



## **Morton College**

Public Hearing – Annual Budget for FY26 (July 1, 2025 – June 30, 2026) and Public Regular Meeting  
Wednesday, August 27, 2025, 10:00 AM

## Joanna M Martin

---

**From:** Mireya Perez  
**Sent:** Wednesday, August 20, 2025 3:50 PM  
**To:** Board Materials  
**Cc:** Keith McLaughlin  
**Subject:** Board action - Adoption of FY2026 Annual Budget  
**Attachments:** MC FY26 Final Budget Report.pdf; Budget Resolution FY26.docx

PROPOSED ACTION: THAT THE BOARD APPROVE THE RESOLUTION ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2025 AND ENDING JUNE 30, 2026 OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 527 AS SUBMITTED.

RATIONALE: [Required by Board Policy 5.2]

This comprehensive budget reflects the financial plan of the College to provide educational programs and services to the citizens of the Morton College District for FY 2026.

The Tentative Annual Budget was presented to the Board at the June meeting. In accordance with the Illinois Public Community College Act, the Board approved placing the Tentative budget on display for public inspection for a period of at least thirty (30) days.

COST ANALYSIS: Refer to Annual Budget

ATTACHMENTS: Resolution  
Annual Budget for Fiscal Year Ending June 30, 2026

Thank you,



**Mireya Perez**

Chief Financial Officer/Treasurer

P: (708) 656-8000, Ext. 2289

E: [mireya.perez@morton.edu](mailto:mireya.perez@morton.edu)

[www.morton.edu](http://www.morton.edu)

# Morton College



## Annual Budget Fiscal Year 2026

District 527  
Cicero, Illinois

[www.morton.edu](http://www.morton.edu)

# FISCAL YEAR 2026 BUDGET

---

Prepared by:

Mireya Perez, Chief Financial Officer/Treasurer

Morton College District 527  
3801 S. Central Ave.  
Cicero, Illinois 60804  
(708) 656-8000  
[www.morton.edu](http://www.morton.edu)



# **MORTON COMMUNITY COLLEGE**

## **FISCAL YEAR 2026 BUDGET**

### **TABLE OF CONTENTS**

#### **INTRODUCTION**

- 1 Transmittal Letter
- 5 Principal Officials

#### **GRAPHICAL INFORMATION**

- 6 Operating Fund– Revenues By Source
- 8 Operating Fund– Expenditures By Object
- 10 Operating Fund– Expenditures By Program
- 11 Education Fund– Expenditures By Object
- 12 Operations & Maintenance Fund– Expenditures By Object

#### **Financial**

- 13 Educational Philosophy and Mission
- 17 Financial Reporting and Funds
- 19 General Overview
- 20 Operating Fund Review
- 21 Budgeted Revenues & Expenditures Fiscal Year 2026 (Summary)
- 22 Budgeted Revenues & Expenditures Fiscal Year 2026
- 23 Budgeted Operating Revenue by Source Fiscal Year 2026
- 24 Budgeted Expenditures by Object Fiscal Year 2026
- 25 Fiscal Year 2026 Revenue & Expenditures by Fund

## **Statistical Information**

- 40 Changes in Net Position
- 41 Operating Expenses by Function
- 42 Property Tax Levies and Collections
- 43 Debt Capacity

## **Resolutions**

- 44 2025 – 2026 Budget Legal Notice

# **MORTON COMMUNITY COLLEGE**

## **FISCAL YEAR 2026 BUDGET**

### **Introduction**

Transmittal Letter

Principal Officials



**MORTON COLLEGE**  
**Community College District No. 527**  
**Annual Budget**  
**July 1, 2025 to June 30, 2026**

Presented is the Annual Budget of Morton College for the fiscal year ending June 30, 2026. The College's financial plan has been developed utilizing a comprehensive, systematic approach designed to make the budget more easily understood.

**BACKGROUND**

Morton Community College District No. 527 was established on September 5, 1924 and provides baccalaureate-oriented, career-oriented and continuing education courses to a six-suburb community. The District is located approximately 12 miles west of downtown Chicago, Illinois with a viable transportation network including I-290 (Eisenhower Expressway) and I-55 (Stevenson Expressway) just to the north and south, respectively, Metra's Burlington Northern and the Chicago Transit Authority. The Board of Trustees, which is elected by residents within the District, is the District's ruling body that establishes the policies and procedures by which the College is governed.

This District is known for its academic excellence, dedicated teaching, small classes, friendly atmosphere, personalized learning and affordability. The College offers educational programs and support services to students at an affordable cost. The programs and services offered by the College prepare students for an education that leads to a bachelor's degree, job entry and career advancement and developmental education. The College also provides opportunities for lifelong learning and develops and conducts programs and activities that enhance the cultural, civic and economic life of the community.

The College serves approximately 160,000 residents of the District, which encompasses the communities of Berwyn, Cicero, Forest View, Lyons, McCook and Stickney. The 37.12-acre campus contains five buildings with state-of-the-art classrooms and science laboratories, a brand-new planetarium, a renovated 350-seat theatre, 50,000-piece library, a 1,000-seat gymnasium and a physical fitness center.

## MAJOR TRENDS

Morton College recognizes the influence of a dynamic community and environment. Following are major trends and issues anticipated over the next five years that will play a critical role in the institution's planning processes:

- Demographic:
  - The College's service area is expected to remain the same in population similar to Cook County. According to EMSI Economic Modeling, Cook County has remained relatively stable in total population between 2011 and 2018. In that time period, population declined by 0.1% (6,405 residents). District 527 represents 6 communities within Cook County. District 527 showed a population decline of 1.0% (1,619 residents).
  - The population of Cook County and District 527 is increasing in age.
    - For District 527, the 65 to 69 years age category shows the sharpest increase from 2011 to 2018 with a 53% jump. The number of 15 to 19 years old residents, who are preparing to enter college-age, decreased 5% between 2011 and 2018.
    - For Cook County, the 65 to 69 years age category shows the sharpest increase from 2011 to 2018 with a 33% jump. The largest decrease in population came from 15 to 19 years old residents, who are preparing to enter college-age, who decreased in number by 11%.
  - Between 2011 and 2018, District 527 increased in Hispanic population by 5%. In 2018, 74% of the population was Hispanic. In the same time period, Cook County's Hispanic population increased by 6% to reach 26% in 2018.
- Technological:
  - The evolution of technology will continue affording an increasingly diverse array of web- and computer-based tools that can be employed towards increasing student learning and student success.
  - Online and mobile modes of learning will become increasingly expected by students.
  - The capacity for technology to enhance non-teaching functions will increase dramatically.
- Educational:
  - Changes to the College curriculum are expected due to changing demographics, advances being made in technology and dynamic economic conditions.
  - Continued demand for serving students with limited English language proficiency is anticipated.
  - Innovation in delivery of developmental education will be pursued, towards a more effective method of meeting student needs.
  - Collaborative initiatives with district K-12 institutions, as well as 4-year institutions of higher education, will continue to be developed.
  - Increase online course offerings

- Financial:
  - The state funding is expected to remain stable.
  - Increased costs due to aging buildings, infrastructure, and necessary site improvements are anticipated.
  - The College will continue to assess its position among peer institutions trending towards increased tuition.
  - Enrollment is slowly beginning to increase after it was negatively impacted by the pandemic Coronavirus disease (COVID-19).
- Political:
  - Legislation affecting pension reform that will increase amounts that will be paid by the College on behalf of their employees is anticipated.
  - Increased competition for government funds is expected to continue.

## **FUTURE OUTLOOK**

The College's Enterprise Resource Planning (ERP) system has enabled them to centrally aggregate data, both academic and financial, in a secure repository. The system has improved the effectiveness and efficiency of information management, which is critical to the success of Morton College. Further, the ability to securely store, internally share and analyze information is critical for Morton College to meet the needs of the communities it serves. This has improved every aspect of our service to the community. Examples include:

- Provide a secure portal for remote access over the internet:
  - Student access to schedules, grades, class or semester registration, add or drop courses, grades and transcripts.
  - Faculty access to class rosters, course and schedule information, class-teaching assignments, grades, and student information within restrictions.
- Provide staff better access to information at the college to improve service to students, faculty and the community – and do it more timely and efficiently.
- Provide a single source of reliable data, eliminating the need for multiple auxiliary systems to store information. Currently, multiple systems require manual updating to add or correct information.

- Allow the College to better forecast and target market efforts to grow the services available to our community.
- Provide the ability to track and audit data to ensure its accuracy and security.

These and other benefits of the Enterprise Resource Planning System have improved the quality of service Morton College provides to our community while lowering our costs of service.

## **VISION AND MISSION**

The District's Vision Statement:

Our Vision is to be an innovative and responsive educational institution in delivering quality academic and workforce development programs that enhance the quality of life for the communities it serves.

The District's Mission Statement:

As a comprehensive Community College, recognized by the Illinois Community College Board, the mission of Morton College is to enhance the quality of life of our diverse community through exemplary teaching and learning opportunities, community service and life-long learning.

Consistent with our mission, Morton College's educational philosophy conforms to requirements set forth in state law and stresses the importance of helping individuals live and work as better-informed citizens in a dynamic society. This philosophy is reflected in the College's programs that model core values of truth, compassion, fairness, responsibility and respect.

## **DIVERSITY, EQUITY, INCLUSION, AND ACCESSIBILITY STATEMENT**

Morton College strives to cultivate an inclusive environment and a sense of belonging by embracing the diversity of all stakeholders within its community. This includes the faculty and staff we employ, the students we educate, and the broader community that the college serves. We acknowledge that embracing and promoting diversity not only means acknowledging the benefits that varied perspectives lend to our academic endeavor, but also requires us to ensure that everyone we serve has access to the necessary supports for achieving their educational goals to their fullest potential. To uphold this commitment, Morton College implements policies, practices, and services that promote lifelong learning, support diverse learners, promote mental health and wellness, facilitate access to technology, reduce financial barriers, and prioritize food security.

# **MORTON COMMUNITY COLLEGE**

COMMUNITY COLLEGE DISTRICT 527

## **PRINCIPAL OFFICIALS**

### ***BOARD OF TRUSTEES***

	<u><i>POSITION</i></u>
Leonard B. Cannata	Chair
Anthony R. Martinucci	Vice Chair
Jose A. Collazo	Secretary
Frances F. Reitz	Trustee
Charles Hernandez	Trustee
Susan K. Grazzini	Trustee
Oscar Montiel	Trustee
Eliana Ruiz	Student Trustee

### ***OFFICERS OF THE COLLEGE***

Keith McLaughlin, PhD	President
Sheldon Walcher, PhD	Vice President of Academic Affairs
Mireya Perez	Chief Financial Officer/ Treasurer

### ***OFFICIALS ISSUING REPORT***

Mireya Perez	Chief Financial Officer/ Treasurer
--------------	------------------------------------

### ***DEPARTMENT ISSUING REPORT***

**BUSINESS OFFICE**



# **MORTON COMMUNITY COLLEGE**

## **FISCAL YEAR 2026 BUDGET**

### **Graphical Information**

Operating Fund-Revenues by Source

Operating Fund-Expenditures by Object

Operation Fund-Expenditures by Program

Education Fund-Expenditures by Object

Operations & Maintenance Fund-Expenditures by Object

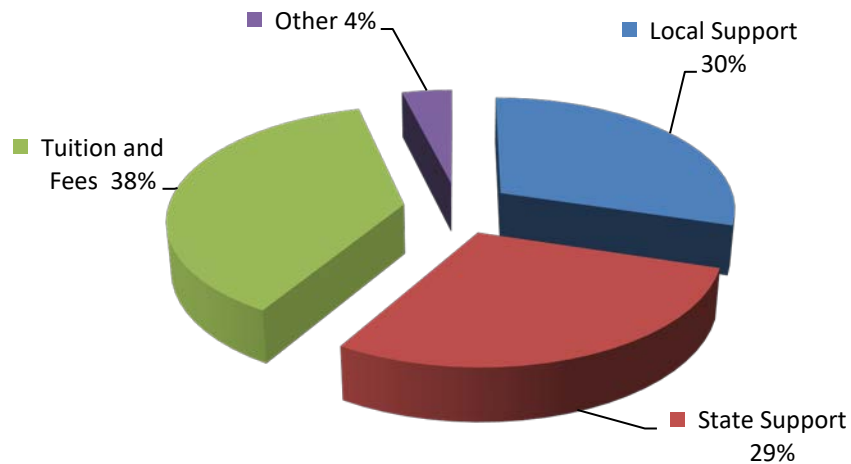


# MORTON COMMUNITY COLLEGE

## FISCAL YEAR 2026 OPERATING FUND REVENUES BY SOURCE

FUNDING SOURCE	EDUCATION FUND	O&M FUND	TOTAL OPERATING REVENUES
LOCAL SUPPORT	\$ 8,816,400	\$ 1,763,800	\$ 10,580,200
STATE SUPPORT	8,690,046	1,641,000	10,331,046
TUITION AND FEES	13,360,535	-	13,360,535
OTHER	1,402,050	31,000	1,433,050
TOTAL REVENUES	\$ 32,269,031	\$ 3,435,800	\$ 35,704,831

### FY2026 BUDGET



# MORTON COMMUNITY COLLEGE

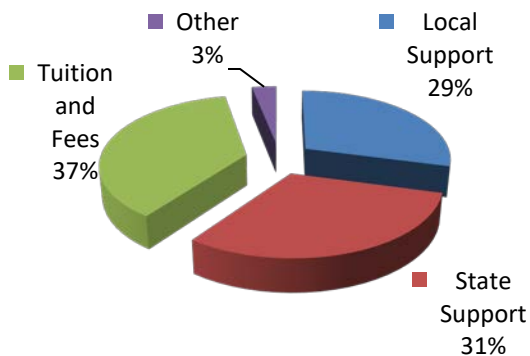
## FISCAL YEAR 2026 OPERATING FUND

### REVENUES BY SOURCE

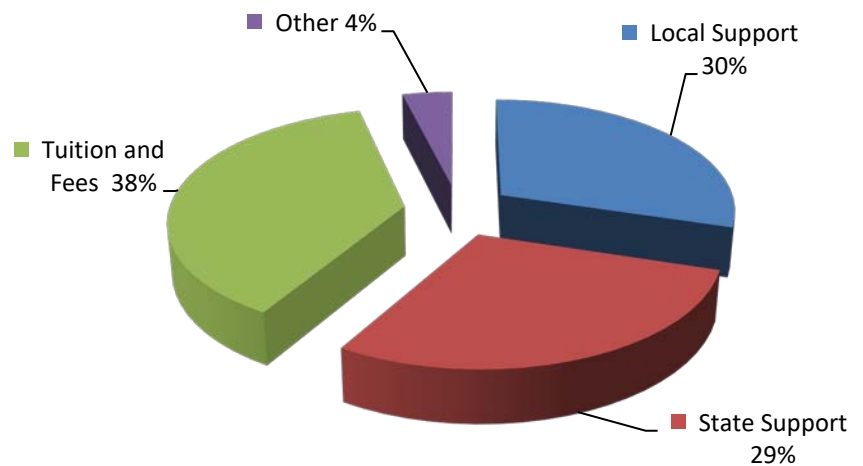
#### FISCAL YEARS 2025 AND 2026

FUNDING SOURCE	FY2025 BUDGET	FY2026 BUDGET	INCREASE/ DECREASE
LOCAL SUPPORT	\$10,237,864	\$10,580,200	3%
STATE SUPPORT	10,828,744	10,331,046	-5%
TUITION AND FEES	12,849,660	13,360,535	4%
OTHER	1,133,050	1,433,050	26%
<b><i>TOTAL REVENUES</i></b>	<b><i>\$35,049,318</i></b>	<b><i>\$35,704,831</i></b>	<b><i>2%</i></b>

**FY2025  
BUDGET**



**FY2026  
BUDGET**



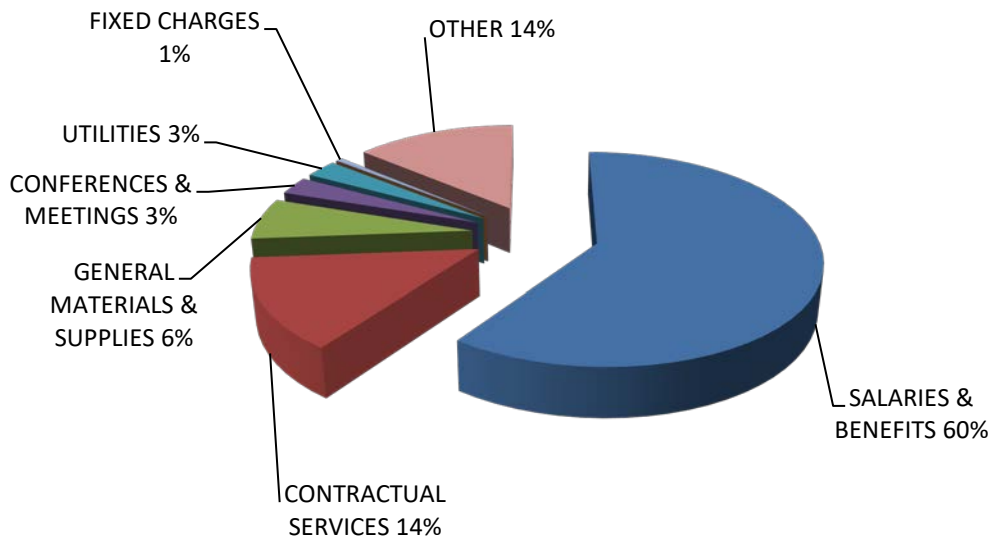
# MORTON COMMUNITY COLLEGE

## FISCAL YEAR 2026 OPERATING FUND

### EXPENDITURES BY OBJECT

OBJECT	EDUCATION FUND	O&M FUND	TOTAL OPERATING EXPENDITURES
SALARIES & BENEFITS	\$19,924,293	\$1,768,300	\$21,692,593
CONTRACTUAL SERVICES	4,315,500	663,000	\$4,978,500
GENERAL MATERIALS & SUPPLIES	2,132,995	188,000	2,320,995
CONFERENCES & MEETINGS	955,950	6,500	962,450
FIXED CHARGES	218,000	-	218,000
UTILITIES	-	910,000	910,000
OTHER	5,022,293	10,000	5,032,293
<b>TOTAL EXPENDITURES</b>	<b>\$32,569,031</b>	<b>\$3,545,800</b>	<b>\$36,114,831</b>

#### FY2026 BUDGET



# MORTON COMMUNITY COLLEGE

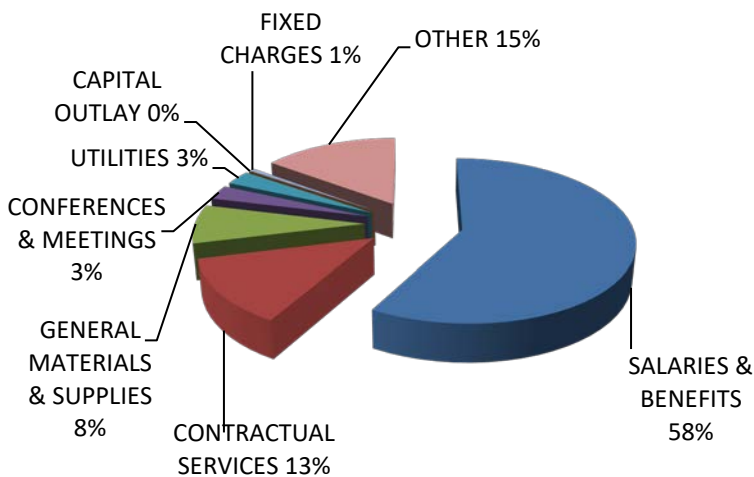
## FISCAL YEAR 2026 OPERATING FUND

### EXPENDITURES BY OBJECT

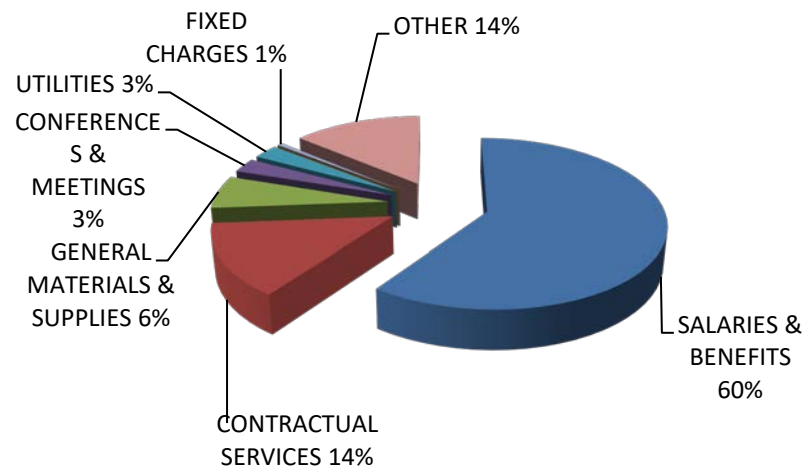
### FISCAL YEARS 2025 AND 2026

OBJECT	2025 BUDGET	2026 BUDGET	PERCENT INCREASE/ DECREASE
SALARIES & BENEFITS	\$20,447,257	\$21,692,593	6%
CONTRACTUAL SERVICES	4,568,050	4,978,500	9%
GENERAL MATERIALS & SUPPLIES	2,705,011	2,320,995	-14%
CONFERENCES & MEETINGS	972,500	962,450	-1%
FIXED CHARGES	203,000	218,000	7%
UTILITIES	863,000	910,000	5%
CAPITAL OUTLAY	60,000	-	-100%
OTHER	5,220,500	5,032,293	-4%
<b>TOTAL EXPENDITURES</b>	<b>\$35,039,318</b>	<b>\$36,114,831</b>	<b>3%</b>

**FY2025  
BUDGET**



**FY2026  
BUDGET**



# MORTON COMMUNITY COLLEGE

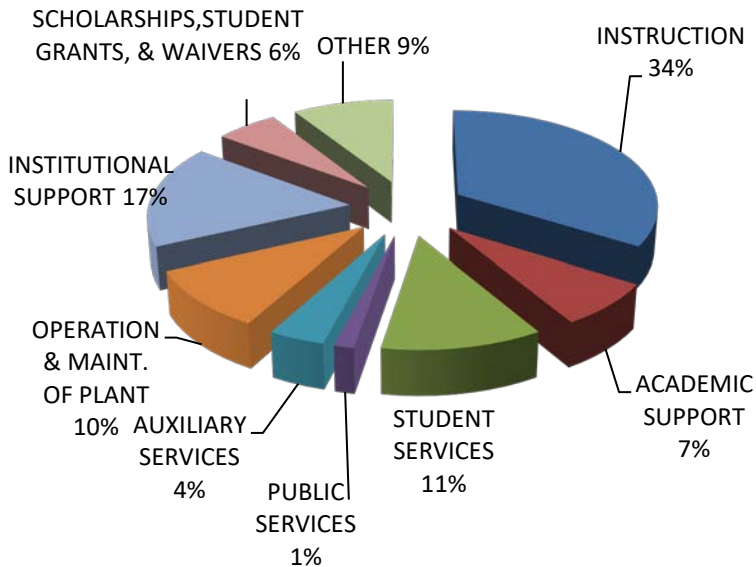
## FISCAL YEAR 2026 OPERATING FUND

### EXPENDITURES BY PROGRAM

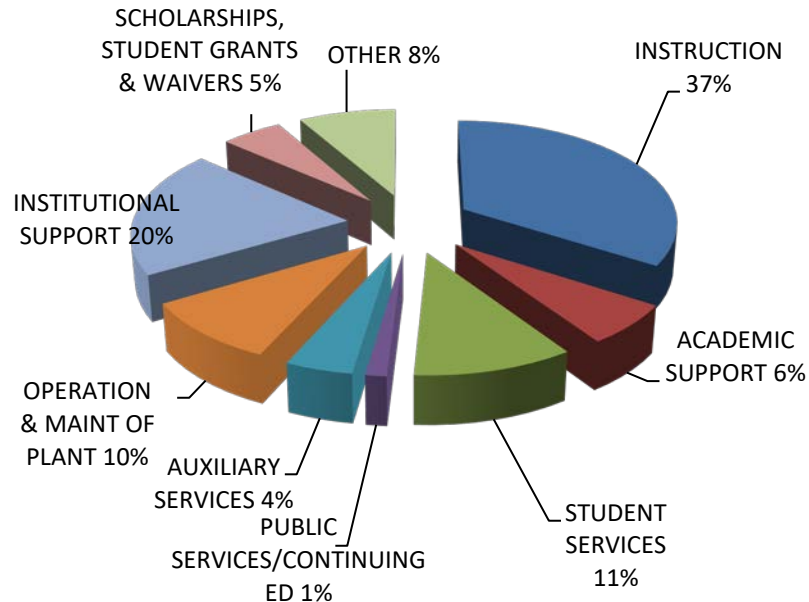
### FISCAL YEARS 2025 AND 2026

OBJECT	2025 BUDGET	2026 BUDGET	PERCENT INCREASE/DECREASE
INSTRUCTION	\$ 11,864,541	\$ 12,306,284	4%
ACADEMIC SUPPORT	2,572,418	2,259,269	-12%
STUDENT SERVICES	3,981,970	3,829,661	-4%
PUBLIC SERVICE	531,716	540,810	2%
AUXILIARY SERVICES	1,431,950	1,561,329	9%
OPERATION & MAINT. OF PLANT	3,536,119	3,545,800	0%
INSTITUTIONAL SUPPORT	5,945,604	7,189,885	21%
SCHOLARSHIPS, STUDENT GRANTS, & WAIVERS	2,000,000	1,900,000	-5%
OTHER	3,185,000	2,981,793	-6%
<b>TOTAL EXPENDITURES</b>	<b>\$35,049,318</b>	<b>\$ 36,114,831</b>	<b>3%</b>

**FY2025  
BUDGET**



**FY2026  
BUDGET**

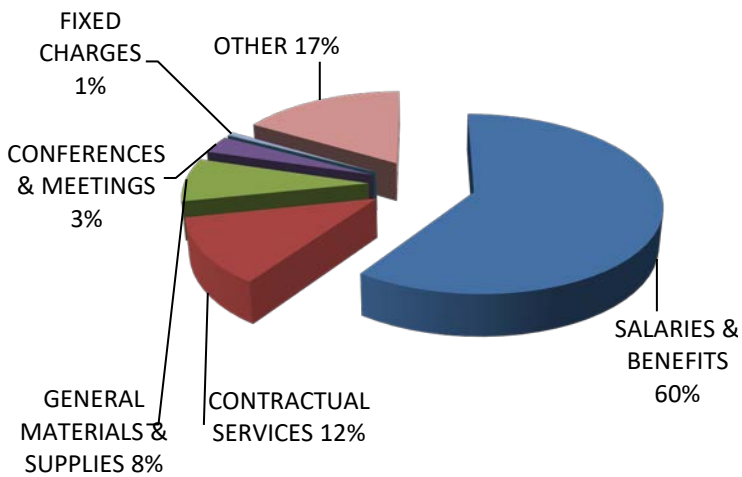


# MORTON COMMUNITY COLLEGE

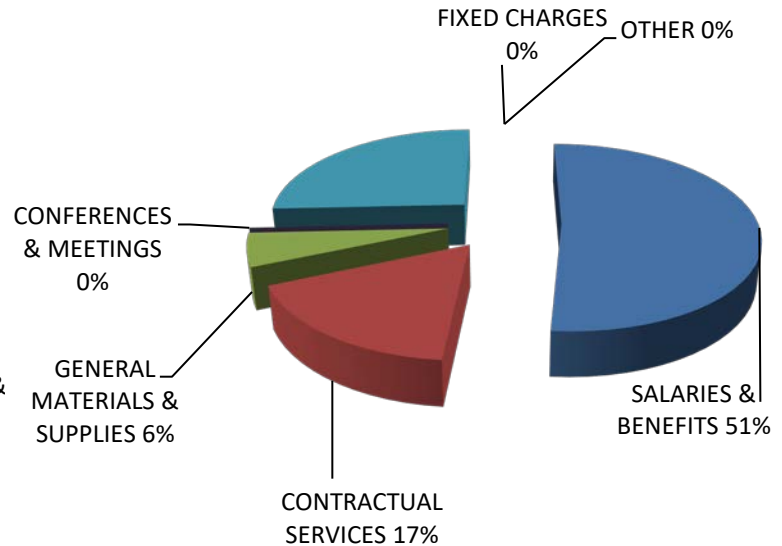
## FISCAL YEAR 2026 EDUCATION FUND EXPENDITURES BY OBJECT FISCAL YEARS 2025 AND 2026

OBJECT	2025 BUDGET	2026 BUDGET	PERCENT INCREASE/ DECREASE
SALARIES & BENEFITS	\$ 18,772,638	\$ 19,924,293	6%
CONTRACTUAL SERVICES	3,861,050	4,315,500	12%
GENERAL MATERIALS & SUPPLIES	2,490,011	2,132,995	-14%
CONFERENCES & MEETINGS	966,000	955,950	-1%
FIXED CHARGES	203,000	218,000	7%
OTHER	5,220,500	5,022,293	-4%
<b>TOTAL EXPENDITURES</b>	<b><u>\$31,513,199</u></b>	<b><u>\$ 32,569,031</u></b>	<b>3%</b>

**FY2025  
BUDGET**



**FY2026  
BUDGET**



# MORTON COMMUNITY COLLEGE

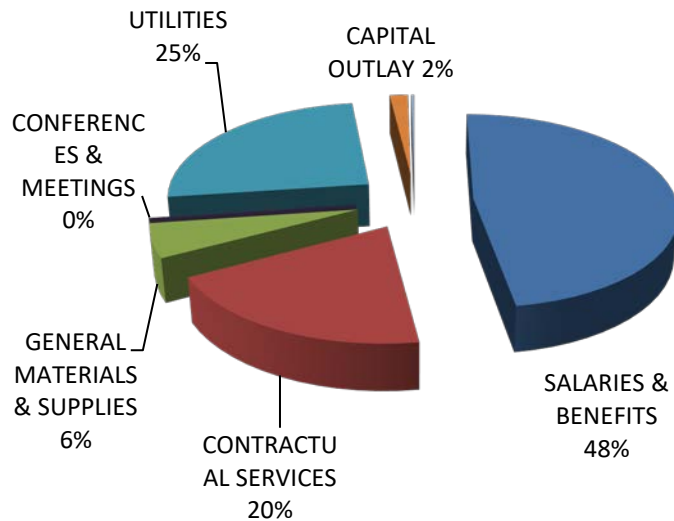
## OPERATIONS & MAINTENANCE FUND

### EXPENDITURES BY OBJECT

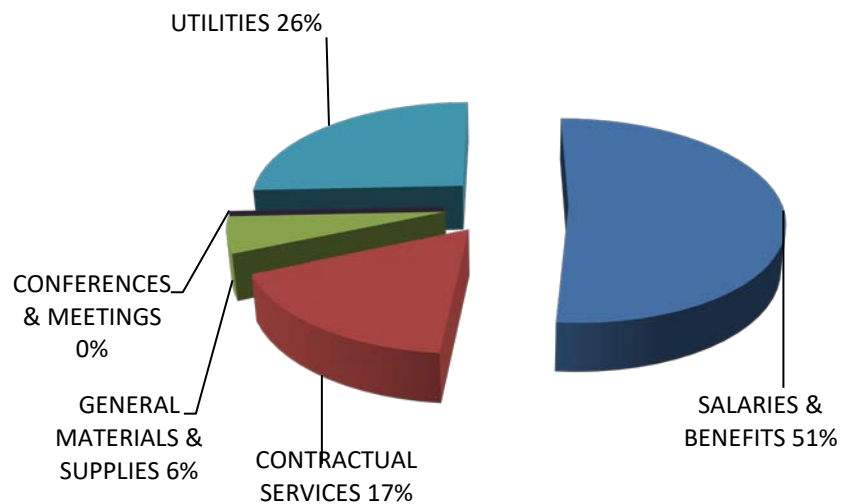
### FISCAL YEARS 2025 AND 2026

OBJECT	2025 BUDGET	2026 BUDGET	PERCENT INCREASE/ DECREASE
SALARIES & BENEFITS	\$ 1,674,619	\$ 1,768,300	6%
CONTRACTUAL SERVICES	707,000	663,000	-6%
GENERAL MATERIALS & SUPPLIES	215,000	188,000	-13%
CONFERENCES & MEETINGS	6,500	6,500	0%
UTILITIES	863,000	910,000	5%
CAPITAL OUTLAY	60,000	-	-100%
OTHER	10,000	10,000	0%
<b>TOTAL EXPENDITURES</b>	<b>\$3,536,119</b>	<b>\$ 3,545,800</b>	<b>0%</b>

**FY2025  
BUDGET**



**FY2026  
BUDGET**





# **MORTON COMMUNITY COLLEGE**

## **FISCAL YEAR 2026 BUDGET**

### **Financial**

Educational Philosophy and Mission

Financial Reporting and Funds

General Overview

Operating Fund Review

Budgeted Revenues & Expenditures Fiscal Year 2026 (Summary)

Budgeted Revenues & Expenditures Fiscal Year 2026

Budgeted Operating Revenue by Source Fiscal Year 2026

Budgeted Expenditures by Object Fiscal Year 2026

Fiscal Year 2026 Revenue & Expenditures by Fund



## **EDUCATIONAL PHILOSOPHY**

As a comprehensive Community College that is recognized by the Illinois Community College Board, the mission of Morton College is to enhance the quality of life of our diverse community through exemplary teaching and learning opportunities, community service and life-long learning.

Consistent with our mission, Morton College's educational philosophy conforms to requirements set forth in state law and stresses the importance of helping individuals live and work as better-informed citizens in a dynamic society. This philosophy is reflected in the College's programs that model core values of truth, compassion, fairness, responsibility and respect. The programs, which are available to all individuals qualified to profit from them, are summarized below.

### **Adult Education Program**

This program is committed to shaping the future of Adult Education students by providing English as a second language, basic education and GED preparation courses.

### **University Transfer Program**

Courses in these curricula parallel in content, credit and quality with degree-granting institutions.

### **Career Program**

Career curricula prepare students for workplace, technical and semi-technical positions and lead to an associate in applied science degree or certificate. Students in these curricula receive initial job training, upgraded workplace and technical skills and become qualified for career opportunities.

### **Liberal Studies Program**

The liberal studies program is designed for students desiring maximum flexibility in preparing to transfer to a baccalaureate degree granting college. Transfer, career and continuing education courses may be used to meet a student's specific educational goals. Students completing this program earn an associate in liberal studies degree.

### **General Education Program**

General education courses are required in all curricula leading to an associate degree. They provide students with basic knowledge in communications, mathematics, physical science, social and behavioral science, humanities and health and physical fitness.

### **Continuing Education Program**

Curricula and courses in the continuing education program focus on improving basic academic skills and life-long learning opportunities. Programs include developmental education, general studies, vocational skills and personal development.

### **Community Service Program**

The community service program consists of noncredit continuing education courses and activities designed to meet the hobby, leisure time and cultural needs of the community.

### **Student Services Program**

The student development program helps students develop as they work to achieve their educational goals. Academic advising, career and personal counseling, financial aid assistance and job placement represent some of its functions.

### **Academic Support Services Program**

The academic support services program augments classroom instruction. The Learning Resources Center, Academic Skills Center, Writing and Math Center and the Peer Tutoring Program are components of this program.

Academic programs and student support services are available at an affordable cost without regard to age, gender, ethnicity, disability or marital status. The programs and services emphasize preparation for additional post-secondary study, job entry and career advancement, developmental education and opportunities for life-long learning. Furthermore, the College offers programs and activities that enhance the cultural, civic and economic development of the community.

## Strategic Planning

**Mission:** To enhance the quality of life of our diverse community through exemplary teaching and learning opportunities, community service and life-long learning.

In 2025 Morton College developed a new, comprehensive five-year strategic plan, based on extensive data collection and analysis, market research and projected demographic trends in the college district, regionally, state-wide and nationally. A planning committee, comprised of faculty, staff and administrators, has met periodically since the initiation of the new plan and have prioritized goals outlined in the plan, established targets and monitored progress. In an effort to keep the strategic plan active, effective and relevant, the Committee has also periodically revised, updated and consolidated major goal areas since the development of the plan in response to internal and external factors impacting the strategic direction of the College. The Strategic Plan goals are developed within the framework of a systematic planning process that includes inputs from institutional goals, Support Unit Annual Plans and Academic Unit Annual Plans. The following represent the AY 25-28 updates to the strategic goals.

**Vision – Goal Statement:** To be an innovative and responsive educational institution in delivering quality academic and workforce development programs that enhance the quality of life for the communities it serves.

### Goal #1: Learning Environment

- Increase student engagement through expanded programming and support services
- Create structured academic pathways to enhance student success and retention
- Enhance active learning strategies utilized in the classroom
- Foster a sense of belonging among students through cohort-based incentives
- Integrate innovative course delivery options into key academic areas
- Ensure equitable access to digital learning tools and resources
- Create a Family College Concept

### Goal #2: Campus Facilities

- Undertake a capital fundraising campaign for facilities enhancement and new construction
- Develop and implement a strategic facilities master plan
- Improve accessibility across campus and optimize office and service locations
- Expand instructional and program-specific learning spaces
- Develop a strategic plan for the undeveloped parcel of land
- Incorporate sustainability efforts into new construction and renovations

**Goal #3: New & Revitalized Academic Programs**

- Increase program alignment with high-demand industries
- Strengthen partnerships with local industries to inform curriculum development.
- Expand student access to flexible learning formats and pathway-specific tracks.
- Implement the redesign of academic pathways centered on the General Education Core Curriculum (GECC).
- Achieve a 45% graduation or completion rate across all programs for full and part-time students
- Align academic programs with transfer opportunities.
- Integrate global perspectives into academic offerings
- Drive enrollment growth through targeted initiatives
- Driving enrollment growth and increasing district high school yield rates
- Identify opportunities for baccalaureate programs
- Two admission cycles per year to the nursing program
- Establish a division for online teaching modalities

**Goal #4: Leadership & Professional Development**

- Promote faculty engagement with ACUE courses to enhance teaching excellence
- Integrate the faculty professional development committee, the Teaching and Learning Center (TLC), and educational technology
- Formalize onboarding and professional development for new faculty through a New Faculty Institute
- Enhance leadership recognition efforts tied to revised college values.
- Expand mentorship opportunities across the institution
- Increase leadership diversity and recognizing excellence
- Achieve Great Colleges to Work For designation

**Goal #5: Partnerships**

- Establish and operationalize the Workforce Partnerships and Strategic Initiatives unit
- Strengthen workforce development partnerships
- Expand educational pathways through collaboration with high schools and universities
- Create partnerships with community organizations to increase access to essential services and supports for students and district residents
- Integrate service-learning opportunities into academic programs to foster community engagement
- Leverage institutional resources to deliver cultural programming and community-based workshops
- Collaborate on resource-sharing initiatives with community partners
- Leverage partnerships to support grant acquisition and external funding
- High School in College

## **FINANCIAL REPORTING**

The College prepares its financial statements in accordance with accounting principles generally accepted in the United States of America (GAAP) as set forth by the Governmental Accounting Standards Board (GASB). The College maintains its accounts in accordance with guidelines set forth by the National Association of College and University Business Officers (NACUBO) and the Illinois Community College Board (ICCB). The ICCB requires accounting by funds in order that limitations and restrictions on resources can be easily accounted for. The financial records of the College are maintained on the accrual basis of accounting whereby all revenues are recorded when earned and all expenses are recorded when they have been reduced to a legal obligation. The independent public auditors, FORVIS, LLP, have audited the College's financial statements. The following is a list of funds and descriptions used by Morton College.

### **EDUCATION FUND**

The Education Fund is used to account for revenues and expenditures of the academic and service programs of the College. It includes the costs of instruction; administrative and professional salaries; supplies and moveable equipment; library books and materials; maintenance of instructional and administrative equipment; and other costs pertaining to the educational program of the College.

The Education Fund revenue is projected to increase 2% from fiscal year 2025 to 2026. Expenditures are projected to increase 3%.

### **OPERATIONS AND MAINTENANCE FUND**

The Operations and Maintenance Fund is used to account for expenditures for the improvement, maintenance, repair or benefit of buildings and property, including the cost of interior decorating and the installation, improvement, repair, replacement, and maintenance of building fixtures, rental of buildings and property for community and college purposes; salaries of custodians, engineers and related support staff; all costs of fuel, lights, gas, water, telephone services and custodial supplies and equipment; and the costs of professional surveys of the condition of college buildings.

The Operations & Maintenance Fund revenue is projected to decrease 3% from fiscal year 2025 to 2026. Expenditures are projected to increase 0%.

### **OPERATIONS AND MAINTENANCE FUND (RESTRICTED)**

The Operations and Maintenance Fund (Restricted) is used to account for monies restricted for building purposes and site acquisition. The term "Construction Fund" is often used to refer to this fund. Within this fund various types of restricted funds are accounted for. They include Health, Life Safety Funds, Illinois Community College Board Deferred Maintenance Grant, Development Board grants and funds restricted by Board resolution to be used for building purposes.

## **BOND AND INTEREST FUND**

The Bond and Interest Fund is used to account for payments of principal, interest and related charges on any outstanding bonds or debt.

## **AUXILIARY ENTERPRISE FUND**

The Auxiliary Enterprise Fund is used for college services where a fee is charged and the activity is intended to be self-supporting. Examples of accounts in this fund include food service, bookstore, intercollegiate athletics and non-credit instruction.

## **RESTRICTED PURPOSE FUND**

The Restricted Purpose Fund is used for the purpose of accounting for monies that have external restrictions regarding their use. Examples of accounts in this fund are Illinois Community College Board grants and federal and state student financial assistance grants.

## **AUDIT FUND**

Annually the College levies separately for and collects property taxes for payment of the annual audit of its financial statements. This fund is used to account for this levy and the related audit expenses.

## **LIABILITY, PROTECTION AND SETTLEMENT FUND**

The Liability, Protection and Settlement Fund includes the tort liability, property insurance, Medicare taxes, Social Security taxes (FICA), and unemployment insurance. In addition, a portion of Campus Police salaries have been allocated to this fund due to their role in promoting and maintaining a safe campus environment.

## GENERAL OVERVIEW

This section contains general information concerning funding, authorized compensations, insurance, staffing, debt obligations and contracts.

The College's main source of revenue is from property taxes (23%), state revenue (34%), federal revenue (19%) and tuition and fees (21%). The needs of the College are evaluated on an ongoing basis and have made a number of adjustments in order to properly service the community in which it serves. The 2026 budget includes the following assumptions as it relates to our main source of funding.

- No significant increase to property tax revenue above the 3.5% tax cap.
- Tuition and fees for Fiscal Year 2026 are at a rate of \$157.00 per credit hour including tuition, the comprehensive fee, and the technology fee.
- A 2% increase in enrollment has been budgeted
- Union Agreement with the Faculty and American Federation of Teachers Local 1600 is effective August 16, 2024 through August 15, 2028.
- Union Agreement with the Campus Safety Staff and Service Employees International Union Local 73 is effective July 1, 2021 through June 30, 2026.
- Union Agreement with the Custodial/Maintenance Staff and Service Employees International Union Local 73 is effective July 1, 2021 through June 30, 2026.
- Union Agreement with the Classified Staff effective July 1, 2024 through June 30, 2028.
- Union Agreement with the Adjunct Faculty Association IEA-NEA is effective July 1, 2017 to June 30, 2022.
- On July 1, 2021 Morton College became a member of Illinois Public Risk Fund for worker's compensation insurance and Illinois Counties Risk Management Trust (ICRMT) for liability insurance.



## **OPERATING FUND REVIEW**

### **REVENUE**

- Revenue resources include local support (property taxes) 30%, state support 29%, and student support (tuition and fees) 38%.
- Tax revenue is based on 96% collection of the remaining calendar year 2024 levy and the first half of calendar year 2025 levy.
- State support is based on credit hours generated two years ago. In addition, amounts are based on the governor's recommended budget.
- Tuition revenue is based on the tuition and fees of \$152.00 per credit hour. A 2% increase in enrollment was calculated compared to previous year.
- TOTAL BUDGETED OPERATING FUND REVENUE FOR FISCAL YEAR 2025  
\$35,704,831.

### **EXPENDITURES**

Salaries and employee benefits comprise 60% of our entire operating budget. This distribution is a slight decrease from the 58% of last year.

Other large operating costs are contractual services 14%, supplies 6%, utilities 3%, conferences and meetings 3%, and other 14%.

- TOTAL BUDGETED OPERATING EXPENDITURES FOR FISCAL YEAR 2026  
\$36,114,831.

