, and businesses, and industry regarding their specific training needs.
9. Assists in the development and writing of proposals.
10. Provides recommendations to the Dean of Adult, Career and Technical Education for the employment, assignment, evaluation, and professional development of all full-time and adjunct Paramedic Program faculty.
11. Verifies and approves Paramedic Program faculty credentials in collaboration with the Dean of Adult, Career, and Technical Education.
12. Participates in faculty and committee activities.
13. Reviews, maintains, and evaluates the Emergency Medical Science Program budget and directs appropriation of funds and expenditures relating to the program and courses.
14. Develops, implements, monitors, and revises Emergency Medical Science Program policies and procedures in collaboration with the Dean of Adult, Career, and Technical Education.
15. Leads the process for systematic Emergency Medical Science Program review and evaluation as per the model adopted by the College.
16. Develops and maintains positive partnerships with NREMT, COAEMSP, local workforce boards, local economic development agencies, program advisory committees, business and industry, school districts, and other governmental, community, business, and educational institutions of the College's service area to ensure the needs of the area businesses, credit, and non-credit students are met.
17. Develops marketing and promotional strategies for the Emergency Medical Science Program and courses.
18. Works with the dean, faculty, and staff to resolve student issues and complaints in compliance with college policies and procedures.

19. Serves as a liaison or representative on instruction-related committees on behalf of the Vice President and the Dean of Healthcare Career and Technical Education, as needed.
20. Attends the workplace regularly, reports to work punctually, and follows a work schedule to keep up with the demands of the worksite (which may be on campus or at an off-site location).
21. Working hours may include evenings, holidays, or weekends depending on the deadline requirements and special events.

MORTON COLLEGE BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVE A ONE YEAR ENGAGEMENT OF THE ACCOUNTING FIRM OF FORVIS LLP TO PERFORM THE COLLEGE AUDIT FOR FISCAL YEAR 2025 IN THE AMOUNT OF $107,217, AS SUBMITTED.

RATIONALE: [Required by Board Policy 1.5.9]

COST ANALYSIS:

2024
$102,615

2023
$95,900

2022
$87,300

2021
$81,600

2020
$81,600

2019
$81,600

ATTACHMENTS: Engagement Letter

Forvis Mazars, LLP
130 E. Randolph Street, Suite 1900
Chicago, IL 60601
P 312.288.4653 | F 312.288.4672
forvismazars.us

May 7, 2025

Board of Trustees
Morton College, Community College
District 527
3801 S. Central Avenue
Cicero, Illinois 60804

We appreciate your selection of **Forvis Mazars, LLP** as your service provider and are pleased to confirm the arrangements of our engagement in this contract. Within the requirements of our professional standards and any duties owed to the public, regulatory, or other authorities, our goal is to provide you an **Unmatched Client Experience**.

In addition to the terms set forth in this contract, including the detailed **Scope of Services,** our engagement is governed by the following, incorporated fully by this reference:

- Terms and Conditions Addendum

Summary Scope of Services

As described in the attached **Scope of Services,** our services will include the following:

MORTON COLLEGE, COMMUNITY COLLEGE DISTRICT 527
- Audit Services for the year ended June 30, 2025

You agree to assume full responsibility for the substantive outcomes of the contracted services and for any other services we may provide, including any findings that may result.

You also acknowledge these services are adequate for your purposes, and you will establish and monitor the performance of these services to ensure they meet management's objectives. All decisions involving management responsibilities related to these services will be made by you, and you accept full responsibility for such decisions.

We understand you have designated a management-level individual to be responsible and accountable for overseeing the performance of nonattest services, and you have determined this individual is qualified to conduct such oversight.

Engagement Fees

The fee for our services are listed below.

- Financial Statement Audit and Single Audit – $102,615
- **Governmental Accounting Standards Board Statement No. 96, *Subscription-Based Information Technology Arrangements – Year 2* -** $4,500

We will waive our administrative fee of five (5) percent to cover certain technology and administrative costs associated with our services.

Our pricing for this engagement and our fee structure are based upon the expectation that our invoices will be paid promptly. Payment of our invoices is due upon receipt. We will issue progress billings during the course of our engagement.

Our timely completion of services and the fees thereon depends on the assistance you provide us in accumulating information and responding to our inquiries. Inaccuracies or delays in providing this information or the responses may result in additional billings, untimely filings, or inability to meet other deadlines. Our fees do not contemplate the following transactions or activities during the period of this engagement:

- Mergers or acquisitions
- Change in accounting principles
- Substantial doubt about the entity's ability to continue as a going concern
- Violation of covenants in debt arrangements
- Indications of fraudulent financial reporting or misappropriation of assets
- Derivatives accounted for under hedge accounting
- Quantitative impairment analysis of long-lived assets
- More than 1 major federal awards programs

If there are changes in circumstances where these or other conditions become known and significant additional time is necessary or additional services are requested, we reserve the right to revise our fees.

Contract Agreement

Please sign and return this contract to indicate your acknowledgment of, and agreement with, the arrangements for our services including our respective responsibilities.

Forvis Mazars, LLP
Forvis Mazars, LLP

Acknowledged and agreed to as it relates to the entire contract, including the **Scope of Services** and **Terms and Conditions Addendum,** on behalf of Morton College, Community College District 527.

BY _____
Leonard B. Cannata, Chair, Board of Trustees

DATE _____

BY _____
Dr. Keith McLaughlin, President

DATE _____

Scope of Services – Audit Services

We will audit the basic financial statements and related notes for the following entity:

Morton College, Community College District 527 as of and for the year ended June 30, 2025

The audit has the following broad objectives:

- Obtaining reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- Expressing an opinion on the financial statements
- Issuing a report on your internal control over financial reporting and compliance and other matters based on the audit of your financial statements in accordance with *Government Auditing Standards*
- Expressing an opinion on your compliance with the types of compliance requirements described in the OMB *Compliance Supplement* that could have a direct and material effect to each of your major federal award programs in accordance with the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance)
- Issuing a report on your internal control over compliance in accordance with the Uniform Guidance
- Issuing a report on your schedule of expenditures of federal awards

We will also provide an in relation to opinion for the College's CYEFR required to be submitted in accordance with the *Grant Accountability and Transparency Act* (GATA) (if required).

Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as the management's discussion and analysis (MD&A), to supplement the College's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the College's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries with management regarding the methods of preparing the information and comparing the information for consistency with management's response to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by general accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- Management's Discussion and Analysis
- Schedule of the College's Proportionate Share of the Net Pension Liability
- Schedule of College's Contributions

We will also express an opinion on whether the following supplementary information ("supplementary information") is fairly stated, in all material respects, in relation to the financial statements as a whole. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

- State Required Report Section

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or an assurance on that information.

- Introductory Section
- Statistical Section

We will complete the auditee portion of the Form SF-SAC (Data Collection Form) through the Federal Audit Clearinghouse. We will not make the submission on your behalf. You will review a draft(s) of the submission prior to transmission and agree that you are solely responsible for approving the final draft for transmission as well as for the auditee submission and certification.

We will also provide you with the following nonattest services:

- Preparing a draft of the financial statements and related notes
- Preparing a draft of the supplementary information, including the schedule of expenditures of federal awards

You agree to assume all management responsibilities and to oversee the nonattest services we will provide by designating an individual possessing suitable skill, knowledge, and/or experience. You acknowledge that nonattest services are not covered under *Government Auditing Standards*. You are responsible for:

- Making all management decisions and performing all management functions
- Evaluating the adequacy and results of the services performed
- Accepting responsibility for the results of such services
- Designing, implementing, and maintaining internal controls, including monitoring ongoing activities

Kimberly Marshall, managing director, is responsible for supervising the engagement and authorizing the signing of the report or reports.

We will issue a written report upon completion of our audit, addressed to the following parties:

Entity Name	**Party Name**
Morton College, Community College District 527	Board of Trustees

You are responsible to distribute our reports to other officials who have legal oversight authority or those responsible for acting on audit findings and recommendations, and to others authorized to receive such reports.

The following apply for the audit services described above:

Our Responsibilities

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (GAAS), the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States and the Uniform Guidance. Those standards require that we plan and perform:

- The audit of the financial statements to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether caused by fraud or error
- The audit of compliance to obtain reasonable rather than absolute assurance about whether the entity(ies) complied with the types of compliance requirements described in the OMB Compliance Supplement that could have a direct and material effect on each major federal award program

We will exercise professional judgment and maintain professional skepticism throughout the audit.

We will identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

We will obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We will also conclude, based on audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern for a reasonable period of time.

We will identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the entity's compliance with compliance requirements subject to audit and performing such other procedures as the auditor considers necessary in the circumstances.

We will obtain an understanding of the entity's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance, regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that the auditor identified during the audit.

Limitations & Fraud

Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit that is planned and conducted in accordance with GAAS will always detect a material misstatement or material noncompliance with federal award programs when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if, there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

The risk of not detecting a material misstatement or material noncompliance resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with compliance requirements is

considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the entity's compliance with the requirements of the federal programs as a whole.

Our understanding of internal control is not for the purpose of expressing an opinion on the effectiveness of your internal control. However, we will communicate to you in writing any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we identify during the audit.

We are available to perform additional procedures with regard to fraud detection and prevention at your request, subject to completion of our normal engagement acceptance procedures. The actual terms and fees of such an engagement would be documented in a separate contract to be signed by you and Forvis Mazars.

Opinion

Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinion, add an emphasis-of-matter paragraph or other-matter paragraph(s) to our auditor's report, or if necessary, decline to express an opinion or withdraw from the engagement.

If we discover conditions that may prohibit us from issuing a standard report, we will notify you. In such circumstances, further arrangements may be necessary to continue our engagement.

Your Responsibilities

Management and, if applicable, those charged with governance acknowledge and understand their responsibility for the accuracy and completeness of all information provided and for the following:

- **Audit Support** – to provide us with:
  - Unrestricted access to persons within the entity or within components of the entity (including management, those charged with governance, and component auditors) from whom we determine it necessary to obtain audit evidence
  - Information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, including access to information relevant to disclosures
  - Information about events occurring or facts discovered subsequent to the date of the financial statements, of which management may become aware, that may affect the financial statements
  - Information about any known or suspected fraud affecting the entity involving management, employees with significant role in internal control, and others where fraud could have a material effect on the financials
  - Identification and provision of report copies of previous audits, attestation engagements, or other studies that directly relate to the objectives of the audit, including whether related recommendations have been implemented
  - Additional information that we may request for the purpose of the audit

- **Internal Control and Compliance** – for the:
  - Design, implementation, and maintenance of internal control relevant to compliance with laws and regulations and the preparation and fair

presentation of financial statements that are free from material misstatement, whether due to fraud or error
  - Alignment of internal control to ensure that appropriate goals and objectives are met; that management and financial information is reliable and properly reported; and that compliance with and identification of the laws, regulations, contracts, grants, or agreements (including any federal award programs) applicable to the entity's activities is achieved
  - Remedy, through timely and appropriate steps, of fraud and noncompliance with provisions of laws, regulations, contracts, or other agreements reported by the auditor
  - Establishment and maintenance of processes to track the status and address findings and recommendations of auditors

- **Accounting and Reporting** – for the:
  - Maintenance of adequate records, selection and application of accounting principles, and the safeguard of assets
  - Adjustment of the financial statements to correct material misstatements and confirmation to us in the representation letter that the effects of any uncorrected misstatements aggregated by us are immaterial, both individually and in the aggregate, to the financial statements taken as a whole
  - Preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America (or other basis if indicated in the contract)
  - Inclusion of the auditors' report in any document containing financial statements that indicates that such financial statements have been audited by us
  - Distribution of audit reports to any necessary parties

The results of our tests of compliance and internal control over financial reporting performed in connection with our audit of the financial statements may not fully meet the reasonable needs of report users. Management is responsible for obtaining audits, examinations, agreed-upon procedures, or other engagements that satisfy relevant legal, regulatory, or contractual requirements or fully meet other reasonable user needs.

Required Supplementary Information

Accounting principles generally accepted in the United States of America provide for certain required supplementary information ("RSI") to accompany the basic financial statements. We understand the following RSI will accompany the basic financial statements:

1. Management's Discussion and Analysis ("MD&A")
2. Budgetary comparison
3. Pension and Other Postemployment Benefit information

Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

Management is responsible for the fair presentation of the RSI. As part of our engagement, we will apply certain limited procedures to the RSI in GAAS. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with

management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements.

We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

With regard to any supplementary information that we are engaged to report on:

- Management is responsible for its preparation in accordance with applicable criteria
- Management will provide certain written representations regarding the supplementary information at the conclusion of our engagement
- Management will include our report on this supplementary information in any document that contains this supplementary information and indicates we have reported on the supplementary information
- Management will make the supplementary information readily available to intended users if it is not presented with the audited financial statements

Such information is:

- Presented for the purpose of additional analysis of the financial statements
- Not a required part of the financial statements
- The responsibility of management
- Subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS

Written Confirmations Required

As part of our audit process, we will request from management and, if applicable, those charged with governance written confirmation acknowledging certain responsibilities outlined in this contract and confirming:

- The availability of this information
- Certain representations made during the audit for all periods presented
- The effects of any uncorrected misstatements, if any, resulting from errors or fraud aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole

Peer Review Report

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract, upon request. If you would like a copy, please request from your engagement executive.

Forvis Mazars, LLP Terms and Conditions Addendum

GENERAL

1. **Overview.** This addendum describes **Forvis Mazars, LLP's** standard terms and conditions ("Terms and Conditions") applicable to Our provision of services to the Client ("You"). The Terms and Conditions are a part of the contract between You and Forvis Mazars, LLP. For the purposes of the Terms and Conditions, any reference to "Firm," "We," "Us," or "Our" is a reference to Forvis Mazars, LLP ("Forvis Mazars"), and any reference to "You" or "Your" is a reference to the party or parties that have engaged Us to provide services and the party or parties ultimately responsible for payment of Our fees and costs.

BILLING, PAYMENT, & TERMINATION

2. **Billing and Payment Terms.** We will bill You for Our professional fees and costs as outlined in Our contract. Unless otherwise provided in Our contract, payment is due upon receipt of Our billing statement. Interest will be charged on any unpaid balance after 30 days at the rate of 10 percent per annum, or as allowed by law at the earliest date thereafter, and highest applicable rate if less than 10 percent. All fees, charges, and other amounts payable to Forvis Mazars hereunder do not include any sales, use, excise, value-added, or other applicable taxes, tariffs, or duties, payment of which shall be Your sole responsibility, and do not include any applicable taxes based on Forvis Mazars' net income or taxes arising from the employment or independent contractor relationship between Forvis Mazars and Forvis Mazars' personnel.

   We reserve the right to suspend or terminate Our work for this engagement or any other engagement for nonpayment of fees. If Our work is suspended or terminated, You agree that We will not be responsible for Your failure to meet governmental and other deadlines, for any penalties or interest that may be assessed against You resulting from Your failure to meet such deadlines, and for any other damages (including but not limited to consequential, indirect, lost profits, or punitive damages) incurred as a result of the suspension or termination of Our services.
   Our fees may increase if Our duties or responsibilities are increased by rulemaking of any regulatory body or any additional new accounting or auditing standards. Our engagement fees do not include any time for post-engagement consultation with Your personnel or third parties, consent letters and related procedures for the use of Our reports in offering documents, inquiries from regulators, or testimony or deposition regarding any subpoena. Charges for such services will be billed separately.
3. **Billing Records.** If these services are determined to be within the scope and authority of Section 1861(v)(1)(I) of the Social Security Act, We agree to make available to the Secretary of Health and Human Services, or to the U.S. Comptroller General, or any of their duly authorized representatives, such of Our books, documents, and records that are necessary to certify the nature and extent of Our services, until the expiration of four (4) years after the furnishing of these services. This contract allows access to contracts of a similar nature between subcontractors and related organizations of the subcontractor, and to their books, documents, and records.
4. **Termination.** Either party may terminate these services in good faith at any time for any reason, including Your failure to comply with the terms of Our contract or as We determine professional standards require. Both parties must agree, in writing, to any future modifications or extensions. If services are terminated, You agree to pay Forvis Mazars for time expended to date. In addition, You will be billed costs and fees for services from other professionals, if any, as well as an administrative fee of five (5) percent to cover certain technology and administrative costs associated with Our services. Unless terminated sooner in accordance with its terms, this engagement shall terminate upon the completion of Forvis Mazars' services hereunder.

DISPUTES & DISCLAIMERS

5. **Mediation.** Any dispute arising out of or related to this engagement will, prior to resorting to litigation, be submitted for nonbinding mediation upon written request by either party. Both parties agree to try in good faith to settle the dispute in mediation. The mediator will be selected by agreement of the parties. The mediation proceeding shall be confidential. Each party will bear its own costs in the mediation, but the fees and expenses of the mediator will be shared equally.

6. **Indemnification.** Unless disallowed by law or applicable professional standards, You agree to hold Forvis Mazars harmless from any and all claims which arise from knowing misrepresentations to Forvis Mazars, or the intentional withholding or concealment of information from Forvis Mazars by Your management or any partner, principal, shareholder, officer, director, member, employee, agent, or assign of Yours. You also agree to indemnify Forvis Mazars for any claims made against Forvis Mazars by third parties, which arise from any wrongful actions of Your management or any partner, principal, shareholder, officer, director, member, employee, agent, or assign of Yours. The provisions of this paragraph shall apply regardless of the nature of the claim.

7. **Statute of Limitations.** You agree that any claim or legal action arising out of or related to this contract and the services provided hereunder shall be commenced no more than one (1) year from the date of delivery of the work product to You or the termination of the services described herein (whichever is earlier), regardless of any statute of limitations prescribing a longer period of time for commencing such a claim under law. This time limitation shall apply regardless of whether Forvis Mazars performs other or subsequent services for You. A claim is understood to be a demand for money or services, demand for mediation, or the service of suit based on a breach of this contract or the acts or omissions of Forvis Mazars in performing the services provided herein. This provision shall not apply if enforcement is disallowed by applicable law or professional standards.

8. **Limitation of Liability.** You agree that Forvis Mazars' liability, if any, arising out of or related to this contract and the services provided hereunder, shall be limited to the amount of the fees paid by You for services rendered under this contract. This limitation shall not apply to the extent it is finally, judicially determined that the liability resulted from the intentional or

willful misconduct of Forvis Mazars or if enforcement of this provision is disallowed by applicable law or professional standards.

9. **Waiver of Certain Damages.** In no event shall Forvis Mazars be liable to You or a third party for any indirect, special, consequential, punitive, or exemplary damages, including but not limited to lost profits, loss of revenue, interruption, loss of use, damage to goodwill or reputation, regardless of whether You were advised of the possibility of such damages, regardless of whether such damages were reasonably foreseeable, and regardless of whether such damages arise under a theory of contract, tort, strict liability, or otherwise.

10. **Choice of Law.** You acknowledge and agree that any dispute arising out of or related to this contract shall be governed by the laws of the State of Texas, without regard to its conflict of laws principles.

11. **WAIVER OF JURY TRIAL. THE PARTIES HEREBY AGREE NOT TO ELECT A TRIAL BY JURY OF ANY ISSUE TRIABLE OF RIGHT BY JURY, AND WAIVE ANY RIGHT TO TRIAL BY JURY FULLY TO THE EXTENT THAT ANY SUCH RIGHT SHALL NOW OR HEREAFTER EXIST WITH REGARD TO THIS AGREEMENT, OR ANY CLAIM, COUNTERCLAIM, OR OTHER ACTION ARISING IN CONNECTION THEREWITH. THIS WAIVER OF RIGHT TO TRIAL BY JURY IS GIVEN KNOWINGLY AND VOLUNTARILY BY THE PARTIES, AND IS INTENDED TO ENCOMPASS INDIVIDUALLY EACH INSTANCE AND EACH ISSUE AS TO WHICH THE RIGHT TO A TRIAL BY JURY WOULD OTHERWISE ACCRUE.**

12. **Severability.** In the event that any term or provision of this agreement shall be held to be invalid, void, or unenforceable, then the remainder of this agreement shall not be affected, and each such term and provision of this agreement shall be valid and enforceable to the fullest extent permitted by law.

13. **Assignment.** You acknowledge and agree that the terms and conditions of this contract shall be binding upon and inure to the parties' successors and assigns, subject to applicable laws and regulations.

14. **Disclaimer of Legal or Investment Advice.** Our services do not constitute legal or investment advice. You should seek the advice of legal counsel in such matters. Regulatory authorities may interpret circumstances differently than We do. In addition, the applicable laws, regulations, and regulators' enforcement activities may change over time.

RECORDS, WORKPAPERS, DELIVERABLES, & PROPRIETARY INFORMATION

15. **Maintenance of Records.** You agree to assume full responsibility for maintaining Your original data and records and that Forvis Mazars has no responsibility to maintain this information. You agree You will not rely on Forvis Mazars to provide hosting, electronic security, or backup services, *e.g.*, business continuity or disaster recovery services, to You unless separately engaged to do so. You understand that Your access to data, records, and information from Forvis Mazars' servers, *i.e.*, Forvis Mazars portals used to exchange information, can be terminated at any time and You will not rely on using this to host Your data and records.

16. **Forvis Mazars Workpapers.** Our workpapers and documentation retained in any form of media for this engagement are the property of Forvis Mazars. We can be compelled to provide information under legal process. In addition, We may be requested by regulatory or enforcement bodies (including any State Board) to make certain workpapers available to them pursuant to authority granted by law or regulation. Unless We are prohibited from doing so by law or regulation, Forvis Mazars will inform You of any such legal process or request. You agree We have no legal responsibility to You in the event We determine We are obligated to provide such documents or information.

17. **Subpoenas or Other Legal Process.** In the event Forvis Mazars is required to respond to any such subpoena, court order, or any government regulatory inquiry or other legal process relating to You or Your management for the production of documents and/or testimony relative to information We obtained or prepared incident to this or any other engagement in a matter in which Forvis Mazars is not a party, You shall compensate Forvis Mazars for all time We expend in connection with such response at normal and customary hourly rates and to reimburse Us for all out-of-pocket expenses incurred in regard to such response.

18. **Use of Deliverables and Drafts.** You agree You will not modify any deliverables or drafts prepared by Us for internal use or for distribution to third parties. You also understand that We may on occasion send You documents marked as draft and understand that those are for Your review purpose only, should not be distributed in any way, and should be destroyed as soon as possible.

    Our report on any financial statements must be associated only with the financial statements that were the subject of Our engagement. You may make copies of Our report, but only if the entire financial statements (exactly as attached to Our report, including related footnotes) and any supplementary information, as appropriate, are reproduced and distributed with Our report. You agree not to reproduce or associate Our report with any other financial statements, or portions thereof, that are not the subject of Our engagement.

19. **Proprietary Information.** You acknowledge that proprietary information, documents, materials, management techniques, and other intellectual property are a material source of the services We perform and were developed prior to Our association with You. Any new forms, software, documents, or intellectual property We develop during this engagement for Your use shall belong to Us, and You shall have the limited right to use them solely within Your business. All reports, templates, manuals, forms, checklists, questionnaires, letters, agreements, and other documents which We make available to You are confidential and proprietary to Us. Neither You, nor any of Your agents, will copy, electronically store, reproduce, or make any such documents available to anyone other than Your personnel. This provision will apply to all materials whether in digital, "hard copy" format, or other medium.

REGULATORY

20. **U.S. Securities and Exchange Commission ("SEC") and other Regulatory Bodies.** Where We are providing services either for (a) an entity that is registered with the SEC, (b) an affiliate of such registrant, or (c) an entity or affiliate that is

subject to rules, regulations, or standards beyond those of the American Institute of Certified Public Accountants ("AICPA"), any term of this contract that would be prohibited by or impair Our independence under applicable law or regulation shall not apply to the extent necessary only to avoid such prohibition or impairment.

21. **Offering Document.** You may wish to include Our report(s) on financial statements in an exempt offering document. You agree that any report, including any auditor's report, or reference to Our firm, will not be included in any such offering document without notifying Us. Any agreement to perform work in connection with an exempt offering document, including providing agreement for the use of the auditor's report in the exempt offering document, will be a separate engagement.

    Any exempt offering document issued by You with which We are not involved will clearly indicate that We are not involved by including a disclosure such as, "Forvis Mazars, LLP, our independent auditor, has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. Forvis Mazars, LLP also has not performed any procedures relating to this offering document."

22. **Forvis Mazars Not a Municipal Advisor.** Forvis Mazars is not acting as Your municipal advisor under Section 15B of the *Securities Exchange Act of 1934*, as amended. As such, Forvis Mazars is not recommending any action to You and does not owe You a fiduciary duty with respect to any information or communications regarding municipal financial products or the issuance of municipal securities. You should discuss such matters with internal or external advisors and experts You deem appropriate before acting on any such information or material provided by Forvis Mazars.

23. **Forvis Mazars Not a Fiduciary.** In providing Our attest services, We are required by law and our professional standards to maintain our independence from You. We take this mandate very seriously and thus guard against impermissible relationships which may impair the very independence which You and the users of Our report require. As such, You should not place upon Us special confidence that in the performance of Our attest services We will act solely in Your interest. Therefore, You acknowledge and agree We are not in a fiduciary relationship with You and We have no fiduciary responsibilities to You in the performance of Our services described herein.

TECHNOLOGY

24. **Electronic Sites.** You agree to notify Us if You desire to place Our report(s), including any reports on Your financial statements, along with other information, such as a report by management or those charged with governance on operations, financial summaries or highlights, financial ratios, etc., on an electronic site. You recognize that We have no responsibility to review information contained in electronic sites.

25. **Electronic Signatures and Counterparts.** This contract and other documents to be delivered pursuant to this contract may be executed in one or more counterparts, each of which will be deemed to be an original copy and all of which, when taken together, will be deemed to constitute one and the same agreement or document, and will be effective when counterparts have been signed by each of the parties and delivered to the other parties. Each party agrees that the electronic signatures, whether digital or encrypted, of the parties included in this contract are intended to authenticate this writing and to have the same force and effect as manual signatures. Delivery of a copy of this contract or any other document contemplated hereby, bearing an original manual or electronic signature by facsimile transmission (including a facsimile delivered via the internet), by electronic mail in "portable document format" (".pdf") or similar format intended to preserve the original graphic and pictorial appearance of a document, or through the use of electronic signature software, will have the same effect as physical delivery of the paper document bearing an original signature.

26. **Electronic Data Communication and Storage.** In the interest of facilitating Our services to You, We may send data over the internet, temporarily store electronic data via computer software applications hosted remotely on the internet, or utilize cloud-based storage. Your confidential electronic data may be transmitted or stored using these methods. In using these data communication and storage methods, We employ measures designed to maintain data security. We use reasonable efforts to keep such communications and electronic data secure in accordance with Our obligations under applicable laws, regulations, and professional standards.

    You recognize and accept that We have no control over the unauthorized interception or breach of any communications or electronic data once it has been transmitted or if it has been subject to unauthorized access while stored, notwithstanding all reasonable security measures employed by Us. You consent to Our use of these electronic devices and applications during this engagement.

OTHER MATTERS

27. **Cooperation.** You agree to cooperate with Forvis Mazars in the performance of Forvis Mazars' services to You, including the provision to Forvis Mazars of reasonable facilities and timely access to Your data, information, and personnel. You shall be responsible for the performance of Your employees and agents.

28. **Third-Party Service Providers.** Forvis Mazars may from time to time utilize third-party service providers, including but not limited to domestic software processors or legal counsel, or disclose confidential information about You to third-party service providers in serving Your account. Forvis Mazars maintains, however, internal policies, procedures, and safeguards to protect the confidentiality and security of Your information. In addition, Forvis Mazars will secure confidentiality agreements with all service providers to maintain the confidentiality of Your information. If We are unable to secure an appropriate confidentiality agreement, You will be asked to consent prior to Forvis Mazars sharing Your confidential information with the third-party service provider.

29. **Independent Contractor.** When providing services to You, We will be functioning as an independent contractor; and in no event will We or any of Our employees be an officer of You, nor will Our relationship be that of joint venturers, partners, employer and employee, principal and agent, or any similar

relationship giving rise to a fiduciary duty to You. Decisions regarding management of Your business remain the responsibility of Your personnel at all times. Neither You nor Forvis Mazars shall act or represent itself, directly or by implication, as an agent of the other or in any manner assume or create any obligation on behalf of, or in the name of, the other.

30. **Hiring of Forvis Mazars Personnel.** We ask that You respect the employment relationship that Our personnel have with Our firm and to refrain from any employment offers to Forvis Mazars personnel. However, if You find it necessary to make an offer of employment and if it is accepted, during the term of this engagement and for a period of 18 months after Forvis Mazars stops providing services, You agree that We will be paid a one-time employment fee equal to 100 percent of the employee's highest annual salary. This fee will be payable prior to Our personnel commencing employment with You. Provided, however, You shall not be in violation of the nonsolicitation covenant set forth herein with respect to any position You advertise in the form of a general solicitation not delivered to or focused upon any single individual.

31. **Use of Forvis Mazars Name.** Any time You intend to reference Forvis Mazars' firm name in any manner in any published materials, including on an electronic site, You agree to provide Us with draft materials for review and approval before publishing or posting such information.

32. **Network.** Forvis Mazars, LLP is a Delaware limited liability partnership and an independent member of Forvis Mazars Global Ltd., a leading global professional services network. Forvis Mazars Global Ltd. is a United Kingdom company limited by guarantee and does not provide any services to clients.

33. **Entire Agreement.** The contract, including this Terms and Conditions Addendum and any other attachments or addenda, encompasses the entire agreement between You and Forvis Mazars and supersedes all previous understandings and agreements between the parties, whether oral or written. Any modification to the terms of this contract must be made in writing and signed by both You and Forvis Mazars.

34. **Force Majeure.** We shall not be held responsible for any failure to fulfill Our obligations if such failure was caused by circumstances beyond Our control, including, without limitation, fire or other casualty, act of God, act of terrorism, strike or labor dispute, war or other violence, explosion, flood or other natural catastrophe, epidemic or pandemic, or any law, order, or requirement of any governmental agency or authority affecting either party, including without limitation orders incident to any such epidemic or pandemic, lockdown orders, stay-at-home orders, and curfews.

Forvis Mazars, LLP
130 E. Randolph Street, Suite 1900
Chicago, IL 60601
P 312.288.4653 | F 312.288.4672
forvismazars.us

May 7, 2025

Board of Trustees
Morton College, Community College
District 527
3801 S. Central Avenue
Cicero, Illinois 60804

We appreciate your selection of **Forvis Mazars, LLP** as your service provider and are pleased to confirm the arrangements of our engagement in this contract. Within the requirements of our professional standards and any duties owed to the public, regulatory, or other authorities, our goal is to provide you **Unmatched Client Experience.**

In addition to the terms set forth in this contract, including the detailed **Scope of Services,** our engagement is governed by the following, incorporated fully by this reference:

- Terms and Conditions Addendum

Summary Scope of Services

As described in the attached **Scope of Services,** our services will include the following:

MORTON COLLEGE, COMMUNITY COLLEGE DISTRICT 527
- Attestation Examination Services for the year ended June 30, 2025

You agree to assume full responsibility for the substantive outcomes of the contracted services and for any other services we may provide, including any findings that may result.

You also acknowledge these services are adequate for your purposes, and you will establish and monitor the performance of these services to ensure they meet management's objectives. All decisions involving management responsibilities related to these services will be made by you, and you accept full responsibility for such decisions.

We understand you have designated a management-level individual(s) to be responsible and accountable for overseeing the performance of nonattest services, and you have determined this individual is qualified to conduct such oversight.

Engagement Fees

Our fees will be based on time expended and is included in the fee noted in the financial statement audit engagement letter.

Our pricing for this engagement and our fee structure are based upon the expectation that our invoices will be paid promptly. Payment of our invoices is due upon receipt. We will issue progress billings during the course of our engagement.

Our timely completion of services and the fees thereon depends on the assistance you provide us in accumulating information and responding to our inquiries. Inaccuracies or delays in providing this

information or the responses may result in additional billings, untimely filings, or inability to meet other deadlines.

Contract Agreement

Please sign and return this contract to indicate your acknowledgment of, and agreement with, the arrangements for our services including our respective responsibilities.

Forvis Mazars, LLP
Forvis Mazars, LLP

Acknowledged and agreed to as it relates to the entire contract, including the **Scope of Services** and **Terms and Conditions Addendum,** on behalf of MORTON COLLEGE, COMMUNITY COLLEGE DISTRICT 527.

BY _____
Dr. Keith McLaughlin, President

DATE _____

BY _____
Mireya Perez, Chief Financial Officer

DATE _____

Attestation Examination Services

We will examine the written assertion about the Schedule of Enrollment Data and Other Basis Upon Which Claims Were Filed made by the management of **MORTON COLLEGE, COMMUNITY COLLEGE DISTRICT 527** in accordance with attestation standards stablished by the American Institute of Certified Public Accountants, the guidelines of the Illinois Community College Board's *Fiscal Management Manual*, and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States as of and for the year ended June 30, 2025.

The objective of our examination is the expression of an opinion in a written report about whether the responsible party's assertion is fairly stated, in all material respects, with the applicable criteria against which it is measured or evaluated.

The criteria to be used consist of the guidelines of the Illinois Community College Board's *Fiscal Management Manual*. Our report is intended solely for the information and use of the Board of Trustees, management, and the Illinois Community College Board and is not intended to be and should not be used by anyone other than these specified parties.

Kimberly Mashall, managing director, is responsible for supervising the engagement and authorizing the signing of the report or reports.

Our report is intended solely for the information and use of those charged with governance, management, and the Illinois Community College Board and is not intended to be and should not be used by anyone other than these specified parties.

The following apply for the attestation examination services described above:

Our Responsibilities	We will conduct our examination in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable rather than absolute assurance about whether the subject matter as measured or evaluated against the criteria is free of material misstatement.
Limitations & Fraud	Because of the inherent limitations of an examination engagement, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the examination is properly planned and performed in accordance with the attestation standards. Our engagement will not include a detailed examination of every transaction and cannot be relied on to disclose all errors, fraud, or illegal acts that may exist. However, we will inform you of any such matters, if material, that come to our attention.
Report	We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or withdraw from the engagement. If we discover conditions which may prohibit us from issuing a standard examination report, we will notify you. In such circumstances, further arrangements may be necessary to continue our engagement.
Your Responsibilities	To facilitate our engagement, management is responsible for providing a written assertion about the measurement or evaluation of the subject matter against the criteria, supplying us with all necessary information, and for allowing us access to personnel to assist in performing our services. It should be understood that management is responsible for the accuracy and completeness of these items,

for the subject matter and the written assertion(s) referred to above, and for selecting and determining the appropriateness of the criteria.

At the conclusion of our engagement, management will provide to us a letter confirming these responsibilities, whether it is aware of any material misstatements in the subject matter or assertion, and that it has disclosed all known events subsequent to the period (or point in time) of the subject matter being reported on that would have a material effect on the subject matter or assertion.

Management is responsible for establishing and maintaining effective internal control over financial reporting and setting the proper tone; creating and maintaining a culture of honesty and high ethical standards; and establishing appropriate controls to prevent, deter, and detect fraud and illegal acts. Management is also responsible for identifying and ensuring compliance with the laws and regulations applicable to your activities and for establishing and maintaining effective internal control over compliance.

Written Representations

At the conclusion of the engagement, you agree to provide us with certain written representations in the form of a representation letter.

Peer Review Report

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our most recent peer review report accompanies this contract.

Forvis Mazars, LLP Terms and Conditions Addendum

GENERAL

1. **Overview.** This addendum describes **Forvis Mazars, LLP's** standard terms and conditions ("Terms and Conditions") applicable to Our provision of services to the Client ("You"). The Terms and Conditions are a part of the contract between You and Forvis Mazars, LLP. For the purposes of the Terms and Conditions, any reference to "Firm," "We," "Us," or "Our" is a reference to Forvis Mazars, LLP ("Forvis Mazars"), and any reference to "You" or "Your" is a reference to the party or parties that have engaged Us to provide services and the party or parties ultimately responsible for payment of Our fees and costs.

BILLING, PAYMENT, & TERMINATION

2. **Billing and Payment Terms.** We will bill You for Our professional fees and costs as outlined in Our contract. Unless otherwise provided in Our contract, payment is due upon receipt of Our billing statement. Interest will be charged on any unpaid balance after 30 days at the rate of 10 percent per annum, or as allowed by law at the earliest date thereafter, and highest applicable rate if less than 10 percent. All fees, charges, and other amounts payable to Forvis Mazars hereunder do not include any sales, use, excise, value-added, or other applicable taxes, tariffs, or duties, payment of which shall be Your sole responsibility, and do not include any applicable taxes based on Forvis Mazars' net income or taxes arising from the employment or independent contractor relationship between Forvis Mazars and Forvis Mazars' personnel.

   We reserve the right to suspend or terminate Our work for this engagement or any other engagement for nonpayment of fees. If Our work is suspended or terminated, You agree that We will not be responsible for Your failure to meet governmental and other deadlines, for any penalties or interest that may be assessed against You resulting from Your failure to meet such deadlines, and for any other damages (including but not limited to consequential, indirect, lost profits, or punitive damages) incurred as a result of the suspension or termination of Our services.

   Our fees may increase if Our duties or responsibilities are increased by rulemaking of any regulatory body or any additional new accounting or auditing standards. Our engagement fees do not include any time for post-engagement consultation with Your personnel or third parties, consent letters and related procedures for the use of Our reports in offering documents, inquiries from regulators, or testimony or deposition regarding any subpoena. Charges for such services will be billed separately.

3. **Billing Records.** If these services are determined to be within the scope and authority of Section 1861(v)(1)(I) of the Social Security Act, We agree to make available to the Secretary of Health and Human Services, or to the U.S. Comptroller General, or any of their duly authorized representatives, such of Our books, documents, and records that are necessary to certify the nature and extent of Our services, until the expiration of four (4) years after the furnishing of these services. This contract allows access to contracts of a similar nature between subcontractors and related organizations of the subcontractor, and to their books, documents, and records.

4. **Termination.** Either party may terminate these services in good faith at any time for any reason, including Your failure to comply with the terms of Our contract or as We determine professional standards require. Both parties must agree, in writing, to any future modifications or extensions. If services are terminated, You agree to pay Forvis Mazars for time expended to date. In addition, You will be billed costs and fees for services from other professionals, if any, as well as an administrative fee of five (5) percent to cover certain technology and administrative costs associated with Our services. Unless terminated sooner in accordance with its terms, this engagement shall terminate upon the completion of Forvis Mazars' services hereunder.

DISPUTES & DISCLAIMERS

5. **Mediation.** Any dispute arising out of or related to this engagement will, prior to resorting to litigation, be submitted for nonbinding mediation upon written request by either party. Both parties agree to try in good faith to settle the dispute in mediation. The mediator will be selected by agreement of the parties. The mediation proceeding shall be confidential. Each party will bear its own costs in the mediation, but the fees and expenses of the mediator will be shared equally.

6. **Choice of Law.** You acknowledge and agree that any dispute arising out of or related to this contract shall be governed by the laws of the State of Texas, without regard to its conflict of laws principles.

7. **WAIVER OF JURY TRIAL. THE PARTIES HEREBY AGREE NOT TO ELECT A TRIAL BY JURY OF ANY ISSUE TRIABLE OF RIGHT BY JURY, AND WAIVE ANY RIGHT TO TRIAL BY JURY FULLY TO THE EXTENT THAT ANY SUCH RIGHT SHALL NOW OR HEREAFTER EXIST WITH REGARD TO THIS AGREEMENT, OR ANY CLAIM, COUNTERCLAIM, OR OTHER ACTION ARISING IN CONNECTION THEREWITH. THIS WAIVER OF RIGHT TO TRIAL BY JURY IS GIVEN KNOWINGLY AND VOLUNTARILY BY THE PARTIES, AND IS INTENDED TO ENCOMPASS INDIVIDUALLY EACH INSTANCE AND EACH ISSUE AS TO WHICH THE RIGHT TO A TRIAL BY JURY WOULD OTHERWISE ACCRUE.**

8. **Severability.** In the event that any term or provision of this agreement shall be held to be invalid, void, or unenforceable, then the remainder of this agreement shall not be affected, and each such term and provision of this agreement shall be valid and enforceable to the fullest extent permitted by law.

9. **Assignment.** You acknowledge and agree that the terms and conditions of this contract shall be binding upon and inure to the parties' successors and assigns, subject to applicable laws and regulations.

10. **Disclaimer of Legal or Investment Advice.** Our services do not constitute legal or investment advice. You should seek the advice of legal counsel in such matters. Regulatory authorities may interpret circumstances differently than We do. In addition, the applicable laws, regulations, and regulators' enforcement activities may change over time.

RECORDS, WORKPAPERS, DELIVERABLES, & PROPRIETARY INFORMATION

11. **Maintenance of Records.** You agree to assume full responsibility for maintaining Your original data and records and that Forvis Mazars has no responsibility to maintain this information. You agree You will not rely on Forvis Mazars to provide hosting, electronic security, or backup services, *e.g.*, business continuity or disaster recovery services, to You unless separately engaged to do so. You understand that Your access to data, records, and information from Forvis Mazars' servers, *i.e.*, Forvis Mazars portals used to exchange information, can be terminated at any time and You will not rely on using this to host Your data and records.

12. **Forvis Mazars Workpapers.** Our workpapers and documentation retained in any form of media for this engagement are the property of Forvis Mazars. We can be compelled to provide information under legal process. In addition, We may be requested by regulatory or enforcement bodies (including any State Board) to make certain workpapers available to them pursuant to authority granted by law or regulation. Unless We are prohibited from doing so by law or regulation, Forvis Mazars will inform You of any such legal process or request. You agree We have no legal responsibility to You in the event We determine We are obligated to provide such documents or information.

13. **Subpoenas or Other Legal Process.** In the event Forvis Mazars is required to respond to any such subpoena, court order, or any government regulatory inquiry or other legal process relating to You or Your management for the production of documents and/or testimony relative to information We obtained or prepared incident to this or any other engagement in a matter in which Forvis Mazars is not a party, You shall compensate Forvis Mazars for all time We expend in connection with such response at normal and customary hourly rates and to reimburse Us for all out-of-pocket expenses incurred in regard to such response.

14. **Use of Deliverables and Drafts.** You agree You will not modify any deliverables or drafts prepared by Us for internal use or for distribution to third parties. You also understand that We may on occasion send You documents marked as draft and understand that those are for Your review purpose only, should not be distributed in any way, and should be destroyed as soon as possible.

    Our report on any financial statements must be associated only with the financial statements that were the subject of Our engagement. You may make copies of Our report, but only if the entire financial statements (exactly as attached to Our report, including related footnotes) and any supplementary information, as appropriate, are reproduced and distributed with Our report. You agree not to reproduce or associate Our report with any other financial statements, or portions thereof, that are not the subject of Our engagement.

15. **Proprietary Information.** You acknowledge that proprietary information, documents, materials, management techniques, and other intellectual property are a material source of the services We perform and were developed prior to Our association with You. Any new forms, software, documents, or intellectual property We develop during this engagement for Your use shall belong to Us, and You shall have the limited right to use them solely within Your business. All reports, templates, manuals, forms, checklists, questionnaires, letters, agreements, and other documents which We make available to You are confidential and proprietary to Us. Neither You, nor any of Your agents, will copy, electronically store, reproduce, or make any such documents available to anyone other than Your personnel. This provision will apply to all materials whether in digital, "hard copy" format, or other medium.

REGULATORY

16. **U.S. Securities and Exchange Commission ("SEC") and other Regulatory Bodies.** Where We are providing services either for (a) an entity that is registered with the SEC, (b) an affiliate of such registrant, or (c) an entity or affiliate that is subject to rules, regulations, or standards beyond those of the American Institute of Certified Public Accountants ("AICPA"), any term of this contract that would be prohibited by or impair Our independence under applicable law or regulation shall not apply to the extent necessary only to avoid such prohibition or impairment.

17. **Offering Document.** You may wish to include Our report(s) on financial statements in an exempt offering document. You agree that any report, including any auditor's report, or reference to Our firm, will not be included in any such offering document without notifying Us. Any agreement to perform work in connection with an exempt offering document, including providing agreement for the use of the auditor's report in the exempt offering document, will be a separate engagement.

    Any exempt offering document issued by You with which We are not involved will clearly indicate that We are not involved by including a disclosure such as, "Forvis Mazars, LLP, our independent auditor, has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. Forvis Mazars, LLP also has not performed any procedures relating to this offering document."

18. **Forvis Mazars Not a Municipal Advisor.** Forvis Mazars is not acting as Your municipal advisor under Section 15B of the *Securities Exchange Act of 1934*, as amended. As such, Forvis Mazars is not recommending any action to You and does not owe You a fiduciary duty with respect to any information or communications regarding municipal financial products or the issuance of municipal securities. You should discuss such matters with internal or external advisors and experts You deem appropriate before acting on any such information or material provided by Forvis Mazars.

19. **Forvis Mazars Not a Fiduciary.** In providing Our attest services, We are required by law and our professional standards to maintain our independence from You. We take this mandate very seriously and thus guard against impermissible relationships which may impair the very independence which You and the users of Our report require. As such, You should not place upon Us special confidence that in the performance of Our attest services We will act solely in Your interest. Therefore, You acknowledge and agree We are not in a fiduciary relationship with You and We have no fiduciary responsibilities to You in the performance of Our services described herein.

TECHNOLOGY

20. **Electronic Sites.** You agree to notify Us if You desire to place Our report(s), including any reports on Your financial statements, along with other information, such as a report by management or those charged with governance on operations, financial summaries or highlights, financial ratios, etc., on an electronic site. You recognize that We have no responsibility to review information contained in electronic sites.

21. **Electronic Signatures and Counterparts.** This contract and other documents to be delivered pursuant to this contract may be executed in one or more counterparts, each of which will be deemed to be an original copy and all of which, when taken together, will be deemed to constitute one and the same agreement or document, and will be effective when counterparts have been signed by each of the parties and delivered to the other parties. Each party agrees that the electronic signatures, whether digital or encrypted, of the parties included in this contract are intended to authenticate this writing and to have the same force and effect as manual signatures. Delivery of a copy of this contract or any other document contemplated hereby, bearing an original manual or electronic signature by facsimile transmission (including a facsimile delivered via the internet), by electronic mail in "portable document format" (".pdf") or similar format intended to preserve the original graphic and pictorial appearance of a document, or through the use of electronic signature software, will have the same effect as physical delivery of the paper document bearing an original signature.

22. **Electronic Data Communication and Storage.** In the interest of facilitating Our services to You, We may send data over the internet, temporarily store electronic data via computer software applications hosted remotely on the internet, or utilize cloud-based storage. Your confidential electronic data may be transmitted or stored using these methods. In using these data communication and storage methods, We employ measures designed to maintain data security. We use reasonable efforts to keep such communications and electronic data secure in accordance with Our obligations under applicable laws, regulations, and professional standards.

    You recognize and accept that We have no control over the unauthorized interception or breach of any communications or electronic data once it has been transmitted or if it has been subject to unauthorized access while stored, notwithstanding all reasonable security measures employed by Us. You consent to Our use of these electronic devices and applications during this engagement.

OTHER MATTERS

23. **Cooperation.** You agree to cooperate with Forvis Mazars in the performance of Forvis Mazars' services to You, including the provision to Forvis Mazars of reasonable facilities and timely access to Your data, information, and personnel. You shall be responsible for the performance of Your employees and agents.

24. **Third-Party Service Providers.** Forvis Mazars may from time to time utilize third-party service providers, including but not limited to domestic software processors or legal counsel, or disclose confidential information about You to third-party service providers in serving Your account. Forvis Mazars maintains, however, internal policies, procedures, and safeguards to protect the confidentiality and security of Your information. In addition, Forvis Mazars will secure confidentiality agreements with all service providers to maintain the confidentiality of Your information. If We are unable to secure an appropriate confidentiality agreement, You will be asked to consent prior to Forvis Mazars sharing Your confidential information with the third-party service provider.

25. **Independent Contractor.** When providing services to You, We will be functioning as an independent contractor; and in no event will We or any of Our employees be an officer of You, nor will Our relationship be that of joint venturers, partners, employer and employee, principal and agent, or any similar relationship giving rise to a fiduciary duty to You. Decisions regarding management of Your business remain the responsibility of Your personnel at all times. Neither You nor Forvis Mazars shall act or represent itself, directly or by implication, as an agent of the other or in any manner assume or create any obligation on behalf of, or in the name of, the other.

26. **Use of Forvis Mazars Name.** Any time You intend to reference Forvis Mazars' firm name in any manner in any published materials, including on an electronic site, You agree to provide Us with draft materials for review and approval before publishing or posting such information.

27. **Network.** Forvis Mazars, LLP is a Delaware limited liability partnership and an independent member of Forvis Mazars Global Ltd., a leading global professional services network. Forvis Mazars Global Ltd. is a United Kingdom company limited by guarantee and does not provide any services to clients.

28. **Entire Agreement.** The contract, including this Terms and Conditions Addendum and any other attachments or addenda, encompasses the entire agreement between You and Forvis Mazars and supersedes all previous understandings and agreements between the parties, whether oral or written. Any modification to the terms of this contract must be made in writing and signed by both You and Forvis Mazars.

29. **Force Majeure.** We shall not be held responsible for any failure to fulfill Our obligations if such failure was caused by circumstances beyond Our control, including, without limitation, fire or other casualty, act of God, act of terrorism, strike or labor dispute, war or other violence, explosion, flood or other natural catastrophe, epidemic or pandemic, or any law, order, or requirement of any governmental agency or authority affecting either party, including without limitation orders incident to any such epidemic or pandemic, lockdown orders, stay-at-home orders, and curfews.

PROPOSED ACTION: That the Board approve Signature Transportation Group, the lowest responsible bidder, for the charter bus services, for a three-year contract effective July 1, 2025 in the amount of $150,000.

RATIONALE:

Transportation buses are used when travelling long distances or when college buses are not available.

COST ANALYSIS: $50,000/year for 3 years

ATTACHMENT: BID DOCUMENTS

Signature
Transportation Group

Signature Transportation Group (STG) is a premier luxury ground transportation provider based in Arlington Heights, Illinois. Founded in 2014, the company was established by a management team with over 75 years of combined experience in the transportation industry. Our mission is to redefine the travel experience by offering modern, tech-savvy, and customer-centric services that prioritize safety, reliability, and transparency.

Company Overview

- **Founded**: 2014
- **Headquarters**: 2300 Hamilton Road, Arlington Heights, IL 60005
- **Managing Partners: Kevin Duff, Ibro Torlo and Matt Eberhardt**
- **Employees**: Approximately 60
- **Gross Revenue 2024**: Approximately $15 million
- **Inc. 5000 Recognition**: 2018, 2019, 2020, 2024

Services and Fleet

- **Sedans and SUVs (30)**: Ideal for executive travel and airport transfers.
- **Executive Sprinters (5) and Mini Buses (22)**: Accommodate groups ranging from 12 to 47 passengers, featuring amenities like Wi-Fi, USB charging ports, premium sound systems and premium seating.
- **Motor Coaches (13)**: Suitable for large events and over the road trips, offering spacious interiors and entertainment options.

Reputation and Recognition

STG has garnered positive reviews for its punctuality, professionalism, and quality of service. YELP rating 4.8 stars from over 100 reviews. GOOGLE rating 4.9 stars from over 275 reviews. Wedding wire rating 4.9 stars from over 15 reviews. Facebook rating 4.9 stars from almost 100 reviews.

Specifications and Instructions

For

Charter Bus Services for Athletics

Bid# 25-02

Background

Morton College is a comprehensive two-year community college in Cicero, Illinois, offering more than 100 courses for transfer, career programs, and certificates. Morton College is accredited by The Higher Learning Commission. Morton College is also recognized by the Illinois Board of Higher Education and by the Illinois Community College Board.

Morton College participates in eleven NJCAA athletic programs: Women's Basketball, Men's Basketball, Women's Volleyball, Women's Soccer, Men's Soccer, Baseball, Softball, Men's Cross Country, Women's Cross Country, Men's Wrestling and Women's Wrestling. These eleven teams utilize charter buses to travel to away games, mostly in the Northern and Southern Illinois, Southern Wisconsin, and Chicagoland areas. Teams also travel regionally and nationally for spring training and NJCAA tournaments.

Objective

The College is accepting bids for charter bus service for its Panther Athletic Teams' away games and tournaments. Any contract resulting from this Bid will be for a three-year period with a provision for one (1) one-year renewals under the same terms and conditions of the contract, at the sole option of the College. The first contract period is to be from July 1, 2025 through June 30, 2028. If the winning bidder cannot meet availability needs at time of event scheduling, the College will seek alternative transportation solutions. This Bid may be awarded to a single or multiple bidders based on cost. Once an award(s) has been approved by the MC Board of Trustees, the Athletic Director will reach out to awarded bidder(s) to schedule transportation. Exact dates of most trips will not be available until June 2025.