**MORTON COMMUNITY COLLEGE DISTRICT #527**  
**SCHEDULE OF BUDGETED REVENUES AND EXPENDITURES (SUMMARY)**  
**Year Ending June 30, 2026**  
**(in dollars)**

	General		Special Revenue			Debt Service	Capital Projects	
	Education	Operations and Maintenance	Restricted Purpose	Audit	Liability, Protection and Settlement	General Obligation Bond	Operations and Maintenance (Restricted)	Total
Budgeted Revenues	32,269,031	3,435,800	22,888,807	86,922	984,426	691,152	2,374,024	62,730,162
Budgeted Other Financing Sources	-	-	-	15,000	-	-	2,326,500	2,341,500
Total Revenues and Other Financing Sources	32,269,031	3,435,800	22,888,807	101,922	984,426	691,152	4,700,524	65,071,662
Budgeted Expenditures	(30,227,531)	(3,545,800)	(22,888,807)	(101,922)	(984,426)	(642,075)	(4,700,524)	(63,091,085)
Other Financing Uses	(2,341,500)	-	-	-	-	-	-	(2,341,500)
Total Expenditures and Other Financing Uses	(32,569,031)	(3,545,800)	(22,888,807)	(101,922)	(984,426)	(642,075)	(4,700,524)	(65,432,585)
Excess of Revenues and Other Financing Sources over Expenditures and Other Financing Uses	(300,000)	(110,000)	-	-	-	49,077	-	(360,923)
Fund Balance July 1, 2025(estimated)	24,390,610	5,917,858	-	154,523	18,231	112,831	1,537,560	32,131,613
Fund Balance June 30, 2026 (estimated)	\$ 24,090,610	\$ 5,807,858	\$ -	\$ 154,523	\$ 18,231	\$ 161,908	\$ 1,537,560	\$ 31,770,690

Official Budget was approved by the BOARD OF TRUSTEES:

DATE: \_\_\_\_\_

ATTEST: \_\_\_\_\_

Secretary, Board of Trustees

**SCHEDULE OF BUDGETED REVENUES AND EXPENDITURES**

Year Ending June 30, 2026

	<b>General</b>		<b>Special Revenue</b>			<b>Debt Service</b>	<b>Capital Projects</b>	
	<b>Education</b>	<b>Operations and Maintenance</b>	<b>Restricted Purpose</b>	<b>Audit</b>	<b>Liability, Protection and Settlement</b>	<b>General Obligation Bond</b>	<b>Operations and Maintenance (Restricted)</b>	<b>Total</b>
<b>REVENUES</b>								
Local government	\$ 8,816,400	\$ 1,763,800	\$ -	\$ 86,872	\$ 984,326	\$ 691,052	\$ 2,374,024	\$ 14,716,474
Corporate personal property replacement taxes	1,500,000	850,000	-	-	-	-	-	2,350,000
Tuition and fees	13,360,535	-	-	-	-	-	-	13,360,535
Sales and service fees	5,250	21,000	-	-	-	-	-	26,250
State sources	7,190,046	791,000	11,152,876	-	-	-	-	19,133,922
Federal sources	-	-	11,661,320	-	-	-	-	11,661,320
Investment income	1,200,000	10,000	-	50	100	100	-	1,210,250
Miscellaneous	196,800	-	74,611	-	-	-	-	271,411
Total revenues	<u>32,269,031</u>	<u>3,435,800</u>	<u>22,888,807</u>	<u>86,922</u>	<u>984,426</u>	<u>691,152</u>	<u>2,374,024</u>	<u>62,730,162</u>
<b>EXPENDITURES</b>								
Instruction	12,306,284	-	7,554,306	-	150,000	-	-	20,010,590
Academic support	2,259,269	-	745,738	-	16,900	-	-	3,021,907
Student services	3,829,661	-	1,498,884	-	35,500	-	-	5,364,045
Public services	540,810	-	580,623	-	8,500	-	-	1,129,933
Operation and maintenance plant	-	3,545,800	750,000	-	20,500	-	4,700,524	9,016,824
Auxiliary services	1,561,329	-	125,000	-	6,000	-	-	1,692,329
Institutional support	7,189,885	-	1,300,000	101,922	747,026	642,075	-	9,980,908
Scholarships, student grants, & waivers	1,900,000	-	10,334,256	-	-	-	-	12,234,256
Contingencies	640,293	-	-	-	-	-	-	640,293
Total Expenditures	<u>30,227,531</u>	<u>3,545,800</u>	<u>22,888,807</u>	<u>101,922</u>	<u>984,426</u>	<u>642,075</u>	<u>4,700,524</u>	<u>63,091,085</u>
Revenues over (under) expenditures	<u>2,041,500</u>	<u>(110,000)</u>	<u>-</u>	<u>(15,000)</u>	<u>-</u>	<u>49,077</u>	<u>(2,326,500)</u>	<u>(360,923)</u>
Transfers in	-	-	-	15,000	-	-	2,326,500	2,341,500
Transfers out	<u>(2,341,500)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(2,341,500)</u>
Revenues and transfers (in) over (under) expenditures and transfers (out)	<u>(300,000)</u>	<u>(110,000)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>49,077</u>	<u>-</u>	<u>(360,923)</u>
<b>FUND BALANCE</b>								
July 1, 2025 (estimated)	24,390,610	5,917,858	-	154,523	18,231	112,831	1,537,560	32,131,613
June 30, 2026 (estimated)	<u>\$ 24,090,610</u>	<u>\$ 5,807,858</u>	<u>\$ -</u>	<u>\$ 154,523</u>	<u>\$ 18,231</u>	<u>\$ 161,908</u>	<u>\$ 1,537,560</u>	<u>\$ 31,770,690</u>

**BUDGETED OPERATING REVENUE BY SOURCE****Year Ended June 30, 2026**

	Education Fund	Operations and Maintenance Fund	Total Operating Funds
<b>OPERATING REVENUE BY SOURCE</b>			
<b>Local Government</b>			
Local taxes	\$ 8,816,400	\$ 1,763,800	\$ 10,580,200
Total Local Government			
<b>State Government</b>			
ICCB credit hour grants	2,791,517	-	2,791,517
ICCB equalization grants	4,173,529	791,000	4,964,529
CTE formula grant	225,000		225,000
Corporate personal property replacement taxes	1,500,000	850,000	2,350,000
Total State Government	8,690,046	1,641,000	10,331,046
<b>Student Tuition and Fees</b>			
Tuition	11,065,000		11,065,000
Fees	2,295,535	-	2,295,535
Total Student Tuition and Fees	13,360,535	-	13,360,535
<b>Other Sources</b>			
Sales and service fees	5,250	5,000	10,250
Nongovernmental grants	1,500	-	1,500
Facilities	-	16,000	16,000
Investment revenue	1,200,000	10,000	1,210,000
Other	195,300		195,300
Total Other Sources	1,402,050	31,000	1,433,050
<b>Total 2026 Budgeted Revenue</b>	<b>\$ 32,269,031</b>	<b>\$ 3,435,800</b>	<b>\$ 35,704,831</b>

BUDGETED EXPENDITURES BY OBJECT

Year Ending June 30, 2026

	General		Special Revenue			Debt Service	Capital Projects	
	Operations and		Restricted	Liability, Protection and		General	Operations and	
	Education	Maintenance	Purpose	Audit	Settlement	Obligation	Maintenance	Total
						Bond	(Restricted)	
EXPENDITURES								
Salaries	\$ 17,241,706	\$ 1,552,689	\$ 1,963,384	\$ -	\$ -	\$ -	\$ -	\$ 20,757,779
Employee Benefits	2,682,587	215,611	9,288,814	-	307,400	-	-	12,494,412
Contracted Services	4,315,500	663,000	314,784	101,922	200,000	-	260,000	5,855,206
Materials and Supplies	2,132,995	188,000	651,675	-	-	-	-	2,972,670
Conferences and Meetings	955,950	6,500	89,045	-	-	-	-	1,051,495
Fixed Charges	218,000	-	1,720	-	380,000	642,075	-	1,241,795
Utilities	-	910,000	-	-	-	-	-	910,000
Capital Outlay	-	-	-	-	-	-	4,440,524	4,440,524
Other	2,680,793	10,000	10,579,385	-	97,026	-	-	13,367,204
Total Expenditures	\$ 30,227,531	\$ 3,545,800	\$ 22,888,807	\$ 101,922	\$ 984,426	\$ 642,075	\$ 4,700,524	\$ 63,091,085
TRANSFERS								
Transfers in	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ 2,326,500	\$ 2,341,500
Transfers out	(2,341,500)	-	-	-	-	-	-	(2,341,500)
Total Expenditures and transfers	\$ 32,569,031	\$ 3,545,800	\$ 22,888,807	\$ 86,922	\$ 984,426	\$ 642,075	\$ 2,374,024	\$ 63,091,085

## EDUCATION FUND REVENUE

Year Ended June 30, 2026

	<u>FY 2025 Budget</u>	<u>FY 2026 Budget</u>
<b>REVENUE</b>		
<b>LOCAL GOVERNMENT</b>		
Property taxes revenue	8,563,745	8,816,400
Chargeback revenue	-	-
Total Local Government	<u>8,563,745</u>	<u>8,816,400</u>
<b>CORPORATE PERSONAL PROPERTY TAXES</b>	<u>2,010,563</u>	<u>1,500,000</u>
<b>STATE GOVERNMENT</b>		
ICCB credit hour grants	2,710,211	2,791,517
ICCB equalization grants	4,051,970	4,173,529
CTE formula grant	225,000	225,000
Total State Government	<u>6,987,181</u>	<u>7,190,046</u>
<b>STUDENT TUITION AND FEES</b>		
Tuition	10,915,000	11,065,000
Fees	1,934,660	2,295,535
Total Tuition and Fees	<u>12,849,660</u>	<u>13,360,535</u>
<b>OTHER SOURCES</b>		
Sales and service fees	200,550	200,550
Investment revenue	900,000	1,200,000
Nongovernmental gifts & scholarships	1,500	1,500
Other - lost tuition revenue	-	-
Total Other Sources	<u>1,102,050</u>	<u>1,402,050</u>
<b>Total Revenue</b>	<u>31,513,199</u>	<u>32,269,031</u>
Transfers in	<u>-</u>	<u>-</u>
<b>Total Revenue and Transfers in</b>	<u>\$31,513,199</u>	<u>\$ 32,269,031</u>

## EDUCATION FUND EXPENDITURES

Year Ended June 30, 2026

	<u>FY 2025 Budget</u>	<u>FY 2026 Budget</u>
<b>EXPENDITURES</b>		
By Program:		
<b>Instruction</b>		
Salaries	\$ 9,241,925	\$ 9,647,809
Employee benefits	1,130,130	1,161,955
Contractual services	453,550	590,000
Material and supplies	948,736	816,320
Conferences and meetings	90,200	90,200
Total Instruction	<u>11,864,541</u>	<u>12,306,284</u>
 <b>Academic Support</b>		
Salaries	\$ 1,404,376	\$ 1,222,715
Employee benefits	245,492	186,204
Contractual services	391,000	336,000
Material and supplies	370,700	308,400
Conferences and meetings	45,850	55,950
Fixed charges	115,000	150,000
Other	-	-
Total Academic Support	<u>2,572,418</u>	<u>2,259,269</u>
 <b>Student Services</b>		
Salaries	\$ 2,580,251	\$ 2,501,609
Employee benefits	445,294	428,827
Contractual services	436,000	454,000
Material and supplies	287,825	210,575
Conferences and meetings	206,100	208,150
Fixed charges	26,500	26,500
Total Student Services	<u>3,981,970</u>	<u>3,829,661</u>

## EDUCATION FUND EXPENDITURES

Year Ended June 30, 2026

	<u>FY 2025 Budget</u>	<u>FY 2026 Budget</u>
<b>EXPENDITURES</b>		
<b>Public Service/Continuing Education</b>		
Salaries	\$ 300,903	\$ 302,417
Employee benefits	33,263	34,843
Contractual services	140,000	151,000
Material and supplies	29,200	24,200
Conferences and meetings	17,850	17,850
Other	10,500	10,500
Total Public Service/Continuing Education	<u>531,716</u>	<u>540,810</u>
<b>Auxiliary Services</b>		
Salaries	\$ 227,000	\$ 312,548
Employee benefits	44,950	54,781
Contractual services	580,000	556,000
Material and supplies	206,000	251,000
Conferences and meetings	314,000	347,000
Fixed charges	60,000	40,000
Total Auxiliary Services	<u>1,431,950</u>	<u>1,561,329</u>
<b>Institutional Support</b>		
Salaries	\$ 2,489,619	\$ 3,254,608
Employee benefits	629,435	815,977
Contractual services	1,860,500	2,228,500
Material and supplies	647,550	522,500
Conferences and meetings	292,000	236,800
Fixed charges	1,500	1,500
Other	25,000	20,000
Total Institutional Support	<u>5,945,604</u>	<u>7,079,885</u>



## EDUCATION FUND EXPENDITURES

Year Ended June 30, 2026

---

	<u>FY 2025 Budget</u>	<u>FY 2026 Budget</u>
<b>EXPENDITURES</b>		
<b>Scholarships, Student Grants &amp; Waivers</b>		
Student grants and scholarships	\$ 2,000,000	\$ 1,900,000
Other	-	-
Total Scholarships, Student Grants & Waivers	<u>2,000,000</u>	<u>1,900,000</u>
Contingencies	<u>1,060,000</u>	<u>640,293</u>
<b>Total Expenditures</b>	<u>29,388,199</u>	<u>30,227,531</u>
Transfers out	<u>2,125,000</u>	<u>2,341,500</u>
<b>Total Expenditures and Transfers out</b>	<u>\$ 31,513,199</u>	<u>\$ 32,569,031</u>

## OPERATIONS & MAINTENANCE FUND REVENUE

Year Ended June 30, 2026

---

	<u>FY 2025 Budget</u>	<u>FY 2026 Budget</u>
<b>REVENUE</b>		
<b>LOCAL GOVERNMENT</b>		
Property taxes	<u>\$ 1,674,119</u>	<u>\$ 1,763,800</u>
<b>STATE GOVERNMENT</b>		
ICCB equalization grants	<u>791,000</u>	<u>791,000</u>
<b>CORP PERSONAL PROPERTY TAXES</b>	<u>1,040,000</u>	<u>850,000</u>
<b>STUDENT FEES</b>		
Fees	<u>-</u>	<u>-</u>
Total Student Fees	<u>-</u>	<u>-</u>
<b>OTHER SOURCES</b>		
Sales and service fees	5,000	5,000
Facilities	16,000	16,000
Investment revenue	<u>10,000</u>	<u>10,000</u>
Total Other Sources	<u>31,000</u>	<u>31,000</u>
<b>Total Revenue</b>	<u>\$ 3,536,119</u>	<u>\$ 3,435,800</u>

## OPERATIONS & MAINTENANCE FUND EXPENDITURES

Year Ended June 30, 2026

---

	<u>FY 2025 Budget</u>	<u>FY 2026 Budget</u>
<b>EXPENDITURES</b>		
By Program:		
<b>Operations and Maintenance of Plant</b>		
Salaries	\$ 1,486,817	\$ 1,552,689
Employee benefits	187,802	215,611
Contractual services	707,000	663,000
Material and supplies	215,000	188,000
Conferences and meetings	6,500	6,500
Utilities	863,000	910,000
Capital outlay	60,000	-
Other	10,000	10,000
Total Operations and Maintenance of Plant	<u>3,536,119</u>	<u>3,545,800</u>
<b>Total Expenditures</b>	<u>\$ 3,536,119</u>	<u>\$ 3,545,800</u>

## RESTRICTED PURPOSE FUND REVENUE

Year Ended June 30, 2026

---

	<u>FY 2025 Budget</u>	<u>FY 2025 Budget</u>
REVENUE		
<b>STATE GOVERNMENT</b>		
Illinois Community College Board	\$ 1,810,039	\$ 1,713,719
Illinois grant revenue - other	<u>9,387,764</u>	<u>9,439,157</u>
Total State Government	<u>11,197,803</u>	<u>11,152,876</u>
 <b>FEDERAL GOVERNMENT</b>		
Department of education	11,780,365	11,004,845
Other	<u>672,584</u>	<u>656,475</u>
Total Federal Government	<u>12,452,949</u>	<u>11,661,320</u>
 <b>OTHER SOURCES</b>		
Nongovernmental grants	<u>26,476</u>	<u>74,611</u>
Total Other Sources	<u>26,476</u>	<u>74,611</u>
 <b>Total Revenue</b>	<u>\$ 23,677,228</u>	<u>\$ 22,888,807</u>

## RESTRICTED PURPOSE FUND EXPENDITURES

Year Ended June 30, 2026

	<u>FY 2025 Budget</u>	<u>FY 2026 Budget</u>
<b>EXPENDITURES</b>		
By Program:		
<b>Instruction</b>		
Salaries	\$ 1,429,403	\$ 1,430,181
Employee benefits	5,217,503	5,218,853
Contractual services	122,754	117,089
Material and supplies	379,910	354,453
Conferences and meetings	34,075	41,375
Other	396,061	392,355
Total Instruction	<u>7,579,706</u>	<u>7,554,306</u>
<b>Academic Support</b>		
Salaries	17,500	68,893
Employee benefits	600,000	600,000
Contractual services	-	56,125
Material and supplies	2,000	7,000
Conferences and meetings	2,000	12,000
Other	1,720	1,720
Total Academic Support	<u>623,220</u>	<u>745,738</u>
<b>Student Services</b>		
Salaries	258,128	72,510
Employee benefits	1,021,799	1,017,651
Contractual services	292,255	137,360
Materials and supplies	666,024	261,193
Conferences and meetings	95,586	10,170
Other	100	-
Total Student Services	<u>2,333,892</u>	<u>1,498,884</u>
<b>Public Service/Continuing Education</b>		
Salaries	214,164	235,279
Employee benefits	276,200	277,310
Contractual services	8,850	4,210
Material and supplies	98,050	29,029
Conferences and meetings	25,500	25,500
Student scholarships/grants	-	9,295
Total Public Service/Continuing Education	<u>\$ 622,764</u>	<u>\$ 580,623</u>

## RESTRICTED PURPOSE FUND EXPENDITURES

Year Ended June 30, 2026

	<u>FY 2025 Budget</u>	<u>FY 2026 Budget</u>
<b>EXPENDITURES</b>		
<b>Auxiliary Services</b>		
Employee benefits	\$ 125,000	\$ 125,000
Total Auxiliary Services	<u>125,000</u>	<u>125,000</u>
<b>Operations and Maintenance of Plant</b>		
Employee benefits	<u>750,000</u>	<u>750,000</u>
Total Operation and Maintenance of Plant	<u>750,000</u>	<u>750,000</u>
<b>Institutional Support</b>		
Employee benefits	1,300,000	1,300,000
Contractual services	-	-
Material and supplies	-	-
Total Institutional Support	<u>1,300,000</u>	<u>1,300,000</u>
<b>Scholarships, Student Grants &amp; Waivers</b>		
Salaries	139,370	156,521
Student grants and scholarships	10,165,250	10,165,735
Other	<u>12,000</u>	<u>12,000</u>
Total Scholarships, Student Grants & Waivers	<u>10,316,620</u>	<u>10,334,256</u>
<b>Total Expenditures</b>	<u>\$ 23,650,752</u>	<u>\$ 22,288,807</u>

**AUDIT FUND REVENUE AND EXPENDITURES**  
**Year Ended June 30, 2026**

---

	<u>FY 2025 Budget</u>	<u>FY 2026 Budget</u>
<b>REVENUE</b>		
<b>LOCAL GOVERNMENT</b>		
Property taxes	<u>\$ 83,526</u>	<u>\$ 86,872</u>
<b>OTHER SOURCES</b>		
Investment revenue	<u>50</u>	<u>50</u>
<b>Total Revenue</b>	<u>83,576</u>	<u>86,922</u>
Transfers in	<u>15,000</u>	<u>15,000</u>
<b>Total Revenue and Transfers in</b>	<u>98,576</u>	<u>101,922</u>
<b>EXPENDITURES</b>		
By Program		
<b>Institutional Support</b>		
Contractual Services	<u>105,600</u>	<u>101,922</u>
<b>Total Expenditures</b>	<u>\$ 105,600</u>	<u>\$ 101,922</u>

# LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE AND EXPENDITURES

Year Ended June 30, 2026

	<u>FY 2025 Budget</u>	<u>FY 2026 Budget</u>
<b>REVENUE</b>		
<b>LOCAL GOVERNMENT</b>		
Property taxes	<u>\$934,300</u>	<u>\$984,326</u>
<b>OTHER SOURCES</b>		
Investment revenue	<u>100</u>	<u>100</u>
<b>Total Revenue</b>	<u>\$934,400</u>	<u>\$984,426</u>
<b>EXPENDITURES</b>		
By Program:		
<b>Instruction</b>		
Employee benefits	<u>150,000</u>	<u>150,000</u>
Total Instruction	<u>150,000</u>	<u>150,000</u>
<b>Academic Support</b>		
Employee benefits	<u>16,900</u>	<u>16,900</u>
<b>Student Services</b>		
Employee benefits	<u>35,500</u>	<u>35,500</u>
Total Student Services	<u>35,500</u>	<u>35,500</u>
<b>Public Service/Continuing Education</b>		
Employee benefits	<u>8,500</u>	<u>8,500</u>
<b>Auxiliary Services</b>		
Employee benefits	<u>6,000</u>	<u>6,000</u>
<b>Operations and Maintenance of Plant</b>		
Employee benefits	<u>20,500</u>	<u>20,500</u>
Total Operation and Maintenance of Plant	<u>20,500</u>	<u>20,500</u>
<b>Institutional Support</b>		
Salaries	-	-
Employee benefits	70,000	70,000
Contractual services	210,000	200,000
Fixed charges	<u>417,000</u>	<u>477,026</u>
Total Institutional Support	<u>697,000</u>	<u>747,026</u>
<b>Total Expenditures</b>	<u>\$ 934,400</u>	<u>984,426</u>



**GENERAL OBLIGATION BOND FUND REVENUE AND EXPENDITURES**  
**Year Ended June 30, 2026**

---

	<u>FY 2025 Budget</u>	<u>FY 2026 Budget</u>
REVENUE		
LOCAL GOVERNMENT		
Local taxes	<u>\$ 660,384</u>	<u>\$ 691,052</u>
OTHER SOURCES		
Investment revenue	<u>100</u>	<u>100</u>
Total Revenue	<u>660,484</u>	<u>691,152</u>
EXPENDITURES		
By Program:		
Institutional Support		
Fixed charges	<u>644,450</u>	<u>642,075</u>
Total Institutional Support	<u>644,450</u>	<u>642,075</u>
Total Expenditures	<u>\$ 644,450</u>	<u>\$ 642,075</u>

**OPERATIONS & MAINTENANCE (RESTRICTED) FUND REVENUE AND EXPENDITURES**  
**Year Ended June 30, 2026**

	<u>FY 2025 Budget</u>	<u>FY 2026 Budget</u>
<b>REVENUE</b>		
<b>LOCAL GOVERNMENT</b>		
Bonds	\$ -	\$ -
Other - Capital Development Board	2,385,924	2,374,024
<b>Total Revenue</b>	<u>2,385,924</u>	<u>2,374,024</u>
Transfers in	2,110,000	2,326,500
<b>Total Revenue and Transfers in</b>	<u>4,495,924</u>	<u>4,700,524</u>
<b>EXPENDITURES</b>		
By Program:		
<b>Operations and Maintenance of Plant</b>		
Contractual services Capital outlay	\$260,000	\$260,000
Capital outlay	5,185,924	4,440,524
Total Operation and Maintenance of Plant	<u>5,445,924</u>	<u>\$4,700,524</u>
<b>Total Expenditures</b>	<u>\$ 5,445,924</u>	<u>\$4,700,524</u>

# **MORTON COMMUNITY COLLEGE**

## **FISCAL YEAR 2026 BUDGET**

### **Statistical Information**

Changes in Net Position

Operating Expenses by Function

Property Tax Levies and Collections

Debt Capacity



**MORTON COLLEGE  
COMMUNITY COLLEGE DISTRICT NO. 527**

**FINANCIAL TRENDS (UNAUDITED)**

**CHANGES IN NET POSITION  
LAST EIGHT FISCAL YEARS**

	<u>2024</u>	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
<b>OPERATING REVENUES</b>									
Student tuition and fees	6,952,653	6,038,770	\$5,770,183	\$ 6,692,938	\$ 6,392,476	\$ 6,133,413	\$4,982,373	\$4,684,983	\$4,596,204
Other	<u>81,520</u>	<u>60,794</u>	<u>56,402</u>	<u>112,287</u>	<u>53,378</u>	<u>119,321</u>	<u>1,211,196</u>	<u>1,696,682</u>	<u>1,720,315</u>
Total operating revenues	<u>7,034,173</u>	<u>6,099,564</u>	<u>5,826,585</u>	<u>6,805,225</u>	<u>6,445,854</u>	<u>6,252,734</u>	<u>6,193,569</u>	<u>6,381,665</u>	<u>6,316,519</u>
<b>OPERATING EXPENSES</b>									
Instruction	17,140,278	13,162,559	15,263,416	19,921,704	16,652,880	18,077,524	17,995,297	15,728,370	10,517,895
Academic support	2,661,081	2,504,914	2,337,708	3,101,980	3,359,257	2,940,227	2,563,405	2,585,214	2,766,990
Student services	5,150,054	5,564,677	4,743,964	4,823,607	4,336,106	3,919,084	3,668,700	3,072,864	2,552,963
Public services	960,865	794,382	936,001	1,068,325	1,272,212	1,185,466	1,436,109	1,134,636	558,055
General institutional	6,083,532	11,954,332	10,235,384	9,344,100	7,976,278	5,808,513	6,951,773	7,036,574	6,589,007
Operation and maintenance of plant	4,268,855	3,452,336	6,089,873	5,331,449	8,676,087	6,773,878	5,062,853	4,607,377	7,959,932
Depreciation expense	2,790,773	2,637,448	2,787,618	2,368,358	2,695,030	1,071,095	2,076,399	1,870,339	2,068,042
Scholarship expense	5,528,357	5,501,365	8,273,607	6,159,499	4,976,378	4,347,856	3,624,113	3,684,305	4,095,799
Auxiliary enterprises	1,571,571	2,125,079	1,824,487	1,573,353	810,214	2,094,445	2,121,933	2,463,156	2,482,407
Total operating expenses	<u>46,155,366</u>	<u>47,697,092</u>	<u>52,492,058</u>	<u>53,692,375</u>	<u>50,754,442</u>	<u>46,218,088</u>	<u>45,500,582</u>	<u>42,182,835</u>	<u>39,591,090</u>
Operating (Loss)	<u>(39,121,193)</u>	<u>(41,597,528)</u>	<u>(46,665,473)</u>	<u>(46,887,150)</u>	<u>(44,308,588)</u>	<u>(39,965,354)</u>	<u>(39,307,013)</u>	<u>(35,801,170)</u>	<u>(33,274,571)</u>
<b>NON-OPERATING REVENUES (EXPENSES)</b>									
Local property taxes	11,655,144	10,266,956	10,123,128	10,493,834	9,844,059	9,861,485	9,982,119	9,763,900	9,128,821
State appropriations	20,004,842	22,036,171	23,291,847	25,567,161	23,570,198	20,952,783	19,957,533	18,480,322	15,145,280
Federal grants and contracts	9,516,885	15,006,502	15,455,055	13,672,200	9,621,196	8,568,350	9,353,438	8,651,665	8,852,948
Non-governmental gifts and grants	7,995	14,695	2,010	951	-	3,783	1,848	11,625	3,300
Investment income	1,495,503	884,989	(3,623)	23,965	327,794	522,777	264,202	(177,874)	27,677
Interest on capital asset-related debt	(282,886)	-300,363	(317,125)	(333,177)	(351,096)	(439,285)	(162,642)	95,387	(204,466)
Net Non-Operating Revenues (Expenses)	<u>42,397,483</u>	<u>47,908,950</u>	<u>48,551,292</u>	<u>49,424,934</u>	<u>43,012,151</u>	<u>39,469,893</u>	<u>39,396,498</u>	<u>36,825,025</u>	<u>32,953,560</u>
Net Income Before Capital Contributions	<u>3,276,290</u>	<u>6,311,422</u>	<u>1,885,819</u>	<u>2,537,784</u>	<u>(1,296,437)</u>	<u>(495,461)</u>	<u>89,485</u>	<u>1,023,855</u>	<u>(321,011)</u>
CHANGE IN NET POSITION	<u>3,276,290</u>	<u>6,311,422</u>	<u>1,885,819</u>	<u>2,537,784</u>	<u>(1,296,437)</u>	<u>\$ (495,461)</u>	<u>\$ 89,485</u>	<u>\$1,023,855</u>	<u>(\$321,011)</u>

Sources: Morton College Comprehensive Annual Financial Reports and general ledger reports

**MORTON COLLEGE  
COMMUNITY COLLEGE DISTRICT NO. 527**

**FINANCIAL TRENDS (UNAUDITED)**

**OPERATING EXPENSES BY FUNCTION (*DOLLARS IN THOUSANDS*)**

**LAST TEN FISCAL YEARS**

<b>Year</b>	<b>Total</b>	<b>Instruction</b>	<b>Academic Support</b>	<b>Student Services</b>	<b>Institutional Support</b>	<b>Operation and Maintenance of Plant</b>	<b>Scholarships and Fellowships</b>	<b>Public Support</b>	<b>Auxiliary Service</b>
2024	\$ 43,365	\$ 17,140	\$ 2,661	\$ 5,150	\$ 6,084	\$ 4,269	\$ 5,528	\$ 961	\$ 1,572
2023	45,060	13,163	2,505	5,565	11,955	3,452	5,501	794	2,125
2022	49,703	15,263	2,338	4,744	10,235	6,090	8,273	936	1,824
2021	51,324	19,922	3,102	4,824	9,344	5,332	6,159	1,068	1,573
2020	48,230	16,653	3,359	4,465	7,976	8,676	5,019	1,272	810
2019	44,124	18,078	2,940	3,919	6,774	5,809	4,348	1,185	1,071
2018	43,424	17,995	2,563	3,669	6,952	5,063	3,624	1,436	2,122
2017	40,312	15,728	2,585	3,073	7,037	4,607	3,684	1,135	2,463
2016	37,523	10,518	2,767	2,553	6,589	7,960	4,096	558	2,482
2015	36,658	12,769	2,365	2,553	7,023	4,788	4,392	529	2,440

Source: College Records

**MORTON COLLEGE  
COMMUNITY COLLEGE DISTRICT NO. 527**

**REVENUE CAPACITY (UNAUDITED)**

**PROPERTY TAX LEVIES AND COLLECTIONS  
LAST TEN LEVY YEARS**

<b>Year of Levy</b>	<b>Total Extended Tax Levy</b>	<b>Current Year Collections</b>	<b>Percent of Levy</b>	<b>Delinquent Taxes Collected (refunded)</b>	<b>Total Taxes Collected</b>	<b>Percent of Levy</b>
2023	\$ 12,200,261	\$ 5,778,729	47.37%		\$ 5,778,729	47.37%
2022	11,787,664	10,826,624	91.85%	-	10,826,624	91.85%
2021	11,154,926	11,225,415	100.63%	-	11,225,415	100.63%
2020	10,836,748	10,568,562	97.53%	-	10,568,562	97.53%
2019	10,570,508	10,484,856	99.19%	-	10,484,856	99.19%
2018	10,278,763	10,139,003	98.64%	-	10,139,003	98.64%
2017	10,038,228	9,886,521	98.49%	(217,433)	9,669,088	96.32%
2016	9,807,465	9,674,736	98.65%	(248,141)	9,426,595	96.12%
2015	9,729,038	9,888,151	101.64%	(579,296)	9,308,855	95.68%
2014	9,613,393	9,535,983	99.19%	(364,673)	9,171,310	95.40%

Source: County tax records.

MORTON COLLEGE COMMUNITY COLLEGE DISTRICT NO. 527

DEBT CAPACITY (UNAUDITED)  
LEGAL DEBT MARGIN INFORMATION  
LAST TEN FISCAL YEARS

Fiscal Year	Assessed Value	Rate	Limit Rate	Debt Limit	Margin	Percentage
2024	\$ 2,612,876,617	2.875%	\$ 75,120,203	\$ 7,998,764	\$ 67,121,439	10.65%
2023	1,920,327,082	2.875%	55,209,404	8,356,829	46,852,575	15.14%
2022	1,951,118,436	2.875%	56,094,655	8,698,040	47,396,615	15.51%
2021	2,132,706,707	2.875%	61,315,318	9,027,489	52,287,829	14.72%
2020	1,640,547,923	2.875%	47,165,753	9,340,262	37,825,491	19.80%
2019	1,660,547,053	2.875%	47,740,728	9,371,438	38,369,290	19.63%
2018	1,721,823,048	2.875%	49,502,413	3,262,578	46,239,835	6.59%
2017	1,442,272,976	2.875%	41,465,348	3,769,910	37,695,438	9.09%
2016	1,393,851,949	2.875%	40,073,244	4,259,264	35,813,980	10.63%
2015	1,434,851,128	2.875%	41,251,970	4,487,376	36,764,594	10.88%

Source: County tax records: college records

# **MORTON COMMUNITY COLLEGE**

## **FISCAL YEAR 2026 BUDGET**

### **Resolutions**

2025 – 2026 Budget Legal Notice





NOTICE  
2025-2026 BUDGET  
AVAILABLE FOR PUBLIC INSPECTION

NOTICE IS HEREBY GIVEN by the Board of Trustees of Illinois Community College District No. 527, in the County of Cook, State of Illinois, that a Tentative Budget for said District for the fiscal year beginning July 1, 2025 will be on file and conveniently available for public inspection beginning Thursday, June 26, 2025, through Friday, August 15, 2025 Monday - Thursday from 8:00 a.m. to 4:30 p.m. in the Business Office Room 203 Building "C" located at 3801 South Central Avenue, Cicero, IL 60804. It will also be posted on our website at <https://www.morton.edu/about/financial-documents/>.

NOTICE IS FURTHER HEREBY GIVEN that a public hearing on said budget will be held at 10:00 a.m. on Wednesday the 27th day of August 2025 in the Centennial Room, 3801 South Central Avenue, Cicero, Illinois.

Dated this 25th day of June 2025.

Morton College, Community College District No. 527, in the County of Cook, State of Illinois.

Jose A Collazo, Secretary  
Board of Trustees  
Morton College  
Community College District No. 527

RESOLUTION  
ADOPTING THE ANNUAL BUDGET  
FOR THE FISCAL YEAR ENDING JUNE 30, 2026  
OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 527

WHEREAS, the Board of Trustees of Illinois Community College District No. 527 has caused a Tentative College Budget to be prepared; and

WHEREAS, said Tentative Budget has been made available to the Board of Trustees; and the Secretary of the Board has made same conveniently available to public inspection for at least thirty days prior to the final action thereon; and

WHEREAS, a Public Hearing was held as to such Budget on August 27, 2025 and a notice of said hearing was given at least thirty days prior thereto as required by law, and all other legal requirements have been complied with;

NOW, THEREFORE, be it resolved by the Board of Trustees of said District as follows:

Section 1. That the Fiscal Year of this Community College District be and the same hereby is fixed and declared to be beginning July 1, 2025 and ending June 30, 2026.

Section 2. That the attached Budget containing an estimate of amounts available in each fund, separately and of expenditures from each be and the same is hereby adopted at the Budget of the Community College District for the said fiscal year.

Passed this 27th day of August 2025.

---

Leonard B. Cannata, Chair  
Morton College Board of Trustees  
Community College District No. 527  
County of Cook, State of Illinois

---

Jose A Collazo, Secretary  
Morton College Board of Trustees  
Community College District No. 527  
County of Cook, State of Illinois



MORTON COLLEGE  
COMMUNITY COLLEGE DISTRICT NO.527  
Minutes for the Regular Board Meeting  
Wednesday, June 25, 2025

---

**1. Call to Order**

The Regular Board meeting was called to order by Board Chair, Leonard Cannata at 9:38 AM on Wednesday, June 25, 2025, at the Centennial Room, located at 3801 S. Central Ave., Cicero, IL 60804.

**2. Pledge of Allegiance**

Attendees recited the Pledge of Allegiance.

**3. Swearing in of Student Member Eliana Ruiz**

Student member, Eliana Ruiz, was sworn in by Edward Wong, Attorney.

**4. Roll Call**

**Present:**

Leonard Cannata, Trustee  
Jose Collazo, Trustee  
Susan Grazzini, Trustee  
Charles Hernandez, Trustee  
Anthony Martinucci, Trustee  
Oscar Montiel, Trustee  
Frances F. Reitz, Trustee  
Eliana Ruiz, Student Trustee

**Also Present:**

Dr. Keith D. McLaughlin, President  
Edward Wong, Attorney, Del Galdo Law Group, LLC

**5. Citizen Comments**

None

**6. President's Report**

Dr. McLaughlin started his report by inviting Michael Rose to the podium. Michael will be sharing a strategic opportunity. We need to expand the reach and impact of our adult literacy program, Project Care, by merging with another organization that provides similar services.

Michael Rose, Executive Director of Workforce Innovation and Strategic Partnerships, gave a brief background about Project Care. Project Care is our adult volunteer literacy service, which provides tutoring to adults in and around Cicero and Berwyn. The program was taken over by Rebecca Angevine, who was hired as a part-time staff member in 2020. In February of 2020, there was one student, one tutor, COVID hit, things went virtual, and since then, by 2023, Rebecca has grown the program to 75 students, 25 tutors, and it continues to grow today. Michael recognized

Rebecca for her work. Rebecca started full-time in 2023 and continued to work hard to grow the program. The program is funded by the Secretary of State through the Adult Volunteer Literacy Grant. Rebecca's hard work was recognized in 2024 when the State reached out to Morton and asked us to begin conversations with TEACH, which was funded by the Congregation of Saint Joseph and the Secretary of State to provide additional adult volunteer literacy services in suburban Cook County. TEACH had done some really great work around the area, but the Congregation of Saint Joseph made the decision to sunset the program, and they're reaching out to partners to see who could take over their tutors, who could take over their students, and the Secretary of State pointed them towards us. It was a great opportunity, and we spent about a year talking about their program and trying to figure out how we could merge the two programs. This is also an opportunity for us to expand our reach to five different sites within Cicero, Berwyn, and Summit as well to grow the Project Care program by over 150 new students, about 100 new tutors, and part of it included a donation generously from the Congregation of Saint Joseph for about \$100,000.00 over 2 years to support that growth. Part of that will be used to bring on Sylvia Chavez, who was the former director of TEACH, as a consultant for the first year to provide input on streamlining our services. It is a small program, small staff, but it's an important part of what we do to help the community and is a great gateway into the college for a lot of people in this community. Michael is excited to report back on how successful it will become.

Keith thanked Michael for his leadership and, of course, Rebecca, our program here is really recognized as a high-quality program providing vital service to our community. This is an outstanding opportunity for us to be able to expand our reach and impact and for these students to likely consider us for the next steps to enroll at the college.

Dr. McLaughlin mentioned the progress of the outside perimeter project, and we are moving along on schedule. Mr. Florio, Executive Director of Facilities Management and Public Safety/Police, will be meeting with representatives from the Capital Development Board to discuss jump-starting the long-delayed project in the E building with our athletic and fitness center facility. We are particularly anxious to move this project forward so that the new elevator in that building can finally be installed, which is important to provide access to the fitness center on the 2<sup>nd</sup> floor for those who require an elevator.

Dr. McLaughlin highlighted the tentative budget and looks forward to the conversations in the coming weeks before the adoption of the final budget with the trustees about priorities and parameters for the FY26 budget. It really is a blueprint, as budgets always are, for how we anticipate furthering the mission of the college and supporting the success of our students and the district, and the year ahead and beyond. We want to make sure that our budget supports the goals of our new strategic plan that represents good stewardship to all our parts of the operating revenue that's been entrusted to us through the local property tax dollars, state aid, and tuition dollars that students pay to attend here. As the board knows, as the governing board of the institution, we recognize one of your primary roles to be fiduciaries, and to that the leadership team stands ready to make adjustments to the new fiscal year budget based on your input and feedback before the final action in August.

Dr. McLaughlin had the privilege of meeting with Jee Hang Lee, the President and CEO of the National Association of Community College Trustees. Trustee Martinucci joined us for that. Keith had the opportunity to have a conversation with Jee Hang that was very informative, with his work in Washington, with the new administration, with questions about what might be happening at the Department of Education, and all that's related to that. It was very informative and beneficial to him personally.

Dr. McLaughlin highlighted the good news about the HLC evaluation team, and then the Institutional Actions Council recommended the removal of notice for the institution. Excellent news! Keith thanked the trustees for their work and support in moving us in that direction. Also, the Nursing Program recently received full accreditation, as well as the Physical Therapy Assistant Program. He thanked and congratulated Dean Cashman, Cynthia Young, Nursing, and Cara Bonick, PTA, for their work.

Dr. McLaughlin highlighted that the graduation in May at Morton East High School was the grand finale for a year-long celebration of the College's Centennial. We look forward to the future with the college's new three-year strategic plan. Keith thanked everyone who worked on that to develop the plan and guide the institution in the years ahead, as we undertake that.

Dr. McLaughlin noted that as we prepare in the months ahead to search for new leadership in the IT department, we recognize that this area provides critical functions and support. We must have interim leadership in place until such time, and here with us today is John Bax, who comes to us under the umbrella of CampusWorks. We are currently working with CampusWorks to audit all of our enterprise systems to ensure that our processes are optimized, and that includes those related to all the components in the student services area, institutional research, compliance, and business operations. John comes to us with extensive IT experience. He's had 30 years of experience in higher education, government, and cybersecurity. His expertise is in IT services management and infrastructure, cybersecurity, strategic planning, budgeting, and program management. In terms of his career highlights, John has served as CIO and CISO at Lincoln University. He was the Director of IT at Missouri University of Science and Technology. Information Security Officer for Missouri's Office of Administration, a consultant for the Missouri Department of Higher Education, Director of Application and Data Services at Missouri's Department of Health and Senior Services, and then Deputy CIO at Missouri's Department of Natural Resources. Those are the highlights of the extensive experience John brings to us to IT, which will be of value to us as we conduct a search and prioritize what our needs are for leadership in that department in the next few months as we move through this transition.

Dr. McLaughlin concluded his report by mentioning that Joe Florio and Mireya Perez are working to develop a competitive price structure for the rental of college facilities. We believe this can serve as an important alternative revenue stream for the college and the future. We think the college's location and abundance of parking make us an attractive venue for organizations looking to rent space. Of course, this does not change our commitment to providing space at no or low fees to community groups and organizations.

**7. Approval of the public display of the tentative annual budget for Fiscal Year 2026 and the accompanying public notice, as required by Chapter 110, Act 805, Section 3-20 of the Illinois Compiled Statutes.**

Trustee Grazzini made a motion to approve the public display of the tentative annual budget for Fiscal Year 2026 and the accompanying public notice, as required by Chapter 110, Act 805, Section 3-20 of the Illinois Compiled Statutes.

Trustee Martinucci seconded the motion.

Ayes: Trustees, Cannata, Collazo, Grazzini, Hernandez, Martinucci, Montiel, Reitz, and Ruiz

Nays: None

Motion Carried

## **8. Consent Agenda**

Trustee Grazzini made a motion to approve the consent agenda as amended, which includes agenda items 8.1 to 8.38.2, as listed below.

Trustee Reitz seconded the motion.

Ayes: Trustees, Cannata, Collazo, Grazzini, Hernandez, Martinucci, Montiel, Reitz, and Ruiz

Nays: None

Motion Carried

- 8.1. Approval of the Minutes of the Regular Board meeting held on April 25, 2025.
- 8.2. Approval and ratification of accounts payable and payroll for April 2025 in the amount of \$3,457,953.00 and budget transfers in the amount of \$185,556.00.
- 8.3. Approval of the Monthly Budget Report for the fiscal year to date ending in April 2025.
- 8.4. Approval of the Treasurer's Report for April 2025.
- 8.5. Approval and ratification of accounts payable and payroll for May 2025 in the amount of \$2,815,054.00 and budget transfers in the amount of \$40,969.00.
- 8.6. Approval of the Monthly Budget Report for the fiscal year to date ending in May 2025.
- 8.7. Approval of the Treasurer's Report for May 2025.
- 8.8. Approval of a one-time rollover of the balance of the FY25 Senior Cabinet unused vacation leave days above the annual 20-day rollover limit.
- 8.9. Approval of out-of-state travel for Dr. Keith McLaughlin to attend the NACTC 2025 Summer Symposium in Cleveland, OH, from June 26, 2025, through June 28, 2025, at the approximate cost of \$1,200.00.
- 8.10. Approval of out-of-country travel for Shannon Martino to the archaeological research site in Kavakaberd, Armenia, from July 7, 2025, through July 31, 2025, at the approximate cost of \$3,200, paid for through Faculty Development.
- 8.11. Approval of the 2025 – 2028 Institutional Strategic Plan.
- 8.12. Approval of changes in the curriculum, as submitted.
- 8.13. Approval of the Adjunct Faculty consultation hours for Spring 2025, in the amount of \$20,857.36, as submitted.
- 8.14. Approval of a 10% increase to the current salary of Scott Ulbrich, Classified Excluded, Systems Administrator, effective May 1, 2025, until July 31, 2025.
- 8.15. Approval of NRG Business Marketing LLC for Ni-Cor gas supplier, in the amount of an additional \$18,000.00 for FY25.
- 8.16. Approval of the renewal of print periodical and journal subscriptions for the library from EBSCO, FY26, in the amount of \$26,778.00.
- 8.17. Approval of Michael Kautz Carpet to replace flooring in seven classrooms and the elevator area of the second-floor C Building in FY26, in the amount of \$49,480.00.
- 8.18. Approval of the purchase and installation of new batting cages for Baseball and Softball by Van's Enterprises, in the amount of \$46,250.00.
- 8.19. Approval of the Project CARE Transition Consultant with Silvia Chavez, not to exceed \$50,000.00, funded exclusively by funds from the Congregation of St. Joseph provided for this purpose.
- 8.20. Approval of the additional payment for All Pro Instructional Services for FY25 of \$55,000.00, paid from the student registration costs.
- 8.21. Approval of Cengage/ED2GO Instructional Services in the total amount not to exceed \$55,000.00,

paid from the student registration costs.

- 8.22. Approval of the purchase of online databases from the consortium of Academic and Research Libraries in Illinois (CARLI), FY26, in the amount of \$58,641.00.
- 8.23. Approval of a one-year agreement with Journey Ed for campus Microsoft licensing, in the amount of \$66,261.12, as submitted.
- 8.24. Approval of the purchase of MacBook laptops for the Panther Pathways Program, in the amount of \$86,425.00, half in FY25 and half in FY26.
- 8.25. Approval of Gabriel Environmental Services to test soil on the Rocket Property, not to exceed \$90,000.00.
- 8.26. Approval of the continued consulting agreement with AMZEC LLC increased from \$77,000.00 to \$93,500.00, for FY25, as submitted.
- 8.27. Approval of the continued consulting agreement with Ryan Denson, Paramedic Program Director, from \$97,000.00 to \$106,225.00, for the balance of FY25, funded through the existing paramedic budget and Perkins Grant.
- 8.28. Approval of the independent consultant agreement renewal with Ryan Denson, Paramedic Program Director, effective July 1, 2025, to June 30, 2026, in the amount of \$102,357.00/year.
- 8.29. Approval of the one-year engagement with Forvis LLP. An accounting firm to perform the FY25 college audit in the amount of \$107,217.00.
- 8.30. Approval of Signature Transportation Group, the lowest responsible bidder, for the charter bus services, for a three-year contract effective July 1, 2025, in the amount of \$150,000.00.
- 8.31. Approval of a three-year agreement with Quest for Kace Systems Management Product, in the amount of \$157,291.30, as submitted.
- 8.32. Approval of the paralegal internship agreement with First Defense Legal Aid.
- 8.33. Approval of the Partnership Agreement between Morton College and Cicero School District 99 for offering a Photo and Video Internship with the District.
- 8.34. Approval of the Educational Affiliation Agreement with Cicero School District 99 and the Board of Trustees of Morton College for Nursing student clinicals.
- 8.35. Approval of the resolution approving and adopting a master educational affiliation agreement between Morton Community College District 527 and Vital Rehabilitation Association Inc.
- 8.36. Approval of Full-Time Employment
  - 8.36.1. Christopher Dominguez, Accounting Assistant, Union Position, effective June 2, 2025.
  - 8.36.2. Alberto Sanchez, Campus Police Lieutenant, Non-Union, \$84,000.00, effective June 2, 2025.
  - 8.36.3. Lissette Melgoza, Student Success Coach, Union Position, effective June 16, 2025.
- 8.37. Retirement
  - 8.37.1. Maria Berthiaume, Campus Police Officer (PT), effective
  - 8.37.2. Gene Jundt, Adjunct, Adult Education, effective August 1, 2025.
  - 8.37.3. Ruben Ruiz, Chief Information Officer, effective August 31, 2025.
- 8.38. Approval of Facility Use Permits
  - 8.38.1. Stickney Forest View Little League to use the Morton College Softball Field for a game on June 6, 2025.
  - 8.38.2. Azteca Baseball to use the field on the following dates: 6/29/25, 7/13/25, 8/3/25, and 8/10/25.

**9. Informational Only 9.1 – 9.2.2**

**10. Closed Session – Took place after approval of items 12 – 2.**

**11. Approval of the President's Employment Agreement, as submitted.**

Tabled until after the closed session.

**12. – 17. Approval of items 12-17, first reading of board policies.**

Trustee Martinucci made a motion to approve items 12-17, the first reading of board policies.

Trustee Grazzini seconded the motion.

Ayes: Trustees, Cannata, Collazo, Grazzini, Hernandez, Martinucci, Montiel, Reitz, and Ruiz

Nays: None

Motion Carried

**18. Approval of an operating transfer from the Education Fund to the Auxiliary Fund, in the amount of \$45,293.00.**

Trustee Grazzini made a motion to approve an operating transfer from the Education Fund to the Auxiliary Fund, in the amount of \$45,293.00.

Trustee Reitz seconded the motion.

Ayes: Trustees, Cannata, Collazo, Grazzini, Hernandez, Martinucci, Montiel, Reitz, and Ruiz

Nays: None

Motion Carried

**19. Approval of a six-month contract with CampusWorks for Interim Chief Information Officer Services, in the amount of \$171,600.00 and \$20,000.00 for travel expenses**

Trustee Martinucci made a motion to approve a six-month contract with CampusWorks or Interim Chief Information Officer Services, in the amount of \$171,600.00 and \$20,000.00 for travel expenses.

Trustee Reitz seconded the motion.

Ayes: Trustees, Cannata, Collazo, Grazzini, Hernandez, Martinucci, Montiel, Reitz, and Ruiz

Nays: None

Motion Carried

**20. Approval of an operating transfer from the Education Fund to the General Liability Fund, in the amount of \$300,000.00.**

Trustee Reitz made a motion to approve an operating transfer from the Education Fund to the General Liability Fund, in the amount of \$300,000.00.

Trustee Martinucci seconded the motion.

Ayes: Trustees, Cannata, Collazo, Grazzini, Hernandez, Martinucci, Montiel, Reitz, and Ruiz

Nays: None

Motion Carried



**21. Approval of Alliant Insurance Services, Inc. for the liability insurance for FY26, in the amount of \$407,347.00.**

Trustee Grazzini made a motion to approve Alliant Insurance Services, Inc. for the liability insurance for FY26, in the amount of \$407,347.00.

Trustee Montiel seconded the motion.

Ayes: Trustees, Cannata, Collazo, Grazzini, Hernandez, Martinucci, Montiel, Reitz, and Ruiz

Nays: None

Motion Carried

**22. Approval of the Separation and Settlement Agreement and Waiver and Release of all Claims between Ruben Ruiz and Morton Community College District No. 527.**

Tabled until after the closed session.

**Closed Session**

Trustee Reitz made a motion to go into closed session at 10:01 a.m.

Trustee Montiel seconded the motion.

Ayes: Trustees, Cannata, Collazo, Grazzini, Hernandez, Martinucci, Montiel, Reitz, and Ruiz

Nays: None

Motion Carried

At this time, 10:39 a.m., Illinois Community College District number 527 will adjourn back into regular session.

**22. Approval of the Separation and Settlement Agreement and Waiver and Release of all Claims between Ruben Ruiz and Morton Community College District No. 527.**

Trustee Reitz made a motion to approve the Separation and Settlement Agreement and Waiver and Release of all Claims between Ruben Ruiz and Morton Community College District No. 527.

Trustee Martinucci seconded the motion.

Ayes: Trustees, Cannata, Collazo, Grazzini, Hernandez, Martinucci, Montiel, Reitz, and Ruiz

Nays: None

Motion Carried

**11. Approval of the President's Employment Agreement, as submitted and amended.**

Trustee Reitz made a motion to approve the President's Employment Agreement, as submitted and amended.

Trustee Collazo seconded the motion.

Ayes: Trustees, Cannata, Collazo, Grazzini, Hernandez, Martinucci, Montiel, Reitz, and Ruiz

Nays: None

Motion Carried

**23. Adjournment**

Chair Cannata adjourned the Regular Board Meeting at 10:41 a.m.

Ayes: Trustees, Cannata, Collazo, Grazzini, Hernandez, Martinucci, Montiel, Reitz, and Ruiz

Nays: None

Motion Carried

---

/s/ Leonard Cannata,  
Board Chair

---

/s/ Jose Collozo,  
Secretary

## Joanna M Martin

---

**From:** Mireya Perez  
**Sent:** Tuesday, August 19, 2025 1:46 PM  
**To:** Board Materials  
**Subject:** FW: Action Item 8.1 for 8/27/2025 Board Meeting  
**Attachments:** Board AS Totals 6.30.25.pdf; Check Register 6.30.25.pdf; Over 10k JUN 2025.pdf

Thank you,



### Mireya Perez

Chief Financial Officer/Treasurer

P: (708) 656-8000, Ext. 2289

E: [mireya.perez@morton.edu](mailto:mireya.perez@morton.edu)

[www.morton.edu](http://www.morton.edu)

---

**From:** Suzanna Raigoza <[Suzanna.Raigoza@morton.edu](mailto:Suzanna.Raigoza@morton.edu)>

**Sent:** Tuesday, August 19, 2025 1:42 PM

**To:** Mireya Perez <[mireya.perez@morton.edu](mailto:mireya.perez@morton.edu)>

**Subject:** Action Item 8.1 for 8/27/2025 Board Meeting

**Propose Action:** THAT THE BOARD APPROVE AND RATIFY ACCOUNTS PAYABLE AND PAYROLL FOR THE MONTH OF JUNE 2025 IN THE AMOUNT OF \$2,756,753 AND BUDGET TRANSFERS IN THE AMOUNT OF \$0 AS SUBMITTED.