BUSES: The charter/motor coach vehicles need to have 56, 47, and mini bus passenger capacity options in order to meet the needs of the teams' varying roster sizes and their equipment. The charter/motor coach vehicle should have a minimum of an on-board restroom, air conditioning, and equipment storage. ADA accessibility should be available upon request. Vehicles must be clean, well maintained, damage free inside and out, in excellent mechanical condition, with all systems in working condition.

PRICING: Pricing should be quoted based on bus size and duration of trip. Firm pricing is assumed to be all-inclusive. Any additional fees (such as additional drivers, driver accommodations, parking, fuel surcharge, etc.) should be specifically identified in the Bid. Please also note any minimum charge requirements or similar policies. A separate sheet should be used if necessary.

MULTI-DAY TRAVEL: A limited number of travel events will require an overnight stay. The College will be responsible for arranging all overnight accommodations including a standard room for the driver(s). The driver will be responsible for all incurred costs other than the cost of the room. Please note that travel events requiring overnight stays will include local travel to and from the competition sites as well as other locations as needed (example: restaurants). Athletic Director will provide multi-day travel dates with as much notice as possible. In instances where a team qualifies for Nationals, trip can last from 4-7 days.

DRIVERS: Drivers shall be courteous, considerate, clearly identified as authorized employees of the bidder, and be able to show appropriate identification. The bidder agrees that any and all charter/motor coaches provided shall comply with all Department of Transportation regulations. Every driver/operator must be at least 25 years of age and appropriately licensed in accordance with all applicable laws and regulations. All drivers must be available for contact at any time during the trip. Every charter/motor coach provided must have a functioning cell phone with each driver at all times.

In the event the College determines that a driver has been remiss of the responsibilities concerning requests, safety standards, speeding, or offensive behavior, the College reserves the right for the removal of the driver from future charters. The vehicle driver(s) must work with the athletic coach or designated College official to be available for local transportation at the trip destination. Stops for meals may be required on certain trips. The bidder is responsible for the driver's meals. Tolls, parking fees, fuel, and repairs are the bidder's responsibility.

BOARDING AND DEPARTURE TIMES: The primary pickup site for Athletic travel is Morton College Main Campus, 3801 S Central Ave. Departure times are critical for team travel to maintain planned itineraries. A 10% penalty fee shall be assessed for every 15 minutes that the vendor is late for departure.

Unless otherwise specified in the booking, buses are to be at the departure point 15 minutes ahead of the scheduled departure time to allow for passenger boarding.

Each team must arrive to the destination site at least 90 minutes prior to the start of a competition. It will be the responsibility of the bidder to coordinate with Morton College Athletics staff members to determine departure times necessary to meet this requirement, taking into consideration drive time and road and weather conditions to arrive on site, on time. It is expected that the bus and driver will remain on site for the length of the competition.

CANCELLATIONS: Athletic games may be cancelled due to weather prior to a scheduled departure date and/or time. Some cancellations may occur as late as the same day of travel. The Athletic Director or College official will notify the vendor immediately upon receiving a cancellation. In such case of cancellation, the College shall not pay for any departure. If the bus departs the College for its destination and a cancellation occurs, the College shall pay the proportionate mileage of the total cost of the trip.

Award of Order

This bid will be awarded to the lowest responsible bidder considering conformity with specifications, terms of delivery, quality, and serviceability. The College will accept the bid which is considered to be in the best interest of the College. All such contracts are contingent upon approval by the Board of Trustees of Morton College, District No. 527.

Charter Bus Services for Athletics

BID# 25-02

Bid Sheet

for trips running August 1, 2025 through June 30, 2026

Destination City	College	# of Days	56 Passenger Cost	47 Passenger Cost	Mini-Bus Cost 39 PAX
Moline, IL	Black Hawk College	1	1,900		1,700
Galesburg, IL	Carl Sandburg College	1	2,100		1,900
Freeport, IL	Highland Community College	1	1,800		1,600
Oglesby, IL	Illinois Valley Community College	1	1,800		1,600
Malta, IL	Kishwaukee College	1	1,700		1,500
Dixon, IL	Sauk Valley Community College	1	1,700		1,500
Chicago, IL	Harry S Truman College	1	1,500		1,300
Chicago, IL	Kennedy-King College	1	1,500		1,300
Chicago, IL	Malcolm X College	1	1,500		1,300
Chicago, IL	Olive-Harvey College	1	1,500		1,300
Chicago, IL	Richard J. Daley College	1	1,500		1,300
Chicago, IL	Wilbur Wright College	1	1,500		1,300
Wauwatosa, WI	Bryant & Stratton College	1	1,700		1,500
Kankakee, IL	Kankakee Community College	1	1,600		1,400
South Holland, IL	South Suburban College	1	1,600		1,400
River Grove, IL	Triton College	1	1,500		1,300

Destination City	College	# of Days	56 Passenger Cost	47 Passenger Cost	Mini-Bus Cost 39 PAX
Glen Ellyn, IL	College of DuPage	1	1,500		1,300
Paletine, IL	Harper College	1	1,500		1,300
Joliet, IL	Joliet Junior College	1	1,500		1,300
Madison, WI	Madison College	1	1,800		1,600
Milwaukee, WI	Milwaukee Area Technical College	1	1,700		1,500
Grayslake, IL	College of Lake County	1	1,600		1,400
Elgin, IL	Elgin Community College	1	1,600		1,400
McHenry, IL	McHenry County Community College	1	1,600		1,400
Palos Hills, IL	Moraine Valley Community College	1	1,600		1,400
Cicero, IL	Morton College	1	—		—
Des Plaines, IL	Oakton Community College	1	1,500		1,300
Chicago Heights, IL	Prairie State College	1	1,500		1,300
Sugar Grove, IL	Waubonsee Community College	1	1,500		1,300
Danville, IL	Danville Area Community College	5	8,500		8,000
Normal, IL	Heartland Community College	1	1,800		1,600
Peoria, IL	Illinois Central Community College	1	1,800		1,600
Carterville, IL	John A Logan Community College	2	3,400		3,200
Quincy, IL	John Wood Community College	2	3,400		3,200

Destination City	College	# of Days	56 Passenger Cost	47 Passenger Cost	Mini-Bus Cost 39 PAX
Mattoon, IL	Lake Land Community College	2	3,400		3,200
Springfield, IL	Lincoln Land Community College	1	2,000		1,800
Champaign, IL	Parkland Community College	1	1,800		1,600
Canton, IL	Spoon River Community College	2	3,400		3,200
Mount Carmel, IL	Wabash Valley Community College	2	3,400		3,200
Des Moines, IA	Des Moines Area Community College	3	5,100		4,800
Iowa Falls, IA	Ellsworth Community College	2	3,400		3,200
Ottumwa, IA	Indian Hills Community College	2	3,400		3,200
Fort Dodge, IA	Iowa Central Community College	2	3,400		3,200
Council Bluffs, IA	Iowa Western Community College	2	3,400		3,200
Cedar Rapids, IA	Kirkwood Community College	2	3,400		3,200
Marshalltown, IA	Marshalltown Community College	2	3,400		3,200
Mason City, IA	North Iowa Area Community College	2	3,400		3,200
Burlington, IA	Southeastern Community College	2	3,400		3,200
Moberly, MO	Moberly Area Community College	3	5,100		4,800

Destination City	College	# of Days	56 Passenger Cost	47 Passenger Cost	Mini-Bus Cost 39 PAX
Kansas City, MO	Kansas City Community College	3	5,100		4,800
Columbus, GA	NFCA Lead Off Classic	4	10,800		10,400
Rochester, MN	Rochester Community College	3	5,100		4,800
Perrysburg, OH	Owens Community College	3	5,100		4,800

Additional information requested	
Cost increase per year starting 7/1/2025	5 %
Fuel Surcharge	—

Price per mile or per hour or driver for other trips within the Chicagoland area

$ 180 per / HR (56 PAX)
170 per / HR (39 PAX)

Please explain how rate is determined: _____

Price per mile or per hour or driver for other trips outside the Chicagoland area

$ 5-8 per / MILE (56 PAX)
$ 4-7 per / MILE (39 PAX)

Please explain how rate is determined: _____

Vendor Information	
Company Name	SIGNATURE TRANSPORTATION GROUP
Address	2300 HAMILTON RD
City, State, Zip	ARLINGTON HEIGHTS, IL 60005
Telephone (including Area Code)	312-625-9101
Date	MAY 9, 2025
Name *(Please Print)*	MATT EBERHARDT
Title	GENERAL MANAGER
Authorized Signature	
Contact Email	MREBERHARDT@SIGNATURETG.COM

I have read and understand these requirements, and I agree to these requirements.

5/9/25

CONTRACTOR/VENDOR/USER DATE

Authorized Representative

REFERENCES

Provide at least three (3) customer references for similar projects. Provide performance results.

COMPANY DEPAUL UNIVERSITY

ADDRESS

CITY, STATE, ZIP CHICAGO, IL

CONTACT PERSON ANDREW BAFIA

TELEPHONE 312-362-8851

EMAIL ABAFIA@DEPAUL.EDU

SERVICES PROVIDED GROUND TRANSPORTATION

COMPANY UNIVERSITY OF ST. FRANCIS

ADDRESS

CITY, STATE, ZIP JOLIET, IL

CONTACT PERSON DAVE LAKETA

TELEPHONE 815-263-3842

EMAIL DLAKETA@STFRANCIS.EDU

SERVICES PROVIDED GROUND TRANSPORTATION

COMPANY SCHAUMBURG BOOMERS

ADDRESS

CITY, STATE, ZIP SCHAUMBURG, IL

CONTACT PERSON MICHAEL LARSON

TELEPHONE 701-446-7002

EMAIL MLARSON@BOOMERSBASEBALL.COM

SERVICES PROVIDED GROUND TRANSPORTATION

AUTHORIZATION FORM

I HEREBY AUTHORIZE THIS SUBMITTAL, ACKNOWLEDGING THAT I UNDERSTAND AND AGREE TO THE PROVISIONS OF THIS RFP. I WARRANT THAT ALL INFORMATION PROVIDED IN THE SUBMITTED BID IS TRUE AND ACCURATE. I FURTHER WARRANT THAT FAILURE TO HAVE READ ALL THE PROVISIONS OF THIS SOLICITATION SHALL NOT BE CAUSE TO ALTER ANY RESULTING CONTRACT OR REQUEST ADDITIONAL COMPENSATION. Include this page with your response.

SIGNATURE TRANSPORTATION GROUP

Name of Company

2300 HAMILTON RD, ARLINGTON HEIGHTS, IL, 60005

Address City State Zip Code

312-625-9101 MREBERHARDT@SIGNATURETG.COM

Telephone Number Email Address

5/9/25

Authorized Official Signature Date

MATT EBERHARDT GENERAL MANAGER

Official Print Name Title

Contact Name, phone, and email of individual authorized to discuss RFP submittal if different from above.

Morton College

RFP# 25-02 Charter Bus Services

Please acknowledge receipt of this addenda by including this page with your proposal. Include your company name, address, printed name, title and signature in your acknowledgement below. Failure to do so could result in disqualification of your bid.

I acknowledge receipt of Addendum # 1

SIGNATURE TRANSPORTATION GROUP

Company Name

2300 HAMILTON RD ARLINGTON HEIGHTS, IL 60005

Street Address City & State

Matt G 5/29/25

Signature Date

MATT EBERHARDT GENERAL MANAGER

Printed Name & Title

312-625-9101 MREBERHARDT@SIGNATURETG.COM

Telephone Number Email

Issued by:

Mireya Perez
Chief Financial Officer
Morton College
3801 S Central Ave
Cicero, IL 60804

Acknowledgement of Addenda *(if any)*

I acknowledge having received addenda # _____.

CERTIFICATIONS

All Respondents are required to complete and sign this form. Completed form must be returned with RFP no later than the advertised deadline. Failure to return this completed form may result in disqualification.

Respondents are cautioned to carefully read these certifications prior to signing below. Signing this page shall constitute a warranty by the undersigned that all statements, certifications and information set forth within these certifications are true, complete and correct as of the date signed. The undersigned is notified that if the college learns that any of the following certifications were falsely made, any contract entered with the undersigned shall be subject to termination.

1. Prevailing Wage Act. To the extent required by law, Contractor shall not pay less than the prevailing wage as established pursuant to an Act Regulating the Wages of Laborers, Mechanics, and Other Workman employed under Contract for Public Workers 820 ILCS 130/1 et seq. Our company certifies that it is eligible for bidding on public contracts and has complied with section 11a of the Prevailing Wage Act, 820 ILCS 130.01-12.
2. Human Rights Act. To the extent required by law, Contractor shall abide by the Illinois Human Rights Act, 775 ILCS 10/0.01 et seq.
3. Drug Free Workplace. To the extent required by law, Contractor shall abide with the requirements of the Drug Free Workplace Act 30 ILCS 580.1 et seq.
4. Sexual Harassment Policy. Contractor represents by the signing of this agreement that it has a written sexual harassment policy that is in accordance with 775 ILCS 5/2-105 (A) (4).
5. Non-debarment. By executing this agreement Contractor certifies that it has not been debarred from public contracts in the State of Illinois for violating either 33E-3 or 33E-4 of the Public Contracts Act, 720 ILCS 5/33E-1 et seq.
6. Fair Employment Practice: Company follows all State and Federal laws regarding Fair Employment Practice as well as all rules and regulations.
7. Our company has an Equal Employment Opportunity and Affirmative Action Program which complies with Executive Order 11246, the Vietnam Era Veterans' Readjustment Assistance Act of 1974, and the Rehabilitation Act of 1973.
8. Our company certifies that it is eligible for bidding on public contracts and is not in violation of either paragraph 33E-3 or 33-E-4 of Public Act 86-150, 720ICLS 5 with regards to bid rigging/bid rotating.
9. When required by law, the bidder and all bidder's subcontractors must participate in applicable apprenticeship and training programs approved by and registered with the United States Department of Labor's Bureau of Apprenticeship and Training as required by Illinois Public Act 093-0642.

Authorized Signatory: _____ *Date:* 5/9/25

CONFLICT OF INTEREST DISCLOSURE AND NON-COLLUSION FORM

All Respondents are required to complete and sign this form. Completed form must be returned with Proposal no later than the advertised deadline Failure to return this completed form may result in disqualification.

Conflict of Interest Disclosure

Morton College is requiring that all relationships with the college, its administrators, trustees, committee member, or any other employee of the college be disclosed in writing as a part of any proposal submitted. Contact regarding this Proposal with any employee of Morton College during the pre-award period, except as noted in the solicitation, is strictly forbidden, and is considered sufficient grounds for dismissal from the RFP process.

Define the relationship with any Morton College administrator, trustee, committee members, or their immediate family member, with which your company or any of its owners, officers, trustees, employees do business with, or for which there is an opportunity to influence a related college decision.

☒ Respondent certifies that there is no known conflict of interest with any Morton College administrator, trustee, committee member or employee of the college.

Non-Collusion Statement

The undersigned affirms that he/she is duly authorized to execute this contract and that this company, corporation, firm, partnership or individual has not prepared this Proposal in collusion with any other Company, and that the contents of this Proposal as to prices, terms or conditions of said RFP have not been communicated by the undersigned, nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this Proposal.

The undersigned further affirms that this Proposal was prepared independently for this project and that it contains no fees or amounts other than for legitimate execution of this work as specified and that it includes no understandings or agreements in restraint of trade.

Firm Name: SIGNATURE TRANSPORTATION GROUP

By: _____

(Authorized Signatory)

GENERAL MANAGER

Title

MINORITY, PERSON WITH DISABILITY-OWNED, AND FEMALE-OWNED BUSINESS CONCERN REPRESENTATION

Minority-Owned Business: a business which is at least 51% owned by one or more minority persons (as defined in Business Enterprise for Minorities, Females, and Persons with Disabilities Act) or in the case of acorporation, at least 51% of the stock in which is owned by one or more minority persons; and the management and daily business operations of which are controlled by one or more of the minority individualswho own it.

Individuals who certify that they are members of minority groups (African Americans, Hispanic Americans,Native Americans, Asian-Pacific Americans, Asian-Indian Americans, and other minorities) are to be considered minority-owned enterprises.

Female-Owned Business: a business which is at least 51% owned by one or more females (as defined in Business Enterprise for Minorities, Females, and Persons with Disabilities Act), or, in the case of a corporation, at least 51% of the stock in which is owned by one or more females; and the management and daily business operations of which are controlled by one or more of the females who own it.

Business Owned by a Person with Disability: a business that is at least 51% owned by one or more persons with a disability (as defined in Business Enterprise for Minorities, Females, and Persons with Disabilities Act) and the management and daily business operation of which are controlled by one or more or the persons with disabilities who own it. A not-for-profit agency for persons with disabilities that is exempt from taxationunder Section 501 or the Internal Revenue Code of 1986 is also considered a "business owned by a person with a disability.

The definitions above are adopted from the Business Enterprise for Minorities, Females, and Persons with Disabilities Act, 30 ILCS 575/1 et. seq.

Morton shall rely on written representations of concerns regarding their status as minority/female-owned businesses.

VENDORS MUST COMPLETE THE SECTION BELOW AND RETURN THIS FORM WITH THEIR BID. FAILURE TO DO SO MANY RENDER THE OFFEROR'S BID NOT RESPONSIVE.

A. Representation. The offer or represents that it is (%), a minority-owned Business concern.
B. Representation. The offer or represents that it is (%), a female-owned Business concern.
C. Representation. The offer or represents that it is (%), a disabled-owned Business concern.

Please Check Appropriate Boxes:

☐ African American	☐ Caucasian	☐ Native American
☐ Hispanic American	☐ Asian-Pacific American	☐ Asian-Indian American
☐ Female Owned	☐ Disable Owned	☐ Other_____(please specify)

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 04/22/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: George Shea
George Shea Shea Insurance Group, LLC PO Box 93 Wayne, IL 60184	PHONE (A/C, No, Ext): 708 506 2764 FAX (A/C, No): E-MAIL ADDRESS: george@sheaig.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : National Interstate Insurance Company	
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Signature Transportation Group LLC
2300 Hamilton Rd
Arlington Heights, IL 60005

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [X] CLAIMS-MADE [ ] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:	X	X	YPP 1395970 05	05/01/2025	05/01/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG $	$ 5,000,000 $ 100,000 $ 5,000 $ 5,000,000 $ 5,000,000 $ 5,000,000 $
A	AUTOMOBILE LIABILITY [X] ANY AUTO [ ] ALL OWNED AUTOS [ ] SCHEDULED AUTOS [ ] HIRED AUTOS [ ] NON-OWNED AUTOS			YPP 1395970 05	05/01/2025	05/01/2026	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) $	$ 5,000,000 $ $ $ $
A	[X] UMBRELLA LIAB [X] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $			YEX139597005	05/01/2025	05/01/2026	EACH OCCURRENCE AGGREGATE $	$ 5,000,000 $ 5,000,000 $
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N [ ] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	X	YWC 139597005	05/01/2025	05/01/2026	[X] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
A	Phys Damage			YPP 1395970 05	05/01/2025	05/01/2026	Phys Damage	10,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Signature Transportation Group

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☑ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
2300 Hamilton Road

6 City, state, and ZIP code
Arlington Heights, IL 60005

Requester's name and address (optional)

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number
			–			–				

or

Employer identification number
4	6	–	5	1	4	1	0	4	0

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ [signature] Date ▶ 1-20-25

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVE A 3 YEAR AGREEMENT WITH QUEST FOR THE KACE SYSTEMS MANAGEMENT PRODUCT IN THE AMOUNT OF $157,291.30 AS SUBMITTED.

RATIONALE: Continued service with KACE/Quest to manage all desktops/laptops on campus to patch and remotely install software (Windows and 3rd party) and remotely control them as needed for troubleshooting purposes.

COST ANALYSIS: $157,291.30 (3-year term)
Year 1: $52,430.43
Year 2: $52,430.43
Year 3: $52,430.43

ATTACHMENT: Quest 3-year quote

Quotation

Customer Morton College
Attn. Scott Ulbrich

Date	5/12/2025		
Quote #	Q-2103609		
Effective From	5/12/2025	**Through**	6/11/2025
Sales Rep		Wes Bell	
Phone #	+1 614 726 4718	**Email**	wes.bell@quest.com

Bill To	**Ship To**	**End User**
Morton College Scott Ulbrich 3801 S Central Ave Cicero, Illinois 60804 United States	Morton College Scott Ulbrich 3801 S Central Ave Cicero Illinois 60804 United States	Morton College Scott Ulbrich 3801 S Central Ave Cicero, Illinois 60804 United States scott.ulbrich@morton.edu

Subscription Details

Auto Renew: No Renewal Term (in Months): 12	Quote Type: Renewal

Line	Part Number	Type	Required By	Qty	Net Price	Extended Net Price	Maintenance Duration (Months)
1	ABA-KCE-SAAS	SAAS Software		745	USD 163.62	USD 121,896.90	36
KACE AS A SERVICE PER MANAGED COMPUTER SAAS SUBSCRIPTION Start Date: 5/10/2025 End Date: 5/9/2028 Delivery Method: Electronic							
Billing Method: In Advance, Billing Frequency (Charge Period): One-Time, Charge Type: One-Time, Serial #: 255730031274316742							
2	AAA-KCE-SAAS-247	SAAS Software		535	USD 56.80	USD 30,388.00	36
KACE CLOUD PER DEVICE 24X7 SAAS SUBSCRIPTION Start Date: 5/10/2025 End Date: 5/9/2028 Delivery Method: Electronic							
Billing Method: In Advance, Billing Frequency (Charge Period): One-Time, Charge Type: One-Time, Serial #: 062630211300757737							
3	SAK-KCE-TB	Term License/Maint.		745	USD 6.72	USD 5,006.40	36
KACE REMOTE DESKTOP POWERED BY SPLASHTOP FOR KAAS PER MANAGED COMPUTER TERM LICENSE/MAINT Start Date: 5/10/2025 End Date: 5/9/2028 Delivery Method: Electronic							

Quest Software Inc. ("Provider")
20 Enterprise, Suite 100
Aliso Viejo, California 92656
Tel 800.306.9329

Quotation

Customer	Morton College
Attn.	Scott Ulbrich

Date	5/12/2025		
Quote #	Q-2103609		
Effective From	5/12/2025	**Through**	6/11/2025
Sales Rep		Wes Bell	
Phone #	+1 614 726 4718	**Email**	wes.bell@quest.com

Payment Terms: Net 30

Subtotal	**USD 157,291.30**
Tax	**USD 0.00**
Total	**USD 157,291.30**

By issuing a Purchase Order for the items listed above (a "PO"), or by signing, or otherwise accepting this Quotation, Customer agrees that this Quotation and all agreements referenced and incorporated herein (collectively, the "Agreement") shall constitute the entire and exclusive agreement between the Parties with respect to such items and shall supersede any and all other agreements and communications, written or oral, express or implied with respect thereto. If Customer issues a PO, the Parties agree that the PO shall be considered Customer's acceptance of this Quotation and not a counter-offer. Provider's failure to object to the terms and conditions in the PO shall not indicate Provider's acceptance of such terms and conditions nor operate as a waiver of or modification to the Agreement.

Any On-Premise Software, Appliances, and initial Maintenance Periods listed above are subject to the terms and conditions of the Software Transaction Agreement located at https://www.quest.com/legal/sta.aspx as of the date stated above which is incorporated herein by reference.

Any SaaS Software listed above is subject to the terms and conditions of the Software Transaction Agreement located at https://www.quest.com/legal/sta.aspx as of the date of this Quotation which is incorporated herein by reference (the "SaaS Agreement").
The fees for any SaaS Software or Subscription listed above will be billed either in advance or in arrears as indicated in the "Billing Method" field for the applicable line item for each period indicated in the "Billing Frequency (Charge Period)" field (e.g., "Annual", "Quarterly", "Monthly") for the duration of the stated term.

Quest Software Inc. ("Provider")
20 Enterprise, Suite 100
Aliso Viejo, California 92656
Tel 800.306.9329

Quotation

Customer	Morton College
Attn.	Scott Ulbrich

Date	5/12/2025		
Quote #	Q-2103609		
Effective From	5/12/2025	**Through**	6/11/2025
Sales Rep		Wes Bell	
Phone #	+1 614 726 4718	**Email**	wes.bell@quest.com

If the "Quote Type" field in the "Subscription Details" section of this Quotation states "Renewal" then this Quotation is to purchase a renewal term for an existing subscription. The existing subscription is indicated in the "Serial #" of each line on this Quotation.

Any amounts payable by Customer that remain unpaid after the due date shall be subject to a late charge equal to 1.5% of the invoice amount per month from the due date until such amount is paid, or the maximum rate permitted by law if less.

All applicable taxes, including state, local, value added and other taxes, and shipping and handling charges, shall be as provided for on the invoice.

Provider, or its designated auditing agent, may verify Customer's deployment of the Products for compliance with the terms and conditions of the Agreement.

A copy of the Product Guide located at https://www.quest.com/docs/Product_Guide.pdf as of the above date is hereby incorporated by reference.

Any On-Premise Software shall be delivered electronically and not shipped or provided on tangible or physical media. New versions or releases of, or corrections, enhancements, or upgrades to, such Software provided under Maintenance Services shall also be made available electronically. Hardware or Appliances, if any, will be delivered FOB Shipping Point.

All prices are in U.S. Dollars. Professional Services, if any, will be invoiced separately from any other items purchased and are independent of the purchase of and payment for any other items hereunder.

If you are purchasing from support directly from Quest for the first time and/or your previous support agreement was with a non-Quest entity, then notwithstanding anything otherwise set forth in this Quotation, the Maintenance Services are as described in the Quest Support Guide located at https://support.quest.com/pdf/quest-support-guide.pdf and are subject to the terms of the applicable Quest Software Transaction Agreement located at https://www.quest.com/legal/sta.aspx (the Quest STA).

Quest Software Inc. ("Provider")
20 Enterprise, Suite 100
Aliso Viejo, California 92656
Tel 800.306.9329

Quotation

Customer	Morton College
Attn.	Scott Ulbrich

Date	5/12/2025		
Quote #	Q-2103609		
Effective From	5/12/2025	**Through**	6/11/2025
Sales Rep		Wes Bell	
Phone #	+1 614 726 4718	**Email**	wes.bell@quest.com

If Customer has a signed support agreement with Quest that is executed between Customer and Quest, then that signed support agreement will supersede the Quest STA.

Quest Software Inc. ("Provider")
20 Enterprise, Suite 100
Aliso Viejo, California 92656
Tel 800.306.9329

Quotation

Customer	Morton College
Attn.	Scott Ulbrich

Date	5/12/2025		
Quote #	Q-2103609		
Effective From	5/12/2025	**Through**	6/11/2025
Sales Rep		Wes Bell	
Phone #	+1 614 726 4718	**Email**	wes.bell@quest.com

Accepted By Morton College

Authorized Signature

Printed Name

Title:

Date:

Accepted By Quest Software Inc.



5/15/2025

THANK YOU FOR YOUR BUSINESS!

Quest Software Inc. ("Provider")
20 Enterprise, Suite 100
Aliso Viejo, California 92656
Tel 800.306.9329

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION:	THAT THE BOARD APPROVE THE PARALEGAL INTERNSHIP AGREEMENT WITH FIRST DEFENSE LEGAL AID
RATIONALE:	Approval will allow a Morton College student the opportunity to have an internship with the First Defense Legal Aid. An internship is a requirement of the Paralegal Program.
COST ANALYSIS:	N/A
ATTACHMENTS:	Paralegal Internship Agreement

MORTON COLLEGE
3801 S. Central
Cicero, IL
(708) 656 - 8000 EXT. 1412

PARALEGAL INTERNSHIP AGREEMENT

Date: 05/15/25

I, Daniel Massoglia, hereinafter the "Supervising Mentor") hereby agree to accept Emmanuel Garcia (hereinafter referred to as the "Internship Student") at First Defense Legal Aid (the place of business or other legal environment hereinafter referred to as the "Internship Site") as an internship student from the Paralegal program at Morton College for a total of 210 hours (15 hours per week for a period of 14 weeks during the fall, spring, or summer semester). The following stipulations are understood and will be part of this agreement:

1. The Internship Student is enrolled in the Paralegal Internship Class and is in good standing at Morton College.

2. A definite schedule is planned and supervised. If the Internship Student must miss time due to illness or personal problems, the time must be made up.

3. The observation and assistance of the Internship Instructor in this related, extended classroom experience is considered a part of the educational program. An onsite visit may be made by the Internship Instructor.

4. The Internship Student is not an employee of Morton College or the Supervising Mentor/Internship Site. Morton College and the Supervising Mentor bear no liability for the actions or non-actions of the Internship Student.

5. The Internship Student may be reimbursed by the Supervising Mentor for expenses incurred at the request of the Supervising Mentor, including mileage, parking and phone, in accordance with the Internship Site’s reimbursement policies.

6. The Internship Student hereby recognizes that Morton College and the Supervising Mentor/Internship Site do not provide Workers' Compensation Insurance in the event of injury, as the Internship Student is not an employee.

7. If the Supervising Mentor (or the Internship Site) wishes to employ the Internship Student, this may be done in accordance with the employment practices of the Supervising Mentor (or the Internship Site) and the laws of the State of Illinois.

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8. The Supervising Mentor agrees to cooperate with the Internship Instructor to offer varied training experiences and confer with the Internship Instructor at periodic intervals and report on the Internship Student's performance at mid-term and at the end of the term in a timely manner.

9. Morton College/the Internship Instructor shall provide the Supervising Mentor (or the Internship Site) with all rules and regulations governing the internship program, as well as expectations for training experiences.

9. The Internship Student agrees to perform to the best of his/her ability all duties assigned and conform to the rules and policies of the Supervising Mentor (or the Internship Site) and Morton College, including, but not limited to the Student Codes of Conduct contained in the current Morton College catalog (which are hereby incorporated by reference into this Agreement).

10. The Internship Instructor will arrange (as needed) for related instruction, consultation and advisory service to parties concerned with this internship program.

11. This Agreement shall be governed by and construed in accordance with the substantive laws of the State of Illinois regardless of any conflict of laws provision. All disputes arising out of this Agreement, wherever derived, will be resolved in the Circuit Court of Cook County, Illinois.

Internship Site: First Defense Legal Aid

Street Address: 601 S. California

City: Chicago State: IL Zip: 60612

Office Phone: _ Fax: _____

Internship Student: _____Emmanuel Garcia _____

DocuSigned by:

Supervising Mentor: ____/s/Daniel Massoglia_____

Daniel Massoglia

DocuSigned by:

Internship Instructor: _____

Andrew Pulaski, J.D., Paralegal Department Chair

For Morton College: _____

Dean of Career and Technical Education

PROPOSED ACTION: THAT THE BOARD APPROVE THE PARTNERSHIP AGREEMENT WITH DISTRICT 99 FOR OFFERING PHOTO AND VIDEO INTERNSHIP WITH THE DISTRICT.

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RATIONALE: [Required by Board Policy 5.3.1 and *Chapter 110, Act 805, Section 3.27.1 of the Illinois Compiled Statutes*]
Morton College will continue workforce related on the field experiences for Morton College students.

COST ANALYSIS: No cost to the college. All alleviated costs are covered through Noncredit Strategies at Work grant.

ATTACHMENT: MOU

PARTNERSHIP AGREEMENT
BETWEEN
MORTON COLLEGE
AND
CICERO SCHOOL DISTRICT 99

THIS PARTNERSHIP AGREEMENT ("**Agreement**") is entered into 14th day of May 2025 ("**Effective Date**"), by and between Morton Community College District 527 ("**College**") and Cicero School District No. 99 ("**School**"). (For convenience, the College and School may hereinafter sometimes be referred to individually as a "**Party**" or collectively as the "**Parties.**")

WHEREAS, the College operates a public community college located in Cicero, Illinois, which provides undergraduate coursework for associate degrees; and

WHEREAS, the School operates a K-12 public school district in Cicero, Illinois, which provides elementary education to children residing in the School district; and

WHEREAS, the Parties desire to partner to provide a photography and videography internship ("**Internship**") for College students involved in a Photography and Videography Internship pilot program at the College ("**Pilot Program**").

NOW, THEREFORE, in consideration of the foregoing recitals, which recitals are incorporated herein as a material part of the Agreement, the Parties further agree as follows:

1. **Responsibilities of the College.**

   a. Provide coursework for the College's students.
   b. Hire instructor.
   c. Provide space for classes.
   d. Support the curriculum implementation with necessary supplies and activities.

2. **Responsibilities of the School.**

   a. Provide point of contact for interns.
   b. Provide access to School events for the College's students.
   c. Require the College's students to provide a driver's license, state identification card, or appropriate alternative, for the purpose of authenticating each student's identity through Raptor screening, which includes screening against the registered sex offender database.

3. **Term.** The Initial Term of this Agreement shall be from the Effective Date of this Agreement and through June 30, 2026 ("**Initial Term**").

4. **Termination.** Either Party may terminate this Agreement due to lack of enrollment of College's students in the Pilot Program.

5. **Compliance with Laws.** The Parties shall comply at all times with all federal, state, and local laws, ordinances, statutes, rules, policies, and regulations applicable to the performance of this Agreement.

6. **Mutual Indemnification.** Each Party to the Agreement will indemnify and hold the other harmless from and against all claims, demands, costs, expense, liabilities and losses, including reasonable attorney's fees and costs, that may arise against the other as a consequence of any and all wrongful or negligent acts or omissions by such Party, its employees, agents, students or contractors, or any failure of such Party to act in performance of its duties and obligations under this Agreement. The provisions of this Section 6 of the Agreement shall survive the cancellation, termination or expiration of this Agreement. The provisions of this Section 6 of the Agreement do not apply to any damage or losses caused solely by the negligence of the non-indemnifying party or any of its agents or employees.

7. **Stipulations as to Liability.** Subject to applicable state law, neither Party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other Party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

8. **FERPA Compliance.** The School shall comply with the applicable provisions of the Family Educational Rights and Privacy Act of 1974, *20 USC 1232 (g)*, otherwise known as FERPA and the Buckley Amendment, and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the College's students who participate in the Internship.

9. **Removal of Students.** The School has the right to remove a student from the Internship. The School shall notify the College of such removal in writing. The School may immediately remove any student participating in the Internship from the School's premises for behavior that the School deems to be an immediate threat to the health or welfare of its patients, staff members, visitors, or operations. In such event, the School shall notify the District in writing of its actions and the reasons for its actions as soon as practicable. If the School desires to remove a student for any other reason, it shall notify the College in writing of the reasons for the removal and shall consult with the College before removing the student.

10. **Non-Discrimination.** The Parties hereto shall abide by the requirements of *Executive Order 11246, 42 U.S.C. Section 2000d* and the regulations thereto, as may be amended from time to time, the Illinois Human Rights Act, and the Rules and Regulations of the Illinois Department of Human Rights. There shall be no unlawful discrimination or treatment because of race, color, religion, sex, national origin, age, order of protection status, marital status, ancestry, military status, unfavorable discharge from military service, sexual orientation or physical or mental disability in the employment, training, or promotion of students or personnel engaged in the performance of this Agreement.

11. **Employment status.** The College's students, employees or agents under this Agreement shall not in any way be considered an employee or agent of the School, nor shall any such student or employee or agent of the College be entitled to any fringe benefits, Worker's Compensation, disability benefits or other rights normally afforded to employees of the School.

12. **No Third-Party Beneficiaries.** This Agreement shall inure exclusively to the benefit of and be binding upon the Parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the Parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

13. **Agreement binding on parties successors and assigns.** This Agreement shall be binding upon the School and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

14. **Assignment of Agreement.** This Agreement may not be assigned without the prior written consent of the other Party, which will not be unreasonably withheld.

15. **Notices to Parties.** Any notice, demand or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of: (a) the date actually received by the Party in question, by whatever means and however addressed; or (b) the date sent by facsimile (receipt confirmed); or (c) on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either Party may request, in the case of the School, by notifying the Facility, and in the case of the Facility, by notifying the School:

If to the College:

Irina Cline
Director of Community and Continuing Education
Morton College
3801 S. Central Ave.
Cicero. IL 60804

If to the School:

Dr. Mary Mycyk
Assistant Superintendent of Educational Services
5110 24th Street

Cicero, IL 60804

16. **Captions for Reference Only.** The captions used herein are for convenience only and are not a part of this Agreement and do not in any way limit or amplify the terms and provisions hereto.

17. **Governing Law; Jurisdiction; Venue.** This Agreement has been negotiated and executed in the State of Illinois and shall be governed by and construed in accordance with the laws of the State of Illinois, regardless of choice of law principles. Both Parties acknowledge and agree that the courts sitting in the State of Illinois, County of Cook, shall have jurisdiction and venue over any action filed by either Party in relation to this Agreement.

18. **Severability.** If any provision of this Agreement as applied to either Party or to any circumstance shall be adjudged by a court of competent jurisdiction to be void or unenforceable for any reason, the same shall in no way affect (to the maximum extent permissible by law) any other provision of this Agreement, the application of any such provision under circumstances different from those adjudicated by the court, or the validity or enforceability of the Agreement as a whole.

19. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute but one and the same instrument.

20. **Entire Agreement; Modifications; Waiver; Authority to Sign.** This Agreement constitutes the entire agreement between the Parties hereto pertaining to the subject matter hereof and the final, complete, and exclusive expression of the terms and conditions thereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the Parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the Parties. Each person executing this Agreement hereby represents and warrants that he or she has full authority to execute this document on behalf of the Parties to the Agreement.

[*SIGNATURE PAGE FOLLOWS*]

IN WITNESS WHEREOF, the College and School have duly executed this Agreement as of the date indicated below:

CICERO SCHOOL DISTRICT NO. 99	**MORTON COLLEGE**
By: _____ Board President	By: _____
	Title: _____
Name: Thomas H. Tolsma	Name: _____
Date: 5/14/25	Date: _____
By: _____ Secretary	
Name: Malika Hamdani	
Date: 5/14/25	

PROPOSED ACTION:

THAT THE BOARD APPROVE THE CLINICAL AFFILATION AGREEMENT WITH CICERO SCHOOL DISTRICT 99 FOR NURSING STUDENT CLINICALS.

RATIONALE:

[Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 805, Section 3-26 of the *Illinois Compiled Statutes*]

COST ANALYSIS: NONE

ATTACHMENTS: SIGNED AGREEMENT AND RESOLUTION

EDUCATIONAL AFFILIATION AGREEMENT

THIS EDUCATIONAL AFFILIATION AGREEMENT ("Agreement") is entered into this 14th day of May 2025 (**"Effective Date"**), by and between CICERO SCHOOL DISTRICT 99 (**"SCHOOL"**) and the BOARD OF TRUSTEES OF MORTON COLLEGE (**"COLLEGE "**). (For convenience, COLLEGE and SCHOOL may hereinafter sometimes be referred to individually as a **"Party"** and collectively" as the **"Parties."**)

WHEREAS, COLLEGE has an established academic program or programs for which practical, hands-on experiences (**"Clinical Experience"**) for its teacher candidates are required; and

WHEREAS, SCHOOL has the ability to provide such experiences; and

WHEREAS, COLLEGE and SCHOOL desire to enter into an agreement to provide Clinical Experience opportunities at SCHOOL to qualified COLLEGE teacher candidates.

NOW, THEREFORE, in consideration of the terms, conditions and covenants, mutual or otherwise, as hereinafter set forth, the Parties agree as follows:

I. TERM & TERMINATION

A. Term: The term of this Agreement shall commence on the Effective Date and continue through June 30, 2030 ("Term"), unless earlier terminated in accordance with Section I(B) of this Agreement.

B. Termination: This Agreement may be terminated by either Party, with or without cause, upon no fewer than sixty (60) days prior written notice thereof.

C. Teach Out: Notwithstanding the foregoing Sections I (A) or I(B) or any other term or condition of this Agreement, the Parties agree that no COLLEGE teacher candidate participating in a Clinical Experience pursuant to this Agreement at the time of expiration or termination of this Agreement shall be deprived the opportunity to complete course requirements solely due to the aforementioned expiration or termination of this Agreement. Otherwise qualified teacher candidates participating in a Clinical Experience at SCHOOL at the time of termination or expiration of this Agreement shall be permitted to complete that Clinical Experience subject to the terms and conditions of this Agreement.

II. **PROGRAMS:** COLLEGE academic programs to which this Agreement is applicable are identified in **Exhibit A** hereto. The Parties covenant and agree that additional academic programs may be added by written agreement of the Parties.

III. **COLLEGE DUTIES:** COLLEGE shall be responsible for the following obligations and conditions:

A. Administration of Clinical Experience: COLLEGE shall retain responsibility for the administration of the academic programs identified in **Exhibit A** hereto (**"Program"**), including, but not limited to, curriculum development, grading, requirements for matriculation, credits, and Clinical Experience hours.

B. Notify of Clinical Experience Objectives: COLLEGE shall provide SCHOOL personnel with the overall objectives of the Clinical Experience and provide the appropriate educational objectives and documents for the Clinical Experience. Prior to commencement of the Clinical Experience, COLLEGE will make available catalogs and Program information.

C. Selection and Assignment: COLLEGE shall be responsible for determining teacher candidates' eligibility to participate in the Clinical Experience.

D. Coordinate Activities: COLLEGE shall coordinate the Clinical Experience activities in conjunction with SCHOOL. For each Academic Program identified in **Exhibit A** hereto, COLLEGE shall identify in writing at least one qualified faculty member to act as a liaison with SCHOOL for purposes of administering the Clinical Experience.

E. Faculty Visits: COLLEGE will provide SCHOOL with a schedule of faculty visits, if any.

F. Regulations of SCHOOL: COLLEGE shall inform teacher Candidate(s) that they will be subject to the rules, policies, and regulations of the SCHOOL while participating in the Clinical Experience.

G. Personal Expenses: COLLEGE shall inform teacher Candidate(s) that they will be responsible for their personal expenses during the Clinical Experience, including without limitation meals, lodging, transportation, uniforms, laundry, and health insurance.

H. Liability Insurance: For the term of this Agreement, COLLEGE agrees to maintain the following insurance coverages:

1. Comprehensive general liability insurance coverage with limits of $1,000,000 per occurrence and a $3,000,000 general aggregate covering its employees acting within the scope of their appointments and its enrolled teacher candidates while acting in the scope of an approved unpaid Clinical Experience for which academic credit or the equivalent may be awarded;

2. Workers' Compensation and employer liability insurance, providing statutory limits of coverage for all State employees;

3. Automobile liability coverage, providing coverage of $1,000,000 for all state-owned and leased vehicles while engaged in state business; and

4. Professional liability insurance coverage with limits of $1,000,000 per occurrence and a $3,000,000 general aggregate covering its employees acting within the scope of their appointments and its enrolled teacher candidates while acting in the scope of an approved unpaid Clinical Experience for which academic credit or the equivalent may be awarded.

COLLEGE will provide written certificate(s) verifying such insurance coverage upon request of SCHOOL.

I. Indemnification: To the extent permitted by Illinois law, and not inconsistent with the doctrine of sovereign immunity, COLLEGE will indemnify and hold SCHOOL harmless from any third-party claims, suits, or demands to the extent such matters arise from COLLEGE's negligence or that of its agents, officers, or employees in the performance of obligations under this Agreement. Notwithstanding the foregoing, or any other term or condition of this Agreement, under no circumstances will COLLEGE's total obligation under this Section exceed the limits of its liability under Illinois law had the claim, suit or demand giving rise to such obligation been brought directly against COLLEGE. The Parties agree that all claims against COLLEGE arising from this Agreement are subject to the Illinois Court of Claims Act, 705 ILCS, 505 *et seq.*

J. Regulatory Requirements: COLLEGE shall instruct teacher candidates regarding applicable occupational health regulations before beginning the Clinical Experience, in addition to potential requirement for a criminal background check and/or drug screen prior to gaining access to SCHOOL.

K. Immunizations: COLLEGE shall inform teacher candidates that it shall be a condition of their participation in a Clinical Experience at SCHOOL that they comply with SCHOOL'S immunization requirements, if any.

L. Enrolled Teacher candidates: COLLEGE shall ensure that only currently enrolled and academically qualified teacher candidates are selected to participate in the Clinical Experience.

M. Teacher Candidate Attendance: COLLEGE shall notify the SCHOOL of teacher candidate names and dates of attendance at SCHOOL for purposes of the Clinical Experience. Teacher candidates shall maintain documentation of his or her Clinical Experience attendance/hours and present for concurrence by SCHOOL.

IV. **SCHOOL DUTIES:** The SCHOOL shall be responsible for the following obligations and conditions:

A. Confirmation of Acceptance: SCHOOL shall provide COLLEGE with written verification confirming the teacher candidate's acceptance and placement in the Clinical Experience at SCHOOL.

B. Structure of Clinical Experience: School shall provide practice/learning experiences at its facilities appropriate for successful completion of the Program and that are compatible with the mission of COLLEGE. SCHOOL shall accept an agreed upon number of COLLEGE teacher candidates in the Clinical Experience. For each Program identified in **Exhibit A** hereto, SCHOOL shall identify at least one qualified employee to act as SCHOOL's liaison with COLLEGE for purposes of administration of the teacher candidate's Clinical Experience.

C. Supervision: SCHOOL shall be responsible for the professional supervision, direction and control of each teacher candidate, which shall include but not be limited to the appointment of a qualified staff member to directly supervise each teacher candidate during the performance of the Clinical Experience at SCHOOL.

D. Progress Report: In collaboration with COLLEGE, SCHOOL shall complete a performance appraisal for each teacher candidate participating in the Clinical Experience, as prescribed by Clinical Experience requirements.

E. Orientation to SCHOOL Rules & Regulations: SCHOOL shall be responsible for providing an orientation to participating teacher candidates of all applicable policies, procedures, rules, and regulations of SCHOOL, und to such other policies, procedures, rules, and regulations, as SCHOOL deems appropriate.

F. Lockers, Eating Arrangements, *Etc.*: SCHOOL will provide the teacher candidates with dressing facilities, locker, and eating arrangements similar to those of its employees, if any.

G. Unsatisfactory Conduct or Performance: SCHOOL shall promptly notify COLLEGE of any unsatisfactory conduct or performance of any teacher candidate assigned to the SCHOOL pursuant to this Agreement. SCHOOL shall permit COLLEGE faculty members access to SCHOOL site and/or the teacher candidates assigned to SCHOOL. SCHOOL may

require the removal of a teacher candidate, if it is deemed necessary by SCHOOL in the interest of its students.

H. Emergency Care or Injury: In the event of injury or illness, a teacher candidate will be required to report to SCHOOL's emergency care unit or the nearest emergency care unit, where the physician on duty will be responsible for determining the proper course of treatment. Any cost or expense associated with such care or treatment shall be the teacher candidate's sole and individual responsibility, except when an injury results from acts or omissions of SCHOOL, its agents or employees.

I. Responsibility for Students: Notwithstanding any other term or condition of this Agreement, SCHOOL shall retain sole responsibility for provision and supervision of the education of and services to its students.

J. Indemnification: To the extent permitted by law, SCHOOL shall indemnify and hold harmless COLLEGE, its agents, officers, participating students (teacher candidates), and employees, from and against any and all third-party liability, claims, and demands to the extent such matters arise from Facility's negligence or that of its agents, officers, or employees in connection with their performance under this Agreement. The indemnification obligations imposed by this Section IV.J. of the Agreement shall survive the cancellation, termination or expiration of the Agreement.

K. Liability Insurance: SCHOOL shall procure and maintain insurance coverage during the term of this agreement, as listed below:

1. Worker's Compensation and Occupational Diseases	Statutory Limits
Employer's Liability	$500,000 per occurrence
2. Commercial General Liability	$1,000,000 per occurrence
General Aggregate	$3,000,000
3. Commercial Auto Liability (including owned, hired and non-owned)	
Combined Single Limit	$1,000,000 per occurrence
or	
Bodily Injury	$1,000,000 per occurrence
Property Damage	$500,000 per occurrence
4. Professional Liability	$1,000,000 per occurrence
General Aggregate	$3,000,000

Umbrella liability insurance may be used to meet the general liability coverage limit requirements.

The insurance companies providing coverage must have a B+:VI or better rating in the current edition of Best's Key Rating Guide; or, if School is a public institution of education, a program of self-insurance providing the same or higher coverage limits set forth above. SCHOOL shall maintain such insurance for the duration of this Agreement. If a policy required under this section is written on a claims-made basis and that policy is replaced or renewed, any retroactive date shall coincide with, or precede placement of any COLLEGE teacher candidate at SCHOOL pursuant to this agreement. A claims-made policy that is replaced or not renewed must have an extended reporting period of not less than two (2) years.

SCHOOL shall, upon COLLEGE's request, furnish all original Certificate(s) of Insurance evidencing the required coverage to be in force on the date of this contract no less than three business days prior to the start date of this Agreement. The receipt of any certificate does not constitute an agreement by COLLEGE that insurance requirements have been met. Failure of COLLEGE to obtain certificates or other insurance evidence from the SCHOOL shall not be deemed a waiver of any rights by COLLEGE.

V. **GENERAL TERMS AND CONDITIONS:** Both parties further agree to the following terms and conditions as a part of this Agreement:

A. Meetings: That there should be a formal meeting between certain members of the staff of both COLLEGE and SCHOOL at least once per semester, with informal meetings whenever such is beneficial for proper coordination or improvement of relations. A meeting shall also be held for COLLEGE's faculty members and the clinical supervisors to jointly evaluate a teacher candidate's performance by mutual consultation and in accordance with the published guidelines provided to the teacher candidate prior to the actual participation in the Clinical Experience.

B. Student Records:

1. The Parties acknowledge and agree that the terms of this Agreement may result in the disclosure of personally identifiable information from education records protected from disclosure and re-disclosure by the Family Educational Rights and Privacy Act of 1974 ("**FERPA**"). Accordingly, the Parties agree as follows: (1) that any exchange or disclosure between the Parties of personally identifiable information from education records shall be in accordance with FERPA and its implementing regulations; (2) that should either Party receive from the other personally identifiable information from education records, it shall not release or disclose that information to any other party without the prior, written consent of the eligible student or as otherwise expressly permitted by FERPA; and (3) that each Party shall limit its use of personally identifiable information from education records to the purpose for which the disclosure was made. As used in this section, the terms "personally identifiable information" and "education records" shall have the meanings ascribed to them in 34 C.F.R. §99.3.

2. COLLEGE acknowledges and agrees it is aware of and shall comply with all laws, rules and regulations pursuant to the Illinois School Student Records Act, 105 ILCS 10/1, *et seq.* ("**ISSRA**"), the State law that protects the privacy, accuracy, and release of student information and records. Both Parties agree to protect student information and records in accordance with ISSRA and SCHOOL policy. To the extent permitted by law, nothing contained herein shall be construed as precluding either Party from releasing such information to the other so that each can perform its respective responsibilities under this Agreement.

C. Criminal Background Checks: COLLEGE acknowledges and agrees that, to the best of its knowledge, candidates have not been convicted of a crime listed in 105 ILCS 5/10-21.9, nor is

any candidate listed in the Illinois Sex Offender Registry or the Illinois Murder and Violent Offender Against Youth Registry. COLLEGE shall inform candidates that it is a prerequisite for their participation in the Clinical Experience at SCHOOL that each of them submits to a fingerprint-based criminal history records check pursuant to 105 ILCS 6/10-21.9. SCHOOL shall be responsible for conducting or arranging for the conduct of the check. The check shall be initiated and occur before a candidate is sent to any SCHOOL building or SCHOOL property. COLLEGE acknowledges and agrees SCHOOL is not authorized to release background checks to COLLEGE.

D. Drug Screening: In the event SCHOOL requires that prospective teacher candidates undergo drug screening, COLLEGE shall inform those teacher candidates who seek to participate in the Clinical Experience that a satisfactory drug screen check will be required prior to the teacher candidate's acceptance into the Clinical Experience. The teacher candidate shall be solely responsible for obtaining and submitting a satisfactory drug screen test to SCHOOL within the timeframe required. SCHOOL shall be responsible for determining whether the teacher candidate's drug screen test is satisfactory for participation in the Clinical Experience and informing the student of such results. COLLEGE shall have no obligation or responsibility in obtaining, reviewing or submitting the results of any drug screen test during this Agreement. SCHOOL agrees to indemnify, defend and hold harmless COLLEGE, its officials, agents and representatives from any liability, loss, damage or claim which arises from SCHOOL's, its agents, employees or representative's negligent acts, omissions or willful misuse or disclosure of said drug screen information.

E. Assignments: SCHOOL and COLLEGE shall schedule the long term, general assignments for the student(s) working in the SCHOOL according to the course objectives. The parties, by mutual agreement, may determine the appropriateness of assignments of the student(s) to work shifts other than normal day shift working hours. This determination shall be based upon the educational value of such experience.

F. Resolution of Problems: The Parties will make reasonable and good faith efforts to informally resolve any disputes, complaints and/or problems that may arise as a result of the Clinical Experience.