**Rationale:** [Required by Chapter 110, ACT 805, Section 3-27 of the Illinois Compiled Statues]

**Attachments:** Resolution, Accounts Payable and Payroll Records



### Suzanna Raigoza

Senior Accountant

P: (708) 656-8000, Ext. 2305

E: [Suzanna.Raigoza@morton.edu](mailto:Suzanna.Raigoza@morton.edu)

[www.morton.edu](http://www.morton.edu)

BE IT HEREBY RESOLVED THAT accounts payable and payrolls for the month of June 2025, be approved and/or ratified in the amount of \$2,756,753 as listed on the attached sheet and supported by vouchers, invoices, purchase orders, and payroll registers, made available and referred to as necessary, and summarized as follows:

Current Funds (01),

Cash Disbursements -		
Monthly	06/30/2025	1,030,169
Payroll	06/15/2025	815,954
Payroll	06/30/2025	848,055
Student Refunds	06/30/2025	<u>31,846</u>
		2,726,024

O&M Restricted Fund (03)

Cash Disbursements -		
Monthly	06/30/2025	<u>30,729</u>
TOTAL ALL FUNDS		<u>\$2,756,753</u>

AND BE IT FURTHER RESOLVED THAT budget transfers in the amount of \$0 be approved as outlined on the attached Journal No. 0 entry dates attached hereto.

AND BE IT FURTHER RESOLVED THAT the treasurer of Morton College is hereby authorized and directed to make payments as listed and/or summarized above.

PASSED this 27th day of August by the Board of Trustees, Morton College, Community College District no. 527, Cicero, Illinois.

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0124044	06/05/25	Recon	0229419	Fitness Team, Inc	V0210909	05/28/25		650.00		650.00
					V0211226	06/02/25		152.00		152.00
								802.00		802.00
0124045	06/05/25	Recon	0000724	Dr. Brian R. Gilligan	V0211188	05/28/25		50.00		50.00
					V0211253	06/02/25		269.00		269.00
								319.00		319.00
0124046	06/05/25	Recon	0217046	Jessica M. Kavanaugh	V0211246	06/02/25		350.00		350.00
								350.00		350.00
0124047	06/05/25	Recon	0093249	Sarai Ocampo	V0211238	06/02/25		99.00		99.00
								99.00		99.00
0124048	06/05/25	Recon	0226102	Stericycle, Inc	V0211212	05/29/25		117.00		117.00
								117.00		117.00
0124049	06/05/25	Void	0000897	Mr. Donald A. Sykora						
0124053	06/05/25	Recon	0195025	Mr. Jason R. Edgar	V0211221	05/29/25		610.00		610.00
								610.00		610.00
0124061	06/12/25	Recon	0177469	Bright Start College Sav	V0211547	06/12/25		100.00		100.00
								100.00		100.00
0124062	06/12/25	Recon	0001371	Colonial Life & Accident	V0211550	06/12/25		12.00		12.00
								12.00		12.00
0124063	06/12/25	Recon	0001563	State Disbursement Unit	V0211558	06/12/25		50.00		50.00
					V0211559	06/12/25		417.00		417.00
								467.00		467.00
0124064	06/12/25	Recon	0114943	Lizeth V. Arias Cardoso	V0211244	06/02/25		42.00		42.00
					V0211284	06/04/25		200.00		200.00
								242.00		242.00
0124065	06/12/25	Recon	0002595	Joelle Beranek	V0210272	05/07/25		1,000.00		1,000.00
								1,000.00		1,000.00

19 Aug 2025  
12:44

ACCOUNTS PAYABLE CHECK REGISTER  
Period 06/01/2025 - 06/30/2025

Page 2

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0124066	06/12/25	Recon	0210003	Blue Cross Blue Shield o	V0211431	06/11/25		12,054.88		12,054.88
								12,054.88		12,054.88
0124067	06/12/25	Recon	0000995	Bureau Water/Sewer Town	V0211306	06/09/25		313.98		313.98
					V0211308	06/09/25		1,004.74		1,004.74
					V0211309	06/09/25		198.10		198.10
					V0211310	06/09/25		198.10		198.10
					V0211311	06/09/25		198.10		198.10
					V0211312	06/09/25		198.10		198.10
								2,111.12		2,111.12
0124068	06/12/25	Recon	0210192	Suzanne Domaracki	V0210910	05/28/25		1,002.86		1,002.86
								1,002.86		1,002.86
0124069	06/12/25	Recon	0000724	Dr. Brian R. Gilligan	V0211332	06/09/25		100.00		100.00
					V0211335	06/09/25		19.96		19.96
								119.96		119.96
0124070	06/12/25	Recon	0227861	Sean Lamar Hudson	V0211260	06/03/25		442.14		442.14
					V0211295	06/05/25		77.63		77.63
								519.77		519.77
0124071	06/12/25	Recon	0227951	Zachary Sievers	V0211241	06/02/25		300.00		300.00
								300.00		300.00
0124072	06/12/25	Void	0222896	Advanced Parts & ZServic						
0124073	06/12/25	Recon	0175113	Algor Plumbing	V0211361	06/10/25	B0005892	42.90		42.90
								42.90		42.90
0124074	06/12/25	Recon	0000971	American Red Cross	V0211219	05/29/25		1,480.00		1,480.00
								1,480.00		1,480.00
0124075	06/12/25	Recon	0229851	Angelos Stuffed Pizza Co	V0211220	05/29/25		324.01		324.01
								324.01		324.01
0124076	06/12/25	Recon	0001953	AT&T Mobility	V0211364	06/10/25	B0005990	72.48		72.48
					V0211570	06/12/25	B0005936	144.96		144.96
					V0211571	06/12/25	B0005935	531.69		531.69
								749.13		749.13

19 Aug 2025  
12:44

ACCOUNTS PAYABLE CHECK REGISTER  
Period 06/01/2025 - 06/30/2025

Page 3

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0124077	06/12/25	Recon	0229880	Automotive Equipment Spe	V0211505	06/11/25	P0017195	17,643.96		17,643.96
								17,643.96		17,643.96
0124078	06/12/25	Recon	0001401	AZ Commercial	V0211365	06/10/25	B0005879	16.25		16.25
								16.25		16.25
0124079	06/12/25	Recon	0230249	BA Electrical Services,	V0211506	06/11/25	P0017293	2,250.00		2,250.00
					V0211507	06/11/25	P0017282	5,500.00		5,500.00
								7,750.00		7,750.00
0124080	06/12/25	Recon	0000995	Bureau Water/Sewer Town	V0211370	06/10/25	B0005907	198.10		198.10
								198.10		198.10
0124081	06/12/25	Recon	0209352	Certified Laboratories	V0211275	06/04/25		216.45		216.45
								216.45		216.45
0124082	06/12/25	Recon	0230162	Chitown Taco, Inc	V0211510	06/11/25	P0017241	2,438.00		2,438.00
								2,438.00		2,438.00
0124083	06/12/25	Recon	0160531	Cicero Health Department	V0211252	06/02/25		50.00		50.00
								50.00		50.00
0124084	06/12/25	Recon	0001195	Cintas Corporation	V0211371	06/10/25	B0006150	313.38		313.38
					V0211372	06/10/25	B0006150	313.38		313.38
								626.76		626.76
0124085	06/12/25	Recon	0001752	Comcast	V0211374	06/10/25	B0005927	341.80		341.80
								341.80		341.80
0124086	06/12/25	Recon	0001019	Demco Inc	V0211375	06/10/25	B0006007	43.58		43.58
								43.58		43.58
0124087	06/12/25	Recon	0171201	European Sports	V0211513	06/11/25	P0017219	1,380.00		1,380.00
								1,380.00		1,380.00
0124088	06/12/25	Recon	0217792	FedEx	V0211385	06/10/25	B0005953	13.82		13.82
					V0211459	06/11/25	B0005953	29.30		29.30
								43.12		43.12

19 Aug 2025  
12:44

ACCOUNTS PAYABLE CHECK REGISTER  
Period 06/01/2025 - 06/30/2025

Page 4

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0124089	06/12/25	Recon	0001034	Flinn Scientific Inc	V0211517	06/11/25	P0017272	269.85		269.85
								269.85		269.85
0124090	06/12/25	Recon	0209160	Flowers for Dreams	V0211518	06/11/25	P0017287	1,835.00		1,835.00
								1,835.00		1,835.00
0124091	06/12/25	Recon	0229881	Grizzly Industrial, Inc	V0211461	06/11/25	B0006200	3,424.00		3,424.00
								3,424.00		3,424.00
0124092	06/12/25	Recon	0210378	Hinckley Springs	V0211387	06/10/25	B0005959	57.43		57.43
								57.43		57.43
0124093	06/12/25	Recon	0001059	IACAC	V0211233	06/02/25		47.00		47.00
								47.00		47.00
0124094	06/12/25	Recon	0183159	INACSL	V0211357	06/10/25		2,000.00		2,000.00
								2,000.00		2,000.00
0124095	06/12/25	Recon	0001848	Jack Phelan Chevrolet	V0211388	06/10/25	B0006242	63.74		63.74
								63.74		63.74
0124096	06/12/25	Recon	0228377	K Brothers Fence	V0211389	06/10/25	B0006225	1,369.00		1,369.00
								1,369.00		1,369.00
0124097	06/12/25	Recon	0230383	K&G Coach Line Inc	V0211432	06/11/25		8,889.00		8,889.00
								8,889.00		8,889.00
0124098	06/12/25	Recon	0204867	Kahoot! ASA	V0211521	06/11/25	P0017263	95.88		95.88
								95.88		95.88
0124099	06/12/25	Recon	0001084	Lukas Microscope Service	V0211525	06/11/25	P0016970	1,330.00		1,330.00
								1,330.00		1,330.00
0124100	06/12/25	Recon	0230112	Magana Garage Doors, Inc	V0211400	06/10/25	B0006214	18,400.00		18,400.00
								18,400.00		18,400.00
0124101	06/12/25	Recon	0001299	McMaster-Carr	V0211526	06/11/25	P0017255	752.84		752.84
								752.84		752.84



19 Aug 2025  
12:44

ACCOUNTS PAYABLE CHECK REGISTER  
Period 06/01/2025 - 06/30/2025

Page 5

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0124102	06/12/25	Recon	0001289	Menards	V0211545	06/11/25	B0005877	27.96		27.96
					V0211546	06/11/25	B0005877	47.56		47.56
								75.52		75.52
0124103	06/12/25	Recon	0001338	Oak Hall Industries L.P.	V0211288	06/04/25		1,301.50		1,301.50
								1,301.50		1,301.50
0124104	06/12/25	Recon	0002406	Paisans Pizza	V0210180	05/01/25		165.47		165.47
					V0210746	05/19/25		137.70		137.70
					V0211145	05/28/25		1,418.81		1,418.81
					V0211189	05/29/25		130.00		130.00
					V0211190	05/29/25		18.00		18.00
					V0211208	05/29/25		393.70		393.70
					V0211209	05/29/25		800.92		800.92
					V0211211	05/29/25		22.99		22.99
					V0211213	05/29/25		165.47		165.47
					V0211236	06/02/25		30.00		30.00
					V0211255	06/03/25		1,149.50		1,149.50
					V0211290	06/04/25		67.73		67.73
					V0211304	06/09/25		320.00		320.00
					V0211528	06/11/25	P0017037	156.25		156.25
								4,976.54		4,976.54
0124105	06/12/25	Recon	0002805	Pitney Bowes Inc	V0211409	06/10/25	B0006009	881.92		881.92
								881.92		881.92
0124106	06/12/25	Recon	0197256	Precision Electric	V0211476	06/11/25	B0006255	2,480.00		2,480.00
								2,480.00		2,480.00
0124107	06/12/25	Recon	0228627	Quantum Marketing	V0211532	06/11/25	P0017290	816.00		816.00
								816.00		816.00
0124108	06/12/25	Recon	0229730	Red Star Inspections, In	V0211411	06/10/25	B0006179	6,030.00		6,030.00
								6,030.00		6,030.00
0124109	06/12/25	Recon	0229883	SBC Waste Solutions Inc	V0211533	06/11/25	P0017162	205.00		205.00
								205.00		205.00
0124110	06/12/25	Recon	0230302	Summit Professional Educ	V0211266	06/04/25		2,376.00		2,376.00
								2,376.00		2,376.00

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0124111	06/12/25	Recon	0224992	Kourtnee Thompson	V0211087	05/28/25		331.50		331.50
								331.50		331.50
0124112	06/12/25	Recon	0187642	Trane U.S. Inc	V0211321	06/09/25		612.00		612.00
								612.00		612.00
0124113	06/12/25	Void	0225313	Corporate Payment System						
0124115	06/18/25	Recon	0205367	Amalgamated Bank of Chic	V0211581	06/12/25		475.00		475.00
								475.00		475.00
0124116	06/18/25	Recon	0229996	Peyton T. Barborek	V0211592	06/16/25		130.00		130.00
								130.00		130.00
0124117	06/18/25	Recon	0002595	Joelle Beranek	V0211616	06/18/25		500.00		500.00
								500.00		500.00
0124118	06/18/25	Recon	0223582	Debolina Bhaumik	V0211258	06/03/25		1,504.44		1,504.44
								1,504.44		1,504.44
0124119	06/18/25	Recon	0003232	Ms. Lisa A. Mathelier	V0211578	06/12/25		50.00		50.00
								50.00		50.00
0124120	06/18/25	Recon	0155602	NACTC	V0210328	05/12/25		2,000.00		2,000.00
								2,000.00		2,000.00
0124121	06/18/25	Recon	0160605	Ms Rebecca M. Primm	V0211349	06/10/25		209.27		209.27
								209.27		209.27
0124122	06/18/25	Recon	0225646	Joshua I. Quezada	V0211598	06/17/25		130.00		130.00
								130.00		130.00
0124123	06/18/25	Recon	0219372	Ayham Z. Salah, SR	V0211591	06/16/25		130.00		130.00
								130.00		130.00
0124124	06/18/25	Outst	0225509	Sheldon R. Walcher	V0211346	06/10/25		186.08		186.08
								186.08		186.08

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0124137	06/26/25	Recon	0198254	Mrs. Catherine M. Galarz	V0211607	06/17/25		20.30		20.30
								20.30		20.30
0124138	06/26/25	Recon	0170257	Mr. Guillermo Gasca, Jr.	V0209691	04/17/25		194.87		194.87
					V0211609	06/17/25		143.37		143.37
								338.24		338.24
0124139	06/26/25	Recon	0000724	Dr. Brian R. Gilligan	V0211676	06/23/25		165.00		165.00
					V0211678	06/23/25		50.00		50.00
					V0211702	06/24/25		60.00		60.00
								275.00		275.00
0124140	06/26/25	Recon	0194367	Samuel Gray	V0211761	06/25/25		500.00		500.00
								500.00		500.00
0124141	06/26/25	Recon	0226328	Illinois Board of Higher	V0201505	10/01/24		10,000.00		10,000.00
								10,000.00		10,000.00
0124142	06/26/25	Recon	0172999	Ms Tanya Jaimes	V0211682	06/23/25		475.00		475.00
								475.00		475.00
0124143	06/26/25	Recon	0230390	Patrice A. Kwafo	V0211760	06/25/25		500.00		500.00
								500.00		500.00
0124144	06/26/25	Recon	0090401	Thomas Mantzakides	V0211608	06/17/25		117.40		117.40
								117.40		117.40
0124145	06/26/25	Recon	0001105	NASFAA	V0211705	06/24/25		2,556.00		2,556.00
								2,556.00		2,556.00
0124146	06/26/25	Recon	0001117	North East Multi-Regiona	V0211583	06/12/25		1,235.00		1,235.00
								1,235.00		1,235.00
0124147	06/26/25	Recon	0227784	Danielle L. Reidel	V0211617	06/18/25		45.48		45.48
								45.48		45.48
0124148	06/26/25	Recon	0000907	Mr. Luis E. Sanchez	V0211653	06/18/25		319.08		319.08
								319.08		319.08

19 Aug 2025  
12:44

ACCOUNTS PAYABLE CHECK REGISTER  
Period 06/01/2025 - 06/30/2025

Page 8

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0124149	06/30/25	Recon	0177469	Bright Start College Sav	V0211848	06/30/25		100.00		100.00
								100.00		100.00
0124150	06/30/25	Recon	0001371	Colonial Life & Accident	V0211851	06/30/25		12.00		12.00
								12.00		12.00
0124151	06/30/25	Outst	0101061	Morton College Faculty	V0206046	02/15/25		86.18		86.18
					V0207469	02/28/25		86.18		86.18
								172.36		172.36
0124152	06/30/25	Recon	0001563	State Disbursement Unit	V0211859	06/30/25		50.00		50.00
					V0211860	06/30/25		417.00		417.00
								467.00		467.00
0124153	06/30/25	Recon	0228991	AlphaDigital Inc	V0211793	06/26/25	P0017152	553.06		553.06
								553.06		553.06
0124154	06/30/25	Recon	0000973	AT&T	V0211724	06/25/25	B0005910	837.96		837.96
					V0211725	06/25/25	B0005910	935.43		935.43
								1,773.39		1,773.39
0124155	06/30/25	Outst	0194139	Berwyn's Violet Flower S	V0211726	06/25/25	B0006023	100.00		100.00
								100.00		100.00
0124156	06/30/25	Recon	0219909	Body Plumbing Inc	V0211771	06/26/25		665.00		665.00
								665.00		665.00
0124157	06/30/25	Recon	0001195	Cintas Corporation	V0211727	06/25/25	B0006150	313.38		313.38
								313.38		313.38
0124158	06/30/25	Recon	0001195	Cintas Corporation	V0211774	06/26/25	B0006150	313.38		313.38
								313.38		313.38
0124159	06/30/25	Recon	0001752	Comcast	V0211893	06/30/25	B0006022	509.95		509.95
								509.95		509.95
0124160	06/30/25	Recon	0001013	ComEd	V0211779	06/26/25	B0005911	15,422.79		15,422.79
					V0211894	06/30/25	B0006157	385.84		385.84
								15,808.63		15,808.63

19 Aug 2025  
12:44

ACCOUNTS PAYABLE CHECK REGISTER  
Period 06/01/2025 - 06/30/2025

Page 9

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0124161	06/30/25	Recon	0001554	Crystal Sky Banquet	V0211576	06/12/25		11,340.00		11,340.00
								11,340.00		11,340.00
0124162	06/30/25	Recon	0002780	Data Recognition Corpora	V0211816	06/26/25	P0017330	4,450.00		4,450.00
								4,450.00		4,450.00
0124163	06/30/25	Recon	0001676	Del Galdo Law Group, LLC	V0211788	06/26/25	B0005971	7,002.50		7,002.50
								7,002.50		7,002.50
0124164	06/30/25	Recon	0001019	Demco Inc	V0211731	06/25/25	B0006007	54.40		54.40
								54.40		54.40
0124165	06/30/25	Recon	0001240	Enterprise Leasing Compa	V0211626	06/18/25		722.40		722.40
					V0211627	06/18/25		433.44		433.44
					V0211628	06/18/25		191.78		191.78
					V0211629	06/18/25		433.44		433.44
					V0211630	06/18/25		186.11		186.11
								1,967.17		1,967.17
0124166	06/30/25	Recon	0217792	FedEx	V0211735	06/25/25	B0005953	24.56		24.56
					V0211736	06/25/25	B0005953	8.71		8.71
								33.27		33.27
0124167	06/30/25	Recon	0210378	Hinckley Springs	V0211900	06/30/25	B0005959	79.90		79.90
								79.90		79.90
0124168	06/30/25	Recon	0001381	Home Depot/GECE	V0211738	06/25/25	B0006203	613.37		613.37
					V0211739	06/25/25	B0006203	72.41		72.41
					V0211740	06/25/25	B0006203	156.44		156.44
								842.22		842.22
0124169	06/30/25	Recon	0001068	ILLCO, Inc.	V0211586	06/12/25		54.87		54.87
					V0211587	06/12/25		431.03		431.03
					V0211595	06/16/25		153.51		153.51
					V0211596	06/16/25		61.00		61.00
					V0211686	06/24/25		193.09		193.09
					V0211827	06/26/25		190.53-		-190.53
								702.97		702.97
0124170	06/30/25	Recon	0230070	It Starts With the Turf	V0211828	06/26/25	P0017196	7,500.00		7,500.00

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								7,500.00		7,500.00
0124171	06/30/25	Recon	0001600	Laerdal Medical Corporat	V0211831	06/26/25	P0017243	5,292.93		5,292.93
					V0211877	06/30/25	P0017243	16,658.70		16,658.70
					V0211879	06/30/25	P0017243	1,938.07		1,938.07
								23,889.70		23,889.70
0124172	06/30/25	Recon	0001289	Menards	V0211749	06/25/25	B0005877	49.26		49.26
								49.26		49.26
0124173	06/30/25	Recon	0165585	Micro Center Sales Corpo	V0211834	06/26/25	P0017299	581.72		581.72
								581.72		581.72
0124174	06/30/25	Recon	0208924	Nicor Gas	V0211750	06/25/25	B0005916	2,397.59		2,397.59
								2,397.59		2,397.59
0124175	06/30/25	Recon	0220780	Oreilly Auto Parts	V0211755	06/25/25	B0006194	143.32		143.32
					V0211756	06/25/25	B0006194	201.47		201.47
					V0211757	06/25/25	B0006194	22.00-		-22.00
					V0211758	06/25/25	B0006224	953.63		953.63
								1,276.42		1,276.42
0124176	06/30/25	Recon	0002406	Paisans Pizza	V0211330	06/09/25		256.41		256.41
					V0211331	06/09/25		133.40		133.40
					V0211333	06/09/25		37.90		37.90
					V0211434	06/11/25		1,028.50		1,028.50
					V0211445	06/11/25		257.44		257.44
					V0211605	06/17/25		186.00		186.00
					V0211631	06/18/25		121.46		121.46
					V0211642	06/18/25		115.21		115.21
					V0211644	06/18/25		96.96		96.96
					V0211649	06/18/25		96.96		96.96
					V0211650	06/18/25		96.96		96.96
					V0211651	06/18/25		96.96		96.96
					V0211652	06/18/25		354.96		354.96
					V0211708	06/24/25		40.10		40.10
					V0211709	06/24/25		42.24		42.24
					V0211710	06/24/25		3,519.52		3,519.52
					V0211711	06/24/25		44.04		44.04
					V0211713	06/24/25		30.00		30.00
					V0211717	06/25/25		201.97		201.97
					V0211763	06/25/25		96.96		96.96
					V0211764	06/25/25		451.99		451.99
					V0211765	06/25/25		388.93		388.93
					V0211766	06/25/25		288.97		288.97

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								7,983.84		7,983.84
0124177	06/30/25	Recon	0217317	Panera, LLC	V0211836	06/26/25	P0017334	201.19		201.19
								201.19		201.19
0124178	06/30/25	Recon	0219178	Printed Solid Inc	V0211837	06/26/25	P0016956	4,432.95		4,432.95
								4,432.95		4,432.95
0124179	06/30/25	Recon	0001454	Superior Awards	V0211839	06/26/25	P0017340	180.00		180.00
								180.00		180.00
0124180	06/30/25	Recon	0155715	Technology Management Re	V0211784	06/26/25	B0005903	2,241.05		2,241.05
								2,241.05		2,241.05
0124181	06/30/25	Recon	0224992	Kourtnee Thompson	V0211599	06/17/25		524.00		524.00
								524.00		524.00
0124182	06/30/25	Recon	0001006	Town of Cicero	V0211785	06/26/25	B0005864	925.00		925.00
								925.00		925.00
0124183	06/30/25	Recon	0002594	Training Concepts, Inc.	V0211840	06/26/25	P0017314	650.00		650.00
								650.00		650.00
0124184	06/30/25	Recon	0206041	Welding Industrial Suppl	V0211841	06/26/25	P0017040	13,470.63		13,470.63
					V0211842	06/26/25	P0017339	169.50		169.50
								13,640.13		13,640.13
E0030815	06/04/25	Outst	0001485	Citibank, N.A.	V0209648	04/15/25		51.10		51.10
					V0209679	04/16/25		421.80		421.80
					V0209756	04/22/25		155.30		155.30
					V0209848	04/28/25		280.54		280.54
					V0210175	05/01/25		80.47		80.47
					V0210188	05/01/25		251.27		251.27
					V0210221	05/06/25		258.66		258.66
					V0210239	05/06/25		365.70		365.70
					V0210303	05/08/25		76.95		76.95
					V0210776	05/19/25		923.24		923.24
					V0211259	06/03/25		244.77		244.77
					V0211264	06/04/25		13.59-		-13.59
					V0211265	06/04/25		24.49-		-24.49
								3,071.72		3,071.72

19 Aug 2025  
12:44

ACCOUNTS PAYABLE CHECK REGISTER  
Period 06/01/2025 - 06/30/2025

Page 12

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0030816	06/04/25	Outst	0210817	Kinga Bobak	V0211098	05/28/25		485.00		485.00
					V0211232	06/02/25		99.00		99.00
								584.00		584.00
E0030817	06/04/25	Outst	0222611	Melanny L. Buitron Loor	V0211231	06/02/25		183.34		183.34
								183.34		183.34
E0030818	06/04/25	Outst	0132374	Samuel L. Canerday	V0207579	03/06/25		325.00		325.00
								325.00		325.00
E0030819	06/04/25	Outst	0214976	Amaris M. Castillo	V0211228	06/02/25		99.00		99.00
								99.00		99.00
E0030820	06/04/25	Outst	0002990	Ms Carolina Castillo	V0211222	05/29/25		1,306.76		1,306.76
								1,306.76		1,306.76
E0030821	06/04/25	Outst	0085548	Geanabelle Chapp	V0210270	05/07/25		312.00		312.00
								312.00		312.00
E0030822	06/04/25	Outst	0171565	Natanael Delgado, SR	V0211229	06/02/25		99.00		99.00
								99.00		99.00
E0030823	06/04/25	Outst	0219905	Ashley Finke	V0210182	05/01/25		285.88		285.88
								285.88		285.88
E0030824	06/04/25	Outst	0165694	Dr. Sara E. Helmus	V0211088	05/28/25		69.00		69.00
								69.00		69.00
E0030825	06/04/25	Outst	0000841	Mrs. Michelle C. Herrera	V0211168	05/28/25		982.08		982.08
								982.08		982.08
E0030826	06/04/25	Outst	0169153	Ms. Amy L. Kinney	V0210450	05/14/25		1,003.78		1,003.78
								1,003.78		1,003.78
E0030827	06/04/25	Outst	0214915	Dea Kulla	V0210997	05/28/25		485.00		485.00
					V0211230	06/02/25		99.00		99.00
								584.00		584.00



Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0030828	06/04/25	Outst	0111820	Jonathan S. Labrado	V0211242	06/02/25		99.00		99.00
					V0211243	06/02/25		485.00		485.00
								584.00		584.00
E0030829	06/04/25	Outst	0159405	Alejandra G. Lopez	V0211239	06/02/25		100.00		100.00
								100.00		100.00
E0030830	06/04/25	Outst	0003033	Ms Gloria Lozano	V0209922	04/29/25		751.55		751.55
								751.55		751.55
E0030831	06/04/25	Outst	0186560	Yesenia Magallanes	V0211089	05/28/25		99.00		99.00
								99.00		99.00
E0030832	06/04/25	Outst	0181094	Ms Elizabeth Melgoza	V0210220	05/05/25		37.00		37.00
					V0210787	05/21/25		475.00		475.00
								512.00		512.00
E0030833	06/04/25	Outst	0217584	Jenna A. Reasner	V0211215	05/29/25		684.87		684.87
								684.87		684.87
E0030834	06/04/25	Outst	0224552	Cristian Revenco	V0209952	04/29/25		145.00		145.00
								145.00		145.00
E0030835	06/04/25	Outst	0019347	Sandra L. Salas	V0211225	06/02/25		119.03		119.03
								119.03		119.03
E0030836	06/04/25	Outst	0207509	Heather J. Sullivan	V0211097	05/28/25		99.00		99.00
								99.00		99.00
E0030837	06/04/25	Outst	0216449	Dylan Jeremy Villanueva	V0211227	06/02/25		99.00		99.00
								99.00		99.00
E0030838	06/04/25	Outst	0000803	Dr. Frances M. Wedge	V0211248	06/02/25		750.00		750.00
								750.00		750.00
E0030839	06/04/25	Outst	0158266	Mr. Christopher J. Wido	V0210444	05/14/25		2,412.00		2,412.00
								2,412.00		2,412.00

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0030840	06/04/25	Outst	0190102	Ms. Brandie N. Windham	V0211216	05/29/25		1,321.83		1,321.83
								1,321.83		1,321.83
E0030841	06/04/25	Outst	0163075	Morton College Foundatio	V0210806	05/27/25		11,400.00		11,400.00
								11,400.00		11,400.00
E0030846	06/04/25	Outst	0225313	Corporate Payment System	V0211237	06/02/25		7,845.54		7,845.54
								7,845.54		7,845.54
E0030847	06/05/25	Outst	0000897	Mr. Donald A. Sykora	V0205858	02/11/25		111.66		111.66
								111.66		111.66
E0030848	06/05/25	Outst	0002233	Konica Minolta Premier F	V0211278	06/04/25	B0006240	654.91		654.91
					V0211279	06/04/25	B0006240	5,459.15		5,459.15
					V0211281	06/04/25	B0006240	332.61		332.61
								6,446.67		6,446.67
E0030849	06/11/25	Outst	0166671	Ms. Cara A. Bonick	V0211283	06/04/25		235.70		235.70
					V0211325	06/09/25		135.00		135.00
								370.70		370.70
E0030850	06/11/25	Outst	0209902	Danny D. Carrillo	V0211269	06/04/25		99.00		99.00
								99.00		99.00
E0030851	06/11/25	Outst	0217547	Brandon Gaggini	V0211425	06/10/25		99.00		99.00
								99.00		99.00
E0030852	06/11/25	Outst	0023869	Diana Guzman	V0211296	06/05/25		485.00		485.00
					V0211297	06/05/25		99.00		99.00
								584.00		584.00
E0030853	06/11/25	Outst	0190911	Lisette Melgoza	V0211320	06/09/25		475.00		475.00
								475.00		475.00
E0030854	06/11/25	Outst	0212423	Ivan Munoz	V0211286	06/04/25		99.00		99.00
								99.00		99.00
E0030855	06/11/25	Outst	0218015	Erick Nonato Garcia	V0211262	06/03/25		42.00		42.00
								42.00		42.00

19 Aug 2025  
12:44

ACCOUNTS PAYABLE CHECK REGISTER  
Period 06/01/2025 - 06/30/2025

Page 15

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0030856	06/11/25	Outst	0000928	Mr. James P. O'Connell,	V0211274	06/04/25		162.00		162.00
								162.00		162.00
E0030857	06/11/25	Outst	0179494	Kelly I. Ocampo	V0211326	06/09/25		99.00		99.00
								99.00		99.00
E0030858	06/11/25	Outst	0000808	Ms. Marisol Velazquez	V0211328	06/09/25		79.86		79.86
								79.86		79.86
E0030859	06/11/25	Outst	0202383	Flexible Benefit Service	V0211273	06/04/25		401.50		401.50
								401.50		401.50
E0030860	06/11/25	Outst	0161164	SHRM	V0211287	06/04/25		598.00		598.00
					V0211319	06/09/25		299.00		299.00
								897.00		897.00
E0030865	06/12/25	Outst	0001422	CCCTU-Cope Fund	V0211548	06/12/25		168.00		168.00
								168.00		168.00
E0030866	06/12/25	Outst	0001374	College & University Cre	V0211549	06/12/25		200.00		200.00
								200.00		200.00
E0030867	06/12/25	Outst	0191845	Metropolitan Alliance of	V0211551	06/12/25		58.00		58.00
								58.00		58.00
E0030868	06/12/25	Outst	0163075	Morton College Foundatio	V0211552	06/12/25		309.17		309.17
								309.17		309.17
E0030869	06/12/25	Outst	0001372	Morton College Teachers	V0211553	06/12/25		2,673.75		2,673.75
					V0211554	06/12/25		1,836.89		1,836.89
								4,510.64		4,510.64
E0030870	06/12/25	Outst	0209135	Omni Financial Group, In	V0211555	06/12/25		10,259.25		10,259.25
								10,259.25		10,259.25
E0030871	06/12/25	Outst	0001513	SEIU Local 73 Cope	V0211556	06/12/25		28.00		28.00
								28.00		28.00

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0030872	06/12/25	Outst	0001373	Service Employees Intl U	V0211557	06/12/25		237.46		237.46
								237.46		237.46
E0030873	06/12/25	Outst	0001161	State Univ Retirement Sy	V0211560	06/12/25		84,854.23		84,854.23
								84,854.23		84,854.23
E0030874	06/12/25	Outst	0227639	Katherine Norris	V0211401	06/10/25	B0006195	1,791.00		1,791.00
								1,791.00		1,791.00
E0030875	06/12/25	Outst	0209709	Accurate Employment Scre	V0211358	06/10/25	B0006147	2,380.73		2,380.73
								2,380.73		2,380.73
E0030876	06/12/25	Outst	0196815	Advance Auto Parts	V0211360	06/10/25	B0006244	29.49		29.49
								29.49		29.49
E0030877	06/12/25	Outst	0190802	All-Types Elevators Inc	V0211362	06/10/25	B0005895	569.60		569.60
								569.60		569.60
E0030878	06/12/25	Outst	0188188	Amazon Capital Services	V0211298	06/05/25		13.59		13.59
					V0211305	06/09/25		779.00		779.00
					V0211363	06/10/25	B0006130	244.00-		-244.00
					V0211437	06/11/25	B0005985	152.55		152.55
					V0211438	06/11/25	B0006238	428.84		428.84
					V0211439	06/11/25	B0005912	170.30		170.30
					V0211440	06/11/25	B0006215	29.34		29.34
					V0211441	06/11/25	B0006130	1,190.85		1,190.85
					V0211442	06/11/25	B0006248	41.99		41.99
					V0211443	06/11/25	B0006227	422.69		422.69
					V0211444	06/11/25	B0006227	108.29		108.29
					V0211447	06/11/25	B0006226	305.46		305.46
					V0211448	06/11/25	B0006239	695.68		695.68
					V0211449	06/11/25	B0006239	79.00		79.00
					V0211450	06/11/25	B0006226	45.58		45.58
					V0211451	06/11/25	B0006257	1,647.53		1,647.53
					V0211452	06/11/25	B0006257	180.00		180.00
					V0211453	06/11/25	B0006249	122.98		122.98
					V0211454	06/11/25	B0006249	1,973.25		1,973.25
					V0211455	06/11/25	B0006063	369.48		369.48
					V0211456	06/11/25	B0006131	195.63		195.63
					V0211457	06/11/25	B0006221	869.06		869.06
					V0211477	06/11/25	P0017132	363.11		363.11
					V0211478	06/11/25	P0017132	115.10		115.10
					V0211479	06/11/25	P0017193	1,117.77		1,117.77
					V0211480	06/11/25	P0017295	19.88		19.88

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
					V0211481	06/11/25	P0017296	171.25		171.25
					V0211482	06/11/25	P0017321	116.66		116.66
					V0211483	06/11/25	P0017320	254.39		254.39
					V0211484	06/11/25	P0017310	13.99		13.99
					V0211485	06/11/25	P0017311	65.06		65.06
					V0211486	06/11/25	P0017276	550.32		550.32
					V0211487	06/11/25	P0017286	484.64		484.64
					V0211488	06/11/25	P0017277	299.00		299.00
					V0211489	06/11/25	P0017285	247.04		247.04
					V0211490	06/11/25	P0017303	903.48		903.48
					V0211491	06/11/25	P0017313	1,394.96		1,394.96
					V0211492	06/11/25	P0017297	1,288.19		1,288.19
					V0211493	06/11/25	P0017309	1,299.00		1,299.00
					V0211494	06/11/25	P0017308	1,299.00		1,299.00
					V0211495	06/11/25	P0017307	1,653.56		1,653.56
					V0211496	06/11/25	P0017306	1,954.49		1,954.49
					V0211497	06/11/25	P0017305	1,839.94		1,839.94
					V0211498	06/11/25	P0017262	277.57		277.57
					V0211499	06/11/25	P0017262	686.95		686.95
					V0211500	06/11/25	P0017261	1,854.15		1,854.15
					V0211501	06/11/25	P0017259	128.47		128.47
					V0211502	06/11/25	P0017278	754.00		754.00
					V0211503	06/11/25	P0017279	983.92		983.92
					V0211504	06/11/25	P0017284	153.09		153.09
								29,866.07		29,866.07
E0030879	06/12/25	Outst	0000977	Apple, Inc.	V0211564	06/12/25	B0006258	980.00		980.00
					V0211565	06/12/25	B0006258	1,999.00		1,999.00
					V0211566	06/12/25	B0006258	540.00		540.00
					V0211567	06/12/25	B0006258	6,480.00		6,480.00
								9,999.00		9,999.00
E0030880	06/12/25	Outst	0198820	Asure Software	V0211458	06/11/25	B0005976	137.90		137.90
								137.90		137.90
E0030881	06/12/25	Outst	0194510	Blades of Glory Inc	V0211366	06/10/25	B0005897	700.00		700.00
					V0211367	06/10/25	B0005897	700.00		700.00
					V0211368	06/10/25	B0005897	700.00		700.00
					V0211369	06/10/25	B0005897	700.00		700.00
								2,800.00		2,800.00
E0030882	06/12/25	Outst	0000998	Carolina Biological Supp	V0211508	06/11/25	P0017270	474.54		474.54
					V0211568	06/12/25	P0017271	97.10		97.10
								571.64		571.64

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0030883	06/12/25	Outst	0001593	CDW Government LLC	V0211509	06/11/25	P0017251	15,965.28		15,965.28
								15,965.28		15,965.28
E0030884	06/12/25	Outst	0201853	Club Automation, LLC	V0211373	06/10/25	B0005909	1,348.52		1,348.52
								1,348.52		1,348.52
E0030885	06/12/25	Outst	0222089	Corporate Traditions, IN	V0211511	06/11/25	P0017292	100.00		100.00
								100.00		100.00
E0030886	06/12/25	Outst	0226551	CSCMP	V0211317	06/09/25		175.00		175.00
								175.00		175.00
E0030887	06/12/25	Outst	0000989	Dick Blick	V0211376	06/10/25	B0006233	999.96		999.96
					V0211377	06/10/25	B0006234	999.81		999.81
					V0211378	06/10/25	B0006236	999.85		999.85
					V0211379	06/10/25	B0006235	1,002.60		1,002.60
					V0211380	06/10/25	B0006237	999.67		999.67
								5,001.89		5,001.89
E0030888	06/12/25	Outst	0209578	DisposAll Waste Services	V0211381	06/10/25	B0005900	484.51		484.51
					V0211382	06/10/25	B0005900	291.75		291.75
								776.26		776.26
E0030889	06/12/25	Outst	0198694	ePromos Promotional Prod	V0211512	06/11/25	P0017147	1,282.62		1,282.62
								1,282.62		1,282.62
E0030890	06/12/25	Outst	0218528	ezCater, Inc	V0210209	05/02/25		318.24		318.24
					V0211514	06/11/25	P0017212	345.66		345.66
					V0211515	06/11/25	P0017211	1,585.08		1,585.08
					V0211516	06/11/25	P0017291	204.50		204.50
								2,453.48		2,453.48
E0030891	06/12/25	Outst	0219437	Farmer's Fridge	V0211384	06/10/25	B0006048	2,009.72		2,009.72
								2,009.72		2,009.72
E0030892	06/12/25	Outst	0202852	Freepoint Energy Solutio	V0211386	06/10/25	B0006166	23,841.58		23,841.58
								23,841.58		23,841.58
E0030893	06/12/25	Outst	0205972	Gas Plus DBA Buddy Bear	V0211460	06/11/25	B0005899	113.94		113.94
								113.94		113.94

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0030894	06/12/25	Outst	0001430	Higher Learning Commissi	V0211271	06/04/25		1,250.00		1,250.00
								1,250.00		1,250.00
E0030895	06/12/25	Outst	0218623	Howies Athletic Tape	V0211519	06/11/25	P0017151	2,357.42		2,357.42
								2,357.42		2,357.42
E0030896	06/12/25	Outst	0001061	ICCTA	V0211433	06/11/25		135.00		135.00
								135.00		135.00
E0030897	06/12/25	Outst	0001647	Iron Mountain	V0211544	06/11/25	B0005901	1,027.21		1,027.21
								1,027.21		1,027.21
E0030898	06/12/25	Outst	0001012	Jim Coleman Ltd	V0211520	06/11/25	P0017187	2,200.00		2,200.00
								2,200.00		2,200.00
E0030899	06/12/25	Outst	0001890	Konica Minolta Bus Solut	V0211464	06/11/25	B0006136	105.00		105.00
					V0211465	06/11/25	B0006136	31.50		31.50
					V0211466	06/11/25	B0006136	105.00		105.00
					V0211467	06/11/25	B0006136	105.00		105.00
					V0211468	06/11/25	B0006136	90.00		90.00
					V0211469	06/11/25	B0006136	90.00		90.00
					V0211470	06/11/25	B0006136	90.00		90.00
					V0211471	06/11/25	B0006136	80.00		80.00
					V0211472	06/11/25	B0006136	240.00		240.00
					V0211473	06/11/25	B0006136	90.00		90.00
					V0211522	06/11/25	P0017143	1,160.70		1,160.70
								2,187.20		2,187.20
E0030900	06/12/25	Outst	0002233	Konica Minolta Premier F	V0211390	06/10/25	B0006240	451.00		451.00
					V0211391	06/10/25	B0006240	193.47		193.47
					V0211392	06/10/25	B0006240	1,960.36		1,960.36
					V0211393	06/10/25	B0006240	1,204.77		1,204.77
								3,809.60		3,809.60
E0030901	06/12/25	Outst	0001559	Krueger International In	V0211523	06/11/25	P0016968	1,105.38		1,105.38
								1,105.38		1,105.38
E0030902	06/12/25	Outst	0188162	Lake County Press	V0211394	06/10/25	B0006004	208.00		208.00
								208.00		208.00

19 Aug 2025  
12:44

ACCOUNTS PAYABLE CHECK REGISTER  
Period 06/01/2025 - 06/30/2025

Page 20

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0030903	06/12/25	Outst	0001082	Lakeshore Learning Mater	V0211395	06/10/25	B0006246	68.99		68.99
					V0211396	06/10/25	B0006246	469.44		469.44
					V0211397	06/10/25	B0006241	1,382.69		1,382.69
					V0211524	06/11/25	P0017198	1,433.39		1,433.39
								3,354.51		3,354.51
E0030904	06/12/25	Outst	0222666	Legat Architects, Inc	V0211353	06/10/25		2,062.50		2,062.50
					V0211354	06/10/25		11,000.00		11,000.00
								13,062.50		13,062.50
E0030905	06/12/25	Outst	0204562	Lo Destro Construction C	V0211398	06/10/25	B0006252	2,420.00		2,420.00
					V0211399	06/10/25	B0006251	2,417.00		2,417.00
					V0211474	06/11/25	B0006254	2,450.00		2,450.00
								7,287.00		7,287.00
E0030906	06/12/25	Outst	0002797	Medical Shipment LLC	V0211527	06/11/25	P0017203	1,915.24		1,915.24
								1,915.24		1,915.24
E0030907	06/12/25	Outst	0208992	NRG Business Marketing L	V0211561	06/12/25	B0005917	5,234.95		5,234.95
								5,234.95		5,234.95
E0030908	06/12/25	Outst	0001122	Office Depot Business So	V0211402	06/10/25	B0006247	769.36		769.36
					V0211403	06/10/25	B0006247	201.51		201.51
					V0211404	06/10/25	B0006247	122.07		122.07
					V0211405	06/10/25	B0006247	236.70		236.70
					V0211406	06/10/25	B0006247	497.22		497.22
					V0211407	06/10/25	B0006247	62.40		62.40
					V0211408	06/10/25	B0006247	89.97		89.97
								1,979.23		1,979.23
E0030909	06/12/25	Outst	0214798	Paleteria Azteca #2	V0211529	06/11/25	P0017288	2,042.50		2,042.50
								2,042.50		2,042.50
E0030910	06/12/25	Outst	0001131	Phi Theta Kappa	V0211530	06/11/25	P0017064	911.49		911.49
								911.49		911.49
E0030911	06/12/25	Outst	0196739	Police Law Institute	V0211410	06/10/25	B0006243	165.00		165.00
								165.00		165.00
E0030912	06/12/25	Outst	0169197	Porter Pipe & Supply Co.	V0211531	06/11/25	P0017258	855.35		855.35
								855.35		855.35



Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0030913	06/12/25	Outst	0001967	Shaw Media	V0211245	06/02/25		86.22		86.22
								86.22		86.22
E0030914	06/12/25	Outst	0001156	Smithereen Exterminating	V0211412	06/10/25	B0005870	186.00		186.00
								186.00		186.00
E0030915	06/12/25	Outst	0157227	Staples Advantage	V0211413	06/10/25	B0006057	117.99		117.99
					V0211414	06/10/25	B0006057	49.18		49.18
					V0211534	06/11/25	P0017256	51.53		51.53
								218.70		218.70
E0030916	06/12/25	Outst	0193842	Thielsen Enterprises	V0211535	06/11/25	P0017223	795.00		795.00
								795.00		795.00
E0030917	06/12/25	Outst	0225982	Trajecsyst Corporation	V0211214	05/29/25		3,610.00		3,610.00
								3,610.00		3,610.00
E0030918	06/12/25	Outst	0211532	Tri-Electronics, Inc.	V0211256	06/03/25		1,380.00		1,380.00
					V0211435	06/11/25		890.00		890.00
								2,270.00		2,270.00
E0030919	06/12/25	Outst	0002095	TruGreen LP	V0211415	06/10/25	B0005886	758.28		758.28
					V0211416	06/10/25	B0005886	399.37		399.37
					V0211417	06/10/25	B0005886	399.37		399.37
					V0211418	06/10/25	B0005886	758.28		758.28
								2,315.30		2,315.30
E0030920	06/12/25	Outst	0164582	TruTech Tools, LTD.	V0211536	06/11/25	P0017268	985.91		985.91
					V0211537	06/11/25	P0017257	898.45		898.45
					V0211538	06/11/25	P0017174	45.00		45.00
					V0211539	06/11/25	P0017246	976.45		976.45
								2,905.81		2,905.81
E0030921	06/12/25	Outst	0226256	Unique Products & Servic	V0211419	06/10/25	B0006253	189.08		189.08
					V0211540	06/11/25	P0017289	83.35		83.35
								272.43		272.43
E0030922	06/12/25	Outst	0001183	Ward's Natural Science	V0211541	06/11/25	P0017170	29.48		29.48
					V0211543	06/11/25	P0017254	146.60		146.60
								176.08		176.08

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0030923	06/12/25	Outst	0001824	Waukegan Roofing Co., In	V0211420	06/10/25	B0005885	1,325.00		1,325.00
								1,325.00		1,325.00
E0030924	06/12/25	Outst	0177607	YBP Library Services	V0211421	06/10/25	B0006232	808.83		808.83
					V0211422	06/10/25	B0006232	389.87		389.87
								1,198.70		1,198.70
E0030925	06/12/25	Outst	0225313	Corporate Payment System	V0211352	06/10/25		2,075.81		2,075.81
								2,075.81		2,075.81
E0030926	06/17/25	Outst	0190089	3OE Solutions	V0211597	06/16/25		5,000.00		5,000.00
								5,000.00		5,000.00
E0030927	06/18/25	Outst	0214976	Amaris M. Castillo	V0211572	06/12/25		485.00		485.00
								485.00		485.00
E0030928	06/18/25	Outst	0000820	Ms. Tsonka I. Pencheva	V0211573	06/12/25		66.13		66.13
								66.13		66.13
E0030929	06/18/25	Outst	0156097	ACI Payments, Inc.	V0211606	06/17/25		5,880.26		5,880.26
								5,880.26		5,880.26
E0030932	06/18/25	Outst	0188213	Old National Bank	V0210222	05/06/25		9,593.61		9,593.61
					V0210423	05/14/25		510.93		510.93
					V0210781	05/20/25		700.00		700.00
					V0211303	06/09/25		640.00		640.00
					V0211351	06/10/25	B0005969	99.00		99.00
					V0211618	06/18/25		185.00		185.00
					V0211624	06/18/25	B0005970	150.00		150.00
					V0209855	04/29/25		1,941.56		1,941.56
					V0210039	04/29/25		2,125.00		2,125.00
					V0210210	05/03/25		13.50		13.50
					V0210215	05/05/25		4,500.00		4,500.00
					V0210301	05/08/25		650.67		650.67
					V0210304	05/08/25		244.13		244.13
					V0210305	05/08/25		188.28		188.28
					V0210306	05/08/25		271.26		271.26
					V0210310	05/09/25		500.00		500.00
					V0210317	05/12/25		115.50		115.50
					V0210319	05/12/25		1,468.75		1,468.75
					V0210667	05/15/25		2,115.36		2,115.36
								26,012.55		26,012.55