G. Removal from the Clinical Experience; The Parties, by mutual agreement, shall have the right to withdraw any teacher candidate from the Clinical Experience due to poor academic or Clinical Experience performance. SCHOOL reserves the right to request the removal of any teacher candidate from participation in the Clinical Experience at SCHOOL if SCHOOL deems that the student poses a danger to its students or staff, or such removal is otherwise in the best interest of SCHOOL's students and their education or safety.

H. Accrediting Body Essentials: For purposes of this Agreement COLLEGE and SCHOOL agree to adhere to the essentials as set forth by the appropriate accrediting body.

I. Non-Discrimination: Neither Party will discriminate against any applicant or student in nomination, selection, or training because of race, color, religion, sex, gender, national origin, age, order of protection status, physical or mental disability, ancestry, military status, unfavorable discharge from military service, sexual orientation, marital status or any other legally protected category. Further, no teacher candidate will be used to displace any SCHOOL employee, nor will SCHOOL employees be released for SCHOOL to hire teacher candidates.

J. Relationship of Parties: The relationship between SCHOOL and COLLEGE created by this Agreement shall be one of independent contractors. This Agreement shall not be construed to create a relationship of partnership, joint venture, employment, franchise or any other relationship except that of independent contractors.

K. Authority to Bind: The individual signing this Agreement on behalf of his/her respective Party warrants that s/he has the necessary authority to bind said Party to this Agreement.

L. Survival: All terms and conditions of this Agreement that would, by their nature, survive the cancellation, termination or expiration of this Agreement, shall so survive, including but not limited to any and all indemnity clauses.

M. Notices: Notices required by this Agreement shall be mailed via certified or registered mail, return receipt requested, to the receiving Party's address below or via email to the regularly monitored email address noted below:

For College: Morton College
Attn: Keith McLaughlin, President
3801 S. Central Avenue, Cicero, IL 60804
Keith.mclaughlin@morton.edu

For School: Cicero School District No. 99
Attn: Aldo Calderin, Superintendent
5110 24th St, Cicero, IL 60804
acalderin@cicd99.edu

Notice shall be considered given upon the date of receipt reflected in the return mail receipt or ten (10) days after mailing, whichever occurs first. Email shall be considered received on the date the recipient acknowledges receipt in writing.

N. Governing Law/Venue: This Agreement (including without limitation any and all attachments and addendums thereto) and any dispute arising thereunder shall be governed by and construed according to the laws of State of Illinois without regard to its conflict of law principles. The exclusive venue for litigation arising hereunder shall be a court of competent jurisdiction sitting in Cook County, Illinois.

O. Waiver of Breach: The waiver by either Party of a breach or violation of any provision of this Agreement shall not operate as, or be construed to be, a waiver of any subsequent breach of the same provision hereof.

P. Control of Organization: Each Party to this Agreement shall have exclusive control of its respective organization unless and except as otherwise expressly provided herein.

Q. Marks: Neither Party shall use the name or marks of the other without express written permission of the Party to which the name or marks belong.

R. Headings: Headings appeal solely for convenience of reference. Such headings are not part of this Agreement and shall not be used to construe it.

S. Severability: All the provisions of this Agreement are severable. If any provision of this Agreement is deemed to be invalid or unenforceable for any reason, then the remainder of the Agreement shall remain in full force and effect to the extent permitted by law.

T. Entire Agreement: This instrument sets forth the entire agreement between SCHOOL and COLLEGE with regard to the Clinical Experience and supersedes all prior agreements, oral or written, regarding same. No alteration or modification to this Agreement will be valid unless made in writing and signed by the authorized representative of each Party.

U. Counterparts: This Agreement may be executed in one or more counterparts, each of which together shall be deemed an original, but all of which together shall constitute one and the same instrument. In the event that any executed copy of this Agreement is delivered by facsimile transmission or by e-mail delivery of a ".pdf" format data file, such signature shall create a valid and binding obligation of the Party executing (or on whose behalf such signature

is executed) with the same force and effect as if such facsimile or ".pdf" signature page were an original thereof.

V. Force Majeure: Either Party shall be excused from any delay or failure in performance hereunder caused by reason of any occurrence or contingency beyond its reasonable control, including but not limited to, acts of God, acts of war, fire, insurrection, labor disputes, riots, civil disorder, earthquakes, pandemics, or other acts of nature, curtailment of transportation services, or other emergency beyond such Party's reasonable control. The obligations and rights of the Party so excused shall be extended on a day-to-day basis for the time period equal to the period of such excusable interruption. In the event the interruption of a Party's performance hereunder continues for a period in excess of thirty (30) calendar days, the other Party shall have the right to terminate this Agreement upon ten (10) calendar days' prior written notice to the other Party.

IN WITNESS WHEREOF, the Parties have executed this Agreement by their duly authorized, respective officers. and by doing so, affirm that the terms and conditions herein are mutually enforceable on behalf of and against each Party as of the date first written above.

BOARD OF TRUSTEES OF
MORTON COLLEGE

Keith McLaughlin, President
Morton College

CICERO SCHOOL DISTRICT 99

Signature

Candice Kramer
Printed Name

Director of Human Resources
Title

PROPOSED ACTION:

THAT THE BOARD APPROVE A RESOLUTION APPROVING AND ADOPTING A MASTER EDUCATIONAL AFFILIATION AGREEMENT BETWEEN MORTON COMMUNITY COLLEGE DISTRICT 527 AND VITAL REHABILIATION ASSOCIATION INC

RATIONALE:

CAPTE and the State of Illinois require all PTA students to complete a certain amount of clinical education hours. In order to graduate and obtain licensure. The more clinical affiliates that we have the more opportunity we have for our students to fulfill these requirements.

[Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 805, Section 3-26 of the *Illinois Compiled Statutes*]

COST ANALYSIS:

$ 0.00

ATTACHMENT:

AFFILIATION AGREEMENT
RESOLUTION

A RESOLUTION APPROVING AND ADOPTING
AN AFFILIATION AGREEMENT
BETWEEN
MORTON COMMUNITY COLLEGE DISTRICT 527
AND
VITAL REHABILITATION ASSOCIATION, INC.

WHEREAS, Morton College, Community College District No. 527 ("Morton") is a public agency of the State of Illinois; and

WHEREAS, Morton is created under the provisions of the laws of the State of Illinois and is now operating under the provisions of the Public Community College Act of the State of Illinois (110 ILCS 805/1-1 et seq.) (the "Act"), as supplemented and amended; and

WHEREAS, Section 10 of Article VI of the Constitution of the State of Illinois provides for the execution of agreements and implementation of cooperative ventures between public agencies of the State of Illinois; and

WHEREAS, the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.,* as supplemented and amended), authorizes public agencies to exercise any power or powers, privileges or authority which may be exercised by any such public agency in the State of Illinois; and

WHEREAS, Vital Rehabilitation Association, Inc. ("VRA") may be a unit of local government and public agency of the State of Illinois; and

WHEREAS, the educational program at Morton for Physical Therapist Assistant ("Program") has a clinical component; and

WHEREAS, each student enrolled in the Program must complete the clinical component in order to graduate from the Program; and

WHEREAS, VRA operates a number of pediatric and adult physical, occupational and speech therapy clinics licensed in the State of Illinois and is able to provide students a clinical

setting to satisfy the clinical component of the Program; and

WHEREAS, Morton desires to enter into the affiliation agreement with VRA to provide Morton students a clinical setting to satisfy the clinical component of the Program (and said Agreement is attached hereto as **Exhibit A** and is hereinafter referred to as the "Agreement"); and

WHEREAS, VRA desires to enter into the Agreement with Morton to provide students with a clinical setting so they can satisfy the clinical component of the Program; and

WHEREAS, based on the foregoing, the Board of Trustees of Community College District No. 527 (the "Board") has determined that it is in the best interests of Morton to enter into the Agreement attached hereto as **Exhibit A** to allow its students to do required clinical work with VRA.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Community College District No. 527 that:

Section 1. Incorporation of Preambles.

The Board hereby finds that all the recitals contained in the preambles to this Resolution are full, true, and correct and do hereby incorporate them into this Resolution by reference.

Section 2. Purpose.

The purpose of this Resolution is to authorize the President or his designee to enter into the Agreement with VRA, and to further authorize the President or his designee to take all steps necessary to carry out the terms of the Agreement and to ratify any steps taken to effectuate those goals.

Section 3. Authorization.

The Board hereby authorizes and directs the President or his designee to enter into and

approve the Agreement in accordance with its terms, or any modification thereof, and to ratify any and all previous action taken to effectuate the intent of this Resolution. The Board authorizes and directs the President or his designee to execute the applicable Agreement, with such insertions, omissions and changes as shall be approved by the President and the Attorney, and the Board further authorizes the President or his designee to execute any and all additional documentation that may be necessary to carry out the intent of this Resolution. The President or his designee is hereby authorized and directed to execute the Agreement and any and all such other documents as may be necessary to carry out and effectuate the purpose of this Resolution.

Section 4. Headings.

The headings of the articles, sections, paragraphs, and sub-paragraphs of this Resolution are inserted solely for the convenience of reference and form no substantive part of this Resolution nor should they be used in any interpretation or construction of any substantive provision of this Resolution.

Section 5. Severability.

The provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

Section 6. Superseder.

All code provisions, ordinances, resolutions, rules, and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

Section 7. Effective Date.

This Resolution shall be effective and in full force June 11, 2025.

Passed by a vote of ___ ayes and ___ nays at a Regular Meeting of the Board of Trustees held this 11th day of June 2025.

_____
Chair, Board of Trustees
Illinois Community College District No. 527

Attest:

_____
Secretary, Board of Trustees
Illinois Community College District No. 527

EXHIBIT A

Standard Clinical Affiliation Agreement

PHYSICAL THERAPIST ASSISTANT PROGRAM
(Revised March 2023)

This agreement is designed for use as a standardized form. Parties should call one another's attention to any specific changes made or proposed to be made to the template, to ensure an accurate, common understanding of their agreement.

AFFILIATION AGREEMENT

BETWEEN
MORTON COLLEGE
AND
VITAL REHABILITATION ASSOCIATION INC.

THIS AFFILIATION AGREEMENT (the "**Agreement**") is entered into this 1st day of September 2025, by and between Vital Rehabilitation Association, Inc. ("**Facility**") and Morton Community College District No. 527 (**"School"**). (For convenience, the Facility and School are sometimes hereinafter referred to individually as a "**Party**" and collectively as the "**Parties**".)

WHEREAS, the School desires to utilize various Facility sites (**Exhibit A**) that may be available for the purpose of providing practical learning and clinical experiences ("Clinical Program") (*see* **Exhibit B** for a list of programs and **Exhibit C** for program-specific requirements) for students of the School; and

WHEREAS, the Facility desires to enter into this cooperative educational agreement with the School for the purpose of providing practical learning and clinical experience for the programs set forth in **Exhibit B** in connection with students of the School.

NOW, THEREFORE, it is understood and agreed upon by the Parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. **Provision of foundational curriculum to students.** The School shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the School's curriculum.

2. **Student professional liability insurance.** The School shall require students participating in the practicum to maintain and, the School shall provide proof to the Facility, of professional liability insurance policy of at least One Million Dollars ($1,000,000.00) per occurrence or claim and Three Million Dollars ($3,000,000.00) in the aggregate covering the acts of such student while participating in the Clinical Program at the Facility. Certificates of insurance evidencing coverage as specified above must be produced prior to student participation in the Clinical Program.

3. **General Liability.** Subject to applicable state law, neither Party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other Party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

4. **Student Health Insurance.** The School shall require students participating in the Clinical Program to maintain comprehensive health insurance.

5. **Designation of liaison to Facility; communications relating to clinical placements.** The School will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The assignments to be undertaken by the students participating in the educational program will be mutually arranged and

a regular exchange of information will be maintained by on-site visits when practical, and by letter or telephone in other instances.

The School shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

6. **Evidence of student certifications, vaccinations, etc.** Where applicable, the School shall provide evidence that each student has met all requirements of CPR certification, and OSHA compliance for prevention of transmission of blood borne pathogens and TB.

7. **Criminal background check and drug screen compliance.** Where applicable, a criminal background check and drug screen, as specified in **Exhibit C**, and as required by and acceptable to the Facility, are required of each placed student prior to participation in the clinical rotation. It is the School's responsibility to ensure that the background check and drug screening have been completed and that students with unacceptable results will not participate at sites where students with such results are forbidden by Facility policy.

8. **School notices to students.** The School shall notify each student prior to his/her arrival at the Facility that he/she is required to:

   (a) Follow the administrative policies, standards, and practices of the Facility.

   (b) Obtain medical care at his/her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.

   (c) Provide his/her own transportation and living arrangements.

   (d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.

   (e) Conform to the standards and practices established by the School while at the Facility.

   (f) Obtain prior written approval of the Facility and the School before publishing any material relating to the clinical learning experience.

   (g) Meet the personal, ethical and professional standards required of employees of the Facility and consistent with the applicable professional Code of Ethics and the applicable standards of relevant accrediting or regulatory bodies.

B. FACILITY RESPONSIBILITIES:

1. **Provision of facilities for supervised clinical experiences.** Subject to the provisions of Section C.2 of this Agreement, the Facility agrees to make the appropriate facilities available to the School in order to provide supervised clinical experiences to students. Such facilities shall include an environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures and applicable laws. The Facility shall provide faculty and students with an orientation to the Facility.

2. **Facility rules applicable to students during clinical assignments.** Students are to remain subject to the authority, policies, and regulations imposed by the School and, during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to following the administrative policies, standards, and practices of the Facility.

3. **Patient care.** While at the Facility, students are not to replace the Facility staff, and are not to render service except as identified for educational value and delineated in the jointly planned educational experiences. Any such direct contact between a student and a patient shall be under the proximate supervision of a member of the staff of the Facility. The Facility shall at all times remain responsible for patient care.

4. **Emergency treatment of students.** Emergency outpatient treatment will be available to students while in the hospital for clinical training in case of accident or illness. In case of emergency at a non-hospital site, standard procedure will be followed. It is the student's responsibility to bear the cost of the emergency treatment.

5. **Designation of liaison to School; communications relating to clinical placements.** The Facility shall designate a liaison responsible for coordinating the clinical placements. That person shall maintain contact with the School's designated liaison person to assure mutual participation in and surveillance of the Clinical Program. The Facility shall notify the School in writing of any change or proposed change of the person(s) responsible for coordinating the clinical placements.

6. **Identity and credentials of Facility supervising personnel.** The Facility shall designate and submit in writing to the School, the name and professional and academic credentials of the individual(s) overseeing student(s) experiences.

7. **School tour of Facility.** The Facility shall, on reasonable request and subject to legal restrictions regarding patient health information, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by representatives of the School and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.

8. **Provision of relevant Facility policies.** The Facility shall provide the student(s) and the School the Facility's administrative policies, standards and practices relevant to the clinical placement.

9. **FERPA compliance.** The Facility shall comply with the applicable provisions of the Family Educational Rights and Privacy Act of 1974, *20 USC 1232 (g)*, otherwise known as FERPA and the Buckley Amendment, and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the School's students who train at the Facility pursuant to this Agreement.

C. OTHER RESPONSIBILITIES:

1. **Compliance with patient privacy laws.** The School agrees to abide by and require that its faculty and students abide by all applicable state and federal laws, rules and regulations regarding patient privacy, including but not limited to, the Standards for Privacy of Individually Identifiable Health Information as required under the Health Insurance Portability and Accountability Act (HIPAA). Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of

patient information and the use of all such information. The Parties will notify one another if there are known breaches of this confidentiality. If during the term of this Agreement, the Department of Health and Human Services, Office of Civil Rights or any other empowered federal or state agency, court or administrative tribunal determines that the School or any other educational institution similar to the School is a Business Associate ("Business Associate"), as described in the federal privacy regulations, the School shall, upon a date mutually agreed to by the Parties, abide by the conditions and requirements stated in **Exhibit D** through the remainder of the term of this Agreement.

2. **Determination of instructional period.** The course of instruction will cover a period of time as arranged between the School and the Facility. The beginning dates and length of experience shall be mutually agreed upon by the School and the Facility.

3. **Determination of number of participating students.** The number of students eligible to participate in the clinical placement will be determined and may be changed by mutual agreement of the Parties. Notwithstanding the foregoing, the Facility and the School agree and understand that the availability of clinical placements at the Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, the Facility may reduce the number of students eligible to participate in the Clinical Program with prior notice to the School and adequate time for the School to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the School who are similarly displaced from other clinical affiliates of the School to the extent that clinical space is available at the Facility.

4. **Evaluation of students' clinical experiences.** Evaluation of the clinical learning experiences of the students will be accomplished jointly by the School and the Facility. Appropriate School and Facility staff will communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.

5. **Removal of students.**

(a) The School has the right to remove a student from the Clinical Program. The School shall notify the Facility of such removal in writing.

(b) The Facility may immediately remove any student participating in the Clinical Program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its patients, staff members, visitors, or operations. In such event, the Facility shall notify the School in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the School in writing of the reasons for the removal and shall consult with the School before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for five (5) years, to commence on September 1, 2025 and terminate on August 31, 2030 unless earlier terminated by either Party under the terms of this Agreement. Either Party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students of the School who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions set forth herein.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability.** Subject to applicable state law, neither Party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other Party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

2. **Additional insurance coverage.** Any additional applicable insurance coverage requirements shall be set out by the Parties in **Exhibit C** to this agreement.

3. **Indemnification.** Each Party to the Agreement will indemnify and hold the other harmless from and against all claims, demands, costs, expense, liabilities and losses, including reasonable attorney's fees, that may arise against the other as a consequence of any and all wrongful or negligent acts or omissions by such Party, its employees, agents or contractors or any failure of such Party to act in performance of its duties and obligations under this Agreement. The provisions of this Section shall survive termination of this Agreement.

4. **Qualifications of School faculty.** The School represents that relevant faculty members are appropriately certified and/or licensed. The School will provide the Facility with copies of evidence of certifications or licensures upon request.

5. **Assignment of Agreement.** This Agreement may not be assigned without the prior written consent of the other Party, which will not be unreasonably withheld.

6. **Excluded Providers.** Each Party represents that neither it nor any of its employees and agents is excluded as a provider under Medicare or Medicaid or under any other federal or state health care program.

7. **Entire Agreement.** This Agreement supersedes any and all other agreements, either oral or written, between the Parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the Parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the Parties.

8. **Severability.** If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue to be valid and enforceable to the fullest extent permitted by law.

9. **Non-Discrimination.** The Parties hereto shall abide by the requirements of *Executive Order 11246, 42 U.S.C. Section 2000d* and the regulations thereto, as may be amended from time to time, the Illinois Human Rights Act, and the Rules and Regulations of the Illinois Department of Human Rights. There shall be no unlawful discrimination or treatment because of race, color, religion, sex, national origin, age, order of protection status, marital status, ancestry, military status, unfavorable discharge from military service, sexual orientation or physical or mental disability in the employment, training, or promotion of students or personnel engaged in the performance of this Agreement.

10. **Employment status.** School students, employees or agents under this Agreement shall not in any way be considered an employee or agent of the Facility nor shall any such student or employee or agent of the School be entitled to any fringe benefits, Worker's Compensation, disability benefits or other rights normally afforded to employees of the Facility.

11. **Notice to Parties.** Any notice, demand or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the Party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either Party may request, in the case of the School, by notifying the Facility, and in the case of the Facility, by notifying the School:

If to the Facility:

Vital Rehabilitation Association Inc.
5820 W. Irving Park Rd.
Chicago, IL 60634

With a Copy to:

If to the School:
Office of the President
Morton College
3801 S. Central Avenue
Cicero, IL 60804-4398
Facsimile: (708) 656-0719

and to:
Morton College PTA Program
3801 S. Central Avenue
Cicero, IL 60804-4398
Attention: PTA Program Director
Program Director
Facsimile: (708) 656-8031

With a Copy to:
The School Legal Counsel at:
Del Galdo Law Group, LLC
1441 S. Harlem Avenue
Berwyn, IL 60402
Telephone: 708-656-7000
Facsimile: 708-656-7001

or to such other addresses as the parties may specify in writing from time to time.

12. **Governing Law.** This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.

13. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.
14. **No Third-Party Beneficiaries.** This Agreement shall inure exclusively to the benefit of and be binding upon the Parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the Parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.
15. **Agreement binding on parties successors and assigns.** This Agreement shall be binding upon the School and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

16. **Captions for reference only.** The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

VITAL REHABILITATION ASSOCIATION INC

Printed Name: Tom Kokocinski
Title: PT, DPT, CFCE
Date: 5/9/25

MORTON COLLEGE:

Printed Name: Keith McLaughlin
Title: President
Date: _____

EXHIBIT A

NAME/LOCATION OF FACILITY SITES:

Vital Rehabilitation Association Inc.
5820 W. Irving Park Rd.
Chicago, IL 60634

EXHIBIT B

LIST OF PROGRAMS:

Physical Therapist Assistant Program

EXHIBIT C

PROGRAM SPECIFIC REQUIREMENTS

(Each program shall have its own program specific requirement checklist)

Facility: Vital Rehabilitation Association Inc.
School: Morton College
Program: Physical Therapy Assistant

Facility Requires: Please put a check in the box to indicate requirements.

Requirement	Yes	No
1. Verification that the student/s have met the requirements for Hepatitis B vaccination with proof of titer.	x	
2. Verification that student/s have met the requirements for the MMR vaccination with proof of titer.	x	
3. A criminal background check with acceptable results as indicated by the facility:	x	
4. A 10-panel drug screening with negative results.	x	
5. Verification that student/s have met the requirements for the Varicella (Chicken pox) vaccination with proof of titer.	x	
6. Verification that student/s have met the requirements for Tetanus, Diphtheria, and Pertussis (Tdap) vaccination with proof of titer.	x	
7. Verification that the student/s have an annual TB screening with a QuantiFERON test.	x	
8. Verification that the student/s have a flu shot for the current flu season.	x	
9. Verification that students have an annual Physical Examination	x	
10. Verification that the student/s have a COVID-19 Vaccination with proof of vaccination:	x	
11. Additional insurance coverage If yes, type of insurance and coverage required:	x	
12. Other:		

School Requires: Please put a check in the box to indicate requirements.

Requirement	Yes	No
1. Copy of relevant facility policies (paragraph B.8)	x	
2. Evidence of academic credentials, certifications and licensures of individual(s) overseeing student(s) experiences (paragraph B.6)	x	
3. Other		

EXHIBIT D

Confidentiality of Protected Health Information

1. **Definitions**

The following definitions apply only to this Exhibit.

a. **Business Associate.** "Business Associate" shall mean Morton College ("The School").

b. **Facility.** "Facility" shall mean Vital Rehabilitation Association Inc. ("Facility").

c. **Individual.** "Individual" shall refer to a patient and have all the same meaning as the term "individual" in *45 CFR §164.501* and shall include a person who qualifies as a personal representative in accordance with *45 CFR §164.502(g)*.

d. **Privacy Rule.** "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at *45 CFR Part 160 and Part 164, Subparts A and E*.

e. **Protected Health Information.** Protected Health Information ("PHI") shall have the same meaning as the term "PHI" in *45 CFR §164.501*, limited to the information created or received by Business Associate from or on behalf of Facility.

f. **Required By Law.** "Required By Law" shall have the same meaning as the term "required by law" in *45 CFR §164.501*.

g. **Secretary.** "Secretary" shall mean the Secretary of the Department of Health and Human Services or his designee.

h. **Capital Terms.** All other capital terms referenced herein shall bear the meaning ascribed thereto in the Agreement.

2. **Obligations of Business Associate**

a. The Business Associate agrees to not use or disclose PHI other than as permitted or required by the Agreement or as Required by Law.

b. The Business Associate agrees to use appropriate safeguards to prevent use or disclosure of the PHI other than as provided for by the Agreement.

c. The Business Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to the Business Associate of a use or disclosure of PHI by the Business Associate in violation of the requirements of the Agreement.

d. The Business Associate agrees to report to the Facility any use or disclosure of the PHI not provided for by the Agreement of which it becomes aware.

e. The Business Associate agrees to ensure that any agent, including a subcontractor, to whom it provides PHI received from, or created or received by the Business Associate on behalf of the Facility, agrees to the same restrictions and conditions that apply through this Agreement to the Business Associate with respect to such information.

f. If the Business Associate obtains PHI in a Designated Record Set, the Business Associate shall provide access, at the request of the Facility, and in the mutually agreed time and manner, to any such PHI in a Designated Record Set, to the Facility or, as directed by the Facility, to an Individual in order to meet the requirements under *45 CFR §164.524.*

g. If the Business Associate obtains PHI in a Designated Record Set, the Business Associate agrees to make any amendment(s) to PHI in a Designated Record Set that the Facility directs or agrees to pursuant to *45 CFR §164.526* at the request of the Facility or an Individual, and in the mutually agreed time and manner.

h. The Business Associate agrees to make internal practices, books, and records, including policies and procedures and PHI, relating to the use and disclosure of PHI received from, or created or received by the Business Associate on behalf of the Facility, available to the Facility or to the Secretary, in a mutually agreed time and manner or as designated by the Secretary, for purposes of the Secretary determining the Facility's compliance with the Privacy Rule.

i. The Business Associate agrees to document such disclosures of PHI and information related to such disclosures as would be required for the Facility to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with *45 CFR §164.528.*

j. The Business Associate agrees to provide to the Facility or an Individual, in a mutually agreed time and manner, PHI obtained in accordance with this Agreement, to permit the Facility to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with *45 CFR §164.528.*

3. **Permitted Uses and Disclosures by Business Associate.** Except as otherwise limited in the Agreement, the Business Associate may use or disclose PHI to perform functions related to the clinical portion of the Physical Therapist Assistant Program under the Affiliation Agreement, provided that such use or disclosure would not violate the Privacy Rule if done by the Facility or the minimum necessary policies and procedures of the Facility.

4. **Obligations of the Facility and Provisions for the Facility to Inform the Business Associate of Privacy Practices and Restrictions if Relevant to Business Arrangement**

   a. The Facility shall notify the Business Associate of any limitation(s) in its notice of privacy practices of the Facility in accordance with *45 CFR §164.520*, to the extent that such limitation may affect the Business Associate's use or disclosure of PHI.

   b. The Facility shall notify the Business Associate of any changes in, or revocation of, permission by Individual to use or disclose PHI, to the extent that such changes may affect the Business Associate's use or disclosure of PHI.

   c. The Facility shall notify the Business Associate of any restriction to the use or disclosure of PHI that the Facility has agreed to in accordance with *45 CFR §164.522*, to the extent that such restriction may affect the Business Associate's use or disclosure of PHI.

5. **Permissible Requests by the Facility.** The Facility shall not request the Business Associate to use or disclose PHI in any manner that would not be permissible under the Privacy Rule if done by the Facility.

6. **Term and Termination**

   a. **Term.** The obligations of this Attachment shall become effective, if at all, in accordance with the provisions set forth in Section C.1. of this Agreement, and shall continue until all PHI provided by the Facility to the Business Associate, or created or received by the Business Associate on behalf of the Facility, is destroyed or returned to the Facility. If it is infeasible to return or destroy PHI, all protections are extended to such PHI, in accordance with the termination provisions in this Section of the Attachment.

b. **Termination for Cause.** Upon the Facility's knowledge of what it believes to be a material breach of this Attachment by the Business Associate, the Facility shall either:

(i) Provide an opportunity for the Business Associate to cure the alleged breach or end the alleged violation and terminate the Agreement if the Business Associate does not cure the alleged breach or end the violation within the time specified by and to the satisfaction of the Facility;

(ii) Immediately terminate the Agreement if the Business Associate has breached a material term of this Agreement and cure is not possible; or

(iii) If neither termination nor cure is feasible, the Facility shall report the violation to the Secretary.

c. Except as provided in Section 7 of this Attachment, upon termination of the Agreement, for any reason, the Business Associate shall return or destroy all PHI received from the Facility, or created or received by the Business Associate on behalf of the Facility. If the Business Associate destroys all or some of the PHI, the Business Associate shall deliver to the Facility an authorized and executed Affidavit, attesting to the facts of such destruction.. Business Associate shall retain no copies of the PHI. This subsection shall also apply to PHI that is in the possession of subcontractors or agents of the Business Associate

d. In the event that the Business Associate determines that returning or destroying the PHI is infeasible, the Business Associate shall provide to the Facility notification of the conditions that make return or destruction infeasible. Upon mutual agreement between the Business Associate and the Facility, that return or destruction of PHI is infeasible, the Business Associate shall extend the protections of this Attachment to such PHI and limit further uses and disclosures of such PHI to those purposes that make the return or destruction infeasible, for so long as the Business Associate maintains such PHI.

7. **Interpretation.** Any ambiguity in this Attachment shall be resolved to permit the Facility to comply with the Privacy Rule.

PROPOSED ACTION: THAT THE BOARD APPROVE CHRISTOPHER R DOMINGUEZ AS THE NEW ACCOUNTING ASSISTANT WITH AN EFFECTIVE START DATE OF JUNE 2, 2025.

RATIONALE:
Vacant position needed to be filled.

COST ANALYSIS: $51,348

ATTACHMENT: NONE

DATE:

June 2, 2025

PROPOSED ACTION:

Promotion of Alberto Sanchez from Sergeant to Lieutenant

RATIONALE:

Filling the open Lieutenant Position

COST ANALYSIS:

$84,000.00 per Year

ATTACHMENT:

MORTON COLLEGE BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

PROPOSED ACTION:

That The Board approve the hiring of Lissette Melgoza as a full-time Student Success Coach with an effective start date of Monday, June16, 2025.

RATIONALE:

The Academic Advising department has had an unfilled position for over a year. Filling this role would help redistribute advisor caseloads more evenly and enhance the effectiveness of services provided by the Student Success Coach.

COST ANALYSIS:

$66,003.00

DATE: 4-25-25

PROPOSED ACTION: For the board to approve Stickney Forest View Little League to use the Morton College Softball Field for a game on June 6th 2025 from 5:00 pm to 10:00 pm

RATIONALE: Host softball game for Little League teams, ages 11-15.

COST ANALYSIS: None

ATTACHMENT:

MORTON COLLEGE
Facility Use Permit Application

This form must be completed and returned no less than forty-five (45) days prior to the date for which the facility is requested. Confirmation will be made in writing.

Date: 4.10.2025

Name of Organization: Stickney Forest View Little League

Address: P.O. Box 310 (Street) Riverside, (City) 60546 (Zip Code)

Telephone: 708-829-1773 **Person to Contact:** Vanessa Montalvo

Date(s) Requested: June 6, 2025

Time Requested: From: 5pm **To:** 10pm

(Include one-half hour before and one-half hour after scheduled event).

Facility Requested: MC Softball Field

Purpose of Use: Host Softball Games for Little League teams, ages 11-15.

Expected Attendance: 50+

Equipment Requested: Scoreboard

Extent to which refreshments, if any, are to be served: ~~no~~ none

I (we) agree to comply with all rules and regulations set forth in the Morton College Campus Facilities Rental and Use Procedure.

Authorized Signature: [signature]

Organization Title: SFVLL president

Please send this form to:
Director of Physical Plant
Morton College
3801 S. Central Ave.
Cicero, Illinois 60804
(708) 656-8000, Ext. 2221 Fax (708) 656-7679

_____ _____ _____
Date

_____ _____
President Date

Revised: 9/2017

MORTON COLLEGE
HOLD HARMLESS AGREEMENT
WAIVER AND RELEASE OF ALL CLAIMS

This form must be completed and returned with the Facility Use Permit Application together with a copy of your Certificate of Insurance.

ORGANIZATION: Stickney Forest View Little League

ADDRESS: P.O. Box 310 Riverside, IL

TELEPHONE: 708.829.1773

DATE (S) OF UTILIZATION: June 6, 2025

The undersigned shall assume responsibility for and defend at its own expense all claims for personal injury, including but not limited to medical expenses, property damage, and any other type of claim arising for such use; and the undersigned further agrees to pay all costs for losses or damages to Morton College owned land, buildings and equipment. It is further understood that in consideration for being permitted to utilize the facilities of Morton College, I do for myself, my heirs, executors, administrators, assigns, and the organization I represent, hereby release and forever discharge Morton College, its trustees, officers, agents, employees, servants and officials, of and from any and every claim or in equity arising from or by reason of any bodily injury or personal injuries known or unknown, death or property damage resulting or to result from any accident which may occur as a result of this facility utilization.

This release contains the entire agreement between the parties hereto and the terms of this release are contractual and not a mere recital.

I have carefully read the foregoing release and know the contents thereof and sign this release as my own free act.

Authorized Signature: [signature]

Organization Title: SFVLL president

Date: 4.10.25

CERTIFICATE OF INSURANCE

DATE (MM/DD/YY): 04/24/25

PRODUCER

Keystone Risk Managers, LLC
1995 Point Township Drive
Northumberland, PA 17867

CERTIFICATE #: 1130920-2025-3 1 13 09

INSURERS AFFORDING COVERAGE:

ADDITIONAL NAMED INSURED:

STICKNEY-FOREST VIEW LL
4100 maple ave
Stickney , IL 60402

INSURER A:	**Interstate Fire & Casualty Company**
INSURER B: (Non-Liability)	**National Union Fire Insurance Company of Pittsburgh, PA**
INSURER C:	**AIG Specialty Insurance Company**
INSURER D:	**Markel American Insurance Company**

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.
* SUBJECT TO $5,000,000 AGGREGATE SUBLIMIT OF LIABILITY FOR ALL LEAGUES, COMBINED, UNDER THE MASTER D&O POLICY, FOR ALL LOSS ARISING FROM ALL CLASS ACTION CLAIMS AND COMMON LEAGUE CLAIMS, AS MORE FULLY DESCRIBED IN ENDORSEMENT #31 OF THE MASTER D&O POLICY.
** SUBJECT TO $5,000,000 AGGREGATE SUBLIMIT OF LIABILITY FOR ALL LEAGUES, COMBINED, UNDER THE MASTER CYBER POLICY, FOR SPECIFIED DEFENSE COSTS, AS MORE FULLY DESCRIBED IN ENDORSEMENT #14 OF THE MASTER CYBER POLICY.

INSR LTR	ADD'L NAMED INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS	
A	X	**GENERAL LIABILITY**	UST030987250	01/17/2025	01/01/2026	EACH OCCURRENCE	$1,000,000
		X OCCURRENCE				GENERAL AGGREGATE	$2,000,000
		X INCL PARTICIPANTS	**Property Damage Deductible: $250**			PRODUCTS/COMP OPS AGGREGATE	$1,000,000
		X SEXUAL ABUSE				Sexual Abuse OCCURRENCE	$1,000,000
						Sexual Abuse AGGREGATE	$1,000,000
		MEDICAL PAYMENTS				Any One Person	
C	X	**DIRECTORS & OFFICERS**	016033012	01/01/2025	01/01/2026	EACH LOSS	$1,000,000*
						AGGREGATE	$1,000,000
C	X	**CYBER LIABILITY COVERAGE**	017011565	01/01/2025	01/01/2026	**LIMIT OF LIABILITY CLAIMS MADE**	$100,000 PER LEAGUE AGGREGATE
	S&P	SECURITY AND PRIVACY LIABILITY INSURANCE	**$100,000 PER LEAGUE SUBLIMIT OF LIABILITY** ** **$1,000 PER LEAGUE RETENTION**			RETROACTIVE DATE POLICY INCEPTION	CONTINUITY DATE POLICY INCEPTION
		REGULATORY ACTION SUBLIMIT OF LIABILITY	**$100,000 PER LEAGUE SUBLIMIT OF LIABILITY** **$1,000 PER LEAGUE RETENTION**				
	EM	EVENT MANAGEMENT INSURANCE	**$100,000 PER LEAGUE SUBLIMIT OF LIABILITY** ** **$1,000 PER LEAGUE RETENTION**			NOT APPLICABLE	POLICY INCEPTION
D	X	**INLAND MARINE/PROPERTY FLOATER**	MKLM7IM0055290	01/01/2025	01/01/2026	EACH LOSS	$35,000 Deductible: $500
A	X	**CRIME**	UST030998250	01/01/2025	01/01/2026	EACH LOSS	$35,000 Deductible: $1,000
B	X	**SPORTS EXCESS ACCIDENT**	SRG9105434	01/01/2025	01/01/2026	As in Master Policy: Med. Max. $100,000 Deductible $50	As in Master Policy Excess

"X" INDICATES COVERAGE(S) SELECTED FOR ADDITIONAL NAMED INSURED

ADDITIONAL INSURED

Who is an Insured (SECTION II) of the General Liability policy is amended to include as an insured the person or organization shown in the schedule, but only with respect to liability arising out of the above-named Little League's maintenance or use of ball fields, or other premises loaned, donated, or rented to that Little League by such person or organizations and subject to the following additional exclusions:
1. Structural alterations, new construction, maintenance, repair, or demolition operations performed by or on behalf of the person or organization designated in the Schedule and/or performed by the above-named Little League; and
2. That part of the ball field or other premises not being used by the above-named Little League.

NAME AND ADDRESS OF PERSON OR ORGANIZATION:

Morton College
3801 S Central Ave
Cicero, IL 60804

INSURED

Little League Baseball Risk Purchasing Group, Incorporated
539 U.S. RT. 15 Highway
South Williamsport, PA 17702

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 4/24/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: David Irwin	
Keystone Risk Managers, LLC 1995 Point Township Drive Northumberland PA 17867	PHONE (A/C, No, Ext): (570) 473-2150	FAX (A/C, No): (570) 473-2151
	E-MAIL ADDRESS: DIrwin@Keystoneinsgrp.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Interstate Fire & Casualty Company	22829
INSURED Little League Baseball Risk Purchasing Group, Incorporated STICKNEY-FOREST VIEW LL 4100 maple ave Stickney IL 60402	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [ ] PRO-JECT [ ] LOC [X] OTHER: Per League	X	X	UST030987250	01/17/2025	01/01/2026	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 300,000
							MED EXP (Any one person)	$ Excluded
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 1,000,000
							SEXUAL ABUSE OCC/AGG	$ 1M/$1M
	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	$
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N [ ] If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					[ ] PER STATUTE [ ] OTH-ER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holder is named as Additional Insured per form CG 2026 (12/19)

CERTIFICATE HOLDER

Morton College
3801 S Central Ave
Cicero IL 60804

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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POLICY NUMBER: UST030987250

COMMERCIAL GENERAL LIABILITY
CG 20 26 12 19

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or
Morton College 3801 S Central Ave Cicero, IL 60804
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. **Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.

© Insurance Services Office, Inc., 2018

POLICY NUMBER: UST030987250

COMMERCIAL GENERAL LIABILITY
CG 24 04 05 09

WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

SCHEDULE

Name Of Person Or Organization:
Morton College 3801 S Central Ave Cicero, IL 60804
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The following is added to Paragraph **8. Transfer Of Rights Of Recovery Against Others To Us** of **Section IV – Conditions:**

We waive any right of recovery we may have against the person or organization shown in the Schedule above because of payments we make for injury or damage arising out of your ongoing operations or "your work" done under a contract with that person or organization and included in the "products-completed operations hazard". This waiver applies only to the person or organization shown in the Schedule above.

© Insurance Services Office, Inc., 2008

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

PRIMARY AND NONCONTRIBUTORY – OTHER INSURANCE CONDITION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

The following is added to the **Other Insurance** Condition and supersedes any provision to the contrary:

Primary And Noncontributory Insurance

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured under your policy provided that:

(1) The additional insured is a Named Insured under such other insurance; and

(2) You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

© Insurance Services Office, Inc., 2012

DATE: 5-29-25

PROPOSED ACTION: That the board approve Azteca Baseball to use the field on the following dates: 6/29/25, 7/13/25, 7/20/25, 8/3/25, & 8/10/25.

RATIONALE: To play (5) baseball games.

COST ANALYSIS: $1500.00

ATTACHMENT: See attached

MORTON COLLEGE
CAMPUS FACILITIES RENTAL AND USE PROCEDURE

The purpose of this procedure is to set forth the rules and regulations under which College sponsored and other eligible groups may utilize campus facilities. The Director of Physical Plant in accordance with the provisions of Board of Trustee Policy No. 5.8, shall administer the procedure. Use of Buildings by Organizations and Societies and the rules and regulations set forth herein.

1. The use of campus facilities by College students and for College sponsored activities shall have priority over all other requests for use by outside groups. Because of this priority, many requests for campus facility use, even though desirable, may of necessity be denied or granted on a limited basis.

2. Campus facilities will be made available, subject to the above limitations, to bona fide community groups which are headquartered in or derive the greatest number of their members from within the boundaries of Illinois Community College District No. 527 or other educational or governmental institutions.

3. Use of the campus facilities shall be limited to educational, cultural, and recreational activities.

4. Use of campus facilities shall not be granted which will be injurious to the buildings, grounds, or equipment.

5. Users shall be required to sign a Hold Harmless Agreement prior to using campus facilities. By signing that agreement, users shall consent to save, hold harmless and indemnify the College, Board of Trustees, staff, students, agents and/or associates from all damages, claims, legal fees or any other losses arising from the use of campus facilities.

6. Users shall be required to file a certificate of insurance with the College indicating that the user has secured a fully paid policy of insurance, in an amount deemed adequate to indemnify the College, Board of Trustees, staff, students, agents and/or associates against all liabilities, personal injuries and property damage claims or losses which user may cause or incur as a result of the utilization of campus facilities. In all policies of insurance, the College, Board of Trustees, staff, students, agents and/or associates shall be named as additional insured.

7. The College reserves the right to revoke any authority previously granted for the use of facilities at any time it deems such action is in the best interest of the College without

prior notice to users. No authorization for campus facility use granted hereunder shall be deemed to be a contract or a lease between the College and the user.

8. Fees for the use of campus facilities shall be charged as follows:

   A.) College sponsored activities shall incur no charges.

   B.) Hourly rental fees shall be charged to outside users in accordance with the Rental Fee Schedule which is attached hereto and made a part hereof. Charges shall be based on the actual number of hours of use. They shall include a one-half hour period both prior to and following the scheduled use to allow for opening, closing, and securing of the facility. Rental fees are charged to recover costs of utilities and to pay for normal cleaning and security. Additional fees shall be charged for use of equipment in accordance with the attached Rental Fee Schedule. When, in the judgment of the Director of Physical Plant, additional security, supervisory custodial, or special equipment operators are required, the actual cost of such labor shall be charged to the user. Usually, labor rates for full time personnel shall be one and one-half their normal rate. Holiday utilization of personnel shall be double their normal labor rates. All damages shall be billed at cost to repair or replace.

   C.) Long term regular users, such as other colleges or educational institutions who wish to utilize campus facilities to offer extension courses, may be granted use of the facilities by the President. When such use is granted under this long-term use, facility and equipment rates shall be one-half of the regular fees. All other fees will remain the same.

   D.) Fees associated with facilities usage may be waived by the President of the College for community groups as defined in section 2 which conduct or sponsor activities aimed at improving and/or enhancing the community and/or its citizens. Requests for a waiver of fees must be submitted to the Director of Physical Plant in writing with a rationale for the exemption.

9. Users shall complete a Facility Use Permit Application and submit it to the college no less than forty-five (45) days prior to the date for which the facility is being requested.

10. All users shall adhere to rules listed below. Failure to comply may result in cancellation of Facility Use Permit.

   A.) The presence or use of alcoholic beverages and/or controlled substances on school property is strictly prohibited.

   B.) There shall be no physical attachments to the buildings or grounds without prior permission of the Director of Physical Plant. The use of stakes or

posts pounded, dug, or otherwise inserted into the asphalt or concrete surfaces shall be strictly prohibited.

C.) Smoking is not permitted within the campus. Disposal of the remains of smoking materials on any floor or other surface may result in the cancellation of the immediate use and future requests for campus facility use.

D.) Users serving refreshments during their meeting shall furnish all necessary consumable supplies and shall be responsible for placing all evidence of food, beverages and supplies in appropriate waste containers provided by the College.

E.) Heating controls shall be regulated by College personnel only.

F.) Fire exits and doorways must be kept clear and hallways passable at all times.

G.) Access to any portion of the campus facilities other than those authorized on the permit is prohibited.

H.) An employee of the College must be present within a building at all times during its use.

I.) Keys to any building or any portion of a facility within a building shall not be given to any user.

J.) Continued use of facilities by an organization shall be contingent upon its compliance with all applicable rules and regulations.

K.) Failure to pay rental fees prior to the date of use may result in cancellation of the immediate use and future requests for campus facility use.

L.) All checks for fees shall be made payable to Morton College, 3801 South Central Avenue, Cicero, Illinois 60804. They must be received in the Physical Plant Office no later than one week prior to the date requested.

M.) Users shall provide adequate competent adult supervision of the activity at all times during use of facilities.

N.) College equipment, furniture or materials shall not be rearranged or removed from its normal location without written permission granted when the request for use is approved.

O.) Any piece of equipment that is purchased for the use of the College by outside groups or individuals, becomes the property of the College to ensure the control of the equipment by the administration.

P.) College equipment or equipment purchased for and donated to the College by an outside user shall not be removed from the campus facility.

Q.) Equipment, furniture, or materials belonging to users shall not be brought into the campus facility without prior written permission. Requests for such permission shall be made at the time the Facility Use Permit is applied for.

R.) Equipment, furniture or materials brought onto the premises with permission must be removed from the campus facility when the use is concluded. The items, which may remain, are those that will not interfere with normal college operations, when storage facilities are available. Authorization to store materials or equipment may be revoked at the convenience of the College.

S.) There shall be no solicitation of students or staff members without prior approval.

T.) No literature with respect to any proposed utilization of campus facilities shall be posted or distributed without prior approval.

U.) Any use of pyrotechnics, i.e. smoke, fire, flame, or spark producing devices are strictly prohibited on campus inside and outside of buildings. Use of such devices will only be allowed with the explicit written permission of the Director of Physical Plant, authorized agent from the Town of Cicero's Fire Department, and the State Fire Marshall. Any such uses, if permitted, shall adhere to all local town ordinances and state laws.

11. College owned equipment, furniture, or materials would not be available for off campus use by individuals or organizations. Exceptions may be granted to individuals or organizations approved for use of facilities for a specific event part of which must take place off campus.

MORTON COLLEGE
Facility Use Permit Application

This form must be completed and returned no less than forty-five (45) days prior to the date for which the facility is requested. Confirmation will be made in writing.

Date: 5/28/25

Name of Organization: Azteca Baseball League

Address: 5225 S Troy St, Chicago,IL 60632
Street City Zip Code

Telephone: 773-447-5547 **Person to Contact:** Armando Saleh

Date(s) Requested: 6/29, 7/13, 7/20, 8/3, 8/10 (Please see attached schedule for details)

Time Requested: From: 10 am **To:** 6 pm

(Include one-half hour before and one-half hour after scheduled event).

Facility Requested: Baseball Field

Purpose of Use: To hold organized baseball games

Expected Attendance: 50 players (maximum of 25 per team) and fans

Equipment Requested: Bases

Extent to which refreshments, if any, are to be served: No refreshments will be served.

I (we) agree to comply with all rules and regulations set forth in the Morton College Campus Facilities Rental and Use Procedure.

Authorized Signature: Armando Saleh

Organization Title: President

Please send this form to:
Director of Physical Plant
Morton College
3801 S. Central Ave.
Cicero, Illinois 60804
(708) 656-8000, Ext. 2221 Fax (708) 656-7679

Date

Stan Fields
President

Date

Revised: 9/2017

MORTON COLLEGE
HOLD HARMLESS AGREEMENT
WAIVER AND RELEASE OF ALL CLAIMS

This form must be completed and returned with the Facility Use Permit Application together with a copy of your Certificate of Insurance.

ORGANIZATION: Azteca Baseball League

ADDRESS: 5225 S Troy St., Chicago IL 60632

TELEPHONE: 773-447-5547

DATE (S) OF UTILIZATION: Sundays - 6/29, 7/13, 7/20, 8/3, 8/10

The undersigned shall assume responsibility for and defend at its own expense all claims for personal injury, including but not limited to medical expenses, property damage, and any other type of claim arising for such use; and the undersigned further agrees to pay all costs for losses or damages to Morton College owned land, buildings and equipment. it Is further understood that in consideration for being permitted to utilize the facilities of Morton College, I do for myself, my heirs, executors, administrators, assigns, and the organization I represent, hereby release and forever discharge Morton College, its trustees, officers, agents, employees, servants and officials, of and from any and every claim or in equity arising from or by reason of any bodily Injury or personal injuries known or unknown, death or property damage resulting or to result from any accident which may occur as a result of this facility utilization.

This release contains the entire agreement between the parties hereto and the terms of this release are contractual and not a mere recital.

I have carefully read the foregoing release and know the contents thereof and sign this release as my own free act.

Authorized Signature: Armando Saleh

Organization Title: President

Date: 5/27/25

4/12/00

Morton College Rental Fees

***Minimum charge of $10.00 an hour for administrative and processing costs will apply to ALL groups In addition to the following fee schedule.**

AREA/SPACE	CAPACITY	HOURLY RATE		HOURLY RATE
		For-Profit		Non-Profit
CLASSROOM	15-30	$15.00		$11.25
CONFERENCE ROOM	12	$12.00		$9.00
LARGE LECTURE HALL	125	$35.00		$26.25
SMALL LECTURE HALL	75	$35.00		$26.95
CAFETERIA	300	$100.00	1ST HR	$75.00
		$40.00	thereafter	$30.00
GYMNASIUM	500-1000	$100.00	1ST HR	$75.00
		$35.00	thereafter	$30.00
UPPER GYMNASIUM	350	$100.00	1ST HR	$75.00
		$50.00	thereafter	$30.50
CORRIDOR/LOBBIES		$25.00		$18.75
OUTDOOR STAGE AREA	400	$50.00		$37.50
ATHLETIC FIELD		$25.00	PER DAY	$18.75
PARKING LOT	750	Cost to be arranged		
EQUIPTMENT USE	NOTE: Hourly RATE/DAILY			HOURLY RATE
		For-Profit		Non-Profit
Piano		$50.00		$35.00
Overhead Projector	+Operators Cost	$25.00		$15.00
Microphone	+Operators Cost	$15.00		$10.00
TV/DVD	+Operators Cost	$40.00		$35.00
Folding Chair	Use/Set-up	.75		.50
Stage Lighting Controls	+Operators Cost	$50.00		$35.00
Scoreboard Gymnasium	+Operators Cost	$50.00		$35.00

Folding Table	**Use/Set-up**	**$10.00**	**$5.00**
Other AV Equipment	**Cost to be arranged**		

An Additional CHARGE will be applied for any college CUSTODIAL/CAMPUS POLICE related costs. A discount may be applicable for reuse.

Theatre Rental	**$1000.00 per day (weekends)**
(340 person capacity).	**$800.00 per day (week days)**

This fee does not include lights/sound and extra staff.

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 03/06/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

East Main Street Insurance Services, Inc.
Will Maddux
PO Box 1298
Grass Valley CA 95945

CONTACT NAME: Will Maddux
PHONE (A/C, No, Ext): (530) 477-6521 **FAX (A/C, No):**
E-MAIL ADDRESS: info@theeventhelper.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Evanston Insurance Company	35378
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED

Azteca Baseball League
c/o Armando Saleh
5225 S Troy St
Chicago IL 60632

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR [ ] Host Liquor Liability [ ] Retail Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:	Y	Y	3DS5476-M3575036	SEE BELOW 12:01 AM	SEE BELOW 12:01 AM	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 2,000,000
							Deductible	$ 1,000
	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	$
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] N / A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						[ ] PER STATUTE [ ] OTH-ER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder listed below is named as additional insured per attached MEGL 2217 01 19 for the following dates: 06/29/2025, 07/13/2025, 07/20/2025, 08/03/2025, 08/10/2025. Attendance: 50, Event Type: Baseball Game - Amateur Only. Waiver of Subrogation applies per attached CG 24 04 12 19. Primary/Non-Contributory wording applies per attached CG 20 01 04 13.