19 Aug 2025  
12:45

ACCOUNTS PAYABLE CHECK REGISTER  
Period 06/01/2025 - 06/30/2025

Page 23

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0030933	06/25/25	Outst	0228916	Deborah C. Anthony	V0211615	06/18/25		600.00		600.00
								600.00		600.00
E0030934	06/25/25	Outst	0166671	Ms. Cara A. Bonick	V0211681	06/23/25		439.90		439.90
								439.90		439.90
E0030935	06/25/25	Outst	0182499	Mrs. Mary J. Buongiorno	V0211675	06/23/25		93.33		93.33
								93.33		93.33
E0030936	06/25/25	Outst	0209902	Danny D. Carrillo	V0211688	06/24/25		485.00		485.00
								485.00		485.00
E0030937	06/25/25	Outst	0162406	Mrs. Irina V. Cline	V0211679	06/23/25		137.19		137.19
								137.19		137.19
E0030938	06/25/25	Outst	0188113	Lakeshia S. Collins	V0211625	06/18/25		67.00		67.00
								67.00		67.00
E0030939	06/25/25	Outst	0217547	Brandon Gaggini	V0211693	06/24/25		485.00		485.00
								485.00		485.00
E0030940	06/25/25	Outst	0156123	Mrs. Nancy N. Jeffries	V0211680	06/23/25		1,000.00		1,000.00
								1,000.00		1,000.00
E0030941	06/25/25	Outst	0204642	George Martinez	V0203247	12/04/24		1,545.00		1,545.00
								1,545.00		1,545.00
E0030942	06/25/25	Outst	0183993	Dr. Shannon Martino	V0211272	06/04/25		1,880.81		1,880.81
					V0211697	06/24/25		1,332.17		1,332.17
								3,212.98		3,212.98
E0030943	06/25/25	Outst	0213951	Sebastian Morales	V0211694	06/24/25		99.00		99.00
								99.00		99.00
E0030944	06/25/25	Outst	0197664	Ms. Claudia Mosqueda	V0211426	06/11/25		281.18		281.18
								281.18		281.18

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0030945	06/25/25	Outst	0061069	Hector L. Munoz	V0199452	06/27/25		2,500.00		2,500.00
								2,500.00		2,500.00
E0030946	06/25/25	Outst	0000953	Liliana Raygoza	V0211318	06/09/25		326.49		326.49
					V0211684	06/23/25		21.98		21.98
								348.47		348.47
E0030947	06/25/25	Outst	0216705	Stephanie M. Schmidt	V0199773	09/04/24		2,000.00		2,000.00
								2,000.00		2,000.00
E0030948	06/25/25	Outst	0216449	Dylan Jeremy Villanueva	V0211689	06/24/25		485.00		485.00
								485.00		485.00
E0030949	06/25/25	Outst	0000803	Dr. Frances M. Wedge	V0211674	06/23/25		450.00		450.00
								450.00		450.00
E0030950	06/25/25	Outst	0158266	Mr. Christopher J. Wido	V0211594	06/16/25		2,074.00		2,074.00
								2,074.00		2,074.00
E0030951	06/25/25	Outst	0207766	Massachusetts Mutual Lif	V0211696	06/24/25		984.88		984.88
								984.88		984.88
E0030958	06/26/25	Outst	0001485	Citibank, N.A.	V0210323	05/12/25		189.28		189.28
					V0210345	05/12/25		1,018.78		1,018.78
					V0210350	05/13/25		655.70		655.70
					V0210414	05/14/25		556.32		556.32
					V0211223	05/29/25		773.08		773.08
					V0211224	05/29/25		1,208.53		1,208.53
					V0211240	06/02/25		144.24		144.24
					V0211247	06/02/25		252.81		252.81
					V0211257	06/03/25		132.15		132.15
					V0211289	06/04/25		367.94		367.94
								5,298.83		5,298.83
E0030959	06/30/25	Outst	0001422	CCCTU-Cope Fund	V0211849	06/30/25		168.00		168.00
								168.00		168.00
E0030960	06/30/25	Outst	0001374	College & University Cre	V0211850	06/30/25		200.00		200.00
								200.00		200.00

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0030961	06/30/25	Outst	0191845	Metropolitan Alliance of	V0211852	06/30/25		66.00		66.00
								66.00		66.00
E0030962	06/30/25	Outst	0163075	Morton College Foundatio	V0211853	06/30/25		209.17		209.17
								209.17		209.17
E0030963	06/30/25	Outst	0001372	Morton College Teachers	V0211854	06/30/25		2,673.75		2,673.75
					V0211855	06/30/25		1,811.15		1,811.15
								4,484.90		4,484.90
E0030964	06/30/25	Outst	0209135	Omni Financial Group, In	V0211856	06/30/25		10,624.76		10,624.76
								10,624.76		10,624.76
E0030965	06/30/25	Outst	0001513	SEIU Local 73 Cope	V0211857	06/30/25		28.00		28.00
								28.00		28.00
E0030966	06/30/25	Outst	0001373	Service Employees Intl U	V0211858	06/30/25		201.68		201.68
								201.68		201.68
E0030967	06/30/25	Outst	0001161	State Univ Retirement Sy	V0211861	06/30/25		86,252.71		86,252.71
								86,252.71		86,252.71
E0030968	06/30/25	Outst	0190583	Alyssa I. Barrera	V0211867	06/30/25		3,900.00		3,900.00
								3,900.00		3,900.00
E0030969	06/30/25	Outst	0182919	Mr. Ryan Denson	V0211171	05/28/25		4,950.00		4,950.00
					V0211843	06/26/25	B0005928	2,887.50		2,887.50
					V0211844	06/26/25	B0005928	2,887.50		2,887.50
								10,725.00		10,725.00
E0030970	06/30/25	Outst	0202280	4AllPromos LLC	V0211791	06/26/25	P0017076	2,495.59		2,495.59
					V0211792	06/26/25	P0017061	1,754.74		1,754.74
								4,250.33		4,250.33
E0030971	06/30/25	Outst	0196815	Advance Auto Parts	V0211428	06/11/25		44.21		44.21
					V0211429	06/11/25		74.44		74.44
								118.65		118.65
E0030972	06/30/25	Outst	0169985	Alcove Insights, LLC	V0211685	06/24/25		540.00		540.00

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								540.00		540.00
E0030973	06/30/25	Outst	0206735	All Pro Truck Driving Sc	V0211276	06/04/25		17,850.00		17,850.00
					V0211277	06/04/25		10,200.00		10,200.00
								28,050.00		28,050.00
E0030974	06/30/25	Outst	0188188	Amazon Capital Services	V0211427	06/11/25		65.22		65.22
					V0211687	06/24/25		44.99		44.99
					V0211715	06/25/25	B0006217	138.25		138.25
					V0211718	06/25/25	B0006230	619.36		619.36
					V0211719	06/25/25	B0006230	394.98		394.98
					V0211720	06/25/25	B0006131	46.13		46.13
					V0211723	06/25/25	B0006175	542.30		542.30
					V0211775	06/26/25	B0006160	170.37		170.37
					V0211776	06/26/25	B0006160	54.02		54.02
					V0211777	06/26/25	B0006223	356.01		356.01
					V0211778	06/26/25	B0005912	129.25		129.25
					V0211794	06/26/25	P0017346	123.97		123.97
					V0211795	06/26/25	P0017345	13.99		13.99
					V0211796	06/26/25	P0017338	1,618.91		1,618.91
					V0211797	06/26/25	P0017319	1,843.68		1,843.68
					V0211798	06/26/25	P0017318	1,676.09		1,676.09
					V0211799	06/26/25	P0017318	172.98		172.98
					V0211800	06/26/25	P0017304	691.92		691.92
					V0211801	06/26/25	P0017343	155.38		155.38
					V0211802	06/26/25	P0017342	328.01		328.01
					V0211803	06/26/25	P0017304	1,178.19		1,178.19
					V0211804	06/26/25	P0017317	996.88		996.88
					V0211805	06/26/25	P0017332	304.52		304.52
					V0211806	06/26/25	P0017341	829.41		829.41
					V0211807	06/26/25	P0017331	187.54		187.54
					V0211808	06/26/25	P0017335	1,735.81		1,735.81
					V0211809	06/26/25	P0017336	153.45		153.45
					V0211865	06/29/25		287.87		287.87
								14,859.48		14,859.48
E0030975	06/30/25	Outst	0186287	Amity Hospital Service I	V0211612	06/17/25		1,786.00		1,786.00
								1,786.00		1,786.00
E0030976	06/30/25	Outst	0221066	Amzec, Llc	V0211217	05/29/25		3,150.00		3,150.00
					V0211611	06/17/25		3,000.00		3,000.00
					V0211613	06/18/25		3,600.00		3,600.00
								9,750.00		9,750.00
E0030977	06/30/25	Outst	0213938	Anatomy Warehouse	V0211810	06/26/25	P0017249	1,165.00		1,165.00
								1,165.00		1,165.00

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0030978	06/30/25	Outst	0000977	Apple, Inc.	V0211888	06/30/25	B0006260	9,375.00		9,375.00
					V0211890	06/30/25	B0006260	4,050.00		4,050.00
					V0211891	06/30/25	B0006260	65,925.00		65,925.00
								79,350.00		79,350.00
E0030979	06/30/25	Outst	0001490	Arc One Electric	V0211811	06/26/25	P0017164	870.00		870.00
								870.00		870.00
E0030980	06/30/25	Outst	0000983	B & H Photo-Video	V0211812	06/26/25	P0017245	499.50		499.50
								499.50		499.50
E0030981	06/30/25	Outst	0229747	Campus Works, Inc	V0211604	06/17/25		14,300.00		14,300.00
					V0211706	06/24/25		1,829.36		1,829.36
								16,129.36		16,129.36
E0030982	06/30/25	Outst	0000998	Carolina Biological Supp	V0211813	06/26/25		26.80-		-26.80
					V0211814	06/26/25	P0017269	798.21		798.21
								771.41		771.41
E0030983	06/30/25	Outst	0002145	Ed2Go	V0210668	05/15/25		1,595.00		1,595.00
					V0211280	06/04/25		695.00		695.00
					V0209916	04/29/25		2,595.00		2,595.00
					V0209935	04/29/25		1,795.00		1,795.00
					V0209936	04/29/25		1,045.00		1,045.00
					V0209937	04/29/25		9,185.00		9,185.00
					V0209938	04/29/25		7,740.00		7,740.00
					V0209939	04/29/25		245.00		245.00
					V0209940	04/29/25		3,495.00		3,495.00
					V0209941	04/29/25		845.00		845.00
					V0209942	04/29/25		3,360.00		3,360.00
								32,595.00		32,595.00
E0030984	06/30/25	Outst	0209459	Cornerstone Government A	V0211730	06/25/25	B0005918	14,000.00		14,000.00
								14,000.00		14,000.00
E0030985	06/30/25	Outst	0212349	Del's Moving Inc	V0211348	06/10/25		950.00		950.00
								950.00		950.00
E0030986	06/30/25	Outst	0000989	Dick Blick	V0211732	06/25/25	B0006228	997.37		997.37
					V0211733	06/25/25	B0006170	69.03		69.03
								1,066.40		1,066.40

19 Aug 2025  
12:45

ACCOUNTS PAYABLE CHECK REGISTER  
Period 06/01/2025 - 06/30/2025

Page 28

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0030987	06/30/25	Outst	0169533	Digital Pix Composites	V0211817	06/26/25	P0017048	945.00		945.00
								945.00		945.00
E0030988	06/30/25	Outst	0209578	DisposAll Waste Services	V0211734	06/25/25	B0005900	575.71		575.71
					V0211896	06/30/25	B0005900	490.06		490.06
								1,065.77		1,065.77
E0030989	06/30/25	Outst	0227662	The Eagle Uniform Co	V0211579	06/12/25		2,474.43		2,474.43
								2,474.43		2,474.43
E0030990	06/30/25	Outst	0218528	ezCater, Inc	V0211818	06/26/25	P0017328	306.00		306.00
					V0211819	06/26/25	P0017281	174.37		174.37
					V0211820	06/26/25	P0017312	130.92		130.92
								611.29		611.29
E0030991	06/30/25	Outst	0219326	Ferrilli	V0211737	06/25/25	B0005924	4,200.00		4,200.00
								4,200.00		4,200.00
E0030992	06/30/25	Outst	0196370	Follett Higher Education	V0211759	06/25/25		4,823.09		4,823.09
					V0211873	06/30/25		122.75-		-122.75
								4,700.34		4,700.34
E0030993	06/30/25	Outst	0183673	Forvis, LLP	V0211329	06/09/25		5,000.00		5,000.00
								5,000.00		5,000.00
E0030994	06/30/25	Outst	0226164	Gabriel Environmental Se	V0209846	04/28/25		21,788.91		21,788.91
								21,788.91		21,788.91
E0030995	06/30/25	Outst	0201760	Garvey's Office Products	V0211821	06/26/25	P0017252	3,227.63		3,227.63
								3,227.63		3,227.63
E0030996	06/30/25	Outst	0161549	Heartland Business Syste	V0211789	06/26/25		4,674.46		4,674.46
								4,674.46		4,674.46
E0030997	06/30/25	Outst	0001056	Hildebrand Sporting Good	V0211822	06/26/25	P0017216	240.00		240.00
					V0211823	06/26/25	P0017113	5,593.00		5,593.00
					V0211824	06/26/25	P0017137	3,288.00		3,288.00
					V0211825	06/26/25	P0017097	17,755.00		17,755.00
								26,876.00		26,876.00



Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0030998	06/30/25	Outst	0226658	Jade Scientific, Inc	V0211829	06/26/25	P0017194	1,518.81		1,518.81
								1,518.81		1,518.81
E0030999	06/30/25	Outst	0193931	Johnson Controls Inc	V0211562	06/12/25		896.92		896.92
								896.92		896.92
E0031000	06/30/25	Outst	0001775	Jostens	V0211741	06/25/25	B0006259	168.47		168.47
					V0211742	06/25/25	B0006259	44.32		44.32
					V0211743	06/25/25	B0006259	455.86		455.86
					V0211781	06/26/25	B0006259	713.88		713.88
					V0211830	06/26/25	P0017315	184.36		184.36
					V0211847	06/26/25	B0006259	89.19		89.19
					V0211901	06/30/25	B0006259	22.16		22.16
								1,678.24		1,678.24
E0031001	06/30/25	Outst	0001890	Konica Minolta Bus Solut	V0211744	06/25/25	B0006136	163.37		163.37
								163.37		163.37
E0031002	06/30/25	Outst	0188162	Lake County Press	V0211832	06/26/25	P0017316	6,750.00		6,750.00
								6,750.00		6,750.00
E0031003	06/30/25	Outst	0001082	Lakeshore Learning Mater	V0211748	06/25/25	B0006241	148.35		148.35
					V0211600	06/17/25		91.98		91.98
								240.33		240.33
E0031004	06/30/25	Outst	0002797	Medical Shipment LLC	V0211833	06/26/25	P0017275	8,483.65		8,483.65
					V0211881	06/30/25	P0017244	3,601.50		3,601.50
								12,085.15		12,085.15
E0031005	06/30/25	Outst	0001339	Minuteman Press of Lyons	V0211835	06/26/25	P0017337	54.00		54.00
								54.00		54.00
E0031006	06/30/25	Outst	0217543	NobleTec, LLC	V0211751	06/25/25	B0005906	7,256.00		7,256.00
								7,256.00		7,256.00
E0031007	06/30/25	Outst	0228317	North American Rescue, L	V0211752	06/25/25	B0006245	128.96		128.96
								128.96		128.96
E0031008	06/30/25	Outst	0001122	Office Depot Business So	V0211753	06/25/25	B0005862	205.58		205.58

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								205.58		205.58
E0031009	06/30/25	Outst	0214536	The Poetry Center	V0211815	06/26/25	P0017280	375.00		375.00
								375.00		375.00
E0031010	06/30/25	Outst	0169197	Porter Pipe & Supply Co.	V0211882	06/30/25		120.00-		-120.00
					V0211885	06/30/25	P0017093	1,108.41		1,108.41
								988.41		988.41
E0031011	06/30/25	Outst	0197256	Precision Electric	V0211593	06/16/25		400.00		400.00
								400.00		400.00
E0031012	06/30/25	Outst	0196722	Sense Media LLC	V0211838	06/26/25	P0017333	1,625.00		1,625.00
								1,625.00		1,625.00
E0031013	06/30/25	Outst	0002889	Suburban Door Check & Lo	V0211783	06/26/25	B0006053	197.00		197.00
								197.00		197.00
E0031014	06/30/25	Outst	0225982	Trajecsys Corporation	V0211672	06/20/25		300.00		300.00
					V0211673	06/20/25		400.00		400.00
								700.00		700.00
E0031015	06/30/25	Outst	0211532	Tri-Electronics, Inc.	V0211436	06/11/25		300.00		300.00
					V0211585	06/12/25		626.49		626.49
								926.49		926.49
E0031016	06/30/25	Outst	0001406	Wex Bank	V0211787	06/26/25	B0005920	1,422.29		1,422.29
								1,422.29		1,422.29
E0031017	06/30/25	Outst	0177607	YBP Library Services	V0211699	06/24/25		88.35		88.35
					V0211700	06/24/25		216.59		216.59
								304.94		304.94
								1,060,898.33		1,060,898.33

19 Aug 2025  
12:45

CHECK REGISTER SUMMARY REPORT  
Period 06/01/2025 - 06/30/2025

Page 31

Bank Code	Account Number	Description	Debit	Credit
-----	-----	-----	-----	-----
01 General Checking	01-0000-00000-230000000	General : Accounts Payable	1,060,898.33	0.00
	01-0000-00000-110000000	General : Cash	0.00	1,060,898.33
			-----	-----
			1,060,898.33	1,060,898.33

Morton College  
Over 10K Report  
June 2025

Vendor Name	Check Date	Check Number	Board Approved Date	Amount	Item Description Line 1
All Pro Truck Driving School LLC	6/30/2025	E0030973	6/25/2025	\$28,050.00	Instructional fees
Amazon Capital Services	6/12/2025	E0030878	8/28/2024	\$29,866.07	4D Vision Crocodile Anat
Amazon Capital Services	6/30/2025	E0030974	8/28/2024	\$14,859.48	3D printer supplies
Apple, Inc.	6/12/2025	E0030879	4/23/2025	\$9,999.00	Apple Care +
Apple, Inc.	6/30/2025	E0030978	6/25/2025	\$79,350.00	75 Macbooks
Automotive Equipment Specialists	6/12/2025	0124077	EXEMPT	\$17,643.96	Freight
Blue Cross Blue Shield of Illinois	6/12/2025	0124066	EXEMPT	\$12,054.88	June25: Accidental &
Blue Cross Blue Shield of Illinois	5/29/2025	0123961	EXEMPT	\$12,054.88	May 25: Acc & Illness
Campus Works, Inc	6/30/2025	E0030981	3/26/2025	\$16,129.36	CampusWorks Services -
CDW Government LLC	6/12/2025	E0030883	EXEMPT	\$15,965.28	24 laptops
ComEd	6/30/2025	0124160	8/28/2024	\$15,808.63	Electricity
Cornerstone Government Affairs, Inc.	6/30/2025	E0030984	3/26/2025	\$14,000.00	Consulting Services
Crystal Sky Banquet	6/30/2025	0124161	EXEMPT	\$11,340.00	Gala - Crystal Sky
Ed2Go	6/30/2025	E0030983	6/25/2025	\$32,595.00	Instructional services
Freepoint Energy Solutions, LLC.	6/12/2025	E0030892	8/28/2024	\$23,841.58	Energy Charge
Gabriel Environmental Services	6/30/2025	E0030994	6/25/2025	\$21,788.91	Professional Services
Hildebrand Sporting Goods	6/30/2025	E0030997	2/27/2025	\$26,876.00	special olympics shirts
Illinois Board of Higher Education	6/26/2025	0124141	EXEMPT	\$10,000.00	Refund Fellowship -
Konica Minolta Premier Finance	6/5/2025	E0030848	EXEMPT	\$6,446.67	500-0637476-000
Konica Minolta Premier Finance	6/12/2025	E0030900	EXEMPT	\$3,809.60	500-0617176-000
Laerdal Medical Corporation	6/30/2025	0124171	EXEMPT	\$23,889.70	LLEAP for SimPad PLUS
Legat Architects, Inc	6/12/2025	E0030904	3/26/2025	\$13,062.50	Basic Services & Design
Maqana Garage Doors, Inc	6/12/2025	0124100	EXEMPT	\$18,400.00	Garage Door Installation
Medical Shipment LLC	6/12/2025	E0030906	EXEMPT	\$1,915.24	Nova StatStrip Glucose
Medical Shipment LLC	6/30/2025	E0031004	EXEMPT	\$12,085.15	Alaris Pumps
Morton College Foundation	6/4/2025	E0030841	EXEMPT	\$11,400.00	Tickets
Mr. Ryan Denson	6/30/2025	E0030969	6/25/2025	\$10,725.00	ITLS and EPC
Old National Bank	6/18/2025	E0030932	8/28/2024	\$26,012.55	Azteca Paletas/Various Credit Card Transactions
Omni Financial Group, Inc.	6/12/2025	E0030870	EXEMPT	\$10,259.25	Payroll Deductions
Omni Financial Group, Inc.	6/30/2025	E0030964	EXEMPT	\$10,624.76	Payroll Deductions
Paisans Pizza	6/12/2025	0124104	EXEMPT	\$4,976.54	Assort Bagles
Paisans Pizza	6/30/2025	0124176	EXEMPT	\$7,983.84	03/12/2025 CK# 38
State Univ Retirement Systems	6/12/2025	E0030873	EXEMPT	\$84,854.23	Payroll Deductions
State Univ Retirement Systems	6/30/2025	E0030967	EXEMPT	\$86,252.71	Payroll Deductions
Welding Industrial Supply Co., Inc.	6/30/2025	0124184	EXEMPT	\$13,640.13	acetylene

\$ 738,560.90

**Joanna M Martin**

---

**From:** Mireya Perez  
**Sent:** Tuesday, August 19, 2025 11:18 AM  
**To:** Board Materials  
**Subject:** Board Action - Monthly Budget Report for Month End June 2025  
**Attachments:** MC- JUNE 2025 MONTHLY BUDGET REPORT.pdf

Proposed Action: THAT THE MONTHLY BUDGET REPORT FOR FISCAL YEAR TO DATE ENDING JUNE 2025 BE RECEIVED AND APPROVED AS SUBMITTED.

Rationale: [Please refer to attached Monthly Budget Report.]

Attachments: Monthly Budget Report

Thank you,



**Mireya Perez**

Chief Financial Officer/Treasurer

**P:** (708) 656-8000, Ext. 2289

**E:** [mireya.perez@morton.edu](mailto:mireya.perez@morton.edu)

[www.morton.edu](http://www.morton.edu)

**Morton Community College**  
**FY25 Budget Report**  
**Month Ending June 30, 2025**



**Morton Community College**  
**Budget Report Summary**  
**June 30, 2025**

**100%**

<u>Funds</u>	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<u>Education Fund</u>				
Revenue	\$ 29,103,444	\$ 31,513,199	92.4%	\$ 2,409,755
Expenditures	(28,975,952)	(31,538,199)	91.9%	(2,562,247)
Net	\$ 127,492	\$ (25,000)		\$ (152,492)
<u>Operations &amp; Maintenance Fund</u>				
Revenue	\$ 2,556,629	\$ 3,536,119	72.3%	\$ 979,490
Expenditures	(3,172,511)	(3,536,119)	89.7%	(363,608)
Net	\$ (615,882)	\$ -		\$ 615,882
<u>Restricted Purpose Fund</u>				
Revenue	\$ 11,138,719	\$ 23,386,042	47.6%	\$ 12,247,323
Expenditures	(11,141,124)	(23,386,042)	47.6%	(12,244,918)
Net	\$ (2,405)	\$ -		\$ 2,405
<u>Audit Fund</u>				
Revenue	\$ 107,375	\$ 98,576	108.9%	\$ (8,799)
Expenditures	(130,757)	(105,600)	123.8%	25,157
Net	\$ (23,382)	\$ (7,024)		\$ 16,358
<u>Liability, Protection &amp; Settlement Fund</u>				
Revenue	\$ 1,276,513	\$ 934,400	136.6%	\$ (342,113)
Expenditures	(1,034,513)	(934,400)	110.7%	100,113
Net	\$ 242,000	\$ -		\$ (242,000)
<u>General Bond Obligation Fund</u>				
Revenue	\$ 817,075	\$ 660,484	123.7%	\$ (156,591)
Expenditures	(604,438)	(644,450)	93.8%	(40,012)
Net	\$ 212,637	\$ 16,034		\$ (196,603)
<u>Operations &amp; Maintenance (Restricted) Fund</u>				
Revenue	\$ 528,443	\$ 4,495,924	11.8%	\$ 3,967,481
Expenditures	(389,829)	(5,445,924)	7.2%	(5,056,095)
Net	\$ 138,614	\$ (950,000)		\$ (1,088,614)
<u>All Funds</u>				
Revenue	\$ 45,528,198	\$ 64,624,744	70.5%	\$ 19,096,546
Expenditures	(45,449,124)	(65,590,734)	69.3%	\$ (20,141,610)
Net	\$ 79,074	\$ (965,990)		\$ (1,045,064)

**EDUCATION FUND REVENUE**  
**June 30, 2025**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<b>REVENUE</b>				
<b>LOCAL GOVERNMENT</b>				
Property taxes	\$ 8,608,542	\$ 8,563,745	100.5%	\$ (44,797)
Total Local Government	<u>\$ 8,608,542</u>	<u>\$ 8,563,745</u>		<u>\$ (44,797)</u>
<b>CORPORATE PERSONAL PROPERTY TAXES</b>	\$ 1,664,143	\$ 2,010,563	82.8%	\$ 346,420
<b>SURS HEALTH - ON BEHALF PAYMENTS</b>	\$ -	\$ -	0.0%	\$ -
<b>STATE GOVERNMENT</b>				
ICCB credit hour grants	\$ 2,710,211	\$ 2,710,211	100.0%	\$ -
ICCB equalization grants	3,260,970	4,051,970	80.5%	791,000
CTE formula grant	236,183	225,000	105.0%	(11,183)
Total State Government	<u>\$ 6,207,364</u>	<u>\$ 6,987,181</u>		<u>\$ 779,817</u>
<b>STUDENT TUITION AND FEES</b>				
Tuition	\$ 9,455,588	\$ 10,915,000	86.6%	\$ 1,459,412
Fees	1,719,004	1,914,660	89.8%	195,656
Total Tuition and Fees	<u>\$ 11,174,592</u>	<u>\$ 12,829,660</u>		<u>\$ 1,655,068</u>
<b>MISCELLANEOUS</b>				
Sales and service fees	\$ 94,555	\$ 220,550	42.9%	\$ 125,995
Investment revenue	1,354,247	900,000	150.5%	(454,247)
Nongovernmental gifts & scholarships	-	1,500	0.0%	1,500
Total Other Sources	<u>\$ 1,448,802</u>	<u>\$ 1,122,050</u>		<u>\$ (326,752)</u>
<b>Total Revenue</b>	<u>\$ 29,103,443</u>	<u>\$ 31,513,199</u>	<u>92.4%</u>	\$ 2,409,756
Transfers in	<u>\$ -</u>	<u>\$ -</u>	<u>0.0%</u>	\$ -
<b>Total Revenue and Transfers in</b>	<u>\$ 29,103,443</u>	<u>\$ 31,513,199</u>	92.4%	<u>\$ 2,409,756</u>



# EDUCATION FUND EXPENDITURES

June 30, 2025

	Actual	Budget	%	Budget Remaining
<b>EXPENDITURES</b>				
By Program:				
<b>Instruction</b>				
Salaries	\$ 10,222,196	\$ 9,241,925	110.6%	\$ (980,271)
Employee benefits	1,118,039	1,130,130	98.9%	12,091
Contractual services	425,166	457,609	92.9%	32,443
Material and supplies	672,434	934,721	71.9%	262,287
Conferences and meetings	68,631	100,156	68.5%	31,525
Total Instruction	<u>12,506,466</u>	<u>11,864,541</u>	<u>105.4%</u>	<u>(641,925)</u>
<b>Academic Support</b>				
Salaries	1,407,991	1,404,376	100.3%	-3,615
Employee benefits	265,038	245,492	108.0%	-19,546
Contractual services	275,258	376,000	73.2%	100,742
Material and supplies	216,806	314,700	68.9%	97,894
Conferences and meetings	46,451	51,850	89.6%	5,399
Fixed charges	108,963	126,000	86.5%	17,037
Total Academic Support	<u>2,320,507</u>	<u>2,518,418</u>	<u>92.1%</u>	<u>197,911</u>
<b>Student Services</b>				
Salaries	2,334,109	2,560,251	91.2%	226,142
Employee benefits	418,188	445,294	93.9%	27,106
Contractual services	291,196	491,717	59.2%	200,521
Material and supplies	89,460	239,825	37.3%	150,365
Conferences and meetings	116,986	218,383	53.6%	101,397
Fixed charges	3,854	26,500	14.5%	22,646
Total Student Services	<u>3,253,793</u>	<u>3,981,970</u>	<u>81.7%</u>	<u>728,177</u>
<b>Public Service/Continuing Education</b>				
Salaries	307,910	300,903	102.3%	(7,007)
Employee benefits	33,511	33,263	100.7%	(248)
Contractual services	132,963	140,000	95.0%	7,037
Material and supplies	12,366	35,200	35.1%	22,834
Conferences and meetings	9,873	17,850	55.3%	7,977
Other tuition/fee waiver	2,419	4,500	53.8%	2,081
Total Public Service/Continuing Education	<u>499,042</u>	<u>531,716</u>	<u>93.9%</u>	<u>32,674</u>
<b>Auxiliary Services</b>				
Salaries	313,225	227,000	138.0%	(86,225)
Employee benefits	59,525	44,950	132.4%	(14,575)
Contractual services	573,451	580,000	98.9%	6,549
Material and supplies	190,492	206,000	92.5%	15,508
Conferences and meetings	219,218	314,000	69.8%	94,782
Fixed charges	33,168	60,000	55.3%	26,832
Site Improvements	500,796	501,000	100.0%	204
Total Auxiliary Services	<u>1,889,875</u>	<u>1,932,950</u>	<u>97.8%</u>	<u>43,075</u>

# EDUCATION FUND EXPENDITURES

June 30, 2025

	Actual	Budget	%	Budget Remaining
<b>EXPENDITURES</b>				
<b>Institutional Support</b>				
Salaries	\$ 2,342,985	\$ 2,444,931	95.8%	\$ 101,946
Employee benefits	653,835	619,435	105.6%	-34,400
Contractual services	1,656,202	2,049,984	80.8%	393,782
Material and supplies	190,483	577,132	33.0%	386,649
Conferences and meetings	219,788	306,622	71.7%	86,834
Fixed charges	-	1,500	0.0%	1,500
Other	129,193	185,000	69.8%	55,807
Total Institutional Support	<u>5,192,486</u>	<u>6,184,604</u>	<u>84.0%</u>	<u>992,118</u>
 <b>Scholarships, Student Grants &amp; Waivers</b>				
Student grants and scholarships	<u>2,548,734</u>	<u>2,000,000</u>	<u>127.4%</u>	<u>(548,734)</u>
Total Scholarships, Student Grants & Waivers	<u>2,548,734</u>	<u>2,000,000</u>	<u>127.4%</u>	<u>(548,734)</u>
 <b>Contingencies</b>	 -	 399,000	 0.0%	 399,000
 <b>Total Expenditures</b>	 <u>\$ 28,210,903</u>	 <u>\$ 29,413,199</u>	 <u>95.9%</u>	 <u>\$ 1,202,296</u>
 Transfers out	 765,047.00	 2,125,000	 0.0%	 1,359,953
 <b>Total Expenditures and Transfers out</b>	 <u>\$28,975,950</u>	 <u>\$ 31,538,199</u>	 <u>91.9%</u>	 <u>\$ 2,562,249</u>

# OPERATION & MAINTENANCE FUND REVENUE AND EXPENDITURES

June 30, 2025

	Actual	Budget	%	Budget Remaining
<b>REVENUE</b>				
<b>LOCAL GOVERNMENT</b>				
Property taxes	\$ 1,721,940	\$ 1,674,119	102.9%	\$ (47,821)
<b>CORPORATE PERSONAL PROPERTY TAXES</b>	40,144	1,040,000	3.9%	999,856
<b>STATE GOVERNMENT</b>				
ICCB equalization grants	791,000	791,000	100.0%	-
<b>MISCELLANEOUS</b>				
Sales and service fees	175	5,000	3.5%	4,825
Facilities	1,500	16,000	9.4%	14,500
Investment revenue	1,871	10,000	18.7%	8,129
Total Miscellaneous	3,546	31,000	11.4%	27,454
Transfers in	-	-	-	-
<b>Total Revenue</b>	\$ 2,556,630	\$ 2,745,119	93.1%	\$ 979,489
<b>EXPENDITURES</b>				
By Program:				
<b>Operations and Maintenance of Plant</b>				
Salaries	\$1,471,356	\$1,486,817	99.0%	\$15,461
Employee benefits	213,540	187,802	113.7%	(25,738)
Contractual services	494,006	701,000	70.5%	206,994
Material and supplies	134,553	221,000	60.9%	86,447
Conferences and meetings	-	6,500	0.0%	6,500
Utilities	828,645	863,000	96.0%	34,355
Capital outlay	30,411	60,000	50.7%	29,589
Other	-	10,000	0.0%	10,000
Total Operations and Maintenance of Plant	3,172,511	3,536,119	89.7%	363,608
<b>Total Expenditures</b>	\$ 3,172,511	\$ 3,536,119	89.7%	\$ 363,608

**RESTRICTED PURPOSE FUND REVENUE**  
**June 30, 2025**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<b>REVENUE</b>				
<b>STATE GOVERNMENT</b>				
ICCB	1,414,542	\$2,003,675	70.6%	589,133
ISBE grant revenue- other	312,000	312,000	100.0%	-
Other Sources	111,021	9,190,986	1.2%	9,079,965
Total State Government	<u>1,837,563</u>	<u>11,506,661</u>	<u>16.0%</u>	<u>9,669,098</u>
<b>FEDERAL GOVERNMENT</b>				
ICCB	785,047	785,047	100.0%	-
Department of education	8,508,137	11,234,375	75.7%	2,726,238
Other	7,973	89,873	8.9%	81,900
Total Federal Government	<u>9,301,157</u>	<u>12,109,295</u>	<u>76.8%</u>	<u>2,808,138</u>
<b>Total Revenue</b>	<u>\$ 11,138,720</u>	<u>\$ 23,615,956</u>	<u>47.2%</u>	<u>\$ 12,477,236</u>

**RESTRICTED PURPOSE FUND EXPENDITURES**  
**June 30, 2025**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<b><u>EXPENDITURES</u></b>				
By Program:				
<b>Instruction</b>				
Salaries	\$ 1,271,665	\$ 1,228,802	103.5%	\$ (42,863)
Employee benefits	192,042	5,210,647	3.7%	5,018,605
Contractual services	125,161	143,104	87.5%	17,943
Material and supplies	185,481	324,572	57.1%	139,091
Conferences and meetings	22,248	38,328	58.0%	16,080
Student grants and scholarships	276,789	466,841	59.3%	190,052
Total Instruction	<u>2,073,386</u>	<u>7,412,294</u>	<u>28.0%</u>	<u>5,338,908</u>
<b>Academic Support</b>				
Salaries	10,174	73,524	0.0%	63,350
Employee benefits	933	600,000	0.0%	599,067
Other Contract Services	3,875	60,000	0.0%	56,125
Material and supplies	-	5,584	0.0%	5,584
Conferences and meetings	-	10,194	0.0%	10,194
Other Fixed Charges	-	944	0.0%	944
Total Academic Support	<u>14,982</u>	<u>750,246</u>	<u>2.0%</u>	<u>735,264</u>
<b>Student Services</b>				
Salaries	46,749	108,409	43.1%	61,660
Employee benefits	7,983	1,021,799	0.8%	1,013,816
Other Contract Services	112,644	365,742	30.8%	253,098
Material and supplies	32,963	506,371	6.5%	473,408
Conferences and meetings	17,560	32,561	53.9%	15,001
Fixed charges	-	-	0.0%	0
Total Student Services	<u>217,899</u>	<u>2,034,882</u>	<u>10.7%</u>	<u>1,816,983</u>
<b>Public Service/Continuing Education</b>				
Salaries	275,909	302,545	91.2%	26,636
Employee benefits	51,307	301,100	17.0%	249,793
Contractual services	9,766	11,665	83.7%	1,899
Material and supplies	45,705	63,790	71.6%	18,085
Conferences and meetings	11,946	20,500	58.3%	8,554
Student grants and scholarships	63,105	72,400	87.2%	9,295
Total Public Service/Continuing Education	<u>457,738</u>	<u>772,000</u>	<u>59.3%</u>	<u>314,262</u>

**RESTRICTED PURPOSE FUND REVENUE AND EXPENDITURES**

**June 30, 2025**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<b>Auxiliary Services</b>				
Employee benefits	\$ -	\$ 125,000	0.0%	\$ 125,000
Total Auxiliary Services	<u>-</u>	<u>125,000</u>	<u>0.0%</u>	<u>125,000</u>
<b>Operations and Maintenance of Plant</b>				
Employee benefits	-	750,000	0.0%	750,000
Total Operation and Maintenance of Plant	<u>-</u>	<u>750,000</u>	<u>0.0%</u>	<u>750,000</u>
<b>Institutional Support</b>				
Employee benefits	-	1,300,000	0.0%	1,300,000
Conferences and meetings	-	-	0.0%	-
Total Institutional Support	<u>-</u>	<u>1,300,000</u>	<u>0.0%</u>	<u>1,300,000</u>
<b>Scholarships, Student Grants &amp; Waivers</b>				
Salaries	139,331	139,370	100.0%	39
Student grants and scholarships	8,237,783	10,177,250	80.9%	1,939,467
<u>Total Scholarships, Student Grants &amp; Waivers</u>	<u>8,377,114</u>	<u>10,316,620</u>	<u>81.2%</u>	<u>1,939,506</u>
<b><u>Total Expenditures</u></b>	<u>\$ 11,141,119</u>	<u>\$ 23,461,042</u>	<u>47.5%</u>	<u>\$ 12,319,923</u>

AUDIT FUND REVENUE AND EXPENDITURES  
June 30, 2025

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<b><u>REVENUE</u></b>				
<b><u>LOCAL GOVERNMENT</u></b>				
Property taxes	<u>\$ 92,241</u>	<u>\$ 83,526</u>	<u>110.4%</u>	<u>\$ (8,715)</u>
<b><u>MISCELLANEOUS</u></b>				
Investment revenue	<u>134</u>	<u>50</u>	<u>268.0%</u>	<u>(84)</u>
<b><u>Total Revenue</u></b>	<u>\$ 92,375</u>	<u>\$ 83,576</u>	<u>110.5%</u>	<u>\$ (8,799)</u>
 <u>Transfers in</u>	 15,000.00	 15,000	 0.0%	 -
<b><u>Total Revenue and Transfers in</u></b>	<u>\$ 107,375</u>	<u>\$ 98,576</u>	<u>108.9%</u>	<u>\$ (8,799)</u>
 <b><u>EXPENDITURES</u></b>				
<u>By Program:</u>				
<b><u>Institutional Support</u></b>				
<u>Contractual services</u>	<u>130,757</u>	<u>105,600</u>	<u>123.8%</u>	<u>(25,157)</u>
<b><u>Total Expenditures</u></b>	<u>\$ 130,757</u>	<u>\$ 105,600</u>	<u>123.8%</u>	<u>\$ (25,157)</u>

**LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE AND EXPENDITURES**  
**June 30, 2025**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<b><u>REVENUE</u></b>				
<b><u>LOCAL GOVERNMENT</u></b>				
Property taxes	\$ 1,275,578	\$ 934,300	136.5%	\$ (341,278)
<b>MISCELLANEOUS</b>				
Investment revenue	935	100	935.0%	(835)
<b>Total Revenue</b>	<u>\$ 1,276,513</u>	<u>\$ 934,400</u>	<u>136.6%</u>	<u>\$ (342,113)</u>
<b><u>EXPENDITURES</u></b>				
<b><u>By Program:</u></b>				
<b>Instruction</b>				
Employee benefits	147,295	150,000	98.2%	2,705
<b>Academic Support</b>				
Employee benefits	19,708	16,900	116.6%	(2,808)
<b>Student Services</b>				
Employee benefits	34,031	35,500	95.9%	1,469
<b>Public Service/Continuing Education</b>				
Employee benefits	6,119	8,500	72.0%	2,381
<b>Auxiliary Services</b>				
Employee benefits	3,783	6,000	63.1%	2,217
<b>Operations and Maintenance of Plant</b>				
Employee benefits	21,770	20,500	106.2%	(1,270)
<b>Institutional Support</b>				
Employee benefits	116,642	70,000	166.6%	-46,642
Contractual services	304,644	210,000	145.1%	-94,644
Other Fixed Charges	380,522	417,000	91.3%	36,478
<b>Total Institutional Support</b>	<u>801,808</u>	<u>697,000</u>	<u>115.0%</u>	<u>-104,808</u>
<b>Total Expenditures</b>	<u>\$ 1,034,514</u>	<u>\$ 934,400</u>	<u>110.7%</u>	<u>\$ (100,114)</u>



**GENERAL BOND OBLIGATION FUND REVENUE AND EXPENDITURES**  
**June 30, 2025**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<b><u>REVENUE</u></b>				
<b><u>LOCAL GOVERNMENT</u></b>				
Property taxes	<u>\$ 816,273</u>	<u>\$ 660,384</u>	<u>123.6%</u>	<u>\$ (155,889)</u>
<b><u>MISCELLANEOUS</u></b>				
Investment revenue	<u>802</u>	<u>100</u>	<u>802.0%</u>	<u>(702)</u>
<b>Total Revenue</b>	<u>817,075</u>	<u>660,484</u>	<u>123.7%</u>	<u>(156,591)</u>
<b><u>EXPENDITURES</u></b>				
By Program:				
<b>Institutional Support</b>				
Fixed charges	<u>604,438</u>	<u>644,450</u>	<u>93.8%</u>	<u>40,012</u>
<b><u>TRANSFERS OUT</u></b>	<u>-</u>	<u>-</u>	<u>0.0%</u>	<u>-</u>
<b>Total Expenditures</b>	<u>\$ 604,438</u>	<u>\$ 644,450</u>	<u>93.8%</u>	<u>\$ 40,012</u>

**OPERATIONS & MAINTENANCE (RESTRICTED) FUND REVENUE AND EXPENDITURES**

**June 30, 2025**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<b><u>REVENUE</u></b>				
<b>STATE GOVERNMENT</b>				
Capital Development Board	-	2,385,924	0.0%	2,385,924
Total	-	2,385,924	0.0%	2,385,924
<b>OTHER SOURCES</b>				
Bonds		-	0.0%	-
Investment Interest	108,443	-	0.0%	(108,443)
Total	108,443	-	0.0%	(108,443)
<b>TRANSFERS IN</b>	\$ 420,000	\$ 2,110,000	19.9%	\$ 1,690,000
<b><u>Total Revenue and Transfers in</u></b>	<u>\$ 528,443</u>	<u>\$ 4,495,924</u>	<u>11.8%</u>	<u>\$ 3,967,481</u>
<b><u>EXPENDITURES</u></b>				
By Program:				
<b>Operations and Maintenance of Plant</b>				
Contractual services	-	260,000	0.0%	260,000
Capital outlay	389,829	5,185,924	7.5%	4,796,095
Total Operation and Maintenance of Plant	389,829	5,445,924	7.2%	5,056,095
<b>Total Expenditures</b>	\$ 389,829	\$ 5,445,924	7.2%	\$ 5,056,095

## Joanna M Martin

---

**From:** Mireya Perez  
**Sent:** Tuesday, August 19, 2025 1:46 PM  
**To:** Board Materials  
**Subject:** FW: Action Item 8.3 for 8/27/2025 Board Meeting  
**Attachments:** TR 6.30.25.pdf

Thank you,



**Mireya Perez**  
Chief Financial Officer/Treasurer  
P: (708) 656-8000, Ext. 2289  
E: [mireya.perez@morton.edu](mailto:mireya.perez@morton.edu)  
[www.morton.edu](http://www.morton.edu)

---

**From:** Suzanna Raigoza <[Suzanna.Raigoza@morton.edu](mailto:Suzanna.Raigoza@morton.edu)>  
**Sent:** Tuesday, August 19, 2025 1:44 PM  
**To:** Mireya Perez <[mireya.perez@morton.edu](mailto:mireya.perez@morton.edu)>  
**Subject:** Action Item 8.3 for 8/27/2025 Board Meeting

**Proposed Action:** THAT THE MONTHLY TREASURER'S REPORTS FOR JUNE 2025 BE RECEIVED AND FILED FOR AUDIT AS SUBMITTED.

**Rationale:** [Required by Board Policy 1.6.7]

**Attachments:** Treasurer's Reports



**Suzanna Raigoza**  
Senior Accountant  
P: (708) 656-8000, Ext. 2305  
E: [Suzanna.Raigoza@morton.edu](mailto:Suzanna.Raigoza@morton.edu)  
[www.morton.edu](http://www.morton.edu)

**Morton College Treasurer's Report**

Month Ending: June 2025

<i>Institution</i>	<i>Purchased</i>	<i>Principal</i>	<i>Rate</i>	<i>Type</i>	<i>Maturity</i>
The Illinois Funds, Springfield	1-May-06	\$12,315,387.48	4.428%	TIF Prime Fund	30-Jun-25
	Sum	<u>\$12,315,387.48</u>			
<b>Grand Total</b>		<b>\$ 12,315,387.48</b>			

**MORTON COLLEGE BOARD OF TRUSTEES  
REQUEST FOR BOARD ACTION**

**PROPOSED ACTION:** THAT THE BOARD APPROVE THE COMPENSATION REPORT FOR ADJUNCT FACULTY MEMBERS TEACHING ENGLISH 101, 102, 151, 152, 088 AND 086 FOR SUMMER SEMESTER 2025 IN THE AMOUNT OF \$954.50 AS SUBMITTED.

**RATIONALE:** [Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 805, Section 3-26 of the *Illinois Compiled Statutes*]

**COST ANALYSIS:** \$954.50 – Per Board-Union Agreement, Section 11.7, Adjunct Faculty teaching ENG 101, 102, 151, 152, 088 and 086 shall receive a 10% stipend based on their rate per their placement on the salary schedule.

**ATTACHMENT:** English 10% Adjunct Stipend Report – SUMMER 2025

English 10% Adjunct Stipend Report - Summer 2025

Faculty ID	Adjunct Full Name	Section Name	Section Title	Assignment Paid Amount	10% Stipend	Total Summed Up	Section Start Date	Section End Date
0167581	Martinez Jr, Salvador	ENG-101-EC	Rhetoric I	\$3,233.94	\$323.39	\$646.79	6/11/2025	7/30/2025
0167581	Martinez Jr, Salvador	ENG-101-NR1	Rhetoric I	\$3,233.94	\$323.39		6/9/2025	7/31/2025
0192448	Schmidt, Michael	ENG-086-1E	Reading & Writing III	\$3,077.10	\$307.71	\$307.71	6/9/2025	7/30/2025
				Total	\$954.50	\$954.50		

## **MORTON COLLEGE BOARD OF TRUSTEES**

### **REQUEST FOR BOARD ACTION**

**PROPOSED ACTION:** THE BOARD APPROVES THE ADJUNCT FACULTY ASSIGNMENT/EMPLOYMENT REPORT FOR SUMMER SEMESTER 2025 AT TOTAL AMOUNT OF \$128,198.60 AS SUBMITTED, PENDING ADDITIONAL CLASS CANCELLATIONS AND/OR ADDITIONS.