CERTIFICATE HOLDER

Morton Community College
3801 S Central Ave
Cicero IL 60804

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Will Maddux

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EVANSTON INSURANCE COMPANY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:
COMMERCIAL GENERAL LIABILITY COVERAGE FORM

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):
Morton Community College 3801 S Central Ave Cicero, IL 60804

A. Section **II** – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule of this endorsement, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by the acts or omissions of any insured listed under Paragraph **1.** or **2.** of Section **II** – Who Is An Insured:

1. In the performance of your ongoing operations; or

2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and

2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

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B. With respect to the insurance afforded to these additional insureds, the following is added to Section **III** – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or

2. Available under the applicable Limits of Insurance shown in the Declarations; whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

All other terms and conditions remain unchanged.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

PRIMARY AND NONCONTRIBUTORY – OTHER INSURANCE CONDITION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

The following is added to the **Other Insurance** Condition and supersedes any provision to the contrary:

Primary And Noncontributory Insurance

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured under your policy provided that:

(1) The additional insured is a Named Insured under such other insurance; and

(2) You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US (WAIVER OF SUBROGATION)

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
ELECTRONIC DATA LIABILITY COVERAGE PART
LIQUOR LIABILITY COVERAGE PART
POLLUTION LIABILITY COVERAGE PART DESIGNATED SITES
POLLUTION LIABILITY LIMITED COVERAGE PART DESIGNATED SITES
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART
RAILROAD PROTECTIVE LIABILITY COVERAGE PART
UNDERGROUND STORAGE TANK POLICY DESIGNATED TANKS

SCHEDULE

Name Of Person(s) Or Organization(s):
Morton Community College 3801 S Central Ave Cicero, IL 60804
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The following is added to Paragraph **8. Transfer Of Rights Of Recovery Against Others To Us** of **Section IV – Conditions:**

We waive any right of recovery against the person(s) or organization(s) shown in the Schedule above because of payments we make under this Coverage Part. Such waiver by us applies only to the extent that the insured has waived its right of recovery against such person(s) or organization(s) prior to loss. This endorsement applies only to the person(s) or organization(s) shown in the Schedule above.

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HINGTON P	MORTON COLLEGE			
Date	Time	DIAMOND NO. 3		
6/29	930 am	GAV	vs	BAR
	12:30 PM	TWI	vs	AS
7/6	11:00 AM		vs	
	2:30 PM		vs	
7/13	11:00 AM	SL	vs	BVO
	2:30 PM	AS	vs	BAR
7/20	11:00 AM	TVS	vs	BAR
	2:30 PM	SOX	vs	CUB
7/27	9:30 AM 11:00 AM		vs	
	2:30 PM		vs	
8/3	11:00 AM	SL	vs	TRO
	2:30 PM	ORI	vs	BVO
8/10	11:00 AM	TWI	vs	MAR
	2:30 PM	CUB	vs	ORI
8/17	11:00 AM		vs	
	2:30 PM		vs	

MORTON COLLEGE
PRESIDENT EMPLOYMENT AGREEMENT

THIS EMPLOYMENT AGREEMENT (**"Agreement"**) is made by and between the Board of Trustees of Morton Community College District #527 (**"Board"** or **"College"**), and Dr. Keith McLaughlin, Ph.D., an individual (**"McLaughlin"** or **"President"**). (For convenience, the College and President may hereinafter be referred to individually as a **"Party"** and collectively as the **"Parties."**) The effective date of this Agreement shall be the last date that this Agreement is executed by either Party (**"Effective Date"**).

WHEREAS, the College desires to hire McLaughlin to serve as President of Morton College based upon the terms and conditions set forth herein; and

WHEREAS, McLaughlin possesses an intimate knowledge of the business and affairs of educational institutions and the policies, procedures, methods, students, and personnel of Morton College; and

WHEREAS, McLaughlin desires to serve as the President of Morton College and agrees to fulfill the obligations set forth in this Agreement; and

WHEREAS, the College has determined that it is in the best interest of Morton College to secure the services and employment of McLaughlin based on the terms and conditions set forth herein; and

WHEREAS, the Parties desire to enter into this Agreement whereby McLaughlin will serve as the President of Morton College; and

WHEREAS, McLaughlin hereby accepts and agrees to such employment, subject to the general supervision by and pursuant to the directions of the Board.

NOW, THEREFORE, in consideration of the foregoing, the mutual promises and covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties, intending to be legally bound, hereby agree as follows:

1. INCORPORATION OF PREAMBLES.

The foregoing preambles are incorporated herein and constitute a part of this Agreement.

2. EMPLOYMENT.

A. Position. McLaughlin shall be employed as the President of Morton College.

B. Duties. McLaughlin shall perform the duties, undertake the responsibilities, and exercise the authority customarily performed by persons employed as the Chief Executive Officer and President of an Illinois Community College, as set forth the President's Position Description (which is attached hereto as **Exhibit A**, and by this reference incorporated herein), and as governed by the Board's Policies and Procedures, as well as any applicable employee manual and past practices, as the same may be updated from time to time. McLaughlin shall perform such other duties as are assigned to him by the Board in his capacity as the President of Morton College. Furthermore, the Parties shall jointly conduct working sessions outside of the structure of regularly scheduled business meetings of the Board, for the purpose of discussing and determining the goals of Morton College, defining the role and goals of the President, as well as the roles of the Board and the administration of Morton College, and establishing respect and rapport among and between the President, the Board, the administration, the faculty and the staff of Morton College.

C. Best Efforts. McLaughlin agrees that at all times he will faithfully, efficiently and to the best of his abilities and talents perform all of the duties which may be required of and from him, pursuant to the terms hereof and to the reasonable satisfaction of the College. The President shall abide by all policies and decisions made by the College, as well as all applicable federal, state and local laws, statutes, ordinances, orders, rules and regulations, in addition to the College's Policies and Procedures. The President shall always act in the best interests of the Board and College. The President agrees to devote his full-time, skill and attention to said employment during the term of this Agreement, provided however, that the President may engage in non-competitive activities so long as such activities do not interfere with the President's responsibilities under this Agreement and the President receives the prior written authorization from the College. The President shall not engage in any work or business for the President's own interest or for or on behalf of any other person, firm or corporation that competes or interferes with the performance of the President's duties hereunder or poses an actual or potential conflict of interest with the College, as may be determined by the College in its sole discretion, whether the same is for pay or as a volunteer. If the College believes such a conflict exists during the Term of this Agreement, the College or its designee may ask the President to choose to discontinue the other work or resign employment with the College.

3. TERM.

The term of the President's employment shall commence on the 1st day of July 2025, and end on 30th day of June 2028 (**"Term"**), unless earlier terminated as provided for in Section 6 of this Agreement. McLaughlin acknowledges that he has no expectation of renewal after the expiration of the term of this Agreement. However, the College shall notify McLaughlin in writing at least three (3) months prior to the end of the Term of this Agreement if it has decided to not enter into a successor employment agreement with him.

4. RESTRICTIVE COVENANTS.

To the fullest extent of McLaughlin's knowledge, he represents and warrants to the College that he is not bound by any restrictive covenant of another entity or employer and has no prior or other obligations or commitments that would, in any way, prevent, restrict, hinder or interfere with his acceptance of employment by the College or the performance of the duties and services hereunder. McLaughlin shall defend, indemnify and hold harmless the College for any liability the College may incur as the result of the existence of any such covenants, obligations or commitments.

5. REMUNERATION.

Subject to the release set forth in Section 4 of this Agreement, McLaughlin shall receive the following as his total remuneration:

Base Salary. McLaughlin shall receive an annual Base salary of **to be negotiated for FY26** for the term of July 1, 2025, through June 30, 2026.

Commented [KM1]: _____...Current July 1, 2024-June 30, 2025 salary is $255,408. New salary for July 1, 2025-June 30, 2026 negotiated based on comparable salaries for Chicago region community college presidents.

A. McLaughlin's Base Salary for his term of July 1, 2025, through June 30, 2026, shall be determined after the Board's evaluation of the President and shall be no less than the prior year's Base Salary. Said amounts shall be paid in equal installments according to the payroll dates in effect for other senior-level administrators, with such deductions as may be required by law or College policies.

B. Auto Expenses. The College agrees to pay McLaughlin, as part of his gross remuneration, the sum of Eight Hundred & 00/100 U.S. Dollars ($00.00) per month for transportation costs which shall include all necessary automobile operating expenses such as fuel, oil, insurance, and repairs for local travel.

Commented [KM2]: $800

C. Civic Engagement Expenses. The President shall be reimbursed in the form of a stipend for reasonable **"Civic Engagement Expenses"** incurred during the performance of his employment obligations, which include the general promotion of the interests of Morton College and performing duties for and promoting the interests of any of Morton College's affiliated programs or institutions. Specifically, Morton College will cover McLaughlin's Civic Engagement Expenses by paying McLaughlin Five Thousand and 00/100 U.S. Dollars ($5,000.00) (hereafter referred to as the **"Civic Stipend"**) over the course of each calendar year in equal installments according to the payroll dates in effect for other senior-level administrators (see Section 5.A). Throughout each calendar year, McLaughlin shall only submit receipts for his actual Civic Engagement Expenses incurred in accordance with the terms of this Agreement. McLaughlin shall timely submit his Civic Engagement Expenses receipts to the Controller to be approved by either the Chairman or Vice-Chairman of the Board. At the end of each calendar year, Morton College will report the difference between the Civic Stipend and the aggregate amount of all properly approved Civic Engagement Expenses receipts on McLaughlin's W-2 Form as taxable income. The College will not reimburse McLaughlin for any Civic Engagement Expenses incurred after the Civic Stipend amount is reached (*i.e.,* Morton College will only cover up to Five

Thousand & 00/100 U.S. Dollars $5,000.00 each calendar year in Civic Engagement Expenses incurred by McLaughlin).

D. Communication Devices. Morton College agrees to pay McLaughlin as part of his gross remuneration, the sum of Five Hundred and 00/100 U.S. Dollars ($500.00) per month to reimburse McLaughlin for using his own "communication devices" (*e.g.,* laptop, cell phone, iPad, etc.) to perform his duties as President. As a result, Morton College will not provide McLaughlin with any "communication devices."

E. Attendance at Professional Meetings. McLaughlin agrees any travel in order to attend professional meetings on behalf of Morton College as its President shall be in accordance with Morton College Board Policies 2.10 (entitled "College Business Travel") & 8.3 (entitled "Reimbursement for Travel Expenses"), as amended from time to time.

F. Illinois State Universities Retirement System. Morton College agrees to pay for McLaughlin's statutorily mandated employee contributions (8.5% of Base Salary) to the Illinois State Universities Retirement System (**"SURS"**), pursuant to the Illinois Pension Code (40 ILCS 5/15-107(i)).

G. Ordinary Business Expenses. Morton College shall reimburse McLaughlin for "Ordinary Business Expenses" he incurs in his role as Motion College's President. Ordinary Business Expenses do not include: any automotive expenses covered by Section 5.B.; Civic Engagement Expenses covered by Section 5.C., including entertainment costs; any communication device expenses covered by Section 5.D.; and any expenses covered by Section 5.E. Therefore, for the purposes of this Agreement, **"Ordinary Business Expenses"** is defined as all other reasonably necessary Morton College President-related expenses not already covered by Sections 5.B. – 5.E. McLaughlin shall be reimbursed for actual "Ordinary Business Expenses" incurred for which he submits receipts in accordance with the terms of this Agreement. The receipts shall be submitted to the Controller on a timely basis and upon approval by the Chairman or Vice-Chairman of the Board, McLaughlin shall be reimbursed for his Ordinary Business Expenses.

H. Insurance.

i. Comprehensive Medical Insurance. The College shall offer to President the same Comprehensive Medical Insurance Program that it offers its other employees. The College shall pay the full premium of the per annum rate for the Comprehensive Medical Insurance Program, as offered by the College and selected by the President.

ii. Dental Insurance. The College shall offer to the President the same Dental Insurance Program that it offers other employees. The College shall pay for one hundred percent (100%) of the annum rate for the Dental Insurance Program offered by the College for individual coverage, whether HMO or PPO. If selected, Dependent Dental Insurance coverage shall be paid for in full by the President.

iii. Vision Insurance. The College shall offer to the President the same Vision Insurance Program that it offers other employees. The College shall pay for one hundred percent (100%) of the annum rate for the Vision Insurance Program offered by the College for individual coverage. If selected, Dependent Vision Insurance coverage shall be paid for in full by McLaughlin.

iv. Life Insurance. The College shall provide and pay for individual term life insurance coverage to McLaughlin at One Hundred Fifty Thousand & 00/100 U.S. Dollars ($150,000.00). McLaughlin shall be solely responsible for the payment of family life insurance coverage, if applicable.

v. Tax-Sheltered Annuity. The College shall contribute on behalf of the President to a tax-deferred annuity at the maximum allowable amount by age and "catch-up".

Commented [KM3]: Tax-Sheltered Annuity. The College shall contribute on behalf of the President to a tax-deferred annuity at the maximum allowable amount by age and "catch-up".

I. Paid Time Off Benefits. The President shall receive the following paid time off benefits:

i. Vacation Days. Twenty-two (22) days of vacation annually, in addition to any days that are designated as holidays by the College. Said vacation days are prorated and not cumulative except as set forth herein. Unused vacation days may rollover year-to-year up to a maximum of 56 days. Vacation requests in excess of three (3) consecutive days shall be subject to the of the Board ; and

Commented [KM4]: Unused vacation days may rollover year-to-year up to a maximum of 56 days.

Commented [KM5]: consent

Commented [KM6]: Chair

ii. Personal Days. Five (5) calendar days of personal leave per Fiscal Year (July 1st - June 30th). These personal days are prorated and not cumulative, however, any unused personal day(s) may be converted into accumulated sick days in the next Fiscal Year, if applicable; and

iii. Sick Days. Twenty (20) calendar days of sick leave at full pay per Fiscal Year (July 1st – June 30th). These days are prorated and cumulative so long as President is continuously employed by the College.

6. TERMINATION.

This Agreement may be terminated due to Disability (as defined below), for Cause (as defined below), for Good Reason (as defined below), due to the death of the President (as defined below), for any or no reason (set forth below), or shall terminate at the end of the Term, as described above.

A. Termination Due to Disability. Either McLaughlin or the College shall be entitled to terminate McLaughlin's employment for Disability by giving the other Party fifteen (15) calendar days' written notice. For purposes of this Agreement, **"Disability"** shall mean a determination by the Board in accordance with the Americans with Disabilities Act

and the Illinois Human Rights Act that, as a result of a physical and/or mental impairment, McLaughlin is unable to perform the essential functions set forth in Section 2.B. of this Agreement with or without reasonable accommodation. In the event of McLaughlin's termination due to Disability, Morton College shall pay McLaughlin's his accrued salary and vacation up to the date of termination.

B. Termination by the College for Cause. Although the College anticipates a mutually rewarding employment relationship with McLaughlin, the College may terminate McLaughlin's employment at any time for Cause. For purposes of this Agreement, "**Cause**" means any of the following, as determined by a majority vote of the Board:

i. President's conviction or plea of *nolo contendere* to a felony, or a misdemeanor involving fraud, misappropriation, embezzlement, or moral turpitude;

ii. President's fraud or dishonesty in connection with the President's performance of duties, which has a materially detrimental effect on the College;

iii. President's inappropriate relations/interactions with students and/or Presidents of the College that could expose the College to liability;

iv. A material breach by the President of any material provision of this Agreement, which shall include, without limitation, any act or omission which would be deemed a violation of the Board's Policies and Procedures; or

v. Other conduct, including but not limited to, committing criminal assault or battery on another employee, or on an invitee of the College, or committing abuse or neglect of a person in President's professional care.

vi. Acts or omissions constituting gross negligence, recklessness or Misconduct on the part of President with respect to President's obligations to the College or otherwise relating to the business of the College. **"Misconduct"** includes, but is not limited to, the following:

a. Conduct done or omitted by the President, done in bad faith, or done without the reasonable belief that President's action or failure to act was in the best interests of the College;

b. Conduct demonstrating conscious disregard of the College's interests and found to be a deliberate violation or disregard of the reasonable standards of behavior which the College expects of its employees. Such conduct may include, but is not limited to, willful damage to the College's property that results in damage or more than $50.00, or theft of College property or property of an invitee of the College;

c. Carelessness or negligence to a degree or recurrence that manifests culpability or wrongful intent, or shows an intentional and substantial disregard of the College's interests or of the President's duties and obligations to the College;

d. Chronic absenteeism or tardiness in deliberate violation of a known policy of the College or one or more unapproved absences following a written reprimand or warning relating to more than one unapproved absence;

e. A willful and deliberate violation of a standard or regulation of the State of Illinois (**"State"**), which violation would cause the College to be sanctioned or have a College license or certification suspended by the State; or

f. A violation of a College rule.

C. Termination by President for Good Reason. McLaughlin may terminate his employment under this Agreement with Good Reason at any time by giving written notice thereof to the Board and describing in reasonable detail the event constituting Good Reason. For purposes of this Agreement, **"Good Reason"** means any of the following events, unless McLaughlin specifically agrees in writing that such event shall not be Good Reason:

i. Any material breach of this Agreement by the College;

ii. Any material adverse change in the status, title, authority, reporting line, responsibilities, or prerequisites of the President;

iii. A reduction in President's total cash compensation and benefits from those required to be provided under this Agreement or a material delay in payment; or

iv. Any failure to assign this Agreement to the successor of Morton College unless President and such successor enter into a successor employment agreement.

Good Reason shall not exist if, within sixty (60) calendar days following the Board's receipt of written notice from the President describing in detail the event constituting Good Reason, the College cures the event constituting Good Reason.

D. Termination upon by Board. ~~The Board may terminate this Agreement at any time for any reason upon forty-eight (48) hours written notice to McLaughlin~~. In the event of such termination, McLaughlin shall be paid at his current rate of pay, and with the same normal benefits for work performed until the date of the early termination. Thereafter, McLaughlin will receive a lump sum buyout payment in the amount equal to twenty (20) weeks' salary at his current rate of pay plus benefits. For purposes of this paragraph only, the term "salary" shall include only Base Salary plus accrued and unused vacation days and the employer contribution to SURS. Severance is prohibited if termination is due to misconduct. For purposes of this paragraph only, the term "benefits" shall include continuation of all health insurance coverage and life insurance as set forth herein. If the

Commented [KM7]: In the event of termination by the board for no cause, additional time period of notification in advance to be negotiated

Agreement is terminated pursuant to this Paragraph 6.D., then neither Party will acknowledge fault of any kind.

E. Termination Due to Death. In the event of McLaughlin's death during the Term of this Agreement and while McLaughlin is employed as the President of the College, this Agreement shall terminate immediately at the time of McLaughlin's death and the College shall pay to McLaughlin's estate his salary and vacation pay accrued up to the date of his death, which amount shall be payable within fourteen (14) calendar days from the date of McLaughlin's death.

7. EVALUATION

The Board assumes the final responsibility for doing an annual evaluation of the President which shall be reduced to writing and will assess the President's overall performance in light of written goals to be jointly developed by the Parties each year of the Agreement, the President's Position Description, and the duties of the President as set forth in Board Policy. The President and the Board Chair shall confer each May to plan the President's next annual evaluation. The method of evaluation shall be the decision of the Board after consultation with the President and may include but is not limited a three hundred and sixty (360) degree evaluation. For the July 1, 2025, through June 30, 2026, term of this Agreement, the Board shall conduct the President's annual evaluation no later than November 15, 2025, and deliver the results of such evaluation to the President at a Board Retreat no later than November 30, 2025. The President will provide a written reminder of the 2025-2026 evaluation schedule to the Board on or before October 15, 2025. Nothing contained herein shall preclude the Board from meeting at other times to discuss the performance or employment of the President.

8. RETURN OF THE COLLEGE'S PROPERTY.

At any time upon the College's request and/or upon termination of the President's employment with the College, the President shall immediately deliver to the College all data, manuals, specifications, lists, notes, writings, photographs, microfilm, electronic equipment, tape recordings, documents and tangible materials, including all copies or duplicates, and any other personal property owned by, belonging to or concerning any part of the College's activities or concerning any part of the President's activities relating to President's employment with the College (collectively, the **"Property"**). The Property is acknowledged by the President to be the College's property, which is only entrusted to the President on a temporary basis in his capacity as the President of Morton College.

9. CONFIDENTIALITY.

McLaughlin agrees not to disclose or divulge any Confidential Information to any other person or entity, except during his employment with the College when required due to the nature of his duties or as required by law. For purposes of this Agreement, **"Confidential Information"** shall include any of the College's business or financial information or any

other confidential information that is disclosed to the President or that the President otherwise learns in the course of his employment. McLaughlin's obligations hereunder, with respect to Confidential Information, shall terminate only when such information ceases to constitute Confidential Information, as defined above and shall survive the cancellation, termination or expiration of this Agreement.

10. NOTICE.

Any notice, request, demand or other communication, provided for by this Agreement, shall be in writing and shall be deemed to have been duly received upon: (a) actual receipt if personally delivered and the sender received written confirmation of personal delivery; (b) receipt as indicated by the written or electronic verification of delivery when delivered by overnight courier; (c) receipt as indicated by the electronic transmission confirmation when sent via email, telecopy or facsimile transmission; or (d) three (3) calendar days after the sender posts notice with the U.S. Post Office when sent by certified or registered mail, return receipt requested. Notice shall be sent to the addresses set forth below, or to such other address as either Party may specify in writing.

If to the College: Morton College
3801 S. Central Ave
Cicero, IL 60804
Attn: Board Office

With copy to: Morton College's Legal Counsel
Del Galdo Law Group, LLC
1441 S. Harlem Ave
Berwyn, IL 60402

If to President: Keith McLaughlin
[redacted]

11. MISCELLANEOUS.

a Indemnification. In the event the Illinois State Universities Retirement System assesses a penalty and/or a fine against Morton College and/or McLaughlin due to the amount/structure of McLaughlin's compensation package, McLaughlin shall indemnify and hold Morton College harmless for said event(s) and assume responsibility for the penalty and/or fine.

b Construction and Governing Law. Construction and interpretation of this Agreement shall be governed by the laws of the State of Illinois, without regard to its conflicts of laws principles. McLaughlin acknowledges that he has had an opportunity to review and revise this Agreement and have it reviewed by legal counsel, if desired, and, therefore, the normal rules

of construction, to the extent that any ambiguities are to be resolved against the drafting Party, shall not be employed in the interpretation of this Agreement.

c Severability. The provisions of this Agreement shall be deemed severable, and the invalidity or unenforceability of any one or more of the provisions hereof shall not affect the validity and enforceability of the other provisions hereof.

d Entire Agreement. This Agreement contains the entire agreement and understanding by and between the Parties. No representations, promises, agreements or understandings, written or oral, not herein contained shall be of any force or effect. No change or modification hereof shall be valid or binding unless the same is in writing and signed by the President and the College or authorized representatives thereof.

e Modification; Waiver. The Parties agree that the Board may rearrange the benefit provisions of this Agreement upon the President's prior agreement, at no additional cost to the College. Additionally, the benefits and compensation referenced herein, including vacation, are cumulative and fungible during the Term of this agreement. No provision of this Agreement may be modified, waived or discharged unless such waiver, modification or discharge is agreed to in writing, signed by each Party and approved by the Board. No waiver by either Party regarding any breach of a condition or provision of this Agreement shall be deemed a waiver of similar or dissimilar provisions or conditions of this Agreement. No agreement or representations, oral or otherwise, express or implied, with respect to the subject matter hereof have been made by either Party which is not expressly set forth in this Agreement.

f Headings. The headings used herein form no substantive part of this Agreement, are for the convenience of the Parties only, and shall not be used to define, enlarge or limit any term of this Agreement.

g Right to Counsel. McLaughlin acknowledges that he was informed that he has the right to consult with an attorney before signing this Agreement and that this paragraph shall constitute written notice of the right to be advised by legal counsel. Additionally, McLaughlin acknowledges that he had an opportunity to and did negotiate over the terms of this Agreement. The Parties acknowledge that they have been given a reasonable time to consider and sign this Agreement and agree that this consideration period has been reasonable and adequate.

h Signing in Counterparts. This Agreement may be executed in counterpart originals, each of which shall be deemed to be an original with the same effect as if the signatures thereto were on the same instrument. A signature affixed to this Agreement and transmitted by facsimile or other means shall have the same effect as an original signature.

iAssignment. This Agreement is personal in character and neither the College nor McLaughlin shall assign their interest in this Agreement without the prior written consent of the other. No assignment, even if consented to, shall in any way reduce or eliminate the liability of the assignee for obligations accrued prior to such assignment.

[*SIGNATURE PAGE FOLLOWS*]

THE PARTIES TO THIS AGREEMENT HAVE READ THE FOREGOING AGREEMENT IN ITS ENTIRETY AND FULLY UNDERSTAND EACH AND EVERY PROVISION CONTAINED HEREIN.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed as of Wednesday, June 25, 2025.

Executed:

Leonard Canatta, Esq. Date
Morton College Board Chair

_____

Keith McLaughlin, Ph.D. Date
President, Morton College

EXHIBIT A

[Morton College President Position Description]

[*SEE ATTACHED*]

Morton College
Job Description

Job Title:	President of the College
Range:	Administrator
Grant-Funded:	NA
Reports to and Evaluated by:	Board of Trustees
Required Qualifications:	The College requires an energetic, approachable and dynamic leader with diplomatic management skills who has a master's degree and a minimum of five (5) years of management experience in the educational, public, or private sector. Significant experience in an educational setting is necessary for vision, planning support of the College's goals. A proven track record of public speaking and excellent interpersonal skills are both required. A pro-student approach and commitment to leading the College into an exciting future are essential. Relevant leadership experience is preferred with a demonstrated ability of success with alumni relations and fundraising, as the President will play a pivotal role in engaging alumni and fundraising. The President will need a strategic vision for an alumni program and community giving and will be expected to cultivate, solicit and steward the alumni and friends of the College.

Expectations:

The President is expected to be a leader who consistently demonstrates:

- dedication to and enthusiasm for the mission of Morton College;
- commitment to community college philosophy and ideals in higher education;
- College's core values of truth, compassion, fairness, responsibility, and respect;
- excellent leadership ability;

 sound judgment and business acumen;
- the ability to oversee the management of institutional finances, including budgeting preparation and monitoring;
- the ability to create a climate that promotes trust, mutual respect, cooperation, and collegiality;
- excellent written and verbal skills (public and private) and ability to relate to and communicate with all levels of the campus and community;
- success in positive employer / employee relations both inside and outside a union environment;
- a record as a team player who motivates and fosters accountability;

 the ability to set and manage priorities;
- the ability to plan and implement marketing strategies for recruitment and retention of students;
- the ability to plan and implement strategies for student success;
- an understanding of innovative technology in the teaching learning process;
- openness to new ideas and programs for continual improvement;
- success in working with business, industry, governmental and community organizations to assure support for college programs and activities;
- understanding of curriculum development;
- understanding of grant applications and funding;
- sensitivity to diverse needs of community college students;
- the ability to implement and maintain a strategic plan;
- the ability to lead a college that is committed to collective bargaining;
- an understanding of shared governance; and
- the ability to build an alumni program from the ground up, solicit gifts from alumni and non-alumni, fundraise for capital development and scholarships, and oversee all fundraising organizations associated with Morton College.

Desirable Qualifications: See Required Qualifications

Job Summary: As Chief Executive Officer, the President is directly responsible and accountable to the Board of Trustees. The President is the only employee and direct report to the Board of Trustees**.** In accordance with state statutes and policies of the Board of Trustees, the President performs or delegates all executive and administrative duties necessary for the operation of Morton College.