**RATIONALE:** [Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 805, Section 3-26 of the *Illinois Compiled Statutes*]

**COST ANALYSIS:** \$128,198.60 Adjunct Faculty Report for SUMMER 2025

**ATTACHMENTS:** Adjunct Faculty Employment Report – SUMMER 2025

## 2025 Summer Adjunct Stipend Report

Faculty ID	Person Full Name	Section Name	Section Title	Faculty Assignment Load	Assignment Paid Amount	Credits	Assignment Instructional Method	Section Start Date	Section End Date	Enrollment
0200721	Babcock, Heather	CHM-106-1E	General Chemistry II	7	\$7,179.90	5	LEC/LAB	6/10/2025	7/31/2025	10
0230306	Bull, Karina	SOC-101-NR	The Family	3	\$2,964.99	3	LEC	6/9/2025	7/31/2025	14
0156441	Campbell, Dana	CHM-100-2K	Fundamentals of Chemistry	6	\$6,467.88	4	LEC/LAB	6/10/2025	7/31/2025	12
0184403	Campbell, Elbert	CHM-100-1B	Fundamentals of Chemistry	6	\$5,929.98	4	LEC/LAB	6/9/2025	7/30/2025	22
0227315	Clanton, David	NUR-201-G1	LPN to ADN Transition Bridge	0.50	\$470.36	8	LAB	5/15/2025	7/24/2025	6
0193047	Collins, Lorita	NUR-105-H1	Basic Nursing Assistant	2.25	\$2,307.83	7	CLN	6/21/2025	7/19/2025	12
193047	Collins, Lorita	NUR-105-EC	Basic Nursing Assistant	3	\$3,077.10	7	CLB	6/22/2025	7/20/2025	13
0160009	Dillinger, Benjamin	MUS-138-1R	Private Applied Strings Major	0	\$0.00	2	LEC	6/12/2025	7/31/2025	1
0003179	Eshafi, Nouri	ECE-101-NR	Observ & Assessment / Children	3	\$3,314.76	3	LEC	6/9/2025	7/31/2025	12
0003179	Eshafi, Nouri	ECE-110-NR	Intro to Early Childhood Ed	3	\$3,314.76	3	LEC	6/9/2025	7/31/2025	16
0003210	Farina, Peter	BIO-203-21	Anatomy & Physiology I	3	\$3,233.94	4	LEC	6/9/2025	7/30/2025	19
0162452	Foltz, Chris		Special Project	3	\$3,233.94	3		6/9/2025	7/31/2025	
0000938	Gan, Xiaoling	CIS-144-NR	Introduction to Python	5	\$5,389.90	3	LEC/LAB	6/9/2025	7/31/2025	11
0000841	Herrera, Michelle	CSS-100-EC	College Study Seminar	3	\$2,939.79	3	LEC	6/11/2025	7/30/2025	19
0003136	Jenkins, Anthony	BIO-102-H1	Introduction to Biology	3	\$6,795.30	4	LEC/LAB	6/11/2025	7/30/2025	17
0106675	Khalifeh, Khalaf	BIO-204-2L	Anatomy & Physiology II	3	\$3,397.65	4	LEC	6/10/2025	7/31/2025	16
0002037	LoPresti, Joseph	ART-120-NR	Art Appreciation	3	\$3,397.65	3	LEC	6/9/2025	7/31/2025	31
0230308	McCollom, Elizabeth	PSY-101-NR	Intro to Psychology	3	\$2,822.13	3	LEC	6/9/2025	7/31/2025	31
0230308	McCollom, Elizabeth	PSY-215-NR	Life Span: Survey of Human Dev	3	\$2,822.13	3	LEC	6/9/2025	7/31/2025	32
0167581	Martinez Jr, Salvador	ENG-101-EC	Rhetoric I	3	\$3,233.94	3	LEC	6/11/2025	7/31/2025	8
0167581	Martinez Jr, Salvador	ENG-101-NR1	Rhetoric I	3	\$3,233.94	3	LEC	6/9/2025	7/31/2025	25
0222891	Mascorro, Lucia	HUM-154-11	Latin American Culture	3	\$2,822.13	3	LEC	6/10/2025	7/31/2025	7
0062924	Montiel, Octavio	MUS-130-1R	Private Applied Piano Music Ma	0	\$0.00	2	LEC	6/12/2025	7/31/2025	1
0062924	Montiel, Octavio	MUS-161-1R	Private Applied Piano Non-Majo	0	\$0.00	1	LEC	6/12/2025	7/31/2025	1
0226116	Muhammad, Eugene	PHI-125-NR	Wrld Religions in Global Conte	3	\$2,964.99	3	LEC	6/9/2025	7/31/2025	16
0225540	Murray, Kathryn	BIO-203-3C	Anatomy & Physiology I	3	\$2,964.99	4	LEC	6/9/2025	7/30/2025	11
0215004	Pillai, Mnnu	NUR-105-EC	Basic Nursing Assistant	0.75	\$705.53	7	CLN	6/22/2025	7/20/2025	13
0180195	Pipikios, Iwona	CHM-105-1B	General Chemistry I	7	\$6,584.97	5	LEC/LAB	6/9/2025	7/30/2025	14
0227863	Salas, Brian	GEG-105-NR	World Regional Geography	3	\$2,964.99	3	LEC	6/10/2025	7/31/2025	14
0227313	Sams, Jerilynn	NUR-201-G1	LPN to ADN Transition Bridge	0.30	\$282.21	8	LAB	6/4/2025	7/24/2025	6
0192448	Schmidt, Michael	ENG-086-1E	Reading & Writing III	3	\$3,077.10	3	LEC	6/9/2025	7/30/2025	7
0220391	Silva, Josue	SPE-101-EC	Principles of Public Speaking	3	\$2,939.79	3	LEC	6/11/2025	7/30/2025	24
0220668	Stagl, Meghan	MUS-130-1R	Private Applied Piano Music Ma	0	\$0.00	2	LEC	6/12/2025	7/31/2025	1
0220668	Stagl, Meghan	MUS-161-1R	Private Applied Piano Non-Majo	0	\$0.00	1	LEC	6/12/2025	7/31/2025	0
0189488	Swint, Ashley	BUS-107-NR	Principles of Marketing	3	\$3,233.94	3	LEC	6/9/2025	7/31/2025	10
0156444	Talwar, Sundeep	PEH-103-NR	Nutrition	3	\$3,233.94	3	LEC	6/9/2025	7/31/2025	23
0227864	Tapia, Robert	PHI-125-1C	Wrld Religions in Global Conte	3	\$2,964.99	3	LEC	6/10/2025	7/31/2025	10
0159232	Thelemaque, Cristina	BIO-203-1C	Anatomy & Physiology I	3	\$3,397.65	4	LEC	6/10/2025	7/31/2025	19
0159232	Thelemaque, Cristina	BIO-203-4F	Anatomy & Physiology I	3	\$3,397.65	4	LEC	6/10/2025	7/31/2025	9
0190102	Windham, Brandie	CSS-100-NR	College Study Seminar	3	\$3,375.00	3	LEC	6/9/2025	7/31/2025	7
0170839	Young, Cynthia	NUR-201-G1	LPN to ADN Transition Bridge	4.50	\$4,233.20	8	CLN	5/29/2025	7/24/2025	6
170839	Young, Cynthia	NUR-105-EC	Basic Nursing Assistant	0.75	\$705.53	7	CLN	6/22/2025	7/20/2025	12
0170839	Young, Cynthia	NUR-105-H1	Basic Nursing Assistant	3	\$2,822.13	7	CLN	6/21/2025	7/19/2025	13
				<b>Total</b>	<b>\$128,198.60</b>					



# **MORTON COLLEGE BOARD OF TRUSTEES**

## **REQUEST FOR BOARD ACTION**

**PROPOSED ACTION:** THAT THE BOARD APPROVES THE OVERLOAD EMPLOYMENT REPORT FOR SUMMER SEMESTER 2025 IN THE AMOUNT OF \$601,998.03 AS SUBMITTED, PENDING ADDITIONAL CLASS CANCELLATIONS AND/OR ADDITIONS.

**RATIONALE:** [Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 805, Section 3-26 of the *Illinois Compiled Statutes*]

**COST ANALYSIS:** \$601,998.03 pending additional class cancellations and/or additions, which would subsequently be submitted for approval.

**ATTACHMENTS:** Full-Time Faculty Overload Employment Report – Summer 2025

## 2025 Summer Overload Overall Report

Faculty ID	Person Full Name	Section Name	Section Title	Faculty Assignment Load	Assignment Paid Amount	Additional Special Projects, etc.	Credits	Assignment Instructional Method	Section Start Date	Section End Date	Enrollment
0192221	Andrade, Jorge	BIO-102-1C	Introduction to Biology	6	\$8,220.00		4	LEC/LAB	6/9/2025	7/30/2025	14
0192221	Andrade, Jorge	BIO-102-21	Introduction to Biology	6	\$8,220.00		4	LEC/LAB	6/9/2025	7/31/2025	11
0192221	Andrade, Jorge	BIO-102-EC	Introduction to Biology	6	\$8,220.00		4	LEC/LAB	6/10/2025	7/31/2025	18
0192221	Andrade, Jorge		Lap Prep	2	\$2,740.00			OVL	6/16/2025	8/29/2025	
				<b>20</b>	<b>\$27,400.00</b>						
0200290	Ashraf, Asiyya	BIO-202-NR	Environmental Biology	3	\$4,110.00		3	LEC	6/9/2025	7/31/2025	7
0200290	Ashraf, Asiyya	BIO-212-H1	Microbiology	6	\$8,220.00		4	LEC/LAB	6/10/2025	7/31/2025	17
0200290	Ashraf, Asiyya	BIO-212-H2	Microbiology	6	\$8,220.00		4	LEC/LAB	6/10/2025	7/31/2025	14
0200290	Ashraf, Asiyya		BIO Lab Instr.	2.40	\$3,288.00			OVL	6/16/2025	8/29/2025	
0200290	Ashraf, Asiyya		Lap Prep	2	\$2,740.00			OVL	6/16/2025	8/29/2025	
				<b>19.40</b>	<b>\$26,578.00</b>						
0200455	Caruso, Lauren	NUR-105-H1	Basic Nursing Assistant Traini	2.50	\$3,685.00		7	LAB	5/29/2025	7/16/2025	12
				<b>2.50</b>	<b>\$3,685.00</b>						
0000924	Casey, Craig	EGR-120-1B	Statics	3	\$4,422.00		3	LEC	6/10/2025	7/31/2025	14
0000924	Casey, Craig	EGR-121-1E	Dynamics	3	\$4,422.00		3	LEC	6/10/2025	7/31/2025	14
0000924	Casey, Craig	PHS-103-NR	Physical Science I	5	\$7,370.00		4	LEC/LAB	6/9/2025	7/31/2025	13
0000924	Casey, Craig	PHY-101-NR	General Physics I	7	\$10,318.00		5	LEC/LAB	5/27/2025	6/26/2025	17
0000924	Casey, Craig	PHY-102-NR	General Physics II	7	\$10,318.00		5	LEC/LAB	6/30/2025	7/31/2025	17
0000924	Casey, Craig	PHY-105-H1	Physics I	7	\$10,318.00		5	LEC/LAB	6/9/2025	7/31/2025	21
0000924	Casey, Craig	PHY-205-H1	Physics II	7	\$10,318.00		5	LEC/LAB	6/9/2025	7/31/2025	12
0000924	Casey, Craig		Department Chair	1		\$1,474.00		OVL	6/2/2025	7/31/2025	
0000924	Casey, Craig		Lap Prep	2	\$2,948.00			OVL	6/9/2025	7/31/2025	
				<b>42</b>	<b>\$60,434.00</b>	<b>\$1,474.00</b>					
0000829	Casey, Robert	MAT-105-NR	College Algebra	4	\$5,896.00		4	LEC	6/9/2025	7/31/2025	11
0000829	Casey, Robert	MAT-110-NR	College Trig	3	\$4,422.00		3	LEC	6/9/2025	7/31/2025	14
0000829	Casey, Robert	MAT-203-1H	Calculus III	4	\$5,896.00		4	LEC	6/10/2025	7/31/2025	12
0000829	Casey, Robert	MAT-215-1E	Differ Equations	3	\$4,422.00		3	LEC	6/10/2025	7/31/2025	14
				<b>14</b>	<b>\$20,636.00</b>						
0215007	Chesters, Samantha	ENG-102-1E	Rhetoric II	3	\$4,275.00		3	LEC	6/9/2025	7/30/2025	15
0215007	Chesters, Samantha	ENG-102-NR	Rhetoric II	3	\$4,275.00		3	LEC	6/9/2025	7/31/2025	20
0215007	Chesters, Samantha	ENG-102-NR1	Rhetoric II	3	\$4,275.00		3	LEC	6/9/2025	7/31/2025	22
0215007	Chesters, Samantha		Summer Bridge Program	1		\$1,425.00		OVL	6/9/2025	7/31/2025	
				<b>10</b>	<b>\$12,825.00</b>	<b>\$1,425.00</b>					
0197705	Conley, Trisha	MAT-102-NR	General Education Mathematics	4	\$5,480.00		4	LEC	6/9/2025	7/31/2025	10
0197705	Conley, Trisha		Summer Bridge Program	9		\$12,329.50		OVL	7/1/2025	8/1/2025	
0197705	Conley, Trisha		ILC Assignments	6		\$8,220.00		OVL	6/16/2025	7/31/2025	
				<b>19</b>	<b>\$5,480.00</b>	<b>\$20,549.50</b>					
0000794	Crockett, Janet	CHM-205-1D	Organic Chemistry I	9	\$13,266.00		5	LEC/LAB	6/10/2025	7/31/2025	6
0000794	Crockett, Janet		Lap Prep	2	\$2,948.00			OVL	6/16/2025	8/29/2025	
				<b>11</b>	<b>\$16,214.00</b>						
0000917	Dominguez, Carlos	MAT-124-NR	Finite Mathematics	4	\$5,896.00		4	LEC	6/9/2025	7/31/2025	14
0000917	Dominguez, Carlos	MAT-141-NR	Statistics	4	\$5,896.00		4	LEC	6/9/2025	7/31/2025	13
				<b>8</b>	<b>\$11,792.00</b>						
0003185	Drew, John	CPS-111-NR1	Business Computer Systems	5	\$7,125.00		3	LEC/LAB	6/9/2025	7/31/2025	11
				<b>5</b>	<b>\$7,125.00</b>						

## 2025 Summer Overload Overall Report

Faculty ID	Person Full Name	Section Name	Section Title	Faculty Assignment Load	Assignment Paid Amount	Additional Special Projects, etc.	Credits	Assignment Instructional Method	Section Start Date	Section End Date	Enrollment
0195025	Edgar, Jason	SPE-101-1D	Principles of Public Speaking	3	\$4,422.00		3	LEC	6/9/2025	7/30/2025	11
0195025	Edgar, Jason	SPE-101-NR2	Principles of Public Speaking	3	\$4,422.00		3	LEC	6/9/2025	7/31/2025	23
0195025	Edgar, Jason	SPE-101-NR4	Principles of Public Speaking	3	\$4,422.00		3	LEC	6/9/2025	7/31/2025	12
				<b>9</b>	<b>\$13,266.00</b>						
0000935	Gatyas, Kenton	HIS-103-NR	Early Western Civilization	3	\$4,587.00		3	LEC	6/9/2025	7/31/2025	23
0000935	Gatyas, Kenton	PHI-126-NR	Introduction to Ethics	3	\$4,587.00		3	LEC	6/9/2025	7/31/2025	18
0000935	Gatyas, Kenton	PHI-201-NR	Philosophy	3	\$4,587.00		3	LEC	6/9/2025	7/31/2025	8
0000935	Gatyas, Kenton	POL-201-NR	US Natl Government	3	\$4,587.00		3	LEC	6/9/2025	7/31/2025	10
0000935	Gatyas, Kenton		Department Chair	1		\$1,529.00		OVL	6/16/2025	7/31/2025	
				<b>13</b>	<b>\$18,348.00</b>	<b>\$1,529.00</b>					
0000724	Gilligan, Brian		Department Chair	1		\$1,529.00		OVL	6/16/2025	8/29/2025	
				<b>1</b>		<b>\$1,529.00</b>					
0157185	Grady, Myeisha	SPE-101-H2	Principles of Public Speaking	3	\$4,110.00		3	LEC	6/10/2025	7/31/2025	8
0157185	Grady, Myeisha	SPE-101-NR	Principles of Public Speaking	3	\$4,110.00		3	LEC	6/9/2025	7/31/2025	23
0157185	Grady, Myeisha	SPE-101-NR3	Principles of Public Speaking	3	\$4,110.00		3	LEC	6/9/2025	7/31/2025	12
				<b>9</b>	<b>\$12,330.00</b>						
0189759	Green, Amy	NUR-201-G1	LPN to ADN Transition Bridge	1.25	\$1,842.50		8	LEC	5/15/2025	7/23/2025	6
0189759	Green, Amy	NUR-201-G1	LPN to ADN Transition Bridge	0.50	\$737.00		8	LAB	5/27/2025	7/23/2025	6
0189759	Green, Amy		Department Chair	1		\$1,474.00		OVL	6/16/2025	8/29/2025	
				<b>2.75</b>	<b>\$2,579.50</b>	<b>\$1,474.00</b>					
0000805	Halmon, Jamie	PEH-101-NR	PERS-COMM HEALTH	3	\$4,422.00		3	LEC	6/9/2025	7/31/2025	13
				<b>3</b>	<b>\$4,422.00</b>						
0165694	Helmus, Sara		Special Project - Interim	4		\$5,896.00		OVL	6/16/2025	8/29/2025	
						<b>\$5,896.00</b>					
0002912	Imburgia, Joseph	PSY-101-1B	Intro to Psychology	3	\$4,587.00		3	LEC	6/9/2025	7/30/2025	10
				<b>3</b>	<b>\$4,587.00</b>						
0060105	Jonas, David	HVA-201-11	Commercial Refrigeration	6	\$8,550.00		3	LEC/LAB	6/9/2025	7/30/2025	7
0060105	Jonas, David	HVA-203-11	Commercial AC & Refrig	5	\$7,125.00		3	LEC/LAB	6/10/2025	7/31/2025	6
				<b>11</b>	<b>\$15,675.00</b>						
0003157	Kelikian, Toulia	NUR-201-G1	LPN to ADN Transition Bridge	3.75	\$5,733.75		8	LEC	5/15/2025	7/23/2025	6
0003157	Kelikian, Toulia	NUR-201-G1	LPN to ADN Transition Bridge	1	\$1,529.00		8	LAB	5/27/2025	7/23/2025	6
				<b>4.75</b>	<b>\$7,262.75</b>						
0215115	Loudon, Nicholas	PHS-101-NR1	Astronomy	3	\$4,275.00		3	LEC	6/9/2025	7/31/2025	0
				<b>3</b>	<b>\$4,275.00</b>						
0162050	Markussen, Prairie	ENG-088-NR	Basic Composition	3	\$4,275.00		3	LEC	6/9/2025	7/31/2025	24
				<b>3</b>	<b>\$4,275.00</b>						
0002467	Montgomery, Jered	HUM-150-1C	Humanities Through the Arts	3	\$4,110.00		3	LEC	6/10/2025	7/31/2025	13
0002467	Montgomery, Jered	HUM-150-EC	Humanities Through the Arts	3	\$4,110.00		3	LEC	6/11/2025	7/30/2025	18
0002467	Montgomery, Jered	MUS-100-NR	Music Appreciation	3	\$4,110.00		3	LEC	6/9/2025	7/31/2025	25
0002467	Montgomery, Jered	MUS-108-EC	World Music Survey	3	\$4,110.00		3	LEC	6/9/2025	7/28/2025	23
0002467	Montgomery, Jered	MUS-108-NR	World Music Survey	3	\$4,110.00		3	LEC	6/9/2025	7/31/2025	15
				<b>15</b>	<b>\$20,550.00</b>						
0192112	Mulvey, Irene	NUR-105-EC	Basic Nursing Assistant Traini	5	\$7,370.00		7	LEC	5/27/2025	7/22/2025	13
0192112	Mulvey, Irene	NUR-105-EC	Basic Nursing Assistant Traini	2.50	\$3,685.00		7	LAB	5/29/2025	7/17/2025	13
0192112	Mulvey, Irene	NUR-105-EC	Basic Nursing Assistant Traini	2.25	\$3,316.50		7	CLN	6/22/2025	7/20/2025	13

## 2025 Summer Overload Overall Report

Faculty ID	Person Full Name	Section Name	Section Title	Faculty Assignment Load	Assignment Paid Amount	Additional Special Projects, etc.	Credits	Assignment Instructional Method	Section Start Date	Section End Date	Enrollment
0192112	Mulvey, Irene	NUR-105-H1	Basic Nursing Assistant Traini	5	\$7,370.00		7	LEC	5/26/2025	7/21/2025	
				<b>14.75</b>	<b>\$21,741.50</b>						
0000747	Paez, Elizabeth	MAT-080-E1	Mathematics Fundamentals	0	\$0.00		3	X-listed	6/9/2025	7/31/2025	4
0000747	Paez, Elizabeth	MAT-093-E1	Intensive Elementary Algebra	4	\$5,896.00		4	LEC	6/9/2025	7/31/2025	3
0000747	Paez, Elizabeth	MAT-097-CR1	Intermediate Algebra Support	3	\$4,422.00		3	LEC	6/9/2025	7/31/2025	14
0000747	Paez, Elizabeth	MAT-105-CR1	College Algebra	4	\$5,896.00		4	LEC	6/9/2025	7/31/2025	14
				<b>11</b>	<b>\$16,214.00</b>						
0002913	Pearson, Dennis		BIO Open Lab Instruc.	11.60	\$17,098.40			OVL	6/16/2025	8/29/2025	
0002913	Pearson, Dennis		Lab Prep	2	\$2,948.00			OVL	6/16/2025	8/29/2025	
				<b>13.60</b>	<b>\$20,046.40</b>						
0000820	Pencheva, Sonya		Special Project	12.87		\$18,970.38		OVL	6/16/2025	8/29/2025	
				<b>12.87</b>		<b>\$18,970.38</b>					
0177526	Pierce, Tom	ENG-088-1B	Basic Composition	3	\$4,587.00		3	LEC	6/9/2025	7/30/2025	8
0177526	Pierce, Tom	ENG-101-1E	Rhetoric I	3	\$4,587.00		3	LEC	6/9/2025	7/30/2025	12
				<b>6</b>	<b>\$9,174.00</b>						
0194866	Ploszaj, Randi		Department Chair	1		\$1,426.00		OVL	6/9/2025	7/31/2025	
				<b>1</b>		<b>\$1,426.00</b>					
0160605	Primm, Rebecca		Department Chair	1		\$1,475.00		OVL	6/16/2025	8/29/2025	
				<b>1</b>		<b>\$1,475.00</b>					
0195558	Pulaski, Andrew		Department Chair	1		\$1,530.00		OVL	6/9/2025	7/31/2025	
				<b>1</b>		<b>\$1,530.00</b>					
0215046	Riemer, Nathan	SOC-100-H1	Intro to Sociology	3	\$4,110.00		3	LEC	6/11/2025	7/30/2025	8
0215046	Riemer, Nathan	SOC-100-NR	Intro to Sociology	3	\$4,110.00		3	LEC	6/9/2025	7/31/2025	24
				<b>6</b>	<b>\$8,220.00</b>						
0056628	Roman, Daniel	ART-101-11	2-D Fundamentals	6	\$8,844.00		3	LAB	6/10/2025	7/31/2025	7
0056628	Roman, Daniel	ART-103-1C	Drawing I	6	\$8,844.00		3	LAB	6/10/2025	7/31/2025	6
0056628	Roman, Daniel	ART-104-1C	Drawing II	0	\$0.00		3	X-listed	6/10/2025	7/31/2025	1
				<b>12</b>	<b>\$17,688.00</b>						
0165693	Romero Yuste, Maria	HUM-154-NR	Latin American Culture	3	\$4,587.00		3	LEC	6/9/2025	7/31/2025	32
				<b>3</b>	<b>\$4,587.00</b>						
0197693	Sanchez, Alejandro	MAT-141-2L	Statistics	4	\$5,480.00		4	LEC	6/9/2025	7/31/2025	7
				<b>4</b>	<b>\$5,480.00</b>						
0000907	Sanchez, Luis	CAD-215-12	3D Modeling	5	\$7,370.00		3	LEC/LAB	6/10/2025	7/31/2025	8
0000907	Sanchez, Luis	CAD-220-11	Autodesk Inventor	5	\$7,370.00		3	LEC/LAB	6/9/2025	7/30/2025	9
				<b>10</b>	<b>\$14,740.00</b>						
0002668	Sedaie, Behrooz	ECO-101-1E	Principles of Economics I	3	\$4,587.00		3	LEC	6/10/2025	7/31/2025	8
0002668	Sedaie, Behrooz	ECO-102-1K	Principles of Economics II	3	\$4,587.00		3	LEC	6/10/2025	7/31/2025	7
				<b>6</b>	<b>\$9,174.00</b>						
0000731	Seo, Kymberly	BIO-100-NR	Introducing Biology	3	\$4,587.00		3	LEC	6/9/2025	7/31/2025	20
0000731	Seo, Kymberly	BIO-100-NR2	Introducing Biology	3	\$4,587.00		3	LEC	6/9/2025	7/31/2025	0
0000731	Seo, Kymberly		BIO Lab Instr.	7.20	\$11,008.80			OVL			
0000731	Seo, Kymberly		Lab Prep	2	\$3,058.00			OVL	6/9/2025	8/29/2025	
				<b>15.20</b>	<b>\$23,240.80</b>						
0003089	Sleeth, Bradley	GEL-101-H1	Physical Geology	6	\$8,550.00		4	LEC/LAB	6/9/2025	7/31/2025	9
0003089	Sleeth, Bradley	PHS-101-EC	Astronomy	3	\$4,275.00		3	LEC	6/9/2025	7/28/2025	26

## 2025 Summer Overload Overall Report

Faculty ID	Person Full Name	Section Name	Section Title	Faculty Assignment Load	Assignment Paid Amount	Additional Special Projects, etc.	Credits	Assignment Instructional Method	Section Start Date	Section End Date	Enrollment
0003089	Sleeth, Bradley	PHS-101-NR	Astronomy	3	\$4,275.00		3	LEC	6/9/2025	7/31/2025	28
0003089	Sleeth, Bradley		Lab Prep	2	\$2,850.00			OVL	6/9/2025	7/31/2025	
				<b>14</b>	<b>\$19,950.00</b>						
0000943	Spaniol, Scott	MAT-201-NR	Calculus I	5	\$7,645.00		5	LEC	6/9/2025	7/31/2025	17
0000943	Spaniol, Scott	MAT-202-NR	Calculus II	5	\$7,645.00		5	LEC	6/9/2025	7/31/2025	15
0000943	Spaniol, Scott	MAT-203-NR	Calculus III	4	\$6,116.00		4	LEC	6/9/2025	7/31/2025	9
0000943	Spaniol, Scott		Department Chair	1		\$1,529.00		OVL	6/16/2025	7/31/2025	
				<b>15</b>	<b>\$21,406.00</b>	<b>\$1,529.00</b>					
0000897	Sykora, Donald	ATM-102-1G	Fuel Sys and Emission Controls	5	\$7,370.00		3	LEC/LAB	6/9/2025	7/30/2025	16
0000897	Sykora, Donald	ATM-122-1C	Automotive Air Conditioning	5	\$7,370.00		3	LEC/LAB	6/9/2025	7/30/2025	15
0000897	Sykora, Donald		ATM-NATEF	1		\$1,474.00		OVL	6/16/2025	8/29/2025	
				<b>11.00</b>	<b>\$14,740.00</b>	<b>\$1,474.00</b>					
0198069	Tsang, Yukto	BIO-204-1C	Anatomy & Physiology II	3	\$4,422.00		4	LEC	6/9/2025	7/30/2025	16
0198069	Tsang, Yukto		BIO Lab Instr.	4.80	\$7,075.20			OVL	6/16/2025	7/31/2025	
0198069	Tsang, Yukto		Lab Prep	2	\$2,948.00			OVL	6/9/2025	7/31/2025	
				<b>9.80</b>	<b>\$14,445.20</b>						
0000868	Walley, Cynthia	CPS-111-NR	Business Computer Systems	5	\$7,370.00		3	LEC/LAB	6/9/2025	7/31/2025	22
				<b>5</b>	<b>\$7,370.00</b>						
0000813	Zukauskas, Karolis	ENG-101-NR	Rhetoric I	3	\$4,587.00		3	LEC	6/9/2025	7/31/2025	7
0000813	Zukauskas, Karolis	ENG-102-NR2	Rhetoric II	3	\$4,587.00		3	LEC	6/9/2025	7/31/2025	9
0000813	Zukauskas, Karolis	HUM-153-NR	Survey of Film History	3	\$4,587.00		3	LEC	6/9/2025	7/31/2025	13
				<b>9</b>	<b>\$13,761.00</b>						
				<b>Total</b>	<b>\$541,717.15</b>	<b>\$60,280.88</b>					
				<b>Grand Total</b>		<b>\$601,998.03</b>					

**MORTON COLLEGE BOARD OF TRUSTEES  
REQUEST FOR BOARD ACTION**

**PROPOSED ACTION:**

Renewing the yearly agreement for contracted services for maintenance at Hawthorne Athletic Complex for Hector Munoz for 2025-2026.

**RATIONALE:**

To maintain the grounds at Hawthorne Athletic Complex.

**COST ANALYSIS:**

\$2500 per month

\$30,000 per year

**ATTACHMENT:**

**Contract**

**6/30/25**

**MORTON COLLEGE  
PART-TIME AND TEMPORARY  
PERSONAL SERVICES AGREEMENT  
(Athletics' Department)**

THIS PERSONAL SERVICES AGREEMENT ("Agreement") is made and effective as of this **1<sup>st</sup>** day of **July, 2025** (the "Effective Date") by and between Morton College, Community College District No. 527, an Illinois Community College District ("Morton College" or "Morton" or the "College"), and **Hector Munoz**, an individual residing in Illinois ("Independent Contractor"), (collectively, Morton College and Independent Contractor may, for convenience only, be hereinafter referred to as the "Parties" and each individually as a "Party").

**W I T N E S S E T H:**

WHEREAS, the Independent Contractor's Personal Information is as follows:

**Name:** Hector Munoz  
**Address:** 21216 Grove. **City:** Berwyn **Zip:** 60402  
**Home Phone Number:** \_\_\_\_\_  
**Mobile Phone Number:** 630-660-2353  
**Date of Birth:** 10-18-89  
**Drivers License Number:** M520-3328-9297  
**Full-Time Employer:** NA  
**Business Address:** NA  
**Business Phone Number:** \_\_\_\_\_

WHEREAS, Independent Contractor desires to serve as the **Field Maintenance at Hawthorne Fields**) of Morton for the **2025-2026** season under the terms and conditions set forth herein; and

WHEREAS, the Administration of the College has determined that it is in the best interest of Morton to secure the part-time and temporary services of Independent Contractor based on the terms and conditions set forth herein; and

NOW, THEREFORE, in consideration of the foregoing, the mutual promises and covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties, intending to be legally bound, hereby agree as follows:

1. **ENGAGEMENT.**

- 1.1 Personal Services. Independent Contractor shall provide the personal services of field maintenance at Hawthorne Fields on a part-time and temporary basis as described herein.
- 1.2 Status. Nothing herein shall be construed to create an employee / employer relationship between the Parties. Nothing herein shall be construed to create a joint venture / partnership between the Parties. Independent Contractor shall in no way be considered an employee or agent of Morton. Independent Contractor is not entitled to any fringe benefits normally afforded to employees of Morton. Independent Contractor is retained by Morton for a specific purpose. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.
- 1.2 Duties. Independent Contractor shall perform the duties, undertake the responsibilities and exercise the authority as specifically set forth in the description for Field Maintenance at Hawthorne Fields & duties assigned by the athletic director attached hereto and as governed by the Board's Policies and Procedures, as well as any applicable employee manual and past practices and all applicable bylaws, rules, policies, and statements of the National Junior College Athletic Association ("NJCAA"), as the same may be updated from time to time. The Independent Contractor shall do mandatory institutional training, including but not limited to Title IX training, as designated by Morton. Independent Contractor shall perform such other duties as are assigned to him/her by the Board, the President of Morton or their respective designees in the Independent Contractor's capacity as a Coach.
- 1.3 Best Efforts. Independent Contractor agrees that at all times he/she will faithfully, efficiently and to the best of his/her abilities and talents perform all of the duties which may be required of and from him/her, pursuant to the terms hereof and to the reasonable satisfaction of the Board or its designee. Independent Contractor shall abide by all policies and decisions made by Morton, as well as all applicable federal, state and local laws, statutes, ordinances, orders, rules and regulations, including those bylaws, rules, policies, and statements of the NJCAA, in addition to the Board's Policies and Procedures. Independent Contractor shall act in the best interests of Morton at all times.
2. TERM. The term of Independent Contractor's personal services Agreement shall commence on the **July 1, 2025** (the "Commencement Date") and shall continue until the **June 30, 2026** ("Expiration Date"), unless terminated earlier as provided for herein. Independent Contractor acknowledges that



this Agreement for part-time temporary personal services is not a commitment on the part of Morton for future assignment; as such commitment can only be made at a later date based on student participation, exceptional needs, budget considerations and the Independent Contractor's past performance, among other factors.

3. **RESTRICTIVE COVENANTS.** To the fullest extent of Independent Contractor's knowledge, Independent Contractor represents and warrants to Morton that Independent Contractor is not bound by any restrictive covenant of another entity or employer and has no prior or other obligations or commitments that would, in any way, prevent, restrict, hinder or interfere with Independent Contractor's acceptance of this personal services Agreement with Morton or the performance of the duties and services hereunder. Independent Contractor shall defend, indemnify and hold harmless Morton for any liability Morton may incur as the result of the existence of any such covenants, obligations or commitments.
4. **REMUNERATION.** Independent Contractor shall receive the following as his/her total remuneration for the Term of the Agreement (stipend):  
**\$ 30,000** Said stipend is payable as follows:

1. \$5,000.00	on August 29, 2025
2. \$2,500.00	on September 26, 2025
3. \$2,500.00	on October 24, 2025
4. \$2,500.00	on November 28, 2025
5. \$2,500.00	on December 19, 2025
6. \$2,500.00	on January 30, 2026
7. \$2,500.00	on February 27, 2026
8. \$2,500.00	on March 27, 2026
9. \$2,500.00	on April 24, 2026
10. \$2,500.00	on May 29, 2026
11. \$2,500.00	on June 26, 2026
12.	

The stipend shall be prorated if the Termination Date is earlier than the Expiration Date.

4.1 **Taxes.** No federal, state and/or local taxes, deductions, pensions, contributions, insurance or other costs, payments, taxes or otherwise, including but not limited to, Social Security, FICA or otherwise, shall be withheld by Morton from payments to Independent Contractor. Independent Contractor understands he/she is responsible for the payment of any and all applicable federal, state and/or local taxes, deductions, pensions, contributions, insurance or other costs, payments, taxes or otherwise, including, but not limited to, Social Security, FICA or otherwise, and any other

fees which may be levied against him/her in fulfillment of the services requested by the College.

5. TERMINATION.

5.1 Termination by the College. This Agreement may be terminated at any time and for any reason by the President of the College. In such event, the Board shall give the Independent Contractor seven (7) calendar days notice prior to the effective date of the early termination ("Termination Date"). Morton shall only be responsible for paying Independent Contractor his/her prorated stipend through the effective date of the early termination.

5.2 Termination by Independent Contractor for Good Reason. Independent Contractor may terminate his/her personal services Agreement with Good Reason at any time by giving written notice thereof to the President of the College and describing in reasonable detail the event constituting Good Reason. For purposes of this Agreement, "Good Reason" means any of the following events, unless Independent Contractor specifically agrees in writing that such event shall not be Good Reason:

- (a) Any material breach of this Agreement by Morton;
- (b) Any material adverse change in the status, title, authority, reporting line, responsibilities or prerequisites of Independent Contractor;
- (c) A reduction in Independent Contractor's total cash compensation from those required to be provided under this Agreement or a material delay in payment; or
- (d) Any failure to assign this Agreement to the successor of Morton, unless Independent Contractor and such successor enter into a successor agreement.

Good Reason shall not exist if, within sixty (60) calendar days following the receipt by the President of the College of written notice from Independent Contractor describing in detail the event constituting Good Reason, Morton cures the event constituting Good Reason.

5.3 Termination due to Death. In the event of Independent Contractor's death during the term of this Agreement and while Independent Contractor is providing personal services hereunder, this Agreement shall terminate immediately at the time of Independent Contractor's death and Morton shall pay to Independent Contractor's estate his/her salary and vacation pay accrued up to the date of his/her death, which amount shall be payable within fourteen (14) calendar days from the date of Independent Contractor's death.

6. **RETURN OF MORTON'S PROPERTY.** At any time upon Morton's request and/or upon termination of Independent Contractor's Agreement with Morton, Independent Contractor shall immediately deliver to Morton all personal property owned by, belonging to or concerning any part of Morton's activities or concerning any part of Independent Contractor's activities relating to Independent Contractor's provision of services to Morton (collectively, the "Property"). The Property is acknowledged by Independent Contractor to be Morton's property, which is only entrusted to Independent Contractor on a temporary basis in his/her capacity as a Coach of Morton.
7. **NOTICE.** Any notice, request, demand or other communication, provided for by this Agreement, shall be in writing and shall be deemed to have been duly received upon: (a) actual receipt if personally delivered and the sender received written confirmation of personal delivery; (b) receipt as indicated by the written or electronic verification of delivery when delivered by overnight courier; (c) receipt as indicated by the electronic transmission confirmation when sent via telecopy or facsimile transmission; or (d) three (3) calendar days after the sender posts notice with the U.S. Post Office when sent by certified or registered mail, return receipt requested. Notice shall be sent to the addresses set forth below, or to such other address as either Party may specify in writing.

If to Morton College:

Morton College  
Community College District No. 527  
Attn: President  
3801 S. Central Avenue  
Cicero, IL 60804

If to Independent Contractor:

**Hector Munoz**  
**2126 Grove Ave.**  
**Berwyn, IL. 60402**

8. **FERPA.** Independent Contractor shall comply with the applicable provisions of the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. 1232 (g), otherwise known as FERPA or the Buckley Amendment, and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding Morton's students.
9. **MISCELLANEOUS.**
  - 9.1 **Construction and Governing Law.** Construction and interpretation of this Agreement shall at all times and in all respects be governed by the laws of the State of Illinois, without regard to its conflicts of laws

principles. Independent Contractor acknowledges that he/she has had an opportunity to review and revise this Agreement and have it reviewed by legal counsel, if desired, and, therefore, the normal rules of construction, to the extent that any ambiguities are to be resolved against the drafting Party, shall not be employed in the interpretation of this Agreement.

- 9.2 Severability. The provisions of this Agreement shall be deemed severable, and the invalidity or unenforceability of any one or more of the provisions hereof shall not affect the validity and enforceability of the other provisions hereof.
- 9.3 Entire Agreement. This Agreement contains the entire agreement and understanding by and between the Parties. No representations, promises, agreements or understandings, written or oral, not herein contained shall be of any force or effect. No change or modification hereof shall be valid or binding unless the same is in writing and signed by Independent Contractor and Morton or authorized representatives thereof.
- 9.4 Modification. No provision of this Agreement may be modified, waived or discharged unless such waiver, modification or discharge is agreed to in writing and signed by each Party. No waiver by either Party regarding any breach of a condition or provision of this Agreement shall be deemed a waiver of similar or dissimilar provisions or conditions of this Agreement. No agreement or representations, oral or otherwise, express or implied, with respect to the subject matter hereof have been made by either Party which is not expressly set forth in this Agreement.
- 9.5 Headings. The headings used herein form no substantive part of this Agreement, are for the convenience of the Parties only, and shall not be used to define, enlarge or limit any term of this Agreement.
- 9.6 No Conflict of Interest. During the term of Independent Contractor's Agreement with Morton and during any period that Independent Contractor is receiving payments from Morton, Independent Contractor must not engage in any work, paid or unpaid, that creates an actual or potential conflict of interest with Morton, as may be determined by the Board in its sole discretion. Independent Contractor shall not provide, arrange for, or be involved with the housing of student-athletes in any way except for providing housing contact information to current and prospective student-athletes. If the Board believes a conflict exists during the term of this Agreement, the Board or its designee may ask Independent Contractor to choose to discontinue the other work or cease providing personal services to Morton.

9.7 Right to Counsel. Independent Contractor acknowledges that he/she was informed that he/she has the right to consult with an attorney before signing this Agreement and that this paragraph shall constitute written notice of the right to be advised by legal counsel. Additionally, Independent Contractor acknowledges that he/she had an opportunity to and did negotiate over the terms of this Agreement. The Parties acknowledge that they have been given a reasonable time to consider and sign this Agreement and agree that this consideration period has been reasonable and adequate.

9.8 Signing in Counterparts. This Agreement may be executed in counterpart originals, each of which shall be deemed to be an original with the same effect as if the signatures thereto were on the same instrument. A signature affixed to this Agreement and transmitted by facsimile shall have the same effect as an original signature.

9.9 Assignment. This Agreement is personal in character and neither Morton nor Independent Contractor shall assign their respective interests in this Agreement without the prior written consent of the other. No assignment, even if consented to, shall in any way reduce or eliminate the liability of the assignee for obligations accrued prior to such assignment.

The remainder of this page is intentionally left blank.



**MORTON COLLEGE BOARD OF TRUSTEES  
REQUEST FOR BOARD ACTION**

**PROPOSED ACTION:** That the Board to approve Real Estate Advisory Services for Vacant Site (Rocket Property) with Volz Company LLC, in the amount of \$45,000.00.

**RATIONALE:** Real Estate Advisory Services to assess potential uses, as well as the process to develop an actionable business plan for the vacant site (Rocket Property).

**COST ANALYSIS:** \$45,000.00

**ATTACHMENT:** Engagement Letter/Proposal



July 23, 2025

Dr. Keith McLaughlin, President  
Ms. Joanna Martin, Executive Assistant to the President/ Board Professional  
Morton College  
Via Email: [Keith.McLaughlin@morton.edu](mailto:Keith.McLaughlin@morton.edu) and [joanna.martin@morton.edu](mailto:joanna.martin@morton.edu)

RE: Real Estate Advisory Services for the Vacant Site

Thank you for selecting Volz Company LLC. This letter, once returned with your signature will confirm the engagement of Volz Company LLC, ("Volz Company") a California limited liability by Morton College ("Client") for advisory services as described below.

1. Services. Volz Company will perform the *Real Estate Advisory Services* (Services) as described in the attached Exhibit A.
2. Compensation. See Exhibit A. Invoices are due on a net-30 basis. Unpaid invoices beyond this time will bear interest at a rate of 1% per month.
3. Reimbursable Expenses. See Exhibit A.
4. Schedule. See Exhibit A.
5. Information. All data, materials, designs, and other information provided by Client or its affiliates will remain the sole property of Client. All actual data collected by Volz Company in the course of this engagement will also be the property of Client; provided that Client consents to the use of such data, in aggregated and compiled forms only, without any individual identifying information. All pre-existing data, concepts, materials, works of authorship, compilations, and other information (collectively, Intellectual Property) developed or disclosed by Volz Company in connection with this engagement will remain Volz Company's sole property. Effective upon payment in full by Client, Volz Company grants to Client a perpetual, royalty-free license to use, for Client's own purposes, all such Intellectual Property. The foregoing license includes the right of Client to copy and publish any final report by Volz Company, without modification.
6. Independent Contractor Status. Volz Company will perform its services for Client as an independent contractor, and not as an agent, servant, or employee of Client.

Dr. McLaughlin  
Ms. Morton  
Morton College  
July 23, 2025  
Page Two

7. Disclaimers, Limitation of Liability and Damages. Client understands that Volz Company does not provide legal, tax or accounting services; Client is advised and agrees to obtain the advice of its counsel, accountants, auditors, and other professional advisors for such matters. Volz Company does not warrant the results or actual performance of any project or undertaking. Neither party will be liable to the other for any incidental, consequential, special, or exemplary damages, regardless of the claim or cause of action. In all cases other than matters involving personal injury, physical property damage or intellectual property claims, each party's maximum aggregate monetary liability to the other will be limited to the total amount paid or payable by Client hereunder.
8. Termination. Either party may terminate this agreement at any time upon ten days' written notice. In the event of such termination, Client will be responsible for Volz Company's fees for work performed and for reimbursable expenses incurred, to the time of termination. The provisions of paragraphs 5, 6 and 7 will survive any termination of this agreement.
9. Miscellaneous. This letter represents the entire agreement of the parties with respect to its subject matter and supersedes any other understandings, representations, or discussions. This letter may be signed in counterpart and/or by electronic signature.

Please confirm our engagement by your signature below. Upon authorization and receipt, Volz Company is prepared to begin our work promptly. We look forward to contributing to this important project.

Sincerely yours,

Agreed and Accepted:

**Morton College**

Ann Volz, President

By (Sign): \_\_\_\_\_

By (Print): \_\_\_\_\_

Its: \_\_\_\_\_

## **Exhibit A: Scope of Work**

# Morton College

Volz Company

July 23, 2025



**MORTON  
COLLEGE**



**VOLZ  
COMPANY**

July 23, 2025

Dr. Keith McLaughlin, President

Joanna Martin, Executive Assistant to the President/ Board Professional  
Morton College

Via Email: [Keith.McLaughlin@morton.edu](mailto:Keith.McLaughlin@morton.edu) and [joanna.martin@morton.edu](mailto:joanna.martin@morton.edu)

RE: Recommended Process for Real Estate Advisory Services

Keith and Joanna,

It was such a pleasure to see you today. Following our discussion, we are excited to move forward together. Enclosed is an overview of the potential process we outlined to evaluate opportunities for your site.

Also, just for quick reminder, below are highlights of our firm:

- Since its inception in 2015, Volz Company has focused on mission-based real estate outcomes for higher education institutions and not-for-profit agencies.
- Our professionals' expertise includes similar work with over 300 higher education institutions, including over 55 community colleges.
- As objective advisors, our services encompass the entire development process from feasibility through ongoing operational advisory.
- We deeply respect the importance of diversity, equity, inclusion, and belonging.
- Volz Company is certified as a woman business enterprise and Small Business Enterprise.

Please feel free to reach out to me at (312) 909-1340 with any questions.

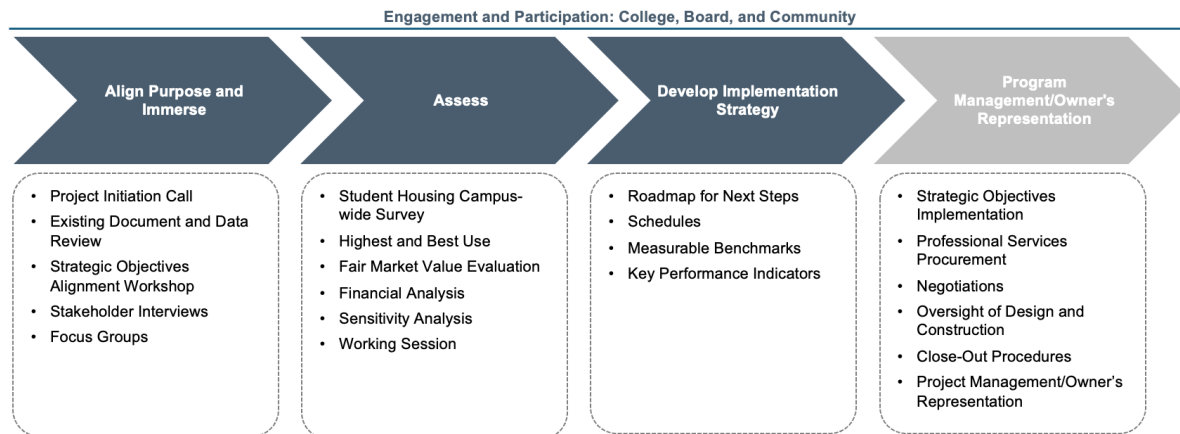
Sincerely,



Ann Volz, President

# Process for Data-Driven Decision-Making

The following is the recommended process that Volz Company will perform with the leadership of Morton College to support its mission and vision.



## Align Purpose and Immerse

### Advisory Committee

Volz Company recommends that Morton College (“MC” or the “College”) form an Advisory Committee to guide the process. The Advisory Committee should include key decision-makers yet should be small enough to meet regularly and make decisions nimbly. Advisory Committee members may include representatives from the President’s Office, the Provost, the CFO/Treasurer, the Vice President of Academic Affairs, the Vice President of Institutional Advancement, the Vice President of Student Services, and the Director of Campus Operations/Facilities, and anyone else deemed essential to the process.

A single point-of-contact designated by the College who sits on the Advisory Committee would create efficiency for direction and scheduling. Volz Company can also work with administrative staff for coordination and logistics.

### Project Initiation Call

Volz Company will schedule a project initiation call with the Advisory Committee. The objective of the call is to review the desired outcomes and the project schedule and recommended engagement with the College throughout the process. Additionally, the protocol to conduct qualitative (stakeholder interviews and focus group sessions) and collect quantitative research material (electronic survey, enrollment data, staff data, and any other relevant criteria) will be discussed.



### **Existing Document & Data Review**

Volz Company will review all applicable and relevant documentation, including materials made available by the College's Advisory Committee, including its strategic and master plan, as well as other information related to MC's historic and future operations. Volz Company will also conduct interviews with key College leadership and project stakeholders and inform the process of setting the project's goals and expectations. These activities intend to fully familiarize the project team members with all aspects of the project that will be considered when evaluating outcomes.

### **Strategic Objectives Alignment Workshop**

Volz Company believes that it is essential to develop a deep understanding of the College's objectives for the engagement. For this reason, Volz Company will conduct a "Strategic Objectives Alignment" workshop with the Advisory Committee and other stakeholders. This workshop will detail and prioritize objectives and is designed to align leadership around the strategic objectives early in the effort and streamlining activities around them efficiently. Criteria to be addressed may include, but are not limited to:

- Student & faculty housing needs
- Need for additional revenue streams to support mission
- Opportunities to strengthen relationship with City of Cicero
- Development of parcel to support College's planning objectives
- Educational and business opportunities for students
- Diversity, equity, and inclusion
- Sustainability

### **Stakeholder Interviews**

Volz Company will conduct stakeholder interviews with MC leadership to understand further key drivers, objectives, and desired outcomes for the development of the College-owned site. In collaboration with the Advisory Committee, community stakeholders may be identified and included in this outreach to mitigate potential opposition to the project. These conversations will allow the team to develop a qualitative understanding of the vision and the goals for the site's future development.

## Focus Groups

Volz Company will conduct up to seven focus group sessions with selected cohorts identified in collaboration with the Advisory Committee to gather qualitative data toward an array of constituent preferences. The targeted cohorts to participate in focus groups will be determined during the project kick-off call and should include students in addition to faculty, staff, administration, and (potentially) community members.

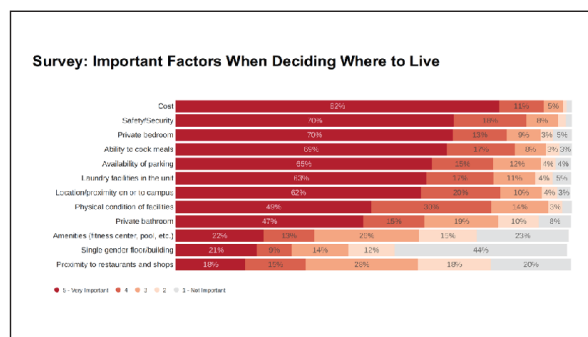
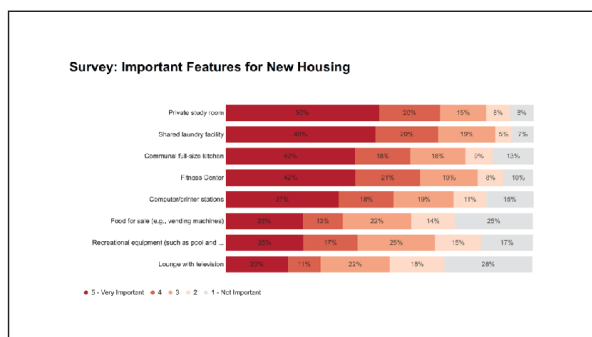
In concert with the Advisory Committee, we will develop a guide to determine key decision-making factors for each cohort group.

## Assess

### Student Housing Campuswide Survey

Volz Company will develop and administer an online student survey targeted to the CC students in order to quantify campus housing demand and preferences, with a particular focus on preferred unit types, potential rental rates, and desired amenities. Factors that are typically considered include:

- Current living conditions
- Enrollment status
- Past and present housing choices
- Preferred unit configurations
- Location desirability
- Projected rental rates
- Examination of academic term versus 12-month occupancy
- Preferred amenities
- Gaps between demand and current on-campus housing
- Other factors as desired by the CC





## **Highest and Best Use Analysis and Fair Market Value Evaluation**

To understand the potential of the site and its potential attractiveness to private developers, Volz Company will assess market conditions for all applicable uses to understand the highest and best use(s) for the site relative to the site's market potential and the Strategic Objectives. This analysis will generate a basic understanding of the site's fair market value under a variety of assumptions, which will inform the project team during future negotiations. It is anticipated that these uses may include student and/or faculty housing, apartments, office, industrial, and recreational. Volz Company will look beyond the current present value assessment to understand market trends, competing assets, and demands for each competing asset type. To understand the potential of the site, Volz Company will:

- Assess local market conditions around the site;
- Identify the most appropriate asset types based on market demand;
- Examine the site's zoning and the City's planning initiatives to understand the appropriate scale and composition for the project; and
- Assess the site's key characteristics and associated opportunities and constraints.

## **Financial and Sensitivity Analysis**

Based upon the recommended program of uses, as agreed upon by the Advisory Committee, Volz Company will project the market performance of the top three development opportunities, including each project component over a 30-year period, including initial construction cost estimates. One of these scenarios is anticipated to include student and/or faculty housing. The analysis will include estimates of the College use for their facilities, expected financial performance, and the ability to support up-front or ongoing lease revenue for the College. The result will be a project net cash flow from operations, by land use and collectively for the development opportunities. This will assist in assessing the value, investment returns, and/ or potential partnership opportunities such as a public-private partnership associated with the various development options.

As part of this work, we will prepare a model that will be adaptable as different alternatives are discussed. The analysis will have modules that calculate yield to cost, a standard method for measuring financial performance. The models will examine various financing alternatives, projected revenue, and operating costs. Volz Company will analyze and adjust the program and other factors, as necessary, to help ensure a viable development program responsive to market conditions and the College's goals. This analysis will include assessing capital contributions, debt service requirements, potential bond covenants, and limitations of state and local laws.

Volz Company will assess the potential delivery, ownership, and financing structures available to the College, including exploring options such as public-private partnerships and the privatization of certain operational segments. Each will evaluate characteristics in terms of risk, control, flexibility

and credit impact, including those for other financial alternatives that may be available to the College. These results will be compared to a baseline, self-financed, owned, and operated scenario that will effectively measure the potential capital and operational advantages to potentially be gained through an alternative delivery method.

### **Working Session**

Volz Company will host an interactive working session with and the Advisory Committee and any other identified key stakeholders. The purpose will be to assess how the results of the research and analyses to date may fit within any contemplated development. The outcomes of the working session will validate and/or identify the assumptions for the site and proforma.

## **Develop Implementation Strategy**

Based on the analysis to date and Volz Company's experience planning and representing educational institutions on similar catalytic developments, Volz Company will develop an implementation plan, including tasks and key milestones for the project. The schedule will demonstrate the implications of different financing structures and delivery methods. It will also illustrate decision-making points associated with each approach. Specifically, and based on the analysis, outreach and feedback the implementation will address:

Programming options that support the Strategic Objectives of the College will include:

- Schedules and City of Cicero cost impacts
- Outline of development scenarios to assist with budgetary planning and partner negotiations or land sale should either be the desired next step
- Expected outcomes and ways to measure progress/success

This will allow for a seamless integration into the next Phases of Implementation that may include, but not be limited to: partner negotiations, procurement for a developer(s), and project/program management.

## **Forward! – Next Steps**

Volz Company will present findings to date using PowerPoint for each working session. Our deliverable will include an Executive Summary, an Implementation Plan, PowerPoint slides used in presentations and an Appendix with the research performed, including market research and meeting notes. The College will have the opportunity to review and comment on all deliverables. Agreed-upon edits will be included.

## **Schedule**

The Process presented in the previous section is anticipated to last for 90 – 120 days. It is dependent upon the response and participation of the College and stakeholders.

## **Professional Service Fees**

Volz Company will provide the professional services described herein for a flat fee of \$45,000. The billings will be as follows:

\$20,000	Completion of “Align Purpose and Immerse” and Survey launch
\$15,000	Completion of “Assess”
\$10,000	Upon delivery of the first draft of “Forward! Next Steps”

Reimbursables will be billed at cost and capped at \$5,000. Reimbursables will only be incurred upon the College’s approval relative to the services provided. They are expected to include travel expenses for up to three on-site meetings for up to two Volz Company professionals. Given our mandate to advance mission-based outcomes, we purposely keep our overhead expenses as minimal as possible to pass along these savings in our fee structures to our clients.

## **Acknowledgment**

- Volz Company does not provide legal services, and its financial advisory is not intended to represent that of a fiduciary duty set for at 15 U.S. Code § 78o–4 (c)(1).
- Engineering studies and/or architectural site test fits are not included.

**DATE:** 6-11-25

**PROPOSED ACTION:** For the board to approve Nicor Gas Services for fiscal year 2026 not to exceed \$45,000.00

**RATIONALE:** Gas Provider Sole Source

**COST ANALYSIS:** \$45,000.00

**ATTACHMENT:**

**DATE:** 6-11-25

**PROPOSED ACTION:** For the board to approve Gas Provider - Direct Energy (NRG) for fiscal year 2026 not to exceed \$75,000.00

**RATIONALE:** Gas Provider Sole Source

**COST ANALYSIS:** \$75,000.00

**ATTACHMENT:**

**MORTON COLLEGE BOARD OF TRUSTEES  
REQUEST FOR BOARD ACTION**

**PROPOSED ACTION:** Approval of \$27k budget for internet and communication services with the State of Illinois, Department of Innovation & Technology's, Technology Management Revolving Fund for Morton College.

**RATIONALE:** On going operational expense budget for internet and communication services with the State of Illinois, Department of Innovation & Technology's, Technology Management Revolving Fund for Morton College.

.

**MORTON COLLEGE BOARD OF TRUSTEES  
REQUEST FOR BOARD ACTION**

**PROPOSED ACTION:** Migration from AT&T PRI to Comcast OTT fiber circuits for \$27,600 annually.

**RATIONALE:** Improving Morton College internet while also adding redundancy, failover, SLA's and cost savings of \$12,708 yearly.

**COST ANALYSIS:** Currently we are spending \$3,359 monthly with AT&T(Voice), Comcast and fiber for internet for secondary, room 313b and the Athletic Field, with the migration of the circuits above, we will be spending \$2300 monthly with faster, redundant and more reliable services with a monthly cost savings of \$1,059

**ATTACHMENT:**

**MORTON COLLEGE BOARD OF TRUSTEES  
REQUEST FOR BOARD ACTION**

**PROPOSED ACTION:** Approval of \$60k budget for printing and printer management, maintenance, equipment and supplies for Morton College with Konica Minolta.

**RATIONALE:** On going operational expense budget for printing and printer management, maintenance, equipment and supplies for Morton College with Konica Minolta.

.



**MORTON COLLEGE BOARD OF TRUSTEES  
REQUEST FOR BOARD ACTION**

**PROPOSED ACTION:** Approval of \$64,766 budget for Business Objects licensing and maintenance with Ellucian for Morton College.

**RATIONALE:** On going annual operational expense budget for Business Objects licensing and maintenance with Ellucian for Morton College.

.



Ellucian Company LLC  
4 Country View Road  
Malvern, PA 19355-1408  
USA

## INVOICE

**Bill To:**

Morton College  
Accounts Payable  
3801 S Central Ave  
Cicero, IL 60804-4300  
USA

Invoice Number:	90438000
Invoice Date:	05/02/2025
Invoice Due Date:	07/01/2025
Customer Number:	100935
SAP Order Number:	79579
Invoice Amount:	USD 64,766.00

### Remittance Information

**Remit To:**

Ellucian Company LLC  
62578 Collections Center Drive  
Chicago, IL 60693-0625  
USA

### Tax Summary

Total Taxable:	USD 0.00
Total Non Taxable:	USD 64,766.00
Total Tax:	USD 0.00

**ACH Information:**

Bank of America  
100 West 33rd Street  
New York, NY 10001  
ABA# 071000039  
Beneficiary Name: Ellucian Company LLC  
Account # 81880-91099  
Email: electronic-payment-info@ellucian.com

Please reference invoice number on all payment remittance.

Questions or concerns regarding this invoice? Contact [accountsreceivable@ellucian.com](mailto:accountsreceivable@ellucian.com)

### Invoice Details

Item	Description
10	BUS OBJ WEB INTELLIGENCE WITH VOYAGER PARTNER MAINTENANCE Term: From 07/01/2025 To 06/30/2026
20	BUS OBJ ENTERPRISE PREMIUM CAL PARTNER MAINTENANCE Term: From 07/01/2025 To 06/30/2026
30	BUS OBJ CRYSTAL REPORTS PROFESSIONAL PARTNER MAINTENANCE Term: From 07/01/2025 To 06/30/2026
40	REPORTING & OPERATING ANALYTICS BASE PACKAGE MAINTENANCE Term: From 07/01/2025 To 06/30/2026

<b>SUBTOTAL</b>	USD 64,766.00
<b>Tax</b>	USD 0.00
<b>TOTAL</b>	USD 64,766.00

**\*\* A late fee will be imposed on past due payments per your contract. \*\***

**MORTON COLLEGE BOARD OF TRUSTEES  
REQUEST FOR BOARD ACTION**

**PROPOSED ACTION:** Approval of \$75k budget for Apple licenses, support and equipment for Morton College.

**RATIONALE:** Apple licenses, support and equipment for Morton College departments and students.

**MORTON COLLEGE BOARD OF TRUSTEES  
REQUEST FOR BOARD ACTION**

**PROPOSED ACTION:** Approval of \$90k budget for IT Networking Managed Services and infrastructure, application, and client service licenses, support and equipment for Morton College with NobleTec.

**RATIONALE:** On going operational expense budget for IT Networking Managed Services and infrastructure, application, and client service licenses, support and equipment for Morton College with NobleTec.

.

## **MORTON COLLEGE BOARD OF TRUSTEES REQUEST FOR BOARD ACTION**

**PROPOSED ACTION:** Approval of a three-year agreement with NobleTec for additional Barracuda cloud backup and recovery services in the amount of \$102,621.26 (\$34,207 annually)

**RATIONALE:** Morton College's current local storage tape backup solution is up for renewal and if renewed it will also require new additional hardware to be purchased and implemented for it to function and be maintained properly. Cloud backup solutions offer significant advantages in terms of accessibility, scalability, enhanced disaster recovery capabilities and long-term cost of ownership efficiencies. Morton College currently utilizes Barracuda for cloud backup of the current MS365 environment storage and this proposal is for additional cloud storage and components needed for local storage to also be backed up within this environment.

### **COST ANALYSIS:**

- Current solution costs
  - VEAM ~ \$14,000
  - Iron Mountain ~ \$10k annually
  - New hardware needed ~ \$30,000
- Proposed Barracuda cloud backup services - \$34,207 annually

**ATTACHMENT: NT-Barracuda 3 year option quote**



## Here is your requested quote Barracuda 3 year option

Quote# C026720v1

Prepared For:

**Morton College**

Attn: Raul Chavez

Prepared By:  
Kathy Koce  
NobleTec, LLC

## Product

DESCRIPTION		PRICE	QTY	EXT. PRICE
BBS-3080-TB-CLD-1M	<b>Barracuda Backup 3080, per Terabyte, Cloud Storage,1 Month</b>	\$108.21	936	\$101,284.56
BPS-RMQS-01	<b>Barracuda Prof Svc RQS w/in 90 days</b>	\$1,336.70	1	\$1,336.70
BBS-3080	<b>Barracuda Backup 3080, Protected TB Range 13-40</b>	\$0.00	1	\$0.00
Subtotal:				<b>\$102,621.26</b>



# Barracuda 3 year option



**Prepared by:**  
**NobleTec, LLC**  
Kathy Koce  
630-974-5652  
kathy.koce@nobletecllc.com

**Prepared for:**  
**Morton College**  
3801 S Central Ave  
Cicero, IL 60804  
Raul Chavez  
(702) 857-3439  
Raul.chavez@morton.edu

**Quote Information:**  
**C026720**  
Version: 1  
Delivery Date: 06/17/2025  
Expiration Date: 06/18/2025

## Quote Summary

DESCRIPTION	AMOUNT
Product	\$102,621.26
Total:	<b>\$102,621.26</b>

NobleTec reserves the right to adjust pricing and product offerings for reasons including, but not limited to, changing market conditions, discontinuation, unavailability, manufacturer price changes, supplier price changes and pricing errors. Taxes, shipping and other fees may apply. Credit card orders over \$1,000.00 may incur a 3% credit card processing surcharge. This quote is subject to NobleTec Terms and Conditions located at: <https://www.nobletecllc.com/terms-and-conditions/>

**NobleTec, LLC**

**Morton College**

Signature: \_\_\_\_\_  
Name: Kathy Koce  
Title: \_\_\_\_\_  
Date: 06/17/2025

Signature: \_\_\_\_\_  
Name: Raul Chavez  
Date: \_\_\_\_\_



**MORTON COLLEGE BOARD OF TRUSTEES  
REQUEST FOR BOARD ACTION**

**PROPOSED ACTION:** Approval of \$150k budget for IT infrastructure, application, and client service licenses, support and equipment for Morton College with Paragon Micro.

**RATIONALE:** On going operational expense budget for IT infrastructure, application, and client service licenses, support and equipment for Morton College with Paragon Micro.

**MORTON COLLEGE BOARD OF TRUSTEES  
REQUEST FOR BOARD ACTION**

**PROPOSED ACTION:**

That the Board approve the renewal of Watermarks Insights, LLC for the Morton College curriculum management system.

**RATIONALE**

The purpose of this request is to renew the contract for our current curriculum management system. This is for a 5 year contract.

**COST ANALYSIS:**

The cost of the curriculum management system for 5 years (January 30, 2026 – January 29, 2031) is \$78261.84

Year 1 – \$14,740.98

Year 2 - \$15,183.21

Year 3- \$15,638.70

Year 4 – \$16,107.86

Year 5 - \$16,591.10



# watermark™

10900-B STONELAKE BLVD, SUITE 350, AUSTIN, TX 78759

## ORDER FORM

### Address and Quote Information

**Morton College**  
3801 S Central Ave  
Cicero, Illinois, 60804-4398  
United States

**Quote #:** Q-33217  
**Quote Expiration:** 01/29/2026  
**Prepared for:** Michelle Herrera  
**Prepared by:** Kelly Maloney

**UNITID:** 147411

### Commercial Terms

**Contract Start Date\*:** 01/30/2026  
**Contract End Date\*:** 01/29/2029  
**Subscription Period:** 36 Months

**Payment Terms:** Net 30  
**Billing Frequency:** Annual

### Order Details

Subscription Services					
Product/Service	Program	Subscription Dates	Qty	*UOM	Total
Term 1					
Curriculum Strategy - Curriculum	Campus Wide	01/30/2026 - 01/29/2027	3,000	Student FTE	\$14,740.98
Base Service Package		01/30/2026 - 01/29/2027	1	Each	\$0.00
Term 1 Total:					\$14,740.98

Product/Service	Program	Subscription Dates	Qty	*UOM	Total
Term 2					



Curriculum Strategy - Curriculum	Campus Wide	01/30/2027 - 01/29/2028	3,000	Student FTE	\$15,183.21
Base Service Package		01/30/2027 - 01/29/2028	1	Each	\$0.00
Term 2 Total:					\$15,183.21

Product/Service	Program	Subscription Dates	Qty	*UOM	Total
Term 3					
Curriculum Strategy - Curriculum	Campus Wide	01/30/2028 - 01/29/2029	3,000	Student FTE	\$15,638.70
Base Service Package		01/30/2028 - 01/29/2029	1	Each	\$0.00
Term 3 Total:					\$15,638.70

Contract Total	\$45,562.89
----------------	-------------

\*UOM stands for Unit of Measure

## Terms and Conditions

### Governing Agreement

Use of Watermark Software and Services is subject to the terms and conditions of the Organization Subscription Agreement; which can be found at, <https://www.watermarkinsights.com/legal/msa/>. This Agreement is entered into as of the date on which the Order Form is fully executed by the Parties (the 'Effective Date').

**Professional Services and Implementation Services Usage and Expiration:**

Organization's purchase of Professional Services, including Implementation Services, must be utilized within the term in which they are purchased, or they shall expire. The specific timelines for any Professional Services, including Implementation Services and other professional service engagements, will be mutually agreed upon between the Organization and Watermark during the initial kick-off of the respective engagement.

**Organization Responsibilities for Engagement Success:**

The Organization acknowledges and agrees to provide appropriate resources from their end to ensure the successful delivery of Professional Services and Implementation Services. These resources from Organization shall include, but are not limited to, dedicated executive sponsorship and a system administrator. Furthermore, the Organization is responsible for providing all requested data during the initial kick off in the prescribed format required for the successful completion of the implementation or professional service engagement.

## Billing Information

Billing Contact Name: Michelle Herrera  
Billing email: michelle.herrera@morton.edu

---

Each person signing this Agreement on behalf of a party represents that he/she is authorized to sign it and to bind that party by his/her signature.

**Watermark Insights, LLC****Morton College**

Signature:

Signature:

Name: Erin Shy

Name:

Title: CEO

Title:

Date:

Date:



Legal Approval:

**PROPOSED ACTION:**

THAT THE BOARD APPROVES NURSING ATI FOR \$145,000 ESTIMATION FOR FISCAL YEAR 2026.

**RATIONALE:**

This Product provides a variety of instructional PDFs to our Nursing students for access. It helps prepare our students for the NCLEX, ATI TEAS for enrollment into the program, and Launch our incoming freshmen for Academic Readiness. LPN to RN bridge program

[Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 805, Section 3-26 of the *Illinois Compiled Statutes*]

**COST ANALYSIS:**

\$145,000 partial payment of yearly estimation. Current quotes attached

**ATTACHMENT:**

**QUOTE ATTACHED FOR THE CLASS OF 2026 AND 2027**



INV0606526.pdf



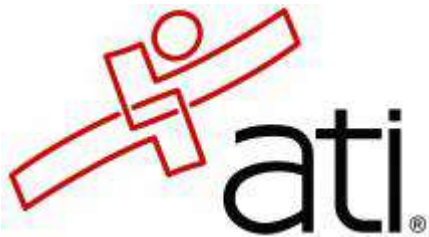
S-C006771-C09.pdf



S-C049135-C03.pdf



DocumentsFor8042  
\_01BILL990.PDF



# Invoice

Invoice	INV0606526
Date	7/15/2025
Customer ID	8042
Total	\$8,920.00
Installment	
Description	
Page	1/1

**Bill To:**

Morton College  
Cynthia Young  
3801 South Central Ave  
Cicero IL 60804

**Ship To:**

Morton College  
Cynthia Young  
3801 South Central Avenue  
Cicero IL 60804

Purchase Order No.	Customer ID	Shipping Method	Payment Terms		
CYNTHIA YOUNG	8042	FEDEX GROUND	Net 30		
Item Number	Description	Ordered	Price	Ext. Price	
ORTEASCOPE09	ATI TEAS 7 COMPUTER	100	\$70.00	\$7,000.00	
CRNP00048	RN Fundamentals 2023 Computer	40	\$48.00	\$1,920.00	

Subtotal	\$8,920.00
Misc	\$0.00
Tax	\$0.00
Freight	\$0.00
Trade Discount	\$0.00
Total	\$8,920.00

Our office staff continues to work remotely due to COVID 19 pandemic. In order to ensure payments are processed timely and accurately we recommend that your payments are made via ACH. Please use the below remittance instructions to make payments to ATI

Please let us know if there are any issues that will prevent your timely payments in the near future so we can notate your account

**For ACH Payments**

Bank of America ph: (888)-715-1000  
Checking Account #4427152142  
Routing/ABA 111000012

**Remittance Only Address for Check Payments**

Assessment Technologies Institute, LLC  
62277 Collection Center Drive  
Chicago, IL 60693-0622

Please include invoice number(s) on remittance

Please send remittance advice for all ACH payments to: [Accounts.Receivable@AscendLearning.com](mailto:Accounts.Receivable@AscendLearning.com)

Phone: (800) 667-7531 Fax: (913) 685-2381

EIN: 32-0222868 | GST#: 802290502 RT0001

For questions or invoice copies: [aticredit@ascendlearning.com](mailto:aticredit@ascendlearning.com)





# Invoice

Invoice	S-C006771-C09
Date	7/16/2025
Customer ID	8042
Total	\$13,521.25
Installment	Payment 3 of 4
Description	0526
Page	1/1

You can find your cohort Product ID by going to [www.atitesting.com](http://www.atitesting.com)  
 On the left menu choose Product > Cohort > Apply > Far Right (key) - Generate Memo  
 Provide the instructional pdf to students for product\_access

## Bill To:

Morton College  
 Cynthia Young  
 3801 South Central Ave  
 Cicero IL 60804

## Ship To:

Morton College  
 3801 South Central Avenue  
 Office located in the C bldg  
 Cicero IL 60804

Purchase Order No.	Customer ID	Shipping Method	Payment Terms
NANCY JEFFRIES	8042	FEDEX GROUND	Net 30
Product	Quantity	Price	Ext. Price
Supreme Bundle - RN	29	\$466.25	\$13,521.25
--ATI Enhanced or Remote Proctoring			
--ATI Essentials - Assessment Module Proctored			
--ATI Essentials RN - Module A			
--ATI Essentials RN - Module B			
--ATI Essentials RN- Assessment Module			
--Engage Maternal Newborn RN			
--Engage Pediatrics RN			
--Multi Pay Option			
--RN BoardVitals			
--RN e-books			
--RN EHR Tutor			
--RN Review Modules			
--Setup Fee			
--Virtual-ATI			
Tax Group Summary			
Digital Goods	\$217.50		
Education Services	\$1,486.25		
Online Solutions	\$11,817.50		

Subtotal	\$13,521.25
Misc	\$0.00
Tax	\$0.00
Freight	\$0.00
Trade Discount	\$0.00
Total	\$13,521.25

Please reference your quote or contract for a full list of products and/or services included in your bundle.

## For ACH Payments

Bank of America ph: (888)-715-1000  
 Checking Account #4427152142  
 Routing/ABA 111000012

## Remittance Only Address for Check Payments

Assessment Technologies Institute, LLC  
 62277 Collection Center Drive  
 Chicago, IL 60693-0622

Please include invoice number(s) on remittance

Please send remittance advice for all ACH payments to: [Accounts.Receivable@AscendLearning.com](mailto:Accounts.Receivable@AscendLearning.com)

Phone: (800) 667-7531 Fax: (913) 685-2381

EIN: 32-0222868 | GST#: 802290502 RT0001

For questions or invoice copies: [aticredit@ascendlearning.com](mailto:aticredit@ascendlearning.com)



## Invoice

Invoice	S-C006771-C09
Date	7/16/2025
Customer ID	8042
Total	\$13,521.25
Installment	Payment 3 of 4
Description	0526
Page	2/1

Please reference your quote or contract for a full list of products and/or services included in your bundle.

**For ACH Payments**  
Bank of America ph: (888)-715-1000  
Checking Account #4427152142  
Routing/ABA 111000012

**Remittance Only Address for Check Payments**  
Assessment Technologies Institute, LLC  
62277 Collection Center Drive  
Chicago, IL 60693-0622

**Please include invoice number(s) on remittance**

**Please send remittance advice for all ACH payments to: [Accounts.Receivable@AscendLearning.com](mailto:Accounts.Receivable@AscendLearning.com)**

Phone: (800) 667-7531 Fax: (913) 685-2381

EIN: 32-0222868 | GST#: 802290502 RT0001

**For questions or invoice copies: [aticredit@ascendlearning.com](mailto:aticredit@ascendlearning.com)**



# Invoice

Invoice	S-C049135-C03
Date	6/25/2025
Customer ID	8042
Total	\$14,250.00
Installment	Payment 1 of 1
Description	0527
Page	1/1

You can find your cohort Product ID by going to [www.atitesting.com](http://www.atitesting.com)  
 On the left menu choose Product > Cohort > Apply > Far Right (key) - Generate Memo  
 Provide the instructional pdf to students for product\_access

## Bill To:

Morton College  
 Cynthia Young  
 3801 South Central Ave  
 Cicero IL 60804

## Ship To:

Morton College  
 3801 South Central Avenue  
 Office located in the C bldg  
 Cicero IL 60804

Purchase Order No.	Customer ID	Shipping Method	Payment Terms
	8042	FEDEX GROUND	Net 30
Product	Quantity	Price	Ext. Price
RN --Launch: Nursing Academic Readiness	57	\$250.00	\$14,250.00
Tax Group Summary Online Solutions			\$14,250.00

Subtotal	\$14,250.00
Misc	\$0.00
Tax	\$0.00
Freight	\$0.00
Trade Discount	\$0.00
Total	\$14,250.00

Please reference your quote or contract for a full list of products and/or services included in your bundle.

**For ACH Payments**  
 Bank of America ph: (888)-715-1000  
 Checking Account #4427152142  
 Routing/ABA 111000012

**Remittance Only Address for Check Payments**  
 Assessment Technologies Institute, LLC  
 62277 Collection Center Drive  
 Chicago, IL 60693-0622

Please include invoice number(s) on remittance  
 Please send remittance advice for all ACH payments to: [Accounts.Receivable@AscendLearning.com](mailto:Accounts.Receivable@AscendLearning.com)

Phone: (800) 667-7531 Fax: (913) 685-2381

EIN: 32-0222868 | GST#: 802290502 RT0001

For questions or invoice copies: [aticredit@ascendlearning.com](mailto:aticredit@ascendlearning.com)



# Invoice

Invoice	S-C043676-C01
Date	5/1/2025
Customer ID	8042
Total	\$25,325.00
Installment	Payment 1 of 4
Description	0527
Page	1/1

## Bill To:

Morton College  
Cynthia Young  
3801 South Central Ave  
Cicero IL 60804

## Ship To:

Morton College  
3801 South Central Avenue  
Office located in the C bldg  
Cicero IL 60804

Purchase Order No.	Customer ID	Shipping Method	Payment Terms		
NANCY JEFFRIES	8042	FEDEX GROUND	Net 30		
Item Number	Description	Ordered	Price	Ext. Price	
QTC00002 2025RN	ATI Essentials RN - Module B	50	\$154.77	\$7,738.50	
QTC00001 2022RN	ATI Essentials RN - Module A	50	\$67.40	\$3,370.00	
QTC00007RN	ATI Essentials RN - Assessment Module Proctored	50	\$35.44	\$1,772.00	
ATI000002	Multi Pay Option	50	\$24.46	\$1,223.00	
RMRNWEB4	2023 Review Module E-book RN	50	\$7.48	\$374.00	
	Access Key - TUT1462092				
OLS180126	ATI Engage Pharmacology RN...Coming Soon!	50	\$19.97	\$998.50	
QTC00006RN	ATI Essentials RN - Assessment Module	50	\$74.39	\$3,719.50	
TPRN6	2023 Review Module Books RN	50	\$0.00	\$0.00	
ATI PROCTOR BUNDLE	ATI Enhanced or Remote Proctoring	50	\$7.48	\$374.00	
OLSP70185	Virtual 2.0-ATI RN	50	\$52.92	\$2,646.00	
EHRT RN USER	RN EHR Tutor User License	50	\$35.94	\$1,797.00	
	Access Key - TUT1462093				
NEW CLASS	1st Semester Class	50	\$7.48	\$374.00	
ATI000003	Rounding Error Discrepancy	1	\$2.50	\$2.50	
BOARD VITALS NCLEX PREP RN	BoardVitals RN	50	\$18.72	\$936.00	
	Access Key - TUT1462094				

Subtotal	\$25,325.00
Misc	\$0.00
Tax	\$0.00
Freight	\$0.00
Trade Discount	\$0.00
<b>Total</b>	<b>\$25,325.00</b>

Our office staff continues to work remotely due to COVID 19 pandemic. In order to ensure payments are processed timely and accurately we recommend that your payments are made via ACH. Please use the below remittance instructions to make payments to ATI

Please let us know if there are any issues that will prevent your timely payments in the near future so we can notate your account

### For ACH Payments

Bank of America ph: (888)-715-1000  
Checking Account #4427152142  
Routing/ABA 111000012

### Remittance Only Address for Check Payments

Assessment Technologies Institute, LLC  
62277 Collection Center Drive  
Chicago, IL 60693-0622

Please include invoice number(s) on remittance

Please send remittance advice for all ACH payments to: [Accounts.Receivable@AscendLearning.com](mailto:Accounts.Receivable@AscendLearning.com)

Phone: (800) 667-7531 Fax: (913) 685-2381

EIN: 32-0222868 | GST#: 802290502 RT0001

For questions or invoice copies: [aticredit@ascendlearning.com](mailto:aticredit@ascendlearning.com)

**DATE:** 8-12-25

**PROPOSED ACTION:** For the board to approve the annual RAMP Report

**RATIONALE:** Board Approval for Site Improvements

**COST ANALYSIS:** \$3,500,000

**ATTACHMENT:** See attached applications

# Capital Project Application (RAMP)

\* Required

## Project Overview Information

### 1. District/College \*

District 527/Morton College

### 2. District # \*

5 Digit Code (e.g., 50101) (District number + 01)

52701

### 3. ICCB Project # Identifier \*

District #, type (NC, R, SP, U, SI or DF), Fiscal Year - District Ranking # (e.g., 500-01NC2021-1)  
{NC=New Construction, R=Remodel, SP=Site Purchase, U=Utilities, SI=Site Improvement,  
DF=Deferred Maintenance}

527-01NC2026

### 4. Type of Space \*

(A) Instructional, study, office and student areas; (B) Support areas/parking lots/ garages; (C) Assembly; (D) Physical Education/Recreation; (E) Special Use)

Special Use

5. Project Title \*

New Buidling Infrastructure

6. District Project Rank # \*

(Top 3 receive full prioritization points, 4 and beyond are reduced progressively)

2 of 2

Page 2 of 7



This content is created by the owner of the form. The data you submit will be sent to the form owner. Microsoft is not responsible for the privacy or security practices of its customers, including those of this form owner. Never give out your password.

**Microsoft Forms** | AI-Powered surveys, quizzes and polls [Create my own form](#)

The owner of this form has not provided a privacy statement as to how they will use your response data. Do not provide personal or sensitive information. | [Terms of use](#)

# Capital Project Application (RAMP)

\* Required

## Funding Details

Only use numbers and decimal points for the amount column, no dollar signs or commas allowed (numbers only restriction).

### 7. Estimated Local Funds (25% minimum) \*

Amount

2500000

### 8. Estimated State Funds \*

Amount

7500000

### 9. Estimated Total Funds \*

Amount

10000000



# Capital Project Application (RAMP)

## Budget Details

Only use numbers and decimal points for the amount column, no dollar signs or commas for the following section

### 10. Bldgs, Additions, and/or Structures

Amount

10000000

### 11. Land

Amount

The value must be a number

### 12. Equipment

Amount

The value must be a number

### 13. Utilities

Amount

The value must be a number

#### 14. Remodeling & Rehabilitation

Amount

The value must be a number

#### 15. Site Improvements

Amount

The value must be a number

#### 16. Planning

Amount

The value must be a number

#### 17. Other

Amount

The value must be a number

Page 4 of 7



This content is created by the owner of the form. The data you submit will be sent to the form owner. Microsoft is not responsible for the privacy or security practices of its customers, including those of this form owner. Never give out your password.

**Microsoft Forms** | AI-Powered surveys, quizzes and polls [Create my own form](#)

# Capital Project Application (RAMP)

\* Required

## Project Scope

18. Please refer to Section 1501.603 h) of ICCB Administrative Rules to complete this section. Remember to highlight any Missing Core Campus Components, Program Considerations and Structural Considerations to receive the highest point total. \*
- <https://ilga.gov/commission/jcar/admincode/023/023015010F06030R.html>

To develop an additional building on the college campus. CORRECTED APPLICATION for #'s 7 & 8

---

Page 5 of 7



This content is created by the owner of the form. The data you submit will be sent to the form owner. Microsoft is not responsible for the privacy or security practices of its customers, including those of this form owner. Never give out your password.

**Microsoft Forms** | AI-Powered surveys, quizzes and polls [Create my own form](#)

The owner of this form has not provided a privacy statement as to how they will use your response data. Do not provide personal or sensitive information. | [Terms of use](#)

# Capital Project Application (RAMP)

\* Required

## Additional Documentation Required to qualify for funding.

- For new Construction please see requirements referenced in Administrative Rules section 1501.603 b)
- For Remodel and Rehab please see requirements referenced in Administrative Rules section 1501.603 c)
- For Secondary Site Purchase please see requirements referenced in Administrative Rules section 1501.603 d)

20. Do project criteria meet Section 1501.603 a) ICCB Administrative Rules? \*


☒ Yes

☐ No

21. Does this project have the approval of your local governing board? \*

☒ Yes

☐ No

22. Date of Board Approval 

8/27/2025



23. Comments about this completed application form.

If this form corrects a previous submission, add comments.

Enter your answer

24. District Contact Name \*

First & Last Name

Joseph Florio

25. Contact Email \*

joseph.florio@morton.edu

26. Contact Phone Number \*

708-656-8000 Ext 2220

27. By checking the box, I certify to the best of my knowledge and belief that this submission is true, complete, and accurate. \*

☒ I agree!

28. Submission date of this survey \*

8/13/2025





Your response was submitted.

Important thing you can do next

[Save my response](#)

[Submit another response](#)



Microsoft Forms | AI-Powered surveys, quizzes and polls [Create my own form](#)

The owner of this form has not provided a privacy statement as to how they will use your response data. Do not provide personal or sensitive information. | [Terms of use](#)

# Capital Project Application (RAMP)

\* Required

## Project Overview Information

### 1. District/College \*

District 527/Morton College

### 2. District # \*

5 Digit Code (e.g., 50101) (District number + 01)

52701

### 3. ICCB Project # Identifier \*

District #, type (NC, R, SP, U, SI or DF), Fiscal Year - District Ranking # (e.g., 500-01NC2021-1)  
{NC=New Construction, R=Remodel, SP=Site Purchase, U=Utilities, SI=Site Improvement,  
DF=Deferred Maintenance}

527-01DF2026

### 4. Type of Space \*

(A) Instructional, study, office and student areas; (B) Support areas/parking lots/ garages; (C) Assembly; (D) Physical Education/Recreation; (E) Special Use)

Support Areas - Infrastructure

5. Project Title \*

Rooftop Units

6. District Project Rank # \*

(Top 3 receive full prioritization points, 4 and beyond are reduced progressively)

1 of 1

Page 2 of 7



This content is created by the owner of the form. The data you submit will be sent to the form owner. Microsoft is not responsible for the privacy or security practices of its customers, including those of this form owner. Never give out your password.

**Microsoft Forms** | AI-Powered surveys, quizzes and polls [Create my own form](#)

The owner of this form has not provided a privacy statement as to how they will use your response data. Do not provide personal or sensitive information. | [Terms of use](#)



# Capital Project Application (RAMP)

\* Required

## Funding Details

Only use numbers and decimal points for the amount column, no dollar signs or commas allowed (numbers only restriction).

### 7. Estimated Local Funds (25% minimum) \*

Amount

1000000

### 8. Estimated State Funds \*

Amount

3000000

### 9. Estimated Total Funds \*

Amount

4000000

# Capital Project Application (RAMP)

## Budget Details

Only use numbers and decimal points for the amount column, no dollar signs or commas for the following section

### 10. Bldgs, Additions, and/or Structures

Amount

The value must be a number

### 11. Land

Amount

The value must be a number.

### 12. Equipment

Amount

4000000

### 13. Utilities

Amount

The value must be a number

#### 14. Remodeling & Rehabilitation

Amount

The value must be a number

#### 15. Site Improvements

Amount

The value must be a number

#### 16. Planning

Amount

The value must be a number

#### 17. Other

Amount

The value must be a number

Page 4 of 7



This content is created by the owner of the form. The data you submit will be sent to the form owner. Microsoft is not responsible for the privacy or security practices of its customers, including those of this form owner. Never give out your password.

Microsoft Forms | AI-Powered surveys, quizzes and polls [Create my own form](#)

# Capital Project Application (RAMP)

\* Required

## Project Scope

18. Please refer to Section 1501.603 h) of ICCB Administrative Rules to complete this section. Remember to highlight any Missing Core Campus Components, Program Considerations and Structural Considerations to receive the highest point total. \*

<https://ilga.gov/commission/jcar/admincode/023/023015010F06030R.html>

For the replacement of the Roof Top Units that are obsolete and we are unable to get parts for.

Page 5 of 7



This content is created by the owner of the form. The data you submit will be sent to the form owner. Microsoft is not responsible for the privacy or security practices of its customers, including those of this form owner. Never give out your password.

Microsoft Forms | AI-Powered surveys, quizzes and polls [Create my own form](#)

The owner of this form has not provided a privacy statement as to how they will use your response data. Do not provide personal or sensitive information. | [Terms of use](#)

# Capital Project Application (RAMP)

\* Required

## Project Justification

19. Please refer to Section 1501.603 h) of ICCB Administrative Rules to complete this section. Remember to highlight any Missing Core Campus Components, Program Considerations and Structural Considerations to receive the highest point total. \*

<https://ilga.gov/commission/jcar/admincode/023/023015010F06030R.html>

The Building Envelope Upgrades Project at Morton College is required to address outdated Rooftop Units. Without these upgrades, the current rooftop units will fail causing no heat in the winter, or no air conditioning in the summer.

Page 6 of 7



This content is created by the owner of the form. The data you submit will be sent to the form owner. Microsoft is not responsible for the privacy or security practices of its customers, including those of this form owner. Never give out your password.

**Microsoft Forms** | AI-Powered surveys, quizzes and polls [Create my own form](#)

The owner of this form has not provided a privacy statement as to how they will use your response data. Do not provide personal or sensitive information. | [Terms of use](#)

# Capital Project Application (RAMP)

\* Required

## Additional Documentation Required to qualify for funding.

- For new Construction please see requirements referenced in Administrative Rules section 1501.603 b)
- For Remodel and Rehab please see requirements referenced in Administrative Rules section 1501.603 c)
- For Secondary Site Purchase please see requirements referenced in Administrative Rules section 1501.603 d)

20. Do project criteria meet Section 1501.603 a) ICCB Administrative Rules? \*

☒ Yes

☐ No

21. Does this project have the approval of your local governing board? \*

☒ Yes

☐ No

22. Date of Board Approval 

8/27/2025



23. Comments about this completed application form.

If this form corrects a previous submission, add comments.

Enter your answer

24. District Contact Name \*

First & Last Name

Joseph Florio

---

25. Contact Email \*

joseph.florio@morton.edu

26. Contact Phone Number \*

708-656-8000 Ext 2220

27. By checking the box, I certify to the best of my knowledge and belief that this submission is true, complete, and accurate. \*

☒ I agree!

28. Submission date of this survey \*

8/12/2025





# Capital Project Application (RAMP)

\* Required

## Additional Documentation Required to qualify for funding.

- For new Construction please see requirements referenced in Administrative Rules section 1501.603 b)
- For Remodel and Rehab please see requirements referenced in Administrative Rules section 1501.603 c)
- For Secondary Site Purchase please see requirements referenced in Administrative Rules section 1501.603 d)

20. Do project criteria meet Section 1501.603 a) ICCB Administrative Rules? \*

☒ Yes

☐ No

21. Does this project have the approval of your local governing board? \*

☒ Yes

☐ No

22. Date of Board Approval 

8/27/2025



23. Comments about this completed application form.

If this form corrects a previous submission, add comments.



Enter your answer

24. District Contact Name \*

First & Last Name

Joseph Florio

25. Contact Email \*

joseph.florio@morton.edu

26. Contact Phone Number \*

708-656-8000 Ext 2220

27. By checking the box, I certify to the best of my knowledge and belief that this submission is true, complete, and accurate. \*

☒ I agree!

28. Submission date of this survey \*

8/12/2025





**Your response was submitted.**

Important thing you can do next

[Save my response](#)

[Submit another response](#)



**Microsoft Forms** | AI-Powered surveys, quizzes and polls [Create my own form](#)

The owner of this form has not provided a privacy statement as to how they will use your response data. Do not provide personal or sensitive information. | [Terms of use](#)

**DATE:** 6-25-25

**PROPOSED ACTION:** For the board to approve the removal of obsolete equipment for Auto Shop

**RATIONALE:** For the board to approve the removal of Sand Rail/Dune Buggy & Trailer to make more room for vehicles in the Auto Shop

**COST ANALYSIS:** None

**ATTACHMENT:** See attached

DATE 5/15/2025MORTON COLLEGELIST OF EXCESS/OBSOLETE EQUIPMENT  
(Over \$50 in value when purchased)

Item #	Qty	Description/Serial #	M.C. ID #	Room #	Describe Condition: Obsolete, Useable, etc.
		Sand rail/dune buggy	NA	110D	Obsolete, not usable. Vehicle was built by department so there is no title
		Trailer	NA	110D	No longer needed. Title should be held by business office.

Name Don Sykora Dean/Admin. Laurie Cashman

Physical Plant

Work Assigned To: \_\_\_\_\_

Work Completed By: \_\_\_\_\_ Date \_\_\_\_\_

09-08/cs

## **PROPOSED ACTION:**

Approval of Ford Motor Company Vehicle Donations, including Vehicle Donation and Bailment Agreement forms.

This donation includes four vehicles from the Ford Motor Company for use in the Automotive Technology Program to support the Ford Technical Career Entry Program and the Maintenance & Light Repair Certificate (MLR).

- (1) 2024 Ford Explorer
- (1) 2023 Ford Transit
- (1) 2023 Lincoln Corsair
- (1) 2023 Lincoln Aviator

## **RATIONALE:**

The donated vehicles will be used for practical learning in the Automotive Technology Program. The advanced technologies on these vehicles will ensure that students gain hands-on experience through learning state of the art diagnostic and repair techniques on current vehicles similar to what they will find as they enter the workplace.

## **COST ANALYSIS:**

N/A

## **ATTACHMENT:**

Vehicle Donation Agreement  
Vehicle Bailment Agreement



## Technical Career Entry Programs Ford Training Vehicle Acceptance Agreement

This Agreement applies to the acceptance of TRAINING VEHICLE(S) from FORD in support of the respective FORD TECHNICAL CAREER ENTRY PROGRAM (ASSET). Please return this completed Agreement to the TCEP Vehicle Coordinator, Technical Support Operations, Ford Motor Company, 1555 Fairlane Drive, Cube 206A, Allen Park, MI 48101.

FORD is willing to provide the TRAINING VEHICLE(S) described below in support of **MORTON COLLEGE**.

VIN	Model Year	Brand	Vehicle Model
5LM5J0XC6PGL29735	2023	Lincoln	Aviator
5LMCJ2DA9PUL27369	2023	Lincoln	CORSAIR
1FTBR1C83PKB85097	2023	Ford	TRANSIT
1FMSK8DH3RGA39716	2024	Ford	Explorer

**MORTON COLLEGE** will receive the TRAINING VEHICLE(S) listed above and has read, understands and is in agreement with the Equipment Donation terms and conditions.

### Equipment Donation

This Equipment Donation Agreement ("Agreement") is entered into this **13 of May, 2025** by and between FORD MOTOR COMPANY and **MORTON COLLEGE**.

### Recitals

- A. Ford is willing to donate to School certain Equipment described above.
- B. School is willing to receive the Equipment and use it for the purpose and in accordance with the terms and conditions of this Agreement.

NOW, THEREFORE, for the good and valuable consideration, the sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

### TERMS & CONDITIONS

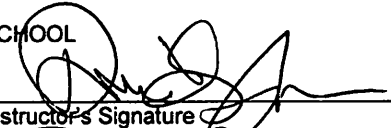
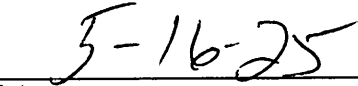

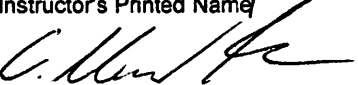

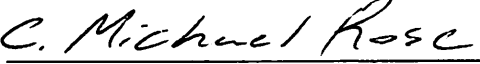
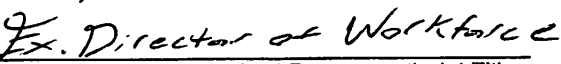
1. Donation.
  - (a) This Agreement shall constitute a donation of the Equipment to School. Ford hereby donates the Equipment specified to School for good and valuable consideration as provided herein, to be held and used by School or its designees in accordance with this Agreement:
  - (b) **ALL EQUIPMENT IS USED. SCHOOL AGREES THAT THE EQUIPMENT IS BEING DONATED IN "AS IS" CONDITION, AND FORD DISCLAIMS ANY AND ALL EXPRESS AND IMPLIED WARRANTIES.**
2. Location; Title; Risk of Loss. Upon execution of this Agreement and assignment of title, the Equipment shall become the property of School, and School shall bear the risk of loss of and

damage to the Equipment, including loss or damage that occurs despite School's or Ford's exercise of reasonable care.

3. Ford expressly disclaims, and College expressly releases Ford from, any and all liability associated with the Donated item(s).
4. Taxes, Fees and Other Permits. School shall pay all occupational taxes and governmental charges imposed in connection with the use and operation of the Equipment.
5. Delivery. Ford shall be responsible for delivery of the Equipment to School, [OR School shall pick up the equipment] at MORTON COLLEGE. Ford shall not be responsible for any delay in delivery or availability of the Equipment.
6. Use of Equipment.
  - (a) School may utilize Equipment only for training programs. When the Equipment is no longer useful for training as a complete operating unit, major assemblies may be removed for ongoing training purposes. Upon completion of School's use of the Equipment and major assemblies, the Equipment and major assemblies will be crushed, disposing of it/them in such a manner as to ensure that the Equipment or any of its/their components can no longer be used or sold. The Equipment will be crushed at School's expense, including transportation to the scrap yard and any associated fees. School is entitled to collect and keep any funds paid by the scrap yard for the scrap value of the vehicle and/or major assemblies.
  - (b) The Equipment may not be operated on public roads. School shall not use or operate the Equipment in violation of any federal, state, local, or provincial law, rule, regulation or ordinance. The Equipment shall be operated at all times in a safe, careful and lawful manner and by legally qualified operators. Under no circumstances shall any such operators be presumed to be the agent, servant or employee of Ford, nor shall any of them be deemed to be under Ford's exclusive direction and control.
  - (c) In no event shall School make the Equipment available to motor vehicle manufacturers or their agents, or motor vehicle suppliers or their agents, other than (i) School's own authorized designees identified in Paragraph 1 hereof, or (ii) Ford and its designated agents.
7. Confidentiality and Publicity. Except as required by law, School shall not disclose or publicize to any third party: (i) any description of the Equipment, technical specifications or other information about the Equipment, (ii) the nature or terms of this Agreement, or (iii) the results of any testing, inspection or evaluation by School without Ford's prior written consent. School shall take the necessary steps to familiarize all appropriate employees of its obligations under this paragraph.
8. Force Majeure/Limitation of Liability.
  - (a) Ford shall not be liable for any failure in performing any provision hereof due to fire or other casualty, labor difficulty, governmental restriction or any cause beyond Ford's control.
  - (b) **IN NO EVENT SHALL FORD BE LIABLE FOR ANY LOSS OF PROFITS, OTHER CONSEQUENTIAL DAMAGES OR INCONVENIENCE DUE TO ANY THEFT, DAMAGE, LOSS, DELAY OR FAILURE OF DELIVERY OR DEFECT OR FAILURE OF THE EQUIPMENT OR THE TIME CONSUMED IN RECOVERING, REPAIRING, SERVICING OR REPLACING THE SAME.**



9. Dispute Resolution. If either party initiates litigation on contractual causes arising from this Agreement, the other party shall have the right to initiate mediation with the Model Procedure for mediation of Business disputes of the Center for Public Resources ("CPR"). Each party will bear equally the costs of the mediation.
- (a) The parties will jointly appoint a mutually acceptable mediator, seeking assistance in such regard from CPR if they have been unable to agree upon such appointment within 20 days.
  - (b) The parties agree to participate in good faith in the mediation and negotiations related thereto for a period of 30 days.
  - (c) If the mediation is not successful, the parties may continue to litigation.
10. Vehicle(s) listed on this agreement are added to the School's Annual Bailment Agreement.
- (a) As of the date of delivery, the vehicle(s) on this agreement are added to the existing Vehicle Bailment Agreement and are covered by that agreement and the School's Certificate of Insurance (COI) until such time as the vehicle(s) are scrap titled to the School.
11. Entire Agreement, Waiver and Notice.
- (a) This agreement constitutes the entire agreement between the parties and may only be amended, modified or supplemented by a written amendment executed by Ford and School. In no event shall any course of dealing, custom or usage of trade modify, alter or supplement any of the terms or provisions contained herein.
  - (b) Failure by Ford to enforce any term, provision or condition hereof, or to exercise any of its rights hereunder, shall not be construed as thereafter waiving any such terms, provisions, conditions or rights.
  - (c) All notices specified or permitted herein shall be in writing, shall be given by postpaid U.S. mail, and shall be deemed given when mailed in a post box regularly maintained by the U.S. Postal Service.