Lead and coordinate an overall vision for the College's future; oversee the work of the President's direct reports as identified in the organizational chart; update and oversee the College's strategic plan; lead ongoing fundraising efforts; facilitate and maintain alumni relations; develop relationships with employers, the community and alumni; increase enrollment and student success rates; and oversee academic program expansion.

Essential Job Functions

- To administer and direct the affairs of the College in accordance with the provisions of the laws of the United States, the State of Illinois, the Rules of the Illinois Community College Board, other authorized regulatory agencies, and the policies of the Board of Trustees.
- To define and interpret the purposes and goals of the comprehensive two-year college in the State of Illinois to the Board of Trustees, the public, and staff of the College.
- To assume primary responsibility for the attainment of these goals, for the administrative action, and for establishing and maintaining channels of communication which link the components of the academic community.
- To represent the institution to the public effectively and to be a positive spokesperson for the College.
- To provide leadership in engaging the staff in setting directions for curricular and organizational change designed for improvement of the total educational program of the College.
- To present to the Board of Trustees faculty views, including dissenting ones, in areas and on issues of significant concern.
- To inform the faculty of the views of the Board of Trustees and the administration on various issues which from time to time confront the College.
- To recommend to the Board of Trustees for its approval all candidates for full-time employment and to report to the

Board of Trustees all part-time employments and full-time overload.
- To recommend to the Board of Trustees for its approval all full-time resignations, terminations, and retirements; and to report to the Board of Trustees all part-time resignations, terminations, and retirements.
- To ensure that each administrator and full-time member of the faculty and classified staff, be evaluated in writing on an annual basis.
- To secure new sources of revenue and to maintain existing sources of revenue.

 To serve as a liaison between and among students, the public, College staff, and the Board of Trustees as appropriate.

Other Duties: Perform other duties as assigned

Work Environment: Work is generally performed within an office environment, with standard office equipment available

Physical Demands: Prolonged sitting. Some lifting up to 20 lbs. Some standing, stooping and bending.

Position Unit:

☒ Administration - Exempt
☐ Professional Staff - Exempt
☐ Faculty, Local 1600, A.F.T. Adjunct
☐ Faculty, IEA-NEA
☐ Classified Staff - Excluded
☐ Classified Staff, Local 1600, A.F.T.
☐ Classified Staff - Campus Safety, Local 73, SEIU, AFL-CIO
☐ Classified Staff - Service Employees, Local 73, SEIU, AFL-CIO
☐ Classified Staff - Part-Time, Local 1600, A.F.T
☐ Classified Staff - Part-Time, Non-Union

Employee signature below verifies that the employee has received and read the requirement, essential functions, duties of the position, and the conditions of employment for grant-funded positions.

Employee_____ **Date**_____

MORTON COLLEGE BOARD POLICY

Illinois Community College District No. 527

TITLE: Duties of the President of the College **NO.** 2.3

SECTION: Administration **PAGE:** 1 of 2

The President as the Chief Executive Officer is directly responsible and accountable to the Board. In accordance with state statutes, and authority of the Board, the President executes directly or by delegation to members of the staff, all executive and administrative duties necessary for the operation of the College.

The President shall have the following duties and responsibilities:

a. To run the day-to-day operations of the College, make all final operational decisions, and administer and direct the affairs of the College in accordance with the provisions of the laws of the United States, the State of Illinois, the Rules of the Illinois Community College Board, other authorized regulatory agencies, and the policies of the Board.

b. To define and interpret the purposes and goals of the comprehensive two-year college in the State of Illinois to the Board, public and college staff.

c. To assume primary responsibility for the attainment of these goals, for administrative action, and for establishing and maintaining channels of communication which link the components of the academic community.

d. To represent the institution to the public, and be chief spokesman for the College.

e. To provide leadership in engaging the staff in setting directions for curricular and organizational change designed for improvement of the total educational program of the College.

f. To present to the Board employee views, including dissenting ones, in areas and on issues of significant concern. (See Board Policy 8.24.)

g. To inform the employee of the views of the Board and the administration on the various issues which from time to time confront the College. {See Board Policy 8.24.)

h. To recommend to the Board for its approval all candidates for full-time ~~and part-time~~ employment, including dismissal, and shall have the authority to make emergency hires for a period not exceeding thirty (30) days when there is an urgent need to commence employment.

i. ~~To report to the Board all resignations.~~

DATE APPROVED BY BOARD OF TRUSTEES: December 27, 1977; December 19, 2018; November 18, 2020

DATES REVISED: March 24, 1983; April 20, 1987; December 20, 2001; April 26, 2005; September 25, 2013; June 10, 2025

REVIEWED DATES: June 2013; November 28, 2018; October 28, 2020;

TITLE: Duties of the President of the College **NO.** 2.3

SECTION: Administration **PAGE:** 2 of 2

j. To ensure that each administrator and each full-time member of the faculty and classified staffs and each part-time member of the faculty, be evaluated in writing on an annual basis. Part-time staff members may also be evaluated.

k. To strive for the creation of new resources as well as the maintenance of existing ones.

I. To serve as a mediator between and among the students, the public, the college staff and the Board as appropriate.

m. To keep the Board apprised regarding the operations of the College in a reasonable and responsible time frame.

n. To inform the Board of any trustee's question, concern, or non-binding advice regarding the operations of the College and any answer given or action taken as a result thereof in a reasonable and responsible time frame. (See Board Policy 1.9.)

{Reference 110 ILCS 805/3-26)

DATE APPROVED BY BOARD OF TRUSTEES: December 27, 1977; December 19, 2018; November 18, 2020

DATES REVISED: March 24, 1983; April 20, 1987; December 20, 2001; April 26, 2005; September 25, 2013; June 10, 2025

REVIEWED DATES: June 2013; November 28, 2018; October 28, 2020

MORTON COLLEGE BOARD POLICY

Illinois Community College District No. 527

TITLE: College Business Travel **NO.** 2.10

SECTION: Administration **PAGE:** 1 of 1

The Board recognizes that an Administrator may be required to travel or incur expenses in the conduct of college business including participation at meetings or conferences of benefit to the College.

College business travel by an Administrator is subject to the recommendation of the Superviser/Administrator, Vice President of Academic Affairs ~~Provost~~ or appropriate Vice President and the approval of the President, *or the President's designee,* within the limitation of budget and existing policy and procedure.

Out-of-state travel by an Administrator shall be approved by the Supervisor/Administrator, Vice President of Academic Affiars ~~Provost~~ or appropriate Vice President, and the President~~, and shall be reported to the Board. Out-of-state travel by the President is subject to approval of the Board.~~

Travel by an Administrator outside the Continental United States is subject to approval of the Provost or appropriate Vice President, the President, and the Board.

Reimbursement for appropriate expenses incurred is subject to the conditions specified in Board Policy 8.3, Reimbursement for Travel Expenses.

DATE APPROVED BY BOARD OF TRUSTEES: April 24, 1986; December 19, 2018

DATES REVISED: March 26, 2014; August 27, 2014; June 20, 2016; November 28, 2018

REVIEWED DATES: November 2013; August 2014; May 25, 2016; November 28, 2018

MORTON COLLEGE BOARD POLICY

Illinois Community College District No. 527

TITLE: College Business Travel **NO.** 3.11

SECTION: Academic Personnel **PAGE:** 1 of 1

The Board recognizes that Academic Personnel may be required to travel or incur expenses in the conduct of college business including participation at meetings or conferences of benefit to the College.

College business travel by Academic Personnel is subject to the recommendation of the appropriate Supervisor/Administrator, Vice President of Academic Affairs, and the approval of the President, or the President's designee, within the limitation of budget and existing policy and procedure.

Out-of-state travel of Academic Personnel shall be approved by the Supervisor/Administrator, Vice President of Academic Affairs, and the President. ~~reported to the Board.~~

Travel by Academic Personnel outside the Continental United States is subject to approval of the Board.

Reimbursement for appropriate expenses incurred is subject to the conditions specified in Board Policy 8.3, Reimbursement for Travel Expenses.

DATE APPROVED BY BOARD OF TRUSTEES: April 24, 1986; January 23, 2019

DATES REVISED: March 26, 2014; August 27, 2014; September 28, 2016; December 19, 2018

REVIEWED DATES: November 2013; August 2014; May 25, 2016; August 25, 2016; December 19, 2018

MORTON COLLEGE BOARD POLICY

Illinois Community College District No. 527

TITLE: Employment **NO.** 4.1

SECTION: Classified Personnel **PAGE:** 1 of 1

The President shall recommend to the Board all full-time employment and full-time terminations which shall require Board action and approval.

~~All full-time resignations and all part-time employments, part-time resignations and part-time terminations will be reported to the Board by the President for informational purposes only and shall not require Board action or approval.~~

~~The Board will review and approve all requests for new classified personnel positions with the exception of tutor positions, as tutors do not exceed nineteen (19) hours of work per week. The Board will review and approve a certain number of total hours that tutors may work during a designated period of time. The Board gives the President or his/her designee the authority to hire tutors to provide tutoring services up to the total number of approved hours for the designated period of time.~~

Terms and conditions of employment shall be in writing.

DATE APPROVED BY BOARD OF TRUSTEES: December 27, 1977; January 23, 2019; September 23, 2020

DATES REVISED: March 24, 1983; December 20, 2001; September 22, 2010

REVIEWED DATES: December 19, 2018; August 26, 2020

MORTON COLLEGE BOARD POLICY

Illinois Community College District No. 527

TITLE: College Business Travel **NO.** 4.3

SECTION: Classified Personnel **PAGE:** 1 of 1

The Board recognizes that Classified Personnel may be required to travel or incur expenses in the conduct of college business including participation at meetings or conferences of benefit to the College.

College business travel by Classified Personnel is subject to the recommendation of the appropriate Supervisor/Administrator and the approval of the President, within the limitation of budget and existing policy and procedure.

Out-of-state travel by Classified Personnel shall be approved by the Supervisor/Administrator and the President. ~~reported to the Board.~~

Travel by Classified Personnel outside the Continental United States is subject to approval of the Board.

Reimbursement for appropriate expenses incurred is subject to the conditions specified in Board Policy 8.3, Reimbursement for Travel Expenses.

DATE APPROVED BY BOARD OF TRUSTEES: April 24, 1986; January 23, 2019

DATES REVISED: March 26, 2014; August 27, 2014; September 24, 2016, December 19, 2018

REVIEWED DATES: November 2013; August 2014; May 25, 2016; August 28, 2016; December 19, 2018

MORTON COLLEGE BOARD POLICY

Illinois Community College District No. 527

TITLE: College Business Travel **NO.** 6.2

SECTION: Student **PAGE:** 1 of 1

The Board recognizes that a Student may be required to travel in order to fulfill the objectives of the Instructional, Student Activity, or Athletic Programs of the College. It is expected that the conduct of any Student traveling under the auspices of the College will be compatible with the mission of the College as an educational institution.

The College may pay the approved expenses of travel required in connection with instruction or athletics. Expenses of Student travel for Student Activities may be assumed either by individual students and/or by Associated Students of Morton College.

Travel by a Student is subject to the recommendation of the appropriate Dean of Students and approval of the President, within the limitation of budget and existing policy and procedure.

Out-of-state travel by a Student shall be approved by the Dean of Students and the President. ~~reported to the Board.~~

Travel by a Student outside the Continental United States is subject to approval of the Board.

Reimbursement for appropriate expenses incurred is subject to the conditions specified in Board Policy 8.3, Reimbursement for Travel Expenses.

DATE APPROVED BY BOARD OF TRUSTEES: December 27, 1977; January 23, 2019

DATES REVISED: March 24, 1983; April 24, 1986; December 19, 2018

REVIEWED DATES: December 19, 2018

PROPOSED ACTION: That the Board approve an operating transfer from the Education Fund to the Auxiliary Fund in the amount of $45,293.

RATIONALE:

This operating transfer will cover the deficit balance left in the Auxiliary Fund.

COST ANALYSIS:

ATTACHMENT:

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION: That the Board approve CampusWorks Interim Chief Information Officer Services.

RATIONALE: This interim period is an opportunity to stabilize IT operations, assess the technology landscape, and prepare for a seamless transition to a permanent CIO who can drive long-term strategy.

COST ANALYSIS: $28,600 per month for 6 months (Total $171,600.00)

ATTACHMENT: Contract

CAMPUSWORKS

Amendment #1 to the Information Technology Services Agreement

Morton College

June 10, 2025

5342 Clark Road – Unit 41283
Sarasota, FL 34233
(941) 316-0308
CampusWorksInc.com

This Amendment to the Information Technology Services Agreement ("Agreement") dated March 28, 2025 and subsequent amendments, is entered into between Morton College ("Client"), and **Campus Works, Inc., ("CampusWorks")** as of and effective on June 10, 2025 ("Effective Date").

RECITALS

A. **WHEREAS**, the Client and CampusWorks entered into an Agreement pursuant to which CampusWorks is providing certain Information Technology Services in support of its Information System and Services operations;

B. **WHEREAS**, the Client desires an expansion of these Services; and

C. **WHEREAS**, CampusWorks has the unique skills and expertise and wishes to provide the Services described herein in accordance with the terms and conditions hereof.

AMENDMENT

NOW, THEREFORE, in consideration of the payments herein agreed to be made and the covenants and agreements herein contained, and for other good and valuable consideration, the receipt and sufficiency of all of which are hereby acknowledged, the parties hereto, intending to be legally bound, hereby agree as follows:

1. All terms and conditions of the Agreement shall remain in effect, with the exception of the following revisions of the Agreement.

2. Section 1, Services, shall be extended to include the attached Scope of Work, Exhibit A, incorporated herein.

3. Section 2, Cost for Services, shall be extended to include the attached Cost and Payment Schedule, Exhibit B, incorporated herein.

IN WITNESS WHEREOF, the parties hereto have caused the execution of this Amendment as of the Effective Date.

Morton College

By: _____
Keith McLaughlin (Jun 11, 2025 12:38 CDT)

Name: Keith McLaughlin

Title: President

Date: 06/11/2025

Email: keith.mclaughlin@morton.edu

Campus Works, Inc.

By: _____
Ben Golden (Jun 11, 2025 17:05 EDT)

Name: Ben Golden

Title: Chief Financial Officer

Date: 6/11/25

Email: bgolden@campusworksinc.com

Exhibit A: Scope of Work

This Scope of Work commences June 16, 2025, and continues through June 30, 2025.

Interim Chief Information Officer Services

CampusWorks will provide a full-time equivalent (FTE), highly skilled Chief Information Officer (CIO) with a mix of mutually agreed upon onsite and remote presence for two weeks to lead and manage Morton College's technology team. The CIO will focus on advancing high-priority projects and building institutional capacity, capability, and efficiency.

CampusWorks' CIOs have access to our team of over 300 technology and subject matter experts to solve complex and unique challenges with innovative solutions.

CampusWorks' CIO will lead, coordinate, and advance the following initiatives.



Day-to-Day Leadership & Management

Provide oversight and leadership for all departments within Morton College's Office of Technology. They will ensure daily activities and initiatives align with Morton College's institutional priorities and monitor department goals and performance metrics in support of Morton College's missions and directives. Effective resource allocation, staffing, and budgeting will be a priority, along with fostering a collaborative and customer-focused IT culture that prioritizes service excellence.



Technology & Staffing Assessment

Assess technology usage and staffing resources to optimize efficiency, ensure alignment with Morton College's strategic goals, and provide actionable recommendations to enhance operational effectiveness.



Infrastructure & Technology Enhancements

Oversee the deployment of systems and infrastructure, ensuring a strong and reliable technology environment. They will assist with technology planning for campus facilities to support institutional expansion. Additionally, they will enhance student support technology services and lead initiatives to strengthen IT security to safeguard institutional data.



IT Strategy & Planning

Develop a technology roadmap aligned with Morton College's strategic objectives and long-term vision. This includes optimizing and integrating Morton College's Colleague ERP and other enterprise systems within campus operations. Internal controls and best practices for cloud-based service delivery will be introduced to enhance efficiency, security, and scalability. Technology forecasting will be conducted to ensure alignment with future institutional needs, while policies and processes will be established and maintained to guide the use of technology resources across campus.



Organizational Stability & Workforce Development

Support the hiring process for a permanent CIO, including recruitment, selection, and onboarding efforts. Additionally, CampusWorks' CIO will mentor IT staff, establish professional development plans, and align team capabilities with Morton College's institutional priorities. The CIO will work to align human and fiscal resources to maximize operational effectiveness and foster cross-departmental collaboration.



Security & Data Integrity

Guide and support initiatives aimed at strengthening IT security, including assessing current security practices, implementing industry best practices, and ensuring the College's technology environment is resilient against potential cyber threats and aligned with regulatory standards.



Budgeting & Fiscal Responsibility

Develop and oversee the technology budget, aligning financial resources with Morton College's institutional priorities and long-term planning. Budgetary needs for the current fiscal year will be defined, along with projections for the next five years. We will ensure cost-effective procurement and management of technology resources to maximize financial efficiency while meeting institutional objectives.

Exhibit B: Cost and Payment Schedule

The above Scope of Work commences June 16, 2025, and continues through June 30, 2025.

The total cost of the remote Services described in the above Scope of Work is $14,300.

Payment Schedule

Payments for the remote Services described in the above Scope of Work will be due as per the following payment schedule:

$14,300 due upon Amendment execution.

Pricing: Valid until for 5 days.

Travel: CampusWorks will deliver the Services remotely. If onsite time is requested by the Client, travel expenses will be billed as incurred and invoiced monthly. CampusWorks does not bill for travel time or markup travel expenses.

Utilization: The FTE must be utilized each month and cannot be transferred to another month.

Cost of Living Adjustment: For each year, beginning June 16, 2026, the cost for CampusWorks Services shall be adjusted for the increase in the cost of living during the immediately preceding calendar year as measured by the Consumer Price Index-All Urban Consumers, All Items, U.S. City Average base period 1982-1984 = 100. Such index is presently published by the U.S. Bureau of Labor Statistics of the Department of Labor. The minimum amount of such annual adjustment shall be a 3% increase.

Payment Preference: CampusWorks' payment preference is ACH transfer. Please reach out to finance@campusworksinc.com to facilitate set-up. If your organization is required to pay by physical check, please make payable to Campus Works, Inc., and remit to:

Campus Works, Inc.
P.O. Box 735111
Chicago IL 60673-5111
USA

Client Billing Contact Information:

Name: Mireya Perez

Email: mireya.perez@morton.edu

CampusWorks_Morton College Interim CIO June2025

Final Audit Report 2025-06-11

Created:	2025-06-11
By:	Joanna Martin (joanna.martin@morton.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAA-EbHP98nQ5eBeyQpEJLPw-UgTXi2GFma

"CampusWorks_Morton College Interim CIO June2025" History

Document created by Joanna Martin (joanna.martin@morton.edu)
2025-06-11 - 2:10:08 PM GMT

Document emailed to Keith McLaughlin (keith.mclaughlin@morton.edu) for signature
2025-06-11 - 2:12:58 PM GMT

Email viewed by Keith McLaughlin (keith.mclaughlin@morton.edu)
2025-06-11 - 2:13:08 PM GMT

Document e-signed by Keith McLaughlin (keith.mclaughlin@morton.edu)
Signature Date: 2025-06-11 - 5:38:22 PM GMT - Time Source: server

Agreement completed.
2025-06-11 - 5:38:22 PM GMT

Amendment #2 to the Information Technology Services Agreement

Morton College

June 26, 2025

5342 Clark Road – Unit 41283
Sarasota, FL 34233
(941) 316-0308
CampusWorksInc.com

This Amendment to the Information Technology Services Agreement ("Agreement") dated March 28, 2025 and subsequent amendments, is entered into between Morton College ("Client"), and Campus Works, Inc., ("CampusWorks") as of and effective on June 26, 2025 ("Effective Date").

RECITALS

A. **WHEREAS**, the Client and CampusWorks entered into an Agreement pursuant to which CampusWorks is providing certain Information Technology Services in support of its Information System and Services operations;

B. **WHEREAS**, the Client desires an expansion of these Services; and

C. **WHEREAS**, CampusWorks has the unique skills and expertise and wishes to provide the Services described herein in accordance with the terms and conditions hereof.

AMENDMENT

NOW, THEREFORE, in consideration of the payments herein agreed to be made and the covenants and agreements herein contained, and for other good and valuable consideration, the receipt and sufficiency of all of which are hereby acknowledged, the parties hereto, intending to be legally bound, hereby agree as follows:

1. All terms and conditions of the Agreement shall remain in effect, with the exception of the following revisions of the Agreement.

2. Section 1, Services, shall be extended to include the attached Scope of Work, Exhibit A, incorporated herein.

3. Section 2, Cost for Services, shall be extended to include the attached Cost and Payment Schedule, Exhibit B, incorporated herein.

4. Section 3, Subsection 3.1, Term, is extended through December 15, 2025.

IN WITNESS WHEREOF, the parties hereto have caused the execution of this Amendment as of the Effective Date.

Morton College	**Campus Works, Inc.**
By: _____	By: _____
Name: _____	Name: Ben Golden
Title: _____	Title: Chief Financial Officer
Date: _____	Date: _____
Email: _____	Email: bgolden@campusworksinc.com

Exhibit A: Scope of Work

This Scope of Work commences July 1, 2025, and continues through December 15, 2025.

Interim Chief Information Officer Services

CampusWorks will provide a full-time equivalent (FTE), highly skilled Chief Information Officer (CIO) with a mix of mutually agreed upon onsite and remote presence for two weeks to lead and manage Morton College's technology team. The CIO will focus on advancing high-priority projects and building institutional capacity, capability, and efficiency.

CampusWorks' CIOs have access to our team of over 300 technology and subject matter experts to solve complex and unique challenges with innovative solutions.

CampusWorks' CIO will lead, coordinate, and advance the following initiatives.



Day-to-Day Leadership & Management

Provide oversight and leadership for all departments within Morton College's Office of Technology. They will ensure daily activities and initiatives align with Morton College's institutional priorities and monitor department goals and performance metrics in support of Morton College's missions and directives. Effective resource allocation, staffing, and budgeting will be a priority, along with fostering a collaborative and customer-focused IT culture that prioritizes service excellence.



Technology & Staffing Assessment

Assess technology usage and staffing resources to optimize efficiency, ensure alignment with Morton College's strategic goals, and provide actionable recommendations to enhance operational effectiveness.



Infrastructure & Technology Enhancements

Oversee the deployment of systems and infrastructure, ensuring a strong and reliable technology environment. They will assist with technology planning for campus facilities to support institutional expansion. Additionally, they will enhance student support technology services and lead initiatives to strengthen IT security to safeguard institutional data.



IT Strategy & Planning

Develop a technology roadmap aligned with Morton College's strategic objectives and long-term vision. This includes optimizing and integrating Morton College's Colleague ERP and other enterprise systems within campus operations. Internal controls and best practices for cloud-based service delivery will be introduced to enhance efficiency, security, and scalability. Technology forecasting will be conducted to ensure alignment with future institutional needs, while policies and processes will be established and maintained to guide the use of technology resources across campus.



Organizational Stability & Workforce Development

Support the hiring process for a permanent CIO, including recruitment, selection, and onboarding efforts. Additionally, CampusWorks' CIO will mentor IT staff, establish professional development plans, and align team capabilities with Morton College's institutional priorities. The CIO will work to align human and fiscal resources to maximize operational effectiveness and foster cross-departmental collaboration.



Security & Data Integrity

Guide and support initiatives aimed at strengthening IT security, including assessing current security practices, implementing industry best practices, and ensuring the College's technology environment is resilient against potential cyber threats and aligned with regulatory standards.



Budgeting & Fiscal Responsibility

Develop and oversee the technology budget, aligning financial resources with Morton College's institutional priorities and long-term planning. Budgetary needs for the current fiscal year will be defined, along with projections for the next five years. We will ensure cost-effective procurement and management of technology resources to maximize financial efficiency while meeting institutional objectives.

This Amendment may contain Confidential Information. Distribution beyond CampusWorks, Inc. and its Client partner requires written consent.

Exhibit B: Cost and Payment Schedule

The above Scope of Work commences July 1, 2025, and continues through December 15, 2025.

The total cost of the remote Services described in the above Scope of Work is $157,300.

Payment Schedule

Payments for the remote Services described in the above Scope of Work will be due as per the following payment schedule:

$28,600 due July 1, 2025
$28,600 due August 1, 2025
$28,600 due September 1, 2025
$28,600 due October 1, 2025
$28,600 due November 1, 2025
$14,300 due December 1, 2025

Pricing: Valid until June 30, 2025 based on a minimum commitment of not less than 5 months.

Travel: CampusWorks will deliver the Services remotely. If onsite time is requested by the Client, travel expenses will be billed as incurred and invoiced monthly. CampusWorks does not bill for travel time or markup travel expenses.

Utilization: The FTE must be utilized each month and cannot be transferred to another month.

Cost of Living Adjustment: For each year, beginning June 16, 2026, the cost for CampusWorks Services shall be adjusted for the increase in the cost of living during the immediately preceding calendar year as measured by the Consumer Price Index-All Urban Consumers, All Items, U.S. City Average base period 1982-1984 = 100. Such index is presently published by the U.S. Bureau of Labor Statistics of the Department of Labor. The minimum amount of such annual adjustment shall be a 3% increase.

Payment Preference: CampusWorks' payment preference is ACH transfer. Please reach out to finance@campusworksinc.com to facilitate set-up. If your organization is required to pay by physical check, please make payable to Campus Works, Inc., and remit to:

Campus Works, Inc.
P.O. Box 735111
Chicago IL 60673-5111
USA

Client Billing Contact Information:

Name: _____

Email: _____

PROPOSED ACTION: That the Board approve an operating transfer from the Education Fund to the Liability, Protection, and Settlement Fund in the amount of $300,000.

RATIONALE:

This operating transfer will cover some of the deficit within the Liability, Protection, and Settlement Fund. Beginning fund balance this FY was -$281,769. We expect another $100k in excess expenditures for FY25.

COST ANALYSIS:

ATTACHMENT:

PROPOSED ACTION: That the Board approve the Fiscal Year 2026 liability insurance for a total of $407,347.00 as submitted.

RATIONALE:

Provide coverage for property, general liability, athletic accident, cyber and worker's compensation.

COST ANALYSIS:

General Liability - $210,233
Worker's Compensation - $63,870
Cyber Liability - $22,618
Athletics Liability - $110,626

ATTACHMENT: PROPOSAL