SCHOOL	
	
Instructor's Signature	Date
	
Instructor's Printed Name	
	
SCHOOL Officer/Authorized Representative's* Signature	Date
	
SCHOOL Officer/Authorized Representative's* Printed Name	SCHOOL Officer/Authorized Representative's* Title

**\*SCHOOL's Officer/Authorized Representative must have the authority to agree to the requirements.**

Vehicle Delivery Contact at SCHOOL:

Name: Don Sykora Email: don.sykora@morton.edu



Phone: 708-528-1228



## Technical Career Entry Programs ANNUAL BAILMENT AGREEMENT FOR FORD TRAINING VEHICLES

This ANNUAL BAILMENT AGREEMENT FOR FORD TRAINING VEHICLES covers the usage and disposal of TRAINING VEHICLES provided by Ford Motor Company ("FORD") to the school shown below ("SCHOOL"). Please return this completed and signed Agreement to the TCEP program coordinator by email or at Technical Support Operations, Ford Motor Company, 1555 Fairlane Drive, Allen Park, MI 48101.

SCHOOL Name: MORTON COLLEGE			
Address: 3801 S Central Ave		City: Cicero	State: IL
Contact Name: Don Sykora		E-Mail Address: Don.Sykora@Morton.edu	Phone: 708-656-8000
Check all that apply: <input type="checkbox"/> Automotive Student Service Educational Training (ASSET) program <input type="checkbox"/> Ford Accelerated Credential Training (FACT) program <input checked="" type="checkbox"/> Maintenance and Light Repair (MLR) program <input type="checkbox"/> Youth and Adult Automotive Training Center (YAATC) <input type="checkbox"/> Public <input type="checkbox"/> Private <input type="checkbox"/> Non-profit <input type="checkbox"/> Trade School <input type="checkbox"/> College/University <input type="checkbox"/> Community College <input type="checkbox"/> Vocational School <input type="checkbox"/> Other – Specify:			

List the TRAINING VEHICLE(S) from FORD currently in SCHOOL's possession (Add additional page(s) if required)

Year	Make	Model	VIN	Year	Make	Model	VIN
2023	Lincoln	Aviator	5LM5J0XC6PGL29735				
2023	Lincoln	Corsair	5LMCJ2DA9PUL27369				
2023	Ford	Transit	1FTBR1C83PKB85097				
2023	Ford	Explorer	1FMSK8DH3RGA39716				

**SCHOOL's Officer/Authorized Representative\***: Please initial each statement below to indicate agreement from SCHOOL that the FORD TRAINING VEHICLE(S) in SCHOOL's possession will be used and then disposed of under the specified terms and conditions.

**THIS ONE YEAR AGREEMENT/BAILMENT IS SUBJECT TO RENEWAL UPON FORD APPROVAL ONLY.**

- 1) SCHOOL acknowledges that this is a bailment agreement and FORD reserves the right to retrieve, redistribute or demand the crushing of any TRAINING VEHICLE(S) in SCHOOL's possession.
- 2) FORD retains ownership and title of TRAINING VEHICLES. INITIAL: CMR
- 3) SCHOOL agrees that as long as they maintain a fleet of FORD-owned vehicles, they will complete and sign this Agreement, in its then-current form revision, annually and return to FORD. Failure to comply will result in FORD's retrieval of the entire fleet of FORD-owned vehicles. INITIAL: CMR
- 4) The TRAINING VEHICLE(S) was/were provided in "As Is" condition and FORD disclaims any and all express and implied warranties, including any implied warranty of merchantability or fitness for a regular purpose. INITIAL: CMR
- 5) The TRAINING VEHICLE(S) will be used solely by SCHOOL for on-site delivery of FORD-sponsored classroom training and will not be sold or otherwise transferred to any person, business or organization. INITIAL: CMR
- 6) The TRAINING VEHICLE(S) will not be licensed, titled or operated on any public or private road or highway, nor will any parts be removed and used on any other vehicle that is operated on a public or private road or highway. INITIAL: CMR
- 7) The TRAINING VEHICLE(S) is/are not certified to comply with U.S. Environmental Protection Agency regulations or U.S. Motor Vehicle Safety Regulations. INITIAL: CMR
- 8) In no event shall SCHOOL make the TRAINING VEHICLES available to motor vehicle manufacturers or their agents, or motor vehicle suppliers or their agents, other than (i) SCHOOL's own authorized designees or (ii) FORD and its designated agents. INITIAL: CMR
- 9) FORD will be immediately and irreparably harmed by SCHOOL's use of TRAINING VEHICLES for purposes other than instructional purposes. The use or sale of TRAINING VEHICLES in violation of this Agreement constitutes a breach of such character that will result in irreparable harm to FORD trademarks applied to the TRAINING VEHICLES which is not compensable by monetary damages. Damages occasioned by harm to trademarks are, by their very nature, irreparable and not subject to adequate measurement for remedy at law. Accordingly, SCHOOL agrees that, in addition to any monetary relief available to FORD, FORD will be entitled, without the posting of a bond or the necessity of proving actual damages, to injunctive relief against SCHOOL upon making an adequate showing of a breach or threatened breach by SCHOOL of this Agreement. INITIAL: CMR
- 10) SCHOOL shall check FORD records (using OASIS or other means) two times per year to determine if there are any safety-related Field Service Actions for the TRAINING VEHICLE(S) in SCHOOL's possession. If safety-related Field Service Actions exist, SCHOOL will either make arrangements with a Ford or Lincoln dealership to repair the TRAINING VEHICLE(S), or contact Ford for direction regarding the DISPOSITION of the TRAINING VEHICLE(S). If the repair is to be performed, SCHOOL is responsible for the cost of transportation of the TRAINING VEHICLE(S) to and from the Ford or Lincoln dealership. INITIAL: CMR
- 11) SCHOOL acknowledges that automobiles, machinery or equipment of any sort are potentially dangerous by their nature. SCHOOL acknowledges that there is a risk associated with the operation of the TRAINING VEHICLE(S) and SCHOOL knowingly assumes this risk. INITIAL: CMR
- 12) Up to the maximum extent permitted by law, SCHOOL shall indemnify and save harmless FORD and its subsidiaries and their respective officers, directors and employees, agents and assigns ("Indemnitees") from and against all liabilities, obligations, losses, damages, penalties, claims, actions, suits, costs, charges, subrogations, and expenses (collectively "Damages") including fees and expenses of legal counsel and expert witnesses, which may be imposed upon or incurred by or asserted against the Indemnitees, or any of them, by reason of actual or alleged (i) injury or death to persons (including without limitation, employees of one or more of the Indemnitees or of SCHOOL and employees of its contractors, subcontractors, vendors, or agents); (ii) damage to the property of any person or legal entity (including without limitation, the property of one or more of the Indemnitees and the property of its contractors, subcontractors, vendors, agents or employees) as a result of or arising out of any or all of the work or services performed under this Agreement by SCHOOL or its contractors, subcontractors, vendors, agents and/or employees. However, the foregoing Agreement to indemnify and hold the Indemnitees harmless shall not be applicable to the extent that such Damages are caused by the willful misconduct or sole negligence of the Indemnitees; (iii) violation of any law, ordinance or regulation of any governmental authority (including, without limitation, the United States of America or any of its states or localities, or Canada or any of its provinces or localities) by SCHOOL or by any of its contractors, subcontractors, vendors, agents or employees as a result of or arising out of or in connection with the testing, evaluation, possession or use by or on behalf of SCHOOL, of the TRAINING VEHICLE(S), or the condition thereof. SCHOOL shall promptly notify FORD of any event covered by this Article of which SCHOOL has actual notice, and FORD shall be entitled to participate in the defense of any claim for expenses. INITIAL: CMR

- 13) If school is unable to comply with Article 12, SCHOOL agrees to maintain a minimum of \$10M commercial general liability and \$10M automobile liability insurance coverage per occurrence as set forth below. Such insurance may be made up through a combination of primary and excess / umbrella policies:
- A. Any automotive liability and commercial general liability insurance policies, including any excess or umbrella policies covering SCHOOL shall also name FORD as additional insured under the policy(ies) in order to cover any liability arising out of or in connection with the TRAINING VEHICLE(S) used by SCHOOL. INITIAL: \_\_\_\_\_ (Please ensure that SCHOOL is able to comply with this provision before Initialing.)
  - B. All such insurance policies shall be endorsed to state that the policy will be primary to, and will not be excess to or contributory with, any self-insurance or insurance policies maintained by FORD. INITIAL: \_\_\_\_\_ (Please ensure that SCHOOL is able to comply with this provision before Initialing)
  - C. The insurance policy shall provide that the policy may not be canceled or materially altered without 30 days prior written notice to FORD or, in lieu of such written notice being specified in the policy, SCHOOL shall be obligated to provide 30 days prior written notice to FORD of any cancellation or material alteration of the insurance policy. INITIAL: \_\_\_\_\_
  - D. SCHOOL agrees to furnish to FORD an acceptable certificate of insurance evidencing the required coverage. This certificate must be provided annually and also upon request by FORD. INITIAL: \_\_\_\_\_
  - E. The furnishing of acceptable evidence of required coverage shall not relieve SCHOOL from any liability or obligation for which it is otherwise responsible to FORD. INITIAL: \_\_\_\_\_
- 14) If School is able to comply with Article 12, SCHOOL agrees to maintain a minimum of \$1M commercial general liability and \$1M automobile liability insurance coverage per occurrence as set forth below. Such insurance may be made up through a combination of primary and excess / umbrella policies:
- A. Any automotive liability and commercial general liability insurance policies, including any excess or umbrella policies covering SCHOOL shall also name FORD as additional insured under the policy(ies) in order to cover any liability arising out of or in connection with the TRAINING VEHICLE(S) used by SCHOOL. INITIAL: CAR (Please ensure that SCHOOL is able to comply with this provision before Initialing)
  - B. All such insurance policies shall be endorsed to state that the policy will be primary to, and will not be excess to or contributory with, any self-insurance or insurance policies maintained by FORD. INITIAL: CAR (Please ensure that SCHOOL is able to comply with this provision before Initialing)
  - C. The insurance policy shall provide that the policy may not be canceled or materially altered without 30 days prior written notice to FORD or, in lieu of such written notice being specified in the policy, SCHOOL shall be obligated to provide 30 days prior written notice to FORD of any cancellation or material alteration of the insurance policy. INITIAL: CAR
  - D. SCHOOL agrees to furnish to FORD an acceptable certificate of insurance evidencing the required coverage. This certificate must be provided annually and also upon request by FORD. INITIAL: CAR
  - E. The furnishing of acceptable evidence of required coverage shall not relieve SCHOOL from any liability or obligation for which it is otherwise responsible to FORD. INITIAL: CAR
- 15) When the TRAINING VEHICLE(S) is/are no longer useful for training as a complete operating unit, major assemblies may be removed for ongoing training purposes. Upon completion of SCHOOL's use of the TRAINING VEHICLE(S) and major assemblies, SCHOOL will contact FORD for direction regarding the DISPOSITION of the TRAINING VEHICLE(s). INITIAL: CAR
- 16) If SCHOOL has a FORD TCEP PROGRAM in place and such FORD TCEP PROGRAM is terminated and FORD does not exercise its right to retrieve, redistribute or demand the crushing of TRAINING VEHICLE(S) in SCHOOL's possession, SCHOOL agrees to either: (i) continue to use TRAINING VEHICLE(S) for training and annually complete and sign ANNUAL BAILMENT AGREEMENT FOR FORD TRAINING VEHICLES (Form 4619D) in its then-current form revision and provide proof of insurance for TRAINING VEHICLE(S) in SCHOOL's possession; or (ii) contact FORD for direction regarding the DISPOSITION of the TRAINING VEHICLE(S). INITIAL: CAR
- 17) SCHOOL, its employees, agents and independent contractors voluntarily consent to inspection and audit of SCHOOL's facilities, books, records, locations and routes upon reasonable notice by FORD or its agents for the purpose of determining compliance with the terms and conditions of this Agreement. INITIAL: CAR
- 18) SCHOOL shall ensure that the conditions set forth above have been communicated to, and are understood by, its CURRENT AND SUCCESSOR employees, instructors, students, agents and independent contractors and that these individuals will comply with the terms and conditions of this Agreement. INITIAL: CAR
- 19) This Agreement shall be governed by and construed in accordance with Michigan law with venue in the state and county where the SCHOOL is located. SCHOOL hereby waives the right to challenge jurisdiction and/or venue in connection with this Agreement and any claims for relief sought by FORD. INITIAL: CAR
- 20) The term "FORD" includes, without limitation, Ford Motor Company, Ford Motor Company Fund, their successors and assigns, subsidiaries, affiliated corporations, partnerships, their officers, directors, employees, servants, or any agents, all distributors and sellers of FORD products and services, and all of their underwriters at interest. INITIAL: CAR
- 21) As to each FORD vehicle in SCHOOL's possession, this Agreement will expire on the earlier of the date that (i) FORD transfers title of said vehicle to SCHOOL pursuant to the terms of a separate agreement; or (ii) the vehicle has been disposed of pursuant to Sections 15 or 16(ii) herein. INITIAL: CAR

[SIGNATURES TO IMMEDIATELY FOLLOW]

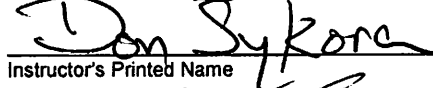
SCHOOL has read, understood, and is in Agreement with the above terms and conditions. \*SCHOOL's Officer/Authorized Representative is defined as having authority to agree to the above terms and conditions and other related documents on behalf of SCHOOL.

MORTON COLLEGE

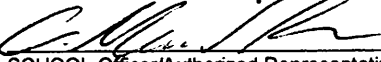
SCHOOL Name



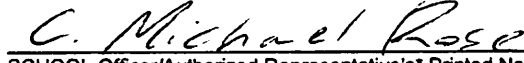
Instructor's Signature



Instructor's Printed Name



SCHOOL Officer/Authorized Representative's\* Signature



SCHOOL Officer/Authorized Representative's\* Printed Name

5-15-25

Date

5/15/25

Date



## ATTACHMENT

ANNUAL BAILMENT AGREEMENT FOR FORD TRAINING VEHICLES (4619D)  
Training Vehicle List

SCHOOL Name: MORTON COLLEGE

Please verify status of vehicles on list below. If vehicle has been scrapped, please provide support documentation.

Title Status	Year	Model	VIN	Does Vehicle Have a TARIC Title?	Vehicle on Campus Y/N	Comment (if no)
	2023	Lincoln	Aviator		N	Vehicles
	2023	Lincoln	Corsair		N	Not Received
	2023	Ford	Transit		N	as of 5/15/25
	2023	Ford	Explorer		N	

**PROPOSED ACTION:**

THAT THE BOARD APPROVE A RESOLUTION APPROVING AND ADOPTING A MASTER EDUCATIONAL AFFILIATION AGREEMENT BETWEEN MORTON COMMUNITY COLLEGE DISTRICT 527 AND GOOD LIFE PHYSICAL THERAPY

**RATIONALE:**

CAPTE and the State of Illinois require all PTA students to complete a certain amount of clinical education hours. In order to to graduate and obtain licensure. The more clinical affiliates that we have the more opportunity we have for our students to fulfill these requirements.

[Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 805, Section 3-26 of the *Illinois Compiled Statutes*]

**COST ANALYSIS:**

\$ 0.00

**ATTACHMENT:**

AFFILIATION AGREEMENT  
RESOLUTION

**A RESOLUTION APPROVING AND ADOPTING  
A MASTER EDUCATIONAL AFFILIATION AGREEMENT  
BETWEEN  
MORTON COLLEGE, COMMUNITY COLLEGE DISTRICT NO. 527  
AND  
GOODLIFE PHYSICAL THERAPY**

**WHEREAS**, Morton College, Community College District No. 527 (“Morton”) is a public agency of the State of Illinois; and

**WHEREAS**, Morton is created under the provisions of the laws of the State of Illinois and is now operating under the provisions of the Public Community College Act of the State of Illinois (110 ILCS 805/1-1 et seq.) (the “Act”), as supplemented and amended; and

**WHEREAS**, Section 10 of Article VI of the Constitution of the State of Illinois provides for the execution of agreements and implementation of cooperative ventures between public agencies of the State of Illinois; and

**WHEREAS**, the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*, as supplemented and amended), authorizes public agencies to exercise any power or powers, privileges or authority which may be exercised by any such public agency in the State of Illinois; and

**WHEREAS**, Goodlife Physical Therapy (“Goodlife”) may be a unit of local government and a public agency of the State of Illinois; and

**WHEREAS**, the educational program at Morton for Physical Therapist Assistants (“Program”) has a clinical component; and

**WHEREAS**, each student enrolled in the Program must complete the clinical component in order to graduate from the Program; and

**WHEREAS**, Goodlife owns and operates a number of rehabilitation facilities in Illinois that are suitable for providing students a clinical setting to satisfy the clinical component of the

Program; and

**WHEREAS**, Morton desires to enter into the affiliation agreement with Goodlife to provide Morton students a clinical setting to satisfy the clinical component of the Program (and said Agreement is attached hereto as **Exhibit A** and is hereinafter referred to as the “Agreement”); and

**WHEREAS**, Goodlife desires to enter into the Agreement with Morton to provide students with a clinical setting so they can satisfy the clinical component of the Program; and

**WHEREAS**, based on the foregoing, the Board of Trustees of Community College District No. 527 (the “Board”) has determined that it is in the best interests of Morton to enter into the Agreement attached hereto as **Exhibit A** to allow its students to do required clinical work with Goodlife.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Community College District No. 527 that:

**Section 1. Incorporation of Preambles.**

The Board hereby finds that all the recitals contained in the preambles to this Resolution are full, true, and correct and do hereby incorporate them into this Resolution by reference.

**Section 2. Purpose.**

The purpose of this Resolution is to authorize the President or his designee to enter into the Agreement with Goodlife, and to further authorize the President or his designee to take all steps necessary to carry out the terms of the Agreement and to ratify any steps taken to effectuate those goals.

**Section 3. Authorization.**

The Board hereby authorizes and directs the President or his designee to enter into and



approve the Agreement in accordance with its terms, or any modification thereof, and to ratify any and all previous action taken to effectuate the intent of this Resolution. The Board authorizes and directs the President or his designee to execute the applicable Agreement, with such insertions, omissions and changes as shall be approved by the President and the Attorney, and the Board further authorizes the President or his designee to execute any and all additional documentation that may be necessary to carry out the intent of this Resolution. The President or his designee is hereby authorized and directed to execute the Agreement and any and all such other documents as may be necessary to carry out and effectuate the purpose of this Resolution.

**Section 4. Headings.**

The headings of the articles, sections, paragraphs, and sub-paragraphs of this Resolution are inserted solely for the convenience of reference and form no substantive part of this Resolution nor should they be used in any interpretation or construction of any substantive provision of this Resolution.

**Section 5. Severability.**

The provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

**Section 6. Superseder.**

All code provisions, ordinances, resolutions, rules, and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

**Section 7.      Effective Date.**

This Resolution shall be effective and in full force August 27, 2025.

Passed by a vote of \_\_\_ ayes and \_\_\_ nays at a Regular Meeting of the Board of Trustees held this 27<sup>th</sup> day of August 2025.

---

Chair, Board of Trustees  
Illinois Community College District No. 527

Attest:

---

Secretary, Board of Trustees  
Illinois Community College District No. 527

**EXHIBIT A**

# **Standard Clinical Affiliation Agreement**

**PHYSICAL THERAPIST ASSISTANT PROGRAM**

**(Revised March 2023)**

**This agreement is designed for use as a standardized form. Parties should call one another's attention to any specific changes made or proposed to be made to the template, to ensure an accurate, common understanding of their agreement.**

**AFFILIATION AGREEMENT**  
**BETWEEN**  
**MORTON COLLEGE**  
**AND**  
**GOODLIFE PHYSICAL THERAPY**

**THIS AFFILIATION AGREEMENT** (the “**Agreement**”) is entered into this 1<sup>st</sup> day of September 2025, by and between Goodlife Physical Therapy (“**Facility**”) and Morton Community College District No. 527 (“**School**”). (For convenience, the Facility and School are sometimes hereinafter referred to individually as a “**Party**” and collectively as the “**Parties**”.)

**WHEREAS**, the School desires to utilize various Facility sites (**Exhibit A**) that may be available for the purpose of providing practical learning and clinical experiences (“Clinical Program”) (see **Exhibit B** for a list of programs and **Exhibit C** for program-specific requirements) for students of the School; and

**WHEREAS**, the Facility desires to enter into this cooperative educational agreement with the School for the purpose of providing practical learning and clinical experience for the programs set forth in **Exhibit B** in connection with students of the School.

**NOW, THEREFORE**, it is understood and agreed upon by the Parties hereto as follows:

**A. SCHOOL RESPONSIBILITIES:**

1. **Provision of foundational curriculum to students.** The School shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the School’s curriculum.
2. **Student professional liability insurance.** The School shall require students participating in the practicum to maintain and, the School shall provide proof to the Facility, of professional liability insurance policy of at least One Million Dollars (\$1,000,000.00) per occurrence or claim and Three Million Dollars (\$3,000,000.00) in the aggregate covering the acts of such student while participating in the Clinical Program at the Facility. Certificates of insurance evidencing coverage as specified above must be produced prior to student participation in the Clinical Program.
3. **General Liability.** Subject to applicable state law, neither Party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other Party. Where Worker’s Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.
4. **Student Health Insurance.** The School shall require students participating in the Clinical Program to maintain comprehensive health insurance.
5. **Designation of liaison to Facility; communications relating to clinical placements.** The School will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The assignments to be undertaken by the students participating in the educational program will be mutually arranged and

a regular exchange of information will be maintained by on-site visits when practical, and by letter or telephone in other instances.

The School shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

6. **Evidence of student certifications, vaccinations, etc.** Where applicable, the School shall provide evidence that each student has met all requirements of CPR certification, and OSHA compliance for prevention of transmission of blood borne pathogens and TB.
7. **Criminal background check and drug screen compliance.** Where applicable, a criminal background check and drug screen, as specified in **Exhibit C**, and as required by and acceptable to the Facility, are required of each placed student prior to participation in the clinical rotation. It is the School's responsibility to ensure that the background check and drug screening have been completed and that students with unacceptable results will not participate at sites where students with such results are forbidden by Facility policy.
8. **School notices to students.** The School shall notify each student prior to his/her arrival at the Facility that he/she is required to:
  - (a) Follow the administrative policies, standards, and practices of the Facility.
  - (b) Obtain medical care at his/her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.
  - (c) Provide his/her own transportation and living arrangements.
  - (d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.
  - (e) Conform to the standards and practices established by the School while at the Facility.
  - (f) Obtain prior written approval of the Facility and the School before publishing any material relating to the clinical learning experience.
  - (g) Meet the personal, ethical and professional standards required of employees of the Facility and consistent with the applicable professional Code of Ethics and the applicable standards of relevant accrediting or regulatory bodies.

## **B. FACILITY RESPONSIBILITIES:**

1. **Provision of facilities for supervised clinical experiences.** Subject to the provisions of Section C.2 of this Agreement, the Facility agrees to make the appropriate facilities available to the School in order to provide supervised clinical experiences to students. Such facilities shall include an environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures and applicable laws. The Facility shall provide faculty and students with an orientation to the Facility.

2. **Facility rules applicable to students during clinical assignments.** Students are to remain subject to the authority, policies, and regulations imposed by the School and, during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to following the administrative policies, standards, and practices of the Facility.
3. **Patient care.** While at the Facility, students are not to replace the Facility staff, and are not to render service except as identified for educational value and delineated in the jointly planned educational experiences. Any such direct contact between a student and a patient shall be under the proximate supervision of a member of the staff of the Facility. The Facility shall at all times remain responsible for patient care.
4. **Emergency treatment of students.** Emergency outpatient treatment will be available to students while in the hospital for clinical training in case of accident or illness. In case of emergency at a non-hospital site, standard procedure will be followed. It is the student's responsibility to bear the cost of the emergency treatment.
5. **Designation of liaison to School; communications relating to clinical placements.** The Facility shall designate a liaison responsible for coordinating the clinical placements. That person shall maintain contact with the School's designated liaison person to assure mutual participation in and surveillance of the Clinical Program. The Facility shall notify the School in writing of any change or proposed change of the person(s) responsible for coordinating the clinical placements.
6. **Identity and credentials of Facility supervising personnel.** The Facility shall designate and submit in writing to the School, the name and professional and academic credentials of the individual(s) overseeing student(s) experiences.
7. **School tour of Facility.** The Facility shall, on reasonable request and subject to legal restrictions regarding patient health information, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by representatives of the School and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.
8. **Provision of relevant Facility policies.** The Facility shall provide the student(s) and the School the Facility's administrative policies, standards and practices relevant to the clinical placement.
9. **FERPA compliance.** The Facility shall comply with the applicable provisions of the Family Educational Rights and Privacy Act of 1974, *20 USC 1232 (g)*, otherwise known as FERPA and the Buckley Amendment, and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the School's students who train at the Facility pursuant to this Agreement.

#### **C. OTHER RESPONSIBILITIES:**

1. **Compliance with patient privacy laws.** The School agrees to abide by and require that its faculty and students abide by all applicable state and federal laws, rules and regulations regarding patient privacy, including but not limited to, the Standards for Privacy of Individually Identifiable Health Information as required under the Health Insurance Portability and Accountability Act (HIPAA). Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of

patient information and the use of all such information. The Parties will notify one another if there are known breaches of this confidentiality. If during the term of this Agreement, the Department of Health and Human Services, Office of Civil Rights or any other empowered federal or state agency, court or administrative tribunal determines that the School or any other educational institution similar to the School is a Business Associate ("Business Associate"), as described in the federal privacy regulations, the School shall, upon a date mutually agreed to by the Parties, abide by the conditions and requirements stated in **Exhibit D** through the remainder of the term of this Agreement.

2. **Determination of instructional period.** The course of instruction will cover a period of time as arranged between the School and the Facility. The beginning dates and length of experience shall be mutually agreed upon by the School and the Facility.
3. **Determination of number of participating students.** The number of students eligible to participate in the clinical placement will be determined and may be changed by mutual agreement of the Parties. Notwithstanding the foregoing, the Facility and the School agree and understand that the availability of clinical placements at the Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, the Facility may reduce the number of students eligible to participate in the Clinical Program with prior notice to the School and adequate time for the School to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the School who are similarly displaced from other clinical affiliates of the School to the extent that clinical space is available at the Facility.
4. **Evaluation of students' clinical experiences.** Evaluation of the clinical learning experiences of the students will be accomplished jointly by the School and the Facility. Appropriate School and Facility staff will communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.
5. **Removal of students.**
  - (a) The School has the right to remove a student from the Clinical Program. The School shall notify the Facility of such removal in writing.
  - (b) The Facility may immediately remove any student participating in the Clinical Program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its patients, staff members, visitors, or operations. In such event, the Facility shall notify the School in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the School in writing of the reasons for the removal and shall consult with the School before removing the student.

#### **D. TERM OF AGREEMENT:**

The term of this Agreement shall be for five (5) years, to commence on September 1, 2025 and terminate on August 31, 2030 unless earlier terminated by either Party under the terms of this Agreement. Either Party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students of the School who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions set forth herein.



## **E. ADDITIONAL TERMS:**

1. **Stipulations as to liability.** Subject to applicable state law, neither Party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other Party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.
2. **Additional insurance coverage.** Any additional applicable insurance coverage requirements shall be set out by the Parties in **Exhibit C** to this agreement.
3. **Indemnification.** Each Party to the Agreement will indemnify and hold the other harmless from and against all claims, demands, costs, expense, liabilities and losses, including reasonable attorney's fees, that may arise against the other as a consequence of any and all wrongful or negligent acts or omissions by such Party, its employees, agents or contractors or any failure of such Party to act in performance of its duties and obligations under this Agreement. The provisions of this Section shall survive termination of this Agreement.
4. **Qualifications of School faculty.** The School represents that relevant faculty members are appropriately certified and/or licensed. The School will provide the Facility with copies of evidence of certifications or licensures upon request.
5. **Assignment of Agreement.** This Agreement may not be assigned without the prior written consent of the other Party, which will not be unreasonably withheld.
6. **Excluded Providers.** Each Party represents that neither it nor any of its employees and agents is excluded as a provider under Medicare or Medicaid or under any other federal or state health care program.
7. **Entire Agreement.** This Agreement supersedes any and all other agreements, either oral or written, between the Parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the Parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the Parties.
8. **Severability.** If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue to be valid and enforceable to the fullest extent permitted by law.
9. **Non-Discrimination.** The Parties hereto shall abide by the requirements of *Executive Order 11246, 42 U.S.C. Section 2000d* and the regulations thereto, as may be amended from time to time, the Illinois Human Rights Act, and the Rules and Regulations of the Illinois Department of Human Rights. There shall be no unlawful discrimination or treatment because of race, color, religion, sex, national origin, age, order of protection status, marital status, ancestry, military status, unfavorable discharge from military service, sexual orientation or physical or mental disability in the employment, training, or promotion of students or personnel engaged in the performance of this Agreement.

10. **Employment status.** School students, employees or agents under this Agreement shall not in any way be considered an employee or agent of the Facility nor shall any such student or employee or agent of the School be entitled to any fringe benefits, Worker's Compensation, disability benefits or other rights normally afforded to employees of the Facility.
11. **Notice to Parties.** Any notice, demand or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the Party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either Party may request, in the case of the School, by notifying the Facility, and in the case of the Facility, by notifying the School:

If to the Facility:

Goodlife Physical Therapy  
16517 106<sup>th</sup> Court  
Orland Park, IL 60467

With a Copy to:

If to the School:

Office of the President  
Morton College  
3801 S. Central Avenue  
Cicero, IL 60804-4398  
Facsimile: (708) 656-0719

and to:

Morton College PTA Program  
3801 S. Central Avenue  
Cicero, IL 60804-4398  
Attention: PTA Program Director  
Program Director  
Facsimile: (708) 656-8031

With a Copy to:

The School Legal Counsel at:  
Del Galdo Law Group, LLC  
1441 S. Harlem Avenue  
Berwyn, IL 60402  
Telephone: 708-656-7000  
Facsimile: 708-656-7001

or to such other addresses as the parties may specify in writing from time to time.

12. **Governing Law.** This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.

**Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

**No Third-Party Beneficiaries.** This Agreement shall inure exclusively to the benefit of and be binding upon the Parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the Parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

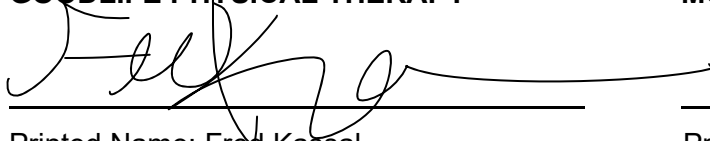
**Agreement binding on parties successors and assigns.** This Agreement shall be binding upon the School and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

16. **Captions for reference only.** The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

**IN WITNESS WHEREOF,** the Parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

**GOODLIFE PHYSICAL THERAPY**

**MORTON COLLEGE:**



Printed Name: Fred Kassal

Title: PT, DPT, OCS, SCCE

Date: 7/30/25

Printed Name: Keith McLaughlin

Title: President

Date: \_\_\_\_\_

## **EXHIBIT A**

### **NAME/LOCATION OF FACILITY SITES:**

Goodlife Physical Therapy- Orland Park  
16517 106<sup>th</sup> Court  
Orland Park, IL 60467

Goodlife Physical Therapy- Homer Glen  
14753 S. Founders Crossing  
Homer Glen, IL 60491

Goodlife Physical Therapy- Evergreen Park  
9730 S. Western Ave, #240  
Evergreen Park, IL 60805

## **EXHIBIT B**

### **LIST OF PROGRAMS:**

Physical Therapist Assistant Program

## EXHIBIT C

### PROGRAM SPECIFIC REQUIREMENTS

(Each program shall have its own program specific requirement checklist)

Facility: Goodlife Physical Therapy  
School: Morton College  
Program: Physical Therapy Assistant

**Facility Requires:** Please put a check in the box to indicate requirements.

Requirement	Yes	No
1. Verification that the student/s have met the requirements for Hepatitis B vaccination with proof of titer.		x
2. Verification that student/s have met the requirements for the MMR vaccination with proof of titer.		x
3. A criminal background check with acceptable results as indicated by the facility:		x
4. A 10-panel drug screening with negative results.		x
5. Verification that student/s have met the requirements for the Varicella (Chicken pox) vaccination with proof of titer.		x
6. Verification that student/s have met the requirements for Tetanus, Diphtheria, and Pertussis (Tdap) vaccination with proof of titer.		x
7. Verification that the student/s have an annual TB screening with a QuantiFERON test.		x
8. Verification that the student/s have a flu shot for the current flu season.		x
9. Verification that students have an annual Physical Examination		x
10. Verification that the student/s have a COVID-19 Vaccination with proof of vaccination: State and site dependent		x
11. Additional insurance coverage If yes, type of insurance and coverage required:		x
12. Other:		

**School Requires:** Please put a check in the box to indicate requirements.

Requirement	Yes	No
1. Copy of relevant facility policies (paragraph B.8)	x	
2. Evidence of academic credentials, certifications and licensures of individual(s) overseeing student(s) experiences (paragraph B.6)	x	
3. Other		

## EXHIBIT D

### Confidentiality of Protected Health Information

#### 1. **Definitions**

The following definitions apply only to this Exhibit.

- a. **Business Associate.** "Business Associate" shall mean Morton College ("The School").
- b. **Facility.** "Facility" shall mean Goodlife Physical Therapy ("Facility").
- c. **Individual.** "Individual" shall refer to a patient and have all the same meaning as the term "individual" in *45 CFR §164.501* and shall include a person who qualifies as a personal representative in accordance with *45 CFR §164.502(g)*.
- d. **Privacy Rule.** "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at *45 CFR Part 160 and Part 164, Subparts A and E*.
- e. **Protected Health Information.** Protected Health Information ("PHI") shall have the same meaning as the term "PHI" in *45 CFR §164.501*, limited to the information created or received by Business Associate from or on behalf of Facility.
- f. **Required By Law.** "Required By Law" shall have the same meaning as the term "required by law" in *45 CFR §164.501*.
- g. **Secretary.** "Secretary" shall mean the Secretary of the Department of Health and Human Services or his designee.
- h. **Capital Terms.** All other capital terms referenced herein shall bear the meaning ascribed thereto in the Agreement.

#### 2. **Obligations of Business Associate**

- a. The Business Associate agrees to not use or disclose PHI other than as permitted or required by the Agreement or as Required by Law.
- b. The Business Associate agrees to use appropriate safeguards to prevent use or disclosure of the PHI other than as provided for by the Agreement.
- c. The Business Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to the Business Associate of a use or disclosure of PHI by the Business Associate in violation of the requirements of the Agreement.
- d. The Business Associate agrees to report to the Facility any use or disclosure of the PHI not provided for by the Agreement of which it becomes aware.

- e. The Business Associate agrees to ensure that any agent, including a subcontractor, to whom it provides PHI received from, or created or received by the Business Associate on behalf of the Facility, agrees to the same restrictions and conditions that apply through this Agreement to the Business Associate with respect to such information.
  - f. If the Business Associate obtains PHI in a Designated Record Set, the Business Associate shall provide access, at the request of the Facility, and in the mutually agreed time and manner, to any such PHI in a Designated Record Set, to the Facility or, as directed by the Facility, to an Individual in order to meet the requirements under *45 CFR §164.524*.
  - g. If the Business Associate obtains PHI in a Designated Record Set, the Business Associate agrees to make any amendment(s) to PHI in a Designated Record Set that the Facility directs or agrees to pursuant to *45 CFR §164.526* at the request of the Facility or an Individual, and in the mutually agreed time and manner.
  - h. The Business Associate agrees to make internal practices, books, and records, including policies and procedures and PHI, relating to the use and disclosure of PHI received from, or created or received by the Business Associate on behalf of the Facility, available to the Facility or to the Secretary, in a mutually agreed time and manner or as designated by the Secretary, for purposes of the Secretary determining the Facility's compliance with the Privacy Rule.
  - i. The Business Associate agrees to document such disclosures of PHI and information related to such disclosures as would be required for the Facility to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with *45 CFR §164.528*.
  - j. The Business Associate agrees to provide to the Facility or an Individual, in a mutually agreed time and manner, PHI obtained in accordance with this Agreement, to permit the Facility to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with *45 CFR §164.528*.
3. **Permitted Uses and Disclosures by Business Associate.** Except as otherwise limited in the Agreement, the Business Associate may use or disclose PHI to perform functions related to the clinical portion of the Physical Therapist Assistant Program under the Affiliation Agreement, provided that such use or disclosure would not violate the Privacy Rule if done by the Facility or the minimum necessary policies and procedures of the Facility.
4. **Obligations of the Facility and Provisions for the Facility to Inform the Business Associate of Privacy Practices and Restrictions if Relevant to Business Arrangement**
- a. The Facility shall notify the Business Associate of any limitation(s) in its notice of privacy practices of the Facility in accordance with *45 CFR §164.520*, to the extent that such limitation may affect the Business Associate's use or disclosure of PHI.
  - b. The Facility shall notify the Business Associate of any changes in, or revocation of, permission by Individual to use or disclose PHI, to the extent that such changes may affect the Business Associate's use or disclosure of PHI.



- c. The Facility shall notify the Business Associate of any restriction to the use or disclosure of PHI that the Facility has agreed to in accordance with 45 CFR §164.522, to the extent that such restriction may affect the Business Associate's use or disclosure of PHI.
- 5. **Permissible Requests by the Facility.** The Facility shall not request the Business Associate to use or disclose PHI in any manner that would not be permissible under the Privacy Rule if done by the Facility.
- 6. **Term and Termination**
  - a. **Term.** The obligations of this Attachment shall become effective, if at all, in accordance with the provisions set forth in Section C.1. of this Agreement, and shall continue until all PHI provided by the Facility to the Business Associate, or created or received by the Business Associate on behalf of the Facility, is destroyed or returned to the Facility. If it is infeasible to return or destroy PHI, all protections are extended to such PHI, in accordance with the termination provisions in this Section of the Attachment.
  - b. **Termination for Cause.** Upon the Facility's knowledge of what it believes to be a material breach of this Attachment by the Business Associate, the Facility shall either:
    - (i) Provide an opportunity for the Business Associate to cure the alleged breach or end the alleged violation and terminate the Agreement if the Business Associate does not cure the alleged breach or end the violation within the time specified by and to the satisfaction of the Facility;
    - (ii) Immediately terminate the Agreement if the Business Associate has breached a material term of this Agreement and cure is not possible; or
    - (iii) If neither termination nor cure is feasible, the Facility shall report the violation to the Secretary.
  - c. Except as provided in Section 7 of this Attachment, upon termination of the Agreement, for any reason, the Business Associate shall return or destroy all PHI received from the Facility, or created or received by the Business Associate on behalf of the Facility. If the Business Associate destroys all or some of the PHI, the Business Associate shall deliver to the Facility an authorized and executed Affidavit, attesting to the facts of such destruction.. Business Associate shall retain no copies of the PHI. This subsection shall also apply to PHI that is in the possession of subcontractors or agents of the Business Associate
  - d. In the event that the Business Associate determines that returning or destroying the PHI is infeasible, the Business Associate shall provide to the Facility notification of the conditions that make return or destruction infeasible. Upon mutual agreement between the Business Associate and the Facility, that return or destruction of PHI is infeasible, the Business Associate shall extend the protections of this Attachment to such PHI and limit further uses and disclosures of such PHI to those purposes that make the return or destruction infeasible, for so long as the Business Associate maintains such PHI.

7. **Interpretation.** Any ambiguity in this Attachment shall be resolved to permit the Facility to comply with the Privacy Rule.

**DATE:** 8-20-25

**PROPOSED ACTION:** For the board to approve Daynelis Canino, for a Full-Time Temporary Custodial position.

**RATIONALE:** To hire a Full-Time Temporary Custodial position

**COST ANALYSIS:** \$15.10 per hour

**ATTACHMENT:**

## **MORTON COLLEGE BOARD OF TRUSTEES REQUEST FOR BOARD ACTION**

**PROPOSED ACTION:** THAT THE BOARD APPROVES SALVADOR MARTINEZ JR. AS A NEW, TERM LIMITED, FULL-TIME FACULTY IN THE ENGLISH DEPARTMENT WITH AN EFFECTIVE START DATE OF AUGUST 18, 2025.

**RATIONALE:** THIS HIRE WILL REPLACE THE OPENING FOR A FULL-TIME FACULTY IN THE ENGLISH DEPARTMENT.

**COST ANALYSIS:** \$ 58,871.79

**MORTON COLLEGE BOARD OF TRUSTEES  
REQUEST FOR BOARD ACTION**

**PROPOSED ACTION:**      THAT THE BOARD APPROVE NADIA ROBINSON FOR THE  
FACULTY NURSING SIMULATION COORDINATOR POSITION  
EFFECTIVE 08/25/2025

**RATIONALE:**              Fulfill Vacancy within the Nursing Department.

**COST ANALYSIS:**        STARTING SALARY: \$ 87,303.37

**MORTON COLLEGE BOARD OF TRUSTEES  
REQUEST FOR BOARD ACTION**

**PROPOSED ACTION:** THAT THE BOARD APPROVE STEPHANIE SCHMIDT AS A NEW ASSISTANT FITNESS CENTER MANAGER FOR THE FITNESS CENTER WITH AN EFFECTIVE START DATE OF AUGUST 25, 2025.

**RATIONALE**

To fill the current vacancy within the Fitness Center and ensure the continuity of high-quality services. This role is essential in maintaining smooth daily operations, enhancing the member experience, and supporting the college's commitment to health, wellness, and community engagement.

**COST ANALYSIS:**

\$55,000

**MORTON COLLEGE BOARD OF TRUSTEES  
REQUEST FOR BOARD ACTION**

**PROPOSED ACTION:** THAT THE BOARD APPROVE DAISY ARANDA AS A NEW FINANCIAL AID CLERK I FOR THE FINANCIAL AID OFFICE WITH AN EFFECTIVE START DATE OF 9/2/2025.

**RATIONALE**

To fill an existing vacancy because that role is still necessary to the functioning of the department or organization

**COST ANALYSIS:**

\$46,754.00

**MORTON COLLEGE BOARD OF TRUSTEES  
REQUEST FOR BOARD ACTION**

**PROPOSED ACTION:**      THAT THE BOARD APPROVE RODOLFO RANOLA FOR THE  
NURSING EDUCATIONAL/RETENTION SPECIALIST  
POSITION EFFECTIVE 09/08/2025.

**RATIONALE:**              Fulfill Vacancy within the Nursing Department.

**COST ANALYSIS:**        STARTING SALARY: \$ 75,000.00



**PROPOSED ACTION:** THAT THE BOARD APPROVE MAURICIO GUERRERO BUCIO AS THE NEW CASHIER WITH AN EFFECTIVE START DATE OF AUGUST 11, 2025.

**RATIONALE:**

Vacant position needed to be filled.

**COST ANALYSIS:** \$46,754

**ATTACHMENT:** NONE

**DATE:** 8-12-25

**PROPOSED ACTION:** For the board to approve Chi-Town Classics Car Club to hold (3) three car shows on 8/29/25, 9/19/25, & 10/10/25 from 5:00 pm to 9:00 pm. in the west side of parking lot.

**RATIONALE:** To hold a Classic Car Meet up and Car Show

**COST ANALYSIS:** None

**ATTACHMENT:** See Attached

**MORTON COLLEGE**  
**Facility Use Permit Application**

This form must be completed and returned no less than forty-five (45) days prior to the date for which the facility is requested. Confirmation will be made in writing.

Date: 8-12-25

Name of Organization: CHITOWN CLASSICS CAR CLUB

Address: 3409 S 61<sup>ST</sup> CICERO IL 60804  
Street City Zip Code

Telephone: 773 617 3325 Person to Contact: JAIME JARAMILLO

Date(s) Requested: 8-29-25 + 9-19-25 + 10-10-25

Time Requested: From: 5pm To: 9pm

(Include one-half hour before and one-half hour after scheduled event).

Facility Requested: PARKING LOT S.W. Lot Side

Purpose of Use: CLASSIC CAR MEET UP

Expected Attendance: 100

Equipment Requested: NONE

Extent to which refreshments, if any, are to be served: NONE

I (we) agree to comply with all rules and regulations set forth in the Morton College Campus Facilities Rental and Use Procedure.

Authorized Signature: Jaime Jaramillo

Organization Title: PRESIDENT

Please send this form to: Director of Physical Plant  
Morton College  
3801 S. Central Ave.  
Cicero, Illinois 60804  
(708) 666-8000, Ext. 2221 Fax (708) 666-7679

\_\_\_\_\_  
Date

\_\_\_\_\_  
President Date

**MORTON COLLEGE  
HOLD HARMLESS AGREEMENT  
WAIVER AND RELEASE OF ALL CLAIMS**


**This form must be completed and returned with the Facility Use Permit Application together with a copy of your Certificate of Insurance.**

**ORGANIZATION:** CHITOWN CLASSICS CAR CLUB  
**ADDRESS:** 3409 S. 61<sup>ST</sup> COURT CICERO IL  
**TELEPHONE:** 773 617 3325  
**DATE (S) OF UTILIZATION:** 8.29.25 + 9.19.25 + 10.10.25

The undersigned shall assume responsibility for and defend at its own expense all claims for personal injury, including but not limited to medical expenses, property damage, and any other type of claim arising for such use; and the undersigned further agrees to pay all costs for losses or damages to Morton College owned land, buildings and equipment. It is further understood that in consideration for being permitted to utilize the facilities of Morton College, I do for myself, my heirs, executors, administrators, assigns, and the organization I represent, hereby release and forever discharge Morton College, its trustees, officers, agents, employees, servants and officials, of and from any and every claim or in equity arising from or by reason of any bodily injury or personal injuries known or unknown, death or property damage resulting or to result from any accident which may occur as a result of this facility utilization.

**This release contains the entire agreement between the parties hereto and the terms of this release are contractual and not a mere recital.**

**I have carefully read the foregoing release and know the contents thereof and sign this release as my own free act.**

**Authorized Signature:**   
**Organization Title:** PRESIDENT  
**Date:** 8.12.25




# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

08/11/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b>		<b>CONTACT NAME:</b> Event Helper Customer Service	
	Gaslamp Insurance Services	<b>PHONE (A/C, No, Ext):</b> (530) 477-6521	<b>FAX (A/C, No):</b>
	DBA Event Helper Insurance Services	<b>E-MAIL ADDRESS:</b> info@theeventhelper.com	
	PO Box 1549		
	Grass Valley CA 95945		
<b>INSURED</b>		<b>INSURER(S) AFFORDING COVERAGE</b>	
Chitown Classics Car Club		<b>INSURER A:</b> Evanston Insurance Company	
c/o Nabil Martinez		<b>INSURER B:</b>	
12412 S 44th Ct.		<b>INSURER C:</b>	
Alsip IL 60803		<b>INSURER D:</b>	
		<b>INSURER E:</b>	
		<b>INSURER F:</b>	

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b>	Y	N	3DS5476-M4081396	04/29/2025 4:51 PM	10/30/2025 12:01 AM	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	Host Liquor Liability						MED EXP (Any one person) \$ 5,000
	Retail Liquor Liability						PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ 2,000,000
	OTHER:						PRODUCTS - COMP/OP AGG \$ 2,000,000
	<b>AUTOMOBILE LIABILITY</b>						Deductible \$ 1,000
	<input type="checkbox"/> ANY AUTO						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> OWNED AUTOS ONLY						BODILY INJURY (Per person) \$
	<input type="checkbox"/> HIRED AUTOS ONLY						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS						PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> NON-OWNED AUTOS ONLY						\$
	<b>UMBRELLA LIAB</b>						EACH OCCURRENCE \$
	<input type="checkbox"/> OCCUR						AGGREGATE \$
	<b>EXCESS LIAB</b>						\$
	<input type="checkbox"/> CLAIMS-MADE						\$
	DED <input type="checkbox"/> RETENTION \$						\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y/N	N/A				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder listed below is named as additional insured per attached MEGL 2217 01 19. Attendance: 3600, Event Type: Car Show - Static(Parked) Only.

**CERTIFICATE HOLDER****CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



Morton College  
3801 S Central Ave  
Cicero

IL 60804

© 1988-2015 ACORD CORPORATION. All rights reserved.



## EVANSTON INSURANCE COMPANY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

### ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:  
COMMERCIAL GENERAL LIABILITY COVERAGE FORM

#### SCHEDULE

**Name Of Additional Insured Person(s) Or Organization(s):**

Morton College  
3801 S Central Ave  
Cicero, IL 60804

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule of this endorsement, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by the acts or omissions of any insured listed under Paragraph 1. or 2. of Section II – Who Is An Insured:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**B.** With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations; whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

All other terms and conditions remain unchanged.

**DATE:** 8-13-25

**PROPOSED ACTION:** For the board to approve the Brawlers Baseball and Softball for games and tournament on Field on 32<sup>nd</sup> St. at no charge.

**RATIONALE:** Host games and tournament

**COST ANALYSIS:** None

**ATTACHMENT:** Application, Hold Harmless and Certificate of Insurance



**MORTON COLLEGE**  
**Facility Use Permit Application**

This form must be completed and returned no less than forty-five (45) days prior to the date for which the facility is requested. Confirmation will be made in writing.

Date: 08/11/25

Name of Organization: BRAWLERS BASEBALL + SOFTBALL

Address: 3739 So Ridgeland Berwyn IL 60402  
Street City Zip Code

Telephone: 312 846 0069 Person to Contact: RICHARD PETROSKI

Date(s) Requested: 10/18 + 19/25 See attached additional dates

Time Requested: From: 9 AM To: 10 pm times

(Include one-half hour before and one-half hour after scheduled event). (~~10/18~~ - 19th)

Facility Requested: 10/19/25  
BASEBALL & SOFTBALL FIELD

Purpose of Use: BASEBALL TOURNAMENT

Expected Attendance: 100

Equipment Requested: N/A

Extent to which refreshments, if any, are to be served: DRINKS

I (we) agree to comply with all rules and regulations set forth in the Morton College Campus Facilities Rental and Use Procedure.

Authorized Signature: 

Organization Title: VICE PRESIDENT

Please send this form to: Director of Physical Plant  
Morton College  
3801 S. Central Ave.  
Cicero, Illinois 60804  
(708) 656-8000, Ext. 2221 Fax (708) 656-7679

Date

President

Date

**MORTON COLLEGE  
HOLD HARMLESS AGREEMENT  
WAIVER AND RELEASE OF ALL CLAIMS**

**This form must be completed and returned with the Facility Use Permit Application together with a copy of your Certificate of Insurance.**

**ORGANIZATION:** BRAWLERS BASEBALL & SOFTBALL

**ADDRESS:** 3739 Ridgeland Bypass DL

**TELEPHONE:** 312 846 0069

**DATE (S) OF UTILIZATION:** 10/18-19/25

The undersigned shall assume responsibility for and defend at its own expense all claims for personal injury, including but not limited to medical expenses, property damage, and any other type of claim arising for such use; and the undersigned further agrees to pay all costs for losses or damages to Morton College owned land, buildings and equipment. It is further understood that in consideration for being permitted to utilize the facilities of Morton College, I do for myself, my heirs, executors, administrators, assigns, and the organization I represent, hereby release and forever discharge Morton College, its trustees, officers, agents, employees, servants and officials, of and from any and every claim or in equity arising from or by reason of any bodily injury or personal injuries known or unknown, death or property damage resulting or to result from any accident which may occur as a result of this facility utilization.

This release contains the entire agreement between the parties hereto and the terms of this release are contractual and not a mere recital.

I have carefully read the foregoing release and know the contents thereof and sign this release as my own free act.

**Authorized Signature:** [Signature]

**Organization Title:** VICE - PRESIDENT

**Date:** 08/11/25



**Issue Date: 8/12/2025**

Important: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

INSURER A: Everest National Ins Co NAIC # 10120  
INSURER B: Everest Reinsurance Company NAIC  
#26921

This is to certify that the policies of insurance listed below have been issued to the insured named above for the policy period indicated. Notwithstanding any requirement, term, or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies. Limits shown may have been reduced by paid claims.

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule may be attached if more space is required)**  
 Coverage includes amateur play and practice in the insured sport for : **Berwyn Brawlers BBboys12AA - [2026-9263603267654]**  
 When required by written contract, Certificate Holder is included as additional insured with primary coverage and waiver of subrogation as respects to General Liability.\*\$500.00 Deductible for excess medical

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

Authorized Representatives:



# August 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12 Practice 6-7:30pm	13	14 Practice 6-7:30pm	15	16 Game TBA
17	18	19 Practice 6-7:30pm	20	21 Practice 6-7:30pm	22	23 Game TBA
24	25	26 Practice 6-7:30pm	27	28 Practice 6-7:30pm	29	30 Game TBA
31	1	NOTES	Game can be played at Cicero or Berwyn			

~~10-2~~

10-2

10-2

# September 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
31	1	2 Practice 6-7:30pm	3	4 Practice 6-7:30pm	5	6 Game TBA
7	8	9 Practice 6-7:30pm	10	11 Practice 6-7:30pm	12	13 Game TBA
14	15	16 Practice 6-7:30pm	17	18 Practice 6-7:30pm	19	20 Game TBA
21	22	23 Practice 6-7:30pm	24	25 Practice 6-7:30pm	26	27 Game TBA
28	29	30 Practice 6-7:30pm	1	2	3	4
5	6	NOTES				

10-11

10-11

10-11

10-11



# October 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	1	2 Practice 6-7:30pm	3	4 Game TBA
5	6	7 Practice 6-7:30pm	8	9 Practice 6-7:30pm	10	11 Game TBA
12	13	14 Practice 6-7:30pm	15	16 Practice 6-7:30pm	17	18 Game TBA
19	20	21 Practice 6-7:30pm	22	23 Practice 6-7:30pm	24	25 Tournament possible
26 Tournament possible	27	28 Practice 6-7:30pm	29	30 Practice 6-7:30pm	31	1
2	3	NOTES				

# Brawlers Baseball + Softball

**8/30 - Softball Field - 5:45**

**8/31 - Baseball Field - 1:00**

**9/6 - Softball Field - 5:45**

**9/14 - Baseball Field - 10:00**

**Softball Field - 3:30**

**9/20 - Softball Field - 7:00**

**9/27 - Softball Field - 5:45**

**9/28 - Baseball Field - 11:00**

**10/4 - Softball Field - 5:45**

**10/5 - Baseball Field - 1:00**

**10/17 - Softball Field - 9:00 AM - 10:00 PM**

**10/18 - Softball Field - 9:00 AM - 10:00 PM**

**10/19 - Baseball Field - 9:00 AM - 10:00 PM**

**Softball Field - 9:00 AM - 10:00 PM**



# MORTON COLLEGE BOARD POLICY

Illinois Community College District No. 527

**TITLE:** Duties of the President of the College

**NO.** 2.3

**SECTION:** Administration

**PAGE:** 1 of 2

---

The President, as the Chief Executive Officer, is directly responsible and accountable to the Board. In accordance with state statutes and authority of the Board, the President executes directly or by delegation to members of the staff, all executive and administrative duties necessary for the operation of the College.

The President shall have the following duties and responsibilities:

- a. To run the day-to-day operations of the College, make all final operational decisions, and administer and direct the affairs of the College in accordance with the provisions of the laws of the United States, the State of Illinois, the Rules of the Illinois Community College Board, other authorized regulatory agencies, and the policies of the Board.
- b. To define and interpret the purposes and goals of the comprehensive two-year college in the State of Illinois to the Board, public, and college staff.
- c. To assume primary responsibility for the attainment of these goals, for administrative action, and for establishing and maintaining channels of communication which link the components of the academic community.
- d. To represent the institution to the public and be the chief spokesman for the College.
- e. To provide leadership in engaging the staff in setting directions for curricular and organizational change designed for improvement of the total educational program of the College.
- f. To present to the Board employee views, including dissenting ones, in areas and on issues of significant concern. (See Board Policy 8.24.)
- g. To inform the employees of the views of the Board and the administration on the various issues which from time to time confront the College. {See Board Policy 8.24.)
- h. To recommend to the Board for its approval all candidates for full-time employment, including dismissal, and shall have the authority to make emergency hires for a period not exceeding thirty (30) days when there is an urgent need to commence employment.

---

**DATE APPROVED BY BOARD OF TRUSTEES:** December 27, 1977; December 19, 2018; November 18, 2020; August 27, 2025.

**DATES REVISED:** March 24, 1983; April 20, 1987; December 20, 2001; April 26, 2005; September 25, 2013; June 10, 2025

**REVIEWED DATES:** June 2013; November 28, 2018; October 28, 2020; June 25, 2025

ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 527





# MORTON COLLEGE BOARD POLICY

Illinois Community College District No. 527

**TITLE:** Duties of the President of the College

**NO.** 2.3

**SECTION:** Administration

**PAGE:** 2 of 2

- 
- i. To ensure that each administrator and each full-time member of the faculty and classified staff and each part-time member of the faculty are evaluated in writing on an annual basis. Part-time staff members may also be evaluated.
  - j. To strive for the creation of new resources as well as the maintenance of existing ones.
  - I. To serve as a mediator between and among the students, the public, the college staff, and the Board as appropriate.
  - m. To keep the Board apprised regarding the operations of the College in a reasonable and responsible time frame.
  - n. To inform the Board of any trustee's question, concern, or non-binding advice regarding the operations of the College and any answer given or action taken as a result thereof in a reasonable and responsible time frame. (See Board Policy 1.9.)

{Reference 110 ILCS 805/3-26)

---

**DATE APPROVED BY BOARD OF TRUSTEES:** December 27, 1977; December 19, 2018; November 18, 2020; August 27, 2025

**DATES REVISED:** March 24, 1983; April 20, 1987; December 20, 2001; April 26, 2005; September 25, 2013; June 10, 2025

**REVIEWED DATES:** June 2013; November 28, 2018; October 28, 2020; June 25, 2025



# MORTON COLLEGE BOARD POLICY

Illinois Community College District No. 527

**TITLE:** College Business Travel

**NO.** 2.10

**SECTION:** Administration

**PAGE:** 1 of 1

---

The Board recognizes that an Administrator may be required to travel or incur expenses in the conduct of college business, including participation at meetings or conferences of benefit to the College.

College business travel by an Administrator is subject to the recommendation of the Supervisor/Administrator, Vice President of Academic Affairs, or appropriate Vice President and the approval of the President, or the President's designee, within the limitation of budget and existing policy and procedure.

Out-of-state travel by an Administrator shall be approved by the Supervisor/Administrator, Vice President of Academic Affairs, or appropriate Vice President, and the President.

Travel by an Administrator outside the Continental United States is subject to approval of the Provost or the appropriate Vice President, the President, and the Board.

Reimbursement for appropriate expenses incurred is subject to the conditions specified in Board Policy 8.3, Reimbursement for Travel Expenses.

---

**DATE APPROVED BY BOARD OF TRUSTEES:** April 24, 1986; December 19, 2018; August 27, 2025

**DATES REVISED:** March 26, 2014; August 27, 2014; June 20, 2016; November 28, 2018; June 10, 2025

**REVIEWED DATES:** November 2013; August 2014; May 25, 2016; November 28, 2018; June 25, 2025

ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 527



# MORTON COLLEGE BOARD POLICY

Illinois Community College District No. 527

**TITLE:** College Business Travel

**NO.** 3.11

**SECTION:** Academic Personnel

**PAGE:** 1 of 1

---

The Board recognizes that Academic Personnel may be required to travel or incur expenses in the conduct of college business including participation at meetings or conferences of benefit to the College.

College business travel by Academic Personnel is subject to the recommendation of the appropriate Supervisor/Administrator, Vice President of Academic Affairs, and the approval of the President, or the President's designee, within the limitation of budget and existing policy and procedure.

Out-of-state travel of Academic Personnel shall be approved by the Supervisor/Administrator, Vice President of Academic Affairs, and the President.

Travel by Academic Personnel outside the Continental United States is subject to approval of the Board.

Reimbursement for appropriate expenses incurred is subject to the conditions specified in Board Policy 8.3, Reimbursement for Travel Expenses.

---

**DATE APPROVED BY BOARD OF TRUSTEES:** April 24, 1986; January 23, 2019; August 27, 2025

**DATES REVISED:** March 26, 2014; August 27, 2014; September 28, 2016; December 19, 2018; June 10, 2025

**REVIEWED DATES:** November 2013; August 2014; May 25, 2016; August 25, 2016; December 19, 2018; June 25, 2025



# MORTON COLLEGE BOARD POLICY

Illinois Community College District No. 527

**TITLE:** Employment

**NO.** 4.1

**SECTION:** Classified Personnel

**PAGE:** 1 of 1

---

The President shall recommend to the Board all full-time employment and full-time terminations that shall require Board action and approval.

Terms and conditions of employment shall be in writing.

---

**DATE APPROVED BY BOARD OF TRUSTEES:** December 27, 1977; January 23, 2019; September 23, 2020; August 27, 2025

**DATES REVISED:** March 24, 1983; December 20, 2001; September 22, 2010; June 10, 2025

**REVIEWED DATES:** December 19, 2018; August 26, 2020; June 25, 2025

ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 527



# MORTON COLLEGE BOARD POLICY

Illinois Community College District No. 527

**TITLE:** College Business Travel

**NO.** 4.3

**SECTION:** Classified Personnel

**PAGE:** 1 of 1

---

The Board recognizes that Classified Personnel may be required to travel or incur expenses in the conduct of college business, including participation in meetings or conferences of benefit to the College.

College business travel by Classified Personnel is subject to the recommendation of the appropriate Supervisor/Administrator and the approval of the President, within the limitation of budget and existing policy and procedure.

Out-of-state travel by Classified Personnel shall be approved by the Supervisor/Administrator and the President.

Travel by Classified Personnel outside the Continental United States is subject to approval of the Board.

Reimbursement for appropriate expenses incurred is subject to the conditions specified in Board Policy 8.3, Reimbursement for Travel Expenses.

---

**DATE APPROVED BY BOARD OF TRUSTEES:** April 24, 1986; January 23, 2019; August 27, 2025

**DATES REVISED:** March 26, 2014; August 27, 2014; September 24, 2016, December 19, 2018; June 10, 2025

**REVIEWED DATES:** November 2013; August 2014; May 25, 2016; August 28, 2016; December 19, 2018; June 25, 2025



# MORTON COLLEGE BOARD POLICY

Illinois Community College District No. 527

**TITLE:** College Business Travel

**NO.** 6.2

**SECTION:** Student

**PAGE:** 1 of 1

---

The Board recognizes that a Student may be required to travel in order to fulfill the objectives of the Instructional, Student Activity, or Athletic Programs of the College. It is expected that the conduct of any Student traveling under the auspices of the College will be compatible with the mission of the College as an educational institution.

The College may pay the approved expenses of travel required in connection with instruction or athletics. Expenses of Student travel for Student Activities may be assumed either by individual students and/or by Associated Students of Morton College.

Travel by a Student is subject to the recommendation of the appropriate Dean of Students and approval of the President, within the limitation of the budget and existing policy and procedure.

Out-of-state travel by a Student shall be approved by the Dean of Students and the President.

Travel by a Student outside the Continental United States is subject to approval of the Board.

Reimbursement for appropriate expenses incurred is subject to the conditions specified in Board Policy 8.3, Reimbursement for Travel Expenses.

---

**DATE APPROVED BY BOARD OF TRUSTEES:** December 27, 1977; January 23, 2019; August 27, 2025

**DATES REVISED:** March 24, 1983; April 24, 1986; December 19, 2018; June 10, 2025

**REVIEWED DATES:** December 19, 2018; June 25, 2025



# MORTON COLLEGE BOARD POLICY

Illinois Community College District No. 527

**TITLE:** Duties of the Board of Trustees

**NO.** 1.1.1

**SECTION:** Board of Trustees

**PAGE:** 1 of 2

---

It shall be the duty of the Board, in matters of:

A. Students

1. To adopt policy for admission of students which does not conflict with law.
2. To adopt policy for the authorization of applications to the State Board for new units of instruction.

B. Personnel

1. To make appointments and fix the salaries of a chief administrative officer, who shall be the executive officer of the Board, other administrative personnel, and all full-time faculty.
2. To act upon the dismissal of a full-time ~~contractual~~ employees on the recommendation of the President.
3. To employ such temporary ~~part-time faculty and all~~ classified personnel as are needed, establishing policies governing employment and dismissal, as well as fixing the amount of their compensation.
4. To appoint the treasurer who is to receive the taxes of the district and to notify the County Treasurer in writing accordingly. See Board Policy No. 1.5.6.
5. To appoint a licensed public accountant to conduct an audit at the end of the fiscal year. See Board Policy No. 1.5.9.
6. To appoint legal counsel. See Board Policy No. 1.5.10.

C. Policy and Administration

1. To adopt and enforce all necessary policies for the management and governance of the community college.

---

**DATE APPROVED BY BOARD OF TRUSTEES:** March 24, 1983; November 28, 2018; October 27, 2021

**DATES REVISED:** April 24, 1986; February 22, 1996; October 25, 2001; March 26, 2014; October 17, 2018, July 17, 2025

**DATE LAST REVIEWED:** November 2013; October 17, 2018; September 22, 2021, August 27, 2025

ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 527



# MORTON COLLEGE BOARD POLICY

Illinois Community College District No. 527

**TITLE:** Duties of the Board of Trustees

**NO.** 1.1.1

**SECTION:** Board of Trustees

**PAGE:** 2 of 2

1. To provide administrative services for all elections, including those for Trustees in accordance with the law.

**D. Business and Finance**

1. To adopt policy which will substantiate all claims for state aid and the maintenance of such records in accordance with the law.
2. To adopt policy for the revenues necessary to maintain a community college.
3. To adopt policy for securing adequate insurance as provided by law.
4. To authorize payment of all bids and orders properly documented; establish such revolving funds as are necessary; and provide policy governing the collection of funds in the name of the college.
5. To adopt policy for the publication of an annual financial statement in accordance with the regulations of the State Board.
6. To adopt policy for the letting of all contracts for supplies, materials, or work in excess of \$25,000 in compliance with the law.
7. To engage in joint purchases with other governmental units as appropriate.

**E. Other**

1. To engage in Board-related developmental activities on a periodic basis.
2. To serve as final Court of Appeal for all students and staff of the college.
3. To perform all such other acts as required by state and federal law, rules and regulations of the State Boards and other duly authorized agencies.
4. To comply with the required annual filing deadline of the Statements of Economic Interest and other requirements of the Illinois Governmental Ethics. The Clerk of the Board shall monitor and report compliance to the Board Chair and President of the college.
5. To meet the Illinois Public Act 99-692 requirements for Professional Development Leadership training. The ~~Clerk of the~~ Board Liaison shall monitor and report compliance to the Board Chair and President of the College.

---

**DATE APPROVED BY BOARD OF TRUSTEES:** March 24, 1983; November 28, 2018; October 27, 2021

**DATES REVISED:** April 24, 1986; February 22, 1996; October 25, 2001; March 26, 2014; October 17, 2018, July 17, 2025

**DATE LAST REVIEWED:** November 2013; October 17, 2018; September 22, 2021, August 27, 2025





# MORTON COLLEGE BOARD POLICY

Illinois Community College District No. 527

**TITLE:** Term of Office

**NO.** 1.5.3

**SECTION:** Board of Trustees

**PAGE:** 1 of 1

---

Each officer of the Board shall be elected for a term of ~~two (2)~~ six (6) years.

In the event of a vacancy (by resignation, death or otherwise) in the office of the Chairman, Vice Chairman, or Secretary of the Board, the members of the Board shall elect a replacement.

---

**DATE APPROVED BY BOARD OF TRUSTEES:** December 27, 1977; November 28, 2018

**DATES REVISED:** March 24, 1983; May 23, 1985; October 25, 2001; January 23, 2002, July 17, 2025

**REVIEWED DATES:** October 17, 2018, August 27, 2025



# MORTON COLLEGE BOARD POLICY

Illinois Community College District No. 527

**TITLE:** ~~Clerk of the~~ Board Liaison

**NO.** 1.5.5

**SECTION:** Board of Trustees

**PAGE:** 1 of 1

---

A Clerk Board Liaison may be appointed by the Board on the recommendation of the President. The Clerk Board Liaison shall perform such duties as may be assigned by the Chairman, Secretary, or the President. ~~The Clerk shall be paid in accordance with an Administrative Contract approved by the Board.~~

---

**DATE APPROVED BY BOARD OF TRUSTEES:** December 27, 1977; November 28, 2018

**DATES REVISED:** March 24, 1983; October 17, 2018, July 17, 2025

**REVIEWED DATES:** October 17, 2018, August 25, 2025



# MORTON COLLEGE BOARD POLICY

Illinois Community College District No. 527

**TITLE:** Treasurer

**NO.** 1.5.6

**SECTION:** Board of Trustees

**PAGE:** 1 of 1

---

In ~~April~~ May of each year, the Board shall appoint a Treasurer in accordance with the provisions of Chapter 110, Act 805, Section 3-18 and Section 3-19, of the Illinois Compiled Statutes.

---

**DATE APPROVED BY BOARD OF TRUSTEES:** April 24, 1986; November 28, 2018

**DATES REVISED:** July 17, 2025

**REVIEWED DATES:** October 17, 2018, August 27, 2025



# MORTON COLLEGE BOARD POLICY

Illinois Community College District No. 527

**TITLE:** Audit

**NO.** 1.5.9

**SECTION:** Board of Trustees

**PAGE:** 1 of 1

In ~~April~~ May of each year, the Board shall appoint an accounting firm licensed to practice public accounting in Illinois to perform an audit at the end of each fiscal year. The accounting firm must be listed in a recognized source, such as Grain's Chicago Business, as one of the top 20 firms practicing in Illinois. The accounting firm must perform the audit in accordance with generally accepted auditing standards and regulations prescribed by the Illinois Community College Board. The accounting firm shall be appointed annually by the Board based on service and fee structure. The auditor shall perform the audit in compliance with the provisions of Chapter 110, Act 805, Section 3-22.1 of the Illinois Compiled Statutes.

**DATE APPROVED BY BOARD OF TRUSTEES:** April 24, 1986; November 28, 2018

**DATES REVISED:** August 25, 1994; October 25, 2001; February 16, 2005; October 17, 2018, July 17, 2025

**REVIEWED DATES:** October 17, 2018, August 27, 2025



# MORTON COLLEGE BOARD POLICY

Illinois Community College District No. 527

**TITLE:** Special Meetings

**NO.** 1.6.3

**SECTION:** Board of Trustees

**PAGE:** 1 of 1

Special meetings of the Board may be called by the Chairman or any three (3) Trustees by giving notice thereof, in writing, stating the date, time, place, and purpose of the special meeting. Such notice shall be mailed given forty-eight (48) hours before the meeting, ~~or by personal service,~~ ~~twenty-four (24) hours before the meeting.~~

Notwithstanding the above, meetings for a bona-fide emergency may be called by the Chairman in accordance with the Open Meetings Act. All meetings of the Board shall be made known to those media services ~~requesting notices~~ that have filed an annual request notice, whether the meetings shall be called closed, special or emergency in nature. All such meetings shall be called pursuant to Chapter 5, Act 120 of the Illinois Compiled Statutes, the Open Meetings Act.

**DATE APPROVED BY BOARD OF TRUSTEES:** December 27, 1977; November 28, 2018,

**DATES REVISED:** March 24, 1983, July 17, 2025

**REVIEWED DATES:** October 17, 2018, August 27, 2025

ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 527



# MORTON COLLEGE BOARD POLICY

Illinois Community College District No. 527

**TITLE:** Preparation of Board Meeting Agenda

**NO.** 1.6.4

**SECTION:** Board of Trustees

**PAGE:** 1 of 1

---

The President will prepare the agenda of meetings of the Board after conferring with the Chairman. The President shall ~~mail~~ provide to each Trustee at least two (2) days prior to each regular meeting, ~~or have delivered to the residence of each Trustee~~, a written agenda of business to be considered. In addition, the President will provide ~~enclose a copy of the previously unapproved minutes, a list of bills to be approved, and all~~ other supplementary reports of information for attention of the Board.

Trustees may introduce agenda items through the Chairman. Items of business which may arise between the sending of the agenda and the meeting date may be introduced by either a Trustee through the Chairman or the President. Such new items must be introduced for their inclusion in the agenda under item "Introduction of New Items of Business," and discussed or acted upon under "New Business" in the Agenda.

Copies of the agenda are to be placed on file in the President's Office and posted for public inspection prior to regular or special meetings.

---

**DATE APPROVED BY BOARD OF TRUSTEES:** December 27, 1977; November 28, 2018

**DATES REVISED:** March 24, 1983, July 17, 2025

**REVIEWED DATES:** October 17, 2018, August 27, 2025



# MORTON COLLEGE BOARD POLICY

Illinois Community College District No. 527

**TITLE:** Attendance by Means Other Than Physical Presence

**NO.** 1.6.8

**SECTION:** Board of Trustees

**PAGE:** 1 of 2

Pursuant to Section 7 of the Open Meetings Act (5 ILCS 120f7), the following rules shall apply to attendance at all regular, special, reconvened, rescheduled, and emergency meetings of the Board of Trustees, including, but not limited to, closed session meetings and committee meetings:

1. If a member of the Board of Trustees wishes to attend a meeting by "Other Means," that member must so notify the ~~Clerk of the Board~~ Liaison in writing at least 24 hours prior to the meeting, unless advance notice is otherwise impractical. Without limitation, such written notice may be delivered to the ~~Clerk of the Board~~ Liaison by e-mail or ~~facsimile transmission or phone~~.
2. "Other Means" shall be by video or audio conference.
3. A quorum of the members of the Board of Trustees must be physically present at the meeting for a member to participate by Other Means.
4. A member of the Board of Trustees may only attend a meeting by Other Means if his or her physical presence is prevented by:
  - (a) Personal illness or disability;
  - (b) Employment purposes or business of the College; or
  - (c) A family or other emergency.
5. The members of the Board of Trustees who are physically present at the meeting shall vote on the question of whether to allow the absent member(s) to attend by Other Means. A majority of those members of the Board of Trustees physically present at the meeting must vote in favor of the question in order for attendance by Other Means to be allowed.
6. A member of the Board of Trustees who has been allowed to attend a meeting by Other Means pursuant to this Section shall be allowed to participate in the same capacity as those members of the Board of Trustees who are physically present. The member(s) of the Board of Trustees attending by Other Means pursuant to this Section shall be

**DATE APPROVED BY BOARD OF TRUSTEES:** June 20, 2016; November 28, 2018

**DATES REVISED:** July 17, 2025

**REVIEWED DATES:** May 5, 2016; October 17, 2018, August 27, 2025

ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 527



# MORTON COLLEGE BOARD POLICY

Illinois Community College District No. 527

**TITLE:** Attendance by Means Other Than Physical Presence

**NO.** 1.6.8

**SECTION:** Board of Trustees

**PAGE:** 2 of 2

---

heard, considered, and counted as to any vote taken. Accordingly, the name of any member(s) of the Board of Trustees attending by Other

Means shall be called during any vote taken, and his or her vote counted and recorded by the Secretary.

7. A member of the Board of Trustees who has been allowed to attend a meeting by Other Means pursuant to this Section shall be allowed to participate in any closed session held at such meeting. However, the member attending by Other Means must ensure that they comply with the confidentiality associated with closed session meetings.
8. The member(s) of the Board of Trustees who attend by Other Means must be able to communicate effectively, and the other members of the Board of Trustees and the members of the audience must be able to hear the member(s) attending by Other Means.
9. Each member of the Board of Trustees may be permitted to attend a meeting by Other Means a maximum of two (2) times per calendar year.
10. Meeting attendance by Other Means shall occur only in accordance with, and to the extent allowed by, these rules.

---

**DATE APPROVED BY BOARD OF TRUSTEES:** June 20, 2016; November 28, 2018

**DATES REVISED:** July 17, 2025

**REVIEWED DATES:** May 5, 2016; October 17, 2018, August 27, 2025





# MORTON COLLEGE BOARD POLICY

Illinois Community College District No. 527

**TITLE:** College Business Travel

**NO.** 1.8

**SECTION:** Board of Trustees

**PAGE:** 1 of 2

---

The Board recognizes that it is important and necessary for the welfare and governance of the College that all Trustees engage in educational and trustee development opportunities and serve as advocates for community colleges and Morton College on local, state, and national levels. A Trustee may be required to travel or incur expenses in the conduct of college business, including participation at meetings or conferences of benefit to the College. Therefore, it is the policy of the board to encourage its members to travel for purposes of further education and experience when such travel will prove to be of benefit to the College and is related to the College's mission, vision, and goals, as well as its governance. The board further acknowledges that the need for Trustee education and advocacy must be balanced with fiscal responsibility. To these ends, the Board has developed this Trustee Travel Policy.

All overnight, and/or out-of-state travel, and/or in-state travel that exceeds a 100-mile radius from the College by a Trustee must be pre-approved by the Board at a Board meeting held in advance of the anticipated travel. In the event pre-approval is not possible due to an emergency or exigent circumstances, the traveling Trustee must obtain the pre-approval of the Board Chair and College President, except in the case of the Board Chair, who must obtain the pre-approval of the Vice Chair and College President.

Notwithstanding anything contained herein, attendance by a Trustee at Regular, Special, and Committee Meetings of the Illinois Community College Trustees Association has tacit approval of the Board on an on-going basis if held within a 200-mile radius from Morton College and does not involve more than one overnight. Even attendance at a Regular, Special, and Committee Meetings of the Illinois Community College Trustees Association outside of a 200-mile radius from Morton College and/or involving more than one overnight requires pre-approval by the Board.

All arrangements for travel and conference expenses shall be made through the ~~Clerk of the Board~~ Liaison or the President's Office. The ~~Clerk of the Board~~ Liaison or the President's Office will receive reimbursement documents from Trustees for conformity and processing.

Reimbursement for appropriate expenses incurred is subject to the conditions specified in Board Policy 8.3, Reimbursement for Travel Expenses, except as set forth herein:

Any travel advance (assuming the travel itself has been pre-approved), must be pre-approved by the Board Chair, except in the case of the Board Chair, who shall obtain the pre-approval

---

**DATE APPROVED BY BOARD OF TRUSTEES:** April 24, 1986; November 28, 2018

**DATES REVISED:** October 25, 2001; January 23, 2002; April 22, 2009, July 17, 2025

**REVIEWED DATES:** October 17, 2018, August 27, 2025



# MORTON COLLEGE BOARD POLICY

Illinois Community College District No. 527

**TITLE:** College Business Travel

**NO.** 1.8

**SECTION:** Board of Trustees

**PAGE:** 2 of 2

---

of the Vice Chair. Any travel advance may not exceed a reasonable estimate of "out of pocket" expenses for the pending travel. Final accounting for travel advances should be submitted to the College no later than thirty (30) calendar days after the Trustee's return from the trip.

At the next regularly scheduled Board meeting following the trip, a brief report will be made to inform the other Board Members of items of interest learned at the meeting attended.

---

**DATE APPROVED BY BOARD OF TRUSTEES:** April 24, 1986; November 28, 2018

**DATES REVISED:** October 25, 2001; January 23, 2002; April 22, 2009, July 17, 2025

**REVIEWED DATES:** October 17, 2018, August 27, 2025

**MORTON COLLEGE BOARD OF TRUSTEES  
REQUEST FOR BOARD ACTION**

**PROPOSED ACTION:** That the Board to approve the Information Technology Services Agreement with CampusWorks, not to exceed \$192,396.00.

**RATIONALE:** CampusWorks will provide strategic advisory services, CRM best practices, and Element 451 system knowledge for Morton, focusing on integrating and optimizing Element451 functionality with existing Morton College infrastructure.

**COST ANALYSIS:** Not to exceed \$192,396.00

**ATTACHMENT:** CampusWorks Information Technology Services Agreement

---

## Amendment #3 to the Information Technology Services Agreement

Morton College

August 21, 2025

This Amendment to the Information Technology Services Agreement ("Agreement") dated March 28, 2025 and subsequent amendments, is entered into between Morton College ("Client"), and CampusWorks, Inc., ("CampusWorks") as of and effective on August 21, 2025 ("Effective Date").

#### RECITALS

A. **WHEREAS**, the Client and CampusWorks entered into an Agreement pursuant to which CampusWorks is providing certain Information Technology Services in support of its Information System and Services operations;

B. **WHEREAS**, the Client desires an expansion of these Services; and

C. **WHEREAS**, CampusWorks has the unique skills and expertise and wishes to provide the Services described herein in accordance with the terms and conditions hereof.

#### AMENDMENT

**NOW, THEREFORE**, in consideration of the payments herein agreed to be made and the covenants and agreements herein contained, and for other good and valuable consideration, the receipt and sufficiency of all of which are hereby acknowledged, the parties hereto, intending to be legally bound, hereby agree as follows:

1. All terms and conditions of the Agreement shall remain in effect, with the exception of the following revisions of the Agreement.
2. Section 1, Services, shall be extended to include the attached Scope of Work, Exhibit A, incorporated herein.
3. Section 2, Cost for Services, shall be extended to include the attached Cost and Payment Schedule, Exhibit B, incorporated herein.
4. Section 3, Subsection 3.1, Term, is extended through six (6) consecutive months from the .5 FTE Report Remediation Support Services start date.

**IN WITNESS WHEREOF**, the parties hereto have caused the execution of this Amendment as of the Effective Date.

#### Morton College

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Email: \_\_\_\_\_

#### Campus Works, Inc.

By: \_\_\_\_\_

Name: Ben Golden

Title: Chief Financial Officer

Date: \_\_\_\_\_

Email: [bgolden@campusworksinc.com](mailto:bgolden@campusworksinc.com)

## Exhibit A: Scope of Work

This Scope of Work commences on the .5 FTE College ERP Technical Resources start date.

This Scope of Work ends six consecutive months from the .5 FTE Report Remediation Support Services start date.

### CampusWorks will provide the following:

- a half-time equivalent (.5 FTE) Colleague ERP Technical Resource for six consecutive months, and
- a half-time equivalent (.5 FTE) Report Remediation Support related to SQL Server Reporting Services (SSRS) for six consecutive month.

### College ERP Technical Resources anticipated to start September 1, 2025, and continue through February 28, 2026 or a mutually agreed upon start date, through six consecutive months.

This resource(s) will deliver a blend of strategic guidance and hands-on execution to address Morton College's Colleague priorities while focusing on building internal capacity. Through close collaboration, knowledge transfer, and targeted training, this engagement will help ensure Morton College's team is prepared to support and sustain its Colleague environment independently over time. Our services will support the following initiatives:

- Partner with Morton College's designated point of contact and functional end users to prioritize and address Colleague-related needs
- Colleague technical troubleshooting and programming support, including custom modifications and basic Envision work
- Monitor, maintain, and troubleshoot integrations, including Ethos APIs and third-party vendor connections
- Support query development, data extraction, and report generation for institutional needs
- Support de-customization efforts to align with Ellucian best practices and reduce technical debt
- Help manage and maintain user security roles, permissions, and access controls in compliance with policy
- Review and document existing customizations, integrations, and configurations to improve institutional knowledge
- Assist with system testing for patches, updates, and new releases to ensure stability and continuity
- Troubleshoot and support daily batch jobs, scheduling, and process automation in Colleague
- Coordinate with Ellucian support on open issues and cases as needed
- Provide Colleague technical training and knowledge transfer to Morton College IT staff to build internal capacity

### Report Remediation Support - SQL Server Report Services (SSRS) anticipated to start January 5, 2026 and continue through July 4, 2026 on the mutually agreed upon start date continuing through six consecutive months.

This resource(s) will deliver a blend of strategic guidance and hands-on execution to address Morton College's SSRS reporting priorities while focusing on building internal capacity. Through close collaboration, knowledge transfer, and targeted training, this engagement will help ensure Morton College's team is prepared to support and sustain its SSRS independently over time. Our services will support the following initiatives:

- Establish an SSRS reporting environment with the creation separate from Colleague.
- Begin the building of Morton College's data lake.
- Build a foundation to enable end-user self-service reporting.
- Optimize SSRS tools to enable data downloads to CSV, Excel, etc.
- Analyzing data and developing reports, as well as steps to address data quality within Colleague.
- Create a user report inventory.
- Establish 'flattened' data structures.
- Begin the mapping of integrations among systems and improve bi-directional data flows.
- Position the SSRS environment and data lake as a staging area to support integration with other enterprise systems.

**Client Responsibilities & Assumptions:**

- Morton College will agree to a delivery schedule in a timely manner.
- Morton College will provide a resource to manage the scheduling and the responsiveness of internal stakeholders.
- Morton College will designate staff for any action items as mutually agreed upon.
- Morton College will ensure all CampusWorks' requests are responded to within a reasonable timeframe.
- Morton College will provide feedback or accept deliverables within five business days of CampusWorks' completion request.
- Morton College will provide CampusWorks access to a) the ERP environment, b) the ticketing system, and c) any other technologies as required and needed.

## Exhibit B: Cost and Payment Schedule

The above Scope of Work commences on the .5 FTE College ERP Technical Resources start date.

The above Scope of Work ends six consecutive months from the .5 FTE Report Remediation Support Services start date.

The total cost of the remote Services described in the above Scope of Work is \$192,396.

### Payment Schedule

Payments for the remote Services described in the above Scope of Work will be due as per the following payment schedule:

- \$16,033 due September 15, 2025
- \$16,033 due October 15, 2025
- \$16,033 due November 15, 2025
- \$16,033 due December 15, 2025
- \$32,066 due January 15, 2026
- \$32,066 due February 15, 2026
- \$16,033 due March 15, 2026
- \$16,033 due April 15, 2026
- \$16,033 due May 15, 2026
- \$16,033 due June 15, 2026

**Pricing:** Valid until 15 days.

**Travel:** CampusWorks will deliver the Services remotely. If onsite time is requested by the Client, travel expenses will be billed as incurred and invoiced monthly. CampusWorks does not bill for travel time or markup travel expenses.

**Utilization:** The .5 FTEs must be utilized each month and cannot be transferred to another month. CampusWorks strives to fill both roles within 3-4 weeks of mutually agreed upon start dates.

**Cost of Living Adjustment:** For each year, beginning September 15, 2026, the cost for CampusWorks Services shall be adjusted for the increase in the cost of living during the immediately preceding calendar year as measured by the Consumer Price Index-All Urban Consumers, All Items, U.S. City Average base period 1982-1984 = 100. Such index is presently published by the U.S. Bureau of Labor Statistics of the Department of Labor. The minimum amount of such annual adjustment shall be a 3% increase.

**Payment Preference:** CampusWorks' payment preference is ACH transfer. Please reach out to [finance@campusworksinc.com](mailto:finance@campusworksinc.com) to facilitate set-up. If your organization is required to pay by physical check, please make payable to Campus Works, Inc., and remit to:

Campus Works, Inc.  
P.O. Box 735111  
Chicago IL 60673-5111  
USA

### Client Billing Contact Information:

Name: \_\_\_\_\_

Email: \_\_\_\_\_



**PROPOSED ACTION:** That the board approve Del Galdo Law Group, LLC for FY26 legal services, in an amount not to exceed \$250,000 as submitted.

**RATIONALE:** Legal services for FY26

**COST ANALYSIS:** \$250,000

**ATTACHMENT:**

**DATE:** 6-11-25

**PROPOSED ACTION:** For the board to approve Com Ed for electric services for fiscal year 2026 not to exceed \$300,000.00

**RATIONALE:** Electric Services Sole Source

**COST ANALYSIS:** \$300,000.00

**ATTACHMENT:**

**DATE:** 6-11-25

**PROPOSED ACTION:** For the board to approve FreePoint Energy – Electrical Energy Services for fiscal year 2026 not to exceed \$340,000.00

**RATIONALE:** Electrical Provider Sole Source

**COST ANALYSIS:** \$340,000.00

**ATTACHMENT:**

## **MORTON COLLEGE BOARD OF TRUSTEES REQUEST FOR BOARD ACTION**

**PROPOSED ACTION:** Approve the purchase and implementation of Element451, a comprehensive customer relationship management (CRM) platform designed for higher education recruitment, outreach, and student retention. The initial contract will begin September 1, 2025, with a prorated first-year term and a multi-year agreement for continued service. Element451 will provide admissions management, engagement, marketing, and student success tools, along with dedicated support and seamless integration with Colleague, the college's existing student information system.

**RATIONALE:** The adoption of Element451 directly supports Morton College's strategic plan priorities for enhancing recruitment, improving student onboarding, and strengthening retention efforts. After reviewing three competitive proposals—Element451, Ellucian Recruit, and Slate—Element451 was selected because:

- Comprehensive & Future-Focused – The Element One package offers integrated admissions, marketing, engagement, and success modules, powered by AI-driven tools for personalization, nudging, and retention.
- Faster Implementation – The one-time Colleague integration build is included in the initial package, reducing setup time and allowing Student Services to begin using the system sooner than competitor options.
- Alignment with Strategic Vision – The long-term roadmap for Element451 aligns with Morton's vision to create a unified, data-driven student experience from inquiry through graduation.
- Scalability – The system is designed to adapt to changing enrollment strategies, ensuring that Morton College remains competitive in attracting and supporting students.

### **COST ANALYSIS:**

1. Element451 – Five-year total: \$759,247
  - a. Year 1 (prorated, includes setup & integration): \$107,965
  - b. Year 2: \$155,674
  - c. Year 3: \$160,344
  - d. Year 4: \$165,155
  - e. Year 5: \$170,109
2. Ellucian Recruit – Three-year total: \$210,546 (plus limited features and slower implementation)
3. Slate – Annual license cost varies by application volume; Morton's projected volume places the cost at \$50,000–\$75,000/year plus third-party fees

While Ellucian Recruit has a lower total cost, it lacks key automation, integrated marketing, and retention capabilities critical to Morton's long-term strategy. Slate's

pricing model is competitive but does not include the comprehensive AI-driven engagement and student success features built into Element451.

Element451 represents the best long-term investment for Morton College, balancing functionality, speed to implementation, and alignment with our strategic vision for student success.

**ATTACHMENT:** Attached are quotes from three vendors that have been vetted by multiple stakeholders and leaders on campus from Slate, Ellucian Recruit and Element451.



**Quote Issue Date**

June 9, 2025

**Quote Expires**

August 31, 2025

---

**Element451**

1 Glenwood Avenue, 5th Floor

Raleigh, NC 27603

United States

Christina Hilpipre-Frischman

christina.hilpipre@element451.com

---

**Morton College**

3801 South Central Avenue

Cicero, IL 60804

Sheldon Walcher

Vice President of Academic Affairs

sheldon.walcher@morton.edu

(708) 656-8000 ext. 2277

Products & Services	Billing Frequency	Quantity	Unit price	Price
Items due now				

Products & Services	Billing Frequency	Quantity	Unit price	Price
Element Core   Year 1 Prorate 10 month prorated from September 1st, 2025 through June 30th, 2026  Element Core package for up to 4,000 enrolled headcount students. Includes 150,000 Messaging Credits.		1	\$16,667.00	\$16,667.00
Element Admissions   Year 1 Prorate 10 month prorated from September 1st, 2025 through June 30th, 2026  Element Admissions package for up to 4,000 enrolled headcount students.		1	\$19,340.00	\$19,340.00
Element Marketing   Year 1 Prorate 10 month pro- rate from September 1st, 2025 through June 30th, 2026  Element Marketing pack- age for up to 4,000 en- rolled headcount students.		1	\$16,117.00	\$16,117.00
Element Dedicated Support   Year 1 Prorate 10 month prorated from September 1st, 2025 through June 30th, 2026  Element451 Dedicated		1	\$10,425.00	\$10,425.00

Products & Services	Billing Frequency	Quantity	Unit price	Price
Support for up to 4,000 enrolled headcount students.				
Element EllucianColleague Integration 1 Ellucian Ethos (Colleague) Integration. Includes Build + Setup (One-time).		1	\$19,500.00	\$19,500.00
Element EllucianColleague Maintenance 1   Year 1 Prorate 10 month prorated from September 1st, 2025 through June 30th, 2026  Ellucian Ethos (Colleague) Annual Hosting + Maintenance.		1	\$25,917.00	\$25,917.00
Items due later				
Element One Element One package for up to 4,000 enrolled headcount students. <b>Payment starts: July 1, 2026</b>	Annually	1	\$104,765.00 / year	\$83,812.00 / year after 20% discount for 4 years
Element Core Element Core package for up to 4,000 enrolled headcount students. Includes 150,000 Messaging Credits. <b>Payment starts: July 1, 2026</b>	Annually	1	\$20,000.00 / year	\$20,000.00 / year for 4 years



Products & Services	Billing Frequency	Quantity	Unit price	Price
Element Dedicated Support Element451 Dedicated Support for up to 4,000 enrolled headcount students. <b>Payment starts: July 1, 2026</b>	Annually	1	\$20,762.00 / year	\$20,762.00 / year for 4 years
Element EllucianColleague Maintenance 1 Ellucian Ethos (Colleague) Annual Hosting + Maintenance. <b>Payment starts: July 1, 2026</b>	Annually	1	\$31,100.00 / year	\$31,100.00 / year for 4 years
One-time subtotal				\$107,966.00
Due now				\$107,966.00

## Future Payments Summary

Item	Payment
Element One	\$83,812.00 / year starting on July 1, 2026 for 4 payments
Element Core	\$20,000.00 / year starting on July 1, 2026 for 4 payments
Element Dedicated Support	\$20,762.00 / year starting on July 1, 2026 for 4 payments

Item	Payment
Element EllucianColleague Maintenance 1	\$31,100.00 / year starting on July 1, 2026 for 4 payments

# Comments

Service Activation Date will be September 1, 2025.

Element One includes the following modules:

- Admissions: digital admissions team; file-ready apps, fraud guard, decisions
- Engagement: digital engagement team: chat, inbox, AI search
- Marketing: digital marketing team: multichannel campaigns, AI copy
- Success: digital success team: nudges, StudentHub, retention AI

# Product Terms and Conditions

This **Service Order** ("Service Order") is entered into as of the Service Effective Date noted herein between Morton College ("Client"), and Element451, Inc. ("Element451" or "Company"). Element451 shall provide Client with a subscription to access and use the software-as-a-service solution as described in the [Master Service Agreement](#) and the [Service Level Agreement](#) found on our website, subject to all terms and conditions found therein.

## Subscription Term:

The initial term of this Order Form shall be for **58 months** starting on the Service Date (the "Subscription Term"). At the end of the Subscription Term, this Order Form shall automatically renew for additional terms of **12 months** (each a "Renewal Term"), unless either party gives the other party written notice of non-renewal at least 30 days prior to the end of the then-current Subscription Term or Renewal Term, as applicable.

## Subscription Fees:

Detailed above in the Products and Services section, invoiced annually, and payable net 30 (the "Base Subscription Fee"). Additional services will be pro-rated.

## Usage-Based Billing + Credits:

SMS/MMS/Texting features are billed based on usage and draw from your credit balance. These credits can be used across any eligible feature, and additional credits can be purchased if needed. The product package descriptions herein indicate the annual number of

credits included in your package. Usage above the package threshold are payable monthly. More information about incremental messaging costs can be found [here](#).

### **Governing Law and Dispute Resolution:**

This Agreement shall be governed by the laws of the State of Delaware, without regard to any provisions pertaining to choice of law. Any dispute between the parties arising from or relating to this Agreement shall be subject to binding arbitration according to the commercial arbitration rules of the American Arbitration Association ("AAA"). Selection of one neutral arbitrator by the parties shall be from the AAA Panel list in accordance with the appointment Rules of the AAA. The arbitration will be held in a location mutually agreed upon by the parties, or if no such location can be agreed to, then as appointed by the duly selected arbitrator. Each party shall bear its own expenses associated with the arbitration; the parties shall equally share the filing and other administrative fees of the AAA and the expenses of the arbitrator.

### **Annual Rate Increase:**

Effective upon the date of this Agreement and on each anniversary thereof during the term of this Agreement, the rates for services provided under this Agreement include an increase of **three percent (3%)**. Rate adjustments are calculated on a compound basis and shall be reflected in the invoices issued by Element451 following each anniversary date. This adjustment is intended to account for inflation and the increasing costs of providing the services described herein. Client agrees to pay the adjusted rates according to the terms of this Agreement.



1 Glenwood Avenue  
5<sup>th</sup> Floor  
Raleigh, North Carolina 27603

Morton College

### Invoice Schedule

Invoice # and Date	Amount	Description	Terms
Invoice 1: 9/1/2025	\$107,965	Prorated Year 1 Services (Includes Element Core, Admissions, Marketing, Dedicated Support, Colleague Maintenance, and One-Time Colleague Integration Build + Set-Up Cost) <i>Service Period 9/1/2025 – 6/30/2026</i>	Net 30
Invoice 2: 7/1/2026	\$155,674	Year 2 Annual Fees (Includes Element One**, Element Core, Dedicated Support, and Colleague Maintenance) <i>Service Period 7/1/2026 – 6/30/2027</i>	Net 30
Invoice 3: 7/1/2027	\$160,344	Year 3 Annual Fees (Includes Element One**, Element Core, Dedicated Support, and Colleague Maintenance) <i>Service Period 7/1/2027 – 6/30/2028</i>	Net 30
Invoice 4: 7/1/2028	\$165,155	Year 4 Annual Fees (Includes Element One**, Element Core, Dedicated Support, and Colleague Maintenance) <i>Service Period 7/1/2028 – 6/30/2029</i>	Net 30
Invoice 5: 7/1/2029	\$170,109	Year 5 Annual Fees (Includes Element One**, Element Core, Dedicated Support, and Colleague Maintenance) <i>Service Period 7/1/2029 – 6/30/2030</i>	Net 30

**\*\* Element One includes the following modules:**

Admissions	Engagement	Marketing	Success
<i>Digital admissions team: file-ready apps, fraud guard, decisions.</i>	<i>Digital engagement team: chat, inbox, AI search.</i>	<i>Digital marketing team: multichannel campaigns, AI copy.</i>	<i>Digital success team: nudges, StudentHub, retention AI.</i>